



STEELE COUNTY BOARD AGENDA
Administration Center
630 Florence Avenue – Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, JULY 27, 2021 at 5:00 PM
County Boardroom, Steele County Administration Center

Persons with background material for agenda items are asked to provide them to the Administrator's Office 5 days prior to the meeting date so that the material can be linked to the online agenda. If handouts at the Board meeting are necessary, please bring enough copies for the Board, county staff, the press and the public. Generally, 15 copies should be sufficient.

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approve Agenda

Public Comment

Those wishing to speak must state their name and address for the record after they are acknowledged by the Board Chair. Each person will be limited to two (2) minutes to make his/her remarks.

Speakers will address all comments to the Board. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

Correspondence

4. City of Owatonna: Events Permit Applications letter (pg. 3)

Consent Agenda - *Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.*

5. Approve July 13, 2021 Board Minutes (pg. 4)

6. Approve Bills and Journal Entries (pg. 7)
7. Approve Personnel Report (pg. 58)

General

8. Contract Award – Striping, Signing and Channelization on CSAH's 19, 34, & 45 (pg. 59)
9. Old Highways Shop Property Updates (pg. N/A)

Information Items

10. 2020 Highway Annual Report (pg. 60)

Commissioner Reports:

Next Meeting Notices:

Internal Central Services – **Wednesday, August 4 at 8 a.m. in the Boardroom**

County Board Meeting – **Tuesday, August 10 at 5:00 p.m. in the Boardroom**

******* Closed session under the attorney-client privilege pursuant to Minn. Stat. § 13D.05, subd. 3(b), to discuss the following pending litigation: *Coffey, et al. v Sheriff Lon Thiele*, Court File number 20-cv-2237. *******

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.

THE CITY OF

Office of City Administrator, Kris M. Busse
Jeanette Clawson, Administrative Specialist



OWATONNA

540 West Hills Circle
Owatonna, MN 55060-4794
Ph. (507) 774-7341
FAX: (507) 444-4394

Email: Jeanette.Clawson@ci.owatonna.mn.us

July 13, 2021

Steele County
630 Florence Ave - PO BOX 890
Owatonna MN 55060

Hello,

The City of Owatonna has received an Events Permit Applications from the Federated Employees Club for the Federated Employees Club Fall Celebration. The event is planned for Friday, September 24th at Fair Square on the Steele County Fair Grounds.

Event plans includes music be played outdoors from 8:00 p.m. to 11:00 p.m. Approval of this request requires an exception to the city's noise ordinance, which prohibits outdoor noise amplification after 10:00 p.m. City Administrator, Kris Busse will approve or deny the exception to the noise ordinance with consideration of comments received from surrounding property owners. This notice has been sent to property owners within 350 feet of the planned event site; this area includes your property, the Steele County Fairgrounds.

If you would like to make a comment regarding these events, please contact our office prior to the City Council Meeting on Tuesday, July 20, 2021. You can reach me at 507-774-7341.

If you have any questions, please call.

Jeanette Clawson
Administrative Specialist

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

July 13, 2021

STATE OF MINNESOTA)

) ss

COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on July 13, 2021 with Commissioner's Krueger, Abbe, Glynn, Brady and Gnemi. Also present were County Attorney Dan McIntosh, Director of Public Health Amy Caron, County Engineer Greg Illka, Human Resources Director Julie Johnson, IT Director Dave Purscell, County Sheriff Lon Thiele, County Treasurer Cathy Piepho, Planning & Zoning Director Dale Oolman and County Auditor Laura Ihrke.

Call to order and Pledge of Allegiance.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the agenda. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of June 22, 2021
- B. Approve the minutes of June 22, 2021 Board Work Session
- C. Approve the minutes of July 6, 2021 Board Work Session
- D. Approve Bills and Journal Entries
- E. Approve Personnel Report

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Start Date</i>
Lisa Cage (.5 FTE)	Family Support Educator–RN/Public Health	C42/6	06/29/21

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Dan Kuhns	Environmental Specialist	Planning & Zoning	07/07/21
Jamie Williamson	Correctional Officer	Detention Center	07/08/21
Jessica Weegman	Registered Nurse	Detention Center	07/16/21

- F. Approve backfilling of the Environmental Specialist position for Planning and Zoning
- G. Approve Steele County Courthouse HVAC upgrades project and have the Facilities and Fleet Director advertise for bids
- H. Approve **Resolution** accepting Public Health Donations

RESOLUTION

ACCEPTANCE OF DONATION FOR PUBLIC HEALTH

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

- Baby Blankets by Anonymous

- I. Approve Temporary Body Art Establishment License for Kat's Tat's, LLC for an event at 14574 SE 44th Ave, Blooming Prairie, MN from August 17th-29th

Human Resources Director Julie Johnson read the following Personnel Anniversaries for staff.

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Anniv. Date</i>	<i>Yrs. Service</i>
Jessica Bedney	Probation Officer I - Comm. Corrections	07/01/21	4
Spring Teichroew	Probation Officer II - Comm. Corrections	07/01/21	4
Ashley Schultz	Probation Officer II - Comm. Corrections	07/01/21	4
Dan Kuhns	Environmental Specialist – P & Z	07/06/21	1
Jed Loftus	Sergeant – Detention Ctr./Sheriff's Office	07/07/21	13
Katie Barden	SSTS Specialist – Planning & Zoning	07/08/21	8
Kristi Archambault	Public Health Nurse – Public Health	07/10/21	15

Karen Fountaine	Emerg. Preparedness Coord. – Public Hlth.	07/10/21	15
Linda Bettin	Office Support Specialist – Public Health	07/14/21	7
Chris Deml	Sign Technician – Highway	07/15/21	25
Christine Bartsch	HHA/Homemaker Lead – Public Health	07/16/21	9
Thomas Burger	Custodian – Buildings & Grounds	07/17/21	4
Sean Robbins	Road Deputy – Sheriff's Office	07/21/21	7
Kristi Diercks	Probation Officer II – Comm. Corrections	07/23/21	7
Karen Karow	Custodian – Facilities	07/31/21	26

Motion by Commissioner Glynn, seconded by Commissioner Abbe to authorize the Administrator and Human Resources Director to retain the firm of Madden Galanter Hansen LLP for ongoing employment and labor law services on an as-needed basis. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger authorizing employees to use up to 1 hour of paid time to donate blood during a blood drive October 20, 2021. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve backfilling the .75 FTE Emergency Preparedness Coordinator Position and the .40 FTE Care Coordinator Position as a combined 1.0 FTE position in the Public Health Nursing Department. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to adopt the Steele County 2040 Transportation Plan. Ayes all.

Peng Olson, Community Relations Manager at Federated Insurance and Jeff Elstad, Superintendent of Owatonna Public Schools presented information on Engage Owatonna, a new online platform.

Commissioner Reports:

Commissioner Krueger reported on his attendance at Joint City/County Transportation meeting, Law Enforcement Center Committee meeting, South Country Health Alliance Joint Powers meeting, a Work Session, Public Works meeting and meeting with Representative Angie Craig regarding Health Care.

Commissioner Abbe reported on his attendance at American Rescue Plan Act meeting, Work Sessions, Counties Providing Technology meeting, Law Library meeting and 911 Rice/Steele Joint meeting.

Commissioner Gnemi reported on his attendance at Drug Court meeting, Compliance Fund meeting, South Central Human Relations Center Board meeting, City/County transportation meeting, a Work Session, Workforce meeting and Cannon River Watershed Board meeting.

Commissioner Glynn reported on his attendance at Extension Committee meeting, Board of Appeal and Equalization meeting, Internal Central Services meeting, Work Sessions, Law Enforcement Center Committee meeting and Fair Board meeting.

Commissioner Brady reported on his attendance at Human Relations Center meeting, a Work Session, 911 Rice/Steele Joint meeting, Internal Central Services meeting and Attorney/Client meeting.

LISTING OF BILLS
7/13/2021

Advanced Correctional Healthcare Inc	9,545.43
Ancom Technical Center Inc	2,819.00
ArchKey Technologies	8,114.86
Athletica Sports Systems Unlimited Corp	2,923.29
Baker Tilly US, LLP	10,470.00
Central Farm Services	7,284.71
City of Blooming Prairie	2,752.85
City of Medford	4,030.51
Counties Providing Technology	4,302.00
Crane Creek Asphalt	7,368.13
CRK Properties LLC	6,528.81
Diverse Construction Services LLC	2,096.00
DLT Solutions LLC	4,197.68
Election Systems & Software Inc	10,878.91
Fidlar Technologies Inc	2,948.61
Hancock Concrete Products Co LLC	2,611.24
Hillyard-Hutchinson	2,464.46

Interstate Power Systems Inc	2,977.82
J R's Advanced Recyclers Inc	7,770.66
Jones Haugh & Smith Inc	2,064.10
MCCC MI 33	5,571.66
Midstates Equipment Supply	8,542.50
Mn Counties Intergovernmental Trust	7,188.69
Mn Dept of Transportation	14,203.02
Newman Signs Inc	2,654.99
Owatonna Public Utilities	36,552.26
Perspective Enterprises Inc	2,158.00
Pictometry International Corp	6,474.52
Short Elliott Hendrickson Inc	12,388.99
SRF Consulting Group Inc	2,702.54
Steele County Free Fair	26,145.00
Steele County Highway Dept	7,094.55
Summit Food Services LLC	14,716.32
Univ Of Mn Regents	3,402.35
Waste Management of Wi-Mn	50,776.47
Wencl Construction Inc	35,482.00
WSB & Associates Inc	4,879.75
Ziegler, Inc	23,9951.31
135 Payments less than 2,000	45,225.07
Final Total:	630,259.07

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to adjourn to the Call of the Chair at 6:01 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR

NGRITZ
7/21/21

2:43PM

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

NGRITZ
7/21/21 2:43PM
10 Road & Bridge Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
301	DEPT				Administration			
	8753	Avenu Insights & Analytics LLC						
4		10-301-000-0000-6301		6,224.08	Annual software maintenance	INVB027130	Equip/Software Maint	N
	8753	Avenu Insights & Analytics LLC		6,224.08	1 Transactions			
	6980	Block Plumbing & Heating Inc						
5		10-301-000-0000-6512		124.00	Annual RPZ testing and filing	58983	Bldg Repair & Maintenance	N
	6980	Block Plumbing & Heating Inc		124.00	1 Transactions			
	16860	Custom Communications Inc						
22		10-301-000-0000-6260		171.00	Custom connect & fire alarm mo	492981	Consultants/Admin Fee	N
	16860	Custom Communications Inc		171.00	1 Transactions			
	37025	Innovative Office Solutions LLC						
29		10-301-000-0000-6410		11.30	Anti-static screen wipes	IN3405414	Office Supplies	N
	37025	Innovative Office Solutions LLC		11.30	1 Transactions			
	52300	Mn Counties Insurance Trust						
37		10-301-000-0000-6350		137.00	Masey Ferg Boom Mower ut#2215	5773	Property & Liability Insurance	N
	52300	Mn Counties Insurance Trust		137.00	1 Transactions			
	65100	Paape Companies Inc						
38		10-301-000-0000-6512		1,277.25	1st qtr service contract	103216	Bldg Repair & Maintenance	N
	65100	Paape Companies Inc		1,277.25	1 Transactions			
	68420	Plunkett's Pest Control, Inc.						
39		10-301-000-0000-6512		98.50	Pest control July	7140061	Bldg Repair & Maintenance	N
	68420	Plunkett's Pest Control, Inc.		98.50	1 Transactions			
301	DEPT Total:			8,043.13	Administration	7 Vendors	7 Transactions	
302	DEPT				Road & Bridge Maintenance Expense			
	3738	Arrow Ace Hardware						
2		10-302-000-0000-6552		15.98	4" flexible coupling	266384/2	County Leased Facility Improvements	N
	3738	Arrow Ace Hardware		15.98	1 Transactions			
	5327	Cemstone Products Co Inc						
13		10-302-000-0000-6525		20.63	Smith Sprayer service kit	567585	CSAH Supplies - Aggregate/Asphalt	N

NGRITZ
7/21/21 2:43PM
10 Road & Bridge Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
5327	Cemstone Products Co Inc		20.63	1 Transactions		
5217	Crane Creek Asphalt					
18	10-302-000-0000-6552	2,419.60	42.08 ton webmix for fairgroun	4800008453	County Leased Facility Improvements	N
19	10-302-000-0000-6525	311.20	5.71 webmix for CSAH 7	4800008463	CSAH Supplies - Aggregate/Asphalt	N
20	10-302-000-0000-6552	3,621.53	66.45 ton webmix for fairgroun	4800008477	County Leased Facility Improvements	N
21	10-302-000-0000-6552	772.27	14.17 ton webmix for fairgroun	4800008494	County Leased Facility Improvements	N
5217	Crane Creek Asphalt	7,124.60	4 Transactions			
8137	Farr/Troy					
27	10-302-000-0000-6537	125.40	Beaver dam opening	796791	County Contracts	N
8137	Farr/Troy	125.40	1 Transactions			
9120	Lembke Masonry LLC					
30	10-302-000-0000-6537	2,575.00	Remove catch basin,curb & gutt	6/25/2021	County Contracts	N
9120	Lembke Masonry LLC	2,575.00	1 Transactions			
74005	Sherwin-Williams Company					
41	10-302-000-0000-6534	33.89	Pt Thin Metal Gall, 5 GMT Gray	3504-7	Supplies - Signing	N
74005	Sherwin-Williams Company	33.89	1 Transactions			
302	DEPT Total:	9,895.50	Road & Bridge Maintenance Expense	6 Vendors	9 Transactions	
303	DEPT		Construction Expense			
7595	Bolton & Menk Inc					
6	10-303-000-0000-6260	1,416.50	Prof Serv. 74-598-016	0271616	Consultants/Admin Fee	N
7595	Bolton & Menk Inc	1,416.50	1 Transactions			
669	City Of Medford					
34	10-303-000-0000-6260	89,945.03	Final des cty portion 74-645-0	1010	Consultants/Admin Fee	N
669	City Of Medford	89,945.03	1 Transactions			
22460	Erickson Engineering Co LLC					
23	10-303-000-0000-6260	1,171.50	Prof serv 74-599-035	14262	Consultants/Admin Fee	Y
24	10-303-000-0000-6260	2,200.00	Prof serv 74-599-037	14279	Consultants/Admin Fee	Y
25	10-303-000-0000-6260	1,475.21	Prof serv 74-599-039	14286	Consultants/Admin Fee	N
26	10-303-000-0000-6260	1,529.39	Prof serv 74-599-038	14287	Consultants/Admin Fee	Y
22460	Erickson Engineering Co LLC	6,376.10	4 Transactions			

NGRITZ
7/21/21 2:43PM
10 Road & Bridge Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 4

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
28	37025 Innovative Office Solutions LLC						
	10-303-000-0000-6510		52.80	Med Blk marker paint	IN3405414	Engineering & Surveying Supplies	N
	37025 Innovative Office Solutions LLC		52.80	1 Transactions			
31	46551 Locators & Supplies Inc						
	10-303-000-0000-6510		114.56	(2) marking paint - pink	0293604-IN	Engineering & Surveying Supplies	N
	46551 Locators & Supplies Inc		114.56	1 Transactions			
43	1667 SRF Consulting Group Inc						
	10-303-000-0000-6260		8,201.76	Prof serv. 74-598-015	14282.00-4	Consultants/Admin Fee	N
	1667 SRF Consulting Group Inc		8,201.76	1 Transactions			
303	DEPT Total:		106,106.75	Construction Expense	6 Vendors	9 Transactions	
304	DEPT			Equipment Maintenance & Shops			
	3738 Arrow Ace Hardware						
1	10-304-000-0000-6520		2.59	1/2 Blk Plug	266371/2	Machinery/Vehicle Parts	N
3	10-304-000-0000-6520		11.18	Grease gun coupler	266469/2	Machinery/Vehicle Parts	N
	3738 Arrow Ace Hardware		13.77	2 Transactions			
	10150 Carquest Auto Parts						
7	10-304-000-0000-6520		96.54	HI count led, bracket & pigtai	409768	Machinery/Vehicle Parts	N
8	10-304-000-0000-6520		2.02-	Return prts & get new prts#213	409996	Machinery/Vehicle Parts	N
9	10-304-000-0000-6520		2.49	Spark plug - sml eng	410099	Machinery/Vehicle Parts	N
10	10-304-000-0000-6520		20.98	(2) connectors	410270	Machinery/Vehicle Parts	N
11	10-304-000-0000-6520		12.13	Oil filter	411198	Machinery/Vehicle Parts	N
12	10-304-000-0000-6520		12.13	Oil filter	411198	Machinery/Vehicle Parts	N
	10150 Carquest Auto Parts		142.25	6 Transactions			
	5327 Cemstone Products Co Inc						
14	10-304-000-0000-6520		34.02	Hose assembly 48 inch 6-6091	567758	Machinery/Vehicle Parts	N
	5327 Cemstone Products Co Inc		34.02	1 Transactions			
	11215 Central Farm Services						
15	10-304-000-0000-6520		18.66	Pipe dope	1300304	Machinery/Vehicle Parts	N
16	10-304-000-0000-6521		7,111.74	3,002 gallons dyed diesel	2962227	Supplies-Diesel Fuel	N
17	10-304-000-0000-6540		12,384.95	5,002 gallons unleaded	2962265	Fuel & Lubricants	N
	11215 Central Farm Services		19,515.35	3 Transactions			

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
49625	Matejcek Implement Co					
32	10-304-000-0000-6520	32.63	Screw, nut, washer & union res	IB19673	Machinery/Vehicle Parts	N
33	10-304-000-0000-6520	246.00	Shaft PTO	IB19933	Machinery/Vehicle Parts	N
49625	Matejcek Implement Co	278.63	2 Transactions			
51630	Mike's Repair					
35	10-304-000-0000-6252	44.00	Replace tire & tube unit#2152	092944	Contracted Services	Y
36	10-304-000-0000-6252	876.70	Replace tractor tire unit#2184	093049	Contracted Services	N
51630	Mike's Repair	920.70	2 Transactions			
3314	Ronco Engineering Sales					
40	10-304-000-0000-6520	168.65	Strobe light & hardware	3251557	Machinery/Vehicle Parts	N
3314	Ronco Engineering Sales	168.65	1 Transactions			
74005	Sherwin-Williams Company					
42	10-304-000-0000-6520	765.93	Paint spayer supplies	3592-2	Machinery/Vehicle Parts	N
74005	Sherwin-Williams Company	765.93	1 Transactions			
85167	Stewart Sanitation					
44	10-304-000-0000-6514	107.63	June garbage service	0000664552	Utility Services	N
85167	Stewart Sanitation	107.63	1 Transactions			
86520	Terminal Supply Company					
45	10-304-000-0000-6511	167.64	Various shop supplies	56762-00	Maint Shop Supplies & Materials	N
86520	Terminal Supply Company	167.64	1 Transactions			
99500	Ziegler, Inc					
46	10-304-000-0000-6520	206.28	Blade kit 72"	000161866	Machinery/Vehicle Parts	N
47	10-304-000-0000-6520	175.26	Bolt, washer, cover, clamps	000165246	Machinery/Vehicle Parts	N
48	10-304-000-0000-6520	283.07	Hose assembly	000166897	Machinery/Vehicle Parts	N
49	10-304-000-0000-6520	88.48	(4) air filters	000167552	Machinery/Vehicle Parts	N
99500	Ziegler, Inc	753.09	4 Transactions			
304	DEPT Total:	22,867.66	Equipment Maintenance & Shops	11 Vendors	24 Transactions	
10	Fund Total:	146,913.04	Road & Bridge Fund		49 Transactions	
	Final Total:	146,913.04	30 Vendors	49 Transactions		

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
10	146,913.04	Road & Bridge Fund	
All Funds	146,913.04	Total	Approved by,
			
			

NGRITZ
7/22/21

10:49AM

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

NGRITZ
7/22/21 10:49AM
1 General Revenue Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

	Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
	No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
3	DEPT		County Wide			
	2189 Further					
15	01-003-000-0000-6893	255.80	Participant fee - July	15755974	Unallocated Insurance	N
	2189 Further	255.80	1 Transactions			
	31727 Hansen/Kathy					
16	01-003-000-0000-6194	440.00	Lemond cemetery mowing - 8x	May-July	Personnel Policy	Y
	31727 Hansen/Kathy	440.00	1 Transactions			
3	DEPT Total:	695.80	County Wide	2 Vendors	2 Transactions	
5	DEPT		Board Of Commissioners			
	7866 Brady/James					
8	01-005-000-0000-6331	110.32	Mileage - June		Mileage Reimbursement	N
	7866 Brady/James	110.32	1 Transactions			
5	DEPT Total:	110.32	Board Of Commissioners	1 Vendors	1 Transactions	
13	DEPT		Law Library			
	8068 Matthew Bender & Co Inc					
28	01-013-000-0000-6501	1,947.24	Dunnell MN Digest	26094975	Books	N
	8068 Matthew Bender & Co Inc	1,947.24	1 Transactions			
	70550 Thomson Reuters - West					
80	01-013-000-0000-6501	958.60	West Information Charges	844612534	Books	N
	70550 Thomson Reuters - West	958.60	1 Transactions			
13	DEPT Total:	2,905.84	Law Library	2 Vendors	2 Transactions	
31	DEPT		County Administrator			
	4879 Shred Right					
59	01-031-000-0000-6801	5.00	Shredding service	555015	General Expense	Y
	4879 Shred Right	5.00	1 Transactions			
31	DEPT Total:	5.00	County Administrator	1 Vendors	1 Transactions	
32	DEPT		Human Resources			

NGRITZ
7/22/21 10:49AM
1 General Revenue Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

	Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
	No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
60	4879 Shred Right					
	01-032-000-0000-6801	5.00	Shredding service	555015	General Expense	Y
	4879 Shred Right	5.00	1 Transactions			
32	DEPT Total:	5.00	Human Resources	1 Vendors	1 Transactions	
41	DEPT		Auditor			
	51300 Metro Sales Inc					
31	01-041-000-0000-6410	48.00	Copier contract - Q3	1844958	Office Supplies	N
33	01-041-000-0000-6410	87.22	Copier usage - Q2	1844958	Office Supplies	N
	51300 Metro Sales Inc	135.22	2 Transactions			
41	DEPT Total:	135.22	Auditor	1 Vendors	2 Transactions	
42	DEPT		Treasurer			
	51300 Metro Sales Inc					
32	01-042-000-0000-6410	48.00	Copier contract - Q3	1844958	Office Supplies	N
34	01-042-000-0000-6410	87.21	Copier usage - Q2	1844958	Office Supplies	N
	51300 Metro Sales Inc	135.21	2 Transactions			
42	DEPT Total:	135.21	Treasurer	1 Vendors	2 Transactions	
61	DEPT		Information Technology			
	18450 Office of MN IT Services					
44	01-061-000-0000-6212	1,057.45	Monthly Internet fees	DV21060405	M-Net Expenses	N
	18450 Office of MN IT Services	1,057.45	1 Transactions			
61	DEPT Total:	1,057.45	Information Technology	1 Vendors	1 Transactions	
62	DEPT		Central Services			
	16282 Crosstown Cartage Inc					
9	01-062-000-0000-6801	297.00	Contracted mail services	7/9/2021	General Expense	N
10	01-062-000-0000-6802	90.00	Additional mail service	7/9/2021	Internal Chargeback	N
	16282 Crosstown Cartage Inc	387.00	2 Transactions			
	8713 IDWholesaler					
20	01-062-000-0000-6410	2,250.00	HID iClass cards - Badges	6627955	Office Supplies	N
21	01-062-000-0000-6410	135.00-	Credit	6627955	Office Supplies	N

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	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	8713 IDWholesaler		2,115.00	2 Transactions		
26	572 Kronos Incorporated					
	01-062-000-0000-6301		3,590.42	HRIS Operating cost - June	11787477	Equip/Software Maint N
	572 Kronos Incorporated		3,590.42	1 Transactions		
41	5761 NEC Financial Services LLC					
	01-062-000-0000-6301		1,648.36	NEC U3C series voice sys-July	2420121	Equip/Software Maint Y
	5761 NEC Financial Services LLC		1,648.36	1 Transactions		
62	DEPT Total:		7,740.78	Central Services	4 Vendors	6 Transactions
91	DEPT			County Attorney		
	70550 Thomson Reuters - West					
81	01-091-000-0000-6410		1,195.86	Westlaw - June	844600659	Office Supplies N
86	01-091-000-0000-6410		80.27	Library charge	844685075	Office Supplies N
	70550 Thomson Reuters - West		1,276.13	2 Transactions		
	90675 Us Postal Service					
106	01-091-000-0000-6215		500.00	Postage	25650870	Postage N
	90675 Us Postal Service		500.00	1 Transactions		
	97402 Xerox Corporation					
85	01-091-000-0000-6410		210.44	Service - June	013813520	Office Supplies N
	97402 Xerox Corporation		210.44	1 Transactions		
91	DEPT Total:		1,986.57	County Attorney	3 Vendors	4 Transactions
101	DEPT			County Recorder		
	20385 Einhaus Mattison Carver & Haberman PA					
13	01-101-000-0000-6286		300.00	Cert of Examiner fees - Q2	136686	Exam Of Title Fee Y
	20385 Einhaus Mattison Carver & Haberman PA		300.00	1 Transactions		
	5655 High Point Networks					
18	01-101-000-9305-6600		17,220.00	VMware Host Server Replacement	185511	Capital Outlay - Technology Fund N
	5655 High Point Networks		17,220.00	1 Transactions		

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	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
101	DEPT Total:		17,520.00	County Recorder	2 Vendors	2 Transactions
103	DEPT			Assessor		
	8490 Nelson/Brock					
42	01-103-000-0000-6261		216.24	Lodging - Advanced AG Class		Conference & Training N
43	01-103-000-0000-6261		28.04	Meals - Advanced Ag Class		Conference & Training N
	8490 Nelson/Brock		244.28	2 Transactions		
103	DEPT Total:		244.28	Assessor	1 Vendors	2 Transactions
111	DEPT			Buildings & Grounds		
	8893 Bell Optical					
6	01-111-000-0000-6408		205.91	Safety glasses - Barb	295971835	Uniforms/Uniform Reimbursement N
5	01-111-000-0000-6408		155.91	Safety glasses - Karen	302534243	Uniforms/Uniform Reimbursement N
	8893 Bell Optical		361.82	2 Transactions		
	41700 Karow/Karen					
94	01-111-000-0000-6331		137.20	Mileage - April to June		Mileage Reimbursement N
	41700 Karow/Karen		137.20	1 Transactions		
111	DEPT Total:		499.02	Buildings & Grounds	2 Vendors	3 Transactions
121	DEPT			Veteran Service		
	37025 Innovative Office Solutions LLC					
23	01-121-000-0000-6410		21.86	Office supplies	3410319	Office Supplies N
	37025 Innovative Office Solutions LLC		21.86	1 Transactions		
121	DEPT Total:		21.86	Veteran Service	1 Vendors	1 Transactions
201	DEPT			Sheriff		
	3738 Arrow Ace Hardware					
2	01-201-000-0000-6410		9.99	Measuring tape	266485	Office Supplies N
	3738 Arrow Ace Hardware		9.99	1 Transactions		
	37025 Innovative Office Solutions LLC					
24	01-201-000-0000-6410		16.60	Pens - 10 and Refills - 6	3395294	Office Supplies N
	37025 Innovative Office Solutions LLC		16.60	1 Transactions		

