Steele County
Agenda Item

Subject: Approve Resolution of Support for Havana Township Project Grant Applications to the Local Road Improvement Program and to Act as Project Sponsor

Department: Highway

Committee Meeting Date: February 11, 2021

Board Meeting Date: February 23, 2021

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☒ Yes ☐ No

Policy Committee Recommendation:

Move to Board for Approval

Recommendation:

Approve resolution of support for Havana Township Project Grant Applications to the Local Road Improvement Program and to act as Project Sponsor

Background *(Including Budget Impact)*:

The Local Road Improvement Program is a State bond funded program available to local agencies on a competitive basis. The 2020 Legislature provided $75 million for LRIP. For a township or small city (<5,000 population) to take part they must have the County sponsor their project.

The Havana Town Board approached the County Highway Department about a four small projects. The projects were evaluated for eligibility and determined to be eligible. The County Engineer, trying to manage expectations, discussed the scoring criteria and informed the Township that while possible to be selected, it's not very probable. However, since it's relatively low effort to apply we would proceed with the applications.

Havana Township is proposing four projects which are described in more detail in the attached township resolution. Two of the projects provide for raising a roadbed for a relatively short distance and providing an appropriately sized centerline culvert to address roadway overtopping and washouts from storm events. The other two projects involve tiling down the centerline of the road and providing a new aggregate surface to address perennial frost boil problems.

Project applications are due March 3, 2021 and project selections should be announced in May 2021.

Attachments:

Resolution
Havana Township Resolution

LOCAL ROAD IMPROVEMENT PROGRAM RESOLUTION
STEELE COUNTY

WHEREAS the State legislature has provided $75 million in Local Road Improvement Program (LRIP) funding, and

WHEREAS non-State-Aid cities and townships must have a County sponsor, and

WHEREAS Havana Township has requested County sponsorship for these projects by Resolution dated February 1, 2021, and

WHEREAS SE 38th St. from ½ mile east of NE 64th Ave. to 1 mile east of NE 64th Ave. which Havana Township is responsible for has a history of extensive frost boils every spring leaving the road barely passable, and

WHEREAS centerline tiling and new aggregate surface of this section of roadway will alleviate this problem, and

WHEREAS SE 48th St. from County Road 159 to SE 54th Ave. which Havana Township is responsible for has a history of extensive frost boils every spring leaving the road barely passable, and

WHEREAS centerline tiling and new aggregate surface of this section of roadway will alleviate this problem, and

WHEREAS NE 64th Ave. from approximately 0.8 mile south of County Road 135 to approximately 0.6 mile south of County Road 135 which Havana Township is responsible for has a history of being overtopped during rain events leaving the road impassable, and

WHEREAS raising the roadbed and providing an appropriately sized centerline culvert will alleviate this problem, and

WHEREAS Havana Rd. from approximately 0.6 mile west of County State Aid Highway 43 to approximately 0.5 mile west of County State Aid Highway 43 which Havana Township is responsible for has a history of being overtopped during rain events leaving the road impassable, and

WHEREAS the Township has coordinated this effort with the County Engineer, and

WHEREAS The Havana Town Board understands that it will be responsible for all costs not covered by LRIP including but not limited to consultant engineering, right-of-way acquisition, construction administration and inspection, utility construction, as well as construction costs above the LRIP award, and

WHEREAS Havana Township has agreed to maintain such improvements for the lifetime of the improvements.

NOW, THEREFORE BE IT RESOLVED:

1. The County agrees to act as project sponsor for the project(s) should the Township be awarded LRIP funds, and that such sponsorship shall include the following responsibilities:

- Be the fiscal agent on behalf of the Township and have funds flow from MnDOT to the County to the contractor.

- Request a State Aid Project number for the project(s).
- Ensure the project(s) meets milestones and dates.
- Assist the Township in execution of a grant agreement.
- Develop, review and/or approve the plan(s).
- Submit the plan(s), engineers estimate(s), and proposal to the MnDOT District State Aid Engineer.
- Advertise, let, and award the project(s).
- Submit pay requests to State Aid.
- Communicate progress and updates with the District State-Aid Engineer and State Aid Programs Engineer.
- Ensure that the project(s) receive adequate supervision and inspection.
- Assist with project(s) close out.

