STEELE COUNTY BOARD AGENDA

Administration Center - 630 Florence Avenue – Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, October 25, 2022 at 5:00 PM
County Boardroom, Steele County Administration Center

Persons with background material for agenda items are asked to provide them to the Administrator's Office 5 days prior to the meeting date so that the material can be linked to the online agenda. If handouts at the Board meeting are necessary, please bring enough copies for the Board, county staff, the press and the public. Generally, 15 copies should be sufficient.

Agenda

1. Call to Order

2. Pledge of Allegiance

3. Approve Agenda

Public Comment

Those wishing to speak must state their name and address for the record after they are acknowledged by the Board Chair. Each person will be limited to two (2) minutes to make his/her remarks.

Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

Correspondence

Consent Agenda - *Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.*

4. Approve October 11, 2022 Board Minutes (pg. 3)

5. Approve October 11, 2022 Board Work Session Minutes (pg. 5)

6. Approve Bills (pg. 6)

7. Approve Personnel Report (pg. 42)

8. Approve Final Payment Resolution for contract no. 227005 to NTTK, Inc (pg. 43)

9. Approved Access Variance Request – CSAH 27: Deml, Parcel ID 02-001-3101 (pg. 45)

General

5:15 Public Hearing – Transportation Plan (pg. 47)

County Board Work Session – October 25, 2022

10. Operation Green Light for Veterans
11. Land Purchase for a State-owned Wildlife Management Area
12. Alexander Street Property Purchase
13. Ditch Levies for 2023
14. Other Action Items

Information Items

15. Public Safety and Health Committee Meeting Minutes – October 12, 2022 (pg. 52)

16. Public Works Committee Meeting Minutes – October 13, 2022 (pg. 54)

Commissioner Reports:

Next Meeting Notices:

Property & Maintenance Committee – **Tuesday, November 1st at 8:30 a.m. in the Boardroom**

Internal Central Services – **Tuesday, November 1st at 8 a.m. in the Boardroom**

County Board Work Session – **November 8th at 3:00 p.m. in the Boardroom (Early)**

County Board Meeting – **November 8th at 4:00 p.m. in the Boardroom (Early)**

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION October 11, 2022

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on October 11, 2022 with Commissioner's Glynn, Krueger, Brady, Abbe and Gnemi present. Also present were County Sheriff Lon Thiele, Chief Deputy Sheriff Scott Hanson, County Treasurer Cathy Piepho, County Jail Administrator Anthony Buttera, Assistant Jail Administrator Paul Prissel, Human Resources Director Julie Johnson, IT Director Dave Purscell, County Assessor Tom Reineke, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to order and Pledge of Allegiance.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the agenda. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the Consent Agenda. Ayes all.

A. Approve the minutes of September 27, 2022
B. Approve the minutes of September 27, 2022 Board Work Session
C. Approve Bills
D. Approve Personnel Report

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

Name	*Position/Dept.*	*Rating/Step*	*Date*
Chad Schlueter (promotion)	Road Deputy/Sheriff's Office	B25/8	10/12/22

Resignations/Retirements/Terminations:

Name	*Position*	*Department*	*End Date*
Jacelyn Tebay	Appraiser	Assessor's Office	10/17/22

E. Approve the 2023 Lease Agreement with MRCI in an annual amount of $25,056 and authorized the Administrator to sign the lease
F. Approve final payment **Resolution** for Contract No. 222203: CP 074-022-003 to Scott Construction, Inc. in the amount of $41.985.11

Human Resources Director Julie Johnson read the October Employee Anniversary Report.

Anniversaries:

Name	*Position-Dept*	*Anniv. Date*	*Yrs. Service*
Sean Benz	Asst. Director of Parks & Recreation/P & R	10/03/22	17
Benjamin Frear	Road Deputy – Sheriff's Office	10/06/22	8
Katy McMann	RN – Public Health	10/07/22	9
Todd Mogen	Maintenance Tech – Highway	10/11/22	1
Kristi Jorgenson	Office Support Specialist – Landfill	10/13/22	2
Rene Gilormini	Veteran's Services Officer – Veteran's	10/24/22	17
William Bromley	Probation Officer II – Comm. Corr.	10/26/22	7
Kari Woltman	Investigator – Sheriff's Office	10/27/22	11
Chad Schlueter	Training & Compliance Officer – Det. Ctr.	10/29/22	8

Recap of the 2021 External Audit by Ryan Engelstad, Audit Partner, with Baker Tilly.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to authorize the Administrator to sign a proposal from Wold to prepare a schematic design for the Sheriff's Department addition to the Detention Center. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to authorize the Administrator to procure a Professional Services Agreement with SHE and Landfill East Expansion Project and Permit Renewal. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Brady to approve the hiring of a Landfill Operator. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the purchase of the Agile Fleet System Software that would track the County fleet vehicle usage, keys and maintenance. Ayes all.

Commissioner Reports:

Commissioner Abbe reported on his attendance at Rice/Steele 911 Joint Powers Board meeting.

Commissioner Brady – No Report.

Commissioner Gnemi reported on his attendance at Semcac meetings, Steele County Historical Society meeting, Land Use meeting, Sheriff department meeting, Drug Court, South Central Human Relations Center meeting and a Work Session.

Commissioner Krueger reported on his attendance at South Country Health Alliance Joint Powers Board meeting, Internal Central Services, Property & Maintenance meeting, MnPrairie Finance meeting and a Work Session.

Commissioner Glynn reported on his attendance at Internal Central Services, Property & Maintenance meeting and a Work Session.

LISTING OF BILLS
10/11/2022

7 Rivers Recycling LLC	2,458.58
Anderson/James Hurd	3,995.00
Baker Tilly US, LLP	6,825.00
Cellebrite Inc	6,775.00
Central Farm Services	10,868.12
Crane Creek Asphalt	4,295.20
CRK Properties LLC	6,553.72
Four Seasons Centre	2,160.00
Four Seasons Electric	3,968.88
Gallagher Benefits Services Inc	6,750.00
ICS Consulting LLC	3,503.00
Kraft Mechanical LLC	5,097.71
Matejcek Implement Co	10,766.00
Minnesota Paving & Materials	2,089.45
Mohs Contracting Inc	88,809.15
Owatonna Filters	3,313.68
Sanofi Pasteur Inc	8,973.71
SeaChange Print Innovations	11,539.30
SHI International Corp	66,230.53
Short Elliott Hendrickson Inc	50,301.59
Sign Solutions	2,982.53
Steele County Highway Dept	6,438.38
Steele County SWCD	12,118.00
Stoel Rives LLP	4,990.00
Summit Food Services LLC	9,967.38
Timms Trucking Inc	2,732.70
Univ of Mn Regents	69,733.94
Waste Management of Wi-Mn	53,550.91
WHKS & Co	2,647.68
Wold Architects and Engineers	3,988.13
Ziegler, Inc	60,676.46
111 Payments less than 2,000	38,767.55
Total:	573,787.28

Motion by Commissioner Gnemi, seconded by Commissioner Brady to adjourn to the Call of the Chair at 6:10 p.m. Ayes all.

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CHAIRMAN

ATTEST: ____________________________
AUDITOR

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION October 11, 2022

STATE OF MINNESOTA)
)ss
COUNTY OF STEELE)

The Steele County Board of Commissioners held a Work Session at 4:00 p.m. on October 11, 2022 with Commissioner's Gnemi, Abbe, Glynn, Krueger and Brady present. Also present were County Sheriff Lon Thiele, County Treasurer Cathy Piepho, Chief Deputy Sheriff Scott Hanson, Jail Administrator Anthony Buttera, Assistant Jail Administrator Paul Prissel, Facilities & Fleet Director Jake Rysavy, Human Resources Director Julie Johnson, IT Director Dave Purscell, Planning & Zoning Director Dale Oolman, County Administrator Scott Golberg and County Auditor Laura Ihrke.

Call to Order.

Jill Bondhus, Jeff Nelson from PSC Alliance, Carl Clark from Contegrity Group and Jake Wollensak from Wold Architects were present to discuss the 911 Feasibility Study.

Scott and Melanie Niday from Short-Elliot Hendrickson discussed the Landfill Expansion Feasibility Study Addendum-Eastern option.

Meeting was adjourned at 4: 56 p.m.

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CHAIRMAN

ATTEST:______________________________
AUDITOR

Print List in Order By:	2	1 - Fund (Page Break by Fund) 2 - Department (Totals by Dept) 3 - Vendor Number 4 - Vendor Name	Page Break By:	1	1 - Page Break by Fund 2 - Page Break by Dept

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
301	DEPT				Administration			
	4247	RT Vision Inc						
8		10-301-000-0000-6301		270.00	OneGov permit fees 7/22 - 9/22	INV112	Equip/Software Maint	N
	4247	RT Vision Inc		270.00	1 Transactions			
301	DEPT Total:			270.00	Administration	1 Vendors	1 Transactions	
302	DEPT				Road & Bridge Maintenance Expense			
	56125	NAPA Auto Parts						
4		10-302-000-0000-6801		167.88	(12) pairs raven gloves	954004	Osha/Safety Supplies	N
5		10-302-000-0000-6801		13.99	(1) pair raven gloves	954247	Osha/Safety Supplies	N
	56125	NAPA Auto Parts		181.87	2 Transactions			
302	DEPT Total:			181.87	Road & Bridge Maintenance Expense	1 Vendors	2 Transactions	
303	DEPT				Construction Expense			
	8559	Fred Meyer Technology Services						
2		10-303-000-0000-6480		1,403.00	(4) OEM Topcon Batteries	100422	Non-Capitalized Inventory	Y
	8559	Fred Meyer Technology Services		1,403.00	1 Transactions			
303	DEPT Total:			1,403.00	Construction Expense	1 Vendors	1 Transactions	
304	DEPT				Equipment Maintenance & Shops			
	6390	CRYSTAL VALLEY COOP						
1		10-304-000-0000-6540		26,445.15	Fuel - Gas	LC101351610	Fuel & Lubricants	N
	6390	CRYSTAL VALLEY COOP		26,445.15	1 Transactions			
	49625	Matejcek Implement Co						
3		10-304-000-0000-6520		210.00	Hydraulic oil, unit#2152	IB27445	Machinery/Vehicle Parts	Y
	49625	Matejcek Implement Co		210.00	1 Transactions			
	8253	Owatonna Filters						
6		10-304-000-0000-6512		1,293.42	Filters	4050	Bldg Repair & Maintenance	N
	8253	Owatonna Filters		1,293.42	1 Transactions			
	3314	Ronco Engineering Sales						
7		10-304-000-0000-6520		1,241.44	Plug kit & hoses, Ut#2152	3300371	Machinery/Vehicle Parts	N

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
	3314	Ronco Engineering Sales		1,241.44	1 Transactions			
304		DEPT Total:		29,190.01	Equipment Maintenance & Shops	4 Vendors	4 Transactions	
310		DEPT			Capital Construction			
	1667	SRF Consulting Group Inc						
9		10-310-000-0000-6260		1,747.17	CR 180 bridge project	14282.00-17	Consultants/Admin Fee	Y
	1667	SRF Consulting Group Inc		1,747.17	1 Transactions			
	4364	WSB & Associates Inc						
10		10-310-000-0000-6567		4,409.00	Prof services 074-021-006	0198500007	CRRSAA Construction Projects	Y
	4364	WSB & Associates Inc		4,409.00	1 Transactions			
310		DEPT Total:		6,156.17	Capital Construction	2 Vendors	2 Transactions	
10		Fund Total:		37,201.05	Road & Bridge Fund		10 Transactions	
		Final Total:		37,201.05	9 Vendors	10 Transactions		

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund

Fund	AMOUNT	Name
10	37,201.05	Road & Bridge Fund
All Funds	37,201.05	Total

Approved by, ...

