STEELE COUNTY BOARD AGENDA

Administration Center
630 Florence Avenue – Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, APRIL 27, 2021 at 5:00 PM
County Boardroom, Steele County Administration Center

Due to the current emergency declarations and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, in person attendance at all meetings of the of the Steele County Board of Commissioners will be suspended till further notice in accordance with the Minnesota Statute 13D.021. Attendance to meetings by Telephone or Other Electronic means are available. Contact the Administration Center at 507-444-7400 or visit the Steele County Website at www.steele.mn.us for additional information.

Agenda

1. Call to Order

2. Pledge of Allegiance

3. Approve Agenda

Public Comment

Those wishing to speak must state their name and address for the record after they are acknowledged by the Board Chair. Each person will be limited to two (2) minutes to make his/her remarks.

Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

Correspondence

4. Thank You Cards, Letter from Public

Consent Agenda - *Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.*

5. Approve April 13, 2021 Board Minutes (pg. 3)

6. Approve April 20, 2021 Board Work Session Minutes (pg. 6)

7. Approve April 26, 2021 Board Minutes (present at meeting)

8. Approve Bills and Journal Entries (pg. 7)

9. Approve Personnel Report (pg. 64)

10. Approve purchase of annual license from Visual Labs and Authorize the County Attorney to sign Agreement (pg. 65)

11. Approve purchase of two safety jackets for Emergency Management (pg. 67)

12. Approve purchase of batteries for Handheld ARMER Radio Cache for Emergency Management (pg. 70)

13. Approve MNDOC Work Release Contract Amendment (pg.72)

14. Approve Agreement with Clinton Falls Township for Removal of Bridge No. L5573 (pg. 76)

15. Approve Contract Award 2021 County Wide Sealcoat CP 074-021-003 in an amount of $657,713.82 to Asphalt Surface Technologies Corp (pg. 81)

General

16. Public Health Presentation (pg. 82)

County Board Work Session – Wednesday, April 20, 2021

17. Consent to Benedictine Refinancing Project (pg. 84)

Information Items

18. Pollinator Habitat and Seed Bank at Public Works Facility (pg. 92)

19. Public Safety Policy Committee Minutes – April 14, 2021 (pg. 93)

Commissioner Reports:

Next Meeting Notices:

County Board Work Session – **Monday, May 3, 2021 at 5:00 p.m. in the Boardroom**

Internal Central Services – **Wednesday, May 5, 2021 at 8 a.m. in the Boardroom**

County Board Meeting – **Tuesday, May 11, 2021 at 5:00 p.m. in the Boardroom**

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION April 13, 2021

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on April 13, 2021 with Commissioners Gnemi, Abbe, Krueger, Glynn and Brady present. Also present were IT Director Dave Purscell, Planning & Zoning Director Dale Oolman, Jail Administrator Anthony Buttera, County Engineer Greg Illka, Human Resources Director Julie Johnson, County Sheriff Lon Thiele, County Attorney Dan McIntosh and County Auditor Laura Ihrke.

Call to order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve the Agenda. Ayes all.

There were no comments from the public.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to approve the following Consent Agenda items. Ayes all.

A. Approve the minutes of March 23, 2021
B. Approve Bills and Journal Entries
C. Approve Personnel Report

Resignations/Retirements/Terminations:

Name	*Position*	*Department*	*End Date*
David Hoffman	Corporal	Detention Center	April 13, 2021

D. Approve **Resolution** accepting a donation for the Veteran's Service Van in an amount of $75.00

RESOLUTION

ACCEPTANCE OF DONATION FOR VETERAN'S SERVICE VAN

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

- $75.00 from Ron & Diann Casper to the Veteran's Service van fund.

E. Approve a one-year lease agreement extension to 4/30/2023 for Steele County Community Corrections
F. Approve the updated Steele County Preparedness Plan
G. Approve an Access Variance Request on CSAH 4 for Justin Andreasen
H. Awarded the 2021 Maintenance Overlays Contract CP 074-021-002 in the amount of $1,293,999.64 to Crane Creek Asphalt.
I. Awarded the 2021 Pavement Marking Contract CP 074-021-001 in the amount of $105,647.60 to Sir Lines-A-Lot, LLC
J. Approve advertising for bids for the Steele County Detention Center Security Upgrades Project
K. Approve the purchase of a 2020 John Deere 644L wheel loader replacement in the amount of $201,440.00 from RDO in Mankato.

Human Resources Director Julie Johnson read the following Personnel Anniversaries for April.

Anniversaries:

Name	*Position-Dept*	*Anniv. Date*	*Yrs. Service*
Sean Grivette	Correctional Officer – Detention Center	04/01/21	5
Kimberly Saenz	Correctional Officer – Detention Center	04/01/21	2
Katelyn Tollefson	Correctional Officer – Detention Center	04/01/21	2
Matthew Gwin	Correctional Officer – Detention Center	04/03/21	15
Heather Fast	Public Health Nurse – Public Health	04/04/21	5
Anthony Cassen	Highway Maintenance Technician – Hwy	04/08/21	2
Sean Benz	Asst. Director – Parks & Recreation	04/09/21	16

Travis Ernste	Probation Officer III – Community Corr.	04/10/21	4
Benjamin Wilson	Correctional Corporal – Detention Center	04/13/21	6
Chad Forsystek	Licensed Sergeant – Sheriff's Office	04/13/21	23
Joyce Prusha	Correctional Sergeant – Detention Center	04/15/21	19
Leah Kent	Health Services Assistant – Detention Ctr.	04/15/21	13
Brock Nelson	Appraiser – Assessor's Office	04/16/21	3
Samantha Ahrens	Probation Officer III – Community Corr.	04/16/21	14
Melissa Bos	Accounting Support Asst. – Highway	04/16/21	3
William Effertz	County Assessor – Assessor's Office	04/18/21	10
Nancy Gjerald	Accounting Technician – Detention Center	04/19/21	17
Andrea Marshall	Health Educator – Public Health	04/23/21	3
Paul Sponholz	Assistant County Engineer - Highway	04/23/21	3
Marta Grieman	Project Engineer - Highway	04/25/21	5
June Piepho	Family Support Specialist – Public Health	04/26/21	15
Kyle Stanley	Building Inspector – Planning & Zoning	04/29/21	2
Jane Christenson	Tech Clerk II/Evidence Tech – Sheriff's	04/30/21	7

Motion by Commissioner Glynn, seconded by Commissioner Abbe schedule a Work Session for May 3rd at 5:00 p.m. to review the Transportation Plan. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to schedule a Work Session for April 20th at 5:00 p.m. to meet with Rice County Board regarding an update on the Jail Collaborative effort. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Glynn to approve of the renewal of CUP #210, RDS Trucking Inc., allowing the mining of sand and gravel and the stockpiling and processing of recyclable aggregate material, O'Connor Pit in Section 8 of Blooming Prairie Township with conditions per the Planning Commission and to approve the Findings of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Krueger to approve CUP #423, Blooming Prairie Country Club, to re-align two holes on their course onto two parcels in Section 11, Township 105 North, Range 19 West with conditions per the Planning Commission and to approve the Findings of Fact. Ayes all.

Motion by Commissioner Kruger, seconded by Commissioner Glynn to approve CUP #424, Crystal Valley Coop, establishing an agronomy sales facility in Section 30, Township 106 North, Range 20 West, Somerset Township with conditions per the Planning Commission and to approve the Findings of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve IUP #2021-02, Landfill, to excavate fill to be used as cover material on the landfill in Section 28, Township 106 North, Range 19 West, Aurora Township with conditions per the Planning Commission and to approve the Findings of Fact. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Glynn approving IUP #2021-03, Ulland Brothers, storing and crushing bituminous material in Section 30, Township 105 North, Range 20 West, Summit Township with conditions per the Planning Commission and to approve the Findings of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve IUP #2021-05 for JJD Companies, requesting to mine sand and gravel in Section 29, Somerset Township with conditions per the Planning Commission and to approve the Findings of Facts. Upon the vote being taken, 4 Commissioners voted in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to approve the Access Variance on CSAH 4 for Jeremy Bauer/JJD Companies LLC for the proposed commercial access, given the use, location, traffic volumes and sight distances the access does not present a significant safety issue for the highway users. Upon the vote being taken, 4 Commissioners voted in favor thereof, Commissioner Brady abstaining.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve the Amendment to CUP #410 for Riverview Campground, and to approve the conditions per the Planning Commission with the removal of condition #9 requiring a 6' fence and to approve the Findings of Fact with the removal of the fence requirement in criteria #2. Upon the vote being taken, 4 Commissioners voted in favor thereof, Commissioner Glynn abstaining.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the Sunday and Hard Liquor License for the Monterey Ballroom and to waive the 2021 license fees. Ayes all.

Brad Meier, President/CEO of the Chamber of Commerce and Bill Owens, Executive Director of Owatonna Area Business Development Center discussed the development and growth in Owatonna.

Commissioner Reports:

Commissioner Krueger reported his attendance at Smart Bus meeting, South Country Health Alliance Finance Committee meeting, South Country Health Alliance Joint Powers meeting and Public Works meeting.

Commissioner Abbe had no report

Commissioner Gnemi reported his attendance at a Pollination project, Drug Court meetings, Berlin Township & residents, Workforce meeting, Cannon River Watershed meeting, Public Works Board meeting and Semcac.

Commissioner Glynn reported his attendance at Park & Recreation meeting, Internal Central Services meeting, Extension Committee and Fair Board meeting.

Commissioner Brady reported his attendance at Berlin Township & residents, Planning & Zoning, Rice County Jail Study, Internal Central Services, 911, and County Extension.

LISTING OF BILLS
04/13/2021

ArchKey Technologies	3,962.00
Baker Tilly US, LLP	2,500.00
Bureau of Criminal Apprehension	6,780.00
Central Farm Services	6,436.73
Clark Equipment Co	46,966.40
Community Co-Op oil Assn.	16,840.00
Counties Providing Technology	4,241.00
Hillyard-Hutchinson	3,178.81
Honeywell Inc	13,220.01
Innovative Office Solutions LLC	5,636.50
Jones Haugh & Smith Inc	10,529.20
Justice Planners LLC	16,500.00
L & L Street Rods & Sport Trucks	2,583.90
Loken Excavating & Drainage	2,047.40
Olympic Fire Protection Corp	5,080.92
Owatonna Groundsmasters Inc	5,835.59
Owatonna Public Utilities	30,739.63
Pro-West & Associates Inc	3,685.00
Short Elliott Hendrickson Inc	3,153.57
Steele County Highway Dept	6,518.20
Summit Food Services LLC	7,787.22
Univ of Mn Regents	39,762.38
Valley Asphalt Products Inc	5,844.30
Waste Management of Wi-Mn	52,613.09
113 Payments less than $2,000	40,512.58
Final Total:	342,954.07

Commissioners went into Closed Session at 6:35 p.m. under the attorney-client privilege pursuant to Minn. Stat. § 13D.05, Subd. 3(b) to discuss the following pending litigation: Coffey, et al. v Sheriff Lon Thiele, Court File number 20-cv-2237. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Abbe to come out of closed session at 7:50 p.m. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to adjourn to the Call of the Chair at 7:50 p.m. Ayes all.

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CHAIRMAN

ATTEST: ________________________
AUDITOR

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION April 20, 2021

STATE OF MINNESOTA)
)ss
COUNTY OF STEELE)

The Steele County Board of Commissioners held a Work Session at 5:00 p.m. on April 20, 2021 with Commissioners Brady, Gnemi, Abbe, Krueger and Glynn present. Also present were IT Director Dave Purscell, County Administrator Scott Golberg and County Auditor Laura Ihrke.

The Board met virtually with Rice County to discuss Jail Collaboration.

Scott gave an overview/history of the Detention Center.

Board members from Rice and Steele spoke regarding population growth, operation costs, availability of beds, the ability to serve Steele & Rice mental health issues regarding inmates, and safety issues. Rice County requested a buy-in amount for a regional jail concept before their April 27th Board meeting.

Discussed the need to meet with the Sheriff, Jail Administrator and Finance to prepare some financial information and numbers before the next board meeting.

It was decided to have a Special Board meeting at 8 a.m. on April 26, 2021.

The Board also discussed a Resolution for consent to the issuance of revenue bonds for the Benedictine refinancing project.

Meeting was adjourned at 6:22 p.m.

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CHAIRMAN

ATTEST:______________________________
AUDITOR

Print List in Order By:	2	1 - Fund (Page Break by Fund) 2 - Department (Totals by Dept) 3 - Vendor Number 4 - Vendor Name	Page Break By:	1	1 - Page Break by Fund 2 - Page Break by Dept
Explode Dist. Formulas	Y				
Paid on Behalf Of Name on Audit List?:	N				
Type of Audit List:	D	D - Detailed Audit List S - Condensed Audit List			
Save Report Options?:	N				

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
302	DEPT				Road & Bridge Maintenance Expense			
	3738	Arrow Ace Hardware						
2		10-302-000-0000-6534		28.98	Jig blades for Sign shop	265528/2	Supplies - Signing	N
	3738	Arrow Ace Hardware		28.98	1 Transactions			
	7807	Compass Minerals America						
15		10-302-000-0000-6523		3,661.51	Road salt	795540	Supplies - Road Salt & Sand	N
16		10-302-000-0000-6523		1,745.93	Road salt	796712	Supplies - Road Salt & Sand	N
17		10-302-000-0000-6523		14,164.72	Road salt	797170	Supplies - Road Salt & Sand	N
	7807	Compass Minerals America		19,572.16	3 Transactions			
	43165	Krause Feeds & Supplies Inc						
24		10-302-000-0000-6553		32.40	Oats, CSAH 18	42114	Weed Spray & Vegetation Supplies	N
25		10-302-000-0000-6553		32.40	Oats, CSAH 13	42114	Weed Spray & Vegetation Supplies	N
	43165	Krause Feeds & Supplies Inc		64.80	2 Transactions			
	1308	Miners's Outdoor & Rec						
29		10-302-000-0000-6801		330.00	Safety supplies	176516	Osha/Safety Supplies	N
	1308	Miners's Outdoor & Rec		330.00	1 Transactions			
	3690	Ramy Turf Products						
39		10-302-000-0000-6553		366.00	Weed control CSAH 1	OP7615806	Weed Spray & Vegetation Supplies	N
40		10-302-000-0000-6553		366.00	Weed control CSAH 18	OP7615806	Weed Spray & Vegetation Supplies	N
41		10-302-000-0000-6553		366.00	Weed control CSAH 13	OP7615806	Weed Spray & Vegetation Supplies	N
42		10-302-000-0000-6553		366.00	Weed control CSAH 12	OP7615806	Weed Spray & Vegetation Supplies	N
	3690	Ramy Turf Products		1,464.00	4 Transactions			
	75500	Steele County Treasurer						
47		10-302-000-0000-6564		226.04	2021 Assessments C.D. #5	4/7/21	Intergovernmental Expense	N
48		10-302-000-0000-6564		277.92	2021 Assessments C.D. #4	4/7/21	Intergovernmental Expense	N
49		10-302-000-0000-6564		61.66	2021 Assessments C.D. #27	4/7/21	Intergovernmental Expense	N
50		10-302-000-0000-6564		66.90	2021 Assessments C.D. #25	4/7/21	Intergovernmental Expense	N
51		10-302-000-0000-6564		47.60	2021 Assessments C.D. #24	4/7/21	Intergovernmental Expense	N
52		10-302-000-0000-6564		7.62	2021 Assessments C.D. #23	4/7/21	Intergovernmental Expense	N
53		10-302-000-0000-6564		437.12	2021 Assessments C.D. #21	4/7/21	Intergovernmental Expense	N
54		10-302-000-0000-6564		35.24	2021 Assessments C.D. #2	4/7/21	Intergovernmental Expense	N
55		10-302-000-0000-6564		576.98	2021 Assessments C.D. #1 Havan	4/7/21	Intergovernmental Expense	N
56		10-302-000-0000-6564		100.00	2021 Assessments C.D. #1 Churc	4/7/21	Intergovernmental Expense	N
57		10-302-000-0000-6564		16.26	2021 Assessments J.D.#2	4/7/21	Intergovernmental Expense	N

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
58	10-302-000-0000-6564		71.80	2021 Assessments PTD #8	4/7/21	Intergovernmental Expense	N
59	10-302-000-0000-6564		287.54	2021 Assessments PTD #7	4/7/21	Intergovernmental Expense	N
60	10-302-000-0000-6564		3.02	2021 Assessments PTD #18	4/7/21	Intergovernmental Expense	N
61	10-302-000-0000-6564		91.00	2021 Assessments PTD #17	4/7/21	Intergovernmental Expense	N
62	10-302-000-0000-6564		29.26	2021 Assessments PTD #11	4/7/21	Intergovernmental Expense	N
63	10-302-000-0000-6564		1,904.90	2021 Assessments J.D.#6	4/7/21	Intergovernmental Expense	N
64	10-302-000-0000-6564		11,668.54	2021 Assessments J.D.#24	4/7/21	Intergovernmental Expense	N
65	10-302-000-0000-6564		269.60	2021 Assessments J.D.#23	4/7/21	Intergovernmental Expense	N
66	10-302-000-0000-6564		7.00	2021 Assessments J.D.#2	4/7/21	Intergovernmental Expense	N
67	10-302-000-0000-6564		41.06	2021 Assessments J.D.#12	4/7/21	Intergovernmental Expense	N
75500	Steele County Treasurer		16,227.06	21 Transactions			
302	DEPT Total:		37,687.00	Road & Bridge Maintenance Expense	6 Vendors	32 Transactions	
303	DEPT			Construction Expense			
3738	Arrow Ace Hardware						
1	10-303-000-0000-6510		4.99	Lab supplies-vinegar	265492/2	Engineering & Surveying Supplies	N
3738	Arrow Ace Hardware		4.99	1 Transactions			
7595	Bolton & Menk Inc						
3	10-303-000-0000-6260		9,913.50	Prof Services 074-634-029	0266311	Consultants/Admin Fee	N
4	10-303-000-0000-6260		9,913.50	Prof Services 074-645-040	0266311	Consultants/Admin Fee	N
7595	Bolton & Menk Inc		19,827.00	2 Transactions			
22460	Erickson Engineering Co LLC						
19	10-303-000-0000-6260		524.00	Preliminary professional fees	14110	Consultants/Admin Fee	N
20	10-303-000-0000-6260		90.00	Preliminary professional fees	14128	Consultants/Admin Fee	Y
22460	Erickson Engineering Co LLC		614.00	2 Transactions			
46551	Locators & Supplies Inc						
26	10-303-000-0000-6510		166.50	Marking paint	0291310-IN	Engineering & Surveying Supplies	N
27	10-303-000-0000-6510		56.50	White marking tape	0291398-IN	Engineering & Surveying Supplies	N
46551	Locators & Supplies Inc		223.00	2 Transactions			
8665	Smith Mill Engineering						
44	10-303-000-0000-6510		505.00	Eng equipment maintenance	10673	Engineering & Surveying Supplies	N
8665	Smith Mill Engineering		505.00	1 Transactions			
1667	SRF Consulting Group Inc						

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
45	10-303-000-0000-6260		13,399.84	Transp Plan CP 074-020-006	13417.00-12	Consultants/Admin Fee	N
46	10-303-000-0000-6260		1,957.58	CR180 & Min Sprgs 074-098-015	14282-00.1	Consultants/Admin Fee	N
1667	SRF Consulting Group Inc		15,357.42	2 Transactions			
303	DEPT Total:		36,531.41	Construction Expense	6 Vendors	10 Transactions	
304	DEPT			Equipment Maintenance & Shops			
10150	Carquest Auto Parts						
5	10-304-000-0000-6520		61.99	Parts, unit#8902	403088	Machinery/Vehicle Parts	N
6	10-304-000-0000-6520		10.29	Parts, unit#2191	403229	Machinery/Vehicle Parts	N
7	10-304-000-0000-6520		42.99	Parts, unit#8902	403431	Machinery/Vehicle Parts	N
8	10-304-000-0000-6520		40.00-	Parts, unit#2145	403597	Machinery/Vehicle Parts	N
9	10-304-000-0000-6513		46.99	12 pc socket set	403598	Tools	N
10	10-304-000-0000-6520		27.00	Parts, unit#2115	403656	Machinery/Vehicle Parts	N
11	10-304-000-0000-6520		95.52	Parts, unit#2051	403682	Machinery/Vehicle Parts	N
12	10-304-000-0000-6520		41.97	Parts, unit#2051	403946	Machinery/Vehicle Parts	N
10150	Carquest Auto Parts		286.75	8 Transactions			
11215	Central Farm Services						
13	10-304-000-0000-6521		8,472.00	Dyed diesel fuel	2953938	Supplies-Diesel Fuel	N
14	10-304-000-0000-6540		9,052.00	Unleaded fuel	2954417	Fuel & Lubricants	N
11215	Central Farm Services		17,524.00	2 Transactions			
16480	Crysteel Truck Equipment Inc						
18	10-304-000-0000-6520		119.00	Parts, unit#2115	LP203493	Machinery/Vehicle Parts	N
16480	Crysteel Truck Equipment Inc		119.00	1 Transactions			
5365	Fleet Pride						
21	10-304-000-0000-6520		913.86	Parts, unit#8902	71148222	Machinery/Vehicle Parts	N
5365	Fleet Pride		913.86	1 Transactions			
36550	IFACS						
22	10-304-000-0000-6520		15.97	Parts, unit#8902	5266617	Machinery/Vehicle Parts	N
23	10-304-000-0000-6520		4.00	Parts, unit#8902	5266622	Machinery/Vehicle Parts	N
36550	IFACS		19.97	2 Transactions			
4984	Medford Sand & Gravel LLC						
28	10-304-000-0000-6512		145.72	Pollinator seed bed	19606	Bldg Repair & Maintenance	N

