



STEELE COUNTY BOARD AGENDA
Administration Center
630 Florence Avenue – Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, September 28, 2021 at 5:00 PM
County Boardroom, Steele County Administration Center

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approve Agenda

Public Comment

Those wishing to speak must state their name and address for the record after they are acknowledged by the Board Chair. Each person will be limited to two (2) minutes to make his/her remarks.

Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

Correspondence

4. Minnesota Board of Peace Officer Standards and Training Letter (Page 3)

Consent Agenda - *Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.*

5. Approve September 14, 2021 Board Minutes (Page 4)
6. Approve September 14, 2021 Board Work Session Minutes (Page 5)
7. Approve Bills and Journal Entries (Page 8)
8. Approve Personnel Report (Page 34)

9. Approve Resolution to Appoint Agricultural Inspector (Page 35)
10. Set Board of Appeal and Equalization Meeting Date for June 14, 2022, 7:00 p.m.(Page 36)
11. Approve the Use of Aquatic Invasive Species funds to Publish 250 Plat Books (Page 37)
12. Approve Changing the Addressing Street Names of East Highway 14 and County Road 180 to Claremont Road, effective December 1, 2021 (Page 38)
13. Approve the 2022-24 Memorandum of Agreement & Addendum with the University of MN Extension (Page 45)
14. Approve Resolution for Final Payment of Contract No. 219814; SAP 074-598-014 (Page 51)

General

15. Renew CUP #233 (Ulland Bros. – Olson Pit) (Page 53)
16. Accept Draft 2022-26 Highway Capital Improvement Plan and Set Public Hearing (Page 61)

County Board Work Session – September 28, 2021

17. Approve Resolution to Adopt the Steele County Emergency Operations Plan (Page 160)
18. Approve Resolution to Set the Preliminary Net Tax Levy for 2022 (Page 161)

Information Items

19. Planning Commission Minutes – Monday, September 13, 2021 (Page 163)
20. Board of Adjustment Minutes – September 7, 2021 (Page 164)
21. Land Use and Records Committee Minutes – September 21, 2021 (Page 166)
22. Community Services Committee Minutes – September 23, 2021 (Page 167)

Commissioner Reports:

Next Meeting Notices:

Internal Central Services – **October 6th at 8 a.m. in the Boardroom**

County Board Meeting – **October 12th at 5:00 p.m. in the Boardroom**

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.



Minnesota Board of Peace Officer Standards and Training

1600 University Avenue, Suite 200
St. Paul, MN 55104-3825
(651) 643-3060 • Fax (651) 643-3072
www.post.state.mn.us

9/10/2021

Scott Golberg, County Administrator
Steele County
630 Florence Avenue
PO Box 890
Owatonna, MN 55060

Dear Mr. Golberg,

The Minnesota Board of Peace Officer Standards and Training (POST Board) is the occupational regulatory agency charged with the vital responsibility of maintaining selection, education and licensing standards for the 415 Minnesota law enforcement agencies that employ over 10,500 peace officers across our state.

While the POST Board performs many functions, a significant portion of the POST's responsibility is dedicated to conducting "compliance reviews" of Minnesota law enforcement agencies to ensure they are meeting legislatively mandated training and department policies on Use of Force/Firearms training, Emergency Vehicle Operation and Pursuit Driving training and mandated departmental policies.

On 9/9/2021, a POST Board Standards Coordinator conducted a review at the Steele County Sheriff's Office. After a comprehensive review of their records concerning mandated employee training and department policies, I am pleased to inform you that your Sheriff's Office **passed the review**.

Ensuring all law enforcement agencies around the state are in compliance plays a pivotal role in maintaining the high level of professionalism we have enjoyed in Minnesota for many years and that professionalism translates into quality law enforcement services for the citizens of Minnesota.

Please take a moment to recognize your Sheriff's Office for this important accomplishment.

Sincerely,

A handwritten signature in black ink, appearing to read "Erik Misselt".

Erik Misselt
Executive Director

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

September 14, 2021

STATE OF MINNESOTA)

)ss

COUNTY OF STEELE)

The Steele County Board of Commissioners held a Work Session at 2:00 p.m. on September 14, 2021 with Commissioners Abbe, Glynn, Krueger, Brady and Gnemi present. Also present were Sheriff Lon Thiele, Chief Deputy Sheriff Scott Hanson, Jail Administrator Anthony Buttera, Assistant Jail Administrator Paul Prissel, Maintenance and Grounds Director Jake Rysavy, County Treasurer Cathy Piepho, Court Administrator Robin Hoesley, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order and approve Agenda.

City of Blooming Prairie Administrator Andy Langholz and City of Owatonna Library Director Mark Blando were present to discuss the Library appropriation. They stated that the budget amount has been the same since 2008 and would like the Board to consider increasing the levy amount.

Scott gave an overview of past discussions regarding the Detention Center options. There were 5 scenarios for the Board to consider. Various stakeholders gave feedback regarding the different options and how that would affect their operations. They were as follows:

Scenario 1: Current operations (temporary solution)

Scenario 2: Current 2-Pod Operation with the addition of a wall in one pod.

Scenario 3: 72-hour hold and transport (2 Pod/3 Classification)

Scenario 4: 72-hour hold and transport (1 Pod/2 Classification)

Scenario 5: Book and Transport Station

John & Jake from Wold Architects presented the 2021 Master Plan/Space Study Options and associated costs to the Board to consider.

Meeting was adjourned at 4:42 p.m.

CHAIRMAN

ATTEST: _____
AUDITOR

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

September 14, 2021

STATE OF MINNESOTA)

) ss

COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on September 14, 2021 with Commissioner's Gnemi, Krueger, Glynn, Abbe and Brady present. Also present were County Attorney Dan McIntosh, County Engineer Greg Illka, County Sheriff Lon Thiele, County Jail Administrator Anthony Buttera, Assistant Jail Administrator Paul Prissel, County Treasurer Cathy Piepho, Human Resources Director Julie Johnson, IT Director Dave Purscell, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to order and Pledge of Allegiance.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the agenda. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of August 24, 2021
- B. Approve the minutes of August 24, 2021 Board Work Session
- C. Approve Bills and Journal Entries
- D. Approve Personnel Report

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Start Date</i>
David Stenzel	Environmental Specialist/P & Z	B25/5	09/14/21

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Lisa Cage	PHN/Family Support Educator	Public Health	09/03/21
Linda Bettin (retirement)	Office Support Specialist	Public Health	01/14/22

- E. Approve backfilling the Adult Health Lead Position in Public Health
- F. Approve backfilling the Office Support Specialist Position in Public Health
- G. Approve the following **Resolution:**

STEELE COUNTY BOARD OF COMMISSIONERS RESOLUTION

REAPPOINTMENT OF THE STEELE COUNTY VETERANS SERVICE OFFICER

WHEREAS, The term of Rene Gilormini as Steele County Veterans Service Officer expires October 4, 2021; and

WHEREAS, Minnesota Statute 197.60 requires the County Board of each county to appoint a Veterans Service Officer.

NOW, THEREFORE BE IT RESOLVED, that the Steele County Board of Commissioners does hereby reappoint Rene Gilormini as the Steele County Veterans Service Officer for a four- year term effective October 4, 2021.

- H. Approve the Facilities/Fleet Director to accept the low bid from JD Driver, base bid minus Alternate A-2 in the net amount of \$1,835,000 and execute the contract for the Courthouse HVAC Upgrades

Human Resources Director Julie Johnson read the following Personnel Anniversaries for staff.

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Anniv. Date</i>	<i>Yrs. Service</i>
Jarred Robinson	Maintenance Tech – Highway	09/01/21	5
Stephen Tschopp	Engineering Tech II – Highway	09/01/21	5
Sean Witter	Maintenance Tech – Highway	09/02/21	5
Josh Horejsi	Deputy – Sheriff's Office	09/03/21	6
Melissa Kofstad	Emerg. Prep. Coord./Care Coord. – PH	09/04/21	14
Michelle Bromley	Correctional Officer – Detention Ctr.	09/05/21	4
Michael Witter	Correctional Officer – Detention Ctr.	09/06/21	3
Jennifer Su	Probation Officer II – Comm. Corr.	09/07/21	14
Erin Edel	Accountant – Highway/Public Health	09/14/21	15
Carey Steffensmeier	CARE Coordinator/Social Worker – PH	09/14/21	6
Mark Blowers	Network Support Specialist – IT	09/22/21	7

Greg Ilkka	County Engineer – Highway	09/25/21	4
Brian Anderson	Appraiser – Assessor’s Office	09/26/21	5
Seth Hummel	Corporal – Detention Ctr.	09/28/21	6
Amber Aaseth	Asst. Director of Public Health – PH	09/28/21	23
Bobbie Herzog	Human Resources Assistant – HR	09/30/21	2
Mark Radue	Fac. Maint. Worker I – Bldgs & Grounds	09/30/21	30

Motion by Commissioner Krueger, seconded by Commissioner Abbe to approve continuing Detention Center operations with a construction modification in one pod to allow for classification separation and efficient operations. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the conceptual Master Plan for future new construction and building renovations; detailed financing plan and schedule to follow for Board approval. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve the 2022 Health Insurance Renewal Rates and the maximum rate increase caps for 2023 and 2024 at 5%. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve changing the years of service Gift Recognition to an equal cash lump sum amount and 1 additional day off for employees being recognized for their years of service milestone effective 2021. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the Agreement for delivery of Human Resources Services between Minnesota Prairie County Alliance and Steele County with one recommended change to the agreement. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to Authorize the use of \$223,984 Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funds for the 29th Avenue Environmental Assessment/Environmental Assessment Worksheet. Ayes all.

MnDOT District 6 Planning Director, Heather Lukes and Tracie Schell, gave a presentation to the Board regarding planning updates, 10-year District Roadway & Bridge Work Plan and local & regional project updates.

Commissioner Reports:

Commissioner Krueger reported on his attendance at a Joint Transportation meeting, Criminal Justice meeting, Public Works meeting and a Work Session.

Commissioner Abbe – no report.

Commissioner Gnemi reported on his attendance at Drug Court meeting’s, South Central Human Relations Center meeting, Joint City/County meeting, Workforce meeting and Semcac.

Commissioner Glynn – no report.

Commissioner Brady reported on his attendance at a Judicial Ditch #24 meeting, Internal Central Services meeting, 911 meeting and a Work Session.

LISTING OF BILLS
9/14/2021

7 Rivers Recycling LLC	5,145.93
Advanced Correctional Healthcare Inc	9,799.26
Baker Tilly US, LLP	20,100.00
Central Farm Services	23,472.93
Counties Providing Technology	4,222.00
CRK Properties LLC	6,753.42
Crysteel Truck Equipment Inc	2,975.27
Four Seasons Electric	4,047.50
Freeborn County Coop Oil	3,037.00
I & S Group Inc	3,000.00
Information Systems Corp	14,886.46
Minnesota Valley Testing Labs	14,374.40
Mn Dept of Transportation	2,383.06

Moore Md/Kellyanna J	3,536.33
Nuss Truck & Equipment	3,259.63
Owatonna Public Utilities	35,116.54
Relias Learning LLC	4,911.82
Sanofi Pasteur Inc	4,778.25
Steele County Free Fair	55,000.00
Steele County Highway Dept	6,676.26
Street Smart Rental	10,750.00
Streichers Inc	2,170.98
Summit Food Services LLC	11,246.10
The Boelter Companies Inc	6,086.00
Univ of Mn Regents	7,711.50
Waste Management of Wi-Mn	49,201.67
Ziegler, Inc	4,581.71
111 Payments less than 2,000	<u>31,644.13</u>
Total:	350,868.15

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to adjourn to the Call of the Chair at 6:18 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR

NGRITZ
9/23/21 10:43AM

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

NGRITZ
9/23/21 10:43AM
1 General Revenue Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

	Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
3	DEPT				County Wide			
64	9131	Doma Insurance Agency of MN Inc						
		01-003-000-0000-6194		500.00	Title Commitment review	4085314193MN	Personnel Policy	N
	9131	Doma Insurance Agency of MN Inc		500.00	1 Transactions			
11	8925	Ehlers and Associates						
		01-003-565-0000-6260		375.00	ARPA Consulting fees	88264	Consultants/Admin Fee	Y
	8925	Ehlers and Associates		375.00	1 Transactions			
66	2189	Further						
		01-003-000-0000-6893		254.20	Participant fee - September	15819984	Unallocated Insurance	N
	2189	Further		254.20	1 Transactions			
105	9138	ICS Consulting LLC						
		01-003-000-0000-6194		10,000.00	CIP & Assessment	7450	Personnel Policy	Y
	9138	ICS Consulting LLC		10,000.00	1 Transactions			
3	DEPT Total:			11,129.20	County Wide	4 Vendors	4 Transactions	
5	DEPT				Board Of Commissioners			
5	4212	Bussler Publishing Inc						
		01-005-000-0000-6242		20.53	Synopsis Comm Brd mtg 8/10/21	31848	Publishing	N
	4212	Bussler Publishing Inc		20.53	1 Transactions			
5	DEPT Total:			20.53	Board Of Commissioners	1 Vendors	1 Transactions	
31	DEPT				County Administrator			
	4879	Shred Right						
41		01-031-000-0000-6801		5.00	Shredding service	558067	General Expense	Y
83		01-031-000-0000-6801		5.00	Shredding service	559271	General Expense	Y
	4879	Shred Right		10.00	2 Transactions			
31	DEPT Total:			10.00	County Administrator	1 Vendors	2 Transactions	
32	DEPT				Human Resources			
	4879	Shred Right						
42		01-032-000-0000-6801		5.00	Shredding service	558067	General Expense	Y
84		01-032-000-0000-6801		5.00	Shredding service	559271	General Expense	Y

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Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

	Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
	No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
	4879 Shred Right		10.00	2 Transactions		
32	DEPT Total:		10.00	Human Resources	1 Vendors	2 Transactions
41	DEPT		Auditor			
	1883 MACATFO					
71	01-041-000-0000-6261		50.00	Reg - Regional meeting - Ihrke	Conference & Training	N
72	01-041-000-0000-6261		50.00	Reg - Regional meeting - Blood	Conference & Training	N
	1883 MACATFO		100.00	2 Transactions		
41	DEPT Total:		100.00	Auditor	1 Vendors	2 Transactions
42	DEPT		Treasurer			
	1883 MACATFO					
73	01-042-000-0000-6261		50.00	Reg - Regional meeting - Piepho	Conference & Training	N
	1883 MACATFO		50.00	1 Transactions		
42	DEPT Total:		50.00	Treasurer	1 Vendors	1 Transactions
61	DEPT		Information Technology			
	18450 Office of MN IT Services					
34	01-061-000-0000-6212		1,100.44	Monthly internet fee	DV21080385	M-Net Expenses
	18450 Office of MN IT Services		1,100.44	1 Transactions		N
61	DEPT Total:		1,100.44	Information Technology	1 Vendors	1 Transactions
62	DEPT		Central Services			
	8815 Amazon Capital Services Inc					
2	01-062-000-0000-6410		1,299.00	Annual Prime Membership	1LHL-9V7R-9VRY	Office Supplies
	8815 Amazon Capital Services Inc		1,299.00	1 Transactions		
	572 Kronos Incorporated					
70	01-062-000-0000-6301		3,596.80	HRIS Operating cost - August	11813644	Equip/Software Maint
	572 Kronos Incorporated		3,596.80	1 Transactions		
	49325 Mantronics Mailing Mach					
27	01-062-000-0000-6301		282.90	Mail machine supplies	47600	Equip/Software Maint

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Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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	Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
	No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	49325 Mantronics Mailing Mach		282.90	1 Transactions		
62	DEPT Total:		5,178.70	Central Services	3 Vendors	3 Transactions
102	DEPT			Surveyor		
	39600 Jones Haugh & Smith Inc					
23	01-102-000-0000-6801		1,755.00	Section corner remonumentation	42271	General Expense N
	39600 Jones Haugh & Smith Inc		1,755.00	1 Transactions		
102	DEPT Total:		1,755.00	Surveyor	1 Vendors	1 Transactions
105	DEPT			Planning & Zoning		
	83500 Steele County Highway Dept					
128	01-105-000-0000-6540		47.79	Fuel - August	1829	Gas & Oil N
	83500 Steele County Highway Dept		47.79	1 Transactions		
	84035 Tri-M Graphics					
86	01-105-000-0000-6410		52.18	Yellow Permit cards - 300	96104	Office Supplies N
85	01-105-000-0000-6410		79.07	Business cards-Stenzel-500	96237	Office Supplies N
	84035 Tri-M Graphics		131.25	2 Transactions		
105	DEPT Total:		179.04	Planning & Zoning	2 Vendors	3 Transactions
111	DEPT			Buildings & Grounds		
	8288 Four Seasons Electric					
65	01-111-040-0000-6300		165.00	Repair emergency lights-SCAC	10597	Bldg Repairs & Maintenance N
	8288 Four Seasons Electric		165.00	1 Transactions		
	585 Olympic Fire Protection Corp					
74	01-111-040-0000-6300		320.00	Sprinkler Inspection - Admin	69223	Bldg Repairs & Maintenance N
76	01-111-042-0000-6300		350.00	Sprinkler Inspection - CH	69223	Bldg Repairs & Maintenance N
78	01-111-042-0000-6300		70.00	Sprinkler Inspection - CH	69223	Bldg Repairs & Maintenance N
75	01-111-043-0000-6300		180.00	Sprinkler Inspection - COB	69223	Bldg Repairs & Maintenance N
	585 Olympic Fire Protection Corp		920.00	4 Transactions		
	62700 Owatonna Fire & Safety LLC					
82	01-111-042-0000-6300		160.00	10lb fire ext cabinet	42339	Bldg Repairs & Maintenance Y

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1 General Revenue Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 5

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
	62700 Owatonna Fire & Safety LLC		160.00	1 Transactions		
111	DEPT Total:		1,245.00	Buildings & Grounds	3 Vendors	6 Transactions
121	DEPT			Veteran Service		
	2072 Gilormini/Rene					
67	01-121-000-0000-6330		235.20	Mileage-MACVSO Conference		Travel Expenses N
68	01-121-000-0000-6330		760.23	Lodging-MACVSO Conference		Travel Expenses N
	2072 Gilormini/Rene		995.43	2 Transactions		
	37025 Innovative Office Solutions LLC					
119	01-121-000-0000-6410		38.67	Paper - 1 box	3493434	Office Supplies N
118	01-121-000-0000-6410		14.05	Door alarm/Chime	3493954	Office Supplies N
	37025 Innovative Office Solutions LLC		52.72	2 Transactions		
121	DEPT Total:		1,048.15	Veteran Service	2 Vendors	4 Transactions
201	DEPT			Sheriff		
	3275 Anhors Gas And Tire					
4	01-201-000-0106-6320		657.84	Tire/Oil change - 4	43650	Squad 7424 Maintenance N
	3275 Anhors Gas And Tire		657.84	1 Transactions		
	4212 Bussler Publishing Inc					
6	01-201-000-0000-6242		464.00	Employment Ad/Spec Deputy	31743	Publishing N
	4212 Bussler Publishing Inc		464.00	1 Transactions		
	15550 Court Sports And More Inc					
8	01-201-000-0000-6192		80.00	Mock with logo - 4	98164	Uniform Allowance N
	15550 Court Sports And More Inc		80.00	1 Transactions		
	4710 Interstate Power Systems Inc					
19	01-201-000-0000-6345		376.04	Inspection/Oil filter change	R001178124	Somerset Tower N
20	01-201-296-0000-6301		742.23	Inspection/Oil filter change	R001178127	T#9 Equipment Repairs N
21	01-201-297-0000-6301		242.23	Inspection/Replace thermostat	R001178132	T BI Pr-Equipment Repairs N
	4710 Interstate Power Systems Inc		1,360.50	3 Transactions		
	5487 LexisNexis Risk Data Management					
26	01-201-000-0000-6425		150.00	Searches/Reports - August	1035910	Investigation Expense N

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Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
5487	LexisNexis Risk Data Management		1 Transactions			
18450	Office of MN IT Services					
31	01-201-000-0000-6210	282.27	Sheriff telecom - August	W21080534	Telephone	N
18450	Office of MN IT Services	282.27	1 Transactions			
63510	Owatonna Police Dept					
37	01-201-000-0000-6801	3,958.08	Officer time/Security for Fair	09072021	Misc Expense	N
63510	Owatonna Police Dept	3,958.08	1 Transactions			
8998	Pitney Bowes Reserve Account					
124	01-201-000-0000-6293	500.00	Postage for postage machine	52412707	Gun Permit Expenses	N
8998	Pitney Bowes Reserve Account	500.00	1 Transactions			
3162	Safelite Fulfillment Inc					
39	01-201-000-0000-6320	669.99	Spare squad-Windshield repair	05157-153116	Vehicle Maintenance	N
3162	Safelite Fulfillment Inc	669.99	1 Transactions			
1663	Sign Pro Of Owatonna, Inc.					
45	01-201-000-0000-6801	25.00	Change unit number 7423/7410	21684	Misc Expense	N
1663	Sign Pro Of Owatonna, Inc.	25.00	1 Transactions			
85001	Steele-Waseca Coop Electric					
56	01-201-000-0000-6345	61.37	Utilities - Somerset	76720	Somerset Tower	N
85001	Steele-Waseca Coop Electric	61.37	1 Transactions			
21215	Strohschein Properties LLC					
58	01-201-000-0000-6346	750.00	Rent - September	09072021	Eds Rent Account	1
59	01-201-000-0000-6346	36.67	Utilities - August	732571	Eds Rent Account	N
21215	Strohschein Properties LLC	786.67	2 Transactions			
85950	Sweet Towing & Repair, Inc.					
61	01-201-000-0000-6806	135.00	Towed vehicle - SC21-000931	69604	Vehicle Towing	N
85950	Sweet Towing & Repair, Inc.	135.00	1 Transactions			
5594	Water Systems Company					
62	01-201-000-0000-6410	8.70	Gallon refill - 5	952053	Office Supplies	N
63	01-201-000-0000-6410	8.95	Monthly fee - September	954648	Office Supplies	N

NGRITZ
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1 General Revenue Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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	Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
	No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
	5594 Water Systems Company		17.65	2 Transactions		
201	DEPT Total:		9,148.37	Sheriff	14 Vendors	18 Transactions
251	DEPT			Jail		
	7798 Anchor Paper Company					
3	01-251-000-0000-6560		489.42	Bath tissue	10662813-01	Janitorial Supplies N
	7798 Anchor Paper Company		489.42	1 Transactions		
	3134 Dash Medical Gloves					
10	01-251-000-0000-6451		1,610.10	Latex gloves - 9 cases	1244481	Operating Supplies N
	3134 Dash Medical Gloves		1,610.10	1 Transactions		
	18450 Office of MN IT Services					
35	01-251-000-0000-6211		42.50	Fiber management fee	DV21080385	Radio - Computers - Cameras N
33	01-251-000-0000-6410		91.01	Jail telecom - August	W21080534	Office Supplies N
	18450 Office of MN IT Services		133.51	2 Transactions		
	8247 Summit Food Services LLC					
60	01-251-000-0000-6441		4,073.75	Inmate meals - 9/4-10/2021	2000122085	Prisoner Meals N
	8247 Summit Food Services LLC		4,073.75	1 Transactions		
251	DEPT Total:		6,306.78	Jail	4 Vendors	5 Transactions
252	DEPT			Community Corrections		
	4064 Alcohol Monitoring System Inc					
1	01-252-000-0000-6274		807.50	SCRAM monitoring fee	233473	Scram Monitoring N
	4064 Alcohol Monitoring System Inc		807.50	1 Transactions		
	37025 Innovative Office Solutions LLC					
69	01-252-000-0000-6410		93.71	Paper/Pads/Steno bk/Legal pads	3489428	Office Supplies N
	37025 Innovative Office Solutions LLC		93.71	1 Transactions		
	6884 Language Line Services Inc					
24	01-252-000-0000-6284		46.06	Translator services	10301480	Interpreter Services N
	6884 Language Line Services Inc		46.06	1 Transactions		

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	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
252	DEPT Total:		947.27	Community Corrections	3 Vendors	3 Transactions	
253	DEPT			Law Enforcement Center			
	8288 Four Seasons Electric						
13	01-253-000-0000-6301		355.65	Repair outlet-Records	10552	Office Equipment Repair	N
	8288 Four Seasons Electric		355.65		1 Transactions		
	4753 Godfather's Exterminating Inc						
14	01-253-000-0000-6304		40.00	Control - Pest control	169636	Contract Services/Bldg Mtce	N
	4753 Godfather's Exterminating Inc		40.00		1 Transactions		
	33550 Hillyard-Hutchinson						
17	01-253-000-0000-6560		981.14	Tissue/Wipes/Towels etc	604454607	Janitorial Supplies	N
16	01-253-000-0000-6560		61.83	Soap - 1 case	604460416	Janitorial Supplies	N
	33550 Hillyard-Hutchinson		1,042.97		2 Transactions		
	37025 Innovative Office Solutions LLC						
18	01-253-000-0000-6410		126.13	Pads/Hanging folders/Pen etc	3473080	Office Supplies	N
	37025 Innovative Office Solutions LLC		126.13		1 Transactions		
	52550 MEI Total Elevator Solutions						
29	01-253-000-0000-6304		384.22	Monthly services - September	926392	Contract Services/Bldg Mtce	N
	52550 MEI Total Elevator Solutions		384.22		1 Transactions		
	4632 Mid-America Business Systems Inc						
28	01-253-000-0000-6301		1,614.00	Repair of Remstar in Records	3305	Office Equipment Repair	N
	4632 Mid-America Business Systems Inc		1,614.00		1 Transactions		
	18450 Office of MN IT Services						
32	01-253-000-0000-6211		76.81	LEC telecom - August	W21080534	Radio And Telephone	N
	18450 Office of MN IT Services		76.81		1 Transactions		
	585 Olympic Fire Protection Corp						
36	01-253-000-0000-6300		445.00	Full Trip inspection	69223	Bldg Repairs & Maintenance	N
	585 Olympic Fire Protection Corp		445.00		1 Transactions		
	4879 Shred Right						
43	01-253-000-0000-6254		40.50	Shredding service	558097	Garbage Disposal	Y
44	01-253-000-0000-6254		20.00	Hard drive destruction - 2	558097	Garbage Disposal	Y

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
40	01-253-000-0000-6254		Shredding service	559307	Garbage Disposal	Y
4879	Shred Right		3 Transactions			
85167	Stewart Sanitation					
57	01-253-000-0000-6254		Garbage service	6714328	Garbage Disposal	N
85167	Stewart Sanitation		1 Transactions			
253	DEPT Total:	4,286.14	Law Enforcement Center	10 Vendors	13 Transactions	
281	DEPT		Emergency Management			
37492	Internet Connections					
22	01-281-000-0000-6251		Annual Website maintenance	178160	Other Administrative Costs	N
37492	Internet Connections		1 Transactions			
281	DEPT Total:	250.00	Emergency Management	1 Vendors	1 Transactions	
391	DEPT		Environmental Services			
36550	IFACS					
106	01-391-000-0000-6550		Rope clip	5276436	Household Hazardous Waste	N
36550	IFACS		1 Transactions			
435	OSI Environmental Inc					
80	01-391-000-0000-6550		Used oil	2094464	Household Hazardous Waste	N
81	01-391-000-0000-6550		Used filters	2094479	Household Hazardous Waste	N
435	OSI Environmental Inc		2 Transactions			
391	DEPT Total:	274.12	Environmental Services	2 Vendors	3 Transactions	
481	DEPT		Public Health Nursing			
32735	HemoCue America					
15	01-481-461-6040-6464		Cuvettes 4 x 50	3265936	General Supplies & Outreach	N
32735	HemoCue America		1 Transactions			
37025	Innovative Office Solutions LLC					
107	01-481-460-6009-6410		Office supplies	348718-3493420	Office Supplies	N
108	01-481-460-6011-6410		Office supplies	348718-3493420	Office Supplies	N
109	01-481-461-6025-6410		Office supplies	348718-3493420	Office Supplies	N
110	01-481-461-6030-6410		Office supplies	348718-3493420	Office Supplies	N

Steele County



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
111	01-481-461-6032-6410		Office supplies	348718-3493420	Office Supplies	N
112	01-481-461-6034-6410		Office supplies	348718-3493420	Office Supplies	N
113	01-481-461-6040-6410		Office supplies	348718-3493420	Office Supplies	N
114	01-481-461-6059-6410		Office supplies	348718-3493420	Office Supplies	N
115	01-481-462-6047-6410		Office supplies	348718-3493420	Office Supplies	N
116	01-481-464-6061-6410		Office supplies - COVID	348718-3493420	Office Supplies	N
117	01-481-465-6057-6410		Office supplies	348718-3493420	Office Supplies	N
37025	Innovative Office Solutions LLC	74.41				
			11 Transactions			
52975	Minnesota Valley Testing Labs					
30	01-481-463-6049-6322	117.00	Lab water testing	1106965-110719	Well Water Service Agreements	N
123	01-481-463-6049-6322	16.20	Lab water testing	1107286	Well Water Service Agreements	N
122	01-481-463-6049-6322	37.80	Lab water testing	1107694	Well Water Service Agreements	N
52975	Minnesota Valley Testing Labs	171.00				
			3 Transactions			
4879	Shred Right					
126	01-481-460-6009-6322	3.51	Shredding service	559272	Service Agreements	Y
126	01-481-460-6011-6322	0.20	Shredding service	559272	Service Agreements	Y
126	01-481-461-6025-6322	0.34	Shredding service	559272	Service Agreements	Y
126	01-481-461-6030-6322	0.20	Shredding service	559272	Service Agreements	Y
126	01-481-461-6032-6322	0.20	Shredding service	559272	Service Agreements	Y
126	01-481-461-6034-6322	0.14	Shredding service	559272	Service Agreements	Y
126	01-481-461-6040-6322	0.61	Shredding service	559272	Service Agreements	Y
126	01-481-461-6059-6322	0.20	Shredding service	559272	Service Agreements	Y
126	01-481-462-6047-6322	0.20	Shredding service	559272	Service Agreements	Y
126	01-481-464-6052-6322	0.07	Shredding service	559272	Service Agreements	Y
126	01-481-465-6057-6322	1.08	Shredding service	559272	Service Agreements	Y
4879	Shred Right	6.75				
			11 Transactions			
75500	Steele County Treasurer					
47	01-481-460-6009-6171	730.08	Workers Comp - Sept		Workers Comp	N
48	01-481-460-6009-6350	484.34	Prop/Liability - Sept		Property & Liability Insurance	N
46	01-481-460-6009-6381	791.96	CPU/Network Support - Sept		Cpu Usage & Network Support	N
47	01-481-460-6011-6171	42.12	Workers Comp - Sept		Workers Comp	N
49	01-481-460-6011-6341	299.97	Rent - Sept		Office Rent	N
48	01-481-460-6011-6350	27.95	Prop/Liability - Sept		Property & Liability Insurance	N
46	01-481-460-6011-6381	45.69	CPU/Network Support - Sept		Cpu Usage & Network Support	N
47	01-481-461-6025-6171	70.20	Workers Comp - Sept		Workers Comp	N
48	01-481-461-6025-6350	46.58	Prop/Liability - Sept		Property & Liability Insurance	N

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIE

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
46	01-481-461-6025-6381		CPU/Network Support - Sept		Cpu Usage & Network Support	N
47	01-481-461-6030-6171		Workers Comp - Sept		Workers Comp	N
50	01-481-461-6030-6341		Rent - Sept		Office Rent	N
48	01-481-461-6030-6350		Prop/Liability - Sept		Property & Liability Insurance	N
46	01-481-461-6030-6381		CPU/Network Support - Sept		Cpu Usage & Network Support	N
47	01-481-461-6032-6171		Workers Comp - Sept		Workers Comp	N
51	01-481-461-6032-6341		Rent - Sept		Office Rent	N
48	01-481-461-6032-6350		Prop/Liability - Sept		Property & Liability Insurance	N
46	01-481-461-6032-6381		CPU/Network Support - Sept		Cpu Usage & Network Support	N
47	01-481-461-6034-6171		Workers Comp - Sept		Workers Comp	N
52	01-481-461-6034-6341		Rent - Sept		Office Rent	N
48	01-481-461-6034-6350		Prop/Liability - Sept		Property & Liability Insurance	N
46	01-481-461-6034-6381		CPU/Network Support - Sept		Cpu Usage & Network Support	N
47	01-481-461-6040-6171		Workers Comp - Sept		Workers Comp	N
53	01-481-461-6040-6341		Rent - Sept		Office Rent	N
48	01-481-461-6040-6350		Prop/Liability - Sept		Property & Liability Insurance	N
46	01-481-461-6040-6381		CPU/Network Support - Sept		Cpu Usage & Network Support	N
47	01-481-461-6059-6171		Workers Comp - Sept		Workers Comp Ins	N
54	01-481-461-6059-6341		Rent - Sept		Office Rent	N
48	01-481-461-6059-6350		Prop/Liability - Sept		Property & Liability Insurance	N
46	01-481-461-6059-6381		CPU/Network Support - Sept		Cpu Usage & Network Support	N
47	01-481-462-6047-6171		Workers Comp - Sept		Workers Comp	N
48	01-481-462-6047-6350		Prop/Liability - Sept		Property & Liability Insurance	N
46	01-481-462-6047-6381		CPU/Network Support - Sept		Cpu Usage & Network Support	N
47	01-481-464-6052-6171		Workers Comp - Sept		Workers Comp	N
48	01-481-464-6052-6350		Prop/Liability - Sept		Property & Liability Insurance	N
46	01-481-464-6052-6381		CPU/Network Support - Sept		Cpu Usage & Network Support	N
47	01-481-465-6057-6171		Workers Comp - Sept		Workers Comp	N
55	01-481-465-6057-6341		Rent - Sept		Office Rent	N
48	01-481-465-6057-6350		Prop/Liability - Sept		Property & Liability Insurance	N
46	01-481-465-6057-6381		CPU/Network Support - Sept		Cpu Usage & Network Support	N
75500	Steele County Treasurer		6,358.25	40 Transactions		
481	DEPT Total:		6,808.41	Public Health Nursing	5 Vendors	66 Transactions
502	DEPT			Steele Co Community Ctr		
585	Olympic Fire Protection Corp					
77	01-502-000-0000-6300		70.00	Sprinkler Inspection - Comm	69223	Bldg Repairs & Maintenance N
79	01-502-000-0000-6300		230.00	Sprinkler Inspection - Comm	69223	Bldg Repairs & Maintenance N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
585	Olympic Fire Protection Corp			2 Transactions		
38	61560 Owatonna Public Utilities					
	01-502-000-0000-6250	434.78	Utilities - SCCC	718550	Utilities	N
	61560 Owatonna Public Utilities	434.78		1 Transactions		
502	DEPT Total:	734.78	Steele Co Community Ctr	2 Vendors	3 Transactions	
521	DEPT		Park And Recreation			
	13110 City Of Owatonna					
7	01-521-000-0000-6827	3,000.00	Park grant - Reimb	202102	Beaver Lake Grant	N
	13110 City Of Owatonna	3,000.00		1 Transactions		
521	DEPT Total:	3,000.00	Park And Recreation	1 Vendors	1 Transactions	
550	DEPT		Four Seasons			
	3738 Arrow Ace Hardware					
100	01-550-000-0000-6410	10.48	Motor oil/Grease	267115	Operating Supplies - Contracts	N
101	01-550-000-0000-6410	48.96	Duct tape/Toilet valve	267179	Operating Supplies - Contracts	N
	3738 Arrow Ace Hardware	59.44		2 Transactions		
	16860 Custom Communications Inc					
9	01-550-000-0000-6410	550.55	Repairs - Fire alarm	496877	Operating Supplies - Contracts	N
	16860 Custom Communications Inc	550.55		1 Transactions		
	23800 Fastenal Company					
12	01-550-000-0000-6410	37.00	Nuts/Bolts - Rink	MNOWA 233940	Operating Supplies - Contracts	N
	23800 Fastenal Company	37.00		1 Transactions		
	33550 Hillyard-Hutchinson					
104	01-550-000-0000-6410	106.70	Trash liners - 2 cases	604421997	Operating Supplies - Contracts	N
	33550 Hillyard-Hutchinson	106.70		1 Transactions		
	4361 Legacy Signs Inc					
121	01-550-000-0000-6410	250.00	Wall sign - Ice rink	10800	Operating Supplies - Contracts	N
	4361 Legacy Signs Inc	250.00		1 Transactions		

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	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
550	DEPT Total:		1,003.69	Four Seasons	5 Vendors	6 Transactions
602	DEPT			Co-Op Extension		
	9142 Arthur/Grace					
102	01-602-000-0205-6333		115.48	Mileage-4H Summer Intern trave		Subsistance Program Assistant N
	9142 Arthur/Grace		115.48	1 Transactions		
	8347 Brown/Kali					
103	01-602-000-0205-6333		122.49	Mileage-4H Summer Coord travel		Subsistance Program Assistant N
	8347 Brown/Kali		122.49	1 Transactions		
	9141 Kath/Courtney					
120	01-602-000-0205-6333		88.94	Mileage-4H Summer Intern trave		Subsistance Program Assistant N
	9141 Kath/Courtney		88.94	1 Transactions		
	4361 Legacy Signs Inc					
25	01-602-000-0214-6453		40.00	Sign-Garden project	11036	Extension Programing Ag Exp N
	4361 Legacy Signs Inc		40.00	1 Transactions		
	9139 Steckelberg/Alexis					
127	01-602-000-0205-6333		93.86	Mileage-4H Summer Intern-Trave		Subsistance Program Assistant N
	9139 Steckelberg/Alexis		93.86	1 Transactions		
	72120 Univ Of Mn Regents					
125	01-602-000-0000-6306		778.40	Salary-Hanssen 8/16-29/2021	03000027856	Contracted Services N
	72120 Univ Of Mn Regents		778.40	1 Transactions		
602	DEPT Total:		1,239.17	Co-Op Extension	6 Vendors	6 Transactions
1	Fund Total:		55,824.79	General Revenue Fund		155 Transactions

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 21 County Ditch Fund

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
640	DEPT			Judicial Ditch 24			
	8662 Ness/Bruce W						
87	21-640-000-0024-6266		350.00	Viewer-7 hrs @\$50-JD24 Red		Viewers	Y
	8662 Ness/Bruce W		350.00	1 Transactions			
640	DEPT Total:		350.00	Judicial Ditch 24	1 Vendors	1 Transactions	
21	Fund Total:		350.00	County Ditch Fund		1 Transactions	

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 38 Capital Outlay Fund

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
251	DEPT			Jail			
	9138 ICS Consulting LLC						
88	38-251-000-0000-6600		4,082.00	Intergrator design - DC	7659	Capital Outlay - Detention Center	Y
89	38-251-000-0000-6600		3,262.76	Integrator Proj Mgmt - DC	7659	Capital Outlay - Detention Center	Y
	9138 ICS Consulting LLC		7,344.76	2 Transactions			
251	DEPT Total:		7,344.76	Jail	1 Vendors	2 Transactions	
38	Fund Total:		7,344.76	Capital Outlay Fund		2 Transactions	