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Print List in Order By: 2

1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1

1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas Y

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D

D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
3	DEPT			County Wide				
9173	Madden Galanter Hansen LLP							
30	01-003-000-0000-6194		40.00	Email to investigator		Sept 2022	Personnel Policy	Y
9173	Madden Galanter Hansen LLP		40.00		1 Transactions			
3	DEPT Total:		40.00	County Wide		1 Vendors	1 Transactions	
5	DEPT			Board Of Commissioners				
37025	Innovative Office Solutions LLC							
65	01-005-000-0000-6410		41.47	Binders, dividers-Comm		3960032	Office Supplies	N
37025	Innovative Office Solutions LLC		41.47		1 Transactions			
51300	Metro Sales Inc							
34	01-005-000-0000-6410		582.68	Printer/copier use - Comm		2133218	Office Supplies	N
51300	Metro Sales Inc		582.68		1 Transactions			
5	DEPT Total:		624.15	Board Of Commissioners		2 Vendors	2 Transactions	
31	DEPT			County Administrator				
37025	Innovative Office Solutions LLC							
64	01-031-000-0000-6410		4.08	Ruler		3961447	Office Supplies	N
37025	Innovative Office Solutions LLC		4.08		1 Transactions			
51300	Metro Sales Inc							
35	01-031-000-0000-6410		65.78	Printer/copier use - Admin		2133218	Office Supplies	N
51300	Metro Sales Inc		65.78		1 Transactions			
31	DEPT Total:		69.86	County Administrator		2 Vendors	2 Transactions	
32	DEPT			Human Resources				
8393	AMC - MACA							
6	01-032-000-0000-6261		175.00	MCHRMA fall conf - JJohnson		62578	Conference & Training	N
5	01-032-000-0000-6261		175.00	MCHRMA fall conf - GMcGuire		62584	Conference & Training	N
8393	AMC - MACA		350.00		2 Transactions			
51300	Metro Sales Inc							
36	01-032-000-0000-6410		291.35	Printer/copier use - HR		2133218	Office Supplies	N

Line	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	51300	Metro Sales Inc		291.35	1 Transactions			
32		DEPT Total:		641.35	Human Resources	2 Vendors	3 Transactions	
41		DEPT			Auditor			
	51300	Metro Sales Inc						
37		01-041-000-0000-6410		48.00	Copier usage charge - Q4	INV2136218	Office Supplies	N
38		01-041-000-0000-6410		146.46	Contract usage charge - Q3	INV2136218	Office Supplies	N
	51300	Metro Sales Inc		194.46	2 Transactions			
41		DEPT Total:		194.46	Auditor	1 Vendors	2 Transactions	
42		DEPT			Treasurer			
	51300	Metro Sales Inc						
39		01-042-000-0000-6410		48.00	Copier usage charge - Q4	INV2136218	Office Supplies	N
40		01-042-000-0000-6410		146.45	Contract usage charge - Q3	INV2136218	Office Supplies	N
	51300	Metro Sales Inc		194.45	2 Transactions			
42		DEPT Total:		194.45	Treasurer	1 Vendors	2 Transactions	
61		DEPT			Information Technology			
	18450	Office of MN IT Services						
47		01-061-000-0000-6212		1,100.44	Monthly internet fees	DV22090398	M-Net Expenses	N
	18450	Office of MN IT Services		1,100.44	1 Transactions			
	83500	Steele County Highway Dept						
189		01-061-000-0000-6540		57.47	Fuel	2032	Gas & Oil	N
	83500	Steele County Highway Dept		57.47	1 Transactions			
61		DEPT Total:		1,157.91	Information Technology	2 Vendors	2 Transactions	
62		DEPT			Central Services			
	8499	Counties Providing Technology						
61		01-062-000-0000-6301		4,344.00	Gen tech assist/support - Oct		Equip/Software Maint	Y
	8499	Counties Providing Technology		4,344.00	1 Transactions			
	16282	Crosstown Cartage Inc						
200		01-062-000-0000-6801		324.00	Contracted mail services	10/14/2022	General Expense	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
201	01-062-000-0000-6802		200.00	Additional mail services	10/14/2022	Internal Chargeback	N
16282	Crosstown Cartage Inc		524.00	2 Transactions			
4419	Matrix Communications Inc						
31	01-062-000-0000-6210		150.00	Phone system support	M006050	Telephone	N
4419	Matrix Communications Inc		150.00	1 Transactions			
3778	SHI International Corp						
186	01-062-000-0000-6301		34.70	Microsoft licenses	B15934428	Equip/Software Maint	N
3778	SHI International Corp		34.70	1 Transactions			
62	DEPT Total:		5,052.70	Central Services	4 Vendors	5 Transactions	
91	DEPT			County Attorney			
18305	Dell Marketing LP						
19	01-091-000-0000-6315		1,558.78	Laptop - SCAO	10610885913	County Attorney Forfeiture Expenditu	N
18305	Dell Marketing LP		1,558.78	1 Transactions			
37025	Innovative Office Solutions LLC						
66	01-091-000-0000-6410		72.18	Pens, post-it notes	3960034	Office Supplies	N
37025	Innovative Office Solutions LLC		72.18	1 Transactions			
79350	Sheriff Of Rice County						
83	01-091-000-0000-6343		140.00	Subpoena svc Reyes 74-CR201475	202201248	Service Fees	N
79350	Sheriff Of Rice County		140.00	1 Transactions			
800	Sheriff Of Washington County						
84	01-091-000-0000-6343		70.00	Subpoena svc 74-CR211447	22001977	Service Fees	N
85	01-091-000-0000-6343		140.00	Subpoena svc 74-CR211742	22002376	Service Fees	N
800	Sheriff Of Washington County		210.00	2 Transactions			
70550	Thomson Reuters - West						
105	01-091-000-0000-6410		1,447.51	Westlaw - September	847098517	Office Supplies	N
106	01-091-000-0000-6410		85.89	Library charge	847181759	Office Supplies	N
70550	Thomson Reuters - West		1,533.40	2 Transactions			
91	DEPT Total:		3,514.36	County Attorney	5 Vendors	7 Transactions	

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
92	DEPT			Attorney Contingent Exp			
62945	Owatonna Hospital						
132	01-092-000-0000-6801		1,335.30	Sexual assault kit	EH13554685300	General Expense	Y
131	01-092-000-0000-6801		1,335.30	Sexual assault kit	EH13644156700	General Expense	Y
135	01-092-000-0000-6801		1,335.30	Sexual assault kit	EH13693849100	General Expense	Y
136	01-092-000-0000-6801		1,335.30	Sexual assault kit	EH13711484400	General Expense	Y
134	01-092-000-0000-6801		1,335.30	Sexual assault kit	EH13712635100	General Expense	Y
133	01-092-000-0000-6801		1,335.30	Sexual assault kit	EH137443652300	General Expense	Y
62945	Owatonna Hospital		8,011.80	6 Transactions			
92	DEPT Total:		8,011.80	Attorney Contingent Exp	1 Vendors	6 Transactions	
101	DEPT			County Recorder			
4393	Fidlar Technologies Inc						
23	01-101-000-9305-6480		2,227.75	Avid life cycle services	0708103-IN	Non-Capitalized Inv-Technology Fur	N
4393	Fidlar Technologies Inc		2,227.75	1 Transactions			
37025	Innovative Office Solutions LLC						
68	01-101-000-0000-6410		13.53	AAA batteries	3966243	Office Supplies	N
37025	Innovative Office Solutions LLC		13.53	1 Transactions			
84035	Tri-M Graphics						
205	01-101-000-0000-6410		276.54	Envelopes for birth certs	99385	Office Supplies	N
108	01-101-000-0000-6410		27.51	US Dept of State stamp	99415	Office Supplies	N
84035	Tri-M Graphics		304.05	2 Transactions			
101	DEPT Total:		2,545.33	County Recorder	3 Vendors	4 Transactions	
103	DEPT			Assessor			
37025	Innovative Office Solutions LLC						
67	01-103-000-0000-6410		269.50	Paper, folders, misc supplies	3968044	Office Supplies	N
37025	Innovative Office Solutions LLC		269.50	1 Transactions			
83500	Steele County Highway Dept						
204	01-103-000-0000-6540		108.07	Fuel	2031	Gas & Oil	N
83500	Steele County Highway Dept		108.07	1 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
103	DEPT Total:		377.57	Assessor	2 Vendors	2 Transactions	
105	DEPT			Planning & Zoning			
37025	Innovative Office Solutions LLC						
128	01-105-000-0000-6410		6.23	Batteries	3966109	Office Supplies	N
37025	Innovative Office Solutions LLC		6.23	1 Transactions			
9524	Staples						
137	01-105-000-0000-6410		731.78	2 Office chairs	8067775398	Office Supplies	N
9524	Staples		731.78	1 Transactions			
105	DEPT Total:		738.01	Planning & Zoning	2 Vendors	2 Transactions	
121	DEPT			Veteran Service			
37025	Innovative Office Solutions LLC						
69	01-121-000-0000-6410		72.81	Paper, calender	3962193	Office Supplies	N
37025	Innovative Office Solutions LLC		72.81	1 Transactions			
77485	Schwaab Inc						
53	01-121-000-0000-6410		49.67	ExcelMark stamp	7578600	Office Supplies	N
77485	Schwaab Inc		49.67	1 Transactions			
83500	Steele County Highway Dept						
138	01-121-000-0000-6540		226.66	Fuel	2027	Gas & Oil	N
83500	Steele County Highway Dept		226.66	1 Transactions			
8948	Townsquare Media Faribault						
107	01-121-751-0000-6820		206.00	Post 9/11 Vet bonus radio ad	3612449-1	Grant Expense	Y
8948	Townsquare Media Faribault		206.00	1 Transactions			
121	DEPT Total:		555.14	Veteran Service	4 Vendors	4 Transactions	
201	DEPT			Sheriff			
3615	Ancom Technical Center Inc						
8	01-201-000-0000-6211		72.50	Repair portable radio - 7405	111022	Radio-Computers-Cameras	Y
3615	Ancom Technical Center Inc		72.50	1 Transactions			
9518	Big Tex Ordnance						

