



STEELE COUNTY BOARD AGENDA

Administration Center - 630 Florence Avenue – Owatonna, MN 55060

Steele County's Mission:

Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, JUNE 27, 2023 at 5:00 PM

County Boardroom, Steele County Administration Center

Persons with background material for agenda items are asked to provide them to the Administrator's Office 5 days prior to the meeting date so that the material can be linked to the online agenda. If handouts at the Board meeting are necessary, please bring enough copies for the Board, county staff, the press and the public. Generally, 15 copies should be sufficient.

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approve Agenda

Public Comment

Those wishing to speak must state their name and address for the record after they are acknowledged by the Board Chair. Each person will be limited to two (2) minutes to make his/her remarks.

Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

Correspondence

- 4.

Consent Agenda - *Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.*

5. Approve June 13, 2023 Board Minutes (pg. 3)
6. Approve June 13, 2023 Board Work Session Minutes (pg. 9)

7. Approve Bills and Journal Entries (pg. 10)
8. Approve Personnel Report (pg. 101)
9. Adopt Resolution Accepting Donations for Public Health (pg. 102)

General

10. Adopt Resolution Vacating Excess Highway Easement (Right-of-Way) on CSAH 45 (pg. 104)

County Board Work Session – Tuesday, June 27, 2023

11. Adopt Resolution Authorizing Participation in 2023 Performance Measurement Program (pg. 122)
12. Approve Independent Finance Contractor Agreement with Catherine Piepho (pg. 124)

Commissioner Reports:

Next Meeting Notices:

Property & Maintenance Committee – **Thursday, July 6th at 8 a.m. in the Boardroom**

County Board Work Session – **Tuesday, July 11th at 4:00 p.m. in the Boardroom**

County Board Meeting – **Tuesday, July 11th at 5:00 p.m. in the Boardroom**

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donation of:
Owatonna Youth Hockey Association - Two Big Screen Monitors for each Lobby

- F. Accept the proposal for Four Seasons Centre East Arena Exterior Repaint in an amount of \$99,100.00 from Willies Painting
- G. Approve the On-Sale Beer License for Holy Trinity Parish of Litomysl for their Summer Event to be held on July 30, 2023 and to waive the fee
- H. Award a contract for Milled Rumble Strips on Various Highways, SAP 074-070-007 to Subsurface Preparation Technologies, LLC in the amount of \$119,998.32 with 90% of the project federally funded
- I. Approve Amendment No. 2 to Waste Delivery Contracts 2022 and authorize the Chair to sign the amendments

Public Hearing:

Commission Krueger called the Public Hearing to order at 5:25 p.m. Administrator Scott Golberg spoke regarding the Local Housing Trust Fund Ordinance. The hearing was opened for public comment. There were no comments.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi, to close the Public Hearing at 5:28 p.m.

Commissioner Gnemi offered the following **Ordinance**, seconded by Commissioner Abbe

Steele County Local Housing Trust Fund Ordinance

SECTION 1.0 PURPOSE, AUTHORITY AND JURISDICTION

1.1 TITLE

This Ordinance shall be known, cited, and referred to as the “Steele County Local Housing Trust Fund Ordinance”. When referred to herein, it shall be known as “this Ordinance”.

1.2 STATEMENT OF PURPOSE

This Ordinance is adopted for the purpose of establishing a fund which allows for the flexibility to respond in innovative ways to address local affordable housing needs.

1.3 STATUTORY AUTHORITY

This Ordinance is adopted pursuant to the authorization and policies contained in Minnesota Statutes, section 462C.16 and Minnesota Statutes 462A.201.

1.4 JURISDICTION

This ordinance shall apply to all areas in Steele County.

SECTION 2.0 DEFINITIONS

Affordability Period. The amount of time the project must meet affordability criteria.

Affordable Housing. Refers to housing that costs 30% or less of a household’s gross income.

Community Advisory Committee. A committee comprised of a mix of elected officials, administrator entity staff, housing organization staff, and residents with lived experience or some other housing expertise tasked with providing oversight of the Local Housing Trust Fund.

Elected officials. Refers to County Commissioners.

Fiscal Agent. The entity which establishes the Local Housing Trust Fund Account.

Fund Administrator. Entity responsible for administration of the Local Housing Trust Fund in accordance with Minnesota Statutes and the local County ordinance.

Local Homeless Prevention Aid. Funding distributed to counties to help local governments ensure no child is homeless within a local jurisdiction by keeping families from losing housing and helping those experiencing homelessness find housing.

Local Housing Trust Fund. A fund established by a local government with one or more dedicated sources of public revenue for housing.

SECTION 3.0 ADMINISTRATION OF LOCAL HOUSING TRUST FUND

3.1 THE AUTHORITY

MNPrairie County Alliance (the “Fund Administrator”) shall administer the Local Housing Trust Funds on behalf of Steele County.

3.2 REPORTING AND DOCUMENTATION REQUIREMENTS

The Fund Administrator shall report annually to the County on the use of the Local Housing Trust Fund, including total amount expensed, types of expenses, number of households served, and number of new affordable housing units established.

3.3 ADMINISTRATIVE EXPENSES

The Authority may charge up to 10% of the balance of the fund for program administrative expenses.

SECTION 4.0 OVERSIGHT AND ADVISORY

4.1 COMMUNITY ADVISORY COMMITTEE

A Community Advisory Committee will be established to provide oversight of a LHTF

- 4.12 The Community Advisory Committee will provide recommendations to the County board regarding general provisions of the Local Housing Trust Fund.
- 4.13 The Community Advisory Committee will meet one time per year minimally.
- 4.14 Annually, the Community Advisory Committee will recommend Housing Trust Fund funding priorities and present a budget proposal to the County Board.
- 4.13 Members may include:
 - a) Elected officials
 - b) Administrator entity staff
 - c) Housing organization staff
 - d) Residents with lived experience
 - e) Residents with housing expertise

4.2 COUNTY BOARD OF COMMISSIONERS

The County Board will make the final decision regarding:

- (a) Defining Housing Trust Fund Funding Priorities
- (b) Approving an annual budget for Housing Trust Fund expenditure priorities
- (c) Defining the housing activities eligible for support from the Local Housing Trust Fund
- (d) Defining target population(s) and establishing parameters about which types of households will be eligible to be served by Local Housing Trust Fund dollars.
- (e) Specify the types of organizations that are eligible to apply for and utilize the proceeds of funding awards.
- (f) Determine the form that a Local Housing Trust Fund award will take, such as grants or loans as well as the specific terms and conditions of these funding awards
- (g) Determine the required affordability period – the amount of time the project must meet affordability criteria.
- (h) Determine the responsibility of a loan grantee if the required affordability period is not fulfilled.

SECTION 5.0 GENERAL PROVISIONS

5.1 FUNDING SOURCES AND FUND MANAGEMENT

- 5.12 Public revenues from one or more sources must be dedicated to the Local Housing Trust Fund. Allocated revenues are protected for housing uses in the community.
- 5.13 Steele County will serve as the fiscal agent of the Local Housing Trust Fund.
- 5.14 90% of the annual County Local Homeless Prevention Aid will be dedicated to the Local Housing Trust Fund through 2028.
- 5.15 Prior to December 31, 2028, will take additional action to determine whether to continue with a Local Housing Trust Fund. If a decision is made to continue, the board will determine one or more sources of public revenues that will be dedicated to the Local Housing Trust Fund.
- 5.16 Other one-time or ongoing funding sources may include, but are not limited to:
 - (a) Donations
 - (b) Bond proceeds

- (c) Grants and loans from a state, federal or private source
- (d) Appropriates by a local government to the fund
- (e) Investment earnings of the fund
- (f) Housing and redevelopment authority levies
- (g) Matching funds from a federal or state program designed to fund an affordable housing trust fund

5.2 DISTRIBUTIONS

- 5.21 Authorized expenditures outlined in MN Statutes 462C.16
- (a) Administrative expenses, but not more than ten percent of the balance of the fund may be spent on administration
 - (b) Make grants, loans and loan guarantees for the development, rehabilitation, or financing of housing
 - (c) Match other funds from federal, state, or private resources for housing projects
 - (d) Provide down payment assistance, rental assistance, and home buyer counseling services

5.3 ANNUAL REPORTING

- 5.31 The Local Housing Trust Fund administrator entity must report annually to the County Board.
- (a) Illustrate the impact on the community’s housing needs
 - (b) Characterize the nature of the housing projects and programs supported by the Local Housing Trust Fund
 - (c) Accomplishments in terms of households served

- 5.32 The County must post the annual report on its public website.

SECTION 6.0 EXCEPTION AUTHORITY

The County Board of Commissioners may review the Trust Fund at any time in its sole and unfettered discretion so long as such exceptions do not violate Minnesota Statutes 462C.16.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to appropriate 90% of Steele County’s Local Homeless Prevention Aid to Local Housing Trust Fund and the remaining 10% into a hotel shelter vouchers fund. Ayes all.

General Agenda:

Human Resource Director Julie Johnson read the May Employee Anniversary report.

Name	Position - Department	Anniv. Date	Yrs. Service
Teresa Dudley	Victim Services Coord. – Cty Attorney	06/02/23	19
Steve Schroht	Park & Recreation Director–Park & Rec.	06/03/23	27
Travis Avelar	Correctional Officer – Detention Center	06/04/23	16
Anthony Buttera	Jail Administrator – Detention Center	06/04/23	16
Kathleen Schroeder	Records Supervisor – Sheriff’s Office	06/05/23	6
Tom Reineke	County Assessor – Assessor’s Office	06/06/23	1
Nikola Miller	Custodian – Facilities	06/07/23	1
Tanner Wobschall	Facilities Maint. Worker – Facilities	06/10/23	10
Tara Pitzl	Probation Officer II – CCA	06/12/23	6
Becky Melchert	Records Specialist – Sheriff’s Office	06/15/23	6
Cynthia Fowler	Programs Coordinator–Dtn Cntr	06/16/23	20
Adil Lebgue	Correctional Officer – Dtn Cntr	06/16/23	20
Kristen Sailer	Emergency & Risk Management Dir.	06/21/23	2
Tim Larson	Landfill Operator – Landfill	06/22/23	13
Karen Meier	Administrative Asst. – Sheriff’s Office	06/22/23	25
Kendra Sirek	Probation Officer II – CCA	06/27/23	5
Meagan Katchmark	Family Support Educator/RN – PH	06/27/23	1

Commissioner Glynn offered the following **Resolution**, seconded by Commissioner Abbe

APPOINTING JULIA FORBES AS THE STEELE COUNTY ATTORNEY

WHEREAS, Minnesota Statute 375.08 states when a vacancy occurs in the office of an elected county attorney ("office"), the county board shall fill it by appointment; and

WHEREAS, previously elected County Attorney Dan McIntosh resigned the office effective May 13, 2023 making the county attorney position vacant in Steele County; and

WHEREAS, pursuant to Minnesota Statute 375.08, when a vacancy occurs in an office that has a chief deputy, the Chief Deputy may perform all the duties and functions of the office until it is filled by appointment by the county board.

WHEREAS, the County accepted applications to fill this appointment, these applications were reviewed on May 25th, 2023 and it was determined that Julia Forbes, Chief Deputy County Attorney, was the most qualified applicant for Steele County Attorney; and

WHEREAS, pursuant to Minnesota Statute 388.18, the county board shall annually set by resolution the salary of the county attorney; and

NOW, THEREFORE, BE IT RESOLVED, the Steele County Board of Commissioners appoints Julia Forbes to serve as the Steele County Attorney commencing June 14, 2023, and for the remainder of the current term of office.

THEREFORE, BE IT FURTHER RESOLVED, the annual salary for Julia Forbes as Steele County Attorney in 2023 shall be set at the Steele County Comparable Rating and Wage Scale: E83, commencing June 14, 2023.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the renewal of CUP #217, Klemmensen Pit, with 16 conditions based on Findings of Fact. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Glynn to approve CUP #434, Willert kit assembly business, with 4 conditions based on Findings of Fact. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Glynn to appoint Commissioner Krueger and Abbe to meet with Waseca County regarding the detention center. Ayes all.

Commissioner Reports:

Commissioner Brady reported on his attendance at two Eastside Corridor Transportation meetings, AMC District 9 meeting, Planning and Zoning Commission, 911 Dispatch, Public Works Committee and a Work Session.

Commissioner Glynn reported on his attendance at Community Corrections meeting and a Work Session.

Commissioner Gnemi reported on his attendance at Drug Court, Work Force Special Session, Drug Court, Work Force Board meeting, AMC District 9 meeting, Drug Court, Joint Powers Work Force in Rochester, SEMCAC, and a Work Session.

Commissioner Abbe reported on his attendance at breakfast with the highway department celebrating Public Works week, Eastside Corridor meeting, Attorney Application Review meeting, MNPrairie Budget meeting, Exit Interview, Internal Central Services committee meeting, Joint Powers Board 911 dispatch meeting, Public Works committee meeting, and a Work Session.

Commissioner Krueger reported on his attendance at County Attorney Interview meeting, MNPrairie Joint Powers Board Work Session, South County Health Alliance Joint Powers Board, AMC District 9 meeting, Internal Central Services committee meeting, South Country Health Alliance Strategic Planning session, MNPrairie Finance, and a Work Session.

LISTING OF BILLS
June 13, 2023

Advanced Correctional Healthcare Inc	8,583.25
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ArchKey Technologies	6,775.00
Baker Tilly US, LLP	16,800.00
Central Farm Services	30,387.55
Continental Research Corp	7,827.36
CRK Properties LLC	6,519.43
Culligan Inc	4,916.56
Dell Marketing LP	4,703.40
DLT Solutions LLC	3,845.70
Duraco Inc	19,926.00
Farm-Rite Equipment of Willmar Inc	19,709.00
High Point Networks	13,860.00
I & S Group Inc	9,200.00
Jones Haugh & Smith Inc	3,795.00
Le Seuer County Sheriff's Office	3,565.00
Northland Trenching Equipment LLC	4,230.45
Service Master Clean	2,900.00
Sign Solutions	2,957.66
South Central College	3,900.00
Steele County Highway Dept	3,309.69
Summit Food Services LLC	14,576.20
Wold Architects and Engineers	43,179.85
115 Payments less than 2000	<u>39,915.52</u>
Final Total:	275,382.62

Motion by Commissioner Gnemi seconded by Commissioner Glynn , to adjourn to the Call of the Chair at 5:55 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

June 13, 2023

STATE OF MINNESOTA)

)ss

COUNTY OF STEELE)

The Steele County Board of Commissioners held a Work Session at 4:00 p.m. on June 13, 2023, with Commissioners Krueger, Brady, Glynn, Gnemi, and Abbe present. Also present were Adult & Disabilities Services Manager Tara Reich and, Housing Resource Specialist Karina Schmitz from MN Prairie County Alliance, Treasurer/Finance Director Cathy Piepho, IT Director Dave Purscell, Human Resource Director Julie Johnson, County Administrator Scott Golberg and Executive Assistant Rebecca Kubicek.

Scott Golberg brought forward for discussion a Local Housing Trust Fund Ordinance (LHTF). Enacting an ordinance within Steele County is the first step in establishing a LHTF, then appropriating 90% of the aid to LHTF and the remaining 10% into a fund to be utilized for hotel vouchers was discussed. Recommended MNPrairie to serve as the fund administration. Item will be brought forward to the Public Hearing at 5:15 p.m. on June 13, 2023.

Waseca County has reached out to Steele County regarding jail needs. Bring item to full Board.

Kevin Balfanz, Minnesota Counties Intergovernmental Trust (MCIT) Director of Field Services gave a presentation covering MCIT's 2023 Report.

Meeting was adjourned at 4:35 p.m.

CHAIRMAN

ATTEST:_____

SBENDORF
6/22/23 10:52AM

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

SBENDORF

6/22/23 10:52AM

10 Road & Bridge Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
301	DEPT		Administration			
8251	BRN Lawn & Landscape LLC					
2	10-301-000-0000-6512	890.00	May lawn services	2399	Bldg Repair & Maintenance	Y
8251	BRN Lawn & Landscape LLC	890.00		1 Transactions		
61505	Gopher State One-Call					
25	10-301-000-0000-6260	41.85	May locates	3051471	Consultants/Admin Fee	N
61505	Gopher State One-Call	41.85		1 Transactions		
68420	Plunkett's Pest Control, Inc.					
35	10-301-000-0000-6512	109.62	June pest control	8066475	Bldg Repair & Maintenance	N
68420	Plunkett's Pest Control, Inc.	109.62		1 Transactions		
301	DEPT Total:	1,041.47	Administration	3 Vendors	3 Transactions	
302	DEPT		Road & Bridge Maintenance Expense			
8893	Bell Optical					
1	10-302-000-0000-6801	69.96	Safety glasses - Cassen	3286106	Osha/Safety Supplies	N
8893	Bell Optical	69.96		1 Transactions		
5327	Cemstone Products Co Inc					
4	10-302-000-0000-6524	42.72	60lb concrete mix - CSAH 4	7150316	Supplies - Culverts	N
5	10-302-000-0000-6525	92.92	Smith sprayer service kit	7152050	CSAH Supplies - Aggregate/Asphalt	N
6	10-302-000-0000-6524	112.41	60lb concrete mix&mortar-CSAH6	7154597	Supplies - Culverts	N
5327	Cemstone Products Co Inc	248.05		3 Transactions		
5217	Crane Creek Asphalt					
10	10-302-000-0000-6525	4,910.64	66.36 WEA mix - CSAH 48	4800009654	CSAH Supplies - Aggregate/Asphalt	N
11	10-302-000-0000-6525	504.81	7.11 Web mix - CSAH 48	4800009654	CSAH Supplies - Aggregate/Asphalt	N
5217	Crane Creek Asphalt	5,415.45		2 Transactions		
8882	D & M Construction LLC					
15	10-302-000-0000-6525	16.07	Propane for torch for crackfil	13483	CSAH Supplies - Aggregate/Asphalt	Y
8882	D & M Construction LLC	16.07		1 Transactions		
32710	Helen M Nagel Inc					
26	10-302-000-0000-6553	50.00	2 bags of oats - CSAH 6	060623	Weed Spray & Vegetation Supplies	N
32710	Helen M Nagel Inc	50.00		1 Transactions		

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
36550	IFACS					
28	10-302-000-0000-6534	49.20	D batteries for sign shop	5315832	Supplies - Signing	N
36550	IFACS	49.20	1 Transactions			
9136	Kahn Tile Supply LLC					
30	10-302-000-0000-6524	58.99	Dual wall tile, end caps & tap	23-1985	Supplies - Culverts	Y
9136	Kahn Tile Supply LLC	58.99	1 Transactions			
1308	Miners's Outdoor & Rec					
32	10-302-000-0000-6801	350.96	Helmets & hearing protection	203398	Osha/Safety Supplies	N
1308	Miners's Outdoor & Rec	350.96	1 Transactions			
8711	Minnesota Paving & Materials					
33	10-302-000-0000-6529	853.20	142.20 ton class 5 modified	1768528	Co Rd Supplies	N
34	10-302-000-0000-6524	281.04	Tape roll CSAH 35	1768533	Supplies - Culverts	N
8711	Minnesota Paving & Materials	1,134.24	2 Transactions			
9113	RSBS Management Inc					
36	10-302-000-0000-6537	325.00	Spring sweeping CSAH 6	178326	County Contracts	N
37	10-302-000-0000-6537	800.00	Spring sweeping CSAH 45	178326	County Contracts	N
38	10-302-000-0000-6537	150.00	Spring sweeping CSAH 4	178326	County Contracts	N
39	10-302-000-0000-6537	500.00	Spring sweeping CSAH 23	178326	County Contracts	N
40	10-302-000-0000-6537	325.00	Spring sweeping CSAH 2	178326	County Contracts	N
41	10-302-000-0000-6537	480.00	Spring sweeping CSAH 7	178326	County Contracts	N
9113	RSBS Management Inc	2,580.00	6 Transactions			
302	DEPT Total:	9,972.92	Road & Bridge Maintenance Expense	10 Vendors	19 Transactions	
304	DEPT		Equipment Maintenance & Shops			
10150	Carquest Auto Parts					
3	10-304-000-0000-6513	24.95	Milwaukee pen light	462469	Tools	N
10150	Carquest Auto Parts	24.95	1 Transactions			
11215	Central Farm Services					
7	10-304-000-0000-6521	10,889.44	4,002 gallons of diesel fuel	2933367	Supplies-Diesel Fuel	N
8	10-304-000-0000-6540	11,858.96	4,001 gallons of unleaded fuel	2933380	Fuel & Lubricants	N
11215	Central Farm Services	22,748.40	2 Transactions			
3963	Clean Plus Inc - CPI Divisions					

SBENDORF

6/22/23 10:52AM

10 Road & Bridge Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
9	10-304-000-0000-6511		Dry wipes	2306187	Maint Shop Supplies & Materials	N
3963	Clean Plus Inc - CPI Divisions		1 Transactions			
16480	Crysteel Truck Equipment Inc					
12	10-304-000-0000-6520	215.00	LED mini light bar, unit#2305M	LP215757	Machinery/Vehicle Parts	N
13	10-304-000-0000-6520	215.00	LED mini light bar, unit#2306	LP215757	Machinery/Vehicle Parts	N
14	10-304-000-0000-6520	215.00	LED mini light bar, unit#2302	LP215757	Machinery/Vehicle Parts	N
16480	Crysteel Truck Equipment Inc	645.00	3 Transactions			
4329	Express Pressure Washers Inc					
21	10-304-000-0000-6512	315.23-	Invoice billed twice	I-128702	Bldg Repair & Maintenance	N
22	10-304-000-0000-6252	639.01	Custom labor, Unit#9991	I-129628	Contracted Services	N
4329	Express Pressure Washers Inc	323.78	2 Transactions			
25565	First Supply LLC-Owatonna					
23	10-304-000-0000-6513	88.32	Flood light	1372738400	Tools	N
25565	First Supply LLC-Owatonna	88.32	1 Transactions			
8459	Freerksen Oil LLC					
24	10-304-000-0000-6511	302.16	24 cans of Citrol degreasers	1975	Maint Shop Supplies & Materials	Y
8459	Freerksen Oil LLC	302.16	1 Transactions			
36550	IFACS					
29	10-304-000-0000-6520	1.27	Screws, unit#2023	5316031	Machinery/Vehicle Parts	N
36550	IFACS	1.27	1 Transactions			
49625	Matejcek Implement Co					
31	10-304-000-0000-6520	46.64	Nuts,screws & bolts, unit#2153	IB31477	Machinery/Vehicle Parts	N
49625	Matejcek Implement Co	46.64	1 Transactions			
304	DEPT Total:	24,336.22	Equipment Maintenance & Shops	9 Vendors	13 Transactions	
310	DEPT		Capital Construction			
22460	Erickson Engineering Co LLC					
16	10-310-000-0000-6535	1,548.10	Prof services 074-643-010	15793	Town Bridges	Y
17	10-310-000-0000-6535	845.28	Prof services 074-599-043	15794	Town Bridges	Y
18	10-310-000-0000-6535	4,431.11	Prof services 074-599-040	15796	Town Bridges	Y
19	10-310-000-0000-6535	1,765.71	Prof services 074-599-042	15797	Town Bridges	Y
20	10-310-000-0000-6535	4,619.88	Prof services 074-599--041	15798	Town Bridges	Y

SBENDORF

6/22/23 10:52AM

10 Road & Bridge Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
22460	Erickson Engineering Co LLC		13,210.08	5 Transactions		
3832	I & S Group Inc					
27	10-310-000-0000-6262		20,642.50	Prof services 074-649-001	93818	Sales Tax Consultants Y
3832	I & S Group Inc		20,642.50	1 Transactions		
77570	Short Elliott Hendrickson Inc					
42	10-310-000-0000-6262		831.30	Prof services 074-019-005	446791	Sales Tax Consultants N
43	10-310-000-0000-6262		1,413.34	Prof services 074-602-007	446799	Sales Tax Consultants N
77570	Short Elliott Hendrickson Inc		2,244.64	2 Transactions		
4364	WSB & Associates Inc					
44	10-310-000-0000-6260		15,767.75	Prof services East Side Corrid	19850000015	Consultants/Admin Fee Y
4364	WSB & Associates Inc		15,767.75	1 Transactions		
310	DEPT Total:		51,864.97	Capital Construction	4 Vendors	9 Transactions
10	Fund Total:		87,215.58	Road & Bridge Fund		44 Transactions
	Final Total:		87,215.58	26 Vendors	44 Transactions	

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	10	87,215.58	Road & Bridge Fund	
	All Funds	87,215.58	Total	Approved by, ...
				
				

SBENDORF
6/22/23 11:30AM

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
3	DEPT			County Wide			
	9173 Madden Galanter Hansen LLP						
12	01-003-000-0000-6194		500.50	Arbitration & Admin hearing	June 6, 2023	Personnel Policy	Y
13	01-003-000-0000-6194		231.00	Review policy-personnel issue	June 6, 2023	Personnel Policy	Y
	9173 Madden Galanter Hansen LLP		731.50	2 Transactions			
	9698 Majestic Tree Healing						
146	01-003-010-0000-6820		75.00	Health Fair prize - Reiki	000002	Wellness Grant Expense	N
	9698 Majestic Tree Healing		75.00	1 Transactions			
	9702 Massage By Brian LLC						
158	01-003-010-0000-6820		65.00	Health Fair prize - massage	000010	Wellness Grant Expense	N
	9702 Massage By Brian LLC		65.00	1 Transactions			
	40 Southeast Service Cooperative						
152	01-003-000-0000-6241		400.00	Annual membership fee - 2023	SIN000004763	Membership Dues	N
	40 Southeast Service Cooperative		400.00	1 Transactions			
	9699 The Organic Escape						
154	01-003-010-0000-6820		210.00	Health Fair prize - facials	D28	Wellness Grant Expense	N
	9699 The Organic Escape		210.00	1 Transactions			
3	DEPT Total:		1,481.50	County Wide	5 Vendors	6 Transactions	
31	DEPT			County Administrator			
	6032 APG Media of Southern Minnesota LLC						
2	01-031-000-0000-6242		2.78	Notice of Public Hrg-Ad 132530	12944-0523	Publishing	N
	6032 APG Media of Southern Minnesota LLC		2.78	1 Transactions			
	4879 Shred Right						
149	01-031-000-0000-6801		20.00	Shred serv order 0001073-6/1	001089	General Expense	Y
	4879 Shred Right		20.00	1 Transactions			
31	DEPT Total:		22.78	County Administrator	2 Vendors	2 Transactions	
32	DEPT			Human Resources			
	4879 Shred Right						
150	01-032-000-0000-6801		20.00	Shred serv order 0001073-6/1	001089	General Expense	Y

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	4879	Shred Right		20.00	1 Transactions			
32	DEPT Total:			20.00	Human Resources	1 Vendors	1 Transactions	
41	DEPT				Auditor			
	8975	Minnesota Counties Computer Coop						
16		01-041-000-0000-6261		90.00	MCCC conf registr - KWinter	2306114	Conference & Training	N
17		01-041-000-0000-6261		90.00	MCCC conf registr - BBlood	2306114	Conference & Training	N
	8975	Minnesota Counties Computer Coop		180.00	2 Transactions			
41	DEPT Total:			180.00	Auditor	1 Vendors	2 Transactions	
42	DEPT				Treasurer			
	6032	APG Media of Southern Minnesota LLC						
3		01-042-000-0000-6242		387.90	1st half RE tax 5/9-5/11, 5/13	13098-0523	Publishing	N
	6032	APG Media of Southern Minnesota LLC		387.90	1 Transactions			
	3032	Star Eagle						
29		01-042-000-0000-6242		160.00	1st half RE taxes 5/4, 5/11 ad	3194	Publishing	N
	3032	Star Eagle		160.00	1 Transactions			
42	DEPT Total:			547.90	Treasurer	2 Vendors	2 Transactions	
44	DEPT				Financial Administrator			
	8975	Minnesota Counties Computer Coop						
15		01-044-000-0000-6261		90.00	MCCC conf registr - JWalstron	2306114	Conference & Training	N
	8975	Minnesota Counties Computer Coop		90.00	1 Transactions			
44	DEPT Total:			90.00	Financial Administrator	1 Vendors	1 Transactions	
61	DEPT				Information Technology			
	18450	Office of MN IT Services						
19		01-061-000-0000-6212		1,100.44	Monthly internet fees	DV23050396	M-Net Expenses	N
	18450	Office of MN IT Services		1,100.44	1 Transactions			
	9462	Professional Development Academy LLC						
22		01-061-000-0000-6261		1,995.00	CyberSecurity Ldrshp - Dave	117301	Conference & Training	Y
21		01-061-000-0000-6261		1,000.00	High Performance Ldrshp-Dave	117302	Conference & Training	Y

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9462	Professional Development Academy LLC		2 Transactions			
83500	Steele County Highway Dept					
65	01-061-000-0000-6540	37.92	Fuel	2148	Gas & Oil	N
83500	Steele County Highway Dept	37.92	1 Transactions			
61	DEPT Total:	4,133.36	Information Technology	3 Vendors	4 Transactions	
62	DEPT		Central Services			
8499	Counties Providing Technology					
165	01-062-000-0000-6301	4,467.00	Gen tech/assist.support-June	1433	Equip/Software Maint	Y
8499	Counties Providing Technology	4,467.00	1 Transactions			
16282	Crosstown Cartage Inc					
7	01-062-000-0000-6801	324.00	Contracted mail services	06/09/2023	General Expense	N
8	01-062-000-0000-6802	105.00	Additional mail services	06/09/2023	Internal Chargeback	N
16282	Crosstown Cartage Inc	429.00	2 Transactions			
572	Kronos Incorporated					
55	01-062-000-0000-6301	3,223.88	May 2023 HRIS operating cost	12088849	Equip/Software Maint	N
572	Kronos Incorporated	3,223.88	1 Transactions			
62	DEPT Total:	8,119.88	Central Services	3 Vendors	4 Transactions	
91	DEPT		County Attorney			
3659	MCAA					
159	01-091-000-0000-6261	100.00	Impaired Driving course-Housh	200010326	Conference & Training	N
3659	MCAA	100.00	1 Transactions			
70550	Thomson Reuters - West					
73	01-091-000-0000-6410	1,475.92	Westlaw usage - May 2023	848384554	Office Supplies	N
74	01-091-000-0000-6410	93.62	Library plan	848469200	Office Supplies	N
70550	Thomson Reuters - West	1,569.54	2 Transactions			
9109	Visual Labs Inc					
79	01-091-000-0000-6315	2,000.00	Subscription 6/1/23 - 5/31/24	23556	County Attorney Forfeiture Expenditu	Y
9109	Visual Labs Inc	2,000.00	1 Transactions			