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53 Landfill Fund

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	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
398	DEPT			Landfill			
	5427 Blooming Prairie Public Utilities						
90	53-398-000-0000-6380		33.00	Water - Jetting lines	9-15-2021	Grounds Maintenance	N
	5427 Blooming Prairie Public Utilities		33.00	1 Transactions			
	10150 Carquest Auto Parts						
91	53-398-000-0000-6301		23.99	Lube	650209	Equip Repairs	N
	10150 Carquest Auto Parts		23.99	1 Transactions			
	51630 Mike's Repair						
92	53-398-000-0000-6301		89.50	Tire repair on 5316	93442	Equip Repairs	Y
	51630 Mike's Repair		89.50	1 Transactions			
	85167 Stewart Sanitation						
93	53-398-000-0000-6544		835.38	Leachate treatment	675014	Leachate Treatment	N
	85167 Stewart Sanitation		835.38	1 Transactions			
	3867 Superior Jetting Inc						
94	53-398-000-0000-6300		6,982.50	Leachate line work	221146	Bldg Repairs & Maintenance	N
	3867 Superior Jetting Inc		6,982.50	1 Transactions			
398	DEPT Total:		7,964.37	Landfill	5 Vendors	5 Transactions	
53	Fund Total:		7,964.37	Landfill Fund		5 Transactions	

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81 Consolidated Dispatch Fur

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	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
230	DEPT			Consolidated Dispatch		
	2189 Further					
95	81-230-000-0000-6193		32.10	Participant fee - September	15821436	Fee-Flex Benefit Admin N
	2189 Further		32.10	1 Transactions		
	18450 Office of MN IT Services					
96	81-230-000-0000-6210		400.00	FB EOC 911 Connection - Aug	DV21080376	Telephone N
97	81-230-000-0000-6210		59.34	RSC Telephone charges - August	W21080535	Telephone N
	18450 Office of MN IT Services		459.34	2 Transactions		
	4879 Shred Right					
98	81-230-000-0000-6801		42.00	Shredding service	558095	Misc. Expense Y
	4879 Shred Right		42.00	1 Transactions		
	3167 TDS Metrocom - Mn					
99	81-230-000-0000-6210		782.52	RSC telephone charges - Sept	5074440341	Telephone N
	3167 TDS Metrocom - Mn		782.52	1 Transactions		
230	DEPT Total:		1,315.96	Consolidated Dispatch	4 Vendors	5 Transactions
81	Fund Total:		1,315.96	Consolidated Dispatch Fund		5 Transactions
	Final Total:		72,799.88	85 Vendors	168 Transactions	

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	55,824.79	General Revenue Fund	
	21	350.00	County Ditch Fund	
	38	7,344.76	Capital Outlay Fund	
	53	7,964.37	Landfill Fund	
	81	1,315.96	Consolidated Dispatch Fund	
	All Funds	72,799.88	Total	Approved by,
				
				

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4:03PM

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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10 Road & Bridge Fund

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
301	DEPT		Administration			
585	Olympic Fire Protection Corp					
21	10-301-000-0000-6512	320.00	Annual sprinkler inspection	69224	Bldg Repair & Maintenance	N
585	Olympic Fire Protection Corp	320.00	1 Transactions			
68420	Plunkett's Pest Control, Inc.					
22	10-301-000-0000-6512	98.50	Pest control - September	7225570	Bldg Repair & Maintenance	N
68420	Plunkett's Pest Control, Inc.	98.50	1 Transactions			
301	DEPT Total:	418.50	Administration	2 Vendors	2 Transactions	
302	DEPT		Road & Bridge Maintenance Expense			
3963	Clean Plus Inc - CPI Divisions					
9	10-302-000-0000-6801	24.00	(3) Chainsaw gloves	2109140	Osha/Safety Supplies	N
3963	Clean Plus Inc - CPI Divisions	24.00	1 Transactions			
48700	M-R Sign Company, Inc					
16	10-302-000-0000-6534	948.73	Cty Route markers	213872	Supplies - Signing	N
17	10-302-000-0000-6534	219.54	Center lane only sign	213872	Supplies - Signing	N
18	10-302-000-0000-6534	460.54	Stop sign 30x30	213872	Supplies - Signing	N
19	10-302-000-0000-6534	248.44	Curve Right 30x30	213872	Supplies - Signing	N
48700	M-R Sign Company, Inc	1,877.25	4 Transactions			
3690	Ramy Turf Products					
23	10-302-000-0000-6553	861.60	Winter wheat & specialty blend	OP8140906	Weed Spray & Vegetation Supplies	N
24	10-302-000-0000-6553	861.60	Winter wheat & specialty blend	OP8140906	Weed Spray & Vegetation Supplies	N
3690	Ramy Turf Products	1,723.20	2 Transactions			
85001	Steele-Waseca Coop Electric					
25	10-302-000-0000-6534	19.26	Maintaining traffic street lig	1059692	Supplies - Signing	N
26	10-302-000-0000-6534	29.76	Maintaining traffic street lig	1094084	Supplies - Signing	N
27	10-302-000-0000-6534	27.47	Maintaining traffic street lig	120426	Supplies - Signing	N
28	10-302-000-0000-6534	9.16	Maintaining traffic street lig	25721	Supplies - Signing	N
29	10-302-000-0000-6534	7.34	Maintaining traffic street lig	25722	Supplies - Signing	N
30	10-302-000-0000-6534	39.01	Maintaining traffic street lig	26898	Supplies - Signing	N
85001	Steele-Waseca Coop Electric	132.00	6 Transactions			

NGRITZ
9/21/21 4:03PM
10 Road & Bridge Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

	Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
	No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
302	DEPT Total:		Road & Bridge Maintenance Expense	4 Vendors	13 Transactions	
303	DEPT		Construction Expense			
	7595 Bolton & Menk Inc					
1	10-303-000-0000-6260	3,160.00	Consulting 074-634-029	0275097	Consultants/Admin Fee	Y
2	10-303-000-0000-6260	3,160.00	Consulting 074-645-040	0275097	Consultants/Admin Fee	Y
3	10-303-000-0000-6260	609.00	Consulting 074-645-040	0275098	Consultants/Admin Fee	Y
4	10-303-000-0000-6260	609.00	Consulting 074-634-029	0275098	Consultants/Admin Fee	Y
	7595 Bolton & Menk Inc	7,538.00	4 Transactions			
	22460 Erickson Engineering Co LLC					
12	10-303-000-0000-6260	110.00	Consulting 074-599-039	14388	Consultants/Admin Fee	Y
	22460 Erickson Engineering Co LLC	110.00	1 Transactions			
	46551 Locators & Supplies Inc					
15	10-303-000-0000-6510	114.56	(2) cases white marking paint	0295367-IN	Engineering & Surveying Supplies	N
	46551 Locators & Supplies Inc	114.56	1 Transactions			
303	DEPT Total:	7,762.56	Construction Expense	3 Vendors	6 Transactions	
304	DEPT		Equipment Maintenance & Shops			
	10150 Carquest Auto Parts					
5	10-304-000-0000-6520	55.98	CWP 26-220 oil	414984	Machinery/Vehicle Parts	N
6	10-304-000-0000-6520	6.72	Oil filter	415329	Machinery/Vehicle Parts	N
7	10-304-000-0000-6520	38.99	Oil seal	415793	Machinery/Vehicle Parts	N
	10150 Carquest Auto Parts	101.69	3 Transactions			
	3963 Clean Plus Inc - CPI Divisions					
8	10-304-000-0000-6511	174.90	Rugged wypes & dry wypes	2109017	Maint Shop Supplies & Materials	N
	3963 Clean Plus Inc - CPI Divisions	174.90	1 Transactions			
	3618 Duraco Inc					
10	10-304-000-0000-6520	869.30	Spray nozzle & spray jacket	28929	Machinery/Vehicle Parts	N
	3618 Duraco Inc	869.30	1 Transactions			
	21272 Edney Distributing Co Inc					
11	10-304-000-0000-6520	236.47	Hub & Spindle assembly	1088540	Machinery/Vehicle Parts	N

NGRITZ
9/21/21 4:03PM
10 Road & Bridge Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 4

	Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Description		1099
	No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name		
	21272	Edney Distributing Co Inc		236.47	1 Transactions				
	5365	Fleet Pride							
13		10-304-000-0000-6520		253.89	Air Cyl Hose	81763074	Machinery/Vehicle Parts		N
	5365	Fleet Pride		253.89	1 Transactions				
	36550	IFACS							
14		10-304-000-0000-6520		0.98	Finish nut	5276118	Machinery/Vehicle Parts		N
	36550	IFACS		0.98	1 Transactions				
	51630	Mike's Repair							
20		10-304-000-0000-6252		325.50	Tire replacement & mount	093866	Contracted Services		Y
	51630	Mike's Repair		325.50	1 Transactions				
	99500	Ziegler,Inc							
31		10-304-000-0000-6252		5,259.27	Custom labor unit#2150	1000069812	Contracted Services		N
	99500	Ziegler,Inc		5,259.27	1 Transactions				
304	DEPT Total:			7,222.00	Equipment Maintenance & Shops	8 Vendors	10 Transactions		
10	Fund Total:			19,159.51	Road & Bridge Fund		31 Transactions		
	Final Total:			19,159.51	17 Vendors	31 Transactions			

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
10	19,159.51	Road & Bridge Fund	
All Funds	19,159.51	Total	Approved by,
			
			

Steele County

JOURNAL ENTRIES



Description JW - AUG 2021 - AJE - C1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	8/31/21	501	01-003-000-0000-6357 Bank Charges	683.24	D	Bank Charges - Magic #1				1
2	8/31/21	501	01-003-000-0000-6357 Bank Charges	22.10	D	Bank Charges - Magic #2				1
3	8/31/21	501	01-003-000-0000-6357 Bank Charges	113.56	D	Bank Charges - Payroll				1
4	8/31/21	501	01-003-000-0000-6357 Bank Charges	2.00	D	Bank Charges - 6228				1
5	8/31/21	501	01-000-000-0000-1001 Cash	820.90	C	Aug 2021 Bank Charges				1
6	8/31/21	501	01-000-000-0000-1001 Cash	167.19	D	Aug 2021 Interest				1
7	8/31/21	501	01-003-000-0000-5710 Interest From Investments	96.97	C	Aug Interest - Magic #1				1
8	8/31/21	501	01-003-000-0000-5710 Interest From Investments	69.73	C	Aug Interest - Magic #2				1
9	8/31/21	501	01-003-000-0000-5710 Interest From Investments	0.49	C	Aug Interest - Payroll				1
10	8/31/21	501	38-000-000-0000-1001 Cash	2.06	D	Aug 2021 Interest				1
11	8/31/21	501	38-251-000-0000-5710 Interest	2.06	C	Aug Bond Interest				1
12	8/31/21	501	81-000-000-0000-1001 Cash	3.29	D	Aug 2021 Interest				1
13	8/31/21	501	81-230-000-0000-5710 Interest	3.29	C	Aug Interest - E911				1
14	8/31/21	501	21-631-000-0000-6900 Interest O.S.W.	17.20	D	Jan-Jun Ditch Interest AJE				1
15	8/31/21	501	21-665-000-0000-5710 Interest	852.08	C	Jan-Jun Ditch Interest AJE				1
16	8/31/21	501	21-634-000-0000-6900 Interest O.S.W.	167.66	D	Jan-Jun Ditch Interest AJE				1
17	8/31/21	501	21-635-000-0000-5710 Interest	526.01	C	Jan-Jun Ditch Interest AJE				1
18	8/31/21	501	21-636-000-0000-5710 Interest	89.05	C	Jan-Jun Ditch Interest AJE				1
19	8/31/21	501	21-633-000-0000-6900 Interest O.S.W.	602.09	D	Jan-Jun Ditch Interest AJE				1
20	8/31/21	501	21-637-000-0000-5710 Interest	104.02	C	Jan-Jun Ditch Interest AJE				1

Steele County

JOURNAL ENTRIES



Description JW - AUG 2021 - AJE - C1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	8/31/21	501	21-638-000-0000-5710 Interest	80.63	C	Jan-Jun Ditch Interest AJE				1
22	8/31/21	501	21-639-000-0000-5710 Interest	76.90	C	Jan-Jun Ditch Interest AJE				1
23	8/31/21	501	21-640-000-0000-6900 Interest O.S.W.	1,987.94	D	Jan-Jun Ditch Interest AJE				1
24	8/31/21	501	21-641-000-0000-5710 Interest	186.09	C	Jan-Jun Ditch Interest AJE				1
25	8/31/21	501	21-642-000-0000-6900 Interest O.S.W.	57.21	D	Jan-Jun Ditch Interest AJE				1
26	8/31/21	501	21-643-000-0000-6900 Interest O.S.W.	231.68	D	Jan-Jun Ditch Interest AJE				1
27	8/31/21	501	21-644-000-0000-5710 Interest	250.47	C	Jan-Jun Ditch Interest AJE				1
28	8/31/21	501	21-645-000-0000-6900 Interest O.S.W.	930.95	D	Jan-Jun Ditch Interest AJE				1
29	8/31/21	501	21-646-000-0000-5710 Interest	84.42	C	Jan-Jun Ditch Interest AJE				1
30	8/31/21	501	21-647-000-0000-5710 Interest	13.36	C	Jan-Jun Ditch Interest AJE				1
31	8/31/21	501	21-648-000-0000-5710 Interest	83.30	C	Jan-Jun Ditch Interest AJE				1
32	8/31/21	501	21-649-000-0000-6900 Interest O.S.W.	13.04	D	Jan-Jun Ditch Interest AJE				1
33	8/31/21	501	21-650-000-0000-5710 Interest	23.64	C	Jan-Jun Ditch Interest AJE				1
34	8/31/21	501	21-651-000-0000-6900 Interest O.S.W.	13.03	D	Jan-Jun Ditch Interest AJE				1
35	8/31/21	501	21-652-000-0000-5710 Interest	45.63	C	Jan-Jun Ditch Interest AJE				1
36	8/31/21	501	21-653-000-0000-6900 Interest O.S.W.	255.47	D	Jan-Jun Ditch Interest AJE				1
37	8/31/21	501	21-654-000-0000-5710 Interest	399.49	C	Jan-Jun Ditch Interest AJE				1
38	8/31/21	501	21-655-000-0000-5710 Interest	62.04	C	Jan-Jun Ditch Interest AJE				1
39	8/31/21	501	21-656-000-0000-6900 Interest O.S.W.	23.93	D	Jan-Jun Ditch Interest AJE				1
40	8/31/21	501	21-657-000-0000-5710 Interest	2.44	C	Jan-Jun Ditch Interest AJE				1

Steele County

JOURNAL ENTRIES



Description JW - AUG 2021 - AJE - C1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	8/31/21	501	21-658-000-0000-6900 Interest O.S.W.	750.71	D	Jan-Jun Ditch Interest AJE				1
42	8/31/21	501	21-659-000-0000-5710 Interest	6.24	C	Jan-Jun Ditch Interest AJE				1
43	8/31/21	501	21-660-000-0000-5710 Interest	24.31	C	Jan-Jun Ditch Interest AJE				1
44	8/31/21	501	21-000-000-0000-1001 Cash	2,140.79	C	Jan-Jun Ditch Interest AJE				1
45	8/31/21	501	01-000-000-0000-1001 Cash	2,140.79	D	Jan-Jun Ditch Interest AJE				1
46	8/31/21	501	01-003-000-0000-5710 Interest From Investments	2,140.79	C	Jan-Jun Ditch Interest AJE				1
Debit Total				8,185.14		Credit Total	8,185.14	Net:	0.00	

PERSONNEL REPORT
September 28, 2021 at 5:00 pm

ACTION ITEMS

1. Personnel Actions:

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Start Date</i>
-------------	-----------------------	--------------------	-------------------

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Alicyn Hinze	Correctional Officer	Detention Center	09/22/21

Open Positions-Pending Board Approval:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Correctional Officer	Detention Center	Hinze resignation

STAFFING STATUS (<i>Information Only – No Action Required</i>)

Open Positions - Approved to Fill:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Road Deputy	Sheriff's Office	Setting up interviews
Office Support Specialist	Public Health	Hold - Retirement in 01/22
Adult Health Lead	Public Health	Recruiting
Registered Nurse	Detention Center	Still exploring options
Highway Maintenance Technician	Highway	Interviewing
Correctional Officers (6)	Det. Center/Sheriff's Office	1 in background; others on-hold
Assistant Program Coordinator	Det. Center/Sheriff's Office	On-hold

Open Positions - In Committee:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Family Support Educator (part-time)	Public Health	Backfill Cage
Custodian	Facilities & Grounds	On-hold



Steele County Agenda Item

Subject: County Agricultural Inspector

Department: Planning & Zoning

Committee Meeting Date: September 21, 2021

Board Meeting Date: September 28, 2021

Consent Agenda: ☒ Yes ☐ No

Resolution: ☒ Yes ☐ No

Policy Committee Recommendation:

Approve appointment of David Stenzel as the Steele County Agricultural Inspector

Recommendation:

Appoint David Stenzel as the Steele County Agricultural Inspector to carry out the duties specified under MN Statute 18.81 subdivision 1a and 1B. (Noxious Weed Law)

Background (*Including Budget Impact*):

MN Statute 18.80 requires the county board to appoint a county agricultural inspector or a county-designated employee. We have now hired David Stenzel to replace Dan Kuhns as the environmental specialist in charge of the Feedlot, Ag Inspection, AIS and Water Planning programs. As a result David should officially be appointed as the County Agricultural Inspector to address weed complaints in the county

Attachments:

Resolution



Steele County Agenda Item

Subject: Set Date for the County Board of Appeal and Equalization

Department: Assessor's Office

Committee Meeting Date: September 21, 2021

Board Meeting Date: September 28, 2021

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

Recommend approval of holding the Board of Appeal and Equalization on Tuesday, June 14, 2022 at 7:00 p.m.

Recommendation:

Officially set the special meeting of the 2022 County Board of Appeal and Equalization for June 14, 2022 at 7:00 pm in the Board Room

Background*(Including Budget Impact):*

Minnesota Statutes require the CBAE to meet after the second Friday in June. Historically, Steele County has held this meeting on the following Tuesday. June 14, 2022 is also the regularly scheduled Board meeting.

The County Board of Appeal and Equalization (CBAE) is the final step for property owners to appeal their 2022 assessments. Property owners may appeal the 2022 market valuation or classification placed on their properties. These assessments will be used to calculate the taxes payable in 2023. Attendees are encouraged to contact the County Assessor's Office prior to attending the meeting so that we can provide an agenda and prepare the necessary documents for consideration.

Attachments:



Steele County Agenda Item

Subject: 2021 Steele County Plat Book

Department: GIS

Committee Meeting Date: September 21, 2021

Board Meeting Date: September 28, 2021

Consent Agenda: ☒ Yes ☐ No

Resolution: ☐ Yes ☒ No

Policy Committee Recommendation:

Approve the use of Aquatic Invasive Species (AIS) funds to print 250 plat books from Insty Prints for \$3,058.58.

Recommendation:

Approve the use of Aquatic Invasive Species (AIS) funds to print 250 plat books from Insty Prints for \$3,058.58.

Background (*Including Budget Impact*):

Steele County receives grant funds for Aquatic Invasive Species (AIS) education and initiatives. AIS educational advertisements have been incorporated into the 2021 Plat Book design, making it eligible for AIS funding. Because this will utilize the AIS grant funds, there will be no impact to the general budget.

Attachments:



Steele County Agenda Item

Subject: East Highway 14 & County Road 180 Readdressing

Department: GIS

Committee Meeting Date: September 21, 2021

Board Meeting Date: September 28, 2021

Consent Agenda: ☒ Yes ☐ No

Resolution: ☐ Yes ☒ No

Policy Committee Recommendation:

Approve changing the addressing street names of East Highway 14 and County Road 180 to Claremont Road, effective December 1, 2021.

Recommendation:

Approve changing the addressing street names of East Highway 14 and County Road 180 to Claremont Road, effective December 1, 2021.

Background (*Including Budget Impact*):

MnDOT is anticipating that the new US Highway 14 alignment will be open to traffic starting in November 2021. As a result, a new addressing street name needs to be assigned to the existing alignment. There are 9 properties that are assigned an East Highway 14 address.

As outlined in Table 12 and Figure 20 of the [Steele County 2040 Transportation Plan](#), the existing alignment will become County State Aid Highway (CSAH) 2. Also, in Table 13 and Figure 21, it is proposed that County Road 180 be re-designated from a County Road to a County State Aid Highway.

Currently, County Road 180 is used for both the route designation and the addressing street name. Because of the proposed designation change, County Road 180 will also need to be assigned a new addressing street name. There are 12 properties that are assigned a County Road 180 address.

Steele County utilizes a quadrant based numerical addressing schema. Historically under this schema, diagonal routes have not been assigned a numerical based street name for addressing purposes. Typically, diagonal routes have been assigned a street name based on the destination or the route designation.

To minimize future readdressing, county staff would like to move away from utilizing the route designation for addressing purposes. This will allow for future route designation changes without the need for readdressing.

The Steele County Engineer reports that the budget impact will be minimal. Funds from the annual sign replacement budget will be utilized to replace existing street name signage.

Attachments:

Tax Parcel & Address List

Pages 36-39 from Steele County 2040 Transportation Plan

Tax Parcel & Address List

Tax Parcel	Property Address
07-020-1201	5272 COUNTY ROAD 180 55060-9457
07-020-1203	5328 COUNTY ROAD 180 55060-9456
07-020-1204	5142 COUNTY ROAD 180 55060-9457
07-020-4402	4650 COUNTY ROAD 180 55060-9454
07-020-4404	4592 COUNTY ROAD 180 55060-9454
07-020-4408	4530 COUNTY ROAD 180 55060-9454
07-020-4409	4476 COUNTY ROAD 180 55060-9454
07-020-4410	4452 COUNTY ROAD 180 55060-9454
07-022-2201	7310 HWY 14 E 55924-9637
07-022-2202	7180 HWY 14 E 55924-9637
07-023-3302	7470 HWY 14 E 55924
07-024-2301	9032 HWY 14 E 55924-9642
07-024-3201	8668 HWY 14 E 55924
07-024-3202	8818 HWY 14 E 55924-9642
07-024-3301	8422 HWY 14 E 55924
07-025-4000	8835 HWY 14 E 55924-9642
07-025-4101	8893 HWY 14 E 55924-9642
08-013-2401	3192 COUNTY ROAD 180 55060-9441
08-014-1101	2380 COUNTY ROAD 180 55060
08-014-1402	1979 COUNTY ROAD 180 55060-3187
08-014-1403	1950 COUNTY ROAD 180 55060-9440

FUTURE ROADWAY JURISDICTION AND DESIGNATION

The jurisdiction and designation of roads is an important element of the future system plan as it affects many organizational functions and obligations (e.g., regulatory, maintenance, construction, and financial). The goal of any realignment is to match the management of roadways with their intended function and with the jurisdiction best suited to maintain them. The result is an efficient and economical use of citizen tax dollars and an appropriately aligned county road system. Jurisdictional and designation transfers, when planned and coordinated properly, can be successfully implemented. This goal was initiated by establishing and addressing a set of system analysis objectives.

The guidelines presented for roadway jurisdictions and designations in the **Existing Conditions** portion of this Plan, along with a set of guiding criteria, were used to identify the appropriate designation for each roadway. These criteria included:

- Corridor length
- Existing functional classification as "local"
- Future functional classification as "local"
- Current designation
- Existing AADT
- Shoulder width
- Weight limit

Using this criterion, a detailed analysis was used to identify future jurisdictional and designation transfer candidates. This list was discussed with the PMT and refined based on local input. The final list of proposed changes is presented in **Tables 12 and 13** and **Figures 20 and 21**, which are proposed to be achieved by 2040. Jurisdictional changes will take place by mutual agreement of the agencies, as future opportunities present themselves, and in accordance with Minnesota statute 163.11.

TABLE 12. FUTURE JURISDICTIONAL CHANGES

Change ID*	Roadway	Mileage	Existing Jurisdiction	Future Jurisdiction
PROPOSED TRANSFERS				
1	CR 133	1.00	County	Township
2	CSAH 47	0.30	County	Township
3	CSAH 8	0.56	County	City
4	CSAH 35	0.76	County	City
5	CSAH 19	2.41	County	City
6	CR 171	0.24	County	City
7	CR 171	1.02	County	Township
8	18th St. SE	0.69	Township	County
9	CSAH 6	0.61	County	Township
10	CR 107	0.67	County	Township
11	CSAH 15	0.16	County	City
12	3rd St. SE	0.09	City	County
NEW ROADWAY ALIGNMENTS				
13	New Highway 14	4.23	Roadway does not exist	MnDOT
14	Old Highway 14 (New CSAH 2)	4.10	MnDOT	County
NEW ROADWAYS				
15	29th Ave.	3.02	Roadway does not exist	County

*Change IDs correspond to those shown on **Figure 20**.

Changes highlighted in blue accommodate construction of the 29th Avenue corridor.

TABLE 13. FUTURE DESIGNATION CHANGES

Change ID*	Roadway	Mileage	Existing Designation	Future Designation
PROPOSED CHANGES				
1	CR 180	4.34	CR	CSAH
2	CR 4	2.01	CSAH	CR
3	CSAH 5	0.99	CSAH	CR
4	CSAH 47	0.30	CSAH	Local
5	CSAH 8	0.53	CSAH	Local
6	CSAH 35	0.77	CSAH	Local
7	CR 171	0.29	CR	Local
8	18th St. SE	.71	MSA	CSAH
9	CR 6	0.61	CSAH	Local
10	CSAH 60	2.73	CSAH	CR
11	CSAH 15	0.16	CSAH	Local
12	3rd St. SE	0.09	Local	CSAH
NEW ROADWAY ALIGNMENTS				
13	New Highway 14	4.23	Roadway does not exist	State Highway
14	Old Highway 14	4.10	State Highway	CR
NEW ROADWAYS				
15	29th Ave.	3.02	Roadway does not exist	CSAH

Change IDs correspond to those shown on **Figure 21.*

Although specific roadways will be transferring jurisdictions, the overall Steele County jurisdictional distribution will remain consistent. The trades between new roadways and jurisdictional transfers result in a balanced system that appoints approximately 38 percent of the overall system to Steele County, with an increase of about five miles to the county system (see **Table 14**).

TABLE 14. FUTURE JURISDICTIONAL DISTRIBUTION

Jurisdictional Classification System		Existing Mileage	Existing Percentage	Future Mileage	Future Percentage
State System	Interstate Highway	75.3	7%	75.4	7%
	US Highway				
	State Highway				
County System	County State-Aid Highway	385.4	38%	390.7	38%
	County Road				
Municipal Street		167.3	17%	167.5	17%
Township Road		376.4	38%	376.4	38%

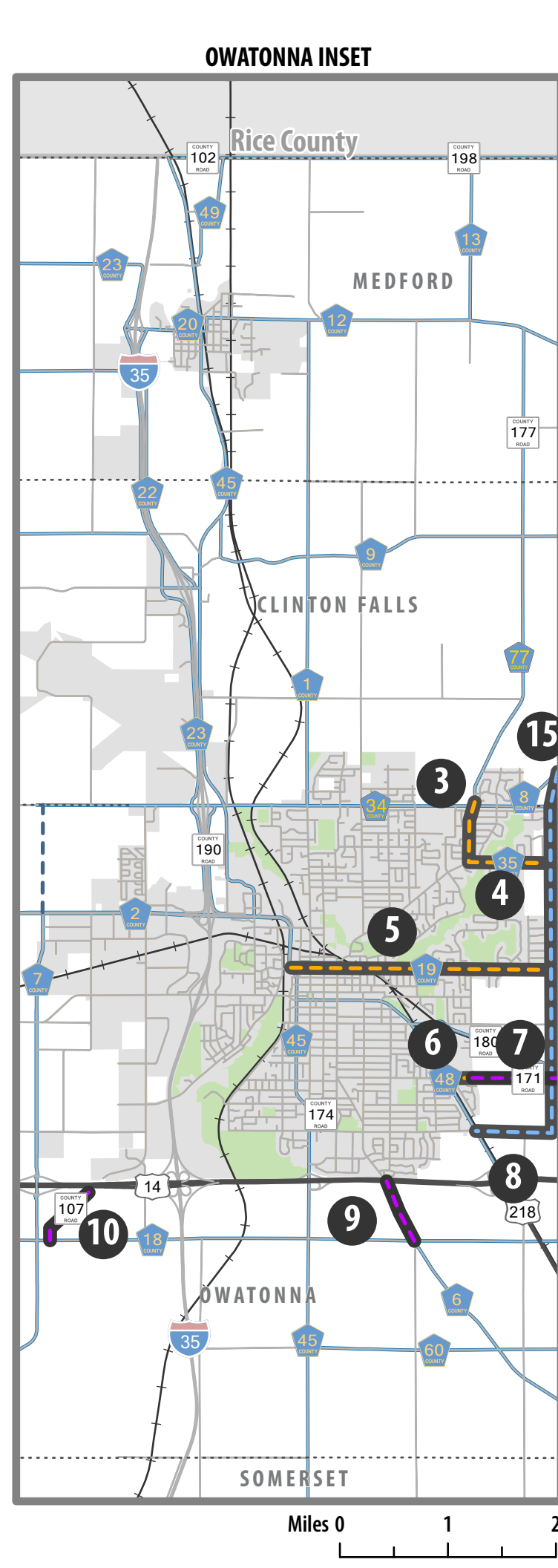
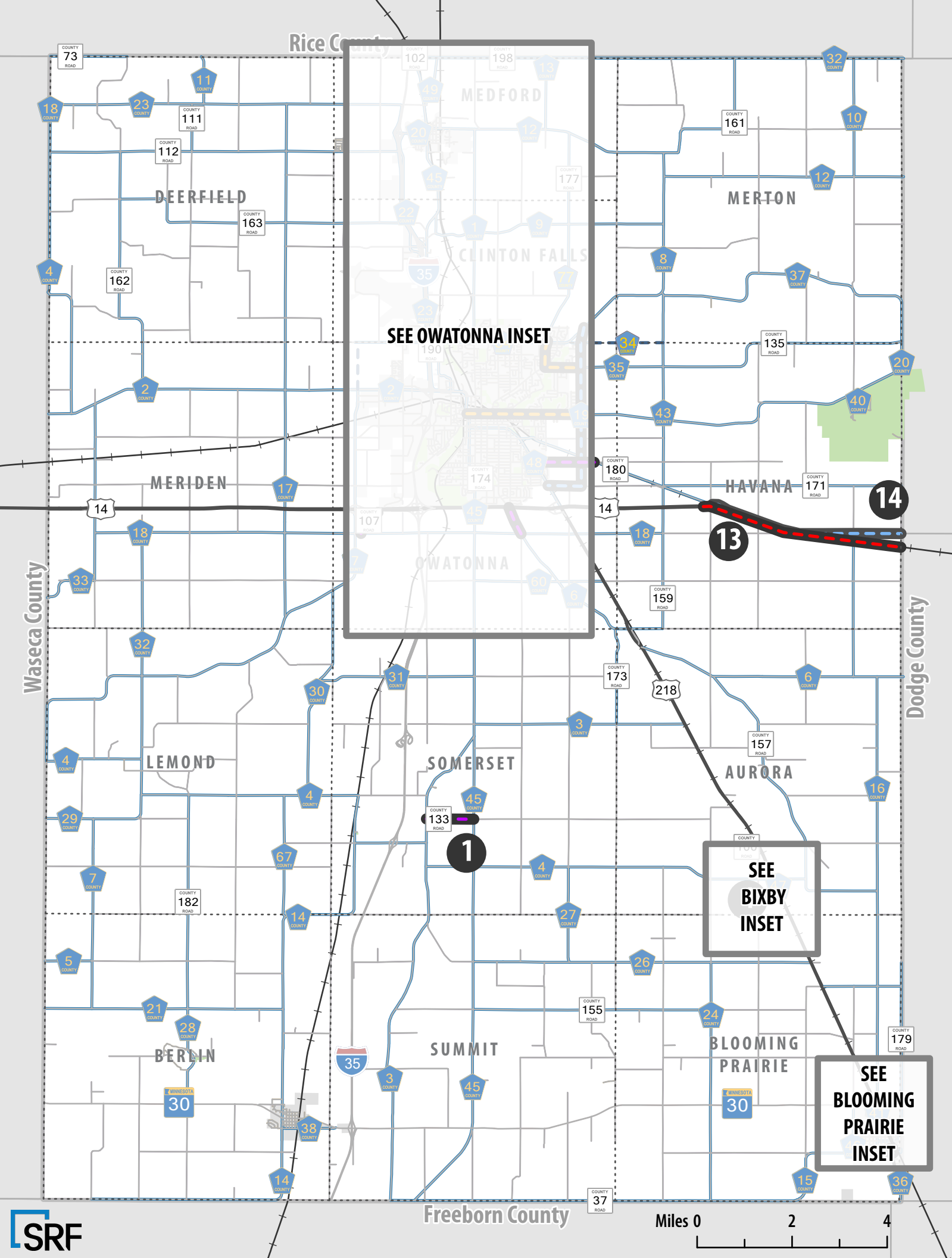
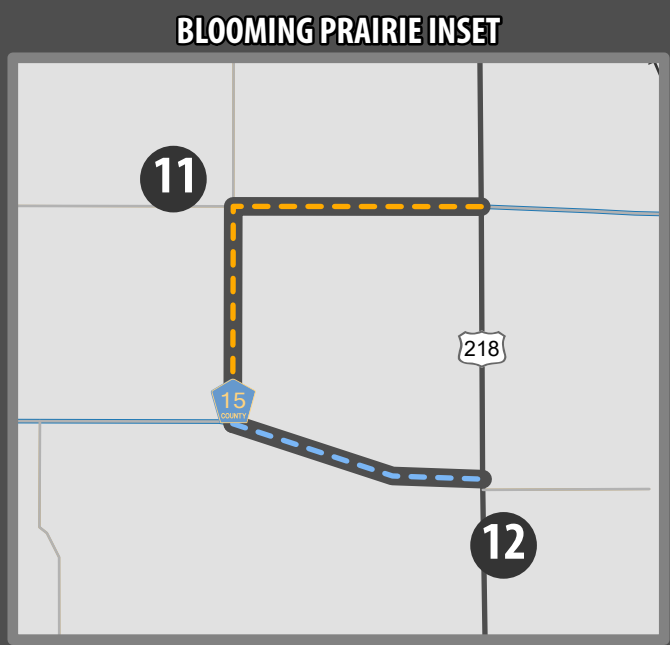
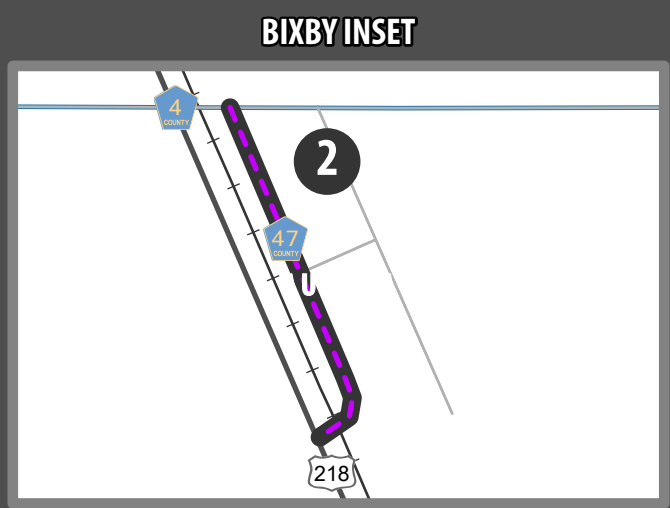


Figure 20
Jurisdictional Transfers
 Steele County 2040 Transportation Plan

- Future Jurisdiction
- Transfer to City
 - Transfer to County
 - Transfer to Township
 - Transfer to MnDOT



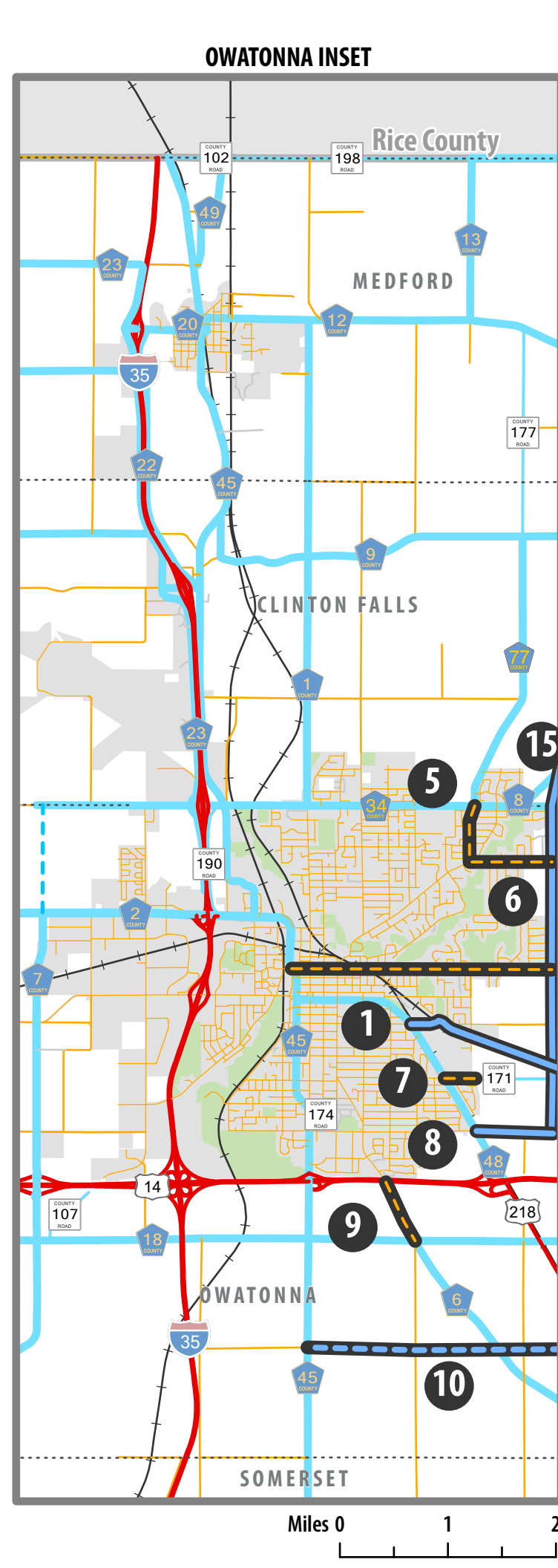
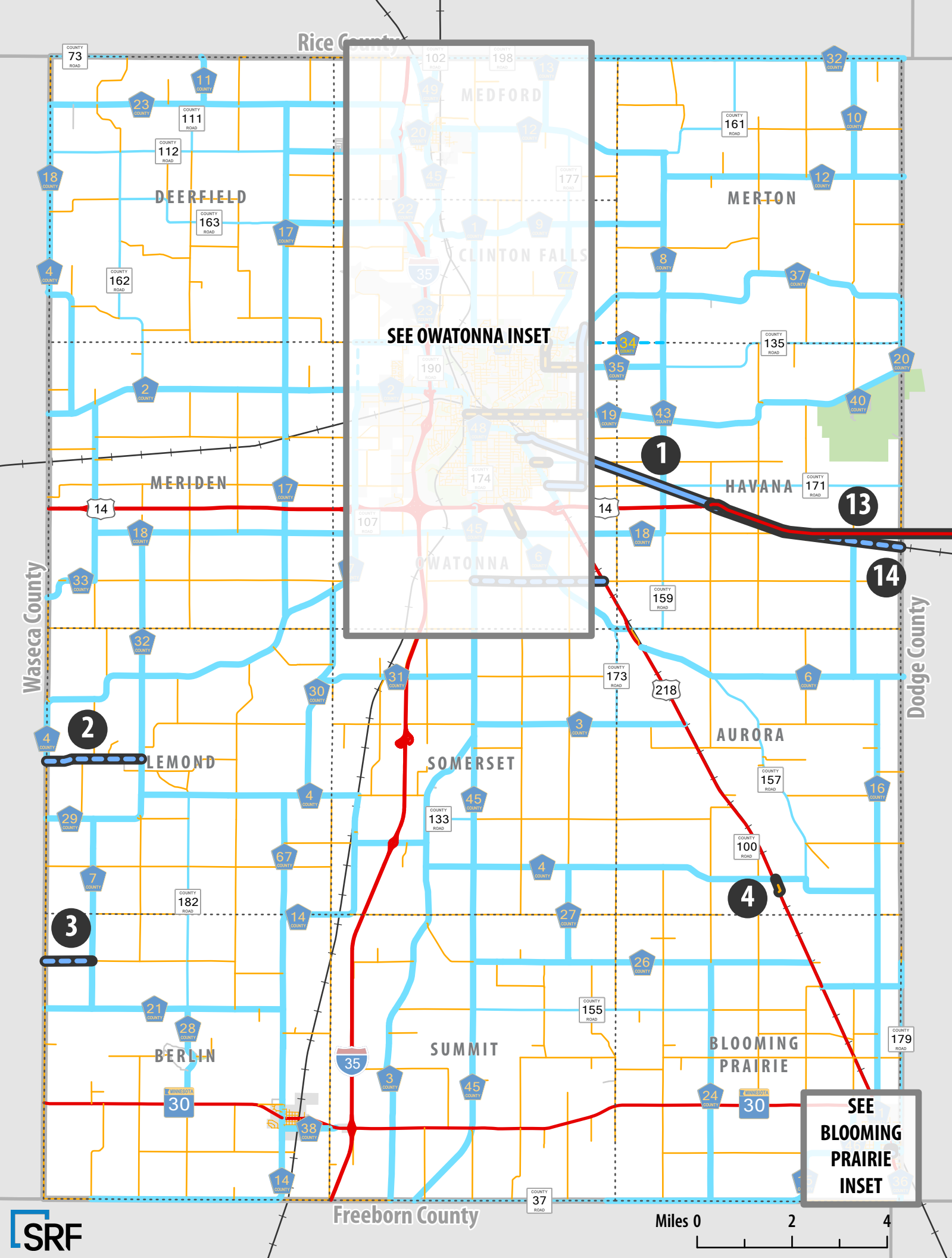


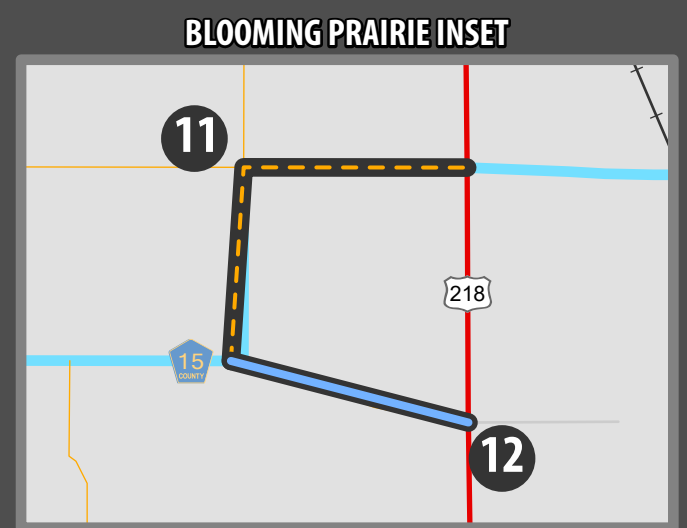
Figure 21
Designation Changes
 Steele County 2040 Transportation Plan

Existing Designation

- State Highway
- County State Aid Highway (CSAH)
- County Road
- MSA
- Local Road
- Private Road

Designation Change

- State Highway
- County State Aid Highway (CSAH)
- County Road
- MSA
- Local Road
- Private Road
- #** Change ID (Steele County Roadways)
- Township
- City Boundary





Steele County Agenda Item

Subject: Request Approval of 2022-24 Memorandum of Agreement & Addendum

Department: Extension

Committee Meeting Date: September 23, 2021

Board Meeting Date: October 5, 2021

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

Approve the 2022-24 Memorandum of Agreement (MOA) & Addendum

Recommendation:

The Steele County Extension Committee requests the Steele County Board approve and sign the 2022-24 Memorandum of Agreement (MOA) & Addendum as outlined with the University of Minnesota for Extension department staffing.