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
	4984	Medford Sand & Gravel LLC		145.72	1 Transactions			
	4649	Mississippi Welders Supply Co Inc						
30		10-304-000-0000-6252		181.50	Customer labor, unit#9998	3484012	Contracted Services	N
	4649	Mississippi Welders Supply Co Inc		181.50	1 Transactions			
	7771	MN Dept of Labor & Industry						
31		10-304-000-0000-6512		100.00	Elevator annual inspection	LR0120521X	Bldg Repair & Maintenance	N
	7771	MN Dept of Labor & Industry		100.00	1 Transactions			
	56125	NAPA Auto Parts						
32		10-304-000-0000-6520		72.77	Parts, unit#2077	890644	Machinery/Vehicle Parts	N
33		10-304-000-0000-6520		39.72	Parts, unit#2077	890666	Machinery/Vehicle Parts	N
34		10-304-000-0000-6520		84.86-	Return parts, unit#2077	890693	Machinery/Vehicle Parts	N
	56125	NAPA Auto Parts		27.63	3 Transactions			
	4097	Nuss Truck & Equipment						
35		10-304-000-0000-6520		1,967.04	Parts, unit#2131	1202028P	Machinery/Vehicle Parts	N
36		10-304-000-0000-6520		704.41	Parts, unit#2130	2214184P	Machinery/Vehicle Parts	N
37		10-304-000-0000-6520		1,437.11	Parts, unit#2130	2214195P	Machinery/Vehicle Parts	N
	4097	Nuss Truck & Equipment		4,108.56	3 Transactions			
	68420	Plunkett's Pest Control, Inc.						
38		10-304-000-0000-6512		98.50	Pest control April	7012597	Bldg Repair & Maintenance	N
	68420	Plunkett's Pest Control, Inc.		98.50	1 Transactions			
	8665	Smith Mill Engineering						
43		10-304-000-0000-6515		570.00	Shop equipment maintenance	10672	Shop Equip Repair & Maintenance	Y
	8665	Smith Mill Engineering		570.00	1 Transactions			
304		DEPT Total:		24,095.49	Equipment Maintenance & Shops	12 Vendors	25 Transactions	
10		Fund Total:		98,313.90	Road & Bridge Fund		67 Transactions	
		Final Total:		98,313.90	24 Vendors	67 Transactions		

Recap by Fund	Fund	AMOUNT	Name		
	10	98,313.90	Road & Bridge Fund		
	All Funds	98,313.90	Total	Approved by,	. . . .
					. . . .
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Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund) 2 - Department (Totals by Dept) 3 - Vendor Number 4 - Vendor Name	Page Break By:	1	1 - Page Break by Fund 2 - Page Break by Dept
Explode Dist. Formulas	Y				
Paid on Behalf Of Name on Audit List?:	N				
Type of Audit List:	D	D - Detailed Audit List S - Condensed Audit List			
Save Report Options?:	N				

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
3	DEPT			County Wide			
5763	Barna Guzy & Steffen Ltd						
10	01-003-000-0000-6194		130.00	Review on pending issue	229415	Personnel Policy	Y
5763	Barna Guzy & Steffen Ltd		130.00	1 Transactions			
2189	Further						
120	01-003-000-0000-6893		253.05	April 2021 Part Fee	253.05	Unallocated Insurance	N
2189	Further		253.05	1 Transactions			
3	DEPT Total:		383.05	County Wide	2 Vendors	2 Transactions	
5	DEPT			Board Of Commissioners			
4212	Bussler Publishing Inc						
12	01-005-000-0000-6242		37.19	Synopsis Comm Brd - 2/23/2021	31021	Publishing	N
13	01-005-000-0000-6242		30.35	Synopsis Comm Brd - 3/9/2021	31128	Publishing	N
14	01-005-000-0000-6242		253.47	Delinquent Tax Notice 3/31/21	31130	Publishing	N
4212	Bussler Publishing Inc		321.01	3 Transactions			
5	DEPT Total:		321.01	Board Of Commissioners	1 Vendors	3 Transactions	
31	DEPT			County Administrator			
4879	Shred Right						
167	01-031-000-0000-6801		5.00	Shred Serv Order 216408-4/8	549392	General Expense	Y
4879	Shred Right		5.00	1 Transactions			
8857	Verizon						
222	01-031-000-0000-6210		48.29	Phone Charges-Verizon	9877022753	Telephone	N
8857	Verizon		48.29	1 Transactions			
31	DEPT Total:		53.29	County Administrator	2 Vendors	2 Transactions	
32	DEPT			Human Resources			
4879	Shred Right						
168	01-032-000-0000-6801		5.00	Shred Serv Order 216408-4/8	549392	General Expense	Y
4879	Shred Right		5.00	1 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
32	DEPT Total:		5.00	Human Resources	1 Vendors	1 Transactions	
41	DEPT			Auditor			
37025	Innovative Office Solutions LLC						
127	01-041-000-0000-6410		45.37	Receipt printer toner	332164	Office Supplies	N
37025	Innovative Office Solutions LLC		45.37	1 Transactions			
51300	Metro Sales Inc						
146	01-041-000-0000-6410		48.00	Copier Contract Q2	INV1790141	Office Supplies	N
148	01-041-000-0000-6410		72.43	Copier Usage Fee-Q1	INV1790141	Office Supplies	N
51300	Metro Sales Inc		120.43	2 Transactions			
9083	OfficeSupply.com						
158	01-041-000-0000-6410		48.62	ACCO Tax Binders	4406612	Office Supplies	N
159	01-041-000-0000-6410		214.71	ACCO Tax Binders	4416185	Office Supplies	N
9083	OfficeSupply.com		263.33	2 Transactions			
41	DEPT Total:		429.13	Auditor	3 Vendors	5 Transactions	
42	DEPT			Treasurer			
51300	Metro Sales Inc						
147	01-042-000-0000-6410		48.00	Copier Contract-Q2	INV1790141	Office Supplies	N
149	01-042-000-0000-6410		72.44	Copier Usage Fee-Q1	INV1790141	Office Supplies	N
51300	Metro Sales Inc		120.44	2 Transactions			
8857	Verizon						
238	01-042-000-0000-6210		40.01	Phone Charges-Verizon	9877022753	Telephone	N
8857	Verizon		40.01	1 Transactions			
42	DEPT Total:		160.45	Treasurer	2 Vendors	3 Transactions	
44	DEPT			Financial Administrator			
8107	Strategic Insights Inc						
217	01-044-000-0000-6480		1,125.00	Plan-It Software Renewal	21Plan-It-085	Non-Capitalized Inventory	Y
8107	Strategic Insights Inc		1,125.00	1 Transactions			
44	DEPT Total:		1,125.00	Financial Administrator	1 Vendors	1 Transactions	

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
61	DEPT				Information Technology			
	18450	Office of MN IT Services						
57		01-061-000-0000-6212		1,057.45	Monthly Internet fees	DV20110410	M-Net Expenses	N
	18450	Office of MN IT Services		1,057.45	1 Transactions			
	8857	Verizon						
227		01-061-000-0000-6210		83.39	Phone Charges-Verizon	9877022753	Telephone	N
	8857	Verizon		83.39	1 Transactions			
61	DEPT Total:			1,140.84	Information Technology	2 Vendors	2 Transactions	
62	DEPT				Central Services			
	8462	CenturyLink						
97		01-062-000-0000-6210		80.52	Phone charges-April	507-455-4027	Telephone	N
	8462	CenturyLink		80.52	1 Transactions			
	8576	Consolidated Communications						
98		01-062-000-0000-6210		1,933.38	Phone charges-April	507-150-4869/0	Telephone	N
	8576	Consolidated Communications		1,933.38	1 Transactions			
	16282	Crosstown Cartage Inc						
99		01-062-000-0000-6801		297.00	Contracted mail services	04/16/2021	General Expense	N
100		01-062-000-0000-6802		80.00	Additional mail services	04/16/2021	Internal Chargeback	N
	16282	Crosstown Cartage Inc		377.00	2 Transactions			
	572	Kronos Incorporated						
130		01-062-000-0000-6301		3,510.73	Mar 2021 HRIS Operating Cost	11749078	Equip/Software Maint	N
	572	Kronos Incorporated		3,510.73	1 Transactions			
	5761	NEC Financial Services LLC						
154		01-062-000-0000-6301		1,648.36	NEC U3C Series Voice Sys-Apr	2396228	Equip/Software Maint	Y
	5761	NEC Financial Services LLC		1,648.36	1 Transactions			
	3778	SHI International Corp						
61		01-062-000-0000-6301		1,693.42	Firewall renewals	B13292729	Equip/Software Maint	N
62		01-062-000-0000-6301		743.58	Server Warranty Renewal	B13298180	Equip/Software Maint	N
	3778	SHI International Corp		2,437.00	2 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
62	DEPT Total:		9,986.99	Central Services	6 Vendors	8 Transactions	
91	DEPT			County Attorney			
3901	Diligent Service Network						
113	01-091-000-0000-6343		305.00	Subpoena Services	178230	Service Fees	Y
3901	Diligent Service Network		305.00	1 Transactions			
5655	High Point Networks						
121	01-091-000-0000-6315		1,138.00	Access points for SCAO	178735	County Attorney Forfeiture Expenditu	N
5655	High Point Networks		1,138.00	1 Transactions			
70550	Thomson Reuters - West						
41	01-091-000-0000-6410		1,172.41	Westlaw - March	844081594	Office Supplies	N
42	01-091-000-0000-6410		80.27	Library charges	844170348	Office Supplies	N
70550	Thomson Reuters - West		1,252.68	2 Transactions			
8857	Verizon						
224	01-091-000-0000-6210		121.59	Phone Charges-Verizon	9877022753	Telephone	N
8857	Verizon		121.59	1 Transactions			
97402	Xerox Corporation						
241	01-091-000-0000-6410		208.23	Rental plan 2/21-3/21	013003696	Office Supplies	N
97402	Xerox Corporation		208.23	1 Transactions			
91	DEPT Total:		3,025.50	County Attorney	5 Vendors	6 Transactions	
101	DEPT			County Recorder			
4393	Fidlar Technologies Inc						
18	01-101-000-9305-6480		2,968.56	Qrt 1 - Life Cycle Services	0702366	Non-Capitalized Inv-Technology Fur	N
4393	Fidlar Technologies Inc		2,968.56	1 Transactions			
101	DEPT Total:		2,968.56	County Recorder	1 Vendors	1 Transactions	
103	DEPT			Assessor			
8857	Verizon						
223	01-103-000-0000-6210		169.76	Phone Charges-Verizon	9877022753	Telephone	N
8857	Verizon		169.76	1 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
103	DEPT Total:		169.76	Assessor	1 Vendors	1 Transactions	
105	DEPT			Planning & Zoning			
84035	Tri-M Graphics						
220	01-105-000-0000-6410		209.44	Envelopes	94964	Office Supplies	N
84035	Tri-M Graphics		209.44	1 Transactions			
8857	Verizon						
228	01-105-000-0000-6210		173.16	Phone Charges-Verizon	9877022753	Telephone	N
8857	Verizon		173.16	1 Transactions			
105	DEPT Total:		382.60	Planning & Zoning	2 Vendors	2 Transactions	
111	DEPT			Buildings & Grounds			
8374	Burger/Thomas R						
96	01-111-000-0000-6331		72.80	Mileage 130 mi X .56		Mileage Reimbursement	N
8374	Burger/Thomas R		72.80	1 Transactions			
14420	Culligan Inc						
115	01-111-041-0000-6300		30.45	Filter-Annex	15215657	Bldg Repairs & Maintenance	N
116	01-111-042-0000-6300		30.45	Filter-CH	15215749	Bldg Repairs & Maintenance	N
117	01-111-044-0000-6300		305.35	Service-DC	15345876	Bldg Repairs & Maintenance	N
14420	Culligan Inc		366.25	3 Transactions			
16860	Custom Communications Inc						
112	01-111-040-0000-6300		135.87	Alarm Monitoring-ADM	485438	Bldg Repairs & Maintenance	N
104	01-111-041-0000-6300		184.17	Alarm Monitoring-Annex	485439	Bldg Repairs & Maintenance	N
108	01-111-043-0000-6300		123.30	Alarm Monitoring-COB	485440	Bldg Repairs & Maintenance	N
109	01-111-042-0000-6300		123.30	Alarm Monitoring-CH	485441	Bldg Repairs & Maintenance	N
107	01-111-044-0000-6300		123.30	Alarm Monitoring-DC	485442	Bldg Repairs & Maintenance	N
105	01-111-046-0000-6300		248.16	Alarm Monitoring-Towers	485446	Bldg Repairs & Maintenance	N
106	01-111-046-0000-6300		195.15	Alarm Monitoring-Towers	485447	Bldg Repairs & Maintenance	N
111	01-111-045-0000-6300		171.00	Alarm Monitoring-CCA	485448	Bldg Repairs & Maintenance	N
16860	Custom Communications Inc		1,304.25	8 Transactions			
8866	Diverse Construction Services LLC						
114	01-111-044-0000-6300		1,957.80	Investigate & Repair leaks	3032	Bldg Repairs & Maintenance	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
8866	Diverse Construction Services LLC		1,957.80	1 Transactions			
8288	Four Seasons Electric						
119	01-111-044-0000-6300		185.00	Boiler E-stop repair	9988	Bldg Repairs & Maintenance	N
8288	Four Seasons Electric		185.00	1 Transactions			
33550	Hillyard-Hutchinson						
125	01-111-044-0000-6560		14.69	Mop handle-DC	604288556	Janitorial Supplies	N
126	01-111-042-0000-6560		14.69	Mop Handle-CH	604288557	Janitorial Supplies	N
124	01-111-041-0000-6560		64.30	Garbage can-Annex	604291194	Janitorial Supplies	N
122	01-111-040-0000-6560		599.32	Cleaners, Liners-Admin	604293712	Janitorial Supplies	N
123	01-111-041-0000-6560		3.52	Toilet mop-Annex	604293713	Janitorial Supplies	N
33550	Hillyard-Hutchinson		696.52	5 Transactions			
50125	Manke's Outdoor Equipment & Appliance						
132	01-111-000-0000-6304		75.48	Filters, blade sharpen, plugs	156243	Equipment Maintenance & Repairs	N
50125	Manke's Outdoor Equipment & Appliance		75.48	1 Transactions			
7906	Mark's						
133	01-111-044-0000-6300		72.70	Bin box, breaker, washer	INV001929005	Bldg Repairs & Maintenance	Y
7906	Mark's		72.70	1 Transactions			
7771	MN Dept of Labor & Industry						
152	01-111-041-0000-6300		10.00	Boiler 129439	ABR0256055X	Bldg Repairs & Maintenance	N
7771	MN Dept of Labor & Industry		10.00	1 Transactions			
3527	Sprint						
171	01-111-000-0000-6320		72.00	Sprint-Admin Fleet Geo Tabs	851338130-031	Fleet Vehicle Maintenance	N
3527	Sprint		72.00	1 Transactions			
5626	Trugreen Processing Center						
221	01-111-044-0000-6380		321.98	Bed Weed Control-DC	6005130993	Grounds Maintenance	Y
5626	Trugreen Processing Center		321.98	1 Transactions			
8857	Verizon						
225	01-111-000-0000-6210		380.71	Phone Charges-Verizon	9877022753	Telephone	N
8857	Verizon		380.71	1 Transactions			

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
111	DEPT Total:		5,515.49	Buildings & Grounds	12 Vendors	25 Transactions	
121	DEPT			Veteran Service			
6032	APG Media of Southern Minnesota LLC						
8	01-121-000-0000-6242		199.50	Memorial flags - March	134776-0321	Publishing	N
6032	APG Media of Southern Minnesota LLC		199.50	1 Transactions			
2072	Gilormini/Rene						
51	01-121-751-0000-6820		200.00	Reimb -Gift card Homeless Vets		Grant Expense	N
2072	Gilormini/Rene		200.00	1 Transactions			
83500	Steele County Highway Dept						
176	01-121-000-0000-6540		179.19	March Gas	1751	Gas & Oil	N
83500	Steele County Highway Dept		179.19	1 Transactions			
8857	Verizon						
235	01-121-000-0000-6210		35.01	Phone Charges-Verizon	9877022753	Telephone	N
8857	Verizon		35.01	1 Transactions			
121	DEPT Total:		613.70	Veteran Service	4 Vendors	4 Transactions	
201	DEPT			Sheriff			
2204	Bureau Of Criminal Apprehension						
30	01-201-000-0000-6261		75.00	DMT-G Receipt Training	17618	Conference & Training	N
2204	Bureau Of Criminal Apprehension		75.00	1 Transactions			
4877	L & L Street Rods & Sport Trucks						
24	01-201-000-0000-6480		350.00	7416-Strip down old squad	3170	Non-Capitalized Inventory	N
4877	L & L Street Rods & Sport Trucks		350.00	1 Transactions			
5487	LexisNexis Risk Data Management						
25	01-201-000-0000-6425		150.00	Searches reports - March	1035910	Investigation Expense	N
5487	LexisNexis Risk Data Management		150.00	1 Transactions			
50117	Marco Technologies LLC						
55	01-201-000-0000-6410		294.12	Printer - LEC	8623537	Office Supplies	N
50117	Marco Technologies LLC		294.12	1 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
51300	Metro Sales Inc						
150	01-201-000-0000-6304		74.00	Contract Base Rate 4/8-7/7	INV1790900	Contracts	N
151	01-201-000-0000-6304		327.81	Contract Usage Rate 1/8-4/7	INV1790900	Contracts	N
51300	Metro Sales Inc		401.81	2 Transactions			
18450	Office of MN IT Services						
155	01-201-000-0000-6210		168.84	Sheriff Telecom-March	W21030540	Telephone	N
18450	Office of MN IT Services		168.84	1 Transactions			
9074	Randall's License Bureau						
161	01-201-000-0000-6320		14.25	7402-Renewal Tabs	2017 Ford XPL	Vehicle Maintenance	N
9074	Randall's License Bureau		14.25	1 Transactions			
3527	Sprint						
174	01-201-000-0110-6320		24.00	Sprint-Sheriff Geo Tabs	851338130-031	Squad 7403 Maintenance	N
173	01-201-000-0115-6320		24.00	Sprint-Sheriff Geo Tabs	851338130-031	Squad 7405 Maintenance	N
3527	Sprint		48.00	2 Transactions			
85300	Streichers Inc						
219	01-201-000-0000-6408		169.99	L Thiele-damaged boot repl	11496362	Uniforms/Uniform Reimbursement	N
36	01-201-000-0000-6287		293.99	12 GA TKO Rounds/Shipping	I1494044	SWAT Training	N
85300	Streichers Inc		463.98	2 Transactions			
21215	Strohschein Properties LLC						
37	01-201-000-0000-6346		750.00	Rent - April	04052021	Eds Rent Account	1
38	01-201-000-0000-6346		33.90	Utilities	732571	Eds Rent Account	Y
21215	Strohschein Properties LLC		783.90	2 Transactions			
8857	Verizon						
230	01-201-000-0000-6210		1,005.70	Phone Charges-Verizon	9877022753	Telephone	N
229	01-201-000-0000-6211		800.58	Squad Connections-Verizon	9877022753	Radio-Computers-Cameras	N
8857	Verizon		1,806.28	2 Transactions			
5594	Water Systems Company						
46	01-201-000-0000-6410		8.95	Monthly rent - April	884502	Office Supplies	N
5594	Water Systems Company		8.95	1 Transactions			
201	DEPT Total:		4,565.13	Sheriff	12 Vendors	17 Transactions	

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
208	DEPT			Coroner			
4229	Moore Md/Kellyanna J						
56	01-208-000-0000-6801		3,536.33	Coroner Services - April		General Expense	Y
4229	Moore Md/Kellyanna J		3,536.33	1 Transactions			
208	DEPT Total:		3,536.33	Coroner	1 Vendors	1 Transactions	
251	DEPT			Jail			
4346	Advanced Correctional Healthcare Inc						
2	01-251-000-0000-6269		1,611.88	Onsite mental health service	105344	Site Mental Health Services	Y
4	01-251-000-0000-6269		54.51	Difference-Contract increase	105344	Site Mental Health Services	Y
1	01-251-000-0000-6270		7,899.47	Onsite medical services	105344	Medical Services	Y
3	01-251-000-0000-6270		267.13	Difference-Contract increase	105344	Medical Services	Y
5	01-251-000-0000-6432		212.97	Pharmacy - Dodge County	105924	Medical Payments	Y
4346	Advanced Correctional Healthcare Inc		10,045.96	5 Transactions			
7798	Anchor Paper Company						
6	01-251-000-0000-6560		934.17	T Tissue/P Towels/ Can liners	10649669	Janitorial Supplies	N
7798	Anchor Paper Company		934.17	1 Transactions			
2204	Bureau Of Criminal Apprehension						
11	01-251-000-0000-6304		1,500.00	CJIS Connection 3 - Lines	649648	Contract Serv./Bldg Maint	N
2204	Bureau Of Criminal Apprehension		1,500.00	1 Transactions			
327	CLIA Laboratory Program						
49	01-251-000-0000-6261		180.00	Laboratory cert fee	24D1017749	Conference & Training	N
327	CLIA Laboratory Program		180.00	1 Transactions			
8707	Mayo Clinic Ambulance Service						
134	01-251-000-0000-6407		975.00	First Aid/CPR Cards-39	21-82	Training Supplies	N
8707	Mayo Clinic Ambulance Service		975.00	1 Transactions			
18450	Office of MN IT Services						
58	01-251-000-0000-6211		42.50	Fiber Management fee	DV20110410	Radio - Computers - Cameras	N
157	01-251-000-0000-6410		88.22	Jail Telecom-March	W21030540	Office Supplies	N
18450	Office of MN IT Services		130.72	2 Transactions			
4879	Shred Right						
63	01-251-000-0000-6304		20.00	Shredding service	549178	Contract Serv./Bldg Maint	Y

