STEELE COUNTY BOARD AGENDA

Administration Center - 630 Florence Avenue – Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, AUGUST 22, 2023 at 5:00 PM
County Boardroom, Steele County Administration Center

Persons with background material for agenda items are asked to provide them to the Administrator's Office 5 days prior to the meeting date so that the material can be linked to the online agenda. If handouts at the Board meeting are necessary, please bring enough copies for the Board, county staff, the press and the public. Generally, 15 copies should be sufficient.

Agenda

1. Call to Order

2. Pledge of Allegiance

3. Approve Agenda

Public Comment

Those wishing to speak must state their name and address for the record after they are acknowledged by the Board Chair. Each person will be limited to two (2) minutes to make his/her remarks.

Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

Correspondence

4. Southern Minnesota Initiative Foundation letter: "taking the INITIATIVE" (pg. 3)
5. City of Owatonna – Notice of Public Hearing letter (pg. 4)

Consent Agenda - *Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.*

6. Approve August 8, 2023 Board Minutes (pg. 10)

7. Approve August 8, 2023 Board Work Session Minutes (pg. 13)
8. Approve Bills (pg. 14)
9. Approve Personnel Report (pg. 48)
10. Approve Access Variance Request for proposed field access - CR 198: Enberg, Parcel ID 11-002-4400 (pg. 49)
11. Approve renewal of DOC Work Release Contract (pg. 51)

General

12. Action Items

County Board Work Session – August 22, 2023

13. Approve Final Payment to Mohs Contracting, Inc for the Detention Center Jail Pod Renovation project in an amount of $33,959.44 (pg. 57)
14. Approve Steele County Sheriff'sAddition and Renovation and Authorize the Facilities and Fleet Director to Advertise for Bids upon completion of the construction documents (pg. 58)
15. Other Action Items

Information Items

16. Board of Adjustment Minutes – Tuesday, August 1, 2023 (pg. 59)
17. Public Works Policy Committee Minutes – Thursday, August 10, 2023 (pg. 61)

Commissioner Reports:

Next Meeting Notices:

Internal Central Services – **September 5th at 8 a.m. in the Boardroom**

Property & Maintenance Committee – **September 7th at 8 a.m. in the Boardroom**

County Township Fall Annual Meeting – **September 11th at 4 p.m. at the Community Center**

County Board Work Session – **September 12th at 4 p.m. in the Boardroom**

County Board Meeting – **September 12th at 5 p.m. in the Boardroom**

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.

SOUTHERN MINNESOTA INITIATIVE FOUNDATION

taking THE INITIATIVE

News from the Southern Minnesota Initiative Foundation

Hello Mr. Golberg and County Board,

This summer has been a busy one - and that's a good thing for our region. Some of the highlights include:

- Welcoming our 32nd Community Foundation in Mower County.
- Closing loans to businesses like 4 Seasons Apparel & More in Waseca and Max Shine Detailing in Northfield.
- Promoting early literacy through our grant program which distributes 23,000+ books to children birth to age eight.
- Seeing beautiful murals come to life from our Paint the Town Grant program.
- Reviewing applications for two of our programs which support towns under 10,000: Small Town Grants and Rural Entrepreneurial Ventures (REV).

And of course we've been preparing for fall events, grant programs and other activities which will support our region's children, entrepreneurs and communities. More can be found in the newsletter below.

Timothy J. Penny

Tim Penny
President and CEO

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING BEFORE THE PLANNING COMMISSION FOR A ZONE CHANGE UNDER THE "OWATONNA ZONING ORDINANCE", IN THE CITY OF OWATONNA.

WHEREAS, an applicant requesting changes in zoning under the "Owatonna Zoning Ordinance" has been duly filed with the City Zoning Administrator, said notice pertains to change of zoning of land and property as follows:

> Application No. RZ-5, by Cameron Peterson, Paul's Transports, a request to rezone property from B-2, Community Business District to I-1, Light Industrial District for the purpose of operating a trucking business out of the facility located at 3745 Hoffman Drive NW.

PROPERTY DESCRIPTION:

All that part of the Northeast Quarter of Section 7, Township 107 North, Range 20 West, described as follows: Commencing at the Northeast Corner of said Northeast Quarter; thence South 89 Degrees 45 Minutes West, assumed bearing, 1741 feet along the North Line of said Northeast Quarter to the True Point of Beginning; thence South 0 Degrees 15 Minutes East 330 feet; thence South 89 Degrees 45 Minutes West 180 feet; thence North 0 Degrees 15 minutes West 330 feet to the North Line of said Northeast Quarter; thence North 89 Degrees 45 Minutes East 180 feet to said True Point of Beginning; Subject to an easement for ingress and egress over the West 30 feet as more fully described in the certain Agreement dated August 30, 1983, filed September 7, 1983, as Document No. 187850 in the Office of the Steele County Recorder.

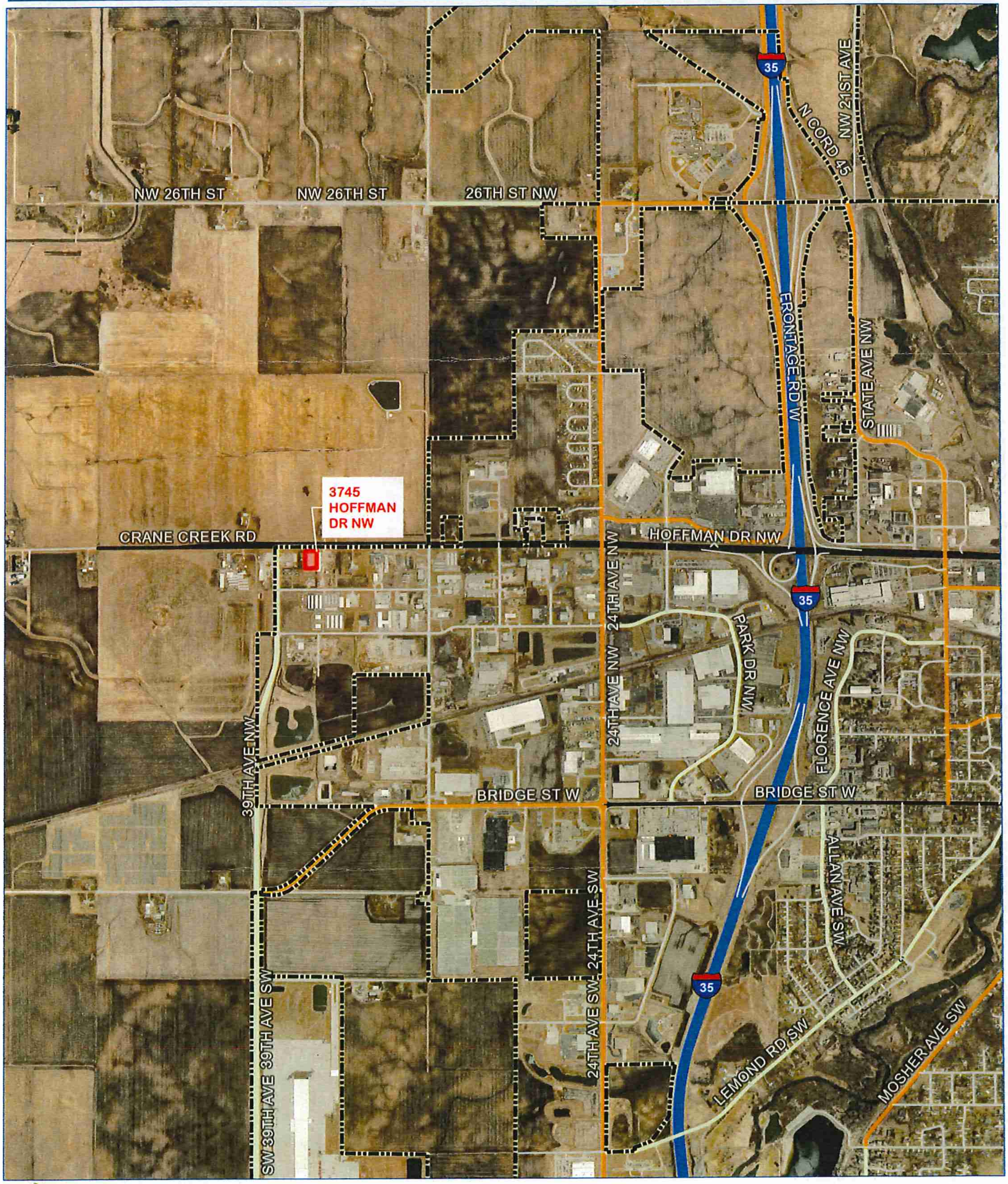
WHEREAS, a public hearing on said application is required before said application can be considered.

NOW THEREFORE, NOTICE IS HEREBY GIVEN THAT a public hearing on said proposed zone change will be held by and before the Planning Commission of the City of Owatonna in the Gainey Room at the Owatonna Public Library on the **22nd DAY OF AUGUST, 2023 AT 5:30 P.M.**, and any and all persons interested in such changes may be heard at said time and place as provided by the "Owatonna Zoning Ordinance".

Respectfully,

Greg Kruschke, AICP
Community Development Specialist
City Administration Building
Owatonna, MN 55060
PHONE: (507) 774-7317
EMAIL: greg.kruschke@ci.owatonna.mn.us

Site Location
City of Owatonna



Site

Municipal Limits

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This information is a compilation of records, information, and data located in various city, county, and state offices and other sources, affecting the area shown, and is to be used for reference purposes only.

August 08, 2023

3745 HOFFMAN DR NW
City of Owatonna

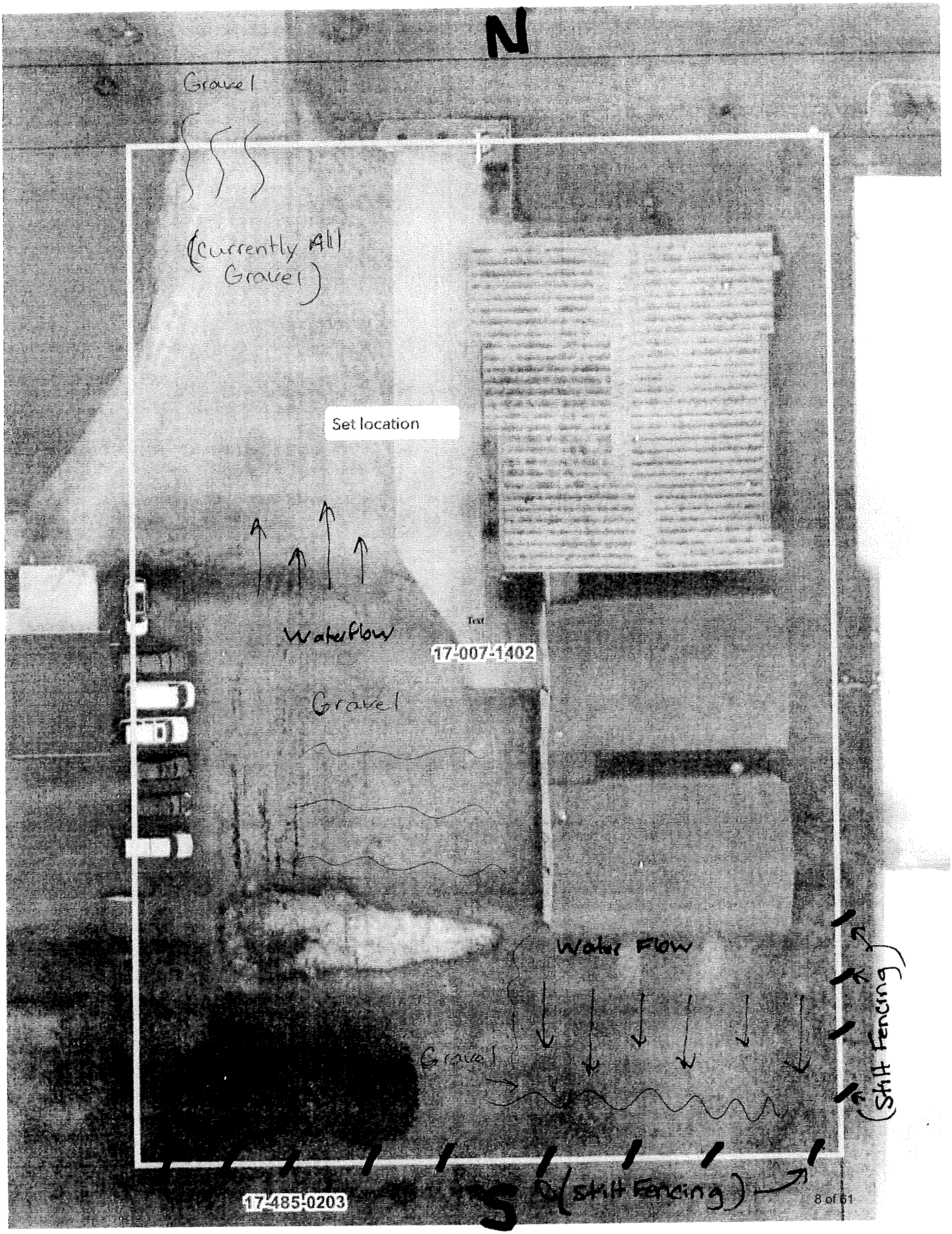
PIN: 17-007-1402
Acres: 1.08 ac.

