

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

REGULAR SESSION

May 27, 2025

STATE OF MINNESOTA }
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COUNTY OF STEELE }

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The Steele County Board of Commissioners met in Regular Session at 5:00 p.m. on May 27, 2025 with Commissioner's Krueger, Brady, Glynn, Prokopec, and Abbe present. Also present were Human Resources Director Gina McGuire, Finance Director Candi Lemarr, IT Director Dave Purscell, County Engineer Paul Sponholz, County Sheriff Lon Thiele, County Attorney Robert Jarrett, Emergency and Risk Management Director Kristen Sailer, County Administrator Renae Fry and Executive Assistant Rebecca Kubicek.

Call to order and Pledge of Allegiance.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to approve the agenda with amendments. Ayes all.

Amendments to the agenda:

Add item from Work Session:

Proposal to restructure Public Works leadership and authorized the hiring of a new Public Works Director and County Engineer.

Presentation: None

Comments and Correspondence:

Public Comment: 2 persons spoke regarding Eastside corridor.

Correspondence: None

Consent Agenda:

Motion by Commissioner Glynn, seconded by Commissioner Prokopec to approve Consent Agenda. Ayes all.

- A. Approve the minutes of May 13, 2025 Board Meeting
- B. Approve the minutes of May 13, 2025 Board Work Session
- C. Approve Bills
- D. Approve the Personnel Report

New Hires/Promotions/Demotions/Transfers:

Name	Position/Dept.	Rating/Step	Date
Jordyn Williams	Appraiser I/Assessor	C41/1	06/09/2025
Autumn Hagemeyer	Assist. Cnty Attorney I/Attorney	C45/4	07/07/2025

Resignations/Retirements/Terminations:

Name	Position	Department	End Date
Dale Oolman (Retirement)	Director of P&Z	Planning & Zoning	06/13/2025

Open Positions-Pending Board Approval:

Position	Department	Notes
IT Security Analyst	IT	Working on Job Description
Patrol Deputy	Sheriff's Office	Backgrounding
Correctional Officer	Detention Center	Backgrounding
Procurement Specialist	Finance	Interviewing
Engineering Techs I/II/III (3)	Highway	On-hold
Hwy Maintenance Technician	Highway	Interviewing
Accounting Support Specialist	Highway	On-hold
Accountant	Highway	Interviewing
Assistant County Engineer	Highway	On-hold
County Engineer	Highway	Determining Next Steps
Technical Clerk II	PT & E	On-hold
RN/PHN	Public Health	Backgrounding
Director of Planning & Zoning	Planning & Zoning	Recruiting will begin soon

- E. Approve the amendment to the 2026-2027 Remote Electronic Alcohol Monitoring (REAM) Grant Contract Agreement for a total of \$18K (\$9K per year for the next two years) and authorize the CC Director to sign.
- F. Approve an Interagency Agreement between Owatonna Police Department & Steele County Community Corrections.
- G. Approve an Interagency Agreement between Steele County Sheriff's Department & Steele County Community Corrections.
- H. Approve MNIT Management Control Agreement.
- I. Adopt **Resolution No. 2025-028** approving the 2024 Steele County Hazard Mitigation Plan. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.
- J. Adopt **Resolution No. 2025-029** requesting the transfer excess State Aid Municipal to the State Aid regular funds and authorize the chair to sign. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.
- K. Approve an annual renewal of Tobacco Licenses for Anhorn's Gas & Tire, Casey's-Medford, Casey's-Ellendale, Medford Municipal Liquor Store and Lerberg's Foods.

General Agenda:

Motion by Commissioner Krueger, seconded by Commissioner Glynn to award a contract for the CSAH 28 (MN 30 to CSAH 21) Reclamation project to Ulland Brothers Inc. in the amount of \$586,477.08.

