



STEELE COUNTY BOARD AGENDA

Administration Center - 630 Florence Avenue – Owatonna, MN 55060

Steele County's Mission:

Driven to deliver quality services in a respectful and fiscally responsible way.

**TUESDAY, OCTOBER 24, 2023 at 5:00 PM County
Boardroom, Steele County Administration Center**

Persons with background material for agenda items are asked to provide them to the Administrator's Office 5 days prior to the meeting date so that the material can be linked to the online agenda. If handouts at the Board meeting are necessary, please bring enough copies for the Board, county staff, the press and the public. Generally, 15 copies should be sufficient.

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approve Agenda

Public Comment

Those wishing to speak must state their name and address for the record after they are acknowledged by the Board Chair. Each person will be limited to two (2) minutes to make his/her remarks.

Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

Correspondence

- 4.

Consent Agenda - *Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.*

5. Approve October 10, 2023 Board Minutes (pg. 4)
6. Approve October 10, 2023 Board Work Session Minutes (pg. 7)

7. Approve Bills (pg. 9)
8. Approve Personnel Report (pg. 48)
9. Adopt Resolution approving Final Payment for Contract No. 231244; SAP 074-612-044 - for CSAH 12 in Medford (pg. 49)

General Agenda

10. Approve Arbitration Award and 2023-2025 MNPEA – Correctional Officer/Corporal (Jailers) Unit Contract, Detention Center (pg. 51)
11. Adopt Resolution approving Final Payment for Contract No. 232301; CP 074-023-001 to Sir Lines-A-Lot, LLC in the amount of \$296,620.52 (pg. 54)
12. Adopt Resolution approving MnDOT Contract No. 1053784 and Authorize the Chair and Administrator to execute the contract (pg. 56)

County Board Work Session – October 24, 2023

13. Set Public Hearing date for Body Art Ordinance #35 Amendment (pg. 66)
14. Other Action Items

Information Items

15. Property & Maintenance Committee Minutes – October 12, 2023 (pg. 67)

Presentations:

Commissioner Reports:

Next Meeting Notices:

Property & Maintenance Committee – **Thursday, November 2nd at 8 a.m. in the Boardroom**

Internal Central Services – **Tuesday, November 7th at 8 a.m. in the Boardroom**

Public Safety & Health Committee - **Wednesday, November 8th at 8 a.m. in the Boardroom**

Public Works Committee – **Thursday, November 9th at 9 a.m. in the Boardroom**

County Board Work Session – **Tuesday, November 14th at 4 p.m. in the Boardroom**

County Board Meeting – **Tuesday, November 14th at 5 p.m. in the Boardroom**

Closed Session for the purpose of labor negotiations strategy, per MN statute 179A.01, section 13D.03

Market salary study recommendation

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

October 10, 2023

STATE OF MINNESOTA }
 } ss
COUNTY OF STEELE }

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on October 10, 2023 with Commissioner’s Krueger, Brady, Glynn, Gnemi, and Abbe present. Also present were Human Resources Director Julie Johnson, Interim Finance Director Cathy Piepho, IT Director Dave Purscell, Highway Engineer Greg Ilkka, Planning and Zoning Director Dale Oolman, County Administrator Scott Golberg and Executive Assistant Rebecca Kubicek.

Call to order and Pledge of Allegiance.
Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the agenda.
Ayes all.

Public Comment: Two people commented on the eastside corridor.
Correspondence: None

Consent Agenda:

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve the following Consent Agenda items. Ayes all.

- A. Approve the minutes of September 26, 2023 Board Meeting
- B. Approve the minutes of the September 26, 2023 Board Work Session
- C. Approve Bills
- D. Approve Personnel Report

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Date</i>
Brianna Reese	Correctional Officer	B24/1	09/25/23
Jeremy Wiste	Road Deputy	B25/1	10/09/23
Rachel Heinrichs	Road Deputy	B25/2	10/16/23

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Ryan Gehrke	Road Deputy	Sheriff’s Office	10/02/23
Mary Urch	Health Planner	Public Health	10/13/23

Open Positions-Pending Board Approval:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Road Deputy	Sheriff’s Office	Backfill Gehrke
Health Planner	Public Health	Backfill Urch

- E. Approved Out of state Travel Request for HR Generalist to attend the annual UKG/Kronos user conference in November
- F. Approve the OpenGov Contract Renewal for 2024-2027 and Authorized the Chair to sign the contract
- G. Approve the Steele County/City of Owatonna LEC Generator Upgrade Advertisement for Bids

General Agenda:

Human Resource Director Julie Johnson read the October Anniversary Report

<i>Name</i>	<i>Position-Dept</i>	<i>Anniv. Date</i>	<i>Yrs. Service</i>
Sean Benz	Asst. Director of Parks & Rec	10/03/23	18
Karen Montplaisir	Accounting Technician – PH	10/03/23	1
Benjamin Frear	Road Deputy – Sheriff’s Office	10/06/23	9
Katy McMann	RN – Public Health	10/07/23	10
Carrie Holmen	Financial Specialist – Highway	10/10/23	1
Todd Mogen	Maintenance Tech – Highway	10/11/23	2
Kristi Jorgenson	Office Support Specialist – Landfill	10/13/23	3
Rene Gilormini	Veteran’s Services Officer	10/24/23	18

Katelin Bahl	Correctional Officer – DC	10/24/23	1
William Bromley	Probation Officer II – CC	10/26/23	8
Kari Woltman	Investigator – Sheriff’s Office	10/27/23	12
Chad Schlueter	Road Deputy – Sheriff’s Office	10/29/23	9

Commissioner Glynn offered the following **Resolution**, seconded by Commissioner Abbe

**Resolution Adopting Negotiated Changes To The
2023 – 2025 LELS
Sheriff’s Department – Licensed Sergeants**

WHEREAS, the current Collective Bargaining Agreement between the Law Enforcement Labor Services (LELS), Sheriff’s Department – Licensed Sergeants Unit expired effective December 31, 2022; and
WHEREAS, the County has recently negotiated a three (3) year labor agreement with LELS; and
WHEREAS, the proposed agreement is reasonable, fiscally prudent and within current budget parameters;
NOW, THEREFORE, BE IT RESOLVED, that the Steele County Board of Commissioners approves the proposed labor agreement effective January 1, 2023 through December 31, 2025 between Steele County and the Law Enforcement Labor Services, Sheriff’s Department – Licensed Sergeants Unit.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Brady, seconded by Commissioner Glynn to approve IUP 2023-02 for EESolar17, LLC – Community Solar Garden, located in Clinton Falls Township with 17 Conditions and Findings of Fact. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Abbe to set a Public Hearing for the Highway Capital Improvement Plan 2024-2028 draft for November 14th at 5:15 p.m. Ayes all.

Commissioner Glynn offered the following **Resolution**, seconded by Commissioner Gnemi

**Steele County Highway Department
Certificate of Final Contract Acceptance
County Board Acknowledgement**

Contract Number: 229935
Contractor: Fitzgerald Excavating & Trucking
Date Certified: September 1, 2023
Final Pay Request Number: 4

Whereas; Contract No. 229935 has in all things been completed, and the County Board being fully advised in the premises, now then be resolved; that we do hereby accept said completed project for and in behalf of the Steele County Highway Department and authorize final payment as specified herein.

Upon the vote being taken, five Commissioners voted in favor thereof, none absent and not voting. A copy of the Resolution is on file in the Auditor’s office.

Motion by Commissioner Gnemi, seconded by Commissioner Abbe to approve the appropriation of 100% of the County’s Statewide Affordable Housing Aid to the Local Housing Trust Fund. Ayes all.

Motion by Commissioner Abbe, seconded by Commissioner Glynn to appoint Commissioner Krueger to the Local Housing Trust Fund Advisory Committee. Ayes all.

Commissioner Reports:

Commissioner Glynn attended an Internal Central Services meeting and a Property and Maintenance Committee meeting.

Commissioner Brady attended Planning Commission meeting, 911 Joint Powers, Southeast Minnesota Emergency Communication Board, and a Work Session

Commissioner Gnemi attended Drug Court meetings, Property and Maintenance Committee meeting, and a Semcac meeting.

Commissioner Abbe attended Internal Central Services, Juvenile Center meeting, Property and Maintenance Committee, Jail meeting with Waseca, and a Work Session.

Commissioner Krueger attended South County Health Alliance Joint Powers Board meeting, MNPrairie Finance meeting, Detention Center meeting with Waseca, MNPrairie Finance meeting and a Work Session.

LISTING OF BILLS
October 10, 2023

7 Rivers Recycling LLC	3,969.33
Advanced Correctional Healthcare Inc	8,583.25
Ancom Technical Center Inc	32,595.00
CDW Government Inc	8,847.06
Central Farm Services	8,259.12
Four Seasons Centre	2,835.00
High Point Networks	18,280.71
I & S Group Inc	26,622.50
L & L Street Rods & Sport Trucks	9,710.00
Madden Galanter Hansen LLP	5,041.63
Mn Dept Of Transportation	3,866.16
Owatonna Park and Recreation	8,630.00
Pena Janitorial Service	2,610.00
RDO Equipment Co, Inc.	5,600.00
Sanofi Pasteur Inc	14,741.55
Short Elliott Hendrickson Inc	11,856.55
Steele County Soil & Water Csrv Dist	33,750.00
Streamline Communications LLC	7,445.25
Summit Food Services LLC	13,465.52
Univ Of Mn Regents	59,068.59
WHKS & Co	13,380.27
WSB & Associates Inc	25,270.00
Ziegler,Inc	4,318.23
ZOHO Corporation	6,895.62
69 Payments less than 2000	<u>31,238.96</u>
Final Total:	366,880.30

Motion by Commissioner Gnemi seconded by Commissioner Abbe, to adjourn to the Call of the Chair at 5:30 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
AUDITOR

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

October 10, 2023

STATE OF MINNESOTA }
COUNTY OF STEELE } ss

The Steele County Board of Commissioners held a Work Session at 4:00 p.m. on October 10, 2023, with Commissioner's Krueger, Brady, Glynn, Gnemi, and Abbe present. Also present were Human Resources Director Julie Johnson, Interim Finance Director Cathy Piepho, IT Director Dave Purscell, Landfill Supervisor Joshua Johnson, County Engineer Greg Ilkka, County Administrator Scott Golberg and Executive Assistant Rebecca Kubicek.

Liza Donabauer, Management Consultant from DDA presented the documents that will be submitted for posting of the Finance Director position. The documents consisted of a position profile, salary range, and job description. A timeline of the process was discussed. Questions from the Board were accepted.

Scott Golberg explained Statewide Affordable Housing Aid and requested appropriating 100% of these funds to the Local Housing Trust Fund. There is also a need to select a member of the Board to be present on the Local Housing Trust Fund Advisory Committee. Randal Hemmerlin, former HRA (Housing and Redevelopment Authority) Director of Red Wing who also managed their Housing Trust Fund, shared his experiences covering the areas of the best way to set up the advisory committee, areas of focus, how their committee leveraged funds, and how to set tactile plans to get the money back out into the public. Bring to the Board meeting for a vote on appropriation of funds and to select a board representative on the Advisory committee.

Greg Ilkka and Joshua Johnson brought forward information regarding the Landfill Demolition Waste and the need to implement a rate change. The change in rate is resulting from an upcoming change in state demolition landfill rules requiring that waste be placed in a lined cell, as well as the proposed future landfill expansion into the area currently occupied by the demolition landfill. A letter will be sent to all haulers making them aware of the January rate change and the reason why. This will allow haulers to properly bid jobs for 2024. The Commissioners recognized that typically rate changes occur the first of the year following a public hearing and passing of the fee schedule. Renewal of hauling contracts for 2024 was discussed and if contracts are not signed and returned within the requested timeframe, the charging of gate rate should be applied.

Scott Golberg mentioned the following Conferences and meetings: AMC District Meeting

– October 23rd and AMC Annual Conference – December 4-6.

Property Tax and Elections position interview panel was selected to include Commissioner Gnemi and Krueger.

Meeting was adjourned at 4:44 p.m.