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
4879	Shred Right		20.00	1 Transactions			
4377	Skjeveland Enterprises						
33	01-251-000-0000-6254		60.00	Recycling April - June	201249	Garbage Disposal	Y
4377	Skjeveland Enterprises		60.00	1 Transactions			
3527	Sprint						
172	01-251-000-0000-6320		120.00	Sprint-DC Fleet Geo Tabs	851338130-031	Vehicle Maintenance	N
3527	Sprint		120.00	1 Transactions			
85167	Stewart Sanitation						
65	01-251-000-0000-6254		241.12	Extra rolloff 3/12-23/2021	649228	Garbage Disposal	N
66	01-251-000-0000-6254		302.66	Garbage service - April	649228	Garbage Disposal	N
85167	Stewart Sanitation		543.78	2 Transactions			
8247	Summit Food Services LLC						
39	01-251-000-0000-6441		3,722.73	Inmate meals 3/27-4/2/21	20001082288	Prisoner Meals	N
67	01-251-000-0000-6441		3,730.51	Inmate meals 4/3-9/2021	2000108843	Prisoner Meals	N
8247	Summit Food Services LLC		7,453.24	2 Transactions			
618	Turnkey Corrections						
44	01-251-000-0000-6418		46.18	Inmate indigent fees	10017848	Lock-Up Supplies	N
618	Turnkey Corrections		46.18	1 Transactions			
8070	U N X Inc						
45	01-251-000-0000-6560		576.10	Laundry detergents	20213820300	Janitorial Supplies	N
8070	U N X Inc		576.10	1 Transactions			
8857	Verizon						
226	01-251-000-0000-6210		178.18	Phone Charges-Verizon	9877022753	Telephone	N
8857	Verizon		178.18	1 Transactions			
251	DEPT Total:		22,763.33	Jail	14 Vendors	21 Transactions	
252	DEPT			Community Corrections			
4064	Alcohol Monitoring System Inc						
7	01-252-000-0000-6274		1,504.30	SCRAM Monitoring fee	223642	Scram Monitoring	N
4064	Alcohol Monitoring System Inc		1,504.30	1 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
8263	CRK Properties LLC						
16	01-252-000-0000-6341		5,794.00	Rent - May		Office Rent	1
17	01-252-000-0000-6341		732.68	Utilities	1003	Office Rent	Y
8263	CRK Properties LLC		6,526.68	2 Transactions			
37025	Innovative Office Solutions LLC						
22	01-252-000-0000-6410		108.60	Copy papter - 3 cases	3308790	Office Supplies	N
37025	Innovative Office Solutions LLC		108.60	1 Transactions			
6884	Language Line Services Inc						
54	01-252-000-0000-6284		56.82	Translator services	10203759	Interpreter Services	N
6884	Language Line Services Inc		56.82	1 Transactions			
5830	Midwest Monitoring & Surveillance						
29	01-252-000-0000-6270		304.25	Lab Services - March	DT0321165	Chemical Testing	Y
5830	Midwest Monitoring & Surveillance		304.25	1 Transactions			
4879	Shred Right						
165	01-252-000-0000-6410		10.00	Shredding	549412	Office Supplies	Y
4879	Shred Right		10.00	1 Transactions			
85300	Streichers Inc						
218	01-252-000-0000-6801		179.88	Pepper spray x 12	11491773	General Expense	N
85300	Streichers Inc		179.88	1 Transactions			
8857	Verizon						
237	01-252-000-0000-6210		681.05	Phone Charges-Verizon	9877022753	Telephone	N
8857	Verizon		681.05	1 Transactions			
252	DEPT Total:		9,371.58	Community Corrections	8 Vendors	9 Transactions	
253	DEPT			Law Enforcement Center			
16860	Custom Communications Inc						
101	01-253-000-0000-6304		346.75	Adj strike-rep panel batteries	484808	Contract Services/Bldg Mtce	N
102	01-253-000-0000-6304		60.87	Connect monitoring 5/1-7/31	485451	Contract Services/Bldg Mtce	N
103	01-253-000-0000-6304		62.43	Fire Alarm monitoring 5/1-7/31	485451	Contract Services/Bldg Mtce	N
16860	Custom Communications Inc		470.05	3 Transactions			
33550	Hillyard-Hutchinson						

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
20	01-253-000-0000-6560		27.69	Wipes - 1 cases	604287106	Janitorial Supplies	N
33550	Hillyard-Hutchinson		27.69	1 Transactions			
37025	Innovative Office Solutions LLC						
21	01-253-000-0000-6410		97.14	USB/Pens & Pads	3301468	Office Supplies	N
129	01-253-000-0000-6410		167.56	Labels, Ribbon, Markers, Env	IN3315092	Office Supplies	N
128	01-253-000-0000-6410		4.33	2/Pack-AAAA Batteries	IN3317095	Office Supplies	N
37025	Innovative Office Solutions LLC		269.03	3 Transactions			
51300	Metro Sales Inc						
27	01-253-000-0000-6304		90.00	Contract base rate 3/29-6/28	1784527	Contract Services/Bldg Mtce	N
28	01-253-000-0000-6304		69.37	Contact usage 12/29-3/28/2021	1784527	Contract Services/Bldg Mtce	N
51300	Metro Sales Inc		159.37	2 Transactions			
18450	Office of MN IT Services						
156	01-253-000-0000-6211		77.01	LEC Telecom-March	W21030540	Radio And Telephone	N
18450	Office of MN IT Services		77.01	1 Transactions			
4879	Shred Right						
166	01-253-000-0000-6254		40.50	Paper Shredding	549413	Garbage Disposal	Y
4879	Shred Right		40.50	1 Transactions			
75496	Steele County Auditor						
175	01-253-000-0000-6803		35,000.00	2021 Custodial Work	2021-001	Salary Reimbursement Custodial Wor	N
75496	Steele County Auditor		35,000.00	1 Transactions			
85167	Stewart Sanitation						
35	01-253-000-0000-6254		81.64	Garbage service	649230	Garbage Disposal	N
85167	Stewart Sanitation		81.64	1 Transactions			
8857	Verizon						
239	01-253-000-0000-6210		43.29	Phone Charges-Verizon	9877022753	Telephone	N
8857	Verizon		43.29	1 Transactions			
99250	Zep Sales & Service						
47	01-253-000-0000-6560		164.25	Cleaner spray - 2	9006112053	Janitorial Supplies	N
99250	Zep Sales & Service		164.25	1 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
253	DEPT Total:		36,332.83	Law Enforcement Center	10 Vendors	15 Transactions	
281	DEPT			Emergency Management			
32300	Honeywell Inc						
53	01-281-000-0000-6251		273.63	Instant Alert Subscription	5255541806	Other Administrative Costs	N
32300	Honeywell Inc		273.63	1 Transactions			
3869	League Of Minnesota Cities						
131	01-281-000-0000-6251		161.00	Emerg & Risk Mgmt posting	340671	Other Administrative Costs	N
3869	League Of Minnesota Cities		161.00	1 Transactions			
281	DEPT Total:		434.63	Emergency Management	2 Vendors	2 Transactions	
481	DEPT			Public Health Nursing			
8783	Availity LLC						
95	01-481-460-6009-6383		20.00	QA: Medicare Billing Charges	INV00655712	Contract Services	N
8783	Availity LLC		20.00	1 Transactions			
50893	MCCC MI 33						
135	01-481-460-6009-6381		2,897.26	QA-PHDoc Software Support	2104065	Cpu Usage & Network Support	N
136	01-481-460-6011-6381		167.15	CTC-PHDoc Software Support	2104065	Cpu Usage & Network Support	N
137	01-481-461-6025-6381		278.58	HCB-PHDoc Software Support	2104065	Cpu Usage & Network Support	N
138	01-481-461-6030-6381		167.15	MCH-PHDoc Software Support	2104065	Cpu Usage & Network Support	N
139	01-481-461-6032-6381		167.15	SHIP-PHDoc Software Support	2104065	Cpu Usage & Network Support	N
140	01-481-461-6034-6381		111.43	TANF-PHDoc Software Support	2104065	Cpu Usage & Network Support	N
141	01-481-461-6040-6381		501.45	WIC-PHDoc Software Support	2104065	Cpu Usage & Network Support	N
142	01-481-461-6059-6381		167.15	SEMNHV-PHDoc Software Support	2104065	Cpu Usage & Network Support	N
143	01-481-462-6047-6381		167.15	CID-PHDoc Software Support	2104065	Cpu Usage & Network Support	N
144	01-481-464-6052-6381		55.72	PHEP-PHDoc Software Support	2104065	Cpu Usage & Network Support	N
145	01-481-465-6057-6381		891.47	LPHG-PHDoc Software Support	2104065	Cpu Usage & Network Support	N
50893	MCCC MI 33		5,571.66	11 Transactions			
52975	Minnesota Valley Testing Labs						
153	01-481-463-6049-6322		55.80	ENV-Lab Water testing charges	1081640/715	Well Water Service Agreements	N
52975	Minnesota Valley Testing Labs		55.80	1 Transactions			
68405	Plak Smacker						
242	01-481-460-6011-6464		107.74	CTC-Kids Suction cup brush	CD60560120	General Supplies & Outreach	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
68405	Plak Smacker		107.74	1 Transactions			
77316	Schroeder/Greg						
164	01-481-460-6009-6331		95.20	QA-Physical Therapist-Mileage		Mileage Reimbursement	Y
163	01-481-460-6009-6383		728.75	QA-Physical Therapist-March		Contract Services	Y
77316	Schroeder/Greg		823.95	2 Transactions			
4305	South Country Health Alliance						
169	01-481-464-6061-6383		59.58	COVID 19-Contact & Trace		Contract Services	N
4305	South Country Health Alliance		59.58	1 Transactions			
81597	Spee Dee Delivery Service Inc						
170	01-481-463-6049-6322		122.06	ENV-Well water sample	4210114	Well Water Service Agreements	N
81597	Spee Dee Delivery Service Inc		122.06	1 Transactions			
75500	Steele County Treasurer						
194	01-481-465-6057-6341		174.99	LPHG-April rent	174.99	Office Rent	N
177	01-481-460-6009-6171		730.08	QA-Workers Comp-April	21-001	Workers Comp	N
178	01-481-460-6011-6171		42.12	CTC-Workers Comp-April	21-001	Workers Comp	N
179	01-481-461-6025-6171		70.20	HCB-Workers Comp-April	21-001	Workers Comp	N
180	01-481-461-6030-6171		42.12	MCH-Workers Comp-April	21-001	Workers Comp	N
181	01-481-461-6032-6171		42.12	SHIP-Workers Comp-April	21-001	Workers Comp	N
182	01-481-461-6034-6171		28.08	TANF-Workers Comp-April	21-001	Workers Comp	N
183	01-481-461-6040-6171		126.36	WIC-Workers Comp-April	21-001	Workers Comp	N
184	01-481-461-6059-6171		42.12	SEMNHF-Workers Comp-April	21-001	Workers Comp Ins	N
185	01-481-462-6047-6171		42.12	CID-Workers Comp-April	21-001	Workers Comp	N
186	01-481-464-6052-6171		14.04	PHEP-Workers Comp-April	21-001	Workers Comp	N
187	01-481-465-6057-6171		224.64	LPHG-Workers Comp-April	21-001	Workers Comp	N
188	01-481-460-6011-6341		299.97	CTC-April rent	21-002	Office Rent	N
189	01-481-461-6030-6341		249.98	MCH-April rent	21-002	Office Rent	N
190	01-481-461-6032-6341		324.97	SHIP-April rent	21-002	Office Rent	N
191	01-481-461-6034-6341		199.98	TANF-April rent	21-002	Office Rent	N
192	01-481-461-6040-6341		824.90	WIC-April rent	21-002	Office Rent	N
193	01-481-461-6059-6341		424.96	SEMNHV-April rent	21-002	Office Rent	N
195	01-481-460-6009-6350		484.34	QA-Property/Liability-April	21-003	Property & Liability Insurance	N
196	01-481-460-6011-6350		27.95	CTC-Property/Liability-April	21-003	Property & Liability Insurance	N
197	01-481-461-6025-6350		46.58	HCB-Property/Liability-April	21-003	Property & Liability Insurance	N
198	01-481-461-6030-6350		27.95	MCH-Property/Liability-April	21-003	Property & Liability Insurance	N
199	01-481-461-6032-6350		27.95	SHIP-Property/Liability-April	21-003	Property & Liability Insurance	N

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
200	01-481-461-6034-6350		18.63	TANF-Property/Liability-April	21-003	Property & Liability Insurance	N
201	01-481-461-6040-6350		83.84	WIC-Property/Liability-April	21-003	Property & Liability Insurance	N
202	01-481-461-6059-6350		27.95	SEMNHF-Property/Liability-Apri	21-003	Property & Liability Insurance	N
203	01-481-462-6047-6350		27.95	CID-Property/Liability-April	21-003	Property & Liability Insurance	N
204	01-481-464-6052-6350		9.32	PHEP-Property/Liability-April	21-003	Property & Liability Insurance	N
205	01-481-465-6057-6350		149.04	LPHG-Property/Liability-April	21-003	Property & Liability Insurance	N
206	01-481-460-6009-6381		791.96	QA-CPU & Network Support-April	21-004	Cpu Usage & Network Support	N
207	01-481-460-6011-6381		45.69	CTC-CPU & Network Supp-April	21-004	Cpu Usage & Network Support	N
208	01-481-461-6025-6381		76.15	HCB-CPU & Network Supp-April	21-004	Cpu Usage & Network Support	N
209	01-481-461-6030-6381		45.69	MCH-CPU & Network Supp-April	21-004	Cpu Usage & Network Support	N
210	01-481-461-6032-6381		45.69	SHIP-CPU & Network Supp-April	21-004	Cpu Usage & Network Support	N
211	01-481-461-6034-6381		30.46	TANF-CPU & Network Supp-April	21-004	Cpu Usage & Network Support	N
212	01-481-461-6040-6381		137.07	WIC-CPU & Network Supp-April	21-004	Cpu Usage & Network Support	N
213	01-481-461-6059-6381		45.69	SEMNHF-CPU & Network Supp-Apr	21-004	Cpu Usage & Network Support	N
214	01-481-462-6047-6381		45.69	CID-CPU & Network Supp-April	21-004	Cpu Usage & Network Support	N
215	01-481-464-6052-6381		15.23	PHEP-CPU & Network Supp-April	21-004	Cpu Usage & Network Support	N
216	01-481-465-6057-6381		243.68	LPHG-CPU & Network Supp-April	21-004	Cpu Usage & Network Support	N
75500	Steele County Treasurer		6,358.25	40 Transactions			
8857	Verizon						
233	01-481-461-6040-6210		129.87	Phone Charges-WIC	9877022753	Telephone	N
234	01-481-461-6059-6210		91.81	Phone Charges-FHVG	9877022753	Telephone	N
231	01-481-464-6052-6210		24.39	Phone Charges-Disaster Prep	9877022753	Telephone	N
240	01-481-464-6061-6210		86.58	Phone Charges-PHN Checkout	9877022753	Telephone	N
232	01-481-465-6057-6210		48.29	Phone Charges-Infrastructure	9877022753	Telephone	N
8857	Verizon		380.94	5 Transactions			
481	DEPT Total:		13,499.98	Public Health Nursing	9 Vendors	63 Transactions	
502	DEPT			Steele Co Community Ctr			
16860	Custom Communications Inc						
110	01-502-000-0000-6300		123.30	Alarm Monitoring-CC	485445	Bldg Repairs & Maintenance	N
16860	Custom Communications Inc		123.30	1 Transactions			
61560	Owatonna Public Utilities						
160	01-502-000-0000-6250		649.59	Utilities for SCCC 3/3 - 4/5	718550	Utilities	N
61560	Owatonna Public Utilities		649.59	1 Transactions			

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
502	DEPT Total:		772.89	Steele Co Community Ctr	2 Vendors	2 Transactions	
521	DEPT			Park And Recreation			
3738	Arrow Ace Hardware						
9	01-521-000-0000-6410		9.59	Cycle oil - 4	265439	Operating Supplies/Truck Repairs	N
3738	Arrow Ace Hardware		9.59	1 Transactions			
26699	Four Seasons Centre						
19	01-521-000-0000-6831		350.00	Open Ice - March	4031-1	Ice Rental Pymts	N
50	01-521-000-0000-6831		350.00	Open Ice - April	4066-1	Ice Rental Pymts	N
26699	Four Seasons Centre		700.00	2 Transactions			
37025	Innovative Office Solutions LLC						
23	01-521-000-0000-6410		261.01	Envelopes/Toner/Mouse pad	3309652	Operating Supplies/Truck Repairs	N
37025	Innovative Office Solutions LLC		261.01	1 Transactions			
8422	Mayo Clinic						
26	01-521-000-0000-6410		43.00	Drug test - Benz	700002272	Operating Supplies/Truck Repairs	Y
8422	Mayo Clinic		43.00	1 Transactions			
75500	Steele County Treasurer						
64	01-521-000-0000-6410		21.26	Ditch Assessments	17-009-0001	Operating Supplies/Truck Repairs	N
75500	Steele County Treasurer		21.26	1 Transactions			
87305	Thompson Sanitation						
40	01-521-000-0000-6823		35.44	Garbage service - Beaver Lake	15740	Beaver Lake	N
87305	Thompson Sanitation		35.44	1 Transactions			
521	DEPT Total:		1,070.30	Park And Recreation	6 Vendors	7 Transactions	
550	DEPT			Four Seasons			
1960	Amerigas - Owatonna Mn						
48	01-550-000-0000-6258		475.49	Monthl propane	805006896	LP Gas	N
1960	Amerigas - Owatonna Mn		475.49	1 Transactions			
8424	Cintas						
15	01-550-000-0000-6420		122.88	Monthly linens	4080797249	Linen Service	Y

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
8424	Cintas		122.88	1 Transactions			
23800	Fastenal Company						
118	01-550-000-0000-6410		48.77	Misc nuts, bolts, tape	MNOWA232243	Operating Supplies - Contracts	N
23800	Fastenal Company		48.77	1 Transactions			
33550	Hillyard-Hutchinson						
52	01-550-000-0000-6410		86.94	Air freshners - 2 boxes	604296423	Operating Supplies - Contracts	N
33550	Hillyard-Hutchinson		86.94	1 Transactions			
71075	R & R Specialties Of Wisconsin Inc						
60	01-550-000-0000-6314		113.00	Ice edger blades	72671	Zamboni Repairs	N
59	01-550-000-0000-6314		70.00	Zamboni blade sharpening	72672	Zamboni Repairs	N
71075	R & R Specialties Of Wisconsin Inc		183.00	2 Transactions			
5123	SCR						
31	01-550-000-0000-6410		732.03	Compressor check	W28189	Operating Supplies - Contracts	N
32	01-550-000-0000-6410		2,561.00	Repair-Refrig leak	W28205	Operating Supplies - Contracts	N
5123	SCR		3,293.03	2 Transactions			
85167	Stewart Sanitation						
34	01-550-000-0000-6254		131.89	Garbage service	649200	Garbage Disposal	N
85167	Stewart Sanitation		131.89	1 Transactions			
87915	Thyssenkrupp Elevator Corp						
43	01-550-000-0000-6410		375.34	Elevator maint Apr - June	3005847711	Operating Supplies - Contracts	N
87915	Thyssenkrupp Elevator Corp		375.34	1 Transactions			
550	DEPT Total:		4,717.34	Four Seasons	8 Vendors	10 Transactions	
602	DEPT			Co-Op Extension			
72120	Univ Of Mn Regents						
162	01-602-000-0000-6410		300.00	Fair Entry Software Subsc	03000266686	Office Supplies	N
72120	Univ Of Mn Regents		300.00	1 Transactions			
8857	Verizon						
236	01-602-000-0000-6210		75.02	Phone Charges-Verizon	9877022753	Telephone	N
8857	Verizon		75.02	1 Transactions			

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
602	DEPT Total:		375.02	Co-Op Extension	2 Vendors	2 Transactions	
1	Fund Total:		123,719.73	General Revenue Fund		215 Transactions	

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
301	DEPT			Administration			
8857	Verizon						
243	10-301-000-0000-6210		614.17	Phone Charges-Verizon	9877022753	Telephone	N
8857	Verizon		614.17	1 Transactions			
301	DEPT Total:		614.17	Administration	1 Vendors	1 Transactions	
10	Fund Total:		614.17	Road & Bridge Fund		1 Transactions	

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
251	DEPT			Jail			
8288	Four Seasons Electric						
244	38-251-000-0000-6600		7,743.37	HVAC Upgrades	9932	Capital Outlay - Detention Center	N
8288	Four Seasons Electric		7,743.37	1 Transactions			
9077	Justice Planners LLC						
245	38-251-000-0000-6600		16,371.00	Detention Center Study	20-07-02	Capital Outlay - Detention Center	Y
9077	Justice Planners LLC		16,371.00	1 Transactions			
251	DEPT Total:		24,114.37	Jail	2 Vendors	2 Transactions	
38	Fund Total:		24,114.37	Capital Outlay Fund		2 Transactions	

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
398	DEPT				Landfill			
	8424	Cintas						
68		53-398-000-0000-6304		84.84	Rugs	4077765550	Contract Services	Y
69		53-398-000-0000-6304		84.84	Rugs	4078413409	Contract Services	Y
70		53-398-000-0000-6304		84.84	Rugs	4079081523	Contract Services	Y
71		53-398-000-0000-6304		84.84	Rugs	4079736226	Contract Services	Y
	8424	Cintas		339.36	4 Transactions			
	14420	Culligan Inc						
72		53-398-000-0000-6304		41.00	Water delivery	1781130	Contract Services	N
73		53-398-000-0000-6304		33.77	Softener rental	1814308	Contract Services	N
76		53-398-000-0000-6304		70.55	Cooler rental	1814312	Contract Services	N
75		53-398-000-0000-6304		36.35	Softener rental	1814317	Contract Services	N
74		53-398-000-0000-6304		11.76	Cooler rental	1814324	Contract Services	N
	14420	Culligan Inc		193.43	5 Transactions			
	3909	Liberty Tire Recycling LLC						
77		53-398-000-0000-6304		1,895.32	Tires to recycle	2025507	Contract Services	Y
	3909	Liberty Tire Recycling LLC		1,895.32	1 Transactions			
	51630	Mike's Repair						
78		53-398-000-0000-6301		56.50	Tire repair on 5305	091449	Equip Repairs	Y
79		53-398-000-0000-6301		1,156.50	Tire repair on 5316, tires	091589	Equip Repairs	Y
	51630	Mike's Repair		1,213.00	2 Transactions			
	52975	Minnesota Valley Testing Labs						
81		53-398-000-0000-6545		388.50	Stormwater testing	1080816	Water Testing	N
	52975	Minnesota Valley Testing Labs		388.50	1 Transactions			
	52725	Mn Pollution Control Agency						
80		53-398-000-0000-6261		15.00	Renewal -Operator certificate	4-8-2021	Conference & Training	N
	52725	Mn Pollution Control Agency		15.00	1 Transactions			
	8848	Napa Auto Parts Blooming Prairie						
82		53-398-000-0000-6301		19.31	Fix flat tire	742528	Equip Repairs	N
83		53-398-000-0000-6301		6.97	Blister pack lamp	742529	Equip Repairs	N
84		53-398-000-0000-6301		310.30	Strobe light 5301	742555	Equip Repairs	N
85		53-398-000-0000-6301		20.38	Oil filters	742992	Equip Repairs	N
86		53-398-000-0000-6301		9.82	Windshield washer	743360	Equip Repairs	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
8848	Napa Auto Parts Blooming Prairie		366.78	5 Transactions			
3743	RDO Equipment Co, Inc.						
87	53-398-000-0000-6301		2,762.87	Work on 755C	W1651904	Equip Repairs	N
3743	RDO Equipment Co, Inc.		2,762.87	1 Transactions			
75500	Steele County Treasurer						
246	53-398-000-0000-6801		842.00	Property Tax 04-028-2100	16040	General Expense	N
75500	Steele County Treasurer		842.00	1 Transactions			
85167	Stewart Sanitation						
88	53-398-000-0000-6544		835.38	Leachate Treatment	648996	Leachate Treatment	N
85167	Stewart Sanitation		835.38	1 Transactions			
8857	Verizon						
247	53-398-000-0000-6210		36.22	Phone Charges-Verizon	9877022753	Telephone	N
8857	Verizon		36.22	1 Transactions			
398	DEPT Total:		8,887.86	Landfill	11 Vendors	23 Transactions	
53	Fund Total:		8,887.86	Landfill Fund		23 Transactions	

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
0	DEPT			...			
4212	Bussler Publishing Inc						
93	70-000-000-0000-2162		48.20	Tax Forfeited Lands 3/31 & 4/7	31174	Unapporitoned Rev Sale Forfeited Lar	N
4212	Bussler Publishing Inc		48.20	1 Transactions			
85167	Stewart Sanitation						
94	70-000-000-0000-2162		253.76	221 2nd St SW Bl Pr-trash rem	649605	Unapporitoned Rev Sale Forfeited Lar	N
85167	Stewart Sanitation		253.76	1 Transactions			
0	DEPT Total:		301.96	...	2 Vendors	2 Transactions	
70	Fund Total:		301.96	Tax Collections Fund		2 Transactions	

Steele County

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
866	DEPT			Conceal & Carry Permits			
5391	BCA State Of Minnesota						
248	72-866-000-0000-2100		2,735.00	BCA Fees-Permit to Carry	74-000068	Mn State Treasurer-Conceal & Carry	N
5391	BCA State Of Minnesota		2,735.00	1 Transactions			
866	DEPT Total:		2,735.00	Conceal & Carry Permits	1 Vendors	1 Transactions	
72	Fund Total:		2,735.00	State Collections Fund		1 Transactions	

Steele County

INTEGRATED FINANCIAL SYSTEMS

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
230	DEPT			Consolidated Dispatch			
3615	Ancom Technical Center Inc						
89	81-230-000-0000-6301		380.00	Technical Service	101189	Equip Maint	Y
3615	Ancom Technical Center Inc		380.00	1 Transactions			
2189	Further						
90	81-230-000-0000-6193		35.90	April Participant fee	15662523	Fee-Flex Benefit Admin	N
2189	Further		35.90	1 Transactions			
932	Jaguar Communications Inc						
91	81-230-000-0000-6210		1,502.08	RSC-Internet-March	42458	Telephone	Y
932	Jaguar Communications Inc		1,502.08	1 Transactions			
51300	Metro Sales Inc						
249	81-230-000-0000-6301		195.00	Ricoh/MP3055SP	INV1790200	Equip Maint	N
51300	Metro Sales Inc		195.00	1 Transactions			
18450	Office of MN IT Services						
92	81-230-000-0000-6210		57.48	RSC Telephone Charges-May	W21030541	Telephone	N
18450	Office of MN IT Services		57.48	1 Transactions			
230	DEPT Total:		2,170.46	Consolidated Dispatch	5 Vendors	5 Transactions	
81	Fund Total:		2,170.46	Consolidated Dispatch Fund		5 Transactions	
	Final Total:		162,543.55	141 Vendors	249 Transactions		

Recap by Fund

Fund	AMOUNT	Name
1	123,719.73	General Revenue Fund
10	614.17	Road & Bridge Fund
38	24,114.37	Capital Outlay Fund
53	8,887.86	Landfill Fund
70	301.96	Tax Collections Fund
72	2,735.00	State Collections Fund
81	2,170.46	Consolidated Dispatch Fund
All Funds	162,543.55	Total

Approved by, ...

