



STEELE COUNTY STEELE COUNTY BOARD MINUTES

Steele County Board Room - 630 Florence Avenue -
Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

**TUESDAY, MARCH 10, 2026 at 4:00 PM - County Boardroom, Steele County
Administration Center**

Agenda

1. Call to Order

The meeting was called to order by Commissioner Glynn at 4:00 pm. Members present were John Glynn, Joshua Prokopec, James Brady, Greg Krueger. Also present were Robert Jarrett, Renae Fry and Jennifer Mueller.

2. Pledge of Allegiance
3. Approve Agenda

Motion by Commissioner Joshua Prokopec, second by Commissioner Greg Krueger to approve the agenda. Motion Passed. Ayes all.

Public Comment - If you wish to share your thoughts, please provide your name and address after being acknowledged by the Board Chair. Each speaker has two (2) minutes to express their remarks.

Steele County promotes respect in both its work environment and boardroom. Speakers should maintain dignity and show respect towards others. Comments should be directed to the entire Board, not to individual commissioners, officials, or staff. The Board Chair may limit comments if they are argumentative, disrespectful, or redundant. Please avoid name-calling or abusive language, as this may result in being asked to return to your seat or to leave the boardroom.

No action will be taken on items presented during Public Comment unless they are on the agenda. The Board may refer some inquiries to the County Administrator for follow-up.

Correspondence

None

Consent Agenda - Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.

Motion by Commissioner Greg Krueger, seconded by Commissioner James Brady to approve Consent Agenda. Ayes all.

4. Approve February 24, 2026 Board Minutes
5. Approve February 24, 2026 Board Work Session Minutes
6. Approve Bills
7. Approve Journal Entries
8. Approve Personnel Report
9. Adopt **Resolution 2026-16** to authorize personnel to process EFT transactions.

A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

10. Approve Request to Attend the National Association of County Engineers (NACE) Annual Meeting and Management & Technical Conference in Arlington, Texas.
11. Adopt **Resolution 2026-18** and approve a Letter of Support to City of Medford for CSAH 12 Trail Project

A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

12. Approve the Detention Center Reroof Engineering Service Proposal from Braun Intertec in the amount of \$21,700.00.
13. Approve the Renewal of the Equitable Sharing Agreement through the County Attorney's Office
14. Approve Advanced Correctional Healthcare Contract Renewal - 2026

4:05 p.m. – Public Hearing for County Surveyor - Elected to Appointed

Motion by Commissioner Greg Krueger, seconded by Commissioner James Brady to open Public Hearing. Ayes all.

Public hearing topic explained
Motion to open public hearing
Chair opens for public testimony
Chair ends public testimony
Motion to close public Hearing
Further Board discussion
Decision

The topic of transitioning from an elected to an appointed Surveyor was discussed. Scott Tutchtenhagen spoke about his responsibilities in his role as an elected Surveyor. His many years of service with Steele County were highlighted as an important factor in maintaining continuity within the department.

The Chair opened the floor to Public Testimony. Hearing none, the Chair closed the floor to public testimony.

Motion by Commissioner Greg Krueger, seconded by Commissioner Joshua Prokopec to close the Public Hearing. Ayes all.

The Board discussed the request.

15. Adopt **Resolution 2026-13** approving the change of the Steele County Surveyor from Elected to Appointed.

Motion by Commissioner Greg Krueger to adopt the following **Resolution No. 2026-13**, seconded by Commissioner Joshua Prokopec. 4 voted in favor thereof, Abbe was absent and not voting. None voting against. Motion Passed. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

General Agenda

16. March Anniversary Report
17. Approve renewal of IUP 2020-02 (R&E Enterprises of Mankato - Hanson Pit) with 18 conditions based on the Findings of Fact.

Motion by Commissioner James Brady, seconded by Commissioner Greg Krueger to Approve. Ayes all.

Information Items

18. Planning Commission Committee Minutes
19. Extension Committee Minutes
20. Property & Maintenance Committee Minutes

Commissioner Reports:

- County Attorney, Rob Jarrett had nothing to report.
- County Administrator, Renae Fry reported being at the AMC Legislative Conference. She also reported on her recent calls with MNIT regarding the systems changes needed for the new Human Services department.
- Commissioner Abbe was absent and not reporting.
- Commissioner Brady reported his attendance at the 911 Board meeting, Main Street Open House, Ditch meeting, and a Work Session.
- Commissioner Prokopec reported his attendance at Main Street Open House, Semac and a Work Session.
- Commissioner Krueger reported his attendance at the Interview for Human Services (HS), Buildings and Grounds, Criminal Justice meeting, AMC Legislative Conference, Public Services and Health committee, South County Health Alliance Quality meeting, 2nd Interview for HS department head, Main Street Open House, Public Works, and a Work Session.
- Commissioner Glynn reported his attendance at Extension Committee meeting, the Main Street Open House, the Public Works Committee, and JD Ditch 19 meeting and a Work Session.

Adjourn

Motion by Commissioner Joshua Prokopec, seconded by Commissioner Greg Krueger to adjourn to the Call of the Chair at 4:25 p.m. Ayes all.

CHAIRMAN

ATTEST:

ADMINISTRATOR

Steele County

WARRANTS FOR PUBLICATION

Warrants Approved On 3/10/2026 For Payment 3/13/2026

<u>Vendor Name</u>	<u>Amount</u>
Central Farm Services	8,635.72
City Of Blooming Prairie	12,722.36
City Of Ellendale	8,614.59
City Of Medford	11,885.36
City Of Owatonna	73,296.45
FinnlyTech Inc	3,117.00
Granicus LLC	8,085.29
iSPACE Environments	33,008.64
Karpel Solutions	16,475.00
Kennedy & Graven, Chartered	11,063.45
L & L Street Rods & Sport Trucks	40,234.35
Metropolitan Mechanical Contractors	3,475.00
Minnesota Valley Testing Labs	5,785.00
Office of MN IT Services	2,034.26
Schwicker's Tecta America LLC	32,646.75
SHI International Corp	3,719.06
Short Elliott Hendrickson Inc	6,255.20
Summit Food Services LLC	3,876.18
Thompson Sanitation	77,447.19
Tritech Software Systems	25,611.75
Wencl Plumbing Heating & Air Cond	8,630.00
WHKS & Co	20,485.58
63 Payments less than 2000	30,363.89
Final Total:	447,468.07