



STEELE COUNTY BOARD AGENDA

Administration Center - 630 Florence Avenue – Owatonna, MN 55060

Steele County's Mission:

Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, SEPTEMBER 27, 2022 at 5:00 PM

County Boardroom, Steele County Administration Center

Persons with background material for agenda items are asked to provide them to the Administrator's Office 5 days prior to the meeting date so that the material can be linked to the online agenda. If handouts at the Board meeting are necessary, please bring enough copies for the Board, county staff, the press and the public. Generally, 15 copies should be sufficient.

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approve Agenda

Public Comment

Those wishing to speak must state their name and address for the record after they are acknowledged by the Board Chair. Each person will be limited to two (2) minutes to make his/her remarks.

Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

Correspondence

Consent Agenda - *Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.*

4. Approve September 13, 2022 Board Minutes (pg. 3)
5. Approve September 13, 2022 Board Work Session Minutes (pg. 6)
6. Approve Bills and Journal Entries (pg. 7)

7. Approve Personnel Report (pg. 99)
8. Accept the HSEM EMPG funding for 2021-2022 in the amount of \$34,818 and authorize the chair to sign the Lobbying Certification and Grant Contract Agreement (pg. 100)
9. Approve Out of State Travel for School Resource Officer in October (pg. 105)
10. Approve Out of State Travel for Sheriff Sergeant in November (pg. 110)
11. Approve Ancom Contract for Motorola Radios (pg. 112)

General

12. Issues

County Board Work Session – September 27, 2022

13. Approve Resolution to Set the Preliminary Net Tax Levy for 2023 (pg. 121)

Information Items

14. Public Safety and Health Committee Meeting Minutes – September 14, 2022 (pg. 123)
15. Land Use and Records Committee Meeting Minutes – September 20, 2022 (pg. 125)

Commissioner Reports:

Next Meeting Notices:

Internal Central Services Committee– Tuesday, October 4th at 8 a.m. in the Boardroom

Property & Maintenance Committee – Tuesday, October 4th at 8:30 a.m in the Boardroom

County Board Work Session – Tuesday, October 11th at 4:00 p.m. in the Boardroom

County Board Meeting – Tuesday, October 11th at 5:00 p.m. in the Boardroom

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

September 13, 2022

STATE OF MINNESOTA)

) ss

COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on September 13, 2022 with Commissioner's Brady, Abbe, Glynn and Krueger present. Commissioner Gnemi absent. Also present were County Attorney Dan McIntosh, County Sheriff Lon Thiele, County Treasurer Cathy Piepho, Human Resources Director Julie Johnson, IT Director Dave Purscell, Facilities & Fleet Director Jake Rysavy, County Assessor Tom Reineke, County Engineer Greg Ilkka, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to order and Pledge of Allegiance.

Motion by Commissioner Abbe, seconded by Commissioner Brady to approve the agenda with changes. Ayes all.

Correspondence from Minnesota Commerce Department and Owatonna Area Chamber of Commerce and Tourism.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to approve the Consent Agenda. Ayes all.

- A. Approve the minutes of August 23, 2022
- B. Approve the minutes of August 23, 2022 Board Work Session
- C. Approve Bills and Journal Entries
- D. Approve Personnel Report

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Kristin Deplitch	Correctional Officer	Detention Center	08/28/22

- E. Accepted the following **Resolution:**

**ACCEPTANCE OF DONATION FOR EXTENSION
MASTER GARDNER PROGRAM**

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donation of:

- Anonymous \$750.00

Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Gnemi absent and not voting. A copy of the Resolution is on file in the Auditor's office.

- F. Approved a transfer of \$5,817,237 from General Fund Reserves to the Capital Fund
- G. Approved proceeding with Wold for the Community Corrections Facility design in the amount of \$140,000 per approved Master Plan
- H. Approved the purchase of one tandem axle chassis plow truck in the amount of \$136,503.00 plus sales tax, title and registration and appurtenant equipment in the amount of \$174,944.00 to be paid in 2023

Human Resources Director Julie Johnson read the September Anniversary Report.

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Anniv. Date</i>	<i>Yrs. Service</i>
Jarred Robinson	Maintenance Tech – Highway	09/01/22	6
Stephen Tschopp	Engineering Tech II – Highway	09/01/22	6
Sean Witter	Hwy Maintenance Foreperson – Hwy	09/02/22	6
Josh Horejsi	Deputy – Sheriff's Office	09/03/22	7
Melissa Kofstad	Emerg. Prep. Coord./Care Coord. – PH	09/04/22	15

Michelle Bromley	Correctional Officer – Detention Ctr.	09/05/22	5
Michael Witter	Correctional Officer – Detention Ctr.	09/06/22	4
Jennifer Su	Probation Officer II – Comm. Corr.	09/07/22	15
Erin Edel	Accountant – Highway/Public Health	09/14/22	16
Carey Steffensmeier	CARE Coordinator/Social Worker – PH	09/14/22	7
David Stenzel	Environmental Specialist	09/14/22	1
Mark Blowers	Network Support Specialist – IT	09/22/22	8
Greg Ilkka	County Engineer – Highway	09/25/22	5
Brian Anderson	Appraiser – Assessor’s Office	09/26/22	6
Seth Hummel	Corporal – Detention Ctr.	09/28/22	7
Amber Aaseth	Director of Public Health – PH	09/28/22	24
Bobbie Herzog	Human Resources Assistant – HR	09/30/22	3
Mark Radue	Fac. Maint. Worker I – Facilities	09/30/22	31

Motion by Commissioner Brady, seconded by Commissioner Krueger to authorize Commissioners Brady and Krueger and the Administrator to negotiate a purchase price on property located at 2655 Alexander Street SW, Owatonna, that would serve the needs for a facilities shop/Sheriff’s evidence storage/emergency trailer storage. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Krueger to approve including \$50,000 to the preliminary 2023 budget for a Network Security Analyst position or other Cyber Security support. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Krueger to approve allowing the City of Medford to paint pavement markings on CSAH 45 for parking. Board will revisit the request for a No-U Turn sign after the recently installed dynamic speed sign has been in place in four months. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Abbe to accept the Draft 2023-27 Highway Capital Improvement Plan and set a public hearing for October 25, 2022 at 5:15 p.m. to gather input on the draft. Ayes all.

Commissioner Reports:

Commissioner Abbe reported on his attendance at Joint meeting with City, 911 meeting, Public Safety meeting, MnPrairie meetings, Public Works meetings, City/County/Township meeting, Employee Appreciation event. Public Tile #8 meeting and a Work Session.

Commissioner Brady reported on his attendance at MnPrairie meetings, Judicial Ditch #19 meeting, Public Tile #8 meeting and a Work Session.

Commissioner Gnemi – No report.

Commissioner Krueger reported on his attendance at Chamber of Commerce luncheon, Attorney Appreciation event, MnPrairie meetings, South Country Health Alliance meeting, Internal Central Services, Property & Maintenance meeting, Criminal Justice meeting, met with Chamber-Farm Bureau, Detention Center Appreciation event and Public Tile #8 meeting.

Commissioner Glynn reported on his attendance at MnPrairie meetings, 411 meeting, Internal Central Services, Property & Maintenance meeting, Park & Recreation meeting, Judicial Ditch #19 meeting and Public Tile #8 meeting.

LISTING OF BILLS
9/13/2022

Baker Tilly US, LLP	24,675.00
Central Farm Services	11,192.49
City of Blooming Prairie	2,274.98
Counties Providing Technology	4,344.00
CRK Properties LLC	5,922.00
Dell Financial Services LLC	28,707.77
Dell Marketing LP	33,362.88
Election Systems & Software Inc	4,241.52
Gallagher Benefits Services Inc	2,000.00
HP Inc	9,075.00
Information Systems Corp	16,614.60
Innovative Office Solutions LLC	2,205.32
Jones Haugh & Smith Inc	7,571.24

Kris Engineering Inc	7,279.62
L & L Street Rods & Sport Trucks	2,988.40
Metal Culverts Inc	5,140.17
Minnesota Paving & Materials	2,191.93
Minnesota Valley Testing Labs	14,336.20
Mn Department Of Revenue	8,852.97
Mn Dept Of Transportation	2,429.23
Owatonna Public Utilities	4,585.90
Quality Flow Systems Inc	3,033.50
R & R Specialties Of Wisconsin Inc	5,565.10
Sanofi Pasteur Inc	6,504.12
Sheriff Of Rice County	2,233.59
Steele County Highway Dept	21,219.71
Steele County Treasurer	6,758.75
Summit Food Services LLC	8,718.42
WHKS & Co	14,367.31
Ziegler Inc	63,146.50
109 Payments less than 2,000	<u>28,459.22</u>
Totals:	359,997.44

Motion by Commissioner Abbe, seconded by Commissioner Krueger to adjourn to the Call of the Chair at 5:35 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

September 13, 2022

STATE OF MINNESOTA)
)ss
COUNTY OF STEELE)

The Steele County Board of Commissioners held a Work Session at 4:00 p.m. on September 13, 2022 with Commissioner's Glynn, Krueger, Brady and Abbe present. Also present were County Attorney Dan McIntosh, County Engineer Greg Ilkka, County Treasurer Cathy Piepho, Building & Grounds Director Jake Rysavy, Human Resources Director Julie Johnson, County Assessor Tom Reineke, IT Director Dave Purscell, County Sheriff Lon Thiele, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order.

Cathy gave an update on the 2023 Preliminary budget.

Master Plan/CIP Projects. Discussed maintenance shop, building a new facility versus purchasing an existing facility. Discussed Evidence Storage and Emergency Management Trailer Storage also.

Sheriff's office discussion. Talked about under utilized space at the Detention Center.

Meeting was adjourned at 4:45 p.m.

CHAIRMAN

ATTEST: _____
AUDITO

SBENDORF

9/22/22

10:58AM

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 1

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

SBENDORF

9/22/22 10:58AM

10 Road & Bridge Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
301	DEPT		Administration			
	61505 Gopher State One-Call					
7	10-301-000-0000-6260	27.00	August locates	2081459	Consultants/Admin Fee	N
	61505 Gopher State One-Call	27.00	1 Transactions			
	585 Olympic Fire Protection Corp					
20	10-301-000-0000-6512	330.00	Annual sprinkler inspection	71329	Bldg Repair & Maintenance	N
	585 Olympic Fire Protection Corp	330.00	1 Transactions			
	68420 Plunkett's Pest Control, Inc.					
22	10-301-000-0000-6512	107.40	September pest control	7708555	Bldg Repair & Maintenance	N
	68420 Plunkett's Pest Control, Inc.	107.40	1 Transactions			
301	DEPT Total:	464.40	Administration	3 Vendors	3 Transactions	
302	DEPT		Road & Bridge Maintenance Expense			
	6980 Block Plumbing & Heating Inc					
1	10-302-000-0000-6524	76.80	(4) 8" pipe	62397	Supplies - Culverts	N
	6980 Block Plumbing & Heating Inc	76.80	1 Transactions			
	32710 Helen M Nagel Inc					
9	10-302-000-0000-6553	600.00	100lbs of Pro-Seeder	081622	Weed Spray & Vegetation Supplies	N
	32710 Helen M Nagel Inc	600.00	1 Transactions			
	5378 James Brothers Construction Inc					
10	10-302-000-0000-6537	440.00	Vactron CSAH 37	33528	County Contracts	N
	5378 James Brothers Construction Inc	440.00	1 Transactions			
	9136 Kahn Tile Supply LLC					
11	10-302-000-0000-6524	607.65	Guard, coupler, wrap, top, sec	22-2903	Supplies - Culverts	Y
12	10-302-000-0000-6524	297.59	Tile supplies	22-3070	Supplies - Culverts	Y
13	10-302-000-0000-6524	160.30	Tile supplies	22-3075	Supplies - Culverts	Y
	9136 Kahn Tile Supply LLC	1,065.54	3 Transactions			
	51294 Metal Culverts Inc					
14	10-302-000-0000-6524	39.20	15" dia band	A-27825	Supplies - Culverts	N
15	10-302-000-0000-6524	392.00	15" dia 16 gal culvert	A-27825	Supplies - Culverts	N
16	10-302-000-0000-6524	95.25	15" flared end section	A-27825	Supplies - Culverts	N

SBENDORF
9/22/22 10:58AM
10 Road & Bridge Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
51294	Metal Culverts Inc					
		526.45	3 Transactions			
18	8530 Northstar Mudjacking & More LLC					
	10-302-000-0000-6537	9,350.00	Mudjacking CSAH 42	3401	County Contracts	Y
	8530 Northstar Mudjacking & More LLC	9,350.00	1 Transactions			
	85001 Steele-Waseca Coop Electric					
26	10-302-000-0000-6534	29.63	Maintaining street lights - CS	1094084	Supplies - Signing	N
27	10-302-000-0000-6534	9.16	Maintaining street lights - CS	120426	Supplies - Signing	N
28	10-302-000-0000-6534	9.16	Maintaining street lights - CS	25721	Supplies - Signing	N
29	10-302-000-0000-6534	7.34	Maintaining street lights - CS	25722	Supplies - Signing	N
30	10-302-000-0000-6534	38.87	Maintaining street lights - CS	26898	Supplies - Signing	N
	85001 Steele-Waseca Coop Electric	94.16	5 Transactions			
302	DEPT Total:	12,152.95	Road & Bridge Maintenance Expense	7 Vendors	15 Transactions	
304	DEPT		Equipment Maintenance & Shops			
	10150 Carquest Auto Parts					
2	10-304-000-0000-6520	38.02	(3) tubes of lube	441746	Machinery/Vehicle Parts	N
3	10-304-000-0000-6520	45.18	Coupler	442058	Machinery/Vehicle Parts	N
4	10-304-000-0000-6520	6.79	ADH/sealant seal	442945	Machinery/Vehicle Parts	N
	10150 Carquest Auto Parts	89.99	3 Transactions			
	11215 Central Farm Services					
5	10-304-000-0000-6540	1,043.61	60 gallons of 5W30 oil	2642348	Fuel & Lubricants	N
	11215 Central Farm Services	1,043.61	1 Transactions			
	16750 Curts Truck & Diesel Svc					
6	10-304-000-0000-6520	68.62	Amber sign - Unit 2090	236502	Machinery/Vehicle Parts	N
	16750 Curts Truck & Diesel Svc	68.62	1 Transactions			
	7917 Hammell Equipment Inc					
8	10-304-000-0000-6520	216.30	Gauge assembly - Unit 2152	1150388	Machinery/Vehicle Parts	N
	7917 Hammell Equipment Inc	216.30	1 Transactions			
	51630 Mike's Repair					
17	10-304-000-0000-6520	296.37	Tires & tube - Unit 2184	098357	Machinery/Vehicle Parts	Y
	51630 Mike's Repair	296.37	1 Transactions			

SBENDORF
9/22/22 10:58AM
10 Road & Bridge Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 4

	Vendor Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
	No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
19	4097 Nuss Truck & Equipment						
	10-304-000-0000-6520		99.03	Fast flaps - Unit 2145	1216539P	Machinery/Vehicle Parts	N
	4097 Nuss Truck & Equipment		99.03	1 Transactions			
21	585 Olympic Fire Protection Corp						
	10-304-000-0000-6515		373.80	Annual extinguisher recharge	71343	Shop Equip Repair & Maintenance	N
	585 Olympic Fire Protection Corp		373.80	1 Transactions			
23	3743 RDO Equipment Co, Inc.						
	10-304-000-0000-6520		360.00	Blade kit - Unit 2215	P2212202	Machinery/Vehicle Parts	N
	3743 RDO Equipment Co, Inc.		360.00	1 Transactions			
24	3314 Ronco Engineering Sales						
	10-304-000-0000-6520		136.39	Hoses & clamp - Unit 2150	3298340	Machinery/Vehicle Parts	N
	3314 Ronco Engineering Sales		136.39	1 Transactions			
31	86950 Texas Refinery Corporation						
	10-304-000-0000-6540		460.50	50 grease tubes	247193	Fuel & Lubricants	N
	86950 Texas Refinery Corporation		460.50	1 Transactions			
32	8506 TIFCO Industries						
	10-304-000-0000-6513		59.95	Trigger installation kit	71797828	Tools	N
	8506 TIFCO Industries		59.95	1 Transactions			
304	DEPT Total:		3,204.56	Equipment Maintenance & Shops	11 Vendors	13 Transactions	
310	DEPT			Capital Construction			
25	77570 Short Elliott Hendrickson Inc						
	10-310-000-0000-6262		690.51	Steele Signal Main 074-021-004	431743	Sales Tax Consultants	N
	77570 Short Elliott Hendrickson Inc		690.51	1 Transactions			
33	4364 WSB & Associates Inc						
	10-310-000-0000-6567		11,718.86	East Side Corridor 074-021-006	0198500006	CRRSAA Construction Projects	Y
34	10-310-000-0000-6262		205.50	CSAH 48/18th St SE 074-648-007	1795300011	Sales Tax Consultants	Y
	4364 WSB & Associates Inc		11,924.36	2 Transactions			
310	DEPT Total:		12,614.87	Capital Construction	2 Vendors	3 Transactions	

SBENDORF
9/22/22 10:58AM
10 Road & Bridge Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 5

Vendor		<u>Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
10		Fund Total:		28,436.78	Road & Bridge Fund		34 Transactions
		Final Total:		28,436.78	23 Vendors	34 Transactions	

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	10	28,436.78	Road & Bridge Fund	
	All Funds	28,436.78	Total	Approved by,
				
				

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

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Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

SBENDORF
9/22/22 2:38PM
1 General Revenue Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

	Vendor Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
	No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
3	DEPT			County Wide			
	9173 Madden Galanter Hansen LLP						
26	01-003-000-0000-6194		160.00	Phone disc & review email	Aug 2022	Personnel Policy	Y
	9173 Madden Galanter Hansen LLP		160.00	1 Transactions			
3	DEPT Total:		160.00	County Wide	1 Vendors	1 Transactions	
5	DEPT			Board Of Commissioners			
	6032 APG Media of Southern Minnesota LLC						
6	01-005-000-0000-6242		18.00	Synopsis - 07/12/2022	12944-0822	Publishing	N
7	01-005-000-0000-6242		12.00	Synopsis - 07/26/2022	12944-0822	Publishing	N
8	01-005-000-0000-6242		10.50	Synopsis - 08/09/2022	12944-0822	Publishing	N
	6032 APG Media of Southern Minnesota LLC		40.50	3 Transactions			
	7867 Glynn/John						
17	01-005-000-0000-6331		83.66	Mileage - 2/7 - 9/13		Mileage Reimbursement	N
	7867 Glynn/John		83.66	1 Transactions			
	8241 Gnemi/Rick A						
125	01-005-000-0000-6331		228.00	Mileage - 6/1 - 9/12/22		Mileage Reimbursement	N
	8241 Gnemi/Rick A		228.00	1 Transactions			
5	DEPT Total:		352.16	Board Of Commissioners	3 Vendors	5 Transactions	
31	DEPT			County Administrator			
	37025 Innovative Office Solutions LLC						
20	01-031-000-0000-6410		50.00	Copy paper	3930988	Office Supplies	N
	37025 Innovative Office Solutions LLC		50.00	1 Transactions			
31	DEPT Total:		50.00	County Administrator	1 Vendors	1 Transactions	
32	DEPT			Human Resources			
	37025 Innovative Office Solutions LLC						
19	01-032-000-0000-6410		50.00	Copy paper	3930988	Office Supplies	N
	37025 Innovative Office Solutions LLC		50.00	1 Transactions			

SBENDORF
9/22/22 2:38PM
1 General Revenue Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 3

	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
32	DEPT Total:		50.00	Human Resources	1 Vendors	1 Transactions	
41	DEPT			Auditor			
	37025 Innovative Office Solutions LLC						
21	01-041-000-0000-6410		3.99	Sharpies, tape	3934125	Office Supplies	N
22	01-041-000-0000-6410		50.00	Copy paper - 1 box	3934125	Office Supplies	N
	37025 Innovative Office Solutions LLC		53.99		2 Transactions		
41	DEPT Total:		53.99	Auditor	1 Vendors	2 Transactions	
42	DEPT			Treasurer			
	37025 Innovative Office Solutions LLC						
23	01-042-000-0000-6410		50.00	Copy paper - 1 box	3934125	Office Supplies	N
	37025 Innovative Office Solutions LLC		50.00		1 Transactions		
42	DEPT Total:		50.00	Treasurer	1 Vendors	1 Transactions	
61	DEPT			Information Technology			
	18450 Office of MN IT Services						
39	01-061-000-0000-6212		1,100.44	Monthly internet fees	DV22080393	M-Net Expenses	N
	18450 Office of MN IT Services		1,100.44		1 Transactions		
	83500 Steele County Highway Dept						
56	01-061-000-0000-6540		41.81	Monthly fuel bill	2020	Gas & Oil	N
	83500 Steele County Highway Dept		41.81		1 Transactions		
61	DEPT Total:		1,142.25	Information Technology	2 Vendors	2 Transactions	
62	DEPT			Central Services			
	8815 Amazon Capital Services Inc						
117	01-062-000-0000-6801		1,149.11	Annual business prime fee	1GCK-MLJT-DLVF	General Expense	N
	8815 Amazon Capital Services Inc		1,149.11		1 Transactions		
	8919 ArchKey Technologies						
9	01-062-000-0000-6801		846.50	Door repairs at CCA	81112425004	General Expense	Y
	8919 ArchKey Technologies		846.50		1 Transactions		
	16282 Crosstown Cartage Inc						

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
11	01-062-000-0000-6801		Contracted mail services	09/02/2022	General Expense	N
12	01-062-000-0000-6802		Additional mail services	09/02/2022	Internal Chargeback	N
182	01-062-000-0000-6801		Contracted mail services	09/16/2022	General Expense	N
183	01-062-000-0000-6802		Additional mail services	09/16/2022	Internal Chargeback	N
16282	Crosstown Cartage Inc		4 Transactions			
572	Kronos Incorporated					
128	01-062-000-0000-6301		Aug 2022 HRIS operating cost	11964172	Equip/Software Maint	N
572	Kronos Incorporated		1 Transactions			
49325	Mantronics Mailing Mach					
27	01-062-000-0000-6301		Mail machine supplies	49644	Equip/Software Maint	N
49325	Mantronics Mailing Mach		1 Transactions			
5761	NEC Financial Services LLC					
37	01-062-000-0000-6301		NEC U3C series voice system	0002520551	Equip/Software Maint	Y
5761	NEC Financial Services LLC		1 Transactions			
62	DEPT Total:		Central Services	6 Vendors	9 Transactions	
63	DEPT		Auditor Elections			
3032	Star Eagle					
55	01-063-000-0000-6242		Sample ballot	2109	Publishing	N
3032	Star Eagle		1 Transactions			
63	DEPT Total:		Auditor Elections	1 Vendors	1 Transactions	
91	DEPT		County Attorney			
8496	Henning/Sasha					
185	01-091-000-0000-6261		Lodging - CHiPs conference		Conference & Training	N
8496	Henning/Sasha		1 Transactions			
1746	MSBA					
131	01-091-000-0000-6315		Dues - 7/1/22 - 6/30/23	21440	County Attorney Forfeiture Expendit	N
1746	MSBA		1 Transactions			
84035	Tri-M Graphics					
73	01-091-000-0000-6410		Envelopes - 3000 count	99204	Office Supplies	N

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	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
	84035 Tri-M Graphics		379.41	1 Transactions			
91	DEPT Total:		1,195.59	County Attorney	3 Vendors	3 Transactions	
101	DEPT			County Recorder			
	4632 Mid-America Business Systems Inc						
33	01-101-000-9305-6600		9,799.00	Scanpro 3500 card scanner	2020553	Capital Outlay - Technology Fund	N
	4632 Mid-America Business Systems Inc		9,799.00	1 Transactions			
	83500 Steele County Highway Dept						
57	01-101-000-0000-6540		13.14	Fuel-PRIA meeting - St Charles	2016	Gas & Oil	N
	83500 Steele County Highway Dept		13.14	1 Transactions			
101	DEPT Total:		9,812.14	County Recorder	2 Vendors	2 Transactions	
102	DEPT			Surveyor			
	39600 Jones Haugh & Smith Inc						
24	01-102-000-0000-6801		1,130.00	Sec corner remonumentation	43368	General Expense	N
	39600 Jones Haugh & Smith Inc		1,130.00	1 Transactions			
102	DEPT Total:		1,130.00	Surveyor	1 Vendors	1 Transactions	
103	DEPT			Assessor			
	83500 Steele County Highway Dept						
132	01-103-000-0000-6540		67.25	Fuel	2019	Gas & Oil	N
	83500 Steele County Highway Dept		67.25	1 Transactions			
103	DEPT Total:		67.25	Assessor	1 Vendors	1 Transactions	
105	DEPT			Planning & Zoning			
	13000 City Of Blooming Prairie						
160	01-105-000-0000-6805		413.89	Building permit reimb - August		Bl Pr Reimb-Bldg Permit	N
	13000 City Of Blooming Prairie		413.89	1 Transactions			
	3803 MACPZA						
163	01-105-000-0000-6261		250.00	MACPZA converence	DOoolman	Conference & Training	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3803	MACPZA		250.00	1 Transactions		
51300	Metro Sales Inc					
165	01-105-000-0000-6410		240.53	Copier contract	INV2118467	Office Supplies N
51300	Metro Sales Inc		240.53	1 Transactions		
83500	Steele County Highway Dept					
176	01-105-000-0000-6540		233.25	Fuel	2013	Gas & Oil N
83500	Steele County Highway Dept		233.25	1 Transactions		
105	DEPT Total:		1,137.67	Planning & Zoning	4 Vendors	4 Transactions
111	DEPT			Buildings & Grounds		
10150	Carquest Auto Parts					
120	01-111-000-0000-6561		8.48	Tire & AC valve	4763-439632	Small Tools N
118	01-111-000-0000-6561		96.98	Ratchet strap	4763-440720	Small Tools N
119	01-111-000-0000-6561		96.98-	Return ratchet strap	4763-441033	Small Tools N
10150	Carquest Auto Parts		8.48	3 Transactions		
8866	Diverse Construction Services LLC					
121	01-111-040-0000-6300		10,926.46	Repair perimeter walls	W)#3067	Bldg Repairs & Maintenance N
8866	Diverse Construction Services LLC		10,926.46	1 Transactions		
8288	Four Seasons Electric					
122	01-111-044-0000-6300		95.00	Grinder pump repairs	11749	Bldg Repairs & Maintenance N
8288	Four Seasons Electric		95.00	1 Transactions		
604	General Parts LLC					
123	01-111-044-0000-6300		292.76	Garbage disposal repairs	6360078	Bldg Repairs & Maintenance Y
124	01-111-044-0000-6300		1,956.56	Dishwasher repairs	6365333	Bldg Repairs & Maintenance Y
604	General Parts LLC		2,249.32	2 Transactions		
4710	Interstate Power Systems Inc					
126	01-111-042-0000-6300		500.00	Generator repairs - CH	R001188459	Bldg Repairs & Maintenance N
127	01-111-044-0000-6300		960.00	Generator repairs - DC	R001188463	Bldg Repairs & Maintenance N
4710	Interstate Power Systems Inc		1,460.00	2 Transactions		
52550	MEI Total Elevator Solutions					
129	01-111-040-0000-6300		195.60	Elevator maintenance - SCAC	980703	Bldg Repairs & Maintenance N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
130	01-111-042-0000-6300		Elevator maintenance - CH	980704	Bldg Repairs & Maintenance	N
52550	MEI Total Elevator Solutions		2 Transactions			
585	Olympic Fire Protection Corp					
146	01-111-040-0000-6300		Annual sprinkler inspection	71318	Bldg Repairs & Maintenance	N
149	01-111-042-0000-6300		Annual sprinkler inspection	71318	Bldg Repairs & Maintenance	N
147	01-111-043-0000-6300		Annual sprinkler inspection	71318	Bldg Repairs & Maintenance	N
150	01-111-044-0000-6300		Annual sprinkler inspection	71318	Bldg Repairs & Maintenance	N
585	Olympic Fire Protection Corp		4 Transactions			
62900	Owatonna Heating & Cooling Inc.					
156	01-111-040-0000-6300		Box of 16" flex	8579	Bldg Repairs & Maintenance	N
62900	Owatonna Heating & Cooling Inc.		1 Transactions			
99250	Zep Sales & Service					
137	01-111-041-0000-6560		Cleaner - CH	9007551960	Janitorial Supplies	N
99250	Zep Sales & Service		1 Transactions			
111	DEPT Total:	16,497.97	Buildings & Grounds	9 Vendors	17 Transactions	
121	DEPT		Veteran Service			
2072	Gilormini/Rene					
15	01-121-000-0000-6330		Mileage reimb - DVA conference		Travel Expenses	N
16	01-121-000-0000-6330		Lodging reimb - DVA conference	69417584-1	Travel Expenses	N
2072	Gilormini/Rene		2 Transactions			
83500	Steele County Highway Dept					
58	01-121-000-0000-6540		Fuel	2015	Gas & Oil	N
83500	Steele County Highway Dept		1 Transactions			
84035	Tri-M Graphics					
74	01-121-000-0000-6410		Business cards - MBerquist	99215	Office Supplies	N
84035	Tri-M Graphics		1 Transactions			
121	DEPT Total:	1,310.10	Veteran Service	3 Vendors	4 Transactions	
201	DEPT		Sheriff			
5487	LexisNexis Risk Data Management					