Background*(Including Budget Impact):*

The MOA and addendum templated contracts were developed by the Association of Minnesota Counties Extension Committee in conjunction with University of Minnesota Extension staff. The current MOA expires December 31, 2021. 2022 represents year 1 of the 2022-2024 Memorandum of Agreement (MOA) between Steele County and the University of Minnesota. The MOA includes an increase of 2.25% in 2022, 2.25% in 2023 and a 2.5% in 2024. The MOA includes the positions for 2.0 FTE for Youth Development, 0.5 FTE Agriculture and 0.25 FTE Master Gardener Coordinator. The addendum includes the request for the 400 hours for a summer intern.

The Summer program coordinators and the 1.5 FTE county administrative support staff are not included in the contracts. These positions are part of the annual county department budget cycle.

Attachments:

Memorandum of Agreement and Addendum

**Agreement
Between the University of Minnesota
And
Steele County
For providing Extension programs locally and
employing Extension Staff**

This Agreement (“Agreement”) between the County of Steele Minnesota (“County”) and Regents of the University of Minnesota on behalf of its Extension unit, 240 Coffey Hall, St. Paul, Minnesota, 55108 (“University”) is effective January 1, 2022, and supersedes and replaces any and all current or existing agreements relating to Extension and its programs that may exist between the County and University.

The term of this Agreement shall be three (3) years, beginning on January 1, 2022 and ending on December 31, 2024, unless earlier terminated as provided in paragraphs 8 and 9.

WITNESSETH:

WHEREAS, Minn. Stat. §38.34 authorizes a Board of County Commissioners to incur expenses and spend money for County Extension work; and

WHEREAS, the money set aside and appropriated by the County Board in the County Extension Fund may be paid out by orders of the University’s Director of Extension, or the Director’s designee, as identified in Minn. Stat. §38.36, Subd. 3; and

WHEREAS, Minn. Stat. §38.37 provides that Extension educators must be employed according to University personnel procedures and must be University employees; and

WHEREAS, it is the intention of the County and University that the University shall provide Extension services on behalf of the County in exchange for considerations as detailed herein.

NOW THEREFORE, in consideration of the mutual undertaking and agreements contained within this Agreement, the County and University hereby agree as follows:

1. In accordance with Minn. Stat. §38.37 County desires to augment University’s state-wide Extension programs. The programs that the County will augment are detailed in Table A below.

Table A

Program/Position	FTE	2022 Price	FTE	2023 Price	FTE	2024 Price
Extension Educator Agriculture	0.5	\$42500	0.5	\$43457	0.5	\$44543
Extension Educator, 4-H Youth Development	2	\$153898	2	\$157362	2	\$161296
Program Coordinator, Horticulture or Master Gardener	0.25	\$19237	0.25	\$19670	0.25	\$20162
Total	2.75	\$215635	2.75	\$220489	2.75	\$226001

2. County recognizes that University costs for supporting these positions may increase from year to year. The costs payable for these positions are reviewed by the Association of Minnesota Counties' ("AMC") Extension Committee and University's Extension central administration, at which time the parties will agree on an appropriate inflation factor for the coming year(s). Unless County and University otherwise agree, the inflation factor will be as agreed to by AMC and University.

3. Based on the County's funding commitment, University will be responsible for providing salary & fringe benefits for the positions, enhanced programming from regional extension educator staff, program supervision, travel (mileage, meals, and lodging), in-service training within program area, payroll, and accounting services.

The County agrees to provide local support in the form of support staff, office space, office furnishings, telephone, computer, software, internet service,, storage space, and general office supplies. The University will recommend support staff responsibilities, technology needs and other office standards. Nevertheless, the level of availability and type of local support will be determined by the County as established in the annual budget.

4. University will bill the County on a quarterly basis and the County will submit payment within thirty-five (35) days of receipt of the bill. The total annual amount to be paid by the County shall be paid in four (4) equal quarterly payments.

5. During an extended leave of absence (e.g. FMLA; educational leave), the University will continue the program with regional educators and/or temporary employees with involvement and concurrence of the County, The County will be billed at the contract price and will not incur any additional charges for regional educators or temporary employees.

6. As vacancies occur (e.g. retirement, resignation), and if the County and University agree to continue to support the desired program and position, University will hire new personnel with involvement and concurrence of the County. The County will not be billed for a position during the time that position is vacant. If temporary employees are hired to continue the program during the hiring process, the County will be billed at the contract price.

7. The University will complete an annual performance evaluation of each University Extension employee working in the County and supporting the programs identified in paragraph 1. The County Extension Committee will have the option to provide input to University on such evaluation. The University in accordance with University personnel guidelines will determine salary adjustment of each University Extension employee.

8. Annually, the County Extension Committee, in coordination with University, will be responsible for approving the County Extension educational programming and services, as provided for in Minn. Stat. §38.34.

9. Nothing in this Agreement precludes the County or University at any time during the term of this Agreement from requesting a modification of the County Extension program, including an adjustment of the number of University Extension personnel working in the County. The County or University will provide a minimum of ninety (90) days prior notice if either party desires a change in programs that results in a decrease in the staffing or funding level, and both parties agree to enter into good faith discussions to address such request.

10. If University or the County in good faith determines that funding is no longer available to support the programs or positions providing services locally, either party may terminate this Agreement. Termination of the Agreement in its entirety requires a minimum of ninety (90) days prior notice. Notice shall be dated and provided in writing to the parties listed below as the contacts for this Agreement.

If to County:	Administrator, Steele County Administration Center 630 Florence Avenue Owatonna, MN 55060
---------------	--

If to University:	University of Minnesota Minnesota Extension Attn: Dean Beverly Durgan 240 Coffey Hall 1420 Eckles Avenue St. Paul, MN 55108 Facsimile No.: 612-625-6227 E-mail: mnext@umn.edu
-------------------	---

11. Each party agrees that it will be responsible for its own actions and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party or the results thereof. The County's liability is governed by the provisions of Minn. Stat. Chap. 466 and other applicable laws. The University's liability is governed by the provisions of the Minnesota Tort Claims Act, Minn. Stat. §3.736 and other applicable law.

12. Pursuant to Minn. Stat. §16C.05, Subd. 5, the University agrees that County, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of relating to this Agreement. University agrees to maintain these records in accordance with applicable law.

13. All data collected, created, received, maintained, or disseminated for any purposes by the activities of University because of this Agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. Chap. 13, as amended, the Minnesota Rules implementing such Act now in force or as adopted, as well as Federal Regulations on data privacy.

14. The University is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, sexual orientation or other classifications protected by state or federal law. In adhering to this policy, the University abides by the Minnesota Human Rights Act, Minnesota Statute Ch. 363A; by the Federal Civil Rights Act, 42 U.S.C. 2000e; by the requirements of Title IX of the Education Amendments of 1972; by Sections 503 and 504 of the Rehabilitation Act of 1973; by the Americans With Disabilities Act of 1990; by Executive Order 11246, as amended; by 38 U.S.C. 2012, the Vietnam Era Veterans Readjustment Assistance Act of 1972, as amended; and by other applicable statutes and regulations relating to equality of opportunity.

15. This Agreement may be executed in counterparts and/or by electronic signature, each counterpart of which will be deemed an original, and all of which together will constitute one agreement. The executed counterparts of this Agreement may be delivered by electronic means, such as email and/or facsimile, and the receiving party may rely on the receipt of such executed counterpart as if the original had been received.

IN WITNESS WHEREOF, the parties by their respective authorized agents or officers have executed this Agreement.

COUNTY of Steele

Regents of the University of Minnesota

BY _____
Chair, County Board of Commissioners

BY _____

DATE _____

DATE _____

Approved as to form:

BY _____
County Attorney

DATE _____

BY _____

DATE _____

ADDENDUM TO
Agreement between the University of Minnesota and Steele County
For providing Extension programs locally and employing Extension Staff

This Addendum is made to the Memorandum of Agreement (“MOA”) for providing Extension programs locally and employing Extension staff between the County of Steele, Minnesota (“County”) and Regents of the University of Minnesota, through Extension. The Addendum will remain in place for the term of the Memorandum of Agreement and will be effective as of January 1, 2022.

Program Intern

County agrees to provide the funds identified below to support the following Extension Program Interns (college students). This table is in addition to Table A in the Memorandum of Agreement. Steele County also supports Summer coordinator positions which will be requested as part of the annual department budget process.

Program Intern*	2022 Price	2023 Price	2024 Price
Rate per Hour	\$15.00	\$15.34	\$15.72
Hours	400	400	400
Total	\$6000	\$6136	\$6288

This Addendum may be executed in counterparts and/or by electronic signature, each counterpart of which will be deemed an original, and all of which together will constitute one agreement. The executed counterparts of this Addendum may be delivered by electronic means, such as email and/or facsimile, and the receiving party may rely on the receipt of such executed counterpart as if the original had been received.

The parties by their respective authorized agents or officers have executed this addendum.

COUNTY of Steele _____

Regents of the University of Minnesota

BY _____
Chair, County Extension Committee

By _____
Dean

DATE _____

DATE _____

BY _____
Chair, County Board of Commissioners

DATE _____



Steele County Agenda Item

Subject: Resolution - Approve Final Payment for Contract No. 219814; SAP 074-598-014

Department: Highway

Committee Meeting Date: N/A

Board Meeting Date: September 28, 2021

Consent Agenda: ☒ Yes ☐ No

Resolution: ☒ Yes ☐ No

Policy Committee Recommendation:

N/A

Recommendation:

Resolution – Approve Final Payment for Contract No. 219814; SAP 074-598-014 to JJD Companies in the amount of \$3,986.16.

Background (*Including Budget Impact*):

This project replaced Bridge 74525 on County Road 198 (Rice County line) over Rush Creek. The final contract amount was \$398,615.63.

Attachments:

Resolution – Certificate of Final Acceptance

**Steele County Highway Department
Certificate of Final Contract Acceptance
County Board Acknowledgement**

Contract Number: 219814
Contractor: JJD Companies
Date Certified: September 15, 2021
Final Pay Request Number: 6

Whereas; Contract No. 219814 has in all things been completed, and the County Board being fully advised in the premises, now then be resolved; that we do hereby accept said completed project for and in behalf of the Steele County Highway Department and authorize final payment as specified herein.

I, _____, County Auditor within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

State of Minnesota
County of Steele

Dated this ____ day of _____, 20__

At _____

Signed by _____
County Auditor
(SEAL)



Steele County Agenda Item

Subject: CUP #427 (Gaulrapp - Salon)

Department: Planning & Zoning

Committee Meeting Date: September 13, 2021

Board Meeting Date: September 28, 2021

Consent Agenda: ☐ Yes ☒ No

Resolution: ☐ Yes ☒ No

Policy Committee Recommendation:

Planning Commission recommends approval with 4 conditions based on the Findings of Fact.

Background *(Including Budget Impact)*:

This request is from Ashley and Joel Gaulrapp to operate a Hair Salon as a home occupation from their residence located at 818 69th St. NE, Medford. The property is located in the SE ¼ of the NW ¼, Section 10, Medford Township.

Attachments:

Findings of Fact

Location Map

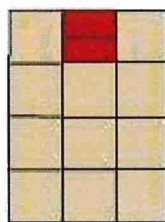
Site Map

Floor Plan

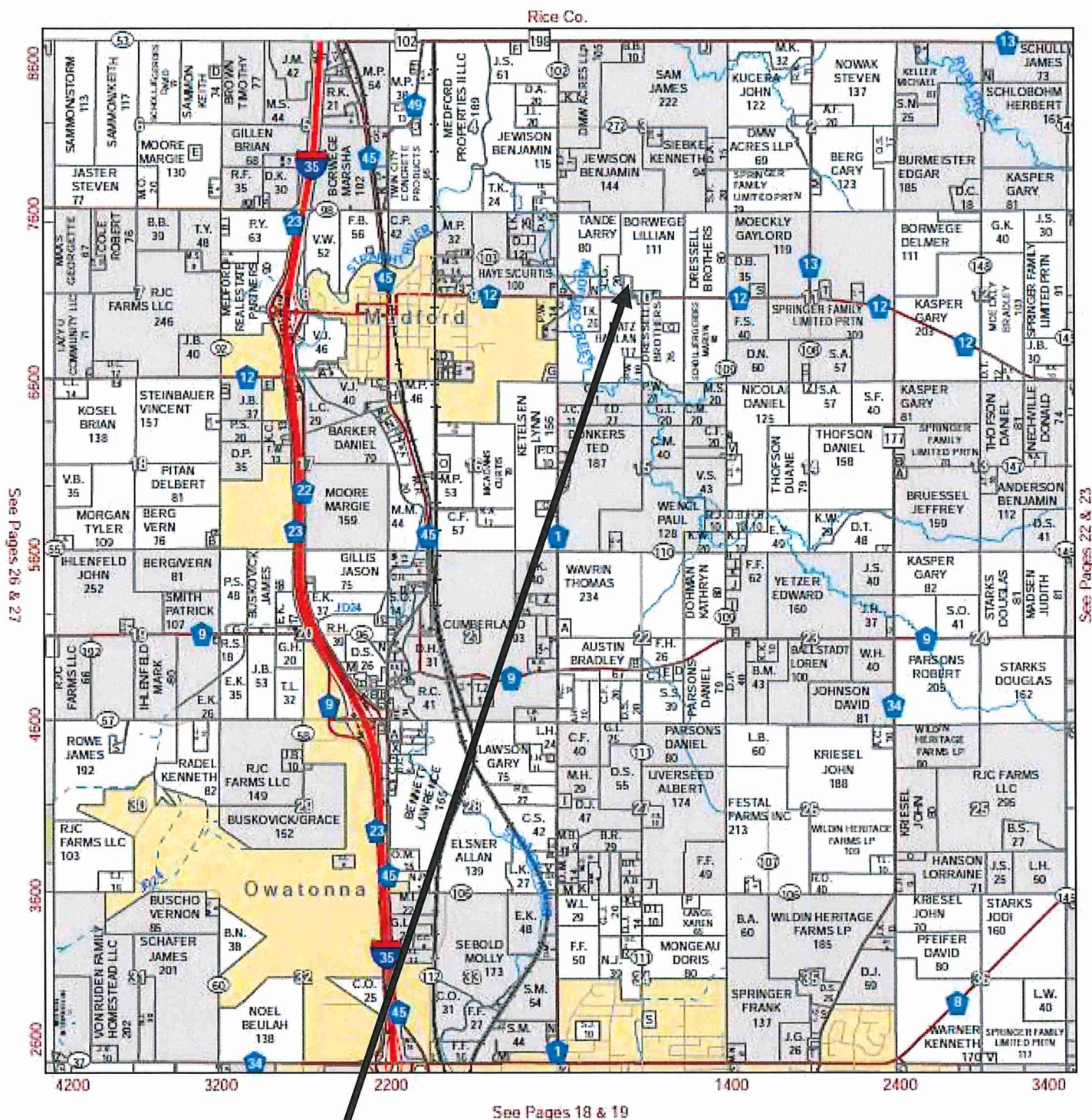
Elevation Sketches

Staff Report

Medford & Clinton Falls



T.108N. - R.20W.



Gaulrapp Request Location

818 69th St NE



- Existing House
- Addition
- Property Line

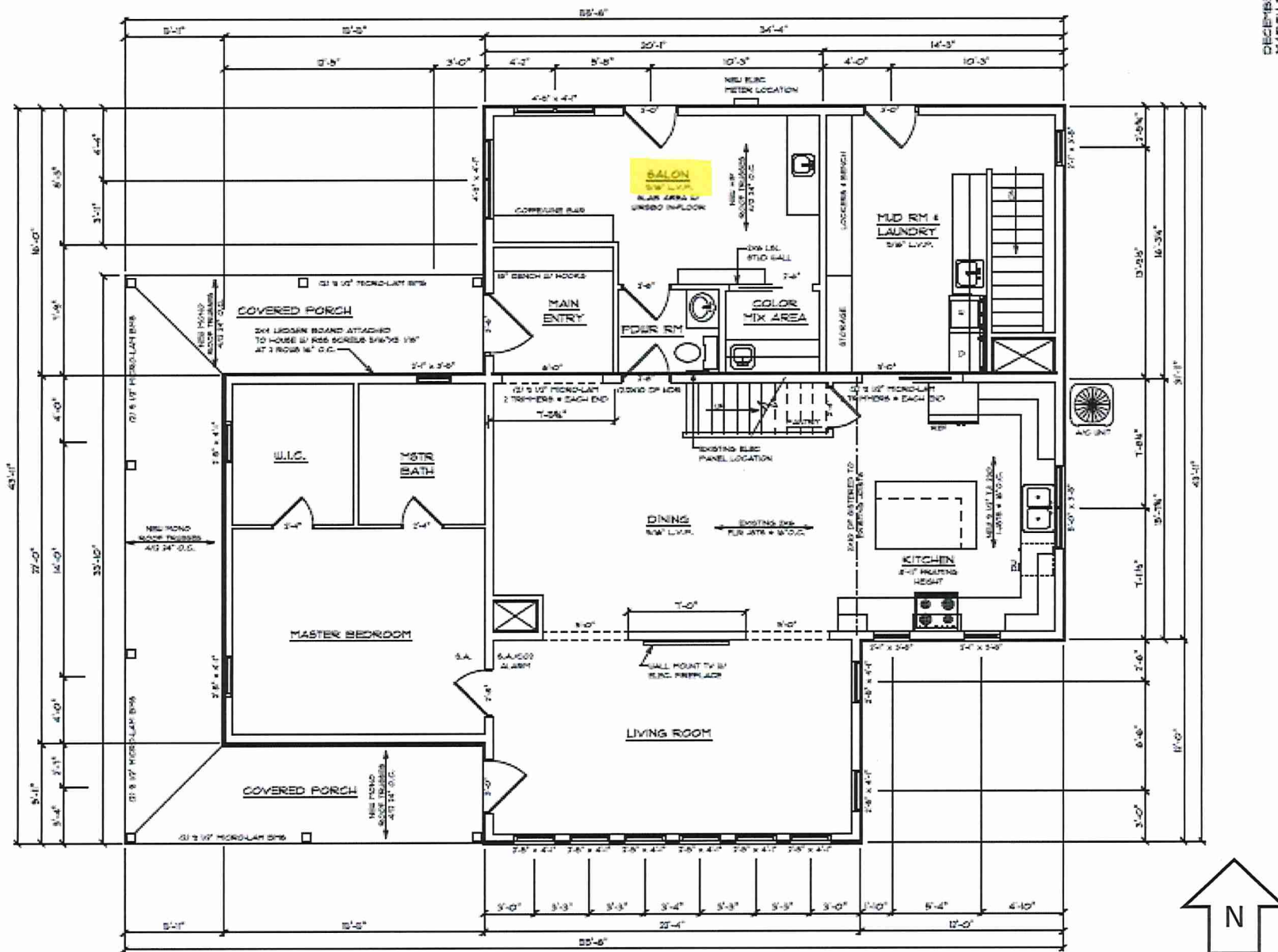
CUP 427 (Gaulrapp Site)

Disclaimer: Steele County, MN makes no representations or warranties, express or implied, with respect to the use or reuse of the data provided hereafter, regardless of the format or the means of transmission. THE DATA IS PROVIDED "AS IS" WITH NO GUARANTEE OR REPRESENTATION ABOUT THE ACCURACY, CURRENCY, SUITABILITY, PERFORMANCE, MERCHANTABILITY, RELIABILITY, OR FITNESS OF THE DATA FOR ANY PARTICULAR PURPOSE. Steele County, MN, shall not be liable for any direct, indirect, special, incidental, compensatory or consequential damages or third party claims resulting in the use of this data, even if Steele County, MN, has been advised of the possibility of such potential loss or damage. This data may not be used in states that do not allow the exclusion or limitation of incidental or consequential damages.

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August 23, 2021





MAIN FLOOR PLAN

EXISTING CEILING HEIGHT, APPROX. 10' FROM TOP OF BASEFLOOR TO TOP OF BEAMS GALL.
NEW FLOOR JOISTS (KITCHEN) 9' 10" TO 20' x 16" O.C.
ALL NEW FLOORING, CEILING OR AS NOTED OTHERWISE.
EXISTING FLOOR JOISTS, 20' x 16" O.C.

DECEMBER 28TH, 2020
MARCH 24TH, 2021
JUNE 8TH, 2021
JUNE 16TH, 2021
JUNE 30TH, 2021

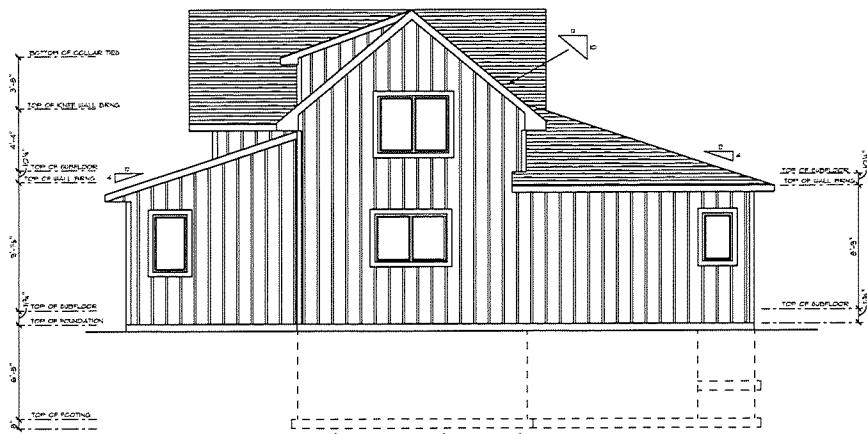
SCALE: 1/4" = 1'-0"
JULY 15TH, 2021
DRAIN BY:
J. STRAND

MAIN FLOOR PLAN

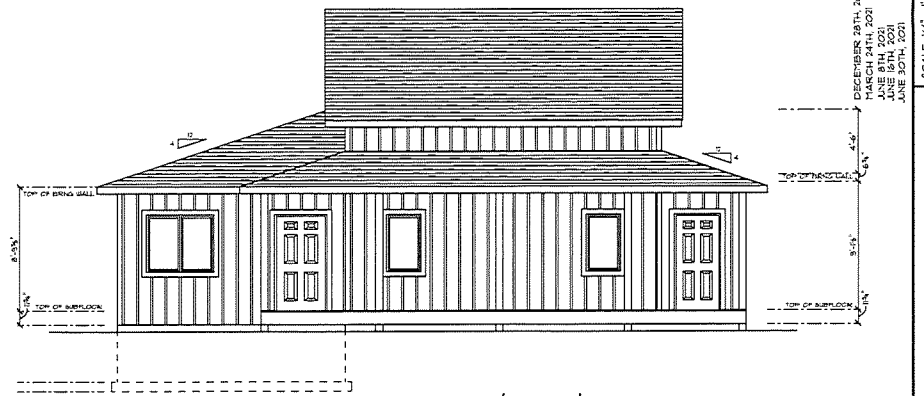
THESE PLANS ARE INTENDED BY ALEXANDER
LEWIS AS A GUIDE FOR THE DESIGN AND
CONSTRUCTION OF THE PROJECT. THE
OWNER SHALL BE RESPONSIBLE FOR
OBTAINING ALL NECESSARY PERMITS
AND SHALL BE RESPONSIBLE FOR
OBTAINING ALL NECESSARY
CONSTRUCTION INFORMATION.

JOEL & ASHLEY GAULRAPP
818 NE 69TH ST MEDFORD, MN

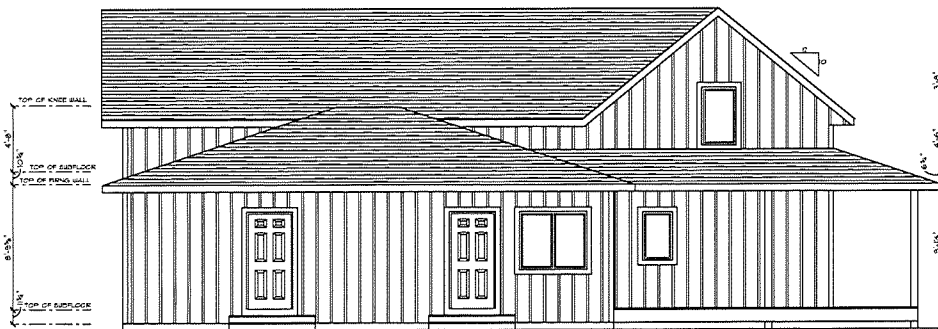
Tuesday, July 13, 2021



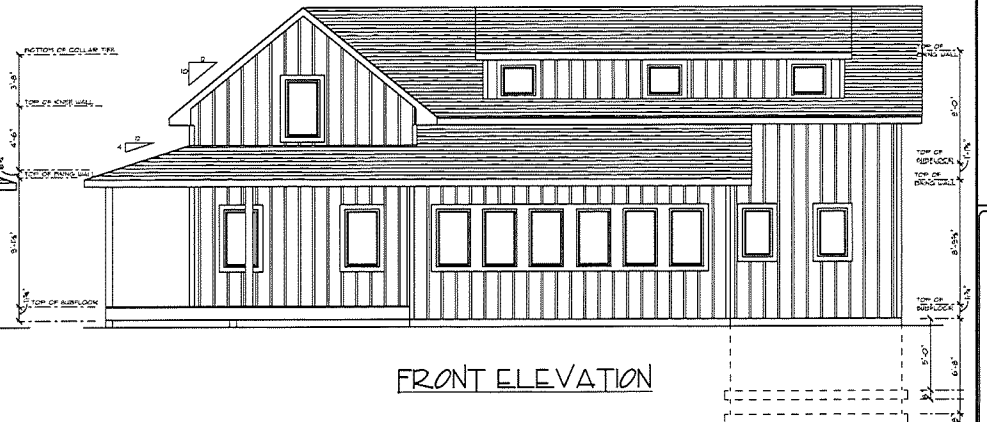
RIGHT ELEVATION



LEFT ELEVATION



REAR ELEVATION



FRONT ELEVATION

DECEMBER 28TH, 2020
MARCH 4TH, 2021
JUNE 15TH, 2021
JUNE 30TH, 2021

SCALE: 1/4" = 1'-0"	ELEVATIONS	ALL PLANS ARE PREPARED BY ALEXANDER LUMBER COMPANY, INC. (ALC) AND ARE SUBJECT TO THE FOLLOWING CONDITIONS: 1. ALL PLANS ARE PREPARED FOR THE EXCLUSIVE USE OF THE CLIENT AND ARE NOT TO BE REPRODUCED OR COPIED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF ALC. 2. ALC SHALL NOT BE RESPONSIBLE FOR ANY ERRORS OR OMISSIONS IN THE PLANS OR FOR ANY CONSEQUENCES ARISING FROM THE USE OF THE PLANS. 3. ALC SHALL NOT BE RESPONSIBLE FOR ANY CHANGES TO THE PLANS MADE BY THE CLIENT OR ANY OTHER PARTY. 4. ALC SHALL NOT BE RESPONSIBLE FOR ANY DELAYS OR DISRUPTIONS TO THE PROJECT CAUSED BY THE CLIENT OR ANY OTHER PARTY.	JOEL & ASILEY GALLRAPP 805 NE 69TH ST MEDFORD, MN	Alexander Lumber 4000 HWY 100 ST. CLOUD, MN 56301 763-441-7114 alexanderlumber.com
JULY 19TH, 2021				
DRAWN BY: J. STRAND				

Thursday, July 13, 2021

Staff Report
for
Conditional Use Permit # 427
Gaulrapp Salon

Applicant:

Joel and Ashley Gaulrapp

Property Owner(s):

Joel and Ashley Gaulrapp

Property Address:

818 69th St NE
Medford, MN 55049

Property Legal Description:

All that part of the Southeast Quarter of the Northwest Quarter of Section 10, Township 108 North, Range 20 West, Steele County, Minnesota, described by:

Commencing at the southeast corner of said Northwest Quarter; thence S 89°52'55" E assumed bearing, 531.58 feet along the South line of the Northeast Quarter of said Section 10;
thence N 12°43'30" E 209.94 feet;
thence N 89°45'55" W 576.84 feet to the West line of said Northeast Quarter; thence N 89°45'55" W 320.79 feet to the True Point of Beginning;
thence N 00°05'24" W 454.28 feet;
thence N 84°01'39" W 243.74 feet;
thence S 05°20'44" W 364.43 feet;
thence S 01°13'44" E 323.02 feet to the South line of said Northwest Quarter;
thence S 89°52'55" E 270.48 feet along the South line of said Northwest Quarter;
thence N 00°05'24" W 206.71 feet to said True Point of Beginning.

Project Description:

1 Chair Home Occupation Salon

Zoning District:

Agricultural

Reason for Conditional Use Permit Application:

Section 704.12 of the Steele County Zoning Ordinance allows Home Occupations as a conditional use in the agricultural district.

Section 1513 lists performance standards for Home Occupations.

General Criteria to consider for a Conditional Use Permit:

1) The use will not create a burden on parks, schools, streets, public facilities or utilities:

The proposal should not affect parks or schools. Electrical service is already provided to the site. The site is accessed from County Road 12 (NE 69th Street). Traffic to and from the site would be personnel vehicles. The road is adequate to handle this type of traffic.

2) The use is compatible, separated, or screening from adjacent agricultural or residential land so as not to depreciate their values or deter the development of vacant land:

The property is surrounded by agricultural fields and has one other residential property adjacent to it, which shares an access drive. There should be no effect on the agricultural fields. The proposed salon would not create outside noise, dust, or other inconveniences but would create additional traffic on the shared drive.

3) The appearance will not have an adverse effect on adjacent properties:

The house would be remodeled with an addition to accommodate the salon. It should appear like a typical residence.

4) The use is reasonable and is related to the existing land use and the needs of the county:

The site is a 4.5 acre rural building site and contains a house, detached garage and a couple of smaller out buildings.

5) The use is consistence with the purposed of the zoning ordinance and zoning district:

Section 704.12 allows home occupations as a conditional use in the agricultural district. In addition, Section 1513 lists performance standards for Home Occupations.

- **No more than 25% of the dwelling shall be used for the business.**

The salon area consists of a remodeled / addition area approximately 234 sq. ft. The total living area of the house will be approximately 2640 sq. ft. (or < 9% of the home.)

- **The occupation is to be conducted solely by members of the household residing on the premise.**

Ashley Gaulrapp is the only expected employed of the business.

- **Equipment shall not interfere with the environment of the neighborhood.**

All equipment will be inside the existing home and the operation will not be noticeable outside the structure.

- **No outside storage of materials or equipment:**

No material will be stored outside the structure.

- **The home occupation shall not require substantial interior or exterior alterations:**

The addition of the salon area will be part of a larger remodel of the entire home that includes an upstairs office, mudroom and remodeling of the lower level.

6) The use will not creation a traffic hazards or congestion:

Traffic to the site is expected to be minimal. They estimate no more than 10 customers in a day which could create another 20 trips of vehicle traffic. This amount of traffic is not substantial. The Institute of Transportation Engineers estimates 9.44 trips per day from a single family residence. Even though a salon could double or triple the number of trips from this site, it still would not be significant traffic increase on County Road #12.

7) Existing businesses will not be adversely affected because of curtailment of customers trade brought about by intrusion of noise, glare, vibration or other nuisances:

The nearest permitted businesses are located in the City of Medford and should not be affected by this proposal.

8) Adequate utilities, access roads, drainage and other facilities will be provided:

- Access:** The business would use the existing shared access onto CSAH #12. This access is adequate to handle the expected amount of traffic from this proposed business.
- Water:** Water is provided by a private well.
- Sewage:** Because of the potential chemicals generated from a salon, state guidance requires the wastewater from the salon to be collected in a holding tank separate from the onsite septic system, pumped and disposed of usually in a municipal treatment plant.
- Parking:** Parking will utilize the existing parking area of the home.
- Drainage:** No changes are expected to the drainage of the site as part of the business.

Staff Comments:

If the Planning Commission recommends approval of this application, they may wish to consider the following conditions:

1. The owner and any ~~5~~employees must live on site.
2. The business operator will provide a lot area large enough for customers and vendors to park and turn around within the site.
3. Wastewater from the salon shall be disposed of in a manner that does not pollute ground or surface water. At a minimum all wastewater shall be collected in a holding tank, pumped by an SSTS approved pumper and disposed of in a MPCA approved treatment system or land applied according to MPCA regulations.
4. All signage must comply with Section 1514 of the Steele County Zoning Ordinance.



Steele County Agenda Item

Subject: Consider DRAFT 2022-2026 Highway Capital Improvement Plan and Set Public Hearing

Department: Highway

Committee Meeting Date: September 9, 2021

Board Meeting Date: September 28, 2021

Consent Agenda: ☐ Yes ☒ No

Resolution: ☐ Yes ☒ No

Policy Committee Recommendation:

N/A

Recommendation:

Accept DRAFT Plan and set a Public Hearing to gather input on draft 2022-2026 Highway Capital Improvement Plan (CIP).

Background (*Including Budget Impact*):

The last Highway Capital Improvement Plan (CIP) was approved on November 10, 2020. The Highway CIP is reviewed and approved on an annual basis. A public hearing is required to amend the planned use of the transportation sales tax revenue.

The draft plan is updated with an additional year of projects programmed for 2026. The draft plan shifts several projects earlier or later. Also, the draft plan incorporates the recommendation from the Steele County 2040 Transportation Plan regarding construction of 29th Avenue.

Main sources of funding for construction on an annual basis are: State-Aid of approximately \$3.4 million, Sales Tax revenue of approximately \$3.0 million, Wheelage Tax of approximately \$730,000. Maintenance overlays are programmed at \$1.3 million annually and funded as a combination of CSAH Maintenance, County levy, or sales tax, depending on the highway segments.

It is recommended to set a Public Hearing on the plan at 5:15 pm, Tuesday, October 26, 2021.

Attachments:

DRAFT 2022-2026 Highway Capital Improvement Plan

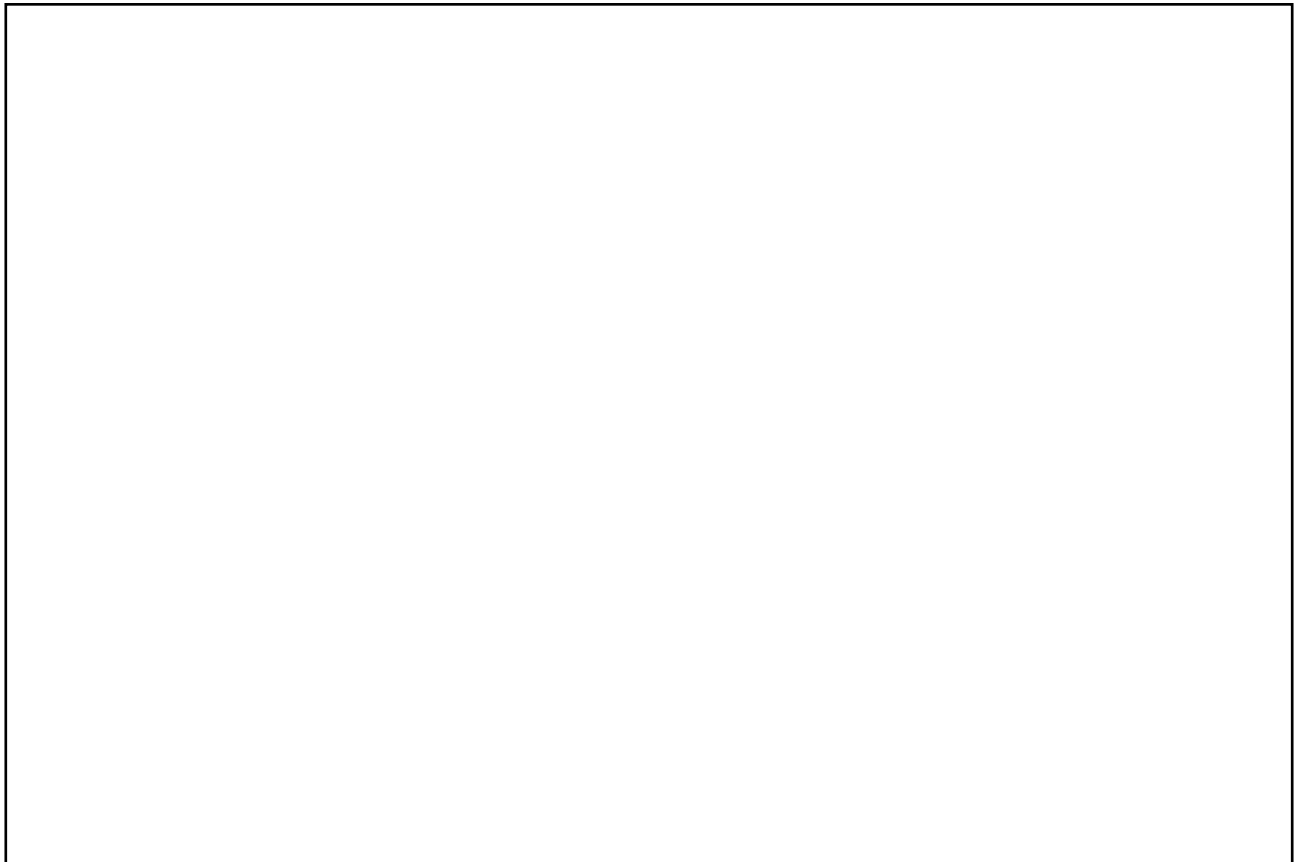


Steele County

Highway Department

2022-2026

Highway Capital Improvement Plan



DRAFT September 28, 2021

Executive Summary

Per the Steele County Highway Department's mission statement, the department provides a safe, efficient, coordinated transportation system that is responsive to community values and meets the needs of all users within resource limitations.