CHAIRMAN

ATTEST: _____

DRAFT

SBENDORF
10/19/23 12:42PM

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

SBENDORF

10/19/23 12:42PM

10 Road & Bridge Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 2

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
301	DEPT		Administration			
8251	BRN Lawn & Landscape LLC					
4	10-301-000-0000-6512	770.00	Sept lawn care & fertilizer	2668	Bldg Repair & Maintenance	Y
8251	BRN Lawn & Landscape LLC	770.00		1 Transactions		
5202	Clearview Window Cleaning					
7	10-301-000-0000-6512	445.00	Window cleaning at PW bldg	26167	Bldg Repair & Maintenance	Y
5202	Clearview Window Cleaning	445.00		1 Transactions		
61505	Gopher State One-Call					
23	10-301-000-0000-6260	31.05	September locates	3091477	Consultants/Admin Fee	N
61505	Gopher State One-Call	31.05		1 Transactions		
37025	Innovative Office Solutions LLC					
24	10-301-000-0000-6410	141.90	(3) bound calendars	IN4345538	Office Supplies	N
25	10-301-000-0000-6410	14.24	Black & red pens	IN4346926	Office Supplies	N
37025	Innovative Office Solutions LLC	156.14		2 Transactions		
7771	MN Dept of Labor & Industry					
33	10-301-000-0000-6512	10.00	Pressure vessel testing	ABR0310977X	Bldg Repair & Maintenance	N
7771	MN Dept of Labor & Industry	10.00		1 Transactions		
65100	Paape Companies Inc					
37	10-301-000-0000-6512	1,355.00	2nd qtr - October-December	111185	Bldg Repair & Maintenance	N
65100	Paape Companies Inc	1,355.00		1 Transactions		
68420	Plunkett's Pest Control, Inc.					
38	10-301-000-0000-6512	109.62	October pest control	8260444	Bldg Repair & Maintenance	N
68420	Plunkett's Pest Control, Inc.	109.62		1 Transactions		
301	DEPT Total:	2,876.81	Administration	7 Vendors	8 Transactions	
302	DEPT		Road & Bridge Maintenance Expense			
150	Alexander Lumber Company					
1	10-302-000-0000-6534	74.97	Boards for mailboxes	213402/1	Supplies - Signing	N
150	Alexander Lumber Company	74.97		1 Transactions		
3738	Arrow Ace Hardware					
2	10-302-000-0000-6534	33.99	Acetone for sign shop	272747	Supplies - Signing	N

SBENDORF

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10 Road & Bridge Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 3

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3738	Arrow Ace Hardware		33.99	1 Transactions		
2982	Falkstone LLC					
15	10-302-000-0000-6525		86.98	1/4" washed chips, CSAH 8	7179	CSAH Supplies - Aggregate/Asphalt Y
16	10-302-000-0000-6525		86.98	1/4" washed chips, CSAH 43	7179	CSAH Supplies - Aggregate/Asphalt Y
17	10-302-000-0000-6525		86.99	1/4" washed chips, CSAH 18	7179	CSAH Supplies - Aggregate/Asphalt Y
18	10-302-000-0000-6525		86.98	1/4" washed chips, CSAH 23	7179	CSAH Supplies - Aggregate/Asphalt Y
2982	Falkstone LLC		347.93	4 Transactions		
302	DEPT Total:		456.89	Road & Bridge Maintenance Expense	3 Vendors	6 Transactions
304	DEPT			Equipment Maintenance & Shops		
10150	Carquest Auto Parts					
5	10-304-000-0000-6520		194.54	Oil, air, fuel filters, #9903	470524	Machinery/Vehicle Parts N
6	10-304-000-0000-6520		32.19	Fuel spin-on, unit#2171	470649	Machinery/Vehicle Parts N
10150	Carquest Auto Parts		226.73	2 Transactions		
16480	Crysteel Truck Equipment Inc					
8	10-304-000-0000-6520		117.50	Floor mats, unit#2230	LP216828	Machinery/Vehicle Parts N
9	10-304-000-0000-6520		117.50	Floor mats, unit#2232	LP216828	Machinery/Vehicle Parts N
16480	Crysteel Truck Equipment Inc		235.00	2 Transactions		
16750	Curts Truck & Diesel Svc					
10	10-304-000-0000-6520		15.00	Yoke assembly, unit#2216	244643	Machinery/Vehicle Parts N
16750	Curts Truck & Diesel Svc		15.00	1 Transactions		
5365	Fleet Pride					
19	10-304-000-0000-6520		158.28	Forged clevis & brake #2216	111560789	Machinery/Vehicle Parts N
20	10-304-000-0000-6520		375.50	Contitech air spring #2090	111826089	Machinery/Vehicle Parts N
21	10-304-000-0000-6520		375.50	Contitech air spring #2090	111863398	Machinery/Vehicle Parts N
5365	Fleet Pride		909.28	3 Transactions		
49625	Matejcek Implement Co					
26	10-304-000-0000-6520		0.75-	Fuel filters, unit#2184	IB33126	Machinery/Vehicle Parts N
27	10-304-000-0000-6520		339.50	Weatherstip & cleaner, #2184	IB33367	Machinery/Vehicle Parts N
49625	Matejcek Implement Co		338.75	2 Transactions		
50510	McNeilus Steel Inc					
28	10-304-000-0000-6520		43.50	Drop pipe tube #2151	01016493	Machinery/Vehicle Parts N

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
50510	McNeilus Steel Inc					
		43.50		1 Transactions		
51630	Mike's Repair					
29	10-304-000-0000-6252	80.00	Custom labor, unit#2184	102916	Contracted Services	Y
30	10-304-000-0000-6520	1,221.41	Tires, stem & scrap, unit#2184	102916	Machinery/Vehicle Parts	Y
31	10-304-000-0000-6252	75.00	Custom labor, unit#2152	103488	Contracted Services	Y
32	10-304-000-0000-6520	1,368.64	Tires, tubes, wheels #2152	103488	Machinery/Vehicle Parts	Y
51630	Mike's Repair	2,745.05		4 Transactions		
56125	NAPA Auto Parts					
34	10-304-000-0000-6520	56.28	Panel filter, unit#9903	993901	Machinery/Vehicle Parts	N
56125	NAPA Auto Parts	56.28		1 Transactions		
8253	Owatonna Filters					
35	10-304-000-0000-6512	477.00	(36) pleated filters	4643	Bldg Repair & Maintenance	Y
8253	Owatonna Filters	477.00		1 Transactions		
61520	Owatonna Motor Company					
36	10-304-000-0000-6520	228.75	Shaft assembly, unit#2133	163607	Machinery/Vehicle Parts	N
61520	Owatonna Motor Company	228.75		1 Transactions		
8153	Pump & Meter Service					
39	10-304-000-0000-6512	295.00	Fuel pump repairs	1002662	Bldg Repair & Maintenance	Y
8153	Pump & Meter Service	295.00		1 Transactions		
3314	Ronco Engineering Sales Co Inc					
40	10-304-000-0000-6520	107.14	3/4"red jackhammer CPD #2237	3338379	Machinery/Vehicle Parts	N
3314	Ronco Engineering Sales Co Inc	107.14		1 Transactions		
86950	Texas Refinery Corporation					
42	10-304-000-0000-6540	482.50	1 case of Chassis grease	266142	Fuel & Lubricants	N
86950	Texas Refinery Corporation	482.50		1 Transactions		
9376	Trueman Welters Inc					
43	10-304-000-0000-6520	598.45	Walk axle, unit#2225	IE36604	Machinery/Vehicle Parts	N
44	10-304-000-0000-6520	996.86	Wing wheel, unit#2225	IE36732	Machinery/Vehicle Parts	N
9376	Trueman Welters Inc	1,595.31		2 Transactions		

SBENDORF

10/19/23 12:42PM

10 Road & Bridge Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
304 DEPT Total:		Equipment Maintenance & Shops	14 Vendors	23 Transactions	
310 DEPT		Capital Construction			
9788 Borwege/Marsha					
3 10-310-000-0000-6517	100.00	Pacel 9 & 11	ROW Purch	Sales Tax Right of Way	S
9788 Borwege/Marsha	100.00	1 Transactions			
22460 Erickson Engineering Co LLC					
11 10-310-000-0000-6535	1,314.50	Prof services 074-643-010	16081	Town Bridges	Y
12 10-310-000-0000-6535	60.00	Prof services 074-599-043	16082	Town Bridges	Y
13 10-310-000-0000-6535	60.00	Prof services 074-599-042	16083	Town Bridges	Y
14 10-310-000-0000-6535	60.00	Prof services 074-599-041	16084	Town Bridges	Y
22460 Erickson Engineering Co LLC	1,494.50	4 Transactions			
9785 Gallea/Janette					
22 10-310-000-0000-6517	100.00	ROW purchase Parcel 18-6,18-7	11-005-1302	Sales Tax Right of Way	S
9785 Gallea/Janette	100.00	1 Transactions			
75514 Steele County Recorder					
41 10-310-000-0000-6517	121.11	State deed tax 074-648-007	10/10/2023	Sales Tax Right of Way	N
75514 Steele County Recorder	121.11	1 Transactions			
4364 WSB & Associates Inc					
45 10-310-000-0000-6262	3,556.00	Prof services 074-070-008	0232670002	Sales Tax Consultants	Y
46 10-310-000-0000-6262	29,888.50	Prof services 074-648-007	1795300017	Sales Tax Consultants	Y
47 10-310-000-0000-6262	425.50	Prof services 074-021-006	1985000019	Sales Tax Consultants	Y
4364 WSB & Associates Inc	33,870.00	3 Transactions			
310 DEPT Total:	35,685.61	Capital Construction	5 Vendors	10 Transactions	
10 Fund Total:	46,774.60	Road & Bridge Fund		47 Transactions	
Final Total:	46,774.60	29 Vendors	47 Transactions		

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	10	46,774.60	Road & Bridge Fund	
	All Funds	46,774.60	Total	Approved by, ...
				
				

SBENDORF
10/19/23 12:42PM

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

SBENDORF

10/19/23 12:42PM

1 General Revenue Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
3	DEPT			County Wide			
	9173 Madden Galanter Hansen LLP						
35	01-003-000-0000-6194		147.00	PERA issue/labor - September	10/04/2023	Personnel Policy	Y
36	01-003-000-0000-6194		1,122.00	Prep Hearing brief arbitration	10/04/2023	Personnel Policy	Y
	9173 Madden Galanter Hansen LLP		1,269.00	2 Transactions			
3	DEPT Total:		1,269.00	County Wide	1 Vendors	2 Transactions	
5	DEPT			Board Of Commissioners			
	8578 Abbe/James						
270	01-005-000-0000-6331		144.10	Mileage reimb 1/12 - 6/28/23	20231019	Mileage Reimbursement	N
	8578 Abbe/James		144.10	1 Transactions			
	6032 APG Media of Southern Minnesota LLC						
3	01-005-000-0000-6242		6.00	Synopsis - 8/22/2023	Ad 136818	Publishing	N
	6032 APG Media of Southern Minnesota LLC		6.00	1 Transactions			
	8238 Krueger/Gregory D						
31	01-005-000-0000-6330		23.27	Meal expense - conferences	20231009	Travel Expenses	N
29	01-005-000-0000-6331		118.14	Mileage - AMC Conference	20231009	Mileage Reimbursement	N
30	01-005-000-0000-6331		9.90	Mileage - MP All Commitees	20231009	Mileage Reimbursement	N
	8238 Krueger/Gregory D		151.31	3 Transactions			
	51300 Metro Sales Inc						
40	01-005-000-0000-6410		642.74	Printer/copier use - Comm	INV2371400	Office Supplies	N
	51300 Metro Sales Inc		642.74	1 Transactions			
5	DEPT Total:		944.15	Board Of Commissioners	4 Vendors	6 Transactions	
13	DEPT			Law Library			
	70550 Thomson Reuters - West						
137	01-013-000-0000-6501		1,097.50	West information charges-Sept	849032444	Books	N
	70550 Thomson Reuters - West		1,097.50	1 Transactions			
13	DEPT Total:		1,097.50	Law Library	1 Vendors	1 Transactions	
31	DEPT			County Administrator			
	4319 Association Of Mn Counties						

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
245	01-031-000-0000-6261		MCHRMA conference-SGolberg	66038	Conference & Training	N
4319	Association Of Mn Counties		1 Transactions			
37025	Innovative Office Solutions LLC					
23	01-031-000-0000-6410	51.72	Copy paper	4342646	Office Supplies	N
37025	Innovative Office Solutions LLC	51.72	1 Transactions			
51300	Metro Sales Inc					
41	01-031-000-0000-6410	72.56	Printer/copier use - Admin	INV2371400	Office Supplies	N
51300	Metro Sales Inc	72.56	1 Transactions			
31	DEPT Total:	299.28	County Administrator	3 Vendors	3 Transactions	
32	DEPT		Human Resources			
4319	Association Of Mn Counties					
244	01-032-000-0000-6261	175.00	MCHRMA conference-GMcGuire	66033	Conference & Training	N
246	01-032-000-0000-6261	175.00	MCHRMA conference-Johnson	66034	Conference & Training	N
4319	Association Of Mn Counties	350.00	2 Transactions			
37025	Innovative Office Solutions LLC					
22	01-032-000-0000-6410	51.72	Copy paper	4342646	Office Supplies	N
37025	Innovative Office Solutions LLC	51.72	1 Transactions			
51300	Metro Sales Inc					
42	01-032-000-0000-6410	321.37	Printer/copier use - HR	INV2371400	Office Supplies	N
51300	Metro Sales Inc	321.37	1 Transactions			
32	DEPT Total:	723.09	Human Resources	3 Vendors	4 Transactions	
41	DEPT		Auditor			
37025	Innovative Office Solutions LLC					
24	01-041-000-0000-6410	96.21	Hooks, staples, folders, paper	4348216	Office Supplies	N
37025	Innovative Office Solutions LLC	96.21	1 Transactions			
51300	Metro Sales Inc					
43	01-041-000-0000-6410	53.00	Q4 Contract base rate	INV2377058	Office Supplies	N
44	01-041-000-0000-6410	100.95	Q3 Contract usage	INV2377058	Office Supplies	N

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	51300 Metro Sales Inc		153.95	2 Transactions		
41	DEPT Total:		250.16	Auditor	2 Vendors	3 Transactions
42	DEPT			Treasurer		
	37025 Innovative Office Solutions LLC					
25	01-042-000-0000-6410		51.72	Copy paper	4348216	Office Supplies N
	37025 Innovative Office Solutions LLC		51.72	1 Transactions		
	51300 Metro Sales Inc					
45	01-042-000-0000-6410		53.00	Q4 Contract base rate	INV2377058	Office Supplies N
46	01-042-000-0000-6410		100.96	Q3 Contract usage	INV2377058	Office Supplies N
	51300 Metro Sales Inc		153.96	2 Transactions		
42	DEPT Total:		205.68	Treasurer	2 Vendors	3 Transactions
44	DEPT			Financial Administrator		
	8589 Baker Tilly US, LLP					
6	01-044-000-0000-6279		16,000.00	2022 financial statement audit	BT2549335	Audit Costs Y
7	01-044-000-0000-6279		3,600.00	2022 single audit	BT2549335	Audit Costs Y
8	01-044-000-0000-6279		980.00	Administration fee	BT2549335	Audit Costs Y
	8589 Baker Tilly US, LLP		20,580.00	3 Transactions		
	8917 Girard's Business Solutions, Inc.					
250	01-044-000-0000-6480		1,680.00	Scanner processing payment	2309STLCTY	Non-Capitalized Inventory N
	8917 Girard's Business Solutions, Inc.		1,680.00	1 Transactions		
	5287 Piepho/Catherine L					
60	01-044-000-0000-6260		6,825.00	Finance services - September	Sept 2023	Consultants Y
	5287 Piepho/Catherine L		6,825.00	1 Transactions		
44	DEPT Total:		29,085.00	Financial Administrator	3 Vendors	5 Transactions
61	DEPT			Information Technology		
	83500 Steele County Highway Dept					
64	01-061-000-0000-6540		21.84	Fuel	2211	Gas & Oil N
	83500 Steele County Highway Dept		21.84	1 Transactions		