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
25	01-201-000-0000-6425		August 2022 searches/reports	1035910-0831	Investigation Expense	N
5487	LexisNexis Risk Data Management		1 Transactions			
63510	Owatonna Police Dept					
41	01-201-000-0000-6801		SCFF security 8/19 - 7111	09092022	Misc Expense	N
42	01-201-000-0000-6801		SCFF security 8/20 - 7111	09092022	Misc Expense	N
43	01-201-000-0000-6801		SCFF security 8/21 - 7111	09092022	Misc Expense	N
44	01-201-000-0000-6801		SCFF dispatch 8/16 - PROberts	09092022	Misc Expense	N
45	01-201-000-0000-6801		SCFF dispatch 8/17 - PROberts	09092022	Misc Expense	N
46	01-201-000-0000-6801		SCFF dispatch 8/19 - PROberts	09092022	Misc Expense	N
63510	Owatonna Police Dept		6 Transactions			
9134	PirkI Gas Company					
48	01-201-000-0000-6345		15.5 gallons propane	1507618091	Somerset Tower	N
9134	PirkI Gas Company		1 Transactions			
21215	Strohschein Properties LLC					
69	01-201-000-0000-6346		Rent - September	09072022	Eds Rent Account	Y
70	01-201-000-0000-6346		Utilities - August	732571	Eds Rent Account	Y
21215	Strohschein Properties LLC		2 Transactions			
5594	Water Systems Company					
80	01-201-000-0000-6410		5 gallon refill	419272	Office Supplies	N
81	01-201-000-0000-6410		Monthly fee - September 2022	421937	Office Supplies	N
5594	Water Systems Company		2 Transactions			
201	DEPT Total:		Sheriff	5 Vendors	12 Transactions	
207	DEPT		Sheriff Special Deputies			
85300	Streichers Inc					
63	01-207-000-0000-6192		Nameplate - LGarcia	I1587234	Uniform Allowance	N
64	01-207-000-0000-6192		Nameplate - MUrch	I1587234	Uniform Allowance	N
65	01-207-000-0000-6192		Nameplate - JStendel	I1587234	Uniform Allowance	N
66	01-207-000-0000-6192		Nameplate - SPrestegard	I1587234	Uniform Allowance	N
67	01-207-000-0000-6192		Shipping & handling	I1587234	Uniform Allowance	N
85300	Streichers Inc		5 Transactions			

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	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
207	DEPT Total:		55.95	Sheriff Special Deputies	1 Vendors	5 Transactions
208	DEPT			Coroner		
	49916 Mayo Clinic					
29	01-208-000-0000-6801		1,800.00	Autopsy - August - Worman	248157	General Expense Y
28	01-208-000-0000-6801		35.00	On-call hours - August	248269	General Expense Y
	49916 Mayo Clinic		1,835.00	2 Transactions		
	4229 Moore Md/Kellyanna J					
35	01-208-000-0000-6801		3,642.42	Coroner services - September		General Expense Y
	4229 Moore Md/Kellyanna J		3,642.42	1 Transactions		
208	DEPT Total:		5,477.42	Coroner	2 Vendors	3 Transactions
251	DEPT			Jail		
	4346 Advanced Correctional Healthcare Inc					
2	01-251-000-0000-6269		1,660.24	Onsite mental health services	44399364	Site Mental Health Services Y
1	01-251-000-0000-6270		8,136.45	Onsite medical services	44399364	Medical Services Y
3	01-251-000-0000-6270		5,357.35	Reconciliation overs-pharmacy	44399366	Medical Services Y
	4346 Advanced Correctional Healthcare Inc		15,154.04	3 Transactions		
	37441 Information Systems Corp					
18	01-251-000-0000-6211		507.04	SCDC scanner repair	25876	Radio - Computers - Cameras N
	37441 Information Systems Corp		507.04	1 Transactions		
	18450 Office of MN IT Services					
40	01-251-000-0000-6211		42.50	Fiber management fee	DV22080393	Radio - Computers - Cameras N
	18450 Office of MN IT Services		42.50	1 Transactions		
	3248 Personnel Evaluation, Inc					
47	01-251-000-0000-6196		75.00	Personnel eval profile-3 empl	45369	Employee Phys And Exams N
	3248 Personnel Evaluation, Inc		75.00	1 Transactions		
	5446 Relias Learning LLC					
50	01-251-000-0000-6304		5,480.73	Employee training program-9/23	SI-301134	Contract Serv./Bldg Maint Y
	5446 Relias Learning LLC		5,480.73	1 Transactions		
	78500 Sheriff Of Freeborn Co					

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
14	01-251-000-0000-6439		Inmate boarding - 2 days	#STEE001	Prisoner Board	N
78500	Sheriff Of Freeborn Co	120.00	1 Transactions			
85300	Streichers Inc					
68	01-251-000-0000-6192	449.95	Employee uniforms-IMohamed	I1588314	Uniform Allowance	N
85300	Streichers Inc	449.95	1 Transactions			
8247	Summit Food Services LLC					
71	01-251-000-0000-6441	3,089.40	Inmate meals - 9/3 - 9/9/22	INV2000152774	Prisoner Meals	N
8247	Summit Food Services LLC	3,089.40	1 Transactions			
251	DEPT Total:	24,918.66	Jail	8 Vendors	10 Transactions	
252	DEPT		Community Corrections			
3329	Ahrens/Samantha					
4	01-252-775-0000-6330	42.57	Meal reimb-CareyGuide Training		Travel Expenses - CCA	N
3329	Ahrens/Samantha	42.57	1 Transactions			
4064	Alcohol Monitoring System Inc					
5	01-252-000-0000-6274	1,382.10	SCRAM monitoring fee	258592	Scram Monitoring	N
4064	Alcohol Monitoring System Inc	1,382.10	1 Transactions			
51300	Metro Sales Inc					
32	01-252-000-0000-6410	145.31	Copier contract	INV2118473	Office Supplies	N
51300	Metro Sales Inc	145.31	1 Transactions			
9466	Rice County Community Corrections					
184	01-252-775-0000-6261	450.00	2022 Safety Training	202209208	Conference & Training - CCA Subsidy	N
9466	Rice County Community Corrections	450.00	1 Transactions			
83500	Steele County Highway Dept					
133	01-252-000-0000-6540	190.54	Fuel	2022	Gas & Oil	N
83500	Steele County Highway Dept	190.54	1 Transactions			
84035	Tri-M Graphics					
75	01-252-000-0000-6410	205.81	Window envelopes - 2 boxes	99174	Office Supplies	N
84035	Tri-M Graphics	205.81	1 Transactions			

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	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
252	DEPT Total:		2,416.33	Community Corrections	6 Vendors	6 Transactions	
253	DEPT			Law Enforcement Center			
	4753 Godfather's Exterminating Inc						
72	01-253-000-0000-6304		40.00	Pest control	198045	Contract Services/Bldg Mtce	N
	4753 Godfather's Exterminating Inc		40.00	1 Transactions			
	85167 Stewart Sanitation						
62	01-253-000-0000-6254		85.24	Garbage removal	737933	Garbage Disposal	N
	85167 Stewart Sanitation		85.24	1 Transactions			
	4368 Waste Management Of Southern Mn						
79	01-253-000-0000-6254		33.96	Recycling - September	7264561-0491-8	Garbage Disposal	N
	4368 Waste Management Of Southern Mn		33.96	1 Transactions			
253	DEPT Total:		159.20	Law Enforcement Center	3 Vendors	3 Transactions	
281	DEPT			Emergency Management			
	8882 D & M Construction LLC						
13	01-281-000-0000-6540		26.52	Propane for white EM trailer	12622	Gas & Oil	Y
	8882 D & M Construction LLC		26.52	1 Transactions			
281	DEPT Total:		26.52	Emergency Management	1 Vendors	1 Transactions	
391	DEPT			Environmental Services			
	435 OSI Environmental Inc						
168	01-391-000-0000-6550		75.00	Used oil - 500 gallons	20100322	Household Hazardous Waste	N
169	01-391-000-0000-6550		100.00	Used filters	20100356	Household Hazardous Waste	N
170	01-391-000-0000-6550		75.00	Used oil - 480 gallons	20100398	Household Hazardous Waste	N
171	01-391-000-0000-6550		50.00	Used filters	20100408	Household Hazardous Waste	N
	435 OSI Environmental Inc		300.00	4 Transactions			
	61527 Owatonna Peoples Press						
173	01-391-000-0000-6361		211.95	Annual subscription	OPP-16043	Recycling Education	N
	61527 Owatonna Peoples Press		211.95	1 Transactions			
	4955 Waste Management Of Wi-Mn						
181	01-391-000-0000-6548		51,446.60	Recycling contract - August	75500-73006	Recycling	N

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
4955	Waste Management Of Wi-Mn		51,446.60	1 Transactions		
391	DEPT Total:		51,958.55	Environmental Services	3 Vendors	6 Transactions
481	DEPT			Public Health Nursing		
5987	Hoffmann/Christine A					
161	01-481-462-6047-6330		54.00	Reimb parking-NCICP conference	Travel Expenses	N
5987	Hoffmann/Christine A		54.00	1 Transactions		
9444	MCINTEE/KELLY					
30	01-481-461-6066-6331		329.38	Mileage reimb - August	0015	Mileage Reimbursement N
9444	MCINTEE/KELLY		329.38	1 Transactions		
182	Medline Industries Inc					
31	01-481-464-6061-6464		39.66	Epinephrine	2227286553	General Supplies & Outreach N
164	01-481-460-6009-6434		87.06	Medical supplies - catheter	2228137265	Medical Supplies N
182	Medline Industries Inc		126.72	2 Transactions		
52975	Minnesota Valley Testing Labs					
34	01-481-463-6049-6322		91.20	Lab water testing charges	1163133 & 2255	Well Water Service Agreements N
167	01-481-463-6049-6322		79.20	Lab water testing charges	1164108	Well Water Service Agreements N
52975	Minnesota Valley Testing Labs		170.40	2 Transactions		
5424	Northstar Calibration Inc					
38	01-481-462-6047-6563		176.00	Thermometer temp calibration	640866	Maintenance And Repair N
5424	Northstar Calibration Inc		176.00	1 Transactions		
62510	Owatonna Fire Department					
172	01-481-461-6032-6464		214.74	Worksite water cooler		General Supplies & Outreach N
62510	Owatonna Fire Department		214.74	1 Transactions		
4597	Sanofi Pasteur Inc					
51	01-481-462-6047-6466		8,797.59	Flu vaccine Flublok QIV	919202199	Flu Vaccine N
4597	Sanofi Pasteur Inc		8,797.59	1 Transactions		
77316	Schroeder/Greg					
53	01-481-460-6009-6383		1,218.23	Physical therapist - August		Contract Services Y
77316	Schroeder/Greg		1,218.23	1 Transactions		

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
4879	Shred Right					
175	01-481-465-6057-6322	40.00	Shredding service	583384	Service Agreements	Y
4879	Shred Right	40.00	1 Transactions			
81597	Spee Dee Delivery Service Inc					
54	01-481-463-6049-6322	115.81	Water well sample	654580	Well Water Service Agreements	N
81597	Spee Dee Delivery Service Inc	115.81	1 Transactions			
83500	Steele County Highway Dept					
180	01-481-460-6009-6540	50.55	Fuel - County car - July	2021	Gas & Oil	N
179	01-481-461-6030-6540	60.61	Fuel - County car - July	2021	Gas & Oil	N
178	01-481-461-6059-6540	50.51	Fuel - County car - July	2021	Gas & Oil	N
177	01-481-465-6057-6540	6.70	Fuel - County car - July	2021	Gas & Oil	N
83500	Steele County Highway Dept	168.37	4 Transactions			
85147	Stericycle Inc					
60	01-481-460-6009-6322	26.25	Hazardous waste	4011226241	Service Agreements	N
59	01-481-462-6047-6322	42.00	Hazardous waste	4011226241	Service Agreements	N
61	01-481-464-6061-6322	36.75	Hazardous waste	4011226241	Service Agreements	N
85147	Stericycle Inc	105.00	3 Transactions			
84035	Tri-M Graphics					
77	01-481-460-6011-6464	523.09	Window envelopes - lime	99214	General Supplies & Outreach	N
76	01-481-461-6066-6464	229.57	YOLO brochures	99219	General Supplies & Outreach	N
84035	Tri-M Graphics	752.66	2 Transactions			
481	DEPT Total:	12,268.90	Public Health Nursing	13 Vendors	21 Transactions	
502	DEPT		Steele Co Community Ctr			
585	Olympic Fire Protection Corp					
148	01-502-000-0000-6300	230.00	Annual sprinkler inspection	71318	Bldg Repairs & Maintenance	N
585	Olympic Fire Protection Corp	230.00	1 Transactions			
502	DEPT Total:	230.00	Steele Co Community Ctr	1 Vendors	1 Transactions	
521	DEPT		Park And Recreation			
71066	R & K Electric Inc					
49	01-521-000-0000-6320	1,140.28	Move/power circuits-Showmobile	61477	Stage/Showmobile Expense	N

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
71066	R & K Electric Inc		1 Transactions			
83500	Steele County Highway Dept					
134	01-521-000-0000-6540	159.99	Fuel & oil change	2014	Gas & Oil	N
83500	Steele County Highway Dept	159.99	1 Transactions			
521	DEPT Total:	1,300.27	Park And Recreation	2 Vendors	2 Transactions	
550	DEPT		Four Seasons			
3738	Arrow Ace Hardware					
10	01-550-000-0000-6410	5.99	Spackling putty	270074	Operating Supplies - Contracts	N
3738	Arrow Ace Hardware	5.99	1 Transactions			
56125	NAPA Auto Parts					
36	01-550-000-0000-6410	19.99	Exhaust fan belt	951628	Operating Supplies - Contracts	N
174	01-550-000-0000-6410	12.35	Ratchet	952268	Operating Supplies - Contracts	N
56125	NAPA Auto Parts	32.34	2 Transactions			
8242	SCR					
52	01-550-000-0000-6410	59.81	Remaining balance	W32589	Operating Supplies - Contracts	N
8242	SCR	59.81	1 Transactions			
4599	Stoyks Plumbing LLC					
136	01-550-000-0000-6410	966.75	Toilet,sink,urinal repairs	4799	Operating Supplies - Contracts	Y
4599	Stoyks Plumbing LLC	966.75	1 Transactions			
84035	Tri-M Graphics					
78	01-550-000-0000-6410	109.12	Public skate cards	99088	Operating Supplies - Contracts	N
84035	Tri-M Graphics	109.12	1 Transactions			
550	DEPT Total:	1,174.01	Four Seasons	5 Vendors	6 Transactions	
601	DEPT		County Ag Society			
83500	Steele County Highway Dept					
135	01-601-000-0000-6386	15,742.52	Parking lot repairs-Fairground	2012	Parking Lot Maintenance	N
83500	Steele County Highway Dept	15,742.52	1 Transactions			

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	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
601	DEPT Total:		15,742.52	County Ag Society	1 Vendors	1 Transactions
602	DEPT			Co-Op Extension		
	37025 Innovative Office Solutions LLC					
162	01-602-000-0000-6410		88.38	Printer ink - master gardener	3937386	Office Supplies N
	37025 Innovative Office Solutions LLC		88.38	1 Transactions		
	51300 Metro Sales Inc					
166	01-602-000-0000-6410		153.49	Copy charge over base amount	INV2122630	Office Supplies N
	51300 Metro Sales Inc		153.49	1 Transactions		
602	DEPT Total:		241.87	Co-Op Extension	2 Vendors	2 Transactions
1	Fund Total:		160,989.80	General Revenue Fund		134 Transactions

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21 County Ditch Fund

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
631	DEPT			Judicial Ditch 1			
	73300 Rinke-Noonan Attorney at Law						
82	21-631-000-0000-6273		6.68	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
631	DEPT Total:		6.68	Judicial Ditch 1	1 Vendors	1 Transactions	
633	DEPT			Judicial Ditch 10			
	73300 Rinke-Noonan Attorney at Law						
82	21-633-000-0000-6273		6.68	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
633	DEPT Total:		6.68	Judicial Ditch 10	1 Vendors	1 Transactions	
634	DEPT			Judicial Ditch 5			
	73300 Rinke-Noonan Attorney at Law						
82	21-634-000-0000-6273		6.68	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
634	DEPT Total:		6.68	Judicial Ditch 5	1 Vendors	1 Transactions	
635	DEPT			Judicial Ditch 6 & Imp			
	73300 Rinke-Noonan Attorney at Law						
82	21-635-000-0000-6273		6.68	Ditch atty monthly retainer	346952	Attorney Fees	Y
83	21-635-000-0000-6273		426.00	JD 6 - Eng bond & oath	347007	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		432.68	2 Transactions			
635	DEPT Total:		432.68	Judicial Ditch 6 & Imp	1 Vendors	2 Transactions	
636	DEPT			Judicial Ditch 7			
	73300 Rinke-Noonan Attorney at Law						
82	21-636-000-0000-6273		6.68	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
636	DEPT Total:		6.68	Judicial Ditch 7	1 Vendors	1 Transactions	
637	DEPT			JD 11 (Ripley Ditch)			

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
82	73300 Rinke-Noonan Attorney at Law		6.68	Ditch atty monthly retainer	346952	Attorney Fees	Y
	21-637-000-0000-6273						
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
637	DEPT Total:		6.68	JD 11 (Ripley Ditch)	1 Vendors	1 Transactions	
638	DEPT			Judicial Ditch 12			
82	73300 Rinke-Noonan Attorney at Law		6.68	Ditch atty monthly retainer	346952	Attorney Fees	Y
	21-638-000-0000-6273						
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
638	DEPT Total:		6.68	Judicial Ditch 12	1 Vendors	1 Transactions	
639	DEPT			Judicial Ditch 23			
82	73300 Rinke-Noonan Attorney at Law		6.68	Ditch atty monthly retainer	346952	Attorney Fees	Y
	21-639-000-0000-6273						
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
639	DEPT Total:		6.68	Judicial Ditch 23	1 Vendors	1 Transactions	
640	DEPT			Judicial Ditch 24			
82	73300 Rinke-Noonan Attorney at Law		6.68	Ditch atty monthly retainer	346952	Attorney Fees	Y
	21-640-000-0000-6273						
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
640	DEPT Total:		6.68	Judicial Ditch 24	1 Vendors	1 Transactions	
641	DEPT			County Ditch 1 - Orig			
82	73300 Rinke-Noonan Attorney at Law		6.68	Ditch atty monthly retainer	346952	Attorney Fees	Y
	21-641-000-0000-6273						
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
641	DEPT Total:		6.68	County Ditch 1 - Orig	1 Vendors	1 Transactions	
642	DEPT			County Ditch 1 - Church Branch			
82	73300 Rinke-Noonan Attorney at Law		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
	21-642-000-0000-6273						

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No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
642	DEPT Total:		6.66	County Ditch 1 - Church Branch	1 Vendors	1 Transactions	
643	DEPT			County Ditch 2			
73300	Rinke-Noonan Attorney at Law						
82	21-643-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
643	DEPT Total:		6.66	County Ditch 2	1 Vendors	1 Transactions	
644	DEPT			County Ditch 4			
73300	Rinke-Noonan Attorney at Law						
82	21-644-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
644	DEPT Total:		6.66	County Ditch 4	1 Vendors	1 Transactions	
645	DEPT			County Ditch 5			
73300	Rinke-Noonan Attorney at Law						
82	21-645-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
645	DEPT Total:		6.66	County Ditch 5	1 Vendors	1 Transactions	
646	DEPT			County Ditch 19			
73300	Rinke-Noonan Attorney at Law						
82	21-646-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
646	DEPT Total:		6.66	County Ditch 19	1 Vendors	1 Transactions	
647	DEPT			County Ditch 20			
73300	Rinke-Noonan Attorney at Law						
82	21-647-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			

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	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
647	DEPT Total:		6.66	County Ditch 20	1 Vendors	1 Transactions	
648	DEPT			County Ditch 21			
	73300 Rinke-Noonan Attorney at Law						
82	21-648-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
648	DEPT Total:		6.66	County Ditch 21	1 Vendors	1 Transactions	
649	DEPT			County Ditch 22			
	73300 Rinke-Noonan Attorney at Law						
82	21-649-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
649	DEPT Total:		6.66	County Ditch 22	1 Vendors	1 Transactions	
650	DEPT			County Ditch 23			
	73300 Rinke-Noonan Attorney at Law						
82	21-650-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
650	DEPT Total:		6.66	County Ditch 23	1 Vendors	1 Transactions	
651	DEPT			County Ditch 24			
	73300 Rinke-Noonan Attorney at Law						
82	21-651-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
651	DEPT Total:		6.66	County Ditch 24	1 Vendors	1 Transactions	
652	DEPT			County Ditch 25			
	73300 Rinke-Noonan Attorney at Law						
82	21-652-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
652	DEPT Total:		6.66	County Ditch 25	1 Vendors	1 Transactions	

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
653	DEPT			County Ditch 27			
	73300 Rinke-Noonan Attorney at Law						
82	21-653-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
653	DEPT Total:		6.66	County Ditch 27	1 Vendors	1 Transactions	
654	DEPT			Public Tile Ditch 7			
	73300 Rinke-Noonan Attorney at Law						
82	21-654-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
654	DEPT Total:		6.66	Public Tile Ditch 7	1 Vendors	1 Transactions	
655	DEPT			Public Tile Ditch 8			
	39600 Jones Haugh & Smith Inc						
85	21-655-000-0000-6260		1,820.00	PT 8-part aband-Ihlenfeld/West	43384	Inspections And Engineers	Y
	39600 Jones Haugh & Smith Inc		1,820.00	1 Transactions			
	73300 Rinke-Noonan Attorney at Law						
82	21-655-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
84	21-655-000-0000-6273		251.50	PTD 8 partial abandonment	346953	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		258.16	2 Transactions			
655	DEPT Total:		2,078.16	Public Tile Ditch 8	2 Vendors	3 Transactions	
656	DEPT			Public Tile Ditch 9			
	73300 Rinke-Noonan Attorney at Law						
82	21-656-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
656	DEPT Total:		6.66	Public Tile Ditch 9	1 Vendors	1 Transactions	
657	DEPT			Public Tile Ditch 10			
	73300 Rinke-Noonan Attorney at Law						
82	21-657-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			

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	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
657	DEPT Total:		6.66	Public Tile Ditch 10	1 Vendors	1 Transactions	
658	DEPT			Public Tile Ditch 11			
	73300 Rinke-Noonan Attorney at Law						
82	21-658-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
658	DEPT Total:		6.66	Public Tile Ditch 11	1 Vendors	1 Transactions	
659	DEPT			Public Tile Ditch 17			
	73300 Rinke-Noonan Attorney at Law						
82	21-659-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
659	DEPT Total:		6.66	Public Tile Ditch 17	1 Vendors	1 Transactions	
660	DEPT			Public Tile Ditch 18			
	73300 Rinke-Noonan Attorney at Law						
82	21-660-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
660	DEPT Total:		6.66	Public Tile Ditch 18	1 Vendors	1 Transactions	
665	DEPT			JD 2 Redetermination			
	73300 Rinke-Noonan Attorney at Law						
82	21-665-000-0000-6273		6.66	Ditch atty monthly retainer	346952	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
665	DEPT Total:		6.66	JD 2 Redetermination	1 Vendors	1 Transactions	
21	Fund Total:		2,697.50	County Ditch Fund		33 Transactions	

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	Vendor Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
	No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
11	DEPT			District Court Admin.			
	3832 I & S Group Inc						
139	38-011-000-0000-6600		2,749.38	Bidding & construction admin	85317	Capital Outlay - District Court	Y
	3832 I & S Group Inc		2,749.38	1 Transactions			
	8756 ICS Consulting Inc						
142	38-011-000-0000-6600		3,503.00	HVAC commissioning	8864	Capital Outlay - District Court	Y
	8756 ICS Consulting Inc		3,503.00	1 Transactions			
	9338 JD DRIVER LTD						
143	38-011-000-0000-6600		199,215.00	Courthouse HVAC	4	Capital Outlay - District Court	N
	9338 JD DRIVER LTD		199,215.00	1 Transactions			
	585 Olympic Fire Protection Corp						
151	38-011-000-0000-6600		6,062.92	Labor-move lines for HVAC	70945	Capital Outlay - District Court	N
152	38-011-000-0000-6600		577.35	Materials-move lines for HVAC	70945	Capital Outlay - District Court	N
145	38-011-000-0000-6600		11,959.67	Move lines for HVAC Jul-Sept	71344	Capital Outlay - District Court	N
	585 Olympic Fire Protection Corp		18,599.94	3 Transactions			
	62900 Owatonna Heating & Cooling Inc.						
153	38-011-000-0000-6600		18,685.45	Temp cooling - 1st billing	79991	Capital Outlay - District Court	N
	62900 Owatonna Heating & Cooling Inc.		18,685.45	1 Transactions			
	72500 Rent N Save Portable						
154	38-011-000-0000-6600		125.00	Container rental - 8/22-9/22	27460	Capital Outlay - District Court	N
	72500 Rent N Save Portable		125.00	1 Transactions			
11	DEPT Total:		242,877.77	District Court Admin.	6 Vendors	8 Transactions	
251	DEPT			Jail			
	8115 Ban-Koe Companies						
138	38-251-000-0000-6600		14,867.78	Fire alarm add/change-DC	404287	Capital Outlay - Detention Center	N
	8115 Ban-Koe Companies		14,867.78	1 Transactions			
	8756 ICS Consulting Inc						
140	38-251-000-0000-6600		43.56	Mileage fees	8803	Capital Outlay - Detention Center	Y
141	38-251-000-0000-6600		4,100.00	Professionnal services fee	8805	Capital Outlay - Detention Center	Y
	8756 ICS Consulting Inc		4,143.56	2 Transactions			

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
144	8681 Mohs Contracting Inc		14,640.00	DC pod renovation	3	Capital Outlay - Detention Center	N
	8681 Mohs Contracting Inc		14,640.00	1 Transactions			
155	5889 Wold Architects and Engineers		779.27	Jail pod modification	81177	Capital Outlay - Detention Center	Y
	5889 Wold Architects and Engineers		779.27	1 Transactions			
251	DEPT Total:		34,430.61	Jail	4 Vendors	5 Transactions	
550	DEPT			Four Seasons			
86	9464 Davis Mechanical Systems Inc		22,500.00	Remove & replace water heaters	9075	Capital Outlay - Four Seasons	N
	9464 Davis Mechanical Systems Inc		22,500.00	1 Transactions			
87	71066 R & K Electric Inc		187.67	Electrical-new water heater	61454	Capital Outlay - Four Seasons	N
	71066 R & K Electric Inc		187.67	1 Transactions			
550	DEPT Total:		22,687.67	Four Seasons	2 Vendors	2 Transactions	
38	Fund Total:		299,996.05	Capital Outlay Fund		15 Transactions	