To help accomplish this, the department prepares a five-year Capital Improvement Plan to effectively maintain and improve the infrastructure for which the department is responsible. The plan is developed by the County Engineer and highway department staff to aid with budgeting, planning, programming, project development, design and construction of highway and bridge improvement projects. The plan is then presented to the Public for input and to the County Board for review and approval.

The highway infrastructure consists of over 377 centerline miles of road and 129 bridges. The county highway system is categorized by funding source. The County State Aid Highway (CSAH) system, a network of key highways, consists of 313 miles of the system. County Roads (CR) consist of 64 miles of the system. Gas tax revenue is distributed by the State of Minnesota to assist in the construction and maintenance of the County State Aid Highways. The local property tax levy, wheelage tax, and local sales tax are sources of funding for the construction and maintenance of all county roads.

This plan lists the projects the Department intends on completing in the next five years. The Department annually reviews and updates the five-year Capital Improvement Plan which allows the staff, board and public the opportunity to reassess the plan and make adjustments due to changes in budget constraints, highway conditions, public input, goals and priorities. The plan is intended to be flexible, recognizing some projects take significant time, resources and coordination to implement. Until projects are approved by the county board as part of the annual budget, the projects shown are tentative.

Planning Objectives and Project Selection

In preparing this plan, the department considers four major objectives of highway improvement projects.

1. Highway Safety
2. Preservation and Maintenance
3. Rehabilitation
4. Operational/Capacity improvements

Overall, the department's strategy is to combine as much as possible, the four planning objectives into every project to maximize benefits and minimize costs. As various projects are considered, their scope of work and schedule are determined and prioritized by several factors including but not limited to:

- Crash history and safety
- Preservation of existing infrastructure
- Funding availability
- Traffic volume and highway functional classification
- Cost participation by others
- Project grouping to minimize mobilization costs
- Maintenance costs
- Municipal input
- Public input
- Economic opportunity
- Pavement Condition Index ratings

The department has several reports that have been prepared to determine the current and future needs of the county. The department uses these reports to also guide the preparation of the Capital Improvement Plan. The reports include:

- Steele County Transportation Plan 2020-2040
- Steele County Transportation Plan 2005 – 2025
- Steele County: County Roadway Safety Plan, August 2012
- CSAH 34 Traffic & Infrastructure Improvement Needs Study, April 2015
- Owatonna Beltline Corridor Study, December 2011
- Steele County: Road Safety Audit, August 2006
- Americans with Disabilities Act Transition Plan 2020

Project Type

In improving the highway system, the department has defined several levels of improvement that can be applied to a segment of highway and that define a project's scope.

Maintenance

Maintenance is work of a short-term nature to preserve the highway or bridge. Maintenance includes basic work such as patching, crack sealing cracks, or chip seal. It would not typically include improvements to upgrade facilities to meet Americans with Disabilities Act standards.

Resurfacing

Resurfacing is putting a new surface on an existing pavement to provide better riding surface or extend the pavement life. It generally involves no other improvements other than minor improvements such as culvert replacements, beam guard replacements, signing improvements, and Americans with Disabilities Act facility upgrades.

Rehabilitation

Rehabilitation projects usually involve pavement replacement without significantly changing the subgrade. Pulverizing an existing asphalt pavement and replacing the pavement is an example often utilized by the department. Projects may include other work such as pavement widening, improvement of an isolated grade, curve, intersection or sight distance problem to improve safety, drainage improvements, Americans with Disabilities Act facility upgrades, or other minor improvements.

Reconstruction

Reconstruction is the total rebuilding of an existing highway to improve maintainability, safety, geometrics and traffic service.

Operational/Safety

Operational or Safety project may include improvements such as traffic signal upgrades, reconfiguration of lanes, isolated improvements such as an intersection, isolated grade, or curve reconstruction to improve operations or safety.

Expansion

Expansion includes the same types of work associated with reconstruction, but also involves the construction of additional through travel lanes. In some cases, expansion may include construction of a new highway on a new alignment.

Bridge Rehabilitation

Bridge Rehabilitation is the preservation or restoration of the structural integrity of an existing bridge as well as work to correct safety defects.

Bridge Replacement

Bridge Replacement is the building of a new bridge to replace an existing bridge.

Funding Sources

There are several sources of funding for highway improvement projects. Some of these sources require a local cost share but bring significant funds into the improvement program. The sources include:

Tax levy

County funds generated by property taxes.

County State Aid Highway – Regular and Maintenance

State aid funding is administered by MnDOT's State Aid for Local Transportation Division. CSAH funds can be used towards assisting in road construction, improvements and maintenance of highways on the state aid system (Minnesota Statutes 162.08).

County State Aid Highway - Municipal

State aid funding is administered by MnDOT's State Aid for Local Transportation Division. CSAH funds can be used towards road construction and improvements of highways on the state aid system (Minnesota Statutes 162.08) located in cities having a population of less than 5,000.

Bridge Bonding & Township Bridge

The Local Bridge Replacement Program provides local agencies funding for the reconstruction, rehabilitation or removal of bridges or structures. The program is financed by specific legislation allocating general obligation state bond funds under Minnesota Statutes 174.51 and is administered by the MnDOT State Aid for Local Transportation Division.

Wheelage Tax Revenue

The wheelage tax is a tax added to a vehicle registration fee. The Steele County Board of Commissioners approved the wheelage tax beginning in 2014 to fund needed transportation projects in accordance with Minnesota Statute 163.051.

State Park Road Account

The State Park Road Account helps local governments improve local roads that access state public recreation facilities. The program is jointly administered by the Minnesota Department of Natural Resources and MnDOT's State Aid for Local Transportation Division.

Sales Tax Revenue

In 2014, Steele County Board of Commissioners approved a 0.5 percent transit sales and use tax in accordance with Minnesota Statute 297A.993. The revenues fund road improvements as identified in the Steele County Capital Improvement Plan.

Highway Safety Improvement Program

The Federal Highway Safety Improvement Program (HSIP) goal is to significantly reduce traffic fatalities and serious injuries on all public roads and roads on tribal lands. Federal HSIP funding is distributed to each MnDOT district based on the proportion of fatal and serious injury crashes occurring in the district.

Federal Funds

Federal aid funding may be used by states and local agencies for preservation, reconstruction or construction on any federally eligible highway, bridge/tunnel, pedestrian/bicycle facility, and transit capital facility.

Acronyms and Definitions

Average Daily Traffic (ADT)

The bi-directional estimate of total vehicles traveling on a road segment during a 24-hour period.

County Road (CR)

Roads locally maintained by the county highway department, but not part of the County State Aid Highway system.

County State Aid Highway (CSAH)

County roads dedicated as part of the state aid system. County State Aid routes receive authorized financial support from the County State Aid Highway Fund.

Functional Classification

Roads are organized into Functional Classifications according to the type of service they provide. The two services a road can provide are mobility from one point to another and access to adjacent land.

Arterial – Roads that provide for a faster or more direct mode of travel, but have less access to adjacent land.

Collector – Roads that gather traffic from local roads and funnels them to the arterial network. They balance both the traffic circulation and the land access roles. Most county roads are collectors.

Local – Roads that serve primarily to provide access to adjacent land.

Legal Load Limit

The axle weight limit a road is designed for.

Local Planning Index (LPI)

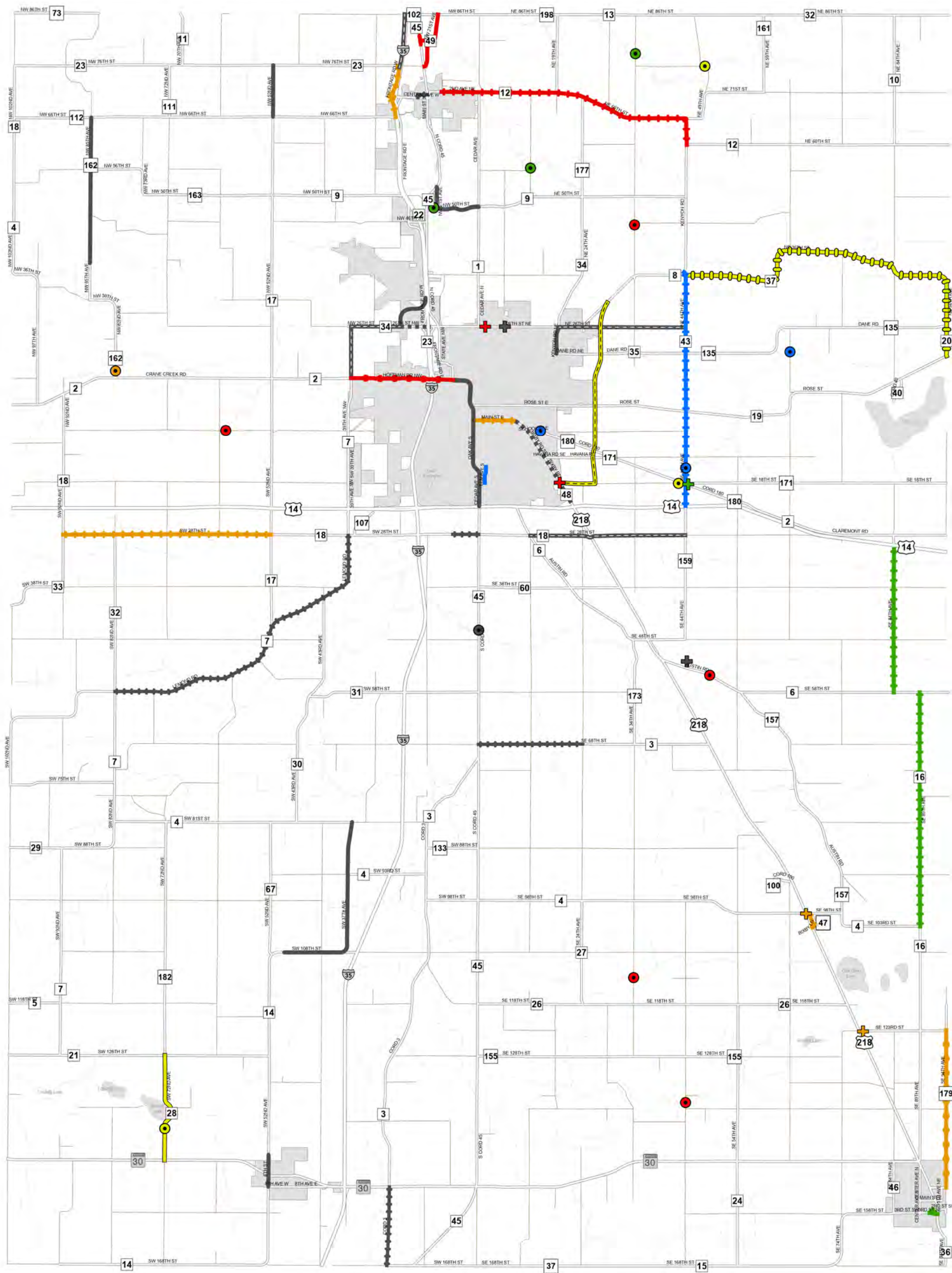
Measurement of the bridge's condition on a 1-100 point scale, factoring both the consequence of a service interruption and the probability of service interruption. Replaces the Sufficiency Rating system which used a similar 1-100 point scale.

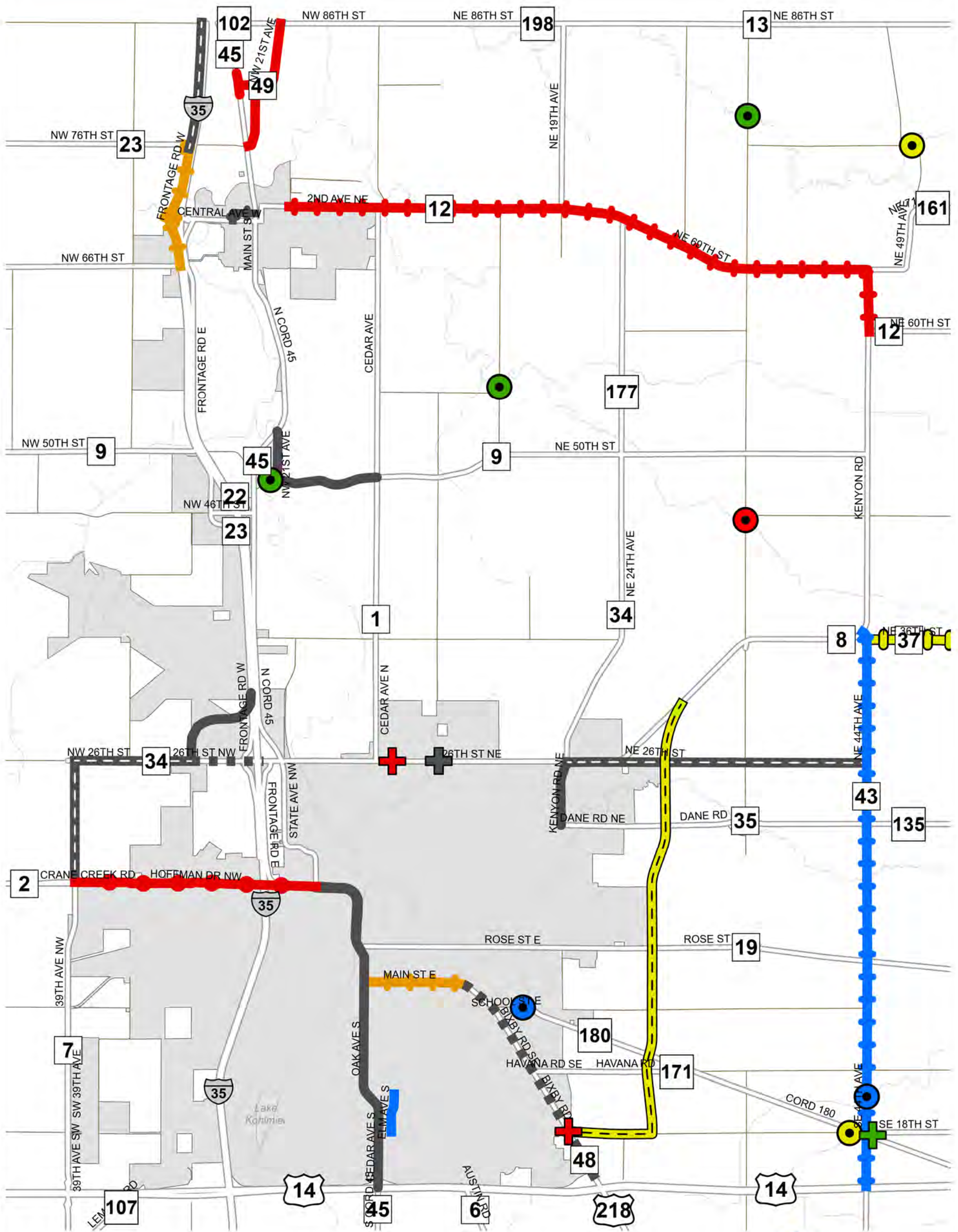
Minnesota Department of Transportation (MnDOT)

State agency that builds and maintains the state trunk highway network, including I-35, US 14, US 218, Minnesota 30. Also administers several funding programs that the county uses for the construction and maintenance of county highways.

Pavement Condition Index (PCI)

MnDOT collects pavement condition data using a digital inspection vehicle with multiple sensors that collect pavement condition information, including roughness and distresses. That information is compiled to make up the Pavement Condition Index (PCI) rating the roadway on a 0-100 scale, with higher numbers indicating better pavement condition. The PCI ratings are determined for each segment of highway and are shown on the Pavement Condition Index maps following.



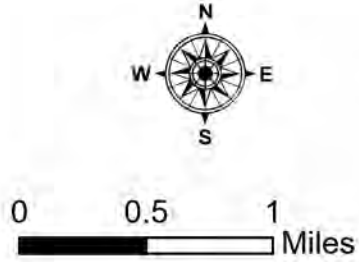


Project Year

- 2022
- 2023
- 2024
- 2025
- 2026
- Year TBD

Project Type

- Rehabilitation
- Operational
- Reconstruction
- Expansion
- Maintenance/Resurface
- Bridge Improvements
- Intersection Improvements



**2022 - 2026
Highway Capital
Improvement Plan**

Annual Project Expenditures and Funding

	Bridge Funding - Fund 29	Federal Funds	Fund Balance	MnDOT Local Partnership Program	Other Local	Sales Tax Revenue	State Aid	State Aid Maintenance	State Aid Municipal	State Park Funds	To Be Determined	Township Bridge	Wheelage Tax Revenue	Grand Total
2022														
Construction														
34th Avenue SE Bridge (Replaces <10ft)					20,000							180,000		200,000
Bridge 74504 - SE 44th Ave over Straight River					20,000							180,000		200,000
Bridge 92779 - CSAH 6 over unnamed ditch	75,000						100,000							175,000
Bridge 95975 - SW 8th St over Ditch					20,000							180,000		200,000
Bridge L3951 - NE 34th Ave over Medford Cr					20,000							180,000		200,000
County-wide Maintenance Overlays						320,000		980,000						1,300,000
County-wide Seal Coat													738,000	738,000
CSAH 12 (Union Pacific Railroad to CSAH 8)						2,215,000								2,215,000
CSAH 2 (CSAH 7 to I-35)					100,000	300,000								400,000
CSAH 34 at Landmark Dr			50,000											50,000
CSAH 37 (CSAH 8 to CSAH 19)					50,000		400,000							450,000
CSAH 48 at 18th Street SE Roundabout					1,200,000		600,000							1,800,000
CSAH 49 (CSAH 45 to CR 198)						0	3,700,000							3,700,000
Curve Delineation		184,140				20,460								204,600
Signal Maintenance and Upgrades			100,000		100,000									200,000
Design Engineering														
CSAH 28 (CSAH 21 to TH 30)						150,000								150,000
CSAH 48 - Main St (CSAH 45 to Chambers Ave)					50,000	150,000								200,000
Preliminary Engineering														
CSAH 43/CR 171 (East)/CR 180			150,000											150,000
East Side Corridor (29th Ave)		200,000												200,000
Right of Way														
Bridge 92779 - CSAH 6 over unnamed ditch			2,500											2,500
2022 Total	75,000	384,140	302,500		1,580,000	3,155,460	4,800,000	980,000				720,000	738,000	12,735,100

Annual Project Expenditures and Funding

	Bridge Funding - Fund 29	Federal Funds	Fund Balance	MnDOT Local Partnership Program	Other Local	Sales Tax Revenue	State Aid	State Aid Maintenance	State Aid Municipal	State Park Funds	To Be Determined	Township Bridge	Wheelage Tax Revenue	Grand Total
2023														
Construction														
Bridge 74513 - CR 162 over Crane Creek	720,000					130,000								850,000
County Wide Rumble Strips		354,400					40,000							394,400
County-wide Maintenance Overlays								1,300,000						1,300,000
County-wide Seal Coat								52,000					338,000	390,000
CR 179 (Dodge CR L)					150,000	150,000								300,000
CSAH 16 (CSAH 4 to CSAH 6)						144,000								144,000
CSAH 16 (CSAH 6 to TH 14)							75,000							75,000
CSAH 18 (CSAH 33 to CSAH 17)							1,540,000							1,540,000
CSAH 23 (CSAH 12 west to CSAH 12 east)							600,000							600,000
CSAH 26 at US 218				150,000			150,000							300,000
CSAH 4 at US 218				100,000			100,000							200,000
CSAH 47 (Bixby Lane)						200,000								200,000
CSAH 48 - Main St (CSAH 45 to Chambers Ave)					500,000	1,000,000	500,000							2,000,000
Design Engineering														
Bridge 74507 - NE 34th Ave over Rush Cr												25,000		25,000
Bridge 95786 - SE 18th St over ditch												25,000		25,000
Bridge L5573 - Twp 95 over Straight River												20,000		20,000
Bridge L5798 - NE 76th St over Rush Creek												25,000		25,000
CSAH 43/CR 171 (East)/CR 180						150,000								150,000
East Side Corridor (29th Ave)						600,000								600,000
Right of Way														
Bridge 89080 - CSAH 28 over Unnamed Ditch			2,500											2,500
CSAH 28 (CSAH 21 to TH 30)						100,000								100,000
CSAH 4 at US 218						200,000								200,000
East Side Corridor (29th Ave)						650,000								650,000
Utility														
CSAH 28 (CSAH 21 to TH 30)						10,000								10,000
East Side Corridor (29th Ave)						100,000								100,000
2023 Total	720,000	354,400	2,500	250,000	650,000	3,434,000	3,005,000	1,352,000				95,000	338,000	10,200,900

Annual Project Expenditures and Funding

	Bridge Funding - Fund 29	Federal Funds	Fund Balance	MnDOT Local Partnership Program	Other Local	Sales Tax Revenue	State Aid	State Aid Maintenance	State Aid Municipal	State Park Funds	To Be Determined	Township Bridge	Wheelage Tax Revenue	Grand Total
2024														
Construction														
Bridge 89080 - CSAH 28 over Unnamed Ditch	75,000						100,000							175,000
Bridge 95786 - SE 18th St over ditch					20,000							155,000		175,000
Bridge L5573 - Twp 95 over Straight River					20,000							70,000		90,000
Bridge L5798 - NE 76th St over Rush Creek					20,000							155,000		175,000
County-wide Maintenance Overlays								1,300,000						1,300,000
County-wide Seal Coat								52,000					338,000	390,000
CSAH 28 (CSAH 21 to TH 30)						2,000,000	0			1,000,000				3,000,000
CSAH 37 (CSAH 8 to CSAH 19)					300,000		2,200,000							2,500,000
East Side Corridor (29th Ave)		2,000,000			500,000		1,500,000							4,000,000
Signal Maintenance and Upgrades					200,000	200,000								400,000
Design Engineering														
Bridge 4686 - CR 180 over Izaak Walton Cr						300,000								300,000
Bridge 74519 - CSAH 43 over Ditch							50,000							50,000
Bridge 74524 - NE 14th Ave over Medford Cr												25,000		25,000
Right of Way														
Bridge 74519 - CSAH 43 over Ditch							5,000							5,000
CSAH 43/CR 171 (East)/CR 180						200,000								200,000
Utility														
CSAH 43/CR 171 (East)/CR 180						10,000								10,000
2024 Total	75,000	2,000,000			1,060,000	2,710,000	3,855,000	1,352,000		1,000,000		405,000	338,000	12,795,000

Annual Project Expenditures and Funding

	Bridge Funding - Fund 29	Federal Funds	Fund Balance	MnDOT Local Partnership Program	Other Local	Sales Tax Revenue	State Aid	State Aid Maintenance	State Aid Municipal	State Park Funds	To Be Determined	Township Bridge	Wheelage Tax Revenue	Grand Total
2025														
Construction														
Bridge 74507 - NE 34th Ave over Rush Cr					20,000							180,000		200,000
Bridge 74524 - NE 14th Ave over Medford Cr					20,000							180,000		200,000
County-wide Maintenance Overlays								1,300,000						1,300,000
County-wide Seal Coat								52,000					338,000	390,000
CSAH 15 (2nd Ave SE to US 218)									200,000					200,000
CSAH 16 (CSAH 4 to CSAH 6)						800,000	700,000							1,500,000
CSAH 16 (CSAH 6 to TH 14)						500,000	500,000							1,000,000
CSAH 43 (US 14 to CSAH 8)						200,000								200,000
CSAH 43/CR 171 (East)/CR 180						1,000,000	875,000							1,875,000
East Side Corridor (29th Ave)		2,000,000			500,000		1,500,000							4,000,000
Design Engineering														
Bridge 6743 - CSAH 45 over Turtle Creek						65,000								65,000
Bridge L8592 - NE 64th Ave over Maple Cr												25,000		25,000
CR 174 Elm Ave (18th St SE to Park St)						54,000								54,000
CSAH 23 (CSAH 34 to Airport) Realignment						150,000								150,000
East Side Corridor (29th Ave)						300,000								300,000
Preliminary Engineering														
CSAH 23 (CSAH 34 to Airport) Realignment						150,000								150,000
Right of Way														
Bridge 4686 - CR 180 over Izaak Walton Cr					12,500	37,500								50,000
2025 Total		2,000,000			552,500	3,256,500	3,575,000	1,352,000	200,000			385,000	338,000	11,659,000

Annual Project Expenditures and Funding

	Bridge Funding - Fund 29	Federal Funds	Fund Balance	MnDOT Local Partnership Program	Other Local	Sales Tax Revenue	State Aid	State Aid Maintenance	State Aid Municipal	State Park Funds	To Be Determined	Township Bridge	Wheelage Tax Revenue	Grand Total
2026														
Construction														
Bridge 4686 - CR 180 over Izaak Walton Cr	300,000				250,000	750,000					5,000,000			6,300,000
Bridge 74519 - CSAH 43 over Ditch	125,000						320,000							445,000
Bridge L8592 - NE 64th Ave over Maple Cr					20,000							180,000		200,000
County-wide Maintenance Overlays								1,300,000						1,300,000
County-wide Seal Coat								52,000					338,000	390,000
CR 174 Elm Ave (18th St SE to Park St)						540,000								540,000
CSAH 18 (UPRR to CSAH 45)						50,000								50,000
CSAH 3 (CSAH 45 to 24th Ave)						75,000								75,000
CSAH 3 (Freeborn Co to MN 30)						50,000								50,000
CSAH 43 (US 14 to CSAH 8)						1,000,000	1,080,000							2,080,000
East Side Corridor (29th Ave)	500,000				750,000		2,250,000							3,500,000
Signal Maintenance and Upgrades					200,000	200,000								400,000
Design Engineering														
CSAH 34 (Future CSAH 7 to 24th Ave NW)						150,000								150,000
CSAH 7 (CSAH 2 to CSAH 34)						150,000								150,000
Right of Way														
CSAH 23 (CSAH 34 to Airport) Realignment						480,000								480,000
2026 Total	925,000				1,220,000	3,445,000	3,650,000	1,352,000			5,000,000	180,000	338,000	16,110,000

Unscheduled Projects

These are projects that are not programmed for construction in this five-year plan. They are projects that have been identified as a current or future need from various sources such as the 20-year Transportation Plan, corridor studies, public and staff input, etc. Some of the projects may have the initial engineering costs programmed in the five-year plan and could be implemented soon after. Other projects may not currently meet the criteria to be implemented at this time or lack funding or other priorities.

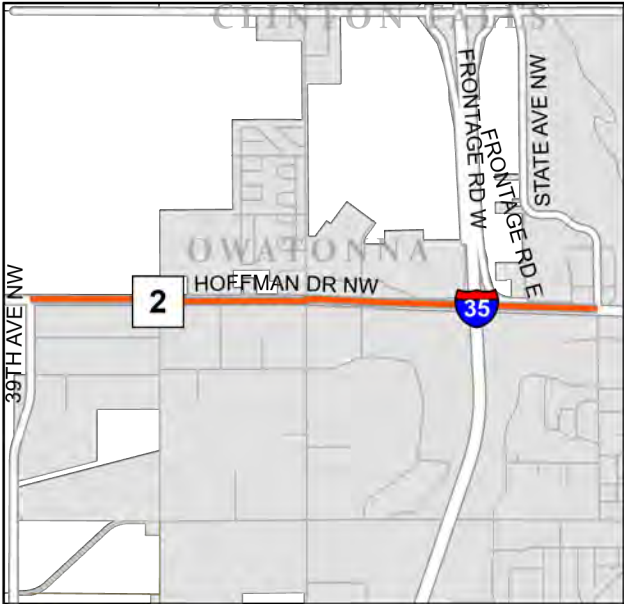
Project Name	Project Type	Length	Unscheduled Amount
Bridge 6743 - CSAH 45 over Turtle Creek	Bridge Replacement	0	600,000
CR 162 (NW 30th St to CR 112)	Rural Reconstruction	2.8	4,700,000
CSAH 14 (2300 ft east of CSAH 67 to CSAH 4)	Rural Reconstruction	2.5	4,275,000
CSAH 14 (CSAH 38 8th Ave to 1448th St)	Urban Reconstruction	0.7	2,200,000
CSAH 17 (CSAH 12 to CSAH 23)	Rural Reconstruction	1	1,700,000
CSAH 18 (CSAH 6 to CSAH 43)	Expansion	3	6,725,000
CSAH 18 (UPRR to CSAH 45)	Rehabilitation	0.55	270,000
CSAH 20 (1st Ave NW)	Rehabilitation	0.25	100,000
CSAH 23 (CSAH 34 to Airport) Realignment	Rural Reconstruction	0	3,530,000
CSAH 3 (CSAH 45 to 24th Ave)	Rehabilitation	2	875,000
CSAH 3 (Freeborn Co to MN 30)	Rehabilitation	1.5	650,000
CSAH 34 (24th Ave to CR 190 E. Frontage Rd)	Operational	0.7	6,040,000
CSAH 34 (Future CSAH 7 to 24th Ave NW)	Expansion	1	1,920,000
CSAH 34 at St Paul Road	Operational	NA	1,650,000
CSAH 4 (CSAH 14 to 32 Ave)	Urban Reconstruction	1	4,280,000
CSAH 45 (TH 14 to State Ave)	Urban Reconstruction	2.5	12,550,000
CSAH 48 (US 218 to Chambers Ave)	Operational	2.14	1,700,000
CSAH 6 at US 218	Safety	NA	2,200,000
CSAH 7 (CSAH 2 to CSAH 34)	Expansion	1	1,980,000
CSAH 7 (CSAH 32 to CSAH 18)	Rehabilitation	6.1	900,000
CSAH 8 Kenyon Rd (CSAH 35 to CSAH 34)	Urban Reconstruction	0.6	2,840,000
CSAH 9 (CSAH 45 to CSAH 1)	Rural Reconstruction	1.2	2,080,000
Future CSAH 34 (CSAH 8 to CSAH 43)	Expansion	2.6	9,080,000
West Frontage Road Extension	Expansion	1	2,000,000
			74,845,000

Construction Year: 2022

CSAH 2 (CSAH 7 to I-35)
City of Owatonna

Project Number		Project Type	
N/A		Maintenance	
Functional Classification			
Minor Arterial			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
56	5200 - 14900	10-ton	1.98

Project Description
Project will patch concrete pavement.



Project Justification
To preserve the existing infrastructure and extend the pavement life.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Other Local		100,000						100,000
Sales Tax Revenue		300,000						300,000
Total		400,000						\$400,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction		400,000						400,000
Total		400,000						\$400,000

Construction Year: 2022

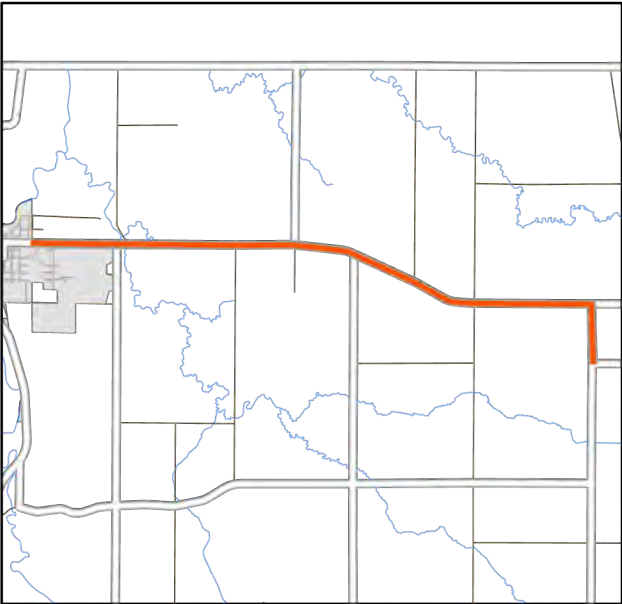
CSAH 12 (Union Pacific Railroad to CSAH 8)
Merton Township

Project Number	Project Type
074-612-042	Rehabilitation

Functional Classification
Major Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
56	1400 (2015)	9 ton	5.31

Project Description
Reclaiming existing pavement and placing new bituminous pavement. In 2021, culverts were replaced and other drainage improvements were completed.



Project Justification

To restore pavement condition. Highway was constructed in 1960 and last overlaid in 2006.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Sales Tax Revenue	550,000	2,215,000						2,765,000
Total	550,000	2,215,000						\$2,765,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction	550,000	2,215,000						2,765,000
Total	550,000	2,215,000						\$2,765,000

Construction Year: 2022

CSAH 34 at Landmark Dr
City of Owatonna

Project Number		Project Type	
N/A		Safety	
Functional Classification			
Minor Arterial			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
75	8000 (2019)	10 ton	0.17

Project Description
Remove westbound left turn lane and reconstruct island that prevents southbound left turns.



Project Justification
Westbound left turn lane is not needed by properties to the south. Steele County Access control policy does not allow access as access is available from other streets. The existing island is difficult for motorists to see and does not sufficiently dissuade southbound traffic from making the left turn.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Fund Balance		50,000						50,000
Total		50,000						\$50,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction		50,000						50,000
Total		50,000						\$50,000

Construction Year: 2022

CSAH 48 at 18th Street SE Roundabout

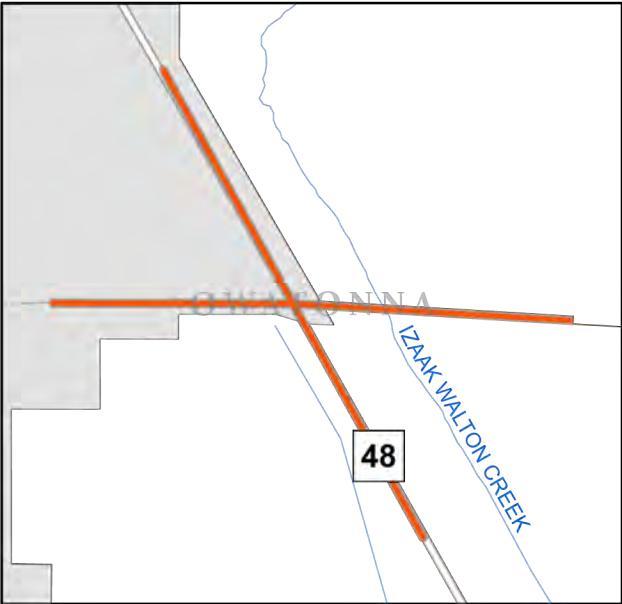
City of Owatonna

Project Number	Project Type
SAP 074-648-007	Operational

Functional Classification
Minor Arterial

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
63	4200	10-ton	0.65

Project Description
Construct a roundabout at the intersection, currently controlled by side street stop signs. The project will be jointly funded by Steele County, the City of Owatonna, and the Owatonna School District.



Project Justification
The Owatonna school district is building a new high school east of this intersection and had a School Traffic Impact Study completed to identify impacts associated with the proposed development. The study identified significant operational and safety issues associated with the increase in traffic volume expected at the intersection. The expected traffic volume increase would lead to unacceptable traffic delays with the existing infrastructure. Also, given the high speeds along CSAH 48, skewed roadway geometrics, and adjacent railroad crossing, any increase in traffic volume could pose a potential safety risk. The study recommended the best alternative to address these issues is to construct a roundabout before the proposed high school opens in Fall 2023.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Other Local	166,000	1,200,000						1,366,000
Sales Tax Revenue	84,000							84,000
State Aid		600,000						600,000
Total	250,000	1,800,000						\$2,050,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction		1,800,000						1,800,000
Design Engineering	200,000							200,000
Right of Way	50,000							50,000
Total	250,000	1,800,000						\$2,050,000

Construction Year: 2022

CSAH 49 (CSAH 45 to CR 198)

Medford Township

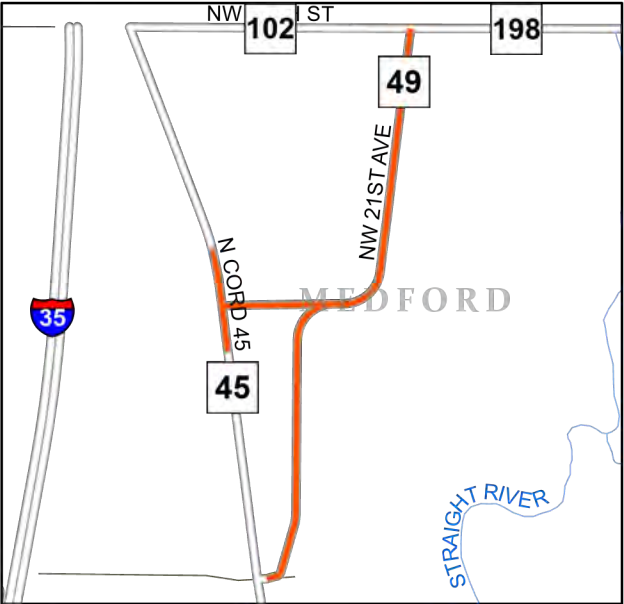
Project Number	Project Type
SAP 074-649-001	Rural Reconstruction

Functional Classification
Major Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
Gravel	1000 (2015)	10 ton	1.87

Project Description

Project will reconstruct the highway to current standards with a paved surface. The intersection with CSAH 45 and rail crossing will be moved to 81st Avenue NW. The segment south of 81st Avenue NW will be turned back to Medford Township after construction.