STEELE COUNTY
BOARD OF COMMISSIONERS

_____
James Brady, Chair

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF STEELE

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the Steele County Board at a duly authorized meeting thereof held on the 23rd day of February 2021, as shown by the minutes of said meeting in my possession.

_____
Laura Ihrke, Steele County Auditor

LOCAL ROAD IMPROVEMENT PROGRAM RESOLUTION
HAVANA TOWNSHIP BOARD

WHEREAS the State legislature has provided $75 million in Local Road Improvement Program (LRIP) funding, and

WHEREAS LRIP funds can be used for roadway construction and improvements and that other costs, including but not limited to, consultant engineering and inspection, utility construction, as well as construction costs above the LRIP award will need to be paid for by the Township, and

WHEREAS SE 38th Ave. from ½ mile east of NE 64th Ave. to 1 mile east of NE 64the Ave. has a history of extensive frost boils every spring leaving the road barely passable, and

WHEREAS centerline tiling and new aggregate surface of this section of roadway will alleviate this problem, and

WHEREAS SE 48th St. from County Road 159 to SE 54th Ave. has a history of extensive frost boils every spring leaving the road barely passable, and

WHEREAS centerline tiling and new aggregate surface of this section of roadway will alleviate this problem, and

WHEREAS NE 64th Ave. from approximately 0.8 mile south of County Road 135 to approximately 0.6 mile south of County Road 135 has a history of being overtopped during rain events leaving the road impassable, and

WHEREAS raising the roadbed and providing an appropriately sized centerline culvert will alleviate this problem, and

WHEREAS Havana Rd. from approximately 0.6 mile west of County State Aid Highway 43 to approximately 0.5 mile west of County State Aid Highway 43 has a history of being overtopped during rain events leaving the road impassable, and

WHEREAS SE 38th Ave. is a farm to market route that connects Trunk Highway 218 to Dodge County State Aid Highway 1, and

WHEREAS SE 48th St. is a farm to market route that connects Steele County Road 159 with Dodge County State Aid Highway 1, both of which are paved, and

WHEREAS NE 64th Ave. is a farm to market route that connects County State Aid Highway 19 to County Road 135, both of which are paved, and

WHEREAS Havana Rd. is a farm to market route that connects County Road 180 to County State Aid Highway 43, both of which are paved, and

WHEREAS residents and agricultural producers of Havana, Aurora, Owatonna, Merton townships and Claremont and Ripley townships in Dodge County and the more than 100 vehicles per day that use each of these roadways will benefit from these projects, and

WHEREAS the Township has coordinated this effort with the County Engineer.

THEREFORE, BE IT RESOLVED:

1. The Town Board supports these projects and agrees to maintain such improvements.
2. The Town Board supports submittal of the LRIP applications.
3. The Township provides assurance that the township will pay all costs associated with the project(s) beyond the LRIP grant award.

LOCAL ROAD IMPROVEMENT PROGRAM RESOLUTION
HAVANA TOWNSHIP BOARD

4. The Town Board seeks the support of the County to act as project sponsor for the project(s) should the Township be awarded LRIP funds, and that such sponsorship shall include the following responsibilities:
   - Be the fiscal agent on behalf of the Township and have funds flow from MnDOT to the County to the contractor.
   - Request a State Aid Project number for the project(s).
   - Ensure the project(s) meets milestones and dates.
   - Assist the Township in execution of a grant agreement.
   - Develop, review and/or approve the plan(s).
   - Submit the plan(s), engineers estimate(s), and proposal to the MnDOT District State Aid Engineer.
   - Advertise, let, and award the project(s).
   - Submit pay requests to State Aid.
   - Communicate progress and updates with the DSAEs and State Aid Programs Engineer.
   - Ensure that the project(s) receive adequate supervision and inspection.
   - Assist with project(s) close out.

ADOPTED 02/04 **, 2021**

HAVANA TOWNSHIP BOARD
Steele County, Minnesota

By: David J Joachim
Chairman

ATTEST:

By: Laurie Woelhart
Township Clerk

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution duly passed, adopted, and approved by the Havana Township Board on the 4th day of February, 2021.

Laurie Woelhart
Township Clerk