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Steele County

JOURNAL ENTRIES

Descriptior MH - MAR 2021 - C1 POSTAGE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	3/31/21	901	01-031-000-0000-6215 Postage	4.00	D	Postage - Admin				1
2	3/31/21	901	01-103-000-0000-6215 Postage	29.58	D	Postage - Assessor				1
3	3/31/21	901	01-041-000-0000-6215 Postage	193.29	D	Postage - Auditor				1
4	3/31/21	901	01-063-000-0000-6215 Postage	2.10	D	Postage - Auditor Elections				1
5	3/31/21	901	01-251-000-0000-6215 Postage	18.37	D	Postage - Detention Center				1
6	3/31/21	901	01-391-000-0000-6215 Postage	0.51	D	Postage - Environmental Servic				1
7	3/31/21	901	01-602-000-0000-6215 Postage	196.70	D	Postage - Extension				1
8	3/31/21	901	01-550-000-0000-6215 Postage	5.30	D	Postage - Four Seasons				1
9	3/31/21	901	01-032-000-0000-6215 Postage	8.16	D	Postage - Human Resources				1
10	3/31/21	901	01-062-000-0000-6802 Internal Chargeback	160.86	D	Postage - MRCI				1
11	3/31/21	901	01-105-000-0000-6215 Postage	282.11	D	Postage - Planning and Zoning				1
12	3/31/21	901	01-252-000-0000-6215 Postage	291.99	D	Postage - CCA				1
13	3/31/21	901	01-101-000-0000-6215 Postage	948.31	D	Postage - Recorder				1
14	3/31/21	901	01-042-000-0000-6215 Postage	25.59	D	Postage - Treasurer				1
15	3/31/21	901	01-121-000-0000-6215 Postage	17.34	D	Postage - Veterans				1
16	3/31/21	901	01-481-460-6009-6215 Postage	59.89	D	Postage - QA				1
17	3/31/21	901	01-481-460-6011-6215 Postage	294.05	D	Postage - CTC				1
18	3/31/21	901	01-481-461-6030-6215 Postage	11.51	D	Postage - MCH				1
19	3/31/21	901	01-481-461-6040-6215 Postage	0.51	D	Postage - WIC				1
20	3/31/21	901	01-481-461-6025-6215 Postage	14.73	D	Postage - FAP/HCB/FC				1

Descriptior MH - MAR 2021 - C1 POSTAGE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	3/31/21	901	01-481-462-6047-6215 Postage	0.51	D	Postage - CID				1
22	3/31/21	901	01-481-465-6057-6215 Postage	3.82	D	Postage - LPHG/INF				1
23	3/31/21	901	01-481-461-6059-6215 Postage	0.51	D	Postage - SEMN				1
24	3/31/21	901	01-481-464-6061-6215 Postage	10.93	D	Postage - COVID				1
25	3/31/21	901	01-062-000-0000-6215 Postage	2,580.67	C	GF Postage Allocation				1
26	3/31/21	901	10-301-000-0000-6215 Postage	4.66	D	Highway Postage				1
27	3/31/21	901	10-000-000-0000-1001 Cash	4.66	C	Highway Postage				1
28	3/31/21	901	01-000-000-0000-1001 Cash	4.66	D	Highway Postage				1
29	3/31/21	901	01-062-000-0000-5831 Miscellaneous	4.66	C	Highway Postage				1
30	3/31/21	901	53-398-000-0000-6215 Postage	33.00	D	Landfill Postage				1
31	3/31/21	901	53-000-000-0000-1001 Cash	33.00	C	Landfill Postage				1
32	3/31/21	901	01-000-000-0000-1001 Cash	33.00	D	Landfill Postage				1
33	3/31/21	901	01-062-000-0000-5831 Miscellaneous	33.00	C	Landfill Postage				1

Debit Total 2,655.99 Credit Total 2,655.99 Net: 0.00

Steele County

JOURNAL ENTRIES

Descriptior MH - MAR 2021 JE C2 - ENTERPRISE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	3/31/21	902	01-111-000-0000-6320 Fleet Vehicle Maintenance	364.64	D	Enterprise Full Maint Fee				1
2	3/31/21	902	01-111-000-0000-6320 Fleet Vehicle Maintenance	5.00	D	Non Enterprise Maint Fee				1
3	3/31/21	902	01-111-000-0000-6320 Fleet Vehicle Maintenance	14.00	D	Unit 19101- Flat Repair				1
4	3/31/21	902	01-251-000-0000-6320 Vehicle Maintenance	422.49	D	Enterprise Full Maint Fee				1
5	3/31/21	902	01-251-000-0000-6320 Vehicle Maintenance	5.00	D	Non Enterprise Maint Fee				1
6	3/31/21	902	01-000-000-0000-1001 Cash	811.13	C	Admin-DC Enterprise Mar 2021				1
7	3/31/21	902	38-111-000-0000-6600 Capital Outlay - Buildings and Grounds	17,600.69	D	Fleet Lease Payments - Mar 21				1
8	3/31/21	902	38-000-000-0000-1001 Cash	17,600.69	C	Fleet Lease Payments - Mar 21				1
9	3/31/21	902	01-201-000-0102-6320 Squad 7414 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
10	3/31/21	902	01-201-000-0103-6320 Squad 7410 Maintenance	30.00	D	Battery				1
11	3/31/21	902	01-201-000-0103-6320 Squad 7410 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
12	3/31/21	902	01-201-000-0104-6320 Squad 7404 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
13	3/31/21	902	01-201-000-0105-6320 Squad 7408 Maintenance	82.85	D	Oil Change & Air Filter				1
14	3/31/21	902	01-201-000-0105-6320 Squad 7408 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
15	3/31/21	902	01-201-000-0106-6320 Squad 7424 Maintenance	12.00	D	License Fee - NS - 21Ford 7514				1
16	3/31/21	902	01-201-000-0106-6320 Squad 7424 Maintenance	5.00	D	FVMaint - NS - 21 Ford 7514				1
17	3/31/21	902	01-201-000-0106-6320 Squad 7424 Maintenance	100.00	D	Winch out / Extraction				1
18	3/31/21	902	01-201-000-0106-6320 Squad 7424 Maintenance	306.56	D	Spark Plug & Diagnostics				1
19	3/31/21	902	01-201-000-0106-6320 Squad 7424 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
20	3/31/21	902	01-201-000-0107-6320 Squad 7407 Maintenance	5.00	D	Fleet Vehicle Maintenance				1

Descriptior MH - MAR 2021 JE C2 - ENTERPRISE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	3/31/21	902	01-201-000-0108-6320 Squad 7418 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
22	3/31/21	902	01-201-000-0109-6320 Squad 7416 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
23	3/31/21	902	01-201-000-0110-6320 Squad 7403 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
24	3/31/21	902	01-201-000-0111-6320 Squad 7422 Maintenace	41.12	D	Oil Change				1
25	3/31/21	902	01-201-000-0111-6320 Squad 7422 Maintenace	5.00	D	Fleet Vehicle Maintenance				1
26	3/31/21	902	01-201-000-0112-6320 Squad 7406 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
27	3/31/21	902	01-201-000-0113-6320 Squad 7411 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
28	3/31/21	902	01-201-000-0114-6320 Squad 7421 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
29	3/31/21	902	01-201-000-0115-6320 Squad 7405 Maintenance	5.00	D	FVMaint - 22VH58 - Unassigned				1
30	3/31/21	902	01-201-000-0115-6320 Squad 7405 Maintenance	45.89	D	Oil Change				1
31	3/31/21	902	01-201-000-0115-6320 Squad 7405 Maintenance	25.00	D	Repair Flat				1
32	3/31/21	902	01-201-000-0115-6320 Squad 7405 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
33	3/31/21	902	01-201-000-0117-6320 Squad 7420 Maintenance	82.66	D	Oil Change				1
34	3/31/21	902	01-201-000-0117-6320 Squad 7420 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
35	3/31/21	902	01-201-000-0118-6320 Squad 7412 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
36	3/31/21	902	01-201-000-0119-6320 Squad 7401 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
37	3/31/21	902	01-201-000-0120-6320 Squad 7402 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
38	3/31/21	902	01-201-000-0122-6320 Squad 7409 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
39	3/31/21	902	01-201-000-0123-6320 Squad 7423 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
40	3/31/21	902	01-201-000-0000-6320 Vehicle Maintenance	12.00	D	License- NS- 21Interceptor7515				1

Steele County

JOURNAL ENTRIES

Descriptior MH - MAR 2021 JE C2 - ENTERPRISE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	3/31/21	902	01-201-000-0000-6320 Vehicle Maintenance	37.00	D	DMV Fee -NS- 21Interceptor7515				1
42	3/31/21	902	01-201-000-0000-6320 Vehicle Maintenance	5.00	D	FVMaint -NS- 21Interceptor7515				1
43	3/31/21	902	01-201-000-0000-6320 Vehicle Maintenance	12.00	D	Lincense-NS- 21Interceptor7513				1
44	3/31/21	902	01-201-000-0000-6320 Vehicle Maintenance	5.00	D	FVMaint- NS- 21Interceptor7513				1
45	3/31/21	902	01-000-000-0000-1001 Cash	907.08	C	Sheriff Enterprise - Mar 21				1

Debit Total 19,318.90 Credit Total 19,318.90 Net: 0.00

Steele County

JOURNAL ENTRIES

Descriptior MH - MAR 2021 JE C3

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	3/31/21	903	72-860-000-0000-2100 Mn State Treasurer-Mortgage Regis Tax	70,040.67	D	Mortgage Tax				1
2	3/31/21	903	72-000-000-0000-1001 Cash	2,101.22	C	Mortgage Tax				1
3	3/31/21	903	72-000-000-0000-1001 Cash	67,939.45	C	Mortgage Tax				1
4	3/31/21	903	01-000-000-0000-1001 Cash	2,101.22	D	Mortgage Tax				1
5	3/31/21	903	01-003-000-0000-5013 Mortgage Registry Tax Revenue	2,101.22	C	Mortgage Tax				1
6	3/31/21	903	72-861-000-0000-2100 Mn State Treasurer-State Deed Tax	48,577.39	D	State Deed Tax				1
7	3/31/21	903	72-000-000-0000-1001 Cash	1,457.32	C	State Deed Tax				1
8	3/31/21	903	72-000-000-0000-1001 Cash	47,120.07	C	State Deed Tax				1
9	3/31/21	903	01-000-000-0000-1001 Cash	1,457.32	D	State Deed Tax				1
10	3/31/21	903	01-003-000-0000-5014 State Deed Tax Revenue	1,457.32	C	State Deed Tax				1
11	3/31/21	903	72-862-000-0000-2100 Mn State Treasurer-Sales Tax	1,865.00	D	Sales Tax				1
12	3/31/21	903	72-000-000-0000-1001 Cash	1,865.00	C	Sales Tax				1
13	3/31/21	903	53-398-000-0000-6540 Machine Fuel	44.10	D	Diesel Tax				1
14	3/31/21	903	53-000-000-0000-1001 Cash	44.10	C	Diesel Tax				1
15	3/31/21	903	53-398-000-0000-6540 Machine Fuel	138.00	D	Usage Diesel Tax				1
16	3/31/21	903	53-000-000-0000-1001 Cash	138.00	C	Usage Diesel Tax				1
17	3/31/21	903	10-304-000-0000-6522 Diesel Fuel Tax	1,036.91	D	Diesel Tax				1
18	3/31/21	903	10-000-000-0000-1001 Cash	1,036.91	C	Diesel Tax				1
19	3/31/21	903	01-003-000-0000-6354 Misc Insurance Acct	269,750.50	D	Payment to BCBS				1
20	3/31/21	903	01-000-000-0000-1001 Cash	269,750.50	C	Payment to BCBS				1

Steele County

JOURNAL ENTRIES

Descriptior MH - MAR 2021 JE C3

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	3/31/21	903	01-003-000-0000-6961 Visa One Card Program	18,863.76	D	BMO One Card Payment				1
22	3/31/21	903	01-000-000-0000-1001 Cash	18,863.76	C	BMO One Card Payment				1
23	3/31/21	903	01-003-000-0000-6160 Pera	192,730.11	D	Payment to PERA				1
24	3/31/21	903	01-000-000-0000-1001 Cash	192,730.11	C	Payment to PERA				1
25	3/31/21	903	01-000-000-2510-2270 Security Deposit-Inmates	692.33	D	Jail Ending Balance				1
26	3/31/21	903	01-000-000-0000-1001 Cash	692.33	C	Jail Ending Balance				1
27	3/31/21	903	53-398-000-0000-6801 General Expense	302.11	D	Landfill CC Fees in March				1
28	3/31/21	903	53-000-000-0000-1001 Cash	302.11	C	Landfill CC Fees in March				1
29	3/31/21	903	81-230-000-0000-6198 Health Promotion	1,075.00	D	Correct Receipt # 210628				1
30	3/31/21	903	81-000-000-0000-1001 Cash	1,075.00	C	Correct Receipt # 210628				1
31	3/31/21	903	01-000-000-0000-1001 Cash	1,075.00	D	Correct Receipt # 210628				1
32	3/31/21	903	01-003-010-0000-6820 Wellness Grant Expense	1,075.00	C	Correct Receipt # 210628				1

Debit Total 609,749.42 Credit Total 609,749.42 Net: 0.00

Steele County
JOURNAL ENTRIES

Description JW - JAN 2021 CASH AJE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	1/31/21	503	10-301-000-0000-6215 Postage	15.36	D	Hwy Postage - Jan 2021				1
2	1/31/21	503	10-000-000-0000-1001 Cash	15.36	C	Hwy Postage - Jan 2021				1
3	1/31/21	503	01-000-000-0000-1001 Cash	15.36	D	Hwy Postage - Jan 2021				1
4	1/31/21	503	01-062-000-0000-5831 Miscellaneous	15.36	C	Hwy Postage - Jan 2021				1
5	1/31/21	503	53-398-000-0000-6215 Postage	27.42	D	LF Postage - Jan 2021				1
6	1/31/21	503	53-000-000-0000-1001 Cash	27.42	C	LF Postage - Jan 2021				1
7	1/31/21	503	01-000-000-0000-1001 Cash	27.42	D	LF Postage - Jan 2021				1
8	1/31/21	503	01-062-000-0000-5831 Miscellaneous	27.42	C	LF Postage - Jan 2021				1
9	1/31/21	503	01-111-000-0000-6320 Fleet Vehicle Maintenance	364.64	D	Enterprise Full Maint Fee				1
10	1/31/21	503	01-111-000-0000-6320 Fleet Vehicle Maintenance	5.00	D	Non Enterprise Maint Fee				1
11	1/31/21	503	01-111-000-0000-6320 Fleet Vehicle Maintenance	506.68	D	Unit 19111- Temp Sensor & Wire				1
12	1/31/21	503	01-251-000-0000-6320 Vehicle Maintenance	422.49	D	Enterprise Full Maint Fee				1
13	1/31/21	503	01-251-000-0000-6320 Vehicle Maintenance	5.00	D	Non Enterprise Maint Fee				1
14	1/31/21	503	01-251-000-0000-6320 Vehicle Maintenance	137.50	D	Unit 18202 - Tire Replacement				1
15	1/31/21	503	01-000-000-0000-1001 Cash	1,441.31	C	Admin- DC Enterprise Jan 2021				1
16	1/31/21	503	38-111-000-0000-6600 Capital Outlay - Buildings and Grounds	15,536.33	D	Fleet Lease Payments - Jan 21				1
17	1/31/21	503	38-000-000-0000-1001 Cash	15,536.33	C	Fleet Lease Payments - Jan 21				1
18	1/31/21	503	01-201-000-0102-6320 Squad 7414 Maintenance	41.12	D	Oil Change				1
19	1/31/21	503	01-201-000-0102-6320 Squad 7414 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
20	1/31/21	503	01-201-000-0103-6320 Squad 7410 Maintenance	452.75	D	Brake Pad & Rotor repair				1

Descriptior JW - JAN 2021 CASH AJE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	1/31/21	503	01-201-000-0103-6320 Squad 7410 Maintenance	74.95	D	Oil Change				1
22	1/31/21	503	01-201-000-0103-6320 Squad 7410 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
23	1/31/21	503	01-201-000-0104-6320 Squad 7404 Maintenance	74.96	D	Oil Change & Tire Rotation				1
24	1/31/21	503	01-201-000-0104-6320 Squad 7404 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
25	1/31/21	503	01-201-000-0105-6320 Squad 7408 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
26	1/31/21	503	01-201-000-0106-6320 Squad 7424 Maintenance	84.29	D	Oil & Tire Rotation/balance				1
27	1/31/21	503	01-201-000-0106-6320 Squad 7424 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
28	1/31/21	503	01-201-000-0107-6320 Squad 7407 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
29	1/31/21	503	01-201-000-0108-6320 Squad 7418 Maintenance	985.79	D	Tire Replacement & Balance				1
30	1/31/21	503	01-201-000-0108-6320 Squad 7418 Maintenance	66.85	D	Oil Change				1
31	1/31/21	503	01-201-000-0108-6320 Squad 7418 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
32	1/31/21	503	01-201-000-0109-6320 Squad 7416 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
33	1/31/21	503	01-201-000-0110-6320 Squad 7403 Maintenance	178.46	D	Replace Gaskets & Crankshaft				1
34	1/31/21	503	01-201-000-0110-6320 Squad 7403 Maintenance	1,675.88	D	Replace Water Pump & Diagnosti				1
35	1/31/21	503	01-201-000-0110-6320 Squad 7403 Maintenance	38.09	D	Oil Change				1
36	1/31/21	503	01-201-000-0110-6320 Squad 7403 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
37	1/31/21	503	01-201-000-0111-6320 Squad 7422 Maintenace	41.12	D	Oil Change				1
38	1/31/21	503	01-201-000-0111-6320 Squad 7422 Maintenace	5.00	D	Fleet Vehicle Maintenance				1
39	1/31/21	503	01-201-000-0112-6320 Squad 7406 Maintenance	915.84	D	Tire Replacement & Balance				1
40	1/31/21	503	01-201-000-0112-6320 Squad 7406 Maintenance	5.00	D	Fleet Vehicle Maintenance				1