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
56	01-201-000-0000-6285		1,218.31	Sling mount,swivel,chargin etc	SCMN101122	Firearms/Ammo Training	N
57	01-201-000-0000-6287		526.14	Rifle mounts - 3 count	SCMN93022	SWAT Training	N
58	01-201-000-0000-6287		2,557.41	Rifle scopes - 3 count	SCMN93022	SWAT Training	N
9518	Big Tex Ordnance		4,301.86	3 Transactions			
9292	Faul Psychological						
62	01-201-000-0000-6801		650.00	Pre-employment psych eval	1308	Misc Expense	N
9292	Faul Psychological		650.00	1 Transactions			
37025	Innovative Office Solutions LLC						
70	01-201-000-0000-6410		228.86	Arm t-pad for chair	3960595	Office Supplies	N
37025	Innovative Office Solutions LLC		228.86	1 Transactions			
5487	LexisNexis Risk Data Management						
77	01-201-000-0000-6425		150.00	Searches/reports - September	1035910-202209	Investigation Expense	N
5487	LexisNexis Risk Data Management		150.00	1 Transactions			
8422	Mayo Clinic						
32	01-201-000-0000-6801		43.00	Drug screen - CS	700004026	Misc Expense	Y
33	01-201-000-0000-6801		100.00	Pre-placement exam - CS	700004026	Misc Expense	Y
8422	Mayo Clinic		143.00	2 Transactions			
52513	Mn Dept Of Transportation						
20	01-201-297-0000-6347		300.00	MNDOT twr usage agreement	00000632049	T-Bl Pr Lease Payments	N
52513	Mn Dept Of Transportation		300.00	1 Transactions			
9519	Nechanicky/Michael						
80	01-201-000-0000-5520		3,713.05	Wage levy - Horner/Bosch	74-CV-21-1719	Civil Fees Income	N
9519	Nechanicky/Michael		3,713.05	1 Transactions			
9522	Nocturnality LLC						
45	01-201-000-0000-6285		3,979.00	Elbit system,mount,noisefight	092922-1	Firearms/Ammo Training	N
46	01-201-000-0000-6285		3,979.00	Elbit system,mount,noisefight	092922-2	Firearms/Ammo Training	N
9522	Nocturnality LLC		7,958.00	2 Transactions			
60116	O'herron Co, Inc/Ray						
49	01-201-000-0000-6287		1,454.73	Voice protection units	2220452	SWAT Training	N
60116	O'herron Co, Inc/Ray		1,454.73	1 Transactions			

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	9332	PITNEY BOWES INC						
81		01-201-000-0000-6293		128.97	Postage meter rent 10/20-1/19	1021653612	Gun Permit Expenses	N
	9332	PITNEY BOWES INC		128.97	1 Transactions			
	83255	Rice-Steele 911 Center						
82		01-201-000-0000-6304		4,320.00	MCDs 9/30/22-6/30/23	2022-JT-59	Contracts	N
	83255	Rice-Steele 911 Center		4,320.00	1 Transactions			
	85300	Streichers Inc						
96		01-201-000-0000-6408		164.99-	Credit for holster - CMartins	CM293970	Uniforms/Uniform Reimbursement	N
88		01-201-000-0000-6408		89.99	Duty shirt - CSchlueter	I1593611	Uniforms/Uniform Reimbursement	N
89		01-201-000-0000-6408		99.98	Under vest shirt - CSchlueter	I1593611	Uniforms/Uniform Reimbursement	N
90		01-201-000-0000-6408		134.97	Under vest shirt - CSchlueter	I1593611	Uniforms/Uniform Reimbursement	N
91		01-201-000-0000-6408		33.99	Belt - CSchlueter	I1593611	Uniforms/Uniform Reimbursement	N
92		01-201-000-0000-6408		69.99	Belt equip - CSchlueter	I1593611	Uniforms/Uniform Reimbursement	N
93		01-201-000-0000-6408		34.99	Irritant holder - CSchlueter	I1593611	Uniforms/Uniform Reimbursement	N
94		01-201-000-0000-6408		11.99	Nameplate - CSchlueter	I1594103	Uniforms/Uniform Reimbursement	N
95		01-201-000-0000-6408		11.99	Nameplate 1/2" - CSchlueter	I1594103	Uniforms/Uniform Reimbursement	N
	85300	Streichers Inc		322.90	9 Transactions			
	21215	Strohschein Properties LLC						
98		01-201-000-0000-6346		800.00	Rent - October	10/03/2022	Eds Rent Account	Y
99		01-201-000-0000-6346		35.88	Utilities - September	732571	Eds Rent Account	Y
	21215	Strohschein Properties LLC		835.88	2 Transactions			
	9523	Vortex Optics						
55		01-201-000-0000-6285		1,439.97	Strike eagle scopes-3 count	1061829	Firearms/Ammo Training	N
	9523	Vortex Optics		1,439.97	1 Transactions			
	5594	Water Systems Company						
113		01-201-000-0000-6410		8.95	Monthly fee - October 2022	436024	Office Supplies	N
	5594	Water Systems Company		8.95	1 Transactions			
201	DEPT Total:			26,028.67	Sheriff	16 Vendors	29 Transactions	
208	DEPT				Coroner			
	5357	Bluhm/Christine						
11		01-208-000-0000-6801		350.00	Death investigations - 4	7/8 - 8/26/22	General Expense	Y