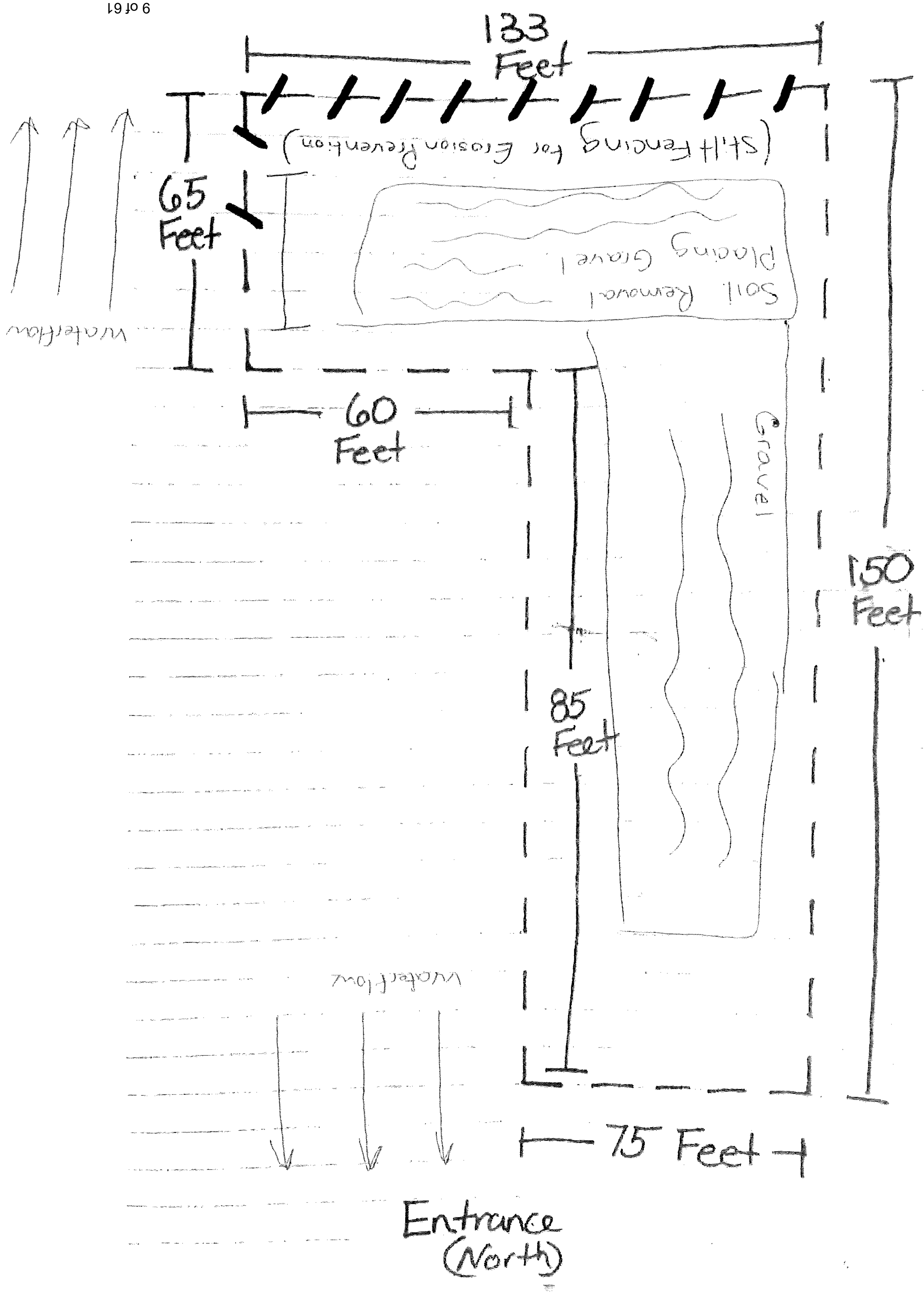
1:1,200

0 50 100 Feet

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This information is a compilation of records, information, and data located in various city, county, and state offices and other sources, affecting the area shown, and is to be used for reference purposes only. The propery dimensions are based on the parcel gis data. The Water, Gas, and Electric Systems were provided by Owatonna Public Utilities.

August 08, 2023


N
Gravel
(Currently All Gravel)
Set location
Waterflow
Text
17-007-1402
Gravel
Water Flow
Gravel
(Silt Fencing)
S
(silt Fencing)
17-485-0203


133 Feet
(Stilt Fencing for Erosion Prevention)
65 Feet
Soil Removal
Placing Gravel
waterflow
60 Feet
Gravel
150 Feet
85 Feet
waterflow
75 Feet
Entrance
(North)

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION August 8, 2023

STATE OF MINNESOTA)
) ss
COUNTY OF STEELE)

The Steele County Board of Commissioners met in Special Session at 4:00 p.m. on August 8, 2023 with Commissioner's Brady, Glynn, Gnemi, Abbe and Krueger present. Also present were Assistant Human Resource Director Gina McGuire, Community Corrections Director Tim Schammel, County Administrator Scott Golberg, and Executive Assistant Rebecca Kubicek.

Call to order and Pledge of Allegiance.

Motion by Commissioner Gnemi, seconded by Commissioner Brady approve with the addition of Department of Revenue Service Level Agreement and discussion regarding letter to the City of Owatonna. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the following Consent Agenda items. Ayes all.

Consent Agenda:

A. Approve the minutes of July 25, 2023 Board Meeting
B. Approve the minutes of the July 25, 2023 Board Work Session
C. Approve Bills and Journal Entries
D. Approve Personnel Report

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

Name	***Position/Dept.***	***Rating/Step***	***Date***
Brianna Robran	Case Manager/Care Coordinator	C42/1	08/07/23
Connor Burton Asst.	Cty. Attorney II	C45/6	08/14/23
Roxanne Rezac	Assessment Technician I	B23/1	08/28/23

Resignations/Retirements/Terminations:

Name	***Position***	***Department***	***End Date***
Paris Ingebritson	Correctional Officer	Detention Center	07/27/23
Michael Diercks	Road Deputy	Sheriff's Office	08/07/23

Open Positions-Pending Board Approval:

Position	***Department***	***Notes***
Correctional Officer	Detention Center	Backfill Ingebritson
Road Deputy	Sheriff's Office	Backfill Diercks

E. Approve 2024 Ditch Interest Rate at 4%
F. Approve 2024 Ditch Assessments for unpaid balances related to CD 20
G. Approve Resolution Delegating Forfeiture Power of Authority to Interim Auditor

DELEGATION OF AUTHORITY OF FORFEITURE POWERS

WHEREAS, pursuant to Minn. Stat. §282.135, the County Board may delegate to the County Auditor any of its authority, powers or responsibilities under Chapter 282;

WHEREAS, the County Board has previously delegated authority, powers and responsibilities, under Chapter 282, to Laura Ihrke, previously the Steele County Auditor.

NOW, THEREFORE, BE IT RESOLVED, the County Board hereby delegates the following authority, powers and duties to Brenda Blood, Interim Steele County Auditor:

1. The classification of tax-forfeited land as conservation or non-conservation property;
2. The determination of appraised value for the sale of tax-forfeited land;
3. The determination of the terms of the sale of tax-forfeited land;
4. The sale of tax-forfeited land at public auction;
5. The initiation of legal proceedings to cancel contracts for the purchase or repurchase of tax-forfeited land in default;
6. The authorization to reinstate canceled contracts for the purchase
7. or repurchase of tax-forfeited land; and
8. The authorization to approve to disapprove the repurchase of tax-forfeited land by the former owner or other eligible party.

BE IT FURTHER RESOLVED that this delegation of authority, powers and responsibilities shall remain in effect until December 31, 2023.

H. Approve Resolution Classifying Tax Forfeited Property as Non-conversation Land

RESOLUTION

WHEREAS, The County Board of Commissioners of the County of Steele, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited for non-payment of taxes; and

WHEREAS, said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statute 282.01.

NOW, THEREFORE, BE IT RESOLVED that the Steele County Board of Commissioners hereby certify that all parcels of land on the attached list have been viewed and comply with the provisions of Minnesota Statutes 85.012, 92.461, 282.01, Subd. 8 and 282.018, and other statutes that require the withholding of tax-forfeited lands from sale.

General Agenda:

Assistant Human Resource Director Gina McGuire read the July Employee Anniversary Report.

Anniversaries

Name	Position-Dept	Anniv. Date	Yrs. Service
Scott Hanson	Chief Deputy – Sheriff's Office	08/01/23	23
Nick Flatgard	GIS Coordinator – IT Dept.	08/01/23	12
Amber Kniefel	Admin. Asst. – Community Corrections	08/07/23	6
Joel Jandt	Correctional Officer – Det. Ctr.	08/08/23	1
Jordynn Finer	HR Generalist – Human Resources	08/10/23	2
Rebecca Kubicek	Executive Assistant – Administration	08/13/23	5
Scott Golberg	County Administrator – Administration	08/13/23	42
Mary Ripple	Custodian – Facilities	08/19/23	9
Brian Bogen	Arena Maint. Worker – Park & Rec.	08/20/23	5
Christine Hoffmann	PHN – Public Health Dept.	08/20/23	11
Paul Prissel	Asst. Jail Administrator – Det. Ctr.	08/23/23	24
Rick Kvien	County Recorder – Recorder's Office	08/24/23	14
Greg Huebbe	Correctional Sergeant – Det. Ctr.	08/27/23	11
Barb Jindra	Custodian – Bldg & Grounds Dept.	08/28/23	5
Jayson Teichroew	Deputy – Sheriff's Office	08/29/23	7

Motion by Commissioner Glynn, seconded by Commissioner Abbe to approve agreement with Minnesota Department of Revenue for Collection of Local Transportation Sales Tax. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to approve the Minnesota Department of Revenue Recapture Service Level Agreement for Steele County Community Corrections. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Gnemi to approve sending a letter to the City of Owatonna council president to engage in conversations regarding collaborative efforts on projects and goals of mutual interests. Ayes all.

Commissioner Reports:

Commissioner Brady reported his attendance at the 911 Disptach meeting in Faribualt, 911 meeting, and Work Session.

Commissioner Glynn gave no report.

Commissioner Gnemi reported his attendance at two Drug Court meetings, Water Shed meeting in Rice County, Compliance Fund meeting, and a Work Session.

Commissioner Abbe reported his attendance at the Law Library Trustees meeting, Public Works Committee meeting, MNPrairie Joint Powers Board meeting, Joint Transportation, Internal Central Services Committee meeting and Rice/Steele 911 Joint Powers Board meeting.

Commissioner Krueger reported his attendance South Country Health Alliance Finance meeting, Internal Central Services Committee meeting, South County Health Alliance Joint Powers Board meeting, Finance Director Interviews, and MNPrairie finance committee meeting and work session.

LISTING OF BILLS
August 8, 2023

Advanced Correctional Healthcare Inc	$ 8,583.25
Central Farm Services	23,094.99
Crane Creek Asphalt	24,540.62
Diverse Construction Services LLC	11,996.00
Election Systems & Software Inc	18,565.25

Four Seasons Centre	10,462.50
Interstate Power Systems Inc	4,947.67
J R's Advanced Recyclers Inc	7,696.60
Kraft Mechanical LLC	3,665.00
Kris Engineering Inc	36,485.22
L & L Street Rods & Sport Trucks	11,957.00
Mn Dept Of Transportation	8,638.07
Nuss Truck & Equipment	2,693.64
Owatonna Police Dept	9,837.45
Rice County Finance Department	98,222.87
Schultz Excavating	3,968.50
Short Elliott Hendrickson Inc	16,360.85
Steele County Highway Dept	6,634.76
Steele County Trail Assoc	2,904.99
Summit Food Services LLC	15,136.27
Tri-M Graphics	2,171.69
WSB & Associates Inc	27,592.27
Ziegler, Inc	442,684.59
61 Payments less than 2000	29,970.04
Final Total:	**$828,810.09**

Motion by Commissioner Gnemi seconded by Commissioner Abbe , to adjourn to the Call of the Chair at 4:25 p.m. Ayes all.

