



STEELE COUNTY BOARD AGENDA

Administration Center - 630 Florence Avenue – Owatonna, MN 55060

Steele County's Mission:

Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, MARCH 12, 2024 at 4:00 PM
County Boardroom, Steele County Administration Center

Persons with background material for agenda items are asked to provide them to the Administrator's Office 5 days prior to the meeting date so that the material can be linked to the online agenda. If handouts at the Board meeting are necessary, please bring enough copies for the Board, county staff, the press and the public. Generally, 15 copies should be sufficient.

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approve Agenda

Public Comment

Those wishing to speak must state their name and address for the record after they are acknowledged by the Board Chair. Each person will be limited to two (2) minutes to make his/her remarks.

Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

Correspondence

4. City of Owatonna – Public Hearing Notice

Consent Agenda - *Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.*

5. Approve February 27, 2024 Board Minutes
6. Approve February 27, 2024 Board Work Session Minutes
7. Approve Bills and Journal Entries
8. Approve Personnel Report
9. Approve change to the Meal Reimbursement Policy from a per meal limit to a daily allowance for meals.

10. Approve change to the Retirement Celebration Policy to allow an amount up to \$150.00 to for the cost of food and/or supplies.
11. Approve renewal contract with Advanced Correctional Healthcare with a 3.97% increase.
12. Approve Out of State Travel for IT Director to attend the 2024 MS-ISAC Annual Meeting in June.

General Agenda

13. March Anniversary Report
14. Action Items

County Board Work Session – Tuesday, March 12, 2024

15. Action Items

Information Items

16. Internal Central Services Committee Minutes
17. Property & Maintenance Committee Minutes

Presentations:

Commissioner Reports:

Next Meeting Notices:

Public Works Committee – **Thursday, March 14 at 8 a.m., Public Works Facility**

Land Use & Records – **Tuesday, March 19 at 8 a.m. in the Boardroom**

County Township Annual Meeting – **March 25th at 4 p.m. at the Community Center**

County Board Work Session – **Tuesday, March 26 at 4 p.m. in the Boardroom**

County Board Meeting – **Tuesday, March 26 at 5 p.m. in the Boardroom**

Closed Session for the purpose of labor negotiations strategy, per MN statute 179A.01, section 13D.03

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING BEFORE THE PLANNING COMMISSION FOR A PRELIMINARY PLAT, IN ACCORDANCE WITH "THE 1992 ORDINANCE CODE OF OWATONNA", SECTION 155, IN THE CITY OF OWATONNA.

WHEREAS, an application requesting to plat land under "The 1992 Ordinance Code of Owatonna" Section 155 has been filed with the City Zoning Administrator, which application requests the following:

A request by Jayme Baker, Marthaler Honda, on behalf of the Ihlenfeld Family Partnership, for preliminary plat of Marthaler Addition, a 4.26 ± acre tract of land legally described as follows:

All that part of the NW1/4 NW1/4 Section 4-T107N-R20W, Steele County, Minnesota; described as follows:

Commencing at the northwest corner of the NW1/4 of said Section 4; thence North 89°39'45" East a distance of 1137.30 feet on an assumed bearing on the north line of said NW1/4, to the northeast corner of Parcel 33 of MnDot Right-of-Way Plat No. 74-23, as recorded in the office of the Steele County Recorder being the point of beginning;

thence southeasterly a distance of 104.75 feet, on said easterly line of said Parcel 33, on a nontangential curve, concave to the west and a central angle of 02°42'27", having a radius of 2216.83 feet, a chord bearing of South 17°38'49" East, and a chord length of 104.74 feet, to a corner of said Parcel 33 which is the point of beginning;

thence South 89°39'45" West a distance of 266.66 feet, on the south line of said Parcel 33, to a corner of said right-of-way plat;

thence South 32°49'11" West a distance of 371.18 feet, on a southeasterly line of said right-of-way plat;

thence South 57°10'48" East a distance of 265.01 feet;

thence North 89°39'45" East a distance of 400.24 feet, on a line parallel with the north line of said NW1/4 to the east line of the NW1/4 of said NW1/4;

thence North 00°39'23" West a distance of 555.69 feet, on the east line of said NW1/4 NW1/4 to the north line of said NW1/4;

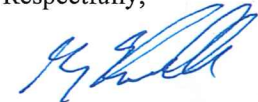
thence South 89°39'46" West a distance of 180.49 feet, to the point of beginning.