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	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
61	DEPT Total:		21.84	Information Technology	1 Vendors	1 Transactions	
62	DEPT			Central Services			
5	8919 ArchKey Technologies						
	01-062-000-0000-5831		8,595.00	Repair camera-lightning damage	S0001540783	Miscellaneous	Y
	8919 ArchKey Technologies		8,595.00	1 Transactions			
	8499 Counties Providing Technology						
13	01-062-000-0000-6301		4,467.00	Gen tech/assist/support-Sept	1679	Equip/Software Maint	Y
	8499 Counties Providing Technology		4,467.00	1 Transactions			
	16282 Crosstown Cartage Inc						
248	01-062-000-0000-6801		324.00	Contracted mail services	10/17/2023	General Expense	N
249	01-062-000-0000-6802		95.00	Additional mail services	10/17/2023	Internal Chargeback	N
	16282 Crosstown Cartage Inc		419.00	2 Transactions			
	3693 Loffler Companies Inc						
118	01-062-000-0000-6480		4,596.98	Copier for Assessor's office	4486739	Non-Capitalized Inventory	N
	3693 Loffler Companies Inc		4,596.98	1 Transactions			
	9767 UKG Kronos Systems LLC						
28	01-062-000-0000-6301		3,287.38	Sept 2023 HRIS operating costs	12147857	Equip/Software Maint	N
	9767 UKG Kronos Systems LLC		3,287.38	1 Transactions			
62	DEPT Total:		21,365.36	Central Services	5 Vendors	6 Transactions	
101	DEPT			County Recorder			
	18305 Dell Marketing LP						
18	01-101-000-9306-6410		1,920.97	P&Z computer -kiosk & testing	10701684744	Office Supplies - Compliance Fund	N
	18305 Dell Marketing LP		1,920.97	1 Transactions			
	9789 Imaging Spectrum Inc						
21	01-101-000-0000-6410		292.42	Media for passport photos	14601	Office Supplies	N
	9789 Imaging Spectrum Inc		292.42	1 Transactions			
	84035 Tri-M Graphics						
138	01-101-000-0000-6410		84.58	2 stamps - Ilacovino	102366	Office Supplies	N

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
84035	Tri-M Graphics		84.58	1 Transactions		
101	DEPT Total:		2,297.97	County Recorder	3 Vendors	3 Transactions
102	DEPT			Surveyor		
39600	Jones Haugh & Smith Inc					
114	01-102-000-0000-6801		600.00	Remonumentation base mapping	44702	General Expense N
39600	Jones Haugh & Smith Inc		600.00	1 Transactions		
102	DEPT Total:		600.00	Surveyor	1 Vendors	1 Transactions
103	DEPT			Assessor		
37025	Innovative Office Solutions LLC					
110	01-103-000-0000-6410		23.04	Stamps	4352370	Office Supplies N
37025	Innovative Office Solutions LLC		23.04	1 Transactions		
83500	Steele County Highway Dept					
65	01-103-000-0000-6540		116.25	Fuel	2210	Gas & Oil N
83500	Steele County Highway Dept		116.25	1 Transactions		
103	DEPT Total:		139.29	Assessor	2 Vendors	2 Transactions
111	DEPT			Buildings & Grounds		
9571	Agile Fleet Inc					
99	01-111-050-0000-6410		14,475.11	Annual fleet services	20231007E5	Office Supplies N
100	01-111-050-0000-6410		687.57-	Sourcewell discount	20231007E5	Office Supplies N
9571	Agile Fleet Inc		13,787.54	2 Transactions		
52550	MEI Total Elevator Solutions					
38	01-111-040-0000-6300		205.38	Monthly service - Oct 2023	1040546	Bldg Repairs & Maintenance N
37	01-111-042-0000-6300		191.76	Monthly service - Oct 2023	1040547	Bldg Repairs & Maintenance N
52550	MEI Total Elevator Solutions		397.14	2 Transactions		
7860	Metropolitan Mechanical Contractors Inc					
50	01-111-044-0000-6300		4,388.07	Repair walk-in cooler	910033681	Bldg Repairs & Maintenance N
7860	Metropolitan Mechanical Contractors Inc		4,388.07	1 Transactions		
8681	Mohs Contracting Inc					

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54	01-111-049-0000-6600		Alexander bldg fence & gate	3298	Capital Outlay	N
8681	Mohs Contracting Inc		1 Transactions			
9683	Northland Pest Control					
56	01-111-043-0000-6300	75.00	Pest control - September	14224	Bldg Repairs & Maintenance	Y
55	01-111-042-0000-6300	105.00	Pest control - September	14225	Bldg Repairs & Maintenance	Y
58	01-111-041-0000-6300	85.00	Pest control - September	14228	Bldg Repairs & Maintenance	Y
57	01-111-040-0000-6300	65.00	Pest control - September	14229	Bldg Repairs & Maintenance	Y
9683	Northland Pest Control	330.00	4 Transactions			
9792	Sentry Security Fasteners Inc					
126	01-111-044-0000-6300	1,311.44	Motor control module	3324	Bldg Repairs & Maintenance	N
9792	Sentry Security Fasteners Inc	1,311.44	1 Transactions			
83500	Steele County Highway Dept					
128	01-111-000-0000-6562	134.63	Fuel	2207	Fuel And Gas	N
83500	Steele County Highway Dept	134.63	1 Transactions			
85167	Stewart Sanitation					
133	01-111-041-0000-6300	89.39	Trash/recycling - Annex	808522	Bldg Repairs & Maintenance	N
130	01-111-042-0000-6300	64.27	Trash/recycling - CH	808525	Bldg Repairs & Maintenance	N
131	01-111-043-0000-6300	78.69	Trash/recycling - Attorney	808525	Bldg Repairs & Maintenance	N
134	01-111-040-0000-6300	196.98	Trash/recycling - Admin	809019	Bldg Repairs & Maintenance	N
85167	Stewart Sanitation	429.33	4 Transactions			
111	DEPT Total:	42,293.38	Buildings & Grounds	8 Vendors	16 Transactions	
121	DEPT		Veteran Service			
6032	APG Media of Southern Minnesota LLC					
4	01-121-000-0000-6242	114.00	Memorial flags - September	13479-0923	Publishing	N
6032	APG Media of Southern Minnesota LLC	114.00	1 Transactions			
9507	Bergquist/Mary Jo					
9	01-121-000-0000-6330	292.66	Mileage-MN CVSO Asst Assn	10052023	Travel Expenses	N
9507	Bergquist/Mary Jo	292.66	1 Transactions			
37025	Innovative Office Solutions LLC					
26	01-121-000-0000-6410	75.90	Copy paper, calender	4350806	Office Supplies	N

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37025	Innovative Office Solutions LLC		75.90	1 Transactions			
66	83500 Steele County Highway Dept						
	01-121-000-0000-6540		221.67	Fuel	2205	Gas & Oil	N
	83500 Steele County Highway Dept		221.67	1 Transactions			
121	DEPT Total:		704.23	Veteran Service	4 Vendors	4 Transactions	
201	DEPT			Sheriff			
	8359 Axon Enterprise Inc						
101	01-201-000-0000-6288		2,006.40	20 smart cartridges	INUS192923	Taser Training	N
	8359 Axon Enterprise Inc		2,006.40	1 Transactions			
	1967 BATTERIES PLUS BULBS						
102	01-201-000-0000-6410		189.12	Batteries for office use	P66509590	Office Supplies	N
	1967 BATTERIES PLUS BULBS		189.12	1 Transactions			
	9292 Faul Psychological						
105	01-201-000-0000-6801		650.00	Pre-employment eval-JWiste	1703	Misc Expense	6
106	01-201-000-0000-6801		650.00	Pre-employment eval-RHeinrichs	1703	Misc Expense	6
	9292 Faul Psychological		1,300.00	2 Transactions			
	7990 Field Training Solutions						
107	01-201-000-0000-6261		295.00	FTO online course-JHorejsi	9738	Conference & Training	Y
	7990 Field Training Solutions		295.00	1 Transactions			
	3298 Kwik Trip Inc						
115	01-201-000-0000-6562		40.53	Squad fuel - September 2023	00221259	Gas & Oil Squads	N
116	01-201-000-0000-6562		0.34-	Adjusted volume discount	00221259	Gas & Oil Squads	N
	3298 Kwik Trip Inc		40.19	2 Transactions			
	4877 L & L Street Rods & Sport Trucks						
32	01-201-000-0000-6480		4,822.16	New squad equipment - 7421	3832	Non-Capitalized Inventory	Y
33	01-201-000-0000-6480		550.00	Remove equipment - 7418	3833	Non-Capitalized Inventory	Y
	4877 L & L Street Rods & Sport Trucks		5,372.16	2 Transactions			
	5487 LexisNexis Risk Data Management						
117	01-201-000-0000-6425		200.00	Searches/reports - Sept 2023	1035910-2023093	Investigation Expense	N

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
5487	LexisNexis Risk Data Management		1 Transactions			
8422	Mayo Clinic					
119	01-201-000-0000-6801	213.00	Pre-placement exam - JWiste	700004026	Misc Expense	6
120	01-201-000-0000-6801	194.00	Pre-placement exam - RHeinrichs	700004026	Misc Expense	6
8422	Mayo Clinic	407.00	2 Transactions			
51300	Metro Sales Inc					
49	01-201-000-0000-6293	95.96	2 staple sets	INV2376804	Gun Permit Expenses	N
51300	Metro Sales Inc	95.96	1 Transactions			
52513	Mn Dept Of Transportation					
52	01-201-296-0000-6347	300.00	Use agreement - tower 9	00000632050	T#9 Lease Payments	N
52513	Mn Dept Of Transportation	300.00	1 Transactions			
9134	PirkI Gas Company					
61	01-201-000-0000-6345	80.00	Tank rental	60133933	Somerset Tower	N
9134	PirkI Gas Company	80.00	1 Transactions			
9332	PITNEY BOWES INC					
62	01-201-000-0000-6293	128.97	Postage meter rent 10/20-1/19	1023985996	Gun Permit Expenses	N
9332	PITNEY BOWES INC	128.97	1 Transactions			
8859	Quadient Leasing USA Inc					
63	01-201-000-0000-6215	119.97	Postage meter rent 10/30-1/29	N10136336	Postage	N
8859	Quadient Leasing USA Inc	119.97	1 Transactions			
83500	Steele County Highway Dept					
129	01-201-000-0000-6562	5,768.85	Fuel	2209	Gas & Oil Squads	N
83500	Steele County Highway Dept	5,768.85	1 Transactions			
85300	Streichers Inc					
71	01-201-000-0000-6408	94.99	Duty shirt - JWiste	I1656651	Uniforms/Uniform Reimbursement	N
72	01-201-000-0000-6408	90.00	Pants - JWiste	I1656651	Uniforms/Uniform Reimbursement	N
73	01-201-000-0000-6408	44.99	Actic mock - JWiste	I1656651	Uniforms/Uniform Reimbursement	N
74	01-201-000-0000-6408	17.98	2 tie clips - JWiste	I1656651	Uniforms/Uniform Reimbursement	N
75	01-201-000-0000-6408	32.99	Baton holder - JWiste	I1656651	Uniforms/Uniform Reimbursement	N
76	01-201-000-0000-6408	14.99	CPR mask kit - JWiste	I1656651	Uniforms/Uniform Reimbursement	N
77	01-201-000-0000-6408	22.99	Badge holder - JWiste	I1656651	Uniforms/Uniform Reimbursement	N

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78	01-201-000-0000-6408		Belt keeper - JWiste	I1656651	Uniforms/Uniform Reimbursement	N
79	01-201-000-0000-6408		Glove pouch - JWiste	I1656651	Uniforms/Uniform Reimbursement	N
80	01-201-000-0000-6408		Flashlight holder - JWiste	I1656651	Uniforms/Uniform Reimbursement	N
81	01-201-000-0000-6408		Handcuff case - JWiste	I1656651	Uniforms/Uniform Reimbursement	N
82	01-201-000-0000-6408		Keyring holder - JWisteq	I1656651	Uniforms/Uniform Reimbursement	N
83	01-201-000-0000-6408		Mag holder - JWiste	I1656651	Uniforms/Uniform Reimbursement	N
84	01-201-000-0000-6408		Tie bar	I1656651	Uniforms/Uniform Reimbursement	N
85	01-201-000-0000-6408		Radio holder - JWiste	I1656651	Uniforms/Uniform Reimbursement	N
86	01-201-000-0000-6408		Irritant holder - JWiste	I1656651	Uniforms/Uniform Reimbursement	N
87	01-201-000-0000-6408		Handcuffs - JWiste	I1656651	Uniforms/Uniform Reimbursement	N
88	01-201-000-0000-6408		Belt equipment - JWiste	I1656651	Uniforms/Uniform Reimbursement	N
89	01-201-000-0000-6408		Belt - JWiste	I1656651	Uniforms/Uniform Reimbursement	N
90	01-201-000-0000-6408		2 nameplates - JWiste	I1656728	Uniforms/Uniform Reimbursement	N
85300	Streichers Inc		701.79	20 Transactions		
21215	Strohschein Properties LLC					
135	01-201-000-0000-6346		Rent - October	10062023	Eds Rent Account	Y
136	01-201-000-0000-6346		Utilities - September	732571	Eds Rent Account	Y
21215	Strohschein Properties LLC		863.74	2 Transactions		
84035	Tri-M Graphics					
92	01-201-000-0000-6410		Business cards - LThiele	102240	Office Supplies	N
139	01-201-000-0000-6410		Business cards - JWiste	102321	Office Supplies	N
84035	Tri-M Graphics		218.88	2 Transactions		
5594	Water Systems Company					
96	01-201-000-0000-6410		5 gallon refill	601081	Office Supplies	N
97	01-201-000-0000-6410		Monthly fee - October 2023	604771	Office Supplies	N
5594	Water Systems Company		20.25	2 Transactions		
201	DEPT Total:		18,108.28	Sheriff	18 Vendors	44 Transactions
208	DEPT			Coroner		
4229	Moore Md/Kellyanna J					
252	01-208-000-0000-6801		3,751.69	Coroner services - October	October 2023	General Expense 6
4229	Moore Md/Kellyanna J		3,751.69	1 Transactions		