____
CHAIRMAN

ATTEST: ________________________
AUDITOR

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION August 8, 2023

STATE OF MINNESOTA)
)ss
COUNTY OF STEELE)

The Steele County Board of Commissioners held a Work Session at 3:00 p.m. on August 8, 2023, with Commissioners Brady, Glynn, Gnemi, Abbe and Krueger present. Also present were Interim County Auditor Brenda Blood, Assessor Tom Reineke, Sheriff Lon Thiele, County Recorder Rick Kvien, Planning & Zoning Director Dale Oolman, Community Corrections Director Tim Schammel, Public Health Director Amber Aaseth, Assistant Director of Human Resource Gina McGuire, Human Resource Generalist Bobbie Herzog, PHN Accountant Erin Edel, SSTS Specialist Katie Barden, Property Appraiser Brian Anderson, Appraiser Ben Hager, County Administrator Scott Golberg and Executive Assistant Rebecca Kubicek.

Community Corrections Director Tim Schammel brought forward the Department of Revenue Service Level Agreement renewal for discussion. This agreement allows CCA to resolve client debts with the Department of Revenue. The Board agreed to bring the item forward to the Board meeting.

Tim Schammel gave an introduction to the Census 2020 and Changing Demographics in Minnesota and Steele County presentation. One primary goal areas of the Steele County Strategic Plan is Workplace/Workforce with a focus on retention and recruitment for Steele County. To gain a better understanding of the changes, State Demographer Susan Brower came to speak about the demographics in Minnesota and how Steele County fits into those changes.

Meeting was adjourned at 4:55 p.m.

____
CHAIRMAN

ATTEST:______________________

Steele County

Print List in Order By:	2	1 - Fund (Page Break by Fund) 2 - Department (Totals by Dept) 3 - Vendor Number 4 - Vendor Name	Page Break By:	1	1 - Page Break by Fund 2 - Page Break by Dept
Explode Dist. Formulas	Y				
Paid on Behalf Of Name on Audit List?:	N				
Type of Audit List:	D	D - Detailed Audit List S - Condensed Audit List			
Save Report Options?:	N				

Steele County

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
301	DEPT			Administration			
8251	BRN Lawn & Landscape LLC						
4	10-301-000-0000-6512		500.00	Lawn care - July	2535	Bldg Repair & Maintenance	Y
8251	BRN Lawn & Landscape LLC		500.00	1 Transactions			
61505	Gopher State One-Call						
16	10-301-000-0000-6260		54.00	July locates	3071474	Consultants/Admin Fee	N
61505	Gopher State One-Call		54.00	1 Transactions			
301	DEPT Total:		554.00	Administration	2 Vendors	2 Transactions	
302	DEPT			Road & Bridge Maintenance Expense			
8430	AWT LLC						
3	10-302-000-0000-6534		1,153.60	Remove coatings from signs	5798	Supplies - Signing	N
8430	AWT LLC		1,153.60	1 Transactions			
5217	Crane Creek Asphalt						
6	10-302-000-0000-6525		525.40	7.10 ton of hot mix CSAH 34	4800009843	CSAH Supplies - Aggregate/Asphalt	N
7	10-302-000-0000-6525		147.68	2.08 ton of hot mix CSAH 2	4800009843	CSAH Supplies - Aggregate/Asphalt	N
5217	Crane Creek Asphalt		673.08	2 Transactions			
23800	Fastenal Company						
15	10-302-000-0000-6801		49.96	First aid kit supplies	MNOWA242291	Osha/Safety Supplies	N
23800	Fastenal Company		49.96	1 Transactions			
302	DEPT Total:		1,876.64	Road & Bridge Maintenance Expense	3 Vendors	4 Transactions	
303	DEPT			Construction Expense			
52513	Mn Dept Of Transportation						
24	10-303-000-0000-6260		560.77	Bridge inspection-non federal	P00017049	Consultants/Admin Fee	N
23	10-303-000-0000-6510		68.86	1/2 gallon wide mouth jar	P00017049	Engineering & Surveying Supplies	N
52513	Mn Dept Of Transportation		629.63	2 Transactions			
303	DEPT Total:		629.63	Construction Expense	1 Vendors	2 Transactions	
304	DEPT			Equipment Maintenance & Shops			
3738	Arrow Ace Hardware						
1	10-304-000-0000-6511		6.37	Screws & bolts	272253/2	Maint Shop Supplies & Materials	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
2	10-304-000-0000-6511		8.48	Screws & bolts	272289/2	Maint Shop Supplies & Materials	N
3738	Arrow Ace Hardware		14.85	2 Transactions			
10150	Carquest Auto Parts						
5	10-304-000-0000-6520		111.90	Oil filters & oil, unit#2160	466471	Machinery/Vehicle Parts	N
10150	Carquest Auto Parts		111.90	1 Transactions			
16480	Crysteel Truck Equipment Inc						
8	10-304-000-0000-6520		1,050.00	Spray in liner, sealer - #2235	L34785	Machinery/Vehicle Parts	N
9	10-304-000-0000-6520		30.00	Tailgate seal, unit#2235	LP216273	Machinery/Vehicle Parts	N
16480	Crysteel Truck Equipment Inc		1,080.00	2 Transactions			
36550	IFACS						
17	10-304-000-0000-6511		5.36	Lynch pin	5319422	Maint Shop Supplies & Materials	N
18	10-304-000-0000-6520		8.40	Hex screw & nut	5319445	Machinery/Vehicle Parts	N
19	10-304-000-0000-6520		64.02	T-bolt clamps, unit#2152	5319656	Machinery/Vehicle Parts	N
36550	IFACS		77.78	3 Transactions			
524	Kecks Repair Inc						
20	10-304-000-0000-6520		145.34	Brake chamber & clevis	302512	Machinery/Vehicle Parts	N
524	Kecks Repair Inc		145.34	1 Transactions			
51630	Mike's Repair						
21	10-304-000-0000-6252		60.50	Custom labor - #2200	102487	Contracted Services	Y
22	10-304-000-0000-6520		190.00	Used tire - #2200	102487	Machinery/Vehicle Parts	Y
51630	Mike's Repair		250.50	2 Transactions			
56125	NAPA Auto Parts						
25	10-304-000-0000-6513		28.34	Bolt grip expansion set	987142	Tools	N
56125	NAPA Auto Parts		28.34	1 Transactions			
4097	Nuss Truck & Equipment						
26	10-304-000-0000-6520		576.86	Level sensor	PSO0157191	Machinery/Vehicle Parts	N
27	10-304-000-0000-6520		1,122.67	Brake kit, drum & chamber	PSO0265921	Machinery/Vehicle Parts	N
4097	Nuss Truck & Equipment		1,699.53	2 Transactions			
3314	Ronco Engineering Sales						
28	10-304-000-0000-6520		141.98	Foldable light & magnetic moun	3330807	Machinery/Vehicle Parts	N
29	10-304-000-0000-6520		141.98	Foldable light & magnetic moun	3330807	Machinery/Vehicle Parts	N

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
30		10-304-000-0000-6520		167.72	Elbows, plates, hammer & punch	3331638	Machinery/Vehicle Parts	N
	3314	Ronco Engineering Sales		451.68	3 Transactions			
	86520	Terminal Supply Company						
31		10-304-000-0000-6511		239.05	Cables ties & dis/connect	59504-00	Maint Shop Supplies & Materials	N
	86520	Terminal Supply Company		239.05	1 Transactions			
	99250	Zep Sales & Service						
33		10-304-000-0000-6511		120.13	ZEP Goodstuff	9008842301	Maint Shop Supplies & Materials	N
	99250	Zep Sales & Service		120.13	1 Transactions			
	99500	Ziegler,Inc						
34		10-304-000-0000-6600		24,843.25	Air compressor purch - #2237	N001101109	Capital Outlay	N
	99500	Ziegler,Inc		24,843.25	1 Transactions			
304		DEPT Total:		29,062.35	Equipment Maintenance & Shops	12 Vendors	20 Transactions	
310		DEPT			Capital Construction			
	22460	Erickson Engineering Co LLC						
10		10-310-000-0000-6535		92.50	Prof services 074-643-010	15943	Town Bridges	Y
11		10-310-000-0000-6535		300.00	Prof services 074-599-043	15944	Town Bridges	Y
12		10-310-000-0000-6535		300.00	Prof services 074-599-040	15946	Town Bridges	Y
13		10-310-000-0000-6535		840.00	Prof services 074-599-042	15947	Town Bridges	Y
14		10-310-000-0000-6535		840.00	Prof services 074-599-041	15948	Town Bridges	Y
	22460	Erickson Engineering Co LLC		2,372.50	5 Transactions			
	9217	WHKS & Co						
32		10-310-000-0000-6262		4,078.12	Prof services 074-598-015	48679	Sales Tax Consultants	Y
	9217	WHKS & Co		4,078.12	1 Transactions			
310		DEPT Total:		6,450.62	Capital Construction	2 Vendors	6 Transactions	
10		Fund Total:		38,573.24	Road & Bridge Fund		34 Transactions	
		Final Total:		38,573.24	20 Vendors	34 Transactions		

Recap by Fund	Fund	AMOUNT	Name		
	10	38,573.24	Road & Bridge Fund		
	All Funds	38,573.24	Total	Approved by,	. . . .
					. . . .
					. . . .

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D

D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
5	DEPT			Board Of Commissioners			
6032	APG Media of Southern Minnesota LLC						
93	01-005-000-0000-6242		15.60	Synopsis - 6/13/2023	Ad 133957	Publishing	N
94	01-005-000-0000-6242		12.00	Synopsis - 6/27/2023	Ad 134493	Publishing	N
6032	APG Media of Southern Minnesota LLC		27.60	2 Transactions			
23225	Fame Awards						
100	01-005-000-0000-6410		25.00	Name plate - Attorney	20231024	Office Supplies	Y
23225	Fame Awards		25.00	1 Transactions			
5	DEPT Total:		52.60	Board Of Commissioners	2 Vendors	3 Transactions	
13	DEPT			Law Library			
70550	Thomson Reuters - West						
107	01-013-000-0000-6501		1,097.50	West information charges-July	848717928	Books	N
70550	Thomson Reuters - West		1,097.50	1 Transactions			
13	DEPT Total:		1,097.50	Law Library	1 Vendors	1 Transactions	
31	DEPT			County Administrator			
4879	Shred Right						
65	01-031-000-0000-6801		20.00	Shred serv order 0007641-7/29	0004647	General Expense	Y
4879	Shred Right		20.00	1 Transactions			
31	DEPT Total:		20.00	County Administrator	1 Vendors	1 Transactions	
32	DEPT			Human Resources			
4879	Shred Right						
66	01-032-000-0000-6801		20.00	Shred serv order 0007641-7/29	0004647	General Expense	Y
4879	Shred Right		20.00	1 Transactions			
9348	Vault Health						
35	01-032-000-0000-6801		244.64	DOT 3rd quarter randoms	FLOO595759	General Expense	N
36	01-032-000-0000-6801		61.16	Landfill pre-empl drug screen	FLOO595759	General Expense	N
9348	Vault Health		305.80	2 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
32	DEPT Total:		325.80	Human Resources	2 Vendors	3 Transactions	
44	DEPT			Financial Administrator			
8589	Baker Tilly US, LLP						
224	01-044-000-0000-6279		7,650.00	2022 Financial stmt audit	BT2493777	Audit Costs	Y
225	01-044-000-0000-6279		1,370.00	2022 Single audit	BT2493777	Audit Costs	Y
226	01-044-000-0000-6279		450.00	Administration fee	BT2493777	Audit Costs	Y
8589	Baker Tilly US, LLP		9,470.00	3 Transactions			
5287	Piepho/Catherine L						
104	01-044-000-0000-6260		4,450.00	Finance services 7/17-7/31/23	1001	Consultants	Y
5287	Piepho/Catherine L		4,450.00	1 Transactions			
44	DEPT Total:		13,920.00	Financial Administrator	2 Vendors	4 Transactions	
62	DEPT			Central Services			
8499	Counties Providing Technology						
5	01-062-000-0000-6301		4,547.00	Gen tech assist/support - Aug	1563	Equip/Software Maint	Y
8499	Counties Providing Technology		4,547.00	1 Transactions			
16282	Crosstown Cartage Inc						
97	01-062-000-0000-6801		324.00	Contracted mail services	08/04/2023	General Expense	N
98	01-062-000-0000-6802		75.00	Additional mail services	08/04/2023	Internal Chargeback	N
16282	Crosstown Cartage Inc		399.00	2 Transactions			
572	Kronos Incorporated						
55	01-062-000-0000-6301		305.18	July 2023 HRIS operating cost	12119043	Equip/Software Maint	N
54	01-062-000-0000-6301		2,958.80	July 2023 HRIS operating cost	12119063	Equip/Software Maint	N
572	Kronos Incorporated		3,263.98	2 Transactions			
5761	NEC Financial Services LLC						
213	01-062-000-0000-6301		1,648.36	NEC U3C series voice system	0002590731	Equip/Software Maint	Y
5761	NEC Financial Services LLC		1,648.36	1 Transactions			
8859	Quadient Leasing USA Inc						
105	01-062-000-0000-6215		1,121.34	Mail machine lease Aug-Nov	N10047960	Postage	N
8859	Quadient Leasing USA Inc		1,121.34	1 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
62	DEPT Total:		10,979.68	Central Services	5 Vendors	7 Transactions	
63	DEPT			Auditor Elections			
4480	DS Solutions Inc						
44	01-063-000-0000-6410		500.00	Election judge trng maint fee	13451	Office Supplies	N
4480	DS Solutions Inc		500.00	1 Transactions			
63	DEPT Total:		500.00	Auditor Elections	1 Vendors	1 Transactions	
91	DEPT			County Attorney			
90675	Us Postal Service						
82	01-091-000-0000-6215		500.00	Postage	52708492	Postage	N
90675	Us Postal Service		500.00	1 Transactions			
91	DEPT Total:		500.00	County Attorney	1 Vendors	1 Transactions	
92	DEPT			Attorney Contingent Exp			
5461	Marvin/Elizabeth M						
56	01-092-000-0000-6801		89.25	Transcript 74-CR23351	950	General Expense	Y
5461	Marvin/Elizabeth M		89.25	1 Transactions			
92	DEPT Total:		89.25	Attorney Contingent Exp	1 Vendors	1 Transactions	
102	DEPT			Surveyor			
39600	Jones Haugh & Smith Inc						
211	01-102-000-0000-6801		1,200.00	Mtgs & sec corner, July survey	44529	General Expense	N
39600	Jones Haugh & Smith Inc		1,200.00	1 Transactions			
102	DEPT Total:		1,200.00	Surveyor	1 Vendors	1 Transactions	
103	DEPT			Assessor			
9677	Bahl/Grant						
197	01-103-000-0000-6330		441.48	Lodging - Procedures training	August 2023	Travel Expenses	N
198	01-103-000-0000-6330		163.92	Meals - Procedures training	August 2023	Travel Expenses	N
9677	Bahl/Grant		605.40	2 Transactions			
83500	Steele County Highway Dept						