ADDRESS: 2500 State Avenue NW

WHEREAS, a public hearing on said application is required before said application can be considered;

NOW THEREFORE, NOTICE IS HEREBY GIVEN THAT a public hearing on said proposed plat will be held by and before the Planning Commission of the City of Owatonna in the Gainey Room at the Owatonna Public Library on the **12th DAY OF MARCH, 2024 AT 5:30 P.M.**, and all persons interested in such changes may be heard at said time and place as provided by Ordinance No. 155.

Respectfully,



Greg Kruschke, AICP
Community Development Manager
City of Owatonna Administration Building
Owatonna, MN 55060
PHONE: (507) 774-7317
EMAIL: Greg.Kruschke@ci.owatonna.mn.us

Annexation Site

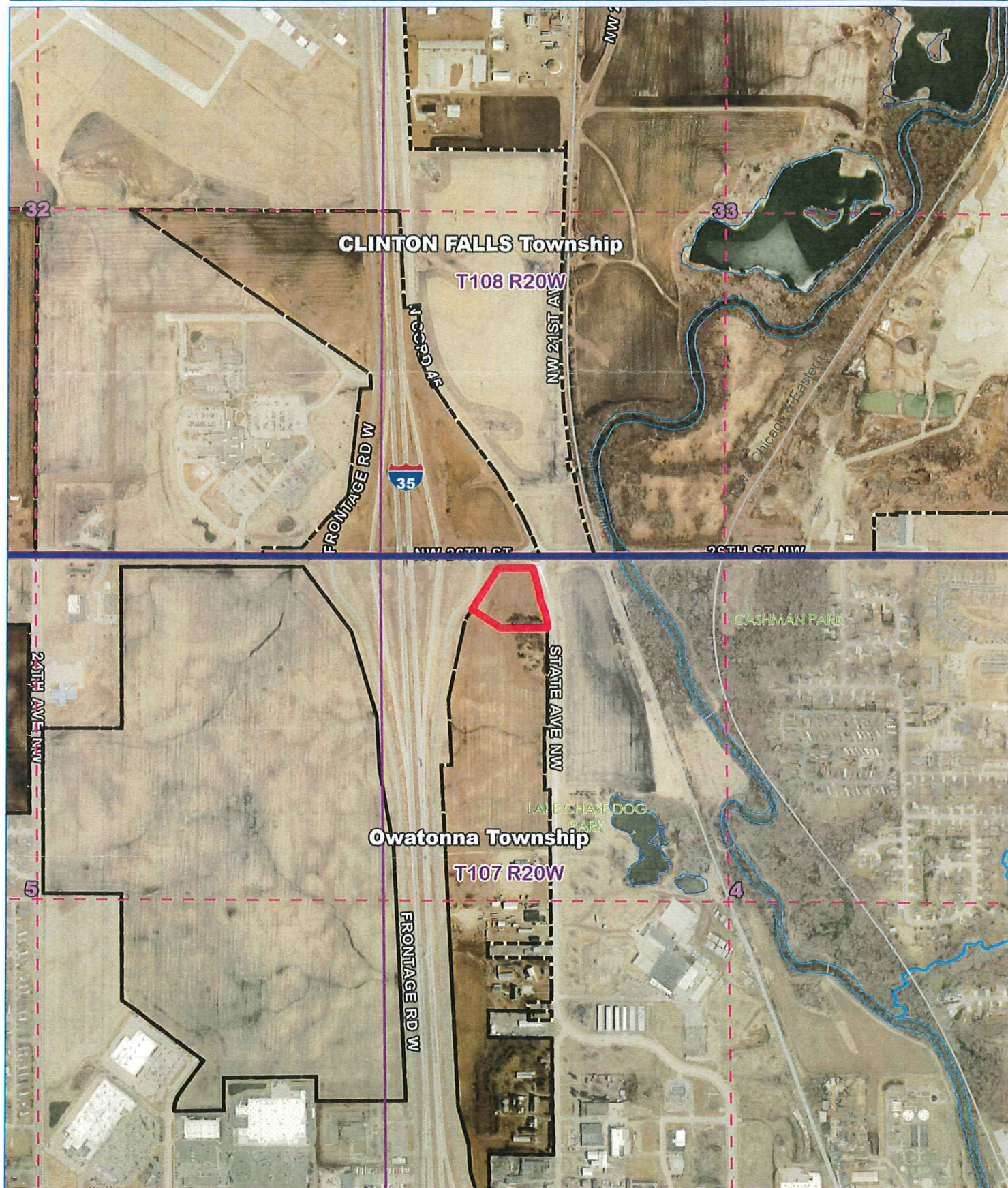
City of Owatonna



February 22, 2024

This drawing is neither a legally recorded map nor a survey and is not intended to be used as one. This information is a compilation of records, information, and data located in various city, county, and state offices and other sources, affecting the area shown, and is to be used for reference purposes only.

City of Owatonna



-  Site
  Quarter Section
 Township
  City of Owatonna
 Section

T107 R20W SECT. 4



Feet

0 1,000

1 inch equals 1,000 feet

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February 22, 2024

SPECIAL SESSION

STATE OF MINNESOTA }
COUNTY OF STEELE }

} ss

hereby authorized to accept the award and any amendments hereto as are necessary to implement the project on behalf of Steele County.

H. Adopt Resolution approving the Joint Powers Agreement for the Internet Crimes Against Children Task Force.

**STATE OF MINNESOTA JOINT POWERS AGREEMENTS WITH THE
COUNTY OF STEELE ON BEHALF OF ITS SHERIFF REGARDING THE
MINNESOTA INTERNET CRIMES AGAINST CHILDREN TASK FORCE (ICAC)**