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208 DEPT Total:		3,751.69	Coroner	1 Vendors	1 Transactions
220 DEPT			Public Transit		
10200 Cedar Valley Services Inc					
12 01-220-000-2010-5520		245.00	Transit ticket sales 7/1-9/30		Fees N
10200 Cedar Valley Services Inc		245.00	1 Transactions		
220 DEPT Total:		245.00	Public Transit	1 Vendors	1 Transactions
251 DEPT			Jail		
2204 Bureau Of Criminal Apprehension					
247 01-251-000-0000-6304		6,000.00	CJIS conn-3 lines-7/1-6/30/24	00000761983	Contract Serv./Bldg Maint N
2204 Bureau Of Criminal Apprehension		6,000.00	1 Transactions		
9291 Le Seuer County Sheriff's Office					
251 01-251-000-0000-6439		1,725.00	Inmate boarding-September 2023	362	Prisoner Board N
9291 Le Seuer County Sheriff's Office		1,725.00	1 Transactions		
3248 Personnel Evaluation, Inc					
253 01-251-000-0000-6196		50.00	Personnel eval profile-CV,EC	49192	Employee Phys And Exams N
3248 Personnel Evaluation, Inc		50.00	1 Transactions		
83500 Steele County Highway Dept					
254 01-251-000-0000-6562		423.18	Fuel	2214	Gas & Oil N
83500 Steele County Highway Dept		423.18	1 Transactions		
85300 Streichers Inc					
255 01-251-000-0000-6192		841.90	Employee uniforms-BReese	I1658490	Uniform Allowance N
256 01-251-000-0000-6192		23.98	Employee uniforms-BReese	I1658804	Uniform Allowance N
85300 Streichers Inc		865.88	2 Transactions		
8247 Summit Food Services LLC					
257 01-251-000-0000-6441		3,311.54	Inmate meals 9/30 - 10/6/2023	INV2000187185	Prisoner Meals N
259 01-251-000-0000-6418		50.26	Paper supplies	INV2000187876	Lock-Up Supplies N
258 01-251-000-0000-6441		3,324.06	Inmate meals 10/7 - 10/13/2023	INV2000187876	Prisoner Meals N
8247 Summit Food Services LLC		6,685.86	3 Transactions		
618 Turnkey Corrections					

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
261	01-251-000-0000-6418		33.13	Indigent fees	7231	Lock-Up Supplies N
260	01-251-000-0000-6418		23.57	Indigent fees	7937	Lock-Up Supplies N
618	Turnkey Corrections		56.70	2 Transactions		
251	DEPT Total:		15,806.62	Jail	7 Vendors	11 Transactions
252	DEPT			Community Corrections		
4064	Alcohol Monitoring System Inc					
1	01-252-000-0000-6274		1,813.70	SCRAM monitoring fee	291968	Scram Monitoring N
4064	Alcohol Monitoring System Inc		1,813.70	1 Transactions		
8263	CRK Properties LLC					
14	01-252-000-0000-6341		5,922.00	Rent - November		Office Rent Y
15	01-252-000-0000-6341		731.12	Utilities	1224	Office Rent Y
8263	CRK Properties LLC		6,653.12	2 Transactions		
37025	Innovative Office Solutions LLC					
266	01-252-000-0000-6410		24.36	Notepads, steno books	4353636	Office Supplies N
37025	Innovative Office Solutions LLC		24.36	1 Transactions		
6884	Language Line Services Inc					
34	01-252-000-0000-6284		241.22	Translator services	11112522	Interpreter Services Y
6884	Language Line Services Inc		241.22	1 Transactions		
5830	Midwest Monitoring & Surveillance					
51	01-252-000-0000-6270		21.75	Lab services - September 2023	DT0923145	Chemical Testing Y
5830	Midwest Monitoring & Surveillance		21.75	1 Transactions		
9797	Randal/Kera					
269	01-252-000-0000-5528		200.00	Reimb supervision fee		Adult Supervision Fee N
9797	Randal/Kera		200.00	1 Transactions		
83500	Steele County Highway Dept					
67	01-252-000-0000-6540		95.13	Fuel	2213	Gas & Oil N
83500	Steele County Highway Dept		95.13	1 Transactions		
85300	Streichers Inc					
91	01-252-000-0000-6801		260.00	Carrier	11658644	General Expense N

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No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
85300 Streichers Inc		260.00	1 Transactions		
252 DEPT Total:		9,309.28	Community Corrections	8 Vendors	9 Transactions
253 DEPT			Law Enforcement Center		
5202 Clearview Window Cleaning					
104 01-253-000-0000-6300		385.00	Exterior window cleaning	26168	Bldg Repairs & Maintenance N
5202 Clearview Window Cleaning		385.00	1 Transactions		
3832 I & S Group Inc					
109 01-253-000-0000-6600		1,482.72	LEC generator upgrade - Sept	97402	Capital Outlay Y
3832 I & S Group Inc		1,482.72	1 Transactions		
37025 Innovative Office Solutions LLC					
111 01-253-000-0000-6410		425.92	Paper, pens, notebooks, etc	4337132	Office Supplies N
37025 Innovative Office Solutions LLC		425.92	1 Transactions		
52550 MEI Total Elevator Solutions					
39 01-253-000-0000-6304		419.56	Monthly service - Oct 2023	1040387	Contract Services/Bldg Mtce N
52550 MEI Total Elevator Solutions		419.56	1 Transactions		
51300 Metro Sales Inc					
47 01-253-000-0000-6304		90.00	Contract base rate 9/29-12/28	INV2371319	Contract Services/Bldg Mtce N
48 01-253-000-0000-6304		77.37	Contract usage chg 6/29-9/28	INV2371319	Contract Services/Bldg Mtce N
51300 Metro Sales Inc		167.37	2 Transactions		
62900 Owatonna Heating & Cooling Inc.					
124 01-253-000-0000-6300		2,958.26	Repair AC unit	55962	Bldg Repairs & Maintenance N
62900 Owatonna Heating & Cooling Inc.		2,958.26	1 Transactions		
85167 Stewart Sanitation					
69 01-253-000-0000-6254		83.24	Garbage removal	0000809018	Garbage Disposal N
85167 Stewart Sanitation		83.24	1 Transactions		
4368 Waste Management Of Southern Mn					
95 01-253-000-0000-6254		42.88	96 gallon recycling	7306914-0491-9	Garbage Disposal N
4368 Waste Management Of Southern Mn		42.88	1 Transactions		

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
253	DEPT Total:		Law Enforcement Center	8 Vendors	9 Transactions	
281	DEPT		Emergency Management			
	9783 Alternative Business Furniture					
2	01-281-074-0000-6480	13,615.23	Alexander bldg ofc furniture	69106	Non-Capitalized Inventory	N
	9783 Alternative Business Furniture	13,615.23		1 Transactions		
	9784 Cybex International Inc					
17	01-281-074-0000-6480	2,500.00	Alexander bldg-racking,elect	09/28/2023	Non-Capitalized Inventory	N
	9784 Cybex International Inc	2,500.00		1 Transactions		
	8288 Four Seasons Electric					
20	01-281-074-0000-6480	6,365.00	Alexander bldg-light poles	12984	Non-Capitalized Inventory	N
19	01-281-074-0000-6600	48,650.00	Alexander bldg - generator	13002	Capital Outlay	N
	8288 Four Seasons Electric	55,015.00		2 Transactions		
	8681 Mohs Contracting Inc					
53	01-281-074-0000-6600	25,254.57	Alexander-fence & gate grant	3298	Capital Outlay	N
	8681 Mohs Contracting Inc	25,254.57		1 Transactions		
	9645 Tony's Flooring					
93	01-281-074-0000-6480	4,268.00	Alexander bldg - carpeting	4227	Non-Capitalized Inventory	Y
	9645 Tony's Flooring	4,268.00		1 Transactions		
281	DEPT Total:	100,652.80	Emergency Management	5 Vendors	6 Transactions	
391	DEPT		Environmental Services			
	8948 Townsquare Media Faribault					
94	01-391-000-0000-6550	270.00	Hazardous waste ad	4289455-1	Household Hazardous Waste	Y
	8948 Townsquare Media Faribault	270.00		1 Transactions		
	9790 Wayne/Dustin					
98	01-391-292-0000-6820	482.50	Well sealing cost share		Grant Expense	N
	9790 Wayne/Dustin	482.50		1 Transactions		
391	DEPT Total:	752.50	Environmental Services	2 Vendors	2 Transactions	
481	DEPT		Public Health Nursing			

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No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
164	115 Aaseth/Amber		42.67	Meals - Vaccine Clinic	015602	Meal Reimbursement
	115 Aaseth/Amber		42.67	1 Transactions		N
213	3282 Aaseth/Nijole		13.10	Mileage - Sept 2023	September 2023	Mileage Reimbursement
	3282 Aaseth/Nijole		13.10	1 Transactions		N
214	8204 Adams/Penny		65.50	Mileage - Sept 2023	September 2023	Mileage Reimbursement
	8204 Adams/Penny		65.50	1 Transactions		N
165	9630 Alvarado/Gabrielle		8.98	YOLO meeting	10/2/2023	Office Supplies
215	9630 Alvarado/Gabrielle		20.31	Mileage - Sept 2023	September 2023	Mileage Reimbursement
	9630 Alvarado/Gabrielle		29.29	2 Transactions		N
216	2574 Archambault/Kristi		72.71	Mileage - Sept 2023	September 2023	Mileage Reimbursement
	2574 Archambault/Kristi		72.71	1 Transactions		N
166	8783 Availity LLC		20.00	Medicare billing charges	INV01002173	Contract Services
	8783 Availity LLC		20.00	1 Transactions		N
217	7 Bartsch/Christine		131.66	Mileage - Sept 2023	September 2023	Mileage Reimbursement
	7 Bartsch/Christine		131.66	1 Transactions		N
218	8486 Baumgartner/Ann		15.72	Mileage - Sept 2023	September 2023	Mileage Reimbursement
	8486 Baumgartner/Ann		15.72	1 Transactions		N
219	9413 Benson/Robert		86.79	Mileage - Sept 2023	September 2023	Mileage Reimbursement
	9413 Benson/Robert		86.79	1 Transactions		N
221	6267 Brinkman/Stacie Lynn		56.00	Mileage - Sept 2023	September 2023	Mileage Reimbursement

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
220	01-481-461-6030-6331		Mileage - Sept 2023	September 2023	Mileage Reimbursement	N
222	01-481-461-6059-6331		Mileage - Sept 2023	September 2023	Mileage Reimbursement	N
6267	Brinkman/Stacie Lynn	72.77	3 Transactions			
12590	Christenson/Yukari					
223	01-481-460-6009-6331	70.74	Mileage - Sept 2023	September 2023	Mileage Reimbursement	N
12590	Christenson/Yukari	70.74	1 Transactions			
8789	Dahle/Teya F					
167	01-481-461-6034-6261	75.00	Reflective consultation	1499	Conference & Training	Y
168	01-481-461-6059-6261	75.00	Reflective consultation	1499	Conference & Training	Y
8789	Dahle/Teya F	150.00	2 Transactions			
9390	Fisher/Madelyn					
140	01-481-461-6066-6464	40.00	Tobacco grant student payment	Sept 2023	General Supplies & Outreach	N
9390	Fisher/Madelyn	40.00	1 Transactions			
9768	Geelle/Samia					
141	01-481-461-6066-6464	60.00	Tobacco grant student payment	Sept 2023	General Supplies & Outreach	N
9768	Geelle/Samia	60.00	1 Transactions			
9539	Hanson/Carter					
142	01-481-461-6066-6464	20.00	Tobacco grant student payment	Sept 2023	General Supplies & Outreach	N
9539	Hanson/Carter	20.00	1 Transactions			
9722	Hanson/Whitney					
224	01-481-460-6009-6331	180.78	Mileage - Sept 2023	September 2023	Mileage Reimbursement	N
9722	Hanson/Whitney	180.78	1 Transactions			
8389	Healthcare First					
169	01-481-460-6009-6383	104.74	HHCAHPS fee - Sept 2023	INV5397569	Contract Services	N
8389	Healthcare First	104.74	1 Transactions			
9646	Heyne/Ella					
143	01-481-461-6066-6464	20.00	Tobacco grant student payment	Sept 2023	General Supplies & Outreach	N
9646	Heyne/Ella	20.00	1 Transactions			
5987	Hoffmann/Christine A					
170	01-481-462-6047-6330	108.66	Immunization conference		Travel Expenses	N