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25	4710 Interstate Power Systems Inc		BP Tower-Oil & fuel filter	R001177339-01	T BI Pr-Equipment Repairs	N
	01-201-297-0000-6301	480.38				
	4710 Interstate Power Systems Inc	480.38	1 Transactions			
27	5487 LexisNexis Risk Data Management		Searched/Reports - June	1035910	Investigation Expense	N
	01-201-000-0000-6425	150.00				
	5487 LexisNexis Risk Data Management	150.00	1 Transactions			
29	51300 Metro Sales Inc		Contract base rate-July to Oct	1846296	Contracts	N
	01-201-000-0000-6304	74.00				
30	01-201-000-0000-6304	322.16	Contract usage Apr-July	1846296	Contracts	N
	51300 Metro Sales Inc	396.16	2 Transactions			
35	5251 MHSRC-Range		Steinberg-EVOC/Pit Refresher	629430-8550	Conference & Training	N
	01-201-000-0000-6261	445.00				
36	01-201-000-0000-6261	445.00	Diercks-EVOC/Pit Refresher	629430-8550	Conference & Training	N
	5251 MHSRC-Range	890.00	2 Transactions			
96	52304 Mn Counties Intergovernmental Trust		Blanket misc-Equip for squads	5775	Misc Expense	N
	01-201-000-0000-6801	168.00				
	52304 Mn Counties Intergovernmental Trust	168.00	1 Transactions			
50	68350 Pitney Bowes Inc		Postage meter rental/Records	1018462633	Gun Permit Expenses	N
	01-201-000-0000-6293	138.48				
	68350 Pitney Bowes Inc	138.48	1 Transactions			
51	8859 Quadient Leasing USA Inc		Postage meter lease July-Oct	N8935145	Postage	N
	01-201-000-0000-6215	119.97				
	8859 Quadient Leasing USA Inc	119.97	1 Transactions			
98	83255 Rice-Steele 911 Center		12/MDC connection Jan-Mar	2021-JT-17	Contracts	N
	01-201-000-0000-6304	1,080.00				
53	01-201-000-0000-6304	198.00	Everbridge-Smart weather alber	2021-JT-43	Contracts	N
54	01-201-000-0000-6304	4,801.80	Everbridge-Mass Notification	2021-JT-43	Contracts	N
55	01-201-000-0000-6304	1,080.00	Qrtly costs-12/MDC connections	2021-JT-44	Contracts	N
	83255 Rice-Steele 911 Center	7,159.80	4 Transactions			
75	21215 Strohschein Properties LLC		Utilities - June		Eds Rent Account	N
	01-201-000-0000-6346	33.67				

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
74	01-201-000-0000-6346	750.00	Rent - July	07082021	Eds Rent Account	1
21215	Strohschein Properties LLC	783.67	2 Transactions			
85950	Sweet Towing & Repair, Inc.					
76	01-201-000-0000-6806	120.00	SC21-000701 - Vehicle Tow	68604	Vehicle Towing	N
85950	Sweet Towing & Repair, Inc.	120.00	1 Transactions			
84035	Tri-M Graphics					
83	01-201-000-0000-6410	151.83	Stickers - 600	95638	Office Supplies	N
84035	Tri-M Graphics	151.83	1 Transactions			
5594	Water Systems Company					
84	01-201-000-0000-6410	8.95	Rental fee - July	926118	Office Supplies	N
5594	Water Systems Company	8.95	1 Transactions			
201	DEPT Total:	10,593.83	Sheriff	14 Vendors	20 Transactions	
204	DEPT		Sheriff Boat & Water Enf			
4932	Hanson/Paul					
92	01-204-000-0000-6320	15.50	Reimb-County boat fuel		Repairs & Maintenance	N
93	01-204-000-0000-6320	23.50	Reimb-County boat fuel		Repairs & Maintenance	N
4932	Hanson/Paul	39.00	2 Transactions			
204	DEPT Total:	39.00	Sheriff Boat & Water Enf	1 Vendors	2 Transactions	
208	DEPT		Coroner			
4229	Moore Md/Kellyanna J					
40	01-208-000-0000-6801	3,536.33	Coroner services - July		General Expense	Y
4229	Moore Md/Kellyanna J	3,536.33	1 Transactions			
208	DEPT Total:	3,536.33	Coroner	1 Vendors	1 Transactions	
251	DEPT		Jail			
2204	Bureau Of Criminal Apprehension					
87	01-251-000-0000-6304	1,500.00	CJIS connection - 3 lines	661421	Contract Serv./Bldg Maint	N
2204	Bureau Of Criminal Apprehension	1,500.00	1 Transactions			
8422	Mayo Clinic					

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
95	01-251-000-0000-6196	205.00	Pre-employment exams-Nelson	700006294	Employee Phys And Exams	Y
8422	Mayo Clinic	205.00	1 Transactions			
18450	Office of MN IT Services					
45	01-251-000-0000-6211	42.50	Fiber Management fee	DV21060405	Radio - Computers - Cameras	N
18450	Office of MN IT Services	42.50	1 Transactions			
4377	Skjeveland Enterprises					
99	01-251-000-0000-6254	45.00	Recycling July-Sept	208676	Garbage Disposal	Y
4377	Skjeveland Enterprises	45.00	1 Transactions			
85167	Stewart Sanitation					
78	01-251-000-0000-6254	257.81	Waste pickup - July	664055	Garbage Disposal	N
85167	Stewart Sanitation	257.81	1 Transactions			
85300	Streichers Inc					
100	01-251-000-0000-6192	384.94	Uniform - Nelson	L1511643	Uniform Allowance	N
101	01-251-000-0000-6192	23.98	Uniform - Nelson	L1512306	Uniform Allowance	N
85300	Streichers Inc	408.92	2 Transactions			
8247	Summit Food Services LLC					
79	01-251-000-0000-6441	3,726.30	Inmate meals - June	2000115999	Prisoner Meals	N
102	01-251-000-0000-6441	3,757.25	Inmate meals - 7/3-9/2021	2000116613	Prisoner Meals	N
103	01-251-000-0000-6441	3,676.05	Inmate meals 7/10-16/2021	2000117292	Prisoner Meals	N
8247	Summit Food Services LLC	11,159.60	3 Transactions			
618	Turnkey Corrections					
105	01-251-000-0000-6418	6.50	Inmate cups	20465	Lock-Up Supplies	N
618	Turnkey Corrections	6.50	1 Transactions			
251	DEPT Total:	13,625.33	Jail	8 Vendors	11 Transactions	
252	DEPT		Community Corrections			
4064	Alcohol Monitoring System Inc					
1	01-252-000-0000-6274	1,097.60	SCRAM Monitoring fee	229528	Scram Monitoring	N
4064	Alcohol Monitoring System Inc	1,097.60	1 Transactions			
4879	Shred Right					
57	01-252-000-0000-6410	10.00	Shredding service	555035	Office Supplies	Y

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Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
4879	Shred Right		10.00	1 Transactions			
84035	Tri-M Graphics						
104	01-252-000-0000-6410		172.15	Window envelopes - 2 boxes	95648	Office Supplies	N
84035	Tri-M Graphics		172.15	1 Transactions			
252	DEPT Total:		1,279.75	Community Corrections	3 Vendors	3 Transactions	
253	DEPT			Law Enforcement Center			
16860	Custom Communications Inc						
11	01-253-000-0000-6304		60.87	Connect monitoring Aug -Oct	492983	Contract Services/Bldg Mtce	N
12	01-253-000-0000-6304		62.43	Fire Alarm Monitoring Aug-Oct	492983	Contract Services/Bldg Mtce	N
16860	Custom Communications Inc		123.30	2 Transactions			
8288	Four Seasons Electric						
14	01-253-000-0000-6300		184.00	Repaired wire exhaust fan-911	10293	Bldg Repairs & Maintenance	N
8288	Four Seasons Electric		184.00	1 Transactions			
33550	Hillyard -Hutchinson						
19	01-253-000-0000-6560		49.77	Foam pump soap & wipes	604374885	Janitorial Supplies	N
33550	Hillyard -Hutchinson		49.77	1 Transactions			
37025	Innovative Office Solutions LLC						
22	01-253-000-0000-6410		509.08	Pads/Tape/Glue/etc	3403797	Office Supplies	N
37025	Innovative Office Solutions LLC		509.08	1 Transactions			
52550	MEI Total Elevator Solutions						
37	01-253-000-0000-6304		384.22	Monthly service - July	915714	Contract Services/Bldg Mtce	N
52550	MEI Total Elevator Solutions		384.22	1 Transactions			
4879	Shred Right						
58	01-253-000-0000-6254		40.50	Shredding service	555036	Garbage Disposal	Y
4879	Shred Right		40.50	1 Transactions			
85167	Stewart Sanitation						
77	01-253-000-0000-6254		81.64	Garbage pickup	664057	Garbage Disposal	N
85167	Stewart Sanitation		81.64	1 Transactions			

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	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
253	DEPT Total:		1,372.51	Law Enforcement Center	7 Vendors	8 Transactions	
391	DEPT			Environmental Services			
3	6032 APG Media of Southern Minnesota LLC						
	01-391-000-0000-6550		194.46	Haz ad	12984-0621	Household Hazardous Waste	N
	6032 APG Media of Southern Minnesota LLC		194.46		1 Transactions		
7	9121 Betlach/Joe						
	01-391-292-0000-6820		700.00	Well sealing Cost Share Progra		Grant Expense	N
	9121 Betlach/Joe		700.00		1 Transactions		
52	72015 Recycling Assoc Of Minn						
	01-391-000-0000-6241		300.00	Membership renewal-Barden/Oolm	511064	Membership Dues	N
	72015 Recycling Assoc Of Minn		300.00		1 Transactions		
391	DEPT Total:		1,194.46	Environmental Services	3 Vendors	3 Transactions	
481	DEPT			Public Health Nursing			
4	8783 Availity LLC						
	01-481-460-6009-6383		20.00	Medicare billing charges	00686277	Contract Services	N
	8783 Availity LLC		20.00		1 Transactions		
17	8389 Healthcarefirst						
	01-481-460-6009-6383		104.74	HHCAHPS fee - July	5216146	Contract Services	N
	8389 Healthcarefirst		104.74		1 Transactions		
38	52975 Minnesota Valley Testing Labs						
	01-481-463-6049-6322		37.80	Lab water testing	1096574	Well Water Service Agreements	N
39	01-481-463-6049-6322		24.00	Lab water testing	1097341	Well Water Service Agreements	N
	52975 Minnesota Valley Testing Labs		61.80		2 Transactions		
47	8678 Olmsted Co Health, Housing & Human Se						
	01-481-460-6011-6243		1,032.00	Digital Marketing Media Outrea	CSFI-138111	Advertising,Marketing & Promotional	N
46	01-481-460-6011-6243		400.00	TV Ad video campaign	CSFI-138112	Advertising,Marketing & Promotional	N
49	01-481-460-6011-6243		1,000.00	Video Campaign checkups	CSFI-138123	Advertising,Marketing & Promotional	N
48	01-481-460-6011-6243		2,304.00	Media fee outreach	CSFI-138124	Advertising,Marketing & Promotional	N
	8678 Olmsted Co Health, Housing & Human Se		4,736.00		4 Transactions		

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
56	9122 SAND CREEK EAP LLC					
	01-481-464-6061-6383	2,785.00	Organizational Development-COV	SDC2229-IN	Contract Services	N
	9122 SAND CREEK EAP LLC	2,785.00	1 Transactions			
62	4305 South Country Health Alliance					
	01-481-464-6061-6383	292.30	Contract/Trace Investing-COVID	7/8/2021	Contract Services	N
	4305 South Country Health Alliance	292.30	1 Transactions			
63	81597 Spee Dee Delivery Service Inc					
	01-481-463-6049-6322	138.69	Well water sample	4269354	Well Water Service Agreements	N
	81597 Spee Dee Delivery Service Inc	138.69	1 Transactions			
65	75500 Steele County Treasurer					
	01-481-460-6009-6171	730.08	Workers Comp - July		Workers Comp	N
	01-481-460-6009-6350	484.34	Property Liability - July		Property & Liability Insurance	N
	01-481-460-6009-6381	791.96	CPU/Network Support-July		Cpu Usage & Network Support	N
	01-481-460-6011-6171	42.12	Workers Comp - July		Workers Comp	N
	01-481-460-6011-6341	299.97	Rent - July		Office Rent	N
	01-481-460-6011-6350	27.95	Property Liability - July		Property & Liability Insurance	N
	01-481-460-6011-6381	45.69	CPU/Network Support-July		Cpu Usage & Network Support	N
	01-481-461-6025-6171	70.20	Workers Comp - July		Workers Comp	N
	01-481-461-6025-6350	46.58	Property Liability - July		Property & Liability Insurance	N
	01-481-461-6025-6381	76.15	CPU/Network Support-July		Cpu Usage & Network Support	N
	01-481-461-6030-6171	42.12	Workers Comp - July		Workers Comp	N
	01-481-461-6030-6341	249.98	Rent - July		Office Rent	N
	01-481-461-6030-6350	27.95	Property Liability - July		Property & Liability Insurance	N
	01-481-461-6030-6381	45.69	CPU/Network Support-July		Cpu Usage & Network Support	N
	01-481-461-6032-6171	42.12	Workers Comp - July		Workers Comp	N
	01-481-461-6032-6341	324.97	Rent - July		Office Rent	N
	01-481-461-6032-6350	27.95	Property Liability - July		Property & Liability Insurance	N
	01-481-461-6032-6381	45.69	CPU/Network Support-July		Cpu Usage & Network Support	N
	01-481-461-6034-6171	28.08	Workers Comp - July		Workers Comp	N
	01-481-461-6034-6341	199.98	Rent - July		Office Rent	N
	01-481-461-6034-6350	18.63	Property Liability - July		Property & Liability Insurance	N
	01-481-461-6034-6381	30.46	CPU/Network Support-July		Cpu Usage & Network Support	N
	01-481-461-6040-6171	126.36	Workers Comp - July		Workers Comp	N
	01-481-461-6040-6341	824.90	Rent - July		Office Rent	N
	01-481-461-6040-6350	83.84	Property Liability - July		Property & Liability Insurance	N
	01-481-461-6040-6381	137.07	CPU/Network Support-July		Cpu Usage & Network Support	N

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65	01-481-461-6059-6171		Workers Comp - July		Workers Comp Ins	N
72	01-481-461-6059-6341		Rent - July		Office Rent	N
66	01-481-461-6059-6350		Property Liability - July		Property & Liability Insurance	N
64	01-481-461-6059-6381		CPU/Network Support-July		Cpu Usage & Network Support	N
65	01-481-462-6047-6171		Workers Comp - July		Workers Comp	N
66	01-481-462-6047-6350		Property Liability - July		Property & Liability Insurance	N
64	01-481-462-6047-6381		CPU/Network Support-July		Cpu Usage & Network Support	N
65	01-481-464-6052-6171		Workers Comp - July		Workers Comp	N
66	01-481-464-6052-6350		Property Liability - July		Property & Liability Insurance	N
64	01-481-464-6052-6381		CPU/Network Support-July		Cpu Usage & Network Support	N
65	01-481-465-6057-6171		Workers Comp - July		Workers Comp	N
73	01-481-465-6057-6341		Rent - July		Office Rent	N
66	01-481-465-6057-6350		Property Liability - July		Property & Liability Insurance	N
64	01-481-465-6057-6381		CPU/Network Support-July		Cpu Usage & Network Support	N
75500	Steele County Treasurer		6,358.25	40 Transactions		
481	DEPT Total:	14,496.78	Public Health Nursing	8 Vendors	51 Transactions	
502	DEPT		Steele Co Community Ctr			
61560	Owatonna Public Utilities					
138	01-502-000-0000-6250	482.23	Utilities - June	718550	Utilities	N
61560	Owatonna Public Utilities	482.23		1 Transactions		
502	DEPT Total:	482.23	Steele Co Community Ctr	1 Vendors	1 Transactions	
521	DEPT		Park And Recreation			
5327	Cemstone Products Co Inc					
89	01-521-000-0000-6823	180.00	Rock for boat landing	566116	Beaver Lake	N
88	01-521-000-0000-6823	180.00	Rock for boat landing	566135	Beaver Lake	N
5327	Cemstone Products Co Inc	360.00		2 Transactions		
1663	Sign Pro Of Owatonna, Inc.					
61	01-521-000-0000-6823	410.00	Beach signs	21488	Beaver Lake	N
1663	Sign Pro Of Owatonna, Inc.	410.00		1 Transactions		
521	DEPT Total:	770.00	Park And Recreation	2 Vendors	3 Transactions	
550	DEPT		Four Seasons			

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1 General Revenue Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
90	8855 Decklever Mechanical					
	01-550-000-0000-6410	553.58	Repairs - Dehumidifier	218003455	Operating Supplies - Contracts	N
	8855 Decklever Mechanical	553.58	1 Transactions			
91	8786 DJ's On Demand					
	01-550-000-0000-6410	150.00	DJ service - Ice Jam	2	Operating Supplies - Contracts	N
	8786 DJ's On Demand	150.00	1 Transactions			
97	8253 Owatonna Filters					
	01-550-000-0000-6410	320.64	Dehumidifer filters - 60	3306	Operating Supplies - Contracts	N
	8253 Owatonna Filters	320.64	1 Transactions			
82	85167 Stewart Sanitation					
	01-550-000-0000-6254	131.89	Garbage service	664029	Garbage Disposal	N
	85167 Stewart Sanitation	131.89	1 Transactions			
550	DEPT Total:	1,156.11	Four Seasons	4 Vendors	4 Transactions	
602	DEPT		Co-Op Extension			
	37025 Innovative Office Solutions LLC					
135	01-602-000-0000-6410	25.92	Card stock - 2 reams	3417484	Office Supplies	N
134	01-602-000-0000-6410	119.94	Copy paper - 3 cases	3421815	Office Supplies	N
	37025 Innovative Office Solutions LLC	145.86	2 Transactions			
	51300 Metro Sales Inc					
136	01-602-000-0000-6321	332.00	Contract bases July - Oct	1850023	Maintenance Agreements	N
137	01-602-000-0000-6410	282.55	Usage charges Apr - July	1850023	Office Supplies	N
	51300 Metro Sales Inc	614.55	2 Transactions			
602	DEPT Total:	760.41	Co-Op Extension	2 Vendors	4 Transactions	
1	Fund Total:	82,369.09	General Revenue Fund		141 Transactions	

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
631	DEPT		Judicial Ditch 1			
73300	Rinke-Noonan Attorney at Law					
115	21-631-000-0000-6273	6.68	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law	6.68	1 Transactions			
631	DEPT Total:	6.68	Judicial Ditch 1	1 Vendors	1 Transactions	
633	DEPT		Judicial Ditch 10			
73300	Rinke-Noonan Attorney at Law					
115	21-633-000-0000-6273	6.68	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law	6.68	1 Transactions			
633	DEPT Total:	6.68	Judicial Ditch 10	1 Vendors	1 Transactions	
634	DEPT		Judicial Ditch 5			
73300	Rinke-Noonan Attorney at Law					
115	21-634-000-0000-6273	6.68	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law	6.68	1 Transactions			
634	DEPT Total:	6.68	Judicial Ditch 5	1 Vendors	1 Transactions	
635	DEPT		Judicial Ditch 6 & Imp			
73300	Rinke-Noonan Attorney at Law					
115	21-635-000-0000-6273	6.68	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law	6.68	1 Transactions			
635	DEPT Total:	6.68	Judicial Ditch 6 & Imp	1 Vendors	1 Transactions	
636	DEPT		Judicial Ditch 7			
73300	Rinke-Noonan Attorney at Law					
115	21-636-000-0000-6273	6.68	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law	6.68	1 Transactions			
636	DEPT Total:	6.68	Judicial Ditch 7	1 Vendors	1 Transactions	
637	DEPT		JD 11 (Ripley Ditch)			
73300	Rinke-Noonan Attorney at Law					

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21 County Ditch Fund

Steele County



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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
115	21-637-000-0000-6273		6.68	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
637	DEPT Total:		6.68	JD 11 (Ripley Ditch)	1 Vendors	1 Transactions	
638	DEPT			Judicial Ditch 12			
73300	Rinke-Noonan Attorney at Law						
115	21-638-000-0000-6273		6.68	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
638	DEPT Total:		6.68	Judicial Ditch 12	1 Vendors	1 Transactions	
639	DEPT			Judicial Ditch 23			
73300	Rinke-Noonan Attorney at Law						
115	21-639-000-0000-6273		6.68	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
639	DEPT Total:		6.68	Judicial Ditch 23	1 Vendors	1 Transactions	
640	DEPT			Judicial Ditch 24			
5667	Distad/Dennis A						
113	21-640-000-0024-6266		165.00	3 viewer hrs@\$55/hr-JD24 Redet		Viewers	Y
5667	Distad/Dennis A		165.00	1 Transactions			
39600	Jones Haugh & Smith Inc						
114	21-640-000-0024-6260		617.50	Eng Serv-JD24 Redetermination	42076	Consultants/Admin Fee	N
39600	Jones Haugh & Smith Inc		617.50	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
115	21-640-000-0000-6273		6.68	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
640	DEPT Total:		789.18	Judicial Ditch 24	3 Vendors	3 Transactions	
641	DEPT			County Ditch 1 - Orig			
73300	Rinke-Noonan Attorney at Law						
115	21-641-000-0000-6273		6.68	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y

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21 County Ditch Fund

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
641	DEPT Total:		6.68	County Ditch 1 - Orig	1 Vendors	1 Transactions	
642	DEPT			County Ditch 1 - Church Branch			
73300	Rinke-Noonan Attorney at Law						
115	21-642-000-0000-6273		6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
642	DEPT Total:		6.66	County Ditch 1 - Church Branch	1 Vendors	1 Transactions	
643	DEPT			County Ditch 2			
73300	Rinke-Noonan Attorney at Law						
115	21-643-000-0000-6273		6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
643	DEPT Total:		6.66	County Ditch 2	1 Vendors	1 Transactions	
644	DEPT			County Ditch 4			
73300	Rinke-Noonan Attorney at Law						
115	21-644-000-0000-6273		6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
644	DEPT Total:		6.66	County Ditch 4	1 Vendors	1 Transactions	
645	DEPT			County Ditch 5			
73300	Rinke-Noonan Attorney at Law						
115	21-645-000-0000-6273		6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
645	DEPT Total:		6.66	County Ditch 5	1 Vendors	1 Transactions	
646	DEPT			County Ditch 19			
73300	Rinke-Noonan Attorney at Law						
115	21-646-000-0000-6273		6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			

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21 County Ditch Fund

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
646	DEPT Total:		6.66	County Ditch 19	1 Vendors	1 Transactions	
647	DEPT			County Ditch 20			
	73300 Rinke-Noonan Attorney at Law						
115	21-647-000-0000-6273		6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
647	DEPT Total:		6.66	County Ditch 20	1 Vendors	1 Transactions	
648	DEPT			County Ditch 21			
	73300 Rinke-Noonan Attorney at Law						
115	21-648-000-0000-6273		6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
648	DEPT Total:		6.66	County Ditch 21	1 Vendors	1 Transactions	
649	DEPT			County Ditch 22			
	73300 Rinke-Noonan Attorney at Law						
115	21-649-000-0000-6273		6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
649	DEPT Total:		6.66	County Ditch 22	1 Vendors	1 Transactions	
650	DEPT			County Ditch 23			
	73300 Rinke-Noonan Attorney at Law						
115	21-650-000-0000-6273		6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
650	DEPT Total:		6.66	County Ditch 23	1 Vendors	1 Transactions	
651	DEPT			County Ditch 24			
	73300 Rinke-Noonan Attorney at Law						
115	21-651-000-0000-6273		6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
651	DEPT Total:		6.66	County Ditch 24	1 Vendors	1 Transactions	

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
652	DEPT		County Ditch 25			
	73300 Rinke-Noonan Attorney at Law					
115	21-652-000-0000-6273	6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law	6.66	1 Transactions			
652	DEPT Total:	6.66	County Ditch 25	1 Vendors	1 Transactions	
653	DEPT		County Ditch 27			
	73300 Rinke-Noonan Attorney at Law					
115	21-653-000-0000-6273	6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law	6.66	1 Transactions			
653	DEPT Total:	6.66	County Ditch 27	1 Vendors	1 Transactions	
654	DEPT		Public Tile Ditch 7			
	73300 Rinke-Noonan Attorney at Law					
115	21-654-000-0000-6273	6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law	6.66	1 Transactions			
654	DEPT Total:	6.66	Public Tile Ditch 7	1 Vendors	1 Transactions	
655	DEPT		Public Tile Ditch 8			
	73300 Rinke-Noonan Attorney at Law					
115	21-655-000-0000-6273	6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law	6.66	1 Transactions			
655	DEPT Total:	6.66	Public Tile Ditch 8	1 Vendors	1 Transactions	
656	DEPT		Public Tile Ditch 9			
	73300 Rinke-Noonan Attorney at Law					
115	21-656-000-0000-6273	6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law	6.66	1 Transactions			
656	DEPT Total:	6.66	Public Tile Ditch 9	1 Vendors	1 Transactions	
657	DEPT		Public Tile Ditch 10			
	73300 Rinke-Noonan Attorney at Law					