Project Justification

The gravel road is difficult to maintain with the higher traffic volume and heavy truck traffic in a commercial zoned area. The highway also is an alternate route to Faribault for trucks bypassing CSAH 45 to avoid low clearance under the railroad in Rice County.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Fund Balance	300,000							300,000
Sales Tax Revenue		0						0
State Aid		3,700,000						3,700,000
Total	300,000	3,700,000						\$4,000,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction		3,700,000						3,700,000
Design Engineering	50,000							50,000
Right of Way	200,000							200,000
Utility	50,000							50,000
Total	300,000	3,700,000						\$4,000,000

Construction Year: 2022

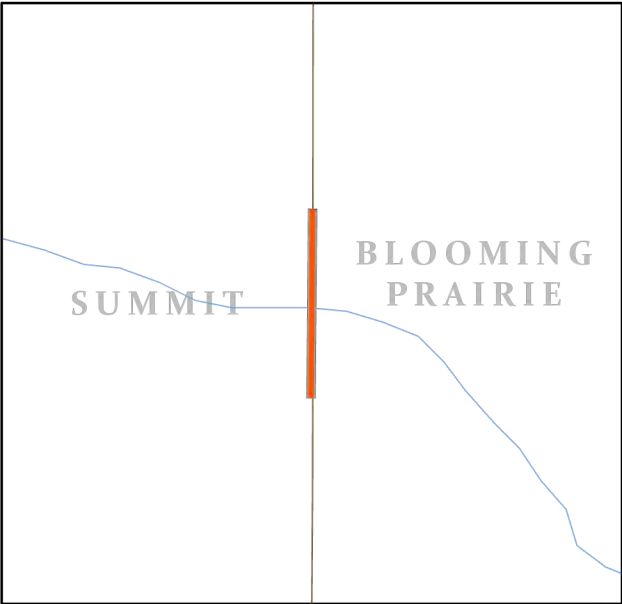
34th Avenue SE Bridge (Replaces <10ft)

Blooming Prairie Township

Project Number		Project Type	
SAP 074-599-035		Bridge Replacement	
Functional Classification			
Local			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
Gravel	50		0.02

Project Description
Replace 112" x 80" steel pipe arch culvert with concrete box culvert.

Project Justification
The existing culvert is deteriorating and structurally deficient. The existing structure is not listed on the bridge inventory as its span is not over 10 feet, but a new structure classifies as a bridge.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Other Local		20,000						20,000
Township Bridge	20,330	180,000						200,330
Total	20,330	200,000						\$220,330

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction		200,000						200,000
Design Engineering	20,330							20,330
Total	20,330	200,000						\$220,330

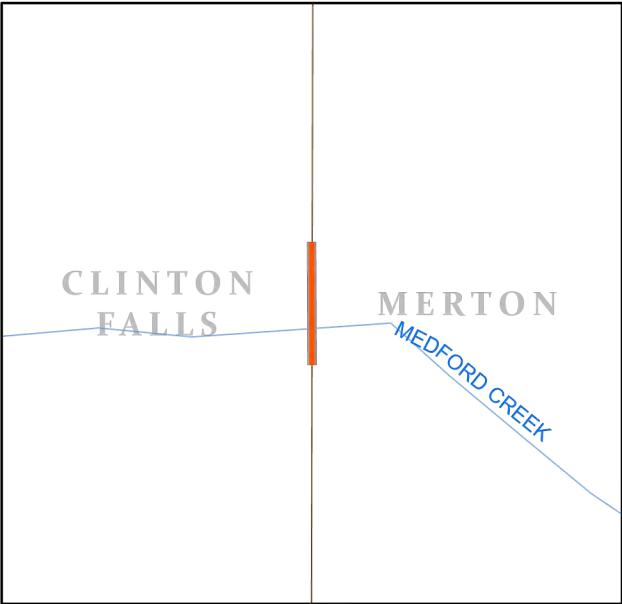
Construction Year: 2022

Bridge L3951 - NE 34th Ave over Medford Cr
Clinton Falls and Merton Townships

Project Number		Project Type	
N/A		Bridge Replacement	
Functional Classification			
Local			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
Gravel	25		0.01

Project Description
Replacing existing and deteriorating, 19.5' span, steel pipe arch culvert, built in 1960.

Project Justification
The bridge has a Local Planning Index of 52 out of 100 and is listed as structurally deficient. County Board Resolution on 1/26/2021 places it on the Prioritized Bridge Replacement List.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Other Local		20,000						20,000
Township Bridge	22,400	180,000						202,400
Total	22,400	200,000						\$222,400

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction		200,000						200,000
Design Engineering	22,400							22,400
Total	22,400	200,000						\$222,400

Construction Year: 2022

Bridge 74504 - SE 44th Ave over Straight River
Blooming Prairie Township

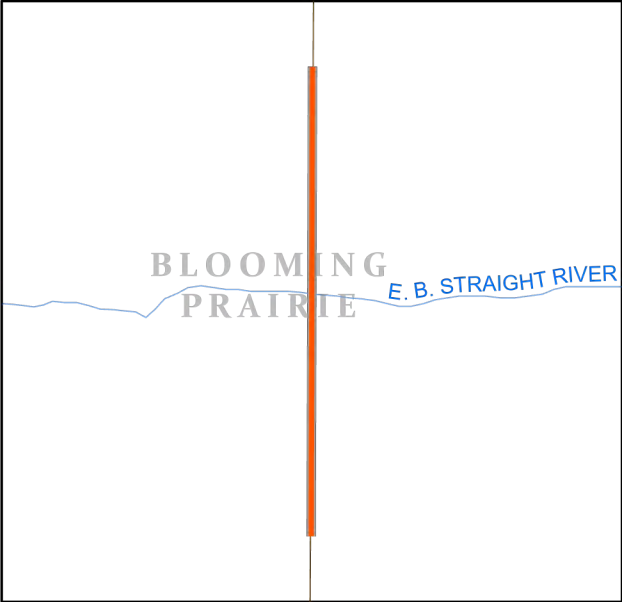
Project Number	Project Type
SAP 074-599-037	Bridge Replacement

Functional Classification
Local Road

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
Gravel	30		0.12

Project Description
Replacing existing and deteriorating 37-foot span timber bridge built in 1962.

Project Justification
The bridge has a Local Planning Index of 52 out of 100 and is load posted. County Board Resolution on 1/26/2021 places it on the Prioritized Bridge Replacement List.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Other Local		20,000						20,000
Township Bridge	21,600	180,000						201,600
Total	21,600	200,000						\$221,600

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction		200,000						200,000
Design Engineering	21,600							21,600
Total	21,600	200,000						\$221,600

Construction Year: 2022

Bridge 92779 - CSAH 6 over unnamed ditch
Aurora Township

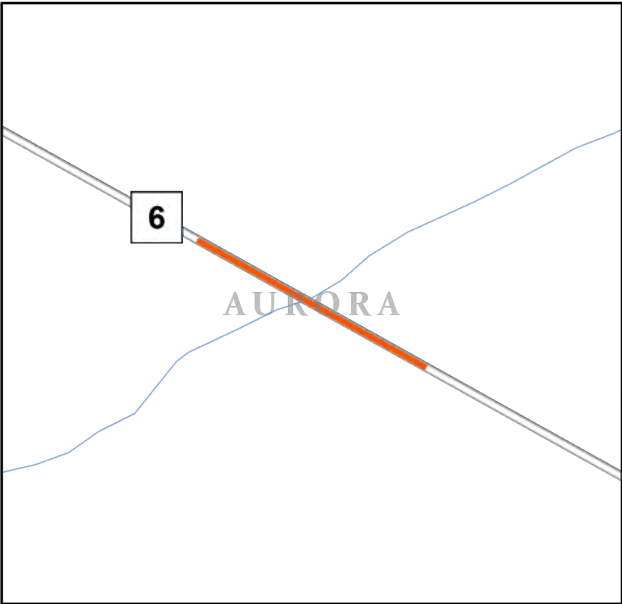
Project Number	Project Type
SAP 074-606-015	Bridge Replacement

Functional Classification
Minor Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
83	385	9-ton	0.02

Project Description
Replacing Bridge 92779, a deteriorating 11'5" x 7'3" arch pipe steel, built in 1971. The ditch is a tributary to Turtle Creek and the bridge is 0.9 miles east of US 218.

Project Justification
The bridge has a Local Planning Index of 48 out of 100 and is listed as structurally deficient. County Board Resolution on 1/26/2021 places it on the Prioritized Bridge Replacement List.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Bridge Funding - Fund 29		75,000						75,000
Fund Balance		2,500						2,500
State Aid		100,000						100,000
Total		177,500						\$177,500

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction		175,000						175,000
Right of Way		2,500						2,500
Total		177,500						\$177,500

Construction Year: 2022

Bridge 95975 - SW 8th St over Ditch

Meriden Township

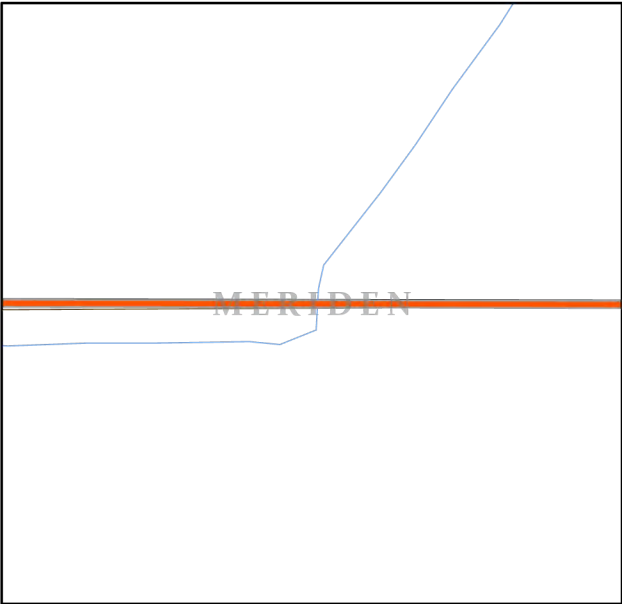
Project Number	Project Type
SAP 599-038	Bridge Replacement

Functional Classification
Local Road

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
NA	47 (2018)		0.15

Project Description
Replacing Bridge 95975, a deteriorating 184" x 111" steel pipe arch structure built in 1983.

Project Justification
The bridge has a Local Planning Index of 55 out of 100 and is listed as structurally deficient. County Board Resolution on 1/26/2021 places it on the Prioritized Bridge Replacement List.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Other Local		20,000						20,000
Township Bridge	22,400	180,000						202,400
Total	22,400	200,000						\$222,400

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction		200,000						200,000
Design Engineering	22,400							22,400
Total	22,400	200,000						\$222,400

Construction Year: 2022

Curve Delineation

County wide

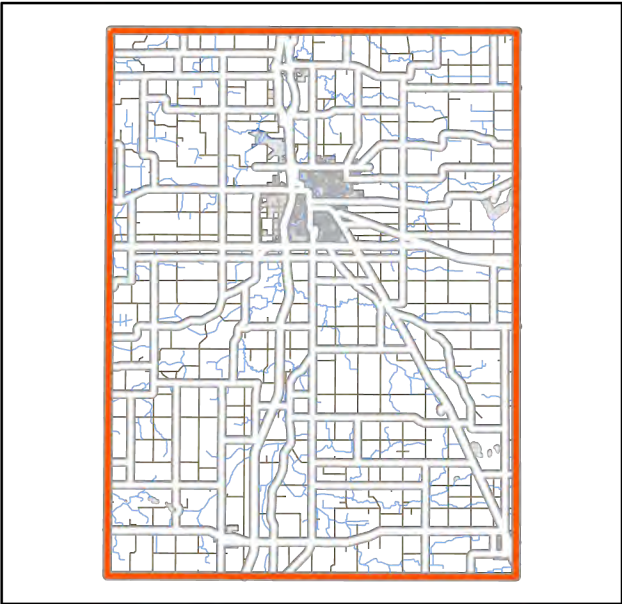
Project Number	Project Type
SP 074-070-005	Safety

Functional Classification

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
NA	Various	NA	84.06

Project Description

Add Chevron signs at 62 curves throughout the county to improve safety. This is a federally funded Highway Safety Improvement Program project.



Project Justification

This project proposes to bundle all the recommended curve chevron projects from the Steele County - County Road Safety Plan in to one project and construction contract. Sixty-two (62) curves on the Steele County Highway system were identified as chevron project candidates in the plan. Some of these curves have existing chevrons, however, it is proposed that this project will evaluate each of those existing installations and replace the chevrons to meet today's standards where needed.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Federal Funds		184,140						184,140
Sales Tax Revenue		20,460						20,460
Total		204,600						\$204,600

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction		204,600						204,600
Total		204,600						\$204,600

Construction Year: 2022

Signal Maintenance and Upgrades

City of Owatonna

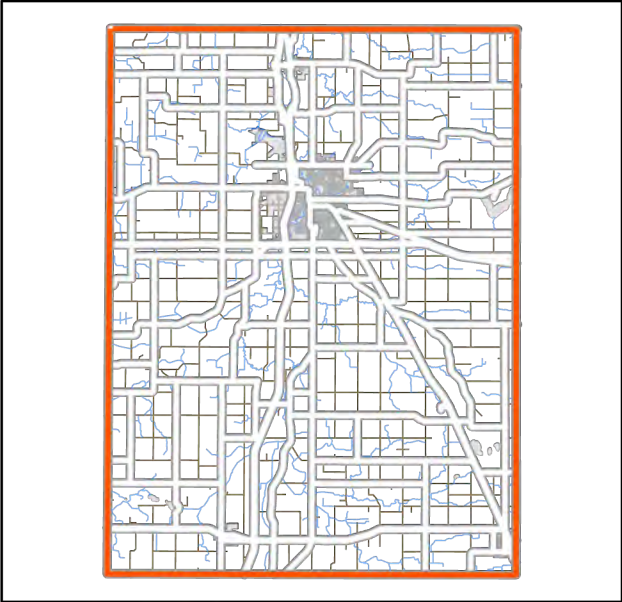
Project Number	Project Type
CP 074-021-004	Operational

Functional Classification

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
NA	Varies	NA	83.94

Project Description
A study completed in 2019 - 2020 outlined significant maintenance needs and operational updates required to update signals to current traffic standards and extend the life of the system. This is a joint ongoing project with the City of Owatonna regarding 22 signals within or near the city limits. Of those signals, 16 are partially or fully owned by the County.

Project Justification
To maintain and modernize the signal infrastructure to current standards and improve traffic operations.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Fund Balance		100,000						100,000
Other Local		100,000		200,000		200,000		500,000
Sales Tax Revenue				200,000		200,000		400,000
Total		200,000		400,000		400,000		\$1,000,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction		200,000		400,000		400,000		1,000,000
Total		200,000		400,000		400,000		\$1,000,000

Construction Year: 2022

County-wide Maintenance Overlays

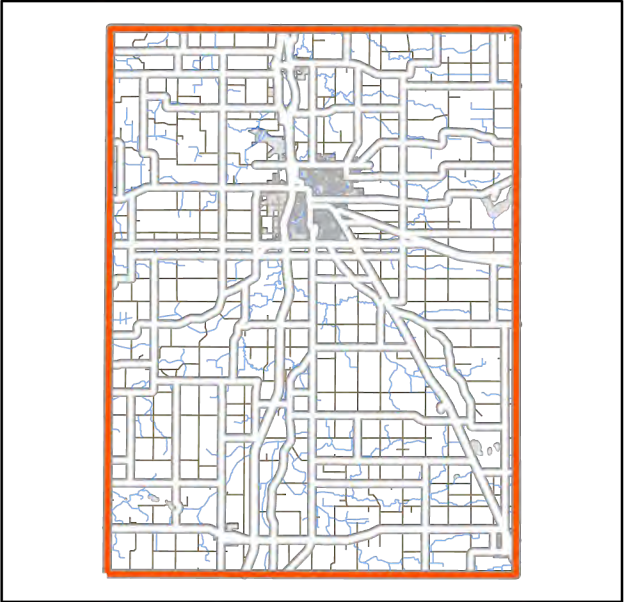
Various

Project Number	Project Type
CP 074-022-002	Maintenance

Functional Classification

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
			84.03

Project Description
These projects are part of an annual program of pavement preservation projects.



Project Justification
These projects are schedule to slow the normal deterioration of the highways to extend the pavement life and maintain the investment in existing infrastructure

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Sales Tax Revenue		320,000						320,000
State Aid Maintenance		980,000						980,000
Total		1,300,000						\$1,300,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction		1,300,000						1,300,000
Total		1,300,000						\$1,300,000

Construction Year: 2022

County-wide Seal Coat

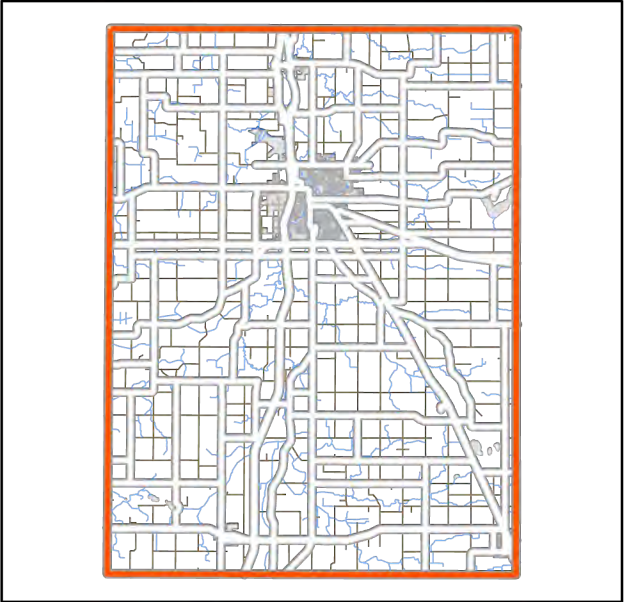
Various

Project Number	Project Type
CP 074-022-003	Maintenance

Functional Classification

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
			84.06

Project Description
These projects are part of an annual program of pavement preservation projects.



Project Justification
These projects are scheduled to slow the normal deterioration of the highways to extend the pavement life and maintain the investment in existing infrastructure.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Wheelage Tax Revenue		738,000						738,000
Total		738,000						\$738,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction		738,000						738,000
Total		738,000						\$738,000

Construction Year: 2023

CSAH 4 at US 218

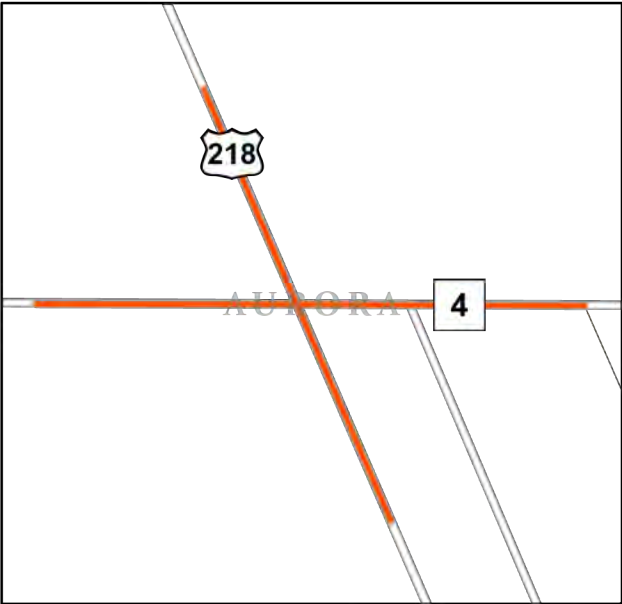
Aurora Township

Project Number	Project Type
N/A	Safety

Functional Classification

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
	355 (2019)	9 ton	0.62

Project Description
Realign intersection. Remove house. Potential to complete as part of MnDOT's US 218 resurfacing project.



Project Justification

Intersection is identified as high risk and listed as high priority by the 2012 County Roadway Safety Plan. The house obstructs sight lines of US 218 creating a hazardous condition. The intersection and railroad crossings are on a skew.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
MnDOT Local Partnership Program			100,000					100,000
Sales Tax Revenue			200,000					200,000
State Aid			100,000					100,000
Total			400,000					\$400,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction			200,000					200,000
Right of Way			200,000					200,000
Total			400,000					\$400,000

Construction Year: 2023

CSAH 18 (CSAH 33 to CSAH 17)

Meriden Township

Project Number	Project Type
074-618-030	Rehabilitation

Functional Classification
Major Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
47	870	9 ton	4

Project Description
Reclaiming existing pavement and placing new bituminous pavement.
In 2021, culverts were replaced and other drainage improvements were completed.



Project Justification
To restore pavement condition.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Sales Tax Revenue	250,000							250,000
State Aid			1,540,000					1,540,000
Total	250,000		1,540,000					\$1,790,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction	250,000		1,540,000					1,790,000
Total	250,000		1,540,000					\$1,790,000

Construction Year: 2023

CSAH 23 (CSAH 12 west to CSAH 12 east)
City of Medford

Project Number	Project Type
SAP 074-623-014	Rehabilitation

Functional Classification
Major Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
50	2450	9 ton	1.3

Project Description

Project will remove non standard medians and convert to a 3-lane cross section with one lane in each direction and a left turn lane. Project will mill or reclaim existing surface and repave.



Project Justification

To restore pavement and update the roadway to current standards. Medians are not wide enough to hold signs, so signs are regularly knocked down by traffic. Lane shifts do not have sufficient length to meet standards.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
State Aid			600,000					600,000
Total			600,000					\$600,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction			600,000					600,000
Total			600,000					\$600,000

Construction Year: 2023

CSAH 26 at US 218

Blooming Prairie Township

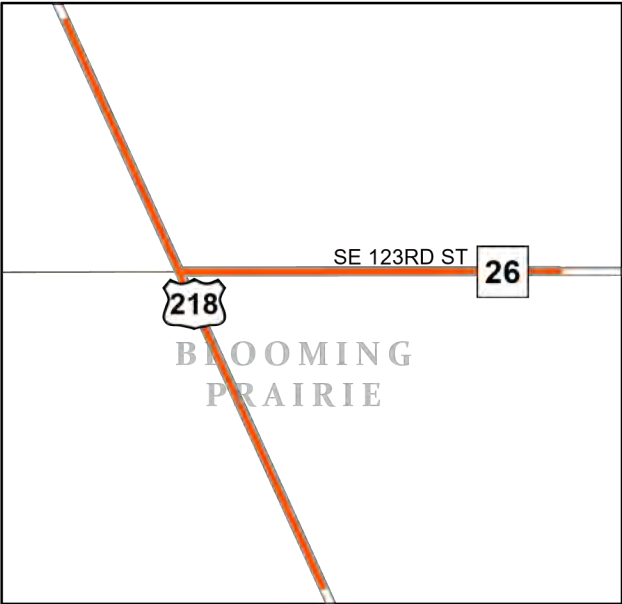
Project Number	Project Type
N/A	Safety

Functional Classification
Local Road

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
75	80 (2019)	9 ton	0.91

Project Description

Project will improve the intersection alignment and railroad crossing alignment. It will also raise US 218 to improve the truck hinge-pin profile across the track. Possible joint project with MnDOT's resurfacing project on US 218 scheduled for 2023.



Project Justification

To improve safety and truck access.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
MnDOT Local Partnership Program			150,000					150,000
State Aid			150,000					150,000
Total			300,000					\$300,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction			300,000					300,000
Total			300,000					\$300,000

Construction Year: 2023

CSAH 47 (Bixby Lane)

Aurora Township

Project Number	Project Type
N/A	Rehabilitation

Functional Classification
Local Road

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
35	160	9 ton	0.3

Project Description
Improve drainage, reclaim existing pavement and resurface to 10-ton standard.



Project Justification
Pavement is failing and drainage is poor.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Sales Tax Revenue			200,000					200,000
Total			200,000					\$200,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction			200,000					200,000
Total			200,000					\$200,000

Construction Year: 2023

CSAH 48 - Main St (CSAH 45 to Chambers Ave)
City of Owatonna

Project Number	Project Type
SAP 074-648-008	Rehabilitation

Functional Classification
Minor Arterial

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
36	10,800	10 ton	0.79

Project Description
The project will rehabilitate the concrete pavement, evaluate and propose updates to the turn lane configurations and traffic signals, convert to a 3-lane section, update sidewalks to meet Americans with Disability standards, and other minor improvements.



Project Justification
Restore pavement condition and improve corridor safety.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Other Local	50,000	50,000	500,000					600,000
Sales Tax Revenue	150,000	150,000	1,000,000					1,300,000
State Aid			500,000					500,000
Total	200,000	200,000	2,000,000					\$2,400,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction			2,000,000					2,000,000
Design Engineering		200,000						200,000
Preliminary Engineering	200,000							200,000
Total	200,000	200,000	2,000,000					\$2,400,000

Construction Year: 2023

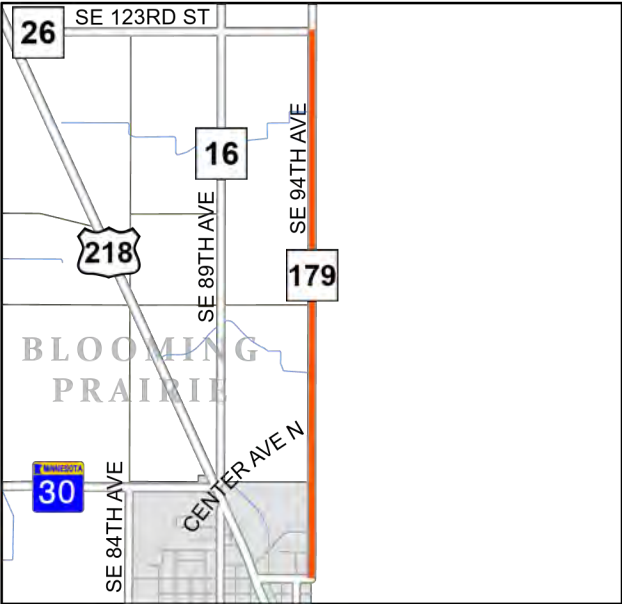
CR 179 (Dodge CR L)
Dodge Co, City of Blooming Prairie, and Blooming Prairie Township

Project Number	Project Type
N/A	Resurfacing

Functional Classification
Local Road

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
70	140 (2013)	9 ton	3.02

Project Description
The joint project is being led by Dodge County. This project is part of an annual program of pavement preservation projects.



Project Justification
This project is scheduled to slow the normal deterioration of the highway to extend pavement life and maintain the investment in existing infrastructure.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Other Local			150,000					150,000
Sales Tax Revenue			150,000					150,000
Total			300,000					\$300,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction			300,000					300,000
Total			300,000					\$300,000

Construction Year: 2023

Bridge 74513 - CR 162 over Crane Creek
Meriden Township

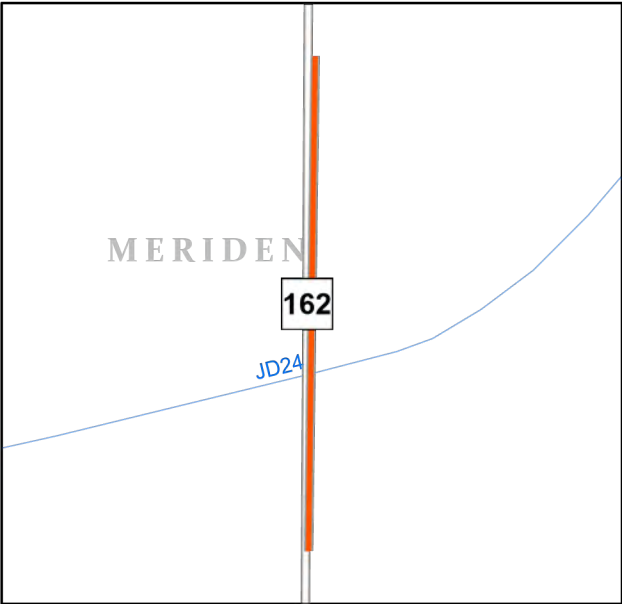
Project Number	Project Type
SAP 074-598-016	Bridge Replacement

Functional Classification
Local Road

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
	170 (2011)		0.08

Project Description
Replace existing 88-foot timber slab span bridge that was built in 1968.

Project Justification
The bridge has a Local Planning Index of 58 out of 100 and is load posted. County Board Resolution on 1/26/2021 places it on the Prioritized Bridge Replacement List.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Bridge Funding - Fund 29			720,000					720,000
Fund Balance	35,000							35,000
Sales Tax Revenue			130,000					130,000
Total	35,000		850,000					\$885,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction			850,000					850,000
Design Engineering	35,000							35,000
Total	35,000		850,000					\$885,000

Construction Year: 2023

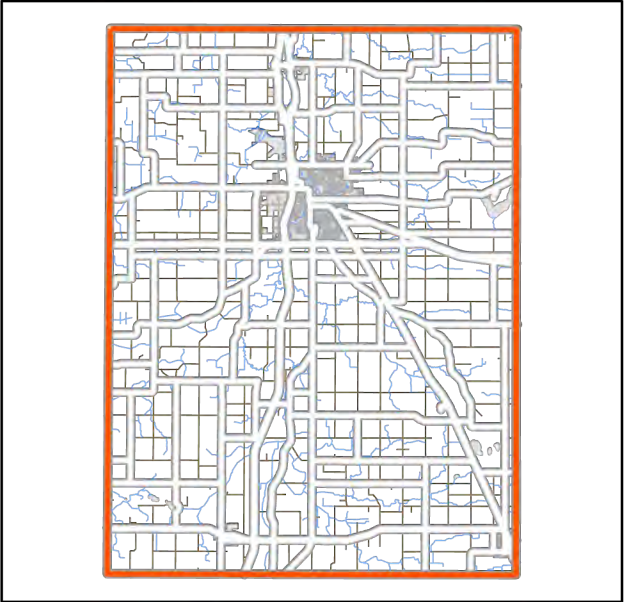
County Wide Rumble Strips

Various

Project Number		Project Type	
074-070-007		Safety	
Functional Classification			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
			84.06

Project Description

The project will install rumble strips on all County highways that have at least a 1-foot paved shoulder.



Project Justification

The County Road Safety Plan (CRSP) identified that 71% of CSAH/CR severe crashes occurred in rural areas, 65% of non-intersection crashes were run off the road, and 56% of the CSAH/CR severe rural, nonintersection related were severe run off the road crashes. Installing shoulder rumble strips is the top strategy identified to address these crashes which are a significant portion of the County’s crashes. This project will provide this strategy on nearly a third of the Steele County rural roadway system to address those crashes.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Federal Funds			354,400					354,400
State Aid			40,000					40,000
Total			394,400					\$394,400

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction			394,400					394,400
Total			394,400					\$394,400

Construction Year: 2023

County-wide Maintenance Overlays

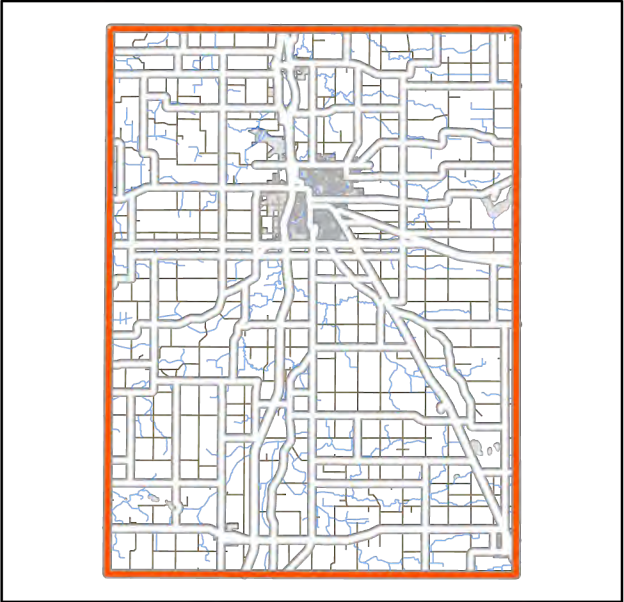
Various

Project Number	Project Type
CP 074-023-002	Maintenance

Functional Classification

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
			84.06

Project Description
These projects are part of an annual program of pavement preservation projects.



Project Justification
These projects are scheduled to slow the normal deterioration of the highways to extend the pavement life and maintain the investment in existing infrastructure.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
State Aid Maintenance			1,300,000					1,300,000
Total			1,300,000					\$1,300,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction			1,300,000					1,300,000
Total			1,300,000					\$1,300,000

Construction Year: 2023

County-wide Seal Coat

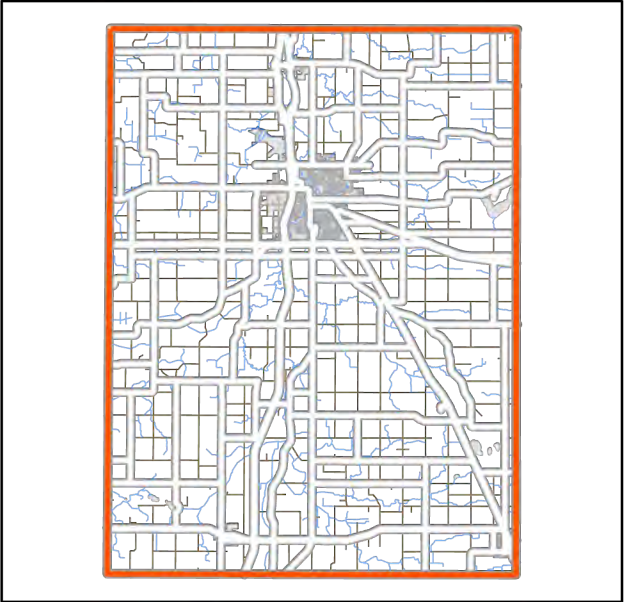
Various

Project Number	Project Type
CP 074-023-003	Maintenance

Functional Classification

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
			84.06

Project Description
These projects are part of an annual program of pavement preservation projects.



Project Justification
These projects are scheduled to slow the normal deterioration of the highways to extend the pavement life and maintain the investment in existing infrastructure.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
State Aid Maintenance			52,000					52,000
Wheelage Tax Revenue			338,000					338,000
Total			390,000					\$390,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction			390,000					390,000
Total			390,000					\$390,000

Construction Year: 2024

East Side Corridor (29th Ave)

City of Owatonna & Owatonna Township

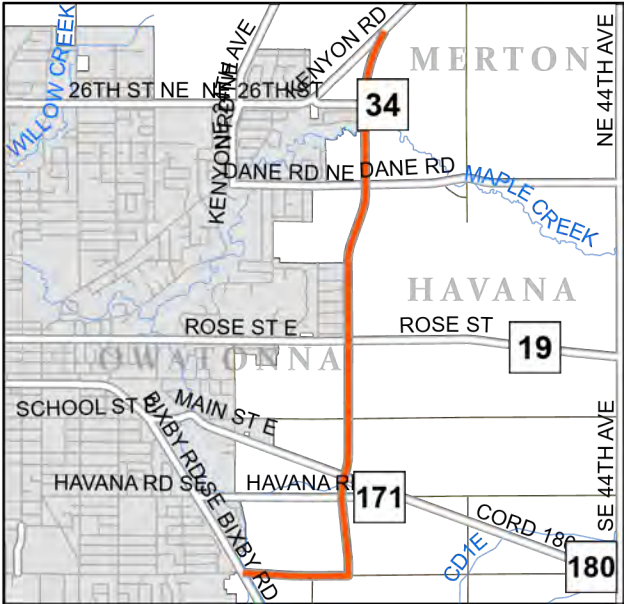
Project Number	Project Type
N/A	Expansion

Functional Classification
NA

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
NA	NA	NA	4.21

Project Description

Constructs a north-south route on the east side of the City of Owatonna from near the US 218/18th Street SE intersection to CSAH 34 (26th Street NW). The project could be built in stages over a couple of years.



Project Justification

Traffic has no direct route to traveling between the northeast part and the southeast part of Owatonna. All existing highways and streets direct traffic towards the downtown area causing unnecessary traffic congestion as well as loss of time. In 1999, Steele County and the City of Owatonna recorded an Official Map of a future north-south road from 26th Street to US 14, calling it the East Side Corridor. In 2005, the County recorded an Official Map of the Owatonna Beltline, consisting in part of CSAH 43 to the east. While CSAH 43 will have connections to US 14 and will provide a north-south connection for future growth, it does not provide benefits for current needs of traffic on the east side of the City, especially with the relocation of the high school near the intersection of CSAH 48 and 18th Street NW.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Bridge Funding - Fund 29						500,000		500,000
Federal Funds		200,000		2,000,000	2,000,000			4,200,000
Other Local				500,000	500,000	750,000		1,750,000
Sales Tax Revenue			1,350,000		300,000			1,650,000
State Aid				1,500,000	1,500,000	2,250,000		5,250,000
Total		200,000	1,350,000	4,000,000	4,300,000	3,500,000		\$13,350,000
Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction				4,000,000	4,000,000	3,500,000		11,500,000
Design Engineering			600,000		300,000			900,000
Preliminary Engineering		200,000						200,000
Right of Way			650,000					650,000
Utility			100,000					100,000
Total		200,000	1,350,000	4,000,000	4,300,000	3,500,000		\$13,350,000

Construction Year: 2024

CSAH 28 (CSAH 21 to TH 30)

Berlin Township

Project Number	Project Type
SAP 074-628-004	Rural Reconstruction

Functional Classification
Minor Collector

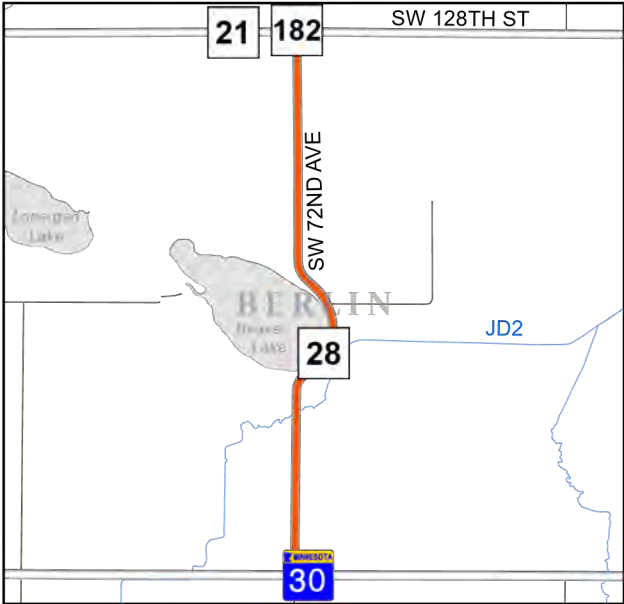
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
51	365 (2012)	9 ton	2.09

Project Description

Project will reconstruct 0.7 mile in the park and residential area to current safety standards such as flattening the side slopes and providing wider shoulders. The remaining highway segments to the north and south will be reclaimed and resurfaced. Opportunities to have a joint project with the Parks Department to improve Beaver Lake Park such as relocating the boat landing are being explored.

Project Justification

To improve traffic safety, improve drainage, and restore pavement condition.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Sales Tax Revenue	150,000	150,000	110,000	2,000,000				2,410,000
State Aid				0				0
State Park Funds				1,000,000				1,000,000
Total	150,000	150,000	110,000	3,000,000				\$3,410,000
Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction				3,000,000				3,000,000
Design Engineering		150,000						150,000
Preliminary Engineering	150,000							150,000
Right of Way			100,000					100,000
Utility			10,000					10,000
Total	150,000	150,000	110,000	3,000,000				\$3,410,000

Construction Year: 2024

CSAH 37 (CSAH 8 to CSAH 19)

Havana & Merton Townships

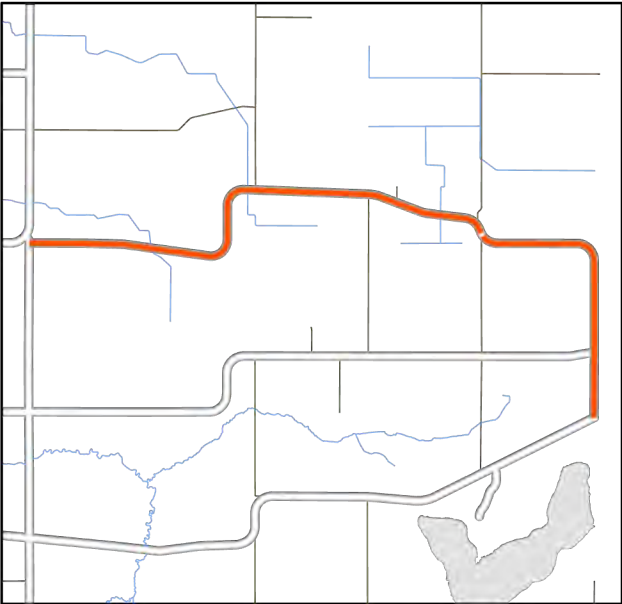
Project Number	Project Type
SAP 074-637-038	Rehabilitation

Functional Classification
Minor Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
54	600 (2013)	9 ton	7.07

Project Description

Reclaiming existing pavement and placing new bituminous pavement, improving highway drainage and other minor improvements. The county line portion of 1.4 miles will be a joint project with Dodge County.