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
225	01-481-462-6047-6331	87.77	Mileage - Sept 2023	September 2023	Mileage Reimbursement	N
5987	Hoffmann/Christine A	196.43	2 Transactions			
9770	Holmen/Molly					
144	01-481-461-6066-6464	20.00	Tobacco grant student payment	Sept 2023	General Supplies & Outreach	N
9770	Holmen/Molly	20.00	1 Transactions			
37025	Innovative Office Solutions LLC					
171	01-481-460-6009-6410	112.15	Copy paper	4349331	Office Supplies	N
172	01-481-460-6011-6410	11.50	Copy paper	4349331	Office Supplies	N
173	01-481-460-6012-6410	44.36	Copy paper	4349331	Office Supplies	N
174	01-481-461-6025-6410	20.84	Copy paper	4349331	Office Supplies	N
175	01-481-462-6047-6410	7.25	Copy paper	4349331	Office Supplies	N
176	01-481-465-6057-6410	45.40	Copy paper	4349331	Office Supplies	N
177	01-481-465-6057-6410	30.97	Folders & stamps	4349331	Office Supplies	N
37025	Innovative Office Solutions LLC	272.47	7 Transactions			
9458	Jongbloedt/Beth					
226	01-481-460-6009-6331	126.28	Mileage - Sept 2023	September 2023	Mileage Reimbursement	N
9458	Jongbloedt/Beth	126.28	1 Transactions			
3256	Kofstad/Melissa					
231	01-481-460-6012-6331	55.68	Mileage - Sept 2023	September 2023	Mileage Reimbursement	N
232	01-481-464-6052-6331	1.31	Mileage - Sept 2023	September 2023	Mileage Reimbursement	N
3256	Kofstad/Melissa	56.99	2 Transactions			
41040	KOWZ-KRUE Radio					
178	01-481-460-6011-6243	180.00	Radio air time - Sept 2023	9692-9	Advertising,Marketing & Promotional	N
41040	KOWZ-KRUE Radio	180.00	1 Transactions			
9769	Maas/Carlin Ray					
145	01-481-461-6066-6464	60.00	Tobacco grant student payment	Sept 2023	General Supplies & Outreach	N
9769	Maas/Carlin Ray	60.00	1 Transactions			
5754	McMann/Katy					
233	01-481-460-6009-6331	218.61	Mileage - Sept 2023	September 2023	Mileage Reimbursement	N
5754	McMann/Katy	218.61	1 Transactions			
8747	McMurphy/Michelle					

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
179	01-481-461-6040-6464	46.16	WIC room refresh		General Supplies & Outreach	N
8747	McMurphy/Michelle	46.16	1 Transactions			
8341	Mead/Kathleen					
234	01-481-460-6009-6331	5.24	Mileage - Sept 2023	September 2023	Mileage Reimbursement	N
8341	Mead/Kathleen	5.24	1 Transactions			
9246	Meagan Katchmark					
227	01-481-461-6030-6331	3.54	Mileage - Sept 2023	September 2023	Mileage Reimbursement	N
230	01-481-461-6034-6331	25.41	Mileage - Sept 2023	September 2023	Mileage Reimbursement	N
229	01-481-461-6059-6331	40.09	Mileage - Sept 2023	September 2023	Mileage Reimbursement	N
228	01-481-462-6047-6331	44.54	Mileage - Sept 2023	September 2023	Mileage Reimbursement	N
9246	Meagan Katchmark	113.58	4 Transactions			
8975	Minnesota Counties Computer Coop					
180	01-481-460-6009-6381	2,156.63	PHDOC software support	2310055	Cpu Usage & Network Support	N
181	01-481-460-6011-6381	220.91	PHDOC software support	2310055	Cpu Usage & Network Support	N
187	01-481-460-6012-6381	852.87	PHDOC software support	2310055	Cpu Usage & Network Support	N
182	01-481-461-6025-6381	400.78	PHDOC software support	2310055	Cpu Usage & Network Support	N
183	01-481-461-6030-6381	146.07	PHDOC software support	2310055	Cpu Usage & Network Support	N
184	01-481-461-6032-6381	275.24	PHDOC software support	2310055	Cpu Usage & Network Support	N
185	01-481-461-6034-6381	130.98	PHDOC software support	2310055	Cpu Usage & Network Support	N
186	01-481-461-6059-6381	294.55	PHDOC software support	2310055	Cpu Usage & Network Support	N
191	01-481-461-6066-6381	54.32	PHDOC software support	2310055	CPU Usage & Network Support	N
188	01-481-462-6047-6381	139.43	PHDOC software support	2310055	Cpu Usage & Network Support	N
192	01-481-464-6052-6381	75.45	PHDOC software support	2310055	Cpu Usage & Network Support	N
190	01-481-464-6061-6806	402.00	PHDOC software support	2310055	Miscellaneous	N
189	01-481-465-6057-6381	886.67	PHDOC software support	2310055	Cpu Usage & Network Support	N
8975	Minnesota Counties Computer Coop	6,035.90	13 Transactions			
9616	Parrott & Smith LLC					
193	01-481-461-6066-6341	265.00	Rent - November		Office Rent	1
9616	Parrott & Smith LLC	265.00	1 Transactions			
2587	Piepho/Nancy June					
236	01-481-461-6025-6331	58.95	Mileage - September 2023	September 2023	Mileage Reimbursement	N
235	01-481-461-6034-6331	88.43	Mileage - September 2023	September 2023	Mileage Reimbursement	N
2587	Piepho/Nancy June	147.38	2 Transactions			

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
7944	Red Oxygen					
194	01-481-460-6011-6210	14.85	Texting services	631604	Telephone	N
195	01-481-461-6040-6210	14.85	Texting services	631604	Telephone	N
7944	Red Oxygen	29.70	2 Transactions			
9565	Richardson/Karys					
146	01-481-461-6066-6464	20.00	Tobacco grant student payment	Sept 2023	General Supplies & Outreach	N
9565	Richardson/Karys	20.00	1 Transactions			
4597	Sanofi Pasteur Inc					
196	01-481-462-6047-6466	737.24	Flu vaccine	921543308	Flu Vaccine	N
4597	Sanofi Pasteur Inc	737.24	1 Transactions			
77316	Schroeder/Greg					
198	01-481-460-6009-6331	186.46	Mileage - Sept 2023		Mileage Reimbursement	Y
197	01-481-460-6009-6383	985.22	Physical therapist - Sept 2023		Contract Services	Y
77316	Schroeder/Greg	1,171.68	2 Transactions			
83500	Steele County Highway Dept					
203	01-481-460-6009-6540	20.53	County car fuel - Sept	2212	Gas & Oil	N
202	01-481-460-6012-6540	1.96	County car fuel - Sept	2212	LTC - Gas & Oil	N
199	01-481-461-6025-6540	6.84	County car fuel - Sept	2212	Gas & Oil	N
205	01-481-461-6030-6540	9.78	County car fuel - Sept	2212	Gas & Oil	N
206	01-481-461-6034-6540	8.80	County car fuel - Sept	2212	Gas & Oil	N
208	01-481-461-6059-6540	3.92	County car fuel - Sept	2212	Gas & Oil	N
201	01-481-461-6068-6540	9.78	County car fuel - Sept	2212	Gas & Oil	N
200	01-481-462-6047-6540	3.91	County car fuel - Sept	2212	Gas & Oil	N
204	01-481-464-6052-6540	6.84	County car fuel - Sept	2212	Gas & Oil	N
207	01-481-465-6057-6540	25.42	County car fuel - Sept	2212	Gas & Oil	N
83500	Steele County Highway Dept	97.78	10 Transactions			
7978	Steffensmeier/Carey L					
237	01-481-460-6012-6331	7.86	Mileage - September 2023	September 2023	Mileage Reimbursement	N
238	01-481-460-6012-6331	1.97	Mileage - July 2023	September 2023	Mileage Reimbursement	N
7978	Steffensmeier/Carey L	9.83	2 Transactions			
9354	Straight River Taxi					
210	01-481-460-6012-6465	40.00	Taxi service	27793	Patient Supplies & Services	N
209	01-481-460-6012-6465	60.00	Taxi service	27794	Patient Supplies & Services	N

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9354	Straight River Taxi		100.00	2 Transactions		
90165	UC Lab					
211	01-481-463-6049-6322		259.90	Well water testing	117804	Well Water Service Agreements N
90165	UC Lab		259.90	1 Transactions		
90609	Urch/Mary					
239	01-481-461-6032-6331		238.64	Mileage - September 2023	September 2023	Mileage Reimbursement N
90609	Urch/Mary		238.64	1 Transactions		
8654	Waggoner/Jennifer					
212	01-481-461-6040-6464		142.27	WIC room refresh		General Supplies & Outreach N
8654	Waggoner/Jennifer		142.27	1 Transactions		
74928	Waypa/Lisa A					
240	01-481-460-6011-6331		2.62	Mileage - September 2023	September 2023	Mileage Reimbursement N
242	01-481-461-6040-6331		3.27	Mileage - September 2023	September 2023	Mileage Reimbursement N
241	01-481-465-6057-6331		4.59	Mileage - September 2023	September 2023	Mileage Reimbursement N
74928	Waypa/Lisa A		10.48	3 Transactions		
4100	Wencl/Dianne Marie					
243	01-481-460-6009-6331		30.79	Mileage - September 2023	September 2023	Mileage Reimbursement N
4100	Wencl/Dianne Marie		30.79	1 Transactions		
9647	Werk/Aubrianna Jo					
147	01-481-461-6066-6464		20.00	Tobacco grant student payment	Sept 2023	General Supplies & Outreach N
9647	Werk/Aubrianna Jo		20.00	1 Transactions		
481	DEPT Total:		11,808.82	Public Health Nursing	45 Vendors	88 Transactions
502	DEPT			Steele Co Community Ctr		
585	Olympic Fire Protection Corp					
59	01-502-000-0000-6300		230.00	Annual sprinkler inspection	10001357	Bldg Repairs & Maintenance N
585	Olympic Fire Protection Corp		230.00	1 Transactions		
85167	Stewart Sanitation					
132	01-502-000-0000-6300		36.50	Trash/recycling - Comm Ctr	808523	Bldg Repairs & Maintenance N
85167	Stewart Sanitation		36.50	1 Transactions		

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
502	DEPT Total:		266.50	Steele Co Community Ctr	2 Vendors	2 Transactions
521	DEPT		Park And Recreation			
	8251 BRN Lawn & Landscape LLC					
11	01-521-000-0000-6304		380.00	Beaver Lake mowings - Sept	2669	Lawn Mowing Contract Y
10	01-521-000-0000-6304		120.00	Canoe landing mowings - Sept	2670	Lawn Mowing Contract Y
	8251 BRN Lawn & Landscape LLC		500.00	2 Transactions		
	9084 Metro FiberNet LLC					
121	01-521-000-0000-6410		425.44	Internet & tv for FSeasons	1671311-Oct	Operating Supplies/Truck Repairs Y
	9084 Metro FiberNet LLC		425.44	1 Transactions		
	56125 NAPA Auto Parts					
123	01-521-000-0000-6823		55.96	Antifreeze for Beach House	994509	Beaver Lake N
	56125 NAPA Auto Parts		55.96	1 Transactions		
	72500 Rent N Save Portable					
125	01-521-000-0000-6823		206.65	Beaver Lake monthly portapotty	75141	Beaver Lake N
	72500 Rent N Save Portable		206.65	1 Transactions		
	83500 Steele County Highway Dept					
68	01-521-000-0000-6540		117.27	Fuel	2204	Gas & Oil N
	83500 Steele County Highway Dept		117.27	1 Transactions		
521	DEPT Total:		1,305.32	Park And Recreation	5 Vendors	6 Transactions
550	DEPT		Four Seasons			
	1960 Amerigas - Owatonna Mn					
263	01-550-000-0000-6258		175.18	Monthly propane	805793948	LP Gas N
	1960 Amerigas - Owatonna Mn		175.18	1 Transactions		
	10150 Carquest Auto Parts					
103	01-550-000-0000-6410		97.84	Squeegees, handles	755852	Operating Supplies - Contracts N
	10150 Carquest Auto Parts		97.84	1 Transactions		
	23225 Fame Awards					
264	01-550-000-0000-6410		72.00	Rink glass signs	20231389	Operating Supplies - Contracts Y

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
23225	Fame Awards					
		72.00		1 Transactions		
23800	Fastenal Company					
265	01-550-000-0000-6410	33.12	Rink bolts	MNOWA243091	Operating Supplies - Contracts	N
23800	Fastenal Company	33.12		1 Transactions		
33550	Hillyard - Hutchinson					
108	01-550-000-0000-6410	91.56	Glass cleaner	605266142	Operating Supplies - Contracts	N
33550	Hillyard - Hutchinson	91.56		1 Transactions		
37025	Innovative Office Solutions LLC					
113	01-550-000-0000-6410	23.18	Calendar, pens	4349306	Operating Supplies - Contracts	N
112	01-550-000-0000-6410	13.09	Pens	4351866	Operating Supplies - Contracts	N
37025	Innovative Office Solutions LLC	36.27		2 Transactions		
56125	NAPA Auto Parts					
122	01-550-000-0000-6410	43.98	Exhaust fan belts	994331	Operating Supplies - Contracts	N
267	01-550-000-0000-6410	42.98	Exhaust fan belts	994510	Operating Supplies - Contracts	N
56125	NAPA Auto Parts	86.96		2 Transactions		
71066	R & K Electric Inc					
268	01-550-000-0000-6410	511.96	Wire/outlet for lobby tv	63561	Operating Supplies - Contracts	N
71066	R & K Electric Inc	511.96		1 Transactions		
74005	Sherwin-Williams Company					
127	01-550-000-0000-6410	15.56	Paint rollers	7039-0	Operating Supplies - Contracts	N
74005	Sherwin-Williams Company	15.56		1 Transactions		
85167	Stewart Sanitation					
70	01-550-000-0000-6254	231.81	Monthly garbage	808994	Garbage Disposal	N
85167	Stewart Sanitation	231.81		1 Transactions		
550	DEPT Total:	1,352.26	Four Seasons	10 Vendors	12 Transactions	
602	DEPT		Co-Op Extension			
14420	Culligan Inc					
16	01-602-000-0000-6410	15.52	Water cooler rent - October	15396671-09302C	Office Supplies	N
14420	Culligan Inc	15.52		1 Transactions		

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1 General Revenue Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor		Name	Rpt	Warrant Description		Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates		Paid On Bhf #	On Behalf of Name	
37025	Innovative Office Solutions LLC							
27	01-602-000-0000-6410		51.72	Copy paper		4338541	Office Supplies	N
37025	Innovative Office Solutions LLC		51.72	1 Transactions				
602	DEPT Total:		67.24	Co-Op Extension		2 Vendors	2 Transactions	
1	Fund Total:		270,687.19	General Revenue Fund			253 Transactions	