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21 County Ditch Fund

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
115	21-657-000-0000-6273		6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
657	DEPT Total:		6.66	Public Tile Ditch 10	1 Vendors	1 Transactions	
658	DEPT			Public Tile Ditch 11			
73300	Rinke-Noonan Attorney at Law						
115	21-658-000-0000-6273		6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
658	DEPT Total:		6.66	Public Tile Ditch 11	1 Vendors	1 Transactions	
659	DEPT			Public Tile Ditch 17			
73300	Rinke-Noonan Attorney at Law						
115	21-659-000-0000-6273		6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
659	DEPT Total:		6.66	Public Tile Ditch 17	1 Vendors	1 Transactions	
660	DEPT			Public Tile Ditch 18			
73300	Rinke-Noonan Attorney at Law						
115	21-660-000-0000-6273		6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
660	DEPT Total:		6.66	Public Tile Ditch 18	1 Vendors	1 Transactions	
665	DEPT			JD 2 Redetermination			
73300	Rinke-Noonan Attorney at Law						
115	21-665-000-0000-6273		6.66	Ditch Atty Monthly Retainer	329661	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
665	DEPT Total:		6.66	JD 2 Redetermination	1 Vendors	1 Transactions	
21	Fund Total:		982.50	County Ditch Fund		32 Transactions	

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38 Capital Outlay Fund

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	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
11	DEPT		District Court Admin.			
	3832 I & S Group Inc					
119	38-011-000-0000-6600	20,000.00	Boiler replace & air design-CH	73763	Capital Outlay - District Court	Y
	3832 I & S Group Inc	20,000.00	1 Transactions			
11	DEPT Total:	20,000.00	District Court Admin.	1 Vendors	1 Transactions	
251	DEPT		Jail			
	8756 ICS Consulting Inc					
118	38-251-000-0000-6600	78.96	Mileage - Det Center	4752	Capital Outlay - Detention Center	Y
116	38-251-000-0000-6600	4,082.00	Intergrator design - Det Cente	7452	Capital Outlay - Detention Center	Y
117	38-251-000-0000-6600	3,223.00	Intergrator Proj Mgmt-Det Cent	7452	Capital Outlay - Detention Center	Y
	8756 ICS Consulting Inc	7,383.96	3 Transactions			
251	DEPT Total:	7,383.96	Jail	1 Vendors	3 Transactions	
550	DEPT		Four Seasons			
	9124 Lumberjack Landscaping and Tree LLC					
120	38-550-000-0000-6600	9,172.75	Replace retaining wall	575	Capital Outlay - Four Seasons	N
	9124 Lumberjack Landscaping and Tree LLC	9,172.75	1 Transactions			
550	DEPT Total:	9,172.75	Four Seasons	1 Vendors	1 Transactions	
38	Fund Total:	36,556.71	Capital Outlay Fund		5 Transactions	

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53 Landfill Fund

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
398	DEPT			Landfill			
130	8466 Absolute Glass LLC		250.00	Window replacement	3000	Equip Repairs	N
	8466 Absolute Glass LLC		250.00	1 Transactions			
126	7940 Boyer Trucks		152.79	Shocks	05P2135	Bldg Repairs & Maintenance	N
	7940 Boyer Trucks		152.79	1 Transactions			
127	4212 Bussler Publishing Inc		112.00	Ad hours - July 4	31528	Publishing	N
	4212 Bussler Publishing Inc		112.00	1 Transactions			
131	38160 J R's Advanced Recyclers Inc		660.00	126 Appliances	104709	Contract Services	N
	38160 J R's Advanced Recyclers Inc		660.00	1 Transactions			
128	3909 Liberty Tire Recycling LLC		2,129.30	Tires to recycle	2072206	Contract Services	Y
	3909 Liberty Tire Recycling LLC		2,129.30	1 Transactions			
129	51630 Mike's Repair		573.90	Tire repair - 5320	092557	Equip Repairs	Y
	51630 Mike's Repair		573.90	1 Transactions			
132	77570 Short Elliott Hendrickson Inc		2,163.95	Landfill services	407769	Testing & Monitoring	N
133	77570 Short Elliott Hendrickson Inc		1,739.56	Landfill services	408387	Testing & Monitoring	N
	77570 Short Elliott Hendrickson Inc		3,903.51	2 Transactions			
398	DEPT Total:		7,781.50	Landfill	7 Vendors	8 Transactions	
53	Fund Total:		7,781.50	Landfill Fund		8 Transactions	

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70 Tax Collections Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
0	DEPT			...			
91	Sheriff Of Steele County						
125	70-000-000-0000-2162		68.02	Leiven 17-009-1308	202100858	Unapportioned Rev Sale Forfeited Lar	N
124	70-000-000-0000-2162		68.02	Kranda 17-002-4101	202100859	Unapportioned Rev Sale Forfeited Lar	N
122	70-000-000-0000-2162		68.02	Ecklund 17-265-0107	202100860	Unapportioned Rev Sale Forfeited Lar	N
121	70-000-000-0000-2162		68.02	Diffendorfer 07-021-3303	202100861	Unapportioned Rev Sale Forfeited Lar	N
123	70-000-000-0000-2162		68.02	Johnson 14-107-0101	202100867	Unapportioned Rev Sale Forfeited Lar	N
91	Sheriff Of Steele County		340.10	5 Transactions			
0	DEPT Total:		340.10	...	1 Vendors	5 Transactions	
70	Fund Total:		340.10	Tax Collections Fund		5 Transactions	

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81 Consolidated Dispatch Fur

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
230	DEPT			Consolidated Dispatch			
	2189 Further						
107	81-230-000-0000-6193		32.10	Participant fee - July	15757426	Fee-Flex Benefit Admin	N
	2189 Further		32.10	1 Transactions			
	18450 Office of MN IT Services						
109	81-230-000-0000-6210		376.00	FB EOC 911 connection - June	DV21060396	Telephone	N
108	81-230-000-0000-6210		57.48	RSC Telephone charges - June	W21060534	Telephone	N
	18450 Office of MN IT Services		433.48	2 Transactions			
	4879 Shred Right						
110	81-230-000-0000-6801		42.00	RSC Shredding service	555034	Misc. Expense	Y
	4879 Shred Right		42.00	1 Transactions			
	3167 TDS Metrocom - Mn						
111	81-230-000-0000-6210		782.08	RSC telephone charges - July	5074440341	Telephone	N
	3167 TDS Metrocom - Mn		782.08	1 Transactions			
	8857 Verizon						
112	81-230-000-0000-6210		334.42	Cell phone - June	9884072815	Telephone	N
	8857 Verizon		334.42	1 Transactions			
230	DEPT Total:		1,624.08	Consolidated Dispatch	5 Vendors	6 Transactions	
81	Fund Total:		1,624.08	Consolidated Dispatch Fund		6 Transactions	
	Final Total:		129,653.98	125 Vendors	197 Transactions		

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	82,369.09	General Revenue Fund	
	21	982.50	County Ditch Fund	
	38	36,556.71	Capital Outlay Fund	
	53	7,781.50	Landfill Fund	
	70	340.10	Tax Collections Fund	
	81	1,624.08	Consolidated Dispatch Fund	
	All Funds	129,653.98	Total	Approved by,
				
				

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7/20/21

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Steele County

JOURNAL ENTRIES



Page 1

Description JW - JUN 2021 - CASH AJES

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	6/30/21	500	01- 003- 000- 0000- 6357 Bank Charges	648.46	D	Bank Charges - Magic #1				1
2	6/30/21	500	01- 003- 000- 0000- 6357 Bank Charges	45.00	D	Bank Charges - Magic #2				1
3	6/30/21	500	01- 003- 000- 0000- 6357 Bank Charges	116.92	D	Bank Charges - Payroll				1
4	6/30/21	500	01- 000- 000- 0000- 1001 Cash	810.38	C	June 2021 Bank Charges				1
5	6/30/21	500	01- 000- 000- 0000- 1001 Cash	616.25	D	June 2021 Interest				1
6	6/30/21	500	01- 003- 000- 0000- 5710 Interest From Investments	430.64	C	June Interest - Magic #1				1
7	6/30/21	500	01- 003- 000- 0000- 5710 Interest From Investments	184.78	C	June Interest - Magic #2				1
8	6/30/21	500	01- 003- 000- 0000- 5710 Interest From Investments	0.82	C	June Interest - Payroll				1
9	6/30/21	500	01- 003- 000- 0000- 5710 Interest From Investments	0.01	C	June Interest - Acct #6228				1
10	6/30/21	500	38- 000- 000- 0000- 1001 Cash	2.96	D	June 2021 Interest				1
11	6/30/21	500	38- 251- 000- 0000- 5710 Interest	2.96	C	June Bond Interest				1
12	6/30/21	500	81- 000- 000- 0000- 1001 Cash	3.18	D	June 2021 Interest				1
13	6/30/21	500	81- 230- 000- 0000- 5710 Interest	3.18	C	June Interest - E911				1
Debit Total				1,432.77		Credit Total	1,432.77	Net:		0.00

Steele County

JOURNAL ENTRIES



Description MH - FEB 2021 JE NC4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	2/28/21	907	01-000-000-0000-1001 Cash	45,939.64	D	Investments				1
2	2/28/21	907	01-003-000-0000-5712 Premiums/Discounts on Investments	88,385.00	D	Investments				1
3	2/28/21	907	01-003-000-0000-5710 Interest From Investments	134,330.78	C	Investment Interest Earned				1
4	2/28/21	907	01-003-000-0000-6801 General Expense	6.14	D	Adjustment to Investments				1
Debit Total				134,330.78		Credit Total	134,330.78	Net:	0.00	

Steele County
JOURNAL ENTRIES



Description MH - JAN 2021 JE C5 - INVEST ADJ

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	1/31/21	907	01-000-000-0000-1001 Cash	1,599.16	D	Jan Investments AJE				1
2	1/31/21	907	01-003-000-0000-6801 General Expense	1,599.16	C	Jan Investments AJE				1
3	1/31/21	907	75-000-000-0000-1001 Cash	508.67	D	Missing Heir Interest Adjust				1
4	1/31/21	907	75-870-000-0000-5710 Interest	508.67	C	Missing Heir Interest Adjust				1
Debit Total				2,107.83		Credit Total	2,107.83	Net:	0.00	

Steele County

JOURNAL ENTRIES



Descriptor MH - JUN 2021 JE - C2 POSTAGE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	6/30/21	902	01-031-000-0000-6215 Postage	1.53	D	Postage - Admin				1
2	6/30/21	902	01-103-000-0000-6215 Postage	73.33	D	Postage - Assessor				1
3	6/30/21	902	01-041-000-0000-6215 Postage	159.04	D	Postage - Auditor				1
4	6/30/21	902	01-063-000-0000-6215 Postage	5.40	D	Postage - Auditor Elections				1
5	6/30/21	902	01-251-000-0000-6215 Postage	58.64	D	Postage - Detention Center				1
6	6/30/21	902	01-602-000-0000-6215 Postage	117.48	D	Postage - Extension				1
7	6/30/21	902	01-391-000-0000-6215 Postage	7.64	D	Postage - Environmental Serv				1
8	6/30/21	902	01-550-000-0000-6215 Postage	9.23	D	Postage - Four Seasons				1
9	6/30/21	902	01-032-000-0000-6215 Postage	4.59	D	Postage - Human Resources				1
10	6/30/21	902	01-062-000-0000-6802 Internal Chargeback	155.96	D	Postage - MRCI				1
11	6/30/21	902	01-105-000-0000-6215 Postage	55.56	D	Postage - Planning and Zoning				1
12	6/30/21	902	01-252-000-0000-6215 Postage	145.48	D	Postage - CCA				1
13	6/30/21	902	01-101-000-0000-6215 Postage	693.24	D	Postage - Recorder				1
14	6/30/21	902	01-042-000-0000-6215 Postage	299.95	D	Postage - Treasurer				1
15	6/30/21	902	01-121-000-0000-6215 Postage	6.68	D	Postage - Veterans				1
16	6/30/21	902	01-481-460-6009-6215 Postage	94.67	D	Postage - QA				1
17	6/30/21	902	01-481-460-6011-6215 Postage	267.47	D	Postage - CTC				1
18	6/30/21	902	01-481-461-6030-6215 Postage	9.74	D	Postage - MCH				1
19	6/30/21	902	01-481-461-6032-6215 Postage	0.51	D	Postage - SHIP				1
20	6/30/21	902	01-481-461-6025-6215 Postage	17.02	D	Postage - FAP/HCB/FC				1

Steele County

JOURNAL ENTRIES



Description MH - JUN 2021 JE - C2 POSTAGE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	6/30/21	902	01-481-462-6047-6215 Postage	1.53	D	Postage - CID				1
22	6/30/21	902	01-481-465-6057-6215 Postage	0.51	D	Postage - LPHG/INF				1
23	6/30/21	902	01-481-461-6059-6215 Postage	0.71	D	Postage - SEMN				1
24	6/30/21	902	01-481-464-6061-6215 Postage	6.91	D	Postage - COVID				1
25	6/30/21	902	01-481-461-6040-6215 Postage	1.60	D	Postage - WIC				1
26	6/30/21	902	01-062-000-0000-6215 Postage	2,194.42	C	GF Postage Allocation				1
27	6/30/21	902	10-301-000-0000-6215 Postage	3.46	D	Highway Postage				1
28	6/30/21	902	10-000-000-0000-1001 Cash	3.46	C	Highway Postage				1
29	6/30/21	902	01-000-000-0000-1001 Cash	3.46	D	Highway Postage				1
30	6/30/21	902	01-062-000-0000-5831 Miscellaneous	3.46	C	Highway Postage				1
31	6/30/21	902	53-398-000-0000-6215 Postage	25.02	D	Landfill Postage				1
32	6/30/21	902	53-000-000-0000-1001 Cash	25.02	C	Landfill Postage				1
33	6/30/21	902	01-000-000-0000-1001 Cash	25.02	D	Landfill Postage				1
34	6/30/21	902	01-062-000-0000-5831 Miscellaneous	25.02	C	Landfill Postage				1
Debit Total				2,251.38		Credit Total	2,251.38	Net:	0.00	

Description MH - JUN 2021 JE - C3

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	6/30/21	903	72-860-000-0000-2100 Mn State Treasurer-Mortgage Regis Tax	85,057.45	D	Mortgage Tax				1
2	6/30/21	903	72-000-000-0000-1001 Cash	2,551.72	C	Mortgage Tax				1
3	6/30/21	903	72-000-000-0000-1001 Cash	82,505.73	C	Mortgage Tax				1
4	6/30/21	903	01-000-000-0000-1001 Cash	2,551.72	D	Mortgage Tax				1
5	6/30/21	903	01-003-000-0000-5013 Mortgage Registry Tax Revenue	2,551.72	C	Mortgage Tax				1
6	6/30/21	903	72-861-000-0000-2100 Mn State Treasurer-State Deed Tax	74,678.28	D	State Deed Tax				1
7	6/30/21	903	72-000-000-0000-1001 Cash	2,240.35	C	State Deed Tax				1
8	6/30/21	903	72-000-000-0000-1001 Cash	72,437.93	C	State Deed Tax				1
9	6/30/21	903	01-000-000-0000-1001 Cash	2,240.35	D	State Deed Tax				1
10	6/30/21	903	01-003-000-0000-5014 State Deed Tax Revenue	2,240.35	C	State Deed Tax				1
11	6/30/21	903	72-860-000-0000-2100 Mn State Treasurer-Mortgage Regis Tax	74,255.15	D	Mortgage Tax				1
12	6/30/21	903	72-000-000-0000-1001 Cash	2,227.65	C	Mortgage Tax				1
13	6/30/21	903	72-000-000-0000-1001 Cash	72,027.50	C	Mortgage Tax				1
14	6/30/21	903	01-000-000-0000-1001 Cash	2,227.65	D	Mortgage Tax				1
15	6/30/21	903	01-003-000-0000-5013 Mortgage Registry Tax Revenue	2,227.65	C	Mortgage Tax				1
16	6/30/21	903	72-861-000-0000-2100 Mn State Treasurer-State Deed Tax	65,194.14	D	State Deed Tax				1
17	6/30/21	903	72-000-000-0000-1001 Cash	1,955.82	C	State Deed Tax				1
18	6/30/21	903	72-000-000-0000-1001 Cash	63,238.32	C	State Deed Tax				1
19	6/30/21	903	01-000-000-0000-1001 Cash	1,955.82	D	State Deed Tax				1
20	6/30/21	903	01-003-000-0000-5014 State Deed Tax Revenue	1,955.82	C	State Deed Tax				1

Description MH - JUN 2021 JE - C3

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	6/30/21	903	72-862-000-0000-2100 Mn State Treasurer-Sales Tax	6,181.00	D	Sales Tax				1
22	6/30/21	903	72-000-000-0000-1001 Cash	6,181.00	C	Sales Tax				1
23	6/30/21	903	53-398-000-0000-6540 Machine Fuel	102.89	D	Usage Diesel Tax				1
24	6/30/21	903	53-000-000-0000-1001 Cash	102.89	C	Usage Diesel Tax				1
25	6/30/21	903	53-398-000-0000-6540 Machine Fuel	115.00	D	Diesel Tax				1
26	6/30/21	903	53-000-000-0000-1001 Cash	115.00	C	Diesel Tax				1
27	6/30/21	903	10-304-000-0000-6522 Diesel Fuel Tax	493.62	D	Diesel Tax				1
28	6/30/21	903	10-000-000-0000-1001 Cash	493.62	C	Diesel Tax				1
29	6/30/21	903	01-003-000-0000-6961 Visa One Card Program	84,232.85	D	BMO One Card Payment				1
30	6/30/21	903	01-000-000-0000-1001 Cash	84,232.85	C	BMO One Card Payment				1
31	6/30/21	903	01-000-000-0000-1001 Cash	109.51	D	Jail Ending Balance				1
32	6/30/21	903	01-000-000-2510-2270 Security Deposit-Inmates	109.51	C	Jail Ending Balance				1
33	6/30/21	903	53-398-000-0000-6801 General Expense	567.46	D	Landfill CC Fees in June				1
34	6/30/21	903	53-000-000-0000-1001 Cash	567.46	C	Landfill CC Fees in June				1
35	6/30/21	903	70-000-000-0000-2460 School District 2168	145,000.00	D	ISD #2168 - Tax Settlement				1
36	6/30/21	903	70-000-000-0000-1001 Cash	145,000.00	C	ISD #2168 - Tax Settlement				1
37	6/30/21	903	70-000-000-0000-2163 Unapportioned Other State Revenue	1,037,000.00	D	General Property Tax to State				1
38	6/30/21	903	70-000-000-0000-1001 Cash	1,037,000.00	C	General Property Tax to State				1
39	6/30/21	903	70-000-000-0000-2417 City Of Owatonna	5,700,000.00	D	Owatonna City - Tax Settlement				1
40	6/30/21	903	70-000-000-0000-1001 Cash	5,700,000.00	C	Owatonna City - Tax Settlement				1

Steele County

JOURNAL ENTRIES



Description MH - JUN 2021 JE - C3

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	6/30/21	903	35-800-000-0000-6700 Bond And Interest	56,125.00	D	Int Payment on GO Bonds 2020A				1
42	6/30/21	903	35-000-000-0000-1001 Cash	56,125.00	C	Int Payment on GO Bonds 2020A				1
43	6/30/21	903	35-800-000-0000-6700 Bond And Interest	51,550.00	D	Int Payment on GO Bonds 2018A				1
44	6/30/21	903	35-000-000-0000-1001 Cash	51,550.00	C	Int Payment on GO Bonds 2018A				1
45	6/30/21	903	01-003-000-0000-5710 Interest From Investments	93,132.05	C	June Interest From Investments				1
46	6/30/21	903	01-000-000-0000-1001 Cash	5,655.63	D	June Investments				1
47	6/30/21	903	01-003-000-0000-5712 Premiums/Discounts on Investments	87,464.84	D	June Prem/Disc on Investments				1
48	6/30/21	903	01-003-000-0000-6801 General Expense	11.58	D	June Interest Adjustment				1
49	6/30/21	903	81-230-000-0000-6191 Retiree Sick Leave Conversion	13,785.57	D	Retiree Sick Leave				1
50	6/30/21	903	81-000-000-0000-1001 Cash	13,785.57	C	Retiree Sick Leave				1
Debit Total				7,496,555.51		Credit Total	7,496,555.51	Net:	0.00	

Steele County
JOURNAL ENTRIES



Description MH - FEB 2021 JES - C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	2/28/21	908	01-000-000-0000-1001 Cash	12.28	D	Feb Investments AJE				1
2	2/28/21	908	01-003-000-0000-6801 General Expense	12.28	C	Feb Investments AJE				1
3	2/28/21	908	75-000-000-0000-1001 Cash	28.85	D	Missing Heir Interest Adjust				1
4	2/28/21	908	75-870-000-0000-5710 Interest	28.85	C	Missing Heir Interest Adjust				1
Debit Total				41.13		Credit Total	41.13	Net:	0.00	

Steele County
JOURNAL ENTRIES



Description MH - MAR 2021 JES - C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	3/31/21	908	01-000-000-0000-1001 Cash	3.28	D	Mar Investments AJE				1
2	3/31/21	908	01-003-000-0000-6801 General Expense	3.28	C	Mar Investments AJE				1
Debit Total				3.28		Credit Total	3.28	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MH - APR 2021 - C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	4/30/21	908	01-000-000-0000-1001 Cash	4.70	D	April Interest Invest Adjust				1
2	4/30/21	908	01-003-000-0000-6801 General Expense	4.70	C	April Interest Invest Adjust				1
3	4/30/21	908	75-000-000-0000-1001 Cash	507.36	D	Missing Heir Interest Adjust				1
4	4/30/21	908	75-870-000-0000-5710 Interest	507.36	C	Missing Heir Interest Adjust				1
Debit Total				512.06		Credit Total	512.06	Net:	0.00	

Steele County

JOURNAL ENTRIES



Descriptor MH - JUN 2021 - BMO C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	6/30/21	904	01-003-000-0000-6961 Visa One Card Program	84,232.85	C	BMO One Card Allocation June				1
2	6/30/21	904	01-000-000-0000-1001 Cash	2,029.09	D	BMO Reimbursement Funds				1
3	6/30/21	904	01-003-565-0000-6801 General Expense - COVID 19	26.71	D	covid 19 tests shipping fees				1
4	6/30/21	904	01-003-565-0000-6801 General Expense - COVID 19	26.66	D	covid 19 tests shipping fees				1
5	6/30/21	904	01-003-565-0000-6801 General Expense - COVID 19	21.66	D	covid 19 tests shipping fees				1
6	6/30/21	904	01-003-565-0000-6801 General Expense - COVID 19	43.96	D	Sanitizer Spray				1
7	6/30/21	904	01-003-565-0000-6801 General Expense - COVID 19	38.74	D	covid 19 tests shipping fees				1
8	6/30/21	904	01-003-565-0000-6801 General Expense - COVID 19	21.66	D	covid 19 tests shipping fees				1
9	6/30/21	904	01-031-000-0000-6210 Telephone	42.90	D	Phone case				1
10	6/30/21	904	01-031-000-0000-6210 Telephone	53.68	D	Phone screen saver				1
11	6/30/21	904	01-031-000-0000-6241 Membership Dues	125.00	D	Quarterly dues - civic club				1
12	6/30/21	904	01-041-000-0000-6261 Conference & Training	370.00	D	Lodging-MACATFO Conf-Blood				1
13	6/30/21	904	01-041-000-0000-6261 Conference & Training	35.00	D	Lodging-MACATFO Conf-Blood				1
14	6/30/21	904	01-041-000-0000-6261 Conference & Training	35.00	D	Lodging-MACATFO Conf-Winter				1
15	6/30/21	904	01-041-000-0000-6261 Conference & Training	370.00	D	Lodging-MACATFO Conf-Winter				1
16	6/30/21	904	01-042-000-0000-6261 Conference & Training	35.00	D	Meal-Thursdays MACATFO conf				1
17	6/30/21	904	01-042-000-0000-6330 Travel Expenses	370.00	D	Lodging 2 nites MACATFO conf				1
18	6/30/21	904	01-042-000-0000-6410 Office Supplies	4.88	D	Sortkwik -3				1
19	6/30/21	904	01-061-000-0000-6241 Membership Dues	189.00	D	IT Document Management				1
20	6/30/21	904	01-061-000-0000-6241 Membership Dues	359.00	D	Performance Mgmt SW				1

Steele County

JOURNAL ENTRIES



Descriptor MH - JUN 2021 - BMO C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	6/30/21	904	01-061-000-0000-6410 Office Supplies	20.98	D	Network Cable Labels				1
22	6/30/21	904	01-061-000-0000-6413 Computer Supplies	57.96	D	Repair Tool - 110 punch tool				1
23	6/30/21	904	01-061-000-0000-6413 Computer Supplies	3.19	D	Mounting Screws (MNP)				1
24	6/30/21	904	01-061-000-0000-6413 Computer Supplies	51.96	D	USB Hubs for Inventory				1
25	6/30/21	904	01-062-000-0000-6301 Equip/Software Maint	17,752.29	D	KnowBe4 renewal - SAT				1
26	6/30/21	904	01-062-000-0000-6480 Non-Capitalized Inventory	10,769.07	D	2020 EOY Computer Replacements				1
27	6/30/21	904	01-062-000-0000-6480 Non-Capitalized Inventory	1,130.64	D	2020 EOY Computer Replacements				1
28	6/30/21	904	01-062-000-0000-6480 Non-Capitalized Inventory	32,345.00	D	2020 EOY Computer Replacements				1
29	6/30/21	904	01-062-000-0000-6480 Non-Capitalized Inventory	6,171.17	D	2020 EOY Computer Replacements				1
30	6/30/21	904	01-062-000-0000-6480 Non-Capitalized Inventory	244.25	D	Monthly AWS Backup				1
31	6/30/21	904	01-091-000-0000-6261 Conference & Training	252.00	D	Attorney Registration - DAM				1
32	6/30/21	904	01-091-000-0000-6315 County Attorney Forfeiture Expenditures	85.00	D	Webcam for ATY				1
33	6/30/21	904	01-091-000-0000-6410 Office Supplies	61.40	D	Office Supplies				1
34	6/30/21	904	01-101-000-9306-6410 Office Supplies - Compliance Fund	199.00	D	Fred Pryor Training-B Hager				1
35	6/30/21	904	01-103-000-0000-6241 Membership Dues	3.75	D	Service Fee				1
36	6/30/21	904	01-103-000-0000-6241 Membership Dues	3.75	D	Service Fee				1
37	6/30/21	904	01-103-000-0000-6241 Membership Dues	3.75	D	Service Fee				1
38	6/30/21	904	01-103-000-0000-6241 Membership Dues	85.00	D	Nelson License				1
39	6/30/21	904	01-103-000-0000-6241 Membership Dues	85.00	D	Halverson License				1
40	6/30/21	904	01-103-000-0000-6241 Membership Dues	3.75	D	service fee				1