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
67	01-103-000-0000-6540		72.42	Fuel	2182	Gas & Oil	N
83500	Steele County Highway Dept		72.42	1 Transactions			
103	DEPT Total:		677.82	Assessor	2 Vendors	3 Transactions	
105	DEPT			Planning & Zoning			
6032	APG Media of Southern Minnesota LLC						
2	01-105-000-0000-6242		1.83	Public Notices - BOA meeting	16085-0723	Publishing	N
6032	APG Media of Southern Minnesota LLC		1.83	1 Transactions			
13000	City Of Blooming Prairie						
4	01-105-000-0000-6805		464.34	Bldg permit reimb - July	July 2023	Bl Pr Reimb-Bldg Permit	N
13000	City Of Blooming Prairie		464.34	1 Transactions			
37025	Innovative Office Solutions LLC						
8	01-105-000-0000-6410		396.00	Office chair	4280338	Office Supplies	N
227	01-105-000-0000-6410		30.30	Wrist rests, mouse pad	4287870	Office Supplies	N
228	01-105-000-0000-6410		183.16	Paper & pens	4291869	Office Supplies	N
37025	Innovative Office Solutions LLC		609.46	3 Transactions			
3803	MACPZA						
13	01-105-000-0000-6261		250.00	MACPZA conference - DOolman		Conference & Training	N
3803	MACPZA		250.00	1 Transactions			
83500	Steele County Highway Dept						
231	01-105-000-0000-6540		155.24	Fuel	2176	Gas & Oil	N
83500	Steele County Highway Dept		155.24	1 Transactions			
105	DEPT Total:		1,480.87	Planning & Zoning	5 Vendors	7 Transactions	
111	DEPT			Buildings & Grounds			
9075	Access Tonna Lock Service						
196	01-111-040-0000-6300		40.00	Key by code, key	2938	Bldg Repairs & Maintenance	Y
9075	Access Tonna Lock Service		40.00	1 Transactions			
9537	Brooks/Jocelyn						
201	01-111-000-0000-6331		7.86	12 mi @ .655 - April	April 2023	Mileage Reimbursement	N
199	01-111-000-0000-6331		13.75	21 mi @ .655 - February	February 2023	Mileage Reimbursement	N

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
204	01-111-000-0000-6331		8.51	13 mi @ .655 - July	July 2023	Mileage Reimbursement	N
203	01-111-000-0000-6331		9.82	15 mi @ .655 - June	June 2023	Mileage Reimbursement	N
200	01-111-000-0000-6331		14.41	22 mi @ .655 - March	March 2023	Mileage Reimbursement	N
202	01-111-000-0000-6331		13.75	21 mi @ .655 - May	May 2023	Mileage Reimbursement	N
9537	Brooks/Jocelyn		68.10	6 Transactions			
32300	Honeywell Inc						
206	01-111-040-0000-6300		3,866.07	Controls contract - Admin	5264385397	Bldg Repairs & Maintenance	N
207	01-111-041-0000-6300		3,866.06	Controls contract - Annex	5264385397	Bldg Repairs & Maintenance	N
205	01-111-042-0000-6300		7,732.13	Controls contract - CH	5264385397	Bldg Repairs & Maintenance	N
32300	Honeywell Inc		15,464.26	3 Transactions			
3832	I & S Group Inc						
208	01-111-042-0000-6386		1,200.00	Parking lot condition study	95220	Parking Lot Maintenance	Y
3832	I & S Group Inc		1,200.00	1 Transactions			
52550	MEI Total Elevator Solutions						
210	01-111-040-0000-6300		205.38	Monthly service - August 2023	1031476	Bldg Repairs & Maintenance	N
209	01-111-042-0000-6300		182.63	Monthly service - August 2023	1031477	Bldg Repairs & Maintenance	N
52550	MEI Total Elevator Solutions		388.01	2 Transactions			
83500	Steele County Highway Dept						
215	01-111-000-0000-6562		106.20	Fuel	2179	Fuel And Gas	N
216	01-111-000-0000-6562		3.50	Diesel tax	2179	Fuel And Gas	N
83500	Steele County Highway Dept		109.70	2 Transactions			
85167	Stewart Sanitation						
221	01-111-040-0000-6300		191.78		797488	Bldg Repairs & Maintenance	N
217	01-111-041-0000-6300		89.39	Trash/recycling - Annex	800450	Bldg Repairs & Maintenance	N
219	01-111-042-0000-6300		78.69	Trash/recycling - CH	800453	Bldg Repairs & Maintenance	N
220	01-111-043-0000-6300		64.27	Trash/recycling - Attorney	800453	Bldg Repairs & Maintenance	N
85167	Stewart Sanitation		424.13	4 Transactions			
9162	TGK Automotive of Owatonna						
233	01-111-000-0000-6304		57.85	Repair John Deere mower	221208	Equipment Maintenance & Repairs	N
9162	TGK Automotive of Owatonna		57.85	1 Transactions			
111	DEPT Total:		17,752.05	Buildings & Grounds	8 Vendors	20 Transactions	

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
121	DEPT			Veteran Service			
14420	Culligan Inc						
99	01-121-000-0000-6301		15.85	July water	15391516-07312C	Repairs/Maintenance	N
14420	Culligan Inc		15.85	1 Transactions			
83500	Steele County Highway Dept						
232	01-121-000-0000-6540		123.38	Fuel	2178	Gas & Oil	N
83500	Steele County Highway Dept		123.38	1 Transactions			
121	DEPT Total:		139.23	Veteran Service	2 Vendors	2 Transactions	
201	DEPT			Sheriff			
3738	Arrow Ace Hardware						
3	01-201-000-0121-6320		28.99	Tape measure	272251/2	Squad 121 Maintenance	N
3738	Arrow Ace Hardware		28.99	1 Transactions			
8864	Cellebrite Inc						
41	01-201-000-0000-6425		3,546.51	Physical analyzer subscription	INVUS258378	Investigation Expense	Y
42	01-201-000-0000-6425		2,553.49	Physical extract subscription	INVUS258378	Investigation Expense	Y
8864	Cellebrite Inc		6,100.00	2 Transactions			
9292	Faul Psychological						
6	01-201-000-0000-6801		650.00	Pre-employment eval - AR	1616	Misc Expense	N
9292	Faul Psychological		650.00	1 Transactions			
37600	Intoximeters Inc						
9	01-201-000-0000-6801		125.00	Drygas	739326	Misc Expense	N
37600	Intoximeters Inc		125.00	1 Transactions			
5487	LexisNexis Risk Data Management						
12	01-201-000-0000-6425		200.00	Searches/reports - July 2023	1035910-2023073	Investigation Expense	N
5487	LexisNexis Risk Data Management		200.00	1 Transactions			
8422	Mayo Clinic						
57	01-201-000-0000-6801		8.00	Drug screen - ARector	700004026	Misc Expense	6
8422	Mayo Clinic		8.00	1 Transactions			
9735	McKee/Kristi D						
14	01-201-000-0000-5521		1,666.19	Wage garnishment - DMcKee	82-FA192671	Levy Income	N

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
	9735	McKee/Kristi D		1,666.19	1 Transactions			
	9152	Paper Roll Products						
59		01-201-000-0000-6320		230.00	Perforated paper rolls	234841	Vehicle Maintenance	N
	9152	Paper Roll Products		230.00	1 Transactions			
	3248	Personnel Evaluation, Inc						
60		01-201-000-0000-6801		25.00	Personnel eval - KL	48577	Misc Expense	N
61		01-201-000-0000-6801		25.00	Personnel eval - JW	48577	Misc Expense	N
62		01-201-000-0000-6801		25.00	Personnel eval - RH	48577	Misc Expense	N
	3248	Personnel Evaluation, Inc		75.00	3 Transactions			
	9134	Pirkl Gas Company						
63		01-201-000-0000-6345		38.11	26.4 propane	1510804255	Somerset Tower	N
	9134	Pirkl Gas Company		38.11	1 Transactions			
	9074	Randall's License Bureau						
16		01-201-000-0000-6320		14.25	Renewal tabs - 7401		Vehicle Maintenance	N
	9074	Randall's License Bureau		14.25	1 Transactions			
	83500	Steele County Highway Dept						
68		01-201-000-0000-6562		4,272.69	Fuel	2181	Gas & Oil Squads	N
	83500	Steele County Highway Dept		4,272.69	1 Transactions			
	85300	Streichers Inc						
70		01-201-000-0000-6408		36.99	Handcuffs - ARector	I1646100	Uniforms/Uniform Reimbursement	N
71		01-201-000-0000-6408		180.99	Baton - ARector	I1646100	Uniforms/Uniform Reimbursement	N
72		01-201-000-0000-6408		180.99	Baton - spare - ARector	I1646100	Uniforms/Uniform Reimbursement	N
73		01-201-000-0000-6408		27.96	Cab slide holder - LThiele	I1646100	Uniforms/Uniform Reimbursement	N
74		01-201-000-0000-6408		119.98	2 trousers - LThiele	I1646603	Uniforms/Uniform Reimbursement	N
75		01-201-000-0000-6408		36.00	Pants add striping - LThiele	I1646603	Uniforms/Uniform Reimbursement	N
76		01-201-000-0000-6408		234.00	2 carriers - MHolm	I1646785	Uniforms/Uniform Reimbursement	N
77		01-201-000-0000-6408		1,035.00	Ball panel set - MHolm	I1646785	Uniforms/Uniform Reimbursement	N
78		01-201-000-0000-6408		99.00	Trama plate - MHolm	I1646785	Uniforms/Uniform Reimbursement	N
24		01-201-000-0000-6408		90.00	Pant - ARector	I1647672	Uniforms/Uniform Reimbursement	N
25		01-201-000-0000-6408		17.98	2 ties - ARector	I1647775	Uniforms/Uniform Reimbursement	N
26		01-201-000-0000-6408		23.98	2 nameplates - ARector	I1647878	Uniforms/Uniform Reimbursement	N
79		01-201-000-0000-6408		439.90	10 2xl traffic vests	I1648230	Uniforms/Uniform Reimbursement	N
80		01-201-000-0000-6408		479.90	10 3xl traffic vests	I1648230	Uniforms/Uniform Reimbursement	N