Project Justification

To restore pavement condition.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Other Local		50,000		300,000				350,000
State Aid		400,000		2,200,000				2,600,000
Total		450,000		2,500,000				\$2,950,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction		450,000		2,500,000				2,950,000
Total		450,000		2,500,000				\$2,950,000

Construction Year: 2024

Bridge L5798 - NE 76th St over Rush Creek

Merton Township

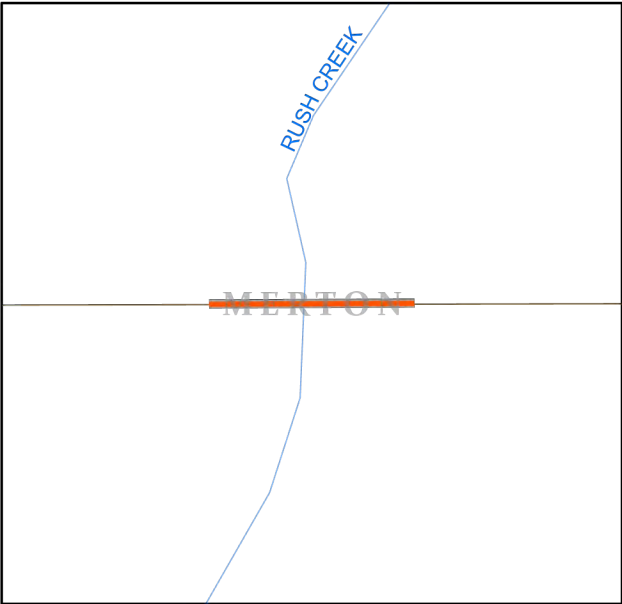
Project Number	Project Type
N/A	Bridge Replacement

Functional Classification
Local Road

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
Gravel	25		0.02

Project Description
Replacing existing and deteriorating, 12.7' span, steel pipe arch culvert, built in 1971.

Project Justification
The bridge has a sufficiency rating of 55.1 out of 100 and is listed as structurally deficient. County Board Resolution on 1/26/2021 places it on the Prioritized Bridge Replacement List.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Other Local				20,000				20,000
Township Bridge			25,000	155,000				180,000
Total			25,000	175,000				\$200,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction				175,000				175,000
Design Engineering			25,000					25,000
Total			25,000	175,000				\$200,000

Construction Year: 2024

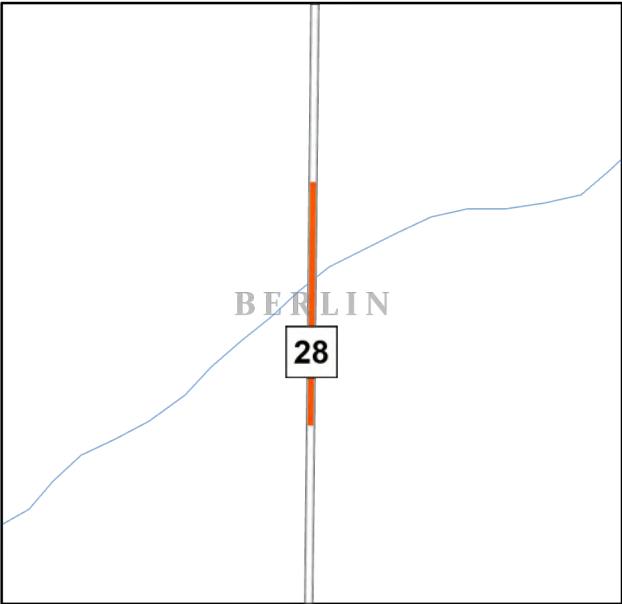
Bridge 89080 - CSAH 28 over Unnamed Ditch
Berlin Township

Project Number	Project Type
SAP 074-628-003	Bridge Replacement

Functional Classification
Minor Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
51	365 (2012)	9 ton	0.02

Project Description
Replacing Bridge 89080, a deteriorating 11.3' box concrete culvert built in 1920.



Project Justification
The bridge has a Local Planning Index of 57 out of 100 and is listed as structurally deficient. County Board Resolution on 1/26/2021 places it on the Prioritized Bridge Replacement List.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Bridge Funding - Fund 29				75,000				75,000
Fund Balance			2,500					2,500
State Aid				100,000				100,000
Total			2,500	175,000				\$177,500

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction				175,000				175,000
Right of Way			2,500					2,500
Total			2,500	175,000				\$177,500

Construction Year: 2024

Bridge 95786 - SE 18th St over ditch

Havana Township

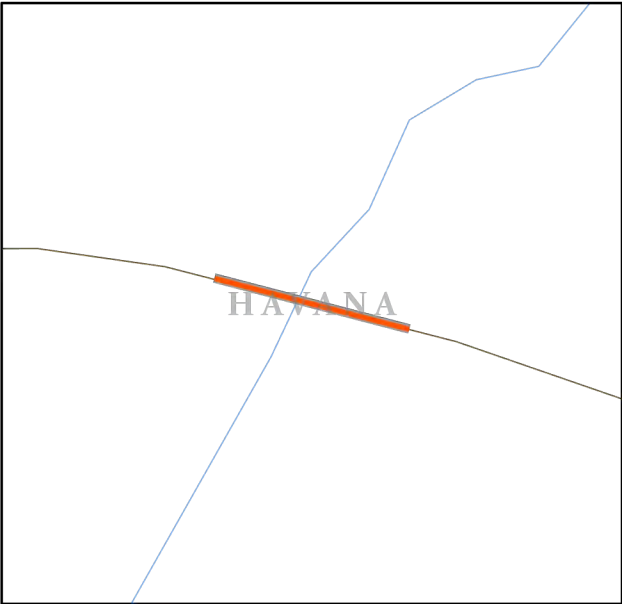
Project Number		Project Type	
N/A		Bridge Replacement	
Functional Classification			
Local Road			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
Gravel	25		0.02

Project Description

Replacing existing and deteriorating, 32' span, 2-barrel steel pipe arch culvert, built in 1950.

Project Justification

The bridge has a Local Planning Index of 54 out of 100 and is listed as structurally deficient. County Board Resolution on 1/26/2021 places it on the Prioritized Bridge Replacement List.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Other Local				20,000				20,000
Township Bridge			25,000	155,000				180,000
Total			25,000	175,000				\$200,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction				175,000				175,000
Design Engineering			25,000					25,000
Total			25,000	175,000				\$200,000

Construction Year: 2024

County-wide Maintenance Overlays

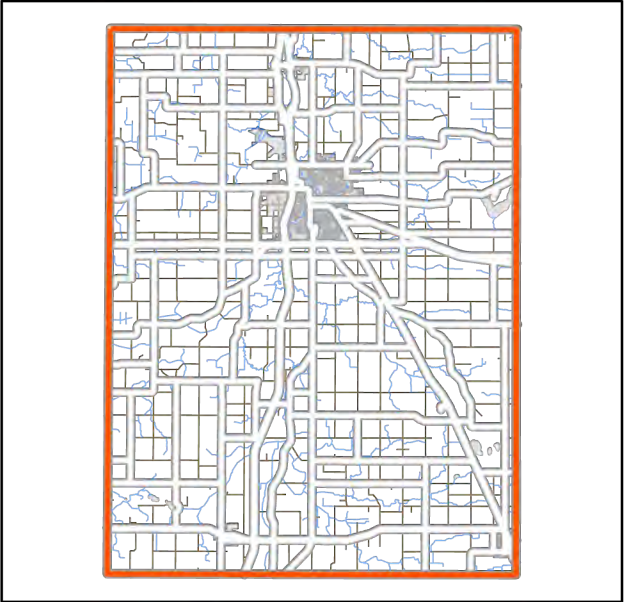
Various

Project Number	Project Type
CP 074-024-002	Maintenance

Functional Classification

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
			84.06

Project Description
These projects are part of an annual program of pavement preservation projects.



Project Justification
These projects are scheduled to slow the normal deterioration of the highways to extend the pavement life and maintain the investment in existing infrastructure.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
State Aid Maintenance				1,300,000				1,300,000
Total				1,300,000				\$1,300,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction				1,300,000				1,300,000
Total				1,300,000				\$1,300,000

Construction Year: 2024

County-wide Seal Coat

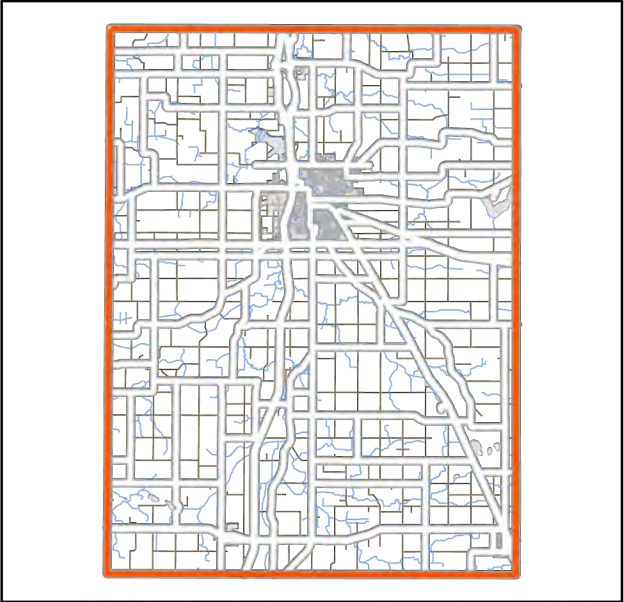
Various

Project Number	Project Type
CP 074-024-003	Maintenance

Functional Classification

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
			84.06

Project Description
These projects are part of an annual program of pavement preservation projects.



Project Justification
These projects are scheduled to slow the normal deterioration of the highways to extend the pavement life and maintain the investment in existing infrastructure.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
State Aid Maintenance				52,000				52,000
Wheelage Tax Revenue				338,000				338,000
Total				390,000				\$390,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction				390,000				390,000
Total				390,000				\$390,000

Construction Year: 2025

CSAH 15 (2nd Ave SE to US 218)

City of Blooming Prairie

Project Number	Project Type
N/A	Rehabilitation

Functional Classification
Minor Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
55	1000 (2019)	9 ton	0.3

Project Description

Project to resurface streets, remove gutter across 3rd St SE and other minor improvements. After work is complete, the portion of CSAH 15 on 3rd Ave SE and 2nd St SE will be transferred to the City and 3rd St SE from 3rd Ave SE to US 218 will be transferred to the county.



Project Justification

City of Blooming Prairie will be doing work on their storm sewer in the area and on these streets. Project will realign CSAH 15 to have direct access to US 218 as identified in the 2040 Transportation Plan.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
State Aid Municipal					200,000			200,000
Total					200,000			\$200,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction					200,000			200,000
Total					200,000			\$200,000

Construction Year: 2025

CSAH 16 (CSAH 4 to CSAH 6)

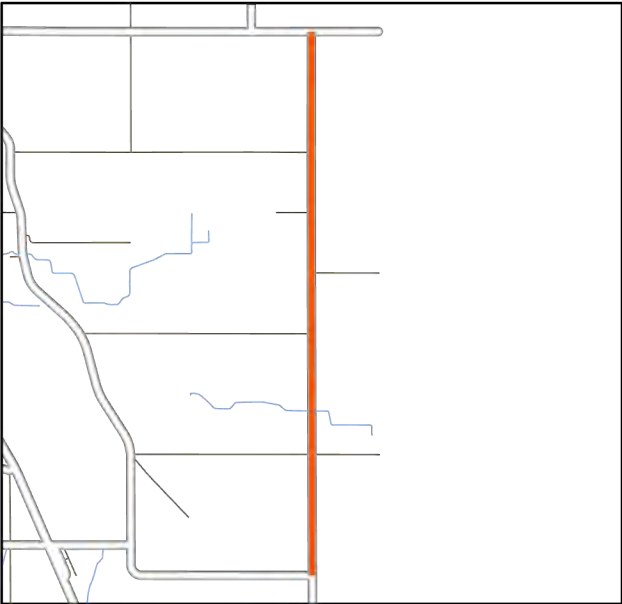
Aurora Township

Project Number	Project Type
N/A	Rehabilitation

Functional Classification
Major Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
63-67	325 (2015)	9 ton	4.51

Project Description
Reclaiming existing pavement and placing new bituminous pavement, improving highway drainage and other minor improvements.



Project Justification
To restore pavement condition.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Sales Tax Revenue			144,000		800,000			944,000
State Aid					700,000			700,000
Total			144,000		1,500,000			\$1,644,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction			144,000		1,500,000			1,644,000
Total			144,000		1,500,000			\$1,644,000

Construction Year: 2025

CSAH 16 (CSAH 6 to TH 14)

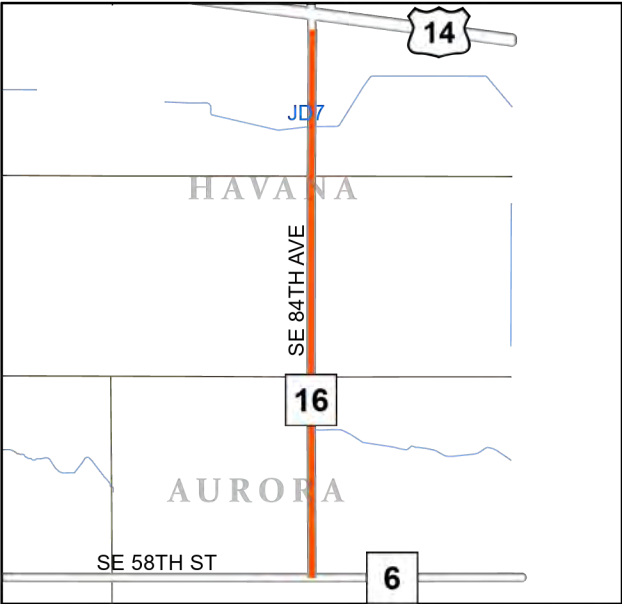
Aurora & Havana Townships

Project Number	Project Type
N/A	Rehabilitation

Functional Classification
Major Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
58-76	185 (2015)	9 ton	2.75

Project Description
Reclaiming existing pavement and placing new bituminous pavement, improving highway drainage and other minor improvements.



Project Justification

To restore pavement condition. The highway was constructed in 1964 and last overlaid in 1983.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Sales Tax Revenue					500,000			500,000
State Aid			75,000		500,000			575,000
Total			75,000		1,000,000			\$1,075,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction			75,000		1,000,000			1,075,000
Total			75,000		1,000,000			\$1,075,000

Construction Year: 2025

CSAH 43/CR 171 (East)/CR 180

Havana Township

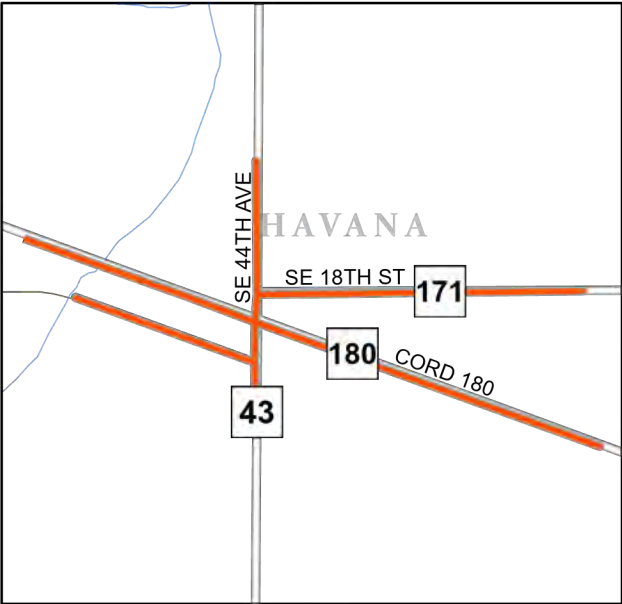
Project Number	Project Type
SAP 074-643-005	Safety

Functional Classification
Major Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
65	1100 (2019)	9 ton	1.81

Project Description

Project will reconstruct the intersections to improve safety. Several realignment concepts are being considered. Some right of way has already been acquired. The existing US 14 2-lane highway will be turned back to the county and connected to CR 180 in 2022, likely changing traffic patterns at the intersection.



Project Justification

The skewed and closely spaced intersections of three county highways and a township road, along with close proximity to a railroad crossing and with high speed traffic contributes to the the intersection having one of the highest crash rates in the county. The intersection crash rate is 1.6 crashes/million entering vehicles compared with a state wide average of only 0.28 for rural intersections. The crash severity of the intersection is 3.6/MEV compared with a state-wide average of 0.4 for rural intersections. Transportation Plan 2005-2025 identified the intersection for improvements for traffic safety and flow. The intersection is also part of the CSAH 43 East Beltway.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Fund Balance		150,000						150,000
Sales Tax Revenue			150,000	210,000	1,000,000			1,360,000
State Aid					875,000			875,000
Total		150,000	150,000	210,000	1,875,000			\$2,385,000
Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction					1,875,000			1,875,000
Design Engineering			150,000					150,000
Preliminary Engineering		150,000						150,000
Right of Way				200,000				200,000
Utility				10,000				10,000
Total		150,000	150,000	210,000	1,875,000			\$2,385,000

Construction Year: 2025

Bridge L5573 - Twp 95 over Straight River

Clinton Falls Township

Project Number	Project Type
SAP 074-599-041	Bridge Removal

Functional Classification
Closed

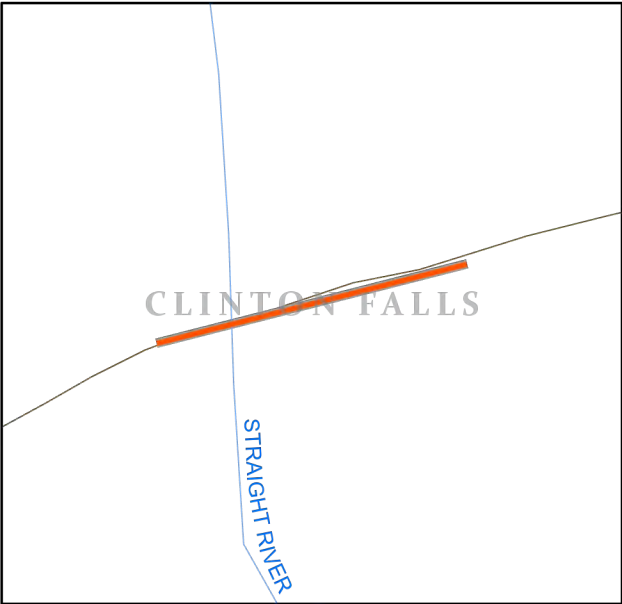
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
NA	0	Closed	0.03

Project Description

Remove or relocate unused deteriorating bridge. It is a single-span, pin-connected, steel Pratt through truss bridge. The bridge is on the Minnesota DOT historic bridge list and is nominated for the National Register of Historic Places which will add some planning challenges. Clinton Falls Township, the County, and MnDOT are seeking an agency that will relocate and rehabilitate the structure to historic preservation requirements.

Project Justification

The structure is closed to all vehicle and pedestrian traffic, but poses a danger to boat and snowmobile traffic on the river with its failing deck and structural elements. It is an attractive nuisance that despite fencing, still has people climbing onto it.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Other Local				20,000				20,000
Township Bridge			20,000	70,000				90,000
Total			20,000	90,000				\$110,000

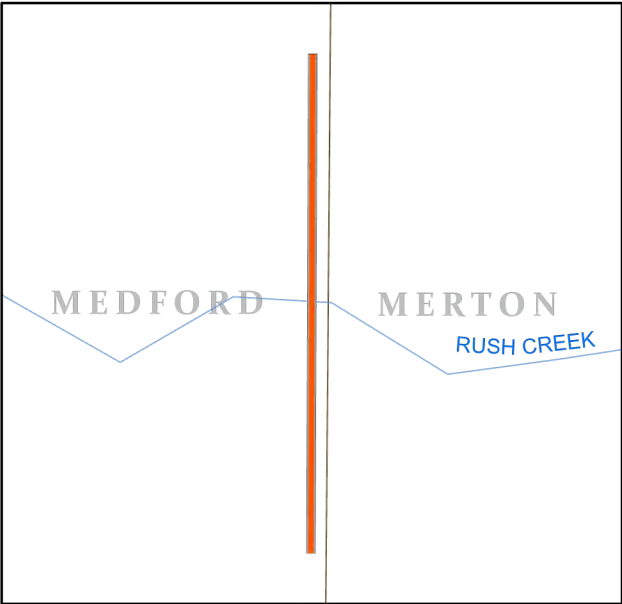
Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction				90,000				90,000
Design Engineering			20,000					20,000
Total			20,000	90,000				\$110,000

Construction Year: 2025

Bridge 74507 - NE 34th Ave over Rush Cr
Merton Township

Project Number		Project Type	
N/A		Bridge Replacement	
Functional Classification			
Local Road			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
Gravel	30		0.04

Project Description
Replacing a 26-foot timber slab span structure built in 1963.



Project Justification
The bridge has a Local Planning Index of 50 out of 100 and is load posted. County Board Resolution on 1/26/2021 places it on the Prioritized Bridge Replacement List.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Other Local					20,000			20,000
Township Bridge			25,000		180,000			205,000
Total			25,000		200,000			\$225,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction					200,000			200,000
Design Engineering			25,000					25,000
Total			25,000		200,000			\$225,000

Construction Year: 2025

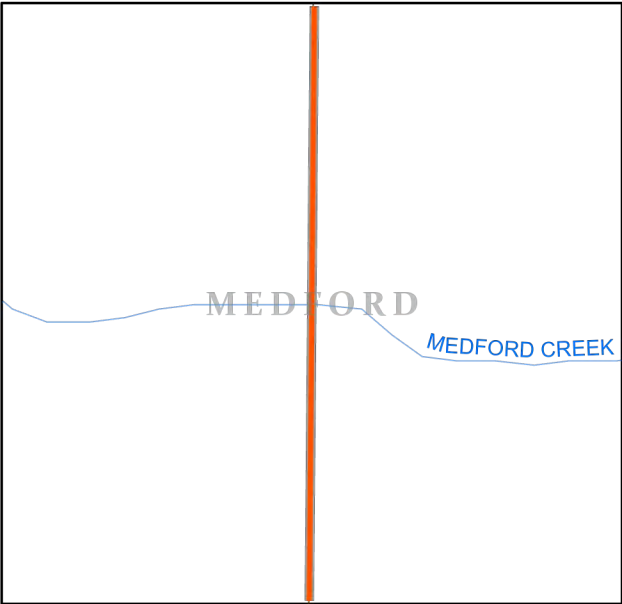
Bridge 74524 - NE 14th Ave over Medford Cr

Medford Township

Project Number		Project Type	
N/A		Bridge Replacement	
Functional Classification			
Local Road			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
Gravel	30		0.05

Project Description
Replacing Bridge 74524, a deteriorating 31.5-foot timber slab span structure built in 1972.

Project Justification
The bridge has a Local Planning Index of 48 out of 100 and is load posted. The County Board Resolution on 1/26/2021 places it on the Prioritized Bridge Replacement List.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Other Local					20,000			20,000
Township Bridge				25,000	180,000			205,000
Total				25,000	200,000			\$225,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction					200,000			200,000
Design Engineering				25,000				25,000
Total				25,000	200,000			\$225,000

Construction Year: 2025

County-wide Maintenance Overlays

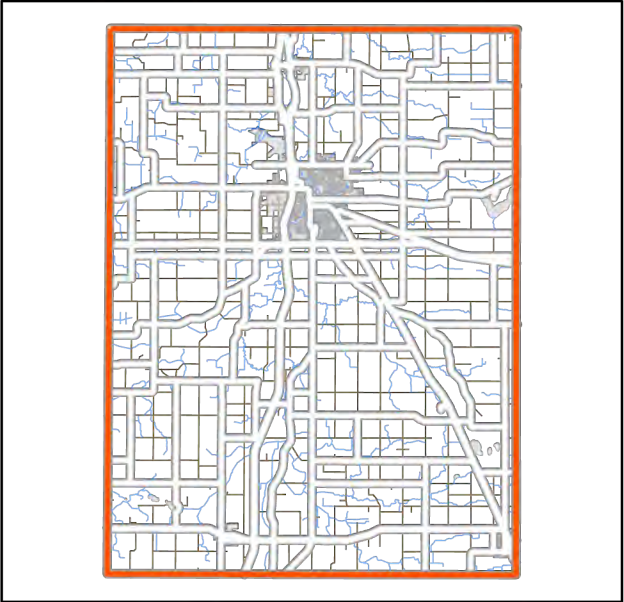
Various

Project Number	Project Type
CP 074-025-002	Maintenance

Functional Classification

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
			84.06

Project Description
These projects are part of an annual program of pavement preservation projects.



Project Justification
These projects are scheduled to slow the normal deterioration of the highways to extend the pavement life and maintain the investment in existing infrastructure.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
State Aid Maintenance					1,300,000			1,300,000
Total					1,300,000			\$1,300,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction					1,300,000			1,300,000
Total					1,300,000			\$1,300,000

Construction Year: 2025

County-wide Seal Coat

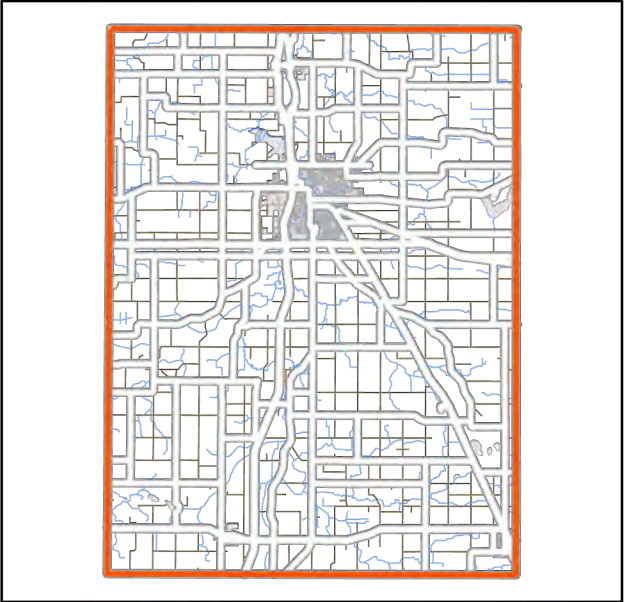
Various

Project Number	Project Type
CP 074-025-003	Maintenance

Functional Classification

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
			84.06

Project Description
These projects are part of an annual program of pavement preservation projects.



Project Justification
These projects are scheduled to slow the normal deterioration of the highways to extend the pavement life and maintain the investment in existing infrastructure.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
State Aid Maintenance					52,000			52,000
Wheelage Tax Revenue					338,000			338,000
Total					390,000			\$390,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction					390,000			390,000
Total					390,000			\$390,000

Construction Year: 2026

CSAH 43 (US 14 to CSAH 8)

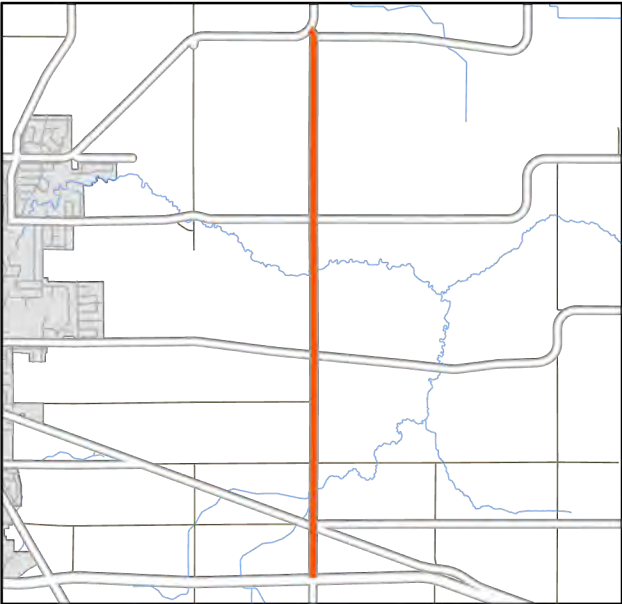
Havana and Merton Townships

Project Number	Project Type
N/A	Rehabilitation

Functional Classification
Major Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
65	1100 (2019)	9 ton	4.51

Project Description
Reclaiming existing pavement and placing new bituminous pavement, improving highway drainage and completing other minor improvements. Culverts will be replaced in the first construction year to allow for settlement. The pavement will be replaced in second year.



Project Justification
To restore pavement condition.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Sales Tax Revenue					200,000	1,000,000		1,200,000
State Aid						1,080,000		1,080,000
Total					200,000	2,080,000		\$2,280,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction					200,000	2,080,000		2,280,000
Total					200,000	2,080,000		\$2,280,000

Construction Year: 2026

CR 174 Elm Ave (18th St SE to Park St)

City of Owatonna

Project Number	Project Type
N/A	Urban Reconstruction

Functional Classification
Local Road

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
NA	NA	NA	0.31

Project Description

This project will reconstruct an urban roadway through the County Fairgrounds.



Project Justification

To improve drainage and restore pavement.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Sales Tax Revenue					54,000	540,000		594,000
Total					54,000	540,000		\$594,000

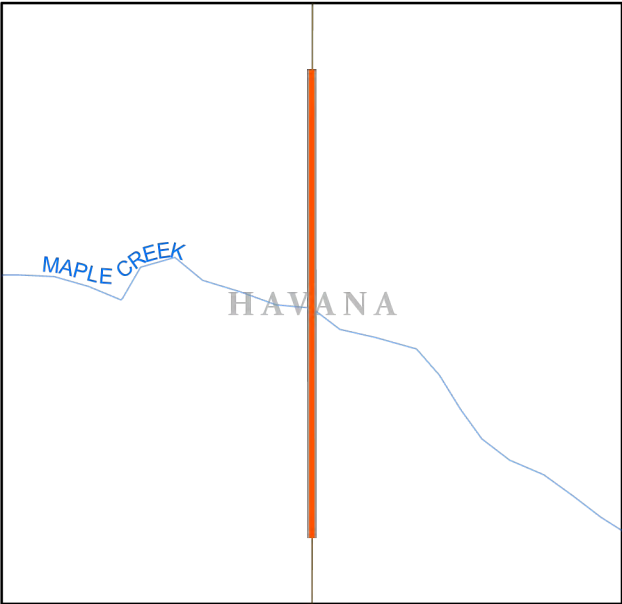
Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction						540,000		540,000
Design Engineering					54,000			54,000
Total					54,000	540,000		\$594,000

Construction Year: 2026

Bridge L8592 - NE 64th Ave over Maple Cr
Havana Township

Project Number		Project Type	
N/A		Bridge Replacement	
Functional Classification			
Local Road			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
Gravel	30		0.08

Project Description
Replace existing and deteriorating 148" x 93" steel pipe arch culvert.



Project Justification
The bridge has a Local Planning Index of 55 out of 100 and is load posted. County Board Resolution on 1/26/2021 places it on the Prioritized Bridge Replacement List.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Other Local						20,000		20,000
Township Bridge					25,000	180,000		205,000
Total					25,000	200,000		\$225,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction						200,000		200,000
Design Engineering					25,000			25,000
Total					25,000	200,000		\$225,000

Construction Year: 2026

Bridge 4686 - CR 180 over Izaak Walton Cr
City of Owatonna

Project Number	Project Type
SAP 074-598-015	Bridge Replacement

Functional Classification
Minor Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
95	2500	9 ton	0.03

Project Description

The project will replace Bridge No. 4686, an existing 12' span, concrete box culvert built in 1925 that carries CR 180 over the Izaak Walton Creek. Also at this location, the project will replace bridge No. 6037 that carries the Canadian Pacific Railway over both the stream and highway. It is a 50-foot steel-deck-girder structure built in 1908. Connections to the City sidewalk/trail system will be made. In 2021 a feasibility study was started to explore options and funding for the project and to consider several alternates for replacement including realignment of the roadway and an at-grade railroad crossing. Project costs will need to be adjusted depending on alternate selected.

Project Justification

Bridge No. 4686 has a sufficiency rating of 51.6 out of 100 and is listed as structurally deficient. County Board Resolution on 1/26/2021 places it on the Prioritized Bridge Replacement List. Besides crossing the stream at this location, the highway passes under a railroad bridge and only has a 12-foot vertical clearance. A 14'6" minimum clearance or a 16'4" desired clearance is the current standard. The bridge has been hit by trucks several times. Trucks often divert into nearby residential streets to get around the bridge. In addition to the low clearance, CR 180 is prone to flooding at this location. There is no safe pedestrian route across the railroad.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Bridge Funding - Fund 29						300,000		300,000
Other Local					12,500	250,000		262,500
Sales Tax Revenue	100,000			300,000	37,500	750,000		1,187,500
To Be Determined						5,000,000		5,000,000
Total	100,000			300,000	50,000	6,300,000		\$6,750,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction						6,300,000		6,300,000
Design Engineering				300,000				300,000
Preliminary Engineering	100,000							100,000
Right of Way					50,000			50,000
Total	100,000			300,000	50,000	6,300,000		\$6,750,000

Construction Year: 2026

Bridge 74519 - CSAH 43 over Ditch

Havana Township

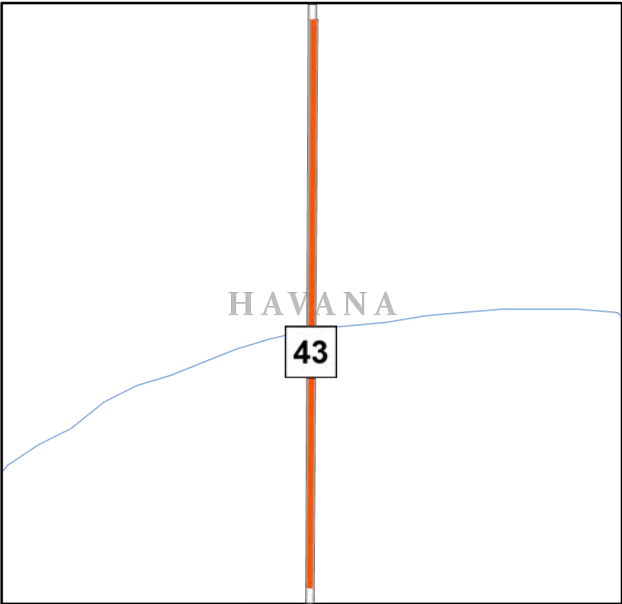
Project Number		Project Type	
N/A		Bridge Replacement	
Functional Classification			
Major Collector			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
	1100 (2019)		0.05

Project Description

Replacing Bridge 74519, a deteriorating 54' slab span timber structure built in 1969.

Project Justification

The bridge has a Local Planning Index of 52 out of 100 and is load posted. County Board Resolution on 1/26/2021 places it on the Prioritized Bridge Replacement List.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Bridge Funding - Fund 29						125,000		125,000
State Aid				55,000		320,000		375,000
Total				55,000		445,000		\$500,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction						445,000		445,000
Design Engineering				50,000				50,000
Right of Way				5,000				5,000
Total				55,000		445,000		\$500,000

Construction Year: 2026

County-wide Maintenance Overlays

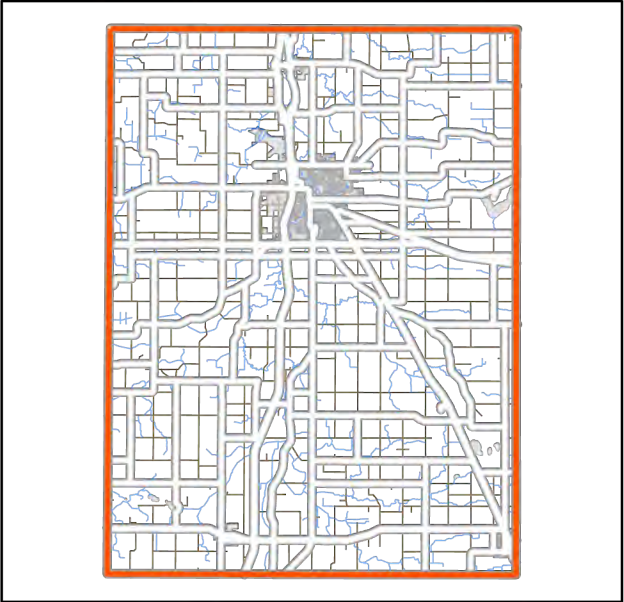
Various

Project Number	Project Type
CP 074-026-002	Maintenance

Functional Classification

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
			84.06

Project Description
These projects are part of an annual program of pavement preservation projects.



Project Justification
These projects are scheduled to slow the normal deterioration of the highways to extend the pavement life and maintain the investment in existing infrastructure.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
State Aid Maintenance						1,300,000		1,300,000
Total						1,300,000		\$1,300,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction						1,300,000		1,300,000
Total						1,300,000		\$1,300,000

Construction Year: 2026

County-wide Seal Coat

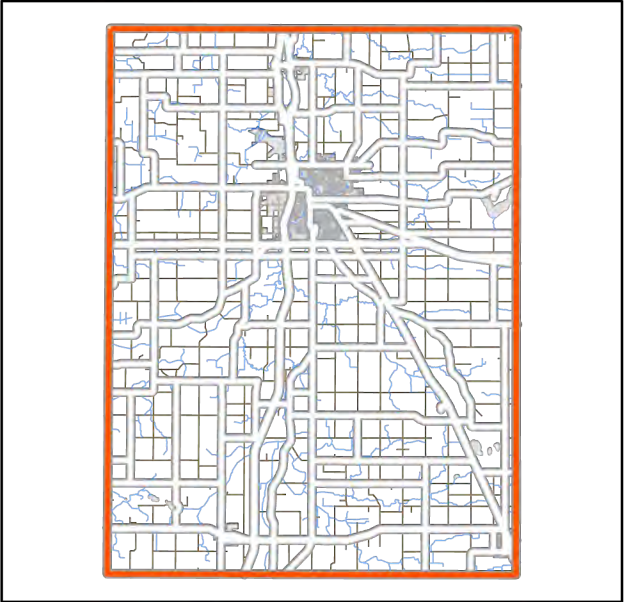
Various

Project Number	Project Type
CP 074-026-003	Maintenance

Functional Classification

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
			84.06

Project Description
These projects are part of an annual program of pavement preservation projects.