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	5357	Bluhm/Christine		350.00	1 Transactions			
	8048	Edwardsen/Danette Marie						
21		01-208-000-0000-6801		350.00	Death investigation - 1	8/17/2022	General Expense	Y
	8048	Edwardsen/Danette Marie		350.00	1 Transactions			
	9158	Harren/Amanda Danielle						
24		01-208-000-0000-6801		150.00	Death investigations - 2	8/3-8/11/22	General Expense	Y
	9158	Harren/Amanda Danielle		150.00	1 Transactions			
	8549	Klapperich-Stahl/Megan						
26		01-208-000-0000-6801		6,575.00	Death investigations - 28	1/13 - 8/8/22	General Expense	Y
27		01-208-000-0000-6801		1,140.00	Case tracking/follow up	36 wks-2hrs/wk	General Expense	Y
28		01-208-000-0000-6801		88.00	Symposium	4/29/2022	General Expense	Y
	8549	Klapperich-Stahl/Megan		7,803.00	3 Transactions			
	4229	Moore Md/Kellyanna J						
44		01-208-000-0000-6801		3,642.42	Coroner services - October		General Expense	Y
	4229	Moore Md/Kellyanna J		3,642.42	1 Transactions			
208	DEPT Total:			12,295.42	Coroner	5 Vendors	7 Transactions	
220	DEPT				Public Transit			
	10200	Cedar Valley Services Inc						
13		01-220-000-2010-5520		245.00	Transit ticket sales 7/1-9/30		Fees	G
	10200	Cedar Valley Services Inc		245.00	1 Transactions			
220	DEPT Total:			245.00	Public Transit	1 Vendors	1 Transactions	
251	DEPT				Jail			
	4346	Advanced Correctional Healthcare Inc						
2		01-251-000-0000-6269		1,660.24	Onsite mental health services	121374	Site Mental Health Services	Y
1		01-251-000-0000-6270		8,136.45	Onsite medical services	121374	Medical Services	Y
139		01-251-000-0000-6432		40.76	Pharmacy - LeSueur	122265	Medical Payments	Y
	4346	Advanced Correctional Healthcare Inc		9,837.45	3 Transactions			
	8815	Amazon Capital Services Inc						
140		01-251-000-0000-6211		89.00	Monitor mount - SCDC	1YK4-7WGC-1W9H	Radio - Computers - Cameras	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
8815	Amazon Capital Services Inc		89.00	1 Transactions			
8359	Axon Enterprise Inc						
143	01-251-000-0000-6407		2,123.00	Training tazer cart	INUS106933	Training Supplies	N
8359	Axon Enterprise Inc		2,123.00	1 Transactions			
5750	Bob Barker Company Inc						
12	01-251-000-0000-6418		286.41	Boxers, thermal tops	1823950	Lock-Up Supplies	N
144	01-251-000-0000-6418		105.48	Inmate tshirts	1824783	Lock-Up Supplies	N
5750	Bob Barker Company Inc		391.89	2 Transactions			
2204	Bureau Of Criminal Apprehension						
60	01-251-000-0000-6304		6,000.00	CJIS connection - 3 lines	00000718133	Contract Serv./Bldg Maint	N
2204	Bureau Of Criminal Apprehension		6,000.00	1 Transactions			
37025	Innovative Office Solutions LLC						
71	01-251-000-0000-6410		71.79	Masks, rubber bands	3960249	Office Supplies	N
37025	Innovative Office Solutions LLC		71.79	1 Transactions			
3629	Kent/Leah						
148	01-251-000-0000-6408		101.00	Reimburse uniform/socks	10/7/22	Uniforms/Uniform Reimbursement	N
3629	Kent/Leah		101.00	1 Transactions			
9291	Le Seuer County Sheriff's Office						
29	01-251-000-0000-6439		632.50	Inmate boarding - Sept 2022	245	Prisoner Board	N
9291	Le Seuer County Sheriff's Office		632.50	1 Transactions			
18450	Office of MN IT Services						
48	01-251-000-0000-6211		42.50	Fiber management fee	DV22090398	Radio - Computers - Cameras	N
18450	Office of MN IT Services		42.50	1 Transactions			
3248	Personnel Evaluation, Inc						
179	01-251-000-0000-6196		25.00	Personnel evaluation profile	45659	Employee Phys And Exams	N
3248	Personnel Evaluation, Inc		25.00	1 Transactions			
83500	Steele County Highway Dept						
190	01-251-000-0000-6562		382.64	Fuel	2035	Gas & Oil	N
83500	Steele County Highway Dept		382.64	1 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
85300	Streichers Inc						
97	01-251-000-0000-6192		224.97	Employee uniforms -IMohomed	L1592159	Uniform Allowance	N
198	01-251-000-0000-6192		149.98	Employee uniforms - Derry	L1594917	Uniform Allowance	N
85300	Streichers Inc		374.95	2 Transactions			
8247	Summit Food Services LLC						
52	01-251-000-0000-6441		3,046.04	Inmate meals 10/1-10/7/22	INV2000155136	Prisoner Meals	N
199	01-251-000-0000-6441		3,197.80	Inmate meals 10/8 - 10/14	INV2000155795	Prisoner Meals	N
8247	Summit Food Services LLC		6,243.84	2 Transactions			
618	Turnkey Corrections						
111	01-251-000-0000-6418		20.85	Inmate indigent items	10037406	Lock-Up Supplies	N
618	Turnkey Corrections		20.85	1 Transactions			
251	DEPT Total:		26,336.41	Jail	14 Vendors	19 Transactions	
252	DEPT			Community Corrections			
4064	Alcohol Monitoring System Inc						
7	01-252-000-0000-6274		966.30	SCRAM monitoring fee	261192	Scram Monitoring	N
4064	Alcohol Monitoring System Inc		966.30	1 Transactions			
8393	AMC - MACA						
141	01-252-775-0000-6261		150.00	MACCAC annual conference	Schammel/Rick	Conference & Training - CCA Subsidy	N
8393	AMC - MACA		150.00	1 Transactions			
5830	Midwest Monitoring & Surveillance						
79	01-252-000-0000-6270		136.75	Lab services - September	DT0922144	Chemical Testing	Y
5830	Midwest Monitoring & Surveillance		136.75	1 Transactions			
7991	The SASSI Institute						
182	01-252-000-0000-6278		150.00	SASSI online questionnaires	S135634-IN	Domestic Violence/SASSI Screening	N
7991	The SASSI Institute		150.00	1 Transactions			
84035	Tri-M Graphics						
109	01-252-000-0000-6410		38.96	Cards-Aherns & Teichroew	99465	Office Supplies	N
84035	Tri-M Graphics		38.96	1 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
252	DEPT Total:		1,442.01	Community Corrections	5 Vendors	5 Transactions	
253	DEPT			Law Enforcement Center			
6980	Block Plumbing & Heating Inc						
59	01-253-000-0000-6300		634.00	Toilet,rings,bolts,seat	62812	Bldg Repairs & Maintenance	N
6980	Block Plumbing & Heating Inc		634.00	1 Transactions			
16860	Custom Communications Inc						
16	01-253-000-0000-6304		62.10	Custom conn monitor 11/1-1/31	531593	Contract Services/Bldg Mtce	N
17	01-253-000-0000-6304		63.69	Fire alarm monitor 11/1-1/31	531593	Contract Services/Bldg Mtce	N
18	01-253-000-0000-6304		540.96	Fire alarm inspect 11/1-10/31	531593	Contract Services/Bldg Mtce	N
16860	Custom Communications Inc		666.75	3 Transactions			
4753	Godfather's Exterminating Inc						
54	01-253-000-0000-6304		40.00	Pest control	200443	Contract Services/Bldg Mtce	N
4753	Godfather's Exterminating Inc		40.00	1 Transactions			
33550	Hillyard-Hutchinson						
63	01-253-000-0000-6560		50.88	Air fresheners	604897890	Janitorial Supplies	N
33550	Hillyard-Hutchinson		50.88	1 Transactions			
37025	Innovative Office Solutions LLC						
72	01-253-000-0000-6410		332.63	Notepads,paper,highlighers	3961774	Office Supplies	N
37025	Innovative Office Solutions LLC		332.63	1 Transactions			
52550	MEI Total Elevator Solutions						
78	01-253-000-0000-6304		399.58	Monthly service - October	985300	Contract Services/Bldg Mtce	N
52550	MEI Total Elevator Solutions		399.58	1 Transactions			
51300	Metro Sales Inc						
41	01-253-000-0000-6304		90.00	Contract base rate 9/29-12/28	INV2133072	Contract Services/Bldg Mtce	N
42	01-253-000-0000-6304		154.04	Contract usage 6/29-9/28	INV2133072	Contract Services/Bldg Mtce	N
51300	Metro Sales Inc		244.04	2 Transactions			
4879	Shred Right						
51	01-253-000-0000-6254		49.08	Paper shredding	585528	Garbage Disposal	Y
4879	Shred Right		49.08	1 Transactions			
85167	Stewart Sanitation						

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
86	01-253-000-0000-6254		83.24	Garbage removal	0000743210	Garbage Disposal	N
85167	Stewart Sanitation		83.24	1 Transactions			
5626	Trugreen Processing Center						
110	01-253-000-0000-6304		42.94	Lawn service	166688548	Contract Services/Bldg Mtce	Y
5626	Trugreen Processing Center		42.94	1 Transactions			
4368	Waste Management Of Southern Mn						
112	01-253-000-0000-6254		69.03	Recycling - October	7268449-0491-2	Garbage Disposal	N
4368	Waste Management Of Southern Mn		69.03	1 Transactions			
99250	Zep Sales & Service						
115	01-253-000-0000-6560		168.01	Zep 40 cleaner spray - 2 count	9007879644	Janitorial Supplies	N
114	01-253-000-0000-6560		96.48	Zep cleaner - 1 case	9007879656	Janitorial Supplies	N
99250	Zep Sales & Service		264.49	2 Transactions			
253	DEPT Total:		2,876.66	Law Enforcement Center	12 Vendors	16 Transactions	
281	DEPT			Emergency Management			
37025	Innovative Office Solutions LLC						
73	01-281-000-0000-6410		33.25	Printer paper, pens	3965196	Office Supplies	N
37025	Innovative Office Solutions LLC		33.25	1 Transactions			
3218	Karnauskas/Tom J						
25	01-281-000-0000-6330		34.97	HSEM PIO-meals & parking		Travel Expenses	N
3218	Karnauskas/Tom J		34.97	1 Transactions			
9116	Sailer/Kristen						
183	01-281-000-0000-6331		92.50	State CERT meeting		Mileage Reimbursement	N
9116	Sailer/Kristen		92.50	1 Transactions			
3778	SHI International Corp						
50	01-281-000-0000-6199		544.00	VisioPlan - Emergency Mgmt	B15956729	Safety Program	Y
3778	SHI International Corp		544.00	1 Transactions			
281	DEPT Total:		704.72	Emergency Management	4 Vendors	4 Transactions	
391	DEPT			Environmental Services			

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
435	OSI Environmental Inc						
129	01-391-000-0000-6550		75.00	Used oil - 480 gallons	20100771	Household Hazardous Waste	N
130	01-391-000-0000-6550		50.00	Used filters	20100801	Household Hazardous Waste	N
435	OSI Environmental Inc		125.00	2 Transactions			
391	DEPT Total:		125.00	Environmental Services	1 Vendors	2 Transactions	
481	DEPT			Public Health Nursing			
8783	Availity LLC						
142	01-481-460-6009-6383		20.00	Medical billing charges	INV000853993	Contract Services	N
8783	Availity LLC		20.00	1 Transactions			
8789	Dahle/Teya F						
145	01-481-461-6034-6261		152.71	Reflective consultation	1396	Conference & Training	Y
146	01-481-461-6059-6261		152.70	Reflective consultation	1396	Conference & Training	Y
8789	Dahle/Teya F		305.41	2 Transactions			
8389	Healthcare First						
147	01-481-460-6009-6383		104.74	HHCAHPS fee - October	INV5319134	Contract Services	N
8389	Healthcare First		104.74	1 Transactions			
41040	KOWZ-KRUE Radio						
149	01-481-460-6011-6243		180.00	Radio air time - September	7878-9	Advertising,Marketing & Promotional	N
41040	KOWZ-KRUE Radio		180.00	1 Transactions			
8473	Marshall/Andrea						
150	01-481-461-6066-6330		15.30	Student meeting meal		Travel Expenses	N
8473	Marshall/Andrea		15.30	1 Transactions			
51300	Metro Sales Inc						
162	01-481-460-6009-6322		49.92	Copier meter contract	INV2133073	Service Agreements	N
173	01-481-460-6009-6410		725.61	Print usage through 9/28	INV2133073	Office Supplies	N
163	01-481-460-6011-6322		2.88	Copier meter contract	INV2133073	Service Agreements	N
164	01-481-461-6025-6322		4.80	Copier meter contract	INV2133073	Service Agreements	N
174	01-481-461-6025-6410		273.42	Print usage through 9/28	INV2133073	Office Supplies	N
165	01-481-461-6030-6322		2.88	Copier meter contract	INV2133073	Service Agreements	N
166	01-481-461-6032-6322		2.88	Copier meter contract	INV2133073	Service Agreements	N
167	01-481-461-6034-6322		1.92	Copier meter contract	INV2133073	Service Agreements	N
168	01-481-461-6040-6322		8.64	Copier meter contract	INV2133073	Service Agreements	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
169	01-481-461-6059-6322		2.88	Copier meter contract	INV2133073	Service Agreements	N
170	01-481-462-6047-6322		2.88	Copier meter contract	INV2133073	Service Agreements	N
175	01-481-462-6047-6410		52.58	Print usage through 9/28	INV2133073	Office Supplies	N
171	01-481-464-6052-6322		0.96	Copier meter contract	INV2133073	Service Agreements	N
172	01-481-465-6057-6322		15.36	Copier meter contract	INV2133073	Service Agreements	N
176	01-481-465-6057-6410		57.43	Staples	INV2137752	Office Supplies	N
51300	Metro Sales Inc		1,205.04	15 Transactions			
8975	Minnesota Counties Computer Coop						
151	01-481-460-6009-6381		2,391.59	PHDoc software support	2210056	Cpu Usage & Network Support	N
152	01-481-460-6011-6381		170.83	PHDoc software support	2210056	Cpu Usage & Network Support	N
153	01-481-461-6025-6381		341.65	PHDoc software support	2210056	Cpu Usage & Network Support	N
154	01-481-461-6030-6381		113.88	PHDoc software support	2210056	Cpu Usage & Network Support	N
155	01-481-461-6032-6381		227.77	PHDoc software support	2210056	Cpu Usage & Network Support	N
156	01-481-461-6034-6381		113.88	PHDoc software support	2210056	Cpu Usage & Network Support	N
157	01-481-461-6040-6381		455.54	PHDoc software support	2210056	Cpu Usage & Network Support	N
158	01-481-461-6059-6381		170.83	PHDoc software support	2210056	Cpu Usage & Network Support	N
159	01-481-462-6047-6381		56.94	PHDoc software support	2210056	Cpu Usage & Network Support	N
161	01-481-464-6061-6806		1,024.96	PHDoc software support	2210056	Miscellaneous	N
160	01-481-465-6057-6381		626.37	PHDoc software support	2210056	Cpu Usage & Network Support	N
8975	Minnesota Counties Computer Coop		5,694.24	11 Transactions			
52975	Minnesota Valley Testing Labs						
177	01-481-463-6049-6322		51.60	Lab water testing charges	1167328	Well Water Service Agreements	N
52975	Minnesota Valley Testing Labs		51.60	1 Transactions			
9525	Montplaisir/Karen						
178	01-481-465-6057-6383		9.50	New employee fingerprinting	3024967	Contract Services	N
9525	Montplaisir/Karen		9.50	1 Transactions			
7944	Red Oxygen						
180	01-481-460-6011-6210		14.88	Texting services	584059	Telephone	N
181	01-481-461-6040-6210		14.88	Texting services	584059	Telephone	N
7944	Red Oxygen		29.76	2 Transactions			
4597	Sanofi Pasteur Inc						
184	01-481-462-6047-6466		5,278.55	Flu vaccine Fluzone HD QIV	919499334	Flu Vaccine	N
4597	Sanofi Pasteur Inc		5,278.55	1 Transactions			