Descriptor MH - JUN 2021 - BMO C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	6/30/21	904	01-103-000-0000-6241 Membership Dues	85.00	D	Anderson Licnese				1
42	6/30/21	904	01-103-000-0000-6241 Membership Dues	150.00	D	Effertz License				1
43	6/30/21	904	01-103-000-0000-6261 Conference & Training	225.26	D	Effertz lodging training 2 day				1
44	6/30/21	904	01-103-000-0000-6261 Conference & Training	475.00	D	Appraisal Principles Hager				1
45	6/30/21	904	01-103-000-0000-6501 Publications/Manuals	15.75	D	May Subsription				1
46	6/30/21	904	01-111-000-0000-6304 Equipment Maintenance & Repairs	17.98	D	John Deere-Oil filters #16&17				1
47	6/30/21	904	01-111-000-0000-6304 Equipment Maintenance & Repairs	203.12	D	John Deere-Oil filters #16&17				1
48	6/30/21	904	01-111-040-0000-6300 Bldg Repairs & Maintenance	604.00	D	AC Parts & Boiler Parts				1
49	6/30/21	904	01-111-040-0000-6300 Bldg Repairs & Maintenance	36.46	D	cubicle parts - EM				1
50	6/30/21	904	01-111-040-0000-6300 Bldg Repairs & Maintenance	10.75	D	Keys for Mike Kath				1
51	6/30/21	904	01-111-043-0000-6300 Bldg Repairs & Maintenance	2.76	D	outside gutter & down spout				1
52	6/30/21	904	01-111-043-0000-6300 Bldg Repairs & Maintenance	22.04	D	Fire Exit Light				1
53	6/30/21	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	412.60	D	AC Parts & Boiler Parts				1
54	6/30/21	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	127.58	D	Kitchen sink Repairs				1
55	6/30/21	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	282.61	D	kitchen faucet				1
56	6/30/21	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	976.31	D	Kitchen filter				1
57	6/30/21	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	4.98	D	Key hooks				1
58	6/30/21	904	01-111-044-0000-6380 Grounds Maintenance	35.97	D	Flag Counterweight				1
59	6/30/21	904	01-111-044-0000-6380 Grounds Maintenance	47.92	D	Hose pods				1
60	6/30/21	904	01-111-044-0000-6380 Grounds Maintenance	32.98	D	Seed Grass				1

Steele County

JOURNAL ENTRIES



Descriptor MH - JUN 2021 - BMO C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	6/30/21	904	01-111-044-0000-6560 Janitorial Supplies	4.36	D	Cleaner				1
62	6/30/21	904	01-201-000-0000-6210 Telephone	0.99	D	Evidence Data Storage/GB Plan				1
63	6/30/21	904	01-201-000-0000-6215 Postage	8.25	D	Postage for return				1
64	6/30/21	904	01-201-000-0000-6261 Conference & Training	75.00	D	7421-DMT-G Recert Trng				1
65	6/30/21	904	01-201-000-0000-6261 Conference & Training	495.00	D	2 day trng/Less Lethal				1
66	6/30/21	904	01-201-000-0000-6285 Firearms/Ammo Training	82.84	D	10/springs & 10/detent fire ct				1
67	6/30/21	904	01-201-000-0000-6285 Firearms/Ammo Training	133.59	D	5/Walk pins & 4/Sling swival				1
68	6/30/21	904	01-201-000-0000-6285 Firearms/Ammo Training	49.31	D	Firearms supplies				1
69	6/30/21	904	01-201-000-0000-6285 Firearms/Ammo Training	695.00	D	Firearms trng for 7426				1
70	6/30/21	904	01-201-000-0000-6285 Firearms/Ammo Training	157.91	D	35 Brackets				1
71	6/30/21	904	01-201-000-0000-6285 Firearms/Ammo Training	107.32	C	Return product				1
72	6/30/21	904	01-201-000-0000-6285 Firearms/Ammo Training	107.32	D	1/Flash Kit				1
73	6/30/21	904	01-201-000-0000-6293 Gun Permit Expenses	17.95	D	Lobby Music				1
74	6/30/21	904	01-201-000-0000-6293 Gun Permit Expenses	7.00	D	Cert Letter/Permit Voided				1
75	6/30/21	904	01-201-000-0000-6330 Travel Expenses	545.12	D	4/night stay-HTCQB Trng				1
76	6/30/21	904	01-201-000-0000-6330 Travel Expenses	108.36	D	1/night stay-EVOC/PIT				1
77	6/30/21	904	01-201-000-0000-6330 Travel Expenses	310.18	D	2 night stay/Less Letal Trng				1
78	6/30/21	904	01-201-000-0000-6330 Travel Expenses	23.52	D	2/meals-7409 & 7421 EVOC/PIT				1
79	6/30/21	904	01-201-000-0000-6330 Travel Expenses	18.69	D	2/meals - 7421 & 7409 EVOC/PIT				1
80	6/30/21	904	01-201-000-0000-6330 Travel Expenses	29.59	D	2/meals-7421 & 7409 EVOC/PIT				1

Steele County

JOURNAL ENTRIES



Descriptor MH - JUN 2021 - BMO C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
81	6/30/21	904	01-201-000-0000-6330 Travel Expenses	130.00	D	7401/Parking- FBI LEEDA Conf				1
82	6/30/21	904	01-201-000-0000-6330 Travel Expenses	922.08	D	4/Night Stay -FBI LEEDA Conf				1
83	6/30/21	904	01-201-000-0000-6438 K-9 Expenses	113.05	D	K9- Vaccinations				1
84	6/30/21	904	01-201-000-0000-6438 K-9 Expenses	155.66	D	K9 training equip				1
85	6/30/21	904	01-201-000-0000-6438 K-9 Expenses	62.99	D	1/40# K9 dogfood				1
86	6/30/21	904	01-201-000-0000-6562 Gas & Oil Squads	34.18	D	Fuel for EVOC/PIT Trng				1
87	6/30/21	904	01-201-000-0000-6562 Gas & Oil Squads	44.56	D	Transport Car				1
88	6/30/21	904	01-201-000-0107-6320 Squad 7407 Maintenance	3.86	D	1/Windshield Washer Fluid				1
89	6/30/21	904	01-251-000-0000-6406 Program Supplies	17.17	D	inmate educ videos				1
90	6/30/21	904	01-251-000-0000-6410 Office Supplies	10.99	D	Staple-free stapler for Medica				1
91	6/30/21	904	01-251-000-0000-6560 Janitorial Supplies	83.52	D	Dawn Dish Soap - - Intake				1
92	6/30/21	904	01-251-000-0000-6560 Janitorial Supplies	98.10	D	Laundry Detergent for Intake				1
93	6/30/21	904	01-251-000-0000-6560 Janitorial Supplies	27.99	D	Liquid Soap Disp. for maint.				1
94	6/30/21	904	01-252-000-0000-6278 Domestic Violence/SASSI Screening	416.50	D	SASSI Tests				1
95	6/30/21	904	01-252-000-0000-6278 Domestic Violence/SASSI Screening	195.00	D	SASSI Tests				1
96	6/30/21	904	01-252-000-0000-6410 Office Supplies	5.52	D	Envelopes				1
97	6/30/21	904	01-252-775-0000-6261 Conference & Training - CCA Subsidy	5.56	D	Paypath Service Fee				1
98	6/30/21	904	01-253-000-0000-6300 Bldg Repairs & Maintenance	39.57	D	Photo eye parking lights, bulb				1
99	6/30/21	904	01-253-000-0000-6300 Bldg Repairs & Maintenance	26.75	D	Lightbulbs				1
100	6/30/21	904	01-253-000-0000-6300 Bldg Repairs & Maintenance	164.68	D	light bulbs				1

Descriptor MH - JUN 2021 - BMO C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
101	6/30/21	904	01-253-000-0000-6300 Bldg Repairs & Maintenance	11.98	D	filter for cooling unit				1
102	6/30/21	904	01-281-000-0000-6251 Other Administrative Costs	49.00	D	Monthly subscription				1
103	6/30/21	904	01-481-460-6009-6464 General Supplies & Outreach	20.57	D	Covid19-Esse Serv-Misc				1
104	6/30/21	904	01-481-460-6009-6465 Patient Supplies & Services	11.27	D	CID:Flu Grant Supplies-QA Supp				1
105	6/30/21	904	01-481-460-6009-6465 Patient Supplies & Services	39.98	D	QA: Clients Supplies				1
106	6/30/21	904	01-481-460-6009-6465 Patient Supplies & Services	49.98	D	QA: Clients Supplies				1
107	6/30/21	904	01-481-460-6009-6465 Patient Supplies & Services	49.98	D	QA: Clients Supplies				1
108	6/30/21	904	01-481-461-6030-6464 General Supplies & Outreach	3.92	D	Covid19-Esse Serv-Misc				1
109	6/30/21	904	01-481-462-6047-6466 Flu Vaccine	715.69	D	CID:Flu Grant Supplies-QA Supp				1
110	6/30/21	904	01-481-462-6047-6466 Flu Vaccine	119.99	D	CID:Flu Container Sharp Safety				1
111	6/30/21	904	01-481-464-6061-6464 General Supplies & Outreach	42.22	D	Covid19-Essentials Services				1
112	6/30/21	904	01-481-464-6061-6464 General Supplies & Outreach	40.62	D	Covid19-Essentials Services				1
113	6/30/21	904	01-481-464-6061-6464 General Supplies & Outreach	23.68	D	Covid19-Esse Serv-Misc				1
114	6/30/21	904	01-481-464-6061-6464 General Supplies & Outreach	75.48	D	Covid19-Essentials Services				1
115	6/30/21	904	01-481-464-6061-6464 General Supplies & Outreach	97.72	D	Covid19-Essentials Services				1
116	6/30/21	904	01-481-464-6061-6464 General Supplies & Outreach	120.96	D	Covid19-Essentials Services				1
117	6/30/21	904	01-481-464-6061-6464 General Supplies & Outreach	14.97	D	Covid19-Clinic Lunch 4-28-21				1
118	6/30/21	904	01-481-464-6061-6806 Miscellaneous	58.00	D	COVID19: Online Resp ME				1
119	6/30/21	904	01-481-465-6057-6464 General Supplies & Outreach	7.42	D	Covid19-Esse Serv-Misc				1
120	6/30/21	904	01-521-000-0000-6823 Beaver Lake	38.60	D	Plumbing Repair Beach House				1

Descriptor MH - JUN 2021 - BMO C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
121	6/30/21	904	01-521-000-0000-6823 Beaver Lake	10.17	D	Beach House Restroom Sign				1
122	6/30/21	904	01-550-000-0000-6410 Operating Supplies - Contracts	2.80	D	Event Photos				1
123	6/30/21	904	01-550-000-0000-6410 Operating Supplies - Contracts	11.54	D	Frames for AQ Certs				1
124	6/30/21	904	10-000-000-0000-1001 Cash	1,404.26	C	BMO Charges June				1
125	6/30/21	904	10-301-000-0000-6261 Conference & Training	38.91	D	Soda for MSHA Training				1
126	6/30/21	904	10-302-000-0000-6524 Supplies - Culverts	65.94	D	Tape Meas & paint for culverts				1
127	6/30/21	904	10-302-000-0000-6530 Co Rd Supplies - Crackseal & Sealcoating	71.68	D	Crackfill supplies				1
128	6/30/21	904	10-302-000-0000-6534 Supplies - Signing	162.00	D	Road closed signs Havana twp				1
129	6/30/21	904	10-302-000-0000-6534 Supplies - Signing	24.57	D	Sign supplies				1
130	6/30/21	904	10-302-000-0000-6553 Weed Spray & Vegetation Supplies	14.26	D	Spraying supplies				1
131	6/30/21	904	10-302-000-0000-6801 Osha/Safety Supplies	71.45	D	Safety supplies				1
132	6/30/21	904	10-304-000-0000-6513 Tools	17.27	D	Jigsaw & Grinding wheel				1
133	6/30/21	904	10-304-000-0000-6513 Tools	48.98	D	Sanding disc & orbital				1
134	6/30/21	904	10-304-000-0000-6520 Machinery/Vehicle Parts	9.98	D	Steel casters				1
135	6/30/21	904	10-304-000-0000-6520 Machinery/Vehicle Parts	53.96	D	Cable cutter&hitch pen				1
136	6/30/21	904	10-304-000-0000-6520 Machinery/Vehicle Parts	4.58	D	Fittings & bushing				1
137	6/30/21	904	10-304-000-0000-6520 Machinery/Vehicle Parts	345.40	D	unit#2131,2151,2162,2170,2171				1
138	6/30/21	904	10-304-000-0000-6520 Machinery/Vehicle Parts	39.98	D	Anchor shackle (2)				1
139	6/30/21	904	10-304-000-0000-6520 Machinery/Vehicle Parts	65.99	D	Parts, Unit 2074				1
140	6/30/21	904	10-304-000-0000-6520 Machinery/Vehicle Parts	165.00	D	Roof tabe #unit2185				1

Steele County

JOURNAL ENTRIES



Description MH - JUN 2021 - BMO C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
141	6/30/21	904	10-304-000-0000-6520 Machinery/Vehicle Parts	12.21	D	Parts, unit#2074				1
142	6/30/21	904	10-304-000-0000-6520 Machinery/Vehicle Parts	17.99	D	(2) Trailer lights #2180&2191				1
143	6/30/21	904	10-304-000-0000-6520 Machinery/Vehicle Parts	17.99	D	(2) Trailer lights #2180&2191				1
144	6/30/21	904	10-304-000-0000-6520 Machinery/Vehicle Parts	156.12	D	Parts, unit#2194				1
145	6/30/21	904	81-000-000-0000-1001 Cash	624.83	C	BMO Charges June				1
146	6/30/21	904	81-230-000-0000-6198 Health Promotion	330.75	D	Wellness Incentives				1
147	6/30/21	904	81-230-000-0000-6254 Garbage Disposal	125.00	D	Recycling				1
148	6/30/21	904	81-230-000-0000-6301 Equip Maint	13.16	D	Website Annual Fee				1
149	6/30/21	904	81-230-000-0000-6410 Office Supplies	12.17	D	Laminating Paper				1
150	6/30/21	904	81-230-000-0000-6801 Misc. Expense	95.00	D	Employee Anniversary Gift				1
151	6/30/21	904	81-230-000-0000-6801 Misc. Expense	20.82	D	Storage totes for cords				1
152	6/30/21	904	81-230-000-0000-6801 Misc. Expense	27.93	D	Refill Dish Wand Sponges				1
Debit Total				86,369.26		Credit Total	86,369.26	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MH - MAY 2021 - JE C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	5/31/21	906	01-000-000-0000-1001 Cash	18.62	D	May Interest Invest Adjust				1
2	5/31/21	906	01-003-000-0000-6801 General Expense	18.62	C	May Interest Invest Adjust				1
3	5/31/21	906	75-000-000-0000-1001 Cash	29.00	D	Missing Heir Interest Adjust				1
4	5/31/21	906	75-870-000-0000-5710 Interest	29.00	C	Missing Heir Interest Adjust				1
5	5/31/21	906	72-000-000-0000-1001 Cash	170.00	D	May Sales Tax Correction				1
6	5/31/21	906	72-862-000-0000-2100 Mn State Treasurer-Sales Tax	170.00	C	May Sales Tax Correction				1
Debit Total				217.62		Credit Total	217.62	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MH - JUN 2021 - JE C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	6/30/21	905	72-860-000-0000-2100 Mn State Treasurer - Mortgage Regis Tax	255.15	C	Mortgage Tax				1
2	6/30/21	905	72-000-000-0000-1001 Cash	7.65	D	Mortgage Tax				1
3	6/30/21	905	72-000-000-0000-1001 Cash	247.50	D	Mortgage Tax				1
4	6/30/21	905	01-000-000-0000-1001 Cash	7.65	C	Mortgage Tax				1
5	6/30/21	905	01-003-000-0000-5013 Mortgage Registry Tax Revenue	7.65	D	Mortgage Tax				1
6	6/30/21	905	72-861-000-0000-2100 Mn State Treasurer - State Deed Tax	194.14	C	State Deed Tax				1
7	6/30/21	905	72-000-000-0000-1001 Cash	5.82	D	State Deed Tax				1
8	6/30/21	905	72-000-000-0000-1001 Cash	188.32	D	State Deed Tax				1
9	6/30/21	905	01-000-000-0000-1001 Cash	5.82	C	State Deed Tax				1
10	6/30/21	905	01-003-000-0000-5014 State Deed Tax Revenue	5.82	D	State Deed Tax				1
11	6/30/21	905	72-862-000-0000-2100 Mn State Treasurer - Sales Tax	115.00	C	Sales Tax				1
12	6/30/21	905	72-000-000-0000-1001 Cash	115.00	D	Sales Tax				1
13	6/30/21	905	01-000-000-0000-1001 Cash	23.16	D	June Investments				1
14	6/30/21	905	01-003-000-0000-6801 General Expense	23.16	C	June Interest Adjustment				1
Debit Total				600.92		Credit Total	600.92	Net:	0.00	

PERSONNEL REPORT
July 27, 2021 at 5:00 pm

ACTION ITEMS

1. Personnel Actions:

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Start Date</i>
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Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
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Open Positions-Pending Board Approval:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
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STAFFING STATUS <i>(Information Only – No Action Required)</i>

Open Positions - Approved to Fill:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Benefit Specialist/HR Generalist	Human Resources	Confirming Start Date
Registered Nurse	Detention Center	May contract RN service
Emerg. Prep. Coord/SCHA Care Coord.	Public Health	Recruiting/Posting
Correctional Officers (7)	Detention Center/Sheriff's Office	On-hold
Assistant Program Coordinator	Detention Center/Sheriff's Office	On-hold

Open Positions - In Committee:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Custodian	Facilities & Grounds	On-hold



Steele County Agenda Item

Subject: Contract Award – Striping, Signing, and Channelization on CSAH's 19, 34, & 45.

Department: Highway

Committee Meeting Date: N/A

Board Meeting Date: July 27, 2021

Consent Agenda: ☐ Yes ☒ No

Resolution: ☐ Yes ☒ No

Policy Committee Recommendation:

N/A

Recommendation:

Award contract for striping, signing, and channelization on CSAH's 19, 34, and 45. Bid opening is scheduled for July 27th and results will be presented at the Board meeting.

Background (*Including Budget Impact*):

These projects are located on CSAH 19 (Rose St.), 34 (26th St.), and 45 (State Ave.).

On CSAH 19, the roundabout at Grove St. will be striped with a yellow line around the central island to allow law enforcement to issue citations for driving left of center.

On CSAH 34, based on recommendations from the 2015 CSAH 34 Traffic & Infrastructure Improvement Needs Study, the project will update pavement markings on CSAH 34 from the Straight River to CSAH 8 (Kenyon Rd). The project work will include removing and reinstalling pavement markings to add a two way left turn lane from the Straight River to 4th Avenue, remove the lane merge for eastbound traffic between 4th Avenue and Cedar Avenue, realign lane shifts to meet current standards, and add left turn lanes at 7th Ave and Mineral Springs Parkway.

On CSAH 45, from Hoffman Drive north to the end of the 4-lane section, the existing 4-lane undivided section will be restriped to a 3 lane section with a continuous left turn lane.

The contract was advertised for bids, scheduled to be opened on Tuesday, July 27th. Bid results and award recommendation will be presented at the Board meeting.

Attachments:

N/A



Steele County Agenda Item

Subject: FOR INFORMATION ONLY - 2020 Highway Annual Report

Department: Highway

Committee Meeting Date: N/A

Board Meeting Date: July 27, 2021

Consent Agenda: ☐ Yes ☒ No

Resolution: ☐ Yes ☒ No

Policy Committee Recommendation:

N/A

Recommendation:

Receive the 2020 Highway Department Annual Report.

Background (*Including Budget Impact*):

Minnesota statutes 163.07, subd. 7 requires “The county highway engineer shall prepare and submit to the county board annually a full and complete report covering all county highway work, and shall prepare and submit such other reports relating to the county highway system as the county board directs.”

In accordance with the statute the 2020 Highway Department Annual Report is submitted for your information.

Hard copies of the report have been provided to each of the Commissioners.

Attachments:

2020 Highway Department Annual Report

ANNUAL FINANCIAL REPORT
For the Year Ending December 31, 2020
STEELE COUNTY HIGHWAY DEPARTMENT
STEELE COUNTY, MINNESOTA



Steele County, Minnesota, Highway Department
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For the Year Ended December 31, 2020

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COUNTY OF Steele, MINNESOTA, HIGHWAY DEPARTMENT
Year Ended December 31, 2020

	Regular	Municipal	County
Total Mileage	304.700	8.220	64.230
Construction Allotment	\$3,793,900.00	\$269,832.00	
Total Cost	\$8,529,208.53	\$63,484.90	\$658,010.90
Maintenance Allotment	<u>\$2,529,266.00</u>	<u>\$179,888.00</u>	
State Aid Bond Interest	\$0.00	\$0.00	
Maintenance Cost (*includes costs below)	<u>\$3,556,623.01</u>	<u>\$84,456.15</u>	\$521,574.97
Total Maintenance Plus Bond Int.	<u>\$3,556,623.01</u>	<u>\$84,456.15</u>	
*Unallocated Costs	\$124,563.32	\$3,075.63	\$26,142.92
*Adj to Equalize Depreciation	-\$126,824.26	-\$3,131.46	-\$26,617.44

CERTIFICATION STATEMENT

I certify that the above information is true and correct. I also certify that the Steele County Highway Department has followed the accounting procedures as established in the State Aid Accounting Manual or an alternative method as approved by the Mn/DOT. It is understood that all records, books, documents, and accounting procedures pertaining to this information are subject to audit and examination by the Mn/DOT and the State Auditor's Office. It is also understood that the Mn/DOT reserves the right to withhold future State Aid payments if the county has not complied with the procedures and practices as approved and established.

Certified:


County Engineer

7/21/2021
Date

Approved:

D.S.A.E.

Date

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Steele County Highway Department
Financial Statement
As of December 31, 2020

ASSETS

Current Assets

Cash	\$ 15,393,389.10
Taxes Receivable	-
Accounts Receivable	253,159.51
Due From State of Minnesota	262,520.51
CSAH Regular Construction Allotment	828,287.43
CSAH Municipal Construction Allotment	1,148,760.04
GM CO Turnback	2,000,000.00
Township Bridge	65,348.00
LBRP DED Tax	359,627.00
Total Current Assets	\$ 20,311,091.59

Supplies and Inventories

Equipment Materials	\$ 88,704.26
Road Materials	70,896.39
Total Supplies and Inventories	\$ 159,600.65

TOTAL ASSETS

\$ 20,470,692.24

LIABILITIES, RESERVES, AND FUND BALANCE

Current Liabilities

Accounts Payable	\$ 165,137.64
Salaries and Wages Payable	60,953.50
Contracts Payable	135,147.45
Employee Accumulated Benefits	191,008.90
CSAH Regular Construction	1,625,690.27
CSAH Municipal Construction - Unearned Revenue	1,140,049.79
GM CO Turnback	2,000,000.00
Township Bridge - Unearned Revenue	240,700.27
LBRP DED Tax	356,000.46
Total Current Liabilities	\$ 5,914,688.28

Reserve - Sales Tax Projects

\$ 6,419,836.00

Reserve - Uncompleted County Contracts

-

Reserve - Wheelage Tax Projects

637,090.17

Reserve - Supplies Inventory

159,600.65

Unreserved/Undesignated Fund Balance

7,339,477.14

\$ 14,556,003.96

TOTAL LIABILITIES, RESERVE, AND FUND BALANCE

\$ 20,470,692.24

**Steele County Highway Department
Statement of Changes in Fund Balance
For the Year Ended December 31, 2020**

BEGINNING UNRESERVED/UNDESIGNATED FUND BALANCE		\$ 10,662,687.29
REVENUES		\$ 13,750,572.93
EXPENSES		
Maintenance	\$ 4,165,445.42	
Construction	9,939,552.35	
Administration and Support	(2,791.28)	
Equipment Operations	(275,901.73)	
Authorized Work for Others	115,158.07	
Direct County Costs	1,925,335.34	
Total Expenses		\$ 15,866,798.17
ADJUSTMENTS TO UNRESERVED/UNDESIGNATED FUND BALANCE		<u>(1,206,984.91)</u>
ENDING UNRESERVED/UNDESIGNATED FUND BALANCE		<u><u>\$ 7,339,477.14</u></u>

**Steele County Highway Department
Receivables
For the Year Ended December 31, 2020**

	Beginning Balance	Charges Billed	Payments Received	Ending Balance
Taxes Receivable				
Gravel Tax	\$ 16,591.65	-	\$ 16,591.65	\$ -
Unapportioned Taxes	46,135.81	-	46,135.81	-
Subtotal	\$ 62,727.46	\$ -	\$ 62,727.46	\$ -
Due From Other Funds				
Annex	\$ -	\$ 5,170.62	\$ 5,170.62	\$ -
Administrator's Office	-	28.27	28.27	-
Administration Center	-	1,922.87	1,922.87	-
Assesor	203.68	387.36	591.04	-
Attorney Office	-	19.64	19.64	-
Auditor's Office	-	-	-	-
Building Maintenance	232.14	1,947.88	2,180.02	-
Community Center	-	497.68	497.68	-
Corrections	72.86	540.70	613.56	0.00
Courthouse	-	6,009.03	6,009.03	-
Detention Center	601.39	2,686.34	3,287.73	-
Detention Center - Parking Lot	-	1,360.81	1,360.81	-
Fairgrounds - Parking lot	-	2,536.07	2,536.07	-
Gymnastics Club	-	711.21	711.21	-
IT	21.34	161.32	182.66	-
Landfill	280.62	4,844.86	4,873.29	252.19
Law Enforcement Building	-	2,411.24	2,411.24	-
Park & Recreation/4 Season	-	-	-	-
Parking Lot	107.64	3,173.54	3,281.18	-
Planning & Zoning	226.70	975.91	1,202.61	-
Public Health	118.97	425.86	544.83	-
Recorder Office	22.96	12.13	35.09	-
Sheriff	3,644.73	40,185.25	43,829.98	-
Special Projects	-	-	-	-
Veteran Services	276.64	1,527.97	1,804.61	0.00
Subtotal	\$ 5,533.03	\$ 76,008.59	\$ 81,289.43	\$ 252.19
Firms & Individuals				
Centurylink	\$ 86,437.77	\$ 132,138.84	\$ -	\$ 218,576.61
Fairboard	3,210.45	-	3,210.45	-
WSB	-	-	-	-
Individuals	18,751.07	13,797.14	6,029.86	26,518.35
Subtotal	\$ 108,399.29	\$ 145,935.98	\$ 9,240.31	\$ 245,094.96
Due From Other Governments				
Municipalities				
Blooming Prairie	\$ -	\$ -	\$ -	\$ -
Ellendale	-	-	-	-
Medford	-	-	-	-
Owatonna	-	10,024.51	10,024.51	-
Subtotal	\$ -	\$ 10,024.51	\$ 10,024.51	\$ -

