

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

REGULAR SESSION

September 9, 2025

STATE OF MINNESOTA }
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COUNTY OF STEELE }

The Steele County Board of Commissioners met in Regular Session at 5:00 p.m. on September 9, 2025 with Commissioner's Glynn, Prokopec, Abbe, Krueger and Brady present. Also present were Human Resources Director Gina McGuire, Finance Director Candi Lemarr, IT Director Dave Purscell, Public Works Director Ronald Gaines, PT&E Director Jennifer Mueller, County Assessor Brian Anderson, County Attorney Robert Jarrett, County Administrator Renae Fry and Executive Assistant Rebecca Kubicek.

Call to order and Pledge of Allegiance.

Motion by Commissioner Prokopec, seconded by Commissioner Abbe to approve the agenda with amendment. Ayes all

Amendments to the agenda:

Add item #11: Approve the September 8, 2025, concept plan for the Main Street project.

Comments and Correspondence:

Public Comment: Three people spoke against the Havana project.

Correspondence: Letter from Xcel Energy regarding potential increase in rates.

Consent Agenda:

Motion by Commissioner Krueger, seconded by Commissioner Abbe to approve Consent Agenda. Ayes all.

- A. Approve the minutes of August 26, 2025 Board Meeting
- B. Approve Bills
- C. Approve the Personnel Report

New Hires/Promotions/Demotions/Transfers:

Name	Position/Dept.	Rating/Step	Date
Tyler Brase (Promotion)	Deputy Sheriff Sergeant/Sheriff	C52/3	9/06/2025
Jacob Holm (Promotion)	Deputy Sheriff Sergeant/Sheriff	C52/3	9/06/2025
Tyler Severson	Building Inspector/P&Z	B24/3	9/15/2025

Resignations/Retirements/Terminations:

Name	Position	Department	End Date
Stephen Rick	Assistant Director of CC	CCA	09/19/2025
Candi Lemarr	Director of Finance	Finance	09/26/2025

D. Approve the Region 1 Homeland Security Emergency Management Joint Powers Board Agreement and authorize the E&RM Director to sign the agreement.

E. Adopt **Resolution No. 2025-037** re-appointment of Rene Gilormini as the Steele County Veterans Service Officer for a 4-year term. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

General Agenda:

September Employee Anniversaries were read:

Name:	Position:	Department:	Anniv. Date:	Yrs of Srvc:
Jarred Robinson	Highway Maintenance Technician	Highway	September 1st	9
Sean Witter	Working Foreperson	Hwy	September 2nd	9
Joshua Horejsi	Deputy Sheriff Patrol	Sheriff	September 3rd	10
Michelle Bromley	Correctional Sergeant	Detention Center	September 5th	8
Julia Spatenka	Legal Administrative Assistant	Attorney	September 5th	2
Esther Sherman	Assistant County Attorney I	Attorney	September 5th	1
Michael Witter	Correctional Corporal	Detention Center	September 6th	7
Jennifer Su	Adult Probation Officer II	Community Corrections	September 7th	18
Jacob Ryg	Correctional Officer	Detention Center	September 9th	1
Erin Edel	Accounting Supervisor	Public Health	September 14th	19
Carey Steffensmeier	Care Coordinator/Case Manager	Public Health	September 14th	10
David Stenzel	Environmental Specialist	Planning and Zoning	September 14th	4
John Anderson	Correctional Officer	Detention Center	September 16th	6
Emma Johnson	Health Educator	Public Health	September 16th	1
Kindra Gasner	Records Supervisor	Sheriff	September 20th	2
Mark Blowers	Network Support Specialist	IT	September 22nd	11
Brianna Reese	Correctional Officer	Detention Center	September 25th	2
Brian Anderson	County Assessor	Assessor	September 26th	9
Amber Aaseth	Public Health Director	Public Health	September 28th	27
Mark Radue	Maintenance Worker	Facilities and Fleet	September 30th	34
Bobbie Herzog	Human Resources Coordinator	Human Resources	September 30th	6
Amy Berg	Office Support Specialist	Public Health	September 30th	3

Motion by Commissioner Krueger, seconded by Commissioner Prokopec to approve the September 8, 2025 concept plan for the Main Street project. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve the purchase of ES&S ExpressVote assistive voting devices in an amount of \$104,805.00 and authorize PT&E Director to sign agreement and order form. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve the purchase of KnowInk Poll Pads in an amount of \$157,800 and authorize the PT&E Director to sign agreement and order form. Ayes all.

Commissioner Reports:

Commissioner Glynn reported his attendance at Budget Work Session, Township Meeting, Planning and Zoning meeting and a Works Session.

Commissioner Prokopec reported his attendance at County Budget meeting, Township meeting, SEMCAC, Public Works Committee meeting, and a Work Session.

Commissioner Abbe will report his attendance at next meeting.

Commissioner Krueger reported his attendance at Criminal Justice meeting, MNP Joint powers budget meeting, Township meeting, Public Works Committee meeting, MNP Finance meeting and a Work Session.

Commissioner Brady reported his attendance at Internal Central Services, MNP Exit Meeting, Steele County Budget meeting, and a Work Session.

County Attorney had nothing to report.

County Administrator reported her upcoming attendance at AMC Conference.

LISTING OF BILLS

September 9, 2025

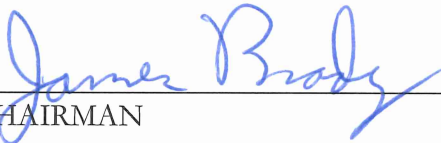
Bishop Excavating, Inc.	27,350.77
Braun Intertec Eng Inc	3,482.25
Central Farm Services	3,175.65
Corporate Recognition Inc	3,298.88
CPS Technology Solutions	3,735.00
Goodman/Alan D	4,296.41
I & S Group Inc	7,112.65
Interstate Power Systems Inc	5,160.40
JJD Companies LLC	139,108.98
Korman/Lonnie & Teri M	2,179.21
Kraft Mechanical LLC	2,094.50
L & L Street Rods & Sport Trucks	6,033.34
Liberty Tire Recycling LLC	2,860.40
Office of MN IT Services	3,602.41
R & K Electric Inc	58,567.50
Roemhildt/Brenda	4,830.00
RouteSmart Technologies Inc	11,880.00
Sanofi Pasteur Inc	8,629.36
SF Enterprises LLC	3,510.00
Sheriff of Dodge County	2,236.76
Short Elliott Hendrickson Inc	82,601.90
Streichers Inc	5,644.55
Summit Food Services LLC	3,579.45
Thompson Sanitation	75,722.74

WSB & Associates Inc	12,372.25
52 Payments less than 2000	<u>27,796.48</u>
Final Total:	510,861.84

Motion by Commissioner Abbe, seconded by Commissioner Krueger to go into closed session at 5:23 p.m. for the purpose of labor negotiations strategy, per MN statute 179A.01, section 13D.03. Ayes all. Roll call was taken. In closed session, the Board discussed labor requests and next steps in the negotiation process.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to end closed session at 6:40 p.m. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Glynn to adjourn to the Call of the Chair at 6:40 p.m. Ayes all.


CHAIRMAN

ATTEST: 
ADMINISTRATOR