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77316	Schroeder/Greg						
185	01-481-460-6009-6383		895.33	Physical therapist - Sept		Contract Services	Y
77316	Schroeder/Greg		895.33	1 Transactions			
4879	Shred Right						
187	01-481-465-6057-6322		40.00	Shredding service	585529	Service Agreements	Y
4879	Shred Right		40.00	1 Transactions			
81597	Spee Dee Delivery Service Inc						
188	01-481-463-6049-6322		103.44	Water well sample	669144	Well Water Service Agreements	N
81597	Spee Dee Delivery Service Inc		103.44	1 Transactions			
75500	Steele County Treasurer						
191	01-481-460-6009-6171		746.84	Workers Comp - October		Workers Comp	N
192	01-481-460-6009-6350		402.24	Property-liability - October		Property & Liability Insurance	N
193	01-481-460-6009-6381		639.66	CPU & network support - Oct		Cpu Usage & Network Support	N
191	01-481-460-6011-6171		53.35	Workers Comp - October		Workers Comp	N
194	01-481-460-6011-6341		74.98	Rent - October		Office Rent	N
192	01-481-460-6011-6350		28.73	Property-liability - October		Property & Liability Insurance	N
193	01-481-460-6011-6381		45.69	CPU & network support - Oct		Cpu Usage & Network Support	N
191	01-481-461-6025-6171		106.70	Workers Comp - October		Workers Comp	N
192	01-481-461-6025-6350		57.47	Property-liability - October		Property & Liability Insurance	N
193	01-481-461-6025-6381		91.38	CPU & network support - Oct		Cpu Usage & Network Support	N
191	01-481-461-6030-6171		35.57	Workers Comp - October		Workers Comp	N
194	01-481-461-6030-6341		50.00	Rent - October		Office Rent	N
192	01-481-461-6030-6350		19.16	Property-liability - October		Property & Liability Insurance	N
193	01-481-461-6030-6381		30.46	CPU & network support - Oct		Cpu Usage & Network Support	N
191	01-481-461-6032-6171		71.13	Workers Comp - October		Workers Comp	N
194	01-481-461-6032-6341		99.99	Rent - October		Office Rent	N
192	01-481-461-6032-6350		38.31	Property-liability - October		Property & Liability Insurance	N
193	01-481-461-6032-6381		60.92	CPU & network support - Oct		Cpu Usage & Network Support	N
191	01-481-461-6034-6171		35.57	Workers Comp - October		Workers Comp	N
194	01-481-461-6034-6341		50.00	Rent - October		Office Rent	N
192	01-481-461-6034-6350		19.16	Property-liability - October		Property & Liability Insurance	N
193	01-481-461-6034-6381		30.46	CPU & network support - Oct		Cpu Usage & Network Support	N
191	01-481-461-6040-6171		142.26	Workers Comp - October		Workers Comp	N
194	01-481-461-6040-6341		349.97	Rent - October		Office Rent	N
192	01-481-461-6040-6350		76.62	Property-liability - October		Property & Liability Insurance	N
193	01-481-461-6040-6381		121.84	CPU & network support - Oct		Cpu Usage & Network Support	N

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
191	01-481-461-6059-6171		53.35	Workers Comp - October		Workers Comp Ins	N
194	01-481-461-6059-6341		74.99	Rent - October		Office Rent	N
192	01-481-461-6059-6350		28.73	Property-liability - October		Property & Liability Insurance	N
193	01-481-461-6059-6381		45.69	CPU & network support - Oct		Cpu Usage & Network Support	N
191	01-481-462-6047-6171		17.78	Workers Comp - October		Workers Comp	N
192	01-481-462-6047-6350		9.58	Property-liability - October		Property & Liability Insurance	N
193	01-481-462-6047-6381		15.23	CPU & network support - Oct		Cpu Usage & Network Support	N
191	01-481-464-6061-6171		320.09	Workers Comp - October		Workers Comp Ins	N
194	01-481-464-6061-6341		474.95	Rent - October		Office Rent	N
192	01-481-464-6061-6350		172.40	Property-liability - October		Property & Liability Insurance	N
193	01-481-464-6061-6381		274.14	CPU & network support - Oct		Cpu Usage & Network Support	N
191	01-481-465-6057-6171		195.61	Workers Comp - October		Workers Comp	N
194	01-481-465-6057-6341		1,324.87	Rent - October		Office Rent	N
192	01-481-465-6057-6350		105.35	Property-liability - October		Property & Liability Insurance	N
193	01-481-465-6057-6381		167.53	CPU & network support - Oct		Cpu Usage & Network Support	N
75500	Steele County Treasurer		6,758.75	41 Transactions			
85147	Stericycle Inc						
196	01-481-460-6009-6322		26.25	Hazardous waste	4011294600	Service Agreements	N
195	01-481-462-6047-6322		42.00	Hazardous waste	4011294600	Service Agreements	N
197	01-481-464-6061-6322		36.75	Hazardous waste	4011294600	Service Agreements	N
85147	Stericycle Inc		105.00	3 Transactions			
481	DEPT Total:		20,796.66	Public Health Nursing	16 Vendors	84 Transactions	
521	DEPT			Park And Recreation			
61528	Owatonna Park and Recreation						
15	01-521-000-0000-6821		7,780.00	Youth class reimbursement	2022	Misc Appropriations	N
14	01-521-000-0000-6821		2,670.00	Adult class reimbursement	2022-A	Misc Appropriations	N
61528	Owatonna Park and Recreation		10,450.00	2 Transactions			
521	DEPT Total:		10,450.00	Park And Recreation	1 Vendors	2 Transactions	
550	DEPT			Four Seasons			
1960	Amerigas - Owatonna Mn						
4	01-550-000-0000-6258		133.83	Propane for zamboni	805494913	LP Gas	N
1960	Amerigas - Owatonna Mn		133.83	1 Transactions			

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	5992	Becker Arena Products Inc						
9		01-550-000-0000-6410		601.40	Complete net/pad protector kit	606481	Operating Supplies - Contracts	N
10		01-550-000-0000-6410		388.01	Net protector & skirt	606551	Operating Supplies - Contracts	N
	5992	Becker Arena Products Inc		989.41	2 Transactions			
	3320	Energy Sales Inc						
22		01-550-000-0000-6410		620.00	Radiant heat filters,plugs,etc	44462	Operating Supplies - Contracts	N
	3320	Energy Sales Inc		620.00	1 Transactions			
	37025	Innovative Office Solutions LLC						
74		01-550-000-0000-6410		40.53	Markers,cleaner,waste basket	3966487	Operating Supplies - Contracts	N
	37025	Innovative Office Solutions LLC		40.53	1 Transactions			
	585	Olympic Fire Protection Corp						
202		01-550-000-0000-6410		425.00	Sprinkler system air test	71541	Operating Supplies - Contracts	N
	585	Olympic Fire Protection Corp		425.00	1 Transactions			
	77825	Seykora Striping LLC						
203		01-550-000-0000-6410		1,950.00	Parking lot striping		Operating Supplies - Contracts	Y
	77825	Seykora Striping LLC		1,950.00	1 Transactions			
	7887	Streamline Communications LLC						
87		01-550-000-0000-6480		3,410.00	Rewiring - Four Seasons	1430	Non-Capitalized Inventory	N
	7887	Streamline Communications LLC		3,410.00	1 Transactions			
550	DEPT Total:			7,568.77	Four Seasons	7 Vendors	8 Transactions	
602	DEPT				Co-Op Extension			
	8815	Amazon Capital Services Inc						
3		01-602-000-0000-6410		47.02	Colored copy paper	13RT-HRLV-CCQW	Office Supplies	N
	8815	Amazon Capital Services Inc		47.02	1 Transactions			
	37025	Innovative Office Solutions LLC						
75		01-602-000-0000-6410		21.91	Envelopes for awards banquet	3959938	Office Supplies	N
76		01-602-000-0000-6410		28.08	Calenders for 2023	3965053	Office Supplies	N
	37025	Innovative Office Solutions LLC		49.99	2 Transactions			
	51300	Metro Sales Inc						
43		01-602-000-0000-6321		45.00	Contract base rate 9/21-12/20	INV2134115	Maintenance Agreements	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
51300	Metro Sales Inc		45.00	1 Transactions			
9521	Theide/Don						
100	01-602-000-0214-6453		10.46	Reimb hose coupling & clamps	Fleet Farm	Extension Programing Ag Exp	N
102	01-602-000-0214-6453		2.15	Sign hanger	Harbor Freight	Extension Programing Ag Exp	N
103	01-602-000-0214-6453		191.06	Garden hoses	Harbor Freight	Extension Programing Ag Exp	N
101	01-602-000-0214-6453		19.05	Reimb hose parts	Lowe's	Extension Programing Ag Exp	N
104	01-602-000-0214-6453		41.50	Water valves for hoses	Menards	Extension Programing Ag Exp	N
9521	Theide/Don		264.22	5 Transactions			
602	DEPT Total:		406.23	Co-Op Extension	4 Vendors	9 Transactions	
1	Fund Total:		132,992.64	General Revenue Fund		230 Transactions	