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
85300	Streichers Inc		3,002.67	14 Transactions			
21215	Strohschein Properties LLC						
27	01-201-000-0000-6346		825.00	Rent - August 2023	08012023	Eds Rent Account	Y
28	01-201-000-0000-6346		38.65	Utilities - July 2023	732571	Eds Rent Account	Y
21215	Strohschein Properties LLC		863.65	2 Transactions			
84035	Tri-M Graphics						
31	01-201-000-0000-6410		122.56	Business cards - ARector	101756	Office Supplies	N
84035	Tri-M Graphics		122.56	1 Transactions			
5594	Water Systems Company						
91	01-201-000-0000-6410		11.30	5 gallon fee	564783	Office Supplies	N
92	01-201-000-0000-6410		8.95	Monthly fee - August 2023	577575	Office Supplies	N
5594	Water Systems Company		20.25	2 Transactions			
201	DEPT Total:		17,417.36	Sheriff	16 Vendors	34 Transactions	
208	DEPT			Coroner			
4229	Moore Md/Kellyanna J						
58	01-208-000-0000-6801		3,751.69	Coroner services - August 2023	August 2023	General Expense	Y
4229	Moore Md/Kellyanna J		3,751.69	1 Transactions			
208	DEPT Total:		3,751.69	Coroner	1 Vendors	1 Transactions	
251	DEPT			Jail			
9291	Le Seuer County Sheriff's Office						
11	01-251-000-0000-6439		287.50	Inmate boarding - July 2023	337	Prisoner Board	N
9291	Le Seuer County Sheriff's Office		287.50	1 Transactions			
85167	Stewart Sanitation						
21	01-251-000-0000-6254		262.86	Waste pick up 8/1 - 8/31/23	797485	Garbage Disposal	N
85167	Stewart Sanitation		262.86	1 Transactions			
9584	US Corrections LLC						
33	01-251-000-0000-6307		2,747.50	Prisoner transport from GA	226981	Outside Transportation	N
9584	US Corrections LLC		2,747.50	1 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
251	DEPT Total:		3,297.86	Jail	3 Vendors	3 Transactions	
252	DEPT			Community Corrections			
4064	Alcohol Monitoring System Inc						
1	01-252-000-0000-6274		2,115.20	SCRAM monitoring fee	286645	Scram Monitoring	N
4064	Alcohol Monitoring System Inc		2,115.20	1 Transactions			
9737	Buri/Asha						
40	01-252-000-0000-5528		415.00	Reimburse supervision fee	74-CR221347	Adult Supervision Fee	N
9737	Buri/Asha		415.00	1 Transactions			
8263	CRK Properties LLC						
95	01-252-000-0000-6341		5,922.00	Rent - September		Office Rent	Y
96	01-252-000-0000-6341		723.72	Utilities	1207	Office Rent	Y
8263	CRK Properties LLC		6,645.72	2 Transactions			
37025	Innovative Office Solutions LLC						
101	01-252-000-0000-6410		107.50	Paper & tape	4280201	Office Supplies	N
102	01-252-000-0000-6410		14.40-	Credit memo	SCN-121864	Office Supplies	N
37025	Innovative Office Solutions LLC		93.10	2 Transactions			
6884	Language Line Services Inc						
10	01-252-000-0000-6284		29.70	Translator services	11065608	Interpreter Services	Y
6884	Language Line Services Inc		29.70	1 Transactions			
5830	Midwest Monitoring & Surveillance						
103	01-252-000-0000-6270		126.25	July 2023 lab services	DT0723143	Chemical Testing	Y
5830	Midwest Monitoring & Surveillance		126.25	1 Transactions			
4879	Shred Right						
19	01-252-000-0000-6410		40.00	Shredding	0004646	Office Supplies	Y
4879	Shred Right		40.00	1 Transactions			
83500	Steele County Highway Dept						
69	01-252-000-0000-6540		48.53	Fuel	2184	Gas & Oil	N
83500	Steele County Highway Dept		48.53	1 Transactions			
7991	The SASSI Institute						
106	01-252-000-0000-6278		215.00	SASSI online questionnaires	S139702-IN	Domestic Violence/SASSI Screening	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
7991	The SASSI Institute		215.00	1 Transactions			
84035	Tri-M Graphics						
32	01-252-000-0000-6410		57.96	Business cards - JCarty	101851	Office Supplies	N
84035	Tri-M Graphics		57.96	1 Transactions			
252	DEPT Total:		9,786.46	Community Corrections	10 Vendors	12 Transactions	
253	DEPT			Law Enforcement Center			
52550	MEI Total Elevator Solutions						
15	01-253-000-0000-6304		419.56	Monthly service - August 2023	1031300	Contract Services/Bldg Mtce	N
52550	MEI Total Elevator Solutions		419.56	1 Transactions			
8681	Mohs Contracting Inc						
212	01-253-000-0000-6600		133,955.68	LEC security gates, & ADA prkg	3203	Capital Outlay	N
8681	Mohs Contracting Inc		133,955.68	1 Transactions			
4879	Shred Right						
64	01-253-000-0000-6254		49.08	Paper shredding	0004648	Garbage Disposal	Y
4879	Shred Right		49.08	1 Transactions			
85167	Stewart Sanitation						
22	01-253-000-0000-6254		83.24	Garbage pick up	0000797487	Garbage Disposal	N
85167	Stewart Sanitation		83.24	1 Transactions			
4753	Terminix Commercial						
29	01-253-000-0000-6304		40.00	General pest control	222297	Contract Services/Bldg Mtce	N
81	01-253-000-0000-6304		40.00	General pest control	224731	Contract Services/Bldg Mtce	N
4753	Terminix Commercial		80.00	2 Transactions			
9183	Van Meter Inc						
34	01-253-000-0000-6451		84.60	30 pack fluorescent lights	S012839088.001	Operating Supplies	N
9183	Van Meter Inc		84.60	1 Transactions			
4368	Waste Management Of Southern Mn						
90	01-253-000-0000-6254		60.74	96 gallon - recycle	7300767-0491-7	Garbage Disposal	N
4368	Waste Management Of Southern Mn		60.74	1 Transactions			

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
253	DEPT Total:		134,732.90	Law Enforcement Center	7 Vendors	8 Transactions	
391	DEPT			Environmental Services			
435	OSI Environmental Inc						
229	01-391-000-0000-6550		150.00	Filters - uncrushed	20104985	Household Hazardous Waste	N
435	OSI Environmental Inc		150.00	1 Transactions			
61527	Owatonna Peoples Press						
230	01-391-000-0000-6361		245.95	Annual subscription	OPP-16043	Recycling Education	N
61527	Owatonna Peoples Press		245.95	1 Transactions			
4955	Waste Management Of Wi-Mn						
37	01-391-000-0000-6548		57,975.00	Recycling contract - July 2023	3-75500-73006	Recycling	N
4955	Waste Management Of Wi-Mn		57,975.00	1 Transactions			
391	DEPT Total:		58,370.95	Environmental Services	3 Vendors	3 Transactions	
481	DEPT			Public Health Nursing			
115	Aaseth/Amber						
142	01-481-465-6057-6331		14.41	Mileage - July		Mileage Reimbursement	N
115	Aaseth/Amber		14.41	1 Transactions			
3282	Aaseth/Nijole						
143	01-481-460-6009-6331		13.76	Mileage - July		Mileage Reimbursement	N
3282	Aaseth/Nijole		13.76	1 Transactions			
8204	Adams/Penny						
144	01-481-460-6009-6331		53.06	Mileage - July		Mileage Reimbursement	N
8204	Adams/Penny		53.06	1 Transactions			
2574	Archambault/Kristi						
145	01-481-460-6009-6331		66.16	Mileage - July		Mileage Reimbursement	N
2574	Archambault/Kristi		66.16	1 Transactions			
8783	Availity LLC						
162	01-481-460-6009-6383		20.00	Medicare billing charges	INV00975995	Contract Services	N
8783	Availity LLC		20.00	1 Transactions			

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
7	Bartsch/Christine						
146	01-481-460-6009-6331		190.61	Mileage - July		Mileage Reimbursement	N
7	Bartsch/Christine		190.61	1 Transactions			
8486	Baumgartner/Ann						
147	01-481-460-6009-6331		15.72	Mileage - July		Mileage Reimbursement	N
8486	Baumgartner/Ann		15.72	1 Transactions			
9413	Benson/Robert						
148	01-481-460-6009-6331		89.74	Mileage - July		Mileage Reimbursement	N
9413	Benson/Robert		89.74	1 Transactions			
6267	Brinkman/Stacie Lynn						
150	01-481-461-6025-6331		31.31	Mileage - July		Mileage Reimbursement	N
149	01-481-461-6030-6331		15.65	Mileage - July		Mileage Reimbursement	N
151	01-481-461-6059-6331		3.28	Mileage - July		Mileage Reimbursement	N
6267	Brinkman/Stacie Lynn		50.24	3 Transactions			
12590	Christenson/Yukari						
152	01-481-460-6009-6331		29.48	Mileage - July		Mileage Reimbursement	N
12590	Christenson/Yukari		29.48	1 Transactions			
8789	Dahle/Teya F						
163	01-481-461-6034-6261		75.00	Reflective consultation	1485	Conference & Training	Y
164	01-481-461-6059-6261		75.00	Reflective consultation	1485	Conference & Training	Y
8789	Dahle/Teya F		150.00	2 Transactions			
9391	Garza/Ruby						
108	01-481-461-6066-6464		40.00	Tobacco Grant student payment	July 2023	General Supplies & Outreach	N
9391	Garza/Ruby		40.00	1 Transactions			
9722	Hanson/Whitney						
153	01-481-460-6009-6331		67.47	Mileage - July		Mileage Reimbursement	N
9722	Hanson/Whitney		67.47	1 Transactions			
8389	Healthcare First						
165	01-481-460-6009-6383		104.74	HHCAHPS fee - July 2023	INV5384612	Contract Services	N
8389	Healthcare First		104.74	1 Transactions			

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
9646	Heyne/Ella						
109	01-481-461-6066-6464		20.00	Tobacco Grant student payment	July 2023	General Supplies & Outreach	N
9646	Heyne/Ella		20.00	1 Transactions			
5109	Houck Transit Advertising						
166	01-481-460-6011-6243		280.00	Bus advertising	115919	Advertising,Marketing & Promotional	N
5109	Houck Transit Advertising		280.00	1 Transactions			
37025	Innovative Office Solutions LLC						
169	01-481-461-6066-6410		6.21	Paper	4276744	Office Supplies	N
168	01-481-461-6066-6410		41.23	Project board	42788188	Office Supplies	N
167	01-481-461-6040-6410		20.75	Wrist rest, mouse pad	4280394	Office Supplies	N
170	01-481-460-6009-6464		6.18	Ziploc baggies	4281884	General Supplies & Outreach	N
171	01-481-465-6057-6410		7.83	Batteries	4284960	Office Supplies	N
37025	Innovative Office Solutions LLC		82.20	5 Transactions			
9458	Jongbloedt/Beth						
154	01-481-460-6009-6331		150.49	Mileage - July		Mileage Reimbursement	N
9458	Jongbloedt/Beth		150.49	1 Transactions			
9559	Kjersten/Ava						
110	01-481-461-6066-6464		20.00	Tobacco Grant student payment	July 2023	General Supplies & Outreach	N
9559	Kjersten/Ava		20.00	1 Transactions			
9393	Kjersten/Hailey						
111	01-481-461-6066-6464		20.00	Tobacco Grant student payment	July 2023	General Supplies & Outreach	N
9393	Kjersten/Hailey		20.00	1 Transactions			
9654	Knudson/Kiley						
112	01-481-461-6066-6464		40.00	Tobacco Grant student payment	July 2023	General Supplies & Outreach	N
9654	Knudson/Kiley		40.00	1 Transactions			
3256	Kofstad/Melissa						
155	01-481-460-6012-6331		7.86	Mileage - July		Mileage Reimbursement	N
156	01-481-464-6052-6331		58.95	Mileage - July		Mileage Reimbursement	N
3256	Kofstad/Melissa		66.81	2 Transactions			
41040	KOWZ-KRUE Radio						
172	01-481-460-6011-6243		180.00	Radio air time - July 2023	9692-7	Advertising,Marketing & Promotional	N