Steele County
JOURNAL ENTRIES

Descriptior JW - JAN 2021 CASH AJE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	1/31/21	503	01-201-000-0113-6320 Squad 7411 Maintenance	904.00	D	Tire Replacement & Balance				1
42	1/31/21	503	01-201-000-0113-6320 Squad 7411 Maintenance	31.95	D	Oil Change				1
43	1/31/21	503	01-201-000-0113-6320 Squad 7411 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
44	1/31/21	503	01-201-000-0114-6320 Squad 7421 Maintenance	915.84	D	Tire Replacement & Balance				1
45	1/31/21	503	01-201-000-0114-6320 Squad 7421 Maintenance	76.45	D	Oil Change/Air Filter				1
46	1/31/21	503	01-201-000-0114-6320 Squad 7421 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
47	1/31/21	503	01-201-000-0115-6320 Squad 7405 Maintenance	421.73	D	Replace fluid, spark plugs & d				1
48	1/31/21	503	01-201-000-0115-6320 Squad 7405 Maintenance	44.95	D	Oil Change				1
49	1/31/21	503	01-201-000-0115-6320 Squad 7405 Maintenance	10.00	D	Fleet Vehicle Maintenance				1
50	1/31/21	503	01-201-000-0117-6320 Squad 7420 Maintenance	262.08	D	Repair Transmission/Fluid/Filt				1
51	1/31/21	503	01-201-000-0117-6320 Squad 7420 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
52	1/31/21	503	01-201-000-0118-6320 Squad 7412 Maintenance	72.93	D	Oil Change & Air Filter				1
53	1/31/21	503	01-201-000-0118-6320 Squad 7412 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
54	1/31/21	503	01-201-000-0119-6320 Squad 7401 Maintenance	87.54	D	Oil Change & Wheel Balance				1
55	1/31/21	503	01-201-000-0119-6320 Squad 7401 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
56	1/31/21	503	01-201-000-0120-6320 Squad 7402 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
57	1/31/21	503	01-201-000-0122-6320 Squad 7409 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
58	1/31/21	503	01-201-000-0123-6320 Squad 7423 Maintenance	31.95	D	Oil Change				1
59	1/31/21	503	01-201-000-0123-6320 Squad 7423 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
60	1/31/21	503	01-000-000-0000-1001 Cash	7,584.52	C	Sheriff Enterprise - Jan 21				1

Steele County
JOURNAL ENTRIES

Descriptior JW - JAN 2021 CASH AJE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	1/31/21	503	01-003-000-0000-6357 Bank Charges	680.86	D	Bank Charges - Magic #1				1
62	1/31/21	503	01-003-000-0000-6357 Bank Charges	19.95	D	Bank Charges - Magic #2				1
63	1/31/21	503	01-003-000-0000-6357 Bank Charges	120.10	D	Bank Charges - Payroll				1
64	1/31/21	503	01-000-000-0000-1001 Cash	820.91	C	Jan 2021 Bank Charges				1
65	1/31/21	503	01-000-000-0000-1001 Cash	252.81	D	Jan 2021 Interest				1
66	1/31/21	503	01-003-000-0000-5710 Interest From Investments	164.40	C	Jan Interest - Magic #1				1
67	1/31/21	503	01-003-000-0000-5710 Interest From Investments	82.18	C	Jan Interest - Magic #2				1
68	1/31/21	503	01-003-000-0000-5710 Interest From Investments	6.22	C	Jan Interest - Payroll				1
69	1/31/21	503	01-003-000-0000-5710 Interest From Investments	0.01	C	Jan Interest - Acct #6228				1
70	1/31/21	503	38-000-000-0000-1001 Cash	16.86	D	Jan 2021 Interest				1
71	1/31/21	503	38-251-000-0000-5710 Interest	16.86	C	Jan Bond Interest				1
72	1/31/21	503	81-000-000-0000-1001 Cash	1.15	D	Jan 2021 Interest				1
73	1/31/21	503	81-230-000-0000-5710 Interest	1.15	C	Jan Interest - E911				1
74	1/31/21	503	01-000-000-0000-1001 Cash	1,328.50	D	BMO CC Reimbursment				1
75	1/31/21	503	10-000-000-0000-1001 Cash	771.50	C	BMO Charges - Highway				1
76	1/31/21	503	81-000-000-0000-1001 Cash	557.00	C	BMO Charges - JD				1
77	1/31/21	503	01-003-000-0000-6194 Personnel Policy	109.98	D	Recognition Frames for Certs	Amazon.Com, Inc.			1
78	1/31/21	503	01-003-000-0000-6194 Personnel Policy	54.99	D	Recognition Frames for Certs	Amazon.Com, Inc.			1
79	1/31/21	503	01-003-010-0000-6820 Wellness Grant Expense	94.40	D	Misc items/ Wellness Committee	Amazon.Com, Inc.			1
80	1/31/21	503	01-042-000-0000-6410 Office Supplies	5.28	D	Envelopes	Amazon.Com, Inc.			1

Steele County
JOURNAL ENTRIES

Descriptior JW - JAN 2021 CASH AJE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
81	1/31/21	503	01-061-000-0000-6241 Membership Dues	359.00	D	Performance Mgmt SW	Brightgauge Software, In			1
82	1/31/21	503	01-061-000-0000-6241 Membership Dues	189.00	D	IT Document Management	It Glue			1
83	1/31/21	503	01-061-000-0000-6410 Office Supplies	6.44	D	DP-VGA Cables for Stock	Amazon.Com, Inc.			1
84	1/31/21	503	01-061-000-0000-6413 Computer Supplies	139.60	D	Storage Bins	Amazon.Com, Inc.			1
85	1/31/21	503	01-061-000-0000-6413 Computer Supplies	70.80	D	DP-VGA Cables for Stock	Amazon.Com, Inc.			1
86	1/31/21	503	01-062-000-0000-6301 Equip/Software Maint	10.77	D	Postage for AS400 Tape Return	United Parcel Service, In			1
87	1/31/21	503	01-103-000-0000-6241 Membership Dues	105.00	D	Professional Associa fee Nels	Minnesota Association Of			1
88	1/31/21	503	01-103-000-0000-6241 Membership Dues	105.00	D	Professional Associa fee Ander	Minnesota Association Of			1
89	1/31/21	503	01-103-000-0000-6241 Membership Dues	105.00	D	Professional Associa fee Eff	Minnesota Association Of			1
90	1/31/21	503	01-103-000-0000-6241 Membership Dues	105.00	D	Professional Associa fee Hal	Minnesota Association Of			1
91	1/31/21	503	01-103-000-0000-6261 Conference & Training	99.00	D	Brock Nelson Training Reg	Park University			1
92	1/31/21	503	01-103-000-0000-6501 Publications/Manuals	15.75	D	dECEMBER PEOPLES PRESS SUBSCRI	Adams Publishing Group Ll			1
93	1/31/21	503	01-104-000-0000-6410 Office Supplies	13.03	D	Fraud charge but reversed	Wing It Inc			1
94	1/31/21	503	01-104-000-0000-6410 Office Supplies	646.54	C	Fraud charge but reversed	Meijer Great Lakes Limite			1
95	1/31/21	503	01-104-000-0000-6410 Office Supplies	646.54	D	Fraud charge but reversed	Meijer Great Lakes Limite			1
96	1/31/21	503	01-111-000-0000-6304 Equipment Maintenance & Repairs	17.88	D	window washer fluid	Lowes Companies, Inc.			1
97	1/31/21	503	01-111-000-0000-6304 Equipment Maintenance & Repairs	137.98	D	Replace Battery	Wen-Col Inc			1
98	1/31/21	503	01-111-000-0000-6320 Fleet Vehicle Maintenance	45.98	D	Wiper Blades	Wen-Col Inc			1
99	1/31/21	503	01-111-000-0000-6320 Fleet Vehicle Maintenance	1,288.50	D	Sensor Repair	Owatonna Motor Company			1
100	1/31/21	503	01-111-040-0000-6300 Bldg Repairs & Maintenance	1.98	D	dome cap	Wen-Col Inc			1

Descriptior JW - JAN 2021 CASH AJE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
101	1/31/21	503	01-111-040-0000-6300 Bldg Repairs & Maintenance	228.24	C	junction box return	Schwab Volhaber Lubratt I			1
102	1/31/21	503	01-111-040-0000-6300 Bldg Repairs & Maintenance	206.64	D	Chiller Coils	H-Mac Systems, Inc			1
103	1/31/21	503	01-111-040-0000-6300 Bldg Repairs & Maintenance	4.99	D	Repair patch	Arrow Hardware, Inc			1
104	1/31/21	503	01-111-040-0000-6300 Bldg Repairs & Maintenance	875.00	D	bearing repairs	Temple Electric Motor			1
105	1/31/21	503	01-111-040-0000-6300 Bldg Repairs & Maintenance	8.40	D	flag pole repair	Arrow Hardware, Inc			1
106	1/31/21	503	01-111-042-0000-6300 Bldg Repairs & Maintenance	7.76	D	Electric Cover	Werner Electric Ventures,			1
107	1/31/21	503	01-111-042-0000-6300 Bldg Repairs & Maintenance	38.64	D	pipe repairs	Block Plumbing & Heating			1
108	1/31/21	503	01-111-042-0000-6300 Bldg Repairs & Maintenance	38.64	C	Pipe parts return	Block Plumbing & Heating			1
109	1/31/21	503	01-111-043-0000-6300 Bldg Repairs & Maintenance	13.96	D	Tools	Harbor Freight Tools Usa			1
110	1/31/21	503	01-111-044-0000-6300 Bldg Repairs & Maintenance	6.98	D	Pliers	Lowes Companies, Inc.			1
111	1/31/21	503	01-111-044-0000-6300 Bldg Repairs & Maintenance	17.40	D	Seal Window Replace INB	Lowes Companies, Inc.			1
112	1/31/21	503	01-201-000-0000-6210 Telephone	37.57	D	Charger for Lon's phone	Skycom Inc			1
113	1/31/21	503	01-201-000-0000-6210 Telephone	0.99	D	Evidence Data Storage/GB Plan	Apple, Inc.			1
114	1/31/21	503	01-201-000-0000-6215 Postage	12.40	D	Certified Mail - Jeremy Hyink	United States Postal Serv			1
115	1/31/21	503	01-201-000-0000-6261 Conference & Training	75.00	D	BCA DMT Recert	State Of Minnesota			1
116	1/31/21	503	01-201-000-0000-6261 Conference & Training	250.00	D	S.Hanson-Winter Conference 20	Minnesota State Sheriffs			1
117	1/31/21	503	01-201-000-0000-6293 Gun Permit Expenses	17.95	D	Lobby Music-Dec 2020	Cloud Cover Media Inc			1
118	1/31/21	503	01-201-000-0000-6425 Investigation Expense	1,190.00	D	Test Amples for Drug Testing	Nartec Inc			1
119	1/31/21	503	01-201-000-0000-6438 K-9 Expenses	64.41	D	K9 - Dog Food	Farmers Feed & Pet Sply			1
120	1/31/21	503	01-201-000-0000-6438 K-9 Expenses	10.78	D	1/K9 nail clipper	Running Supply, Inc.			1

Steele County

JOURNAL ENTRIES

INTEGRATED FINANCIAL SYSTEMS

Descriptior JW - JAN 2021 CASH AJE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
121	1/31/21	503	01- 201- 000- 0000- 6480 Non- Capitalized Inventory	955.98	D	Generator	Harbor Freight Tools Usa			1
122	1/31/21	503	01- 201- 000- 0107- 6320 Squad 7407 Maintenance	10.00	D	Car Wash	Kwik Trip Inc			1
123	1/31/21	503	01- 201- 000- 0107- 6320 Squad 7407 Maintenance	27.05	D	Wiper Blades	Autozone			1
124	1/31/21	503	01- 251- 000- 0000- 6211 Radio - Computers - Cameras	1,252.44	D	Radio Holders	Amazon.Com, Inc.			1
125	1/31/21	503	01- 251- 000- 0000- 6215 Postage	17.31	D	COVID LAB SHIPPING	United Parcel Service, In			1
126	1/31/21	503	01- 251- 000- 0000- 6215 Postage	17.31	D	COVID LAB SHIPPING	United Parcel Service, In			1
127	1/31/21	503	01- 251- 000- 0000- 6215 Postage	17.26	D	COVID LAB SHIPPING	United Parcel Service, In			1
128	1/31/21	503	01- 251- 000- 0000- 6215 Postage	17.18	D	COVID LAB SHIPPING	United Parcel Service, In			1
129	1/31/21	503	01- 251- 000- 0000- 6406 Program Supplies	17.17	D	inmate education	Netflix, Inc.			1
130	1/31/21	503	01- 251- 000- 0000- 6406 Program Supplies	117.57	D	Inmate Radio Batteries	Amazon.Com, Inc.			1
131	1/31/21	503	01- 251- 000- 0000- 6451 Operating Supplies	34.17	D	Cotton Face Masks	Amazon.Com Services, Inc			1
132	1/31/21	503	01- 251- 000- 0000- 6451 Operating Supplies	34.17	D	Face Masks	Amazon.Com, Inc.			1
133	1/31/21	503	01- 251- 000- 0000- 6451 Operating Supplies	34.17	D	Inmate Cloth Masks	Amazon.Com, Inc.			1
134	1/31/21	503	01- 251- 000- 0000- 6801 Misc Expense	5.71	D	transport meal	Courtesy Of Rochester,			1
135	1/31/21	503	01- 252- 000- 0000- 6851 Juvenile/Adult Incentives	30.00	D	Gift Cards	Target Corporation			1
136	1/31/21	503	01- 252- 775- 0000- 6261 Conference & Training - CCA Subsidy	20.00	D	Prevent and Overcome Burnout	Cvent Inc			1
137	1/31/21	503	01- 252- 775- 0000- 6261 Conference & Training - CCA Subsidy	20.00	D	Prevent and Overcome Burnout	Cvent Inc			1
138	1/31/21	503	01- 253- 000- 0000- 6261 Conference & Training	150.00	D	Advanced data practices	Minnesota State Sheriffs			1
139	1/31/21	503	01- 253- 000- 0000- 6410 Office Supplies	32.99	D	HDMI- DP Adapter	Amazon.Com, Inc.			1
140	1/31/21	503	01- 281- 000- 0000- 6251 Other Administrative Costs	49.00	D	Monthly subscription	Basecamp, Llc			1

Descriptior JW - JAN 2021 CASH AJE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
141	1/31/21	503	01-481-460-6009-6465 Patient Supplies & Services	6.96	D	QA: Duck Tape Client Supplies	Amazon.Com, Inc.			1
142	1/31/21	503	01-481-460-6009-6465 Patient Supplies & Services	12.35	D	COVID: Masks Client-Med Supp	Amazon.Com Services, Inc			1
143	1/31/21	503	01-481-461-6040-6261 Conference & Training	55.00	D	WIC: Recertification Car Seat	Safe Kids Worldwide			1
144	1/31/21	503	01-481-461-6059-6464 General Supplies & Outreach	15.00	D	SEMNFHV: Misc Outreach	Propay Inc			1
145	1/31/21	503	01-481-464-6061-6464 General Supplies & Outreach	4.99	D	COVID19: Benadryl for Clinics	Hy-Vee, Inc.			1
146	1/31/21	503	01-481-464-6061-6464 General Supplies & Outreach	175.16	D	COVID19-Essentials	Wal-Mart Stores, Inc			1
147	1/31/21	503	01-481-464-6061-6464 General Supplies & Outreach	126.35	D	COVID19: Essentials	Coborn's Incorporated			1
148	1/31/21	503	01-481-464-6061-6464 General Supplies & Outreach	56.40	D	COVI19 Lysol Disinfecting wipe	Amazon.Com, Inc.			1
149	1/31/21	503	01-481-464-6061-6464 General Supplies & Outreach	47.94	D	COVID: Masks Client-Med Supp	Amazon.Com, Inc.			1
150	1/31/21	503	01-521-000-0000-6410 Operating Supplies/Truck Repairs	39.93	C	Return to remove tax	Kibble Equipment Llc			1
151	1/31/21	503	01-521-000-0000-6410 Operating Supplies/Truck Repairs	37.18	D	JD F-935 mower parts	Kibble Equipment Llc			1
152	1/31/21	503	01-550-000-0000-6410 Operating Supplies - Contracts	3.96	D	Distilled Water for Batteries	Hy-Vee, Inc.			1
153	1/31/21	503	01-550-000-0000-6410 Operating Supplies - Contracts	89.93	D	Fire Extinguisher signs	Amazon Payments, Inc.			1
154	1/31/21	503	01-550-000-0000-6410 Operating Supplies - Contracts	33.57	D	Multi event pictures	Walgreen Co			1
155	1/31/21	503	01-550-000-0000-6410 Operating Supplies - Contracts	52.83	D	Batteries for T-stats and misc	Fleet Farm Group, Llc			1
156	1/31/21	503	01-003-000-0000-6961 Visa One Card Program	10,518.02	C	BMO Allocation - Jan				1
157	1/31/21	503	10-301-000-0000-6261 Conference & Training	100.00	D	Bridge Insp Refresher-Ilkka	Minnesota State Colleges			1
158	1/31/21	503	10-303-000-0000-6261 Conference & Training	100.00	D	MNDOT Bridge Inspection class	Minnesota State Colleges			1
159	1/31/21	503	10-303-000-0000-6261 Conference & Training	100.00	D	Bridge Insp Refresher-Koch	Minnesota State Colleges			1
160	1/31/21	503	10-303-000-0000-6261 Conference & Training	100.00	D	Bridge Insp Refresher-Jensen	Minnesota State Colleges			1

Steele County
JOURNAL ENTRIES

Descriptior JW - JAN 2021 CASH AJE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
161	1/31/21	503	10- 303- 000- 0000- 6261 Conference & Training	180.00	D	MCEA Conference - Paul	Regents Of Univ Of Minn			1
162	1/31/21	503	10- 304- 000- 0000- 6512 Bldg Repair & Maintenance	91.11	D	Engineer lockers	Fleet Farm Group, Llc			1
163	1/31/21	503	10- 304- 000- 0000- 6512 Bldg Repair & Maintenance	26.94	D	flag pole repair	Lowes Companies, Inc.			1
164	1/31/21	503	10- 304- 000- 0000- 6520 Machinery/Vehicle Parts	39.26	D	Parts, unit#2130	Fleet Farm Group, Llc			1
165	1/31/21	503	10- 304- 000- 0000- 6540 Fuel & Lubricants	34.19	D	Fuel, unit#9998	Kwik Trip Inc			1
166	1/31/21	503	81- 230- 000- 0000- 6198 Health Promotion	249.95	D	Wellness Ice Machine	Amazon.Com, Inc.			1
167	1/31/21	503	81- 230- 000- 0000- 6215 Postage	55.00	D	Roll of Stamps	United States Postal Serv			1
168	1/31/21	503	81- 230- 000- 0000- 6410 Office Supplies	11.75	D	2 Cans Compressed Air	Amazon.Com, Inc.			1
169	1/31/21	503	81- 230- 000- 0000- 6410 Office Supplies	9.99	D	Box Cutter	Amazon.Com, Inc.			1
170	1/31/21	503	81- 230- 000- 0000- 6480 Non- Capitalized Inventory	8.99	D	Wireless Mouse Case	Amazon.Com, Inc.			1
171	1/31/21	503	81- 230- 000- 0000- 6480 Non- Capitalized Inventory	9.99	D	Wireless Mouse	Amazon.Com, Inc.			1
172	1/31/21	503	81- 230- 000- 0000- 6600 Capital Outlay	102.82	D	Power & Surge Strips	Wal- Mart Stores, Inc.			1
173	1/31/21	503	81- 230- 565- 0000- 6801 General Expense	32.70	D	6 Pack Surface Sanitizer	Amazon.Com Services, Inc			1
174	1/31/21	503	81- 230- 565- 0000- 6801 General Expense	75.81	D	4 Boxes Rubber Gloves	Amazon.Com, Inc.			1

Debit Total 38,539.32 **Credit Total** 38,539.32 **Net:** 0.00

Steele County
JOURNAL ENTRIES

Description JW FEB 2021 JE C1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1 RC2	Basis
1	2/28/21	501	01- 003- 000- 0000- 6801 General Expense	0.01	D	Misc. Adjustment			1
2	2/28/21	501	01- 000- 000- 0000- 1001 Cash	0.01	C	Misc. Adjustment			1
3	2/28/21	501	01- 003- 000- 0000- 6357 Bank Charges	656.71	D	Bank Charges - Magic #1			1
4	2/28/21	501	01- 003- 000- 0000- 6357 Bank Charges	21.08	D	Bank Charges - Magic #2			1
5	2/28/21	501	01- 003- 000- 0000- 6357 Bank Charges	118.11	D	Bank Charges - Payroll			1
6	2/28/21	501	01- 000- 000- 0000- 1001 Cash	795.90	C	Feb 2021 Bank Charges			1
7	2/28/21	501	01- 000- 000- 0000- 1001 Cash	164.79	D	Feb 2021 Interest			1
8	2/28/21	501	01- 003- 000- 0000- 5710 Interest From Investments	73.36	C	Feb Interest - Magic #1			1
9	2/28/21	501	01- 003- 000- 0000- 5710 Interest From Investments	87.57	C	Feb Interest - Magic #2			1
10	2/28/21	501	01- 003- 000- 0000- 5710 Interest From Investments	3.85	C	Feb Interest - Payroll			1
11	2/28/21	501	01- 003- 000- 0000- 5710 Interest From Investments	0.01	C	Feb Interest - Acct #6228			1
12	2/28/21	501	38- 000- 000- 0000- 1001 Cash	5.72	D	Feb 2021 Interest			1
13	2/28/21	501	38- 251- 000- 0000- 5710 Interest	5.72	C	Feb Bond Interest			1
14	2/28/21	501	81- 000- 000- 0000- 1001 Cash	0.82	D	Feb 2021 Interest			1
15	2/28/21	501	81- 230- 000- 0000- 5710 Interest	0.82	C	Feb Interest - E911			1

Debit Total 967.24 **Credit Total** 967.24 **Net:** 0.00

Steele County
JOURNAL ENTRIES

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INTEGRATED FINANCIAL SYSTEMS