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	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
91	DEPT Total:		3,669.54	County Attorney	3 Vendors	4 Transactions	
103	DEPT			Assessor			
	83500 Steele County Highway Dept						
66	01-103-000-0000-6540		74.88	Fuel	2147	Gas & Oil	N
	83500 Steele County Highway Dept		74.88		1 Transactions		
	84035 Tri-M Graphics						
155	01-103-000-0000-6401		101.42	Business cards - BWilson	101525	Forms/Copies/Stationary	N
	84035 Tri-M Graphics		101.42		1 Transactions		
103	DEPT Total:		176.30	Assessor	2 Vendors	2 Transactions	
105	DEPT			Planning & Zoning			
	51300 Metro Sales Inc						
56	01-105-000-0000-6410		192.17	Copier contract	INV2300804	Office Supplies	N
	51300 Metro Sales Inc		192.17		1 Transactions		
	83500 Steele County Highway Dept						
67	01-105-000-0000-6540		221.46	Fuel	2141	Gas & Oil	N
	83500 Steele County Highway Dept		221.46		1 Transactions		
105	DEPT Total:		413.63	Planning & Zoning	2 Vendors	2 Transactions	
111	DEPT			Buildings & Grounds			
	9639 Daikin Applied America Inc						
49	01-111-041-0000-6300		3,854.00	Coil for McQuay 214	3398207	Bldg Repairs & Maintenance	N
	9639 Daikin Applied America Inc		3,854.00		1 Transactions		
	7859 Field Environmental Consulting Inc						
50	01-111-043-0000-6300		1,661.17	IAQ testing & analysis	I-9048	Bldg Repairs & Maintenance	Y
	7859 Field Environmental Consulting Inc		1,661.17		1 Transactions		
	9161 Kraft Mechanical LLC						
53	01-111-044-0000-6300		3,665.00	Prevent maint & agreement-Dec	30286	Bldg Repairs & Maintenance	N
54	01-111-044-0000-6300		3,665.00	Prevent maint & agreement-Mar	30286	Bldg Repairs & Maintenance	N
	9161 Kraft Mechanical LLC		7,330.00		2 Transactions		

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9467	Miller/Nikola					
57	01-111-000-0000-6331		16.38	25 miles x .655 - March		Mileage Reimbursement N
58	01-111-000-0000-6331		16.38	25 miles x .655 - April		Mileage Reimbursement N
59	01-111-000-0000-6331		19.00	29 miles x .655 - May		Mileage Reimbursement N
9467	Miller/Nikola		51.76	3 Transactions		
83500	Steele County Highway Dept					
68	01-111-000-0000-6562		188.82	Fuel & diesel tax	2144	Fuel And Gas N
83500	Steele County Highway Dept		188.82	1 Transactions		
111	DEPT Total:		13,085.75	Buildings & Grounds	5 Vendors	8 Transactions
121	DEPT			Veteran Service		
83500	Steele County Highway Dept					
69	01-121-000-0000-6540		221.20	Fuel	2143	Gas & Oil N
83500	Steele County Highway Dept		221.20	1 Transactions		
121	DEPT Total:		221.20	Veteran Service	1 Vendors	1 Transactions
201	DEPT			Sheriff		
5487	LexisNexis Risk Data Management					
11	01-201-000-0000-6425		200.00	May 2023 Searches/Reports	1035910-2023053	Investigation Expense N
5487	LexisNexis Risk Data Management		200.00	1 Transactions		
18450	Office of MN IT Services					
60	01-201-000-0000-6210		91.01	Sheriff telecom - May 2023	W23050516	Telephone N
18450	Office of MN IT Services		91.01	1 Transactions		
3248	Personnel Evaluation, Inc					
63	01-201-000-0000-6801		50.00	Backgrounds-potential deputies	47951	Misc Expense N
3248	Personnel Evaluation, Inc		50.00	1 Transactions		
83500	Steele County Highway Dept					
70	01-201-000-0000-6562		5,112.46	Fuel	2146	Gas & Oil Squads N
83500	Steele County Highway Dept		5,112.46	1 Transactions		
85300	Streichers Inc					
33	01-201-000-0000-6408		533.93	Uniform - RGehrke	11639094	Uniforms/Uniform Reimbursement N

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32	01-201-000-0000-6408		Handcuffs, mag, bag - LThiele	I1639303	Uniforms/Uniform Reimbursement	N
30	01-201-000-0000-6408		Uniform & supplies - MHolm	I1639305	Uniforms/Uniform Reimbursement	N
31	01-201-000-0000-6408		Uniform & supplies - MHolm	I1639305	Uniforms/Uniform Reimbursement	N
85300	Streichers Inc		4 Transactions			
21215	Strohschein Properties LLC					
40	01-201-000-0000-6346		Rent - June	06052023	Eds Rent Account	Y
41	01-201-000-0000-6346		Utilities	732571	Eds Rent Account	Y
21215	Strohschein Properties LLC		2 Transactions			
84035	Tri-M Graphics					
75	01-201-000-0000-6410		Business cards - RGehrke	101419	Office Supplies	N
84035	Tri-M Graphics		1 Transactions			
5594	Water Systems Company					
47	01-201-000-0000-6410		5 gallon refill & delivery	537503	Office Supplies	N
48	01-201-000-0000-6410		Monthly fee - June 2023	548673	Office Supplies	N
5594	Water Systems Company		2 Transactions			
201	DEPT Total:	8,279.30	Sheriff	8 Vendors	13 Transactions	
207	DEPT		Sheriff Special Deputies			
85300	Streichers Inc					
38	01-207-000-0001-6801		2 flashlights	I1635744	General Expense-Special Fund	N
39	01-207-000-0001-6801		3 flashlight holders	I1635744	General Expense-Special Fund	N
85300	Streichers Inc		2 Transactions			
207	DEPT Total:	326.00	Sheriff Special Deputies	1 Vendors	2 Transactions	
208	DEPT		Coroner			
4229	Moore Md/Kellyanna J					
18	01-208-000-0000-6801		Coroner services - June 2023	June 2023	General Expense	Y
4229	Moore Md/Kellyanna J		1 Transactions			
208	DEPT Total:	3,751.69	Coroner	1 Vendors	1 Transactions	
251	DEPT		Jail			
5750	Bob Barker Company Inc					

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
4	01-251-000-0000-6418		Inmate pants, shorts	1908772	Lock-Up Supplies	N
5	01-251-000-0000-6418		Inmate tshirts,boxers,towels	1910177	Lock-Up Supplies	N
5750	Bob Barker Company Inc		2 Transactions			
9595	Compicare Occupational Medicine & Urge					
6	01-251-000-0000-6196	59.00	Pre-employment exam - KK	5911	Employee Phys And Exams	N
9595	Compicare Occupational Medicine & Urge	59.00	1 Transactions			
9084	Metro FiberNet LLC					
160	01-251-000-0000-6304	327.25	Dark fiber fee - Detention Ctr	1675291-June	Contract Serv./Bldg Maint	Y
9084	Metro FiberNet LLC	327.25	1 Transactions			
18450	Office of MN IT Services					
20	01-251-000-0000-6211	42.50	Fiber management fee	DV23050396	Radio - Computers - Cameras	N
62	01-251-000-0000-6410	91.01	Jail telecom - May 2023	W23050516	Office Supplies	N
18450	Office of MN IT Services	133.51	2 Transactions			
79390	Sheriff Of Sherburne County					
24	01-251-000-0000-6432	31.73	Inmate pharmacy - March 2023	2071	Medical Payments	N
25	01-251-000-0000-6432	23.17	Inmate pharmacy - April 2023	2071	Medical Payments	N
23	01-251-000-0000-6439	1,860.00	Inmate boarding - May 2023	2071	Prisoner Board	N
79390	Sheriff Of Sherburne County	1,914.90	3 Transactions			
74145	South Central Human Relations					
28	01-251-000-0000-6196	320.00	Pre-employment eval - KM	3/29/2023	Employee Phys And Exams	Y
27	01-251-000-0000-6196	320.00	Pre-employment eval - AS	4/06/2023	Employee Phys And Exams	Y
26	01-251-000-0000-6196	320.00	Pre-employment eval - WH	5/11/2023	Employee Phys And Exams	Y
74145	South Central Human Relations	960.00	3 Transactions			
83500	Steele County Highway Dept					
71	01-251-000-0000-6562	400.75	Fuel	2151	Gas & Oil	N
83500	Steele County Highway Dept	400.75	1 Transactions			
85300	Streichers Inc					
37	01-251-000-0000-6192	443.92	Employee uniforms - ASolseth	I1637776	Uniform Allowance	N
36	01-251-000-0000-6192	23.98	Employee uniforms - ASolseth	I1637930	Uniform Allowance	N
35	01-251-000-0000-6192	99.99	Employee uniforms - GByrnes	I1638225	Uniform Allowance	N
34	01-251-000-0000-6192	293.94	Employee uniforms - ASolseth	I1638593	Uniform Allowance	N

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85300	Streichers Inc		861.83	4 Transactions		
8247	Summit Food Services LLC					
42	01-251-000-0000-6441		3,874.94	Inmate meals 5/27 - 6/2/23	INV2000175429	Prisoner Meals N
43	01-251-000-0000-6451		31.34	Paper products	INV2000175429	Operating Supplies N
44	01-251-000-0000-6441		3,795.56	Inmate meals 6/3 - 6/9/23	INV2000176112	Prisoner Meals N
45	01-251-000-0000-6451		31.15	Paper products	INV2000176112	Operating Supplies N
8247	Summit Food Services LLC		7,732.99	4 Transactions		
618	Turnkey Corrections					
77	01-251-000-0000-6418		25.73	Inmate indigent supplies	5833	Lock-Up Supplies N
618	Turnkey Corrections		25.73	1 Transactions		
8070	U N X Inc					
78	01-251-000-0000-6560		327.16	Laundry detergents	2023-20038-00	Janitorial Supplies N
8070	U N X Inc		327.16	1 Transactions		
251	DEPT Total:		13,568.79	Jail	11 Vendors	23 Transactions
252	DEPT			Community Corrections		
4064	Alcohol Monitoring System Inc					
1	01-252-000-0000-6274		1,509.50	SCRAM monitoring fee	281397	Scram Monitoring N
4064	Alcohol Monitoring System Inc		1,509.50	1 Transactions		
37025	Innovative Office Solutions LLC					
9	01-252-000-0000-6410		10.68	Pens	4221396	Office Supplies N
37025	Innovative Office Solutions LLC		10.68	1 Transactions		
9701	Kresel/Jacob					
145	01-252-000-0000-5528		200.00	Reimb supervision fee		Adult Supervision Fee N
9701	Kresel/Jacob		200.00	1 Transactions		
9084	Metro FiberNet LLC					
161	01-252-000-0000-6210		300.00	Dark fiber fee - CCA	1677937-June	Telephone Y
9084	Metro FiberNet LLC		300.00	1 Transactions		
5830	Midwest Monitoring & Surveillance					
14	01-252-000-0000-6270		742.99	Lab services & DIPS - May 2023	DT0523108	Chemical Testing Y

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5830	Midwest Monitoring & Surveillance		742.99	1 Transactions		
4879	Shred Right					
151	01-252-000-0000-6410		40.00	Shredding	0001088	Office Supplies Y
4879	Shred Right		40.00	1 Transactions		
83500	Steele County Highway Dept					
72	01-252-000-0000-6540		69.22	Fuel	2150	Gas & Oil N
83500	Steele County Highway Dept		69.22	1 Transactions		
252	DEPT Total:		2,872.39	Community Corrections	7 Vendors	7 Transactions
253	DEPT			Law Enforcement Center		
37025	Innovative Office Solutions LLC					
10	01-253-000-0000-6410		592.46	Batteries, paper, pens, etc	4215342	Office Supplies N
37025	Innovative Office Solutions LLC		592.46	1 Transactions		
988	Jetter Clean Inc					
52	01-253-000-0000-6300		500.00	Bathroom cleanout - 2nd floor	OWT11908	Bldg Repairs & Maintenance N
988	Jetter Clean Inc		500.00	1 Transactions		
18450	Office of MN IT Services					
61	01-253-000-0000-6211		76.48	LEC telecom - May 2023	W23050516	Radio And Telephone N
18450	Office of MN IT Services		76.48	1 Transactions		
4368	Waste Management Of Southern Mn					
46	01-253-000-0000-6254		10.43	96 gallon recycling	7294165-0491-2	Garbage Disposal N
4368	Waste Management Of Southern Mn		10.43	1 Transactions		
253	DEPT Total:		1,179.37	Law Enforcement Center	4 Vendors	4 Transactions
281	DEPT			Emergency Management		
3218	Karnauskas/Tom J					
157	01-281-000-0000-6331		107.77	Mileage & meal reimb-HSEM	4/24/23	Mileage Reimbursement N
3218	Karnauskas/Tom J		107.77	1 Transactions		
281	DEPT Total:		107.77	Emergency Management	1 Vendors	1 Transactions

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391	DEPT			Environmental Services			
	72015 Recycling Assoc Of Minn						
64	01-391-000-0000-6241		300.00	Membership thru 2024-KBarden	512111	Membership Dues	N
	72015 Recycling Assoc Of Minn		300.00	1 Transactions			
	4955 Waste Management Of Wi-Mn						
80	01-391-000-0000-6548		57,975.00	Recycling contract - May	7293323-0491-8	Recycling	N
	4955 Waste Management Of Wi-Mn		57,975.00	1 Transactions			
391	DEPT Total:		58,275.00	Environmental Services	2 Vendors	2 Transactions	
481	DEPT			Public Health Nursing			
	9630 Alvarado/Gabrielle						
115	01-481-461-6066-6331		27.51	Mileage - YOLO meetings		Mileage Reimbursement	N
114	01-481-461-6066-6464		753.73	YOLO meetings		General Supplies & Outreach	N
	9630 Alvarado/Gabrielle		781.24	2 Transactions			
	1650 American Lung Association						
116	01-481-461-6066-6383		1,127.50	Contract fees	03	Contract Services	N
	1650 American Lung Association		1,127.50	1 Transactions			
	8783 Availity LLC						
117	01-481-460-6009-6383		20.00	Medicare billing charges	INV00948210	Contract Services	N
	8783 Availity LLC		20.00	1 Transactions			
	15550 Court Sports And More Inc						
118	01-481-461-6066-6464		387.00	Yolo quarter zip pullovers	100442	General Supplies & Outreach	N
	15550 Court Sports And More Inc		387.00	1 Transactions			
	9391 Garza/Ruby						
81	01-481-461-6066-6464		40.00	Tobacco Grant student pmt	May 2023	General Supplies & Outreach	N
	9391 Garza/Ruby		40.00	1 Transactions			
	9539 Hanson/Carter						
82	01-481-461-6066-6464		20.00	Tobacco Grant student pmt	May 2023	General Supplies & Outreach	N
	9539 Hanson/Carter		20.00	1 Transactions			
	8389 Healthcare First						
119	01-481-460-6009-6383		104.74	HHCAHPS fee - June 2023	INV5371619	Contract Services	N

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
8389	Healthcare First		104.74	1 Transactions		
9646	Heyne/Ella					
83	01-481-461-6066-6464		20.00	Tobacco Grant student pmt	May 2023	General Supplies & Outreach N
9646	Heyne/Ella		20.00	1 Transactions		
5655	High Point Networks					
51	01-481-461-6066-6410		2,356.00	CradlePoint mobile router-PHN	227421	Office Supplies N
5655	High Point Networks		2,356.00	1 Transactions		
37025	Innovative Office Solutions LLC					
121	01-481-465-6057-6410		17.60	Portfolios	4221142	Office Supplies N
120	01-481-465-6057-6410		17.06	Notebook, tape	4230547	Office Supplies N
37025	Innovative Office Solutions LLC		34.66	2 Transactions		
9559	Kjersten/Ava					
84	01-481-461-6066-6464		40.00	Tobacco Grant student pmt	May 2023	General Supplies & Outreach N
9559	Kjersten/Ava		40.00	1 Transactions		
9393	Kjersten/Hailey					
85	01-481-461-6066-6464		80.00	Tobacco Grant student pmt	May 2023	General Supplies & Outreach N
9393	Kjersten/Hailey		80.00	1 Transactions		
9654	Knudson/Kiley					
86	01-481-461-6066-6464		20.00	Tobacco Grant student pmt	May 2023	General Supplies & Outreach N
9654	Knudson/Kiley		20.00	1 Transactions		
9396	List/Adalia					
87	01-481-461-6066-6464		60.00	Tobacco Grant student pmt	May 2023	General Supplies & Outreach N
9396	List/Adalia		60.00	1 Transactions		
182	Medline Industries Inc					
122	01-481-460-6009-6434		324.36	Test strips	2270860873	Medical Supplies N
123	01-481-462-6047-6434		34.98	TST syringes	2270860873	Medical Supplies N
124	01-481-464-6061-6464		206.66	General supplies	2270860873	General Supplies & Outreach N
182	Medline Industries Inc		566.00	3 Transactions		
52975	Minnesota Valley Testing Labs					
125	01-481-463-6049-6322		31.50	Lab water testing charges	1201839	Well Water Service Agreements N

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
126	01-481-463-6049-6322		31.50	Lab water testing charges	1202527	Well Water Service Agreements	N
52975	Minnesota Valley Testing Labs		63.00	2 Transactions			
9616	Parrott & Smith LLC						
127	01-481-461-6066-6341		265.00	Rent - July 2023	July 2023	Office Rent	1
9616	Parrott & Smith LLC		265.00	1 Transactions			
9404	RICHARDSON/CODA						
88	01-481-461-6066-6464		20.00	Tobacco Grant student pmt	May 2023	General Supplies & Outreach	N
9404	RICHARDSON/CODA		20.00	1 Transactions			
9565	Richardson/Karys						
89	01-481-461-6066-6464		60.00	Tobacco Grant student pmt	May 2023	General Supplies & Outreach	N
9565	Richardson/Karys		60.00	1 Transactions			
9540	Ristau/Payton						
90	01-481-461-6066-6464		60.00	Tobacco Grant student pmt	May 2023	General Supplies & Outreach	N
9540	Ristau/Payton		60.00	1 Transactions			
77316	Schroeder/Greg						
128	01-481-460-6009-6383		835.94	Physical therapist - May 2023		Contract Services	Y
129	01-481-460-6009-6331		94.32	Mileage - May 2023	May 2023	Mileage Reimbursement	Y
77316	Schroeder/Greg		930.26	2 Transactions			
9653	Sletten/Norah						
91	01-481-461-6066-6464		20.00	Tobacco Grant student pmt	May 2023	General Supplies & Outreach	N
9653	Sletten/Norah		20.00	1 Transactions			
9642	Snow/Payton						
92	01-481-461-6066-6464		60.00	Tobacco Grant student pmt	May 2023	General Supplies & Outreach	N
9642	Snow/Payton		60.00	1 Transactions			
81597	Spee Dee Delivery Service Inc						
130	01-481-463-6049-6322		130.17	Well water shipping	823004	Well Water Service Agreements	N
81597	Spee Dee Delivery Service Inc		130.17	1 Transactions			
83500	Steele County Highway Dept						
133	01-481-460-6009-6540		25.21	County car fuel - May 2023	2149	Gas & Oil	N
135	01-481-460-6011-6540		10.08	County car fuel - May 2023	2149	Gas & Oil	N

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
134	01-481-460-6012-6540		County car fuel - May 2023	2149	LTC - Gas & Oil	N
137	01-481-461-6025-6540		County car fuel - May 2023	2149	Gas & Oil	N
132	01-481-461-6030-6540		County car fuel - May 2023	2149	Gas & Oil	N
138	01-481-461-6034-6540		County car fuel - May 2023	2149	Gas & Oil	N
131	01-481-461-6040-6540		County car fuel - May 2023	2149	Gas & Oil	N
140	01-481-461-6059-6540		County car fuel - May 2023	2149	Gas & Oil	N
139	01-481-462-6047-6540		County car fuel - May 2023	2149	Gas & Oil	N
136	01-481-464-6052-6540		County car fuel - May 2023	2149	Gas & Oil	N
83500	Steele County Highway Dept		10 Transactions			
84035	Tri-M Graphics					
76	01-481-461-6025-6480		Postcards-Amaz Newborn Clinic	101484	Non-Capitalized Inventory	N
84035	Tri-M Graphics		1 Transactions			
74928	Waypa/Lisa A					
141	01-481-461-6025-6480		Amaz Newborn Clinic supplies		Non-Capitalized Inventory	N
142	01-481-461-6025-6480		Amaz Newborn Clinic supplies		Non-Capitalized Inventory	N
74928	Waypa/Lisa A		2 Transactions			
9647	Werk/Aubrianna Jo					
93	01-481-461-6066-6464		Tobacco Grant student pmt	May 2023	General Supplies & Outreach	N
9647	Werk/Aubrianna Jo		1 Transactions			
481	DEPT Total:		Public Health Nursing	28 Vendors	44 Transactions	
521	DEPT		Park And Recreation			
9084	Metro FiberNet LLC					
162	01-521-000-0000-6410		Dark fiber fee - Four Seasons	1847031-June	Operating Supplies/Truck Repairs	Y
9084	Metro FiberNet LLC		1 Transactions			
83500	Steele County Highway Dept					
153	01-521-000-0000-6540		Fuel & hearing tests	2142	Gas & Oil	N
83500	Steele County Highway Dept		1 Transactions			
521	DEPT Total:		Park And Recreation	2 Vendors	2 Transactions	
550	DEPT		Four Seasons			
5992	Becker Arena Products Inc					

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1 General Revenue Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
143	01-550-000-0000-6410		Hockey board seal	609040	Operating Supplies - Contracts	N
5992	Becker Arena Products Inc		1 Transactions			
32710	Helen M Nagel Inc					
147	01-550-000-0000-6410		Sod for Four Seasons		Operating Supplies - Contracts	N
32710	Helen M Nagel Inc		1 Transactions			
33550	Hillyard - Hutchinson					
144	01-550-000-0000-6410		Scrubber pads	605142252	Operating Supplies - Contracts	N
33550	Hillyard - Hutchinson		1 Transactions			
77390	Schilling Supply Company					
148	01-550-000-0000-6410		Air fresheners, urinal screens	920856	Operating Supplies - Contracts	N
77390	Schilling Supply Company		1 Transactions			
9183	Van Meter Inc					
156	01-550-000-0000-6410		Conduit for banners	S012653758.001	Operating Supplies - Contracts	N
9183	Van Meter Inc		1 Transactions			
550	DEPT Total:		Four Seasons	5 Vendors	5 Transactions	
1	Fund Total:		General Revenue Fund		143 Transactions	

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10 Road & Bridge Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Description		1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name		
301	DEPT			Administration				
	9084 Metro FiberNet LLC							
163	10-301-000-0000-6210		300.00	Dark fiber fee - Public Works	1677937-June	Telephone		Y
164	10-301-000-0000-6210		29.79	Elevator phone - Public Works	1677937-June	Telephone		Y
	9084 Metro FiberNet LLC		329.79	2 Transactions				
301	DEPT Total:		329.79	Administration	1 Vendors		2 Transactions	
10	Fund Total:		329.79	Road & Bridge Fund			2 Transactions	

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21 County Ditch Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor		Name	Rpt	Warrant Description		Invoice #	Account/Formula Descripti	1099
No.		Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
635	DEPT				Judicial Ditch 6 & Imp			
	73300	Rinke-Noonan Attorney at Law						
94		21-635-000-0000-6273		197.50	JD6 repair discussion	358282	Attorney Fees	Y
	73300	Rinke-Noonan Attorney at Law		197.50	1 Transactions			
635	DEPT Total:			197.50	Judicial Ditch 6 & Imp	1 Vendors	1 Transactions	
21	Fund Total:			197.50	County Ditch Fund		1 Transactions	

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38 Capital Outlay Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
11	DEPT			District Court Admin.		
	3832 I & S Group Inc					
96	38-011-000-0000-6600		2,883.58	Chiller replacement - CH	93252	Capital Outlay - District Court Y
	3832 I & S Group Inc		2,883.58	1 Transactions		
11	DEPT Total:		2,883.58	District Court Admin.	1 Vendors	1 Transactions
251	DEPT			Jail		
	33175 HP Inc					
95	38-251-000-0000-6600		242.05	Monitor for new SCDC pod	9017480531	Capital Outlay - Detention Center N
	33175 HP Inc		242.05	1 Transactions		
251	DEPT Total:		242.05	Jail	1 Vendors	1 Transactions
38	Fund Total:		3,125.63	Capital Outlay Fund		2 Transactions

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53 Landfill Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
398	DEPT		Landfill			
9087	7 Rivers Recycling LLC					
113	53-398-000-0000-6304		6,061.84	242 mattresses	8759	Contract Services Y
9087	7 Rivers Recycling LLC		6,061.84	1 Transactions		
5465	B To Z Hardware					
97	53-398-000-0000-6410		39.71	Batteries	B350672	Office Supplies N
5465	B To Z Hardware		39.71	1 Transactions		
10150	Carquest Auto Parts					
98	53-398-000-0000-6301		55.73	Light, gear oil	4763-462469	Equip Repairs N
10150	Carquest Auto Parts		55.73	1 Transactions		
8424	Cintas					
99	53-398-000-0000-6304		108.11	Rugs	4154139110	Contract Services Y
100	53-398-000-0000-6304		108.11	Rugs	4154850589	Contract Services Y
101	53-398-000-0000-6304		85.56	Rugs	4155553894	Contract Services Y
102	53-398-000-0000-6304		85.56	Rugs	4156263454	Contract Services Y
103	53-398-000-0000-6304		85.56	Rugs	4157028903	Contract Services Y
8424	Cintas		472.90	5 Transactions		
3724	Dave Syverson Truck Center Inc					
104	53-398-000-0000-6301		116.79	Oil, kit	419937	Equip Repairs N
3724	Dave Syverson Truck Center Inc		116.79	1 Transactions		
5365	Fleet Pride					
105	53-398-000-0000-6301		569.46	Brake shoe, brake drum	108545416	Equip Repairs N
106	53-398-000-0000-6301		210.21	Brake drum	108545913	Equip Repairs N
5365	Fleet Pride		779.67	2 Transactions		
37025	Innovative Office Solutions LLC					
107	53-398-000-0000-6410		95.96	Computer paper	4230050	Office Supplies N
37025	Innovative Office Solutions LLC		95.96	1 Transactions		
58850	Northland Farm Systems					
108	53-398-000-0000-6301		141.95	Air filter housing	58262	Equip Repairs N
58850	Northland Farm Systems		141.95	1 Transactions		
4097	Nuss Truck & Equipment					

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53 Landfill Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
109	53-398-000-0000-6301		Service to BOMAG	SWO000095-1	Equip Repairs	N
4097	Nuss Truck & Equipment		1 Transactions			
83500	Steele County Highway Dept					
110	53-398-000-0000-6301		Equipment repairs	2145	Equip Repairs	N
112	53-398-000-0000-6380		Blading for dust control	2145	Grounds Maintenance	N
111	53-398-000-0000-6388		Labor reimbursement	2145	Labor costs-Highway	N
83500	Steele County Highway Dept		3 Transactions			
398	DEPT Total:	16,211.21	Landfill	10 Vendors	17 Transactions	
53	Fund Total:	16,211.21	Landfill Fund		17 Transactions	
	Final Total:	149,322.23	115 Vendors	165 Transactions		

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	129,458.10	General Revenue Fund	
	10	329.79	Road & Bridge Fund	
	21	197.50	County Ditch Fund	
	38	3,125.63	Capital Outlay Fund	
	53	16,211.21	Landfill Fund	
	All Funds	149,322.23	Total	Approved by, ...
				