**Steele County Highway Department
Receivables
For the Year Ended December 31, 2020**

	Beginning Balance	Charges Billed	Payments Received	Ending Balance
Due From Other Governments cont. . .				
Townships				
Aurora	\$ -	\$ 141.38	\$ 48.20	\$ 93.18
Berlin	-	768.05	768.05	-
Blooming Prairie	-	-	-	-
Clinton Falls	-	322.01	322.01	-
Deerfield	150.54	69.80	220.34	(0.00)
Havana	159.09	69.68	228.77	-
Lemond	-	70.81	70.81	-
Medford	235.47	415.72	592.11	59.08
Meriden	131.96	560.57	530.78	161.75
Merton	-	-	-	-
Owatonna	-	-	-	-
Somerset	-	2,612.80	2,612.80	-
Summit	141.94	-	141.94	-
Subtotal	\$ 819.00	\$ 5,030.82	\$ 5,535.81	\$ 314.01
Counties & Other Government				
MNDOT District 6	\$ -	\$ -	\$ -	\$ -
Dodge County	-	-	-	-
Freeborn County	-	-	-	-
Waseca County Highway	-	-	-	-
Rice County Highway	175.38	1,093.19	973.11	295.46
Subtotal	\$ 175.38	\$ 1,093.19	\$ 973.11	\$ 295.46
State Aid				
Regular Maintenance	\$ 241,517.20	\$ 2,529,266.00	\$ 2,517,856.60	\$ 252,926.60
Regular Construction	347,548.18	3,865,869.67	4,203,823.94	9,593.91
Municipal Maintenance	12,734.62	-	12,734.62	-
Municipal Construction	-	-	-	-
Federal Construction	-	-	-	-
Bridge & LRIP Safety Bonding	-	-	-	-
Town Bridge	-	-	-	-
Subtotal	\$ 601,800.00	\$ 6,395,135.67	\$ 6,734,415.16	\$ 262,520.51
Grand Total	<u>\$ 779,454.16</u>	<u>\$ 6,633,228.76</u>	<u>\$ 6,904,205.79</u>	<u>\$ 508,477.13</u>

**Steele County Highway Department
Town Road Allotment
For the Year Ended December 31, 2020**

TOWNSHIP	DISTRIBUTION AMOUNT
Aurora	\$ 20,679.12
Berlin	22,769.10
Blooming Prairie	21,282.72
Clinton Falls	13,393.44
Deerfield	19,509.16
Havana	20,963.63
Lemond	21,436.94
Medford	18,014.79
Meriden	23,383.33
Merton	16,544.36
Owatonna	16,589.56
Somerset	26,614.03
Summit	<u>24,720.82</u>
TOTAL	<u><u>\$ 265,901.00</u></u>

**Steele County Highway Department
Inventory of Materials Supplies
For the Year Ended December 31, 2020**

Parts and Replacements

Cutting Edges, Snowplow & Wing C.E.	\$ 63,729.08	
Hose And Fittings	-	
Miscellaneous Repair Parts	-	
Total Parts and Replacements		\$ 63,729.08

Motor Fuels, Fluids, Oil and Grease

All Motor Fuels	\$ 20,202.09	
Motor Oils	4,448.56	
Anti-Freeze	107.91	
Automatic Transmission Fluid	216.62	
Total Motor Fuels, Fluids, Oil and Grease		\$ 24,975.18

Field Materials and Supplies

Culverts, Aprons, and Bands	\$ 9,126.61	
Bituminous Materials	5,547.02	
Salt/Sand	26,665.98	
Seal Coating Materials	-	
Turf Establishment	-	
Construction Materials	-	
Signs & Posts	29,556.78	
Total Field Material and Supplies		\$ 70,896.39

Total Inventory and Supplies	\$ 159,600.65
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**Steele County Highway Department
Liabilities and Fund Balance Reserves
For the Year Ended December 31, 2020**

LIABILITIES

Accounts Payable	\$ 165,137.64
Salaries Payable	52,982.63
Contracts Payable	135,147.43
Vacation Payable	131,323.67
Vested Sick Leave Payable	31,349.02
Comp Time Payable	28,336.20
PERA Employer Payable	3,917.70
FICA Employer Payable	3,284.92
Medicare Employer Payable	768.25
Subtotal	<u>\$ 552,247.46</u>

Unearned Revenue

Local Bridge Project - Bridge Bonding	\$ 356,000.46
Regular Construction	1,625,690.27
GM CO Turnback	2,000,000.00
Municipal Construction	1,140,049.79
Town Bridge Construction	240,700.27
Subtotal	<u>\$ 5,362,440.79</u>

TOTAL LIABILITIES	<u><u>\$ 5,914,688.25</u></u>
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Reserve - Supplies Inventory	\$ 159,600.65
Reserve - Uncompleted Contracts - County	-
Reserve - Sales Tax Projects	6,419,836.00
Reserve - Wheelage Tax	637,090.17
Unreserved/Undesignated	<u>7,339,477.14</u>
TOTAL RESERVE AND FUND BALANCE	<u><u>\$ 14,556,003.96</u></u>

Steele County, Minnesota, Highway Department
Liabilities and Fund Balance Addendum
For the Year Ended December 31, 2020

ACCOUNTS PAYABLE	ADMIN	CONST	MAINT	SHOP	Other	TOTAL
Bolton & Menk, Inc		\$ 44,560.50				44,560.50
Carquest				2.09		2.09
Central Farm Services				196.15		196.15
City of Blooming Prairie			10,913.31			10,913.31
City of Ellendale			7,502.90			7,502.90
City of Medford			10,351.60			10,351.60
City of Owatonna			63,061.05			63,061.05
Erickson Engineering		3,065.00				3,065.00
Gopher State One Call	14.85					14.85
Keck's Repair				\$ (209.52)		(209.52)
Keck's Repair				86.35		86.35
MN Commissioner of Revenue				845.36		845.36
NAPA Auto Parts				22.81		22.81
Northland Farm Services				100.77		100.77
Owatonna Filters				105.00		105.00
Owatonna Public Utilities				3,887.38		3,887.38
RDO Equipment				671.46		671.46
RT Vision	\$ 230.00					230.00
SRF Consulting Group, Inc		11,590.95				11,590.95
Steele Waseca Cooperative Electric		141.80				141.80
Stewart Sanitation				117.83		117.83
Wolff & Son's Inc.			980.00			980.00
WSB		6,900.00				6,900.00
Totals	\$ 244.85	\$ 66,258.25	\$ 92,808.86	\$ 5,825.68	\$ -	\$ 165,137.64

**Steele County, Minnesota, Highway Department
Liabilities and Fund Balance Addendum
For the Year Ended December 31, 2020**

Contracts Payable	Contractor	Regular CSAH	Local Maintenance	Local (City)	Wheelage Tax	Sales Tax	Total
SAP 074-618-028	Midwest Contracting	\$ 6,371.32	\$ -	\$ -	\$ -	\$ -	\$ 6,371.32
SAP 074-619-021	Interstate Improvement	\$ -	\$ -	\$28,634.98	-	\$73,271.32	101,906.30
SAP 074-645-037	Interstate Improvement	\$ -	\$ -	\$ 6,717.45	\$ -	20,152.36	26,869.81
		<u>\$ 6,371.32</u>	<u>\$ -</u>	<u>\$35,352.43</u>	<u>\$ -</u>	<u>\$93,423.68</u>	<u>\$ 135,147.43</u>

**Steele County, Minnesota, Highway Department
Liabilities and Fund Balance Addendum
For the Year Ended December 31, 2020**

SALARIES PAYABLE	ADMINISTRATION	CONSTRUCTION	MAINTENANCE	SHOP	TOTAL
Subtotal	\$ 8,680.37	\$ 12,396.62	\$ 27,289.83	\$ 4,615.81	\$ 52,982.63
FICA Employer	538.18	768.59	1,691.97	286.18	3,284.92
Medicare Employer Share	125.87	179.75	395.70	66.93	768.25
PERA Employer	595.02	929.75	2,046.74	346.19	3,917.70
Total Salaries Payable	\$ 9,939.44	\$ 14,274.71	\$ 31,424.24	\$ 5,315.11	\$ 60,953.50

VACATION PAYABLE	ADMINISTRATION	CONSTRUCTION	MAINTENANCE	SHOP	TOTAL
TOTAL	\$ 28,545.02	\$ 37,234.22	\$ 62,382.25	\$ 3,162.18	\$ 131,323.67

VESTED SICK LEAVE	ADMINISTRATION	CONSTRUCTION	MAINTENANCE	SHOP	TOTAL
TOTAL	\$ -	\$ 13,996.80	\$ 17,352.22	\$ -	\$ 31,349.02

COMP TIME PAYABLE	ADMINISTRATION	CONSTRUCTION	MAINTENANCE	SHOP	TOTAL
TOTAL	\$ 2,992.60	\$ 7,097.88	\$ 16,583.12	\$ 1,662.60	\$ 28,336.20

Steele County Highway Department
Fixed Assets
As of December 31, 2020

Unit Number	Description	Date Acquired	Status Code	Original Cost	Equipment Expenditures
8902	1989 Ford F800 Distributor	3/28/1989		25,198.00	727.88
9102	Ford F600 Chipper Truck	4/22/1991	SOLD	18,486.61	793.37
9501	1997 JD Tractor Backhoe	5/5/1995	TRADED	61,020.00	544.81
9504	1995 Shoulder Machine	10/13/1995		1,597.50	6,347.87
9605	Truax Grass Seeder	3/8/1996		8,948.13	127.95
9604	JD Tractor W/Vicon Mower	5/20/1996		22,924.13	-
9701	Dynapac Roller DBL Drum Steel	2/27/1997		24,900.77	663.48
9705	1973 Sno Go Snow Blower	12/15/1997		15,000.00	196.20
9996	Garwood Tandem Axle Pup Trailer	3/4/1998		2,130.00	26.82
9800	1998 Towmaster Tilt Bed Trailer	5/4/1998		11,319.00	7,094.40
9995	1971 Heil Tandem Axle Pup Trailer	3/31/1999		4,500.00	26.82
9902	1999 Case IH C70 Tractor	6/16/1999		21,174.33	334.26
2001	Homemade Trailer	4/15/2000		6,500.00	421.04
2010	Pull Type Roller	11/29/2000		2,050.12	96.46
2012	2001 JD 644H Loader	7/1/2001		41,554.84	14,853.60
2020	Truck 4X4 Pickup	5/3/2002	SOLD	23,913.04	550.11
2021	Ford F350 Crew Cab- Survey	5/3/2002		34,188.70	4,793.17
2032	Schulte Mower/Pull Type	6/21/2002		12,780.00	4,413.64
2023	Sullair Compressor	6/28/2002		8,224.00	190.65
2022	Chipper Truck	8/25/2020	NEW BOX	87,232.02	7,001.73
9907	72" Pick-up Broom (SL) John	3/1/2003		-	-
2053	2005 JD 650J Dozer	1/31/2005		103,092.00	405.13
2054	2000 Ingersall Sheepsfoot	2/17/2005		61,350.00	-
2051	2006 Ford F150	11/16/2005		22,836.80	776.48
2052	2006 F350	11/16/2005		25,037.88	2,152.59
2062	2006 Sterling Tandem	8/29/2006		151,666.92	12,936.49
2063	2006 Sterling Tandem	8/31/2006		151,666.92	14,630.06
2065	2006 Towmaster SL Trailer	10/2/2006		4,598.11	232.48
2070	2007 Duraco Durapatcher	1/8/2007		20,500.00	1,696.32

Steele County Highway Department
Fixed Assets
As of December 31, 2020

Unit Number	Description	Date Acquired	Status Code	Original Cost	Equipment Expenditures
2074	2008 Ford F350 (MTC)	7/2/2007		28,445.00	3,791.16
9903	2006 JD 240 DLC Excavator	10/15/2007		-	18,527.99
2077	2007 ROACO 4820 Broom	10/23/2007		35,471.00	11,355.77
2078	2008 Ford F150	12/17/2007		23,750.80	1,001.15
2081	Vicon CM1700 Mower	3/13/2008		7,047.85	1,535.63
19	Handheld GPS	5/19/2008		8,509.35	-
2090	Trailer	9/1/2009		58,745.49	4,950.19
2091	2010 International Tandem	12/3/2009		175,364.72	9,920.07
9607	Homemade Sign Trailer	1/1/2010		-	-
9991	Pressure Washer Trailer	2/22/2010		963.16	-
2092	2010 Towmaster Tri-axle Pup	3/31/2010		30,874.05	523.02
2102	Hoist System	10/1/2010		46,162.00	-
2101	2004 Randco End Dump	10/14/2010		25,000.00	1,434.76
271	Pressure Washer - Shop	10/15/2010		6,500.00	-
2104	Graptect Vip Cutter	10/17/2010		8,575.00	-
272	Post Lift	12/8/2010		6,762.57	-
2110	2011 Advance Scrubber	1/5/2011		16,392.75	-
25	Big Shaker	1/18/2011		6,063.00	-
2111	2011 Ford Edge	5/25/2011		25,596.26	331.01
22	Gyratory Compactor	6/13/2011		35,000.00	-
2112	2011 Sign Trailer	6/17/2011		3,491.00	26.82
2114	2012 Towmaster Tri-axle Pup	11/1/2011		36,556.00	367.70
2115	Sander on Truck 9410	11/9/2011		5,472.00	248.10
2113	2012 International Tandem Truck	12/1/2011		203,940.03	10,346.67
9905	84" Angle Broom (SL	12/6/2011		-	-
2124	Vicon 7'1" Disk Mower	4/26/2012		8,041.28	4,974.23
2123	Hot Box Patcher- Trailer Type	5/22/2012		18,501.00	2,102.99
2121	2013 International Tandem	6/18/2012		187,227.70	30,029.68
2120	2012 F-250 Super Duty Pickup	7/10/2012		35,000.00	6,796.61
2122	International Medium Duty	7/11/2012		80,000.00	2,192.66
2125	2012 Bobcat Track Skid	7/24/2012		61,132.50	26,616.84
2132	Engineering Core Trailer	6/19/6013		1,100.00	1,094.56

Steele County Highway Department
Fixed Assets
As of December 31, 2020

Unit Number	Description	Date Acquired	Status Code	Original Cost	Equipment Expenditures
2133	2013 F-150 Ford Pick-Up	9/5/2013		26,174.51	7,300.83
2134	2013 F-150 Ford Pick-Up	9/5/2013		26,174.51	4,256.76
2135	Bobcat Skid Steer Loader	9/5/2013		37,491.24	1,123.80
2136	60" Bobcat Forestry Cutter	9/5/2013		28,717.72	668.99
2130	2014 Mack Tandem Truck	9/20/2013		225,900.00	23,940.76
2131	2014 Mack Tandem Truck	9/20/2013		225,900.00	20,807.72
2140	2014 Volvo L90 Wheel Loader	1/21/2014		165,020.00	6,187.41
2141	Bobcat SB240 X84"	3/6/2014		5,561.84	-
2142	24" Bobcat Mill	6/12/2014		12,800.00	195.60
2143	2014 Bobcat Stump Grinder	11/6/2014		6,446.32	-
2146	Brush Bandit 1390XP	12/5/2014		41,900.00	1,519.24
2144	2015 F550 with Plow	1/15/2015		58,787.14	2,543.09
2145	2015 Ford F550 Supercab	1/15/2015		54,317.92	3,443.39
2150	2015 CAT Motor Grader	5/14/2015		191,915.00	23,627.53
2153	2014 Maxxum Tractor	5/14/2015		64,787.50	7,409.67
2152	Highline Mower	5/25/2015		46,500.00	5,756.60
2151	2016 Mack Tandem	10/5/2015		195,308.15	25,482.59
2160	2016 Chevrolet Pickup	3/16/2016		28,800.00	4,534.07
2161	2014 CAT Motorgrader	4/28/2016		261,000.00	25,239.01
2162	2017 Mack Tandem Truck	7/1/2016		233,208.89	22,871.76
2163	2017 Chevrolet Silverado Pickup	10/17/2016		30,779.00	1,427.68
2170	2018 Mack GU713 Tandem	12/7/2017		208,728.11	31,972.33
2171	2018 Mack GU713 Tandem	9/15/2017		234,288.11	31,015.71
2172	2017 Ford F550	9/25/2017		64,621.22	1,904.55
2180	Message Board	2/13/2018		2,584.43	653.09
2181	Schulte XH1000 Series Roatary Cutter	6/29/2019		21,400.00	4,447.15
2182	Schulte XH1500	6/29/2018		25,400.00	5,952.14
2184	2018 CASE IH 40 Tractor	7/3/2018		80,454.13	6,279.12
2183	2018 Towmaster Tandem Trailer	8/7/2018		9,534.25	306.90
2185	2018 Enclosed Trailer	7/31/2018		6,623.74	1,598.09
2186	2014 Caterpillar P500 Forklift	10/26/2018		20,000.00	203.87
2187	Survey Equipment - Hiper Base/ Rover Dig	10/26/2018		32,387.00	-
2190	Caterpillar 289DW Compact Track Loader	3/19/2019		67,530.00	3,644.42

**Steele County Highway Department
Fixed Assets
As of December 31, 2020**

[illegible]

**Steele County Highway Department
Land and Buildings
For the Year Ended December 31, 2020**

Description	Year Acquired	Original Cost	Beginning Accumulated Value	Current Year Betterment	Ending Accumulated Value
Public Works Facility Land	2019	\$ 452,940.00	\$ 452,940.00	\$ -	\$ 452,940.00
Steele County Public Works Building	2019	11,099,047.00	11,099,047.00	-	11,099,047.00
Public Works Cold Storage Building	2019	239,970.00	239,970.00	-	239,970.00
Public Works Salt Shed Building	2019	242,250.00	242,250.00	-	242,250.00
Gasboy Atlas Fuel System - PWF Fuel System	2017	196,201.00	196,201.00		196,201.00
Total		<u>\$ 12,230,408.00</u>	<u>\$ 12,230,408.00</u>	<u>\$ -</u>	<u>\$ 12,230,408.00</u>

Description	Year Acquired	Original Cost	Beginning Accumulated Value	Current Year Betterment	Ending Accumulated Value
County Shop***	1978	\$ 296,215.00	\$ 362,803.00	\$ -	\$ 362,803.00
Patrol Building***	1970	30,000.00	58,825.00	-	58,825.00
Salt Shed*	1974	11,479.00	11,479.00	-	11,479.00
Pole Buildings***	1976	16,039.00	16,039.00	-	16,039.00
Above Ground Fuel Tanks**	1992	16,194.00	39,678.47	-	39,678.47
Total		<u>\$ 369,927.00</u>	<u>\$ 488,824.47</u>	<u>\$ -</u>	<u>\$ 488,824.47</u>

*Flood - Demo one salt shed in October 2011

** Above Ground Fuel Tanks sold in September 2016

*** Rest of Flooded Shop Demo in January 2021

Steele County, Minnesota, Highway Department
Statement of Revenue and Expenditures
Year Ended December 31, 2020

REVENUES	Cash Receipts	Reverse Previous Year Accruals	Record Current Year Accruals	Adjustments/ Transfers	Modified Accrual Balance
Property Taxes	\$ 2,704,955.87		\$ -	\$ -	\$ 2,704,955.87
Sales Tax	3,095,673.95		-	-	3,095,673.95
Wheelage Tax	719,604.79		-	-	719,604.79
Gravel Tax	109,990.58		-	-	109,990.58
	<u>\$ 6,630,225.19</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,630,225.19</u>
Inter-Governmental Revenue					
Shared Revenue					
County Program Aid	\$ 232,569.88	\$ -	\$ -	\$ -	\$ 232,569.88
Disparity Aid	2,802.58	-	-	-	2,802.58
MV State Credit Aid	28,232.11	-	-	-	28,232.11
Subtotal	<u>\$ 263,604.57</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 263,604.57</u>
State Aid/Federal Aid					
Regular Maintenance	\$ 2,517,856.60	\$ 241,517.20		\$ -	\$ 2,276,339.40
Regular Construction	4,131,572.12	347,548.18		-	3,784,023.94
Municipal Maintenance	109,563.32	12,734.62		-	96,828.70
Municipal Construction	-	-	-	-	-
Bridge Bonding/LRIP Safety grant	72,530.75	-	-	-	72,530.75
Town Bridge	-	-	-	-	-
Snorek Property grant	-	-	-	-	-
DNR Weed Grant	-	-	-	-	-
Subtotal	<u>\$ 6,831,522.79</u>	<u>\$ 601,800.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 6,229,722.79</u>
Charges for Materials & Services					
Interdepartmental Units	\$ 83,394.01	\$ 5,511.69		\$ -	\$ 77,882.32
Townships	5,535.81	819.00		-	4,716.81
Municipalities	10,024.51			-	10,024.51
Other Government Units	854.93	175.38		-	679.55
Permits	9,260.00			-	9,260.00
Individuals and Others	10,573.49	108,399.29		-	(97,825.80)
Subtotal	<u>\$ 119,642.75</u>	<u>\$ 114,905.36</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 4,737.39</u>
Other Revenue					
Sale of Used Equipment	\$ 4,972.80	\$ -	\$ -	\$ -	\$ 4,972.80
Refunds and Reimbursements	13,630.31	-	-	-	13,630.31
MCIT Reimbursements	6,619.10	-	-	-	6,619.10
FEMA Reimbursement- Flood	-	-	-	-	-
HSEM Reimbursements -Flood	2,851.09	-	-	-	2,851.09
Transfer in for Fairground Parking Lots	-	-	-	-	-
Transfer in for Fairground Racetrack	-	-	-	-	-
Transfer in for Capital Equipment	-	-	-	110,916.00	110,916.00
Subtotal	<u>\$ 28,073.30</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 110,916.00</u>	<u>\$ 138,989.30</u>
TOTAL REVENUE	<u>\$ 13,873,068.60</u>	<u>\$ 716,705.36</u>	<u>\$ -</u>	<u>\$ 110,916.00</u>	<u>\$ 13,267,279.24</u>
Non Revenue					
Town Road Allotment	\$ 265,901.00				
TOTAL RECEIPTS	<u><u>\$ 14,138,969.60</u></u>				

Steele County, Minnesota, Highway Department
Statement of Revenue and Expenditures
Year Ended December 31, 2020

EXPENDITURES	Cash	Reverse	Record	Transfers/	Modified
	Expenditure	Previous Year	Current Year	Adjustments	Accrual
		Accruals	Accruals		Balance
Administration					
Personal Service	\$ 250,440.39	\$ 26,797.55	\$ 41,477.06	\$ -	\$ 265,119.90
Service & Supplies	149,522.75	532.67	244.85	-	149,234.93
Transfer Out to General Fun	1,100,000.00	-	-	-	1,100,000.00
Total for Administration	\$ 1,499,963.14	\$ 27,330.22	\$ 41,721.91	\$ -	\$ 1,514,354.83
Construction					
Personal Service	\$ 548,876.81	\$ 47,403.65	\$ 72,603.61	\$ -	\$ 574,076.77
Service & Supplies	449,515.60	799.72	66,258.25	-	514,974.13
Right of Way	1,000.00	-	-	-	1,000.00
Contracts	8,353,036.24	216,310.67	135,147.43	-	8,271,873.00
Capital Outlay	-	-	-	-	-
Total for Construction	\$ 9,352,428.65	\$ 264,514.04	\$ 274,009.29	\$ -	\$ 9,361,923.90
Maintenance					
Personal Service	\$ 1,088,452.30	\$ 102,267.91	\$ 128,041.83	\$ -	\$ 1,114,226.22
Service & Supplies	2,585,614.59	92,135.92	92,808.86	-	2,586,287.53
Capital Outlay	-	-	-	-	-
Total for Maintenance	\$ 3,674,066.89	\$ 194,403.83	\$ 220,850.69	\$ -	\$ 3,700,513.75
Equipment/Maintenance - Shop					
Personal Service	\$ 187,482.02	\$ 9,902.59	\$ 10,139.89	\$ -	\$ 187,719.32
Service & Supplies	390,902.98	14,895.76	5,825.68	-	381,832.90
Capital Outlay	704,517.40	-	-	-	704,517.40
Total for Shop	\$ 1,282,902.40	\$ 24,798.35	\$ 15,965.57	\$ -	\$ 1,274,069.62
TOTAL EXPENDITURES	\$ 15,809,361.08	\$ 511,046.44	\$ 552,547.46	\$ -	\$ 15,850,862.10
Town Road Allotment	<u>\$ 265,901.00</u>				
TOTAL EXPENDITURES	<u>\$ 16,075,262.08</u>				

**Steele County, Minnesota, Highway Department
Statement of Revenue and Expenditures
Year Ended December 31, 2020**

EXPENDITURES	Cash Expenditure	Reverse Previous Year Accruals	Record Current Year Accruals	Transfers/ Adjustments	Modified Accrual Balance
Construction- Flood					
Service & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	-	-	-	-	-
Total for Construction	\$ -	\$ -	\$ -	\$ -	\$ -
Maintenance - Flood					
Service & Supplies	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Outlay	-	-	-	-	-
Total for Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -
Equipment/Maintenance - Shop Flood					
Service & Supplies	\$ 15,538.83	\$ 352.52	\$ -	\$ -	\$ 15,186.31
Capital Outlay	-	-	-	-	-
Total for Shop	\$ 15,538.83	\$ 352.52	\$ -	\$ -	\$ 15,186.31
TOTAL EXPENDITURES	<u>\$ 15,538.83</u>	<u>\$ 352.52</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 15,186.31</u>

TOTAL EXPENDITURES \$ 15,538.83

Year End Reconciliation

Beginning Cash Balance	\$ 17,345,220.41
Cash Receipts	14,138,969.60
Cash Disbursements	<u>16,090,800.91</u>
Ending Cash Balance	<u>\$ 15,393,389.10</u>

Year End Reconciliation

Beginning	
Unreserved/Undesignated	
Fund Balance	\$ 10,662,687.29
Revenues	13,750,572.93
Expenditures	15,866,798.17
Adjustments to Fund Balance	<u>(1,206,984.91)</u>
Ending	
Unreserved/Undesignated	
Fund Balance	<u>\$ 7,339,477.14</u>

Steele County Highway Department
Detailed of Road Program Maintenance Expenditures
For the Year Ended December 31, 2020