Description JW - FEB 2021 - BMO AJE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1 RC2	Basis
1	2/28/21	502	01- 000- 000- 0000- 1001 Cash	2,270.10	D	BMO CC Reimbursement (Feb)			1
2	2/28/21	502	10- 000- 000- 0000- 1001 Cash	1,187.77	C	BMO Charges - Hwy (Feb)			1
3	2/28/21	502	81- 000- 000- 0000- 1001 Cash	1,082.33	C	BMO Charges - JD (Feb)			1
4	2/28/21	502	01- 003- 010- 0000- 6820 Wellness Grant Expense	200.64	D	Books	Amazon.Com, Inc.		1
5	2/28/21	502	01- 003- 010- 0000- 6820 Wellness Grant Expense	306.77	D	Items for Wellness Committee	Amazon.Com, Inc.		1
6	2/28/21	502	01- 003- 010- 0000- 6820 Wellness Grant Expense	28.99	D	Supplies - SteeleFit Wellness	Amazon.Com, Inc.		1
7	2/28/21	502	01- 003- 010- 0000- 6820 Wellness Grant Expense	313.76	D	Supplies - SteeleFit Wellness	Amazon.Com, Inc.		1
8	2/28/21	502	01- 003- 010- 0000- 6820 Wellness Grant Expense	26.45	D	Supplies - SteeleFit Wellness	Amazon.Com, Inc.		1
9	2/28/21	502	01- 003- 565- 0000- 6801 General Expense - COVID 19	21.36	D	inmate covid tests- shipping	United Parcel Service, In		1
10	2/28/21	502	01- 003- 565- 0000- 6801 General Expense - COVID 19	1,184.88	D	(10) ZoomGov Accounts	Carahsoft Technology Corp		1
11	2/28/21	502	01- 003- 565- 0000- 6801 General Expense - COVID 19	53.94	D	Masks	Amazon.Com, Inc.		1
12	2/28/21	502	01- 003- 565- 0000- 6801 General Expense - COVID 19	21.30	D	covid test- shipping	United Parcel Service, In		1
13	2/28/21	502	01- 003- 565- 0000- 6801 General Expense - COVID 19	26.64	D	Misc. supplies for UV lights	Fleet Farm Group, Llc		1
14	2/28/21	502	01- 003- 565- 0000- 6801 General Expense - COVID 19	18.07	D	covid test- shipping	United Parcel Service, In		1
15	2/28/21	502	01- 003- 565- 0000- 6801 General Expense - COVID 19	16.29	D	covid tests- shipping	United Parcel Service, In		1
16	2/28/21	502	01- 031- 000- 0000- 6241 Membership Dues	75.00	D	Quarterly dues - civic club	Rotary Club Of Owatonna		1
17	2/28/21	502	01- 031- 000- 0000- 6410 Office Supplies	296.22	D	(10) ZoomGov Accounts	Carahsoft Technology C		1
18	2/28/21	502	01- 032- 000- 0000- 6410 Office Supplies	87.00	D	Gina Headset (returned other)	Amazon Payments, Inc.		1
19	2/28/21	502	01- 032- 000- 0000- 6410 Office Supplies	58.98	D	Bobbie Keyboard/Gina Headset	Amazon.Com, Inc.		1
20	2/28/21	502	01- 044- 000- 0000- 6241 Membership Dues	27.00	D	Annual CPA license fee	State Of Minnesota		1

Steele County
JOURNAL ENTRIES

Description JW - FEB 2021 - BMO AJE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	2/28/21	502	01-044-000-0000-6410 Office Supplies	39.98	D	Strength Finder Assessment (2)	Digital River, Inc.			1
22	2/28/21	502	01-044-000-0000-6410 Office Supplies	12.97	D	2021 Planner - Jon	Amazon.Com, Inc.			1
23	2/28/21	502	01-061-000-0000-6241 Membership Dues	561.89	D	Remote Support Upgrade	Screenconnect Software			1
24	2/28/21	502	01-061-000-0000-6241 Membership Dues	189.00	D	IT Document Management	It Glue			1
25	2/28/21	502	01-061-000-0000-6241 Membership Dues	359.00	D	Performance Mgmt SW	Brightgauge Software, In			1
26	2/28/21	502	01-061-000-0000-6301 Maintenance Equipment/Service Agreement	39,704.00	D	2020 Network Switch Replace	High Point Networks, Llc			1
27	2/28/21	502	01-061-000-0000-6410 Office Supplies	9.94	D	PC Service Bin	Amazon.Com Services, Inc			1
28	2/28/21	502	01-061-000-0000-6413 Computer Supplies	122.99	D	Display Cord Supply Replenish	Blucora			1
29	2/28/21	502	01-061-000-0000-6413 Computer Supplies	2,380.08	D	Network Diag Tools	Amazon.Com, Inc.			1
30	2/28/21	502	01-061-000-0000-6413 Computer Supplies	46.56	D	Laptop Storage Bins	Amazon.Com, Inc.			1
31	2/28/21	502	01-061-000-0000-6413 Computer Supplies	79.92	D	Monitor Adapter Cables	Amazon.Com, Inc.			1
32	2/28/21	502	01-062-000-0000-6480 Non-Capitalized Inventory	27,258.00	D	2021 Switch Replacements	High Point Networks, Llc			1
33	2/28/21	502	01-062-000-0000-6480 Non-Capitalized Inventory	42.27	D	AWS Jan 2021	Amazon.Com, Inc.			1
34	2/28/21	502	01-062-000-0000-6480 Non-Capitalized Inventory	2.90	C	AWS Jan 2021 Tax Refund	Amazon.Com, Inc.			1
35	2/28/21	502	01-062-000-0000-6480 Non-Capitalized Inventory	42.27	D	AWS Jan 2021	Amazon.Com, Inc.			1
36	2/28/21	502	01-062-000-0000-6480 Non-Capitalized Inventory	42.27	C	AWS Jan 2021 Refund	Amazon.Com, Inc.			1
37	2/28/21	502	01-091-000-0000-6315 County Attorney Forfeiture Expenditures	296.22	D	(10) ZoomGov Accounts	Carahsoft Technology C			1
38	2/28/21	502	01-091-000-0000-6410 Office Supplies	95.85	D	jump drives; legal pads; envel	Amazon.Com, Inc.			1
39	2/28/21	502	01-103-000-0000-6261 Conference & Training	27.50	D	Virtual Training for COVID	International Assoc Of As			1
40	2/28/21	502	01-103-000-0000-6410 Office Supplies	74.99	D	Backpack for laptop	Amazon Payments, Inc.			1

Steele County
JOURNAL ENTRIES

Description JW - FEB 2021 - BMO AJE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	2/28/21	502	01- 103- 000- 0000- 6410 Office Supplies	46.96	D	certificate frames and jump dr	Amazon.Com, Inc.			1
42	2/28/21	502	01- 103- 000- 0000- 6501 Publications/Manuals	15.75	D	JANUARY PEOPLES PRESS	Adams Publishing Group Ll			1
43	2/28/21	502	01- 104- 000- 0000- 6410 Office Supplies	13.03	C	Fraud	Purchase Adjustment			1
44	2/28/21	502	01- 104- 000- 0000- 6410 Office Supplies	646.54	C	Fraud	Purchase Adjustment			1
45	2/28/21	502	01- 104- 000- 0000- 6410 Office Supplies	13.03	C	Fraud	Buffalo Wild Wings Dea			1
46	2/28/21	502	01- 105- 000- 0000- 6261 Conference & Training	145.00	D	Hotel for training- 1 nite	International Code Counci			1
47	2/28/21	502	01- 105- 000- 0000- 6330 Travel Expenses	290.00	D	Hotel for training- 2 nites	International Code Counci			1
48	2/28/21	502	01- 111- 000- 0000- 6304 Equipment Maintenance & Repairs	415.49	D	repair Snowblower - Cylinder	Kibble Equipment Llc			1
49	2/28/21	502	01- 111- 000- 0000- 6304 Equipment Maintenance & Repairs	2,472.00	D	new snowblower	Kibble Equipment Llc			1
50	2/28/21	502	01- 111- 000- 0000- 6304 Equipment Maintenance & Repairs	368.51	D	cylinder kit - snowblower	Kibble Equipment Llc			1
51	2/28/21	502	01- 111- 000- 0000- 6304 Equipment Maintenance & Repairs	89.50	D	Chain for snow broom	Kibble Equipment Llc			1
52	2/28/21	502	01- 111- 000- 0000- 6304 Equipment Maintenance & Repairs	17.98	D	tire repair	Harlands Tire And Auto Ce			1
53	2/28/21	502	01- 111- 000- 0000- 6304 Equipment Maintenance & Repairs	180.24	D	step & deflector	Kibble Equipment Llc			1
54	2/28/21	502	01- 111- 000- 0000- 6304 Equipment Maintenance & Repairs	356.51	D	tractor cylinder replace DC	Quality Equipment			1
55	2/28/21	502	01- 111- 000- 0000- 6304 Equipment Maintenance & Repairs	24.78	D	Snow Blower Parts- DC	Fleet Farm Group, Llc			1
56	2/28/21	502	01- 111- 000- 0000- 6320 Fleet Vehicle Maintenance	39.98	D	parts for F150	Wen- Col Inc			1
57	2/28/21	502	01- 111- 042- 0000- 6300 Bldg Repairs & Maintenance	74.83	D	Outside water faucet	First Supply Llc			1
58	2/28/21	502	01- 111- 043- 0000- 6300 Bldg Repairs & Maintenance	63.51	D	tools	Wen- Col Inc			1
59	2/28/21	502	01- 111- 043- 0000- 6300 Bldg Repairs & Maintenance	6.74	D	tools	Lowes Companies, Inc.			1
60	2/28/21	502	01- 111- 044- 0000- 6300 Bldg Repairs & Maintenance	140.00	D	Cooler door closer parts	Amazon.Com, Inc.			1

Steele County
JOURNAL ENTRIES

Description: JW - FEB 2021 - BMO AJE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	2/28/21	502	01-111-044-0000-6300 Bldg Repairs & Maintenance	119.94	D	Salt & Supplies	Lowes Companies, Inc.			1
62	2/28/21	502	01-111-044-0000-6300 Bldg Repairs & Maintenance	3,165.00	D	security track Closer	Mayflower Sales Co Inc			1
63	2/28/21	502	01-111-044-0000-6300 Bldg Repairs & Maintenance	1,689.00	D	Repair Intake door	Waseca Glass Llc			1
64	2/28/21	502	01-111-044-0000-6300 Bldg Repairs & Maintenance	197.66	D	salt spreader, tools	Lowes Companies, Inc.			1
65	2/28/21	502	01-111-044-0000-6300 Bldg Repairs & Maintenance	13.91	D	Shower repair	Lowes Companies, Inc.			1
66	2/28/21	502	01-201-000-0000-6210 Telephone	0.99	D	Evidence Data Storage/GB Plan	Apple, Inc.			1
67	2/28/21	502	01-201-000-0000-6215 Postage	7.85	D	Return for 7407	United States Postal Serv			1
68	2/28/21	502	01-201-000-0000-6215 Postage	15.65	D	Postage Return to Streicher's	United States Postal Serv			1
69	2/28/21	502	01-201-000-0000-6241 Membership Dues	38.00	D	2021 Subscription	Bobit Business Media Inc.			1
70	2/28/21	502	01-201-000-0000-6261 Conference & Training	350.00	D	FBI-Leeda/29th Executive Conf.	Fbi-Leeda Inc			1
71	2/28/21	502	01-201-000-0000-6261 Conference & Training	300.00	D	Evidence Room Trng	Aegean, Llc			1
72	2/28/21	502	01-201-000-0000-6285 Firearms/Ammo Training	147.39	D	6/Combat App Tourniquets	North American Rescue Ho			1
73	2/28/21	502	01-201-000-0000-6285 Firearms/Ammo Training	145.80	D	Firarms ammo	Brownells, Inc			1
74	2/28/21	502	01-201-000-0000-6287 SWAT Training	25.00	D	SOTA membership renewal 2022	Special Operations Traini			1
75	2/28/21	502	01-201-000-0000-6293 Gun Permit Expenses	192.89	D	3/rolls ribbon & 1/tray cards	Identisys Incorporated			1
76	2/28/21	502	01-201-000-0000-6293 Gun Permit Expenses	5.05	D	battery for Lobby door bell	Bpb, Llc			1
77	2/28/21	502	01-201-000-0000-6293 Gun Permit Expenses	25.49	D	1/EZ set of seal bottles	Pitney Bowes Inc.			1
78	2/28/21	502	01-201-000-0000-6293 Gun Permit Expenses	17.95	D	Lobby Music	Cloud Cover Media Inc			1
79	2/28/21	502	01-201-000-0000-6410 Office Supplies	42.94	D	Adobe-Creative Cloud App	Adobe Systems Inc			1
80	2/28/21	502	01-201-000-0000-6410 Office Supplies	57.51	D	3/Binders & Envelopes	Staples Inc			1

Steele County
JOURNAL ENTRIES

Descriptior JW - FEB 2021 - BMO AJE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
81	2/28/21	502	01-201-000-0000-6410 Office Supplies	42.94	D	Adobe	Adobe Systems Inc			1
82	2/28/21	502	01-201-000-0000-6425 Investigation Expense	29.23	D	Evidence room supplies	Amazon.Com, Inc.			1
83	2/28/21	502	01-201-000-0000-6438 K-9 Expenses	62.99	D	K9 dog food	Farmers Feed & Pet Sply			1
84	2/28/21	502	01-201-000-0000-6801 Misc Expense	7.52	D	Generator Fuel	Kwik Trip Corp			1
85	2/28/21	502	01-201-000-0000-6801 Misc Expense	32.00	D	EOC Trailer	D & M Construction Llc			1
86	2/28/21	502	01-201-000-0000-6801 Misc Expense	47.15	D	Garage supplies	Fleet Farm Group, Llc			1
87	2/28/21	502	01-201-000-0108-6320 Squad 7418 Maintenance	39.99	D	Headlight Bulbs	Amazon.Com, Inc.			1
88	2/28/21	502	01-251-000-0000-6211 Radio - Computers - Cameras	34.99	D	SCDC Courtroom Keyboard	Amazon.Com, Inc.			1
89	2/28/21	502	01-251-000-0000-6406 Program Supplies	17.17	D	inmate educ. videos	Netflix, Inc.			1
90	2/28/21	502	01-251-000-0000-6410 Office Supplies	592.44	D	(10) ZoomGov Accounts	Carahsoft Technology C			1
91	2/28/21	502	01-251-000-0000-6410 Office Supplies	105.71	D	Desktop Calculator-Finance	Amazon.Com, Inc.			1
92	2/28/21	502	01-252-000-0000-6278 Domestic Violence/SASSI Screening	99.50	D	Domestic Violence Inventories	Paypal			1
93	2/28/21	502	01-252-000-0000-6278 Domestic Violence/SASSI Screening	99.50	D	Domestic Violence Inventories	Paypal			1
94	2/28/21	502	01-252-000-0000-6410 Office Supplies	29.99	D	Radio for the lobby	Amazon Payments, Inc.			1
95	2/28/21	502	01-252-000-0000-6410 Office Supplies	65.32	D	Phone case and screen	Best Buy Co Inc			1
96	2/28/21	502	01-252-000-0000-6410 Office Supplies	20.99	D	Ethernet Cable	Amazon.Com, Inc.			1
97	2/28/21	502	01-252-000-0000-6410 Office Supplies	592.44	D	(10) ZoomGov Accounts	Carahsoft Technology C			1
98	2/28/21	502	01-252-775-0000-6261 Conference & Training - CCA Subsidy	100.00	D	MACCAC Training	Paypal			1
99	2/28/21	502	01-252-775-0000-6261 Conference & Training - CCA Subsidy	230.00	D	COE Training	American Probation And Pa			1
100	2/28/21	502	01-252-775-0000-6261 Conference & Training - CCA Subsidy	295.00	D	Youth Trauma Training	Touchnet			1

Descriptior JW - FEB 2021 - BMO AJE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
101	2/28/21	502	01-252-775-0000-6261 Conference & Training - CCA Subsidy	8.41	D	Youth Trauma Training	Touchnet			1
102	2/28/21	502	01-252-775-0000-6261 Conference & Training - CCA Subsidy	195.00	D	Current Drug Trends Training	Touchnet			1
103	2/28/21	502	01-252-775-0000-6261 Conference & Training - CCA Subsidy	5.56	D	Current Drug Trends Training	Touchnet			1
104	2/28/21	502	01-252-775-0000-6261 Conference & Training - CCA Subsidy	100.00	D	MACCAC William	Paypal			1
105	2/28/21	502	01-252-775-0000-6261 Conference & Training - CCA Subsidy	100.00	D	MACCAC Kristi	Paypal			1
106	2/28/21	502	01-252-775-0000-6261 Conference & Training - CCA Subsidy	100.00	D	MACCAC	Paypal			1
107	2/28/21	502	01-252-775-0000-6261 Conference & Training - CCA Subsidy	100.00	D	MACCAC	Paypal			1
108	2/28/21	502	01-253-000-0000-6300 Bldg Repairs & Maintenance	223.29	D	Lightbulbs	Werner Electric Ventures,			1
109	2/28/21	502	01-253-000-0000-6300 Bldg Repairs & Maintenance	16.50	D	light bulbs	Square, Inc.			1
110	2/28/21	502	01-281-000-0000-6251 Other Administrative Costs	49.00	D	Campfire Monthly Subscription	Basecamp, Llc			1
111	2/28/21	502	01-481-464-6061-6464 General Supplies & Outreach	88.29	D	Covid19-Refill Hand Sanitizer	Amazon.Com, Inc.			1
112	2/28/21	502	01-481-464-6061-6464 General Supplies & Outreach	155.36	D	Covid19-Essentials Services	Wal-Mart Stores, Inc.			1
113	2/28/21	502	01-481-464-6061-6464 General Supplies & Outreach	93.28	D	Covid19-Essentials Services	Wal-Mart Stores, Inc			1
114	2/28/21	502	01-481-464-6061-6464 General Supplies & Outreach	135.18	D	Covid19-Essentials Services	Coborn's Incorporated			1
115	2/28/21	502	01-481-464-6061-6464 General Supplies & Outreach	209.32	D	Covid19-Essentials Services	Wal-Mart Stores, Inc			1
116	2/28/21	502	01-481-464-6061-6464 General Supplies & Outreach	123.46	D	Covid19-Essentials Services	Owatonna Grocery & Gourme			1
117	2/28/21	502	01-481-464-6061-6464 General Supplies & Outreach	295.23	D	Covid19-Essentials Services	Coborn's Incorporated			1
118	2/28/21	502	01-481-464-6061-6464 General Supplies & Outreach	141.84	D	Covid19-Essentials Services	Coborn's Incorporated			1
119	2/28/21	502	01-481-464-6061-6464 General Supplies & Outreach	33.99	D	Covid-Clinic Meal 12-30	Brhb Inc			1
120	2/28/21	502	01-481-464-6061-6480 Non-Capitalized Inventory	1,421.95	D	Covid19-Freezer Covid Vaccine	Global Industrial Holding			1

Steele County
JOURNAL ENTRIES

Descriptior JW - FEB 2021 - BMO AJE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
121	2/28/21	502	01-550-000-0000-6410 Operating Supplies - Contracts	37.96	D	Aerators New Lobby Sinks	Lowes Companies, Inc.			1
122	2/28/21	502	01-003-000-0000-6961 Visa One Card Program	93,143.34	C	BMO Allocation - Feb				1
123	2/28/21	502	10-301-000-0000-6241 Membership Dues	70.00	D	MNGFOA - dues Erin Edel	Minnesota Government Fina			1
124	2/28/21	502	10-301-000-0000-6261 Conference & Training	180.00	D	MCEA conference - Greg	Regents Of Univ Of Minn			1
125	2/28/21	502	10-302-000-0000-6801 Osha/Safety Supplies	338.00	D	Boots for Patrick Zeman	Owatonna Shoe Co			1
126	2/28/21	502	10-304-000-0000-6511 Maint Shop Supplies & Materials	129.92	D	Shop supplies	Lowes Companies, Inc.			1
127	2/28/21	502	10-304-000-0000-6511 Maint Shop Supplies & Materials	84.50	D	Inspection decals	Lexisnexis Vitalchek Netw			1
128	2/28/21	502	10-304-000-0000-6511 Maint Shop Supplies & Materials	24.99	D	Air hose	Fleet Farm Group, Llc			1
129	2/28/21	502	10-304-000-0000-6520 Machinery/Vehicle Parts	6.54	D	Parts, unit#2172	Fleet Farm Group, Llc			1
130	2/28/21	502	10-304-000-0000-6520 Machinery/Vehicle Parts	353.82	D	Parts, Unit2131,2170,2151,2171	Amazon.Com, Inc.			1
131	2/28/21	502	81-230-000-0000-6210 Telephone	782.36	D	RSC Telephone Chg's Jan	Tds Metrocom Llc			1
132	2/28/21	502	81-230-000-0000-6410 Office Supplies	39.98	D	2 Humidifier Filters	Amazon.Com, Inc.			1
133	2/28/21	502	81-230-000-0000-6801 Misc. Expense	200.00	D	Paint for Faribault EOC	Sherwin Williams Co			1
134	2/28/21	502	81-230-000-0000-6801 Misc. Expense	59.99	D	Air Purifier Filter	Amazon.Com, Inc.			1

Debit Total 96,131.21 **Credit Total** 96,131.21 **Net:** 0.00

PERSONNEL REPORT
April 27, 2021 at 5:00 pm

ACTION ITEMS

1. Personnel Actions:

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

Name	*Position/Dept.*	*Rating/Step*	*Start Date*
Michael Kath	Maintenance Worker/Bldg. & Grounds	B24/5	04/26/21

Resignations/Retirements/Terminations:

Name	*Position*	*Department*	*End Date*
Erin Cahoon	Care Coordinator/PHN	Public Health	04/29/21
Marcus Twaddle	Correctional Officer	Detention Center	05/03/21

Open Positions-Pending Board Approval:

Position	*Department*	*Notes*
Correctional Officers	Detention Center	Backfill Twaddle

STAFFING STATUS *(Information Only – No Action Required)*

Open Positions - Approved to Fill:

Position	*Department*	*Notes*
Emergency & Risk Management Director	Emergency Management	Screening Interviews
Benefit Specialist/HR Generalist	Human Resources	Offer Pending
Corporal	Detention Center	Interviewing
Correctional Officers (4)	Det. Ctr./Sheriff's Office	On-hold/Assess. Needs
Assistant Program Coordinator	Det. Ctr./Sheriff's Office	On-hold

Open Positions – In Committee:

Position	*Department*	*Notes*
Custodian	Facilities & Grounds	On-hold
Family Support Educator/Nurse (.5 FTE)	Public Health	Backfill Rachel Grunklee

Steele County Agenda Item

Subject: County Attorney Contracts – Visual Labs

Department: Attorney's Office

Committee Meeting Date: April 14, 2021

Board Meeting Date: April 27, 2021

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

Recommend approval for purchasing annual license from Visual Labs and authorize County Attonrey to sign MOU or other agreement presented form Visual Labs.

Recommendation:

The expanded use of HD body worn camera (BWC) footage and squad video has been great for evidence collection and full documentation of police encounters with citizens, but has also brought increased storage needs. The Owatonna Police Department has transitioned its BWC and squad cameras to the Visual Labs system. Visual Labs offers the County Attorney's Office an annual license to directly access case materials from its cloud storage that can be emailed directly to opposing counsel. The annual fee is $2000. The annual fee would drop to $1000 if the Sheriff's Office switched to Visual Labs from WatchGuard for its squad cameras. The direct access of Visual Labs files will also alleviate work in the Records division – Records staff will not have to "drag and drop" files into a separate folder to transmit to the County Attonrey's Office for OPD cases. They will still have to take those extra setps for SCSO cases. For 2021, the County Attorney's Office paid an additional storage fee of $4000 because of the way in which the WatchGuard files have to be transmitted and stored. Switching to Visual Labs will help alleviate the ongoing storage costs related to OPD cases. SCAO is also working with IT to alleviate existing storage needs to balance out the need to preserve evidence with the cost of storage.