				

Steele County
JOURNAL ENTRIES



Description MM - JAN 2023 JE C8

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	1/31/23	908	01-003-000-0000-6354 Misc Insurance Acct	325.94	D	Withholding Payment				1
2	1/31/23	908	01-000-000-0000-1001 Cash	325.94	C	Withholding Payment				1
Debit Total				325.94		Credit Total	325.94	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - MAR 2023 - C4 POSTAGE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	3/31/23	904	01-031-000-0000-6215 Postage	1.20	D	Postage - Admin				1
2	3/31/23	904	01-103-000-0000-6215 Postage	43.13	D	Postage - Assessor				1
3	3/31/23	904	01-041-000-0000-6215 Postage	191.10	D	Postage - Auditor				1
4	3/31/23	904	01-063-000-0000-6215 Postage	4.68	D	Postage - Auditor Elections				1
5	3/31/23	904	01-251-000-0000-6215 Postage	20.58	D	Postage - Detention Center				1
6	3/31/23	904	01-602-000-0000-6215 Postage	85.14	D	Postage - Extension				1
7	3/31/23	904	01-550-000-0000-6215 Postage	7.20	D	Postage - Four Seasons				1
8	3/31/23	904	01-032-000-0000-6215 Postage	152.52	D	Postage - Human Resources				1
9	3/31/23	904	01-062-000-0000-6802 Internal Chargeback	62.34	D	Postage - Court Admin				1
10	3/31/23	904	01-062-000-0000-6802 Internal Chargeback	45.48	D	Postage - MRCI				1
11	3/31/23	904	01-105-000-0000-6215 Postage	49.08	D	Postage - Planning and Zoning				1
12	3/31/23	904	01-252-000-0000-6215 Postage	279.28	D	Postage - CCA				1
13	3/31/23	904	01-101-000-0000-6215 Postage	460.47	D	Postage - Recorder				1
14	3/31/23	904	01-042-000-0000-6215 Postage	25.80	D	Postage - Treasurer				1
15	3/31/23	904	01-121-000-0000-6215 Postage	22.20	D	Postage - Veterans				1
16	3/31/23	904	01-481-460-6009-6215 Postage	62.88	D	Postage - QA				1
17	3/31/23	904	01-481-460-6011-6215 Postage	208.08	D	Postage - CTC				1
18	3/31/23	904	01-481-461-6030-6215 Postage	28.02	D	Postage - MCH				1
19	3/31/23	904	01-481-461-6025-6215 Postage	54.78	D	Postage - FAP/HCB/FC				1
20	3/31/23	904	01-481-462-6047-6215 Postage	4.20	D	Postage - CID				1

Steele County

JOURNAL ENTRIES



Description MM - MAR 2023 - C4 POSTAGE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	3/31/23	904	01-481-461-6059-6215 Postage	4.20	D	Postage - SEMN				1
22	3/31/23	904	01-481-464-6061-6215 Postage	11.70	D	Postage - COVID				1
23	3/31/23	904	01-481-461-6040-6215 Postage	0.60	D	Postage - WIC				1
24	3/31/23	904	01-481-460-6012-6215 Postage	49.26	D	Postage - LTC				1
25	3/31/23	904	01-062-000-0000-6215 Postage	1,873.92	C	GF Postage Allocation				1
26	3/31/23	904	10-301-000-0000-6215 Postage	13.56	D	Highway Postage				1
27	3/31/23	904	10-000-000-0000-1001 Cash	13.56	C	Highway Postage				1
28	3/31/23	904	01-000-000-0000-1001 Cash	13.56	D	Highway Postage				1
29	3/31/23	904	01-062-000-0000-5831 Miscellaneous	13.56	C	Highway Postage				1
30	3/31/23	904	53-398-000-0000-6215 Postage	19.62	D	Landfill Postage				1
31	3/31/23	904	53-000-000-0000-1001 Cash	19.62	C	Landfill Postage				1
32	3/31/23	904	01-000-000-0000-1001 Cash	19.62	D	Landfill Postage				1
33	3/31/23	904	01-062-000-0000-5831 Miscellaneous	19.62	C	Landfill Postage				1
Debit Total				1,940.28		Credit Total	1,940.28	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - MAR 2023 - C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	3/31/23	905	01-003-000-0000-5710 Interest From Investments	115,569.81	C	Mar Interest From Investments				1
2	3/31/23	905	01-003-000-0000-5710 Interest From Investments	927.55	C	Mar Interest ROI				1
3	3/31/23	905	01-000-000-0000-1001 Cash	119,405.35	D	Mar Investment				1
4	3/31/23	905	01-003-000-0000-6801 General Expense	3,113.51	C	Mar Interest Adjustment				1
5	3/31/23	905	01-003-000-0000-6801 General Expense	205.52	D	Mar Investment Adjustment				1
6	3/31/23	905	75-000-000-0000-1001 Cash	137.04	D	Mar 2023 Missing Heir Interest				1
7	3/31/23	905	75-870-000-0000-5710 Interest	137.04	C	Mar 2023 Missing Heir Interest				1
Debit Total				119,747.91		Credit Total	119,747.91	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - MAR 2023 - C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	3/31/23	906	72-860-000-0000-2100 Mn State Treasurer - Mortgage Regis Tax	30,179.31	D	State Mortgage Tax				1
2	3/31/23	906	72-000-000-0000-1001 Cash	905.38	C	State Mortgage Tax				1
3	3/31/23	906	72-000-000-0000-1001 Cash	29,273.93	C	State Mortgage Tax				1
4	3/31/23	906	01-000-000-0000-1001 Cash	905.38	D	State Mortgage Tax				1
5	3/31/23	906	01-003-000-0000-5013 Mortgage Registry Tax Revenue	905.38	C	State Mortgage Tax				1
6	3/31/23	906	72-861-000-0000-2100 Mn State Treasurer - State Deed Tax	49,027.83	D	State Deed Tax				1
7	3/31/23	906	72-000-000-0000-1001 Cash	1,470.83	C	State Deed Tax				1
8	3/31/23	906	72-000-000-0000-1001 Cash	47,557.00	C	State Deed Tax				1
9	3/31/23	906	01-000-000-0000-1001 Cash	1,470.83	D	State Deed Tax				1
10	3/31/23	906	01-003-000-0000-5014 State Deed Tax Revenue	1,470.83	C	State Deed Tax				1
11	3/31/23	906	72-862-000-0000-2100 Mn State Treasurer - Sales Tax	2,750.00	D	Sales Tax				1
12	3/31/23	906	72-000-000-0000-1001 Cash	2,750.00	C	Sales Tax				1
13	3/31/23	906	53-398-000-0000-6540 Machine Fuel	234.00	D	Usage Diesel Tax				1
14	3/31/23	906	53-000-000-0000-1001 Cash	234.00	C	Usage Diesel Tax				1
15	3/31/23	906	53-398-000-0000-6540 Machine Fuel	113.72	D	Diesel Tax				1
16	3/31/23	906	53-000-000-0000-1001 Cash	113.72	C	Diesel Tax				1
17	3/31/23	906	10-304-000-0000-6522 Diesel Fuel Tax	904.59	D	Diesel Tax				1
18	3/31/23	906	10-000-000-0000-1001 Cash	904.59	C	Diesel Tax				1
19	3/31/23	906	01-003-000-0000-6961 Visa One Card Program	20,865.58	D	BMO One Card Payment				1
20	3/31/23	906	01-000-000-0000-1001 Cash	20,865.58	C	BMO One Card Payment				1

Steele County

JOURNAL ENTRIES



Description MM - MAR 2023 - C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	3/31/23	906	53-398-000-0000-6801 General Expense	247.92	D	Landfill CC Fees				1
22	3/31/23	906	53-000-000-0000-1001 Cash	247.92	C	Landfill CC Fees				1
23	3/31/23	906	01-105-000-0000-6540 Gas & Oil	33.03	D	WEX Enterprise Payment Mar2023				1
24	3/31/23	906	01-042-000-0000-6540 Gas & Oil	31.26	D	WEX Enterprise Payment Mar2023				1
25	3/31/23	906	01-000-000-0000-1001 Cash	64.29	C	WEX Enterprise Payment Mar2023				1
26	3/31/23	906	01-111-000-0000-6540 Gas & Oil	177.56	D	WEX NASPO Payment Mar 2023				1
27	3/31/23	906	01-521-000-0000-6540 Gas & Oil	47.87	D	WEX NASPO Payment Mar 2023				1
28	3/31/23	906	01-000-000-0000-1001 Cash	225.43	C	WEX NASPO Payment Mar 2023				1
29	3/31/23	906	01-003-000-0000-6353 Deferred Comp	3,016.80	D	HCS Payout				1
30	3/31/23	906	01-003-000-0000-6353 Deferred Comp	3,029.10	D	HCS Payout				1
31	3/31/23	906	01-000-000-0000-1001 Cash	6,045.90	C	HCS Payout				1
32	3/31/23	906	01-062-000-0000-6215 Postage	10,000.00	D	Postage Meter				1
33	3/31/23	906	01-000-000-0000-1001 Cash	10,000.00	C	Postage Meter				1
34	3/31/23	906	01-032-000-0000-6260 Background Checks	111.70	D	Background Checks				1
35	3/31/23	906	01-000-000-0000-1001 Cash	111.70	C	Background Checks				1
36	3/31/23	906	70-000-000-0000-2105 Unapportioned Delinquent Tax	1,714.00	D	RE TFY 17-129-0506 (22)				1
37	3/31/23	906	70-000-000-0000-2113 Unapportioned Penalties & Int Delinquent	176.68	D	RE TFY PEN 17-129-0506 (22)				1
38	3/31/23	906	70-000-000-0000-2105 Unapportioned Delinquent Tax	1,558.00	D	RE TFY 17-129-0506 (21)				1
39	3/31/23	906	70-000-000-0000-2113 Unapportioned Penalties & Int Delinquent	329.65	D	RE TFY PEN 17-129-0506 (21)				1
40	3/31/23	906	70-000-000-0000-1001 Cash	3,778.33	C	Returned Check, Receipt 230520				1

Steele County

JOURNAL ENTRIES



Description MM - MAR 2023 - C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	3/31/23	906	01-041-000-0000-5520 Fees	20.00	D	RE TFY Fee 17-129-0506 (21)				1
42	3/31/23	906	01-000-000-0000-1001 Cash	20.00	C	Returned Check, Receipt 230520				1
43	3/31/23	906	01-111-043-0000-6250 Utilities	191.29	D	OPU Payment Invoice # 718547				1
44	3/31/23	906	01-000-000-0000-1001 Cash	191.29	C	OPU Payment Invoice # 718547				1
45	3/31/23	906	01-111-043-0000-6250 Utilities	175.65	D	OPU Payment Invoice # 705296				1
46	3/31/23	906	01-000-000-0000-1001 Cash	175.65	C	OPU Payment Invoice # 705296				1
47	3/31/23	906	01-111-043-0000-6250 Utilities	575.22	D	OPU Payment Invoice # 718546				1
48	3/31/23	906	01-000-000-0000-1001 Cash	575.22	C	OPU Payment Invoice # 718546				1
49	3/31/23	906	01-502-000-0000-6250 Utilities	980.03	D	OPU Payment Invoice # 718550				1
50	3/31/23	906	01-000-000-0000-1001 Cash	980.03	C	OPU Payment Invoice # 718550				1
51	3/31/23	906	10-304-000-0000-6514 Utility Services	156.44	D	OPU Payment Invoice # 718553				1
52	3/31/23	906	10-000-000-0000-1001 Cash	156.44	C	OPU Payment Invoice # 718553				1
53	3/31/23	906	01-111-047-0000-6250 Utilities	119.13	D	OPU Payment Invoice # 716285				1
54	3/31/23	906	01-000-000-0000-1001 Cash	119.13	C	OPU Payment Invoice # 716285				1
55	3/31/23	906	01-111-041-0000-6250 Utilities	2,853.99	D	OPU Payment Invoice # 718556				1
56	3/31/23	906	01-000-000-0000-1001 Cash	2,853.99	C	OPU Payment Invoice # 718556				1
57	3/31/23	906	01-111-042-0000-6250 Utilities	6,867.58	D	OPU Payment Invoice # 718555				1
58	3/31/23	906	01-000-000-0000-1001 Cash	6,867.58	C	OPU Payment Invoice # 718555				1
59	3/31/23	906	01-111-040-0000-6250 Utilities	6,849.06	D	OPU Payment Invoice # 718557				1
60	3/31/23	906	01-000-000-0000-1001 Cash	6,849.06	C	OPU Payment Invoice # 718557				1

Steele County

JOURNAL ENTRIES



Description MM - MAR 2023 - C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	3/31/23	906	01-111-044-0000-6250 Utilities	18,429.87	D	OPU Payment Invoice # 718563				1
62	3/31/23	906	01-000-000-0000-1001 Cash	18,429.87	C	OPU Payment Invoice # 718563				1
63	3/31/23	906	10-304-000-0000-6514 Utility Services	5,808.48	D	OPU Payment Invoice # 718562				1
64	3/31/23	906	10-000-000-0000-1001 Cash	5,808.48	C	OPU Payment Invoice # 718562				1
65	3/31/23	906	81-230-000-0000-6172 Unemployment Benefit	370.29	D	OPU Payment Invoice # 718561				1
66	3/31/23	906	81-000-000-0000-1001 Cash	370.29	C	OPU Payment Invoice # 718561				1
67	3/31/23	906	01-000-000-0000-1001 Cash	600.00	D	Void Check # 172909				1
68	3/31/23	906	01-011-000-0000-6343 Professional Fees	600.00	C	Void Check # 172909				1
69	3/31/23	906	01-000-000-0000-1001 Cash	10.64	D	Void Check # 173453				1
70	3/31/23	906	01-481-460-6009-6331 Mileage Reimbursement	10.64	C	Void Check # 173453				1
71	3/31/23	906	01-000-000-0000-1001 Cash	6.31	D	Void Check # 174590				1
72	3/31/23	906	01-481-460-6009-6331 Mileage Reimbursement	3.51	C	Void Check # 174590				1
73	3/31/23	906	01-481-460-6009-6331 Mileage Reimbursement	2.80	C	Void Check # 174590				1
74	3/31/23	906	01-000-000-0000-1001 Cash	5.86	D	Void Check # 176066				1
75	3/31/23	906	01-481-460-6009-6331 Mileage Reimbursement	5.86	C	Void Check # 176066				1
76	3/31/23	906	70-000-000-0000-1001 Cash	2,931.00	D	Void Check # 172182				1
77	3/31/23	906	70-000-000-0000-2104 Tax Overpymt/Refund	2,931.00	C	Void Check # 172182				1
78	3/31/23	906	01-000-000-0000-1001 Cash	600.00	D	Void Check # 172434				1
79	3/31/23	906	01-252-775-0000-6261 Conference & Training - CCA Subsidy	600.00	C	Void Check # 172434				1
80	3/31/23	906	70-000-000-0000-1001 Cash	40.00	D	Void Check # 168553				1

Steele County

JOURNAL ENTRIES



Description MM - MAR 2023 - C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
81	3/31/23	906	70-000-000-0000-2104 Tax Overpymt/Refund	40.00	C	Void Check # 168553				1
82	3/31/23	906	01-000-000-0000-1001 Cash	372.00	D	Void Check # 175243				1
83	3/31/23	906	01-062-000-0000-6801 General Expense	372.00	C	Void Check # 175243				1
84	3/31/23	906	01-000-000-0000-1001 Cash	20.00	D	Void Check # 176699				1
85	3/31/23	906	01-481-461-6066-6464 General Supplies & Outreach	20.00	C	Void Check # 176699				1
86	3/31/23	906	01-000-000-0000-1001 Cash	500.00	D	Void Check # 178608				1
87	3/31/23	906	01-481-461-6032-6383 Contract Services	500.00	C	Void Check # 178608				1
Debit Total				175,407.65		Credit Total	175,407.65	Net:		0.00

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C2 POSTAGE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	4/30/23	902	01-031-000-0000-6215 Postage	63.36	D	Postage - Admin				1
2	4/30/23	902	01-103-000-0000-6215 Postage	70.80	D	Postage - Assessor				1
3	4/30/23	902	01-041-000-0000-6215 Postage	139.02	D	Postage - Auditor				1
4	4/30/23	902	01-063-000-0000-6215 Postage	1.56	D	Postage - Auditor Elections				1
5	4/30/23	902	01-251-000-0000-6215 Postage	12.90	D	Postage - Detention Center				1
6	4/30/23	902	01-602-000-0000-6215 Postage	5.40	D	Postage - Extension				1
7	4/30/23	902	01-391-000-0000-6215 Postage	0.60	D	Postage - Environmental Serv				1
8	4/30/23	902	01-550-000-0000-6215 Postage	5.88	D	Postage - Four Seasons				1
9	4/30/23	902	01-032-000-0000-6215 Postage	1.44	D	Postage - Human Resources				1
10	4/30/23	902	01-062-000-0000-6802 Internal Chargeback	92.58	D	Postage - Court Admin				1
11	4/30/23	902	01-062-000-0000-6802 Internal Chargeback	39.60	D	Postage - MRCI				1
12	4/30/23	902	01-105-000-0000-6215 Postage	137.41	D	Postage - Planning and Zoning				1
13	4/30/23	902	01-252-000-0000-6215 Postage	151.54	D	Postage - CCA				1
14	4/30/23	902	01-101-000-0000-6215 Postage	411.17	D	Postage - Recorder				1
15	4/30/23	902	01-042-000-0000-6215 Postage	164.94	D	Postage - Treasurer				1
16	4/30/23	902	01-121-000-0000-6215 Postage	38.76	D	Postage - Veterans				1
17	4/30/23	902	01-481-460-6009-6215 Postage	20.76	D	Postage - QA				1
18	4/30/23	902	01-481-460-6011-6215 Postage	196.92	D	Postage - CTC				1
19	4/30/23	902	01-481-461-6030-6215 Postage	28.44	D	Postage - MCH				1
20	4/30/23	902	01-481-461-6025-6215 Postage	24.60	D	Postage - FAP/HCB/FC				1

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C2 POSTAGE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	4/30/23	902	01-481-462-6047-6215 Postage	1.20	D	Postage - CID				1
22	4/30/23	902	01-481-461-6059-6215 Postage	5.40	D	Postage - SEMN				1
23	4/30/23	902	01-481-464-6061-6215 Postage	10.68	D	Postage - COVID				1
24	4/30/23	902	01-481-461-6040-6215 Postage	0.60	D	Postage - WIC				1
25	4/30/23	902	01-481-460-6012-6215 Postage	45.24	D	Postage - LTC				1
26	4/30/23	902	01-062-000-0000-6215 Postage	1,670.80	C	GF Postage Allocation				1
27	4/30/23	902	10-301-000-0000-6215 Postage	51.78	D	Highway Postage				1
28	4/30/23	902	10-000-000-0000-1001 Cash	51.78	C	Highway Postage				1
29	4/30/23	902	01-000-000-0000-1001 Cash	51.78	D	Highway Postage				1
30	4/30/23	902	01-062-000-0000-5831 Miscellaneous	51.78	C	Highway Postage				1
31	4/30/23	902	53-398-000-0000-6215 Postage	22.62	D	Landfill Postage				1
32	4/30/23	902	53-000-000-0000-1001 Cash	22.62	C	Landfill Postage				1
33	4/30/23	902	01-000-000-0000-1001 Cash	22.62	D	Landfill Postage				1
34	4/30/23	902	01-062-000-0000-5831 Miscellaneous	22.62	C	Landfill Postage				1
Debit Total				1,819.60		Credit Total	1,819.60	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C1 VERIZON

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	4/30/23	901	01-031-000-0000-6210 Telephone	48.47	D	Phone Charges - Verizon				1
2	4/30/23	901	01-103-000-0000-6210 Telephone	227.35	D	Phone Charges - Verizon				1
3	4/30/23	901	01-091-000-0000-6210 Telephone	121.95	D	Phone Charges - Verizon				1
4	4/30/23	901	01-111-000-0000-6210 Telephone	391.23	D	Phone Charges - Verizon				1
5	4/30/23	901	01-252-000-0000-6210 Telephone	668.58	D	Phone Charges - Verizon				1
6	4/30/23	901	01-251-000-0000-6210 Telephone	178.88	D	Phone Charges - Verizon				1
7	4/30/23	901	01-281-000-0000-6210 Telephone	185.42	D	Phone Charges - Verizon				1
8	4/30/23	901	01-602-000-0000-6210 Telephone	35.01	D	Phone Charges - Verizon				1
9	4/30/23	901	01-032-000-0000-6210 Telephone	91.94	D	Phone Charges - Verizon				1
10	4/30/23	901	01-061-000-0000-6210 Telephone	83.48	D	Phone Charges - Verizon				1
11	4/30/23	901	01-105-000-0000-6210 Telephone	173.88	D	Phone Charges - Verizon				1
12	4/30/23	901	01-042-000-0000-6210 Telephone	40.01	D	Phone Charges - Verizon				1
13	4/30/23	901	01-121-000-0000-6210 Telephone	75.02	D	Phone Charges - Verizon				1
14	4/30/23	901	01-253-000-0000-6210 Telephone	43.47	D	Phone Charges - Verizon				1
15	4/30/23	901	01-481-460-6009-6210 Telephone	43.47	D	Phone Charges - QA				1
16	4/30/23	901	01-481-460-6009-6210 Telephone	11.90	C	Phone Charges - QA				1
17	4/30/23	901	01-481-460-6012-6210 Telephone	43.47	D	Phone Charges - QA				1
18	4/30/23	901	01-481-461-6040-6210 Telephone	43.47	D	Phone Charges - WIC				1
19	4/30/23	901	01-481-460-6011-6210 Telephone	21.74	D	Phone Charges - CTC				1
20	4/30/23	901	01-481-462-6047-6210 Telephone	21.73	D	Phone Charges - CID				1

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C1 VERIZON

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	4/30/23	901	01-481-461-6040-6210 Telephone	43.47	D	Phone Charges - WIC				1
22	4/30/23	901	01-481-460-6009-6210 Telephone	43.47	D	Phone Charges - QA				1
23	4/30/23	901	01-481-461-6059-6210 Telephone	21.74	D	Phone Charges - SEMN				1
24	4/30/23	901	01-481-461-6034-6210 Telephone	21.73	D	Phone Charges - TANF				1
25	4/30/23	901	01-481-461-6059-6210 Telephone	43.47	D	Phone Charges - SEMN				1
26	4/30/23	901	01-481-460-6009-6210 Telephone	43.47	D	Phone Charges - QA				1
27	4/30/23	901	01-481-460-6009-6210 Telephone	43.47	D	Phone Charges - QA				1
28	4/30/23	901	01-481-460-6012-6210 Telephone	43.47	D	Phone Charges - QA				1
29	4/30/23	901	01-481-461-6059-6210 Telephone	21.74	D	Phone Charges - SEMN				1
30	4/30/23	901	01-481-461-6040-6210 Telephone	10.87	D	Phone Charges - WIC				1
31	4/30/23	901	01-481-465-6057-6210 Telephone	0.87	D	Phone Charges - LPHG				1
32	4/30/23	901	01-481-461-6030-6210 Telephone	2.17	D	Phone Charges - MCH				1
33	4/30/23	901	01-481-462-6047-6210 Telephone	7.82	D	Phone Charges - CID				1
34	4/30/23	901	01-481-460-6012-6210 Telephone	43.47	D	Phone Charges - QA				1
35	4/30/23	901	01-481-461-6040-6210 Telephone	43.47	D	Phone Charges - WIC				1
36	4/30/23	901	01-481-460-6009-6210 Telephone	48.47	D	Phone Charges - QA				1
37	4/30/23	901	01-481-465-6057-6210 Telephone	43.47	D	Phone Charges - LPHG				1
38	4/30/23	901	01-481-465-6057-6210 Telephone	35.01	D	Phone Charges - MIFI				1
39	4/30/23	901	01-481-460-6012-6210 Telephone	48.47	D	Phone Charges - QA				1
40	4/30/23	901	01-201-000-0000-6211 Radio-Computers-Cameras	840.39	D	Squad Connections - Verizon				1

Steele County
JOURNAL ENTRIES



Description MM - APR 2023 - JE C1 VERIZON

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	4/30/23	901	01-201-000-0000-6210 Telephone	1,608.54	D	Phone Charges - Verizon				1
42	4/30/23	901	01-000-000-0000-1001 Cash	5,585.72	C	Verizon Charges April				1
43	4/30/23	901	10-301-000-0000-6210 Telephone	579.74	D	Phone Charges - Verizon				1
44	4/30/23	901	10-000-000-0000-1001 Cash	579.74	C	Phone Charges - Verizon				1
45	4/30/23	901	53-398-000-0000-6210 Telephone	443.81	D	Phone Charges - Verizon				1
46	4/30/23	901	53-000-000-0000-1001 Cash	443.81	C	Phone Charges - Verizon				1
Debit Total				6,621.17		Credit Total	6,621.17	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	4/30/23	903	01-000-000-0000-1001 Cash	6,077.80	D	BMO One Card Allocation Apr	BMO One Card Allocation Apr			1
2	4/30/23	903	01-003-000-0000-6961 Visa One Card Program	27,348.10	C	BMO Charges Apr	BMO Charges Apr			1
3	4/30/23	903	01-005-000-0000-6410 Office Supplies	99.34	D	digital recorder	Amazon.Com, Inc.			1
4	4/30/23	903	01-032-000-0000-6330 Travel Expenses	338.62	D	Julie Hotel for AMC Leadership	Etoc Company Inc			1
5	4/30/23	903	01-032-000-0000-6410 Office Supplies	31.63	D	ACA Envelopes & Labels	Walmart Stores Inc			1
6	4/30/23	903	01-032-010-0000-6464 General Supplies - Wellness	546.31	D	DC Nursing Mothers Room Furn	Tjx Companies			1
7	4/30/23	903	01-042-000-0000-6410 Office Supplies	13.59	D	Packing Tape for File Storage	Amazon.Com, Inc.			1
8	4/30/23	903	01-042-000-0000-6410 Office Supplies	31.99	D	Monitor Risers - Madison	Amazon.Com, Inc.			1
9	4/30/23	903	01-044-000-0000-6241 Membership Dues	355.00	D	CPA Membership 2023	Minnesota Society Of Cpa			1
10	4/30/23	903	01-044-000-0000-6241 Membership Dues	70.00	D	MNGFOA annual membership MM	Minnesota Government Fina			1
11	4/30/23	903	01-044-000-0000-6410 Office Supplies	7.89	D	File Folder Tabs - Barb	Amazon.Com, Inc.			1
12	4/30/23	903	01-061-000-0000-6260 Computer Support	224.28	D	PSA -Ticketing Software	Connectwise, Llc			1
13	4/30/23	903	01-061-000-0000-6260 Computer Support	424.00	D	Performance Mgmt SW	Brightgauge Software, In			1
14	4/30/23	903	01-061-000-0000-6260 Computer Support	189.00	D	IT Document Management	Kaseya US Llc			1
15	4/30/23	903	01-061-000-0000-6304 Misc Contracts	730.00	D	Novec 1230 Inspection	Pye-Barker Fire And Safet			1
16	4/30/23	903	01-061-000-0000-6330 Travel Expenses	146.71	D	Lodging St Paul MNCITLA	Capitol Ridge			1
17	4/30/23	903	01-061-000-0000-6410 Office Supplies	38.35	D	Portable moving crates for IT	Amazon.Com, Inc.			1
18	4/30/23	903	01-061-000-0000-6413 Computer Supplies	94.70	D	Ergo Trackball	Amazon.Com, Inc.			1
19	4/30/23	903	01-062-000-0000-6801 General Expense	149.94	D	DVD drives for '22 PC refresh	Amazon.Com, Inc.			1
20	4/30/23	903	01-062-000-0000-6801 General Expense	89.99	D	BR Player for '22 PC Refresh	Amazon.Com, Inc.			1

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	4/30/23	903	01-062-000-0000-6801 General Expense	1,496.76	D	Monthly AWS Costs	Amazon.Com, Inc.			1
22	4/30/23	903	01-091-000-0000-6410 Office Supplies	29.80	D	flash drives	Amazon.Com, Inc.			1
23	4/30/23	903	01-091-000-0000-6410 Office Supplies	89.99	D	BluRay Player for SCAO	Amazon.Com, Inc.			1
24	4/30/23	903	01-091-000-0000-6410 Office Supplies	29.74	D	flash drives	Amazon.Com, Inc.			1
25	4/30/23	903	01-091-000-0000-6410 Office Supplies	6.98	D	calendar	Amazon.Com, Inc.			1
26	4/30/23	903	01-091-000-0000-6410 Office Supplies	21.60	D	Airduster compressed air clean	Amazon.Com, Inc.			1
27	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
28	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
29	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
30	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
31	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
32	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
33	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
34	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
35	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
36	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
37	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
38	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
39	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
40	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	4/30/23	903	01-101-000-0000-6215 Postage	115.00	D	Passport Postage	United States Postal Serv			1
42	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
43	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
44	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
45	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
46	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
47	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
48	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
49	4/30/23	903	01-103-000-0000-6241 Membership Dues	52.50	D	GRANT'S MAAO MEMBERSHIP	Minnesota Association Of			1
50	4/30/23	903	01-103-000-0000-6261 Conference & Training	470.00	D	GRANT'S ALP CLASS REGISTRATION	Minnesota Association Of			1
51	4/30/23	903	01-103-000-0000-6301 Equip/Software Maint	550.00	D	CO STAR NEWSPAPERS SUB.	Costar Realty Informatio			1
52	4/30/23	903	01-103-000-0000-6501 Publications/Manuals	16.25	D	MONTHLY PEOPLE'S PRESS SUB.	Apg Media Of Southern Min			1
53	4/30/23	903	01-104-000-0000-6410 Office Supplies	159.98	D	Plotter Ink 301 GY & C	Amazon.Com, Inc.			1
54	4/30/23	903	01-104-000-0000-6410 Office Supplies	5.07	D	Rubber bands	Amazon.Com, Inc.			1
55	4/30/23	903	01-105-000-0000-6261 Conference & Training	45.00	D	Training	State Of Minnesota			1
56	4/30/23	903	01-105-000-0000-6330 Travel Expenses	245.00	D	MACFO Conf. Winona	Rivers Hotel Company, In			1
57	4/30/23	903	01-111-000-0000-6304 Equipment Maintenance & Repairs	491.10	D	New Tires For John deere	Gb Auto Service Inc			1
58	4/30/23	903	01-111-000-0000-6304 Equipment Maintenance & Repairs	1,012.85	D	Glass for John Deere	Kibble Equipment Llc			1
59	4/30/23	903	01-111-000-0000-6320 Fleet Vehicle Maintenance	4.28	D	Mini Bulb	Wen-Col Inc			1
60	4/30/23	903	01-111-000-0000-6320 Fleet Vehicle Maintenance	36.79	D	Wiper Blade	Wen-Col Inc			1

