

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

REGULAR SESSION

September 23, 2025

STATE OF MINNESOTA }
 } ss
COUNTY OF STEELE }

The Steele County Board of Commissioners met in Regular Session at 5:00 p.m. on September 23, 2025 with Commissioner's Prokopec, Abbe, Krueger, Brady, and Glynn present. Also present were Human Resources Director Gina McGuire, Finance Director Candi Lemarr, IT Director Dave Purscell, Planning and Zoning Director Amber Brooks, GIS Coordinator Nick Flatgard, Public Works Director Ronald Gaines, County Assessor Brian Anderson, County Attorney Robert Jarrett, County Administrator Renae Fry and Executive Assistant Rebecca Kubicek.

Call to order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve the agenda with the reordering of the two closed sessions. Ayes all

Amendments to the agenda:

Change order of the Closed Sessions by moving Labor Negotiations first then Pending Litigation.
County Board Work Session – Tuesday, September 23, 2025

County Board Work Session – Tuesday, September 23, 2025

Motion by Commissioner Glynn, seconded by Commissioners Krueger to approve HMA Statement of work #2 as provided during the Work Session.

Presentation:

Sheanne Hediger, CPA at Bakertilly provided Steele County 2024 Audit Reports. She reviewed the reports and answered commissioner's questions.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to accept the 2024 Audit Report as presented.

Comments and Correspondence:

Public Comment: 1 person spoke regarding the lack of transparency, accountability and trust in government. 1 person spoke regarding the lack of transparency and wanting to work together. One person spoke thanking the commissioners for listening and working with residents.

Consent Agenda:

Motion by Commissioner Abbe, seconded by Commissioner Prokopec to approve Consent Agenda. Ayes all.

- A. Approve September 4, 2025, Board Budget Minutes
- B. Approve September 9, 2025, Board Minutes
- C. Approve September 9, 2025, Board Work Session Minutes
- D. Approve September 15, 2025, Board Budget Minutes
- E. Approve Bills and Journal Entries
- F. Approve the Personnel Report

New Hires/Promotions/Demotions/Transfers:

Name	Position/Dept.	Rating/Step	Date
Kristi Jorgenson (Promotion)	Accounting Support Specialist	B22/3	9/06/2025
Brian Rinehart (Demotion)	Correctional Officer	B24/6	09/08/2025
John Anderson(Promotion)	Correctional Corporal	B25/3	09/20/2025
Anthony Solseth (Promotion)	Correctional Corporal	B25/2	10/04/2025
Jessica Bedney (Vol Transfer)	Records Specialist	B23/5	10/04/2025

General Agenda:

Commissioner Krueger offered the following **Resolution No. 2025-038 Setting the preliminary Tax Levy and Budget for 2026**, seconded by Commissioner Abbe. Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

Motion by Commissioner Abbe, seconded by Commissioner Prokopec to approve CUP #443 Balzer Dog Kennel with 7 conditions based on the Findings of Fact. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to approve the purchase of a mastic machine from Cimline, Inc. in an amount of \$80,792.00. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve the use of compliance funds to update property sales program to omit sales data marked private, not to exceed \$1000. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve invoice for

emergency clean out on CD5 to SF Enterprises LLC in an amount of \$19,140.00, which is over the \$10,000 limit. Ayes all.

Commissioner Reports:

Commissioner Glynn reported his attendance at CCA meeting, Budget meeting, and Land Use and Records Committee meeting.

Commissioner Prokopec reported his attendance at System Design Clinic, Annual Joint meeting for Workforce, Budget meeting, Drug Court, Public Safety meeting, Workforce Development JPB Orientation, Sparrow and Work Session.

Commissioner Abbe reported his attendance at Budget meeting, Rice/Steele 911 JPB meeting, MNPrairie meeting, Intergovernmental Joint meeting, Land Use and Records, AMC Conference and Work Session.

Commissioner Krueger reported his attendance at SC Health Fair, Annual Farm Burro meeting, Budget meeting, Public Safety, MNP Joint Powers Board, SMART Bus meeting and Work Session.

Commissioner Brady reported his attendance at AMC Conference, Budget Meeting, 911, Sparrow and Work Session.

County Attorney had nothing to report.

County Administrator will be out of the office part of the day tomorrow to assist with the Real Estate Journal Micropolitan event being held in Owatonna.

LISTING OF BILLS

September 23, 2025

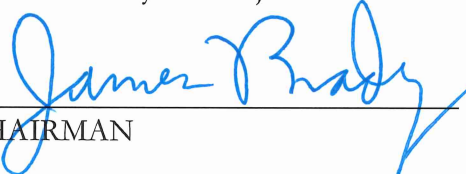
Advanced Correctional Healthcare Inc	16,888.78
Baker Tilly US, LLP	11,161.50
Block Plumbing & Heating Inc	3,000.00
BRN Lawn & Landscape LLC	4,745.00
Central Farm Services	24,539.13
Counties Providing Technology	4,651.00
Election Systems & Software Inc	4,330.30
Erickson Engineering Co LLC	19,505.00
Government Forms and Supplies	2,402.50
Health Management Associates Inc	11,992.28
Houston Engineering Inc	4,000.00
I & S Group Inc	4,418.16
L & L Street Rods & Sport Trucks	5,950.00
M-R Sign Company, Inc	2,723.90
Mayo Clinic	66,600.00
Minnesota Counties Computer Coop	12,500.00
Moore Md/Kellyanna J	3,980.17
Owatonna Police Dept	2,716.23
Reynolds Jr/Daniel Patrick	14,000.00

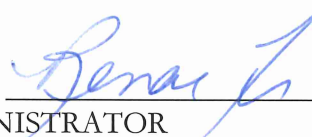
Schwickert's Tecta America LLC	190,000.00
Sheriff Of Rice County	3,599.82
Stewart Sanitation	2,525.98
Streichers Inc	3,442.82
Summit Food Services LLC	7,020.48
Thomson Reuters - West	3,756.49
UKG Kronos Systems LLC	3,659.31
Widseth Smith Nolting & Assoc Inc	3,315.00
WSB & Associates Inc	21,413.00
120 Payments less than 2000	40,844.05
Final Total:	499,680.90

At 5:56 pm, motion by Commissioner Abbe, seconded by Commissioner Krueger to go into closed session for the purpose of labor negotiations strategy for the purpose of labor negotiations strategy, per MN statute 179A.01, section 13D.03. Ayes all. Motion by Commissioner Krueger, seconded by Commissioner Prokopec to come out of closed session at 6:24 p.m. Ayes all. In closed session, the Board discussed labor requests and next steps in the negotiation process.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to go into closed session for the purpose of discussing pending litigation strategy pursuant to MN Statute 13D, Subd. 3b at 6:25 p.m. Ayes all. Motion by Commissioner Krueger, seconded by Commissioner Prokopec to come out of closed session at 7:11 p.m. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Glynn to adjourn to the Call of the Chair at 7:12 p.m. Ayes all.


 CHAIRMAN

ATTEST: 
 ADMINISTRATOR