Account Description	CSAH Regular	Expense/ Mile	CSAH Municipal	Expense/ Mile	County Roads	Expense/ Mile
Routine Maintenance	\$ 1,570,400.77	\$ 5,153.92	\$ 48,718.27	\$ 5,926.80	\$ 273,228.81	\$ 4,253.91
Repairs & Replacement	290,578.69	953.66	6,411.58	780.00	147,628.63	2,298.44
Betterments	1,618,492.15	5,311.76	421.06	51.22	96,650.05	1,504.75
Special Work	4,374.85	14.36	193.26	23.51	291.38	4.54
Agreements	75,037.49	246.27	28,767.81	3,499.73	4,250.62	66.18
Unallocated Expenses	124,563.32	408.81	3,075.63	374.16	26,142.92	407.02
Adjustment to Equalize Depreciation	(126,824.26)	(416.23)	(3,131.46)	(380.96)	(26,617.44)	(414.41)
Total Expense	<u>\$ 3,556,623.01</u>	<u>\$ 11,672.55</u>	<u>\$ 84,456.15</u>	<u>\$ 10,274.46</u>	<u>\$ 521,574.97</u>	<u>\$ 8,120.43</u>
Total Number of Miles	304.70		8.22		64.23	
Proration Percentage	81.000%		2.000%		17.000%	

Steele County Highway Department
Detailed of Road Program Maintenance Expenditures
For the Year Ended December 31, 2020

Account Description	CSAH Regular	Expense/ Mile	CSAH Municipal	Expense/ Mile	County Roads	Expense/ Mile
Routine Maintenance						
Smooth Surface	\$ 28,340.77	\$ 93.01	\$ 574.03	\$ 69.83	\$ 14,961.57	\$ 232.94
Minor Surface Repairs	256,018.15	840.23	17,548.02	2,134.80	35,857.89	558.27
Cleaning Culverts & Ditches	22,238.06	72.98	399.66	48.62	4,707.73	73.29
Brush & Weed Control	494,204.77	1,621.94	8,996.11	1,094.42	86,482.09	1,346.44
Snow & Ice Removal	452,201.91	1,484.09	10,418.80	1,267.49	70,840.88	1,102.93
Traffic Services	317,397.11	1,041.67	10,781.65	131.64	60,378.65	940.04
Repairs & Replacement						
Reshaping -Minor	105,645.98	346.72	1,485.47	180.71	14,839.77	231.04
Resurfacing	30,743.27	100.90	734.47	89.35	98,625.65	1,535.51
Culverts, Bridges & Guard Rails	147,262.78	483.30	4,043.27	491.88	30,406.47	473.40
Washouts	6,926.66	22.73	148.37	18.05	3,756.74	58.49
Subgrade Repairs	-	-	-	-	-	-
Betterments						
New Culverts, Rails, or Tiling	18,253.18	59.91	197.77	24.06	144.30	2.25
Cuts & Fills - Major	52,888.22	173.57	189.21	23.02	91,567.93	1,425.63
Seeding & Sodding	11,178.93	36.69	34.08	4.15	4,937.82	76.88
Bituminous Treatment	-	-	-	-	-	-
Overlays - More than 1 1/2	1,536,171.82	5,041.59	-	-	-	-
Special Work						
Survey	3,452.00	11.33	170.64	20.76	291.38	4.54
Miscellaneous Projects	922.85	3.03	22.62	2.75	-	-
Agreements						
Special Agreements	75,037.49	246.27	28,767.81	3,499.73	4,250.62	66.18
Total Expense	<u>\$ 3,558,883.95</u>	<u>\$ 11,679.96</u>	<u>\$ 84,511.98</u>	<u>\$ 9,101.26</u>	<u>\$ 522,049.49</u>	<u>\$ 8,127.82</u>
Total Number of Miles	304.70		8.22		64.23	
Proration Percentage	81.000%		2.000%		17.000%	

Steele County Highway Department
Summary of Road Maintenance Expenditures by Roads
CSAH Regular Maintenance
For the Year Ended December 31, 2020

Road Number	Length (Miles)	Routine Maintenance	Repairs & Replacement	Betterments	Special Work	Agreements	Total Expenditures	Expense/Mile
1	4.50	\$ 24,377.78	\$ 12,127.26	\$ 173.88	\$ -	\$ -	\$ 36,678.92	\$ 8,150.87
2	10.90	89,491.93	27,081.62	1,646.24	-	13,381.80	131,601.59	12,073.54
3	16.40	64,336.84	5,842.56	1,284.11	-	6.04	71,469.55	4,357.90
4	19.50	80,272.52	18,919.25	394.33	412.86	-	99,998.96	5,128.15
5	1.00	5,654.98	295.60	-	-	-	5,950.58	5,950.58
6	9.40	36,820.37	4,112.11	508,817.96	-	-	549,750.44	58,484.09
7	20.93	92,750.17	9,083.10	583.10	270.69	649.18	103,336.24	4,938.41
8	5.68	30,505.55	6,369.70	-	-	1,706.69	38,581.94	6,792.60
9	7.90	40,809.00	13,246.45	139,924.60	226.88	130.20	194,337.13	24,599.64
9 (Gravel)	0.70	2,140.54	694.09	462.68	-	-	3,297.31	4,710.44
10	2.50	14,165.65	-	-	-	-	14,165.65	5,666.26
11	1.30	5,074.01	532.02	-	-	-	5,606.03	4,312.33
12	12.60	73,205.54	13,359.12	136.03	353.97	35.24	87,089.90	6,911.90
13	5.10	32,472.80	1,493.84	-	-	3.02	33,969.66	6,660.72
14	10.20	52,036.27	12,663.85	624.55	360.35	96.16	65,781.18	6,449.14
15	6.00	26,392.93	1,629.29	-	-	41.06	28,063.28	4,677.21
16	12.00	44,183.87	3,524.56	-	346.08	-	48,054.51	4,004.54
17	9.80	43,246.93	21,310.07	343.01	337.45	1,036.68	66,274.14	6,762.67
17 (Gravel)	1.00	5,323.58	5,323.58	35.00	-	-	10,682.16	10,682.16
18	16.70	91,124.22	20,206.01	1,016.83	-	1,235.66	113,582.72	6,801.36
18 (Gravel)	3.00	11,404.24	3,485.96	103.48	-	-	14,993.68	4,997.89
19	9.78	47,921.26	5,469.12	1,389.81	-	6,771.29	61,551.48	6,293.61
21	5.00	20,057.61	4,851.24	-	-	-	24,908.85	4,981.77
22	2.50	10,589.90	-	-	-	2,819.34	13,409.24	5,363.70
23	14.61	71,019.38	9,084.37	898,656.82	-	3,343.05	982,103.62	67,221.33
24	5.00	29,118.74	-	-	-	-	29,118.74	5,823.75
26	8.70	48,321.36	2,458.86	396.90	-	-	51,177.12	5,882.43
26 (Gravel)	0.30	944.32	75.30	13.69	-	-	1,033.31	3,444.37

Steele County Highway Department
Summary of Road Maintenance Expenditures by Roads
CSAH Regular Maintenance
For the Year Ended December 31, 2020

Road Number	Length (Miles)	Routine Maintenance	Repairs & Replacement	Betterments	Special Work	Agreements	Total Expenditures	Expense/Mile
27	2.00	\$ 3,332.47	\$ 150.76	\$ -	\$ -	\$ -	\$ 3,483.23	\$ 1,741.62
28	2.10	13,466.76	801.63	-	104.82	-	14,373.21	6,844.39
29	1.00	2,860.81	373.86	-	-	-	3,234.67	3,234.67
30	4.50	13,719.08	2,817.38	-	-	23.92	16,560.38	3,680.08
31	3.30	16,501.95	1,182.22	-	-	-	17,684.17	5,358.84
32	5.40	29,836.16	4,779.00	-	-	161.32	34,776.48	6,440.09
33	2.20	10,571.83	874.22	-	-	85.14	11,531.19	5,241.45
34	7.30	72,626.66	11,317.56	1,482.84	-	11,030.17	96,457.23	13,213.32
34 (Gravel)	1.35	23,278.42	6,429.08	885.26	-	-	30,592.76	22,661.30
35	2.50	16,283.44	4,965.81	-	116.32	1,398.19	22,763.76	9,105.50
36	0.50	4,190.70	-	-	-	-	4,190.70	8,381.40
37	6.50	40,790.62	2,066.82	-	-	67.20	42,924.64	6,603.79
40	0.50	1,013.98	-	-	-	-	1,013.98	2,027.96
43	5.20	28,114.50	6,451.76	-	-	-	34,566.26	6,647.36
45	28.42	152,283.98	37,388.89	30,736.90	1,132.48	24,887.25	246,429.50	8,670.99
47	0.30	8,305.98	-	-	334.58	-	8,640.56	28,801.87
48	2.81	8,629.92	407.74	1,212.12	378.37	6,081.29	16,709.44	5,946.42
49 (Gravel)	1.30	10,956.93	531.84	21,621.83	-	-	33,110.60	25,469.69
60	2.70	8,406.66	726.76	3,846.08	-	-	12,979.50	4,807.22
67	2.50	11,736.85	6,074.43	2,704.10	-	47.60	20,562.98	8,225.19
	<u>305.375</u>	<u>\$ 1,570,669.99</u>	<u>\$ 290,578.69</u>	<u>\$ 1,618,492.15</u>	<u>\$ 4,374.85</u>	<u>\$ 75,037.49</u>	<u>\$ 3,559,153.17</u>	

Steele County Highway Department
Summary of Road Maintenance Expenditures by Roads
CSAH Municipal Maintenance
For the Year Ended December 31, 2020

Road Number	Length (Miles)	Routine Maintenance	Repairs & Replacement	Betterments	Special Work	Agreements	Total Expenditures	Expense/Mile
12	1.40	9,962.10	1,357.07	15.12	39.33	5,737.52	17,111.14	12,222.24
14	0.75	3,288.06	844.62	45.92	26.49	3,009.19	7,214.28	9,619.04
15	1.17	3,828.22	261.64	-	-	4,694.33	8,784.19	7,507.85
16	0.04	101.23	11.67	-	-	-	112.90	2,822.50
20	0.25	404.52	-	-	-	962.94	1,367.46	5,469.84
36	0.26	1,312.06	-	-	-	-	1,312.06	5,046.38
38	1.12	6,766.97	287.47	-	104.82	4,493.71	11,652.97	10,404.44
41	0.91	3,522.78	-	-	-	3,651.15	7,173.93	7,883.44
42	0.64	5,571.28	-	-	-	2,567.83	8,139.11	12,717.36
45	0.68	10,709.83	3,323.98	360.02	22.62	3,651.14	18,067.59	26,569.99
46	1.00	3,251.22	325.13	-	-	-	3,576.35	3,576.35
	<u>8.22</u>	<u>\$ 48,718.27</u>	<u>\$ 6,411.58</u>	<u>\$ 421.06</u>	<u>\$ 193.26</u>	<u>\$ 28,767.81</u>	<u>\$ 84,511.98</u>	

Steele County Highway Department
Summary of Road Maintenance Expenditures by Roads
County Road Maintenance
For the Year Ended December 31, 2020

Road Number	Length (Miles)	Routine Maintenance	Repairs & Replacement	Betterments	Special Work	Agreements	Expenditures	Expense/Mile
100 (Gravel)	0.200	108.71	-	-	-	-	108.71	543.55
102 (Gravel)	0.200	712.57	59.10	-	-	-	771.67	3,858.35
107	1.512	6,516.09	239.39	-	-	-	6,755.48	4,467.91
111	1.000	5,582.86	834.69	-	-	60.34	6,477.89	6,477.89
112	5.000	19,127.63	11,332.53	635.87	-	673.60	31,769.63	6,353.93
133 (Gravel)	1.000	8,588.33	259.61	-	-	-	8,847.94	8,847.94
135	5.400	27,345.23	1,385.82	-	-	-	28,731.05	5,320.56
155	5.000	21,880.67	2,789.48	2,418.19	-	-	27,088.34	5,417.67
157	4.970	10,646.03	-	-	-	-	10,646.03	2,142.06
159	2.690	10,644.86	1,064.71	6,478.15	-	191.98	18,379.70	6,832.60
161	3.410	10,587.45	4,706.95	314.13	-	-	15,608.53	4,577.28
162	2.720	12,150.61	35,784.28	-	-	-	47,934.89	17,623.12
162 (Gravel)	2.640	10,816.82	23,197.74	-	-	-	34,014.56	12,884.30
163	2.000	5,880.13	26,055.79	-	-	43.24	31,979.16	15,989.58
163 (Gravel)	2.000	6,093.35	17,889.39	-	-	-	23,982.74	11,991.37
171	6.320	27,882.12	4,592.45	9,865.29	-	-	42,339.86	6,699.34
173	2.010	11,471.28	3,108.57	76,157.73	291.38	-	91,028.96	45,288.04
174	0.175	2,441.01	7,655.40	-	-	1,123.37	11,219.78	64,113.03
177	1.910	4,586.16	1,182.22	780.69	-	-	6,549.07	3,428.83
179	3.000	20,434.38	3,906.62	-	-	-	24,341.00	8,113.67
180	4.400	23,721.66	1,364.10	-	-	2,158.09	27,243.85	6,191.78
182	4.500	16,180.53	219.79	-	-	-	16,400.32	3,644.52
190	1.170	4,514.42	-	-	-	-	4,514.42	3,858.48
198	1.000	5,315.91	-	-	-	-	5,315.91	5,315.91
64.227		\$ 273,228.81	\$ 147,628.63	\$ 96,650.05	\$ 291.38	\$ 4,250.62	\$ 522,049.49	

Steele County Highway Department
Summary of Current Year Construction Expenditures - CSAH Regular
As of December 31, 2020

Project Number	Construction Expenditures	Engineering Expenditures	Right-of-Way Expenditures	Unallocated Expenditures	Total Expenditures
SAP 74-603-016	\$ 11,237.06	\$ 2,646.87	\$ -	\$ 1,747.47	\$ 15,631.40
SAP 74-604-017	17,732.85	-	-	-	17,732.85
SAP 74-606-015	-	-	-	-	-
SAP 74-607-023	239,473.02	23,156.39	-	14,224.55	276,853.96
SAP 74-607-024	-	8,199.00	-	5,427.94	13,626.94
SAP 74-609-020	656,877.28	19,155.69	-	11,371.03	687,404.00
SAP 74-612-038	1,430,746.53	51,448.70	-	33,812.84	1,516,008.07
SAP 74-613-007	1,270,716.04	17,106.02	-	10,875.12	1,298,697.18
SAP 74-613-008	255,874.10	14,249.87	-	8,829.16	278,953.13
SAP 74-617-014	-	110.59	-	75.34	185.93
SAP 74-617-015	717,910.26	21,625.42	-	13,225.09	752,760.77
SAP 74-618-028	194,106.83	13,914.41	-	8,243.32	216,264.56
SAP 74-618-029	-	10,022.05	-	6,439.40	16,461.45
SAP 74-619-021	764,465.75	100,284.62	-	2,790.87	867,541.24
SAP 74-629-003	62,536.68	4,855.16	-	3,208.82	70,600.66
SAP 74-629-004	-	4,816.24	-	3,240.57	8,056.81
SAP 74-634-025	-	221.18	-	150.67	371.85
SAP 74-634-027	795,498.74	16,900.16	-	11,874.24	824,273.14
SAP 74-634-028	-	3,866.40	-	2,633.86	6,500.26
SAP 74-634-029	-	69,497.70	-	6,028.33	75,526.03
SAP 74-643-007	196,287.34	23,716.18	500.00	13,887.17	234,390.69
SAP 74-643-008	-	1,321.56	-	900.27	2,221.83
SAP 74-645-037	294,891.56	57,858.42	-	1,782.14	354,532.12
SAP 74-645-040	-	60,645.50	-	-	60,645.50
SAP 74-648-007	-	740.29	-	504.31	1,244.60
SAP 74-649-001	-	36,974.43	-	20,235.43	57,209.86
SAP 74-660-004	-	193.53	-	131.85	325.38
SAP 74-660-005	841,425.01	17,123.71	-	10,266.81	868,815.53
CP 74-019-005	-	44,370.59	-	873.57	45,244.16
CP 74-020-007	-	22,334.22	-	2,344.23	24,678.45
SP 74-070-005	-	153.00	-	104.21	257.21
SP 74-070-006	-	5,188.92	-	3,534.80	8,723.72
Total	\$ 7,749,779.05	\$ 650,049.95	\$ 500.00	\$ 197,015.94	\$ 8,601,739.28

Steele County Highway Department
Statement of Construction Costs - CSAH
As of December 31, 2020

Contract Number: 190316
Project Number: SAP 74-603-016
Contractor: Crane Creek Asphalt
Road Number: CSAH 3
Location: CSAH 4 to TH30
Length of Construction:
Type of Construction: Pavement Rehabilitation
Percent of Completion: 100%
Funding Sources: CSAH Regular & Sales Tax

TYPE OF COSTS	PREVIOUS YEARS COST	CURRENT YEAR COST	TOTAL COSTS
Mobilization	10,690.12	-	10,690.12
Excav/Embank & Salvage	59,507.50	-	59,507.50
Aggregate Surfacing	94,466.92	-	94,466.92
Full Depth Reclamation	151,125.96	-	151,125.96
Profiling Pavement Surface	123,626.12	6,100.25	129,726.37
Bituminous Surface	-	10,079.00	10,079.00
Type SP12.5 Wearing Course	2,135,185.53	6,129.59	2,141,315.12
Pipe Culverts	26,530.50	-	26,530.50
Mailbox supports	3,365.00	-	3,365.00
Traffic Control	15,105.00	795.00	15,900.00
Turf Establishment	33,020.00	-	33,020.00
Temporary Lane Markings	1,653.60	-	1,653.60
Pavement Markings	11,467.11	63.99	11,531.10
Liquidated Damages	-	(45,000.00)	(45,000.00)
Bituminous Incentive/discentive	-	33,069.23	33,069.23
Preliminary Engineering	30,320.80	-	30,320.80
Professional Engineering	2,400.00	-	2,400.00
Construction Engineering	63,905.11	2,646.87	66,551.98
Unallocated Costs*	44,810.55	1,747.47	46,558.02
Total	<u>\$ 141,436.46</u>	<u>\$ 15,631.40</u>	<u>\$ 2,822,811.22</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Construction Costs - CSAH
As of December 31, 2020

Contract Number: 181802
Project Number: SAP 74-604-017
Contractor: Ullands Brothers
Road Number: CSAH 4
Location:
Length of Construction:
Type of Construction: Overlay
Percent of Completion: 100%
Funding Source: State Aid CSAH Regular

TYPE OF COSTS	PREVIOUS YEARS COST	CURRENT YEAR COST	TOTAL COSTS
Bit Pavement Reclamation	\$ 1,040.00	\$ -	\$ 1,040.00
Full Depth Reclamation	28,221.90	-	28,221.90
Excav/Embark & Salvage	-	3,398.89	3,398.89
Aggregate Surfacing	-	3,643.89	3,643.89
Profiling Pavement Surface	36,955.60	-	36,955.60
Type SP12.5 Wearing Course	441,851.72	-	441,851.72
Struct. Excavating & Backfill	1,267.50	-	1,267.50
Pipe Culverts	5,720.00	-	5,720.00
Traffic Barriers	-	150.00	150.00
Traffic Control	3,345.00	1,115.00	4,460.00
Turf Establishment	-	9,405.00	9,405.00
Pavement Markings	-	1,820.07	1,820.07
Liquidated Damages	(4,800.00)	(1,800.00)	(6,600.00)
Preliminary Engineering	7,996.63	-	7,996.63
Professional Engineering	-	-	-
Construction Engineering	33,912.40	-	33,912.40
Unallocated Costs*	50,781.15	-	50,781.15
Total	<u>\$ 606,291.90</u>	<u>\$ 17,732.85</u>	<u>\$ 624,024.75</u>

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**Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020**

Contract Number:
Project Number: SAP 74-606-15
Contractor:
Road Number: CSAH 6
Location:
Type of Construction: Bridge Replacement
Percentage of Completion 0%
Funding Source State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Highway Easements, Plats	\$ 117.70	\$ -	\$ 117.70
Preliminary Engineering	30,314.43	-	30,314.43
Construction Engineering	48.00	-	48.00
Unallocated Expenses*	20,199.61	-	20,199.61
Total	<u>\$ 50,679.74</u>	<u>\$ -</u>	<u>\$ 50,679.74</u>

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Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number: 200723
Project Number: SAP 74-607-023
Contractor: JJD Companies
Road Number: CSAH 7
Location: CSAH 7
Type of Construction: Culverts
Percentage of Completion: 100%
Funding Source: State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Mobilization	\$ -	\$ 9,000.00	\$ 9,000.00
Bit Pavement Reclamation	-	14,620.00	14,620.00
Excav/Embank & Salvage	-	26,581.50	26,581.50
Aggregate Surfacing	-	13,721.18	13,721.18
Type SP12.5 Wearing Course	-	38,461.50	38,461.50
Struct. Excavats & Backfills	-	25,514.49	25,514.49
Pipe Culverts	-	88,581.00	88,581.00
Riprap	-	5,138.25	5,138.25
Traffic Control	-	7,900.00	7,900.00
Erosion control	-	600.00	600.00
Turf Establishment	-	9,355.10	9,355.10
Preliminary Engineering	5,030.08	5,111.22	10,141.30
Right-of-Way Acquisition	-	-	-
Professional Engineering	-	-	-
Construction Engineering	-	18,045.17	18,045.17
Unallocated Expenses*	2,460.42	14,224.55	16,684.97
Total	<u>\$ 7,490.50</u>	<u>\$ 276,853.96</u>	<u>\$ 284,344.46</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

**Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020**

Contract Number:
Project Number: SAP 74-607-024
Contractor:
Road Number: CSAH 7
Location: CSAH 7
Type of Construction: Reclamation
Percentage of Completion 0%
Funding Source State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	\$ -	\$ 8,079.98	\$ 8,079.98
Right-of-Way Acquisition	-	-	-
Professional Engineering	-	-	-
Construction Engineering	-	119.02	119.02
Unallocated Expenses*	-	5,427.94	5,427.94
Total	<u>\$ -</u>	<u>\$ 13,626.94</u>	<u>\$ 13,626.94</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number: 200920
Project Number: SAP 74-609-020
Contractor: Crane Creek Asphalt
Road Number: CSAH 9
Location:
Type of Construction: Reclamation
Percentage of Completion: 100%
Funding Source: State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Mobilization	\$ -	\$ 1,626.75	\$ 1,626.75
Excav/Embank & Salvage	-	63,195.00	63,195.00
Aggregate Surfacing	-	22,202.05	22,202.05
Aggregate Base	-	192.17	192.17
Full Depth Reclamation	-	34,095.60	34,095.60
Profiling Pavement Surface	-	27,945.26	27,945.26
Type SP12.5 Wearing course	-	475,753.56	475,753.56
Pipe Culverts	-	4,455.00	4,455.00
Traffic Control	-	1,500.00	1,500.00
Fertilizer/Topsoil	-	1,310.61	1,310.61
Turf Establishment	-	13,013.29	13,013.29
Temporary Lane Marking	-	803.32	803.32
Pavement Markings	-	2,664.88	2,664.88
Bituminous Incentive/Discenti	-	8,119.79	8,119.79
Preliminary Engineering	3,475.41	1,567.22	5,042.63
Right-of-Way Acquisition	-	-	-
Professional Engineering	-	-	-
Construction Engineering	129.76	17,588.47	17,718.23
Unallocated Expenses*	1,873.86	11,371.03	13,244.89
Total	<u>\$ 5,479.03</u>	<u>\$ 687,404.00</u>	<u>\$ 692,883.03</u>

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Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number: 191238
Project Number: SAP 74-612-038
Contractor: Mathiowetz Construction
Road Number: CSAH 12
Location: CSAH 17 to CSAH 23
Type of Construction: Reconstruction
Percentage of Completion: 100%
Funding Source: State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Extra Work	75,615.98	(1,314.02)	74,301.96
Contract/Constr Surveying	24,973.13	7,777.50	32,750.63
Mobilization	197,482.92	118,520.18	316,003.10
Field Office & Laboratory	15,000.00	-	15,000.00
Clearing & Grubbing	14,630.00	3,745.00	18,375.00
Bit Pavement Reclamation	135,223.64	3,632.70	138,856.34
Excav/Embank & Salvage	176,055.82	252.58	176,308.40
Eacavating & Embankment	757,249.34	-	757,249.34
Subgrade Preparation	5,250.00		5,250.00
Aggregate Surfacing	-	17,028.13	17,028.13
Aggregate Base	312,764.40	1,914.56	314,678.96
Aggregate Shouldering	-	57,260.47	57,260.47
Profiling Pavement Surface	-	24,418.40	24,418.40
Concrete Pavement	-	14,085.35	14,085.35
Type SP12.5 Wearing Course	-	929,779.31	929,779.31
Struct. Excavatn & Backfill	54,037.78	-	54,037.78
Pipe Culverts	174,218.60	-	174,218.60
Subsurface Drains	188,025.34	8,750.00	196,775.34
Pipe Sewers	147,294.65	-	147,294.65
City Water Utilities	700.00	-	700.00
Manholes & Catch Basins	63,771.18	14,975.00	78,746.18
Concrete Curbing	-	42,883.36	42,883.36
Riprap	18,595.75	-	18,595.75
Electrical Systems	6,450.00	-	6,450.00
Traffic Barriers	-	2,520.00	2,520.00
Fencing	4,841.20	8,356.60	13,197.80
Mailbox Supports	-	3,360.00	3,360.00
Traffic Control	17,100.00	35,874.24	52,974.24
Traffic Signs & Devices	-	17,898.30	17,898.30
Restoration of Vegetation	3,648.00	-	3,648.00
Erosion Control	29,566.00	7,095.00	36,661.00
Fertilizer/Topsoil	-	4,709.25	4,709.25

Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number: 191238
 Project Number: SAP 74-612-038
 Contractor: Mathiowetz Construction
 Road Number: CSAH 12
 Location: CSAH 17 to CSAH 23
 Type of Construction: Reconstruction
 Percentage of Completion: 100%
 Funding Source: State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Turf Establishment	35,699.40	64,524.10	100,223.50
Pavement Markings	-	10,056.72	10,056.72
Bituminous Incentive/Discenti	-	28,154.90	28,154.90
Appraisal Costs	1,645.00	-	1,645.00
Title Searches	2,400.00	-	2,400.00
Utility Co Relocation Costs	-	4,284.80	4,284.80
Preliminary Engineering	62,609.01	204.10	62,813.11
Right-of-Way Acquisition	95,360.96	-	95,360.96
Professional Engineering	149,730.92	729.00	150,459.92
Construction Engineering	99,971.75	50,719.70	150,691.45
Unallocated Expenses*	97,019.15	33,812.84	130,831.99
Total	<u>\$ 2,931,230.52</u>	<u>\$ 1,413,272.35</u>	<u>\$ 4,344,502.87</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number: **Lead by Rice County**
Project Number: SAP 74-613-007
Contractor: Crane Creek Asphalt
Road Number: CSAH 13
Location: Rice/Steele County Line
Length of Construction:
Type of Construction: Reconstruction
Percent of Completion: 100%
Funding Source: State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Rice County Portion per Agreement	\$ -	\$ 587,000.69	\$ 587,000.69
Steele County Portion per Agreement	-	683,715.35	683,715.35
Preliminary Engineering	3,167.36	3,286.23	6,453.59
Professional Engineering	-	-	-
Construction Engineering	76.08	13,819.79	13,895.87
Unallocated Expenses*	1,649.01	10,875.12	12,524.13
Total	<u>\$ 4,892.45</u>	<u>\$ 1,298,697.18</u>	<u>\$ 1,303,589.63</u>