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	4/30/23	903	01-111-000-0000-6320 Fleet Vehicle Maintenance	25.05	D	Wipers for #18103	Wen-Col Inc			1
62	4/30/23	903	01-111-040-0000-6300 Bldg Repairs & Maintenance	504.66	D	Valve	Ebay Commerce Inc			1
63	4/30/23	903	01-111-040-0000-6380 Grounds Maintenance	759.50	D	Ice Melt	Hillyard Inc			1
64	4/30/23	903	01-111-040-0000-6480 Non-Capitalized Inventory	750.00	D	Intuit Quickbooks	Intuit Payment Solutions,			1
65	4/30/23	903	01-111-040-0000-6560 Janitorial Supplies	406.03	D	Cleaning Supplies	Hillyard Inc			1
66	4/30/23	903	01-111-040-0000-6560 Janitorial Supplies	12.40	D	Dawn soap/ Vinerger	Walmart Stores Inc			1
67	4/30/23	903	01-111-041-0000-6300 Bldg Repairs & Maintenance	364.35	D	Ignition Kit	Audrann Inc			1
68	4/30/23	903	01-111-041-0000-6300 Bldg Repairs & Maintenance	482.80	D	Pump for heating system	State Supply Company In			1
69	4/30/23	903	01-111-041-0000-6300 Bldg Repairs & Maintenance	1.50	D	Service Charge	Invoice Cloud, Inc.			1
70	4/30/23	903	01-111-041-0000-6300 Bldg Repairs & Maintenance	33.50	D	Equipment rental	Invoice Cloud, Inc.			1
71	4/30/23	903	01-111-041-0000-6300 Bldg Repairs & Maintenance	150.80	D	Drain pump	Johns Appliance A C Servi			1
72	4/30/23	903	01-111-041-0000-6560 Janitorial Supplies	410.09	D	Janitorial supplies	Hillyard Inc			1
73	4/30/23	903	01-111-041-0000-6560 Janitorial Supplies	9.98	D	Cleaning Rags	Harbor Freight Tools Usa			1
74	4/30/23	903	01-111-041-0000-6560 Janitorial Supplies	6.21	D	Bleach	Coborn's Incorporated			1
75	4/30/23	903	01-111-042-0000-6300 Bldg Repairs & Maintenance	50.30	D	batteries for fire system	Bpb, Llc			1
76	4/30/23	903	01-111-042-0000-6300 Bldg Repairs & Maintenance	105.00	D	6ft Step Ladder	Lowes Companies, Inc.			1
77	4/30/23	903	01-111-042-0000-6560 Janitorial Supplies	570.56	D	Cleaning Supplies	Hillyard Inc			1
78	4/30/23	903	01-111-042-0000-6560 Janitorial Supplies	8.79	D	Vinegar & Brushes for cleaning	Coborn's Incorporated			1
79	4/30/23	903	01-111-043-0000-6560 Janitorial Supplies	1,212.34	D	Janitorial supplies	Hillyard Inc			1
80	4/30/23	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	10.42	D	Sink Repair	Lowes Companies, Inc.			1

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Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
81	4/30/23	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	133.94	D	Paint and Supplies	Lowes Companies, Inc.			1
82	4/30/23	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	407.04	D	Descaler For Kitchen	Parts Town			1
83	4/30/23	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	70.30	D	Pest control	Plunketts Pest Control In			1
84	4/30/23	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	405.00	D	Jan Cooking PM Billing	General Parts, LLC			1
85	4/30/23	903	01-111-044-0000-6560 Janitorial Supplies	171.84	D	Liquid Enzymes	Hillyard Inc			1
86	4/30/23	903	01-111-044-0000-6560 Janitorial Supplies	318.76	D	Cleaning Supplies	Hillyard Inc			1
87	4/30/23	903	01-111-045-0000-6560 Janitorial Supplies	29.12	D	Trash Bags	Hillyard Inc			1
88	4/30/23	903	01-201-000-0000-6210 Telephone	0.99	D	Evidence Data-Storage GB Plan	Apple Inc.			1
89	4/30/23	903	01-201-000-0000-6215 Postage	11.45	D	PBT mailing	United States Postal Serv			1
90	4/30/23	903	01-201-000-0000-6215 Postage	5.15	D	SC23-000250-Return items to CA	United States Postal Serv			1
91	4/30/23	903	01-201-000-0000-6215 Postage	13.45	D	Redemption check - Roushar	United States Postal Serv			1
92	4/30/23	903	01-201-000-0000-6285 Firearms/Ammo Training	138.00	D	2/40 mm Launcher carriers	Amazon.Com, Inc.			1
93	4/30/23	903	01-201-000-0000-6285 Firearms/Ammo Training	97.98	D	2/40 mm 6 Round carriers	Amazon.Com, Inc.			1
94	4/30/23	903	01-201-000-0000-6293 Gun Permit Expenses	17.95	D	Lobby Music	Cloud Cover Media Inc			1
95	4/30/23	903	01-201-000-0000-6293 Gun Permit Expenses	68.53	D	Ergo mouse for SCSO	Amazon.Com, Inc.			1
96	4/30/23	903	01-201-000-0000-6410 Office Supplies	41.96	D	Clorox Wipes	Amazon.Com, Inc.			1
97	4/30/23	903	01-201-000-0000-6410 Office Supplies	33.99	D	3-Ring Binders for Medical	Amazon.Com, Inc.			1
98	4/30/23	903	01-201-000-0000-6410 Office Supplies	22.77	D	Thermal Laminating Sheets	Amazon.Com, Inc.			1
99	4/30/23	903	01-201-000-0000-6438 K-9 Expenses	76.99	D	K9 Food	Farmers Feed & Pet Sply			1
100	4/30/23	903	01-201-000-0000-6801 Misc Expense	11.99	D	1/Replacement Sling	Amazon.Com, Inc.			1

Steele County

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Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
101	4/30/23	903	01-201-000-0000-6801 Misc Expense	17.99	C	Refunded 1/sling	Amazon.Com, Inc.			1
102	4/30/23	903	01-201-000-0000-6801 Misc Expense	89.95	D	5/Slings for 40 MM	Amazon.Com, Inc.			1
103	4/30/23	903	01-201-000-0106-6320 Squad 7424 Maintenance	49.37	D	2/Windshield wipers	Autozone			1
104	4/30/23	903	01-201-000-0114-6320 Squad 7421 Maintenance	30.00	D	Headlight replacement bulb	Wen-Col Inc			1
105	4/30/23	903	01-201-000-0118-6320 Squad 7412 Maintenance	32.15	D	2/Michelin wiper blades	Walmart Stores Inc			1
106	4/30/23	903	01-251-000-0000-6211 Radio - Computers - Cameras	79.87	D	UPS Backup for Sgt Computer	Amazon.Com, Inc.			1
107	4/30/23	903	01-251-000-0000-6406 Program Supplies	17.17	D	inmate educ. video	Netflix, Inc.			1
108	4/30/23	903	01-251-000-0000-6562 Gas & Oil	48.75	D	transport fuel- out of state	Pilot Corporation			1
109	4/30/23	903	01-251-000-0000-6562 Gas & Oil	47.15	D	transport fuel-out of state	Walmart Stores Inc			1
110	4/30/23	903	01-251-000-0000-6801 Misc Expense	12.84	D	Subscription	Sirius Xm Radio Inc.			1
111	4/30/23	903	01-252-000-0000-6410 Office Supplies	16.73	D	Plastics Cups, Pens, dishsoap	Walmart Stores Inc			1
112	4/30/23	903	01-252-000-0000-6410 Office Supplies	16.00	D	Mesh Back Lumbar Support	Amazon.Com, Inc.			1
113	4/30/23	903	01-252-000-0000-6801 General Expense	141.28	D	Hotel for Ashley&Anna Safety	Dk Hospitality Llc			1
114	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	17.05	D	Sov. Citizens lunch training	Q. Cumbers Inc			1
115	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	108.17	D	Control Tactics Hotel	Basera Hospitality Inc			1
116	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	17.05	D	Sov. Citizens lunch training	Q. Cumbers Inc			1
117	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	17.05	D	Sov. Citizens lunch training	Q. Cumbers Inc			1
118	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	17.05	D	Sov. Citizens lunch training	Q. Cumbers Inc			1
119	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	17.05	D	Sov. Citizens lunch training	Q. Cumbers Inc			1
120	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	13.93	D	Control Tactics Lunch Training	Hy-Vee, Inc.			1

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
121	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	19.10	D	Control Tactics Lunch Training	Mopecas Of Cottage Grove			1
122	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	19.10	D	Control Tactics Lunch Training	Mopecas Of Cottage Grove			1
123	4/30/23	903	01-252-790-0000-6801 General Expense	50.62	D	Ashley&Annasuppersafety	Apple American Group Llc			1
124	4/30/23	903	01-253-000-0000-6300 Bldg Repairs & Maintenance	189.99	D	Battery for Generator	Motor Parts And Equipmen			1
125	4/30/23	903	01-253-000-0000-6560 Janitorial Supplies	1,257.39	D	Janitorial supplies	Hillyard Inc			1
126	4/30/23	903	01-281-000-0000-6199 Safety Program	750.00	D	RiskAssessmentTraining	Minnesota Safety Council			1
127	4/30/23	903	01-281-000-0000-6199 Safety Program	400.00	D	Right-to-knowTraintheTrainer	Minnesota Safety Council			1
128	4/30/23	903	01-281-000-0000-6199 Safety Program	7.99	D	FirstAid Kit Supplies	Amazon.Com, Inc.			1
129	4/30/23	903	01-281-000-0000-6251 Other Administrative Costs	49.00	D	Monthly subscription	Basecamp, Llc			1
130	4/30/23	903	01-281-000-0000-6251 Other Administrative Costs	11.99	C	Return damaged tub from 23-Feb	Fleet Farm Group, Llc			1
131	4/30/23	903	01-281-000-0000-6410 Office Supplies	14.99	D	Office Supplies	Amazon.Com, Inc.			1
132	4/30/23	903	01-281-000-0000-6410 Office Supplies	6.99	D	Office Supplies	Amazon.Com, Inc.			1
133	4/30/23	903	01-281-000-0000-6410 Office Supplies	19.23	D	Laminating sheets for maps	Amazon.Com, Inc.			1
134	4/30/23	903	01-281-000-0000-6410 Office Supplies	69.63	D	Office Supplies	Amazon.Com, Inc.			1
135	4/30/23	903	01-281-000-0000-6410 Office Supplies	207.43	D	Office Supplies	Amazon.Com, Inc.			1
136	4/30/23	903	01-481-460-6009-6465 Patient Supplies & Services	34.38	D	QA: Client Supplies	Amazon.Com, Inc.			1
137	4/30/23	903	01-481-460-6009-6465 Patient Supplies & Services	9.30	D	QA: Client Supplies	Amazon.Com, Inc.			1
138	4/30/23	903	01-481-460-6012-6465 Patient Supplies & Services	25.40	D	LTC: Patient Supplies	Amazon.Com, Inc.			1
139	4/30/23	903	01-481-460-6012-6465 Patient Supplies & Services	9.78	D	LTC: Patient Supplies	Amazon.Com, Inc.			1
140	4/30/23	903	01-481-460-6012-6465 Patient Supplies & Services	15.00	D	LTC: Patient Supplies	Amazon.Com, Inc.			1

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RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
141	4/30/23	903	01-481-460-6012-6465 Patient Supplies & Services	22.95	D	LTC: Patient Supplies	Amazon.Com, Inc.			1
142	4/30/23	903	01-481-460-6012-6465 Patient Supplies & Services	17.99	D	LTC: Patient Supplies	Amazon.Com, Inc.			1
143	4/30/23	903	01-481-461-6025-6261 Conference & Training	85.00	D	HCB: Nursing License	State Of Minnesota			1
144	4/30/23	903	01-481-461-6066-6464 General Supplies & Outreach	57.90	D	MDH: YOLO Large Group Mtg	Hat Trick Pizza Inc			1
145	4/30/23	903	01-521-000-0000-6540 Gas & Oil	40.82	D	Fuel Skid Loader	Hy-Vee, Inc.			1
146	4/30/23	903	01-550-000-0000-6410 Operating Supplies - Contracts	99.45	D	Ice Rink Removal Supplies	Lowes Companies, Inc.			1
147	4/30/23	903	01-550-000-0000-6410 Operating Supplies - Contracts	16.98	D	Cable Ties	Lowes Companies, Inc.			1
148	4/30/23	903	10-000-000-0000-1001 Cash	2,329.74	C	BMO Charges Apr	BMO Charges Apr			1
149	4/30/23	903	10-301-000-0000-6512 Bldg Repair & Maintenance	27.00	C	Core Return	Motor Parts And Equipmen			1
150	4/30/23	903	10-301-000-0000-6512 Bldg Repair & Maintenance	200.99	D	Generator Battery	Motor Parts And Equipmen			1
151	4/30/23	903	10-302-000-0000-6261 Conference & Training	1,320.00	D	Mining training	Minnesota State Colleges			1
152	4/30/23	903	10-302-000-0000-6801 Osha/Safety Supplies	37.99	D	High Visibility Vests	Amazon.Com, Inc.			1
153	4/30/23	903	10-303-000-0000-6261 Conference & Training	1.08	D	Plant monitoring service fee	Us Bank National Associat			1
154	4/30/23	903	10-303-000-0000-6261 Conference & Training	50.00	D	Plant monitor training	State Of Minnesota			1
155	4/30/23	903	10-303-000-0000-6330 Travel Expenses	364.23	D	Lodging - Tschopp	Igo Legacy Hotel Group LI			1
156	4/30/23	903	10-303-000-0000-6330 Travel Expenses	246.14	D	Lodging - Tschopp	Igo Legacy Hotel Group LI			1
157	4/30/23	903	10-304-000-0000-6520 Machinery/Vehicle Parts	19.98	D	Carbureator for hedge trimmer	Amazon.Com, Inc.			1
158	4/30/23	903	10-304-000-0000-6540 Fuel & Lubricants	57.79	D	Fuel for chainsaws	Kwik Trip Inc			1
159	4/30/23	903	10-304-000-0000-6540 Fuel & Lubricants	2.63	D	Fuel for chainsaws-pump issue	Kwik Trip Inc			1
160	4/30/23	903	10-304-000-0000-6540 Fuel & Lubricants	55.91	D	Fuel for chainsaws	Kwik Trip Inc			1

Steele County

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Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
161	4/30/23	903	53-000-000-0000-1001 Cash	108.50	C	BMO Charges Apr	BMO Charges Apr			1
162	4/30/23	903	53-398-000-0000-6300 Bldg Repairs & Maintenance	19.09	D	Heater Install	First Supply Llc			1
163	4/30/23	903	53-398-000-0000-6300 Bldg Repairs & Maintenance	19.95	D	Rod and Spray Paint	Arrow Hardware, Inc			1
164	4/30/23	903	53-398-000-0000-6300 Bldg Repairs & Maintenance	69.46	D	Lumber	Lowes Companies, Inc.			1
165	4/30/23	903	81-000-000-0000-1001 Cash	3,639.56	C	BMO Charges Apr	BMO Charges Apr			1
166	4/30/23	903	81-230-000-0000-6210 Telephone	35.67	D	Cell Phone Cases	Amazon.Com, Inc.			1
167	4/30/23	903	81-230-000-0000-6261 Conference & Training	2,740.50	D	Dispatch Training	Paypal			1
168	4/30/23	903	81-230-000-0000-6261 Conference & Training	269.00	D	Dispatch Training	The Public Safety Group			1
169	4/30/23	903	81-230-000-0000-6410 Office Supplies	16.95	D	Label Paper	Amazon.Com, Inc.			1
170	4/30/23	903	81-230-000-0000-6410 Office Supplies	23.28	D	Prong Fastner Folders	Amazon.Com, Inc.			1
171	4/30/23	903	81-230-000-0000-6410 Office Supplies	222.10	D	Ink Toner Cartridges	Amazon.Com, Inc.			1
172	4/30/23	903	81-230-000-0000-6480 Non-Capitalized Inventory	315.92	D	Replacement Batteries/Headsets	Cdw Llc			1
173	4/30/23	903	81-230-000-0000-6801 Misc. Expense	16.14	D	Laptop Bag	Amazon.Com, Inc.			1
Debit Total				33,482.88		Credit Total	33,482.88	Net:	0.00	

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Description MM - 2023 APRIL - JE C4 ENTERPRISE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	4/30/23	904	01-111-050-0000-6320 Vehicle Repairs & Maintenance	465.34	D	Enterprise Full Maint Fee Admn				1
2	4/30/23	904	01-251-000-0000-6320 Vehicle Maintenance	427.49	D	Enterprise Full Maint Fee DC				1
3	4/30/23	904	01-000-000-0000-1001 Cash	892.83	C	Admin-DC Enterprise Apr 2023				1
4	4/30/23	904	01-111-050-0000-6347 Enterprise Fleet Leasing	7,255.56	D	County Fleet Lease - Apr 23				1
5	4/30/23	904	01-201-000-0000-6347 Enterprise Fleet Leasing	10,950.15	D	Sheriff Fleet Lease - Apr 23				1
6	4/30/23	904	01-000-000-0000-1001 Cash	18,205.71	C	Fleet Lease Payments - Apr 23				1
7	4/30/23	904	01-201-000-0102-6320 Squad 7414 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
8	4/30/23	904	01-201-000-0102-6320 Squad 7414 Maintenance	113.95	D	Oil Change & Wiper Blades				1
9	4/30/23	904	01-201-000-0103-6320 Squad 7410 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
10	4/30/23	904	01-201-000-0104-6320 Squad 7404 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
11	4/30/23	904	01-201-000-0104-6320 Squad 7404 Maintenance	69.20	D	Oil Change, Coolant & Washer				1
12	4/30/23	904	01-201-000-0104-6320 Squad 7404 Maintenance	1,192.94	D	Wheel Bal, BrakeRotorDiscPads				1
13	4/30/23	904	01-201-000-0105-6320 Squad 7408 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
14	4/30/23	904	01-201-000-0106-6320 Squad 7424 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
15	4/30/23	904	01-201-000-0106-6320 Squad 7424 Maintenance	114.96	D	Oil Change, Washer, Wheel Bal				1
16	4/30/23	904	01-201-000-0107-6320 Squad 7407 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
17	4/30/23	904	01-201-000-0108-6320 Squad 7418 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
18	4/30/23	904	01-201-000-0109-6320 Squad 7416 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
19	4/30/23	904	01-201-000-0109-6320 Squad 7416 Maintenance	48.45	D	Oil Change				1
20	4/30/23	904	01-201-000-0110-6320 Squad 7403 Maintenance	5.00	D	Fleet Vehicle Maintenance				1

Steele County

JOURNAL ENTRIES



Description MM - 2023 APRIL - JE C4 ENTERPRISE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	4/30/23	904	01-201-000-0110-6320 Squad 7403 Maintenance	53.34	D	Oil Change				1
22	4/30/23	904	01-201-000-0111-6320 Squad 7422 Maintenace	5.00	D	Fleet Vehicle Maintenance				1
23	4/30/23	904	01-201-000-0112-6320 Squad 7406 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
24	4/30/23	904	01-201-000-0112-6320 Squad 7406 Maintenance	89.89	D	Oil Change				1
25	4/30/23	904	01-201-000-0112-6320 Squad 7406 Maintenance	278.48	D	TireReplcmt, Balance, TPMSServ				1
26	4/30/23	904	01-201-000-0113-6320 Squad 7411 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
27	4/30/23	904	01-201-000-0114-6320 Squad 7421 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
28	4/30/23	904	01-201-000-0114-6320 Squad 7421 Maintenance	67.60	D	Oil Change				1
29	4/30/23	904	01-201-000-0114-6320 Squad 7421 Maintenance	384.92	D	Windshield motor & Tire rot				1
30	4/30/23	904	01-201-000-0115-6320 Squad 7405 Maintenance	5.00	D	FVM - 22VH55 Retired Squad				1
31	4/30/23	904	01-201-000-0116-6320 Squad 116 Maintenance	70.10	D	Fleet Vehicle Maintenance				1
32	4/30/23	904	01-201-000-0117-6320 Squad 7420 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
33	4/30/23	904	01-201-000-0118-6320 Squad 7412 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
34	4/30/23	904	01-201-000-0118-6320 Squad 7412 Maintenance	62.78	D	Oil Change				1
35	4/30/23	904	01-201-000-0119-6320 Squad 7401 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
36	4/30/23	904	01-201-000-0120-6320 Squad 7402 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
37	4/30/23	904	01-201-000-0121-6320 Squad 121 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
38	4/30/23	904	01-201-000-0122-6320 Squad 7409 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
39	4/30/23	904	01-201-000-0123-6320 Squad 7423 Maintenance	70.10	D	Fleet Vehicle Maintenance				1
40	4/30/23	904	01-000-000-0000-1001 Cash	2,716.71	C	Sheriff Enterprise - Apr 2023				1

Steele County
JOURNAL ENTRIES



Description MM - 2023 APRIL - JE C4 ENTERPRISE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
			Debit Total	21,815.25		Credit Total	21,815.25	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - 2023 APRIL - JE C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	4/30/23	905	72-860-000-0000-2100 Mn State Treasurer - Mortgage Regis Tax	25,897.60	D	State Mortgage Tax				1
2	4/30/23	905	72-000-000-0000-1001 Cash	776.93	C	State Mortgage Tax				1
3	4/30/23	905	72-000-000-0000-1001 Cash	25,120.67	C	State Mortgage Tax				1
4	4/30/23	905	01-000-000-0000-1001 Cash	776.93	D	State Mortgage Tax				1
5	4/30/23	905	01-003-000-0000-5013 Mortgage Registry Tax Revenue	776.93	C	State Mortgage Tax				1
6	4/30/23	905	72-861-000-0000-2100 Mn State Treasurer - State Deed Tax	54,059.08	D	State Deed Tax				1
7	4/30/23	905	72-000-000-0000-1001 Cash	1,621.77	C	State Deed Tax				1
8	4/30/23	905	72-000-000-0000-1001 Cash	52,437.31	C	State Deed Tax				1
9	4/30/23	905	01-000-000-0000-1001 Cash	1,621.77	D	State Deed Tax				1
10	4/30/23	905	01-003-000-0000-5014 State Deed Tax Revenue	1,621.77	C	State Deed Tax				1
11	4/30/23	905	72-862-000-0000-2100 Mn State Treasurer - Sales Tax	2,868.00	D	Sales Tax				1
12	4/30/23	905	72-000-000-0000-1001 Cash	2,868.00	C	Sales Tax				1
13	4/30/23	905	53-398-000-0000-6540 Machine Fuel	235.00	D	Usage Diesel Tax				1
14	4/30/23	905	53-000-000-0000-1001 Cash	235.00	C	Usage Diesel Tax				1
15	4/30/23	905	53-398-000-0000-6540 Machine Fuel	243.96	D	Diesel Tax				1
16	4/30/23	905	53-000-000-0000-1001 Cash	243.96	C	Diesel Tax				1
17	4/30/23	905	10-304-000-0000-6522 Diesel Fuel Tax	978.69	D	Diesel Tax				1
18	4/30/23	905	10-000-000-0000-1001 Cash	978.69	C	Diesel Tax				1
19	4/30/23	905	01-003-000-0000-6961 Visa One Card Program	27,348.10	D	BMO One Card Payment				1
20	4/30/23	905	01-000-000-0000-1001 Cash	27,348.10	C	BMO One Card Payment				1

Steele County

JOURNAL ENTRIES



Description MM - 2023 APRIL - JE C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	4/30/23	905	53-398-000-0000-6801 General Expense	448.62	D	Landfill CC Fees				1
22	4/30/23	905	53-000-000-0000-1001 Cash	448.62	C	Landfill CC Fees				1
23	4/30/23	905	01-105-000-0000-6540 Gas & Oil	14.94	D	WEX Enterprise Payment Apr2023				1
24	4/30/23	905	01-042-000-0000-6540 Gas & Oil	13.93	D	WEX Enterprise Payment Apr2023				1
25	4/30/23	905	01-000-000-0000-1001 Cash	28.87	C	WEX Enterprise Payment Apr2023				1
26	4/30/23	905	01-111-000-0000-6540 Gas & Oil	42.03	D	WEX NASPO Payment Apr 2023				1
27	4/30/23	905	01-521-000-0000-6540 Gas & Oil	66.17	D	WEX NASPO Payment Apr 2023				1
28	4/30/23	905	01-000-000-0000-1001 Cash	108.20	C	WEX NASPO Payment Apr 2023				1
29	4/30/23	905	10-000-000-0000-1001 Cash	178.57	D	Void Check #178621				1
30	4/30/23	905	10-304-000-0000-6520 Machinery/Vehicle Parts	178.57	C	Void Check #178621				1
31	4/30/23	905	10-000-000-0000-1001 Cash	540.00	D	RB Permits April				1
32	4/30/23	905	10-301-000-0000-5140 Permit Revenue	540.00	C	RB Permits April				1
33	4/30/23	905	01-201-000-0000-6172 Unemployment Benefit	779.94	D	1st Qtr 2023 Unemployment				1
34	4/30/23	905	01-000-000-0000-1001 Cash	779.94	C	1st Qtr 2023 Unemployment				1
35	4/30/23	905	81-230-000-0000-6172 Unemployment Benefit	1,324.04	D	1st Qtr 2023 Unemployment				1
36	4/30/23	905	81-000-000-0000-1001 Cash	1,324.04	C	1st Qtr 2023 Unemployment				1
37	4/30/23	905	01-111-043-0000-6250 Utilities	153.87	D	OPU Payment Invoice # 718547				1
38	4/30/23	905	01-000-000-0000-1001 Cash	153.87	C	OPU Payment Invoice # 718547				1
39	4/30/23	905	01-111-043-0000-6250 Utilities	165.34	D	OPU Payment Invoice # 705296				1
40	4/30/23	905	01-000-000-0000-1001 Cash	165.34	C	OPU Payment Invoice # 705296				1

Steele County

JOURNAL ENTRIES



Description MM - 2023 APRIL - JE C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	4/30/23	905	01-111-043-0000-6250 Utilities	575.40	D	OPU Payment Invoice # 718546				1
42	4/30/23	905	01-000-000-0000-1001 Cash	575.40	C	OPU Payment Invoice # 718546				1
43	4/30/23	905	01-502-000-0000-6250 Utilities	828.20	D	OPU Payment Invoice # 718550				1
44	4/30/23	905	01-000-000-0000-1001 Cash	828.20	C	OPU Payment Invoice # 718550				1
45	4/30/23	905	10-304-000-0000-6514 Utility Services	156.44	D	OPU Payment Invoice # 718553				1
46	4/30/23	905	10-000-000-0000-1001 Cash	156.44	C	OPU Payment Invoice # 718553				1
47	4/30/23	905	01-111-047-0000-6250 Utilities	91.75	D	OPU Payment Invoice # 716285				1
48	4/30/23	905	01-000-000-0000-1001 Cash	91.75	C	OPU Payment Invoice # 716285				1
49	4/30/23	905	01-111-041-0000-6250 Utilities	2,402.11	D	OPU Payment Invoice # 718556				1
50	4/30/23	905	01-000-000-0000-1001 Cash	2,402.11	C	OPU Payment Invoice # 718556				1
51	4/30/23	905	01-111-042-0000-6250 Utilities	5,010.24	D	OPU Payment Invoice # 718555				1
52	4/30/23	905	01-000-000-0000-1001 Cash	5,010.24	C	OPU Payment Invoice # 718555				1
53	4/30/23	905	01-111-040-0000-6250 Utilities	5,993.99	D	OPU Payment Invoice # 718557				1
54	4/30/23	905	01-000-000-0000-1001 Cash	5,993.99	C	OPU Payment Invoice # 718557				1
55	4/30/23	905	01-111-044-0000-6250 Utilities	16,397.94	D	OPU Payment Invoice # 718563				1
56	4/30/23	905	01-000-000-0000-1001 Cash	16,397.94	C	OPU Payment Invoice # 718563				1
57	4/30/23	905	10-304-000-0000-6514 Utility Services	5,323.29	D	OPU Payment Invoice # 718562				1
58	4/30/23	905	10-000-000-0000-1001 Cash	5,323.29	C	OPU Payment Invoice # 718562				1
59	4/30/23	905	81-230-000-0000-6172 Unemployment Benefit	303.76	D	OPU Payment Invoice # 718561				1
60	4/30/23	905	81-000-000-0000-1001 Cash	303.76	C	OPU Payment Invoice # 718561				1

Steele County
JOURNAL ENTRIES



Description MM - 2023 APRIL - JE C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	4/30/23	905	70-000-000-0000-2101 Unapportioned Current Tax	1,766.00	D	Returned Check #9486				1
62	4/30/23	905	70-000-000-0000-1001 Cash	1,766.00	C	Returned Check #9486				1
63	4/30/23	905	70-000-000-0000-2101 Unapportioned Current Tax	1,487.00	D	Returned Check #28087				1
64	4/30/23	905	70-000-000-0000-1001 Cash	1,487.00	C	Returned Check #28087				1
Debit Total				158,092.70		Credit Total	158,092.70	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - 2023 MAY - JE C1 TAX

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	5/15/23	901	70-000-000-0000-2101 Unapportioned Current Tax	1,400.00	D	Refund Duplicate 17-309-0110				1
2	5/15/23	901	70-000-000-0000-1001 Cash	1,400.00	C	Refund Duplicate 17-309-0110				1
3	5/15/23	901	70-000-000-0000-2101 Unapportioned Current Tax	3,695.00	D	Ramsey Returned ACH NSF				1
4	5/15/23	901	70-000-000-0000-1001 Cash	3,695.00	C	Ramsey Returned ACH NSF				1
5	5/15/23	901	70-000-000-0000-2101 Unapportioned Current Tax	625.00	D	Refund Duplicate 17-640-0110				1
6	5/15/23	901	70-000-000-0000-2104 Tax Overpymt/Refund	625.00	C	Refund Duplicate 17-640-0110				1
7	5/15/23	901	70-000-000-0000-2101 Unapportioned Current Tax	2,290.00	D	17-138-0228 Overpayment				1
8	5/15/23	901	70-000-000-0000-2104 Tax Overpymt/Refund	2,290.00	C	17-138-0228 Overpayment				1
Debit Total				8,010.00		Credit Total	8,010.00	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - MAY 2023 - C2 TAX