WHEREAS, the County of Steele on behalf of its Sheriff desires to enter into Joint Powers Agreements with the State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension to utilize applicable state and federal laws to investigate and prosecute crimes committed against children and the criminal exploitation on children that is committed and/or facilitated by or through the use of computers.

NOW, THEREFORE, BE IT RESOLVED by the County Board of Steele County, Minnesota as follows:

1. That the State of Minnesota Joint Powers Agreements by and between the State of Minnesota acting through its Department of Public Safety, Bureau of Criminal Apprehension and the County of Steele on behalf of its Sheriff are hereby approved. Copies of the Joint Powers Agreements are attached to this Resolution and made a part of it.
 2. That the Sheriff-, Lon Thiele, or his or her successor, is designated the Authorized Representative for the Sheriff. The Authorized Representative is also authorized to sign any subsequent amendment or agreement that may be required by the State of Minnesota to maintain the County's connection to the systems and tools offered by the State.
 3. That James Abbe, the Chair of the County of Steele, and Rebecca Kubicek, the County Board Clerk, are authorized to sign the State of Minnesota Joint Powers Agreements.
- I. Approve 2024 Contract Amendment with Summit Food Service with an increase of 5.3% to both the cost for meals and equipment rental fee collected.
- J. Approve out of state travel for the GIS Coordinator and the GIS Technician to attend the 2024 Environmental Science Research Institute (Esri) Users Conference (UC) in San Diego CA.
- K. Approve the applications for Exempt Permits for Holy Trinity Parish for events to be held on March 24th, July 28th, and November 24th.
- L. Approve out of State travel to Davenport Iowa for the annual FIDLAR Technology Educational Symposium for the County Recorder and 1 Deputy in May.
- M. Approve amendments to the Independent Contractor Agreements for Piepho & Ihrke that would represent reduced levels of service from the current agreements(<10 hrs. a week for Laura & on an as-needed basis for Cathy).