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
301	DEPT				Administration			
	10018	CDW Goverment Inc						
127		10-301-000-0000-6410		452.66	Headsets, webcams-Public Works	DF21320	Office Supplies	N
	10018	CDW Goverment Inc		452.66	1 Transactions			
301	DEPT Total:			452.66	Administration	1 Vendors	1 Transactions	
10	Fund Total:			452.66	Road & Bridge Fund		1 Transactions	

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
631	DEPT			Judicial Ditch 1			
7973	Houston Engineering Inc						
116	21-631-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-631-000-0000-6273		6.68	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
631	DEPT Total:		139.88	Judicial Ditch 1	2 Vendors	2 Transactions	
633	DEPT			Judicial Ditch 10			
7973	Houston Engineering Inc						
116	21-633-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-633-000-0000-6273		6.68	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
633	DEPT Total:		139.88	Judicial Ditch 10	2 Vendors	2 Transactions	
634	DEPT			Judicial Ditch 5			
7973	Houston Engineering Inc						
116	21-634-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-634-000-0000-6273		6.68	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
634	DEPT Total:		139.88	Judicial Ditch 5	2 Vendors	2 Transactions	
635	DEPT			Judicial Ditch 6 & Imp			
7973	Houston Engineering Inc						
116	21-635-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
73300	Rinke-Noonan Attorney at Law						
117	21-635-000-0000-6273		6.68	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
635	DEPT Total:		139.88	Judicial Ditch 6 & Imp	2 Vendors	2 Transactions	
636	DEPT			Judicial Ditch 7			
7973	Houston Engineering Inc						
116	21-636-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-636-000-0000-6273		6.68	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
636	DEPT Total:		139.88	Judicial Ditch 7	2 Vendors	2 Transactions	
637	DEPT			JD 11 (Ripley Ditch)			
7973	Houston Engineering Inc						
116	21-637-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-637-000-0000-6273		6.68	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
637	DEPT Total:		139.88	JD 11 (Ripley Ditch)	2 Vendors	2 Transactions	
638	DEPT			Judicial Ditch 12			
7973	Houston Engineering Inc						
116	21-638-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-638-000-0000-6273		6.68	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
638	DEPT Total:		139.88	Judicial Ditch 12	2 Vendors	2 Transactions	
639	DEPT			Judicial Ditch 23			
7973	Houston Engineering Inc						
116	21-639-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-639-000-0000-6273		6.68	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
639	DEPT Total:		139.88	Judicial Ditch 23	2 Vendors	2 Transactions	
640	DEPT			Judicial Ditch 24			
7973	Houston Engineering Inc						
116	21-640-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-640-000-0000-6273		6.68	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
640	DEPT Total:		139.88	Judicial Ditch 24	2 Vendors	2 Transactions	
641	DEPT			County Ditch 1 - Orig			
7973	Houston Engineering Inc						
116	21-641-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-641-000-0000-6273		6.68	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
641	DEPT Total:		139.88	County Ditch 1 - Orig	2 Vendors	2 Transactions	
642	DEPT			County Ditch 1 - Church Branch			
7973	Houston Engineering Inc						
116	21-642-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-642-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
642	DEPT Total:		139.86	County Ditch 1 - Church Branch	2 Vendors	2 Transactions	
643	DEPT			County Ditch 2			
7973	Houston Engineering Inc						
116	21-643-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-643-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
643	DEPT Total:		139.86	County Ditch 2	2 Vendors	2 Transactions	
644	DEPT			County Ditch 4			
7973	Houston Engineering Inc						
116	21-644-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-644-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
644	DEPT Total:		139.86	County Ditch 4	2 Vendors	2 Transactions	
645	DEPT			County Ditch 5			
7973	Houston Engineering Inc						
116	21-645-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-645-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
645	DEPT Total:		139.86	County Ditch 5	2 Vendors	2 Transactions	
646	DEPT			County Ditch 19			
7973	Houston Engineering Inc						
116	21-646-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-646-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
646	DEPT Total:		139.86	County Ditch 19	2 Vendors	2 Transactions	
647	DEPT			County Ditch 20			
7973	Houston Engineering Inc						
116	21-647-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-647-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
647	DEPT Total:		139.86	County Ditch 20	2 Vendors	2 Transactions	
648	DEPT			County Ditch 21			
7973	Houston Engineering Inc						
116	21-648-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-648-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
648	DEPT Total:		139.86	County Ditch 21	2 Vendors	2 Transactions	

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
649	DEPT			County Ditch 22			
7973	Houston Engineering Inc						
116	21-649-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-649-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
649	DEPT Total:		139.86	County Ditch 22	2 Vendors	2 Transactions	
650	DEPT			County Ditch 23			
7973	Houston Engineering Inc						
116	21-650-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-650-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
650	DEPT Total:		139.86	County Ditch 23	2 Vendors	2 Transactions	
651	DEPT			County Ditch 24			
7973	Houston Engineering Inc						
116	21-651-000-0000-6273		133.20	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-651-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
651	DEPT Total:		139.86	County Ditch 24	2 Vendors	2 Transactions	
652	DEPT			County Ditch 25			
7973	Houston Engineering Inc						
116	21-652-000-0000-6273		133.60	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.60	1 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
73300	Rinke-Noonan Attorney at Law						
117	21-652-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
652	DEPT Total:		140.26	County Ditch 25	2 Vendors	2 Transactions	
653	DEPT			County Ditch 27			
7973	Houston Engineering Inc						
116	21-653-000-0000-6273		133.60	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.60	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-653-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
653	DEPT Total:		140.26	County Ditch 27	2 Vendors	2 Transactions	
654	DEPT			Public Tile Ditch 7			
7973	Houston Engineering Inc						
116	21-654-000-0000-6273		133.60	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.60	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-654-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
654	DEPT Total:		140.26	Public Tile Ditch 7	2 Vendors	2 Transactions	
655	DEPT			Public Tile Ditch 8			
7973	Houston Engineering Inc						
116	21-655-000-0000-6273		133.60	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.60	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-655-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
118	21-655-000-0000-6273		437.00	PTD 8 partial abandonment	348294	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		443.66	2 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
655	DEPT Total:		577.26	Public Tile Ditch 8	2 Vendors	3 Transactions	
656	DEPT			Public Tile Ditch 9			
7973	Houston Engineering Inc						
116	21-656-000-0000-6273		133.60	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.60	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-656-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
656	DEPT Total:		140.26	Public Tile Ditch 9	2 Vendors	2 Transactions	
657	DEPT			Public Tile Ditch 10			
7973	Houston Engineering Inc						
116	21-657-000-0000-6273		133.60	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.60	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-657-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
657	DEPT Total:		140.26	Public Tile Ditch 10	2 Vendors	2 Transactions	
658	DEPT			Public Tile Ditch 11			
7973	Houston Engineering Inc						
116	21-658-000-0000-6273		133.60	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.60	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-658-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
658	DEPT Total:		140.26	Public Tile Ditch 11	2 Vendors	2 Transactions	
659	DEPT			Public Tile Ditch 17			
7973	Houston Engineering Inc						
116	21-659-000-0000-6273		133.60	Drainage DB annual maint fee	61533	Attorney Fees	Y

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
7973	Houston Engineering Inc		133.60	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-659-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
659	DEPT Total:		140.26	Public Tile Ditch 17	2 Vendors	2 Transactions	
660	DEPT			Public Tile Ditch 18			
7973	Houston Engineering Inc						
116	21-660-000-0000-6273		133.60	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.60	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-660-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
660	DEPT Total:		140.26	Public Tile Ditch 18	2 Vendors	2 Transactions	
665	DEPT			JD 2 Redetermination			
7973	Houston Engineering Inc						
116	21-665-000-0000-6273		133.60	Drainage DB annual maint fee	61533	Attorney Fees	Y
7973	Houston Engineering Inc		133.60	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
117	21-665-000-0000-6273		6.66	Ditch atty monthly retainer	348293	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
665	DEPT Total:		140.26	JD 2 Redetermination	2 Vendors	2 Transactions	
21	Fund Total:		4,637.00	County Ditch Fund		61 Transactions	

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
398	DEPT			Landfill			
8424	Cintas						
122	53-398-000-0000-6304		95.41	Rugs	4122516530	Contract Services	Y
119	53-398-000-0000-6304		95.41	Rugs	4130511557	Contract Services	Y
120	53-398-000-0000-6304		95.41	Rugs	4131145991	Contract Services	Y
121	53-398-000-0000-6304		95.41	Rugs	4131839470	Contract Services	Y
8424	Cintas		381.64	4 Transactions			
52725	Mn Pollution Control Agency						
123	53-398-000-0000-6261		960.00	Conference-SM,LJ,DB,DK	Landfill empl	Conference & Training	N
52725	Mn Pollution Control Agency		960.00	1 Transactions			
3690	Ramy Turf Products						
124	53-398-000-0000-6547		2,144.50	Oats, seed mix	OP-90235-06	Cover Material	N
3690	Ramy Turf Products		2,144.50	1 Transactions			
77570	Short Elliott Hendrickson Inc						
125	53-398-000-0000-6542		1,814.29	Cleaning oversight	434377	Testing & Monitoring	N
77570	Short Elliott Hendrickson Inc		1,814.29	1 Transactions			
398	DEPT Total:		5,300.43	Landfill	4 Vendors	7 Transactions	
53	Fund Total:		5,300.43	Landfill Fund		7 Transactions	

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
866	DEPT			Conceal & Carry Permits			
9204	BCA MNJIS Biometrics Unit						
126	72-866-000-0000-2100		795.00	BCA fees-permit to carry 10/1	74-000074	Mn State Treasurer-Conceal & Carry	N
9204	BCA MNJIS Biometrics Unit		795.00	1 Transactions			
866	DEPT Total:		795.00	Conceal & Carry Permits	1 Vendors	1 Transactions	
72	Fund Total:		795.00	State Collections Fund		1 Transactions	
	Final Total:		144,177.73	184 Vendors	300 Transactions		

Recap by Fund

Fund	AMOUNT	Name
1	132,992.64	General Revenue Fund
10	452.66	Road & Bridge Fund
21	4,637.00	County Ditch Fund
53	5,300.43	Landfill Fund
72	795.00	State Collections Fund
All Funds	144,177.73	Total

Approved by,

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. . . .