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
631	DEPT			Judicial Ditch 1			
	73300 Rinke-Noonan Attorney at Law						
262	21-631-000-0000-6273		6.68	Ditch atty monthly retainer	363320	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
631	DEPT Total:		6.68	Judicial Ditch 1	1 Vendors	1 Transactions	
633	DEPT			Judicial Ditch 10			
	73300 Rinke-Noonan Attorney at Law						
262	21-633-000-0000-6273		6.68	Ditch atty monthly retainer	363320	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
633	DEPT Total:		6.68	Judicial Ditch 10	1 Vendors	1 Transactions	
634	DEPT			Judicial Ditch 5			
	73300 Rinke-Noonan Attorney at Law						
262	21-634-000-0000-6273		6.68	Ditch atty monthly retainer	363320	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
634	DEPT Total:		6.68	Judicial Ditch 5	1 Vendors	1 Transactions	
635	DEPT			Judicial Ditch 6 & Imp			
	73300 Rinke-Noonan Attorney at Law						
262	21-635-000-0000-6273		6.68	Ditch atty monthly retainer	363320	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
635	DEPT Total:		6.68	Judicial Ditch 6 & Imp	1 Vendors	1 Transactions	
636	DEPT			Judicial Ditch 7			
	73300 Rinke-Noonan Attorney at Law						
262	21-636-000-0000-6273		6.68	Ditch atty monthly retainer	363320	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
636	DEPT Total:		6.68	Judicial Ditch 7	1 Vendors	1 Transactions	
637	DEPT			JD 11 (Ripley Ditch)			
	73300 Rinke-Noonan Attorney at Law						

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21 County Ditch Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
262	21-637-000-0000-6273		6.68	Ditch atty monthly retainer	363320	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
637	DEPT Total:		6.68	JD 11 (Ripley Ditch)	1 Vendors	1 Transactions	
638	DEPT			Judicial Ditch 12			
73300	Rinke-Noonan Attorney at Law						
262	21-638-000-0000-6273		6.68	Ditch atty monthly retainer	363320	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
638	DEPT Total:		6.68	Judicial Ditch 12	1 Vendors	1 Transactions	
639	DEPT			Judicial Ditch 23			
73300	Rinke-Noonan Attorney at Law						
262	21-639-000-0000-6273		6.68	Ditch atty monthly retainer	363320	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
639	DEPT Total:		6.68	Judicial Ditch 23	1 Vendors	1 Transactions	
640	DEPT			Judicial Ditch 24			
73300	Rinke-Noonan Attorney at Law						
262	21-640-000-0000-6273		6.68	Ditch atty monthly retainer	363320	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
640	DEPT Total:		6.68	Judicial Ditch 24	1 Vendors	1 Transactions	
641	DEPT			County Ditch 1 - Orig			
73300	Rinke-Noonan Attorney at Law						
262	21-641-000-0000-6273		6.68	Ditch atty monthly retainer	363320	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
641	DEPT Total:		6.68	County Ditch 1 - Orig	1 Vendors	1 Transactions	
642	DEPT			County Ditch 1 - Church Branch			
73300	Rinke-Noonan Attorney at Law						
262	21-642-000-0000-6273		6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y

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21 County Ditch Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
642	DEPT Total:		6.66	County Ditch 1 - Church Branch	1 Vendors	1 Transactions	
643	DEPT			County Ditch 2			
73300	Rinke-Noonan Attorney at Law						
262	21-643-000-0000-6273		6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
643	DEPT Total:		6.66	County Ditch 2	1 Vendors	1 Transactions	
644	DEPT			County Ditch 4			
73300	Rinke-Noonan Attorney at Law						
262	21-644-000-0000-6273		6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
644	DEPT Total:		6.66	County Ditch 4	1 Vendors	1 Transactions	
645	DEPT			County Ditch 5			
73300	Rinke-Noonan Attorney at Law						
262	21-645-000-0000-6273		6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
645	DEPT Total:		6.66	County Ditch 5	1 Vendors	1 Transactions	
646	DEPT			County Ditch 19			
73300	Rinke-Noonan Attorney at Law						
262	21-646-000-0000-6273		6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
646	DEPT Total:		6.66	County Ditch 19	1 Vendors	1 Transactions	
647	DEPT			County Ditch 20			
73300	Rinke-Noonan Attorney at Law						
262	21-647-000-0000-6273		6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
647	DEPT Total:		6.66	County Ditch 20	1 Vendors	1 Transactions	
648	DEPT			County Ditch 21			
	73300 Rinke-Noonan Attorney at Law						
262	21-648-000-0000-6273		6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
648	DEPT Total:		6.66	County Ditch 21	1 Vendors	1 Transactions	
649	DEPT			County Ditch 22			
	73300 Rinke-Noonan Attorney at Law						
262	21-649-000-0000-6273		6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
649	DEPT Total:		6.66	County Ditch 22	1 Vendors	1 Transactions	
650	DEPT			County Ditch 23			
	73300 Rinke-Noonan Attorney at Law						
262	21-650-000-0000-6273		6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
650	DEPT Total:		6.66	County Ditch 23	1 Vendors	1 Transactions	
651	DEPT			County Ditch 24			
	73300 Rinke-Noonan Attorney at Law						
262	21-651-000-0000-6273		6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
651	DEPT Total:		6.66	County Ditch 24	1 Vendors	1 Transactions	
652	DEPT			County Ditch 25			
	73300 Rinke-Noonan Attorney at Law						
262	21-652-000-0000-6273		6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.66	1 Transactions			
652	DEPT Total:		6.66	County Ditch 25	1 Vendors	1 Transactions	

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21 County Ditch Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
653	DEPT		County Ditch 27			
	73300 Rinke-Noonan Attorney at Law					
262	21-653-000-0000-6273	6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law	6.66	1 Transactions			
653	DEPT Total:	6.66	County Ditch 27	1 Vendors	1 Transactions	
654	DEPT		Public Tile Ditch 7			
	73300 Rinke-Noonan Attorney at Law					
262	21-654-000-0000-6273	6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law	6.66	1 Transactions			
654	DEPT Total:	6.66	Public Tile Ditch 7	1 Vendors	1 Transactions	
655	DEPT		Public Tile Ditch 8			
	73300 Rinke-Noonan Attorney at Law					
262	21-655-000-0000-6273	6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law	6.66	1 Transactions			
655	DEPT Total:	6.66	Public Tile Ditch 8	1 Vendors	1 Transactions	
656	DEPT		Public Tile Ditch 9			
	73300 Rinke-Noonan Attorney at Law					
262	21-656-000-0000-6273	6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law	6.66	1 Transactions			
656	DEPT Total:	6.66	Public Tile Ditch 9	1 Vendors	1 Transactions	
657	DEPT		Public Tile Ditch 10			
	73300 Rinke-Noonan Attorney at Law					
262	21-657-000-0000-6273	6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law	6.66	1 Transactions			
657	DEPT Total:	6.66	Public Tile Ditch 10	1 Vendors	1 Transactions	
658	DEPT		Public Tile Ditch 11			
	73300 Rinke-Noonan Attorney at Law					

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21 County Ditch Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
262	21-658-000-0000-6273		6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
658	DEPT Total:		6.66	Public Tile Ditch 11	1 Vendors	1 Transactions	
659	DEPT			Public Tile Ditch 17			
73300	Rinke-Noonan Attorney at Law						
262	21-659-000-0000-6273		6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
659	DEPT Total:		6.66	Public Tile Ditch 17	1 Vendors	1 Transactions	
660	DEPT			Public Tile Ditch 18			
73300	Rinke-Noonan Attorney at Law						
262	21-660-000-0000-6273		6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
660	DEPT Total:		6.66	Public Tile Ditch 18	1 Vendors	1 Transactions	
665	DEPT			JD 2 Redetermination			
73300	Rinke-Noonan Attorney at Law						
262	21-665-000-0000-6273		6.66	Ditch atty monthly retainer	363320	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
665	DEPT Total:		6.66	JD 2 Redetermination	1 Vendors	1 Transactions	
21	Fund Total:		200.00	County Ditch Fund		30 Transactions	

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38 Capital Outlay Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
111	DEPT			Buildings & Grounds			
	8681 Mohs Contracting Inc						
148	38-111-000-0000-6600		54,234.44	Admin reno 1 - Lower level	4	Capital Outlay - Buildings and Ground	N
	8681 Mohs Contracting Inc		54,234.44	1 Transactions			
	5889 Wold Architects and Engineers						
150	38-111-043-0000-6600		11,697.27	New Comm Corr bill thru Sept	88952	Capital Outlay - Attorney	Y
	5889 Wold Architects and Engineers		11,697.27	1 Transactions			
111	DEPT Total:		65,931.71	Buildings & Grounds	2 Vendors	2 Transactions	
201	DEPT			Sheriff			
	5889 Wold Architects and Engineers						
149	38-201-000-0000-6600		42,318.25	DC/Sheriff reno bill thru Sept	89031	Capital Outlay - Sheriff	Y
	5889 Wold Architects and Engineers		42,318.25	1 Transactions			
201	DEPT Total:		42,318.25	Sheriff	1 Vendors	1 Transactions	
38	Fund Total:		108,249.96	Capital Outlay Fund		3 Transactions	

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53 Landfill Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
398	DEPT		Landfill			
14420	Culligan Inc					
151	53-398-000-0000-6304	45.70	Water & fuel surcharge	3871061	Contract Services	N
152	53-398-000-0000-6304	12.94	Cooler rental	3891044	Contract Services	N
153	53-398-000-0000-6304	77.60	Cooler rental	3910088	Contract Services	N
154	53-398-000-0000-6304	37.15	Softener rental	3910811	Contract Services	N
155	53-398-000-0000-6304	39.99	Softener rental	3915543	Contract Services	N
14420	Culligan Inc	213.38	5 Transactions			
9342	Liberty Tire Recycling LLC					
156	53-398-000-0000-6304	1,971.70	Tires to recycle	2632294	Contract Services	N
9342	Liberty Tire Recycling LLC	1,971.70	1 Transactions			
4097	Nuss Truck & Equipment					
157	53-398-000-0000-6301	7,821.98	Repairs to BoMag	SWO007694	Equip Repairs	N
4097	Nuss Truck & Equipment	7,821.98	1 Transactions			
435	OSI Environmental Inc					
158	53-398-000-0000-6304	85.00	Antifreeze	20105743	Contract Services	N
435	OSI Environmental Inc	85.00	1 Transactions			
83500	Steele County Highway Dept					
159	53-398-000-0000-6301	408.70	Equipment repairs	2208	Equip Repairs	N
160	53-398-000-0000-6388	650.87	Labor reimbursement	2208	Labor costs-Highway	N
83500	Steele County Highway Dept	1,059.57	2 Transactions			
85167	Stewart Sanitation					
161	53-398-000-0000-6544	912.60	Waste treatment plant	808567	Leachate Treatment	N
85167	Stewart Sanitation	912.60	1 Transactions			
99500	Ziegler,Inc					
162	53-398-000-0000-6301	2,970.00	Snow plow attachment	INV001193390	Equip Repairs	N
99500	Ziegler,Inc	2,970.00	1 Transactions			
398	DEPT Total:	15,034.23	Landfill	7 Vendors	12 Transactions	
53	Fund Total:	15,034.23	Landfill Fund		12 Transactions	

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
866	DEPT			Conceal & Carry Permits			
	9204 BCA MNJIS Biometrics Unit						
163	72-866-000-0000-2100		730.00	BCA fees-permit to carry 10/01	74-000077	Mn State Treasurer-Conceal & Carry	N
	9204 BCA MNJIS Biometrics Unit		730.00	1 Transactions			
866	DEPT Total:		730.00	Conceal & Carry Permits	1 Vendors	1 Transactions	
72	Fund Total:		730.00	State Collections Fund		1 Transactions	
	Final Total:		394,901.38	198 Vendors	299 Transactions		

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	270,687.19	General Revenue Fund	
	21	200.00	County Ditch Fund	
	38	108,249.96	Capital Outlay Fund	
	53	15,034.23	Landfill Fund	
	72	730.00	State Collections Fund	
	All Funds	394,901.38	Total	Approved by, ...
				
				

PERSONNEL REPORT
October 24, 2023 at 5:00 pm

ACTION ITEMS

1. Personnel Actions:

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Date</i>
Jeremy Wiste	Road Deputy	B25/2	10/09/23
Rachel Heinrichs	Road Deputy	B25/2	10/09/23
David Brown (promotion)	Interim Working Foreperson/Highway	B31/10	10/16/23

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
-------------	-----------------	-------------------	-----------------

Open Positions-Pending Board Approval:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
-----------------	-------------------	--------------

STAFFING STATUS (Information Only – No Action Required)

Open Positions - Approved to Fill:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Correctional Officer (3)	Det. Center/Sheriff's Office	Recruiting & backgrounding 1
Road Deputy (4)	Sheriff's Office	Recruiting & 1 in background
Property Tax & Elections Director	Property Tax & Elections	Interviewing
Finance Director	Finance	Recruiting
Asst. County Attorney I/II/Sr.	County Attorney's Office	Scheduling interviews
Appraiser I/II/III	Assessor's Office	Scheduling interviews
Care Coordinator/Case Manager	Public Health	Scoring Applicants
Health Planner	Public Health	Updating Job Description

Open Positions – In Committee:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Lead Custodian	Facilities & Grounds	On Hold
Office Support Specialist (.5 FTE)	Extension	On Hold For 2023



Steele County Agenda Item

Subject: Resolution - Approve Final Payment for Contract No. 231244; SAP 074-612-044

Department: Highway

Committee Meeting Date: October 12, 2023

Board Meeting Date: October 24, 2023

Consent Agenda: ☒ Yes ☐ No

Resolution: ☒ Yes ☐ No

Policy Committee Recommendation:

Move to Board for Approval on Consent

Recommendation:

Resolution – Approve Final Payment for Contract No. 231244: SAP 074-612-044 to Crane Creek Asphalt in the amount of \$19,334.07.