General Agenda:

Commissioner Glynn offered the following **Resolution**, seconded by Commissioner Gnemi

MnDOT AGREEMENT No. 1028519W02

WHEREAS, to provide for payment by the State to the County for the snow and ice removal maintenance of (Old) Trunk Highway 14 from County Road 180/SE 54th Avenue and the Steele/Dodge County line for 4.09 miles.

IT IS THEREFORE RESOLVED, that Steele County enter into MnDOT Agreement No. 1028519W02 with the State of Minnesota, Department of Transportation which provides for said payment.

BE IT FURTHER RESOLVED, the Chairman and the Administrator are hereby authorized and directed for and on behalf of the County to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said payment as set forth and contained in "Minnesota Department of Transportation Agency Contract No. 1028519W02", a copy of which

said agreement was before the County Board and which is made a part hereof by reference

Upon the vote being taken, five Commissioners voted in favor thereof. A copy of the Resolution is on file in the Auditor's office.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to award the Community Corrections Facility contract to APX Construction Group, LLC. In an amount of \$2,942,500.00 using the base bid and alternate #2, Exterior Brick Veneer, and authorize the Facility and Fleet Director to execute the contract. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve Fairgrounds Easement for City Trail and authorized Administrator to sign, subject to legal review. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Brady to approve applying for the Public Land Survey System (PLSS) Monument Grant Application and authorize appropriate staff to sign the application. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to Approve JD#24 Redetermination 3-year Special Assessment for unpaid balances at a 4% interest rate payable starting in 2024. Four voting in favor thereof , Brady abstained and not voting. Motion passes.

Commissioner Reports:

Commissioner Brady attended the Human Relations Center meeting, review of Administrators applications, and the work session.

Commissioner Glynn attended the Public Safety Committee meeting, Land Use and Records Committee meeting, and Park and Recreation Committee meeting.

Commissioner Gnemi AMC Legislative Conference, Human relations meeting.

Commissioner Abbe MNP Board meeting, Administrotor Application Review Board, and a Work Session.

Commissioner Krueger Southeast Regional Trails meeting, attend the Owatonna Chamber Breakfast, Legislative Conference (AMC) and Land Use and Records Committee meeting.

Administrator Golberg: Reminded commissioners they will be interviewing the Administrator semi-finalist on March 14 at 1 pm.

LISTING OF BILLS
February 27, 2024

Counties Providing Technology	4,756.00
CPS Technology Solutions	7,235.00
David/Loren	2,100.00
Election Systems & Software Inc	9,628.29
Erickson Engineering Co LLC	24,971.00
Four Seasons Centre	3,240.00
I & S Group Inc	3,120.27
Jones Haugh & Smith Inc	4,783.82
MEI Total Elevator Solutions	5,286.48
Moore Md/Kellyanna J	3,864.24
OK Tire Store Inc	4,387.30
Prime Garage Doors & More LLC	2,840.00
Rinke-Noonan Attorney at Law	3,627.50
Steele County Highway Dept	5,699.94
Summit Food Services LLC	3,405.44
Thompson Sanitation	74,256.23
Thomson Reuters - West	2,798.74
UKG Kronos Systems LLC	3,580.71

Waseca County Land & Water Resources	6,558.10
Ziegler,Inc	98,858.03
68 Payments less than 2000	<u>28,909.41</u>
Final Total:	303,906.50

Motion by Commissioner Glynn , seconded by Commissioner Gnemi to go into closed session at 4:19 p.m. for the purpose of labor negotiations strategy, per MN statute 179A.01, section 13D.03. Ayes all.

Motion by Commissioner Glynn , seconded by Commissioner Krueger to come out of Closed Session at 4:34 p.m. Ayes all.

Motion by Commissioner Krueger , seconded by Commissioner Glynn to establish Juneteenth as a paid holiday. Ayes all.