PERSONNEL REPORT
October 25, 2022 at 5:00 pm

ACTION ITEMS

1. Personnel Actions:

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

Name	*Position/Dept.*	*Rating/Step*	*Date*
Tiffany Wentura	Tech Clerk I/P & Z and Facilities	B22/3	10/24/22
Lisa Waypa (promotion)	Family Health Supervisor/PH	D61/12	10/24/22
Robert Benson (promotion)	Home Care Supervisor/PH	D61/8	10/24/22
Miranda Carlson	Correctional Officer/Det. Ctr.	B24/1	10/24/22
Katelin Bahl	Correctional Officer/Det. Ctr.	B24/1	10/24/22

Resignations/Retirements/Terminations:

Name	*Position*	*Department*	*End Date*
Andrea Marshall	Health Educator	Public Health	10/28/22

Open Positions-Pending Board Approval:

Position	*Department*	*Notes*

STAFFING STATUS *(Information Only – No Action Required)*

Open Positions - Approved to Fill:

Position	*Department*	*Notes*
Correctional Officers (3)	Det. Center/Sheriff's Office	Backgrounding 2; Recruiting 1
Custodian	Facilities & Fleet	Offer Pending
Long-Term Care Supervisor	Public Health	Offer Pending
Appraiser	Assessor's Office	Backgrounding
Asst. Cty Attorney I or II	County Attorney's Office	Scheduling Interviews
Assessment Technician I	Assessor's Office	Scoring Applicants
Landfill Operator	Admin/PW	Recruiting
Road Deputy	Sheriff's Office	On-Hold
Health Services Asst/LPN	Det. Center/Sheriff's Office	On-Hold

Open Positions – In Committee:

Position	*Department*	*Notes*
Lead Custodian	Facilities & Grounds	New Position – Being Rated

Steele County
Agenda Item

Subject: Resolution - Approve Final Payment for Contract No. 227005; SAP 074-070-005

Department: Highway

Committee Meeting Date: N/A

Board Meeting Date: October 25, 2022

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☒ Yes ☐ No

Policy Committee Recommendation:

N/A

Recommendation:

Resolution – Approve Final Payment for Contract No. 227005: SAP 074-070-005 to NTTK, Inc. in the amount of $4,643.90.

Background ***(Including Budget Impact)*****:**

This project installed curve delineators (chevrons) on more than 60 curves throughout the county for enhanced nighttime visibility. The project was funded with 90% federal funds. The final contract amount was $92,878.06.

Attachments:

Resolution – Certificate of Final Acceptance

Steele County Highway Department
Certificate of Final Contract Acceptance
County Board Acknowledgement

Contract Number:	227005
Contractor:	NTTK, Inc
Date Certified:	September 6, 2022
Final Pay Request Number:	2

Whereas; Contract No. 227005 has in all things been completed, and the County Board being fully advised in the premises, now then be resolved; that we do hereby accept said completed project for and in behalf of the Steele County Highway Department and authorize final payment as specified herein.

I, ___________________________, County Auditor within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

State of Minnesota
County of Steele

Dated this _____ day of ________________, 20__

At______________________________________

Signed by___________________________________
County Auditor
(SEAL)

Steele County Agenda Item

Subject: Access Variance Request – CSAH 27: Deml, Parcel ID 02-001-3101

Department: Highway

Committee Meeting Date: October 13, 2022

Board Meeting Date: October 25, 2022

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

Move to Board for Approval

Recommendation:

Approve a variance for a proposed field access on Parcel 02-001-3101.

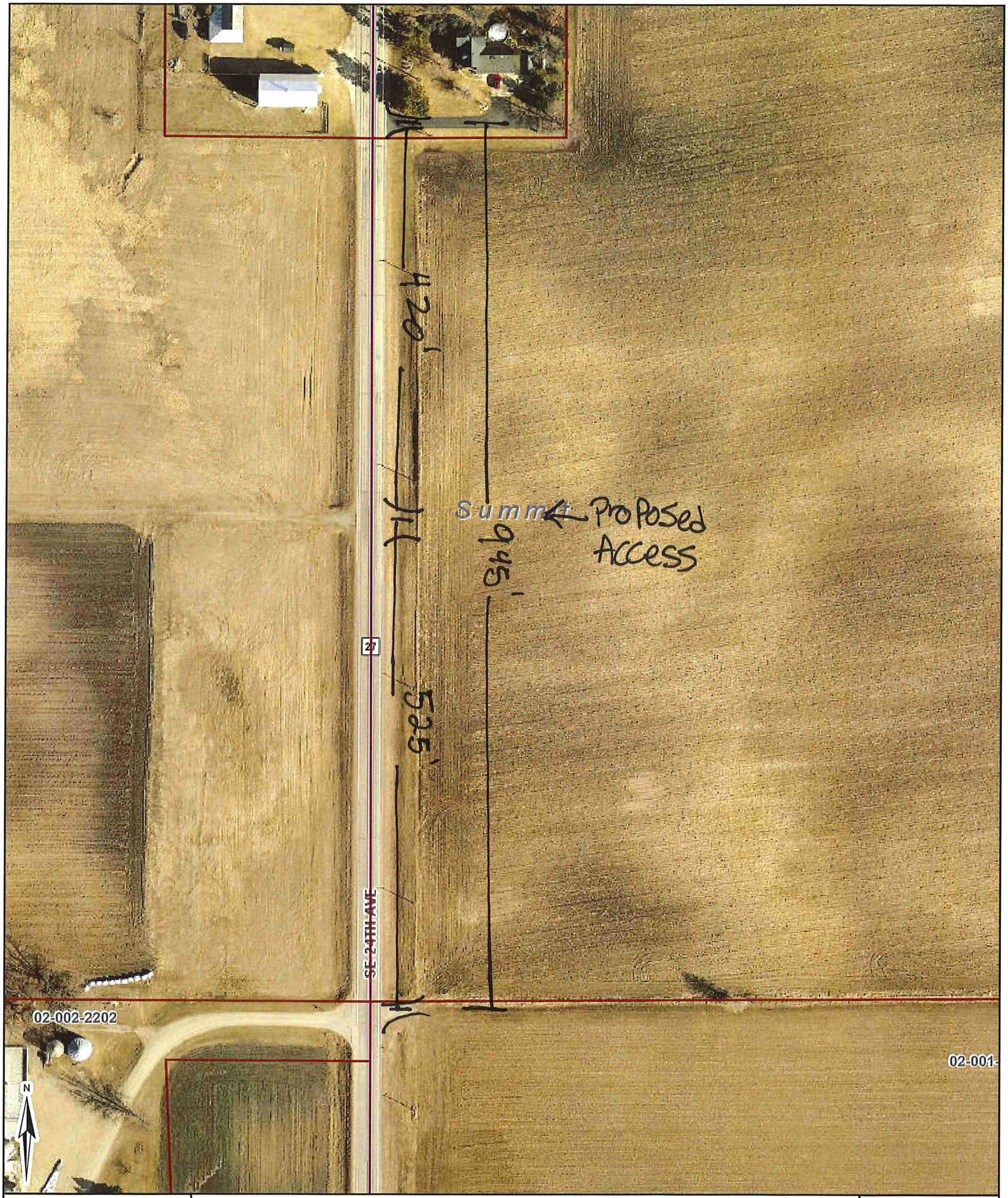
Background *(Including Budget Impact)*:

CSAH 27 is functionally classified as a local road with a speed limit of 55 mph. The Access Management Policy requires a minimum spacing of 500 feet between private access points and from an intersection. CSAH 27 has an average daily traffic (ADT) count of 235.

There is currently no access serving this property. The applicant has been driving in the ditch or using a neighbor's access when allowed. The applicant proposes building an access near the middle of the parcel. A field entrance serving a different property is located approximately 420 feet north of the proposed access, therefore a variance is required.

Staff has reviewed this application and recommends approval, given the use, location, traffic volumes, and sight distances, the access does not present a significant safety issue for the highway users. This variance should be approved with no additional conditions.

Attachment: Aerial Image



Tax Parcel Viewer

0 0.01 0.02 0.04 mi

September 28, 2022

Steele County
Agenda Item

Subject: Conduct Public Hearing at 5:15 pm for DRAFT 2023-2027 Highway Capital Improvement Plan

Department: Highway

Committee Meeting Date: October 13, 2022

Board Meeting Date: October 25, 2022

Consent Agenda: ☐ Yes ☒ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

Move to Board and conduct the Public Hearing.

Recommendation:

Conduct a Public Hearing on the DRAFT 2023-2027 Highway Capital Improvement Plan (CIP) to gather public input.

Background *(Including Budget Impact)*:

At the September 13, 2022 Board meeting, the Board set a Public Hearing at 5:15 pm on October 25, 2022 to gather public input on the DRAFT 2023 – 2027 Highway Capital Improvement Plan.

Since that date, copies of the draft plan have been shared with each of the Cities and Townships within the County and posted on the County website. A Public Notice for the hearing was published two weeks in a row in the Owatonna People's Press on October 4th & 11th.

The Draft 2023-2027 Highway CIP is on the County website, HERE. Board members have previously received a hard copy of the document.

Highway department staff will do a short presentation on the draft plan and then open it up for public comment.

Main sources of funding for construction on an annual basis are: State-Aid of approximately $3.4 million, Sales Tax revenue of approximately $3.1 million, Wheelage Tax of approximately $730,000. Maintenance overlays are programmed at $1.3 million annually and funded as a combination of CSAH Maintenance and sales tax, depending on the highway segments.