Background (*Including Budget Impact*):

This project provided resurfacing of CSAH 12 in the City of Medford, from CSAH 45 to NW 19th Ave. The project included minor ADA sidewalk work as well. The project was funded with CSAH - Municipal funds and City participation at 25%. The final contract amount was \$305,930.41; \$229,447.80 CSAH - Municipal and \$76,482.61 City of Medford.

Attachments:

Resolution – Certificate of Final Acceptance

**Steele County Highway Department
Certificate of Final Contract Acceptance
County Board Acknowledgement**

Contract Number: 231244
Contractor: Crane Creek Asphalt
Date Certified: October 5, 2023
Final Pay Request Number: 3

Whereas; Contract No. 231244 has in all things been completed, and the County Board being fully advised in the premises, now then be resolved; that we do hereby accept said completed project for and in behalf of the Steele County Highway Department and authorize final payment as specified herein.

I, _____, County Auditor within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

State of Minnesota
County of Steele

Dated this ____ day of _____, 20__

At _____

Signed by _____
County Auditor
(SEAL)



Steele County Agenda Item

Subject: Approval of Arbitration Award and 2023-2025 MNPEA – Correctional Officer/Corporal (Jailers) Unit Contract, Detention Center

Department: HUman Resources

Board Meeting Date: October 24, 2023

Consent Agenda: ☐ Yes ☒ No

Resolution: ☒ Yes ☐ No

Policy Committee Recommendation:

Recommendation:

Recommend approval of the arbitration award and 2023 - 2025 MNPEA Correctional Officer/Corporal (Jailers) Unit Contract

Background (Including Budget Impact):

An arbitration award was received and agreement was reached for a new contract with MNPEA – Correctional Officer/Corporal (Jailers) Unit at the Detention Center. The contract changes and arbitration award are as follows:

- 3-year contract duration (2023-2025)
- Wages:
 - 4.0 % COLA in 2023 retro to 1/1/23; 3.0% COLA in 2024; 3.0% COLA in 2025
- Compensatory time max increased to 108 hours annually (no longer a rolling max amount), effective with ratification of contract
- An employee may not use paid sick leave after submitting their notice of resignation or retirement. Any time off for sickness will be unpaid during the notice period.
- Uniform allowance increase of \$25.00, beginning 1/1/23
- Allow employees the use of 1 day of vacation on short-notice to attend funeral service or visitation of a significant person in their life
- Change funeral leave to bereavement leave
- Add domestic partner to list of immediate family members for use of funeral leave with the following definition:
 - *A Domestic Partner is an adult who the employer determines, 1) is in a committed and mutually exclusive relationship, jointly responsible for the employee's welfare and financial obligations; 2) resides with the employee in the same principal residence and intends to do so permanently, 3) is at least 18 years of age and unmarried, 4) is not a blood relative of the employee, and 5) is mentally competent. The Employee may be required to submit a Domestic Partner Verification Form with Human Resources to utilize this benefit.*
- Health Insurance:
 - County paying full 5% health insurance premium increase in 2023
 - Continued language of 50/50 cost share responsibility between employer and employees premium increase or decrease in years 2 & 3 of contract, with maximum monthly out of pocket exposure increases to employees of \$30.00 for single coverage and \$75.00 for employee +1 and family coverage
 - Keeping same county contribution amounts to HSA/VEBA accounts
- Increased call-back time from \$2.00/hr. to \$3.00/hr., effective 1/1/23

- Increased shift differential pay from \$.40/hr. to \$1.00/hr., effective 1/1/23
- Increased Intake Specialist pay to \$1.00/hr. in 2024 and \$1.25/hr. in 2025
- No maximum cap on where new hires can be placed on wage scale

Arbitration award granted as proposed by the County as follows:

- Effective upon ratification by the County Board, the 2022 wage scale will be modified for 2023 by eliminating the bottom 3 steps. Employees on steps 1 – 3 will be moved to step 4. Employees on step 4 will be moved to step 5. These employees will not receive an anniversary step in 2023 but will resume normal step increases on their anniversaries in 2024. Employees not affected by the elimination of the bottom three steps will receive a step increase on their anniversary as provided in Section 22.2 of the Agreement.

Attachments:

Resolution approving arbitration award and 2023 – 2025 MNPEA Correctional Officer/Corporal (Jailers) Unit contract

**Resolution Adopting Arbitration Award And Negotiated Changes To The
2023 – 2025 Minnesota Public Employees Association
Sheriff's Department - Essential Jailer Unit Labor Agreement**

WHEREAS, the current Collective Bargaining Agreement between Minnesota Public Employees Association (MNPEA), Sheriff's Department – Essential Jailer Unit expires effective December 31, 2022; and

WHEREAS, the County has recently negotiated a three (3) year labor agreement with Minnesota Public Employees Association (MNPEA); and

WHEREAS, the proposed agreement is reasonable, fiscally prudent and within current budget parameters;

NOW, THEREFORE, BE IT RESOLVED, that the Steele County Board of Commissioners approves the arbitration award and proposed labor agreement effective January 1, 2023 through December 31, 2025 between Steele County and Minnesota Public Employees Association, Sheriff's Department – Essential Jailer Unit.

Dated this 24th day of October, 2023

STEELE COUNTY
BOARD OF COMMISSIONERS

ATTEST:

Brenda Blood
Interim Steele County Auditor



Steele County Agenda Item

Subject: Resolution - Approve Final Payment for Contract No. 232301; CP 074-023-001

Department: Highway

Committee Meeting Date: N/A

Board Meeting Date: October 24, 2023

Consent Agenda: ☐ Yes ☒ No

Resolution: ☒ Yes ☐ No

Policy Committee Recommendation:

N/A

Recommendation:

Resolution – Approve Final Payment for Contract No. 232301: CP 074-023-001 to Sir Lines-A-Lot, LLC in the amount of \$296,620.52.

Background (*Including Budget Impact*):

This project was a Cooperative Agreement project with the City of Owatonna and provided countywide striping of centerlines and edge lines. The project was funded with CSAH -Maintenance funds, local funds, and City participation of \$13,120.48. The final contract amount was \$296,620.52.

Attachments:

Resolution – Certificate of Final Acceptance

**Steele County Highway Department
Certificate of Final Contract Acceptance
County Board Acknowledgement**

Contract Number: 232301
Contractor: Sir Lines-A-Lot, LLC
Date Certified: October 5, 2023
Final Pay Request Number: 1

Whereas; Contract No. 232301 has in all things been completed, and the County Board being fully advised in the premises, now then be resolved; that we do hereby accept said completed project for and in behalf of the Steele County Highway Department and authorize final payment as specified herein.

I, _____, County Auditor within and for said county do hereby certify that the foregoing resolution is a true and correct copy of the resolution on file in my office.

State of Minnesota
County of Steele

Dated this ____ day of _____, 20__

At _____

Signed by _____
County Auditor
(SEAL)



Steele County Agenda Item

Subject: Resolution – Approve MnDOT Contract No. 1053784 and Authorize the Chair and Administrator to Execute the Contract.

Department: Highway

Committee Meeting Date: N/A

Board Meeting Date: October 24, 2023

Consent Agenda: ☐ Yes ☒ No

Resolution: ☒ Yes ☐ No

Policy Committee Recommendation:

N/A

Recommendation:

Adopt Resolution - Approve MnDOT Contract No. 1053976 and authorize the Chair and Administrator to execute the agreement.

Background (*Including Budget Impact*):

MnDOT Contract No. 1053784 is an Agreement for federal participation in an update of our County Road Safety Plan (CRSP). The first-generation of CRSPs were completed in 2012 as part of a statewide initiative of moving Minnesota Towards Zero Deaths through reduction of fatal and serious injury crashes on county roadways. These plans resulted in the implementation of nearly \$60 million of road safety improvements from 2012 to 2014. During the same timeframe, Minnesota's county system fatality crash rate decreased 25%. State-Aid has been updating CRSPs since 2017. More information about CRSP Updates can be found in the attached brochure.

The first-generation plans identified numerous strategies, or projects, that could be implemented on a systematic basis to address common rural road safety issues. Some of the recently implemented projects in Steele County include wider striping on the roadways, curve chevrons, and rumble strips. Most of these strategies have been implemented to reduce or prevent run-off the road accidents in the rural areas, which are the most common cause of serious and fatal crashes on rural two-lane highways.

MnDOT has selected a consultant and will administer the contract. The total contract amount is \$143,661.87, 80% federally funded, Steele County's share of the cost is \$28,732.37.

Attachments:

Resolution
County Road Safety Plan Updates Brochure
MnDOT Contract No. 1053784

RESOLUTION FOR MnDOT AGREEMENT No. 1053784

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the County of Steele to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Chairman and the Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in “Minnesota Department of Transportation Agency Agreement No. 1053784“, a copy of which said agreement was before the County Board and which is made a part hereof by reference.

STEELE COUNTY
BOARD OF COMMISSIONERS

Greg Krueger, Chair

CERTIFICATION

STATE OF MINNESOTA
COUNTY OF STEELE

I hereby certify that the foregoing Resolution is a true and correct copy of the Resolution presented to and adopted by the County of Steele at a duly authorized meeting thereof held on the 24th day of October, 2023, as shown by the minutes of said meeting in my possession.

Steele County Auditor

County Roadway Safety Plan Updates

What is a County Roadway Safety Plan?

A County Roadway Safety Plan (CRSP) is a document that identifies safety concerns on county roads and suggests improvements that each county can implement. The Minnesota Department of Transportation in partnership with the Federal Highway Administration and the Minnesota county engineers worked together to develop these plans and by 2014, a CRSP was completed for each of the 87 counties in Minnesota. The “CRSP Updates” is an effort to review and update the initial CRSPs.

What is the goal of CRSP efforts?

The goal of the CRSPs is to support the statewide initiative of moving Minnesota Toward Zero Deaths through **continued reduction of fatal and serious injury crashes on county roadways**.

The CRSPs align with the Minnesota Strategic Highway Safety Plan and its statewide goal of fewer than 300 fatalities and fewer than 850 serious injuries by 2020 by providing Minnesota counties with a list of location-specific safety concerns and a prioritized list of roadway safety improvements or strategies that will have the greatest potential to reduce severe crashes.



“CRSP helped to shift our safety emphasis from reacting to severe crashes in spot locations to a proactive, systemwide approach. Our state’s actionable commitment to TZD has made a life-saving difference.”

Mark Vizecky, State Aid Program Engineer, MnDOT

Crash Facts



Approximately 60% of severe crashes occur on local roads.

- Nearly 50% of severe crashes involve vehicle lane departure
 - 42% of these crashes occurred along a curve
 - 37% of these involve hitting a fixed object
- Over 40% of severe crashes are intersection-related
 - 43% of these are angle crashes

Why the need for County Roadway Safety Plans?

The commitment to create a roadway safety plan for each of Minnesota’s 87 counties was based on the following key facts:

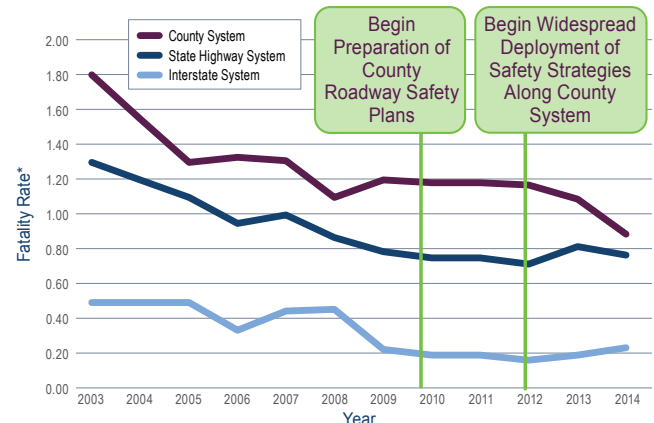
1. Approximately 60% of severe crashes (those involving a fatality or serious injury) occur on local roadways; those operated by Minnesota’s counties had the most severe crashes.
 2. Local agencies are responsible for more than 90% of the state’s roadway miles.
 3. The majority of roadway safety investments have been made on the state system.
- Consequently, it would be impossible to achieve Minnesota’s long-term goal of zero fatalities if minimal investment is made to address safety on local roadways.

What are the results of CRSP so far?

The first round of CRSP projects resulted in the implementation of nearly \$60 million of road safety improvements from 2012 to 2014. During this time, Minnesota’s **county system *fatality crash rate decreased 25%** (Figure 1).

Although an initial success, there is more work to be done. In 2015, there were 472 severe crashes on Minnesota’s county roadways. The CRSP Update effort is key to achieving continued declines in fatal and serious injury crashes.

Figure 1: Fatality Rates by System



* Fatality Crash Rate expressed as fatalities per 100 million vehicle miles traveled

County Roadway Safety Plan Updates

How is the current CRSP Update different from the initial CRSP?

Building upon progress made and applying lessons learned from the initial CRSP, the following are a few of the enhancements to the CRSP Updates process:

- ✓ Updated five-year crash data (2011-2015)
- ✓ Two comprehensive crash analyses approaches:
 - A systemic review of all roadway characteristics to identify locations that are a higher risk for severe crashes
 - A review of locations with a higher number and rate of severe crashes.
- ✓ Continuous county engagement and customization based on each county's needs
- ✓ Additional safety improvements/strategies (e.g., chevron curve warning, Figure 2) with an emphasis on those proven to reduce crashes
- ✓ Research one-pagers on key safety strategies
- ✓ Optional county board member outreach



Figure 2: Example Safety Strategy: Chevron Curve Warning



"When we began the 2014 CRSP, many constituents were opposed to intersection lighting, viewing it as a waste of taxpayer dollars. Following implementation, they witnessed its benefits and now request that it be more widely deployed. CRSP has raised our awareness of effective safety strategies as well as the conversation about our safety program."

Wayne Johnson, Otter Tail County Commissioner

What will the CRSP updated plans include?