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
41040	KOWZ-KRUE Radio		180.00	1 Transactions			
9444	MCINTEE/KELLY						
173	01-481-461-6066-6331		144.10	Mileage - July 2023	0035	Mileage Reimbursement	N
9444	MCINTEE/KELLY		144.10	1 Transactions			
5754	McMann/Katy						
157	01-481-460-6009-6331		206.33	Mileage - July		Mileage Reimbursement	N
5754	McMann/Katy		206.33	1 Transactions			
8341	Mead/Kathleen						
158	01-481-460-6009-6331		5.24	Mileage - July		Mileage Reimbursement	N
8341	Mead/Kathleen		5.24	1 Transactions			
9616	Parrott & Smith LLC						
174	01-481-461-6066-6341		265.00	Rent - September	Sept 2023	Office Rent	1
9616	Parrott & Smith LLC		265.00	1 Transactions			
2587	Piepho/Nancy June						
159	01-481-461-6034-6331		71.40	Mileage - July		Mileage Reimbursement	N
2587	Piepho/Nancy June		71.40	1 Transactions			
7944	Red Oxygen						
175	01-481-460-6011-6210		18.64	Texting services	625013	Telephone	N
176	01-481-461-6040-6210		18.63	Texting services	625013	Telephone	N
7944	Red Oxygen		37.27	2 Transactions			
9565	Richardson/Karys						
113	01-481-461-6066-6464		20.00	Tobacco Grant student payment	July 2023	General Supplies & Outreach	N
9565	Richardson/Karys		20.00	1 Transactions			
77316	Schroeder/Greg						
178	01-481-460-6009-6331		247.59	Mileage - July 2023		Mileage Reimbursement	Y
177	01-481-460-6009-6383		1,343.48	Physical therapist - July 2023		Contract Services	Y
77316	Schroeder/Greg		1,591.07	2 Transactions			
9653	Sletten/Norah						
114	01-481-461-6066-6464		20.00	Tobacco Grant student payment	July 2023	General Supplies & Outreach	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
9653	Sletten/Norah		20.00	1 Transactions			
81597	Spee Dee Delivery Service Inc						
179	01-481-463-6049-6322		155.40	Well water shipping	856046	Well Water Service Agreements	N
81597	Spee Dee Delivery Service Inc		155.40	1 Transactions			
83500	Steele County Highway Dept						
182	01-481-460-6009-6540		19.00	County car fuel - July 2023	2183	Gas & Oil	N
183	01-481-460-6012-6540		6.51	County car fuel - July 2023	2183	LTC - Gas & Oil	N
186	01-481-461-6025-6540		5.97	County car fuel - July 2023	2183	Gas & Oil	N
181	01-481-461-6030-6540		0.54	County car fuel - July 2023	2183	Gas & Oil	N
187	01-481-461-6034-6540		5.44	County car fuel - July 2023	2183	Gas & Oil	N
180	01-481-461-6040-6540		0.54	County car fuel - July 2023	2183	Gas & Oil	N
185	01-481-461-6059-6540		15.20	County car fuel - July 2023	2183	Gas & Oil	N
184	01-481-462-6047-6540		1.08	County car fuel - July 2023	2183	Gas & Oil	N
83500	Steele County Highway Dept		54.28	8 Transactions			
90165	UC Lab						
188	01-481-463-6049-6322		557.33	Well water testing	117190	Well Water Service Agreements	N
90165	UC Lab		557.33	1 Transactions			
90609	Urch/Mary						
160	01-481-461-6032-6331		98.25	Mileage - July		Mileage Reimbursement	N
90609	Urch/Mary		98.25	1 Transactions			
4100	Wencl/Dianne Marie						
161	01-481-460-6009-6331		40.61	Mileage - July		Mileage Reimbursement	N
4100	Wencl/Dianne Marie		40.61	1 Transactions			
481	DEPT Total:		5,031.17	Public Health Nursing	37 Vendors	54 Transactions	
502	DEPT			Steele Co Community Ctr			
85167	Stewart Sanitation						
218	01-502-000-0000-6300		36.50	Trash/recycling - CC	800451	Bldg Repairs & Maintenance	N
85167	Stewart Sanitation		36.50	1 Transactions			
502	DEPT Total:		36.50	Steele Co Community Ctr	1 Vendors	1 Transactions	

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
521	DEPT			Park And Recreation			
72500	Rent N Save Portable						
214	01-521-000-0000-6823		220.00	Beaver Lake monthly portapotty	74197	Beaver Lake	N
72500	Rent N Save Portable		220.00	1 Transactions			
83500	Steele County Highway Dept						
20	01-521-000-0000-6540		140.91	Fuel	2177	Gas & Oil	N
83500	Steele County Highway Dept		140.91	1 Transactions			
87305	Thompson Sanitation						
30	01-521-000-0000-6823		221.74	Beaver Lake monthly garbage	51750	Beaver Lake	N
87305	Thompson Sanitation		221.74	1 Transactions			
521	DEPT Total:		582.65	Park And Recreation	3 Vendors	3 Transactions	
550	DEPT			Four Seasons			
33550	Hillyard-Hutchinson						
7	01-550-000-0000-6410		2,428.31	Fair janitorial supplies	605183161	Operating Supplies - Contracts	N
33550	Hillyard-Hutchinson		2,428.31	1 Transactions			
9736	Rent N Save						
17	01-550-000-0000-6410		140.40	Scraper-rubber floor removal	567500	Operating Supplies - Contracts	N
9736	Rent N Save		140.40	1 Transactions			
74005	Sherwin-Williams Company						
18	01-550-000-0000-6410		69.31	Wall paint	2710-2	Operating Supplies - Contracts	N
74005	Sherwin-Williams Company		69.31	1 Transactions			
85167	Stewart Sanitation						
23	01-550-000-0000-6254		134.47	Monthly garbage	797462	Garbage Disposal	N
85167	Stewart Sanitation		134.47	1 Transactions			
4599	Stoyks Plumbing LLC						
222	01-550-000-0000-6410		1,839.64	Water valves in zamboni room	5031	Operating Supplies - Contracts	Y
4599	Stoyks Plumbing LLC		1,839.64	1 Transactions			
550	DEPT Total:		4,612.13	Four Seasons	5 Vendors	5 Transactions	

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
602	DEPT			Co-Op Extension			
8815	Amazon Capital Services Inc						
38	01-602-000-0000-6410		69.54	Acrylic brochure, sign holders	13LY-9611-KFRH	Office Supplies	N
39	01-602-000-0000-6410		5.99	Key tags	1HD3-CQK3-JCXN	Office Supplies	N
8815	Amazon Capital Services Inc		75.53	2 Transactions			
14420	Culligan Inc						
43	01-602-000-0000-6410		14.45	Water cooler rent - August 23	15396671-07312C	Office Supplies	N
14420	Culligan Inc		14.45	1 Transactions			
37025	Innovative Office Solutions LLC						
52	01-602-000-0000-6410		129.34	Copy & colored paper,cardstock	4265174	Office Supplies	N
53	01-602-000-0000-6410		192.35	Envelopes, labels tyvek env	4265662	Office Supplies	N
51	01-602-000-0000-6410		35.42	Colored cardstock	4266426	Office Supplies	N
50	01-602-000-0000-6410		54.56	Colored cardstock	4270604	Office Supplies	N
49	01-602-000-0000-6410		37.73	Steno book, colored copy paper	4274321	Office Supplies	N
48	01-602-000-0000-6410		23.40	Laminator pouches	4277653	Office Supplies	N
47	01-602-000-0000-6410		35.76	Pens, pins, dividers, post-its	4280792	Office Supplies	N
46	01-602-000-0000-6410		96.68	Clips & copy paper	4281887	Office Supplies	N
45	01-602-000-0000-6410		43.53	Binders & duct tape	4284920	Office Supplies	N
37025	Innovative Office Solutions LLC		648.77	9 Transactions			
72120	Univ Of Mn Regents						
89	01-602-000-0000-6306		1,050.75	MRysavy 55.75 hrs 6/19-7/26	0300032275	Contracted Services	N
86	01-602-000-0000-6306		814.23	ASteckelberg 56 hrs 6/19-7/26	0300032281	Contracted Services	N
88	01-602-000-0000-6306		1,573.77	GZollner 51.5 hrs 6/19-7/26	0300032284	Contracted Services	N
87	01-602-000-0000-6306		1,395.94	CUnderwood 91 hrs 6/19-7/26	0300032309	Contracted Services	N
85	01-602-000-0000-6306		512.50	KBrown 25 hrs 6/19-7/26	0300032314	Contracted Services	N
84	01-602-000-0000-6306		1,327.38	MDinse 64.75 hrs 6/19-7/26	0300032316	Contracted Services	N
83	01-602-000-0000-6306		1,076.25	CKath 52.5 hrs 6/19-7/26	0300032320	Contracted Services	N
72120	Univ Of Mn Regents		7,750.82	7 Transactions			
602	DEPT Total:		8,489.57	Co-Op Extension	4 Vendors	19 Transactions	
1	Fund Total:		294,844.04	General Revenue Fund		198 Transactions	

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
631	DEPT			Judicial Ditch 1			
73300	Rinke-Noonan Attorney at Law						
189	21-631-000-0000-6273		6.68	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
631	DEPT Total:		6.68	Judicial Ditch 1	1 Vendors	1 Transactions	
633	DEPT			Judicial Ditch 10			
73300	Rinke-Noonan Attorney at Law						
189	21-633-000-0000-6273		6.68	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
633	DEPT Total:		6.68	Judicial Ditch 10	1 Vendors	1 Transactions	
634	DEPT			Judicial Ditch 5			
73300	Rinke-Noonan Attorney at Law						
189	21-634-000-0000-6273		6.68	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
634	DEPT Total:		6.68	Judicial Ditch 5	1 Vendors	1 Transactions	
635	DEPT			Judicial Ditch 6 & Imp			
5345	Dahle Enterprises of Morristown LLC						
115	21-635-000-0000-6305		6,249.07	JD6 repairs-Sec 14-Deerfield	12675	Construction And Repairs	N
5345	Dahle Enterprises of Morristown LLC		6,249.07	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
189	21-635-000-0000-6273		6.68	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
635	DEPT Total:		6,255.75	Judicial Ditch 6 & Imp	2 Vendors	2 Transactions	
636	DEPT			Judicial Ditch 7			
73300	Rinke-Noonan Attorney at Law						
189	21-636-000-0000-6273		6.68	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
636	DEPT Total:		6.68	Judicial Ditch 7	1 Vendors	1 Transactions	
637	DEPT			JD 11 (Ripley Ditch)			
73300	Rinke-Noonan Attorney at Law						
189	21-637-000-0000-6273		6.68	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
637	DEPT Total:		6.68	JD 11 (Ripley Ditch)	1 Vendors	1 Transactions	
638	DEPT			Judicial Ditch 12			
73300	Rinke-Noonan Attorney at Law						
189	21-638-000-0000-6273		6.68	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
638	DEPT Total:		6.68	Judicial Ditch 12	1 Vendors	1 Transactions	
639	DEPT			Judicial Ditch 23			
73300	Rinke-Noonan Attorney at Law						
189	21-639-000-0000-6273		6.68	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
639	DEPT Total:		6.68	Judicial Ditch 23	1 Vendors	1 Transactions	
640	DEPT			Judicial Ditch 24			
73300	Rinke-Noonan Attorney at Law						
189	21-640-000-0000-6273		6.68	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
640	DEPT Total:		6.68	Judicial Ditch 24	1 Vendors	1 Transactions	
641	DEPT			County Ditch 1 - Orig			
73300	Rinke-Noonan Attorney at Law						
189	21-641-000-0000-6273		6.68	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
641	DEPT Total:		6.68	County Ditch 1 - Orig	1 Vendors	1 Transactions	

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name	1099
642 DEPT				County Ditch 1 - Church Branch			
73300	Rinke-Noonan Attorney at Law						
189	21-642-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
642	DEPT Total:		6.66	County Ditch 1 - Church Branch	1 Vendors	1 Transactions	
643 DEPT				County Ditch 2			
73300	Rinke-Noonan Attorney at Law						
189	21-643-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
643	DEPT Total:		6.66	County Ditch 2	1 Vendors	1 Transactions	
644 DEPT				County Ditch 4			
73300	Rinke-Noonan Attorney at Law						
189	21-644-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
644	DEPT Total:		6.66	County Ditch 4	1 Vendors	1 Transactions	
645 DEPT				County Ditch 5			
73300	Rinke-Noonan Attorney at Law						
189	21-645-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
645	DEPT Total:		6.66	County Ditch 5	1 Vendors	1 Transactions	
646 DEPT				County Ditch 19			
73300	Rinke-Noonan Attorney at Law						
189	21-646-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
646	DEPT Total:		6.66	County Ditch 19	1 Vendors	1 Transactions	
647 DEPT				County Ditch 20			
73300	Rinke-Noonan Attorney at Law						

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
189	21-647-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
647	DEPT Total:		6.66	County Ditch 20	1 Vendors	1 Transactions	
648	DEPT			County Ditch 21			
73300	Rinke-Noonan Attorney at Law						
189	21-648-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
648	DEPT Total:		6.66	County Ditch 21	1 Vendors	1 Transactions	
649	DEPT			County Ditch 22			
73300	Rinke-Noonan Attorney at Law						
189	21-649-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
649	DEPT Total:		6.66	County Ditch 22	1 Vendors	1 Transactions	
650	DEPT			County Ditch 23			
73300	Rinke-Noonan Attorney at Law						
189	21-650-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
650	DEPT Total:		6.66	County Ditch 23	1 Vendors	1 Transactions	
651	DEPT			County Ditch 24			
73300	Rinke-Noonan Attorney at Law						
189	21-651-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
651	DEPT Total:		6.66	County Ditch 24	1 Vendors	1 Transactions	
652	DEPT			County Ditch 25			
73300	Rinke-Noonan Attorney at Law						
189	21-652-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y