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
398	DEPT		Landfill			
8744	Buscho Enterprises Inc					
88	53-398-000-0000-6544	17,540.14	Leachate 8/19 - 8/29	641	Leachate Treatment	N
8744	Buscho Enterprises Inc	17,540.14	1 Transactions			
10150	Carquest Auto Parts					
89	53-398-000-0000-6301	29.38	Brake fluid	440508	Equip Repairs	N
90	53-398-000-0000-6301	903.46	Leaf springs	440697	Equip Repairs	N
91	53-398-000-0000-6301	6.75	Oil filter	440698	Equip Repairs	N
94	53-398-000-0000-6301	81.46	Lube	440817	Equip Repairs	N
92	53-398-000-0000-6301	204.39	Blower motor, filters	441096	Equip Repairs	N
93	53-398-000-0000-6301	18.46-	Returned filter	IC441593	Equip Repairs	N
10150	Carquest Auto Parts	1,206.98	6 Transactions			
8424	Cintas					
95	53-398-000-0000-6304	95.41	Rugs	4127042088	Contract Services	Y
96	53-398-000-0000-6304	95.41	Rugs	4127719602	Contract Services	Y
97	53-398-000-0000-6304	95.41	Rugs	4128406928	Contract Services	Y
98	53-398-000-0000-6304	95.41	Rugs	4129091302	Contract Services	Y
99	53-398-000-0000-6304	95.41	Rugs	4129771364	Contract Services	Y
8424	Cintas	477.05	5 Transactions			
6026	City of Albert Lea					
100	53-398-000-0000-6544	23,808.00	396,800 gallons leachate	0023212	Leachate Treatment	N
6026	City of Albert Lea	23,808.00	1 Transactions			
1240	Cole's Electric Inc					
101	53-398-000-0000-6301	300.00	Check scale - lightning strike	34953	Equip Repairs	N
102	53-398-000-0000-6301	150.00	Repair tipping shed light	34959	Equip Repairs	N
1240	Cole's Electric Inc	450.00	2 Transactions			
37025	Innovative Office Solutions LLC					
103	53-398-000-0000-6410	332.53	Paper,adding tape,paper clips	3920848	Office Supplies	N
104	53-398-000-0000-6410	281.45	Banker boxes - 24 count	3930579	Office Supplies	N
37025	Innovative Office Solutions LLC	613.98	2 Transactions			
4181	Kennedy Scales Inc					
105	53-398-000-0000-6301	2,280.72	Repair scale-lightening strike	145020	Equip Repairs	N

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
4181	Kennedy Scales Inc					
		2,280.72		1 Transactions		
9342	Liberty Tire Recycling LLC					
106	53-398-000-0000-6304	2,337.45	Tires to recycle	2388744	Contract Services	N
9342	Liberty Tire Recycling LLC	2,337.45		1 Transactions		
4097	Nuss Truck & Equipment					
108	53-398-000-0000-6301	338.64	Brake kit	1215720P	Equip Repairs	N
107	53-398-000-0000-6301	3,729.83	Work on BOMAG	740605	Equip Repairs	N
4097	Nuss Truck & Equipment	4,068.47		2 Transactions		
435	OSI Environmental Inc					
109	53-398-000-0000-6304	75.00	Used oil	20100321	Contract Services	N
110	53-398-000-0000-6304	50.00	Drum filter	20100355	Contract Services	N
435	OSI Environmental Inc	125.00		2 Transactions		
9465	Progressive Environmental Services LLC					
111	53-398-000-0000-6544	43,475.00	Clean out leachate	22-069	Leachate Treatment	N
9465	Progressive Environmental Services LLC	43,475.00		1 Transactions		
83500	Steele County Highway Dept					
157	53-398-000-0000-6301	1,347.03	Repairs & parts - magnet	2017	Equip Repairs	N
159	53-398-000-0000-6380	200.06	Repair blown line	2017	Grounds Maintenance	N
158	53-398-000-0000-6388	4,431.17	Labor reimbursement	2017	Labor costs-Highway	N
83500	Steele County Highway Dept	5,978.26		3 Transactions		
85167	Stewart Sanitation					
112	53-398-000-0000-6544	851.76	Leachate treatment	737477	Leachate Treatment	N
85167	Stewart Sanitation	851.76		1 Transactions		
99250	Zep Sales & Service					
113	53-398-000-0000-6301	377.16	Carpet defoamer	9007772857	Equip Repairs	N
99250	Zep Sales & Service	377.16		1 Transactions		
99500	Ziegler, Inc					
114	53-398-000-0000-6301	138.34	Parts for D6N	000634690	Equip Repairs	N
115	53-398-000-0000-6301	237.28	Parts for D6N	000650002	Equip Repairs	N
116	53-398-000-0000-6301	784.34	Parts for D6N	000650335	Equip Repairs	N

SBENDORF
9/22/22 2:38PM
53 Landfill Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 26

Vendor Name		Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
99500	Ziegler, Inc		1,159.96	3 Transactions	
398	DEPT Total:		104,749.93	Landfill	15 Vendors 32 Transactions
53	Fund Total:		104,749.93	Landfill Fund	32 Transactions
	Final Total:		568,433.28	151 Vendors	214 Transactions

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	160,989.80	General Revenue Fund	
	21	2,697.50	County Ditch Fund	
	38	299,996.05	Capital Outlay Fund	
	53	104,749.93	Landfill Fund	
	All Funds	568,433.28	Total	Approved by,
				
				

Steele County

JOURNAL ENTRIES



Descriptor MM - JUN 2022 C2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	6/30/22	901	01-031-000-0000-6210 Telephone	48.41	D	Phone Charges - Verizon				1
2	6/30/22	901	01-103-000-0000-6210 Telephone	227.05	D	Phone Charges - Verizon				1
3	6/30/22	901	01-091-000-0000-6210 Telephone	121.83	D	Phone Charges - Verizon				1
4	6/30/22	901	01-111-000-0000-6210 Telephone	381.89	D	Phone Charges - Verizon				1
5	6/30/22	901	01-252-000-0000-6210 Telephone	667.71	D	Phone Charges - Verizon				1
6	6/30/22	901	01-251-000-0000-6210 Telephone	178.63	D	Phone Charges - Verizon				1
7	6/30/22	901	01-281-000-0000-6210 Telephone	145.23	D	Phone Charges - Verizon				1
8	6/30/22	901	01-602-000-0000-6210 Telephone	35.01	D	Phone Charges - Verizon				1
9	6/30/22	901	01-032-000-0000-6210 Telephone	43.41	D	Phone Charges - Verizon				1
10	6/30/22	901	01-061-000-0000-6210 Telephone	123.43	D	Phone Charges - Verizon				1
11	6/30/22	901	01-105-000-0000-6210 Telephone	173.64	D	Phone Charges - Verizon				1
12	6/30/22	901	01-042-000-0000-6210 Telephone	40.01	D	Phone Charges - Verizon				1
13	6/30/22	901	01-121-000-0000-6210 Telephone	35.01	D	Phone Charges - Verizon				1
14	6/30/22	901	01-253-000-0000-6210 Telephone	43.41	D	Phone Charges - Verizon				1
15	6/30/22	901	01-481-460-6009-6210 Telephone	43.41	D	Phone Charges - QA				1
16	6/30/22	901	01-481-460-6009-6210 Telephone	43.41	D	Phone Charges - QA				1
17	6/30/22	901	01-481-460-6009-6210 Telephone	43.41	D	Phone Charges - QA				1
18	6/30/22	901	01-481-461-6040-6210 Telephone	43.41	D	Phone Charges - WIC				1
19	6/30/22	901	01-481-460-6011-6210 Telephone	21.70	D	Phone Charges - CTC				1
20	6/30/22	901	01-481-462-6047-6210 Telephone	21.71	D	Phone Charges - CID				1

Steele County

JOURNAL ENTRIES



Descriptor MM - JUN 2022 C2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	6/30/22	901	01-481-461-6040-6210 Telephone	43.41	D	Phone Charges - WIC				1
22	6/30/22	901	01-481-460-6009-6210 Telephone	43.41	D	Phone Charges - QA				1
23	6/30/22	901	01-481-461-6059-6210 Telephone	21.70	D	Phone Charges - SEMN				1
24	6/30/22	901	01-481-461-6034-6210 Telephone	21.71	D	Phone Charges - TANF				1
25	6/30/22	901	01-481-461-6059-6210 Telephone	21.70	D	Phone Charges - SEMN				1
26	6/30/22	901	01-481-461-6040-6210 Telephone	21.71	D	Phone Charges - WIC				1
27	6/30/22	901	01-481-460-6009-6210 Telephone	43.41	D	Phone Charges - QA				1
28	6/30/22	901	01-481-460-6009-6210 Telephone	43.41	D	Phone Charges - QA				1
29	6/30/22	901	01-481-465-6057-6210 Telephone	38.28	D	Phone Charges - LPHG				1
30	6/30/22	901	01-481-461-6040-6210 Telephone	43.41	D	Phone Charges - WIC				1
31	6/30/22	901	01-481-460-6009-6210 Telephone	48.41	D	Phone Charges - QA				1
32	6/30/22	901	01-481-465-6057-6210 Telephone	43.41	D	Phone Charges - LPHG				1
33	6/30/22	901	01-481-465-6057-6210 Telephone	35.01	D	Phone Charges - MIFI				1
34	6/30/22	901	01-481-460-6009-6210 Telephone	48.41	D	Phone Charges - QA				1
35	6/30/22	901	01-201-000-0000-6211 Radio-Computers-Cameras	800.36	D	Squad Connections - Verizon				1
36	6/30/22	901	01-201-000-0000-6210 Telephone	979.92	D	Phone Charges - Verizon				1
37	6/30/22	901	01-000-000-0000-1001 Cash	4,779.39	C	Verizon Charges June				1
38	6/30/22	901	10-301-000-0000-6210 Telephone	574.13	D	Phone Charges - Verizon				1
39	6/30/22	901	10-000-000-0000-1001 Cash	574.13	C	Phone Charges - Verizon				1
40	6/30/22	901	53-398-000-0000-6210 Telephone	36.01	D	Phone Charges - Verizon				1

Steele County
JOURNAL ENTRIES



Description MM - JUN 2022 C2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	6/30/22	901	53-000-000-0000-1001 Cash	36.01	C	Phone Charges - Verizon				1
Debit Total				5,389.53		Credit Total	5,389.53	Net:	0.00	

Description MM - JUN 2022 C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	6/30/22	905	72-860-000-0000-2100 Mn State Treasurer-Mortgage Regis Tax	45,030.73	D	State Mortgage Tax - May				1
2	6/30/22	905	72-000-000-0000-1001 Cash	1,350.92	C	State Mortgage Tax - May				1
3	6/30/22	905	72-000-000-0000-1001 Cash	43,679.81	C	State Mortgage Tax - May				1
4	6/30/22	905	01-000-000-0000-1001 Cash	1,350.92	D	State Mortgage Tax - May				1
5	6/30/22	905	01-003-000-0000-5013 Mortgage Registry Tax Revenue	1,350.92	C	State Mortgage Tax - May				1
6	6/30/22	905	72-860-000-0000-2100 Mn State Treasurer-Mortgage Regis Tax	66,000.00	D	State Mortgage Tax - June Acc				1
7	6/30/22	905	72-000-000-0000-1001 Cash	1,980.00	C	State Mortgage Tax - June Acc				1
8	6/30/22	905	72-000-000-0000-1001 Cash	64,020.00	C	State Mortgage Tax - June Acc				1
9	6/30/22	905	01-000-000-0000-1001 Cash	1,980.00	D	State Mortgage Tax - June Acc				1
10	6/30/22	905	01-003-000-0000-5013 Mortgage Registry Tax Revenue	1,980.00	C	State Mortgage Tax - June Acc				1
11	6/30/22	905	72-861-000-0000-2100 Mn State Treasurer-State Deed Tax	74,063.51	D	State Deed Tax - May				1
12	6/30/22	905	72-000-000-0000-1001 Cash	2,221.91	C	State Deed Tax - May				1
13	6/30/22	905	72-000-000-0000-1001 Cash	71,841.60	C	State Deed Tax - May				1
14	6/30/22	905	01-000-000-0000-1001 Cash	2,221.91	D	State Deed Tax - May				1
15	6/30/22	905	01-003-000-0000-5014 State Deed Tax Revenue	2,221.91	C	State Deed Tax - May				1
16	6/30/22	905	72-861-000-0000-2100 Mn State Treasurer-State Deed Tax	63,000.00	D	State Deed Tax - June Acc				1
17	6/30/22	905	72-000-000-0000-1001 Cash	1,890.00	C	State Deed Tax - June Acc				1
18	6/30/22	905	72-000-000-0000-1001 Cash	61,110.00	C	State Deed Tax - June Acc				1
19	6/30/22	905	01-000-000-0000-1001 Cash	1,890.00	D	State Deed Tax - June Acc				1
20	6/30/22	905	01-003-000-0000-5014 State Deed Tax Revenue	1,890.00	C	State Deed Tax - June Acc				1

Steele County

JOURNAL ENTRIES



Description MM - JUN 2022 C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	6/30/22	905	72-862-000-0000-2100 Mn State Treasurer-Sales Tax	4,805.00	D	Sales Tax				1
22	6/30/22	905	72-000-000-0000-1001 Cash	4,805.00	C	Sales Tax				1
23	6/30/22	905	53-398-000-0000-6540 Machine Fuel	320.00	D	Usage Diesel Tax				1
24	6/30/22	905	53-000-000-0000-1001 Cash	320.00	C	Usage Diesel Tax				1
25	6/30/22	905	53-398-000-0000-6540 Machine Fuel	133.95	D	Diesel Tax				1
26	6/30/22	905	53-000-000-0000-1001 Cash	133.95	C	Diesel Tax				1
27	6/30/22	905	10-304-000-0000-6522 Diesel Fuel Tax	176.70	D	Diesel Tax				1
28	6/30/22	905	10-000-000-0000-1001 Cash	176.70	C	Diesel Tax				1
29	6/30/22	905	01-003-000-0000-6961 Visa One Card Program	34,060.92	D	BMO One Card Payment				1
30	6/30/22	905	01-000-000-0000-1001 Cash	34,060.92	C	BMO One Card Payment				1
31	6/30/22	905	53-398-000-0000-6801 General Expense	592.66	D	Landfill CC Fees				1
32	6/30/22	905	53-000-000-0000-1001 Cash	592.66	C	Landfill CC Fees				1
33	6/30/22	905	35-800-000-0000-6700 Bond And Interest	52,750.00	D	Interest Pmt GO JailBond 2020A				1
34	6/30/22	905	35-000-000-0000-1001 Cash	52,750.00	C	Interest Pmt GO JailBond 2020A				1
35	6/30/22	905	35-800-000-0000-6700 Bond And Interest	46,675.00	D	Interest PMT on GO Bonds 2018A				1
36	6/30/22	905	35-000-000-0000-1001 Cash	46,675.00	C	Interest PMT on GO Bonds 2018A				1
37	6/30/22	905	70-000-000-0000-2163 Unapportioned Other State Revenue	1,075,000.00	D	Gen Prop Tax to State				1
38	6/30/22	905	70-000-000-0000-1001 Cash	1,075,000.00	C	Gen Prop Tax to State				1
39	6/30/22	905	70-000-000-0000-2460 School District 2168	160,000.00	D	ISD #2168 Tax Settlement				1
40	6/30/22	905	70-000-000-0000-1001 Cash	160,000.00	C	ISD #2168 Tax Settlement				1

Steele County

JOURNAL ENTRIES



Descriptor MM - JUN 2022 C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	6/30/22	905	70-000-000-0000-2163 Unapportioned Other State Revenue	6,700,000.00	D	City of Owatonna for Tax Stmt				1
42	6/30/22	905	70-000-000-0000-1001 Cash	6,700,000.00	C	City of Owatonna for Tax Stmt				1
43	6/30/22	905	70-000-000-0000-2162 Unapportioned Rev Sale Forfeited Land	3.00	D	Correct Receipt # 220118				1
44	6/30/22	905	70-000-000-0000-1001 Cash	3.00	C	Correct Receipt # 220118				1
45	6/30/22	905	72-000-000-0000-1001 Cash	3.00	D	Correct Receipt # 220118				1
46	6/30/22	905	72-851-000-0000-2100 Mn State Treasurer-Forfeiture Assurance	3.00	C	Correct Receipt # 220118				1
47	6/30/22	905	70-000-000-0000-2162 Unapportioned Rev Sale Forfeited Land	450.00	D	Correct Receipt # 210960				1
48	6/30/22	905	70-000-000-0000-1001 Cash	450.00	C	Correct Receipt # 210960				1
49	6/30/22	905	72-000-000-0000-1001 Cash	450.00	D	Correct Receipt # 210960				1
50	6/30/22	905	72-851-000-0000-2100 Mn State Treasurer-Forfeiture Assurance	450.00	C	Correct Receipt # 210960				1
51	6/30/22	905	81-230-000-0000-6279 Audit Costs	2,415.00	D	Correct Warrant # 92403				1
52	6/30/22	905	81-000-000-0000-1001 Cash	2,415.00	C	Correct Warrant # 92403				1
53	6/30/22	905	01-000-000-0000-1001 Cash	2,415.00	D	Correct Warrant # 92403				1
54	6/30/22	905	01-041-000-0000-6279 Audit Costs	2,415.00	C	Correct Warrant # 92403				1
55	6/30/22	905	81-230-000-0000-6191 Retiree Sick Leave Conversion	8,519.78	D	DefCompRetirement Pmt - Trahan				1
56	6/30/22	905	81-000-000-0000-1001 Cash	8,519.78	C	DefCompRetirement Pmt - Trahan				1
57	6/30/22	905	01-003-000-0000-6191 Retiree Sick Leave Conversion	22,569.47	D	DefComp Retirement Pmt-Effertz				1
58	6/30/22	905	01-000-000-0000-1001 Cash	22,569.47	C	DefComp Retirement Pmt-Effertz				1
59	6/30/22	905	01-003-000-0000-6191 Retiree Sick Leave Conversion	1,904.98	D	Def Comp Retirement Pmt-Alford				1
60	6/30/22	905	01-000-000-0000-1001 Cash	1,904.98	C	Def Comp Retirement Pmt-Alford				1

Steele County

JOURNAL ENTRIES



Descriptor MM - JUN 2022 C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	6/30/22	905	01-032-000-0000-6260 Background Checks	266.92	D	Background Check, MISC Dept				1
62	6/30/22	905	01-000-000-0000-1001 Cash	266.92	C	Background Check, MISC Dept				1
63	6/30/22	905	75-000-000-0000-2270 Security Deposits Accrued	210.00	D	Security Deposit Payout Rec.				1
64	6/30/22	905	75-000-000-0000-1001 Cash	210.00	C	Security Deposit Payout Rec.				1
65	6/30/22	905	81-000-000-0000-1001 Cash	24,999.00	D	Void Check # 175418				1
66	6/30/22	905	81-230-000-0000-6301 Equip Maint	24,999.00	C	Void Check # 175418				1
67	6/30/22	905	01-000-000-0000-1001 Cash	254.00	D	Void Check # 175122				1
68	6/30/22	905	01-111-000-0000-6320 Fleet Vehicle Maintenance	76.20	C	Void Check # 175122				1
69	6/30/22	905	01-251-000-0000-6320 Vehicle Maintenance	127.00	C	Void Check # 175122				1
70	6/30/22	905	01-201-000-0115-6320 Squad 7405 Maintenance	25.40	C	Void Check # 175122				1
71	6/30/22	905	01-201-000-0110-6320 Squad 7403 Maintenance	25.40	C	Void Check # 175122				1
72	6/30/22	905	10-302-000-0000-6172 Unemployment Benefit	217.70	D	Unemployment Payment				1
73	6/30/22	905	10-000-000-0000-1001 Cash	217.70	C	Unemployment Payment				1
74	6/30/22	905	01-201-000-0000-6172 Unemployment Benefit	12,515.10	D	Unemployment Payment				1
75	6/30/22	905	01-251-000-0000-6172 Unemployment Benefit	5,872.67	D	Unemployment Payment				1
76	6/30/22	905	01-003-000-0000-6172 Unemployment Benefit	12,879.86	D	Unemployment Payment				1
77	6/30/22	905	01-000-000-0000-1001 Cash	31,267.63	C	Unemployment Payment				1
78	6/30/22	905	01-041-000-0000-6540 Gas & Oil	28.44	D	WEX Enterprise Payment Jun2022				1
79	6/30/22	905	01-481-465-6057-6540 Gas & Oil	113.06	D	WEX Enterprise Payment Jun2022				1
80	6/30/22	905	01-251-000-0000-6562 Gas & Oil	49.15	D	WEX Enterprise Payment Jun2022				1

Steele County

JOURNAL ENTRIES



Description MM - JUN 2022 C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
81	6/30/22	905	01-000-000-0000-1001 Cash	190.65	C	WEX Enterprise Payment Jun2022				1
82	6/30/22	905	01-111-000-0000-6540 Gas & Oil	89.49	D	WEX NASPO Payment June 2022				1
83	6/30/22	905	01-521-000-0000-6540 Gas & Oil	99.56	D	WEX NASPO Payment June 2022				1
84	6/30/22	905	01-000-000-0000-1001 Cash	189.05	C	WEX NASPO Payment June 2022				1
85	6/30/22	905	10-304-000-0000-6540 Fuel & Lubricants	36.96	D	WEX NASPO Payment June 2022				1
86	6/30/22	905	10-000-000-0000-1001 Cash	36.96	C	WEX NASPO Payment June 2022				1
Debit Total				8,426,413.44		Credit Total	8,426,413.44	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - JUN 2022 C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	6/30/22	904	01-003-000-0000-5710 Interest From Investments	86,582.02	C	May Interest From Investments				1
2	6/30/22	904	01-000-000-0000-1001 Cash	386,757.49	D	May Investments				1
3	6/30/22	904	01-003-000-0000-5710 Interest From Investments	633.35	C	May Interest ROI				1
4	6/30/22	904	01-003-000-0000-6801 General Expense	198.33	D	May Investment Adjustment				1
5	6/30/22	904	01-003-000-0000-5712 Premiums/Discounts on Investments	22,810.00	C	May Discounts & Premiums				1
6	6/30/22	904	01-003-000-0000-5712 Premiums/Discounts on Investments	267,898.57	C	May Discounts & Premiums				1
7	6/30/22	904	01-003-000-0000-6801 General Expense	9,031.88	C	May Interest Adjustment				1
8	6/30/22	904	75-000-000-0000-1001 Cash	137.47	D	June Missing Heir Interest				1
9	6/30/22	904	75-870-000-0000-5710 Interest	137.47	C	June Missing Heir Interest				1
Debit Total				387,093.29		Credit Total	387,093.29	Net:	0.00	

Steele County

JOURNAL ENTRIES



Descriptor MM - JUN 2022 C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	6/30/22	903	01-000-000-0000-1001 Cash	1,081.47	D	BMO One Card Allocation June				1
2	6/30/22	903	01-003-000-0000-6961 Visa One Card Program	34,060.92	C	BMO Charges June				1
3	6/30/22	903	01-031-000-0000-6241 Membership Dues	210.00	D	Civic Club quarterly dues	Rotary Club Of Owatonna			1
4	6/30/22	903	01-032-000-0000-6261 Conference & Training	350.00	D	Gina Labor Law Conf	Block, Inc.			1
5	6/30/22	903	01-032-000-0000-6261 Conference & Training	1,675.00	D	UKG Conference - Jordynnn Finer	Paypal			1
6	6/30/22	903	01-032-000-0000-6330 Travel Expenses	277.78	D	Jordynnn Hotel for UKG Conf	Mandalay Corp			1
7	6/30/22	903	01-032-000-0000-6330 Travel Expenses	17.50	D	Julie Dinner while traveling	Silver Leaf Lodging Group			1
8	6/30/22	903	01-032-000-0000-6330 Travel Expenses	296.49	D	Julie Hotel MN Counties Conf	Silver Leaf Lodging Group			1
9	6/30/22	903	01-032-000-0000-6410 Office Supplies	97.19	D	Print Paper & Office Supplies	Amazon.Com, Inc.			1
10	6/30/22	903	01-041-000-0000-6261 Conference & Training	404.90	D	MACO Summer Conference-Laura	Cragun Corp			1
11	6/30/22	903	01-042-000-0000-6330 Travel Expenses	477.09	D	MACATFO Cathy's Lodging	Cragun Corp			1
12	6/30/22	903	01-042-000-0000-6330 Travel Expenses	626.36	D	MACO Conf - 3 nights MM	Cragun Corp			1
13	6/30/22	903	01-044-000-0000-6261 Conference & Training	1,675.00	D	UKG Conference - Kortney Mille	Paypal			1
14	6/30/22	903	01-061-000-0000-6241 Membership Dues	435.88	D	PSA - Ticketing Software	Connectwise, Llc			1
15	6/30/22	903	01-061-000-0000-6241 Membership Dues	189.00	D	IT Document Management	Bluesnap Inc			1
16	6/30/22	903	01-061-000-0000-6241 Membership Dues	399.00	D	Performance Tracking SW	Brightgauge Software, In			1
17	6/30/22	903	01-061-000-0000-6261 Conference & Training	25.00	D	Conference - MN Gov Summit	E.Republic Inc			1
18	6/30/22	903	01-061-000-0000-6261 Conference & Training	1,160.00	D	IT Technical Training	Intuit Payment Solutions,			1
19	6/30/22	903	01-061-000-0000-6413 Computer Supplies	29.98	D	IT Tools	Lowes Companies, Inc.			1
20	6/30/22	903	01-062-000-0000-6480 Non-Capitalized Inventory	288.97	D	2021 PC Replacement Items	Dell International L.L.C			1

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RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	6/30/22	903	01-062-000-0000-6801 General Expense	1,270.17	D	Monthly AWS Backup	Amazon.Com, Inc.			1
22	6/30/22	903	01-063-000-0000-6215 Postage	10.15	D	UPS-5//24/22 Abstract to State	United Parcel Service, In			1
23	6/30/22	903	01-063-000-0000-6410 Office Supplies	34.66	D	10 Flash Drives, USB Ext cable	Amazon.Com, Inc.			1
24	6/30/22	903	01-091-000-0000-6261 Conference & Training	260.00	D	Attorney Registration - DAM	State Of Minnesota			1
25	6/30/22	903	01-091-000-0000-6315 County Attorney Forfeiture Expenditures	283.15	D	Retirement Lunch - Barb	Torey's Inc			1
26	6/30/22	903	01-101-000-9305-6261 Conference & Training - Tech Fund	201.46	D	Fidlar Educational Symposium	Twin River Management Gro			1
27	6/30/22	903	01-101-000-9305-6261 Conference & Training - Tech Fund	201.46	D	Fidlar Educational Symposium	Twin River Management Gro			1
28	6/30/22	903	01-101-000-9305-6261 Conference & Training - Tech Fund	794.64	D	MCRA Conference	Cragun Corp			1
29	6/30/22	903	01-101-000-9305-6480 Non-Capitalized Inv-Technology Fund	149.25	C	Credit for Craguns \$149.25	Cragun Corp			1
30	6/30/22	903	01-103-000-0000-6241 Membership Dues	125.00	D	State Brd of Assessor License	Minnesota Dor - State Tax			1
31	6/30/22	903	01-103-000-0000-6241 Membership Dues	3.75	D	State Brd of Assessor License	Value Payment Systems Llc			1
32	6/30/22	903	01-103-000-0000-6241 Membership Dues	125.00	D	State Brd of Assessor License	Minnesota Dor - State Tax			1
33	6/30/22	903	01-103-000-0000-6241 Membership Dues	3.75	D	State Brd of Assessor License	Value Payment Systems Llc			1
34	6/30/22	903	01-103-000-0000-6241 Membership Dues	150.00	D	State Brd of Assessor License	Minnesota Dor - State Tax			1
35	6/30/22	903	01-103-000-0000-6241 Membership Dues	3.75	D	State Brd of Assessor License	Value Payment Systems Llc			1
36	6/30/22	903	01-103-000-0000-6261 Conference & Training	3.75	D	Training	Value Payment Systems Llc			1
37	6/30/22	903	01-103-000-0000-6261 Conference & Training	475.00	D	Jacelyn Training	Appraisal Institute			1
38	6/30/22	903	01-103-000-0000-6501 Publications/Manuals	16.25	D	Peoples Press	Adams Publishing Group LI			1
39	6/30/22	903	01-103-000-0000-6501 Publications/Manuals	16.25	D	Peoples Press	Adams Publishing Group LI			1
40	6/30/22	903	01-111-000-0000-6410 Office Supplies	26.89	D	Sign holders	Amazon.Com, Inc.			1