Project Justification
These projects are scheduled to slow the normal deterioration of the highways to extend the pavement life and maintain the investment in existing infrastructure.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
State Aid Maintenance						52,000		52,000
Wheelage Tax Revenue						338,000		338,000
Total						390,000		\$390,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction						390,000		390,000
Total						390,000		\$390,000

Construction Year: Unscheduled

CSAH 3 (Freeborn Co to MN 30)

Summit Township

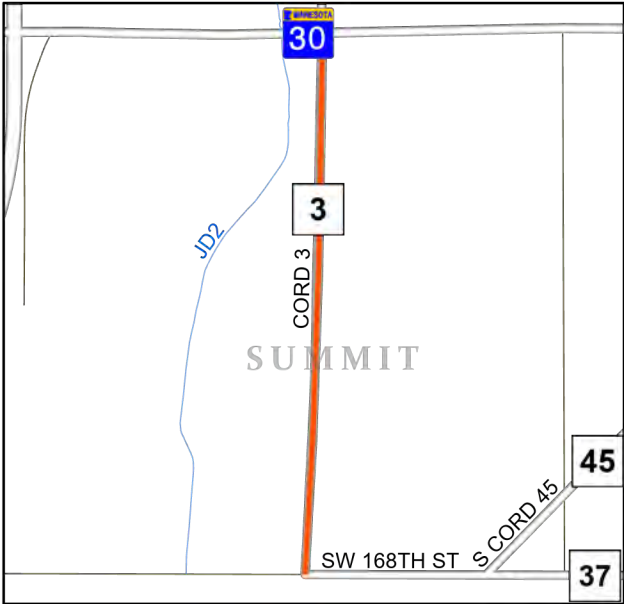
Project Number	Project Type
N/A	Rehabilitation

Functional Classification
Minor Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
65	900 (2019)	9 ton	1.51

Project Description
Reclaiming existing pavement and placing new bituminous pavement, improving highway drainage and completing other minor improvements. Culverts will be replaced in the first construction year to allow for settlement. The pavement will be replaced in second year.

Project Justification
To restore pavement condition.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Sales Tax Revenue						50,000	600,000	650,000
Total						50,000	600,000	\$650,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction						50,000	600,000	650,000
Total						50,000	600,000	\$650,000

Construction Year: Unscheduled

CSAH 3 (CSAH 45 to 24th Ave)

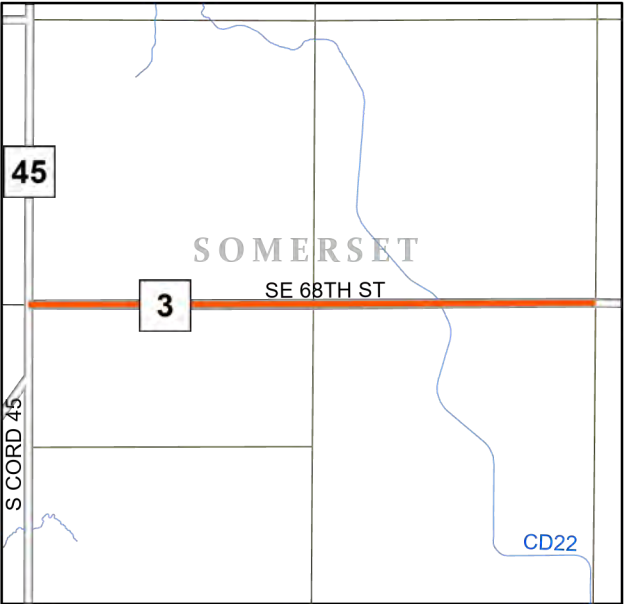
Somerset Township

Project Number	Project Type
N/A	Rehabilitation

Functional Classification
Minor Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
65	250 (2019)	9 ton	2

Project Description
Reclaiming existing pavement and placing new bituminous pavement, improving highway drainage and completing other minor improvements. Culverts will be replaced in the first construction year to allow for settlement. The pavement will be replaced in second year.



Project Justification
To restore pavement condition.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Sales Tax Revenue						75,000	800,000	875,000
Total						75,000	800,000	\$875,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction						75,000	800,000	875,000
Total						75,000	800,000	\$875,000

Construction Year: Unscheduled

CSAH 4 (CSAH 14 to 32 Ave)
Somerset Township (Unincorporated Hope)

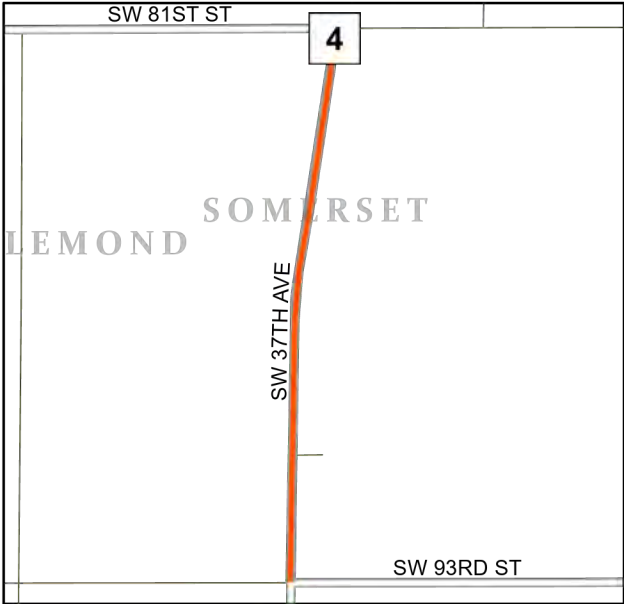
Project Number	Project Type
N/A	Urban Reconstruction

Functional Classification
Major Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
75	690	9 ton	1.01

Project Description
Reconstruct roadway to urban cross section and construct an improved drainage system. An estimated \$600,000 for the improved drainage system is planned to come from township funding or other grant funding yet to be identified.

Project Justification
The area of Hope experiences regular flooding. Portions of the roadway have a rural cross section with very shallow or non existant ditches. A portion of the roadway has curb and gutter with an existing storm sewer that is inadequate. In 2017, a drainage study recommended improvements.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
To Be Determined							4,280,000	4,280,000
Total							4,280,000	\$4,280,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							3,800,000	3,800,000
Design Engineering							380,000	380,000
Right of Way							100,000	100,000
Total							4,280,000	\$4,280,000

Construction Year: Unscheduled

CSAH 6 at US 218

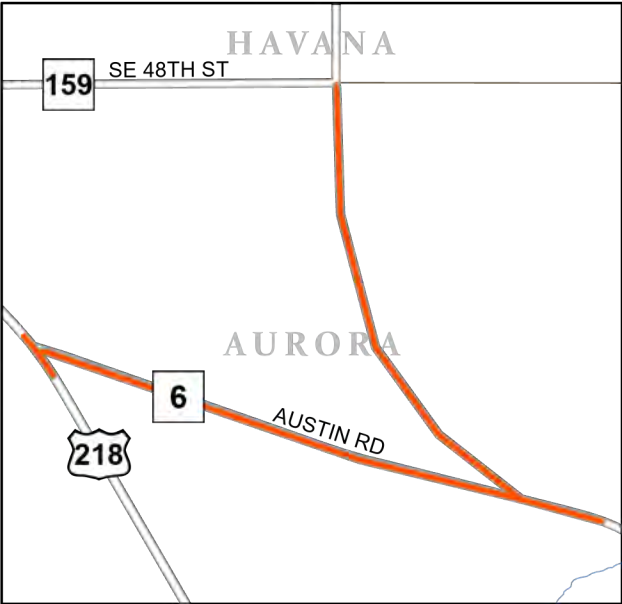
Aurora Township

Project Number	Project Type
N/A	Safety

Functional Classification
Minor Arterial

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
	350 (2020)	9 ton	2.52

Project Description
Realign intersection.



Project Justification

Intersection is identified as high risk and listed as high priority by the 2012 County Roadway Safety Plan.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
MnDOT Local Partnership Program							1,000,000	1,000,000
To Be Determined							1,200,000	1,200,000
Total							2,200,000	\$2,200,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							2,000,000	2,000,000
Design Engineering							200,000	200,000
Total							2,200,000	\$2,200,000

Construction Year: Unscheduled

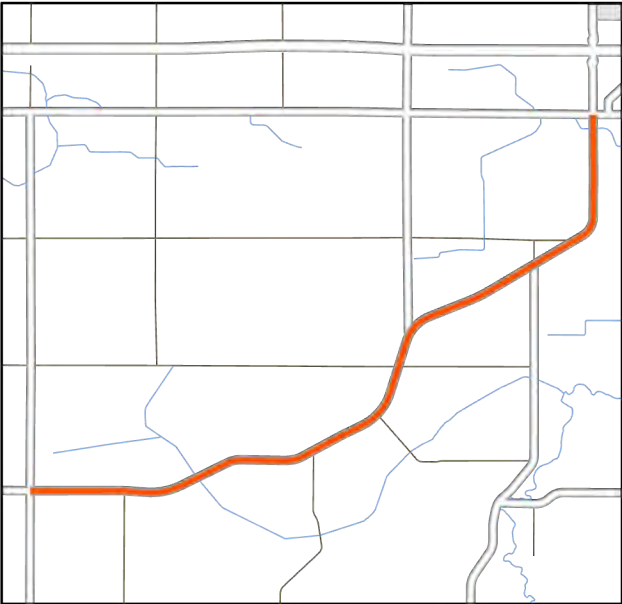
CSAH 7 (CSAH 32 to CSAH 18)

Lemond, Meriden, & Owatonna Townships

Project Number		Project Type	
N/A		Rehabilitation	
Functional Classification			
Major Collector			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
	1150	10-ton	6.21

Project Description

The project will grind the surface of the concrete to improve the ride quality and make joint repairs.



Project Justification

The concrete panels are cupping, creating a poor riding surface.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
To Be Determined							900,000	900,000
Total							900,000	\$900,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							900,000	900,000
Total							900,000	\$900,000

Construction Year: Unscheduled

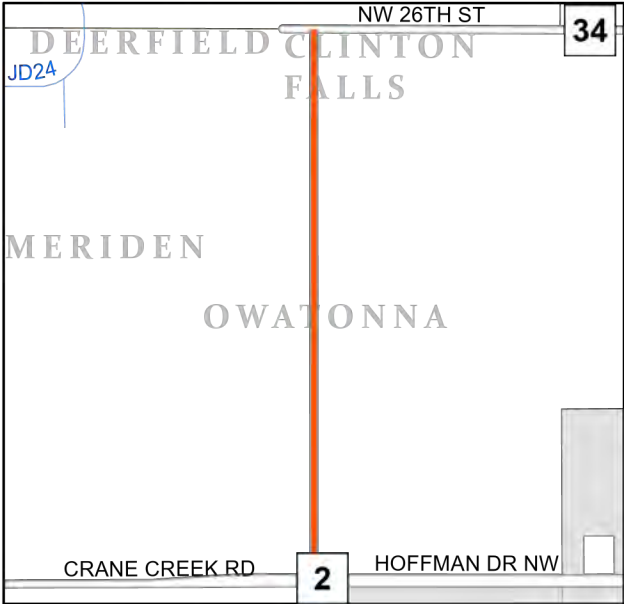
CSAH 7 (CSAH 2 to CSAH 34)

Owatonna Township

Project Number		Project Type	
N/A		Expansion	
Functional Classification			
N/A			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
NA	N/A	N/A	0.99

Project Description

Construct a highway on a new alignment.



Project Justification

This corridor has been identified for the Owatonna West Beltline to improve regional mobility and traffic flow and promote regional economic development through improved mobility and access.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Sales Tax Revenue						150,000		150,000
State Aid							1,830,000	1,830,000
Total						150,000	1,830,000	\$1,980,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							1,500,000	1,500,000
Design Engineering						150,000		150,000
Right of Way							300,000	300,000
Utility							30,000	30,000
Total						150,000	1,830,000	\$1,980,000

Construction Year: Unscheduled

CSAH 8 Kenyon Rd (CSAH 35 to CSAH 34)

City of Owatonna

Project Number	Project Type
N/A	Urban Reconstruction

Functional Classification
Major Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
58	1750 (2012)	9 ton	0.52

Project Description

Project will reconstruct a rural highway to an urban highway and will add links to the City sidewalk/trail system. Project may include intersection upgrades such as roundabouts at both ends of the project.



Project Justification

To restore pavement condition and upgrade the road to better serve a developing part of the City.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Other Local							685,000	685,000
Sales Tax Revenue							2,155,000	2,155,000
Total							2,840,000	\$2,840,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							2,400,000	2,400,000
Design Engineering							240,000	240,000
Right of Way							200,000	200,000
Total							2,840,000	\$2,840,000

Construction Year: Unscheduled

CSAH 9 (CSAH 45 to CSAH 1)

Clinton Falls Township

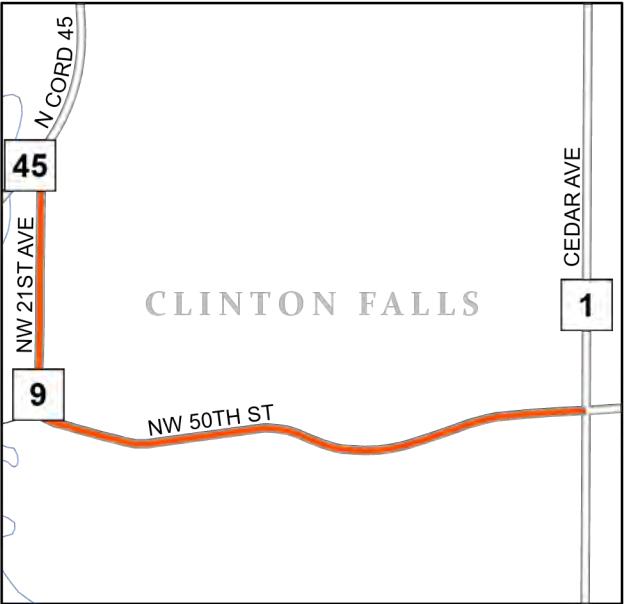
Project Number	Project Type
N/A	Rural Reconstruction

Functional Classification
Minor Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
Gravel/76	190 (2015)	7 ton	1.21

Project Description

Reconstruct roadway, which is a mix of paved and gravel surfaces, with a paved surface throughout.



Project Justification

The highway serves as connection from Clinton Falls and I-35 to the eastern part of the county. A steep hill on the gravel portion is difficult to maintain with frequent washouts.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
To Be Determined							2,080,000	2,080,000
Total							2,080,000	\$2,080,000

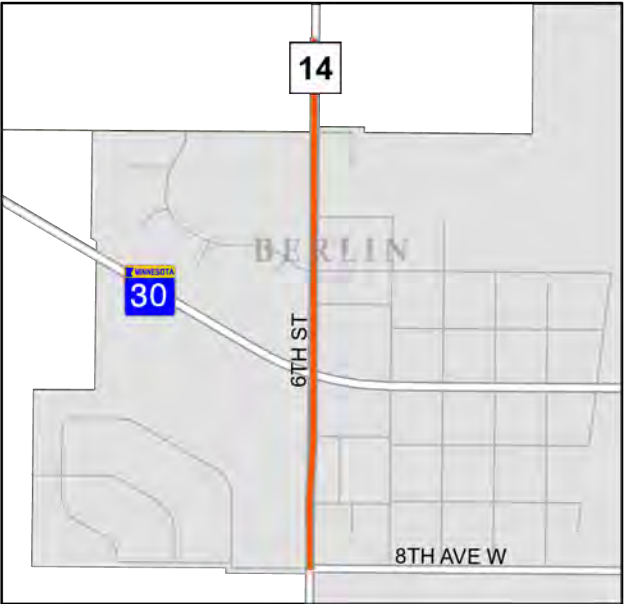
Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							1,800,000	1,800,000
Design Engineering							180,000	180,000
Right of Way							100,000	100,000
Total							2,080,000	\$2,080,000

Construction Year: Unscheduled

CSAH 14 (CSAH 38 8th Ave to 1448th St)
City of Ellendale

Project Number		Project Type	
N/A		Urban Reconstruction	
Functional Classification			
Major Collector			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
65	790 (2019)	9 ton	0.61

Project Description
Reconstruct to urban cross section.



Project Justification
Pavement is deteriorating. There is little to no ditches along much of the corridor.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
State Aid Municipal							2,200,000	2,200,000
Total							2,200,000	\$2,200,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							2,000,000	2,000,000
Design Engineering							200,000	200,000
Total							2,200,000	\$2,200,000

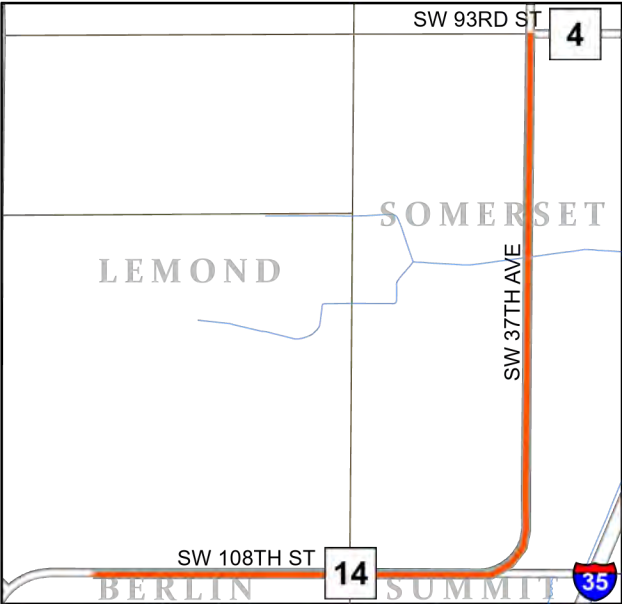
Construction Year: Unscheduled

CSAH 14 (2300 ft east of CSAH 67 to CSAH 4)
Somerset Township

Project Number		Project Type	
N/A		Rural Reconstruction	
Functional Classification			
Major Collector			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
70	690	9 ton	2.67

Project Description

Project will reconstruct CSAH 14 to current safety standards, bringing the slopes up to minimum MNDOT state aid standards and adding wider shoulders on an important truck route to Hope grain elevators.



Project Justification

To improve upgrade route to 10-ton limit, improve traffic safety, improve drainage, and restore pavement condition.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
To Be Determined							4,275,000	4,275,000
Total							4,275,000	\$4,275,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							3,750,000	3,750,000
Design Engineering							375,000	375,000
Right of Way							100,000	100,000
Utility							50,000	50,000
Total							4,275,000	\$4,275,000

Construction Year: Unscheduled

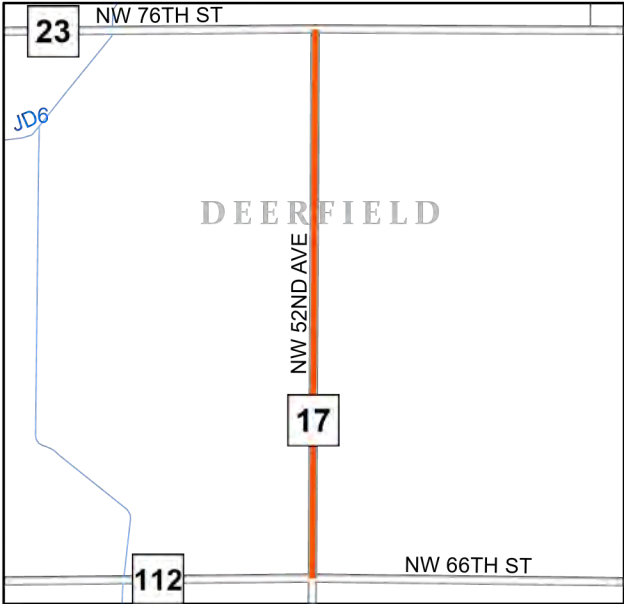
CSAH 17 (CSAH 12 to CSAH 23)

Town of Deerfield

Project Number		Project Type	
N/A		Rural Reconstruction	
Functional Classification			
Major Collector			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
Gravel	125 (330 to south)	9,000	0.99

Project Description

Reconstruct existing gravel highway with a paved surface.



Project Justification

CSAH 17 is a continuous north-south route in the northwest part of county, all paved with the exception of the one mile between CSAH 12 and CSAH 23. Paving the connection to CSAH 23 would provide a more continuous state aid highway system with connections to I-35 to east and MN-13 to west.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
To Be Determined							1,700,000	1,700,000
Total							1,700,000	\$1,700,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							1,500,000	1,500,000
Design Engineering							150,000	150,000
Right of Way							50,000	50,000
Total							1,700,000	\$1,700,000

Construction Year: Unscheduled

CSAH 18 (UPRR to CSAH 45)

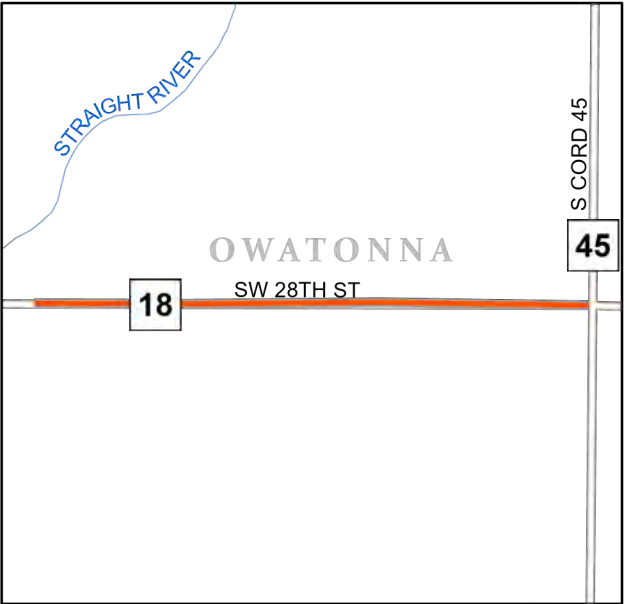
Owatonna Township

Project Number	Project Type
N/A	Rehabilitation

Functional Classification
Major Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
65	960 (2019)	9 ton	0.5

Project Description
Reclaim existing pavement and placing new bituminous pavement, improving highway drainage and other minor improvements.



Project Justification
To restore pavement condition.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Sales Tax Revenue						50,000	220,000	270,000
Total						50,000	220,000	\$270,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction						50,000	220,000	270,000
Total						50,000	220,000	\$270,000

Construction Year: Unscheduled

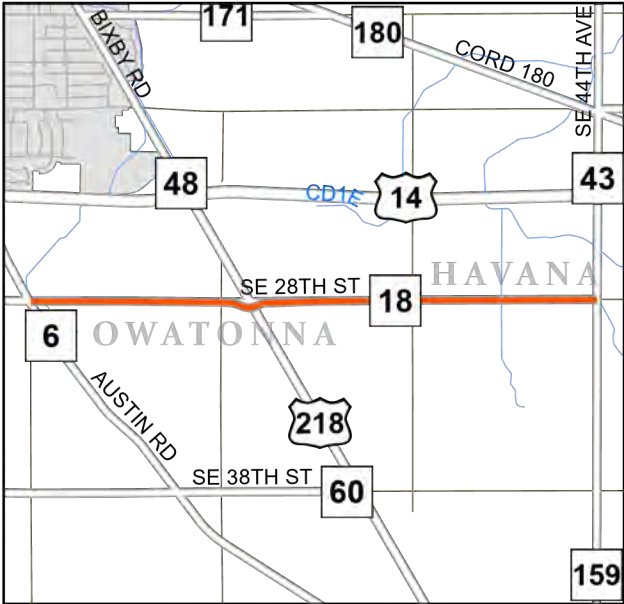
CSAH 18 (CSAH 6 to CSAH 43)

Havana & Owatonna Townships

Project Number		Project Type	
N/A		Expansion	
Functional Classification			
Major Collector			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
Gravel	85 (2012)	9160 (2012)	2.99

Project Description

Reconstruct existing gravel highway with a paved surface. Project will realign intersections at CSAH 6 and US 218 to eliminate skews.



Project Justification

This corridor has been identified for the Owatonna South Beltline to improve regional mobility and traffic flow and promote regional economic development through improved mobility and access. The Owatonna School District is building a new high school at the corner of CSAH 48 and 18th Street opening Fall 2023 which will likely change traffic patterns on the corridor. In the future depending on traffic and safety concerns, MnDOT will cut off CSAH 6 access to US 14.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
To Be Determined							6,725,000	6,725,000
Total							6,725,000	\$6,725,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							4,500,000	4,500,000
Design Engineering							675,000	675,000
Right of Way							1,500,000	1,500,000
Utility							50,000	50,000
Total							6,725,000	\$6,725,000

Construction Year: Unscheduled

CSAH 20 (1st Ave NW)
City of Medford

Project Number	Project Type
N/A	Rehabilitation

Functional Classification
Local

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
58 Fair	345 (2015)	100	20.25

Project Description
Milling existing pavement and placing new bituminous pavement and other minor improvements.



Project Justification
To restore pavement condition.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
To Be Determined							100,000	100,000
Total							100,000	\$100,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							100,000	100,000
Total							100,000	\$100,000

Construction Year: Unscheduled

CSAH 23 (CSAH 34 to Airport) Realignment

City of Owatonna & Clinton Falls Township

Project Number	Project Type
SAP 074-623-013/074-634-030	Rural Reconstruction

Functional Classification
Major Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
	3950	9 ton	0.88

Project Description
Realign CSAH 23 from its current intersection with CSAH 34 to the CSAH 34/24th Street intersection and construct a roundabout at the CSAH 34/24th Street intersection.



Project Justification
The CSAH 34 Traffic & Infrastructure Improvement Needs Study completed in 2015, made recommendations to improve traffic flow and safety. Several alternates were considered. This alternate provides better spacing with the intersection at the I-35 ramps and connects directly to 24th Avenue, a north south corridor that connects the western portion of the City.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Sales Tax Revenue					300,000	480,000	1,500,000	2,280,000
State Aid							1,250,000	1,250,000
Total					300,000	480,000	2,750,000	\$3,530,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							2,750,000	2,750,000
Design Engineering					150,000			150,000
Preliminary Engineering					150,000			150,000
Right of Way						480,000		480,000
Total					300,000	480,000	2,750,000	\$3,530,000

Construction Year: Unscheduled

CSAH 34 (Future CSAH 7 to 24th Ave NW)
City of Owatonna, Clinton Falls Township, & Owatonna Township

Project Number	Project Type
SAP 074-634-019	Expansion

Functional Classification
Minor Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
NA	NA	9 ton	0.95

Project Description
Reconstruct gravel highway with paved surface.



Project Justification

This corridor has been identified for the Owatonna North Beltline to improve regional mobility and traffic flow and promote regional economic development through improved mobility and access.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Sales Tax Revenue						150,000	1,770,000	1,920,000
Total						150,000	1,770,000	\$1,920,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							1,500,000	1,500,000
Design Engineering						150,000		150,000
Right of Way							200,000	200,000
Utility							70,000	70,000
Total						150,000	1,770,000	\$1,920,000

Construction Year: Unscheduled

CSAH 34 (24th Ave to CR 190 E. Frontage Rd)
City of Owatonna, Clinton Falls Township, & Owatonna Township

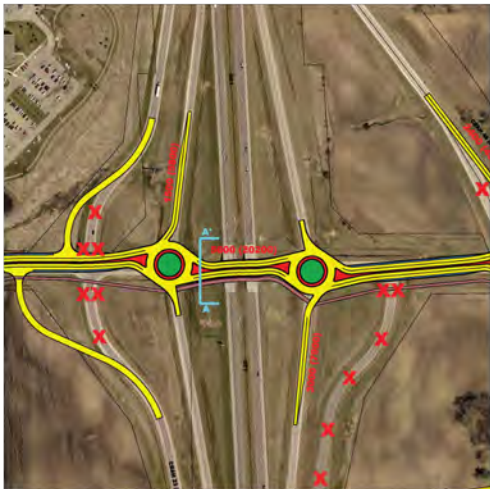
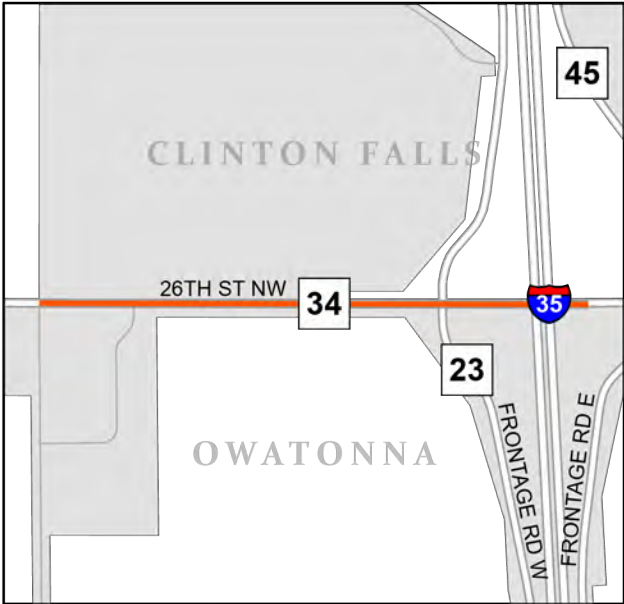
Project Number		Project Type	
N/A		Operational	
Functional Classification			
Major Collector			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
70	9900	9 ton	0.59

Project Description

Reconstruct the highway to an urban cross section, construct roundabouts at both I-35 ramps, construct retaining walls under the I-35 overpass to widen the road under the freeway, and build multi use trail to Cashman Park.

Project Justification

The CSAH 34 Traffic & Infrastructure Improvement Needs Study completed in 2015, made recommendations to improve traffic flow and safety. This is part of the north beltline.



Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
MnDOT Local Partnership Program							1,000,000	1,000,000
To Be Determined							5,040,000	5,040,000
Total							6,040,000	\$6,040,000
Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							5,000,000	5,000,000
Design Engineering							500,000	500,000
Right of Way							400,000	400,000
Right of Way Consultant							40,000	40,000
Utility							100,000	100,000
Total							6,040,000	\$6,040,000

Construction Year: Unscheduled

CSAH 34 at St Paul Road

City of Owatonna

Project Number	Project Type
N/A	Operational

Functional Classification
Major Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
80	7000 & 3050	10 ton	0.45

Project Description

Construct a roundabout to replace the all-way stop sign control.



Project Justification

The CSAH 34 Traffic & Infrastructure Improvement Needs Study completed in 2015, made recommendations to improve traffic flow and safety. This intersection was identified for upgrading the traffic control when opportunity or development occurs.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
To Be Determined							1,650,000	1,650,000
Total							1,650,000	\$1,650,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							1,500,000	1,500,000
Design Engineering							150,000	150,000
Total							1,650,000	\$1,650,000

Construction Year: Unscheduled

Future CSAH 34 (CSAH 8 to CSAH 43)

Owatonna Township

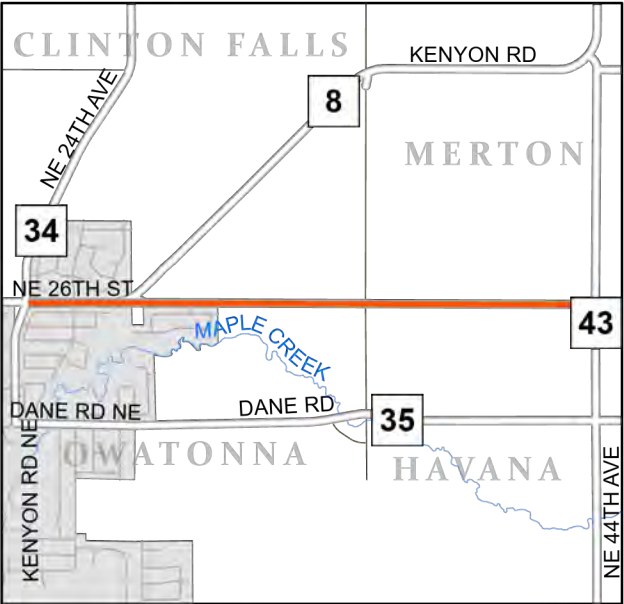
Project Number	Project Type
SAP 074-634-020	Expansion

Functional Classification
N/A

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
N/A	N/A	N/A	2.42

Project Description

Construct highway on new alignment as recorded on Official Map.



Project Justification

This corridor has been identified for the Owatonna North Beltline to improve regional mobility and traffic flow and promote regional economic development through improved mobility and access.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
To Be Determined							9,080,000	9,080,000
Total							9,080,000	\$9,080,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							6,500,000	6,500,000
Design Engineering							1,300,000	1,300,000
Right of Way							1,250,000	1,250,000
Utility							30,000	30,000
Total							9,080,000	\$9,080,000

Construction Year: Unscheduled

CSAH 45 (TH 14 to State Ave)

City of Owatonna

Project Number	Project Type
N/A	Urban Reconstruction

Functional Classification
Minor Arterial

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
11	7,500-12,600	10 ton	3.47

Project Description

The project will reconstruct the highway. The City of Owatonna and the Owatonna Public Utilities will replace deteriorating utilities. Due to the complexities of the project and the multiple stakeholders involved, advanced planning is needed.



Project Justification

While a 2019 -2020 rehabilitation project anticipates providing another 5-10 years of pavement life, the pavement is near the end of its useful life and underground utilities need replacement. Project will replace deteriorating pavement and improve traffic and pedestrian safety.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Federal Funds							5,000,000	5,000,000
To Be Determined							7,550,000	7,550,000
Total							12,550,000	\$12,550,000
Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							10,000,000	10,000,000
Design Engineering							1,000,000	1,000,000
Preliminary Engineering							50,000	50,000
Right of Way							500,000	500,000
Utility							1,000,000	1,000,000
Total							12,550,000	\$12,550,000

Construction Year: Unscheduled

CSAH 48 (US 218 to Chambers Ave)

City of Owatonna

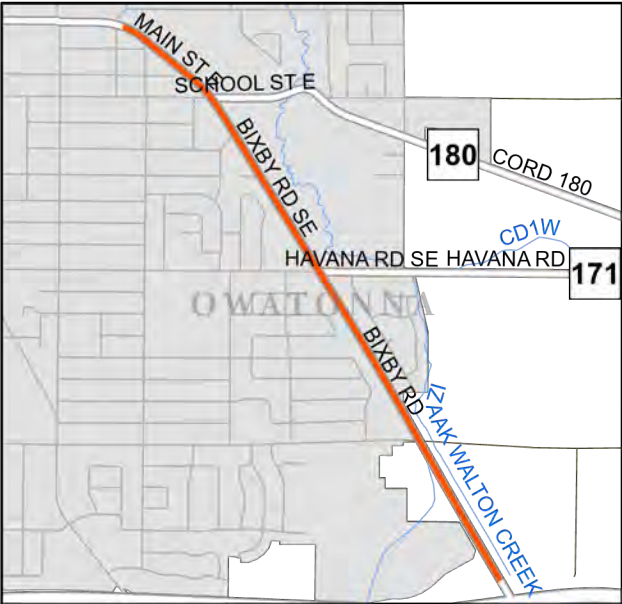
Project Number	Project Type
N/A	Operational

Functional Classification
Minor Arterial

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
55	4200	10-ton	1.95

Project Description

Project proposes to realign intersections at Truman Avenue, School Street and Havana Road, close access to University Avenue and other driveways. Project will resurface the road.



Project Justification

The work will proactively improve safety of skewed intersections and control access for better traffic flow of the minor arterial roadway in anticipation of additional traffic with high school relocating. The overlay work will slow the normal deterioration of the highways to extend the pavement life and maintain the investment in existing infrastructure.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
To Be Determined							1,700,000	1,700,000
Total							1,700,000	\$1,700,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							1,650,000	1,650,000
Right of Way							50,000	50,000
Total							1,700,000	\$1,700,000

Construction Year: Unscheduled

CR 162 (NW 30th St to CR 112)

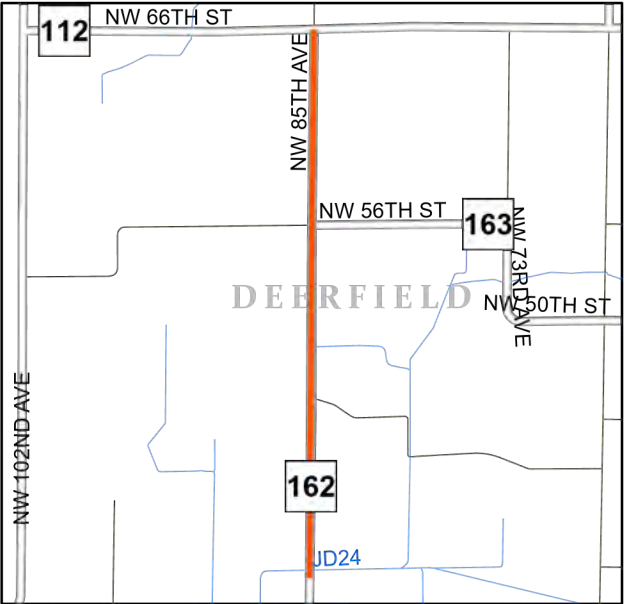
Deerfield Township

Project Number	Project Type
N/A	Rural Reconstruction

Functional Classification
Major Collector

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
Gravel	65	9 ton	2.79

Project Description
Pave aggregate surface



Project Justification
Provides farm to market route in northwest portion of the county.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
To Be Determined							4,700,000	4,700,000
Total							4,700,000	\$4,700,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							4,200,000	4,200,000
Design Engineering							400,000	400,000
Right of Way							100,000	100,000
Total							4,700,000	\$4,700,000

Construction Year: Unscheduled

West Frontage Road Extension

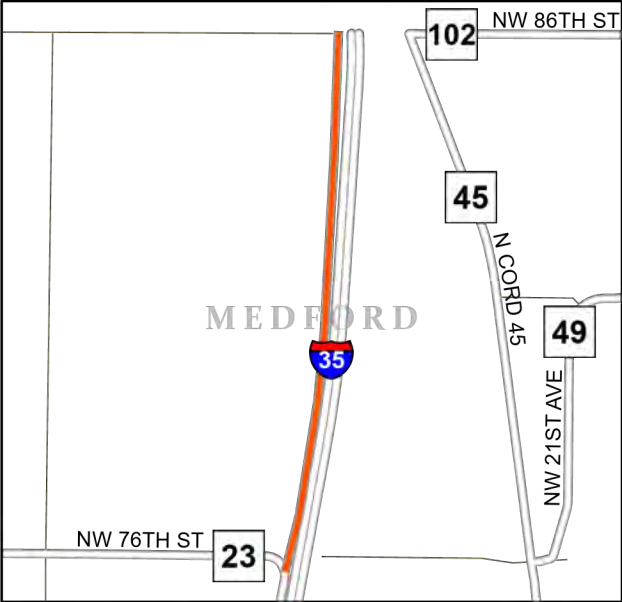
Medford Township

Project Number	Project Type
N/A	Expansion

Functional Classification

Pavement Condition Index	ADT Existing	Legal Load Limit	Length
NA	NA		1.03

Project Description
Will extend west frontage road from CSAH 23 to the Rice County Line.



Project Justification
The Rice County and Steele County long range transportation plans identified this extension to improve connectivity of county routes in the area.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
To Be Determined							2,000,000	2,000,000
Total							2,000,000	\$2,000,000

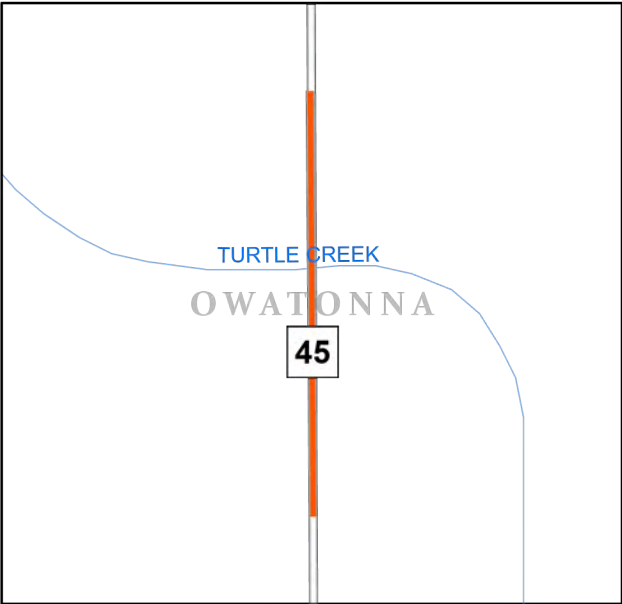
Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							2,000,000	2,000,000
Total							2,000,000	\$2,000,000

Construction Year: Unscheduled

Bridge 6743 - CSAH 45 over Turtle Creek
Owatonna Township

Project Number		Project Type	
N/A		Bridge Replacement	
Functional Classification			
Major Collector			
Pavement Condition Index	ADT Existing	Legal Load Limit	Length
95	3750	10 ton	0.03

Project Description
Replacing 53-foot steel beam span built in 1951.