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Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
652	DEPT Total:		6.66	County Ditch 25	1 Vendors	1 Transactions	
653	DEPT			County Ditch 27			
73300	Rinke-Noonan Attorney at Law						
189	21-653-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
653	DEPT Total:		6.66	County Ditch 27	1 Vendors	1 Transactions	
654	DEPT			Public Tile Ditch 7			
73300	Rinke-Noonan Attorney at Law						
189	21-654-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
654	DEPT Total:		6.66	Public Tile Ditch 7	1 Vendors	1 Transactions	
655	DEPT			Public Tile Ditch 8			
73300	Rinke-Noonan Attorney at Law						
189	21-655-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
655	DEPT Total:		6.66	Public Tile Ditch 8	1 Vendors	1 Transactions	
656	DEPT			Public Tile Ditch 9			
73300	Rinke-Noonan Attorney at Law						
189	21-656-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
656	DEPT Total:		6.66	Public Tile Ditch 9	1 Vendors	1 Transactions	
657	DEPT			Public Tile Ditch 10			
73300	Rinke-Noonan Attorney at Law						
189	21-657-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			

Vendor / No.	Name / Account/Formula	Rpt / Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
657	DEPT Total:		6.66	Public Tile Ditch 10	1 Vendors	1 Transactions	
658	DEPT			Public Tile Ditch 11			
73300	Rinke-Noonan Attorney at Law						
189	21-658-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
658	DEPT Total:		6.66	Public Tile Ditch 11	1 Vendors	1 Transactions	
659	DEPT			Public Tile Ditch 17			
73300	Rinke-Noonan Attorney at Law						
189	21-659-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
659	DEPT Total:		6.66	Public Tile Ditch 17	1 Vendors	1 Transactions	
660	DEPT			Public Tile Ditch 18			
73300	Rinke-Noonan Attorney at Law						
189	21-660-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
660	DEPT Total:		6.66	Public Tile Ditch 18	1 Vendors	1 Transactions	
665	DEPT			JD 2 Redetermination			
73300	Rinke-Noonan Attorney at Law						
189	21-665-000-0000-6273		6.66	Ditch atty monthly retainer	12724	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
665	DEPT Total:		6.66	JD 2 Redetermination	1 Vendors	1 Transactions	
21	Fund Total:		6,449.07	County Ditch Fund		31 Transactions	

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
11	DEPT			District Court Admin.			
3832	I & S Group Inc						
191	38-011-000-0000-6600		440.00	Chiller replacement - CH	95214	Capital Outlay - District Court	Y
3832	I & S Group Inc		440.00	1 Transactions			
11	DEPT Total:		440.00	District Court Admin.	1 Vendors	1 Transactions	
111	DEPT			Buildings & Grounds			
8288	Four Seasons Electric						
190	38-111-000-0000-6600		180.00	Relocate thermostats	12846	Capital Outlay - Buildings and Groun	N
8288	Four Seasons Electric		180.00	1 Transactions			
8681	Mohs Contracting Inc						
223	38-111-000-0000-6600		16,733.00	Admin reno 1 - Lower level	1	Capital Outlay - Buildings and Groun	N
8681	Mohs Contracting Inc		16,733.00	1 Transactions			
585	Olympic Fire Protection Corp						
195	38-111-000-0000-6600		1,223.58	Admin renovation - Phase 1	10000830	Capital Outlay - Buildings and Groun	N
585	Olympic Fire Protection Corp		1,223.58	1 Transactions			
111	DEPT Total:		18,136.58	Buildings & Grounds	3 Vendors	3 Transactions	
251	DEPT			Jail			
9548	LVC Companies Inc						
192	38-251-000-0000-6600		1,420.73	Progress billing - ISG scope	118361	Capital Outlay - Detention Center	N
9548	LVC Companies Inc		1,420.73	1 Transactions			
8681	Mohs Contracting Inc						
194	38-251-000-0000-6600		64,902.79	Jail pod renovation	11	Capital Outlay - Detention Center	N
193	38-251-000-0000-6600		4,147.26	Jail pod renovation	12	Capital Outlay - Detention Center	N
8681	Mohs Contracting Inc		69,050.05	2 Transactions			
251	DEPT Total:		70,470.78	Jail	2 Vendors	3 Transactions	
550	DEPT			Four Seasons			
9434	All American Arena Products						
116	38-550-000-0000-6600		20,029.23	Locker room flooring	4655	Capital Outlay - Four Seasons	N

Steele County

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
9434	All American Arena Products		20,029.23	1 Transactions			
550	DEPT Total:		20,029.23	Four Seasons	1 Vendors	1 Transactions	
38	Fund Total:		109,076.59	Capital Outlay Fund		8 Transactions	

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
398	DEPT			Landfill			
9087	7 Rivers Recycling LLC						
141	53-398-000-0000-6304		3,501.56	137 mattresses	8815	Contract Services	Y
9087	7 Rivers Recycling LLC		3,501.56	1 Transactions			
5465	B To Z Hardware						
119	53-398-000-0000-6301		24.65	Pipe, elbow & adapter	A163248	Equip Repairs	N
117	53-398-000-0000-6380		26.83	Trash can	B354522	Grounds Maintenance	N
118	53-398-000-0000-6301		82.64	Hitch & ball	B354524	Equip Repairs	N
5465	B To Z Hardware		134.12	3 Transactions			
11215	Central Farm Services						
120	53-398-000-0000-6540		1,139.04	360 gallons diesel	25546	Machine Fuel	N
121	53-398-000-0000-6540		1,195.28	302 gal diesel, 65 gal unlead	25589	Machine Fuel	N
123	53-398-000-0000-6540		1,583.04	485 gals diesel	25643	Machine Fuel	N
124	53-398-000-0000-6540		1,370.46	390 gals diesel	25689	Machine Fuel	N
122	53-398-000-0000-6540		465.25	55 gals oil	5401309	Machine Fuel	N
11215	Central Farm Services		5,753.07	5 Transactions			
8424	Cintas						
125	53-398-000-0000-6304		85.56	Rugs	4160467847	Contract Services	Y
126	53-398-000-0000-6304		69.89	Rugs	4161140167	Contract Services	Y
127	53-398-000-0000-6304		69.89	Rugs	4161824124	Contract Services	Y
128	53-398-000-0000-6304		69.89	Rugs	4162522119	Contract Services	Y
8424	Cintas		295.23	4 Transactions			
14420	Culligan Inc						
129	53-398-000-0000-6304		38.75	Water & fuel surcharge	3730560	Contract Services	N
130	53-398-000-0000-6304		12.94	Cooler rental	3746392	Contract Services	N
131	53-398-000-0000-6304		37.15	Softener rental	3747939	Contract Services	N
132	53-398-000-0000-6304		39.99	Softener rental	3753146	Contract Services	N
14420	Culligan Inc		128.83	4 Transactions			
52975	Minnesota Valley Testing Labs						
134	53-398-000-0000-6545		296.00	Well testing	1209502	Water Testing	N
52975	Minnesota Valley Testing Labs		296.00	1 Transactions			
52304	Mn Counties Intergovernmental Trust						
133	53-398-000-0000-6350		308.00	CAT 963 crawler loader	9348	Property & Liability Insurance	N

Steele County

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
52304	Mn Counties Intergovernmental Trust		308.00	1 Transactions			
56125	NAPA Auto Parts						
135	53-398-000-0000-6301		76.96	Sick hoses	794313	Equip Repairs	N
136	53-398-000-0000-6301		50.80	Hose clamps	794315	Equip Repairs	N
137	53-398-000-0000-6301		22.99	Stick hoses	794329	Equip Repairs	N
56125	NAPA Auto Parts		150.75	3 Transactions			
83500	Steele County Highway Dept						
138	53-398-000-0000-6301		1,332.38	Equipment repairs	2180	Equip Repairs	N
139	53-398-000-0000-6388		1,377.12	Labor reimbursement	2180	Labor costs-Highway	N
83500	Steele County Highway Dept		2,709.50	2 Transactions			
85167	Stewart Sanitation						
140	53-398-000-0000-6544		912.60	Waste treatment	0000800496	Leachate Treatment	N
85167	Stewart Sanitation		912.60	1 Transactions			
398	DEPT Total:		14,189.66	Landfill	10 Vendors	25 Transactions	
53	Fund Total:		14,189.66	Landfill Fund		25 Transactions	
	Final Total:		424,559.36	172 Vendors	262 Transactions		

Recap by Fund	Fund	AMOUNT	Name
	1	294,844.04	General Revenue Fund
	21	6,449.07	County Ditch Fund
	38	109,076.59	Capital Outlay Fund
	53	14,189.66	Landfill Fund
	All Funds	424,559.36	Total

Approved by, ...

. . . .

. . . .

PERSONNEL REPORT
August 22, 2023 at 5:00 pm

ACTION ITEMS

1. Personnel Actions:

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

Name	*Position/Dept.*	*Rating/Step*	*Date*
Aaron Pulanco	Asst. Cty. Attorney I	C43/3	08/14/23
Adrianne Medina	Case Manager/Care Coordinator	C42/1	08/22/23

Resignations/Retirements/Terminations:

Name	*Position*	*Department*	*End Date*

Open Positions-Pending Board Approval:

Position	*Department*	*Notes*

STAFFING STATUS *(Information Only – No Action Required)*

Open Positions - Approved to Fill:

Position	*Department*	*Notes*
Correctional Officer (3)	Det. Center/Sheriff's Office	Interviewing & 1 in background
Road Deputy (4)	Sheriff's Office	Interviewing & 3 in background
Legal Administrative Assistant	County Attorney	Offer Pending
Property Tax & Elections Director	Property Tax & Elections	Position Being Rated
Temporary Records Specialist	Sheriff's Office	Interviewing
Finance Director	Finance	Interviewing

Open Positions – In Committee:

Position	*Department*	*Notes*
Lead Custodian	Facilities & Grounds	On Hold
Office Support Specialist (.5 FTE)	Extension	On Hold For 2023

Steele County Agenda Item

Subject: Access Variance Request – CR 198: Enberg, Parcel ID 11-002-4400

Department: Highway

Committee Meeting Date: August 10, 2023

Board Meeting Date: August 22, 2023

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

Move to Board for Approval on Consent

Recommendation:

Approve a variance for a proposed field access on Parcel 11-002-4400.

Background ***(Including Budget Impact)*****:**

CR 198 is functionally classified as a minor collector with a speed limit of 55 mph. The Access Management Policy requires a minimum spacing of 500 feet between private access points and from an intersection. CR 198 has an average daily traffic (ADT) count of 185.

There are currently 2 field accesses serving this parcel. Both field accesses are too narrow and steep to allow semi-trucks into the field. Due to the current roadway and field geometry the only place a field entrance could be placed to facilitate semi-trucks into the field is 425' west of the NE 49th Ave intersection.

Staff has reviewed this application and recommends approval, given the use, location, traffic volumes, and sight distances, the access does not present a significant safety issue for the highway users. This variance should be approved with condition that an existing field access to the west of the proposed access be removed.

Attachment: Aerial Image

Disclaimer: Steele County, MN makes no representations or warranties, express or implied, with respect to the use or reuse of the data provided herewith, regardless of the format or the means of transmission. THE DATA IS PROVIDED "AS IS" WITH NO GUARANTEE OR REPRESENTATION ABOUT THE ACCURACY, CURRENCY,SUITABILITY, PERFORMANCE, MERCHANTABILITY, RELIABILITY, OR FITNESS OF THE DATA FOR ANY PARTICULAR PURPOSE. Steele County, MN, shall not be liable for any direct, indirect, special, incidental, compensatory or consequential damages or third party claims resulting in the use of this data, even if Steele County, MN, has been advised of the possibility of such potential loss or damage. This data may not be used in states that do not allow the exclusion or limitation of incidental or consequential damages.

Jason Enberg Variance - PR23-016

August 03, 2023

Steele County Agenda Item

Subject: DOC Work Release Contract Renewal

Department: Sheriff's Office

Committee Meeting Date: 8/9/2023

Board Meeting Date: August 22, 2023

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

Committee recommends approval

Recommendation:
Recommendation is to approval the renewal of the MN DOC Work release contract through 2024.

Background ***(Including Budget Impact)*****:**

The DOC will be paying $60 per day per detainee for housing while on work release. This perdiem will help offset the cost of operations by bringing in low risk offenders for work release in the community.