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Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number: 200723
Project Number: SAP 74-613-008
Contractor: JJD Companies
Road Number: CSAH 13
Location: Rice/Steele County Line
Length of Construction:
Type of Construction: Culvert Replacement
Percent of Completion: 100%
Funding Source: State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Mobilization	\$ -	\$ 11,000.00	\$ 11,000.00
Bit Pavement Reclamation	-	15,750.00	15,750.00
Excav/Embank & Salvage	-	21,127.50	21,127.50
Aggregate Surfacing	-	21,726.24	21,726.24
Struct. Excavatns. & Backfill	-	42,513.28	42,513.28
Pipe Culverts	-	115,000.00	115,000.00
Manholes & Catch Basins	-	700.00	700.00
RipRap	-	7,873.45	7,873.45
Traffic Control	-	6,708.24	6,708.24
Erosion Control	-	500.00	500.00
Fertilizer/Topsoil	-	315.60	315.60
Turf Establishment	-	12,559.79	12,559.79
Preliminary Engineering	158.21	637.86	796.07
Permits	-	100.00	100.00
Professional Engineering	-	-	-
Construction Engineering	-	13,612.01	13,612.01
Unallocated Expenses*	83.98	8,829.16	8,913.14
Total	<u>\$ 242.19</u>	<u>\$ 278,953.13</u>	<u>\$ 279,195.32</u>

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Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number: 190919
Project Number: SAP 74-617-014
Contractor: Wencil Construction
Road Number: CSAH 17
Location: CSAH 7 to TH14
Length of Construction:
Type of Construction: Culvert Replacement
Percent of Completion: 100%
Funding Source: State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Structural Metals	\$ 1,998.35	\$ -	\$ 1,998.35
Mobilization	19,063.00	-	19,063.00
Bit Pavement Reclamation	1,100.00	-	1,100.00
Excav/Embank & Salvage	3,520.00	-	3,520.00
Aggregate Surfacing	1,832.00	-	1,832.00
Type SP 12.5 Wearing Course	4,070.00	-	4,070.00
Struct. Excavations & Backfill	1,697.50	-	1,697.50
Pipe Culvert	12,185.00	-	12,185.00
Manholes & Catch Basins	1,500.00	-	1,500.00
Riprap	612.50	-	612.50
Traffic Barriers	120.00	-	120.00
Traffic Control	4,000.00	-	4,000.00
Turf Establishment	492.00	-	492.00
Preliminary Engineering	3,931.82	-	3,931.82
Professional Engineering	-	-	-
Construction Engineering	3,000.52	110.59	3,111.11
Unallocated Expenses*	3,342.39	75.34	3,417.73
Total	<u>\$ 62,465.08</u>	<u>\$ 185.93</u>	<u>\$ 62,651.01</u>

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Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number: 200920
Project Number: SAP 74-617-015
Contractor: Crane Creek Asphalt
Road Number: CSAH 17
Location: CSAH 7 to TH14
Length of Construction:
Type of Construction: Reclamation
Percent of Completion: 100%
Funding Source: State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Mobilization	-	1,626.75	1,626.75
Bit Pavement Reclamation	-	797.50	797.50
Excav/Embank & Salvage	-	20,600.00	20,600.00
Aggregate Surfacing	-	27,372.99	27,372.99
Aggregate Base	-	92,159.88	92,159.88
Full Depth Reclamation	-	41,869.80	41,869.80
Profiling Pavement Surface	-	30,438.58	30,438.58
Type SP12.5 Wearing Course	-	480,707.51	480,707.51
Pipe Culverts	-	5,450.00	5,450.00
Mailbox Supports	-	830.00	830.00
Traffic Control	-	1,500.00	1,500.00
Turf Establishment	-	3,508.83	3,508.83
Temporary Lane Marking	-	895.66	895.66
Pavement Markings	-	4,208.93	4,208.93
Bituminous Incentive/Discenti	-	5,188.09	5,188.09
Preliminary Engineering	1,493.24	755.74	2,248.98
Professional Engineering	-	-	-
Construction Engineering	-	21,625.42	21,625.42
Unallocated Expenses*	777.59	13,225.09	14,002.68
Total	<u>\$ 2,270.83</u>	<u>\$ 752,760.77</u>	<u>\$ 755,031.60</u>

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Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number: 201828
Project Number: SAP 74-618-028
Contractor: Midwest Contracting
Road Number: CSAH 18
Location: North of CSAH 2
Length of Construction:
Type of Construction: Culvert Replacement Bridge #74J26
Percent of Completion: 98%
Funding Source: State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Mobilization	-	4,500.00	4,500.00
Clearing & Grubbing	-	250.00	250.00
Bit Pavement Reclamation	-	5,633.00	5,633.00
Excav/Embank & Salvage	-	3,766.00	3,766.00
Aggregate Base	-	6,066.60	6,066.60
Aggregate Shoudering	-	765.90	765.90
Bituminous Tack Coat	-	168.75	168.75
Type SP12.5 Wearing Course	-	10,034.18	10,034.18
Minor Concrete Structures	-	8,640.00	8,640.00
Precast Concrete Box Culvert	-	110,600.00	110,600.00
Struct. Excavatns & Backfill	-	16,310.00	16,310.00
Pipe Culverts	-	7,586.00	7,586.00
Riprap	-	11,061.40	11,061.40
Traffic Control	-	2,160.00	2,160.00
Erosion Control	-	870.00	870.00
Turestablishments	-	5,695.00	5,695.00
Preliminary Engineering	313.42	1,370.42	1,683.84
Professional Engineering	-	-	-
Construction Engineering	-	12,543.99	12,543.99
Unallocated Expenses*	126.40	8,243.32	8,369.72
Total	<u>\$ 439.82</u>	<u>\$ 216,264.56</u>	<u>\$ 216,704.38</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number:
Project Number: SAP 74-618-029
Contractor:
Road Number: CSAH 18
Location: CSAH 33 to CSAH 17
Length of Construction:
Type of Construction: Culvert Replacement & Drainage Improvements
Percent of Completion: 0%
Funding Source: State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	-	10,022.05	10,022.05
Professional Engineering	-	-	-
Construction Engineering	-	-	-
Unallocated Expenses*	-	6,439.40	6,439.40
Total	\$ -	\$ 16,461.45	\$ 16,461.45

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Steele County Highway Department
Statement of Construction Expenditures -Local - Sales Tax
As of December 31, 2020

Contract Number: 191921
Project Number: SAP 74-619-021
Contractor: Interstate Improvements
Location: CSAH 19
Type of Construction: Concrete Repairs
Percent of Completion: 100%
Funding Source: Sales Tax & City of Owatonna

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Mobilization	\$ 37,250.00	\$ 4,652.58	\$ 41,902.58
Clearing & Grubbing	-	5,200.00	5,200.00
Building Removal	-	1,554.00	1,554.00
Bit Pavement Reclamation	8,315.05	81,561.14	89,876.19
Excavating & Embankment	217.51	14,674.00	14,891.51
Subgrade Prep	-	3,314.00	3,314.00
Aggregate Base	-	26,309.24	26,309.24
Base Reconditioning	-	1,926.00	1,926.00
Concrete Pavement	10,189.80	198,851.35	209,041.15
Full Depth Repair - Dowel Bar	1,090,317.13	19,399.50	1,109,716.63
Type SP 12.5 Wearing Course Mix	-	9,215.64	9,215.64
Subsurface Drains	-	6,090.00	6,090.00
Pipe Sewers	1,537.80	52,996.14	54,533.94
City Water Utilities	2,496.00	4,543.50	7,039.50
Manholes & Catch Basins	23,541.00	50,595.40	74,136.40
Walks	12,929.39	118,576.82	131,506.21
Concrete Curbing	35,992.16	92,821.87	128,814.03
Traffic Control	32,500.00	529.20	33,029.20
Traffic Signs & Devices	-	13,385.80	13,385.80
Traffic Actuated Trf Control Signals	-	26,565.00	26,565.00
Erosion Control	4,940.00	62.00	5,002.00
Turf Establishment	3,984.00	15,862.13	19,846.13
Pavement Markings	-	15,780.44	15,780.44
Title Searches	450.00	-	450.00
Preliminary Engineering	20,595.52	314.89	20,910.41
Professional Engineering	339,606.34	95,479.62	435,085.96
Construction Engineering	4,185.62	4,490.11	8,675.73
Unallocated Costs*	24,102.19	2,790.87	26,893.06
Total	\$ 1,653,149.51	\$ 867,541.24	\$ 2,520,690.75

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number: 200723
Project Number: SAP 74-629-003
Contractor: JJD Companies
Road Number: CSAH 29
Location:
Length of Construction:
Type of Construction: Culvert Replacement
Percent of Completion: 100%
Funding Source: State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Mobilization	\$ -	\$ 8,000.00	\$ 8,000.00
Bit Pavement Reclamation	-	2,650.00	2,650.00
Excav/Embank & Slavage	-	4,760.00	4,760.00
Aggregate Surfacing	-	2,682.68	2,682.68
Type SP 12.5 Wearing Course	-	20,250.00	20,250.00
Pipe Culverts	-	20,140.00	20,140.00
Traffic Control	-	2,650.00	2,650.00
Erosion Control	-	200.00	200.00
Turf Establishment	-	1,204.00	1,204.00
Preliminary Engineering	-	2,070.22	2,070.22
Professional Engineering	-	-	-
Construction Engineering	-	2,784.94	2,784.94
Unallocated Expenses*	-	3,208.82	3,208.82
Total	<u>\$ -</u>	<u>\$ 70,600.66</u>	<u>\$ 70,600.66</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Construction Expenditures -CSAH
As of December 31, 2020

Contract Number:
Project Number: SAP 74-629-004
Contractor:
Location: CSAH 29
Length of Construction: -
Type of Construction: Reclamation Project
Percent of Completion: 0%
Funding Source: Sales Tax

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	-	4,666.82	4,666.82
Professional Engineering	-	-	-
Construction Engineering	-	149.42	149.42
Unallocated Costs*	-	3,240.57	3,240.57
Total	\$ -	\$ 8,056.81	\$ 8,056.81

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number: 190919
Project Number: SAP 74-634-025
Contractor: Wencil Construction
Road Number: CSAH 34
Location:
Type of Construction: Culvert Replacements
Percentage of Completion: 100%
Funding Source: State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Mobilization	\$ 19,063.00	\$ -	\$ 19,063.00
Bit Pavement Reclamation	7,060.00	-	7,060.00
Aggregate Surfacing	13,031.00	-	13,031.00
Type SP12.5 Wearing Course	21,876.80	-	21,876.80
Struct Excavating & Backfill	7,560.20	-	7,560.20
Pipe Culverts	51,880.00	-	51,880.00
Manhole & Catch Basins	2,000.00	-	2,000.00
Riprap	1,569.00	-	1,569.00
Traffic Barriers	480.00	-	480.00
Traffic Control	4,000.00	-	4,000.00
Erosion control	328.00	-	328.00
Turf Establishment	1,930.50	-	1,930.50
Preliminary Engineering	4,525.80	-	4,525.80
Professional Engineering	-	-	-
Construction Engineering	7,284.84	221.18	7,506.02
Unallocated Expenses*	5,831.15	150.67	5,981.82
Total	<u>\$ 17,641.79</u>	<u>\$ 371.85</u>	<u>\$ 148,792.14</u>

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Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number: 200920
Project Number: SAP 74-634-027
Contractor: Crane Creek Asphalt
Road Number: CSAH 34
Location: CSAH 8 to CSAH 9
Type of Construction: Reclamation
Percentage of Completion: 100%
Funding Source: State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Mobilization	\$ -	\$ 1,626.75	\$ 1,626.75
Bit Pavement Reclamation	-	920.00	920.00
Excav/Embank & Salvage	-	26,167.50	26,167.50
Aggregate Surfacing	-	29,298.15	29,298.15
Aggregate Base	-	182.05	182.05
Full Depth Reclamation	-	45,995.40	45,995.40
Profiling Pavement Surface	-	27,981.35	27,981.35
Type SP12.5 Wearing Course	-	624,629.82	624,629.82
Pipe Culverts	-	14,045.00	14,045.00
Mailbox Supports	-	1,295.00	1,295.00
Traffic Control	-	1,500.00	1,500.00
Fertilizer/Topsoil	-	556.80	556.80
Turf Establishment	-	5,445.52	5,445.52
Temporary Lane Marking	-	1,040.06	1,040.06
Bituminous Incentive/Discenti	-	10,970.79	10,970.79
Pavement Markings	-	3,844.55	3,844.55
Preliminary Engineering	1,995.77	511.91	2,507.68
Professional Engineering	-	-	-
Construction Engineering	72.18	16,388.25	16,460.43
Unallocated Expenses*	1,078.34	11,874.24	12,952.58
Total	<u>\$ 3,146.29</u>	<u>\$ 824,273.14</u>	<u>\$ 827,419.43</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

**Steele County Highway Department
Statement of Construction Expenditures -CSAH
As of December 31, 2020**

Contract Number:
Project Number: SAP 74-634-028
Contractor:
Location: CSAH 34 7 CSAH 45
Length of Construction: -
Type of Construction: Pavement Marking Improvements
Percent of Completion: 0%
Funding Source: Sales Tax

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	-	3,866.40	3,866.40
Professional Engineering	-	-	-
Construction Engineering	-	-	-
Unallocated Costs*	-	2,633.86	2,633.86
Total	\$ -	\$ 6,500.26	\$ 6,500.26

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

**Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020**

Contract Number:
Project Number: SAP 74-634-029
Contractor:
Road Number: CSAH 34
Location: CSAH 34 & CSAH 45
Type of Construction: Roundabout
Percentage of Completion 0%
Funding Source State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Title Searches	\$ -	\$ 950.00	\$ 950.00
Preliminary Engineering	-	8,852.20	8,852.20
Professional Engineering	-	59,695.50	59,695.50
Construction Engineering	-	-	-
Unallocated Expenses*	-	6,028.33	6,028.33
Total	<u>\$ -</u>	<u>\$ 75,526.03</u>	<u>\$ 75,526.03</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number: 204307
Project Number: SAP 74-643-007
Contractor: GRS Enterprises. Inc
Road Number: CSAH 43
Location: CSAH 43
Type of Construction: Culvert Replacement
Percentage of Completion 100%
Funding Source State Aid CSAH Regular & Bridge Bonding

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Mobilization	\$ -	\$ 5,000.00	\$ 5,000.00
Bit Pavement Reclamation	-	5,786.00	5,786.00
Excav/Embank & Slavage	-	2,070.00	2,070.00
Aggregate Surfacing	-	463.20	463.20
Aggregate Base	-	4,500.00	4,500.00
Type SP12.5 Wearing Course	-	25,365.44	25,365.44
Precast Concrete Box Culvert	-	101,920.00	101,920.00
Struct Excavatns & Backfill	-	16,677.85	16,677.85
Pipe Culvert	-	2,700.00	2,700.00
Riprap	-	19,104.85	19,104.85
Traffic Control	-	7,500.00	7,500.00
Erosion Control	-	1,860.00	1,860.00
Turf Establishment	-	3,340.00	3,340.00
Preliminary Engineering	2,403.56	3,958.21	6,361.77
Right - of -Way Aquisition	500.00	500.00	1,000.00
Professional Engineering	21,335.48	1,837.74	23,173.22
Construction Engineering	901.79	17,920.23	18,822.02
Unallocated Expenses*	2,657.13	13,887.17	16,544.30
Total	<u>\$ 27,797.96</u>	<u>\$ 234,390.69</u>	<u>\$ 262,188.65</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

**Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020**

Contract Number:
Project Number: SAP 74-643-008
Contractor:
Road Number: CSAH 43
Location: CSAH 18 to TH14
Type of Construction: Reclamation
Percentage of Completion 0%
Funding Source State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	-	1,321.56	1,321.56
Right - of -Way Aquisition	-	-	-
Professional Engineering	-	-	-
Construction Engineering	-	-	-
Unallocated Expenses*	-	900.27	900.27
Total	<u>\$ -</u>	<u>\$ 2,221.83</u>	<u>\$ 2,221.83</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Construction Expenditures -CSAH
As of December 31, 2020

Contract Number: 191921
Project Number: SAP 74-645-037
Contractor: Interstate Improvements
Location: CSAH 45
Length of Construction: -
Type of Construction: Concrete Repairs
Percent of Completion: 100%
Funding Source: Sales Tax & City of Owatonna

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Mobilization	\$ 32,500.00		\$ 32,500.00
Pavement Marking Removals	2,316.07	17,371.08	19,687.15
Bit Pavement Reclamation	1,828.84	32,949.25	34,778.09
Base Reconditioning	-	642.00	642.00
Concrete Pavement	224.40	24,401.80	24,626.20
Full Depth Repair - Dowel Bar	93,746.91	-	93,746.91
City Water Utilities	260.00	624.00	884.00
Manholes & Catch Basins	15,325.00	1,845.00	17,170.00
Walks	-	30,533.32	30,533.32
Concrete Curbing	1,305.16	30,019.70	31,324.86
Mailbox Supports	12,180.00	-	12,180.00
Traffic Control	16,250.00	16,250.00	32,500.00
traffic Signs & Devices	-	20,482.20	20,482.20
TRFC Actuated TRFC Contrl			
Signl	12,062.51	59,276.25	71,338.76
Erosion Control	1,040.00	31.00	1,071.00
Turf Establishment	-	1,735.53	1,735.53
Pavement Markings	357.00	58,730.43	59,087.43
Application of Water	5.50	-	5.50
Preliminary Engineering	25,688.40	665.18	26,353.58
Professional Engineering	151,374.75	53,637.04	205,011.79
Construction Engineering	3,920.23	3,556.20	7,476.43
Unallocated Costs*	21,223.23	1,782.14	23,005.37
Total	\$ 391,608.00	\$ 354,532.12	\$ 746,140.12

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number:
Project Number: SAP 74-645-040
Contractor:
Road Number: CSAH 45
Location: CSAH 34/45 Roundabout
Type of Construction: Roundabout
Percentage of Completion 0%
Funding Source State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Title Searches	\$ -	\$ 950.00	\$ 950.00
Preliminary Engineering	-	-	-
Right - of -Way Aquisition	-	-	-
Professional Engineering	-	59,695.50	59,695.50
Construction Engineering	-	-	-
Unallocated Expenses*	-	-	-
Total	<u>\$ -</u>	<u>\$ 60,645.50</u>	<u>\$ 60,645.50</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number:
Project Number: SAP 74-648-007
Contractor:
Road Number: CSAH 48
Location: CSAH 48 at 18th St Intersection
Type of Construction:
Percentage of Completion 0%
Funding Source State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	-	740.29	740.29
Right - of -Way Aquisition	-	-	-
Professional Engineering	-	-	-
Construction Engineering	-	-	-
Unallocated Expenses*	-	504.31	504.31
Total	<u>\$ -</u>	<u>\$ 1,244.60</u>	<u>\$ 1,244.60</u>

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**Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020**

Contract Number:
Project Number: SAP 74-649-001
Contractor:
Road Number: CSAH 49
Location: CSAH 49
Type of Construction: Reconstruction
Percentage of Completion 0%
Funding Source State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	\$ 5,049.55	\$ 29,499.40	\$ 34,548.95
Professional Engineering	-	6,900.00	6,900.00
Construction Engineering	-	575.03	575.03
Unallocated Expenses*	2,558.37	20,235.43	22,793.80
Total	<u>\$ 7,607.92</u>	<u>\$ 57,209.86</u>	<u>\$ 64,817.78</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Construction Expenditures - CSAH
As of December 31, 2020

Contract Number: 190919
Project Number: SAP 74-660-004
Contractor: Wencil Construction
Road Number: CSAH 60
Location:
Type of Construction: Culvert Replacements
Percentage of Completion: 100%
Funding Source: State Aid CSAH Regular

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Mobilization	\$ 19,063.00	\$ -	\$ 19,063.00
Bit Pavement Reclamation	8,180.00	-	8,180.00
Aggregate Surfacing	16,608.75	-	16,608.75
Type SP12.5 Wearing Course	26,843.30	-	26,843.30
Struct Excavats & Backfill	8,407.50	-	8,407.50
Pipe Culverts	52,720.00	-	52,720.00
Riprap	717.50	-	717.50
Traffic Barriers	540.00	-	540.00
Traffic Control	6,000.00	-	6,000.00
Erosion Control	354.00	-	354.00
Turf Establishment	861.17	-	861.17
Preliminary Engineering	4,184.65	-	4,184.65
Professional Engineering	-	-	-
Construction Engineering	6,743.82	193.53	6,937.35
Unallocated Expenses*	5,353.53	131.85	5,485.38
Total	<u>\$ 156,577.22</u>	<u>\$ 325.38</u>	<u>\$ 156,902.60</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Construction Expenditures -CSAH
As of December 31, 2020

Contract Number: 200920
Project Number: SAP 74-660-005
Contractor: Crane Creek Asphalt
Location: CSAH 60
Length of Construction: -
Type of Construction: Reclamation
Percent of Completion: 100%
Funding Source: Sales Tax

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Mobilization	-	1,626.75	1,626.75
Bit pavement Reclamation	-	360.00	360.00
Excav/Embank & Salvage	-	17,512.50	17,512.50
Aggregate Surfacing	-	31,099.17	31,099.17
Aggregate Base	-	546.92	546.92
Full Depth Reclamation	-	49,744.80	49,744.80
Profiling Pavement Surface	-	33,564.51	33,564.51
Type SP12.5 Wearing Course Mix	-	671,439.23	671,439.23
Pipe Culverts	-	10,312.50	10,312.50
Mailbox Supports	-	1,140.00	1,140.00
Traffic Control	-	1,500.00	1,500.00
Fertilizer/topsoil	-	312.15	312.15
Turf Establishment	-	3,712.18	3,712.18
Temporary Lane Marking	-	1,090.98	1,090.98
Pavement Markings	-	4,793.90	4,793.90
Bituminous Incentive/Discentive	-	12,669.42	12,669.42
Preliminary Engineering	2,025.68	352.57	2,378.25
Professional Engineering	-	-	-
Construction Engineering	72.18	16,771.14	16,843.32
Unallocated Costs*	1,103.04	10,266.81	11,369.85
Total	\$ 3,200.90	\$ 868,815.53	\$ 872,016.43

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

**Steele County Highway Department
Statement of Construction Expenditures -CSAH**

As of December 31, 2020

Contract Number:
Project Number: CP 74-019-004
Contractor: Crane Creek Asphalt
Location: CR 198 Rice Co 21 to Steele Co 13
Length of Construction: -
Type of Construction: Reclamation
Percent of Completion: 100%
Funding Source: Local Construction & Sales Tax

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Contract Payments	\$ -	\$ 524,910.51	\$ 524,910.51
Preliminary Engineering	546.33	37.79	584.12
Professional Engineering	-	-	-
Construction Engineering	500.00	987.57	1,487.57
Unallocated Costs*	318.40	676.97	995.37
Total	\$ 1,364.73	\$ 526,612.84	\$ 527,977.57

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

** Contract expenditures was led by Rice County

**Steele County Highway Department
Statement of Construction Expenditures -CSAH
As of December 31, 2020**

Contract Number:
Project Number: CP 74-019-005
Contractor:
Location: Various Locations
Length of Construction: -
Type of Construction: Traffic Signal Evaluations
Percent of Completion: 90%
Funding Source: Sales Tax & City of Owatonna

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	\$ 1,752.72	\$ 1,282.27	\$ 3,034.99
Professional Engineering	-	43,088.32	43,088.32
Construction Engineering	-	-	-
Unallocated Costs*	930.37	873.51	1,803.88
Total	<u>\$ 2,683.09</u>	<u>\$ 45,244.10</u>	<u>\$ 47,927.19</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software.
These costs are split proportionately to all active construction projects.