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41	6/30/22	903	01-111-000-0000-6480 Non-Capitalized Inventory	750.00	D	work order software - May	Intuit Payment Solutions,			1
42	6/30/22	903	01-111-040-0000-6300 Bldg Repairs & Maintenance	30.45	D	DC repair, AX & Admin filters	Culligan/Ultrapure Wat			1
43	6/30/22	903	01-111-040-0000-6300 Bldg Repairs & Maintenance	3.21	D	slip washer - Admin	Arrow Hardware, Inc			1
44	6/30/22	903	01-111-040-0000-6300 Bldg Repairs & Maintenance	81.43	D	faucet supply -admin	Lowes Companies, Inc.			1
45	6/30/22	903	01-111-040-0000-6380 Grounds Maintenance	757.68	D	Lawn Plan - Admin	Trugreen Limited Partners			1
46	6/30/22	903	01-111-040-0000-6560 Janitorial Supplies	8.49	D	sign tape - admin	Amazon.Com, Inc.			1
47	6/30/22	903	01-111-040-0000-6560 Janitorial Supplies	1,207.39	D	glass cleaner, vacuum parts	Hillyard Inc			1
48	6/30/22	903	01-111-040-0000-6560 Janitorial Supplies	98.10	D	glass cleaner, vacuum parts	Hillyard Inc			1
49	6/30/22	903	01-111-040-0000-6560 Janitorial Supplies	3.41	D	Door Strap	Amazon.Com, Inc.			1
50	6/30/22	903	01-111-041-0000-6300 Bldg Repairs & Maintenance	30.45	D	DC repair, AX & Admin filters	Culligan/Ultrapure Wat			1
51	6/30/22	903	01-111-041-0000-6300 Bldg Repairs & Maintenance	8.60	C	return lock, buy cylinder&Glue	Arrow Hardware, Inc			1
52	6/30/22	903	01-111-041-0000-6300 Bldg Repairs & Maintenance	26.83	D	lock - AX	Arrow Hardware, Inc			1
53	6/30/22	903	01-111-041-0000-6300 Bldg Repairs & Maintenance	135.40	D	lock out tag out kits	Amazon.Com, Inc.			1
54	6/30/22	903	01-111-041-0000-6380 Grounds Maintenance	140.26	D	Lawn Plan - Annex	Trugreen Limited Partners			1
55	6/30/22	903	01-111-042-0000-6300 Bldg Repairs & Maintenance	38.52	D	glass cleaner, vacuum parts	Hillyard Inc			1
56	6/30/22	903	01-111-042-0000-6300 Bldg Repairs & Maintenance	342.07	D	repair panic device - CH	Intuit Payment Solutions,			1
57	6/30/22	903	01-111-042-0000-6300 Bldg Repairs & Maintenance	135.40	D	lock out tag out kits	Amazon.Com, Inc.			1
58	6/30/22	903	01-111-042-0000-6300 Bldg Repairs & Maintenance	412.00	D	toilet repair - CH	Block Plumbing & Heating			1
59	6/30/22	903	01-111-042-0000-6380 Grounds Maintenance	105.48	D	Lawn service - CH	Trugreen Limited Partners			1
60	6/30/22	903	01-111-043-0000-6250 Utilities	137.19	D	Utilities	Owatonna Public Utilitie			1

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61	6/30/22	903	01-111-043-0000-6250 Utilities	392.25	D	Utilities	Owatonna Public Utilitie			1
62	6/30/22	903	01-111-043-0000-6250 Utilities	145.56	D	Utilities	Owatonna Public Utilitie			1
63	6/30/22	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	134.94	D	paint - dc	Lowes Companies, Inc.			1
64	6/30/22	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	1,119.18	D	DC repair, AX & Admin filters	Invoice Cloud, Inc.			1
65	6/30/22	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	50.09	D	Paint Center pod - DC	Sherwin Williams Co			1
66	6/30/22	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	96.80	D	sign light bulbs	Bpb, Llc			1
67	6/30/22	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	78.90	D	Flag Hooks - DC	Fleet Farm Group, Llc			1
68	6/30/22	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	298.97	D	lock out tag out kits	Amazon.Com, Inc.			1
69	6/30/22	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	21.31	D	Equipment storage - dc	Michael D Belina Db a Ifac			1
70	6/30/22	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	60.68	D	Equipment storage - dc	Lowes Companies, Inc.			1
71	6/30/22	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	70.46	D	paint for center pod - dc	Lowes Companies, Inc.			1
72	6/30/22	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	989.00	D	new washer for intake - dc	Lowes Companies, Inc.			1
73	6/30/22	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	432.65	C	returned Kitchen parts - DC	Intuit Payment Solutions,			1
74	6/30/22	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	32.24	D	Draino - DC	Lowes Companies, Inc.			1
75	6/30/22	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	32.97	D	Actuator	Amazon.Com, Inc.			1
76	6/30/22	903	01-111-044-0000-6380 Grounds Maintenance	860.00	D	Lawn Service -DC	Trugreen Limited Partners			1
77	6/30/22	903	01-111-044-0000-6380 Grounds Maintenance	65.70	D	Pest control - DC	Plunketts Pest Control In			1
78	6/30/22	903	01-111-044-0000-6560 Janitorial Supplies	14.20	D	Kitchen buckets - DC	Amazon.Com, Inc.			1
79	6/30/22	903	01-111-047-0000-6380 Grounds Maintenance-Gymnastics	52.74	D	lawn plan - gymnastics	Trugreen Limited Partners			1
80	6/30/22	903	01-111-047-0000-6380 Grounds Maintenance-Gymnastics	135.40	D	lock out tag out kits	Amazon.Com, Inc.			1

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81	6/30/22	903	01-201-000-0000-6210 Telephone	0.99	D	Evidence Data-Storage GB Plan	Apple, Inc.			1
82	6/30/22	903	01-201-000-0000-6215 Postage	11.90	D	Certified Mail	United States Postal Serv			1
83	6/30/22	903	01-201-000-0000-6215 Postage	12.70	D	Redemption -Certified check	United States Postal Serv			1
84	6/30/22	903	01-201-000-0000-6241 Membership Dues	50.00	D	SWAT membership dues	Block, Inc.			1
85	6/30/22	903	01-201-000-0000-6261 Conference & Training	668.96	D	Items for Defensive Tactics	Armament Systems And Proc			1
86	6/30/22	903	01-201-000-0000-6261 Conference & Training	150.00	D	OC Instructor Training	Safariland Training Group			1
87	6/30/22	903	01-201-000-0000-6261 Conference & Training	295.00	D	Chief Dep. Summer Conf 2022	Minnesota State Sheriffs			1
88	6/30/22	903	01-201-000-0000-6261 Conference & Training	375.00	D	Taser Instructor Course	Axon Enterprise, Inc			1
89	6/30/22	903	01-201-000-0000-6261 Conference & Training	695.00	D	FBI LEEDA Class	Fbi-Leeda Inc			1
90	6/30/22	903	01-201-000-0000-6288 Taser Training	6.06	D	Glue for Taser Target repair	Wal-Mart Stores, Inc			1
91	6/30/22	903	01-201-000-0000-6293 Gun Permit Expenses	17.95	D	Lobby Music	Cloud Cover Media Inc			1
92	6/30/22	903	01-201-000-0000-6330 Travel Expenses	8.76	D	1/Meal - FBI Leeda Conf.	Dows Property Group			1
93	6/30/22	903	01-201-000-0000-6330 Travel Expenses	610.40	D	5/Nights - FBI Leeda Conf.	Csm Clive Llc			1
94	6/30/22	903	01-201-000-0000-6330 Travel Expenses	16.40	D	1/Meal - FBI Leeda Conf.	Outback Steakhouse			1
95	6/30/22	903	01-201-000-0000-6330 Travel Expenses	6.15	D	1/Meal - FBI Leeda Conf.	Tasty Tacos Inc			1
96	6/30/22	903	01-201-000-0000-6330 Travel Expenses	9.62	D	1/Meal - FBI Leeda Conf.	Chick-Fil-A Corp			1
97	6/30/22	903	01-201-000-0000-6330 Travel Expenses	15.86	D	1/Meal - FBI Leeda Conf.	Perkins Llc			1
98	6/30/22	903	01-201-000-0000-6330 Travel Expenses	417.94	D	2/Night -2022 Chief Dep Conf.	Cragun Corp			1
99	6/30/22	903	01-201-000-0000-6330 Travel Expenses	16.90	D	1/Meal - FBI Leeda Conf.	Cracker Barrel Old Countr			1
100	6/30/22	903	01-201-000-0000-6330 Travel Expenses	25.42	D	1/Meal - FBI Leeda Conf.	Gmri Inc			1

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101	6/30/22	903	01-201-000-0000-6330 Travel Expenses	9.30	D	1/Meal - FBI Leeda Conf.	Jg Restaurants East			1
102	6/30/22	903	01-201-000-0000-6330 Travel Expenses	204.06	D	2/Night stay-CQB Training	Jai Shriram Inc			1
103	6/30/22	903	01-201-000-0000-6330 Travel Expenses	22.68	D	1/Meal-PSCC conference	Breezy Point Internation			1
104	6/30/22	903	01-201-000-0000-6410 Office Supplies	27.80	D	Air Duster for Records	Amazon.Com, Inc.			1
105	6/30/22	903	01-201-000-0000-6419 Community Programs	4.21	D	4/Noodles-Seatbelt Challenge	Wal-Mart Stores, Inc			1
106	6/30/22	903	01-201-000-0000-6438 K-9 Expenses	64.99	D	K9-Dog Food	Farmers Feed & Pet Sply			1
107	6/30/22	903	01-201-000-0000-6562 Gas & Oil Squads	23.79	D	Fuel-CQB Training	Granite City Food & Brewe			1
108	6/30/22	903	01-201-000-0000-6562 Gas & Oil Squads	40.00	D	Fuel-PSCC conference	Holiday Companies			1
109	6/30/22	903	01-201-204-0000-6801 General Expense	62.94	D	2/Backpacks	Project Lifesaver Inc			1
110	6/30/22	903	01-201-204-0000-6801 General Expense	139.56	D	Band Snaps,Batteries	Cabela's Wholesale, Llc			1
111	6/30/22	903	01-251-000-0000-6406 Program Supplies	17.17	D	inmate educ. video	Netflix, Inc.			1
112	6/30/22	903	01-251-000-0000-6406 Program Supplies	79.90	D	Inmate Headphones	Amazon.Com, Inc.			1
113	6/30/22	903	01-251-000-0000-6406 Program Supplies	12.86	D	work payment	Hat Trick Pizza Inc			1
114	6/30/22	903	01-251-000-0000-6432 Medical Payments	3.00	D	Inmate Meds	Walgreen Co			1
115	6/30/22	903	01-251-000-0000-6432 Medical Payments	49.76	D	Inmate Meds	Wal-Mart Stores, Inc			1
116	6/30/22	903	01-251-000-0000-6432 Medical Payments	49.76	D	Stock Insulin	Wal-Mart Stores, Inc			1
117	6/30/22	903	01-251-000-0000-6560 Janitorial Supplies	20.91	D	Buckets	Amazon.Com, Inc.			1
118	6/30/22	903	01-251-000-0000-6801 Misc Expense	12.84	D	MC Station Subscription	Sirius Xm Radio Inc.			1
119	6/30/22	903	01-252-000-0000-6261 Conference & Training	4.49	D	Water advisory board	Kwik Trip Inc			1
120	6/30/22	903	01-252-000-0000-6261 Conference & Training	135.62	D	Advisory Board Meal	Ezcater, Inc			1

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121	6/30/22	903	01-252-000-0000-6410 Office Supplies	26.59	D	desk organizer	Amazon.Com, Inc.			1
122	6/30/22	903	01-252-000-0000-6410 Office Supplies	47.90	D	Signs for parking lot	Amazon.Com, Inc.			1
123	6/30/22	903	01-252-000-0000-6410 Office Supplies	22.90	D	covers	Amazon.Com, Inc.			1
124	6/30/22	903	01-253-000-0000-6300 Bldg Repairs & Maintenance	21.46	D	toilet parts - LEC	Arrow Hardware, Inc			1
125	6/30/22	903	01-253-000-0000-6300 Bldg Repairs & Maintenance	2,084.83	D	AC repair - LEC	Minneaota Air Inc			1
126	6/30/22	903	01-253-000-0000-6300 Bldg Repairs & Maintenance	5.41	D	Copper wire - LEC	Lowes Companies, Inc.			1
127	6/30/22	903	01-253-000-0000-6300 Bldg Repairs & Maintenance	135.40	D	lock out tag out kits	Amazon.Com, Inc.			1
128	6/30/22	903	01-253-000-0000-6300 Bldg Repairs & Maintenance	58.25	D	recycle light bulbs - LEC	Block, Inc.			1
129	6/30/22	903	01-281-000-0000-6251 Other Administrative Costs	49.00	D	Monhtly Subscription	Basecamp, Llc			1
130	6/30/22	903	01-281-000-0000-6410 Office Supplies	3.09	C	Refund for tax	Office Depot			1
131	6/30/22	903	01-281-000-0000-6806 Skywarn System	329.78	D	AllisonHouse Weather Data	Allisonhouse Llc			1
132	6/30/22	903	01-481-460-6009-6261 Conference & Training	79.00	D	QA: Survey Defi HHCA	Minnesota Homecare Associ			1
133	6/30/22	903	01-481-460-6009-6261 Conference & Training	29.00	D	QA:Online Respirator Med Evalu	3m Company			1
134	6/30/22	903	01-481-460-6009-6465 Patient Supplies & Services	29.00	D	QA-Covid 1st Aid-Adhesive	Amazon.Com, Inc.			1
135	6/30/22	903	01-481-460-6009-6465 Patient Supplies & Services	159.99	D	QA:Client Supplies Auto Dispen	Amazon.Com, Inc.			1
136	6/30/22	903	01-481-461-6066-6464 General Supplies & Outreach	36.83	D	Tobacco:Meeting Youths Meal	Hy-Vee, Inc.			1
137	6/30/22	903	01-481-461-6066-6464 General Supplies & Outreach	171.70	D	Tobacco:Year Celebration Meal	Casey's General Stores In			1
138	6/30/22	903	01-481-461-6066-6464 General Supplies & Outreach	48.26	D	Tobacco:Meeting Youths Meal	Hy-Vee, Inc.			1
139	6/30/22	903	01-481-461-6066-6464 General Supplies & Outreach	11.99	D	Tobacco:Meeting Youths Meal	Kwik Trip Inc			1
140	6/30/22	903	01-481-461-6066-6464 General Supplies & Outreach	47.93	D	Tobacco:Meeting Youths Meal	Kwik Trip Inc			1

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141	6/30/22	903	01-481-461-6066-6464 General Supplies & Outreach	265.00	D	Tobacco: Rent	Einhaus Mattison Carver			1
142	6/30/22	903	01-481-461-6066-6464 General Supplies & Outreach	26.97	D	Tobacco:Meeting Youths Meal	Kwik Trip Inc			1
143	6/30/22	903	01-481-461-6066-6464 General Supplies & Outreach	26.82	D	Tobacco:Meeting Youths Meal	Casey's General Stores In			1
144	6/30/22	903	01-481-461-6066-6464 General Supplies & Outreach	2,000.00	D	Certificates for stipends	Owatonna Chamber Of Comm			1
145	6/30/22	903	01-481-461-6066-6464 General Supplies & Outreach	14.98	D	Tobacco:Meeting Youths Meal	Kwik Trip Inc			1
146	6/30/22	903	01-481-461-6066-6464 General Supplies & Outreach	14.98	D	Tobacco:Meeting Youths Meal	Kwik Trip Inc			1
147	6/30/22	903	01-481-461-6067-6464 General Supplies & Outreach	43.49	D	Books for book club	Target Corporation			1
148	6/30/22	903	01-481-461-6067-6464 General Supplies & Outreach	86.97	D	Books for book club	Target Corporation			1
149	6/30/22	903	01-481-461-6067-6464 General Supplies & Outreach	86.97	D	Books for book club	Target Corporation			1
150	6/30/22	903	01-481-461-6067-6464 General Supplies & Outreach	445.00	D	Scavenger Hunt - wellness	Scavify, Llc			1
151	6/30/22	903	01-481-464-6061-6464 General Supplies & Outreach	32.15	D	Covid19-Front Building Flowers	Lowes Companies, Inc.			1
152	6/30/22	903	01-481-464-6061-6464 General Supplies & Outreach	92.90	D	Covid19:EP Storage Bins	Target Corporation			1
153	6/30/22	903	01-481-464-6061-6464 General Supplies & Outreach	39.80	D	QA-Covid 1st Aid-Adhesive	Amazon.Com, Inc.			1
154	6/30/22	903	01-481-465-6057-6410 Office Supplies	175.99	D	Safe for PHN Front Office	Amazon.Com, Inc.			1
155	6/30/22	903	01-502-000-0000-6250 Utilities	538.94	D	Utilities				1
156	6/30/22	903	01-502-000-0000-6380 Grounds Maintenance	17.17	D	Toilet parts - Community cente	Arrow Hardware, Inc			1
157	6/30/22	903	01-502-000-0000-6380 Grounds Maintenance	65.93	D	lawn service - com center	Trugreen Limited Partners			1
158	6/30/22	903	01-550-000-0000-6410 Operating Supplies - Contracts	51.77	D	Misc. shop supplies	Fleet Farm Group, Llc			1
159	6/30/22	903	01-550-000-0000-6410 Operating Supplies - Contracts	19.97	D	Paint	Fleet Farm Group, Llc			1
160	6/30/22	903	10-000-000-0000-1001 Cash	820.95	C	BMO Charges June				1

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161	6/30/22	903	10-301-000-0000-6241 Membership Dues	122.50	D	Membership dues	State Of Minnesota			1
162	6/30/22	903	10-301-000-0000-6330 Travel Expenses	100.00	D	Lodging - Ilkka	Regency Midwest Vent Lp			1
163	6/30/22	903	10-301-000-0000-6410 Office Supplies	39.99	D	Keyboard for Highway	Amazon.Com, Inc.			1
164	6/30/22	903	10-302-000-0000-6261 Conference & Training	14.95	D	Supervisor training - Witter	Etoc Company Inc			1
165	6/30/22	903	10-302-000-0000-6526 Csah Maint Supplies	59.94	D	Crackfill supplies	Fleet Farm Group, Llc			1
166	6/30/22	903	10-302-000-0000-6534 Supplies - Signing	37.06	D	Sign supplies	Fleet Farm Group, Llc			1
167	6/30/22	903	10-302-000-0000-6553 Weed Spray & Vegetation Supplies	55.24	D	Spraying supplies	L & D Ag Service Inc			1
168	6/30/22	903	10-303-000-0000-6241 Membership Dues	122.50	D	Membership dues - Paul	State Of Minnesota			1
169	6/30/22	903	10-303-000-0000-6517 County Construction Right Of Way Exp	16.00	D	Steele Cty District Ct	State Of Minnesota			1
170	6/30/22	903	10-304-000-0000-6511 Maint Shop Supplies & Materials	14.99	D	Trash bags	Fleet Farm Group, Llc			1
171	6/30/22	903	10-304-000-0000-6511 Maint Shop Supplies & Materials	10.98	D	18x22 sump basin lid	Lowes Companies, Inc.			1
172	6/30/22	903	10-304-000-0000-6511 Maint Shop Supplies & Materials	4.19	D	Micro cord	Fleet Farm Group, Llc			1
173	6/30/22	903	10-304-000-0000-6511 Maint Shop Supplies & Materials	42.17	D	Batteries & lumber	Fleet Farm Group, Llc			1
174	6/30/22	903	10-304-000-0000-6513 Tools	89.77	D	Extension tool set & tape	Amazon.Com, Inc.			1
175	6/30/22	903	10-304-000-0000-6513 Tools	52.58	D	Socket set for shop	Amazon.Com, Inc.			1
176	6/30/22	903	10-304-000-0000-6520 Machinery/Vehicle Parts	10.60	D	Mini clamps unit#2074	Fleet Farm Group, Llc			1
177	6/30/22	903	10-304-000-0000-6540 Fuel & Lubricants	27.49	D	Shop gas unit#9998	Kwik Trip Inc			1
178	6/30/22	903	38-000-000-0000-1001 Cash	148.57	C	BMO Charges June				1
179	6/30/22	903	38-251-000-0000-6600 Capital Outlay - Detention Center	109.98	D	Computer Mounts for SCDC Pod	Amazon.Com, Inc.			1
180	6/30/22	903	38-251-000-0000-6600 Capital Outlay - Detention Center	38.59	D	PC Wall Mount for SCDC	Amazon.Com, Inc.			1

Steele County

JOURNAL ENTRIES



Description MM - JUN 2022 C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
181	6/30/22	903	81-000-000-0000-1001 Cash	111.95	C	BMO Charges June				1
182	6/30/22	903	81-230-000-0000-6215 Postage	58.00	D	Stamps	United States Postal Serv			1
183	6/30/22	903	81-230-000-0000-6330 Travel Expenses	9.94	D	Lunch RAC Meeting	Glynner's Pub			1
184	6/30/22	903	81-230-000-0000-6330 Travel Expenses	15.74	D	Lunch NIMS Training	Mizuki Bistro Inc			1
185	6/30/22	903	81-230-000-0000-6330 Travel Expenses	14.07	D	Lunch NIMS Training	Cook For You At The Depot			1
186	6/30/22	903	81-230-000-0000-6330 Travel Expenses	14.20	D	Lunch NIMS Training	Pizza 7 Llc			1
Debit Total				35,735.98		Credit Total	35,735.98	Net:	0.00	

Steele County

JOURNAL ENTRIES



Descriptor MM - JUN 2022 C3

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	6/30/22	902	01-031-000-0000-6215 Postage	2.65	D	Postage - Admin				1
2	6/30/22	902	01-104-000-0000-6215 Postage	0.53	D	Postage - GIS				1
3	6/30/22	902	01-103-000-0000-6215 Postage	70.49	D	Postage - Assessor				1
4	6/30/22	902	01-041-000-0000-6215 Postage	103.26	D	Postage - Auditor				1
5	6/30/22	902	01-063-000-0000-6215 Postage	98.33	D	Postage - Auditor Elections				1
6	6/30/22	902	01-251-000-0000-6215 Postage	24.52	D	Postage - Detention Center				1
7	6/30/22	902	01-602-000-0000-6215 Postage	90.35	D	Postage - Extension				1
8	6/30/22	902	01-391-000-0000-6215 Postage	3.95	D	Postage - Environmental Serv				1
9	6/30/22	902	01-550-000-0000-6215 Postage	7.95	D	Postage - Four Seasons				1
10	6/30/22	902	01-032-000-0000-6215 Postage	4.24	D	Postage - Human Resources				1
11	6/30/22	902	01-062-000-0000-6802 Internal Chargeback	26.45	D	Postage - MRCI				1
12	6/30/22	902	01-105-000-0000-6215 Postage	67.92	D	Postage - Planning and Zoning				1
13	6/30/22	902	01-252-000-0000-6215 Postage	119.04	D	Postage - CCA				1
14	6/30/22	902	01-101-000-0000-6215 Postage	536.22	D	Postage - Recorder				1
15	6/30/22	902	01-042-000-0000-6215 Postage	115.08	D	Postage - Treasurer				1
16	6/30/22	902	01-121-000-0000-6215 Postage	37.10	D	Postage - Veterans				1
17	6/30/22	902	01-481-460-6009-6215 Postage	80.73	D	Postage - QA				1
18	6/30/22	902	01-481-460-6011-6215 Postage	348.79	D	Postage - CTC				1
19	6/30/22	902	01-481-461-6030-6215 Postage	30.76	D	Postage - MCH				1
20	6/30/22	902	01-481-461-6032-6215 Postage	0.53	D	Postage - SHIP				1

Steele County

JOURNAL ENTRIES



Description MM - JUN 2022 C3

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	6/30/22	902	01-481-461-6025-6215 Postage	14.43	D	Postage - FAP/HCB/FC				1
22	6/30/22	902	01-481-462-6047-6215 Postage	1.59	D	Postage - CID				1
23	6/30/22	902	01-481-464-6061-6215 Postage	13.25	D	Postage - COVID				1
24	6/30/22	902	01-481-461-6040-6215 Postage	1.06	D	Postage - WIC				1
25	6/30/22	902	01-481-461-6034-6215 Postage	0.53	D	Postage - TANF				1
26	6/30/22	902	01-062-000-0000-6215 Postage	1,799.75	C	GF Postage Allocation				1
27	6/30/22	902	10-301-000-0000-6215 Postage	9.12	D	Highway Postage				1
28	6/30/22	902	10-000-000-0000-1001 Cash	9.12	C	Highway Postage				1
29	6/30/22	902	01-000-000-0000-1001 Cash	9.12	D	Highway Postage				1
30	6/30/22	902	01-062-000-0000-5831 Miscellaneous	9.12	C	Highway Postage				1
31	6/30/22	902	53-398-000-0000-6215 Postage	21.19	D	Landfill Postage				1
32	6/30/22	902	53-000-000-0000-1001 Cash	21.19	C	Landfill Postage				1
33	6/30/22	902	01-000-000-0000-1001 Cash	21.19	D	Landfill Postage				1
34	6/30/22	902	01-062-000-0000-5831 Miscellaneous	21.19	C	Landfill Postage				1
35	6/30/22	902	53-398-000-0000-6215 Postage	53.00	D	JD6 Postage				1
36	6/30/22	902	53-000-000-0000-1001 Cash	53.00	C	JD6 Postage				1
37	6/30/22	902	01-000-000-0000-1001 Cash	53.00	D	JD6 Postage				1
38	6/30/22	902	01-062-000-0000-5831 Miscellaneous	53.00	C	JD6 Postage				1
Debit Total				1,966.37		Credit Total	1,966.37	Net:		0.00

Steele County

JOURNAL ENTRIES



Descriptor MM - JUN 2022 C1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	6/30/22	900	01-111-000-0000-6320 Fleet Vehicle Maintenance	369.64	D	Enterprise Full Maint Fee				1
2	6/30/22	900	01-251-000-0000-6320 Vehicle Maintenance	427.49	D	Enterprise Full Maint Fee				1
3	6/30/22	900	01-000-000-0000-1001 Cash	797.13	C	Admin-DC Enterprise June 2022				1
4	6/30/22	900	38-111-000-0000-6600 Capital Outlay - Buildings and Grounds	17,625.23	D	Fleet Lease Payments - June 22				1
5	6/30/22	900	38-000-000-0000-1001 Cash	17,625.23	C	Fleet Lease Payments - June 22				1
6	6/30/22	900	01-201-000-0102-6320 Squad 7414 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
7	6/30/22	900	01-201-000-0102-6320 Squad 7414 Maintenance	41.12	D	Oil Change				1
8	6/30/22	900	01-201-000-0103-6320 Squad 7410 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
9	6/30/22	900	01-201-000-0104-6320 Squad 7404 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
10	6/30/22	900	01-201-000-0105-6320 Squad 7408 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
11	6/30/22	900	01-201-000-0105-6320 Squad 7408 Maintenance	143.96	D	Oil, Wheel bal, Wiper & Washer				1
12	6/30/22	900	01-201-000-0106-6320 Squad 7424 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
13	6/30/22	900	01-201-000-0107-6320 Squad 7407 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
14	6/30/22	900	01-201-000-0107-6320 Squad 7407 Maintenance	1,416.36	D	Brake Rotor/Disc & Pads				1
15	6/30/22	900	01-201-000-0107-6320 Squad 7407 Maintenance	139.94	D	Align, Wheel bal & Valve Kit				1
16	6/30/22	900	01-201-000-0107-6320 Squad 7407 Maintenance	46.70	D	Oil Change & Disposal				1
17	6/30/22	900	01-201-000-0108-6320 Squad 7418 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
18	6/30/22	900	01-201-000-0109-6320 Squad 7416 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
19	6/30/22	900	01-201-000-0110-6320 Squad 7403 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
20	6/30/22	900	01-201-000-0111-6320 Squad 7422 Maintenance	5.00	D	Fleet Vehicle Maintenance				1

Steele County

JOURNAL ENTRIES



Description MM - JUN 2022 C1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	6/30/22	900	01-201-000-0112-6320 Squad 7406 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
22	6/30/22	900	01-201-000-0113-6320 Squad 7411 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
23	6/30/22	900	01-201-000-0113-6320 Squad 7411 Maintenance	35.00	D	Repair Flat				1
24	6/30/22	900	01-201-000-0114-6320 Squad 7421 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
25	6/30/22	900	01-201-000-0115-6320 Squad 7405 Maintenance	5.00	D	Fleet Vehicle Maint 22VH55				1
26	6/30/22	900	01-201-000-0115-6320 Squad 7405 Maintenance	5.00	D	Fleet Vehicle Maint 22VH58				1
27	6/30/22	900	01-201-000-0117-6320 Squad 7420 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
28	6/30/22	900	01-201-000-0118-6320 Squad 7412 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
29	6/30/22	900	01-201-000-0119-6320 Squad 7401 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
30	6/30/22	900	01-201-000-0120-6320 Squad 7402 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
31	6/30/22	900	01-201-000-0121-6320 Squad 121 Maintenance	5.00	D	Fleet Veh Maint 7403- 22VH6K				1
32	6/30/22	900	01-201-000-0122-6320 Squad 7409 Maintenance	5.00	D	Fleet Veh Maint 7409- 25M9C8				1
33	6/30/22	900	01-201-000-0123-6320 Squad 7423 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
34	6/30/22	900	01-000-000-0000-1001 Cash	1,933.08	C	Sheriff Enterprise - June 22				1
Debit Total				20,355.44		Credit Total	20,355.44	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - MAY 2022 C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	5/31/22	907	01-003-000-0000-5710 Interest From Investments	71,117.58	C	May Interest From Investments				1
2	5/31/22	907	01-000-000-0000-1001 Cash	51,445.67	D	May Investments				1
3	5/31/22	907	01-003-000-0000-5710 Interest From Investments	719.16	C	May Interest ROI				1
4	5/31/22	907	01-003-000-0000-6801 General Expense	72.64	C	May Investment Adjustment				1
5	5/31/22	907	01-003-000-0000-5712 Premiums/Discounts on Investments	20,895.00	D	May Discounts & Premiums				1
6	5/31/22	907	01-003-000-0000-6801 General Expense	431.29	C	May Interest Adjustment				1
7	5/31/22	907	75-000-000-0000-1001 Cash	29.58	D	May Missing Heir Interest				1
8	5/31/22	907	75-870-000-0000-5710 Interest	29.58	C	May Missing Heir Interest				1
Debit Total				72,370.25		Credit Total	72,370.25	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - JUN 2022 C7