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	5/15/23	902	70-000-000-0000-2104 Tax Overpymt/Refund	321.00	D	Refund Duplicate 17-640-0110				1
2	5/15/23	902	70-000-000-0000-2101 Unapportioned Current Tax	321.00	C	Refund Duplicate 17-640-0110				1
3	5/15/23	902	70-000-000-0000-2105 Unapportioned Delinquent Tax	0.17	C	Correct Receipt 231245				1
4	5/15/23	902	70-000-000-0000-2113 Unapportioned Penalties & Int Delinquent	0.01	D	Correct Receipt 231245				1
5	5/15/23	902	70-000-000-0000-1001 Cash	0.16	D	Correct Receipt 231245				1
6	5/15/23	902	01-000-000-0000-1001 Cash	0.16	C	Correct Receipt 231245				1
7	5/15/23	902	01-041-000-0000-5520 Fees	0.16	D	Correct Receipt 231245				1
Debit Total				321.33		Credit Total	321.33	Net:	0.00	

Steele County
JOURNAL ENTRIES



Description MM - JAN 2023 JE C8

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	1/31/23	908	01-003-000-0000-6354 Misc Insurance Acct	325.94	D	Withholding Payment				1
2	1/31/23	908	01-000-000-0000-1001 Cash	325.94	C	Withholding Payment				1
Debit Total				325.94		Credit Total	325.94	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - MAR 2023 - C4 POSTAGE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	3/31/23	904	01-031-000-0000-6215 Postage	1.20	D	Postage - Admin				1
2	3/31/23	904	01-103-000-0000-6215 Postage	43.13	D	Postage - Assessor				1
3	3/31/23	904	01-041-000-0000-6215 Postage	191.10	D	Postage - Auditor				1
4	3/31/23	904	01-063-000-0000-6215 Postage	4.68	D	Postage - Auditor Elections				1
5	3/31/23	904	01-251-000-0000-6215 Postage	20.58	D	Postage - Detention Center				1
6	3/31/23	904	01-602-000-0000-6215 Postage	85.14	D	Postage - Extension				1
7	3/31/23	904	01-550-000-0000-6215 Postage	7.20	D	Postage - Four Seasons				1
8	3/31/23	904	01-032-000-0000-6215 Postage	152.52	D	Postage - Human Resources				1
9	3/31/23	904	01-062-000-0000-6802 Internal Chargeback	62.34	D	Postage - Court Admin				1
10	3/31/23	904	01-062-000-0000-6802 Internal Chargeback	45.48	D	Postage - MRCI				1
11	3/31/23	904	01-105-000-0000-6215 Postage	49.08	D	Postage - Planning and Zoning				1
12	3/31/23	904	01-252-000-0000-6215 Postage	279.28	D	Postage - CCA				1
13	3/31/23	904	01-101-000-0000-6215 Postage	460.47	D	Postage - Recorder				1
14	3/31/23	904	01-042-000-0000-6215 Postage	25.80	D	Postage - Treasurer				1
15	3/31/23	904	01-121-000-0000-6215 Postage	22.20	D	Postage - Veterans				1
16	3/31/23	904	01-481-460-6009-6215 Postage	62.88	D	Postage - QA				1
17	3/31/23	904	01-481-460-6011-6215 Postage	208.08	D	Postage - CTC				1
18	3/31/23	904	01-481-461-6030-6215 Postage	28.02	D	Postage - MCH				1
19	3/31/23	904	01-481-461-6025-6215 Postage	54.78	D	Postage - FAP/HCB/FC				1
20	3/31/23	904	01-481-462-6047-6215 Postage	4.20	D	Postage - CID				1

Steele County

JOURNAL ENTRIES



Description MM - MAR 2023 - C4 POSTAGE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	3/31/23	904	01-481-461-6059-6215 Postage	4.20	D	Postage - SEMN				1
22	3/31/23	904	01-481-464-6061-6215 Postage	11.70	D	Postage - COVID				1
23	3/31/23	904	01-481-461-6040-6215 Postage	0.60	D	Postage - WIC				1
24	3/31/23	904	01-481-460-6012-6215 Postage	49.26	D	Postage - LTC				1
25	3/31/23	904	01-062-000-0000-6215 Postage	1,873.92	C	GF Postage Allocation				1
26	3/31/23	904	10-301-000-0000-6215 Postage	13.56	D	Highway Postage				1
27	3/31/23	904	10-000-000-0000-1001 Cash	13.56	C	Highway Postage				1
28	3/31/23	904	01-000-000-0000-1001 Cash	13.56	D	Highway Postage				1
29	3/31/23	904	01-062-000-0000-5831 Miscellaneous	13.56	C	Highway Postage				1
30	3/31/23	904	53-398-000-0000-6215 Postage	19.62	D	Landfill Postage				1
31	3/31/23	904	53-000-000-0000-1001 Cash	19.62	C	Landfill Postage				1
32	3/31/23	904	01-000-000-0000-1001 Cash	19.62	D	Landfill Postage				1
33	3/31/23	904	01-062-000-0000-5831 Miscellaneous	19.62	C	Landfill Postage				1
Debit Total				1,940.28		Credit Total	1,940.28	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - MAR 2023 - C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	3/31/23	905	01-003-000-0000-5710 Interest From Investments	115,569.81	C	Mar Interest From Investments				1
2	3/31/23	905	01-003-000-0000-5710 Interest From Investments	927.55	C	Mar Interest ROI				1
3	3/31/23	905	01-000-000-0000-1001 Cash	119,405.35	D	Mar Investment				1
4	3/31/23	905	01-003-000-0000-6801 General Expense	3,113.51	C	Mar Interest Adjustment				1
5	3/31/23	905	01-003-000-0000-6801 General Expense	205.52	D	Mar Investment Adjustment				1
6	3/31/23	905	75-000-000-0000-1001 Cash	137.04	D	Mar 2023 Missing Heir Interest				1
7	3/31/23	905	75-870-000-0000-5710 Interest	137.04	C	Mar 2023 Missing Heir Interest				1
Debit Total				119,747.91		Credit Total	119,747.91	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - MAR 2023 - C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	3/31/23	906	72-860-000-0000-2100 Mn State Treasurer - Mortgage Regis Tax	30,179.31	D	State Mortgage Tax				1
2	3/31/23	906	72-000-000-0000-1001 Cash	905.38	C	State Mortgage Tax				1
3	3/31/23	906	72-000-000-0000-1001 Cash	29,273.93	C	State Mortgage Tax				1
4	3/31/23	906	01-000-000-0000-1001 Cash	905.38	D	State Mortgage Tax				1
5	3/31/23	906	01-003-000-0000-5013 Mortgage Registry Tax Revenue	905.38	C	State Mortgage Tax				1
6	3/31/23	906	72-861-000-0000-2100 Mn State Treasurer - State Deed Tax	49,027.83	D	State Deed Tax				1
7	3/31/23	906	72-000-000-0000-1001 Cash	1,470.83	C	State Deed Tax				1
8	3/31/23	906	72-000-000-0000-1001 Cash	47,557.00	C	State Deed Tax				1
9	3/31/23	906	01-000-000-0000-1001 Cash	1,470.83	D	State Deed Tax				1
10	3/31/23	906	01-003-000-0000-5014 State Deed Tax Revenue	1,470.83	C	State Deed Tax				1
11	3/31/23	906	72-862-000-0000-2100 Mn State Treasurer - Sales Tax	2,750.00	D	Sales Tax				1
12	3/31/23	906	72-000-000-0000-1001 Cash	2,750.00	C	Sales Tax				1
13	3/31/23	906	53-398-000-0000-6540 Machine Fuel	234.00	D	Usage Diesel Tax				1
14	3/31/23	906	53-000-000-0000-1001 Cash	234.00	C	Usage Diesel Tax				1
15	3/31/23	906	53-398-000-0000-6540 Machine Fuel	113.72	D	Diesel Tax				1
16	3/31/23	906	53-000-000-0000-1001 Cash	113.72	C	Diesel Tax				1
17	3/31/23	906	10-304-000-0000-6522 Diesel Fuel Tax	904.59	D	Diesel Tax				1
18	3/31/23	906	10-000-000-0000-1001 Cash	904.59	C	Diesel Tax				1
19	3/31/23	906	01-003-000-0000-6961 Visa One Card Program	20,865.58	D	BMO One Card Payment				1
20	3/31/23	906	01-000-000-0000-1001 Cash	20,865.58	C	BMO One Card Payment				1

Steele County

JOURNAL ENTRIES



Description MM - MAR 2023 - C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	3/31/23	906	53-398-000-0000-6801 General Expense	247.92	D	Landfill CC Fees				1
22	3/31/23	906	53-000-000-0000-1001 Cash	247.92	C	Landfill CC Fees				1
23	3/31/23	906	01-105-000-0000-6540 Gas & Oil	33.03	D	WEX Enterprise Payment Mar2023				1
24	3/31/23	906	01-042-000-0000-6540 Gas & Oil	31.26	D	WEX Enterprise Payment Mar2023				1
25	3/31/23	906	01-000-000-0000-1001 Cash	64.29	C	WEX Enterprise Payment Mar2023				1
26	3/31/23	906	01-111-000-0000-6540 Gas & Oil	177.56	D	WEX NASPO Payment Mar 2023				1
27	3/31/23	906	01-521-000-0000-6540 Gas & Oil	47.87	D	WEX NASPO Payment Mar 2023				1
28	3/31/23	906	01-000-000-0000-1001 Cash	225.43	C	WEX NASPO Payment Mar 2023				1
29	3/31/23	906	01-003-000-0000-6353 Deferred Comp	3,016.80	D	HCS Payout				1
30	3/31/23	906	01-003-000-0000-6353 Deferred Comp	3,029.10	D	HCS Payout				1
31	3/31/23	906	01-000-000-0000-1001 Cash	6,045.90	C	HCS Payout				1
32	3/31/23	906	01-062-000-0000-6215 Postage	10,000.00	D	Postage Meter				1
33	3/31/23	906	01-000-000-0000-1001 Cash	10,000.00	C	Postage Meter				1
34	3/31/23	906	01-032-000-0000-6260 Background Checks	111.70	D	Background Checks				1
35	3/31/23	906	01-000-000-0000-1001 Cash	111.70	C	Background Checks				1
36	3/31/23	906	70-000-000-0000-2105 Unapportioned Delinquent Tax	1,714.00	D	RE TFY 17-129-0506 (22)				1
37	3/31/23	906	70-000-000-0000-2113 Unapportioned Penalties & Int Delinquent	176.68	D	RE TFY PEN 17-129-0506 (22)				1
38	3/31/23	906	70-000-000-0000-2105 Unapportioned Delinquent Tax	1,558.00	D	RE TFY 17-129-0506 (21)				1
39	3/31/23	906	70-000-000-0000-2113 Unapportioned Penalties & Int Delinquent	329.65	D	RE TFY PEN 17-129-0506 (21)				1
40	3/31/23	906	70-000-000-0000-1001 Cash	3,778.33	C	Returned Check, Receipt 230520				1

Steele County

JOURNAL ENTRIES



Description MM - MAR 2023 - C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	3/31/23	906	01-041-000-0000-5520 Fees	20.00	D	RE TFY Fee 17-129-0506 (21)				1
42	3/31/23	906	01-000-000-0000-1001 Cash	20.00	C	Returned Check, Receipt 230520				1
43	3/31/23	906	01-111-043-0000-6250 Utilities	191.29	D	OPU Payment Invoice # 718547				1
44	3/31/23	906	01-000-000-0000-1001 Cash	191.29	C	OPU Payment Invoice # 718547				1
45	3/31/23	906	01-111-043-0000-6250 Utilities	175.65	D	OPU Payment Invoice # 705296				1
46	3/31/23	906	01-000-000-0000-1001 Cash	175.65	C	OPU Payment Invoice # 705296				1
47	3/31/23	906	01-111-043-0000-6250 Utilities	575.22	D	OPU Payment Invoice # 718546				1
48	3/31/23	906	01-000-000-0000-1001 Cash	575.22	C	OPU Payment Invoice # 718546				1
49	3/31/23	906	01-502-000-0000-6250 Utilities	980.03	D	OPU Payment Invoice # 718550				1
50	3/31/23	906	01-000-000-0000-1001 Cash	980.03	C	OPU Payment Invoice # 718550				1
51	3/31/23	906	10-304-000-0000-6514 Utility Services	156.44	D	OPU Payment Invoice # 718553				1
52	3/31/23	906	10-000-000-0000-1001 Cash	156.44	C	OPU Payment Invoice # 718553				1
53	3/31/23	906	01-111-047-0000-6250 Utilities	119.13	D	OPU Payment Invoice # 716285				1
54	3/31/23	906	01-000-000-0000-1001 Cash	119.13	C	OPU Payment Invoice # 716285				1
55	3/31/23	906	01-111-041-0000-6250 Utilities	2,853.99	D	OPU Payment Invoice # 718556				1
56	3/31/23	906	01-000-000-0000-1001 Cash	2,853.99	C	OPU Payment Invoice # 718556				1
57	3/31/23	906	01-111-042-0000-6250 Utilities	6,867.58	D	OPU Payment Invoice # 718555				1
58	3/31/23	906	01-000-000-0000-1001 Cash	6,867.58	C	OPU Payment Invoice # 718555				1
59	3/31/23	906	01-111-040-0000-6250 Utilities	6,849.06	D	OPU Payment Invoice # 718557				1
60	3/31/23	906	01-000-000-0000-1001 Cash	6,849.06	C	OPU Payment Invoice # 718557				1

Steele County

JOURNAL ENTRIES



Description MM - MAR 2023 - C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	3/31/23	906	01-111-044-0000-6250 Utilities	18,429.87	D	OPU Payment Invoice # 718563				1
62	3/31/23	906	01-000-000-0000-1001 Cash	18,429.87	C	OPU Payment Invoice # 718563				1
63	3/31/23	906	10-304-000-0000-6514 Utility Services	5,808.48	D	OPU Payment Invoice # 718562				1
64	3/31/23	906	10-000-000-0000-1001 Cash	5,808.48	C	OPU Payment Invoice # 718562				1
65	3/31/23	906	81-230-000-0000-6172 Unemployment Benefit	370.29	D	OPU Payment Invoice # 718561				1
66	3/31/23	906	81-000-000-0000-1001 Cash	370.29	C	OPU Payment Invoice # 718561				1
67	3/31/23	906	01-000-000-0000-1001 Cash	600.00	D	Void Check # 172909				1
68	3/31/23	906	01-011-000-0000-6343 Professional Fees	600.00	C	Void Check # 172909				1
69	3/31/23	906	01-000-000-0000-1001 Cash	10.64	D	Void Check # 173453				1
70	3/31/23	906	01-481-460-6009-6331 Mileage Reimbursement	10.64	C	Void Check # 173453				1
71	3/31/23	906	01-000-000-0000-1001 Cash	6.31	D	Void Check # 174590				1
72	3/31/23	906	01-481-460-6009-6331 Mileage Reimbursement	3.51	C	Void Check # 174590				1
73	3/31/23	906	01-481-460-6009-6331 Mileage Reimbursement	2.80	C	Void Check # 174590				1
74	3/31/23	906	01-000-000-0000-1001 Cash	5.86	D	Void Check # 176066				1
75	3/31/23	906	01-481-460-6009-6331 Mileage Reimbursement	5.86	C	Void Check # 176066				1
76	3/31/23	906	70-000-000-0000-1001 Cash	2,931.00	D	Void Check # 172182				1
77	3/31/23	906	70-000-000-0000-2104 Tax Overpymt/Refund	2,931.00	C	Void Check # 172182				1
78	3/31/23	906	01-000-000-0000-1001 Cash	600.00	D	Void Check # 172434				1
79	3/31/23	906	01-252-775-0000-6261 Conference & Training - CCA Subsidy	600.00	C	Void Check # 172434				1
80	3/31/23	906	70-000-000-0000-1001 Cash	40.00	D	Void Check # 168553				1

Steele County

JOURNAL ENTRIES



Description MM - MAR 2023 - C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
81	3/31/23	906	70-000-000-0000-2104 Tax Overpymt/Refund	40.00	C	Void Check # 168553				1
82	3/31/23	906	01-000-000-0000-1001 Cash	372.00	D	Void Check # 175243				1
83	3/31/23	906	01-062-000-0000-6801 General Expense	372.00	C	Void Check # 175243				1
84	3/31/23	906	01-000-000-0000-1001 Cash	20.00	D	Void Check # 176699				1
85	3/31/23	906	01-481-461-6066-6464 General Supplies & Outreach	20.00	C	Void Check # 176699				1
86	3/31/23	906	01-000-000-0000-1001 Cash	500.00	D	Void Check # 178608				1
87	3/31/23	906	01-481-461-6032-6383 Contract Services	500.00	C	Void Check # 178608				1
Debit Total				175,407.65		Credit Total	175,407.65	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C2 POSTAGE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	4/30/23	902	01-031-000-0000-6215 Postage	63.36	D	Postage - Admin				1
2	4/30/23	902	01-103-000-0000-6215 Postage	70.80	D	Postage - Assessor				1
3	4/30/23	902	01-041-000-0000-6215 Postage	139.02	D	Postage - Auditor				1
4	4/30/23	902	01-063-000-0000-6215 Postage	1.56	D	Postage - Auditor Elections				1
5	4/30/23	902	01-251-000-0000-6215 Postage	12.90	D	Postage - Detention Center				1
6	4/30/23	902	01-602-000-0000-6215 Postage	5.40	D	Postage - Extension				1
7	4/30/23	902	01-391-000-0000-6215 Postage	0.60	D	Postage - Environmental Serv				1
8	4/30/23	902	01-550-000-0000-6215 Postage	5.88	D	Postage - Four Seasons				1
9	4/30/23	902	01-032-000-0000-6215 Postage	1.44	D	Postage - Human Resources				1
10	4/30/23	902	01-062-000-0000-6802 Internal Chargeback	92.58	D	Postage - Court Admin				1
11	4/30/23	902	01-062-000-0000-6802 Internal Chargeback	39.60	D	Postage - MRCI				1
12	4/30/23	902	01-105-000-0000-6215 Postage	137.41	D	Postage - Planning and Zoning				1
13	4/30/23	902	01-252-000-0000-6215 Postage	151.54	D	Postage - CCA				1
14	4/30/23	902	01-101-000-0000-6215 Postage	411.17	D	Postage - Recorder				1
15	4/30/23	902	01-042-000-0000-6215 Postage	164.94	D	Postage - Treasurer				1
16	4/30/23	902	01-121-000-0000-6215 Postage	38.76	D	Postage - Veterans				1
17	4/30/23	902	01-481-460-6009-6215 Postage	20.76	D	Postage - QA				1
18	4/30/23	902	01-481-460-6011-6215 Postage	196.92	D	Postage - CTC				1
19	4/30/23	902	01-481-461-6030-6215 Postage	28.44	D	Postage - MCH				1
20	4/30/23	902	01-481-461-6025-6215 Postage	24.60	D	Postage - FAP/HCB/FC				1

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C2 POSTAGE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	4/30/23	902	01-481-462-6047-6215 Postage	1.20	D	Postage - CID				1
22	4/30/23	902	01-481-461-6059-6215 Postage	5.40	D	Postage - SEMN				1
23	4/30/23	902	01-481-464-6061-6215 Postage	10.68	D	Postage - COVID				1
24	4/30/23	902	01-481-461-6040-6215 Postage	0.60	D	Postage - WIC				1
25	4/30/23	902	01-481-460-6012-6215 Postage	45.24	D	Postage - LTC				1
26	4/30/23	902	01-062-000-0000-6215 Postage	1,670.80	C	GF Postage Allocation				1
27	4/30/23	902	10-301-000-0000-6215 Postage	51.78	D	Highway Postage				1
28	4/30/23	902	10-000-000-0000-1001 Cash	51.78	C	Highway Postage				1
29	4/30/23	902	01-000-000-0000-1001 Cash	51.78	D	Highway Postage				1
30	4/30/23	902	01-062-000-0000-5831 Miscellaneous	51.78	C	Highway Postage				1
31	4/30/23	902	53-398-000-0000-6215 Postage	22.62	D	Landfill Postage				1
32	4/30/23	902	53-000-000-0000-1001 Cash	22.62	C	Landfill Postage				1
33	4/30/23	902	01-000-000-0000-1001 Cash	22.62	D	Landfill Postage				1
34	4/30/23	902	01-062-000-0000-5831 Miscellaneous	22.62	C	Landfill Postage				1
Debit Total				1,819.60		Credit Total	1,819.60	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C1 VERIZON

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	4/30/23	901	01-031-000-0000-6210 Telephone	48.47	D	Phone Charges - Verizon				1
2	4/30/23	901	01-103-000-0000-6210 Telephone	227.35	D	Phone Charges - Verizon				1
3	4/30/23	901	01-091-000-0000-6210 Telephone	121.95	D	Phone Charges - Verizon				1
4	4/30/23	901	01-111-000-0000-6210 Telephone	391.23	D	Phone Charges - Verizon				1
5	4/30/23	901	01-252-000-0000-6210 Telephone	668.58	D	Phone Charges - Verizon				1
6	4/30/23	901	01-251-000-0000-6210 Telephone	178.88	D	Phone Charges - Verizon				1
7	4/30/23	901	01-281-000-0000-6210 Telephone	185.42	D	Phone Charges - Verizon				1
8	4/30/23	901	01-602-000-0000-6210 Telephone	35.01	D	Phone Charges - Verizon				1
9	4/30/23	901	01-032-000-0000-6210 Telephone	91.94	D	Phone Charges - Verizon				1
10	4/30/23	901	01-061-000-0000-6210 Telephone	83.48	D	Phone Charges - Verizon				1
11	4/30/23	901	01-105-000-0000-6210 Telephone	173.88	D	Phone Charges - Verizon				1
12	4/30/23	901	01-042-000-0000-6210 Telephone	40.01	D	Phone Charges - Verizon				1
13	4/30/23	901	01-121-000-0000-6210 Telephone	75.02	D	Phone Charges - Verizon				1
14	4/30/23	901	01-253-000-0000-6210 Telephone	43.47	D	Phone Charges - Verizon				1
15	4/30/23	901	01-481-460-6009-6210 Telephone	43.47	D	Phone Charges - QA				1
16	4/30/23	901	01-481-460-6009-6210 Telephone	11.90	C	Phone Charges - QA				1
17	4/30/23	901	01-481-460-6012-6210 Telephone	43.47	D	Phone Charges - QA				1
18	4/30/23	901	01-481-461-6040-6210 Telephone	43.47	D	Phone Charges - WIC				1
19	4/30/23	901	01-481-460-6011-6210 Telephone	21.74	D	Phone Charges - CTC				1
20	4/30/23	901	01-481-462-6047-6210 Telephone	21.73	D	Phone Charges - CID				1

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C1 VERIZON

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	4/30/23	901	01-481-461-6040-6210 Telephone	43.47	D	Phone Charges - WIC				1
22	4/30/23	901	01-481-460-6009-6210 Telephone	43.47	D	Phone Charges - QA				1
23	4/30/23	901	01-481-461-6059-6210 Telephone	21.74	D	Phone Charges - SEMN				1
24	4/30/23	901	01-481-461-6034-6210 Telephone	21.73	D	Phone Charges - TANF				1
25	4/30/23	901	01-481-461-6059-6210 Telephone	43.47	D	Phone Charges - SEMN				1
26	4/30/23	901	01-481-460-6009-6210 Telephone	43.47	D	Phone Charges - QA				1
27	4/30/23	901	01-481-460-6009-6210 Telephone	43.47	D	Phone Charges - QA				1
28	4/30/23	901	01-481-460-6012-6210 Telephone	43.47	D	Phone Charges - QA				1
29	4/30/23	901	01-481-461-6059-6210 Telephone	21.74	D	Phone Charges - SEMN				1
30	4/30/23	901	01-481-461-6040-6210 Telephone	10.87	D	Phone Charges - WIC				1
31	4/30/23	901	01-481-465-6057-6210 Telephone	0.87	D	Phone Charges - LPHG				1
32	4/30/23	901	01-481-461-6030-6210 Telephone	2.17	D	Phone Charges - MCH				1
33	4/30/23	901	01-481-462-6047-6210 Telephone	7.82	D	Phone Charges - CID				1
34	4/30/23	901	01-481-460-6012-6210 Telephone	43.47	D	Phone Charges - QA				1
35	4/30/23	901	01-481-461-6040-6210 Telephone	43.47	D	Phone Charges - WIC				1
36	4/30/23	901	01-481-460-6009-6210 Telephone	48.47	D	Phone Charges - QA				1
37	4/30/23	901	01-481-465-6057-6210 Telephone	43.47	D	Phone Charges - LPHG				1
38	4/30/23	901	01-481-465-6057-6210 Telephone	35.01	D	Phone Charges - MIFI				1
39	4/30/23	901	01-481-460-6012-6210 Telephone	48.47	D	Phone Charges - QA				1
40	4/30/23	901	01-201-000-0000-6211 Radio-Computers-Cameras	840.39	D	Squad Connections - Verizon				1

Steele County
JOURNAL ENTRIES



Description MM - APR 2023 - JE C1 VERIZON

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	4/30/23	901	01-201-000-0000-6210 Telephone	1,608.54	D	Phone Charges - Verizon				1
42	4/30/23	901	01-000-000-0000-1001 Cash	5,585.72	C	Verizon Charges April				1
43	4/30/23	901	10-301-000-0000-6210 Telephone	579.74	D	Phone Charges - Verizon				1
44	4/30/23	901	10-000-000-0000-1001 Cash	579.74	C	Phone Charges - Verizon				1
45	4/30/23	901	53-398-000-0000-6210 Telephone	443.81	D	Phone Charges - Verizon				1
46	4/30/23	901	53-000-000-0000-1001 Cash	443.81	C	Phone Charges - Verizon				1
Debit Total				6,621.17		Credit Total	6,621.17	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	4/30/23	903	01-000-000-0000-1001 Cash	6,077.80	D	BMO One Card Allocation Apr	BMO One Card Allocation Apr			1
2	4/30/23	903	01-003-000-0000-6961 Visa One Card Program	27,348.10	C	BMO Charges Apr	BMO Charges Apr			1
3	4/30/23	903	01-005-000-0000-6410 Office Supplies	99.34	D	digital recorder	Amazon.Com, Inc.			1
4	4/30/23	903	01-032-000-0000-6330 Travel Expenses	338.62	D	Julie Hotel for AMC Leadership	Etoc Company Inc			1
5	4/30/23	903	01-032-000-0000-6410 Office Supplies	31.63	D	ACA Envelopes & Labels	Walmart Stores Inc			1
6	4/30/23	903	01-032-010-0000-6464 General Supplies - Wellness	546.31	D	DC Nursing Mothers Room Furn	Tjx Companies			1
7	4/30/23	903	01-042-000-0000-6410 Office Supplies	13.59	D	Packing Tape for File Storage	Amazon.Com, Inc.			1
8	4/30/23	903	01-042-000-0000-6410 Office Supplies	31.99	D	Monitor Risers - Madison	Amazon.Com, Inc.			1
9	4/30/23	903	01-044-000-0000-6241 Membership Dues	355.00	D	CPA Membership 2023	Minnesota Society Of Cpa			1
10	4/30/23	903	01-044-000-0000-6241 Membership Dues	70.00	D	MNGFOA annual membership MM	Minnesota Government Fina			1
11	4/30/23	903	01-044-000-0000-6410 Office Supplies	7.89	D	File Folder Tabs - Barb	Amazon.Com, Inc.			1
12	4/30/23	903	01-061-000-0000-6260 Computer Support	224.28	D	PSA -Ticketing Software	Connectwise, Llc			1
13	4/30/23	903	01-061-000-0000-6260 Computer Support	424.00	D	Performance Mgmt SW	Brightgauge Software, In			1
14	4/30/23	903	01-061-000-0000-6260 Computer Support	189.00	D	IT Document Management	Kaseya US Llc			1
15	4/30/23	903	01-061-000-0000-6304 Misc Contracts	730.00	D	Novec 1230 Inspection	Pye-Barker Fire And Safet			1
16	4/30/23	903	01-061-000-0000-6330 Travel Expenses	146.71	D	Lodging St Paul MNCITLA	Capitol Ridge			1
17	4/30/23	903	01-061-000-0000-6410 Office Supplies	38.35	D	Portable moving crates for IT	Amazon.Com, Inc.			1
18	4/30/23	903	01-061-000-0000-6413 Computer Supplies	94.70	D	Ergo Trackball	Amazon.Com, Inc.			1
19	4/30/23	903	01-062-000-0000-6801 General Expense	149.94	D	DVD drives for '22 PC refresh	Amazon.Com, Inc.			1
20	4/30/23	903	01-062-000-0000-6801 General Expense	89.99	D	BR Player for '22 PC Refresh	Amazon.Com, Inc.			1