The updated CRSPs will include a safety prioritization and planning process based on each county's crash data and specific safety planning needs. Each plan will include a:

- Review of all county road segments, curves and intersections
- Data-driven review of crashes on county roads over the last five years
- Summary of safety focus areas and crash types (e.g., lane departure)
- List of recommended high priority safety strategies
- Prioritized list of locations that are most at risk for severe crashes in the future
- Prioritized list of location-specific safety strategies to consider for implementation

What is next?

Although the CRSP Updates process includes shared core components to build each county's safety plan (Figure 3), individualized engagement with each county will help to ensure each plan reflects unique county needs.

Figure 3: CRSP Update Process Components



The statewide project to update all County Roadway Safety Plans will occur in phases; the first phase involves 15 counties across the state (Figure 4) and will be completed in early 2018. **END**

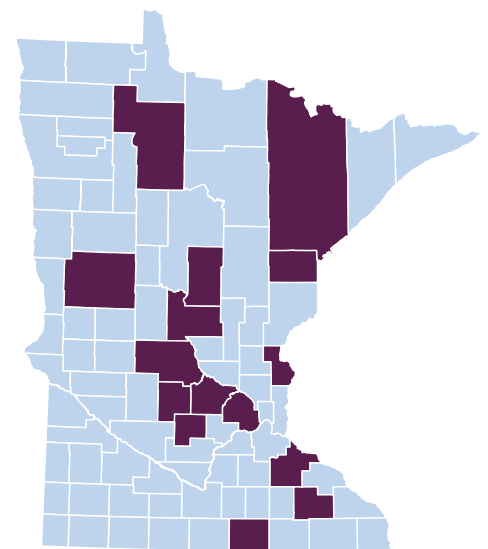


Figure 4: CRSP Updates Phase 1 Participating Counties



**STATE OF MINNESOTA
AGENCY AGREEMENT
BETWEEN
DEPARTMENT OF TRANSPORTATION
AND
STEELE COUNTY
FOR FEDERAL PARTICIPATION IN COUNTY ROAD SAFETY PLAN**

State Project Number: 074-070-010 and 088-070-080 (Prime SP)

FAIN: HSIP 8823(181)

This agreement is entered into by and between Steele County ("Local Government") and the State of Minnesota acting through its Commissioner of Transportation ("MnDOT").

RECITALS

1. Pursuant to Minnesota Statutes Section 161.36, the Local Government desires MnDOT to act as the Local Government's agent in accepting federal funds on the Local Government's behalf for the construction, improvement, or enhancement of transportation financed either in whole or in part by federal funds; and
2. MnDOT and the Local Government are proposing a federal aid project to develop a new County Road Safety Plan, hereinafter referred to as "Engineering Study;" and
3. The Engineering Study is eligible for the expenditure of federal aid funds, and is identified in MnDOT records as State Project 074-070-010, and in Federal Highway Administration ("FHWA") records as Minnesota Project HSIP 8823(181); and
4. The Local Government has expressed its willingness to reimburse the State a local match for the federal aid project and The Local Government will be responsible for that match; and
5. The CFDA number for this project is 20.205; and
6. MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

AGREEMENT TERMS

1. Term of Agreement

- 1.1. **Effective Date.** This agreement will be effective upon execution by the Local Government and by appropriate State officials, pursuant to Minnesota Statutes Section 16C.05, and will remain in effect for five (5) years from the effective date or until all obligations set forth in this agreement have been satisfactorily fulfilled, whichever occurs first.

2. Local Government's Duties

- 2.1. **Designation.** The Local Government designates MnDOT to act as its agent in accepting federal funds on its behalf made available for the Engineering Study.
- 2.2. **Eligibility/Costs.** The estimated cost of the Engineering Study is \$143,661.87.

- 2.2.1. It is anticipated that 80% (up to \$114,929.50) of the cost of the Engineering Study is to be paid from federal funds made available by the FHWA, and that the remaining amount of \$28,732.37, roughly 20% of the engineering study shall be paid by the Local Government. The Local Government will pay any part of the cost or expense of the work that the FHWA does not pay.
- 2.2.2. Any costs incurred prior to the federal authorization date will not be eligible for federal participation.
- 2.2.3. The Local Government shall advance to the Commissioner of Transportation the Local Government's total estimated cost share, upon receipt by the Local Government of a written request from the State for the advancement of funds.

2.3. **Payment.**

- 2.3.1. Upon completion and acceptance of the Engineering Study work and upon computation of the final amount due the State's consultant, the State shall prepare a Final SCHEDULE and submit a copy to the Local Government.
- 2.3.2. The Final SCHEDULE will be based on final total cost of the contract between the Engineering Study consultant and MnDOT and will include all Local Government cost participation.
- 2.3.3. If the final cost of the Local Government participation covered under this Agreement exceeds the amount of funds advanced by the Local Government, the Local Government shall, upon receipt of a request from the State, promptly pay the difference to the State without interest.
- 2.3.4. If the final cost of the Local Government participation covered under this Agreement is less than the amount of funds advanced by the Local Government, the State shall promptly return the balance to the Local Government without interest.

- 2.4. **Staffing.** The Local Government will designate a publicly employed registered engineer, ("Project Engineer"), to be in responsible charge of the Engineering Study for the work done by the consultant related to the specific county and to supervise and direct the work performed by the consultant related to the specific county. Expenditures for general administration, supervision, maintenance and other overhead or incidental expenses of the Local Government are not eligible for federal participation, nor can they be used to cover the Local Government's local share of the project. The Local Government will furnish the personnel, services, supplies, and equipment necessary to properly supervise, inspect, and document the work for the Project.

2.5. **Limitations.**

- 2.5.1. The Local Government will comply with all applicable Federal, State, and local laws, ordinances, and regulations.

3. **MnDOT's Duties**

- 3.1. **Acceptance.** MnDOT accepts designation as Agent of the Local Government for the receipt and disbursement of federal funds and will act in accordance herewith.
- 3.2. **Project Activities.**
 - 3.2.1. MnDOT will make the necessary requests to the FHWA for authorization to use federal funds for the Project, and for reimbursement of eligible costs pursuant to the terms of this agreement.
 - 3.2.2. MnDOT will let and hold the contract to provide to Engineering Study services for the project. MnDOT will comply with all state and federal regulations related to the hiring of a consultant to perform the

County Road Safety Plan update.

3.2.3. MnDOT will make all payments to the consultant with the federal funds and funds prepaid by the counties involved in the project.

4. Authorized Representatives

4.1. MnDOT's Authorized Representative is:

Name: Rachel Broughton, or her successor.

Title: State Aid, Special Projects

Phone: 612-427-3907

Email: Rachel.broughton@state.mn.us

MnDOT's Authorized Representative has the responsibility to monitor Local Government's performance and the authority to accept the services provided under this agreement. If the services are satisfactory, MnDOT's Authorized Representative will certify acceptance on each invoice submitted for payment.

4.2. The Local Government's Authorized Representative is:

Name: Greg Ilkka _____, or his/her successor.

Title: Steele County Engineer _____

Phone: 507-444-7671 _____

Email: gregory.ilkka@co.steele.mn.us _____

If the Local Government's Authorized Representative changes at any time during this agreement, the Local Government will immediately notify MnDOT.

5. Assignment Amendments, Waiver, and Agreement Complete

5.1. **Assignment.** Neither party will assign or transfer any rights or obligations under this agreement without prior written approval of the other party.

5.2. **Amendments.** Any amendments/supplements to this Agreement must be in writing and be executed by the same parties who executed the original agreement, or their successors in office.

5.3. **Waiver.** If MnDOT fails to enforce any provision of this agreement, that failure does not waive the provision or MnDOT's right to subsequently enforce it.

5.4. **Agreement Complete.** This agreement contains all negotiations and agreements between MnDOT and the Local Government. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.

5.5. **Severability.** If any provision of this Agreement or the application thereof is found invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted by the law.

5.6. **Certification.** By signing this Agreement, the Local Government certifies that it is not suspended or debarred from receiving federal or state awards.

6. Liability and Claims

6.1. **Tort Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results

thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.

- 6.2. **Claims.** The Local Government acknowledges that MnDOT is acting only as the Local Government's agent for acceptance and disbursement of federal funds, and not as a principal or co-principal with respect to the Project. The Local Government will pay any and all lawful claims arising out of or incidental to the Project including, without limitation, claims related to contractor selection (including the solicitation, evaluation, and acceptance or rejection of bids or proposals), acts or omissions in performing the Project work, and any *ultra vires* acts. The Local Government will indemnify, defend (to the extent permitted by the Minnesota Attorney General), and hold MnDOT harmless from any claims or costs arising out of or incidental to the Project, including reasonable attorney fees incurred by MnDOT. The Local Government's indemnification obligation extends to any actions related to the certification of DBE participation, even if such actions are recommended by MnDOT.
7. **Government Data Practices.** The Local Government and MnDOT must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by MnDOT under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this agreement. The civil remedies of [Minn. Stat. §13.08](#) apply to the release of the data referred to in this clause by either the Local Government or MnDOT.
8. **Workers Compensation.** The Local Government certifies that it is in compliance with [Minn. Stat. §176.181](#), Subd. 2, pertaining to workers' compensation insurance coverage. The Local Government's employees and agents will not be considered MnDOT employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way MnDOT's obligation or responsibility.
9. **Governing Law, Jurisdiction, and Venue.** Minnesota law, without regard to its choice-of-law provisions, governs this agreement. Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
10. **Termination; Suspension**
 - 10.1. **Termination by MnDOT.** MnDOT may terminate this agreement with or without cause, upon 30 days written notice to the Local Government. Upon termination, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
 - 10.2. **Termination for Cause.** MnDOT may immediately terminate this agreement if MnDOT finds that there has been a failure to comply with the provisions of this agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that the Local Government has been convicted of a criminal offense relating to a state agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. MnDOT may take action to protect the interests of MnDOT of Minnesota, including the refusal to disburse additional funds and requiring the return of all or part of the funds already disbursed.
 - 10.3. **Termination for Insufficient Funding.** MnDOT may immediately terminate this agreement if:
 - 10.3.1. MnDOT does not obtain funding from the Minnesota Legislature; or
 - 10.3.2. Funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Local Government. MnDOT is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. MnDOT will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MnDOT will provide the Local Government notice of

the lack of funding within a reasonable time of MnDOT's receiving that notice.

- 10.4. **Suspension.** MnDOT may immediately suspend this agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Local Government during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.
11. **Data Disclosure.** Under [Minn. Stat. § 270C.65](#), Subd. 3, and other applicable law, the Local Government consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.
12. **Discrimination Prohibited by Minnesota Statutes §181.59.** The Local Government will comply with the provisions of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.
- 12.1.1. It is the policy of the FHWA and the State of Minnesota that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance (42 U.S.C. 2000d). Through expansion of the mandate for nondiscrimination in Title VI and through parallel legislation, the proscribed bases of discrimination include race, color, sex, national origin, age, and disability. In addition, the Title VI program has been extended to cover all programs, activities and services of an entity receiving Federal financial assistance, whether such programs and activities are Federally assisted or not. Even in the absence of prior discriminatory practice or usage, a recipient in administering a program or activity to which this part applies, is expected to take affirmative action to assure that no person is excluded from participation in, or is denied the benefits of, the program or activity on the grounds of race, color, national origin, sex, age, or disability. It is the responsibility of the Local Government to carry out the above requirements.

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Steele County

Steele County certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

By: _____

Title: State Aid Engineer

Date: _____

OFFICE OF FINANCIAL MANAGEMENT – GRANT UNIT

By: _____

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____



Steele County Agenda Item

Subject: Set a Public Hearing Date for Steele County Body Art Ordinance #35 Amendment

Department: Public Health

Work Session Meeting Date: October 24th, 2023

Board Meeting Date: October 24, 2023

Consent Agenda: ☐ Yes ☐ No

Resolution: ☐ Yes ☐ No

Recommendation:

Set a public hearing date for Tuesday, November 14th at 4:00 p.m.

Background (*Including Budget Impact*):

Steele County's current Body Art Ordinance was adopted by the board of commissioners of Steele County on November 23rd, 2010. There have been several changes in Chapter 146B requirements since that time. Steele County's ordinance must meet or exceed Chapter 146B requirements. Updates have been made to the ordinance to meet these requirements. All changes or additions are in red color within the ordinance.

Attachments:

Steele County Body Art Ordinance No. 35 amendment



STEELE COUNTY
PUBLIC WORKS POLICY COMMITTEE MINUTES
Public Works Building – 3000 Hoffman Drive - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

Thursday, October 12, 2023 at 8:00 a.m. – Public Works Conference Room

Attendees: Commissioner Abbe, Commissioner Brady, Engineer Greg Ilkka, Interim Highway Maintenance Supervisor Sean Witter, Assistant Engineer Paul Sponholz, and Administrator Scott Golberg.

Consent:

1. Committee recommends making Final Payment for Contract No. 231244: SAP 074-612-044 to Crane Creek Asphalt in the amount of \$19,334.07

Information:

1. Reschedule the November 9th Public Works Committee meeting to November 9th at approximately 9:15 a.m. in the Boardroom to account for the Veteran's recognition event that morning

Department Head Reports

Highway: Review, discussions and/or updates on the following items:

The 2017 F550 Crew cab that was struck by lightning is still having mechanical issues from the lightning strike. Looking at auctioning off this item and replacing.

A County Road Safety Plan (CRSP) was prepared for Steele County in 2012. Looking at updating the plan. More information to follow at a later date.

Medford speed study is being conducted by the state at all entrances to the City of Medford.

Commissioner Abbe asked if the county was using Poly blades on its plows. We are currently not using. Staff to look into the benefit.

Steele County was asked to place pedestrian crossing on Oak Street. Steele County will be evaluating the corridor for crosswalks. Looking at bringing forward a policy for future reference.

East side corridor discussion. The County is still waiting for the studies to be completed. Considering options for messaging this project.

Three legs of the Roundabout are scheduled to be completed by mid-November.

The CIP includes 26 rural intersections to be installed with lights.

County 49 construction is due to be completed.

Looking at state bridge bonding money for the bridge on 162 - Crane Creek bridge.