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	6/30/22	907	01-003-000-0000-5710 Interest From Investments	5,748.32	C	June Interest From Investments				1
2	6/30/22	907	01-000-000-0000-1001 Cash	271,191.13	C	June Investments				1
3	6/30/22	907	01-003-000-0000-5712 Premiums/Discounts on Investments	267,898.57	D	June Investments				1
4	6/30/22	907	01-003-000-0000-6801 General Expense	9,040.88	D	June Investment Adjustment				1
Debit Total				276,939.45		Credit Total	276,939.45	Net:	0.00	

Steele County

JOURNAL ENTRIES



Descriptor MM - JUL 2022 - C4 POSTAGE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	7/31/22	903	01-103-000-0000-6215 Postage	96.14	D	Postage - Assessor				1
2	7/31/22	903	01-041-000-0000-6215 Postage	173.45	D	Postage - Auditor				1
3	7/31/22	903	01-063-000-0000-6215 Postage	159.50	D	Postage - Auditor Elections				1
4	7/31/22	903	01-251-000-0000-6215 Postage	17.34	D	Postage - Detention Center				1
5	7/31/22	903	01-602-000-0000-6215 Postage	350.04	D	Postage - Extension				1
6	7/31/22	903	01-391-000-0000-6215 Postage	2.36	D	Postage - Environmental Serv				1
7	7/31/22	903	01-550-000-0000-6215 Postage	2.28	D	Postage - Four Seasons				1
8	7/31/22	903	01-032-000-0000-6215 Postage	5.87	D	Postage - Human Resources				1
9	7/31/22	903	01-062-000-0000-6802 Internal Chargeback	30.74	D	Postage - MRCI				1
10	7/31/22	903	01-062-000-0000-6802 Internal Chargeback	75.54	D	Postage - District Court				1
11	7/31/22	903	01-105-000-0000-6215 Postage	86.69	D	Postage - Planning and Zoning				1
12	7/31/22	903	01-252-000-0000-6215 Postage	162.07	D	Postage - CCA				1
13	7/31/22	903	01-101-000-0000-6215 Postage	599.61	D	Postage - Recorder				1
14	7/31/22	903	01-042-000-0000-6215 Postage	286.94	D	Postage - Treasurer				1
15	7/31/22	903	01-121-000-0000-6215 Postage	36.69	D	Postage - Veterans				1
16	7/31/22	903	01-481-460-6009-6215 Postage	79.31	D	Postage - QA				1
17	7/31/22	903	01-481-460-6011-6215 Postage	311.85	D	Postage - CTC				1
18	7/31/22	903	01-481-461-6030-6215 Postage	24.28	D	Postage - MCH				1
19	7/31/22	903	01-481-461-6025-6215 Postage	30.33	D	Postage - FAP/HCB/FC				1
20	7/31/22	903	01-481-462-6047-6215 Postage	1.14	D	Postage - CID				1

Steele County

JOURNAL ENTRIES



Description MM - JUL 2022 - C4 POSTAGE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	7/31/22	903	01-481-464-6061-6215 Postage	12.30	D	Postage - COVID				1
22	7/31/22	903	01-481-461-6040-6215 Postage	0.57	D	Postage - WIC				1
23	7/31/22	903	01-062-000-0000-6215 Postage	2,545.04	C	GF Postage Allocation				1
24	7/31/22	903	10-301-000-0000-6215 Postage	113.69	D	Highway Postage				1
25	7/31/22	903	10-000-000-0000-1001 Cash	113.69	C	Highway Postage				1
26	7/31/22	903	01-000-000-0000-1001 Cash	113.69	D	Highway Postage				1
27	7/31/22	903	01-062-000-0000-5831 Miscellaneous	113.69	C	Highway Postage				1
28	7/31/22	903	53-398-000-0000-6215 Postage	24.07	D	Landfill Postage				1
29	7/31/22	903	53-000-000-0000-1001 Cash	24.07	C	Landfill Postage				1
30	7/31/22	903	01-000-000-0000-1001 Cash	24.07	D	Landfill Postage				1
31	7/31/22	903	01-062-000-0000-5831 Miscellaneous	24.07	C	Landfill Postage				1
Debit Total				2,820.56		Credit Total	2,820.56	Net:	0.00	

Descriptor MM - JUL 2022 - C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	7/31/22	902	01-000-000-0000-1001 Cash	3,378.09	D	BMO One Card Allocation July				1
2	7/31/22	902	01-003-000-0000-6961 Visa One Card Program	29,011.49	C	BMO Charges July				1
3	7/31/22	902	01-003-000-0000-6194 Personnel Policy	63.54	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
4	7/31/22	902	01-003-000-0000-6194 Personnel Policy	29.14	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
5	7/31/22	902	01-003-972-0000-6801 Aquatic Invasive Species Grant Expense	8.58	D	Fleet Farm Group, Llc	Fleet Farm Group, Llc			1
6	7/31/22	902	01-031-000-0000-6410 Office Supplies	48.48	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
7	7/31/22	902	01-032-000-0000-6261 Conference & Training	740.00	D	Mra Institute Of Managem	Mra Institute Of Managem			1
8	7/31/22	902	01-042-000-0000-6330 Travel Expenses	149.27	D	Cragun Corp	Cragun Corp			1
9	7/31/22	902	01-042-000-0000-6330 Travel Expenses	19.29	D	Jersey Mikes 24033	Jersey Mikes 24033			1
10	7/31/22	902	01-061-000-0000-6241 Membership Dues	224.28	D	Connectwise, Llc	Connectwise, Llc			1
11	7/31/22	902	01-061-000-0000-6241 Membership Dues	189.00	D	Kaseya US Llc	Kaseya US Llc			1
12	7/31/22	902	01-061-000-0000-6241 Membership Dues	189.00	D	Kaseya US Llc	Kaseya US Llc			1
13	7/31/22	902	01-061-000-0000-6241 Membership Dues	399.00	D	Brightgauge Software, In	Brightgauge Software, In			1
14	7/31/22	902	01-061-000-0000-6261 Conference & Training	18.00	D	City Of Minneapolis	City Of Minneapolis			1
15	7/31/22	902	01-061-000-0000-6413 Computer Supplies	21.95	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
16	7/31/22	902	01-061-000-0000-6413 Computer Supplies	239.98	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
17	7/31/22	902	01-061-000-0000-6413 Computer Supplies	11.53	D	Wal-Mart Stores, Inc.	Wal-Mart Stores, Inc.			1
18	7/31/22	902	01-062-000-0000-6480 Non-Capitalized Inventory	2,409.45	D	Dell International L.L.C	Dell International L.L.C			1
19	7/31/22	902	01-062-000-0000-6801 General Expense	1,319.59	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
20	7/31/22	902	01-091-000-0000-6315 County Attorney Forfeiture Expenditures	727.99	D	Dell International L.L.C	Dell International L.L.C			1

Descriptor MM - JUL 2022 - C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	7/31/22	902	01-101-000-0000-6410 Office Supplies	20.97	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
22	7/31/22	902	01-101-000-9305-6261 Conference & Training - Tech Fund	556.00	C	Cragun Corp	Cragun Corp			1
23	7/31/22	902	01-101-000-9305-6261 Conference & Training - Tech Fund	139.00	D	Cragun Corp	Cragun Corp			1
24	7/31/22	902	01-101-000-9305-6261 Conference & Training - Tech Fund	794.64	D	Cragun Corp	Cragun Corp			1
25	7/31/22	902	01-101-000-9305-6261 Conference & Training - Tech Fund	278.00	D	Cragun Corp	Cragun Corp			1
26	7/31/22	902	01-101-000-9305-6480 Non-Capitalized Inv-Technology Fund	947.78	D	Calltower, Inc.	Calltower, Inc.			1
27	7/31/22	902	01-101-000-9305-6480 Non-Capitalized Inv-Technology Fund	139.00	D	Cragun Corp	Cragun Corp			1
28	7/31/22	902	01-103-000-0000-6241 Membership Dues	3.75	D	Minnesota Dor - State	Minnesota Dor - State			1
29	7/31/22	902	01-103-000-0000-6241 Membership Dues	150.00	D	Minnesota Dor - State	Minnesota Dor - State			1
30	7/31/22	902	01-103-000-0000-6261 Conference & Training	400.00	D	Minnesota Association Of	Minnesota Association Of			1
31	7/31/22	902	01-103-000-0000-6261 Conference & Training	400.00	D	Minnesota Association Of	Minnesota Association Of			1
32	7/31/22	902	01-103-000-0000-6330 Travel Expenses	247.78	D	St.Cloud Hotel Group Llc	St.Cloud Hotel Group Llc			1
33	7/31/22	902	01-111-000-0000-6304 Equipment Maintenance & Repairs	63.18	D	Carquest Auto Parts	Carquest Auto Parts			1
34	7/31/22	902	01-111-000-0000-6304 Equipment Maintenance & Repairs	10.00	D	Tri-State Bobcat Inc	Tri-State Bobcat Inc			1
35	7/31/22	902	01-111-000-0000-6304 Equipment Maintenance & Repairs	17.71	D	Tri-State Bobcat Inc	Tri-State Bobcat Inc			1
36	7/31/22	902	01-111-000-0000-6304 Equipment Maintenance & Repairs	65.78	D	Kibble Equipment Llc	Kibble Equipment Llc			1
37	7/31/22	902	01-111-000-0000-6304 Equipment Maintenance & Repairs	25.19	D	Tri-State Bobcat Inc	Tri-State Bobcat Inc			1
38	7/31/22	902	01-111-000-0000-6304 Equipment Maintenance & Repairs	23.31	D	Tri-State Bobcat Inc	Tri-State Bobcat Inc			1
39	7/31/22	902	01-111-000-0000-6480 Non-Capitalized Inventory	750.00	D	Intuit Payment Solutions,	Intuit Payment Solutions,			1
40	7/31/22	902	01-111-000-0000-6561 Small Tools	13.99	D	Arrow Hardware, Inc	Arrow Hardware, Inc			1

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41	7/31/22	902	01-111-000-0000-6561 Small Tools	100.89	D	Arrow Hardware, Inc	Arrow Hardware, Inc			1
42	7/31/22	902	01-111-040-0000-6300 Bldg Repairs & Maintenance	28.00	D	Dsv Inc	Dsv Inc			1
43	7/31/22	902	01-111-040-0000-6300 Bldg Repairs & Maintenance	90.60	D	Culligan Of Owatonna	Culligan Of Owatonna			1
44	7/31/22	902	01-111-040-0000-6300 Bldg Repairs & Maintenance	32.19	D	Lowes Companies, Inc.	Lowes Companies, Inc.			1
45	7/31/22	902	01-111-040-0000-6560 Janitorial Supplies	6.14	D	Wal-Mart Stores, Inc.	Wal-Mart Stores, Inc.			1
46	7/31/22	902	01-111-040-0000-6560 Janitorial Supplies	11.99	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
47	7/31/22	902	01-111-040-0000-6560 Janitorial Supplies	627.00	D	Hillyard Inc	Hillyard Inc			1
48	7/31/22	902	01-111-040-0000-6560 Janitorial Supplies	395.40	D	Hillyard Inc	Hillyard Inc			1
49	7/31/22	902	01-111-040-0000-6560 Janitorial Supplies	88.31	D	Hillyard Inc	Hillyard Inc			1
50	7/31/22	902	01-111-040-0000-6560 Janitorial Supplies	279.60	D	Hillyard Inc	Hillyard Inc			1
51	7/31/22	902	01-111-041-0000-6300 Bldg Repairs & Maintenance	30.45	D	Culligan/Ultrpure Wat	Culligan/Ultrpure Wat			1
52	7/31/22	902	01-111-041-0000-6560 Janitorial Supplies	22.81	D	Hillyard Inc	Hillyard Inc			1
53	7/31/22	902	01-111-042-0000-6300 Bldg Repairs & Maintenance	596.83	D	Lowes Companies, Inc.	Lowes Companies, Inc.			1
54	7/31/22	902	01-111-043-0000-6250 Utilities	113.13	D	Owatonna Public Utilitie	Owatonna Public Utilitie			1
55	7/31/22	902	01-111-043-0000-6250 Utilities	336.77	D	Owatonna Public Utilitie	Owatonna Public Utilitie			1
56	7/31/22	902	01-111-043-0000-6250 Utilities	100.28	D	Owatonna Public Utilitie	Owatonna Public Utilitie			1
57	7/31/22	902	01-111-043-0000-6300 Bldg Repairs & Maintenance	23.31	D	Arrow Hardware, Inc	Arrow Hardware, Inc			1
58	7/31/22	902	01-111-043-0000-6560 Janitorial Supplies	6.14	D	Wal-Mart Stores, Inc.	Wal-Mart Stores, Inc.			1
59	7/31/22	902	01-111-043-0000-6560 Janitorial Supplies	202.13	D	Hillyard Inc	Hillyard Inc			1
60	7/31/22	902	01-111-044-0000-6300 Bldg Repairs & Maintenance	13.46	D	Lowes Companies, Inc.	Lowes Companies, Inc.			1

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61	7/31/22	902	01-111-044-0000-6300 Bldg Repairs & Maintenance	44.48	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
62	7/31/22	902	01-111-044-0000-6300 Bldg Repairs & Maintenance	136.87	D	Plunketts Pest Control In	Plunketts Pest Control In			1
63	7/31/22	902	01-111-044-0000-6300 Bldg Repairs & Maintenance	65.57	D	Lowes Companies, Inc.	Lowes Companies, Inc.			1
64	7/31/22	902	01-111-044-0000-6300 Bldg Repairs & Maintenance	5.99	D	Fleet Farm Group, Llc	Fleet Farm Group, Llc			1
65	7/31/22	902	01-111-044-0000-6560 Janitorial Supplies	149.20	D	Hillyard Inc	Hillyard Inc			1
66	7/31/22	902	01-111-045-0000-6560 Janitorial Supplies	367.95	D	Hillyard Inc	Hillyard Inc			1
67	7/31/22	902	01-111-048-0000-6560 Janitorial Supplies	286.14	D	Hillyard Inc	Hillyard Inc			1
68	7/31/22	902	01-201-000-0000-6210 Telephone	0.99	D	Apple, Inc.	Apple, Inc.			1
69	7/31/22	902	01-201-000-0000-6215 Postage	11.87	D	United States Postal Serv	United States Postal Serv			1
70	7/31/22	902	01-201-000-0000-6215 Postage	12.40	D	United States Postal Serv	United States Postal Serv			1
71	7/31/22	902	01-201-000-0000-6215 Postage	12.70	D	United States Postal Serv	United States Postal Serv			1
72	7/31/22	902	01-201-000-0000-6261 Conference & Training	295.00	D	Minnesota State Sheriffs	Minnesota State Sheriffs			1
73	7/31/22	902	01-201-000-0000-6287 SWAT Training	27.50	D	Edgeworks Manufacturing	Edgeworks Manufacturing			1
74	7/31/22	902	01-201-000-0000-6293 Gun Permit Expenses	101.98	D	Pitney Bowes Inc.	Pitney Bowes Inc.			1
75	7/31/22	902	01-201-000-0000-6293 Gun Permit Expenses	17.95	D	Cloud Cover Media Inc	Cloud Cover Media Inc			1
76	7/31/22	902	01-201-000-0000-6330 Travel Expenses	9.87	D	Caribou Coffee Co	Caribou Coffee Co			1
77	7/31/22	902	01-201-000-0000-6330 Travel Expenses	5.58	D	Caribou Coffee Co	Caribou Coffee Co			1
78	7/31/22	902	01-201-000-0000-6410 Office Supplies	65.98	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
79	7/31/22	902	01-201-000-0000-6410 Office Supplies	7.84	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
80	7/31/22	902	01-201-000-0000-6438 K-9 Expenses	159.37	D	Bauer Venterinary Service	Bauer Venterinary Service			1

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81	7/31/22	902	01-201-000-0000-6438 K-9 Expenses	89.98	D	Farmers Feed & Pet Sply	Farmers Feed & Pet Sply			1
82	7/31/22	902	01-201-000-0000-6562 Gas & Oil Squads	43.31	D	Speedway Llc	Speedway Llc			1
83	7/31/22	902	01-201-000-0000-6562 Gas & Oil Squads	50.83	D	Holiday Companies	Holiday Companies			1
84	7/31/22	902	01-201-000-0000-6562 Gas & Oil Squads	51.05	D	Casey's General Stores In	Casey's General Stores In			1
85	7/31/22	902	01-201-000-0000-6801 Misc Expense	15.99	D	Kwik Trip Inc	Kwik Trip Inc			1
86	7/31/22	902	01-201-000-0122-6320 Squad 7409 Maintenance	8.14	D	Kwik Trip Inc	Kwik Trip Inc			1
87	7/31/22	902	01-201-204-0000-6801 General Expense	71.84	D	Project Lifesaver Inc	Project Lifesaver Inc			1
88	7/31/22	902	01-251-000-0000-6211 Radio - Computers - Cameras	185.49	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
89	7/31/22	902	01-251-000-0000-6406 Program Supplies	17.17	D	Netflix, Inc.	Netflix, Inc.			1
90	7/31/22	902	01-251-000-0000-6432 Medical Payments	93.35	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
91	7/31/22	902	01-251-000-0000-6432 Medical Payments	10.91	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
92	7/31/22	902	01-251-000-0000-6432 Medical Payments	24.88	D	Wal-Mart Stores, Inc.	Wal-Mart Stores, Inc.			1
93	7/31/22	902	01-251-000-0000-6801 Misc Expense	12.84	D	Sirius Xm Radio Inc.	Sirius Xm Radio Inc.			1
94	7/31/22	902	01-252-000-0000-6410 Office Supplies	70.00	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
95	7/31/22	902	01-252-000-0000-6410 Office Supplies	2.72	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
96	7/31/22	902	01-252-775-0000-6261 Conference & Training - CCA Subsidy	69.00	D	Aiafstraining	Aiafstraining			1
97	7/31/22	902	01-252-775-0000-6261 Conference & Training - CCA Subsidy	275.00	D	State Of Minnesota	State Of Minnesota			1
98	7/31/22	902	01-252-775-0000-6261 Conference & Training - CCA Subsidy	275.00	D	State Of Minnesota	State Of Minnesota			1
99	7/31/22	902	01-253-000-0000-6215 Postage	68.87	D	United States Postal Serv	United States Postal Serv			1
100	7/31/22	902	01-253-000-0000-6261 Conference & Training	275.00	D	State Of Minnesota	State Of Minnesota			1

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101	7/31/22	902	01-253-000-0000-6261 Conference & Training	275.00	D	State Of Minnesota	State Of Minnesota			1
102	7/31/22	902	01-253-000-0000-6300 Bldg Repairs & Maintenance	141.75	D	Trugreen Limited Partners	Trugreen Limited Partners			1
103	7/31/22	902	01-253-000-0000-6300 Bldg Repairs & Maintenance	6.44	D	Ifacs	Ifacs			1
104	7/31/22	902	01-281-000-0000-6251 Other Administrative Costs	49.00	D	Basecamp, Llc	Basecamp, Llc			1
105	7/31/22	902	01-281-000-0000-6261 Conference & Training	900.00	D	Association Of Minnesota	Association Of Minnesota			1
106	7/31/22	902	01-281-000-0000-6330 Travel Expenses	615.00	D	Breezy Point Internation	Breezy Point Internation			1
107	7/31/22	902	01-281-000-0000-6330 Travel Expenses	615.00	D	Breezy Point Internation	Breezy Point Internation			1
108	7/31/22	902	01-281-000-0000-6330 Travel Expenses	615.00	D	Breezy Point Internation	Breezy Point Internation			1
109	7/31/22	902	01-281-000-0000-6330 Travel Expenses	807.20	D	Breezy Point Internation	Breezy Point Internation			1
110	7/31/22	902	01-281-000-0000-6806 Skywarn System	55.48	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
111	7/31/22	902	01-481-460-6009-6434 Medical Supplies	12.05	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
112	7/31/22	902	01-481-460-6009-6434 Medical Supplies	17.01	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
113	7/31/22	902	01-481-460-6009-6434 Medical Supplies	22.99	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
114	7/31/22	902	01-481-460-6009-6434 Medical Supplies	16.89	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
115	7/31/22	902	01-481-460-6009-6464 General Supplies & Outreach	29.94	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
116	7/31/22	902	01-481-460-6009-6465 Patient Supplies & Services	37.70	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
117	7/31/22	902	01-481-460-6009-6465 Patient Supplies & Services	7.76	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
118	7/31/22	902	01-481-460-6009-6465 Patient Supplies & Services	26.39	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
119	7/31/22	902	01-481-461-6066-6330 Travel Expenses	45.96	D	Tst Copper Vine	Tst Copper Vine			1
120	7/31/22	902	01-481-461-6066-6410 Office Supplies	16.69	D	Wal-Mart Stores, Inc.	Wal-Mart Stores, Inc.			1

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121	7/31/22	902	01-481-461-6066-6410 Office Supplies	64.29	D	Lowes Companies, Inc.	Lowes Companies, Inc.			1
122	7/31/22	902	01-481-461-6066-6410 Office Supplies	111.10	D	Hobby Lobby Stores Inc	Hobby Lobby Stores Inc			1
123	7/31/22	902	01-481-461-6066-6410 Office Supplies	42.95	D	Nelson Floor & Blind Llc	Nelson Floor & Blind Llc			1
124	7/31/22	902	01-481-461-6066-6410 Office Supplies	75.47	D	Wal-Mart Stores, Inc.	Wal-Mart Stores, Inc.			1
125	7/31/22	902	01-481-461-6066-6410 Office Supplies	32.99	D	Sanven Corporation Usd	Sanven Corporation Usd			1
126	7/31/22	902	01-481-461-6066-6410 Office Supplies	2,041.28	D	Wayfair Llc	Wayfair Llc			1
127	7/31/22	902	01-481-461-6066-6464 General Supplies & Outreach	15.84	D	Sq Otb Cafe	Sq Otb Cafe			1
128	7/31/22	902	01-481-461-6066-6464 General Supplies & Outreach	19.45	D	Sq Otb Cafe	Sq Otb Cafe			1
129	7/31/22	902	01-481-461-6066-6464 General Supplies & Outreach	265.00	D	Einhaus Mattison Carver	Einhaus Mattison Carver			1
130	7/31/22	902	01-481-461-6066-6464 General Supplies & Outreach	31.18	D	Sq Otb Cafe	Sq Otb Cafe			1
131	7/31/22	902	01-481-461-6067-6464 General Supplies & Outreach	7.74	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
132	7/31/22	902	01-481-461-6067-6464 General Supplies & Outreach	25.49	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
133	7/31/22	902	01-481-461-6067-6464 General Supplies & Outreach	30.39	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
134	7/31/22	902	01-481-464-6061-6261 Conference & Training	260.00	D	Cvent, Inc.	Cvent, Inc.			1
135	7/31/22	902	01-481-464-6061-6464 General Supplies & Outreach	92.90	D	Target Corporation	Target Corporation			1
136	7/31/22	902	01-502-000-0000-6250 Utilities	337.26	D	Owatonna Public Utilitie	Owatonna Public Utilitie			1
137	7/31/22	902	01-521-000-0000-6823 Beaver Lake	26.48	D	Lowes Companies, Inc.	Lowes Companies, Inc.			1
138	7/31/22	902	01-550-000-0000-6314 Zamboni Repairs	3.56	D	Fleet Farm Group, Llc	Fleet Farm Group, Llc			1
139	7/31/22	902	01-550-000-0000-6410 Operating Supplies - Contracts	32.45	D	Bpb, Llc	Bpb, Llc			1
140	7/31/22	902	01-550-000-0000-6410 Operating Supplies - Contracts	68.96	D	Lowes Companies, Inc.	Lowes Companies, Inc.			1

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141	7/31/22	902	01-550-000-0000-6410 Operating Supplies - Contracts	22.74	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
142	7/31/22	902	01-550-000-0000-6410 Operating Supplies - Contracts	219.32	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
143	7/31/22	902	01-550-000-0000-6410 Operating Supplies - Contracts	80.50	D	Shopatron,inc.	Shopatron,inc.			1
144	7/31/22	902	01-550-000-0000-6410 Operating Supplies - Contracts	68.63	D	Fs Industries	Fs Industries			1
145	7/31/22	902	10-000-000-0000-1001 Cash	1,360.70	C	BMO Charges July				1
146	7/31/22	902	10-301-000-0000-6330 Travel Expenses	264.80	D	Arrowwood Resort And C	Arrowwood Resort And C			1
147	7/31/22	902	10-301-000-0000-6512 Bldg Repair & Maintenance	64.52	D	Kibble Equipment Llc	Kibble Equipment Llc			1
148	7/31/22	902	10-302-000-0000-6801 Osha/Safety Supplies	86.92	D	Fleet Farm Group, Llc	Fleet Farm Group, Llc			1
149	7/31/22	902	10-304-000-0000-6511 Maint Shop Supplies & Materials	16.48	D	Fleet Farm Group, Llc	Fleet Farm Group, Llc			1
150	7/31/22	902	10-304-000-0000-6520 Machinery/Vehicle Parts	1.39	D	Fleet Farm Group, Llc	Fleet Farm Group, Llc			1
151	7/31/22	902	10-304-000-0000-6520 Machinery/Vehicle Parts	807.26	D	United Farmers Cooperativ	United Farmers Cooperativ			1
152	7/31/22	902	10-304-000-0000-6540 Fuel & Lubricants	119.33	D	Kwik Trip Inc	Kwik Trip Inc			1
153	7/31/22	902	38-000-000-0000-1001 Cash	1,687.45	C	BMO Charges July				1
154	7/31/22	902	38-011-000-0000-6600 Capital Outlay - District Court	998.00	D	Lowes Companies, Inc.	Lowes Companies, Inc.			1
155	7/31/22	902	38-251-000-0000-6600 Capital Outlay - Detention Center	59.95	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
156	7/31/22	902	38-251-000-0000-6600 Capital Outlay - Detention Center	108.99	C	Amazon.Com, Inc.	Amazon.Com, Inc.			1
157	7/31/22	902	38-251-000-0000-6600 Capital Outlay - Detention Center	108.99	C	Amazon.Com, Inc.	Amazon.Com, Inc.			1
158	7/31/22	902	38-251-000-0000-6600 Capital Outlay - Detention Center	270.00	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
159	7/31/22	902	38-251-000-0000-6600 Capital Outlay - Detention Center	257.57	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
160	7/31/22	902	38-251-000-0000-6600 Capital Outlay - Detention Center	319.91	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1

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161	7/31/22	902	81-000-000-0000-1001 Cash	329.94	C	BMO Charges July				1
162	7/31/22	902	81-230-000-0000-6301 Equip Maint	54.00	D	Stablehost	Stablehost			1
163	7/31/22	902	81-230-000-0000-6301 Equip Maint	2.00	D	Stablehost	Stablehost			1
164	7/31/22	902	81-230-000-0000-6301 Equip Maint	51.90	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
165	7/31/22	902	81-230-000-0000-6330 Travel Expenses	13.18	D	Chipotle Mexican Grill	Chipotle Mexican Grill			1
166	7/31/22	902	81-230-000-0000-6410 Office Supplies	15.33	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
167	7/31/22	902	81-230-000-0000-6410 Office Supplies	20.68	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
168	7/31/22	902	81-230-000-0000-6410 Office Supplies	124.85	D	Amazon.Com, Inc.	Amazon.Com, Inc.			1
169	7/31/22	902	81-230-000-0000-6801 Misc. Expense	48.00	D	Insty Prints	Insty Prints			1
Debit Total				33,163.56		Credit Total	33,163.56	Net:	0.00	