Motion by Commissioner Gnemi seconded by Commissioner Glynn , to adjourn to the Call of the Chair at 4:35 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
ADMINISTRATOR

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

February 27, 2024

STATE OF MINNESOTA }
 } ss
COUNTY OF STEELE }

The Steele County Board of Commissioners held a Work Session at 3:00 p.m. on February 27, 2024, with Commissioner's Abbe, Krueger, Brady, Glynn, and Gnemi present. Also present were County Engineer Greg Ilkka, County Surveyor Scott Tuchtenhagen, Finance Director Candi Lemarr, GIS Coordinator Nick Flatgard, Public Health Director Amber Aaseth, IT Director Dave Purscell, Human Resource Director Julie Johnson, and Finance Consultant Cathy Piepho, County Administrator Scott Golberg and Executive Assistant Rebecca Kubicek.

Scott Golberg & Sean Murphy from the City of Owatonna brought forward the request from the City of Owatonna regarding a trail extension along the north side of 18th Street SE on the Fairgrounds property that is scheduled to be completed by the end of 2024. This trail addition will help complete the trail loop in Owatonna. There was a request to replace the trees that were taken down due to the trail. More conversation to follow. The city is needing a temporary and perpetual easement from Cedar Avenue to Austin Road. The County & City Public Works departments along with the Ag. Society members met to discuss the project as it relates to the south end of the track area, which will have to be removed. The city has committed to splitting in-kind services/contributions with the County to remove the south end track and to provide topsoil for the hydroseeding portion of the project.

Nick Flatgard and Scott Tuchtenhagen discussed the Public Land Survey System Monument Grant Application. Steele County is 85% monumented. This type 2 grant money recently became available. If the application is accepted, they would start to work in Clinton Falls verifying, marking, plating, and scanning the documents for the corner stones. Cost is estimated at \$700 a corner. This is important because everything that is land related including highways, plats, and roads is based off of section corners. No match funds required for the grant.

Jennifer Thiele, Executive Director of the Historical Society, spoke regarding the usage of appropriations for operations including the orphanage museum. Received \$8,000 in appropriations from Steele County. They served 45K people and have 722 members. They conducted tours, held community events, outreach activities and managed educational programs. Looking for the youth to be interested sooner in life to help preserve local history. The Historical Society is trying to set

themselves up to be financially sustainable. One way is to grow legacy funds. Planning for 2025, they are requesting 10K from the county to help build their sustainability.

Gabrielle Alvarado, Public Health Educator, gave a presentation summarizing the existing Steele County tobacco policies and ordinances 26 & 29 and included proposed revisions. She provided an up-to-date overview of cannabis related legislation in Minnesota and discussed how Steele County can act in the best interest of public health as it relates to adult-use cannabis including the physical health effects of cannabis.

Meeting was adjourned at 4:59 p.m.

