

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

REGULAR SESSION

November 25, 2025

STATE OF MINNESOTA }
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COUNTY OF STEELE }

The Steele County Board of Commissioners met in Regular Session at 5:00 p.m. on November 25, 2025 with Commissioner's Glynn, Prokopec, Abbe, Krueger and Brady present. Also present were Human Resources Director Gina McGuire, IT Director Dave Purscell, Planning and Zoning Director Amber Brooks, County Assessor Brian Anderson, County Sheriff Lon Thiele, County Attorney Robert Jarrett, Emergency and Risk Management Director Kristen Sailer, Human Resource Director Tara Riech, Public Health Director Amber Aaseth, Public Works Director Ron Gaines, Public Health Specialist Ethan Rindfleisch, County Administrator Renae Fry and Executive Assistant Rebecca Kubicek.

Call to order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve the agenda.
Ayes all.

Comments and Correspondence:

Public Comment: Three people spoke regarding the court decision on data practices and to pause the EAW process. One spoke against any project that takes away farmland. One spoke regarding concern for children safety along corridor.

Correspondence: Trust for Public Land (TPL)- Intent to Purchase Letter and Map

Consent Agenda:

Motion by Commissioner Abbe, seconded by Commissioner Prokopec to approve Consent Agenda.
Ayes all.

- A. Approve the minutes of November 13, 2025 Board Meeting
- B. Approve the minutes of November 13, 2025 Board Work Session
- C. Approve Bills
- D. Approve the Personnel Report

New Hires/Promotions/Demotions/Transfers:

Name	Position/Dept.	Rating/Step	Date
Jacob Rezac	County Engineer	D63/10+	01/05/2026

- E. Adopt **Resolution #2025-50** accepting donations to Public Health from Bundles of Love

and Our Savior's Lutheran Church. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference

F. Approve drainage ditch annual maintenance and repair levies for pay 2026.

G. Approve a 3% Drainage Ditch Interest Rate for 2026.

H. Adopt **Resolution #2025-51** approving the 2026 Aquatic Invasive Species Prevention Plan.

A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

I. Approve the Live Affiliate Program, a fee-based E-Notary program.

J. Approve Out of State Travel Request – Axon Conference 2026.

K. Approve Amendment for the 2026 Summit Food Service Contract

L. Accept 2024 Emergency Management Performance Grant (EMPG).

M. Adopt **Resolution #2025-57** approving the 2025 Steele County Emergency Operations Plan.

A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

Public Hearing

Motion by commissioner Glynn, seconded by commissioner Abbe to open public hearing.
Ayes all.

Renae Fry spoke regarding the changes to the fee schedule from 2025 to 2026.

Chair opened for public testimony. No-one from the public spoke.

Motion by Commissioner Glynn, seconded by commissioner Prokopec to close public hearing.

Commissioner Krueger offered the following **Resolution #2025-52** to accept the 2026 Fee Schedule as proposed, seconded by Commissioner Abbe. Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

General Agenda:

Commissioner Glynn offered the following **Resolution No. Resolution #2025-53** approving the 2026 – 2028 LELS Certified Peace Officers unit collective bargaining agreement, seconded by Commissioner Krueger. Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

Commissioner Krueger offered the following **Resolution No. Resolution #2025-54** approving the 2026 – 2028 LELS Sergeants unit collective bargaining agreement, seconded by Commissioner

Abbe. Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

Request to approve Aggregate Resource Mapping **Resolution No. #2025-55**. The request failed due to a lack of motion.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to Amend Ordinance #42 Regulating Cannabis Businesses. Five voted in favor thereof, none absent and not voting. A copy of the Ordinance is available in the office of the County Administrator and is made a part of this record by reference.

Commissioner Krueger offered the following **Resolution No. #2025-56** to Withdraw from Minnesota Prairie County Alliance Joint Powers Agreement and Approve Settlement Agreement Relating to Steele County's Withdrawal from MNPrairie, seconded by Commissioner Glynn. Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

Commissioner Reports:

Commissioner Glynn reported his attendance at the Strategic Planning Session and a Work Session.

Commissioner Prokopec reported his attendance at Public Safety and Health Committee meeting, Strategic Planning Session, Spero, and a Work session.

Commissioner Abbe reported his attendance at MNPrairie Joint Powers meeting and the Strategic Planning Session.

Commissioner Krueger reported his attendance at SCHA Utilization Committee meeting, Strategic Planning Session and a Work Session

Commissioner Brady reported his attendance at MNPrairie Joint Powers meeting, Highway Union Mediation, and Strategic Planning Session.

County Attorney had no report.

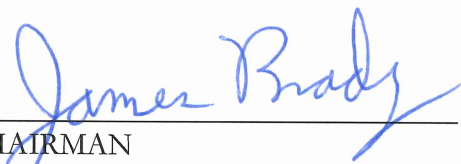
County Administrator reported on the ongoing conversations regarding a regional development organization.

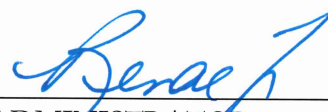
LISTING OF BILLS November 25, 2025

<u>Vendor Name</u>	<u>Amount</u>
7 Rivers Recycling LLC	13,484.00

Agile Fleet Inc	15,825.11
ArchKey Technologies	5,629.00
Block Plumbing & Heating Inc	3,040.10
Central Farm Services	20,942.69
Cimline Inc	80,792.00
CivicPlus LLC	5,278.77
Court Sports And More Inc	3,711.00
Crystel Truck Equipment Inc	8,257.74
Diamond Medical	7,239.35
Erickson Engineering Co LLC	13,433.00
High Point Networks	14,015.70
I & S Group Inc	2,395.00
IT Audit Labs	2,500.00
Know Ink LLC	132,920.00
Leads Online LLC	3,230.00
Mayo Clinic	3,600.00
Minnesota Counties Computer Coop	7,888.90
Mn Counties Intergovernmental Trust	3,500.00
Moore Md/Kellyanna J	3,980.17
RDO Equipment Co, Inc.	3,302.03
Short Elliott Hendrickson Inc	102,836.65
Stewart Sanitation	2,235.96
Summit Food Services LLC	3,460.80
Trugreen Processing Center	2,096.19
UKG Kronos Systems LLC	3,514.64
Valley Asphalt Products Inc	2,061.50
WSB & Associates Inc	4,878.50
140 Payments less than 2000	<u>35,920.47</u>
Final Total:	511,969.27

Motion by Commissioner Name, seconded by Commissioner Name to adjourn to the Call of the Chair at 5:52 p.m. Ayes all.


 CHAIRMAN

ATTEST: 
 ADMINISTRATOR