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	4/30/23	903	01-062-000-0000-6801 General Expense	1,496.76	D	Monthly AWS Costs	Amazon.Com, Inc.			1
22	4/30/23	903	01-091-000-0000-6410 Office Supplies	29.80	D	flash drives	Amazon.Com, Inc.			1
23	4/30/23	903	01-091-000-0000-6410 Office Supplies	89.99	D	BluRay Player for SCAO	Amazon.Com, Inc.			1
24	4/30/23	903	01-091-000-0000-6410 Office Supplies	29.74	D	flash drives	Amazon.Com, Inc.			1
25	4/30/23	903	01-091-000-0000-6410 Office Supplies	6.98	D	calendar	Amazon.Com, Inc.			1
26	4/30/23	903	01-091-000-0000-6410 Office Supplies	21.60	D	Airduster compressed air clean	Amazon.Com, Inc.			1
27	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
28	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
29	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
30	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
31	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
32	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
33	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
34	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
35	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
36	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
37	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
38	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
39	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
40	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	4/30/23	903	01-101-000-0000-6215 Postage	115.00	D	Passport Postage	United States Postal Serv			1
42	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
43	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
44	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
45	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
46	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
47	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
48	4/30/23	903	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
49	4/30/23	903	01-103-000-0000-6241 Membership Dues	52.50	D	GRANT'S MAAO MEMBERSHIP	Minnesota Association Of			1
50	4/30/23	903	01-103-000-0000-6261 Conference & Training	470.00	D	GRANT'S ALP CLASS REGISTRATION	Minnesota Association Of			1
51	4/30/23	903	01-103-000-0000-6301 Equip/Software Maint	550.00	D	CO STAR NEWSPAPERS SUB.	Costar Realty Informatio			1
52	4/30/23	903	01-103-000-0000-6501 Publications/Manuals	16.25	D	MONTHLY PEOPLE'S PRESS SUB.	Apg Media Of Southern Min			1
53	4/30/23	903	01-104-000-0000-6410 Office Supplies	159.98	D	Plotter Ink 301 GY & C	Amazon.Com, Inc.			1
54	4/30/23	903	01-104-000-0000-6410 Office Supplies	5.07	D	Rubber bands	Amazon.Com, Inc.			1
55	4/30/23	903	01-105-000-0000-6261 Conference & Training	45.00	D	Training	State Of Minnesota			1
56	4/30/23	903	01-105-000-0000-6330 Travel Expenses	245.00	D	MACFO Conf. Winona	Rivers Hotel Company, In			1
57	4/30/23	903	01-111-000-0000-6304 Equipment Maintenance & Repairs	491.10	D	New Tires For John deere	Gb Auto Service Inc			1
58	4/30/23	903	01-111-000-0000-6304 Equipment Maintenance & Repairs	1,012.85	D	Glass for John Deere	Kibble Equipment Llc			1
59	4/30/23	903	01-111-000-0000-6320 Fleet Vehicle Maintenance	4.28	D	Mini Bulb	Wen-Col Inc			1
60	4/30/23	903	01-111-000-0000-6320 Fleet Vehicle Maintenance	36.79	D	Wiper Blade	Wen-Col Inc			1

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	4/30/23	903	01-111-000-0000-6320 Fleet Vehicle Maintenance	25.05	D	Wipers for #18103	Wen-Col Inc			1
62	4/30/23	903	01-111-040-0000-6300 Bldg Repairs & Maintenance	504.66	D	Valve	Ebay Commerce Inc			1
63	4/30/23	903	01-111-040-0000-6380 Grounds Maintenance	759.50	D	Ice Melt	Hillyard Inc			1
64	4/30/23	903	01-111-040-0000-6480 Non-Capitalized Inventory	750.00	D	Intuit Quickbooks	Intuit Payment Solutions,			1
65	4/30/23	903	01-111-040-0000-6560 Janitorial Supplies	406.03	D	Cleaning Supplies	Hillyard Inc			1
66	4/30/23	903	01-111-040-0000-6560 Janitorial Supplies	12.40	D	Dawn soap/ Vinerger	Walmart Stores Inc			1
67	4/30/23	903	01-111-041-0000-6300 Bldg Repairs & Maintenance	364.35	D	Ignition Kit	Audrann Inc			1
68	4/30/23	903	01-111-041-0000-6300 Bldg Repairs & Maintenance	482.80	D	Pump for heating system	State Supply Company In			1
69	4/30/23	903	01-111-041-0000-6300 Bldg Repairs & Maintenance	1.50	D	Service Charge	Invoice Cloud, Inc.			1
70	4/30/23	903	01-111-041-0000-6300 Bldg Repairs & Maintenance	33.50	D	Equipment rental	Invoice Cloud, Inc.			1
71	4/30/23	903	01-111-041-0000-6300 Bldg Repairs & Maintenance	150.80	D	Drain pump	Johns Appliance A C Servi			1
72	4/30/23	903	01-111-041-0000-6560 Janitorial Supplies	410.09	D	Janitorial supplies	Hillyard Inc			1
73	4/30/23	903	01-111-041-0000-6560 Janitorial Supplies	9.98	D	Cleaning Rags	Harbor Freight Tools Usa			1
74	4/30/23	903	01-111-041-0000-6560 Janitorial Supplies	6.21	D	Bleach	Coborn's Incorporated			1
75	4/30/23	903	01-111-042-0000-6300 Bldg Repairs & Maintenance	50.30	D	batteries for fire system	Bpb, Llc			1
76	4/30/23	903	01-111-042-0000-6300 Bldg Repairs & Maintenance	105.00	D	6ft Step Ladder	Lowes Companies, Inc.			1
77	4/30/23	903	01-111-042-0000-6560 Janitorial Supplies	570.56	D	Cleaning Supplies	Hillyard Inc			1
78	4/30/23	903	01-111-042-0000-6560 Janitorial Supplies	8.79	D	Vinegar & Brushes for cleaning	Coborn's Incorporated			1
79	4/30/23	903	01-111-043-0000-6560 Janitorial Supplies	1,212.34	D	Janitorial supplies	Hillyard Inc			1
80	4/30/23	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	10.42	D	Sink Repair	Lowes Companies, Inc.			1

Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
81	4/30/23	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	133.94	D	Paint and Supplies	Lowes Companies, Inc.			1
82	4/30/23	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	407.04	D	Descaler For Kitchen	Parts Town			1
83	4/30/23	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	70.30	D	Pest control	Plunketts Pest Control In			1
84	4/30/23	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	405.00	D	Jan Cooking PM Billing	General Parts, Llc			1
85	4/30/23	903	01-111-044-0000-6560 Janitorial Supplies	171.84	D	Liquid Enzymes	Hillyard Inc			1
86	4/30/23	903	01-111-044-0000-6560 Janitorial Supplies	318.76	D	Cleaning Supplies	Hillyard Inc			1
87	4/30/23	903	01-111-045-0000-6560 Janitorial Supplies	29.12	D	Trash Bags	Hillyard Inc			1
88	4/30/23	903	01-201-000-0000-6210 Telephone	0.99	D	Evidence Data-Storage GB Plan	Apple Inc.			1
89	4/30/23	903	01-201-000-0000-6215 Postage	11.45	D	PBT mailing	United States Postal Serv			1
90	4/30/23	903	01-201-000-0000-6215 Postage	5.15	D	SC23-000250-Return items to CA	United States Postal Serv			1
91	4/30/23	903	01-201-000-0000-6215 Postage	13.45	D	Redemption check - Roushar	United States Postal Serv			1
92	4/30/23	903	01-201-000-0000-6285 Firearms/Ammo Training	138.00	D	2/40 mm Launcher carriers	Amazon.Com, Inc.			1
93	4/30/23	903	01-201-000-0000-6285 Firearms/Ammo Training	97.98	D	2/40 mm 6 Round carriers	Amazon.Com, Inc.			1
94	4/30/23	903	01-201-000-0000-6293 Gun Permit Expenses	17.95	D	Lobby Music	Cloud Cover Media Inc			1
95	4/30/23	903	01-201-000-0000-6293 Gun Permit Expenses	68.53	D	Ergo mouse for SCSO	Amazon.Com, Inc.			1
96	4/30/23	903	01-201-000-0000-6410 Office Supplies	41.96	D	Clorox Wipes	Amazon.Com, Inc.			1
97	4/30/23	903	01-201-000-0000-6410 Office Supplies	33.99	D	3-Ring Binders for Medical	Amazon.Com, Inc.			1
98	4/30/23	903	01-201-000-0000-6410 Office Supplies	22.77	D	Thermal Laminating Sheets	Amazon.Com, Inc.			1
99	4/30/23	903	01-201-000-0000-6438 K-9 Expenses	76.99	D	K9 Food	Farmers Feed & Pet Sply			1
100	4/30/23	903	01-201-000-0000-6801 Misc Expense	11.99	D	1/Replacement Sling	Amazon.Com, Inc.			1

Steele County

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Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
101	4/30/23	903	01-201-000-0000-6801 Misc Expense	17.99	C	Refunded 1/sling	Amazon.Com, Inc.			1
102	4/30/23	903	01-201-000-0000-6801 Misc Expense	89.95	D	5/Slings for 40 MM	Amazon.Com, Inc.			1
103	4/30/23	903	01-201-000-0106-6320 Squad 7424 Maintenance	49.37	D	2/Windshield wipers	Autozone			1
104	4/30/23	903	01-201-000-0114-6320 Squad 7421 Maintenance	30.00	D	Headlight replacement bulb	Wen-Col Inc			1
105	4/30/23	903	01-201-000-0118-6320 Squad 7412 Maintenance	32.15	D	2/Michelin wiper blades	Walmart Stores Inc			1
106	4/30/23	903	01-251-000-0000-6211 Radio - Computers - Cameras	79.87	D	UPS Backup for Sgt Computer	Amazon.Com, Inc.			1
107	4/30/23	903	01-251-000-0000-6406 Program Supplies	17.17	D	inmate educ. video	Netflix, Inc.			1
108	4/30/23	903	01-251-000-0000-6562 Gas & Oil	48.75	D	transport fuel- out of state	Pilot Corporation			1
109	4/30/23	903	01-251-000-0000-6562 Gas & Oil	47.15	D	transport fuel-out of state	Walmart Stores Inc			1
110	4/30/23	903	01-251-000-0000-6801 Misc Expense	12.84	D	Subscription	Sirius Xm Radio Inc.			1
111	4/30/23	903	01-252-000-0000-6410 Office Supplies	16.73	D	Plastics Cups, Pens, dishsoap	Walmart Stores Inc			1
112	4/30/23	903	01-252-000-0000-6410 Office Supplies	16.00	D	Mesh Back Lumbar Support	Amazon.Com, Inc.			1
113	4/30/23	903	01-252-000-0000-6801 General Expense	141.28	D	Hotel for Ashley&Anna Safety	Dk Hospitality Llc			1
114	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	17.05	D	Sov. Citizens lunch training	Q. Cumbers Inc			1
115	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	108.17	D	Control Tactics Hotel	Basera Hospitality Inc			1
116	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	17.05	D	Sov. Citizens lunch training	Q. Cumbers Inc			1
117	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	17.05	D	Sov. Citizens lunch training	Q. Cumbers Inc			1
118	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	17.05	D	Sov. Citizens lunch training	Q. Cumbers Inc			1
119	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	17.05	D	Sov. Citizens lunch training	Q. Cumbers Inc			1
120	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	13.93	D	Control Tactics Lunch Training	Hy-Vee, Inc.			1

Steele County

JOURNAL ENTRIES



Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
121	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	19.10	D	Control Tactics Lunch Training	Mopecas Of Cottage Grove			1
122	4/30/23	903	01-252-775-0000-6330 Travel Expenses - CCA	19.10	D	Control Tactics Lunch Training	Mopecas Of Cottage Grove			1
123	4/30/23	903	01-252-790-0000-6801 General Expense	50.62	D	Ashley&Annasuppersafety	Apple American Group Llc			1
124	4/30/23	903	01-253-000-0000-6300 Bldg Repairs & Maintenance	189.99	D	Battery for Generator	Motor Parts And Equipmen			1
125	4/30/23	903	01-253-000-0000-6560 Janitorial Supplies	1,257.39	D	Janitorial supplies	Hillyard Inc			1
126	4/30/23	903	01-281-000-0000-6199 Safety Program	750.00	D	RiskAssessmentTraining	Minnesota Safety Council			1
127	4/30/23	903	01-281-000-0000-6199 Safety Program	400.00	D	Right-to-knowTraintheTrainer	Minnesota Safety Council			1
128	4/30/23	903	01-281-000-0000-6199 Safety Program	7.99	D	FirstAid Kit Supplies	Amazon.Com, Inc.			1
129	4/30/23	903	01-281-000-0000-6251 Other Administrative Costs	49.00	D	Monthly subscription	Basecamp, Llc			1
130	4/30/23	903	01-281-000-0000-6251 Other Administrative Costs	11.99	C	Return damaged tub from 23-Feb	Fleet Farm Group, Llc			1
131	4/30/23	903	01-281-000-0000-6410 Office Supplies	14.99	D	Office Supplies	Amazon.Com, Inc.			1
132	4/30/23	903	01-281-000-0000-6410 Office Supplies	6.99	D	Office Supplies	Amazon.Com, Inc.			1
133	4/30/23	903	01-281-000-0000-6410 Office Supplies	19.23	D	Laminating sheets for maps	Amazon.Com, Inc.			1
134	4/30/23	903	01-281-000-0000-6410 Office Supplies	69.63	D	Office Supplies	Amazon.Com, Inc.			1
135	4/30/23	903	01-281-000-0000-6410 Office Supplies	207.43	D	Office Supplies	Amazon.Com, Inc.			1
136	4/30/23	903	01-481-460-6009-6465 Patient Supplies & Services	34.38	D	QA: Client Supplies	Amazon.Com, Inc.			1
137	4/30/23	903	01-481-460-6009-6465 Patient Supplies & Services	9.30	D	QA: Client Supplies	Amazon.Com, Inc.			1
138	4/30/23	903	01-481-460-6012-6465 Patient Supplies & Services	25.40	D	LTC: Patient Supplies	Amazon.Com, Inc.			1
139	4/30/23	903	01-481-460-6012-6465 Patient Supplies & Services	9.78	D	LTC: Patient Supplies	Amazon.Com, Inc.			1
140	4/30/23	903	01-481-460-6012-6465 Patient Supplies & Services	15.00	D	LTC: Patient Supplies	Amazon.Com, Inc.			1

Steele County

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Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
141	4/30/23	903	01-481-460-6012-6465 Patient Supplies & Services	22.95	D	LTC: Patient Supplies	Amazon.Com, Inc.			1
142	4/30/23	903	01-481-460-6012-6465 Patient Supplies & Services	17.99	D	LTC: Patient Supplies	Amazon.Com, Inc.			1
143	4/30/23	903	01-481-461-6025-6261 Conference & Training	85.00	D	HCB: Nursing License	State Of Minnesota			1
144	4/30/23	903	01-481-461-6066-6464 General Supplies & Outreach	57.90	D	MDH: YOLO Large Group Mtg	Hat Trick Pizza Inc			1
145	4/30/23	903	01-521-000-0000-6540 Gas & Oil	40.82	D	Fuel Skid Loader	Hy-Vee, Inc.			1
146	4/30/23	903	01-550-000-0000-6410 Operating Supplies - Contracts	99.45	D	Ice Rink Removal Supplies	Lowes Companies, Inc.			1
147	4/30/23	903	01-550-000-0000-6410 Operating Supplies - Contracts	16.98	D	Cable Ties	Lowes Companies, Inc.			1
148	4/30/23	903	10-000-000-0000-1001 Cash	2,329.74	C	BMO Charges Apr	BMO Charges Apr			1
149	4/30/23	903	10-301-000-0000-6512 Bldg Repair & Maintenance	27.00	C	Core Return	Motor Parts And Equipmen			1
150	4/30/23	903	10-301-000-0000-6512 Bldg Repair & Maintenance	200.99	D	Generator Battery	Motor Parts And Equipmen			1
151	4/30/23	903	10-302-000-0000-6261 Conference & Training	1,320.00	D	Mining training	Minnesota State Colleges			1
152	4/30/23	903	10-302-000-0000-6801 Osha/Safety Supplies	37.99	D	High Visibility Vests	Amazon.Com, Inc.			1
153	4/30/23	903	10-303-000-0000-6261 Conference & Training	1.08	D	Plant monitoring service fee	Us Bank National Associat			1
154	4/30/23	903	10-303-000-0000-6261 Conference & Training	50.00	D	Plant monitor training	State Of Minnesota			1
155	4/30/23	903	10-303-000-0000-6330 Travel Expenses	364.23	D	Lodging - Tschopp	Igo Legacy Hotel Group LI			1
156	4/30/23	903	10-303-000-0000-6330 Travel Expenses	246.14	D	Lodging - Tschopp	Igo Legacy Hotel Group LI			1
157	4/30/23	903	10-304-000-0000-6520 Machinery/Vehicle Parts	19.98	D	Carbureator for hedge trimmer	Amazon.Com, Inc.			1
158	4/30/23	903	10-304-000-0000-6540 Fuel & Lubricants	57.79	D	Fuel for chainsaws	Kwik Trip Inc			1
159	4/30/23	903	10-304-000-0000-6540 Fuel & Lubricants	2.63	D	Fuel for chainsaws-pump issue	Kwik Trip Inc			1
160	4/30/23	903	10-304-000-0000-6540 Fuel & Lubricants	55.91	D	Fuel for chainsaws	Kwik Trip Inc			1

Steele County

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Description MM - APR 2023 - JE C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
161	4/30/23	903	53-000-000-0000-1001 Cash	108.50	C	BMO Charges Apr	BMO Charges Apr			1
162	4/30/23	903	53-398-000-0000-6300 Bldg Repairs & Maintenance	19.09	D	Heater Install	First Supply Llc			1
163	4/30/23	903	53-398-000-0000-6300 Bldg Repairs & Maintenance	19.95	D	Rod and Spray Paint	Arrow Hardware, Inc			1
164	4/30/23	903	53-398-000-0000-6300 Bldg Repairs & Maintenance	69.46	D	Lumber	Lowes Companies, Inc.			1
165	4/30/23	903	81-000-000-0000-1001 Cash	3,639.56	C	BMO Charges Apr	BMO Charges Apr			1
166	4/30/23	903	81-230-000-0000-6210 Telephone	35.67	D	Cell Phone Cases	Amazon.Com, Inc.			1
167	4/30/23	903	81-230-000-0000-6261 Conference & Training	2,740.50	D	Dispatch Training	Paypal			1
168	4/30/23	903	81-230-000-0000-6261 Conference & Training	269.00	D	Dispatch Training	The Public Safety Group			1
169	4/30/23	903	81-230-000-0000-6410 Office Supplies	16.95	D	Label Paper	Amazon.Com, Inc.			1
170	4/30/23	903	81-230-000-0000-6410 Office Supplies	23.28	D	Prong Fastner Folders	Amazon.Com, Inc.			1
171	4/30/23	903	81-230-000-0000-6410 Office Supplies	222.10	D	Ink Toner Cartridges	Amazon.Com, Inc.			1
172	4/30/23	903	81-230-000-0000-6480 Non-Capitalized Inventory	315.92	D	Replacement Batteries/Headsets	Cdw Llc			1
173	4/30/23	903	81-230-000-0000-6801 Misc. Expense	16.14	D	Laptop Bag	Amazon.Com, Inc.			1
Debit Total				33,482.88		Credit Total	33,482.88	Net:	0.00	

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Description MM - 2023 APRIL - JE C4 ENTERPRISE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	4/30/23	904	01-111-050-0000-6320 Vehicle Repairs & Maintenance	465.34	D	Enterprise Full Maint Fee Admn				1
2	4/30/23	904	01-251-000-0000-6320 Vehicle Maintenance	427.49	D	Enterprise Full Maint Fee DC				1
3	4/30/23	904	01-000-000-0000-1001 Cash	892.83	C	Admin-DC Enterprise Apr 2023				1
4	4/30/23	904	01-111-050-0000-6347 Enterprise Fleet Leasing	7,255.56	D	County Fleet Lease - Apr 23				1
5	4/30/23	904	01-201-000-0000-6347 Enterprise Fleet Leasing	10,950.15	D	Sheriff Fleet Lease - Apr 23				1
6	4/30/23	904	01-000-000-0000-1001 Cash	18,205.71	C	Fleet Lease Payments - Apr 23				1
7	4/30/23	904	01-201-000-0102-6320 Squad 7414 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
8	4/30/23	904	01-201-000-0102-6320 Squad 7414 Maintenance	113.95	D	Oil Change & Wiper Blades				1
9	4/30/23	904	01-201-000-0103-6320 Squad 7410 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
10	4/30/23	904	01-201-000-0104-6320 Squad 7404 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
11	4/30/23	904	01-201-000-0104-6320 Squad 7404 Maintenance	69.20	D	Oil Change, Coolant & Washer				1
12	4/30/23	904	01-201-000-0104-6320 Squad 7404 Maintenance	1,192.94	D	Wheel Bal, BrakeRotorDiscPads				1
13	4/30/23	904	01-201-000-0105-6320 Squad 7408 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
14	4/30/23	904	01-201-000-0106-6320 Squad 7424 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
15	4/30/23	904	01-201-000-0106-6320 Squad 7424 Maintenance	114.96	D	Oil Change, Washer, Wheel Bal				1
16	4/30/23	904	01-201-000-0107-6320 Squad 7407 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
17	4/30/23	904	01-201-000-0108-6320 Squad 7418 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
18	4/30/23	904	01-201-000-0109-6320 Squad 7416 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
19	4/30/23	904	01-201-000-0109-6320 Squad 7416 Maintenance	48.45	D	Oil Change				1
20	4/30/23	904	01-201-000-0110-6320 Squad 7403 Maintenance	5.00	D	Fleet Vehicle Maintenance				1

Steele County

JOURNAL ENTRIES



Description MM - 2023 APRIL - JE C4 ENTERPRISE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	4/30/23	904	01-201-000-0110-6320 Squad 7403 Maintenance	53.34	D	Oil Change				1
22	4/30/23	904	01-201-000-0111-6320 Squad 7422 Maintenace	5.00	D	Fleet Vehicle Maintenance				1
23	4/30/23	904	01-201-000-0112-6320 Squad 7406 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
24	4/30/23	904	01-201-000-0112-6320 Squad 7406 Maintenance	89.89	D	Oil Change				1
25	4/30/23	904	01-201-000-0112-6320 Squad 7406 Maintenance	278.48	D	TireReplcmt, Balance, TPMSServ				1
26	4/30/23	904	01-201-000-0113-6320 Squad 7411 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
27	4/30/23	904	01-201-000-0114-6320 Squad 7421 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
28	4/30/23	904	01-201-000-0114-6320 Squad 7421 Maintenance	67.60	D	Oil Change				1
29	4/30/23	904	01-201-000-0114-6320 Squad 7421 Maintenance	384.92	D	Windshield motor & Tire rot				1
30	4/30/23	904	01-201-000-0115-6320 Squad 7405 Maintenance	5.00	D	FVM - 22VH55 Retired Squad				1
31	4/30/23	904	01-201-000-0116-6320 Squad 116 Maintenance	70.10	D	Fleet Vehicle Maintenance				1
32	4/30/23	904	01-201-000-0117-6320 Squad 7420 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
33	4/30/23	904	01-201-000-0118-6320 Squad 7412 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
34	4/30/23	904	01-201-000-0118-6320 Squad 7412 Maintenance	62.78	D	Oil Change				1
35	4/30/23	904	01-201-000-0119-6320 Squad 7401 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
36	4/30/23	904	01-201-000-0120-6320 Squad 7402 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
37	4/30/23	904	01-201-000-0121-6320 Squad 121 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
38	4/30/23	904	01-201-000-0122-6320 Squad 7409 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
39	4/30/23	904	01-201-000-0123-6320 Squad 7423 Maintenance	70.10	D	Fleet Vehicle Maintenance				1
40	4/30/23	904	01-000-000-0000-1001 Cash	2,716.71	C	Sheriff Enterprise - Apr 2023				1

Steele County
JOURNAL ENTRIES



Description MM - 2023 APRIL - JE C4 ENTERPRISE

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
			Debit Total	21,815.25		Credit Total	21,815.25	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - 2023 APRIL - JE C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	4/30/23	905	72-860-000-0000-2100 Mn State Treasurer - Mortgage Regis Tax	25,897.60	D	State Mortgage Tax				1
2	4/30/23	905	72-000-000-0000-1001 Cash	776.93	C	State Mortgage Tax				1
3	4/30/23	905	72-000-000-0000-1001 Cash	25,120.67	C	State Mortgage Tax				1
4	4/30/23	905	01-000-000-0000-1001 Cash	776.93	D	State Mortgage Tax				1
5	4/30/23	905	01-003-000-0000-5013 Mortgage Registry Tax Revenue	776.93	C	State Mortgage Tax				1
6	4/30/23	905	72-861-000-0000-2100 Mn State Treasurer - State Deed Tax	54,059.08	D	State Deed Tax				1
7	4/30/23	905	72-000-000-0000-1001 Cash	1,621.77	C	State Deed Tax				1
8	4/30/23	905	72-000-000-0000-1001 Cash	52,437.31	C	State Deed Tax				1
9	4/30/23	905	01-000-000-0000-1001 Cash	1,621.77	D	State Deed Tax				1
10	4/30/23	905	01-003-000-0000-5014 State Deed Tax Revenue	1,621.77	C	State Deed Tax				1
11	4/30/23	905	72-862-000-0000-2100 Mn State Treasurer - Sales Tax	2,868.00	D	Sales Tax				1
12	4/30/23	905	72-000-000-0000-1001 Cash	2,868.00	C	Sales Tax				1
13	4/30/23	905	53-398-000-0000-6540 Machine Fuel	235.00	D	Usage Diesel Tax				1
14	4/30/23	905	53-000-000-0000-1001 Cash	235.00	C	Usage Diesel Tax				1
15	4/30/23	905	53-398-000-0000-6540 Machine Fuel	243.96	D	Diesel Tax				1
16	4/30/23	905	53-000-000-0000-1001 Cash	243.96	C	Diesel Tax				1
17	4/30/23	905	10-304-000-0000-6522 Diesel Fuel Tax	978.69	D	Diesel Tax				1
18	4/30/23	905	10-000-000-0000-1001 Cash	978.69	C	Diesel Tax				1
19	4/30/23	905	01-003-000-0000-6961 Visa One Card Program	27,348.10	D	BMO One Card Payment				1
20	4/30/23	905	01-000-000-0000-1001 Cash	27,348.10	C	BMO One Card Payment				1

Steele County

JOURNAL ENTRIES



Description MM - 2023 APRIL - JE C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	4/30/23	905	53-398-000-0000-6801 General Expense	448.62	D	Landfill CC Fees				1
22	4/30/23	905	53-000-000-0000-1001 Cash	448.62	C	Landfill CC Fees				1
23	4/30/23	905	01-105-000-0000-6540 Gas & Oil	14.94	D	WEX Enterprise Payment Apr2023				1
24	4/30/23	905	01-042-000-0000-6540 Gas & Oil	13.93	D	WEX Enterprise Payment Apr2023				1
25	4/30/23	905	01-000-000-0000-1001 Cash	28.87	C	WEX Enterprise Payment Apr2023				1
26	4/30/23	905	01-111-000-0000-6540 Gas & Oil	42.03	D	WEX NASPO Payment Apr 2023				1
27	4/30/23	905	01-521-000-0000-6540 Gas & Oil	66.17	D	WEX NASPO Payment Apr 2023				1
28	4/30/23	905	01-000-000-0000-1001 Cash	108.20	C	WEX NASPO Payment Apr 2023				1
29	4/30/23	905	10-000-000-0000-1001 Cash	178.57	D	Void Check #178621				1
30	4/30/23	905	10-304-000-0000-6520 Machinery/Vehicle Parts	178.57	C	Void Check #178621				1
31	4/30/23	905	10-000-000-0000-1001 Cash	540.00	D	RB Permits April				1
32	4/30/23	905	10-301-000-0000-5140 Permit Revenue	540.00	C	RB Permits April				1
33	4/30/23	905	01-201-000-0000-6172 Unemployment Benefit	779.94	D	1st Qtr 2023 Unemployment				1
34	4/30/23	905	01-000-000-0000-1001 Cash	779.94	C	1st Qtr 2023 Unemployment				1
35	4/30/23	905	81-230-000-0000-6172 Unemployment Benefit	1,324.04	D	1st Qtr 2023 Unemployment				1
36	4/30/23	905	81-000-000-0000-1001 Cash	1,324.04	C	1st Qtr 2023 Unemployment				1
37	4/30/23	905	01-111-043-0000-6250 Utilities	153.87	D	OPU Payment Invoice # 718547				1
38	4/30/23	905	01-000-000-0000-1001 Cash	153.87	C	OPU Payment Invoice # 718547				1
39	4/30/23	905	01-111-043-0000-6250 Utilities	165.34	D	OPU Payment Invoice # 705296				1
40	4/30/23	905	01-000-000-0000-1001 Cash	165.34	C	OPU Payment Invoice # 705296				1

Steele County

JOURNAL ENTRIES



Description MM - 2023 APRIL - JE C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	4/30/23	905	01-111-043-0000-6250 Utilities	575.40	D	OPU Payment Invoice # 718546				1
42	4/30/23	905	01-000-000-0000-1001 Cash	575.40	C	OPU Payment Invoice # 718546				1
43	4/30/23	905	01-502-000-0000-6250 Utilities	828.20	D	OPU Payment Invoice # 718550				1
44	4/30/23	905	01-000-000-0000-1001 Cash	828.20	C	OPU Payment Invoice # 718550				1
45	4/30/23	905	10-304-000-0000-6514 Utility Services	156.44	D	OPU Payment Invoice # 718553				1
46	4/30/23	905	10-000-000-0000-1001 Cash	156.44	C	OPU Payment Invoice # 718553				1
47	4/30/23	905	01-111-047-0000-6250 Utilities	91.75	D	OPU Payment Invoice # 716285				1
48	4/30/23	905	01-000-000-0000-1001 Cash	91.75	C	OPU Payment Invoice # 716285				1
49	4/30/23	905	01-111-041-0000-6250 Utilities	2,402.11	D	OPU Payment Invoice # 718556				1
50	4/30/23	905	01-000-000-0000-1001 Cash	2,402.11	C	OPU Payment Invoice # 718556				1
51	4/30/23	905	01-111-042-0000-6250 Utilities	5,010.24	D	OPU Payment Invoice # 718555				1
52	4/30/23	905	01-000-000-0000-1001 Cash	5,010.24	C	OPU Payment Invoice # 718555				1
53	4/30/23	905	01-111-040-0000-6250 Utilities	5,993.99	D	OPU Payment Invoice # 718557				1
54	4/30/23	905	01-000-000-0000-1001 Cash	5,993.99	C	OPU Payment Invoice # 718557				1
55	4/30/23	905	01-111-044-0000-6250 Utilities	16,397.94	D	OPU Payment Invoice # 718563				1
56	4/30/23	905	01-000-000-0000-1001 Cash	16,397.94	C	OPU Payment Invoice # 718563				1
57	4/30/23	905	10-304-000-0000-6514 Utility Services	5,323.29	D	OPU Payment Invoice # 718562				1
58	4/30/23	905	10-000-000-0000-1001 Cash	5,323.29	C	OPU Payment Invoice # 718562				1
59	4/30/23	905	81-230-000-0000-6172 Unemployment Benefit	303.76	D	OPU Payment Invoice # 718561				1
60	4/30/23	905	81-000-000-0000-1001 Cash	303.76	C	OPU Payment Invoice # 718561				1