**Steele County Highway Department
Statement of Construction Expenditures -CSAH
As of December 31, 2020**

Contract Number:
Project Number: SP 74-070-005
Contractor:
Location: Various County Roads
Length of Construction: -
Type of Construction: Enhance Curve Delineation
Percent of Completion: 0%
Funding Source: Sales Tax & Federal Funds

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	\$ -	\$ 153.00	\$ 153.00
Professional Engineering	-	-	-
Construction Engineering	-	-	-
Unallocated Costs*	-	104.21	104.21
Total	\$ -	\$ 257.21	\$ 257.21

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

**Steele County Highway Department
Statement of Construction Expenditures -CSAH
As of December 31, 2020**

Contract Number:
Project Number: SP 74-070-006
Contractor:
Location: CSAH 2
Length of Construction: -
Type of Construction: Shoulder Project
Percent of Completion: 0%
Funding Source: Sales Tax, Federal Funds & Waseca County

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	-	5,188.92	5,188.92
Professional Engineering	-	-	-
Construction Engineering	-	-	-
Unallocated Costs*	-	3,534.80	3,534.80
Total	\$ -	\$ 8,723.72	\$ 8,723.72

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Current Year Construction Expenditures -Municipal
As of December 31, 2020

Project Number	Construction Expenditures	Engineering Expenditures	Unallocated Expenditures	Right-of-Way Expenditures	Total Expenditures
SAP 74-645-039	\$ -	\$ 60,010.14	\$ 3,474.76	\$ -	\$ 63,484.90
Total	<u>\$ -</u>	<u>\$ 60,010.14</u>	<u>\$ 3,474.76</u>	<u>\$ -</u>	<u>\$ 63,484.90</u>

Steele County Highway Department
Statement of Construction Expenditures -Municipal
As of December 31, 2020

Contract Number:
Project Number: SAP 74-645-039
Contractor:
Road Number: CSAH 45
Location: City of Medford
Length of Construction: -
Type of Construction: Reclamation
Percent of Completion: 0%
Funding Sources: CSAH Municipal

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	\$ 1,654.05	\$ 5,100.77	\$ 6,754.82
Professional Engineering	6,970.00	54,909.37	61,879.37
Construction Engineering	-	-	-
Unallocated Costs*	877.99	3,474.76	4,352.75
Total	\$ 9,502.04	\$ 63,484.90	\$ 72,986.94

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Current Year Construction Expenditures -Town Bridge
As of December 31, 2020

Project Number	Construction Expenditures	Engineering Expenditures	Unallocated Expenditures	Right-of-Way Expenditures	Total Expenditures
SAP 74-599-035	\$ -	\$ 5,151.53	\$ 563.70	\$ -	\$ 5,715.23
SAP 74-599-036	<u>-</u>	<u>116.14</u>	<u>79.13</u>	<u>-</u>	<u>195.27</u>
Total	<u>\$ -</u>	<u>\$ 5,267.67</u>	<u>\$ 642.83</u>	<u>\$ -</u>	<u>\$ 5,910.50</u>

Steele County Highway Department
Statement of Construction Expenditures -Town Bridge
As of December 31, 2020

Contract Number:
Project Number: SAP 74-599-035
Contractor:
Road Number: -
Location: Blooming Prairie Township
Length of Construction: -
Type of Construction: Bridge Replacement
Percent of Completion: 0%
Funding Sources: Town Bridge, Blooming Prairie Township

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	-	1,014.39	1,014.39
Professional Engineering	-	4,137.14	4,137.14
Construction Engineering	-	-	-
Unallocated Costs*	-	563.70	563.70
Total	\$ -	\$ 5,715.23	\$ 5,715.23

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Construction Expenditures -Town Bridge
As of December 31, 2020

Contract Number:
Project Number: SAP 74-599-036
Contractor:
Road Number: -
Location: Clinton Falls
Length of Construction: -
Type of Construction: Bridge Removal L5573
Percent of Completion: 0%
Funding Sources: Town Bridge, Clinton Falls Township

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	-	116.14	116.14
Construction Engineering	-	-	-
Unallocated Costs*	-	79.13	79.13
Total	<u>\$ -</u>	<u>\$ 195.27</u>	<u>\$ 195.27</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Current Year Construction Expenditures - County
As of December 31, 2020

Project Number	Construction Costs	Engineering Costs	Right-of-Way Expenditures	Unallocated Costs	Total Costs
CP 74-018-002	\$ 18,989.37	\$ 1,020.38		\$ 695.11	\$ 20,704.86
CP 74-019-002	-	39,770.73	-	22,886.29	62,657.02
CP 74-019-004	524,910.51	1,025.36		676.97	526,612.84
CP 74-020-004	-	24,464.86	500.00	12,858.44	37,823.30
SAP 74-598-014	-	4,327.79	-	2,499.63	6,827.42
SAP 74-598-015	-	3,385.46	-	-	3,385.46
Total	<u>\$ 543,899.88</u>	<u>\$ 73,994.58</u>	<u>\$ 500.00</u>	<u>\$ 39,616.44</u>	<u>\$ 658,010.90</u>

Steele County Highway Department
Statement of Construction Expenditures - County
As of December 31, 2020

Contract Number: 181802
Project Number: CP 74-018-002
Contractor: Ulland Brothers
Location: Various Roads
Length of Construction: -
Type of Construction: Maintenance Overlays
Percent of Completion: 100%
Funding Source: Wheelage tax, State Aid Maintenance, Local Construction

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Aggregate Surfacing	\$ 137,277.84	\$ 12,665.17	\$ 149,943.01
Profiling Pavement Surface	1,785.00	-	1,785.00
Type SP12.5 Wearing			
Course Mix	1,111,040.78	-	1,111,040.78
City Water Utilities	350.00		350.00
Manholes & Catch Basins	2,400.00	-	2,400.00
Pavement Markings	9,713.25	11,824.20	21,537.45
Traffic Control	5,100.00	1,700.00	6,800.00
Liquidated Damages	(19,200.00)	(7,200.00)	(26,400.00)
Preliminary Engineering	5,232.89	-	5,232.89
Construction Engineering	35,844.12	1,020.38	36,864.50
Unallocated Costs*	88,004.22	695.11	88,699.33
Total	\$ 1,377,548.10	\$ 20,704.86	\$ 1,398,252.96

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

** Contract expenditures are charged directly to the road not the project.

Steele County Highway Department
Statement of Construction Expenditures -Local - County
As of December 31, 2020

Contract Number: 191902
Project Number: CP 74-019-002
Contractor: Crane Creek Asphalt
Location: Various County Roads
Length of Construction: -
Type of Construction: Overlay
Percent of Completion: 100%
Funding Source: Maintenance

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	\$ 8,925.00	\$ 8,879.58	\$ 17,804.58
Professional Engineering	-	-	-
Construction Engineering	6,771.78	30,891.15	37,662.93
Unallocated Costs*	8,625.49	22,886.29	31,511.78
Total	<u>\$ 24,322.27</u>	<u>\$ 62,657.02</u>	<u>\$ 86,979.29</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

** Contract expenditures are charged directly to the road not the project.

Steele County Highway Department
Statement of Construction Expenditures - County
As of December 31, 2020

Project Number: CP 74-020-004
Contractor: Local Forces
Location: CR 173
Length of Construction: -
Type of Construction: Drainage Repairs
Percent of Completion: 100%
Funding Source: Local Construction

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	1,876.39	14,099.68	15,976.07
Right of Way Acquisition Costs	-	500.00	
Professional Engineering	-	5,250.00	5,250.00
Construction Engineering	-	5,115.18	5,115.18
Unallocated Costs*	996.01	12,858.44	13,854.45
Total	\$ 2,872.40	\$ 37,823.30	\$ 40,195.70

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Construction was done by local forces and billed to the road

Steele County Highway Department
Statement of Construction Expenditures - County
As of December 31, 2020

Project Number: CP 74-020-007
 Consultant: SRF Consulting
 Location: Countywide
 Length of Construction: -
 Type of Construction: ADA Transition Plan
 Percent of Completion: 100%
 Funding Source: Wheelage Tax

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	\$ -	\$ 3,441.22	\$ 3,441.22
Professional Engineering	-	18,893.00	18,893.00
Construction Engineering	-	-	-
Unallocated Costs*	-	2,344.23	2,344.23
Total	\$ -	\$ 24,678.45	\$ 24,678.45

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Construction was done by local forces and billed to the road

Steele County Highway Department
Statement of Construction Expenditures - County
As of December 31, 2020

Project Number: SAP 74-598-014
 Consultant
 Location: CR 198
 Length of Construction: -
 Type of Construction: Bridge Replacement
 Percent of Completion: 0%
 Funding Source: Local & Bridge Bonding

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	\$ 19,225.36	\$ 3,591.92	\$ 22,817.28
Title Searches	75.00	-	75.00
Professional Engineering	41,333.42	655.00	41,988.42
Construction Engineering	-	80.87	80.87
Unallocated Costs*	5,024.37	2,499.63	7,524.00
Total	<u>\$ 65,658.15</u>	<u>\$ 6,827.42</u>	<u>\$ 72,485.57</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Construction was done by local forces and billed to the road

**Steele County Highway Department
Statement of Construction Expenditures - County
As of December 31, 2020**

Contract Number:
Project Number: SAP 74-598-015
Contractor:
Location: CR 180/ Mineral Springs Bridge Project
Length of Construction: -
Type of Construction: Bridge project
Percent of Completion: 0%
Funding Source: Sales Tax

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	-	3,385.46	3,385.46
Professional Engineering	-	-	-
Construction Engineering	-	-	-
Unallocated Costs*	-	-	-
Total	\$ -	\$ 3,385.46	\$ 3,385.46

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Steele County Highway Department
Statement of Current Year Construction Expenditures - Studies
As of December 31, 2020

Project Number	Construction Costs	Engineering Costs	Right-of-Way Expenditures	Unallocated Costs	Total Costs
CP 74-020-006		<u>\$ 75,503.97</u>	<u>\$ -</u>	<u>\$ 4,288.86</u>	<u>\$ 79,792.83</u>
Total	<u>\$ -</u>	<u>\$ 75,503.97</u>		<u>\$ 4,288.86</u>	<u>\$ 79,792.83</u>

Steele County Highway Department
Statement of Construction Expenditures -Studies
As of December 31, 2020

Project Number: CP 74-020-006
 Consultant SRF Consulting
 Location: Countywide
 Length of Construction: -
 Type of Construction: Transportation Plan
 Percent of Completion: 95%
 Funding Source: Wheelage Tax

TYPE OF EXPENDITURES	PREVIOUS YEARS	CURRENT YEAR	TOTAL EXPENDITURES
Preliminary Engineering	\$ 1,614.27	\$ 11,882.35	\$ 13,496.62
Professional Engineering	-	63,621.62	63,621.62
Construction Engineering	-	-	-
Unallocated Costs*	856.87	4,288.86	5,145.73
Total	<u>\$ 2,471.14</u>	<u>\$ 79,792.83</u>	<u>\$ 82,263.97</u>

*Unallocated costs are costs that are not attributed to a specific project. They include fringe benefits, training conferences, office labor, survey supplies, equipment and computer software. These costs are split proportionately to all active construction projects.

Construction was done by local forces and billed to the road

**Steele County Highway Department
2021 Approved Budget**

HWY ADMINISTRATION		
<u>Revenue</u>		
10-301-5001	Current Property Tax	\$ 2,542,141.00
10-301-5011	Gravel Tax	40,000.00
10-301-5140	Permit Revenues	8,000.00
10-301-5831	Misc Revenue	1,000.00
10-301-5993	Refunds & Reimbursements	6,000.00
10-301-5997	Transfers In	444,916.00
10-301-913-0000-5201	Co Program Aid	243,933.00
	Administration Revenue	\$ 3,285,990.00
<u>Expenditures</u>		
10-301-6110	Full Time Wages	\$ 180,408.00
10-301-6111	Permanent Part Time Wages	22,320.00
10-301-6112	Temp Part Time Wages	-
10-301-6113	Overtime	-
10-301-6150	Life Insurance	143.00
10-301-6151	Health Insurance	23,988.00
10-301-6152	Disability Insurance	444.00
10-301-6160	PERA at 7.25%	15,205.00
10-301-6170	FICA at 6.2%	12,164.00
10-301-6173	Workers Comp.	105.00
10-301-6180	Medicare at 1.45%	2,838.00
10-301-6191	Retiree Sick Leave Conversion	-
10-301-6193	Fee Flex Benefit Admin.	-
10-301-6210	Telephone	10,000.00
10-301-6215	Postage	400.00
10-301-6241	Membership Dues	3,210.00
10-301-6243	Publishing	1,000.00
10-301-6260	Consultants/Admin Fee	3,600.00
10-301-6261	Conference, Training, Registration	2,050.00
10-301-6301	Equipment/Software Maintenance	25,000.00
10-301-6330	Travel Expense Room & Board	2,000.00
10-301-6331	Travel Expense Mileage	200.00
10-301-6341	Office Rent	18,000.00
10-301-6350	MCIT Property/Liability Insurance	82,726.00
10-301-6381	CPU Usage & Network Support	8,056.00
10-301-6410	Office Supplies	2,500.00
10-301-6480	Non - Capitalized Equipment	1,600.00
10-301-6512	Bldg Repair & Maintenance	13,744.00
10-301-6600	Capital Outlay	-
10-000-6997	Transfer OUT	-
	Administration Expenditures	\$ 431,701.00

**Steele County Highway Department
2021 Approved Budget**

	MAINTENANCE	
	Revenue	
10-302-5305	State Aid Regular Maintenance	\$ 2,052,896.00
10-302-5306	State Aid Municipal Maintenance	134,760.00
10-302-5511	Charges for Services	25,000.00
10-302-5514	Reimburse Against Expense	50,000.00
10-302-5819	Street Address Sign Income	500.00
10-302-5870	Wheelage Tax	738,000.00
10-302-5871	Sales Tax	320,000.00
10-302-5997	Transfers In	351,000.00
	Maintenance Revenue	\$ 3,672,156.00
	Expenditures	
10-302-6110	Full Time Wages	\$ 739,057.00
10-302-6111	Perm Part Time Wages	-
10-302-6112	Temp Part Time Wages	50,000.00
10-302-6113	Overtime	32,000.00
10-302-6150	Life Insurance	510.00
10-302-6151	Health Insurance	271,356.00
10-302-6170	Disability Insurance	288.00
10-302-6160	PERA at 7.25%	57,829.00
10-302-6170	FICA at 6.2%	49,263.00
10-302-6171	Workers Comp	34,188.00
10-302-6172	Unemployment Benefit	-
10-302-6180	Medicare at 1.45%	11,495.00
10-302-6191	Retiree Sick Leave Conversion	21,000.00
10-302-6193	Fee-Flex Benefit Admin.	-
10-302-6241	Membership Dues	-
10-302-6243	Publishing	-
10-302-6261	Conference, Training Registration	5,500.00
10-302-6321	Maintenance Agreements	92,100.00
10-302-6330	Travel Expense Room & Board	1,000.00
10-302-6331	Travel Expense Mileage	-
10-302-6340	Equipment Rental	54,400.00
10-302-6408	Uniforms/Clothing Allowance	4,200.00
10-302-6523	Supplies - Road Salt&Sand	110,000.00
10-302-6524	Supplies - Culvert	10,000.00
10-302-6525	CSAH Supplies - Aggregate/Asphalt	226,600.00
10-302-6526	CSAH Supplies - CrackSeal & Sealcoating	-
10-302-6529	Co Rd Supplies - Aggregate/Asphalt	95,000.00
10-302-6530	Co Rd Supplies - CrackSeal & Sealcoating	-
10-302-6534	Supplies - Signing	41,300.00
10-302-6537	County Construction	2,733,577.00
10-302-6552	County Leased Facility Improvements	30,000.00
10-302-6553	Weed Spray & Vegetation Supplies	7,500.00
10-302-6564	Intergovernmental Expense	18,000.00
10-302-6801	General Expense OSHA/Safety supplies	5,000.00
	Maintenance Expenditures	\$ 4,701,163.00

Steele County Highway Department
2021 Approved Budget

CONSTRUCTION			
<u>Revenue</u>			
10-303-5304	Township Bridge	\$	-
10-303-5305	State Aid		3,275,000.00
10-303-5403	Federal Funds		370,800.00
10-303-5306	State Aid Municipal		1,125,000.00
10-303-5308	State Bridge Bonding/ Fund 29		560,300.00
10-303-5511	Charges for Services		-
10-303-5514	Reimburse Against Expense		1,274,400.00
10-303-5870	Wheelage Tax Revenue		-
10-303-5871	Sales Tax Revenue		2,830,800.00
10-303-5997	Transfer In		1,183,000.00
	Construction Revenue	\$	<u>10,619,300.00</u>
<u>Expenditures</u>			
10-303-6110	Full Time Wages	\$	361,940.00
10-303-6112	Temp Part Time Wages		17,000.00
10-303-6113	Overtime		35,000.00
10-303-6117	Meal reimbursement		450.00
10-303-6150	Life Insurance		285.00
10-303-6151	Health Insurance		59,628.00
10-303-6152	Disability Insurance		552.00
10-303-6160	PERA at 6.75%		29,771.00
10-303-6170	FICA at 6.25		24,836.00
10-303-6171	Workers Comp		11,016.00
10-303-6172	Unemployment Benefit		-
10-303-6180	Medicare at 1.45%		5,795.00
10-303-6191	Retiree Sick Leave Conversion		18,000.00
10-303-6193	Fee-Flex Benefit Admin		-
10-303-6241	Membership Dues		500.00
10-303-6243	Publishing		700.00
10-303-6260	Consultant/Admin Fee -Professional Services		1,436,500.00
10-303-6261	Conference, Training, Registration		3,000.00
10-303-6330	Travel Expense Room & Board		1,250.00
10-303-6331	Travel Expense Mileage		-
10-303-6408	Uniforms/Clothing Allowance		1,125.00
10-303-6480	Non-Capitalized Equipment		6,000.00
10-303-6509	Tile Crossing/ ROW		-
10-303-6510	Engineering & Surveying Supplies		5,000.00
10-303-6517	County Construction ROW Expense		5,000.00
10-303-6518	State Aid Construction ROW Expense		350,000.00
10-303-6535	Town Bridge		-
10-303-6536	Federal Funds		370,800.00
10-303-6537	County Construction		1,457,400.00
10-303-6538	Regular State Aid Construction		3,275,000.00
10-303-6539	Municipal State Aid Construction		1,125,000.00
10-303-6565	County Transit Sales Tax Construction		2,116,800.00
10-303-6624	Bridge Bonding/ Fund 29		560,300.00
	Construction Expenditures	\$	<u>11,278,648.00</u>

**Steele County Highway Department
2021 Approved Budget**

EQUIPMENT MAINTENANCE & SHOP			
<u>Revenue</u>			
10-304-5511	Charges for Services	\$	1,000.00
10-304-5514	Reimburse Against Expense		128,500.00
10-304-5997	Transfer In		-
Equipment Maintenance & Shop Revenue		\$	129,500.00
<u>Expenditures</u>			
10-304-6110	Full Time Wages	\$	123,180.00
10-304-6113	Overtime		5,000.00
10-304-6150	Life Insurance		70.00
10-304-6151	Health Insurance		49,344.00
10-304-6160	PERA at 7.25%		9,614.00
10-304-6170	FICA at 6.2		7,691.00
10-304-6171	Workers Comp		4,890.00
10-304-6180	Unemployment Benefit		-
10-304-6192	Medicare at 1.45%		1,795.00
10-304-6260	Contracted Services		20,000.00
10-304-6261	Conference, Training, Registration		1,000.00
10-304-6330	Travel Expense Room & Board		500.00
10-304-6331	Travel Expense Mileage		100.00
10-304-6408	Uniforms/Uniform Reimbursement		750.00
10-304-6480	Non-Capitalized Equipment		10,000.00
10-304-6511	Maintenance Shop Supplies & Materials		10,000.00
10-304-6512	Building Repair & Maintenance		4,000.00
10-304-6513	Tools		4,000.00
10-304-6514	Utility Services		75,000.00
10-304-6515	Shop Equip. Repair & Maintenance		4,000.00
10-304-6516	Equipment Rental & Lease		2,500.00
10-304-6519	Cutting Edges		35,000.00
10-304-6520	Machinery/Vehicle Parts		100,000.00
10-304-6521	Supplies - Diesel Fuel		110,000.00
10-304-6522	Diesel Fuel Tax		16,000.00
10-304-6540	Fuel & Lubricants		100,000.00
10-304-6600	Capital Outlay - Major Equipment		601,000.00
Equipment Maintenance & Shop Expenditure:		\$	1,295,434.00

**Steele County Highway Department
2021 Approved Budget**

TOWN ROAD

10-305-5516	Town Road Allocation Revenue	\$ 219,300.00
10-305-5516	Town Road Allocation Expenditure	219,300.00

FLOOD DISASTER SHOP

<u>Revenue</u>		
10-309-5830	Refunds & Reimbursements	\$ -
	Flood Disaster Revenue	\$ -

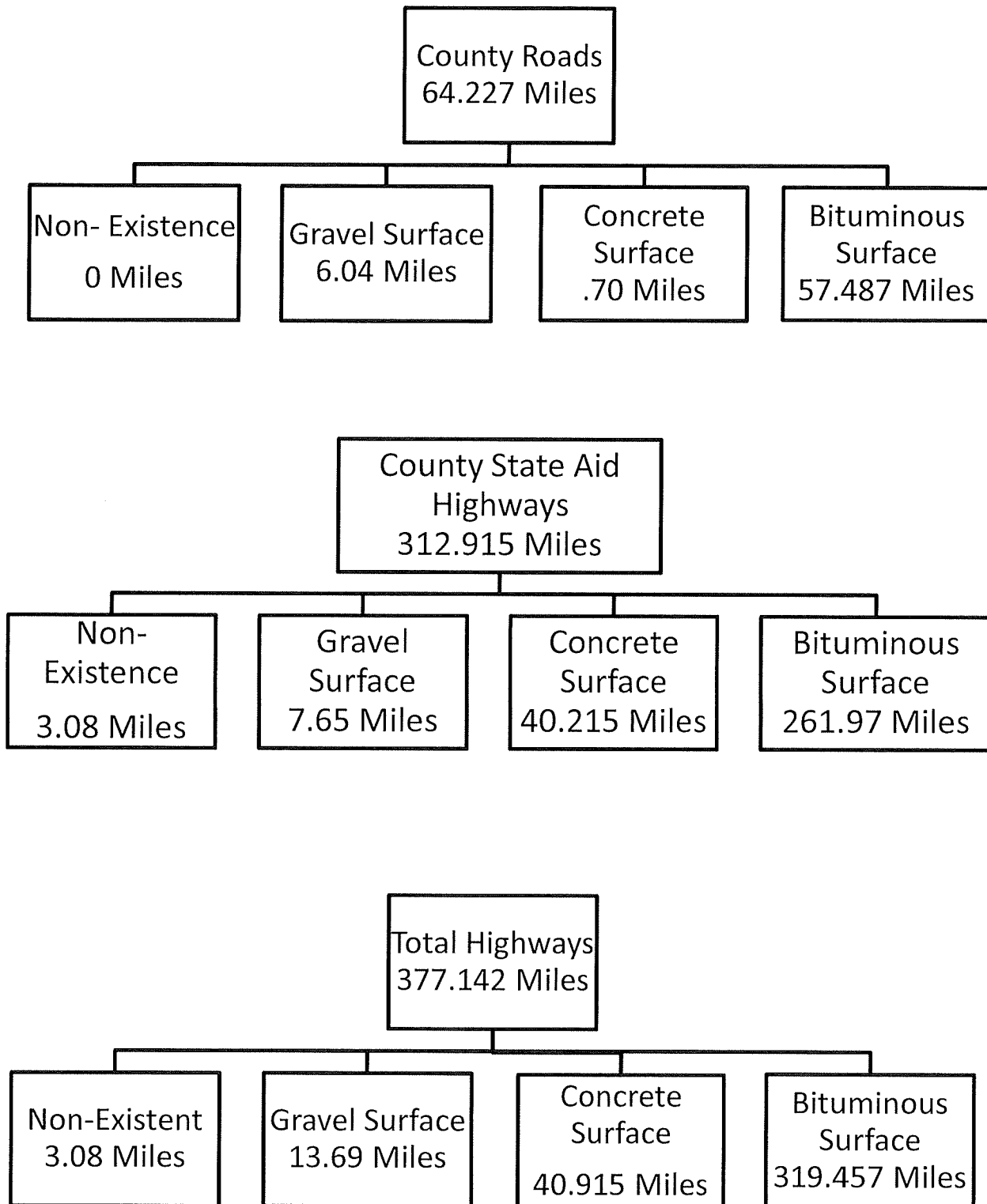
<u>Expenditures</u>		
10-309-6341	Office Rent (Temp. Shop)	\$ -
10-309-6514	Utilities (Old Shop)	-
	Flood Disaster Expenditures	\$ -

Road & Bridge Budget Summary	Final
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<u>Revenue</u>		
Highway Admin	\$	3,285,990.00
Maintenance		3,672,156.00
Construction		10,619,300.00
Shop		129,500.00
Town Road		219,300.00
Bond Funded CR Projects		-
Total Revenue	\$	17,926,246.00

<u>Expenditures</u>		
Highway Admin	\$	431,701.00
Maintenance		4,701,163.00
Construction		11,278,648.00
Shop		1,295,434.00
Town Road		219,300.00
Flood Disaster Shop		-
Total Expenditures R & B	\$	17,926,246.00

Steele County Highway Mileage Chart



Steele County , Minnesota
Surface Type
For Year Ended December 31,2020

COUNTY STATE AID REGULAR						COUNTY STATE AID MUNICIPAL					
SURFACE-MILES						SURFACE-MILES					
Road					Non-	Total	Road				Total
No	Gravel	Concrete	Bituminous	Existent	Miles	No	Municipality	Concrete	Bituminous	Miles	
1			4.500		4.500	12	Medford	0.5	0.900	1.400	
2		10.900			10.900						
3			16.400		16.400	14	Ellendale		0.750	0.750	
4			19.500		19.500	15	Blooming Praire		1.170	1.170	
5			1.000		1.000	16	Blooming Praire		0.040	0.040	
6			9.400		9.400	20	Medford		0.250	0.250	
7		11.051	8.334	1.540	20.925	36	Blooming Praire		0.260	0.260	
8			5.680		5.680	38	Ellendale		1.120	1.120	
9	0.700		7.900		8.600	41	Blooming Praire	0.68	0.230	0.910	
10			2.500		2.500	42	Blooming Praire	0.44	0.200	0.640	
11			1.300		1.300	45	Medford	0.53	0.150	0.680	
12			12.600		12.600	46	Blooming Praire		1.000	1.000	
13			5.100		5.100		Totals	2.15	6.070	8.220	
14			10.200		10.200						
15			6.000		6.000						
16			12.000		12.000						
17	1.000		9.800		10.800	COUNTY ROADS					
18	3.000		16.700		19.700	SURFACE-MILES					
19		1.680	8.100		9.780	Road				Total	
21			5.000		5.000	No	Gravel	Concrete	Bituminous	Miles	
22			2.500		2.500	100	0.200			0.200	
23			14.610		14.610	102	0.200			0.200	
24			5.000		5.000	107			1.512	1.512	
26	0.300		8.700		9.000	111			1.000	1.000	
27			2.000		2.000	112			5.000	5.000	
28			2.100		2.100	133	1.000			1.000	
29			1.000		1.000	135			5.400	5.400	
30			4.500		4.500	155			5.000	5.000	
31			3.300		3.300	157			4.970	4.970	
32			5.400		5.400	159			2.690	2.690	
33			2.200		2.200	161			3.410	3.410	
34	1.350	2.320	3.440	1.540	8.650	162	2.640		2.720	5.360	
35			2.500		2.500	163	2.000		2.000	4.000	
36			0.500		0.500						
37			6.500		6.500	171			6.320	6.320	
40			0.500		0.500	173			2.010	2.010	
43			5.200		5.200	174			0.175	0.175	
45		11.594	16.146		27.740	177			1.910	1.910	
47			0.300		0.300	179			3.000	3.000	
48		0.520	2.290		2.810	180		0.700	3.700	4.400	
49	1.300				1.300	182			4.500	4.500	
60			2.700		2.700	190			1.170	1.170	
67			2.500		2.500	198			1.000	1.000	
Totals	7.650	38.065	255.900	3.080	304.695		6.04	0.700	57.487	64.227	

Summary:

Gravel Surface -	13.690
Concrete Surface -	40.915
Bituminous Surface	319.46
Nonexistent	<u>3.080</u>
Total Miles	377.142

State Aid Roads -	312.915
County Roads -	<u>64.227</u>
	377.142