Attachments:

Contract amendment

STATE OF MINNESOTA
ENCUMBRANCE WORKSHEET

State Accounting Information:
SWIFT Contract No. 178646 Amendment 3 **PO No.:** ____________________

Agency: P78 Corrections	Fiscal Year(s): **FY24**	Vendor Number: 0000197345
Total Amount of Contract: $600,000.00		
Category Code: 92101700		
Account Code: 411317		

Accounting Distribution 1:	**Accounting Distribution 2:**	**Accounting Distribution 3:**
Fund: 1000	Fund:	Fund:
AppropID: P786710	AppropID:	AppropID:
Fin DeptID: P7836701	Fin DeptID:	Fin DeptID:
Project (3000 fund only):	Project (3000 fund only):	Project (3000 fund only):
Amount: $80,000.00	Amount:	Amount:

Contract Start Date: July 01, 2020

Expiration Date: June 30, 2024

Contractor Name and Address: Steele County - Steele County Detention Center, 2500 Alexander Street S.W., Owatonna, MN 55060.

Social Security or Federal Employer I.D. No: 41 - 6005901
Minnesota Tax I.D. No. (if applicable): 8027422

AMENDMENT COVER SHEET

(Minn. Stat. §§ 16C.05, subd. 2(c), 16C.08, subd. 2 and 3)

Instructions:

1. Complete this form for contract amendments that extend the end date of a contract, add/reduce work and money, or change any other term or condition of the contract.
2. Attach this form to the amendment when sending to the Department of Administration for approval. **Please always include copies of the original certification form, solicitation document, single source justification, the original contract, and any previous amendments as these are used for reference.**
3. Admin will retain this cover sheet for its files.

Agency: Corrections (Work Release) **Name of Contractor**: Steele County-Steel County Detention Center

Current Contract Term: 7/1/20 – 6/30/23 **Project Identification**: 178646

Amendments to contracts must entail tasks that are substantially similar to those in the original contract or involve tasks that are so closely related to the original contract that it would be impracticable for a different contractor to perform the work. The commissioner or an agency official to whom the commissioner has delegated contracting authority under Minn. Stat. § 16C.03, subd. 16, must determine that an amendment would serve the interest of the state better than a new contract and would cost no more. An amendment should be in effect before the contract expires.

What changes are being made to the to the contract? Complete appropriate box(es) for the amendment submitted.

1. ☒ **Amendment to the Expiration Date of the contract**
   a. Proposed New Expiration Date: 6/30/2024
   b. Why is it necessary to amend the Expiration Date? *DOC would like services under this agreement to continue for an additional year.*

2. ☒ **Amend Duties and Cost** ☐ **Amend Duties Only**
   a. Describe the amendment: *The nature of the services is not changing, this amendment just extends them for another year.*
   b. If cost is amended, insert the amount of the original contract AND amount of each amendment below:

   Original Agreement: *$150,000.00*

   Amendment 1: *$150,000.00*

   Amendment 2: *$150,000.00*

   Amendment 3 (This amendment): *$150,000.00*

3. ☐ **Amendment to change other terms and conditions of the contract:**

a. Describe the changes that are being made:

Amendment 3 to Joint Powers Agreement 178646

Contract Effective Date:	July 1, 2020	Total Contract Amount:	$600,000.00
Original Contract Expiration Date:	June 30, 2021	Original Contract:	$150,000.00
Current Contract Expiration Date:	June 30, 2023	Previous Amendment(s) Total:	$300,000.00
Requested Contract Expiration Date:	June 30, 2024	This Amendment:	$150,000.00

This amendment is by and between the State of Minnesota, acting through its Commissioner Corrections, Department of Corrections, Work release Unit, 1450 Energy Park Drive, Suite 200, St. Paul, MN 55108 ("State") and Steele County-Steele County Detention Center whose designated business address is 2500 Alexander Street W., Owatonna, MN 55060 ("Governmental Unit"). State and Governmental Unit may be referred to jointly as "Parties."

Recitals

1. The State has a Joint Powers Agreement with the Governmental Unit identified as 178646 ("Original Contract") to provide work release services.
2. The Original Contract is being amended to continue services for an additional year.
3. The Parties are willing to amend the Original Contract as stated below.

Contract Amendment

In this Amendment, changes to pre-existing Contract language will use ~~strike through~~ for deletions and underlining for insertions.

REVISION 1. Clause 1. "**Term of Agreement**" is being amended as follows:

1. **Term of Agreement**

 1.1 ***Effective date.*** July 1, 2020, or the date the State obtains all required signatures under Minn. Stat. § 16C.05, subd. 2, whichever is later.

 1.2 ***Expiration date.*** June 30, ~~2021~~ 2023, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

REVISION 2. Clause 3. "Payment" is as follows:

The State will pay Sixty and 00/100 dollars ($60.00) per day per State offender participating in the Governmental Unit's work release program and twenty one dollars and 12/100 ($21.12) per day per offender on Phase 2 (electronic monitoring/GPS; for offender's participating in the Contractor's work release program) inclusive of date of arrival and not inclusive of date of departure. Payment will be consistent with the fiscal section in the Work Release Program Guidelines Manual. This agreement does not include any additional reimbursement for travel and subsistence expenses incurred by the Governmental Unit in the performance of this agreement.

The total obligation of the State under this agreement will not exceed ~~Four Hundred Fifty Thousand dollars and 00/100~~ Six Hundred Thousand and 00/100 ($~~450,000.00~~ $600,000.00).

The Original Contract and any previous amendments are incorporated into this amendment by reference. Except as amended herein, the terms and conditions of the Original Contract and all previous amendments remain in full force and effect.

1. State Encumbrance Verification
Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05

Print Name: DocuSigned by: Mary Myers

Signature: Mary Myers
CFC3359E734244C...

Title: Accounting Officer Date: 6/28/2023

SWIFT Contract No. C-178646 FY24 PO 3-155396

2. Governmental Unit

Print Name: Anthony Buttera

Signature:

Title: Date:

Print Name:

Signature:

Title: Date:

3. State Agency
With delegated authority

Print Name:

Signature:

Title: Date:

4. Commissioner of Administration
As delegated to The Office of State Procurement

Print Name:

Signature:

Title: Date:

Admin ID

Steele County Agenda Item

Subject: Steele County Detention Center – Jail Pod Renovation/Final Payment

Department: Building & Grounds

Committee Meeting Date: August 22, 2023

Board Meeting Date: August 22, 2023

Consent Agenda: ☐ Yes ☒ No **Resolution:** ☐ Yes ☐ No

Policy Committee Recommendation:

N/A

Recommendation:

To approve the Final Payment to Mohs Contracting, Inc for the Detention Center Jail Pod Renovation project in the amount of $33,959.44.

Background *(Including Budget Impact)*:

Mohs Contracting, Inc was awarded the contract for the Detention Center Jail Pod Renovation project in the amount of $609,850.00. The project is completed with all punchlist items and closeout documents completed. The final contract amount after change orders was $679,186.94.

Attachments:

Final Pay Application

Steele County
Agenda Item

Subject: Steele County Sheriff's Addition and Renovation/Advertisement for Bids

Department: Building & Grounds

Committee Meeting Date: August 22, 2023

Board Meeting Date: August 22, 2023

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

N/A

Recommendation:

To approve the Facilities and Fleet Director to Advertise for Bids for the Steele County Sheriff's Addition and Renovation to the Detention upon final completion of the construction documents.

Background *(Including Budget Impact)*:

Previously the County Board approved Wold to complete construction documents for the Steele County Sheriff's Addition and Renovation. The plans are near completion with minor adjustments to make. The scope of work includes renovation a 4500sf renovation to under-utilized space at the detention and a 8900sf addition. With plans near completion, we would like to request authorization to advertise for bids for the project once plans are 100% complete.

Attachments:

Minutes
of the
Steele County Board of Adjustments
August 1, 2023

Call to Order:
The meeting was called to order by Chair Schmidt at 7:00 pm. Members present were Schmidt, Lammers, Jaster, Nelson, Ulrich and staff member Oolman.

Agenda:
Motion by Ulrich, second by Jaster to approve the agenda as submitted. Motion passed

Minutes:
Motion by Nelson, second by Ulrich to approve the July 11th, 2023, minutes as submitted. Motion passed.

Public Hearing – #657 (Brown/ Bartsch - Feedlot Setback)
This hearing is to consider a variance request from Justin and Tess Brown to construct a new residence less than 1000 feet from a neighboring registered feedlot. The property is located in the SW ¼, SW ¼, SE ¼ Section 35, Meriden Township and is owned by Dale Bartsch.

The public hearing was opened.

- Herbert Rand, owner of the registered feedlot asked what the effect of the variance would be on his feedlot. Would he be able to expand in the future?
  Oolman explained he would be able to expand his feedlot but not closer to the proposed residence than he currently is. Currently we would measure the setback from the closest edge of the nearest building.
- Rand - Have you ever approved a variance like this before?
  Oolman- Not to build a residence closer to a feedlot. The County has approved variances to re-register an existing site as a feedlot less than 1000 feet to an existing residence.
- Schmidt- You have maintained your registration for years. When is the next time you need to register it?
  Rand - 2 more years.
- Rand - Has concerns about putting livestock in the facility in the future and the owners complaining about odors.
  Brown- We are aware of the smells that come with a feedlot.
- Schmidt- Does the feed lot registration go with the property?
  Oolman- Yes it stays with the property as long as they maintain the registration and buildings that can house livestock.
- Ulrich – Can a stipulation be put on the variance that the owners can't object to the feedlot?
  Oolman indicated that would be difficult as the owners may change over time. Also, odors have a health standard and you can't waive your rights to a health standards.

As there were no other comments the public hearing was closed.

The board reviewed the criteria for considering variance request #657

1) **Is the variance in harmony with the intent of the comprehensive plan and ordinance?**
   All members felt the request did not meet the intent of the comprehensive plan and ordinance because the requested residence did not meet the feedlot setback.

2) **Is the property owner proposing to use the property in a reasonable manner?**
   All members felt the property owner was proposing to use the property in a reasonable manner.

3) **The plight of the applicant is due to circumstances unique to the property.**
   All members felt the uniqueness of the property contributed to the plight of the applicant.

4) **Was the plight of the landowner created by someone other than the landowner?**
   All members felt the circumstances were created by someone other than the applicant.

5) **The variance will not alter the essential character of the locality.**
   All members felt the character of the locality would not remain the same as the variance would allow a residence that does not meet the setback.

6) **Economic considerations alone are not the only practical difficulty?**
   All members agreed economics were not the only reason for the request.

Motion by Nelson, second by Ulrich to deny variance request #657 as it did not meet all of the criteria needed to grant a variance. Motion to deny passed by a vote of 5 to 0.

Adjournment:
Motion by Jaster, second by Lammers to adjourn. Motion passed. Meeting adjourned at 7:29 PM.

STEELE COUNTY
PUBLIC WORKS POLICY COMMITTEE MINUTES
Public Works Building – 3000 Hoffman Drive - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

Thursday, August 10, 2023, at 8:00 a.m. – Public Works Conference Room

Attendees: Commissioner Abbe, Commissioner Brady, Four Seasons Director Steve Schroht, Project Engineer Marta Grieman, Landfill Supervisor Josh Johnson, Jail Administrator Anthony Buttera, and Administrator Scott Golberg.

Consent:

1. Committee recommends approving DOC Work Release Contract Renewal
2. Committee recommends approving Access Variance Request – CR 198: Enberg, Parcel ID 11-002-4400

Other:

3. Table for discussion next month the Access Variance Request–CR 112: Dylan Johnson, Parcel ID 13-008-2000

Department Head Reports:

Four Seasons: Discussion regarding early drop off of fair equipment and how that impacts the Four Seasons/fairground area. Steve thanked everyone involved for the asphalt work that was completed at the fairgrounds. Summer ice is out as they get ready for the fair. Summer ice has sold 30+ more hours compared to last year at the same time. The ice rental price remains comparable to other facilities. The painting of the building will begin in September. The Beaver Lake beach house closes on Sunday and the buoys remain in the water through Labor Day. Started to work through the details of the Four Seasons staff operating the Community Center. Looking at obtaining a hold harmless clause, requiring rental insurance, and possible increase in rental cost.

Landfill: New employee starts on Monday. New equipment has been delivered. The old dozer has been given a $104K trade in value. The equipment has 7,000 hours registered and will go to the .gov auction used by the highway department with a reserve of $104K. If the reserve is not met, the dozer will be traded in for the value as specified.

Detention Center: Still going through the hiring process to fill vacant positions. They are currently under audit; this would be the 4th Audit Anthony has gone through. Working through starting up the work release program again. Discussion on navigating the marijuana legalization and how to handle personal possessions of legal substances and other items when someone is brought into the detention center.