Steele County
JOURNAL ENTRIES



Description MM - 2023 APRIL - JE C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	4/30/23	905	70-000-000-0000-2101 Unapportioned Current Tax	1,766.00	D	Returned Check #9486				1
62	4/30/23	905	70-000-000-0000-1001 Cash	1,766.00	C	Returned Check #9486				1
63	4/30/23	905	70-000-000-0000-2101 Unapportioned Current Tax	1,487.00	D	Returned Check #28087				1
64	4/30/23	905	70-000-000-0000-1001 Cash	1,487.00	C	Returned Check #28087				1
Debit Total				158,092.70		Credit Total	158,092.70	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - 2023 MAY - JE C1 TAX

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	5/15/23	901	70-000-000-0000-2101 Unapportioned Current Tax	1,400.00	D	Refund Duplicate 17-309-0110				1
2	5/15/23	901	70-000-000-0000-1001 Cash	1,400.00	C	Refund Duplicate 17-309-0110				1
3	5/15/23	901	70-000-000-0000-2101 Unapportioned Current Tax	3,695.00	D	Ramsey Returned ACH NSF				1
4	5/15/23	901	70-000-000-0000-1001 Cash	3,695.00	C	Ramsey Returned ACH NSF				1
5	5/15/23	901	70-000-000-0000-2101 Unapportioned Current Tax	625.00	D	Refund Duplicate 17-640-0110				1
6	5/15/23	901	70-000-000-0000-2104 Tax Overpymt/Refund	625.00	C	Refund Duplicate 17-640-0110				1
7	5/15/23	901	70-000-000-0000-2101 Unapportioned Current Tax	2,290.00	D	17-138-0228 Overpayment				1
8	5/15/23	901	70-000-000-0000-2104 Tax Overpymt/Refund	2,290.00	C	17-138-0228 Overpayment				1
Debit Total				8,010.00		Credit Total	8,010.00	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description MM - MAY 2023 - C2 TAX

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	5/15/23	902	70-000-000-0000-2104 Tax Overpymt/Refund	321.00	D	Refund Duplicate 17-640-0110				1
2	5/15/23	902	70-000-000-0000-2101 Unapportioned Current Tax	321.00	C	Refund Duplicate 17-640-0110				1
3	5/15/23	902	70-000-000-0000-2105 Unapportioned Delinquent Tax	0.17	C	Correct Receipt 231245				1
4	5/15/23	902	70-000-000-0000-2113 Unapportioned Penalties & Int Delinquent	0.01	D	Correct Receipt 231245				1
5	5/15/23	902	70-000-000-0000-1001 Cash	0.16	D	Correct Receipt 231245				1
6	5/15/23	902	01-000-000-0000-1001 Cash	0.16	C	Correct Receipt 231245				1
7	5/15/23	902	01-041-000-0000-5520 Fees	0.16	D	Correct Receipt 231245				1
Debit Total				321.33		Credit Total	321.33	Net:	0.00	

PERSONNEL REPORT
June 27, 2023 at 5:00 pm

ACTION ITEMS

1. Personnel Actions:

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Date</i>
Mark Holm (.5 FTE)	Road Deputy	B25/10	06/13/23
Sierra Gleason	Engineering Tech. I/Hwy.	B23/1	06/26/23
Ben Wilson (promotion)	Appraiser I/Assessor's Office	C41/1	07/01/23

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Adriana Gonzales	Records Specialist	Sheriff's Office	06/23/23
Taylor Kerkela	Asst. Cty. Attorney I	County Attorney	07/07/23

Open Positions-Pending Board Approval:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Temporary Records Specialist	Sheriff's Office	Backfill Gonzales
Asst. Cty. Attorney I/II	County Attorney's Office	Backfill Kerkela

STAFFING STATUS (Information Only – No Action Required)

Open Positions - Approved to Fill:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Correctional Officers (1)	Det. Center/Sheriff's Office	Interviewing
Road Deputy (3)	Sheriff's Office	Backgrounding 2 candidates
Adult Probation Officer	Community Corrections	Interviewing
RN/Case Manager/Social Worker (2)	Public Health	Interviewing
Asst. County Attorney I/II/Sr.	County Attorney	Recruiting
Legal Administrative Assistant	County Attorney	Recruiting
Assessment Technician	Assessor's Office	Recruiting
County Auditor	Auditor's Office	Restructuring Position
Landfill Operator	Landfill/Highway	Recruiting

Open Positions - In Committee:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Director of Finance	Finance/Treasurer	Restructure Process Underway
Lead Custodian	Facilities & Grounds	New Position – Being Rated



Steele County Agenda Item

Subject: Adopt Resolution Accepting Donations for Public Health

Department: Public Health

Committee Meeting Date:

Board Meeting Date: June 27, 2023

Consent Agenda: ☒ Yes ☐ No

Resolution: ☒ Yes ☐ No

Policy Committee Recommendation:

Recommendation:

Approve Resolution accepting donations to Public Health.

Background (Including Budget Impact):

Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens.

Attachments:

Resolution

RESOLUTION

ACCEPTANCE OF DONATION FOR PUBLIC HEALTH

WHEREAS, Minnesota Statute §465.03 allows counties to accept grants and donations of real or personal property for the benefit of its citizens;

WHEREAS, said donations must be accepted via resolution of the County Board of Commissioners by a two-thirds majority of its members; and

WHEREAS, the Board of Commissioners finds that it is appropriate to accept the donation offered;

NOW THEREFORE BE IT RESOLVED by the Board of County Commissioners in and for the County of Steele, Minnesota, that it accepts, with sincere appreciation, the donations of:

- Home Health medical supplies from Anonymous
- Baby blankets from Anonymous
- Medical supplies from Dewayne Erickson
- Baby blankets from Dianne Wencil, Owatonna MN
- Baby quilts for the MCH program from Lois Litzau, Kenyon MN

Dated this 27th day of June 2023.

STEELE COUNTY
BOARD OF COMMISSIONERS

Chair

CERTIFICATION

I hereby certify that the above is a true and correct copy of a Resolution duly passed, adopted and approved by the County Board of said County on the 27th day of June 2023.

Steele County Auditor



Steele County Agenda Item

Subject: Consider Petition for Vacation of Excess Highway Easement (Right-of-Way) on CSAH 45

Department: Highway

Committee Meeting Date: N/A

Board Meeting Date: June 27, 2023

Consent Agenda: ☐ Yes ☒ No

Resolution: ☒ Yes ☐ No

Policy Committee Recommendation:

N/A

Recommendation:

Adopt Resolution Vacating Excess Highway Easement.

Background (*Including Budget Impact*):

CSAH 45 is old Trunk Highway (TH) 65. Before I-35 was constructed, the TH 65 alignment was considered for expansion and the State acquired additional rights-of-way along that alignment. When the alignment shifted and I-35 was built, old TH 65 was turned back to the County, including all the rights-of-way. The right-of-way width is highly variable along the corridor and in places is up to 150 feet or more in width.

The County was recently petitioned to vacate right-of-way on a parcel adjacent to CSAH 45 (see attached location map) in the City of Owatonna which is being proposed for re-development, under the Redline Addition plat. The right-of-way proposed to be vacated has been occupied by the Chamber of Commerce building since the mid 1980's. There was obviously an error in title work at some point in time that allowed this easement to go undiscovered.

Highway Department staff have reviewed the request. The CSAH 45 right-of-way between Main St. and Pearl St. is 66 feet in width. The right-of-way adjacent to the parcel after the vacation and platting of Redline Addition will be 86 feet. In addition, there is an additional 106-foot by 36-foot right-of-way dedication south of the Straight River bridge for future bridge construction. Given the current and projected traffic volumes it was determined this would accommodate any foreseeable future needs.

Exhibit AA shows the proposed easement to be vacated.

Staff recommends vacating the highway easement.

Attachments:

Resolution

Location Map

Petition for Vacating Portion of Right of Way

Exhibit AA – Proposed Vacation Survey

RESOLUTION
Vacation of Excess Highway Easement

WHEREAS, Steele County maintains a system of public roadways, including Steele County State Aid Highway 45 (CSAH 45); and

WHEREAS, Steele County does not own the land upon which CSAH 45 is constructed, but has retained easements on which CSAH 45 is constructed and additional right-of-way easements adjacent to the roadway; and

WHEREAS, Block 300 Owatonna, LLC has identified highway right-of-way easements on a property it owns in Steele County, identified as parcel number 171370101; and

WHEREAS, Block 300 Owatonna LLC has submitted a petition to the Steele County Board of Commissioners requesting the County to vacate existing highway right-of-way easement along the westerly right-of-way line toward the centerline of CSAH 45 of parcel number 171370101 (see attached petition and supplemental materials); and

WHEREAS, the Steele County Engineer has reviewed the petition, considered the current and future needs of Steele County, and determined that the existing highway right-of-way easement along the westerly right-of-way line toward the centerline of CSAH 45 of parcel number 171370101 as “excess right-of-way” and unnecessary to retain for the County’s current and foreseeable future needs; and

WHEREAS, the legal description of the area vacated is:

Parcel 202 S. P. 7407

All of the following described tract:

Lot 1 , Auditor's Plat No. I of Sec. 9, Twp. 107 North, Range 20 West, according to the plat thereof now on file and of record in the office of the Register of Deeds in and for Steele Co., Minn.; more particularly described as follows: Beginning at a point where the north line of Lot 9, Block 2, Abbott's Addition to the City of Owatonna; according to the plat thereof now on file and of record in the office of the Register of Deeds in and for Steele County, Minnesota; intersects the southwesterly line of Trunk Highway No. 1; thence West 90 feet; thence northwesterly and parallel to said highway to a point in the center of Straight River; thence northerly along the center of said river to said highway; thence southeasterly along the southwesterly line of said highway to the place of beginning.

WHEREAS no existing utilities would be affected by vacating the excess right-of-way; and

WHEREAS vacation of the excess right-of-way will promote economic activity and enhance the value of parcel number 171370101.

NOW, THEREFORE BE IT RESOLVED, that the Steele County Board of Commissioners hereby deems the 90 feet of existing highway right-of-way easement along the westerly right-of-way line toward the centerline of CSAH 45 of parcel number 171370101 as excess right-of-way and unnecessary to the County's current and foreseeable future needs and, pursuant to the authority in Minn. Stat. §163.11, subd. 1, hereby vacates its easement interest in the excess right-of-way identified in this Resolution in favor of the property owner, Block 300 Owatonna LLC.

BOARD OF COMMISSIONERS

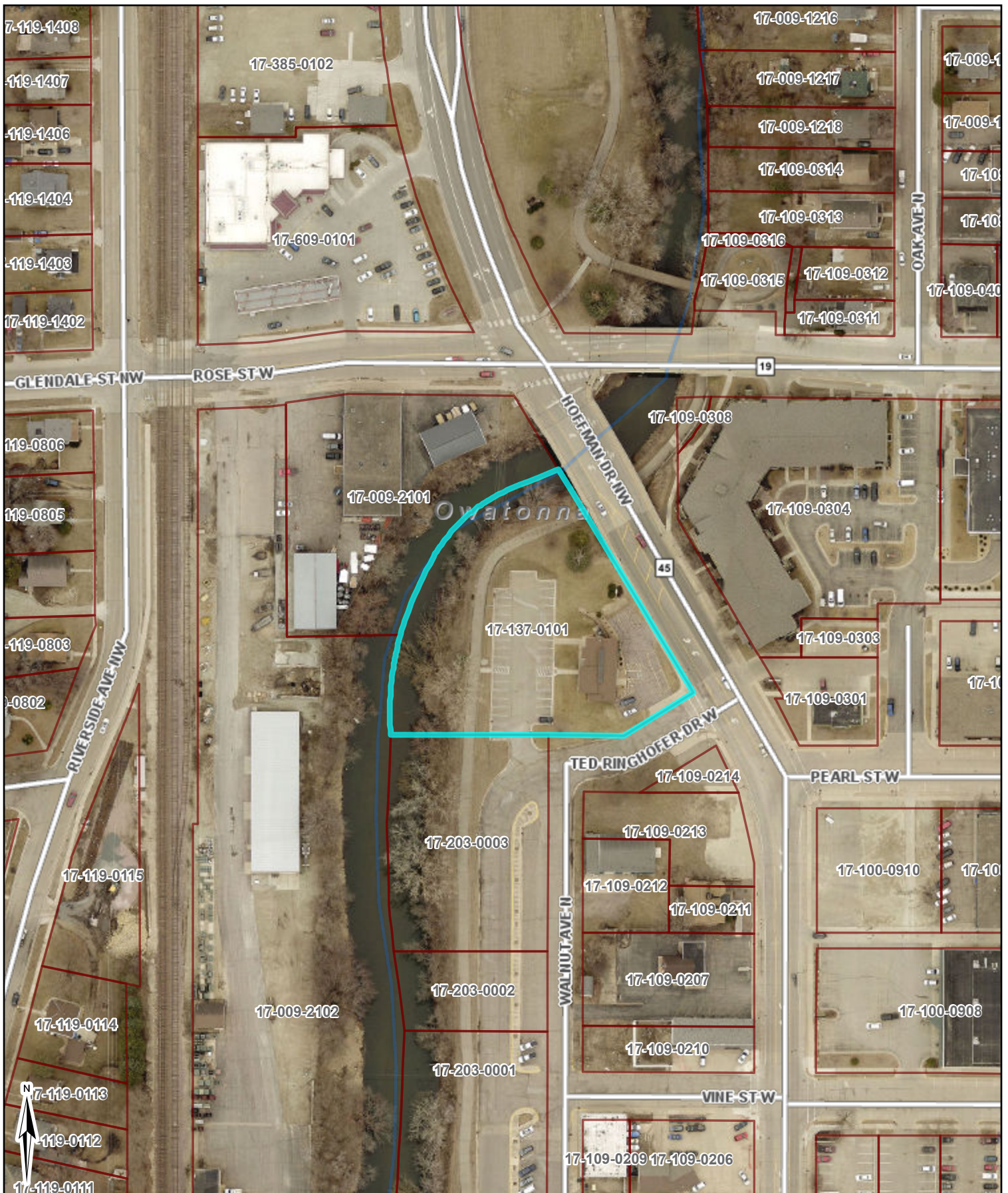
Greg Kreuger, Chair

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF STEELE

I hereby certify that the above is a true and correct copy of a Resolution duly passed, adopted and approved by the Steele County Board on June 27th, 2023.

Steele County Auditor



Disclaimer: Steele County, MN makes no representations or warranties, express or implied, with respect to the use or reuse of the data provided herewith, regardless of the format or the means of transmission. THE DATA IS PROVIDED "AS IS" WITH NO GUARANTEE OR REPRESENTATION ABOUT THE ACCURACY, CURRENCY, SUITABILITY, PERFORMANCE, MERCHANTABILITY, RELIABILITY, OR FITNESS OF THE DATA FOR ANY PARTICULAR PURPOSE. Steele County, MN, shall not be liable for any direct, indirect, special, incidental, compensatory or consequential damages or third party claims resulting in the use of this data, even if Steele County, MN, has been advised of the possibility of such potential loss or damage. This data may not be used in states that do not allow the exclusion or limitation of incidental or consequential damages.

CSAH 45 R/W Vacation Location Map

0 0.01 0.02 0.04
mi

June 19, 2023

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PETITION TO VACATE HIGHWAY UNDER M.S.A. SEC. 163.11

TO: The County Board of Steele County, Minnesota:

I am the Chief Manager of Block 300 Owatonna, LLC, a Minnesota limited liability company, the owner of real property at Hoffman Drive NW, Owatonna legally described in the attached Exhibit A, and petition the County Board as follows:

1. Block 300 Owatonna, LLC, a Minnesota limited liability company, is the fee owner of real property located in Steele County legally described in Warranty Deed attached as Exhibit A and shown on the Certificate of Survey attached as Exhibit B and assigned PID #17-137-0101 (the "Parcel").
2. The real estate taxes assessed against the above parcel have been paid and there are no delinquent or outstanding real estate taxes.
3. Block 300 Owatonna, LLC desires to have vacated a portion of a Highway Easement established by that certain Quit Claim Deed from the State of Minnesota to Steele County dated December 17, 1974, recorded in Book 159 of Deeds, Page 18, Doc No. 157672 and described as Parcel 202 (attached as Exhibit C) (the "Abandoned Right of Way"). The Abandoned Right of Way is also shown on the attached Exhibit D (Right of Way Map of TH 65) and Exhibit E (Auditor's Plat No. 1).
4. Said easement to be vacated is shown within Lot 1 Block 1 of the proposed plat of Redline Addition which is attached as Exhibit F. Said plat is scheduled to be presented to the Owatonna City Council on June 20, 2023.
5. The Abandoned Right of Way to be vacated is adjacent to the current highway No. 45, formerly known as Hwy No. 65 (Hoffman Drive NW) and serves no highway purpose. The current Highway

No. 45 serves the same purpose as this portion of easement to be vacated. Steele County Planning and Zoning has confirmed that the county has no use for the Abandoned Right of Way.

6. Since the early 1980's the current Chamber of Commerce Building has occupied this highway easement area.
7. The public interest would be promoted by vacating said portion of this Highway Easement. Vacation of the Abandoned Right of Way will allow Petitioner to better utilize the Parcel to its fullest extent. Petitioner is in the process of developing the Parcel and vacating the Abandoned Right of Way will facilitate the full development of the Parcel.
8. Existing utilities will not be affected by a vacation of the Abandoned Right of Way. Existing Utilities are located outside of the Abandoned Right of Way or are being relocated to within the new easements as shown on the attached Preliminary Plat and site plan as Exhibit G.

WHEREFORE, your Petitioner requests the board set this matter on the agenda for the next regular county board meeting for a Resolution to vacate the Abandoned Right of Way and vesting title in the Petitioner.

Dated this 15th day of June, 2023



Darrin Stadheim

No delinquent Taxes and transfer entered: Certificate of Real Estate Value (✓) filed () not required
Certificate of Real Estate Value No. 31848
May 02, 2023

Brenda A. Blood

County Auditor

by Brenda A. Blood

Deputy

(Top 3 inches reserved for recording data)

WARRANTY DEED
Business Entity to Business Entity

Minnesota Uniform Conveyancing Blanks
Form 10.1.9 (2013)

eCRV number: 153 0972

DEED TAX DUE: \$ 2,145.00

DATE: May 1st, 2023
(month/day/year)

FOR VALUABLE CONSIDERATION, City of Owatonna

(insert name of Grantor)

a Municipal Corporation under the laws of Minnesota ("Grantor"),

hereby conveys and warrants to Block 300 Owatonna, LLC

(insert name of Grantee)

a limited liability company under the laws of Minnesota ("Grantee"),

real property in Steele County, Minnesota, legally described as follows:

Please see Exhibit A attached hereto and incorporated herein by reference.

Check here if all or part of the described real property is Registered (Torrens) ☐

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions:

None

Check applicable box:

- ☒ The Seller certifies that the Seller does not know of any wells on the described real property.
- ☐ A well disclosure certificate accompanies this document or has been electronically filed. (If electronically filed, insert WDC number: _____)
- ☐ I am familiar with the property described in this instrument and I certify that the status and number of wells on the described real property have not changed since the last previously filed well disclosure certificate.

Grantor

City of Owatonna

(name of Grantor)

By: Thomas A. Kuntz

(signature)

Thomas A. Kuntz

Its: Mayor

(type of authority)

By: Kris M. Busse

(signature)

Kris M. Busse

Its: City Administrator

(type of authority)

17-137-0101

State of Minnesota, County of SteeleThis instrument was acknowledged before me on May 1st, 2023, by Thomas A. Kuntz
(month/day/year) (name of authorized signer)as Mayor

(type of authority)

and by Kris M Busse

(name of authorized signer)

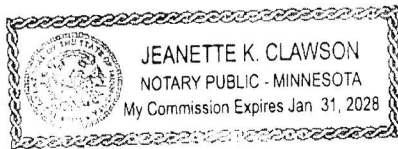
as City Administrator

(type of authority)

of the City of Owatonna

(name of Grantor)

(Stamp)

Jeanette Clawson
(signature of notarial officer)Title (and Rank): Admin SpecialistMy commission expires: 1/31/2028
(month/day/year)THIS INSTRUMENT WAS DRAFTED BY:
(insert name and address)

Mark M. Walbran
Owatonna City Attorney
PO Box 273
Owatonna, MN 55060
Tel: 507-451-1173

TAX STATEMENTS FOR THE REAL PROPERTY DESCRIBED IN THIS
INSTRUMENT SHOULD BE SENT TO:
(insert legal name and residential or business address of Grantee)

Block 300, Owatonna, LLC
11401 72nd Ave. S.W.
Ellendale, MN 56026

EXHIBIT "A"

Legal Description

Issuing Office File No.: 40853-23-15226-MN Commitment No.: 40853-23-15226-MN

All that part of Riverside Parking Lot Addition, as the same is platted and recorded in the office of the Steele County Recorder, Steele County, Minnesota, described as follows:

Commencing at the intersection of the north line of Lot 9, Block 2, ABBOTTS ADDITION, as the same is platted and recorded in the office of said Recorder, and the west right of way line of Hoffman Drive NW, being a corner of Riverside Parking Lot Addition;

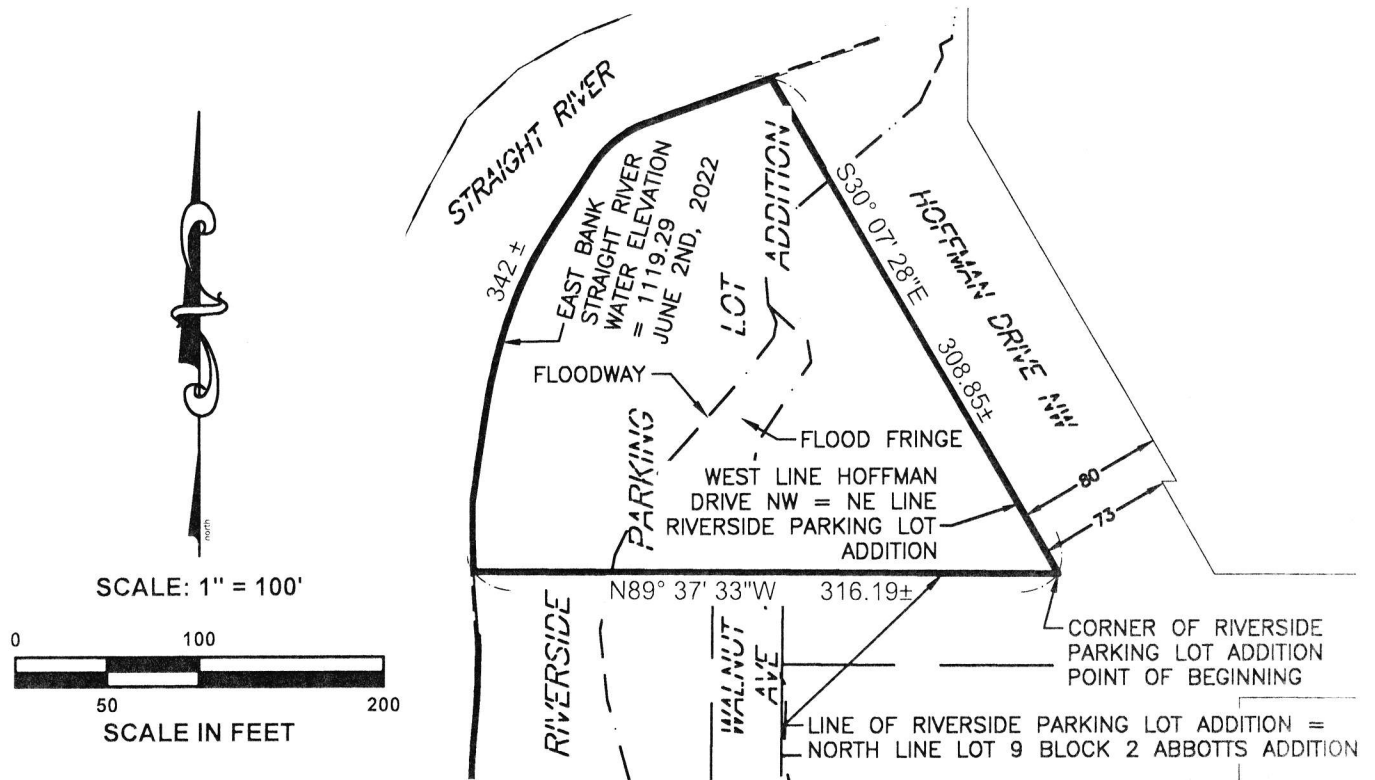
thence North $89^{\circ}37'33''$ West a distance of 316 feet more or less, on an extension of said north line of Lot 9 to the east bank of the Straight River;

thence northerly and easterly on said bank a distance of 342 feet more or less, to the west right of way of Hoffman Drive NW;

thence South $30^{\circ}07'28''$ East a distance of 309 feet more or less, to the point of beginning.

CERTIFICATE OF SURVEY

PART OF RIVERSIDE PARKING LOT ADDITION
OWATONNA, STEELE COUNTY, MINNESOTA



PREPARED LEGAL DESCRIPTION

All that part of Riverside Parking Lot Addition, as the same is platted and recorded in the office of the Steele County Recorder, Steele County, Minnesota, described as follows:

Commencing at the intersection of the north line of Lot 9, Block 2, ABBOTTS ADDITION, as the same is platted and recorded in the office of said Recorder, and the west right of way line of Hoffman Drive NW, being a corner of Riverside Parking Lot Addition;

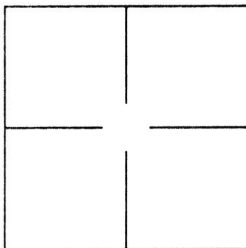
thence N89°37'33"W a distance of 316.19 feet, more or less, to the east bank of the Straight River, on and on an extension of, said north Line of Lot 9 Block 2;

thence northerly and easterly on said bank a distance of 342 feet, more or less, to the west right of way of Hoffman Drive NW;

thence S30°07'28"E a distance of 308.85 feet, more or less, to the point of beginning.

FOR: CITY OF OWATONNA

LOCATION MAP



Scale: 1" = 4000'

Date: 3/31/23
Drawn by: -JHS5
Field Book: -
Coord-System: MNDOT CO. NAD83 (11)
Job No: 22-1109
Revised date: -
Survey: SAT
Page 1 of 1
File: -

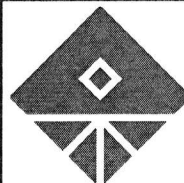
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I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Scott A. Tuchtenhagen
Date:

L.S. No. 52646



**JONES
HAUGH
SMITH**
Engineers + Surveyors

515 South Washington Ave.
Albert Lea, MN 56007
507-373-4876

415 West North Street
Owatonna, MN 55060
507-451-4598

State of Minnesota (seal)
By: Wendell R. Anderson, Governor
Arlen I. Erdahl, Secretary of State (seal)

Quit Claim Deed
Dated December 17, 1974
Filed December 26, 1974 at 11:45 A.M.
Recorded in Book 159 of Deeds, page 18
Consideration: -----

Doc No 157672

to

County of Steele

Description: The State of Minnesota having
acquired the real estate hereinafter described for
trunk highway purposes, and the Commissioner of

Highways of said State having certified that the same is no longer needed by said State for trunk
highway purposes, and having recommended its conveyance to the County of Steele.

NOW, THEREFORE, Upon said recommendation and pursuant to M.S. 1971, Section 161.16,

Subdivision 4, said State of Minnesota, by Wendell R. Anderson, its Governor, hereby conveys
and quit claims to the said County of Steele, for highway purposes, all its interest including any
conditions or restrictions or covenants that run with the land in and to the real estate situate in the
County of Steele, State of Minnesota, described as follows:

DESCRIPTION FOR THE TURNBACK OF PART OF TRUNK HIGHWAY NO. 7,
RENUMBERED 14, TRUNK HIGHWAY NO. 40, RENUMBERED 218, AND TRUNK
HIGHWAY NO. 1, RENUMBERED 3 AND 65, IN STEELE COUNTY

Parcel 2 S.P. 7407 (1-39)

A parcel of land 33 feet in width on the easterly side of the center-line of Trunk Highway No. 1
and 40 feet in width on the westerly side of said center line as the same passes over and across
Lot 1 of Block 3 of Abbott's Addition to the City of Owatonna and 40 feet in width on each side
of said center line as the same passes across the south 43.5 feet of Lot 2 in aforementioned Block
and Addition to the City of Owatonna and 40 feet in width on each side of said center line as the
same passes over and across that property in said City which lies southerly and easterly of the
Straight River and north of Block 2 and West of Block 3 in said Abbott's Addition to the City of
Owatonna, said center line being described as follows:

Beginning at the center of the intersection of Pearl Street and Oak
Street as the same appears on the plat of said City; thence North
31°09'00" West, on a tangent until said tangent intersects the center
line of Rose Street as the same appears on the plat of the City.