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RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	7/31/22	901	01-111-000-0000-6320 Fleet Vehicle Maintenance	369.64	D	Enterprise Full Maint Fee				1
2	7/31/22	901	01-251-000-0000-6320 Vehicle Maintenance	427.49	D	Enterprise Full Maint Fee				1
3	7/31/22	901	01-000-000-0000-1001 Cash	797.13	C	Admin-DC Enterprise July 2022				1
4	7/31/22	901	38-111-000-0000-6600 Capital Outlay - Buildings and Grounds	17,625.23	D	Fleet Lease Payments - July 22				1
5	7/31/22	901	38-000-000-0000-1001 Cash	17,625.23	C	Fleet Lease Payments - July 22				1
6	7/31/22	901	01-201-000-0102-6320 Squad 7414 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
7	7/31/22	901	01-201-000-0103-6320 Squad 7410 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
8	7/31/22	901	01-201-000-0104-6320 Squad 7404 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
9	7/31/22	901	01-201-000-0105-6320 Squad 7408 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
10	7/31/22	901	01-201-000-0106-6320 Squad 7424 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
11	7/31/22	901	01-201-000-0106-6320 Squad 7424 Maintenance	131.07	D	Oil Change & Alignment				1
12	7/31/22	901	01-201-000-0107-6320 Squad 7407 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
13	7/31/22	901	01-201-000-0107-6320 Squad 7407 Maintenance	1,200.77	D	Repair Door Locks & Diagnostic				1
14	7/31/22	901	01-201-000-0107-6320 Squad 7407 Maintenance	102.88	D	Key, Repair Flat & Shop suppli				1
15	7/31/22	901	01-201-000-0108-6320 Squad 7418 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
16	7/31/22	901	01-201-000-0109-6320 Squad 7416 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
17	7/31/22	901	01-201-000-0109-6320 Squad 7416 Maintenance	249.05	D	Oil Change & Diagnostics				1
18	7/31/22	901	01-201-000-0110-6320 Squad 7403 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
19	7/31/22	901	01-201-000-0110-6320 Squad 7403 Maintenance	44.43	D	Oil Change				1
20	7/31/22	901	01-201-000-0111-6320 Squad 7422 Maintenace	5.00	D	Fleet Vehicle Maintenance				1

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21	7/31/22	901	01-201-000-0111-6320 Squad 7422 Maintenance	83.98	D	Oil Change				1
22	7/31/22	901	01-201-000-0112-6320 Squad 7406 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
23	7/31/22	901	01-201-000-0112-6320 Squad 7406 Maintenance	43.19	D	Oil Change				1
24	7/31/22	901	01-201-000-0113-6320 Squad 7411 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
25	7/31/22	901	01-201-000-0113-6320 Squad 7411 Maintenance	246.50	D	Oil, trans, brake inspection				1
26	7/31/22	901	01-201-000-0114-6320 Squad 7421 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
27	7/31/22	901	01-201-000-0114-6320 Squad 7421 Maintenance	62.94	D	Oil Change & Tire Rotation				1
28	7/31/22	901	01-201-000-0115-6320 Squad 7405 Maintenance	5.00	D	Fleet Vehicle Maint - 22VH58				1
29	7/31/22	901	01-201-000-0115-6320 Squad 7405 Maintenance	5.00	D	FleetVehicleMaint - 7405/22VH55				1
30	7/31/22	901	01-201-000-0117-6320 Squad 7420 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
31	7/31/22	901	01-201-000-0117-6320 Squad 7420 Maintenance	88.54	D	Oil Change				1
32	7/31/22	901	01-201-000-0118-6320 Squad 7412 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
33	7/31/22	901	01-201-000-0119-6320 Squad 7401 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
34	7/31/22	901	01-201-000-0120-6320 Squad 7402 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
35	7/31/22	901	01-201-000-0123-6320 Squad 7423 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
36	7/31/22	901	01-201-000-0000-6320 Vehicle Maintenance	5.00	D	FleetVehicleMaint - 7403/22VH6K				1
37	7/31/22	901	01-201-000-0000-6320 Vehicle Maintenance	5.00	D	Fleet Vehicle Maint - 25M9C8				1
38	7/31/22	901	01-000-000-0000-1001 Cash	2,363.35	C	Sheriff Enterprise - July 22				1
Debit Total				20,785.71		Credit Total	20,785.71	Net:		0.00

Steele County

JOURNAL ENTRIES



Description MM - JUL 2022 - C1 VERIZON

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	7/31/22	900	01-031-000-0000-6210 Telephone	48.49	D	Phone Charges - Verizon				1
2	7/31/22	900	01-103-000-0000-6210 Telephone	227.45	D	Phone Charges - Verizon				1
3	7/31/22	900	01-091-000-0000-6210 Telephone	121.99	D	Phone Charges - Verizon				1
4	7/31/22	900	01-111-000-0000-6210 Telephone	382.61	D	Phone Charges - Verizon				1
5	7/31/22	900	01-252-000-0000-6210 Telephone	668.86	D	Phone Charges - Verizon				1
6	7/31/22	900	01-251-000-0000-6210 Telephone	178.96	D	Phone Charges - Verizon				1
7	7/31/22	900	01-281-000-0000-6210 Telephone	212.16	D	Phone Charges - Verizon				1
8	7/31/22	900	01-602-000-0000-6210 Telephone	35.01	D	Phone Charges - Verizon				1
9	7/31/22	900	01-032-000-0000-6210 Telephone	43.49	D	Phone Charges - Verizon				1
10	7/31/22	900	01-061-000-0000-6210 Telephone	123.51	D	Phone Charges - Verizon				1
11	7/31/22	900	01-105-000-0000-6210 Telephone	173.96	D	Phone Charges - Verizon				1
12	7/31/22	900	01-042-000-0000-6210 Telephone	40.01	D	Phone Charges - Verizon				1
13	7/31/22	900	01-121-000-0000-6210 Telephone	35.01	D	Phone Charges - Verizon				1
14	7/31/22	900	01-253-000-0000-6210 Telephone	43.49	D	Phone Charges - Verizon				1
15	7/31/22	900	01-481-460-6009-6210 Telephone	43.49	D	Phone Charges - QA				1
16	7/31/22	900	01-481-460-6009-6210 Telephone	43.49	D	Phone Charges - QA				1
17	7/31/22	900	01-481-460-6009-6210 Telephone	43.49	D	Phone Charges - QA				1
18	7/31/22	900	01-481-461-6040-6210 Telephone	43.49	D	Phone Charges - WIC				1
19	7/31/22	900	01-481-460-6011-6210 Telephone	21.75	D	Phone Charges - CTC				1
20	7/31/22	900	01-481-462-6047-6210 Telephone	21.74	D	Phone Charges - CID				1

Steele County

JOURNAL ENTRIES



Description MM - JUL 2022 - C1 VERIZON

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	7/31/22	900	01-481-461-6040-6210 Telephone	43.49	D	Phone Charges - WIC				1
22	7/31/22	900	01-481-460-6009-6210 Telephone	43.49	D	Phone Charges - QA				1
23	7/31/22	900	01-481-461-6059-6210 Telephone	21.75	D	Phone Charges - SEMN				1
24	7/31/22	900	01-481-461-6034-6210 Telephone	21.74	D	Phone Charges - TANF				1
25	7/31/22	900	01-481-461-6059-6210 Telephone	21.75	D	Phone Charges - SEMN				1
26	7/31/22	900	01-481-461-6040-6210 Telephone	21.74	D	Phone Charges - WIC				1
27	7/31/22	900	01-481-460-6009-6210 Telephone	43.49	D	Phone Charges - QA				1
28	7/31/22	900	01-481-460-6009-6210 Telephone	43.49	D	Phone Charges - QA				1
29	7/31/22	900	01-481-465-6057-6210 Telephone	24.18	D	Phone Charges - LPHG				1
30	7/31/22	900	01-481-461-6040-6210 Telephone	43.49	D	Phone Charges - WIC				1
31	7/31/22	900	01-481-460-6009-6210 Telephone	48.49	D	Phone Charges - QA				1
32	7/31/22	900	01-481-465-6057-6210 Telephone	43.49	D	Phone Charges - LPHG				1
33	7/31/22	900	01-481-465-6057-6210 Telephone	35.01	D	Phone Charges - MIFI				1
34	7/31/22	900	01-481-460-6009-6210 Telephone	48.49	D	Phone Charges - QA				1
35	7/31/22	900	01-201-000-0000-6211 Radio-Computers-Cameras	800.34	D	Squad Connections - Verizon				1
36	7/31/22	900	01-201-000-0000-6210 Telephone	1,010.42	D	Phone Charges - Verizon				1
37	7/31/22	900	01-000-000-0000-1001 Cash	4,867.30	C	Verizon Charges July				1
38	7/31/22	900	10-301-000-0000-6210 Telephone	630.09	D	Phone Charges - Verizon				1
39	7/31/22	900	10-000-000-0000-1001 Cash	630.09	C	Phone Charges - Verizon				1
40	7/31/22	900	53-398-000-0000-6210 Telephone	83.22	D	Phone Charges - Verizon				1

Steele County
JOURNAL ENTRIES



Description MM - JUL 2022 - C1 VERIZON

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	7/31/22	900	53-000-000-0000-1001 Cash	83.22	C	Phone Charges - Verizon				1
Debit Total				5,580.61		Credit Total	5,580.61	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - JULY 2022 - C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	7/31/22	905	01-003-000-0000-5710 Interest From Investments	94,264.93	C	July Interest From Investments				1
2	7/31/22	905	01-000-000-0000-1001 Cash	96,279.92	D	July Investments				1
3	7/31/22	905	01-003-000-0000-5710 Interest From Investments	725.52	C	July Interest ROI				1
4	7/31/22	905	01-003-000-0000-6801 General Expense	87.80	D	July Investment Adjustment				1
5	7/31/22	905	01-003-000-0000-6801 General Expense	1,377.27	C	July Interest Adjustment				1
6	7/31/22	905	75-000-000-0000-1001 Cash	525.41	D	July Missing Heir Interest				1
7	7/31/22	905	75-870-000-0000-5710 Interest	525.41	C	July Missing Heir Interest				1
Debit Total				96,893.13		Credit Total	96,893.13	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - JULY 2022 - C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	7/31/22	904	72-862-000-0000-2100 Mn State Treasurer-Sales Tax	4,831.00	D	Sales Tax				1
2	7/31/22	904	72-000-000-0000-1001 Cash	4,831.00	C	Sales Tax				1
3	7/31/22	904	53-398-000-0000-6540 Machine Fuel	490.00	D	Usage Diesel Tax				1
4	7/31/22	904	53-000-000-0000-1001 Cash	490.00	C	Usage Diesel Tax				1
5	7/31/22	904	53-398-000-0000-6540 Machine Fuel	152.62	D	Diesel Tax				1
6	7/31/22	904	53-000-000-0000-1001 Cash	152.62	C	Diesel Tax				1
7	7/31/22	904	10-304-000-0000-6522 Diesel Fuel Tax	149.48	D	Diesel Tax				1
8	7/31/22	904	10-000-000-0000-1001 Cash	149.48	C	Diesel Tax				1
9	7/31/22	904	70-000-000-0000-2417 City Of Owatonna	2,854,717.68	D	Wire - Owatonna Tax Settlement				1
10	7/31/22	904	70-000-000-0000-1001 Cash	2,854,717.68	C	Wire - Owatonna Tax Settlement				1
11	7/31/22	904	70-000-000-0000-2460 School District 2168	44,778.73	D	Wire - ISD 2168 Tax Settlement				1
12	7/31/22	904	70-000-000-0000-1001 Cash	44,778.73	C	Wire - ISD 2168 Tax Settlement				1
13	7/31/22	904	70-000-000-0000-2163 Unapportioned Other State Revenue	265,224.49	D	Gen Property Tax to State				1
14	7/31/22	904	70-000-000-0000-1001 Cash	265,224.49	C	Gen Property Tax to State				1
15	7/31/22	904	01-003-000-0000-6961 Visa One Card Program	29,011.49	D	BMO One Card Pmt				1
16	7/31/22	904	01-000-000-0000-1001 Cash	29,011.49	C	BMO One Card Pmt				1
17	7/31/22	904	53-398-000-0000-6801 General Expense	555.89	D	Landfill CC Fees				1
18	7/31/22	904	53-000-000-0000-1001 Cash	555.89	C	Landfill CC Fees				1
19	7/31/22	904	01-254-000-0000-6801 Misc. Expense	220,042.20	D	Dispatch Op Costs Q2 Steele Co				1
20	7/31/22	904	01-000-000-0000-1001 Cash	220,042.20	C	Dispatch Op Costs Q2 Steele Co				1

Steele County

JOURNAL ENTRIES



Description MM - JULY 2022 - C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	7/31/22	904	81-000-000-0000-1001 Cash	220,042.20	D	Dispatch Op Costs Q2 Steele Co				1
22	7/31/22	904	81-230-000-0000-5251 Revenue From Other Counties	220,042.20	C	Dispatch Op Costs Q2 Steele Co				1
23	7/31/22	904	10-000-000-0000-1001 Cash	551.50	D	MCIT Auto Audit Adjustment				1
24	7/31/22	904	10-301-000-0000-6350 Property & Liability Insurance	551.50	C	MCIT Auto Audit Adjustment				1
25	7/31/22	904	01-000-000-0000-1001 Cash	551.50	C	MCIT Auto Audit Adjustment				1
26	7/31/22	904	01-201-000-0000-6350 Property & Liability Insurance	1,475.50	D	MCIT Auto Audit Adjustment				1
27	7/31/22	904	01-003-000-0000-6893 Unallocated Insurance	924.00	C	MCIT Auto Audit Adjustment				1
28	7/31/22	904	01-032-000-0000-6260 Background Checks	82.94	D	Background Check - PH, HWY				1
29	7/31/22	904	01-000-000-0000-1001 Cash	82.94	C	Background Check - PH, HWY				1
30	7/31/22	904	01-000-000-0000-1001 Cash	72.00	D	Void Check # 174749				1
31	7/31/22	904	01-201-000-0000-6320 Vehicle Maintenance	72.00	C	Void Check # 174749				1
32	7/31/22	904	01-042-000-0000-6540 Gas & Oil	64.09	D	WEX Enterprise Payment Jul2022				1
33	7/31/22	904	01-103-000-0000-6540 Gas & Oil	43.32	D	WEX Enterprise Payment Jul2022				1
34	7/31/22	904	01-281-000-0000-6540 Gas & Oil	84.28	D	WEX Enterprise Payment Jul2022				1
35	7/31/22	904	01-251-000-0000-6562 Gas & Oil	71.89	D	WEX Enterprise Payment Jul2022				1
36	7/31/22	904	01-000-000-0000-1001 Cash	263.58	C	WEX Enterprise Payment Jul2022				1
37	7/31/22	904	01-111-000-0000-6540 Gas & Oil	160.08	D	WEX NASPO Payment July 2022				1
38	7/31/22	904	01-000-000-0000-1001 Cash	160.08	C	WEX NASPO Payment July 2022				1
Debit Total				3,642,601.38		Credit Total	3,642,601.38	Net:		0.00

Steele County

JOURNAL ENTRIES



Description JW - 08 AUG 2022 CASH JOURNALS

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	8/31/22	500	01-003-000-0000-6357 Bank Charges	463.95	D	Bank Charges - Magic #1				1
2	8/31/22	500	01-003-000-0000-6357 Bank Charges	19.59	D	Bank Charges - Magic #2				1
3	8/31/22	500	01-003-000-0000-6357 Bank Charges	113.42	D	Bank Charges - Payroll				1
4	8/31/22	500	01-000-000-0000-1001 Cash	596.96	C	Aug 2022 Bank Charges				1
5	8/31/22	500	01-000-000-0000-1001 Cash	26,031.50	D	Aug 2022 Interest				1
6	8/31/22	500	01-003-000-0000-5710 Interest From Investments	9,622.48	C	Aug Interest - Magic #1				1
7	8/31/22	500	01-003-000-0000-5710 Interest From Investments	16,360.75	C	Aug Interest - Magic #2				1
8	8/31/22	500	01-003-000-0000-5710 Interest From Investments	47.85	C	Aug Interest - Payroll				1
9	8/31/22	500	01-003-000-0000-5710 Interest From Investments	0.42	C	Aug Interest - #6228				1
10	8/31/22	500	38-000-000-0000-1001 Cash	125.60	D	Aug 2022 Interest				1
11	8/31/22	500	38-251-000-0000-5710 Interest	125.60	C	Aug Bond Interest				1
12	8/31/22	500	81-000-000-0000-1001 Cash	620.57	D	Aug 2022 Interest				1
13	8/31/22	500	81-230-000-0000-5710 Interest	620.57	C	Aug Interest - E911				1
14	8/31/22	500	01-000-000-0000-1001 Cash	3.61	D	Returned ACH Credit Rep 176408				1
15	8/31/22	500	01-003-000-0000-6354 Misc Insurance Acct	3.61	C	Returned ACH Credit Rep 176408				1
16	8/31/22	500	10-301-000-0000-6215 Postage	4.80	D	Postage - Highway				1
17	8/31/22	500	10-000-000-0000-1001 Cash	4.80	C	Postage - Highway				1
18	8/31/22	500	53-398-000-0000-6215 Postage	23.28	D	Postage - Landfill				1
19	8/31/22	500	53-000-000-0000-1001 Cash	23.28	C	Postage - Landfill				1
20	8/31/22	500	21-655-000-0000-6215 Postage	19.95	D	Postage - PTD 8				1

Steele County

JOURNAL ENTRIES



Descriptor JW - 08 AUG 2022 CASH JOURNALS

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	8/31/22	500	21-000-000-0000-1001 Cash	19.95	C	Postage - PTD 8				1
22	8/31/22	500	01-000-000-0000-1001 Cash	48.03	D	Hwy, Landfill, Ditch Postage				1
23	8/31/22	500	01-062-000-0000-5831 Miscellaneous	48.03	C	Hwy, Landfill, Ditch Postage				1
24	8/31/22	500	01-000-000-0000-1001 Cash	3,485.51	D	Reimb Aug CC Charges				1
25	8/31/22	500	01-003-000-0000-6194 Personnel Policy	55.11	D	Emp Appreciation Event Admin	Aldi Faribault Divisio			1
26	8/31/22	500	01-003-000-0000-6194 Personnel Policy	44.85	D	Food-HWY Appreciation Event	Coborn's Incorporated			1
27	8/31/22	500	01-042-000-0000-6410 Office Supplies	39.99	D	Keyboard for Finance	Amazon.Com, Inc.			1
28	8/31/22	500	01-044-000-0000-6241 Membership Dues	310.00	D	APA Membership for K Miller	American Payroll Institut			1
29	8/31/22	500	01-061-000-0000-6241 Membership Dues	224.28	D	PSA -Ticketing Software	Connectwise, Llc			1
30	8/31/22	500	01-061-000-0000-6241 Membership Dues	399.00	D	Performance Mgmt SW	Brightgauge Software, In			1
31	8/31/22	500	01-061-000-0000-6330 Travel Expenses	1,660.02	D	Lodging for NACo Conf - Dave	Marriott International Ad			1
32	8/31/22	500	01-061-000-0000-6330 Travel Expenses	1,549.65	D	Lodging for ESRI UC - Dave	Bearcats Lessee Llc			1
33	8/31/22	500	01-061-000-0000-6330 Travel Expenses	60.00	D	Airfare (NACo) Conf - Dave	Frontier Airlines Inc			1
34	8/31/22	500	01-061-000-0000-6413 Computer Supplies	209.19	D	Logitech KB/M Bundle	Amazon.Com, Inc.			1
35	8/31/22	500	01-062-000-0000-6301 Equip/Software Maint	29.43	C	EMCO Sales Tax Refund	Digital River Gmbh			1
36	8/31/22	500	01-062-000-0000-6301 Equip/Software Maint	428.43	D	Network Monitor Upgrade/Renew	Digital River Gmbh			1
37	8/31/22	500	01-062-000-0000-6301 Equip/Software Maint	1,243.00	D	Annual Log360 SW Renewal	Zoho Corporation			1
38	8/31/22	500	01-062-000-0000-6801 General Expense	99.00	D	SSL Certificate Renewal	Tucowscom Co			1
39	8/31/22	500	01-062-000-0000-6801 General Expense	1,144.16	D	AWS Backup	Amazon.Com, Inc.			1
40	8/31/22	500	01-091-000-0000-6410 Office Supplies	19.68	D	Office Supplies	Amazon.Com, Inc.			1

Descriptor JW - 08 AUG 2022 CASH JOURNALS

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	8/31/22	500	01-091-000-0000-6410 Office Supplies	91.08	D	Office Supplies	Costco Wholesale Corporat			1
42	8/31/22	500	01-091-000-0000-6410 Office Supplies	64.15	D	Office Supplies	Amazon.Com, Inc.			1
43	8/31/22	500	01-101-000-0000-6410 Office Supplies	114.76	D	Epson printer ink.	Amazon.Com, Inc.			1
44	8/31/22	500	01-101-000-9305-6480 Non-Capitalized Inv-Technology Fund	401.38	D	Headsets for REC-IT Teams	Cdw Llc			1
45	8/31/22	500	01-101-000-9305-6480 Non-Capitalized Inv-Technology Fund	526.63	D	Headsets for REC-IT Teams	Cdw Llc			1
46	8/31/22	500	01-101-000-9305-6480 Non-Capitalized Inv-Technology Fund	302.28	D	Headsets for REC-IT Teams	Cdw Llc			1
47	8/31/22	500	01-103-000-0000-6261 Conference & Training	475.00	D	Jacelyn's Appraisal Course	Appraisal Institute			1
48	8/31/22	500	01-103-000-0000-6501 Publications/Manuals	16.25	D	MONTHLY PEOPLE'S PRESS SUB.	Adams Publishing Group LI			1
49	8/31/22	500	01-103-000-0000-6501 Publications/Manuals	16.25	D	MONTHLY PEOPLE'S PRESS SUB.	Adams Publishing Group LI			1
50	8/31/22	500	01-104-000-0000-6330 Travel Expenses	1,549.65	D	Lodging for ESRI UC - Nick	Bearcats Lessee Llc			1
51	8/31/22	500	01-105-000-0000-6261 Conference & Training	265.00	D	Continuing Education Class	Regents Of Univ Of Minn			1
52	8/31/22	500	01-111-000-0000-6304 Equipment Maintenance & Repairs	22.58	D	Oil filters for tractors	Wen-Col Inc			1
53	8/31/22	500	01-111-000-0000-6304 Equipment Maintenance & Repairs	79.80	D	Oil for tractors	Kibble Equipment Llc			1
54	8/31/22	500	01-111-000-0000-6304 Equipment Maintenance & Repairs	8.57	D	Garage repairs	Lowes Companies, Inc.			1
55	8/31/22	500	01-111-000-0000-6304 Equipment Maintenance & Repairs	64.41	D	gas can	Fleet Farm Group, Llc			1
56	8/31/22	500	01-111-000-0000-6480 Non-Capitalized Inventory	750.00	D	work order software July	Intuit Payment Solutions,			1
57	8/31/22	500	01-111-000-0000-6561 Small Tools	10.00	D	New tools - garage	Arrow Hardware, Inc			1
58	8/31/22	500	01-111-000-0000-6561 Small Tools	536.95	D	New tools - garage	Arrow Hardware, Inc			1
59	8/31/22	500	01-111-000-0000-6561 Small Tools	54.89	D	New tools - garage	Tri-State Bobcat Inc			1
60	8/31/22	500	01-111-040-0000-6300 Bldg Repairs & Maintenance	137.10	D	Alarm Monitoring	Custom Communications			1

Descriptor JW - 08 AUG 2022 CASH JOURNALS

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	8/31/22	500	01-111-040-0000-6300 Bldg Repairs & Maintenance	20.00	D	Extension Slide	Block, Inc.			1
62	8/31/22	500	01-111-040-0000-6560 Janitorial Supplies	509.69	D	Cleaning Supplies	Hillyard Inc			1
63	8/31/22	500	01-111-040-0000-6560 Janitorial Supplies	17.42	D	Cleaning supplies	Hillyard Inc			1
64	8/31/22	500	01-111-040-0000-6560 Janitorial Supplies	34.96	D	Window cleaning sleeves	Amazon.Com, Inc.			1
65	8/31/22	500	01-111-040-0000-6560 Janitorial Supplies	20.99	D	bowl cleaner	Amazon.Com, Inc.			1
66	8/31/22	500	01-111-040-0000-6560 Janitorial Supplies	55.00	D	parts, scrim, tissues, towels	Hillyard Inc			1
67	8/31/22	500	01-111-040-0000-6560 Janitorial Supplies	103.59	D	parts, scrim, tissues, towels	Hillyard Inc			1
68	8/31/22	500	01-111-040-0000-6560 Janitorial Supplies	51.80	D	parts, scrim, tissues, towels	Hillyard Inc			1
69	8/31/22	500	01-111-041-0000-6300 Bldg Repairs & Maintenance	187.89	D	Alarm Monitoring	Custom Communications			1
70	8/31/22	500	01-111-041-0000-6300 Bldg Repairs & Maintenance	30.45	D	filters - AX	Culligan/Ultrapure Wat			1
71	8/31/22	500	01-111-041-0000-6560 Janitorial Supplies	409.83	D	parts, scrim, tissues, towels	Hillyard Inc			1
72	8/31/22	500	01-111-042-0000-6300 Bldg Repairs & Maintenance	236.95	D	Uscan lever, rekey, new lock	Intuit Payment Solutions,			1
73	8/31/22	500	01-111-042-0000-6300 Bldg Repairs & Maintenance	125.79	D	Alarm Monitoring	Custom Communications			1
74	8/31/22	500	01-111-042-0000-6300 Bldg Repairs & Maintenance	40.00	D	Keys for panels	Intuit Payment Solutions,			1
75	8/31/22	500	01-111-042-0000-6560 Janitorial Supplies	927.38	D	Cleaning Supplies	Hillyard Inc			1
76	8/31/22	500	01-111-042-0000-6560 Janitorial Supplies	9.90	D	Cleaning supplies	Hillyard Inc			1
77	8/31/22	500	01-111-042-0000-6560 Janitorial Supplies	33.42	D	batteries for soap dispensers	Amazon.Com, Inc.			1
78	8/31/22	500	01-111-043-0000-6250 Utilities	108.76	D	Utilities	Owatonna Public Utilitie			1
79	8/31/22	500	01-111-043-0000-6250 Utilities	57.47	D	Utilities	Owatonna Public Utilitie			1
80	8/31/22	500	01-111-043-0000-6250 Utilities	422.14	D	Utilities	Owatonna Public Utilitie			1

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81	8/31/22	500	01-111-043-0000-6300 Bldg Repairs & Maintenance	3,238.67	D	Water leak cleanup	Intuit Payment Solutions,			1
82	8/31/22	500	01-111-043-0000-6300 Bldg Repairs & Maintenance	125.79	D	Alarm Monitoring	Custom Communications			1
83	8/31/22	500	01-111-043-0000-6300 Bldg Repairs & Maintenance	12.00	D	Trim for the counter top	Block, Inc.			1
84	8/31/22	500	01-111-043-0000-6300 Bldg Repairs & Maintenance	35.95	D	Toilet seat	Block Plumbing & Heating			1
85	8/31/22	500	01-111-043-0000-6560 Janitorial Supplies	25.57	D	scrim, liners	Hillyard Inc			1
86	8/31/22	500	01-111-044-0000-6300 Bldg Repairs & Maintenance	125.79	D	Alarm Monitoring	Custom Communications			1
87	8/31/22	500	01-111-044-0000-6300 Bldg Repairs & Maintenance	29.92	D	Safety supplies	Lowes Companies, Inc.			1
88	8/31/22	500	01-111-044-0000-6300 Bldg Repairs & Maintenance	74.83	D	Pest control - DC	Plunketts Pest Control In			1
89	8/31/22	500	01-111-044-0000-6300 Bldg Repairs & Maintenance	28.95	D	Toilet seat	Block Plumbing & Heating			1
90	8/31/22	500	01-111-044-0000-6300 Bldg Repairs & Maintenance	13.96	D	Sheet metal screws - DC	Lowes Companies, Inc.			1
91	8/31/22	500	01-111-045-0000-6300 Bldg Repairs & Maintenance	171.00	D	Alarm Monitoring	Custom Communications			1
92	8/31/22	500	01-111-045-0000-6560 Janitorial Supplies	122.52	D	scrim, liners	Hillyard Inc			1
93	8/31/22	500	01-111-047-0000-6380 Grounds Maintenance-Gymnastics	30.45	D	Utilities	Owatonna Public Utilitie			1
94	8/31/22	500	01-111-048-0000-6560 Janitorial Supplies	153.15	D	scrim - hwy	Hillyard Inc			1
95	8/31/22	500	01-201-000-0000-6210 Telephone	6.99	D	Case for phone/7418	Amazon.Com Services, Inc			1
96	8/31/22	500	01-201-000-0000-6210 Telephone	0.99	D	Evidence Data-Storage GB Plan	Apple Inc.			1
97	8/31/22	500	01-201-000-0000-6215 Postage	5.80	D	For 7409-return license plates	United States Postal Serv			1
98	8/31/22	500	01-201-000-0000-6293 Gun Permit Expenses	7.85	D	Postage for Void Carry Permit	United States Postal Serv			1
99	8/31/22	500	01-201-000-0000-6293 Gun Permit Expenses	17.95	D	Lobby Music	Cloud Cover Media Inc			1
100	8/31/22	500	01-201-000-0000-6293 Gun Permit Expenses	150.00	D	A.Gonzales-Adv.Gun Laws	Minnesota State Sheriffs			1