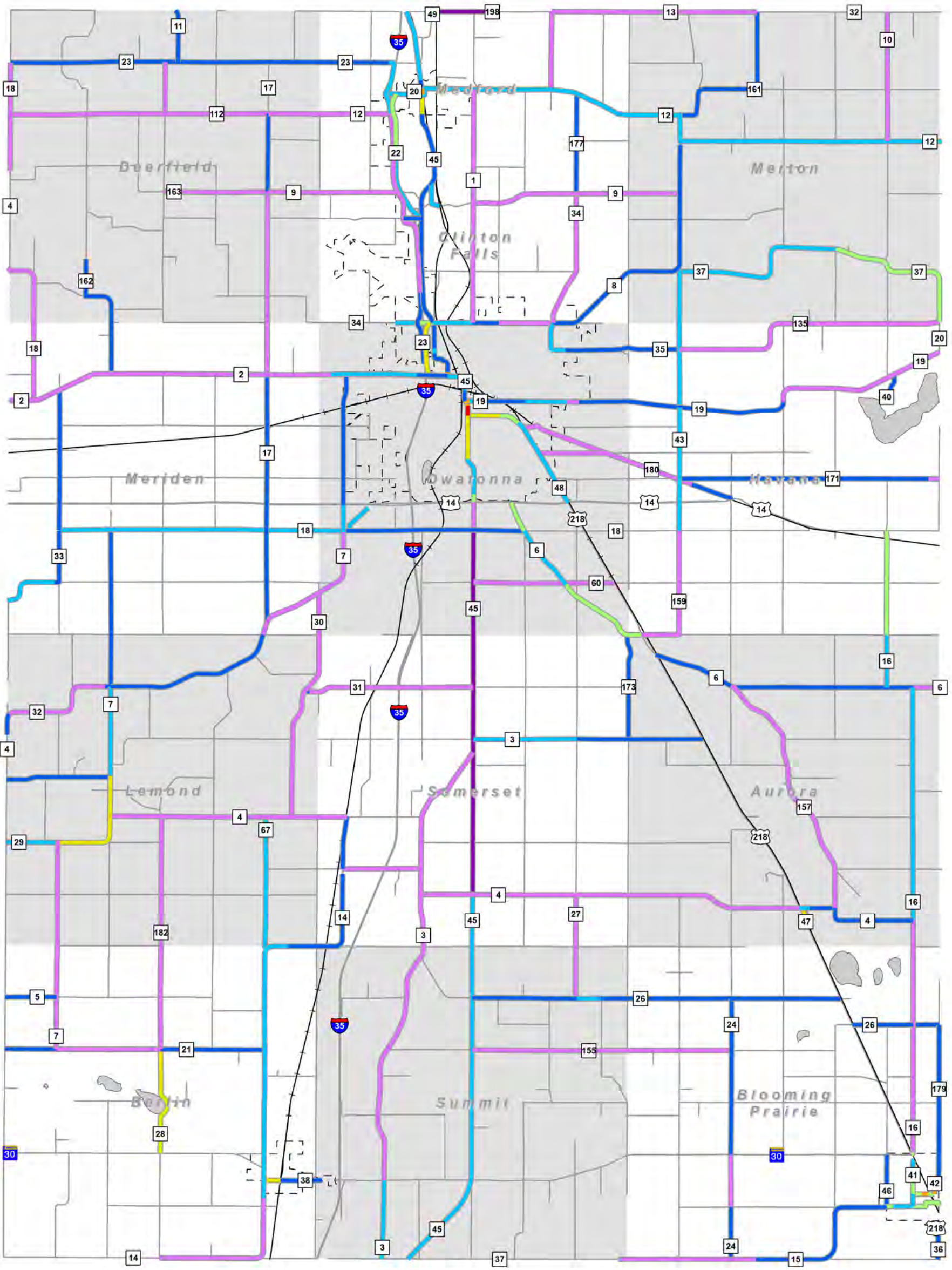
Project Justification
The bridge has a sufficiency rating of 56.9 out of 100 and is listed as structurally deficient. County Board Resolution on 1/28/2020 places it on the Prioritized Bridge Replacement List.

Funding Source	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Bridge Funding - Fund 29							275,000	275,000
Sales Tax Revenue					65,000		97,500	162,500
State Aid							162,500	162,500
Total					65,000		535,000	\$600,000

Expenditure Type	Prev. Years	2022	2023	2024	2025	2026	Fut. Years	Total
Construction							535,000	535,000
Design Engineering					65,000			65,000
Total					65,000		535,000	\$600,000

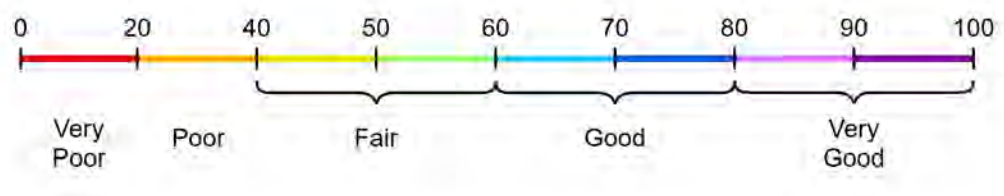
Pavement Condition Index Maps

Every two years, MnDOT collects pavement condition data using a digital inspection vehicle with multiple sensors that collect condition information about a highway, including pavement roughness and distresses. The County uses that information to determine the overall condition of the highway in a Pavement Condition Index (PCI) which rates the roadway on a 0-100 scale, with higher numbers indicating better pavement condition. The PCI ratings are determined for each segment of highway and are shown on the Pavement Condition Index maps following.



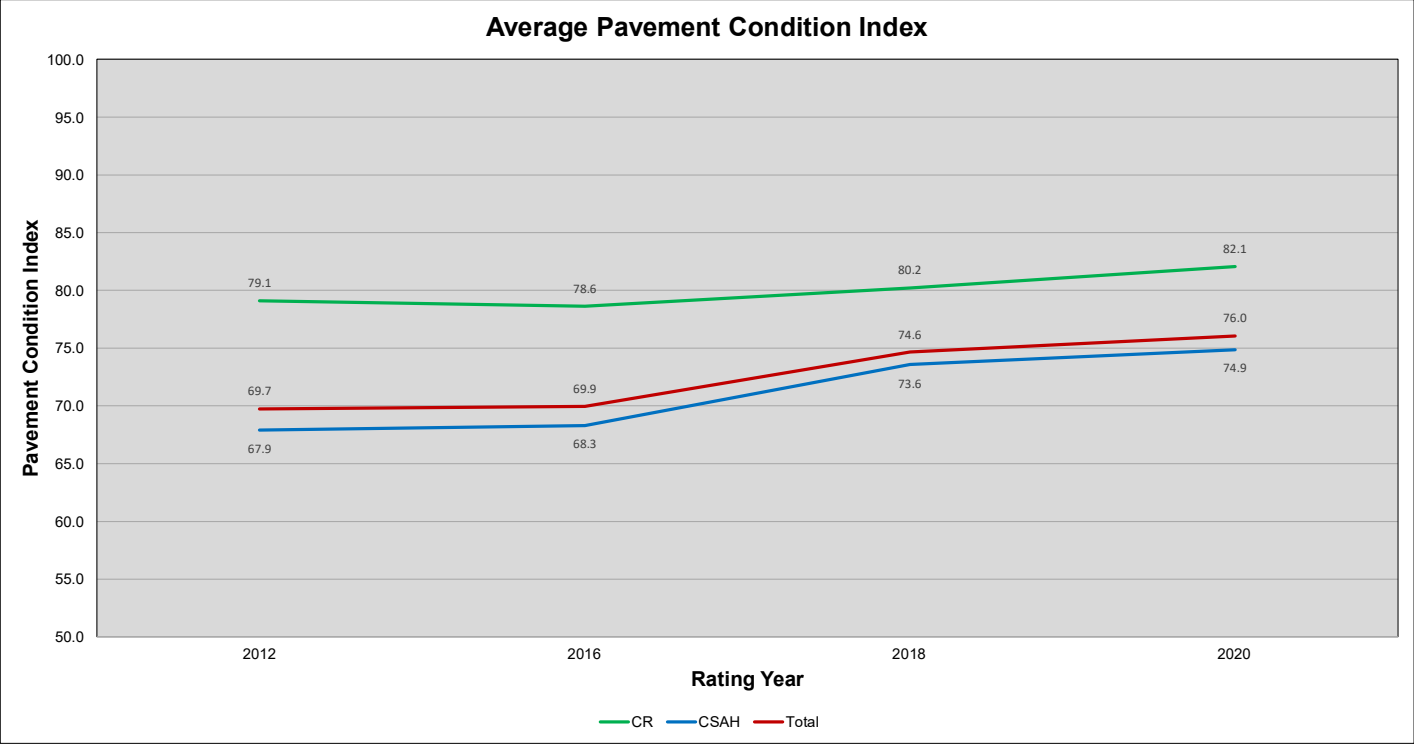
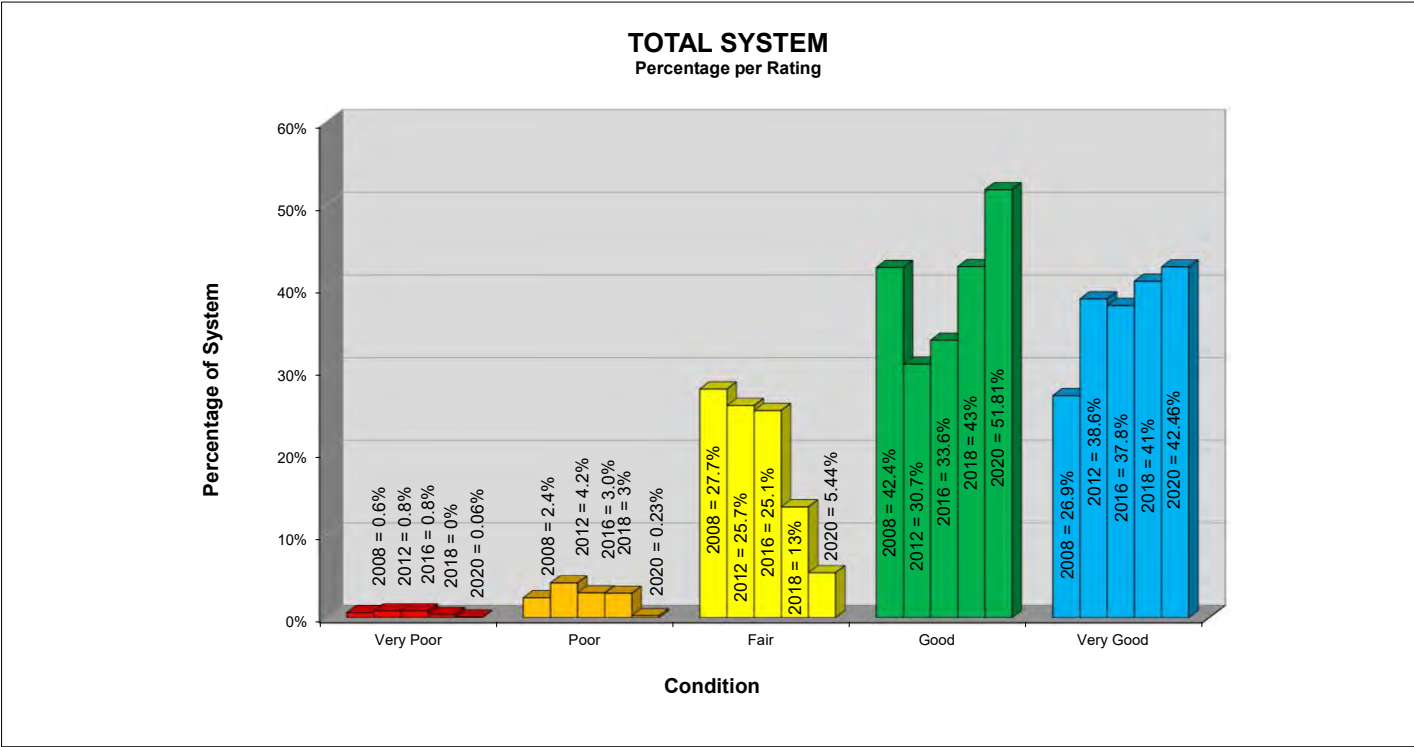
Steele County

Pavement Condition
Index - 2020



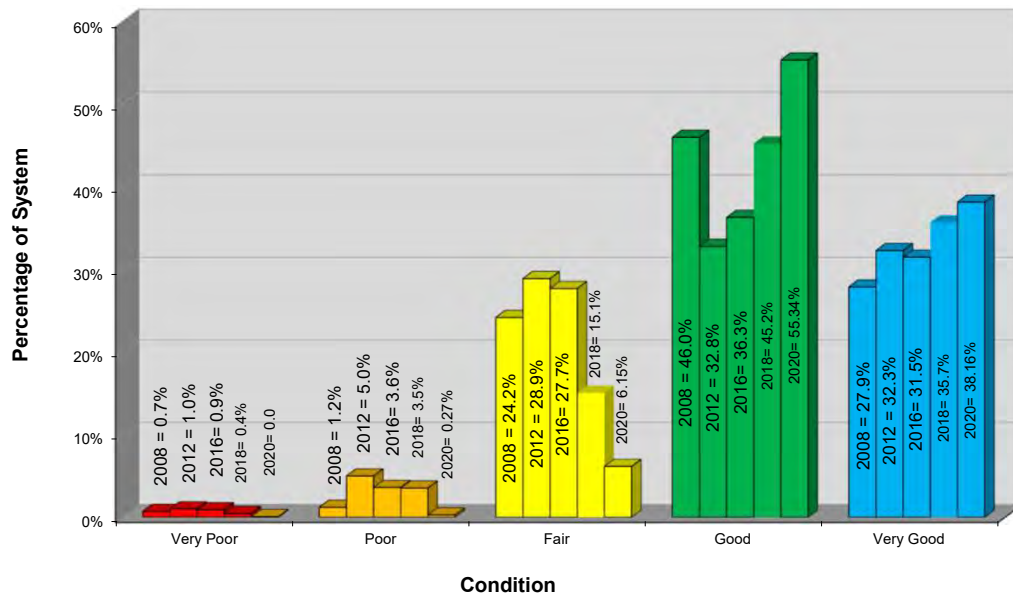
- Interstate
- US Highway
- State Highway
- CSAH (Not Rated)
- County Road (Not Rated)
- Township Road

Steele County Pavement Conditions

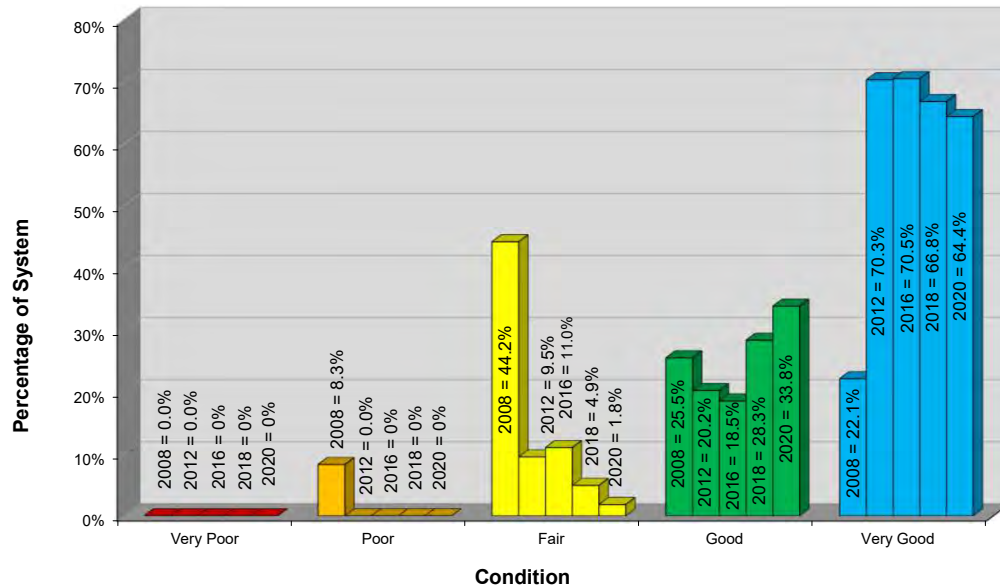


Steele County Pavement Conditions

C.S.A.H. SYSTEM
Percentage per Rating



COUNTY ROAD SYSTEM
Percentage per Rating



Bridge Sufficiency Ratings/Local Planning Index

In 2020, MnDOT changed the bridge rating system from "Sufficiency Ratings" to "Local Planning Index". Both measure the bridge's condition on a 1-100 point scale, but have differing calculations. In the table below, the Sufficiency Rating and Local Planning Index are shown for comparison. The LPI uses a more risk based approach than the Sufficiency Rating, factoring both the consequence of a service interruption and the probability of service interruption.

Bridge Owner	Sufficiency Rating						LPI	
	2018		2019		2020		2020	
	Number	Average Rating *	Number	Average Rating *	Number	Average Rating *	Number	Average Rating
All	129	88.6	126	90.0	128	90.1	128	83.3
Township	54	79.3	51	85.6	51	87.9	51	80.9
County	71	89.9	71	89.9	73	90.1	73	85.7
Railroad	4	-	4	-	4	-	4	71.3

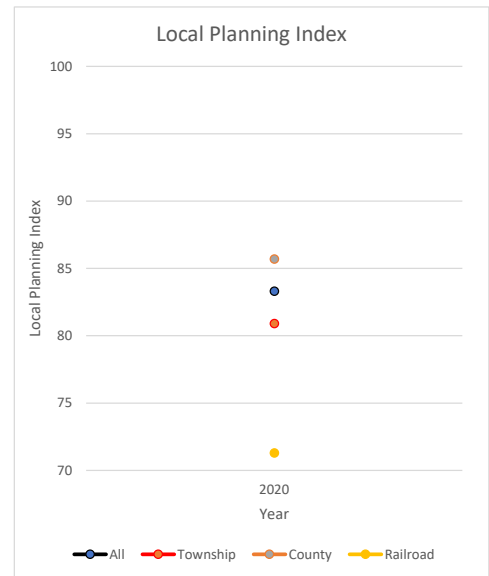
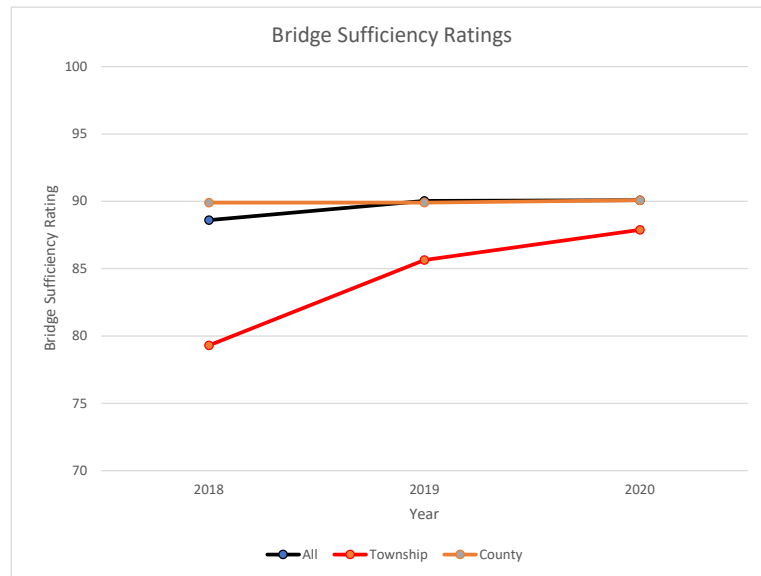
Notes:

2018 Two township bridges reconstructed

2019 Three private access bridges were removed from the inventory

*Does not include railroad bridges

2020 Added 2 bridges (CSAH 43 and CSAH 18), replacing less than 10' structures



RESOLUTION - PRIORITIZED BRIDGE REPLACEMENT LIST

WHEREAS, Steele County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal, supplied by local citizenry and local units of government, and

WHEREAS, Steele County has identified those bridges that are high priority and that require replacement, rehabilitation, or removal within the next five years.

NOW, THEREFORE BE IT RESOLVED that the following deficient bridges are high priority and Steele County intends to replace, rehabilitate, or remove these bridges as soon as possible when funds are available,

Old Bridge Number	Bridge Description	Total Project Cost	Township or State Bridge Funds	Federal Funds	Local or State Aid Funds	Proposed Construction Year
N/A	34th Ave SE over Ditch	\$225,000	\$205,000	\$0	\$20,000	2021
92779	CSAH 6 over Ditch	\$225,000	\$100,000	\$0	\$125,000	2022
89080	CSAH 28 over Ditch	\$225,000	\$100,000	\$0	\$125,000	2022
95975	8th St SW over Ditch	\$225,000	\$205,000	\$0	\$20,000	2022
74504	44th Ave SE over Straight River	\$225,000	\$205,000	\$0	\$20,000	2023
74513	CR 162 over Crane Creek	\$850,000	\$720,000	\$0	\$130,000	2023
L3951	34th Ave NE over Medford Cr	\$225,000	\$205,000	\$0	\$20,000	2023
95786	18th St SE over Ditch	\$200,000	\$180,000	\$0	\$20,000	2024
4686	CR 180 over Izaak Walton Cr	\$3,550,000	\$300,000	\$0	\$3,250,000	2024
L5798	76th St NE over Rush Creek	\$200,000	\$180,000	\$0	\$20,000	2024
74524	14th Ave NE over Medford Cr	\$225,000	\$205,000	\$0	\$20,000	2025
L5573	50th St NW over Straight River	\$105,000	\$85,000	\$0	\$20,000	2025
74507	34th Ave NE over Rush Creek	\$225,000	\$205,000	\$0	\$20,000	2025
74519	CSAH 43 over Ditch	\$500,000	\$125,000	\$0	\$375,000	2026
L8592	64th Ave NE over Maple Cr	\$225,000	\$205,000	\$0	\$20,000	2026

BE IT FURTHER RESOLVED, Steele County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

BE IT FURTHER RESOLVED, Steele County does hereby request financial assistance with eligible approach grading and engineering costs on township bridges, as provided by law.

STEELE COUNTY
BOARD OF COMMISSIONERS


James Brady, Chair

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF STEELE

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the Steele County Board at a duly authorized meeting thereof held on the 26th day of January 2021, as shown by the minutes of said meeting in my possession


Laura Ihrke, Steele County Auditor

Steele County
Emergency Operations Plan Outline
2021

- 1 Executive Summary
 - 1.01 Main Sections
- 2 Purpose
 - 2.01 Operations Policy
 - 2.02 State & Federal Support
 - 2.03 Plan Development, Implementation, Maintenance & Training
 - 2.04 Plan Access
- 3 Planning
 - 3.01 County Maps
 - 3.02 Hazard Vulnerability
 - 3.03 Demographics
- 4 Legal Basis
 - 4.01 Policies
 - 4.02 Laws, Statutes & Ordinance
 - 4.03 Letter of Promulgation
 - 4.04 Signature Page
 - 4.05 Transfer of Office
 - 4.06 Emergency Operations Plan Revision History
 - 4.07 The Basic Plan
 - 4.07.1 Priorities
 - 4.07.2 Phases of Emergency Management
 - 4.07.3 Organization
 - 4.07.4 Concept of Operations
 - 4.07.5 Implementation of the EOP
- 5 Emergency Support Functions
 - 5.01 Direction & Control
 - 5.01.1 Emergency Notification of Community Leaders
 - 5.01.2 Elected Leadership Training & Responsibility
 - 5.02 Communications & Warnings
 - 5.03 Infrastructure
 - 5.04 Firefighting
 - 5.05 Information & Planning
 - 5.06 Mass Care, Sheltering & Evacuation
 - 5.07 Resource Support
 - 5.08 Health & Medical Services
 - 5.08.1 Purpose
 - 5.08.2 Definitions
 - 5.08.3 Responsibilities
 - 5.08.4 Standard Operating Procedures

- 5.08.5 Scene Responsibilities
- 5.08.6 Activation of the Mass Casualty Incident (MCI) Plan
- 5.08.7 Communications
- 5.08.8 Transportation
- 5.08.9 Deceased Persons
- 5.08.10 Triage
- 5.08.11 Additional Responsibilities
- 5.08.12 Coordination
- 5.08.13 Supporting Plans
- 5.08.14 Checklists
- 5.08.15 Annex F, Health and Medical Annex
- 5.09 Search & Rescue
 - 5.09.1 Purpose
 - 5.09.2 Responsibilities
 - 5.09.3 Supporting Agencies & Organizations
 - 5.09.4 Supporting Standard Operating Guidelines (SOGS)
 - 5.09.4.1 Levels of Responsibility
 - 5.09.4.2 Mission Types
 - 5.09.4.3 Activation, Call Out Procedures & Reporting
 - 5.09.4.4 Incident Management
 - 5.09.4.5 Mission Procedures
 - 5.09.4.6 Ground/Air Access Restrictions
 - 5.09.4.7 Managing External Influences
 - 5.09.4.8 Mission Suspension & Termination
 - 5.09.4.9 Mission Urgency Rating System
 - 5.09.5 Search & Rescue (SAR) Resource Definition
 - 5.09.6 SAR Checklist
- 5.10 Hazardous Materials (HazMat)
 - 5.10.1 Purpose
 - 5.10.2 HazMat Incident Response Responsibilities
 - 5.10.3 Response to HazMat Incidents
 - 5.10.4 Supporting Plans
 - 5.10.5 HazMat Classification Systems
 - 5.10.5.1 NFPA 704 HazMat Rating System
 - 5.10.5.2 HazMat Labels
 - 5.10.5.3 HazMat Placards
 - 5.10.5.4 Labeling Guidelines
 - 5.10.5.5 Safety Data Sheets (SDS)
- 5.11 Food & Water
- 5.12 Energy
- 5.13 Public Information
- 5.14 Volunteers & Donated Goods

- 5.15 Law Enforcement & Security
- 5.16 Animal Care
- 5.17 Transportation
- 5.18 Debris Management
- 5.19 Terrorism Response
 - 5.19.1 Purpose
 - 5.19.2 The Hazard
 - 5.19.3 Situation & Assumptions
 - 5.19.4 Concept of Operations
 - 5.19.5 Organization & Assignment of Responsibilities
 - 5.19.6 Administration & Logistics
 - 5.19.7 Hotlines & Online Resources
 - 5.19.8 Incident Indications & First Responder Concerns
 - 5.19.9 Definitions
 - 5.19.10 Acronyms
- 6 Checklists, Forms & Templates
 - 6.01 Contact Information
 - 6.02 Maps
 - 6.03 Communications
 - 6.03.1 ARMER Zone Maps
 - 6.03.2 Steele County RACES/ARES Communications Plan (Amateur Radio)
 - 6.04 ICS Forms
 - 6.05 IPAWS Message Templates
 - 6.05.1 IPAWS Message Form
 - 6.05.2 IPAWS Message Templates
 - 6.05.3 AWS Best Practices
 - 6.06 Bomb Threat Worksheet
 - 6.07– 6.12 Future Use
 - 6.13 Transportation
 - 6.14 Environmental Health
- 7 Specific Incident Response
 - 7.01 Improvised Explosive Device (IED)
 - 7.02 Transmission Pipeline Emergency
 - 7.03 Water and Wastewater Emergency
 - 7.04 Epidemic Response
 - 7.05 Radiological Emergency
 - 7.06 Radiological Ingestion
 - 7.07 Agriculture and Animal Items
 - 7.08 Unsafe Buildings
- 8 Specific plans, SOP's and SOG's
 - 8.01 Standard Operating Procedure (SOP)
 - 8.01.1 State of Emergency Declaration

8.01.2 State Public Assistance Program

8.01.3 NWS Outdoor Event Weather Support

8.02 Standard Operating Guidelines (SOG)

8.03 Miscellaneous Specific Handbooks, Manuals, and Plans

RESOLUTION ADOPTING THE STEELE COUNTY EMERGENCY OPERATIONS PLAN AND
EMERGENCY & RISK MANAGEMENT DEPARTMENT

Steele County, Minnesota

WHEREAS, Minnesota Statute 12.25, Subdivision 1. Requires the County Board to establish a county organization for emergency management in accordance with the state emergency management program.

WHEREAS, the Steele County Board and County Administrator established a new Steele County Emergency & Risk Management Department and appointed a Director in 2021.

WHEREAS, Homeland Security Presidential Directive 5, and the National Fire Protection Association 1561 Standard on Emergency Services Incident Management Steele County will adopt and implement the National Incident Management System (NIMS) to prevent, protect against, mitigate, respond to, and recover from incidents.

WHEREAS, Minnesota Statute 12.25, Subdivision 2 (c) (2). Requires a plan for the emergency operations of county government in cooperation with the county attorney, who shall give legal advice to the county organization, and with other appropriate county government officials and private sector representatives.

WHEREAS, the Steele County Board and County Administrator give their full support to this plan and urge all municipal officials, county department heads, employees, and citizens, individually and collectively, to do their share in the total emergency planning effort of Steele County.

THEREFORE, BE IT RESOLVED that the Steele County Emergency Operations Plan attached hereto is hereby adopted as the official plan of Steele County.

FURTHER BE IT RESOLVED that copies of this resolution be sent to the County Emergency & Risk Management Director, Regional Program Coordinator, and Director of the Minnesota Division of Homeland Security and Emergency Management.

Chairman

Attest: _____
County Auditor

Date _____



Steele County Agenda Item

Subject: 2022 Budget/Levy Resolution

Department: Treasurer's Office/Finance

Committee Meeting Date: September 28, 2021

Board Meeting Date: September 28, 2021

Consent Agenda: ☐ Yes ☒ No

Resolution: ☒ Yes ☐ No

Policy Committee Recommendation:

Recommendation:

Adopt the Resolution for the 2022 Preliminary Tax Levy and Budget as presented

Background (*Including Budget Impact*):

Attached is the resolution to set the 2022 Preliminary Tax Levy to \$27,964,121 - a 6.5% increase from the prior year's levy and the Budget to \$59,414,489. This resolution also sets the date for the public hearing for the final budget and tax levy to December 14, 2021 at 6 p.m.

Attachments:

Resolution

Resolution

BE IT RESOLVED, that the preliminary net tax levy for 2022 be set at \$27,964,121 and the preliminary total budget be set at \$59,414,489.

BE IT FURTHER RESOLVED That the County Board set the time, date and location of the County Board meeting at which the final budget/tax levy will be discussed on December 14, 2021 at 6 p.m. This meeting will be held in the Steele County Administration Board Room.

Upon the vote being taken, ____ Commissioners voted aye, ____ Commissioners voted nay, and ____ Commissioners were absent and not voting.

September 28, 2021

CHAIRMAN

ATTEST: _____
AUDITOR

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution duly passed, adopted and approved by the County Board of said County on the 28th day of September, 2021.

Steele County Auditor

**Minutes of the
Steele County Planning Commission
September 13th, 2021**

Call to Order:

The meeting was called to order by Schmidt at 7 pm. Present were Schmidt, Lammers, Jaster, Spatenka, Queen, and staff member Oolman.

Agenda:

Motion by Queen, second by Spatenka to approve the agenda as submitted. Motion passed unanimously.

Minutes:

Motion by Queen, second by Lammers to approve the August 2nd, 2021 minutes as submitted. Motion passed unanimously.

Building Permits:

The building permits for August were reviewed.

County Board Action

Oolman reported the County Board approved the review of CUP #426 (Dokken RC Race Facility) as recommended.

CUP #427 (Gaulrapp Salon)

This request is from Joel and Ashley Gaulrapp to operate a Hair Salon from their home located at 818 NE 69th St. Medford, MN in the SE ¼, SE ¼, NW ¼, Section 10, Medford Township.

Questions and comments of the commission.

- Schmidt – Do the plans need to include a bathroom and handicap accessibility?
Dale replied, usually building code requires a certain percentage is spent on handicap accessibility. A hard surface parking spot will usually suffice.
- Schmidt – Would the applicant like to add anything?
Joel responded, I would just like to note the residence I share a drive with is my brother-in-law.

The public hearing was opened. As there were no questions or comments, the public hearing was closed.

Motion by Jaster, second by Lammers to recommend approval of CUP #427 with the following conditions:

1. The owner and any employees must live on site.
2. The business operator will provide a lot area large enough for customers and vendors to park and turn around within the site.
3. Wastewater from the salon shall be disposed of in a manner that does not pollute ground or surface water. At a minimum all wastewater shall be collected in a holding tank, pumped by an SSTS approved pumper and disposed of in a MPCA approved treatment system or land applied according to MPCA regulations.
4. All signage must comply with Section 1514 of the Steele County Zoning Ordinance.

Motion passed unanimously.

Adjournment:

Motion by Lammers, second by Spatenka to adjourn at 7:15 pm.

**Minutes
of the
Steele County Board of Adjustments
September 7, 2021**

Call to Order:

The meeting was called to order by Chair Schmidt at 7:00 pm. Members present were Schmidt, Lammers, Jaster, and staff member Oolman.

Agenda:

Motion by Jaster, second by Lammers to approve the agenda as submitted. Motion passed 3 to 0.

Minutes:

Motion by Jaster, second by Lammers to approve the August 3rd, 2021 minutes as submitted. Motion passed 3 to 0.

Public Hearing –Variance Request #649 (Bixby Feed Mill)

This hearing is to consider a variance request from Randy Holz on behalf of Bixby Feed Mill to construct a scale as close to as zero feet from the right-of-way of Bixby Lane on property located in the SE ¼, NW ¼, Section 34, Aurora Township. The property address is 10240 Bixby Lane.

Questions & Comments by board members:

- Lammers – the 100’x14’ area depicted on the drawing, that’s where the new scale will be constructed?
Randy answered, Yes
- Lammers – Where is the old one?
*Randy responded, it’s not shown on this map but its to the North inside the feed mill
Currently, we must weigh the first part of the truck and then the second half of the truck.*
- Schmidt –What are the other two measurements shown on the map?
Randy responded, The 98.32’ and 70.98’? Those are the proposed culverts for the approaches. Right now, it is a ditch. I talked to the highway department about the proposed culverts.
- Schmidt – Will this be a one-way scale?
Randy answered, Yes, our intention is for it to be a one-way.
- Schmidt – Will they have to go back on to 218?
Randy answered, No, they will be able to use Bixby Lane.
- Schmidt – Is there anything else you would like to add?
Randy replied, We tried different options, but nothing was as appealing as this one. We were trying to keep it towards the North end of town. It is also okay with the Highway department. Randy also pointed out his two partners who were with him. Nate & Lori Arndt.

The public hearing was opened. As there were no public comments the public hearing was closed.

The board reviewed the criteria for granting a variance.

- 1) **Is the variance in harmony with the intent of the comprehensive plan and ordinance?**
All members felt the request met the intent of the comprehensive plan and ordinance.
- 2) **Is the property owner proposing to use the property in a reasonable manner?**
All members felt the property owner was using the property in a reasonable manner.
- 3) **The plight of the applicant is due to circumstances unique to the property.**
All members felt the circumstances were unique to the property.
- 4) **Was the plight of the landowner created by someone other than the landowner?**
All members felt the circumstances were not created by the landowner.
- 5) **The variance will not alter the essential character of the locality.**
All members felt the variance would not change the character of the locality.
- 6) **Economic considerations alone are not the only practical difficulty?**
All members did not feel economics were the only reason for the request.

Motion by Jaster, second by Lammers to approve variance request #649 based upon the findings of the board that the request meets all criteria as required.

All ayes. Motion to approve passes.

Adjournment:

Motion by Lammers, second by Jaster to adjourn. Motion passed. Meeting adjourned at 7:14 PM.



STEELE COUNTY
LAND USE & RECORDS COMMITTEE MINUTES
Steele County Administration Building – 630 Florence - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

Tuesday, September 21, 2021 at 8:00 a.m. – Board Room

Attendees: Commissioner Abbe, Commissioner Brady, Dale Oolman, Rick Kvien, Cathy Piepho, Laura Ihrke and Administrator Scott Golberg.

Consent:

1. Committee recommends approval of a resolution to appoint David Stenzel as the Steele County Agricultural Inspector to carry out the duties specified under MN Statute 18.81 subdivision 1a and 1B. (Noxious Weed Law)
2. Committee recommends setting the date for the County Board of Appeal and Equalization June 14, 2022 at 7:00 pm in the Board Room.
3. Committee recommends approving the use of AIS funds to publish 250 plat books from Insty Prints.
4. Committee recommends approving the address changes and street names of East Highway 14 and County Road 180 to Claremont Road, effective December 1, 2021. (22 addresses will be affected)

Department Head Reports

Recorder: # of passports issued remaining steady

Planning & Zoning: OPED working on employee recruitment through website/online means (Livability)

Treasurer: Finalizing preliminary levy for 9/28 Work Session, ramping up for 2nd half property tax collections

Auditor: Working on taxes, ditches; all special assessment inquiries should be directed to Auditor

GIS – Working on addressing, CIP

Assessor – Finishing the 2021 quintile reassessment, # of building permits issued has remained steady



STEELE COUNTY
COMMUNITY SERVICE COMMITTEE MINUTES
Steele County Administration Center – 630 Florence - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services for Steele County in a respectful and fiscally responsible way.

Thursday, September 23, 2021 at 8:00 a.m. – Board Room

Attendees: Commissioners Krueger and Glynn, Lisa Dierks, Cathy Piepho, Scott Golberg

Consent Agenda

1. Committee recommends approval of the 2022-24 Memorandum of Agreement & Addendum.
2. Committee recommends approval of the 2022 Appropriations, as per summary.

Department Head Reports

Extension: Staff are transitioning back to offices after remote work during COVID; Claire is back from leave; Lorrie is doing great work as Master Gardener.

Requestor	Purpose	2022 Committee Recommendation	2022 Requests	2021 Allocations
American Legion - Ellendale	Memorial Day Approp.	\$ 190	\$ 190	\$ 190
American Legion - Owatonna	Memorial Day Approp.	1720	1720	1,721
Blooming Prairie Servicemen's Club	Memorial Day Approp.	125	125	125
City of Blooming Prairie	EDA	5,000	5,000	5,000
City of Ellendale	EDA	5,000	5,000	5,000
City of Medford	EDA	5,000	5,000	5,000
Owatonna Partners for Economic Development	EDA	5,000	7,000	5,000
Farm America	Subsidy	500	1,000	500
Owatonna Area Business Development Center	Subsidy	4,000	10,000	5,000
Southern MN Initiative Foundation	Subsidy	6,000	6,000	6,000
Crisis Resource Center	Subsidy	10,000	10,000	10,000
Healthy Seniors	Subsidy	10,000	10,000	10,000
Semcac	Subsidy	10,000	10,000	10,000
Community Pathways (Food Shelf/Clothesline)	Subsidy	12,000	12,000	10,000
Transitional Housing of Steele County	Subsidy	10,000	10,000	10,000
SE Emergency Medical Service	Subsidy	5,000	5,000	5,000
Ellendale Ambulance	Ambulance Subsidy	5,000	5,000	5,000
Blooming Prairie Ambulance	Ambulance Subsidy	5,000	5,000	5,000
Southern MN Tourism	Subsidy	1,829	1,829	1,829
Humane Society	Subsidy	5,000	5,000	5,000
Historical Society	Subsidy	8,000	10,000	8,000
County Ag Society	Subsidy	42,500	42,500	42,500
Soil & Water Conservation District	Subsidy	135,000	135,000	135,000
Totals		<u>\$ 291,864</u>	<u>\$ 302,364</u>	<u>290,865</u>