Parcel 202 S. P. 7407 (65=1-39) 901

All of the following described tract:

Lot 1, Auditor's Plat No. 1 of Sec. 9, Twp. 107 North, Range 20 West, according to the plat
thereof now on file and of record in the office of the Register of Deeds in and for Steele Co.,
Minn.; more particularly described as follows: Beginning at a point where the north line of Lot 9,
Block 2, Abbott's Addition to the City of Owatonna; according to the plat thereof now on file
and of record in the office of the Register of Deeds in and for Steele County, Minnesota;
intersects the southwesterly line of Trunk Highway No. 1; thence West 90 feet; thence
northwesterly and parallel to said highway to a point in the center of Straight River; thence
northerly along the center of said river to said highway; thence southeasterly along the
southwesterly line of said highway to the place of beginning.

Part of Parcel 302 S. P. 7407 (65=1-39) 901

All of Tract A described below:

Tract A. That part of the NE¼ of the SE¼ of Sec. 9, Twp. 107 North, Range 20 West, bounded
on the East by Block 3, Abbott's Addition to the City of Owatonna, according to the
plat thereof now on file and of record in the office of the Register of Deeds in and for
Steele County, Minnesota; on the southwest by the highway right of way and on the
northwest by Straight River.

Parcel 1 S. P. 7407 (65=1)

All that part of the following described lot:

Lot 8, Block 2, Abbott's Addition to the City of Owatonna, according to
the plat thereof now on file and of record in the office of the Register of
Deeds in and for Steele County, Minnesota;

which lies easterly of a line run parallel with and distant 32 feet westerly of the following
described line:

Beginning at the intersection of the center lines of Main Street and Oak
Street in the City of Owatonna; thence run northerly along the center line
of Oak Street for 1029.06 feet; thence deflect to the left on a 40°00'00"
curve (delta angle 30°27'00") for 76.13 feet and there terminating.

Parcel 2 S. P. 7407 (65=1)

Parcel 1 S. P. 7407 (1-39)

All that part of the following described lot:

Lot 9, Block 2, Abbott's Addition to the City of Owatonna, according to
the plat thereof now on file and of record in the office of the Register of
Deeds in and for Steele County, Minnesota;

(continued)

which lies easterly of a line run parallel with and distant 32 feet westerly of the following described line:

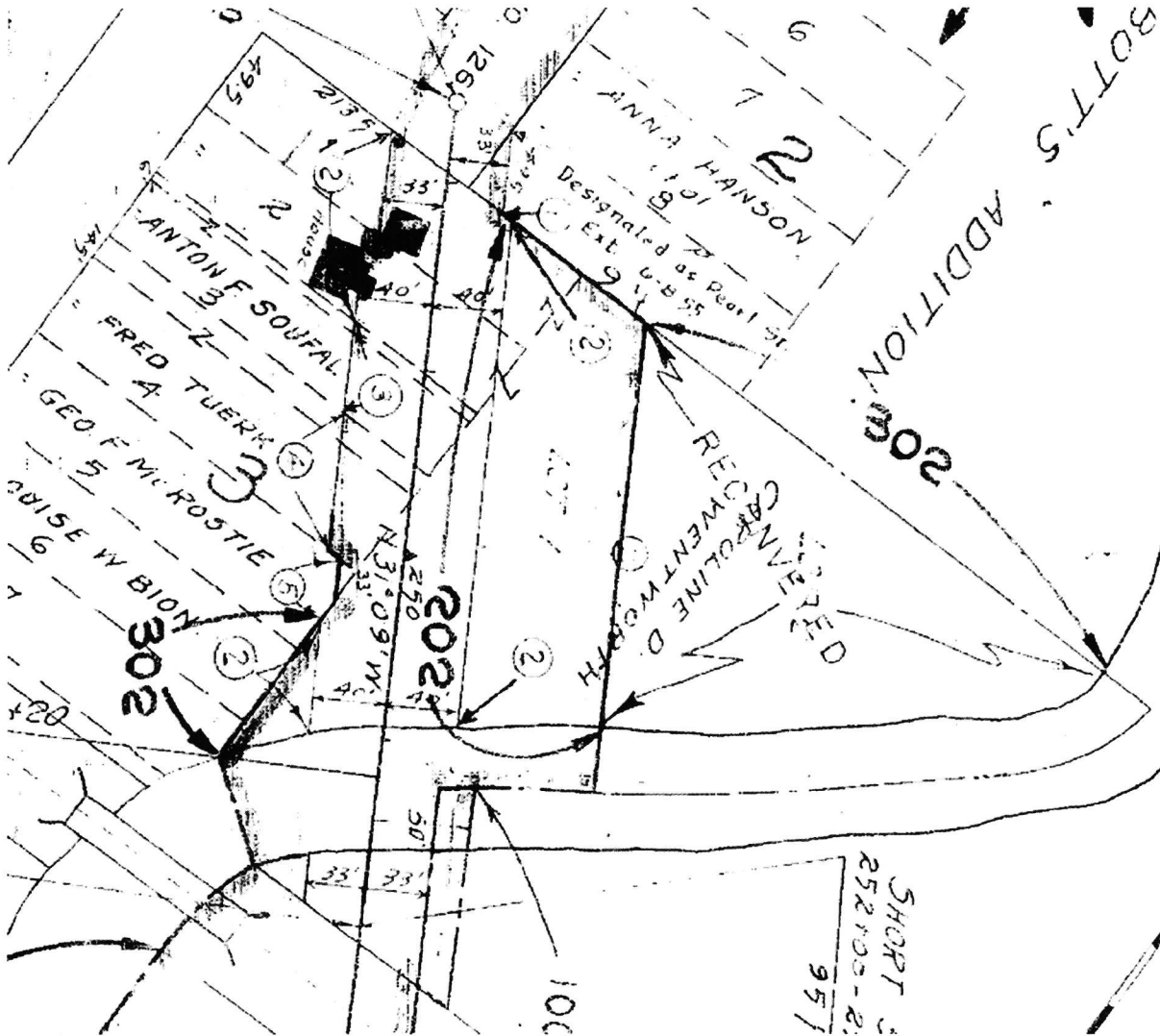
Beginning at the intersection of the center lines of Main Street and Oak Street in the City of Owatonna; thence run northerly along the center line of Oak Street for 1029.06 feet; thence deflect to the left on a $40^{\circ}00'00''$ curve (delta angle $30^{\circ}27'00''$) for 76.13 feet; thence on tangent to said curve for 200 feet and there terminating.

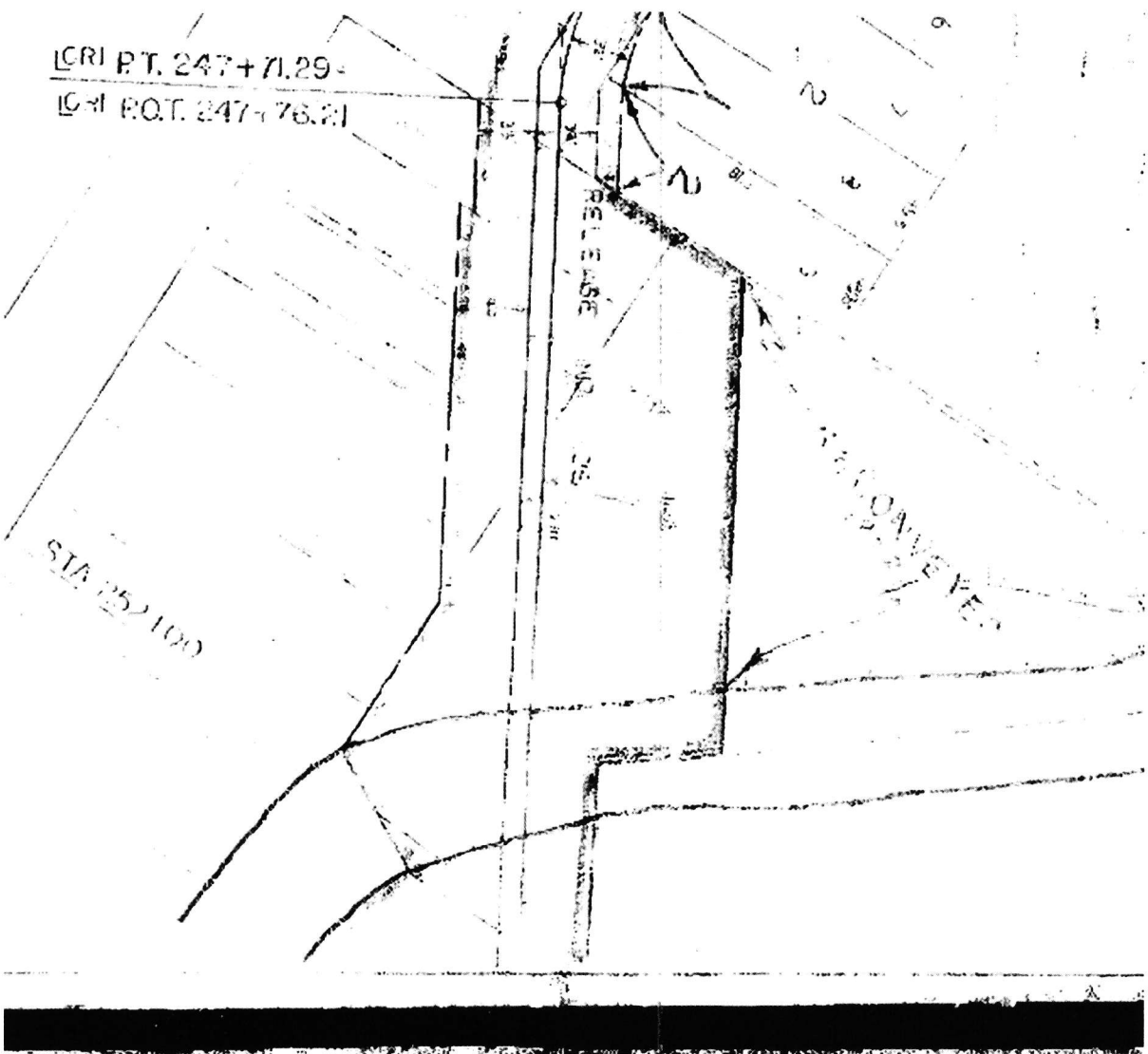
(and other land).

The State of Minnesota does hereby convey its restrictions wherein the grantors for themselves, their heirs, executors and assigns did covenant never to construct, erect, or maintain or allow or suffer any other person to construct, erect, or maintain any sign or billboard or other advertising device upon the lands adjoining the parcel hereinbefore described and numbered 213 S. P. 7407 (65=1-39), closer than 100 feet from the said premises unless a permit therefor in writing shall have first been obtained from the Commissioner of Highways.

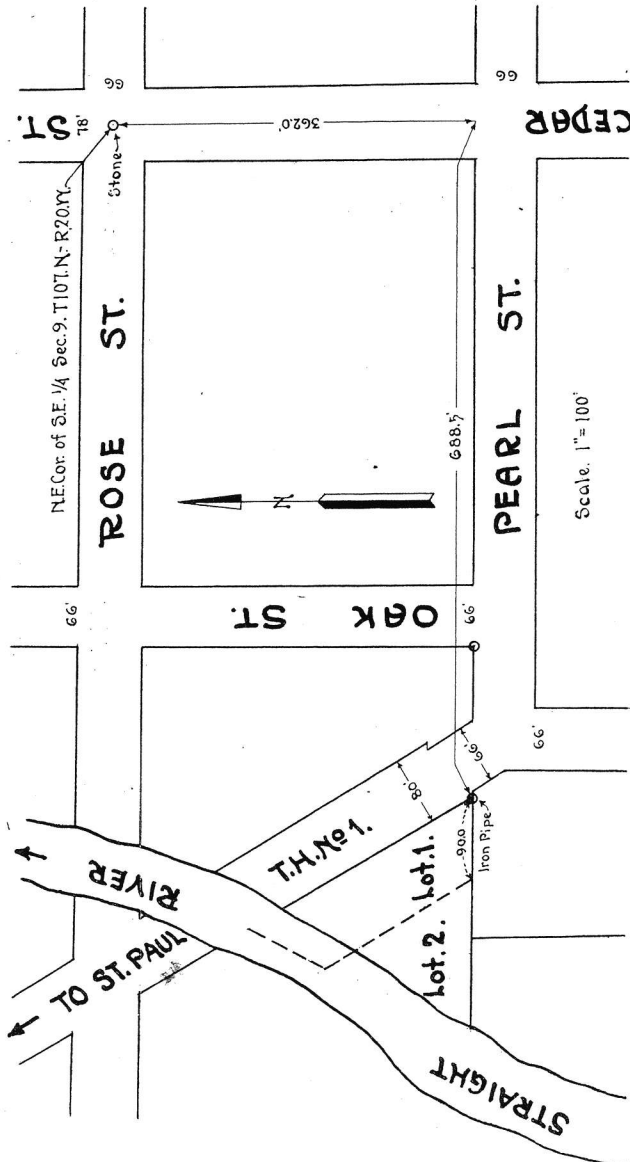
The State of Minnesota does also hereby convey its right to erect temporary snow fences upon the lands herein described and upon the lands adjacent thereto, except Parcels 10A, 315, and 415, all on S. P. 7407 (65=1-39), Parcel 2 on S. P. 7407 (1=39), Parcel 11 on S. P. 7402 (14=7) 901, and M. S. S. 1 at Owatonna.

Snips of TH 65 Map (North is Down)





AUDITOR'S PLAT No. 1.



AUDITORS PLAT NUMBER ONE.

Lot. No. 1.

Commencing at a point on the westerly line of Trunk Highway No. 1, where an extension of the North line of Pearl Street, city of Owatonna, would cross said westerly line of Highway, said point being 362.0 feet south, and 688.5 feet west of the North East corner of the South East one quarter of Section Nine (9) in Township Number One Hundred Seven (107) North of Range Twenty (20) West, thence Northwesterly along the westerly line of said Trunk Highway Number 1, to center of Straight River, thence Southwesterly along center of Straight River 90.0 feet, thence Southeasterly and parallel to the westerly line of Trunk Highway No. 1, to the North line of Pearl Street extended west, thence East 90.0 feet to beginning, containing approximately 65 square rods

REGISTRAR OF DEEDS OFFICE

Steele County, Minn.

I hereby certify that

the within instrument was

filed in this office for

record, on the 14th day of

Nov. A.D. 1929 at 3:15

o'clock P.M. and was duly

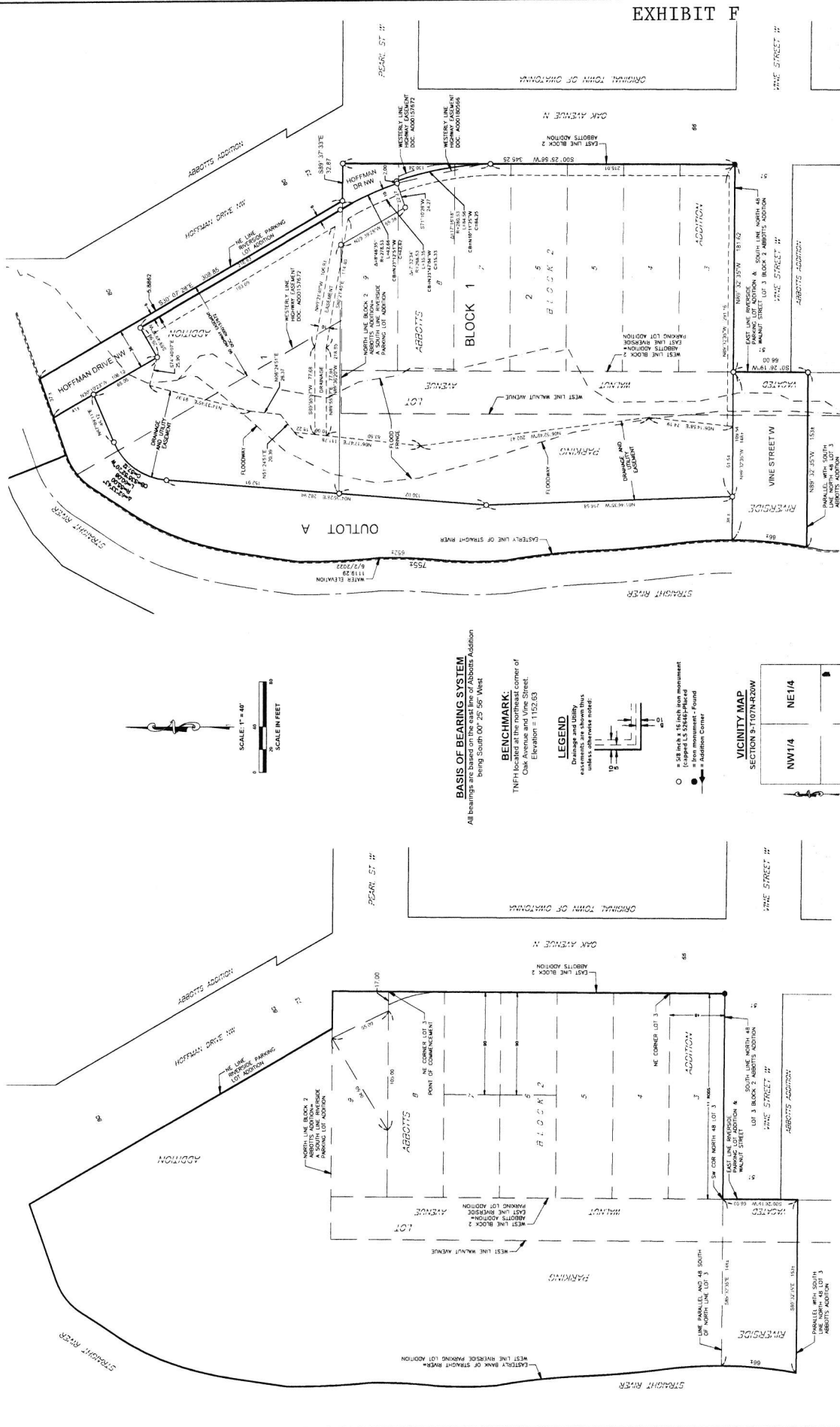
recorded in Book "2" of

Plats-Sub Div page 76.

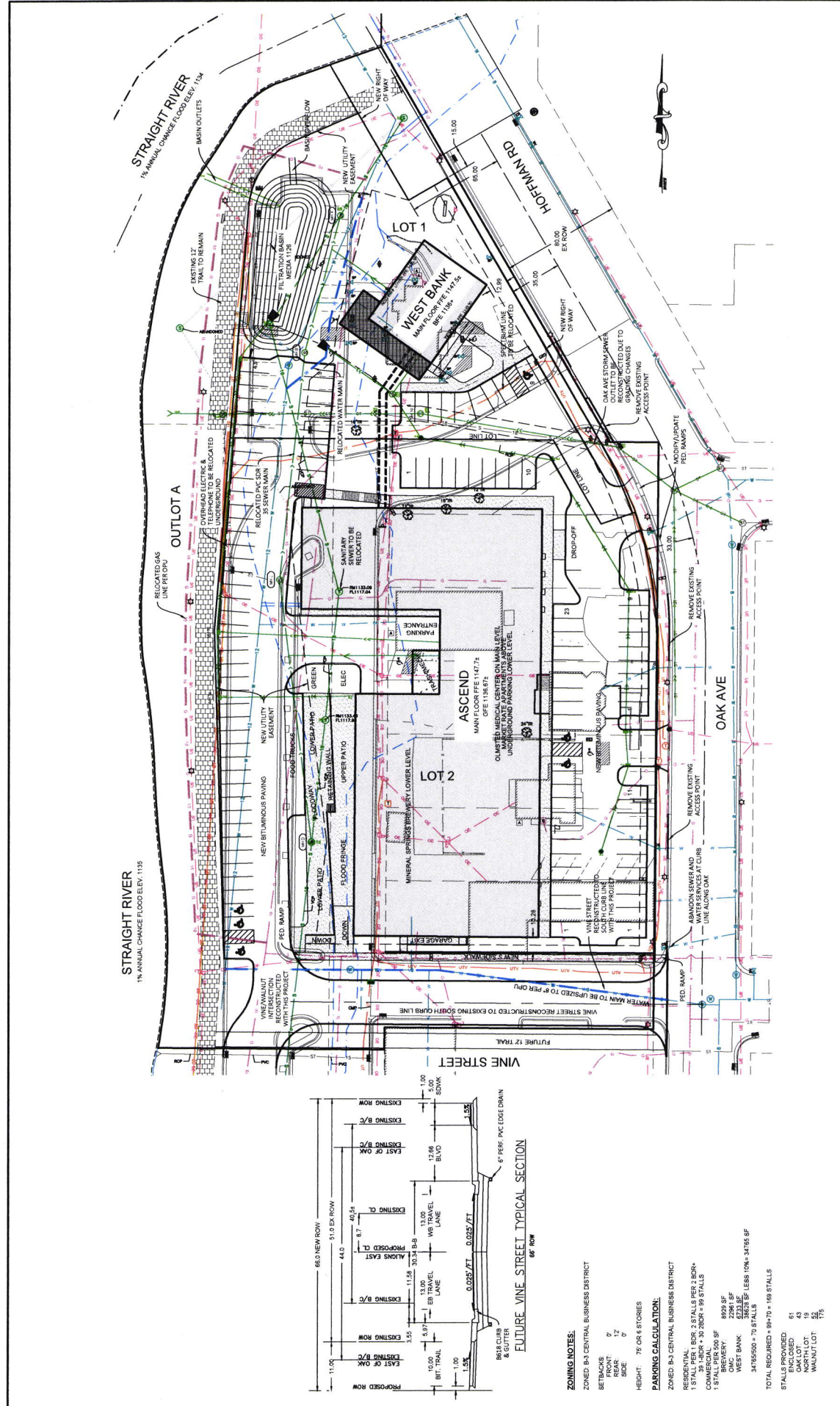
G.D. Holden

Register of Deeds

REDLINE ADDITION

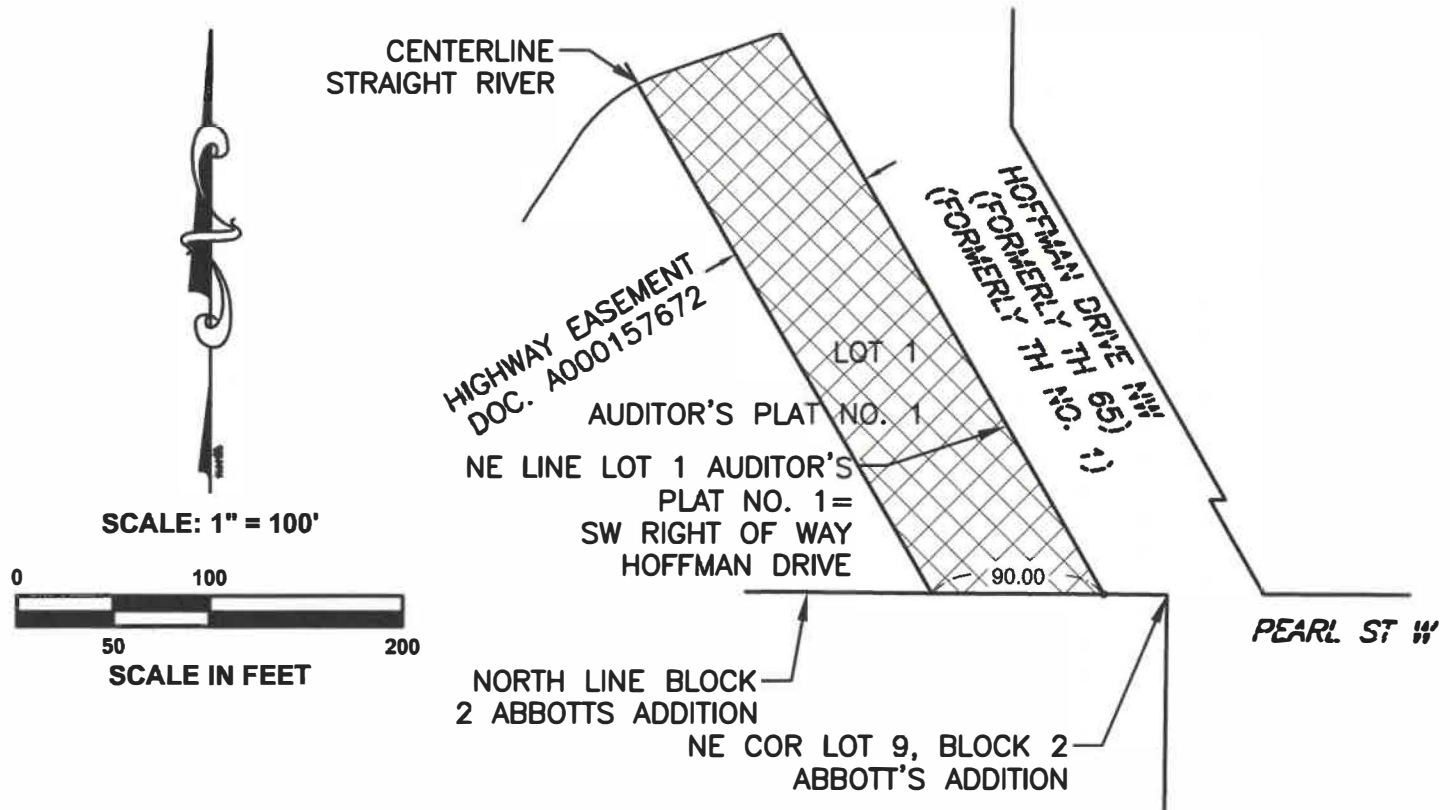


NOTES:
The location of the Flood Fringe was determined from lines provided by Steele County as determined by the Federal Emergency Management Agency (FEMA) Flood Insurance Study effective December 2, 2011. Building permitted in accordance with special requirements set forth by the City of Olatona.



CERTIFICATE OF SURVEY

PARCEL 202 S.P. 7407
STEELE COUNTY, MINNESOTA



LEGAL DESCRIPTION OF RECORD

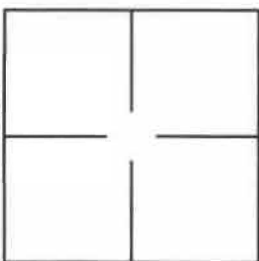
Parcel 202 S. P. 7407

All of the following described tract:

Lot 1, Auditor's Plat No. 1 of Sec. 9, Twp. 107 North, Range 20 West, according to the plat thereof now on file and of record in the office of the Register of Deeds in and for Steele Co., Minn.; more particularly described as follows: Beginning at a point where the north line of Lot 9, Block 2, Abbott's Addition to the City of Owatonna; according to the plat thereof now on file and of record in the office of the Register of Deeds in and for Steele County, Minnesota; intersects the southwesterly line of Trunk Highway No. 1; thence West 90 feet; thence northwesterly and parallel to said highway to a point in the center of Straight River; thence northerly along the center of said river to said highway; thence southeasterly along the southwesterly line of said highway to the place of beginning.

FOR: Block 300 Owatonna LLC

LOCATION MAP



Scale: 1" = 4000'

Date: 6/15/23
 Drawn by: JHS5
 Field Book:
 Coord-System: MNDOT CO. NAD83 (11)
 Job No: 22-1109
 Revised date:-
 Survey: SAT
 Page 1 of 1
 File: -

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I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Scott A. Tuchtenhagen
 Date: 6/15/23

L.S. No. 52646



**JONES
 HAUGH
 SMITH**
 Engineers + Surveyors

515 South Washington Ave.
 Albert Lea, MN 56007
 507-373-4876

415 West North Street
 Owatonna, MN 55060
 507-451-4598
 121 of 124



Steele County Agenda Item

Subject: Adopt Resolution Authorizing Participation in the 2023 Performance Measurement Program

Department: Treasurer's Office/Finance

Committee Meeting Date: June 20, 2023

Board Meeting Date: June 27, 2023

Consent Agenda: ☐ Yes ☐ No

Resolution: ☒ Yes ☐ No

Policy Committee Recommendation:

Recommendation:

Approve the 2023 Performance Measures Report

Background (*Including Budget Impact*):

Attached is the 2023 Performance Measures Report for the County's participation in the comprehensive performance measurement program as established by the Council on Local Results and Innovation. This report will be submitted to the Council. The County will be reimbursed \$.14 per Steele County's capita.

Attachments:

2023 Performance Measures

RESOLUTION

AUTHORIZATION TO PARTICIPATE IN THE PERFORMANCE MEASUREMENT PROGRAM

WHEREAS, Benefits to Steele County for participation in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, Any city/county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

WHEREAS, The Steele County Board has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

NOW THEREFORE LET IT BE RESOLVED THAT, Steele County will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the city's/county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

BE IT FURTHER RESOLVED, Steele County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the county.

Adopted this _____ day of June, 2023

STEELE COUNTY BOARD OF COMMISSIONERS

Chairman

ATTEST:

Brenda Blood
Steele County Auditor (interim)



Steele County

Agenda Item

Subject: Independent Contractor Agreement - Piepho

Department: Administrator's Office

Work Session Date: June 27, 2023

Board Meeting Date: June 27, 2023

Recommendation:

Execute Contract agreement with Cathy Piepho as an independent Contractor

Background (*Including Budget Impact*):

Steele County Treasurer/Finance Director gave her resignation on June 2nd effective July 14th, 2023.

To make the transition as seamless as possible, Administration is requesting the approval to execute an independent contractor agreement with Cathy Piepho to start July 15th and not to exceed September 30th.

Attachments:

Independent Contractor Agreement & Exhibit A