Attachments: Presentation Slides

Steele County 2023 – 2027 Highway Capital Improvement Plan

Steele County Highway Department

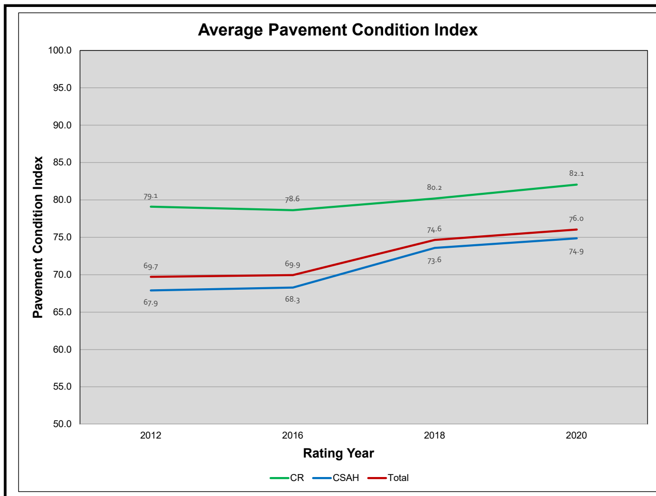
1

Annual Funding

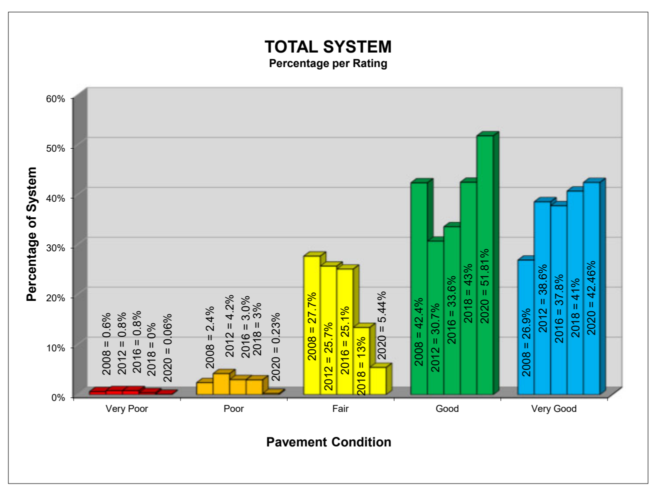
• State Aid (Regular Construction)	$3,400,000
• State Aid (Municipal Construction)	250,000
• Sales Tax	3,300,000*
• Maintenance Overlays	1,300,000
• Wheelage Tax	730,000
• State Bridge Funds	Varies
• Township Bridge	Varies
Total	$9,380,000

* Requires Public Hearing to amend use

2

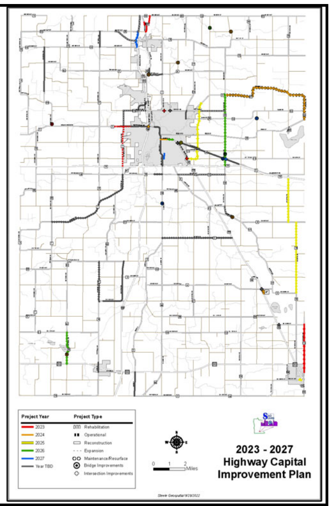


3



4

2023-2027 Highway Capital Improvement Plan



5

2023 Reconstruction Projects

- CSAH 49 from CSAH 45 to CR 198

6

2023 Pavement Rehab Projects

- Nothing scheduled

7

2023 Operational/Safety Improvement Projects

- CSAH 48 (Bixby Rd.) @ 18th St. SE
  - Construct Full Size Roundabout
- Install Edgeline Rumble Strips
  - Various locations (Federal $)
- CSAH 2 & CSAH 7 Advance Street Name Signing
- CSAH 34 @ Landmark Drive
  - Median modifications

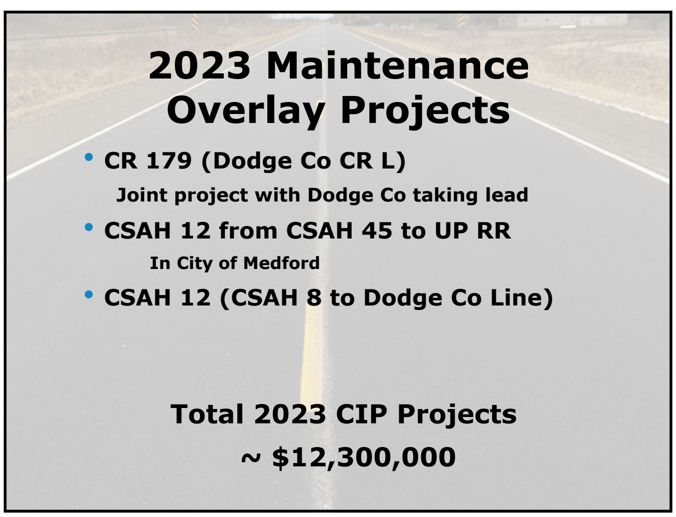
8


2023 Drainage Rehab Projects
• CSAH 16 (CSAH 4 to CSAH 6)
• CSAH 16 (CSAH 6 to TH 14)

9


2023 Bridge Replacement Projects
• Bridge 74562 - CR 162 over Crane Creek
Not yet funded

10


2023 Maintenance Overlay Projects
• CR 179 (Dodge Co CR L)
Joint project with Dodge Co taking lead
• CSAH 12 from CSAH 45 to UP RR
In City of Medford
• CSAH 12 (CSAH 8 to Dodge Co Line)
Total 2023 CIP Projects
~ $12,300,000

11


2024 and Beyond
• CSAH 28 Reconstruction
• CSAH 48 (Main St) Pavement Rehab & Corridor Improvements
• 29th Ave / East Side Corridor
• CSAH 43 at CR 180 Intersection Improvements

12

Future considerations

- North & West Beltlines (CSAH's 34 & 7)
- CSAH 23 Re-alignment around Hospital
- Reconstruction of CSAH 2/45 Hoffman/Oak/Cedar Corridors

13

Questions/Comments

- Fill out comment form
- Send comments to:
  Hwy@co.steele.mn.us
- Call:
  507.444.7670

14

STEELE COUNTY
PUBLIC SAFETY & HEALTH COMMITTEE MINUTES
Steele County Administration Building – 630 Florence - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

Wednesday, October 12, 2022 at 8:00 a.m. – Board Room

Attendees: Commissioner Abbe, Sheriff Lon Thiele, EM&S Director Kristen Sailer, Attorney Dan McIntosh, Community Corrections Director Tim Schammel, Jail Administrator Anthony Buttera, Public Health Amber Aaseth, and Administrator Scott Golberg.

Discussion regarding juvenile detention situation:

The committee had open dialog about juvenile offenders and the lack of available housing. Just recently there have been some incidents that have raised the question, would it be a viable option to turn part of the current detention center into a Regional Juvenile Detention Center? All public safety staff in attendance spoke regarding this topic. A cost benefit analysis would need to be done. Is there grant money to help with this type of project? Do we need a non-secure and a secure location?

Some of the considerations to think about are the following: Staffing for training programs, sight and sound separation, dorm room style pod, the need for seven additional staff that are trained in juvenile detention, teachers for education, juvenile case managers, liability issues and other DOC rules that may apply but are not listed.

Juvenile detention centers in the state of Minnesota have closed. One of those sites was in Rochester. This was a standalone building specifically designs for juvenile detention. Understanding why this facility closed would be beneficial when looking at the feasibility of creating a regional juvenile facility.

Other counties are currently contracting bed space. This is one way they are securing closer beds as we have gone as far as Iowa to find available space. Can we secure beds and at what cost?

The county needs to know if there are any other counties that would be interested in participating in a juvenile facility. It is hard to find the data on how many juveniles we have had as a lack of beds there is not clean data as there are factors considered before a decision to hold juveniles in a detention center is made. Meanwhile, Steele County needs a place to take juvenile offenders.

What other challenges: There is more local involvement dealing with youth than adult. Lon to reach out to the state to determine if it possible to use part of our current facility as a juvenile detention center, are there grants/funds available, and finding staff may be difficult. Dan can check with surrounding attorneys. Anthony will reach out to Bemidji.

Department Head Reports

County Sheriff: ICS session coming forward with an FTE for drug taskforce. Caseloads in the county need more attention.

Community Corrections: Juvenile agent started this month.

Detention Center: Update on hiring process. The wall is up, and they are working on peripherals. Chad took a position with the Sheriffs department and the Detention center is looking at running more efficiently.

Attorney's Office: Both of the new attorneys passed the bar.

Emergency Management: Fire drills took place on Monday and EM is updating procedural information. CPR training at PH is next week. EM is going through regional review next month. Insurance had two submittals for claims for lightning strike and vehicle/animal hit.

Public Health: Clinics are up and running all over the county. Discussion on blood drive and this fall. United way and opioid discussion to come before the board, about $38K each year over 18 years. PH will be leading the discussion on how to use the funds. United way would like to share their ideas on how to use some of the funds. PH is having a retreat day on the 26th of the month. They received COVID mental health funding and plan to bring in a speaker and are setting up other activities for the day for employees to participate in.

Administration: We have seen some additional resignation and we have also seen employees transferring to different departments.

STEELE COUNTY
PUBLIC WORKS POLICY COMMITTEE MINUTES
Public Works Building – 3000 Hoffman Drive - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

Thursday, October 13, 2022 at 7:30 a.m. – Public Works Conference Room

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Attendees: Commissioner Gnemi, Commissioner Abbe, Engineer Greg Ilkka, Assistant Engineer Paul Sponholz, and Landfill Supervisor Josh Johnson.

Consent:

1. Committee recommends approving the Access Variance Request for a filed driveway – CSAH 27: Deml, Parcel ID 02-001-3101

Information:

2. Conduct Public Hearing on October 25th at 5:15 pm for DRAFT 2023-2027 Highway Capital Improvement Plan.
3. Landfill discussion: There was a discussion regarding demolition material and general landfill material. To reduce the cost of the expansion, the landfill will be accepting demolition material into the mix solid waste area. This will reduce the cost by not having to move the demolition material twice. There was also a question about purchasing additional land for future expansion. The committee would like to have a discussion about this at the next meeting.

Department Head Reports

Four Seasons:
East Rink is up and running, so both sheets are going. Ice schedule is getting busier and busier every week. Will be winterizing Beaver Lake shortly. The lake is extremely low! Looking forward to the Four Seasons Employee Appreciation Luncheon on October 19th!

Landfill:
Construction material drop off has slowed down at the landfill as it starts to get colder. The leachate has been removed from the cells and cells are looking good. They could use some rain.

Highway: Review, discussions and/or updates on the following items:

Highway 14 turnback to occur on October 30, 2022 east of Owatonna.

Update was given regarding the CSAH 48 Roundabout (high school). There was a Joint Transportation Committee with School District on Sept 14, meeting with Railroad and Transportation Commissioner last Friday, discussions with Rypka family regarding property acquisition, next steps for project and railroad coordination.

Construction Updates:
Signal upgrades – substantially completed
Maintenance Overlay projects: substantially complete
CSAH 12 & 18 reclamation projects, pavement marking in progress, should be substantially complete this week.
CSAH 37 drainage work in progress, pending two 60" pipes to install

Design Updates:

CSAH 49, As of October 11, we have now taken procession of the all r/w. Court Commissioners to schedule hearings within next 6 months. Railroad crossing work has started, utility relocations starting,

East Side Corridor:

Updated schedule, several concurrence points needed by FHWA, preferred alternative scheduled to be selected about March 2023 and another public meeting to be held afterwards. Final environmental report to be completed by Spring 2024. North Country Subdivision likely to be at CIP public hearing.

Township bridge replacement:

Agreements for Havana, Medford, Merton in process, to be brought to committee and board soon.