

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

REGULAR SESSION

October 28, 2025

STATE OF MINNESOTA }
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COUNTY OF STEELE }

The Steele County Board of Commissioners met in Regular Session at 5:00 p.m. on October 28, 2025 with Commissioner's Krueger, Brady, Glynn, Prokopec, and Abbe present. Also present were Human Resources Director Gina McGuire, IT Director Dave Purscell, Facilities and Fleet Director Jake Rysavy, Sheriff Lon Thiele, Public Works Director Ronald Gaines, County Attorney Robert Jarrett, Public Health Ethan Rindfleisch, County Administrator Renae Fry and Executive Assistant Rebecca Kubicek.

Call to order and Pledge of Allegiance.

Motion by Commissioner Krueger, seconded by Commissioner Prokopec to approve the agenda with amendments as described below. Ayes all

Amendments to the agenda:

Add # 15a Cannabis Ordinance #42 Proposed Revisions.

Add #18a: Designate Ronald Gaines as the Steele County Engineer for State Aid Purposes.

Comments and Correspondence:

Public Comment: No Comments

Correspondence: None

Consent Agenda:

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve Consent Agenda. Ayes all.

- A. Approve the minutes of October 14, 2025 Board Meeting
- B. Approve the minutes of October 14, 2025 Board Work Session
- C. Approve Bills
- D. Approve the Personnel Report

New Hires/Promotions/Demotions/Transfers:

Name	Position/Dept.	Rating/Step	Date
Bryan Hannah (Promotion)	Appraiser II	C42/2	10/13/2025

Resignations/Retirements/Terminations:

Name	Position	Department	End Date
Gerald Wencil (0.5FTE)	Landfill Operator	Landfill	10/31/2025

Open Positions – Approved to Fill:

Position	Department	Notes
Network Support Specialist	IT	Recruiting - begin soon
Patrol Deputy –2	Sheriff's Office	Recruiting/Backgrounding
Correctional Officer – 3	Detention Center	Recruiting/Backgrounding
County Engineer	Highway	Recruiting
Director of Finance	Finance	DDA Recruiting in Process
Assistant Director of CC	Community Corrections	Recruiting
Adult Probation Officer	Community Corrections	Interviewing
Accounting Support Specialist	Landfill/Highway	Interviewing
Accounting Technician	Finance/Sheriff	On-hold
Procurement Specialist	Finance	On-hold
Engineering Techs I/II/III – 3	Highway	On-hold
Assistant County Engineer	Highway	On-hold
Technical Clerk II	PT & E	On-hold

- E. Approve Certificate of Completion to Crane Creek Asphalt for final payment in the amount of \$29,656.95 for Contract No. 252502; 074-025-002.
- F. Adopt **Resolution 25-043** authorizing submittal of a Grant Application for the Local Road Improvement Program (LRIP) for CSAH 2/CSAH 43/CR 180/CR 171 (Havana) Project.
- G. Approve Certificate of Final Contract Acceptance Midwest Contracting, LLC for final payment in an amount of \$16,084.39 for Contract #240615: SAP 074-606-015 & SAP 074-628-003.
- H. Approve agreement for Legal Services between City of Owatonna and Steele County.
- I. Approve Courtroom A Audio upgrade with CTi. in an amount of \$52,853.08.
- J. Approve MN Snowmobile Safety Enforcement Grant in an amount of \$2,261.80.

General Agenda:

Ethan Rindfleisch presented an overview of the proposed changes to Ordinance #42 as they relate to low potency hemp products. By consensus, the Board agreed that a public hearing could be scheduled for November 13, 2025 to consider comments regarding the proposed changes.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to authorize staff to draft and send a letter to Mayo, Allina and the Owatonna Chamber, summarizing the Board's opinions regarding Mayo's decision to discontinue obstetrics services at the Allina Owatonna Hospital. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to approve a \$200,000 award ceiling for the 2026 Opioid Response Initiative (ORI) Awards. Ayes all.

Commissioner Abbe offered the following **Resolution No. 2025-044 approving the 2026 – 2028 AFSCME Probation Officers Unit Collective Bargaining Agreement**, seconded by Commissioner Krueger. Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

Commissioner Glynn offered the following **Resolution No. 2025-045 approving the 2026 – 2028 AFSCME Courthouse Unit Collective Bargaining Agreement**, seconded by Commissioner Prokopec. Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

Commissioner Krueger offered the following **Resolution No. 2025-046 appoint Ronald Gaines as the Steele County Engineer, to receive state aid funding**, seconded by Commissioner Abbe. Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

Commissioner Reports:

Commissioner Glynn reported his attendance at Historical Center meeting and Rice Steele Extension meeting.

Commissioner Prokopec reported his attendance at SPERO and a Work Session.

Commissioner Abbe reported his attendance at MNP Joint Powers Board, Public Safety and Health, and OPED meetings.

Commissioner Krueger reported his attendance at MNP Joint Powers Board, attended the Public Health drive through Flu Clinic, District 9 AMC meeting and an OPED meeting.

Commissioner Brady reported his attendance at Spero, Soil and Water Conservation meeting, and Rice County Extension meeting.

County Attorney had nothing to report.

County Administrator reported OPED meeting (Riverland College efforts increase attendance at the Owatonna Campus) and labor negotiations continue.

Athletica Sports Systems Unlimited	10,127.42
Bureau Of Criminal Apprehension	7,200.00
Cardinal Health 110 LLC	9,673.85
Central Farm Services	25,344.17
CivicPlus LLC	7,945.00
Crysteel Truck Equipment Inc	3,212.52
Custom Communications Inc	2,195.47
Erickson Engineering Co LLC	12,032.00
Fidlar Technologies Inc	2,071.10
Health Management Associates Inc	17,019.93
Kennedy & Graven, Chartered	4,345.50
Minnesota Counties Computer Coop	6,724.35
Moore Md/Kellyanna J	3,980.17
Mower County Jail	6,500.00
Office of MN IT Services	3,218.05
Rice-Steele 911 Center	2,638.50
RT Vision Inc	7,340.00
Short Elliott Hendrickson Inc	66,758.19
Stewart Sanitation	2,251.86
Streichers Inc	2,286.89
Summit Food Services LLC	6,921.60
Thomson Reuters - West	3,668.06
UKG Kronos Systems LLC	3,490.00
107 Payments less than 2000	36,944.52
Final Total:	253,889.15

Closed Session for the purpose to develop an offer for the purchase of real or personal property pursuant to Minn. Stat. § 13D.05, Subd. 3(c)(3)

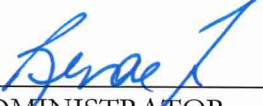
Motion by Commissioner Abbe, seconded by Commissioner Glynn to go into close session for the purpose of discussing the purchase of real property at 5:54 p.m. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to end close session at 6:39 p.m. Ayes all

Motion by Krueger, seconded by Prokopec to form an exploratory committee to research the possible purchase of real property with participation by Commissioner Brady and Abbe, Administrator Fry, Facilities Director Jake Rysavy and County Attorney Rob Jarrett.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to adjourn to the Call of the Chair at 6:40 p.m. Ayes all.


 CHAIRMAN

ATTEST: 
 ADMINISTRATOR