Ayes all. (bids were open in May vs April as stated)

Motion by Commissioner Prokopec, seconded by Commissioner Glynn to award a contract for 2025 pavement marking, CP 074-025-001, to KAMCO, Inc. in the amount of \$266,874.05. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Prokopec to approve Amendment to agreement with WHKS for professional services for the CSAH 28 (South Beaver Lake Road to North Beaver Lake Road) and Beaver Lake Park Improvement project in the amount of \$490,000. Ayes all.

Commissioner Krueger offered the following **Resolution No. 2025-030** for Safe Streets for All Funding to Develop a Comprehensive Safety Action Plan, seconded by Commissioner Abbe. Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

Motion by Commissioner Krueger, seconded by Commissioner Prokopec to approve the restructuring of the Public Works Leadership Team and authorized the hiring of a new Public Works Director and County Engineer. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve agreement with Alan Goodman to serve as Interim Engineer until a new county engineer is hired.

Motion by Commissioner Krueger, seconded by Commissioner Prokopec to accept the CR 180 Bridge 4686 Preliminary Design Analysis. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve On-Sale Liquor License for Spurgy's Trailside Tavern. Ayes all.

Commissioner Reports:

Commissioner Glynn reported his attendance at Historical Society meeting.

Commissioner Prokopec reported his attendance at JD24 special meeting, Interim Engineering interview meeting, Public Safety and Health Committee, Memorial Day parade, and a Work Session.

Commissioner Abbe reported his attendance at MNP Finance and JBP meetings, Memorial Day parade and program.

Commissioner Krueger reported his attendance at Smart Trails meeting, JD24 meeting, Interim Engineering interview meeting, MNP Finance and JBP meetings, Memorial Day parade and service and Work Session.

Commissioner Brady had no report.

County Attorney reported received grant for 3 staff next year truancy prevention program through uplift. United way to be the fiscal agent.

County Administrator reported the start of labor negotiations where they have met with three of the bargaining units. They plan to have tentative agreements in place by the end of August.

LISTING OF BILLS

May 27, 2025

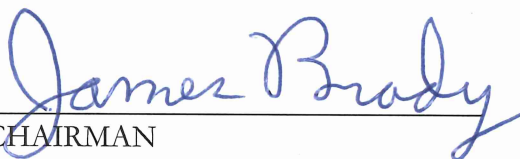
Canadian Pacific Kansas City	26,000.00
Counties Providing Technology	4,701.00
CPS Technology Solutions	3,735.00
Crysteel Truck Equipment Inc	2,700.00
Design Electric Inc	5,011.33
DLT Solutions LLC	5,537.28
Erickson Engineering Co LLC	13,270.64
High Point Networks	2,355.00
LSQ Funding Group Lc	4,169.50
MEI Total Elevator Solutions	7,088.85
Minnesota Paving & Materials	3,396.54
Moore Md/Kellyanna J	4,099.58
Office of MN IT Services	3,720.96
R & K Electric Inc	4,443.00
Rice County Finance Department	23,176.45
Rice-Steele 911 Center	4,999.80
Road Machinery & Supplies Co	79,927.05
Roemhildt/Brenda	3,970.00
Short Elliott Hendrickson Inc	8,633.67
South Central College	2,160.00
Steele County Soil & Water Conserv Dist	33,750.00
Stewart Sanitation	2,094.82
Street Smart Rental	3,384.00
Summit Food Services LLC	4,297.11
Thomson Reuters - West	2,716.54
UKG Kronos Systems LLC	3,670.08
Weinberg Construction LLC	2,358.00
WHKS & Co	3,718.08
104 Payments less than 2000	29,743.20
Final Total:	298,827.48

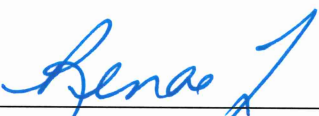
Motion by Commissioner Abbe, seconded by Commissioner Krueger to go into closed session for attorney / client privilege for threatened or pending litigation, pursuant to Minn Stat. 13D.05, Subd. 3(b).

Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to end closed session. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to adjourn to the Call of the Chair at 7:37p.m. Ayes all.


CHAIRMAN

ATTEST: 
ADMINISTRATOR