Background *(Including Budget Impact)*:

This is an unbudgeted expense intended to avoid a greater expense in 2022. $2000 license fee will be covered through forfeiture funds.

Attachments:

SOFTWARE SUBSCRIPTION AGREEMENT

This Agreement is entered into by and between the Steele County, Minnesota Attorney's Office ("Client") and Visual Labs, Inc., a Delaware corporation ("Visual Labs"), as of the date it is signed by authorized representatives of both Parties ("Effective Date").

1. Visual Labs will provide up to twelve (12) access credentials to its website for Client's to use in conjunction with Client's activities related to law enforcement agencies within Steele County, Minnesota. The Subscription Term for use of the software on the Visual Labs website shall begin on the Effective Date and shall end on April 30, 2022. Thereafter, the Subscription Term shall automatically renew for additional one (1) year periods, unless one Party provides the other Party written notice of its intent to not renew the Subscription Term at least thirty (30) days prior to the start of the upcoming renewal period.

2. Client's use of the Visual Labs website will allow it to access certain footage owned by a law enforcement agency to which the law enforcement agency has granted Client access to such footage. The law enforcement agency shall retain ownership of such footage and shall control when and if the footage is retained on the Visual Labs system.

3. All Visual Labs software and the content on the Visual Labs website is, and will remain, the sole and exclusive property of Visual Labs. Client will not copy, transfer, distribute, decompile, disassemble, or reverse engineer any Visual Labs software or any content on the Visual Labs website.

4. Client agrees to comply with all federal, state and local laws, rules and regulations with respect to the use of the Visual Labs website.

5. Client shall pay Visual Labs the sum of two thousand dollars ($2,000) for access to the Visual Labs website during Subscription Term. Such fee shall be due and payable by May 31, 2021.

The Parties have caused their duly authorized representatives to execute this Agreement as of the Effective Date.

Steele County, Minnesota Attorney's Office	Visual Labs, Inc., a Delaware corporation
By (Signature): ________________________________	By (Signature): _________________________
Name (Printed): ______________________________	Name (Printed): Alexander R. Popof
Title: ____	Title: Chief Executive Officer
Date: ____	Date: ________________________________

Steele County
Agenda Item

Subject: Purchase Safety Jackets Department: Emergency Management

Committee Meeting Date: April 14, 2021

Board Meeting Date: April 27, 2021

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

Committee Recommends the Purchase Safety jackets

Recommendation:
Purchase Safety jackets per quotation. (attached).

Background *(Including Budget Impact)*:
This is an item that was being researched in CY2020.

The Deputy Emergency Management Directors do not have proper safety attire. This represents a hazard when working and the inability to be properly identified during an event.

The proposed clothing is “8-in-1”. This one jacket can be transformed into 8 different configurations.

Quotation

Corporate Recognition

125 W. Bridge St.
Owatonna, MN 55060-2917

Date	Quote #
3/10/2021	2020-0053

Phone #	Fax #	E-mail	Website
507-451-2404 or 877-499-9707	507-444-0678	sales@corporaterecognition.com	www.corporaterecognition.com

Estimate for:
Steele County Emergency Management Attn: Megan Norbeck

Description	Qty	Rate	Total
Item # 75-1383 / HZFAH-LJVZV Majestic® Hi-Vis 8 in 1 Fleece Lined Waterproof Bomber Jacket. Size Medium	1	104.00	104.00
Item # 75-1383 / HZFAH-LJVZV Majestic® Hi-Vis 8 in 1 Fleece Lined Waterproof Bomber Jacket. Size: XXLT	1	108.00	108.00
Embroidery Both Jackets and Both Liners	4	12.00	48.00
Heat Transfer on the back of the coats "EMERGENCY MANAGEMENT" 12" X 12"	2	20.00	40.00
Shipping Estimate	1	25.00	25.00
Thank you! Ryan Kubat.			

Subtotal	$325.00
Sales Tax (7.375%)	$0.00
Total	$325.00

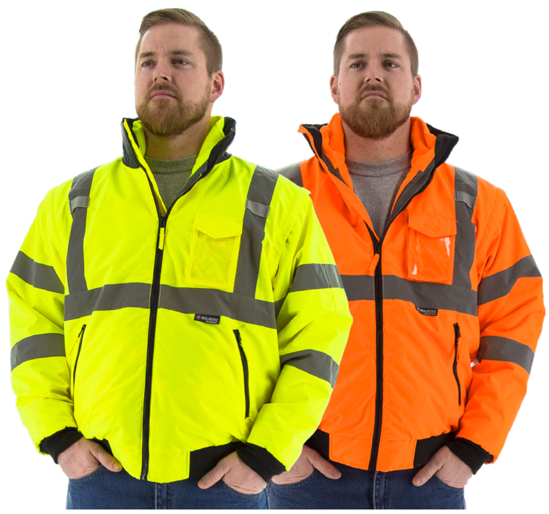
Prices are valid for 30 days.

MAJESTIC

RELIABILITY IN SAFETY

HIGH VISIBILITY TRANSFORMER JACKET
8-IN-1 WATERPROOF JACKET WITH FLEECE LINER

- High visibility yellow or orange 8-in-1 Transformer bomber jacker with removable liner
- Offers 8 varieties of wearing options that include the basic, fully lined Class 3 waterproof jacket ,Class 2 vest, just the high visibility Class 3 liner or four more options that can be created depending on the days weather
- PU coated polyester with high visibility striping and concealed detachable hood
- Warm fleece collar with elastic ribbed waist, & wrist to keep out the cold and water
- Fully lined and removable sleeves for both jacket and liner
- Includes inside breast pocket, outside slash pockets, clear ID holder, radio handset chest straps, pen/pencil sleeve pocket, and a cell phone pocket
- Jacket and liner meet ANSI/ISEA 107 2015 Class 3, Type R Standard.



Technical Data

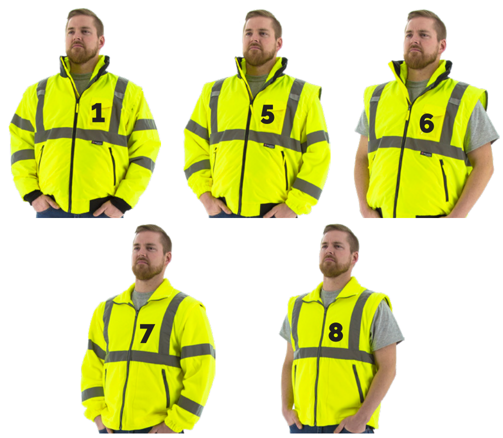
Material	100% Polyester with Polyurethane Coating
Classification	ANSI Class 3, Type R
Sizes	M-6X, TL-T4
Color	High visibility yellow or orange
Packaging	10ea/case
Case Size	WEIGHT: 41 lbs DIMENSIONS: 27.6x17.7x14.2 in
COO	China

Also Available:

75-1383	High visibility yellow and black transformer, 8-in-1 bomber. ANSI 3, Type R.
75-1307	High visibility yellow parka with breathable Oxford fabric and concealed hood. ANSI 3, Type R.
Additional Liners	75-1371, 75-5381, 75-5383, 75-5081

Majestic Jacket Systems

Majestic's high visibility jacket systems provide ANSI 107-2015 Class 3, Type R and Class 2 compliant components that will accommodate changing weather conditions. From a full jacket ensemble with a fleece or soft shell liner, to a Class 2 fleece vest, our high visibility jacket systems will keep you visible and comfortable against the worst conditions.



8 different configurations

1. Full jacket ensemble— jacket & liner
2. Full jacket & fleece vest
3. Full jacket without liner
4. Vest jacket without liner— ANSI Class 2, Type R
5. Vest jacket & entire fleece liner
6. Vest jacket & vest fleece liner— ANSI Class 2, Type R
7. Full fleece liner
8. Fleece vest liner—ANSI Class 2, Type R

HAND PROTECTION | PROTECTIVE CLOTHING | EYE PROTECTION | FOOT PROTECTION | ARM PROTECTION | RESPIRATORY SAFETY | HEAD PROTECTION | ACCESSORIES

SPECIFICATION SHEET

75-1381
75-1382

Reliability in Safety.

Majestic Glove
2510 W Casino Rd
Everett, WA 98204

P: 800-367-4568
F: 425-407-1030
orders@majesticglove.com

majesticglove.com

Steele County Agenda Item

Subject: Battery Purchase for Handheld ARMER Radio Cache

Department: Emergency Management

Committee Meeting Date: April 14, 2021

Board Meeting Date: April 27, 2021

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

Purchase 15 batteries as recommended at a cost of $1275.

Recommendation:

Purchase 15 batteries from ANCOM (quote is for 12 at $85 per battery, 15 batteries at $85 is $1275)

Background *(Including Budget Impact)*:

Emergency Management has a cache of handheld ARMER radios for use by volunteers and first responders when normal resources are not available.

The radios are being used with every one of the ongoing Vaccination Clinics at the Public Works Building. The clinics operating hours are routinely spanning 8 hours. The expected operating time for the radios with fully charged batteries is 10 hours. During the clinics, the radios are producing a low battery warning after only 3 hours.

ANCOM indicates the expected life of the batteries would be 5 to 7 years. These batteries are believed to be beyond the 7-year life.

ANCOM

DELIVERS SOLUTIONS

ANCOM Communications
4871 19th Street Suite 120
Rochester MN 55901
(507) 281-1917 Fax: (507) 281-3341

QUOTATION

QUOTE NO.: 43152 - 00 EC
DATE: 3/04/21
TERMS: NET 30
DELIVERY:

BILL TO: 4824
Steele County EOC
Attn: Tom Karnauskas
107 W. Main Street
Owatonna, MN 55060

SHIP TO:
Steele County EOC
Attn: Tom Karnauskas
107 W. Main Street
Owatonna, MN 55060

Please reference Quote No. on Correspondence & purchase orders.
Quote expires: 05/03/2021

WE ARE PLEASED TO QUOTE YOU THE FOLLOWING:

SEQ	QTY	DESCRIPTION	UNIT PRICE	DISC%	TOTAL
1	12	BATT IMPRES NIMH 2410T	85.00		1,020.00
			Item summary		1,020.00
			Subtotal		1,020.00
			Sales Tax		.00
			GRAND TOTAL:		1,020.00

ORDERS SUBJECT TO SHIPPING & HANDLING AND SALES TAX IF APPLICABLE

TERMS SUBJECT TO CREDIT REVIEW

BY Gary Anderson 10

THIS QUOTATION DOES NOT CONSTITUTE A SALES ORDER UNLESS SIGNED BY YOU, OUR CLIENT. SEE TERMS AND CONDITIONS OF SALE ATTACHED.

Accepted by ______________________________ P.O. No ______________

LEGAL NAME OF PURCHASER

______________________________ Date ______________

AUTHORIZED SIGNATURE

MOTOROLA
Authorized Two-Way Radio Dealer

Steele County
Agenda Item

Subject: MNDOC Work Release Contract Amendment

Department: Sheriff's Office

Committee Meeting Date: 4/14/2021

Board Meeting Date: April 27, 2021

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

Recommends approval of the contract amendment

Recommendation:

Recommended that the contract amendment be approved.

Background*(Including Budget Impact* **):**

Approval of this contract amendment will allow us to resume partnership with the department of corrections to house their Work release Offenders when that time comes. The contract has no budgetary impact on the expense side and has the potential to generate up to $150,000 over the fiscal year per the contract language.

Attachments: Contract Amendment

AMENDMENT COVER SHEET

(Minn. Stat. §§ 16C.05, subd. 2(c), 16C.08, subd. 2 and 3)

Instructions:

1. Complete this form for contract amendments that extend the end date of a contract, add/reduce work and money, or change any other term or condition of the contract.
2. Attach this form to the amendment when sending to the Department of Administration for approval. **Please always include copies of the original certification form, solicitation document, single source justification, the original contract, and any previous amendments as these are used for reference.**
3. Admin will retain this cover sheet for its files.

Agency: Corrections (Work Release) **Name of Contractor**: Steel County-Steel County Detention Center

Current Contract Term: 7/1/20 – 6/30/21 **Project Identification**: 178646

Amendments to contracts must entail tasks that are substantially similar to those in the original contract or involve tasks that are so closely related to the original contract that it would be impracticable for a different contractor to perform the work. The commissioner or an agency official to whom the commissioner has delegated contracting authority under Minn. Stat. § 16C.03, subd. 16, must determine that an amendment would serve the interest of the state better than a new contract and would cost no more. An amendment should be in effect before the contract expires.

What changes are being made to the to the contract? Complete appropriate box(es) for the amendment submitted.

1. ☒ **Amendment to the Expiration Date of the contract**

   a. Proposed New Expiration Date: 6/30/2022

   b. Why is it necessary to amend the Expiration Date? *DOC would like services under this agreement to continue for an additional year.*

2. ☒ **Amend Duties and Cost** ☐ **Amend Duties Only**

   a. Describe the amendment: *The nature of the services is not changing, this amendment just extends them for another year.*
   b. If cost is amended, insert the amount of the original contract AND amount of each amendment below:

   Original Agreement: *$150,000.00*

   Amendment 1 (This amendment): *$150,000.00*

3. ☐ **Amendment to change other terms and conditions of the contract:**

   a. Describe the changes that are being made:

Amendment 1 to Joint Powers Agreement 178646

Contract Effective Date:	July 1, 2020	Total Contract Amount:	$300,000.00
Original Contract Expiration Date:	June 30, 2021	Original Contract:	$150,000.00
Current Contract Expiration Date:	June 30, 2021	Previous Amendment(s) Total:	NA
Requested Contract Expiration Date:	June 30, 2022	This Amendment:	$150,000.00

This amendment is by and between the State of Minnesota, acting through its Commissioner Corrections, Department of Corrections, Work release Unit, 1450 Energy Park Drive, Suite 200, St. Paul, MN 55108 ("State") and Steele County-Steele County Detention Center whose designated business address is 2500 Alexander Street W., Owatonna, MN 55060 ("Governmental Unit"). State and Governmental Unit may be referred to jointly as "Parties."

Recitals

1. The State has a Joint Powers Agreement with the Governmental Unit identified as 178646 ("Original Contract") to provide work release services.
2. The Original Contract is being amended to continue services for an additional year.
3. The Parties are willing to amend the Original Contract as stated below.

Contract Amendment

In this Amendment, changes to pre-existing Contract language will use ~~strike through~~ for deletions and underlining for insertions.

REVISION 1. Clause 1. "**Term of Agreement**" is being amended as follows:

1. **Term of Agreement**

   1.1 ***Effective date.*** July 1, 2020, or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later.
   1.2 ***Expiration date.*** ~~June 30, 2021~~ June 30, 2022, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

REVISION 2. Clause 3. "Payment" is as follows:

The State will pay Sixty and 00/100 dollars ($60.00) per day per State offender participating in the Governmental Unit's work release program and twenty one dollars and 12/100 ($21.12) per day per offender on Phase 2 (electronic monitoring/GPS; for offender's participating in the Contractor's work release program) inclusive of date of arrival and not inclusive of date of departure. Payment will be consistent with the fiscal section in the Work Release Program Guidelines Manual. This agreement does not include any additional reimbursement for travel and subsistence expenses incurred by the Governmental Unit in the performance of this agreement.

The total obligation of the State under this agreement will not exceed ~~One Hundred Fifty~~ Three Hundred Thousand dollars and 00/100 (~~$150,000.00~~$300,000.00).

The Original Contract and any previous amendments are incorporated into this amendment by reference. Except as amended herein, the terms and conditions of the Original Contract and all previous amendments remain in full force and effect.

1. State Encumbrance Verification
Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05

Print Name: ____________________________________

Signature: ______________________________________

Title: ______________________ Date: _______________

SWIFT Contract No. ______________________________

2. Governmental Unit

Print Name: ____________________________________

Signature: ______________________________________

Title: ______________________ Date: _______________

Print Name: ____________________________________

Signature: ______________________________________

Title: ______________________ Date: _______________

3. State Agency
With delegated authority

Print Name: ____________________________________

Signature: ______________________________________

Title: ______________________ Date: _______________

4. Commissioner of Administration
As delegated to The Office of State Procurement

Print Name: ____________________________________

Signature: ______________________________________

Title: ______________________ Date: _______________

Admin ID

Steele County
Agenda Item

Subject: Approve Agreement with Clinton Falls Township for Removal of Bridge No. L5573.

Department: Highway

Committee Meeting Date: April 8, 2021

Board Meeting Date: April 27, 2021

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

Move to Board for Approval

Recommendation:

Approve Agreement with Clinton Falls Township for the removal of Bridge No. L5573 and authorize the Chair and Administrator to sign the agreement.

Background *(Including Budget Impact)*:

Bridge No. L5573 is a single span truss structure in Clinton Falls Township on NE 50th Street that is structurally deficient and closed to traffic. Being one of the last remaining steel Pratt through truss bridges and constructed in 1894, the bridge is on the National Register of Historic Places. Being on the Register, the removal of the bridge will have to be mitigated. Currently, the Highway Department is working with MnDOT to find an agency to restore it and reinstall it at a new location. The removal and transportation of the bridge to a new site and restoration of the existing site will be funded through local Township levy funds in the amount of $20,000 and the remainder will be funded by State-Aid Township Bridge funds. Restoration and installation of the bridge in a new location will be part of a separate project not involving the county or township.

The Agreement assigns roles and responsibilities, addresses funding, appoints the County as the Township's agent relating to this bridge replacement and indemnifies the County.

The Clinton Falls Township Board approved this Agreement at their April 19th meeting.

Attachments:

Agreement

County

S.A.P. 074-599-041
Clinton Falls Twp Bridge
Br. No. L5593 Removal

AGREEMENT

This **AGREEMENT**, made and entered into by and between the Township of Clinton Falls, Minnesota, a political subdivision of the State of Minnesota, hereinafter referred to as the Township, and the County of Steele, a political subdivision of the State of Minnesota, hereinafter referred to as the County;

WITNESSETH:

WHEREAS, the Township desires to remove a bridge, utilizing State of Minnesota or Federal Funds; and

WHEREAS, the County is designated by the State to be the Agent of the State for the purpose of conveying State or Federal funding to the Township; and

WHEREAS, the County, as an Agent, is responsible for administering the project and making the Contract payments to the Contractor.

NOW, THEREFORE,

IT IS HEREBY MUTUALLY AGREED AS FOLLOWS:

1. The County shall select a design consultant for bridge removal design to prepare plans and specifications for the removal of Bridge No. L5573 , NE 50th St over Straight River (0.1 miles E of CSAH 45). Said plans and specifications will comply with the latest MnDOT Specifications and be subject to approval by MnDOT State-Aid for Local Transportation. The County will *not* provide bridge design or hydraulic recommendations.

2. The County shall arrange for necessary soils exploration required for the preparation of the plans, and/or R value determinations. The County shall also arrange for hazardous materials assessments if required by the MPCA, the EPA, and/or MnDOT for the bridge removal project.

3. The County shall obtain any required permits for the bridge removal project, including DNR, COE, MPCA, and/or Mn/DOT permits.

4. All costs and fees associated with items 1 thru 3 above shall be the responsibility of the Township and will be billed back subject to the limits of Minnesota Statutes 161.082, Subd. 2a. This statute provides that costs in excess of $10,000 for bridge approach work, and costs in excess of $10,000 for all related engineering fees are eligible for financial assistance from the Town Bridge Account.

5. The Township shall acquire any necessary right-of-way for the bridge removal project and is responsible for all associated costs. The County is available to provide technical assistance as required.

6. The County shall administer the construction contract, including the advertising, letting of bids, awarding of contract, and payments to the Contractor.

7. The County shall furnish all necessary on and off-site construction engineering and inspection, under the direction of a professional engineer licensed by the State of Minnesota.

8. The County as agent for the Township under this Agreement may make changes in the plans on the character of the work and may enter into, for and on behalf of the Township, Change Orders with the

Contractor for the performance of any extra work or work occasioned by any necessary advantages, or desirable change in plans or construction, if unforeseen circumstances require said action on the part of the County to complete the project(s). The payment for said work shall be the responsibility of the Township, subject to the limits of Minnesota Statutes 161.082, Subd. 2a.

9. The Township does hereby agree to be responsible for paying all non-participating (not State-Aid eligible, such as bridge approach work) quantities, as will be shown on the Plan and Engineer's Estimate, subject to the limits of Minnesota Statute 161.082, Subd. 2a.

10. The County shall request reimbursement from the MnDOT State-Aid Town Bridge Account to secure payment for all costs of this project as are eligible for State Aid or Federal Aid participation, under the current State and Federal programs. Any costs of this project not covered by the current State and Federal programs are the responsibility of the Township and shall be paid by the Township, subject to the limits of Minnesota Statutes 161.082, Subd. 2a.

11. The County shall submit an invoice to the Township for those costs in excess of the State reimbursement and include copies of all invoices paid for engineering services and a copy of the final construction cost after the acceptance of the construction work. The Township is responsible to pay any monies due to Steele County within 30 days of billing.

12. The Township agrees to indemnify and hold harmless the County and all of the County's agents and employees from any and all claims, demands, actions and courses of action of whatever nature or character arising out of the performance of the work described in this Agreement and the Township further agrees to defend the County at its sole cost and expense in any action or proceeding commenced for the purpose of asserting any claim which may arise as a result of the performance to this agreement. Prior to beginning any work under this Agreement, Township shall provide the County with proof of liability insurance coverage naming the County as an additional insured for the purposes of the work under this Agreement and in amounts equal to or greater than the county's maximum liability under Minn. Stat. §466.04.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed.

TOWNSHIP OF CLINTON FALLS, MINNESOTA

[signature]
Chair, Clinton Falls Township Board

Date: April 19, 2021

Attest:

Susan Rypka
Township Clerk

Date: April 19, 2021

COUNTY OF STEELE, MINNESOTA

____
Steele County Board Chair

Date: ______________________

____
County Administrator

Date:___________________________

County

RESOLUTION 2021-003

TOWN BOARD OF CLINTON FALLS TOWNSHIP

BE IT RESOLVED by the Clinton Falls Town Board of Supervisors that the County of Steele be and hereby is authorized and requested to take such steps and perform such acts on behalf of the Township of Clinton Falls, Steele County, as may be necessary to have the bridge removal and road obliteration, hereinafter described, properly approved by the Minnesota Department of Transportation as a Township bridge removal project eligible for the expenditure of Township Bridge Funds and/or State Bond Funds thereon and eligible for present construction and the letting of a contract therefor.