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101	8/31/22	500	01-201-000-0000-6410 Office Supplies	15.99	D	Coffee Filters	Amazon.Com Services, Inc			1
102	8/31/22	500	01-201-000-0000-6425 Investigation Expense	66.79	D	1/100 pk - Sterile water	Sirchie Acquisition Compa			1
103	8/31/22	500	01-201-000-0000-6438 K-9 Expenses	69.99	D	K9 food	Farmers Feed & Pet Sply			1
104	8/31/22	500	01-201-000-0000-6438 K-9 Expenses	154.11	D	K9 boarding	Block, Inc.			1
105	8/31/22	500	01-201-000-0000-6801 Misc Expense	85.89	D	Keurig	Amazon.Com, Inc.			1
106	8/31/22	500	01-201-000-0107-6320 Squad 7407 Maintenance	84.99	D	Wipers,towels,bug remover, wax	Autozone			1
107	8/31/22	500	01-201-000-0110-6320 Squad 7403 Maintenance	8.53	D	For 7410-washer fluid	Wal-Mart Stores, Inc			1
108	8/31/22	500	01-251-000-0000-6211 Radio - Computers - Cameras	62.59	D	Roller Kit for SCDC scanner	Amazon.Com, Inc.			1
109	8/31/22	500	01-251-000-0000-6211 Radio - Computers - Cameras	119.98	D	2 web cams	Amazon.Com Services, Inc			1
110	8/31/22	500	01-251-000-0000-6261 Conference & Training	99.00	D	Training- Medical	Block, Inc.			1
111	8/31/22	500	01-251-000-0000-6330 Travel Expenses	408.22	D	Travel expenses- Med. training	Silver Leaf Lodging Grou			1
112	8/31/22	500	01-251-000-0000-6406 Program Supplies	17.17	D	inmate educ. video	Netflix, Inc.			1
113	8/31/22	500	01-251-000-0000-6451 Operating Supplies	9.99	D	Inmate Eye Masks	Amazon.Com, Inc.			1
114	8/31/22	500	01-251-000-0000-6801 Misc Expense	12.84	D	Radio Subscription	Sirius Xm Radio Inc.			1
115	8/31/22	500	01-252-000-0000-6215 Postage	58.00	D	Roll of stamps	United States Postal Serv			1
116	8/31/22	500	01-252-000-0000-6278 Domestic Violence/SASSI Screening	248.75	D	Risk & Needs Assessments	Paypal			1
117	8/31/22	500	01-252-000-0000-6410 Office Supplies	45.96	D	Motorola Antennas	Amazon.Com, Inc.			1
118	8/31/22	500	01-252-000-0000-6410 Office Supplies	21.32	D	Legal Note Pads	Amazon.Com, Inc.			1
119	8/31/22	500	01-252-000-0000-6410 Office Supplies	70.00	D	paper	Amazon.Com, Inc.			1
120	8/31/22	500	01-252-000-0000-6410 Office Supplies	34.17	D	pens, cups, fresheners	Wal-Mart Stores, Inc.			1

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121	8/31/22	500	01-252-000-0000-6801 General Expense	350.00	D	Carey Guide Kit	Empower Parent			1
122	8/31/22	500	01-252-775-0000-6261 Conference & Training - CCA Subsidy	35.00	D	Chad Professional Training	J. Chad Professional Trai			1
123	8/31/22	500	01-253-000-0000-6261 Conference & Training	159.00	D	R.Babcock-Police Records Mgmt	Police Records & Informat			1
124	8/31/22	500	01-281-000-0000-6251 Other Administrative Costs	49.00	D	Monthly subscription	Basecamp, Llc			1
125	8/31/22	500	01-281-000-0000-6410 Office Supplies	37.80	D	GIS/SCFF Drone Stencil	Lowes Companies, Inc.			1
126	8/31/22	500	01-481-460-6009-6434 Medical Supplies	33.96	D	QA: Clients Supplies	Amazon Payments, Inc.			1
127	8/31/22	500	01-481-460-6009-6434 Medical Supplies	26.01	D	QA: Med Supp Dynarex Cotton-ti	Amazon.Com, Inc.			1
128	8/31/22	500	01-481-460-6009-6464 General Supplies & Outreach	11.58	D	QA: Ziploc Bags	Target Corporation			1
129	8/31/22	500	01-481-460-6009-6465 Patient Supplies & Services	37.72	D	QA: Clients Supplies	Amazon.Com Services, Inc			1
130	8/31/22	500	01-481-460-6009-6465 Patient Supplies & Services	70.81	D	QA:Client Supp Specimen Collec	Amazon.Com Services, Inc			1
131	8/31/22	500	01-481-461-6025-6261 Conference & Training	95.00	D	HCB: Car Seat Training/SB	Safe Kids Worldwide			1
132	8/31/22	500	01-481-461-6025-6261 Conference & Training	29.00	D	HCB: Reg Med Evaluation MK	3m Company			1
133	8/31/22	500	01-481-461-6032-6261 Conference & Training	89.00	D	CEU Credits Mary Training	Meetings Northwest Llc			1
134	8/31/22	500	01-481-461-6040-6464 General Supplies & Outreach	6.00	D	WIC: White Vinegar	Wal-Mart Stores			1
135	8/31/22	500	01-481-461-6066-6330 Travel Expenses	28.22	D	Tobacco: Meal Conference NCTOH	Frc Balance Llc			1
136	8/31/22	500	01-481-461-6066-6330 Travel Expenses	30.18	D	Tobacco: Conference Meal	Block, Inc.			1
137	8/31/22	500	01-481-461-6066-6341 Office Rent	265.00	D	MDH Youth Tobacco Grant: Rent	Einhaus Mattison Carver			1
138	8/31/22	500	01-481-461-6067-6464 General Supplies & Outreach	145.95	D	Wellness for water challenge	Amazon.Com, Inc.			1
139	8/31/22	500	01-481-462-6047-6215 Postage	5.00	D	CID: Flu Return	Hy-Vee, Inc.			1
140	8/31/22	500	01-481-464-6061-6464 General Supplies & Outreach	37.89	D	Wellness water challenge	Amazon.Com, Inc.			1

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141	8/31/22	500	01-481-464-6061-6464 General Supplies & Outreach	402.09	D	Wellness water challenge	Amazon.Com, Inc.			1
142	8/31/22	500	01-481-464-6061-6464 General Supplies & Outreach	43.98	D	COVID19: Alcohol Wipes	Amazon.Com, Inc.			1
143	8/31/22	500	01-481-465-6057-6410 Office Supplies	94.99	D	adding machine	Amazon.Com, Inc.			1
144	8/31/22	500	01-481-465-6057-6464 General Supplies & Outreach	39.57	D	LPHG: Flash Light-Batteries	Fleet Farm Group, Llc			1
145	8/31/22	500	01-502-000-0000-6250 Utilities	451.77	D	Utilities	Owatonna Public Utilit			1
146	8/31/22	500	01-502-000-0000-6380 Grounds Maintenance	125.79	D	Alarm Monitoring	Custom Communications			1
147	8/31/22	500	01-521-000-0000-6540 Gas & Oil	83.52	D	Fuel for 2072	Pilot Corporation			1
148	8/31/22	500	01-550-000-0000-6410 Operating Supplies - Contracts	39.77	D	Dehumidifier Repair - Parts	Lake-View Electronics Co			1
149	8/31/22	500	01-550-000-0000-6410 Operating Supplies - Contracts	51.39	D	Misc. shop supplies	Fleet Farm Group, Llc			1
150	8/31/22	500	01-003-000-0000-6961 Visa One Card Program	28,780.00	C	BMO CC Allocation - Aug				1
151	8/31/22	500	10-000-000-0000-1001 Cash	2,077.39	C	Credit Card Charges - Aug				1
152	8/31/22	500	10-301-000-0000-6410 Office Supplies	9.99	D	Thermometer	Amazon.Com, Inc.			1
153	8/31/22	500	10-301-000-0000-6410 Office Supplies	15.99	D	Feet for chairs in breakroom	Amazon.Com, Inc.			1
154	8/31/22	500	10-301-000-0000-6410 Office Supplies	37.64	D	Calendar & plastic tote	Amazon.Com, Inc.			1
155	8/31/22	500	10-301-000-0000-6410 Office Supplies	11.29	D	Feet for chairs in breakroom	Amazon.Com, Inc.			1
156	8/31/22	500	10-301-000-0000-6410 Office Supplies	10.99	D	Feet for chairs in breakroom	Amazon.Com, Inc.			1
157	8/31/22	500	10-302-000-0000-6534 Supplies - Signing	453.98	D	Weathershield	Lowes Companies, Inc.			1
158	8/31/22	500	10-302-000-0000-6534 Supplies - Signing	680.97	D	Weathershield CSAH 45&2	Lowes Companies, Inc.			1
159	8/31/22	500	10-302-000-0000-6534 Supplies - Signing	469.98	D	Weathershield & rec CSAH 45&2	Lowes Companies, Inc.			1
160	8/31/22	500	10-302-000-0000-6801 Osha/Safety Supplies	65.94	D	Small safety gloves	Fleet Farm Group, Llc			1

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161	8/31/22	500	10-304-000-0000-6511 Maint Shop Supplies & Materials	50.14	D	Bolts,hardware for magnet rep	Fleet Farm Group, Llc			1
162	8/31/22	500	10-304-000-0000-6511 Maint Shop Supplies & Materials	10.72	D	Landfill repairs to magnet	Fleet Farm Group, Llc			1
163	8/31/22	500	10-304-000-0000-6513 Tools	14.99	D	Flip knife & cable ties	Fleet Farm Group, Llc			1
164	8/31/22	500	10-304-000-0000-6513 Tools	179.94	D	(3) Craftsman 5 tine rakes	Lowes Companies, Inc.			1
165	8/31/22	500	10-304-000-0000-6520 Machinery/Vehicle Parts	9.67	D	Flip knife & cable ties	Fleet Farm Group, Llc			1
166	8/31/22	500	10-304-000-0000-6520 Machinery/Vehicle Parts	25.93	D	Metric bulk hardware & wrench	Fleet Farm Group, Llc			1
167	8/31/22	500	10-304-000-0000-6540 Fuel & Lubricants	29.23	D	Fuel for chainsaws	Kwik Trip Inc			1
168	8/31/22	500	38-000-000-0000-1001 Cash	1,078.00	C	Credit Card Charges - Aug				1
169	8/31/22	500	38-011-000-0000-6600 Capital Outlay - District Court	1,078.00	D	AC Unit for CH - Remodel	Lowes Companies, Inc.			1
170	8/31/22	500	81-000-000-0000-1001 Cash	330.12	C	Credit Card Charges - Aug				1
171	8/31/22	500	81-230-000-0000-6261 Conference & Training	50.00	D	BCA Training	State Of Minnesota			1
172	8/31/22	500	81-230-000-0000-6261 Conference & Training	50.00	D	BCA Training	State Of Minnesota			1
173	8/31/22	500	81-230-000-0000-6330 Travel Expenses	9.42	D	Lunch LOGIS Meeting	Raising Cane's Restauran			1
174	8/31/22	500	81-230-000-0000-6410 Office Supplies	15.81	D	Business Card Paper	Wal-Mart Stores, Inc			1
175	8/31/22	500	81-230-000-0000-6410 Office Supplies	79.94	D	Copy Paper	Wal-Mart Stores, Inc.			1
176	8/31/22	500	81-230-000-0000-6410 Office Supplies	124.95	D	Sanitizing Wipes	Amazon.Com, Inc.			1
177	8/31/22	500	38-111-000-0000-6600 Capital Outlay - Buildings and Grounds	22,861.89	D	Enterprise Lease Pmts - Aug				1
178	8/31/22	500	38-000-000-0000-1001 Cash	22,861.89	C	Enterprise Lease Pmts - Aug				1
179	8/31/22	500	01-111-000-0000-6320 Fleet Vehicle Maintenance	577.34	D	Admin Fleet Maint. Fee - Aug				1
180	8/31/22	500	01-111-000-0000-6320 Fleet Vehicle Maintenance	3,200.00	D	Delivery Fee - 2022 Escapes				1

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181	8/31/22	500	01-111-000-0000-6562 Fuel And Gas	137.85	D	Fuel For Delivery - Escapes				1
182	8/31/22	500	01-251-000-0000-6320 Vehicle Maintenance	427.49	D	DC Fleet Maint. Fee - Aug				1
183	8/31/22	500	01-000-000-0000-1001 Cash	4,342.68	C	Aug Admin/DC Fleet Maint				1
184	8/31/22	500	01-201-000-0102-6320 Squad 7414 Maintenance	140.00	D	Tire Mount & Disposal				1
185	8/31/22	500	01-201-000-0102-6320 Squad 7414 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
186	8/31/22	500	01-201-000-0103-6320 Squad 7410 Maintenance	41.55	D	Oil Change				1
187	8/31/22	500	01-201-000-0103-6320 Squad 7410 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
188	8/31/22	500	01-201-000-0104-6320 Squad 7404 Maintenance	102.21	D	Oil Change & Wheel Balance				1
189	8/31/22	500	01-201-000-0104-6320 Squad 7404 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
190	8/31/22	500	01-201-000-0105-6320 Squad 7408 Maintenance	64.20	D	Oil Change & Washer Fluid				1
191	8/31/22	500	01-201-000-0105-6320 Squad 7408 Maintenance	440.45	D	Alignment/Steering Diagnostics				1
192	8/31/22	500	01-201-000-0105-6320 Squad 7408 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
193	8/31/22	500	01-201-000-0106-6320 Squad 7424 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
194	8/31/22	500	01-201-000-0107-6320 Squad 7407 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
195	8/31/22	500	01-201-000-0108-6320 Squad 7418 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
196	8/31/22	500	01-201-000-0109-6320 Squad 7416 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
197	8/31/22	500	01-201-000-0110-6320 Squad 7403 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
198	8/31/22	500	01-201-000-0111-6320 Squad 7422 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
199	8/31/22	500	01-201-000-0112-6320 Squad 7406 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
200	8/31/22	500	01-201-000-0113-6320 Squad 7411 Maintenance	35.00	D	Repair Flat				1

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201	8/31/22	500	01-201-000-0113-6320 Squad 7411 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
202	8/31/22	500	01-201-000-0114-6320 Squad 7421 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
203	8/31/22	500	01-201-000-0115-6320 Squad 7405 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
204	8/31/22	500	01-201-000-0115-6320 Squad 7405 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
205	8/31/22	500	01-201-000-0117-6320 Squad 7420 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
206	8/31/22	500	01-201-000-0118-6320 Squad 7412 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
207	8/31/22	500	01-201-000-0119-6320 Squad 7401 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
208	8/31/22	500	01-201-000-0120-6320 Squad 7402 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
209	8/31/22	500	01-201-000-0121-6320 Squad 121 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
210	8/31/22	500	01-201-000-0122-6320 Squad 7409 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
211	8/31/22	500	01-201-000-0123-6320 Squad 7423 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
212	8/31/22	500	01-201-000-0000-6320 Vehicle Maintenance	97.24	D	Fleet Vehicle Maintenance				1
213	8/31/22	500	01-201-000-0000-6320 Vehicle Maintenance	76.88	D	Fleet Vehicle Maintenance				1
214	8/31/22	500	01-000-000-0000-1001 Cash	1,107.53	C	Aug Sheriff Fleet Maintenance				1
215	8/31/22	500	01-031-000-0000-6210 Telephone	48.52	D	Phone Charges - Verizon				1
216	8/31/22	500	01-103-000-0000-6210 Telephone	227.60	D	Phone Charges - Verizon				1
217	8/31/22	500	01-091-000-0000-6210 Telephone	122.05	D	Phone Charges - Verizon				1
218	8/31/22	500	01-111-000-0000-6210 Telephone	380.43	D	Phone Charges - Verizon				1
219	8/31/22	500	01-252-000-0000-6210 Telephone	669.28	D	Phone Charges - Verizon				1
220	8/31/22	500	01-251-000-0000-6210 Telephone	179.08	D	Phone Charges - Verizon				1

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221	8/31/22	500	01-281-000-0000-6210 Telephone	185.57	D	Phone Charges - Verizon				1
222	8/31/22	500	01-602-000-0000-6210 Telephone	141.52	D	Phone Charges - Verizon				1
223	8/31/22	500	01-032-000-0000-6210 Telephone	43.52	D	Phone Charges - Verizon				1
224	8/31/22	500	01-061-000-0000-6210 Telephone	83.53	D	Phone Charges - Verizon				1
225	8/31/22	500	01-105-000-0000-6210 Telephone	174.08	D	Phone Charges - Verizon				1
226	8/31/22	500	01-481-460-6009-6210 Telephone	525.39	D	Phone Charges - Verizon				1
227	8/31/22	500	01-481-460-6011-6210 Telephone	21.76	D	Phone Charges - Verizon				1
228	8/31/22	500	01-481-461-6030-6210 Telephone	3.06	D	Phone Charges - Verizon				1
229	8/31/22	500	01-481-461-6034-6210 Telephone	21.76	D	Phone Charges - Verizon				1
230	8/31/22	500	01-481-461-6040-6210 Telephone	167.60	D	Phone Charges - Verizon				1
231	8/31/22	500	01-481-461-6059-6210 Telephone	74.09	D	Phone Charges - Verizon				1
232	8/31/22	500	01-481-462-6047-6210 Telephone	32.76	D	Phone Charges - Verizon				1
233	8/31/22	500	01-481-465-6057-6210 Telephone	58.10	D	Phone Charges - Verizon				1
234	8/31/22	500	01-201-000-0000-6211 Radio-Computers-Cameras	840.49	D	Phone Charges - Verizon				1
235	8/31/22	500	01-201-000-0000-6210 Telephone	1,008.78	D	Phone Charges - Verizon				1
236	8/31/22	500	01-042-000-0000-6210 Telephone	40.03	D	Phone Charges - Verizon				1
237	8/31/22	500	01-121-000-0000-6210 Telephone	35.01	D	Phone Charges - Verizon				1
238	8/31/22	500	01-253-000-0000-6210 Telephone	43.52	D	Phone Charges - Verizon				1
239	8/31/22	500	01-000-000-0000-1001 Cash	5,127.53	C	Phone Charges - Verizon				1
240	8/31/22	500	10-301-000-0000-6210 Telephone	577.99	D	Phone Charges - Verizon				1

Steele County

JOURNAL ENTRIES



Description JW - 08 AUG 2022 CASH JOURNALS

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
241	8/31/22	500	10-000-000-0000-1001 Cash	577.99	C	Phone Charges - Verizon				1
242	8/31/22	500	53-398-000-0000-6210 Telephone	79.51	D	Phone Charges - Verizon				1
243	8/31/22	500	53-000-000-0000-1001 Cash	79.51	C	Phone Charges - Verizon				1
244	8/31/22	500	21-631-000-0000-6900 Interest O.S.W.	42.73	D	Jan - June 2022 Ditch Interest				1
245	8/31/22	500	21-665-000-0000-5710 Interest	833.02	C	Jan - June 2022 Ditch Interest				1
246	8/31/22	500	21-634-000-0000-6900 Interest O.S.W.	321.03	D	Jan - June 2022 Ditch Interest				1
247	8/31/22	500	21-635-000-0000-5710 Interest	712.42	C	Jan - June 2022 Ditch Interest				1
248	8/31/22	500	21-636-000-0000-5710 Interest	88.82	C	Jan - June 2022 Ditch Interest				1
249	8/31/22	500	21-633-000-0000-6900 Interest O.S.W.	606.07	D	Jan - June 2022 Ditch Interest				1
250	8/31/22	500	21-637-000-0000-5710 Interest	208.00	C	Jan - June 2022 Ditch Interest				1
251	8/31/22	500	21-638-000-0000-5710 Interest	82.32	C	Jan - June 2022 Ditch Interest				1
252	8/31/22	500	21-639-000-0000-5710 Interest	96.60	C	Jan - June 2022 Ditch Interest				1
253	8/31/22	500	21-640-000-0000-6900 Interest O.S.W.	1,423.53	D	Jan - June 2022 Ditch Interest				1
254	8/31/22	500	21-641-000-0000-5710 Interest	229.03	C	Jan - June 2022 Ditch Interest				1
255	8/31/22	500	21-642-000-0000-6900 Interest O.S.W.	46.26	D	Jan - June 2022 Ditch Interest				1
256	8/31/22	500	21-643-000-0000-6900 Interest O.S.W.	167.00	D	Jan - June 2022 Ditch Interest				1
257	8/31/22	500	21-644-000-0000-5710 Interest	269.15	C	Jan - June 2022 Ditch Interest				1
258	8/31/22	500	21-645-000-0000-6900 Interest O.S.W.	604.62	D	Jan - June 2022 Ditch Interest				1
259	8/31/22	500	21-646-000-0000-5710 Interest	91.10	C	Jan - June 2022 Ditch Interest				1
260	8/31/22	500	21-647-000-0000-5710 Interest	3.78	C	Jan - June 2022 Ditch Interest				1

Steele County

JOURNAL ENTRIES



Description JW - 08 AUG 2022 CASH JOURNALS

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
261	8/31/22	500	21-648-000-0000-5710 Interest	167.05	C	Jan - June 2022 Ditch Interest				1
262	8/31/22	500	21-649-000-0000-5710 Interest	15.75	C	Jan - June 2022 Ditch Interest				1
263	8/31/22	500	21-650-000-0000-5710 Interest	25.18	C	Jan - June 2022 Ditch Interest				1
264	8/31/22	500	21-651-000-0000-5710 Interest	0.03	C	Jan - June 2022 Ditch Interest				1
265	8/31/22	500	21-652-000-0000-6900 Interest O.S.W.	135.99	D	Jan - June 2022 Ditch Interest				1
266	8/31/22	500	21-653-000-0000-6900 Interest O.S.W.	241.30	D	Jan - June 2022 Ditch Interest				1
267	8/31/22	500	21-654-000-0000-5710 Interest	431.74	C	Jan - June 2022 Ditch Interest				1
268	8/31/22	500	21-655-000-0000-5710 Interest	85.68	C	Jan - June 2022 Ditch Interest				1
269	8/31/22	500	21-656-000-0000-5710 Interest	26.47	C	Jan - June 2022 Ditch Interest				1
270	8/31/22	500	21-657-000-0000-5710 Interest	2.22	C	Jan - June 2022 Ditch Interest				1
271	8/31/22	500	21-658-000-0000-6900 Interest O.S.W.	613.39	D	Jan - June 2022 Ditch Interest				1
272	8/31/22	500	21-659-000-0000-5710 Interest	17.38	C	Jan - June 2022 Ditch Interest				1
273	8/31/22	500	21-660-000-0000-5710 Interest	26.23	C	Jan - June 2022 Ditch Interest				1
274	8/31/22	500	21-000-000-0000-1001 Cash	789.95	C	Jan - June 2022 Ditch Interest				1
275	8/31/22	500	01-000-000-0000-1001 Cash	789.95	D	Jan - June 2022 Ditch Interest				1
276	8/31/22	500	01-003-000-0000-5710 Interest From Investments	789.95	C	Jan - June 2022 Ditch Interest				1
277	8/31/22	500	38-000-000-0000-1001 Cash	3,445.00	D	Maint. Program Billing 4				1
278	8/31/22	500	38-251-000-0000-6600 Capital Outlay - Detention Center	3,445.00	C	Maint. Program Billing 4				1
279	8/31/22	500	01-111-044-0000-6300 Bldg Repairs & Maintenance	3,445.00	D	Maint. Program Billing 4				1
280	8/31/22	500	01-000-000-0000-1001 Cash	3,445.00	C	Maint. Program Billing 4				1

Steele County
JOURNAL ENTRIES



Description JW - 08 AUG 2022 CASH JOURNALS

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
			Debit Total	105,748.24		Credit Total	105,748.24			
							Net:		0.00	

PERSONNEL REPORT
September 27, 2022 at 5:00 pm

ACTION ITEMS

1. Personnel Actions:

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Date</i>
Amy Berg	Office Support Spec./Public Health	B21/5	09/30/22
Karen Montplaisir	Account Technician – Public Health	B23/6	10/03/22
Megan Underdahl	Juvenile Probation Officer I – CC	C42/2	10/03/22
Carrie Holmen (.8 FTE)	Financial Specialist/Highway	B25/5	10/10/22
Barb Osmon (Promotion)	Financial Specialist (Payroll)/Finance	B25/5	10/10/22
Michael Laramee	Appraiser/Assessor's Office	C41/7	10/10/22

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Barb Osmon	Assessment Technician I	Assessor's Office	10/09/22

Open Positions-Pending Board Approval:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Assessment Technician I	Assessor's Office	Backfill Osmon

STAFFING STATUS (Information Only – No Action Required)

Open Positions - Approved to Fill:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Correctional Officers (5)	Det. Center/Sheriff's Office	Backgrounding
Technical Clerk I	Planning & Zoning/Facilities	Scheduling Interviews
Road Deputy (2)	Sheriff's Office	1 in Background/Recruiting
Health Services Asst/LPN	Det. Center/Sheriff's Office	Interviewing
Asst. Cty Attorney I or II	County Attorney's Office	On-Hold
Custodian	Facilities	Interviewing
Homecare Supervisor	Public Health	Scheduling Interviews
Long-Term Care Supervisor	Public Health	Scheduling Interviews
Family Health Supervisor	Public Health	Scheduling Interviews

Open Positions – In Committee:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Lead Custodian	Facilities & Grounds	New Position – Being Rated



Steele County Agenda Item

Subject: Emergency Management Performance Grant (EMPG) – 2021-2022

Department: Emergency Management

Committee Meeting Date: September 14, 2022

Board Meeting Date: September 28, 2021

Consent Agenda: ☐ Yes ☐ No

Resolution: ☐ Yes ☒ No

Policy Committee Recommendation:

Accept the HSEM EMPG funding for 2021-2022 in the amount of \$34,818.

Recommendation:

Accept HSEM EMPG funding for 2021-2022.

Background (*Including Budget Impact*):

The Emergency Management Performance Grant (EMPG) –federal funding for 2021-2022 grant years program supplies, salaries, and fringe benefits. This grant aids county emergency management agencies to enhance their Emergency Management program funding for \$34,818.

There are 100% match requirements for this grant with current budgeted program costs, salary and fringe benefits for the Emergency Management Director and Deputy Director positions totaling \$34,818.

Attachments:

2021 EMPG Steele Co Grant Agreement

Certification Regarding Lobbying

CERTIFICATION REGARDING LOBBYING

For State of Minnesota Contracts and Grants over \$100,000

The undersigned certifies, to the best of his or her knowledge and belief that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, A Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities", in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31 U.S.Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Organization Name

Name and Title of Official Signing for Organization

By: _____
Signature of Official

Date

07/07



Minnesota Department of Public Safety (“State”) Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St. Paul, Minnesota 55101-2190	Grant Program: 2021 Emergency Management Performance Grant Grant Contract Agreement No.: A-EMPG-2021-STEELECO-078
Grantee: Steele County 630 Florence Avenue Owatonna, MN 55060-4704	Grant Contract Agreement Term: Effective Date: 01/01/2021 Expiration Date: 12/31/2022
Grantee’s Authorized Representative: Steele County Emergency Management ATTN: Kristen Sailer – Emergency Management Director 630 Florence Avenue Owatonna, MN 55060-4704 Phone: 507-444-7501 E-mail: kristen.sailer@co.steele.mn.us	Grant Contract Agreement Amount: Original Agreement \$ 34,818.00 Matching Requirement \$ 34,818.00
State’s Authorized Representative: Kyle Temme Homeland Security and Emergency Management 445 Minnesota St., Suite 223 St. Paul, Minnesota 55101-2190 Phone: 651-201-7420 E-mail: kyle.temme@state.mn.us	Federal Funding: CFDA/ALN 97.042 FAIN: EMC-2021-EP-00011 State Funding: None Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant contract agreement.