Bridge No. L5573
Location: NE 50th St over Straight River (0.1 miles E of CSAH 45)
Section 21, Township 108N, Range 20W

BE IT FURTHER RESOLVED That the Town Board of Clinton Falls Township agrees to reimburse the County of Steele for all engineering services performed in the project design, plan, specification preparation, project supervision, and all other costs related to the bridge removal upon receipt of verified claims from the County Highway Engineer.

ADOPTED April 19, **2021.**

CLINTON FALLS TOWNSHIP BOARD
Steele County, Minnesota

By: Dennen D Wagon [signature]
Chairman

ATTEST:
By: Susan Rypka
Township Clerk

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution duly passed, adopted, and approved by the Clinton Falls Township Board on the day of April 19, 2021, 2021.

Susan Rypka
Township Clerk

SUSAN RYPKA
Town Clerk, Clinton Falls, Minnesota
Notarial Officer (ex-officio notary public)
My term is indeterminate

Steele County
Agenda Item

Subject: Contract Award – 2021 County Wide Sealcoat CP 074-021-003

Department: Highway

Committee Meeting Date: N/A

Board Meeting Date: April 27, 2021

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

N/A

Recommendation:

Award contract for 2021 County Wide Sealcoat CP 074-021-003 to low bidder Asphalt Surface Technologies Corp. in the amount of $657,713.82.

Background ***(Including Budget Impact)*****:**

This project will place a chip seal on 27.97 miles of county highways and several City of Blooming Prairie streets to preserve the bituminous pavement.

The County's portion of the contract is $612,422.84 and is within budget. The county portion of the project is programmed using Wheelage Tax funds. The Cities' portion of the contract is $45,290.98 and will be paid for by the City.

The project was advertised for bids, which were opened on Thursday April 15th, 2021. Five bids were received:

Bidder	Amount	Percent Over/Under Estimate
Engineer's Estimate	$804,706.70	
Asphalt Surface Technologies Corp.	$657,713.82	18.27% UNDER
Pearson Bros., Inc.	$667,301.24	17.08% UNDER
Morris Sealcoat & Trucking, Inc.	$683,865.79	15.02% UNDER
Allied Blacktop Company	$728,839.68	9.43% UNDER
Fahrner Asphalt Sealers, LLC - Eau Claire	$846,674.11	5.22% OVER

Asphalt Surface Technologies Corp. is a responsible contractor capable of performing the work.

Attachments:

N/A

1 ☐ **Steele County**
Public Health

April 2021

2 ☐ **MISSION STATEMENT**
Dodge-Steele Community Health Board

Promote wellness, prevent disease and protect the health of individuals, families and communities.

3 ☐ **6 Areas of Public Health Responsibility**

1. Assure an adequate local public health infrastructure
2. Promote healthy communities and healthy behavior
3. Prevent the spread of communicable diseases
4. Protect against environmental health hazards
5. Prepare and respond to emergencies
6. Assure health services

•

4 ☐ **Current Status of COVID-19 in**
Steele County

- Total Positive Cases:
- Positive New Cases in the Past Week:
- Total Deaths:
- Approximate Total of Those in Isolation:
- Total Population of those over 16 yo who have received at least one dose of COVID-19 Vaccine:

5 ☐ **Public Health Response to the**
COVID-19 Pandemic

- Assist Area Healthcare Providers
- Provide Essential Services
- Contact Investigation & Trace Investigation
- Tracking and Responding to Clusters
- Public Information and Outreach
- Testing
- Vaccinating

•

6 ☐ **Public Health Response to the**
COVID-19 Pandemic

7 ☐ **Public Health Response to the**
COVID-19 Pandemic

8 Public Health Response to the COVID-19 Pandemic

9 Public Health Response to the COVID-19 Pandemic

10 Public Health Response to the COVID-19 Pandemic

11 QUESTIONS?

12

Thank you for your time!

NOTICE OF PUBLIC HEARINGS
MINNESOTA AGRICULTURAL AND ECONOMIC DEVELOPMENT BOARD
AND
DULUTH ECONOMIC DEVELOPMENT AUTHORITY, ST. LOUIS COUNTY, MINNESOTA
RELATED TO A PLAN TO FINANCE AND REFINANCE QUALIFIED 501(C)(3) SENIOR HEALTH CARE AND HOUSING FACILITIES

NOTICE IS GIVEN that the Minnesota Agricultural and Economic Development Board (the "Agricultural Board") will meet by telephone, on Thursday, April 29, 2021, at 1:00 p.m., or as soon thereafter as reasonably possible ("Agricultural Board Hearing") on the proposed plan of finance described in this notice. As required by Minnesota Statutes, Section 41A.0235 at least one member of the Agricultural Board will be present for the Agricultural Board Hearing at 1st National Bank Building, Suite E200, 332 Minnesota Street, St. Paul, Minnesota and some members will participate in the Agricultural Board Hearing by telephone or other electronic means. All interested persons may participate in the Agricultural Board Hearing by calling the toll-free number 888-742-5095 and entering in conference code number 979 223 6140 promptly at 1:00 p.m. on Thursday, April 29, 2021. Written comments may be submitted in advance of the Agricultural Board Hearing to the Agricultural Board Executive Director at the address set forth above prior to April 29, 2021.

NOTICE IS ALSO GIVEN that the Board of Commissioners (the "DEDA Board") of the Duluth Economic Development Authority, St. Louis County, Minnesota ("DEDA") will meet by telephone or other electronic means pursuant to Minnesota Statutes, Section 13D.021 on Wednesday, May 26, 2021, at 5:15 p.m., or as soon thereafter as reasonably possible ("DEDA Hearing") on the proposed plan of finance described in this notice. The regular meeting place of the DEDA Board is the Duluth City Council Chambers at City Hall, 411 West First Street, in Duluth, Minnesota. At this time members of the DEDA Board do not intend to attend the DEDA Hearing in person; due to continually evolving restrictions and guidance from state and federal officials and agencies, the members of the DEDA Board will attend the DEDA Hearing remotely via telephone or other electronic means pursuant to Minnesota Statutes Section 13D.021. All interested persons may participate in the DEDA Hearing by (i) calling (844) 621-3956, entering Access Code 160 490 8938 and pressing 3 if they wish to speak, or (ii) visiting: http://dulutheda.org/live-meeting promptly at 5:15 p.m. on Wednesday, May 26, 2021. Written comments may be submitted to DEDA via its website at http://dulutheda.org/contact-us/ or via email at cfleege@duluthmn.gov, in advance of the DEDA Hearing.

The purpose of the Agricultural Board Hearing is to conduct a public hearing to provide host jurisdiction approval related to the proposed plan of finance further described in this paragraph. The purpose of the DEDA Hearing is to conduct a public hearing to provide issuer approval related to the proposed plan of finance further described in this paragraph. The proposed plan of finance is for DEDA to issue revenue obligations (the "Obligations") in an aggregate principal amount not to exceed $150,000,000 in one or more series, whether taxable or tax exempt, under Minnesota Statutes, Chapter 462C and Sections 469.152 through 469.165, as amended, to finance and refinance projects owned, operated and managed by Benedictine Health System d/b/a Benedictine, a Minnesota nonprofit corporation and organization described in Section 501(c)(3) of the Internal Revenue Code of 1986 (the "Code") and its affiliates, including without limitation:

Benedictine Care Centers; Bridges Care Center; Benedictine Health Center; City of Lakes Care Center; Koda Living Community f/k/a Steele County Communities for a Lifetime, Inc.; Madonna

Meadows of Rochester; Madonna Summit of Byron, LLC f/k/a Living Services Foundation/Byron, LLC; Madonna Towers of Rochester, Inc.; Regina Senior Living; Saint Anne of Winona; St. Gertrude's Health Center; Steeple Pointe Senior Living Community; and Villa St. Vincent (together, the "Borrower"). The Obligations will be "qualified 501(c)(3) bonds" under the Code.

Proceeds of the Obligations are expected to be used to refinance the following tax-exempt debt obligations (collectively, the "Refunded Obligations") in the approximate outstanding principal amounts shown below, issued for the benefit of the Borrower, the proceeds of which were used to finance, refinance and reimburse the costs of constructing, improving, renovating, furnishing and equipping senior housing and health care facilities, at the locations indicated below:

(1) $2,500,000 Port Authority of Winona, Minnesota Housing Revenue Refunding Note, Series 2004 (Saint Anne of Winona Project), for facilities of Benedictine Living Community Winona located at 1347 West Broadway, Winona, Minnesota ("BLC-Winona");

(2) $1,800,000 Port Authority of Winona, Minnesota Housing Facility Revenue Note, Series 2010 (Saint Anne of Winona Project), for facilities at BLC-Winona;

(3) $2,300,000 City of Ada, Minnesota Multifamily Housing Development Revenue Note, Series 2012A (Bridges Care Center Project), for facilities at Benedictine Living Community – Ada located at 201 Ninth Street West, Ada, Minnesota;

(4) $11,600,000 City of Shakopee, Minnesota Health Care and Housing Facilities Revenue Refunding Notes (Benedictine Health System Obligated Group) Series 2013A and Series 2013B, for facilities of: (A) Benedictine Living Community – Osseo located at 625 Central Avenue, Osseo, Minnesota ("BLC-Osseo"); (B) Benedictine Living Community – St. Gertrude's located at 1850 Sarazin Street, Shakopee, Minnesota ("BLC-St. Gertrude") (C) Benedictine Living Community - Minneapolis located at 618 East 17th Street, Minneapolis, Minnesota ("BLC-Minneapolis");

(5) $4,200,000 DEDA Health Care Facilities Revenue Note, Series 2013 (Benedictine Health Center Project), for facilities at Benedictine Living Community – Duluth located at 925 Kenwood Avenue, Duluth, Minnesota ("BLC-Duluth");

(6) $3,450,000 DEDA Health Care Facilities Revenue Note, Series 2014 (Benedictine Health Center Project), for facilities at BLC-Duluth;

(7) $4,200,000 Housing and Redevelopment Authority of Duluth, Minnesota ("HRA-Duluth") Health Care Facilities Revenue Note, Series 2013 (Benedictine Health Center Project), for facilities at BLC-Duluth;

(8) $3,450,000 HRA-Duluth Health Care Facilities Revenue Note, Series 2014 (Benedictine Health Center Project), for facilities at BLC-Duluth;

(9) $6,000,000 HRA-Duluth Health Care Facilities Revenue Refunding Note, Series 2017 (Benedictine Health Center Project), for facilities at BLC-Duluth;

(10) $3,850,000 City of St. Paul Park, Minnesota Healthcare Facilities Revenue Bonds (Regina Senior Living Project) Series 2013, for facilities at Benedictine Living Community – Regina located at 1175 Nininger Road, Hastings, Minnesota ("BLC-Regina");

(11) $4,500,000 City of Crookston, Minnesota Health Care Revenue Refunding Note, Series 2013A (Villa St. Vincent Project), for facilities at Benedictine Living Community – Crookston located at 516 Walsh Street, Crookston, Minnesota ("BLC-Crookston");

(12) $7,200,000 City of Byron, Minnesota Amended and Restated Senior Housing Facility Revenue Notes (Living Services Foundation/Byron Project) Series 2014A, for facilities at Benedictine Living Community - Byron located at 551 Byron Main Court NE, Byron, Minnesota ("BLC-Byron");

(13) $1,600,000 City of Byron, Minnesota Amended and Restated Subordinate Senior Housing Facility Revenue Bonds (Living Services Foundation/Byron Project) Series 2014B, for facilities at BLC-Byron;

(14) $6,500,000 City of Preston, Minnesota Healthcare Facilities Revenue Note, Series 2015 (Madonna Living Community of Rochester), for facilities of: (A) Benedictine Madonna Meadows located at 3035 Salem Meadows Drive SW, Rochester, Minnesota ("Madonna Meadows"); and (B) Benedictine Madonna Towers located at 4001 19th Avenue NW, Rochester, Minnesota ("Madonna Towers");

(15) $6,500,000 City of Spring Valley, Minnesota Healthcare Facilities Revenue Note, Series 2015 (Madonna Living Community of Rochester), for facilities of: (A) Madonna Meadows; and (B) Madonna Towers;

(16) $8,600,000 City of Lauderdale, Minnesota Health Care Facilities Revenue Refunding Note (Benedictine Health System Obligated Group) Series 2016A, for facilities of: (A) Benedictine Living Community – Red Wing located at 135 – 213 Pioneer Road, Red Wing, Minnesota ("BLC–Red Wing"); and (B) Benedictine Living Community – New Brighton located at 1101 Black Oak Drive, New Brighton, Minnesota ("BLC-New Brighton");

(17) $9,000,000 Goodhue County, Minnesota Health Care Facilities Revenue Note (Benedictine Health System Obligated Group) Series 2016B, for facilities at BLC–Red Wing;

(18) $4,300,000 City of Owatonna, Minnesota Nursing Facility Revenue Refunding Note (Steele County Communities for a Lifetime Koda Living Community Project), Series 2017, for facilities of Benedictine Living Community – Owatonna located at 2255 30th Street NW, Owatonna, Minnesota ("BLC-Owatonna"); and

(19) $8,600,000 Steele County, Minnesota Nursing Facility Revenue Refunding Note Steele County Communities for a Lifetime Koda Living Community Project), Series 2017, for facilities at BLC–Owatonna.

In addition, approximately $12,400,000 of the proceeds of the Obligations are expected to be used to finance, refinance and reimburse all or a portion of the costs for the constructing, improving, renovating, furnishing and equipping senior housing, other than independent living facilities, and related health care facilities in the approximate principal amounts at the locations indicated below: $5,500,000 at BLC-New Brighton; $300,000 at BLC-Red Wing; $600,000 at BLC-Duluth; $1,000,000 at BLC-Minneapolis; $300,000 at BLC-Owatonna; $200,000 at Madonna Meadows; $600,000 at Madonna Towers; $200,000 at BLC-Byron; $1,000,000 at BLC-Regina; $600,000 at BLC-Winona; $800,000 at BLC-St. Gertrude; $300,000 at BLC-Osseo; and $1,000,000 at BLC-Crookston.

The Borrower, at its discretion, may allocate up to the entire maximum principal amount of the Obligations to any of the above described projects to finance, refinance or reimburse all, a part, or none of the improvements at each location.

Portions of the projects financed or refinanced in whole or in part with proceeds of the Refunded Obligations are "housing programs" under Minnesota Statutes, Chapter 462C.

The Obligations and the interest thereon will be limited obligations of DEDA. The Obligations and the interest thereon will be payable solely from the revenue pledged to the payment thereof and other forms of security to be provided by or on behalf of the Borrower. Notwithstanding the foregoing, no holders of any of the Obligations will ever have the right to compel any exercise of the taxing powers of the State of Minnesota or any political subdivision thereof to pay the Obligations or the interest thereon or to enforce payment against any property of the State of Minnesota or any political subdivision thereof.

RESOLUTION NO. ___

STEELE COUNTY, MINNESOTA

RESOLUTION CONSENTING TO THE ISSUANCE OF REVENUE BONDS BY THE DULUTH ECONOMIC DEVELOPMENT AUTHORITY

BE IT RESOLVED by the Board of County Commissioners of Steele County, Minnesota, as follows:

Section 1. Definitions. The capitalized terms used in this resolution have the meanings assigned below:

2021 Bonds: means DEDA's revenue bonds, proposed to be issued in one or more series in an aggregate maximum principal amount of $150,000,000.

Authorized Officers: means the Chair and Auditor of the County.

Bond Counsel to DEDA: means Fryberger, Buchanan, Smith & Frederick, P.A.

Borrower: means Koda Living Community, f/k/a Steele County Communities for a Lifetime, Inc.

Benedictine: means Benedictine Health System d/b/a Benedictine, the sole member of the Borrower.

County: means Steele County, Minnesota.

County Board: means the governing body of the County.

DEDA: means the Duluth Economic Development Authority, Minnesota.

Host Municipalities: means the Cities of Ada, Byron, Crookston, Hastings, Minneapolis, New Brighton, Osseo, Owatonna, Red Wing, Rochester and Shakopee, Minnesota, DEDA and the Port Authority of Winona.

Prior Bonds: means the County's Nursing Facility Revenue Refunding Note (Steele County Communities for a Lifetime Koda Living Community Project), Series 2017.

Prior Bonds Issuer: means the County.

Project: means the constructing, improving, renovating, furnishing and equipping senior housing and health care facilities at 2255 30th Street NW, Owatonna, Minnesota, by the Borrower.

Section 2. General Recitals.

A. The Prior Bonds Issuer previously issued the Prior Bonds to finance or refinance, as applicable, the Project.

B. The Project is owned and operated by the Borrower as a health care facility.

C. Through its operation of the Project, the Borrower provides health care services available to residents within the jurisdiction of the County and in the surrounding area.

D. We have been informed by Bond Counsel to DEDA that Benedictine has requested that DEDA issue the 2021 Bonds to refund the Prior Bonds and other outstanding obligations incurred by affiliates of Benedictine with respect to senior living facilities located in the jurisdictions of the Host Municipalities.

E. Bond Counsel to DEDA has informed the County that Minnesota Statutes, Section 469.155, subdivision 12 provides that DEDA may issue the 2021 Bonds to refund the Prior Bonds only with the consent of the Prior Bonds Issuer, which is the County.

Section 3. Consent. The County consents to the refunding of the Prior Bonds by DEDA, waives any notice of redemption required to be provided to the County, agrees that all documents for the refunding of the Prior Bonds, including any notices and termination documents, may be given and executed without further consent, action or execution by the County and authorizes Benedictine and its officers and agents to take all actions and execute all documents for the refunding and redemption of the Prior Bonds, including any required notices and termination documents.

Section 4. Authorization to Staff. The Authorized Officers and other officers of the County (individually or with one or more other officers of the County or their designees) are authorized and directed to (a) provide a certified copy of this resolution to DEDA or its representatives, along with all proceedings and records of the County relating to the subject matter of this resolution, and any other affidavits and certificates required by DEDA to show the facts relating to the County respecting the subject matter of this resolution, as the facts appear from the books and records in the County's custody and control or as otherwise known to them; and (b) in connection with the Project, the issuance of the 2021 Bonds and the refunding of the Prior Bonds, and on any future date in connection with the 2021 Bonds, take any other action, including holding hearings, or execute other documents, including approvals, consents and certificates, required or deemed appropriate on the request of DEDA or its agents for performance of the County in connection with the subject matter of this resolution.

Adopted April 27, 2021.

____
Chair

ATTEST:

____
County Auditor

EXTRACT OF MINUTES OF A REGULAR MEETING OF STEELE COUNTY, MINNESOTA

Pursuant to due call and notice thereof, a regular meeting of the Board of County Commissioners of Steele County, Minnesota, was held at the County Board Room, Steele County Administration Center, 630 Florence Avenue located in Owatonna, Minnesota, on April 27, 2021, at 5:00 p.m.

The following members were present: ____

and the following members were absent: ____

MOTION: Commissioner _______________ moved to adopt Resolution No. ________, entitled "Resolution Consenting to the Issuance of Revenue Bonds by the Duluth Economic Development Authority."

SECOND: Commissioner _______________

RESULT: On a roll call vote the motion was carried.

Ayes: ____

Nays: ____

Not Voting: ____

Absent: ____

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STATE OF MINNESOTA)
) ss.
COUNTY OF STEELE)

I, the undersigned, the duly qualified and acting County Auditor of Steele County, Minnesota (the "Municipality"), do certify that (i) I am the official custodian of the records of the Municipality; and (ii) I have compared the attached copies with the original records of the Municipality:

a. Resolution Consenting to the Issuance of Revenue Bonds by the Duluth Economic Development Authority and Approving a Cooperation Agreement (the "Resolution"), and

b. An Extract of Minutes of a meeting of the Governing Body of the Municipality duly called and held April 27, 2021, at which a quorum was present and acting throughout showing attendance by the members of the Governing Body at such meeting and the manner of voting on the Resolution.

I further certify that the attached copies (i) are each a true and correct transcript taken from the records of the Municipality; (ii) have not in any manner been repealed, amended or changed; and (iii) remain in full force and effect as of the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand as County Auditor of the Municipality, on April 27, 2021.

____
County Auditor

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Steele County
Agenda Item

Subject: INFORMATION – Pollinator Habitat and Seed Bank at Public Works Facility

Department: Highway

Committee Meeting Date: April 8, 2021

Board Meeting Date: April 27, 2021

Consent Agenda: ☐ Yes ☐ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

N/A

Recommendation:

Information Only

Background *(Including Budget Impact)*:

Board discussion of this topic at the January 26th meeting directed additional information be gathered from Mr. Josh Gommels to determine whether an Agreement was needed to proceed with this project.

Based on the following additional information gathered from Mr. Gommels:

- will not be bringing power equipment of any kind on to the site
- his access requirements can be accommodated during public business hours
- he understands he has no exclusive rights to the seeds produced
- he understands he has no ownership interest

The County Attorney advised he saw no reason to require an Agreement with Mr. Gommels in order to proceed with the seed bank/habitat.

This was informally discussed at the last Public Works Policy Committee and the consensus was to bring an "Information Only" item to the Board.

Attachments:

None

STEELE COUNTY
PUBLIC SAFETY COMMITTEE MINUTES
Steele County Administration Building – 630 Florence - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

Wednesday, April 14, 2021 at 8:00 a.m. – Board Room

Attendees: Commissioner John Glynn, Commissioner Jim Abbe, Attorney Dan McIntosh, EM Tom Karnauskas, EM Director Mike Johnson, Chief Deputy Sheriff Scott Hanson, Sheriff Lon Thiele, Community Corrections Director Tim Schammel, and Jail Administrator Anthony Buttera.

Consent Agenda

1. Recommends approval of Visual Labs System paid for through forfeiture funds
2. Recommends continuing the State of Emergency Declaration Resolution
3. Recommends purchase of batteries for Handheld ARMER Radio Cache for Emergency Management
4. Recommends purchase of safety jackets for Emergency Management
5. Recommends approval of the MNDOC Work Release Contract Amendment

Department Head Reports

- County Attorney: Court is mostly zoom with one jury trial a month. Attorneys are all in the office. Reviewing alarm system.

- County Sheriff: Continuing to use the EOC trailer for Public Health.

- Emergency Management: Weekly Emergency Management meetings are still being held with other departments regarding the pandemic. Severe weather awareness week and annual maintenance on sirens is this week. Working on office area for new hire with Administration. Discussion on a surge of COVID cases in Steele County.

- Community Corrections: Discussion regarding an increase in field visits allowing to see people in person. Reported 97 graduates of Cognitive skills Programing classes and information given regarding a year over year cost decrease in out of home placement dollars since 2017. Community Correction Lease was approved by the Board extending the lease for one year.

- Detention Center: Working on staffing and security upgrades. HVAC is operational. Discussion on special needs beds and jail capacity.