Term: The creation and validity of this grant contract agreement conforms with Minn. Stat. § 16B.98 Subd. 5. Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant contract agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant contract agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant contract agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:

Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved 2021 Emergency Management Performance Grant Application (“Application”) which is incorporated by reference into this grant contract agreement and on file with the State at Homeland Security and Emergency Management Division, 445 Minnesota Street, Suite 223, St. Paul, Minnesota 55101-2190. The Grantee shall also comply with all requirements referenced in the 2021 Emergency Management Performance Grant Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant contract agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant contract agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the



matching requirement will be met by the Grantee.

Payment: As stated in the Grantee's Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. § 16A.15.

Signed: _____

Date: _____

3. STATE AGENCY

Signed: _____
(with delegated authority)

Title: _____

Date: _____

Grant Contract Agreement No./ P.O. No. A-EMPG-2021-STEELECO-078 / PO# 3000077519

Project No.(indicate N/A if not applicable): N/A

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant contract agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Signed: _____

Print Name: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State's Authorized Representative

2021 (EMPG) Emergency Management Performance Grant

Budget Summary (Report)

Organization:
Steele County

EXHIBIT A
A-EMPG-2021-STEELECO-078

Budget		
Budget Category	Award	Match
Planning		
Operating Supplies for sheltering project	\$10,000.00	\$0.00
Total	\$10,000.00	\$0.00
Organization		
EM Dept Salary and Fringe Benefits	\$24,818.00	\$34,818.00
Total	\$24,818.00	\$34,818.00
Total	\$34,818.00	\$34,818.00
Allocation	\$34,818.00	\$34,818.00
Balance	\$0.00	\$0.00



Steele County Agenda Item

Subject: Out of State Travel

Department: Sheriff's Office

Committee Meeting Date: September 14, 2022

Board Meeting Date: September 27, 2022

Consent Agenda: ☐ Yes ☐ No

Resolution: ☐ Yes ☐ No

Policy Committee Recommendation:

Committee recommends approving

Recommendation:

Include staff recommendation (or list as "Discussion Only" or "Information Only").

Background (*Including Budget Impact*):

Deputy Michael Diercks has been assigned to the School Resource Officer (SRO) position in the Medford School. He will need to be certified through the National Association of School Resource Officers (NASRO). The closest training is Johnston, IA. October 10-14th, 2022. This is a budgeted item with a budget impact of costs associated with Hotel, meals and Training.

Attachments:

NASRO, Hotel, and other places.


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Basic SRO – Johnston, IA

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October 10 – 14, 2022

Location:

Iowa Law Enforcement Academy
 7105 NW 70th Avenue Bldg. 4640
 Johnston, IA 50131

[Show map](#)

Contact: Sherry Poole
Phone: 515-331-5764
Email: sherry.poole@iowa.gov

Host Agency:

Iowa Law Enforcement Academy

Location Site:

Iowa Law Enforcement Academy
 7105 NW 70th Avenue Bldg. 4640
 Johnston, IA 50131

Hotel(s):

Hilton Garden Inn Des Moines/ Urbandale
 8600 Northpark Drive
 Johnston, IA 50131
 515-270-8890

AmericInn by Wyndham Johnston
 5050 Merle Hay Rd.
 Johnston, IA 50131
 515-270-1111

Registration

Please check and make sure that you have not signed up for the Basic SRO course before.

[View Your Courses](#)

8 officers have signed up for this course.

There are 42 tickets available to purchase for this course.

Ticket Type	Price	Remaining Seats	Quantity
Registration	\$445.00	42	0 ▾

[Register](#)

\$445
 50 non-member surcharge
 \$495

Course Certificates:

If there are any issues with your course certificate, please contact Christina Connell at christina.connell@nasro.org within 30 days of course completion. NASRO does not report POST hours except for TCOLE hours for in person classes held within Texas.

NASRO Event Cancellations:

NASRO reserves the right to cancel or reschedule training. If NASRO cancels or reschedules training due to weather or unforeseen circumstances beyond the control of NASRO, you are entitled to a full refund, but NASRO is not responsible for travel arrangements, travel fees, or

[Training](#)[Training Calendar](#)[Training Courses](#)[Host Training](#)[Project Unite](#)[NASRO Instructor](#)[Instructor's Corner](#)

any expenses incurred by you as a result of such cancellation. If NASRO cancels a training in which you are enrolled, you will be contacted at the email address you provided when registering, so please be sure to provide a valid email address.

Any Course (with the exception of AMHT) with less than 15 registrations two weeks prior to the course start date will be cancelled. AMHT classes require a minimum of 20 registrations.

The below information applies ONLY to regular courses, not conference.

Participant Cancellations and No-Show Policy:

Cancellation requests must be emailed to ar@nasro.org. A refund will be issued unless a credit for a future training course is specifically requested. Cancellations made within 3 days of the course start date, or no-shows, will forfeit all registration fees. No transfers between people will be permitted.

Late Registration Fees:

All registrations made within 10 business days of the course start date will incur a \$25.00 late-registration fee.

[Go Back](#)



National Association of School
Resource Officers

2020 Valleydale Road, Suite 207A

Hoover, AL 35244

Office: (205) 739-6060

Fax: (205) 536-9255



(888) 316-2776



twitter.com/nasro_info



facebook.com/NASRO.o

Basic SRO - Chicago, IL

5 H 43 M

Date: September 12 - 16, 2022

Basic SRO - South Bend, IN

7 H 15 M

Date: September 19 - 23, 2022

Basic SRO - Kansas City, KS

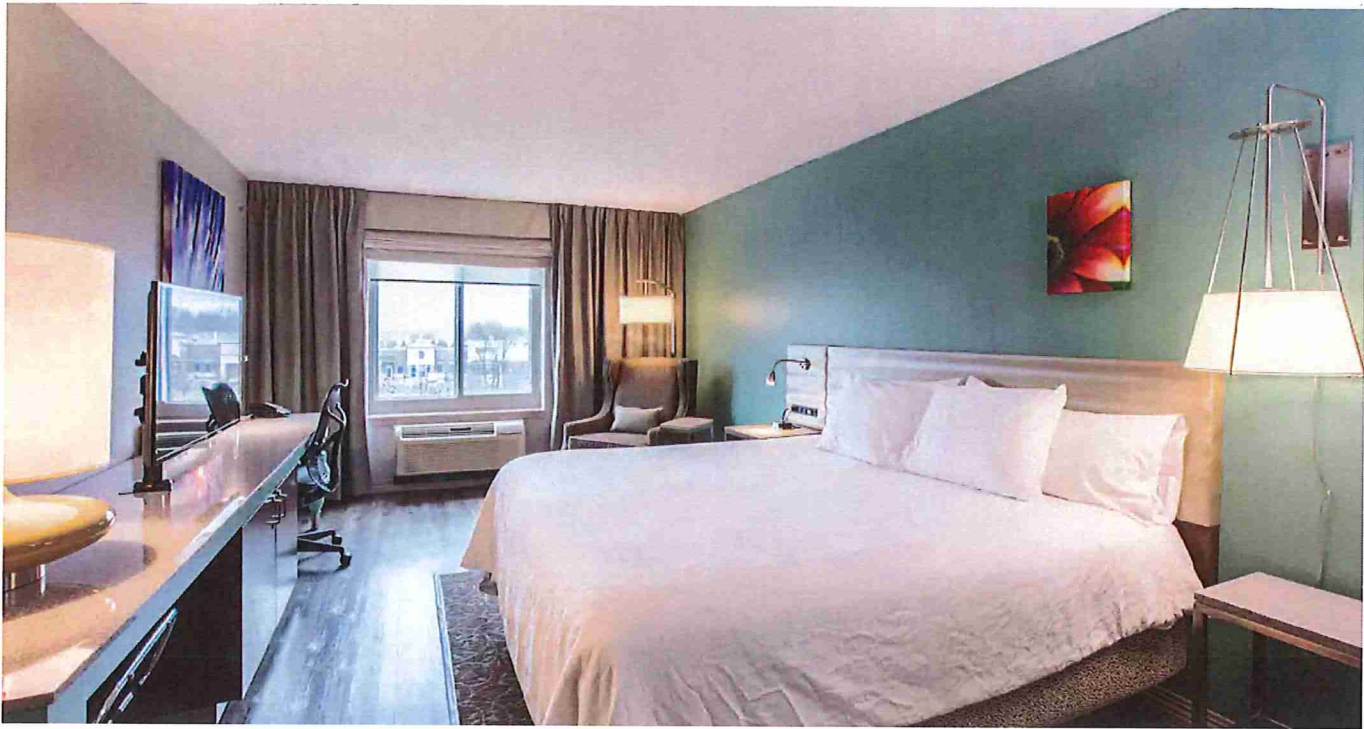
5 H 30 M

Date: September 26 - 30, 2022

Basic SRO - Johnston, IA

2 H 43 M

Date: October 10 - 14, 2022



1 KING BED

Complimentary WiFi, desk and ergonomic chair, microwave, mini-refrigerator, 36-inch HDTV.

Check in to this warm room, with a king-sized. Relax in the comfortable... [Read more](#)

Quick Book

Us Government on Duty Travel

\$111

[More Prices Available](#)

Hotel Amenities



Connecting
Rooms



Free
parking



Free
WiFi



Non-
smoking
rooms



Digital
Key



On-site
restaurant



Indoor
pool



Fitness
center



Pet-
friendly
rooms



Room highlights

- Sleeps 2
- Mini refrigerator
- Portable shower/bath board
- Portable shower chairs

Oct. 10-14, 2022

\$497.28



Steele County Agenda Item

Subject: Out of State Travel

Department: Sheriff's Office

Committee Meeting Date: September 14, 2022

Board Meeting Date: September 27, 2022

Consent Agenda: X Yes ☐ No

Resolution: ☐ Yes ☐ No

Policy Committee Recommendation:

Committee recommends approving out of state travel

Recommendation:

Include staff recommendation (or list as "Discussion Only" or "Information Only").

Background (Including Budget Impact):

FBI-LEEDA hosts an education-based training with some of the best instructors in the law enforcement profession. The training is specific to middle management (Sergeants). All topics to be covered are important to law enforcement with today's issues or concerns in law enforcement. The training will be held in Clive, IA beginning on Monday November 14th to Friday November 18th. This is a budgeted item with a budget impact of training, hotel, and meals.

This will conclude the Trilogy Award for Sgt. Mike Smith. A report, from him, of his training will be given at the next board meeting.

Attachments:

List each of the attachments to be included with the agenda item. If no attachments, list "N/A"

FBI-LEEDA

Event Confirmation

Event Information	
Name of Event	ELI - Clive, IA 11/2022
Date/Time	Monday, November 14, 2022 8:30 AM
Location	Clive Public Safety Center 8800 Hickman Road Clive, Iowa 50325
Contact	Lieutenant Mark Rehberg (mrehberg@cityofclive.com)

Attendee/Guest Information			
Name	Michael Smith	Date Registered	8/6/2022
Registration ID/Badge #	21639858	Number Attending	1
Email Address *	michael.smith@co.steele.mn.us		
Title *	Sergeant		
Organization *	Steele County Sheriff's Office		
Address *	204 East Pearl Street		
Address cont.			
City/Town *	Owatonna	State/Prov *	Minnesota
Postal Code *	55060	Country	United States
Phone *	(507)444-3800	Cell Phone Number (Ex. 0000000000)	
Alternate Contact Number		<u>Will this course complete your Trilogy? *</u>	Yes
POST/Training Number	22470		
<u>Additional Comments</u>			



Steele County Agenda Item

Subject: Ancom Contract

Department: Sheriff's Office

Committee Meeting Date: September 14, 2022

Board Meeting Date: September 27, 2022

Consent Agenda: ☐ Yes ☐ No

Resolution: ☐ Yes ☐ No

Policy Committee Recommendation:

Committee recommends approving the service Contract with Ancom for Radios.

Recommendation:

Include staff recommendation (or list as "Discussion Only" or "Information Only").

Background (*Including Budget Impact*):

Service Contracts with Ancom.

The Parts and Labor Contract is likely most beneficial to the County as it allows us to budget the complete cost and not be concerned with extraordinary expense.

Attachments:

Radio service parts and labor contract

RADIO SERVICE CONTRACT **Parts & Labor**

THIS AGREEMENT made and entered into by and between, Steele County Sheriff's Office and ANCOM Technical Center, Inc. (ATC), a Minnesota Corporation.

SERVICES TO BE PERFORMED

ATC agrees to maintain the Two-Way Radio System equipment listed on the attached page. All labor and materials required to repair this equipment, which has become defective due to normal wear and tear, will be furnished at no additional cost. Periodic inspections will be made as required to assure equipment performance levels as stated in the manufacturer's specifications. This Contract includes one annual Preventative Maintenance (PM) equipment review.

TIMELY AND PROFESSIONAL MANNER

ATC agrees to provide service in both a professional and timely manner. Unless specifically noted all service work is to be performed during normal ATC business hours (8 a.m. – 5 p.m.), holidays exempt. If needed, an emergency twenty-four (24) hour, service will be available to specified radios.

EXCLUSIONS

This contract will not cover the following items:

- A. Maintenance or replacement of any tower, tower light or associated antenna and antenna transmission lines.
- B. Replacement of batteries or antennas.
- C. Repair of equipment which has become defective or damaged by accident, physical abuse or misuse, acts of God, or fire.
- D. Installation and/or removal of any equipment.
- E. Any radio equipment deemed unrepairable. Determination of which will be at the discretion of ATC.
- F. RF Interference

ADDITIONS OR DELETIONS

This contract may be amended at any time for the purpose of adding or deleting specific items of equipment. All changes will be based upon the established rates of this contract. If customer purchases used radios, these are required to be PM checked and repaired as needed before they are placed on this contract. PM charges are \$75.00 per radio, repairs if needed at prevailing time and material rates.





COMMUNICATIONS INC
TECHNICAL CENTER INC

1800 EAST CLIFF ROAD, SUITE 17A BURNSVILLE, MINNESOTA 55337

SALES 952-808-0033 SERVICE 952-808-7699 FAX 952-808-0034

TERMS

The initial term of this contract will be for one year beginning September 1, 2022 through August 31, 2023 . After the initial period, this contract will automatically renew for a period of not less than one (1) year, without notice.

UNSATISFACTORY WORKMANSHIP

In the event the customer is dissatisfied with the service received within this contract period and the issue is not reconcilable, this contract may be canceled following not less than thirty (30) days written notice of intent to terminate.

PAYMENT

Payment period shall be annually, in advance, or as otherwise agreed. Shipping and handling charges will be \$25.00 per shipment, via a professional package delivery service. A ten (10) pound limit will be applied to each box shipped.

SPECIAL CONDITIONS

Services under this Contract will be performed on a twenty-four hour, seven days a week period or as otherwise agreed, including Holidays.

RADIO EQUIPMENT INVENTORY

Equipment serial numbers will be on file at Ancom Technical Center. See the attached page for specific equipment lists.

Customer:

Steele County Sheriff's Office
204 East Pearl Street
Owatonna, MN 55060
507-444-3867

Contractor:

ANCOM Technical Center, Inc.
1800 East Cliff Road, Suite 17A
Burnsville, MN 55337
952-808-0033

By: _____

By: _____

Date: _____

Date: _____





COMMUNICATIONS INC
TECHNICAL CENTER INC

1800 EAST CLIFF ROAD, SUITE 17A BURNSVILLE, MINNESOTA 55337

SALES 952-808-0033 SERVICE 952-808-7699 FAX 952-808-0034





PO #:					
Customer Contact:	<u>Chad Forystek, Sgt</u>				
Contract Start Date:	<u>September 1, 2022</u>				
Expiration Date:	<u>August 31, 2023</u>				
Automatic Renewal:	<table><tr><td>☒</td><td>Yes</td></tr><tr><td>☐</td><td>No</td></tr></table>	☒	Yes	☐	No
☒	Yes				
☐	No				

QTY	MODEL NUMBER SERIAL NUMBER DESCRIPTION	PLACE OF SERVICE			ANNAUL SVC AMOUNT	
		CUSTOMER LOCATION	SVC CTER DRIVE-IN	SVC CTER MAIL-IN	PER UNIT PER MONTH	EXTENDED ANNAUL
	INFRASTRUCTURE					
	Parts & Labor					
	BLOOMING PRAIRIE	XX				
8	GTR8000 800 Mhz Transceivers	XX				
1	TRAK GPS Unit	XX				
1	TTA Controller (bottom unit only)	XX				
2	Site Routers	XX				
2	Site Switches	XX				
1	Conventional Channel Gateway (CCGW)	XX				
	OPU 26th STREET					
8	GTR8000 800 Mhz Transceivers	XX				
1	TRAK GPS Unit	XX				
1	TTA Controller (bottom unit only)	XX				
2	Site Routers	XX				
1	Site Switches	XX				
1	Conventional Channel Gateway (CCGW)	XX				
	Includes all spare equipment	XX				
	Includes all labor to travel, diagnose					
	problem, install spare equipment and					
	repair defective equipment					
PAYMENT CYCLE: TAX EXEMPT: ☒ Annually ☐ Semi-Annually ☐ Quarterly ☐ Monthly ☐ Yes, Attach exempt certificate ☒ No		THIS AMOUNT IS SUBJECT TO STATE AND LOCAL TAX JURISDICTIONS			SUB TOTAL	\$ 17,500.00
					TAX	
					TOTAL	\$ 17,500.00

All listed equipment serviced 24 hours 7 days a week including Holidays. Contract includes annual FCC/ PM check.

DATE _____

RADIO SERVICE CONTRACT Parts & Labor

THIS AGREEMENT made and entered into by and between, Steele County Sheriff's Office and ANCOM Technical Center, Inc. (ATC), a Minnesota Corporation.

SERVICES TO BE PERFORMED

ATC agrees to maintain the Two-Way Radio System equipment listed on the attached page. All labor and materials required to repair this equipment, which has become defective due to normal wear and tear, will be furnished at no additional cost. Periodic inspections will be made as required to assure equipment performance levels as stated in the manufacturer's specifications. This Contract includes one annual Preventative Maintenance (PM) equipment review.

TIMELY AND PROFESSIONAL MANNER

ATC agrees to provide service in both a professional and timely manner. Unless specifically noted all service work is to be performed during normal ATC business hours (8 a.m. – 5 p.m.), holidays exempt. If needed, an emergency twenty-four (24) hour, service will be available to specified radios.

EXCLUSIONS

This contract will not cover the following items:

- A. Maintenance or replacement of any tower, tower light or associated antenna and antenna transmission lines.
- B. Replacement of batteries or antennas.
- C. Repair of equipment which has become defective or damaged by accident, physical abuse or misuse, acts of God, or fire.
- D. Installation and/or removal of any equipment.
- E. Any radio equipment deemed unrepairable. Determination of which will be at the discretion of ATC.
- F. RF Interference

ADDITIONS OR DELETIONS

This contract may be amended at any time for the purpose of adding or deleting specific items of equipment. All changes will be based upon the established rates of this contract. If customer purchases used radios, these are required to be PM checked and repaired as needed before they are placed on this contract. PM charges are \$75.00 per radio, repairs if needed at prevailing time and material rates.



COMMUNICATIONS INC
TECHNICAL CENTER INC

1800 EAST CLIFF ROAD, SUITE 17A BURNSVILLE, MINNESOTA 55337

SALES 952-808-0033 SERVICE 952-808-7699 FAX 952-808-0034

TERMS

The initial term of this contract will be for one year beginning September 1, 2022 through August 31, 2023 . After the initial period, this contract will automatically renew for a period of not less than one (1) year, without notice.

UNSATISFACTORY WORKMANSHIP

In the event the customer is dissatisfied with the service received within this contract period and the issue is not reconcilable, this contract may be canceled following not less than thirty (30) days written notice of intent to terminate.

PAYMENT

Payment period shall be annually, in advance, or as otherwise agreed. Shipping and handling charges will be \$25.00 per shipment, via a professional package delivery service. A ten (10) pound limit will be applied to each box shipped.

SPECIAL CONDITIONS

Services under this Contract will be performed on a twenty-four hour, seven days a week period or as otherwise agreed, including Holidays.

RADIO EQUIPMENT INVENTORY

Equipment serial numbers will be on file at Ancom Technical Center. See the attached page for specific equipment lists.

Customer:

Steele County Sheriff's Office
204 East Pearl Street
Owatonna, MN 55060
507-444-3867

Contractor:

ANCOM Technical Center, Inc.
1800 East Cliff Road, Suite 17A
Burnsville, MN 55337
952-808-0033

By:_____

By:_____

Date:_____

Date:_____





COMMUNICATIONS INC
TECHNICAL CENTER INC

1800 EAST CLIFF ROAD, SUITE 17A BURNSVILLE, MINNESOTA 55337

SALES 952-808-0033 SERVICE 952-808-7699 FAX 952-808-0034



MOTOROLA

Authorized Two-Way Radio Dealer



SERVICE CONTRACT INVENTORY

Date: September 1, 2022
 Name: Steele County Sheriff's Office
 Address: 630 Florence Avenue
 City: Owatonna
 State: MN Zip: 55060
 Phone: 507-444-3867

PO #: _____
 Customer Contact: Chad Forystek, Sgt
 Contract Start Date: September 1, 2022
 Expiration Date: August 31, 2023
 Automatic Renewal: ☒ Yes
☐ No

QTY	MODEL NUMBER SERIAL NUMBER DESCRIPTION	PLACE OF SERVICE			ANNAUL SVC AMOUNT	
		CUSTOMER LOCATION	SVC CTER DRIVE-IN	SVC CTER MAIL-IN	PER UNIT PER MONTH	EXTENDED ANNAUL
	INFRASTRUCTURE					
	Parts & Labor					
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1	TTA Controller (bottom unit only)	XX				
2	Site Routers	XX				
1	Site Switches	XX				
1	Conventional Channel Gateway (CCGW)	XX				
	Includes all spare equipment	XX				
	Includes all labor to travel, diagnose problem, install spare equipment and repair defective equipment					
PAYMENT CYCLE: TAX EXEMPT:		THIS AMOUNT IS SUBJECT TO STATE AND LOCAL TAX JURISDICTIONS			SUB TOTAL	\$ 17,500.00
☒ Annually ☐ Yes, Attach exempt 						

Special Instructions

All listed equipment serviced **24** hours **7** days a week including Holidays. Contract includes annual FCC/ PM check.

_____ AUTHORIZED CUSTOMER SIGNATURE	_____ TITLE	_____ DATE
_____ ANCOM COMMUNICATIONS, INC.	_____ Business Development TITLE	_____ DATE



Steele County Agenda Item

Subject: 2023 Budget/Levy Resolution

Department: Treasurer's Office/Finance

Committee Meeting Date: September 27, 2022

Board Meeting Date: September 27, 2022

Consent Agenda: ☐ Yes ☒ No

Resolution: ☒ Yes ☐ No

Policy Committee Recommendation:

Recommendation:

Adopt the Resolution for the 2023 Preliminary Tax Levy and Budget as presented

Background (*Including Budget Impact*):

Attached is the resolution to set the 2023 Preliminary Tax Levy to \$28,598,870 - a 5.7% increase from the prior year's levy and the Budget to \$63,990,659. This resolution also sets the date for the public hearing for the final budget and tax levy to December 13, 2022 at 6 p.m.

Attachments:

Resolution

Resolution

BE IT RESOLVED, that the preliminary net tax levy for 2022 be set at \$28,598,870 and the preliminary total budget be set at \$63,990,659.

BE IT FURTHER RESOLVED That the County Board set the time, date and location of the County Board meeting at which the final budget/tax levy will be discussed on December 13, 2022 at 6 p.m. This meeting will be held in the Steele County Administration Board Room.

Upon the vote being taken, ____ Commissioners voted aye, ____ Commissioners voted nay, and ____ Commissioners were absent and not voting.

September 27, 2022

CHAIRMAN

ATTEST: _____
AUDITOR

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution duly passed, adopted and approved by the County Board of said County on the 27th day of September, 2022.

Steele County Auditor



STEELE COUNTY
PUBLIC SAFETY & HEALTH COMMITTEE MINUTES
Steele County Administration Building – 630 Florence - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

Wednesday, September 14, 2022 at 8:00 a.m. – Board Room

Attendees: Commissioner Abbe, Commissioner Brady, Sheriff Lon Thiele, EM&S Director Kristen Sailer, Attorney Dan McIntosh, Community Corrections Director Tim Schammel, Jail Administrator Anthony Buttera, Public Health Amber Aaseth, and Finance Director Cathy Piepho.

Consent Agenda

1. Committee recommends accepting the Emergency Management Performance Grant (EMPG) 2021-2022.
 - Annual grant with an additional \$10K than in the past.
2. Committee recommends approving Out of State Travel for School Resource Office
 - Required training to fulfill the grant requirements, working at the Medford School.
3. Committee recommends approving Out of State Travel for Sergeant
 - Complete his trilogy
4. Committee recommends approving the Ancom Contract for the current Motorola radios.
 - Going to Ancom radio service contract to replace Motorola. 911 dispatch uses Ancom. This will save money for the county. \$17.5K vs \$25K.

Department Head Reports

County Sheriff: The sheriff's trailer was at the fair where they used the WIFI cradle point secured by the EM Director and it worked great. SRO is up and running, this leaves them short an officer. Discussion on the Sheriff's items that need sheltering.

Community Corrections: Received good feedback about having the staff appreciation event. They have hired a JPO. The applicants for this position had different backgrounds than they normally receive.

Detention Center: Update on the hiring of positions. They currently have applicants going through background checks. The wall at the DC is still in process and should be completed in November.

Attorney's Office: Still trying to fill a position and getting no applicants. Will repost in a few weeks.

Emergency Management:

EM Update: EM welcomed new intern Deb Beckstrom. Will be at the Mayo Clinic Healthy Season event on September 14. AMEM conference is September 18 - 21. Kristen is working through the logistics to accept the Treasurer position on the AMEM board. CERT class starts September 20 and are looking for more volunteers. Training remains at the firehall. EOC is still located there. CAER (Community awareness Emergency Responses) training group is meeting September 21. Mitigating plan update will be a

big project for next year and she has applied for funding to help cover the cost of the plan. Township meeting on September 26 and will be discussing the county wide mitigation plan at the township meeting. Response team is assisting with the homecoming parade on September 30 by assisting with traffic. Getting ready for review with the emergency operation plan with regional committee (grant related and required).

Safety Update: AWAIR training will be September 26-30. This event will be a team building scavenger hunt event. Fire drill will be Monday October 10th excluding the courthouse at this time as it is a court day. Planning a different day.

Insurance Update: Updates on MCIT Insurance claims from June storms for lightning (Detention Center and Landfill) and flooding damage denied for Attorney's Office. MCIT notice for cyber security but waiting for premium cost.

Discussion regarding the EOC needs and location.

Public Health: Working on filling positions. PH is working on their Cost and Capacity Assessment. Participating in the Health and Safety Fair at the fairgrounds and the Owatonna Welcoming event next week.



STEELE COUNTY
LAND USE & RECORDS COMMITTEE MINUTES
Steele County Administration Building – 630 Florence - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

Tuesday, September 20, 2022 at 8:00 a.m. – Steele County Boardroom

Attendees: Commissioner Brady, Commissioner Gnemi, Planning & Zoning Director Dale Oolman, County Assessor Tom Reineke, County Recorder Rick Kvien, Treasurer Cathy Piepho, Auditor Laura Ihrke, Assessor Brian Anderson and Administrator Scott Golberg.

Consent:

General:

Information:

1. County Assessor Tom Reineke reviewed the information that will be shared with the townships on Monday, September 26th. Last year ag land experienced a 13% increase last year and this year ag sales from the last 21 months we are looking at 20% increase which will adjust the values to just over the required 90% median ratio. Other surrounding counties are also having issues. Ag values across the region are going up. There will be a slight overall shift to Ag but not a major shift.
2. The Trust for Public land intends to purchase property in Steele County and then transfer ownership to the state to become part of the existing Faribault WMA unit. The property is in Medford township. Some of the funding to purchase the parcel comes from the Outdoor Heritage Fund and another portion will come from Reinvest-in-Minnesota (RIM) Matching Funds. Because of the RIM funds the County Board approval is needed. Commissioner Brady spoke briefly as he was contact by the group since this land is located in his district. Nick Bancks, Project Manager from Trust for Public Land will be speaking at the October 25th Board meeting and will be asking the Board to approve the purchase of the land to become state-owned land as a Wildlife Management Area (WMA).

Department Head Reports

Recorder: Scanner is here and working well. Document count is down. Sales and refi's have slowed. Notice of mortgage foreclosures are going up.

Auditor: Election - absentee voting starts on Friday.

Planning & Zoning: Still trying to fill office position. Position was reopened. Nothing coming up in the Board of Adjustments. We will be looking for some new members for the Planning Commission.