CHAIRMAN

ATTEST: _____
Administrator

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

SBENDORF

3/7/24 8:08AM

10 Road & Bridge Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 2

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
						Service Dates	Paid On Bhf #	On Behalf of Name	
301	DEPT					Administration			
	14420	Culligan Inc							
11		10-301-000-0000-6512			7,062.04	Water softener & installation	4215620	Bldg Repair & Maintenance	N
	14420	Culligan Inc			7,062.04	1 Transactions			
	61505	Gopher State One-Call							
19		10-301-000-0000-6260			12.15	February 2024 locates	4021479	Consultants/Admin Fee	N
	61505	Gopher State One-Call			12.15	1 Transactions			
	37025	Innovative Office Solutions LLC							
21		10-301-000-0000-6410			103.44	(2) cases of paper	4466250	Office Supplies	N
	37025	Innovative Office Solutions LLC			103.44	1 Transactions			
	4710	Interstate Power Systems Inc							
22		10-301-000-0000-6512			380.00	Annual inspection A for boiler	R0001206666:01	Bldg Repair & Maintenance	N
	4710	Interstate Power Systems Inc			380.00	1 Transactions			
	4879	Shred Right							
51		10-301-000-0000-6410			42.53	Quarterly shredding services	0019353	Office Supplies	Y
	4879	Shred Right			42.53	1 Transactions			
301	DEPT Total:				7,600.16	Administration	5 Vendors	5 Transactions	
302	DEPT					Road & Bridge Maintenance Expense			
	36550	IFACS							
20		10-302-000-0000-6524			37.22	Screws, nuts & washers	5331887	Supplies - Culverts	N
	36550	IFACS			37.22	1 Transactions			
	48700	M-R Sign Company, Inc							
27		10-302-000-0000-6534			135.62	Vehicle noise signs-CI Falls	223092	Supplies - Signing	N
	48700	M-R Sign Company, Inc			135.62	1 Transactions			
	1037	Midstates Equipment & Supply Inc							
30		10-302-000-0000-6526			1,069.64	Crackfill - CSAH 11	224090	Csah Maint Supplies	N
31		10-302-000-0000-6526			1,069.64	Crackfill - Cty Rd 177	224090	Csah Maint Supplies	N
32		10-302-000-0000-6526			1,069.64	Crackfill - Cty Rd 111	224090	Csah Maint Supplies	N
33		10-302-000-0000-6526			1,069.64	Crackfill - CSAH 9	224090	Csah Maint Supplies	N
34		10-302-000-0000-6526			1,069.64	Crackfill - CSAH 7	224090	Csah Maint Supplies	N
35		10-302-000-0000-6526			1,069.64	Crackfill - CSAH 6	224090	Csah Maint Supplies	N

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
36	10-302-000-0000-6526		Crackfill - CSAH 42	224090	Csah Maint Supplies	N
37	10-302-000-0000-6526		Crackfill - CSAH 4	224090	Csah Maint Supplies	N
38	10-302-000-0000-6526		Crackfill - CSAH 36	224090	Csah Maint Supplies	N
39	10-302-000-0000-6526		Crackfill - CSAH 34	224090	Csah Maint Supplies	N
40	10-302-000-0000-6526		Crackfill - CSAH 3	224090	Csah Maint Supplies	N
41	10-302-000-0000-6526		Crackfill - CSAH 22	224090	Csah Maint Supplies	N
42	10-302-000-0000-6526		Crackfill - CSAH 18	224090	Csah Maint Supplies	N
43	10-302-000-0000-6526		Crackfill - CSAH 17	224090	Csah Maint Supplies	N
44	10-302-000-0000-6526		Crackfill - CSAH 14	224090	Csah Maint Supplies	N
45	10-302-000-0000-6526		Crackfill - CSAH 13	224090	Csah Maint Supplies	N
1037	Midstates Equipment & Supply Inc	17,114.24	16 Transactions			
72120	Univ Of Mn Regents					
55	10-302-000-0000-6261	400.00	Guardrail trng-Witter & Mogen	2110012773	Conference & Training	N
72120	Univ Of Mn Regents	400.00	1 Transactions			
302	DEPT Total:	17,687.08	Road & Bridge Maintenance Expense	4 Vendors	19 Transactions	
303	DEPT		Construction Expense			
8559	Fred Meyer Technology Services					
16	10-303-000-0000-6260	330.00	Calibrate GPS and clean	14256	Consultants/Admin Fee	Y
17	10-303-000-0000-6260	330.00	Clean & calibrate RC5 & test	14257	Consultants/Admin Fee	Y
18	10-303-000-0000-6260	220.00	Calibrate Carbon GPS pole	14258	Consultants/Admin Fee	Y
8559	Fred Meyer Technology Services	880.00	3 Transactions			
46551	Locators & Supplies Inc					
25	10-303-000-0000-6480	779.08	Ruler, wheel, levels & case	0312441-IN	Non-Capitalized Inventory	N
26	10-303-000-0000-6480	189.92	Two-power hand level	0312498-IN	Non-Capitalized Inventory	N
46551	Locators & Supplies Inc	969.00	2 Transactions			
303	DEPT Total:	1,849.00	Construction Expense	2 Vendors	5 Transactions	
304	DEPT		Equipment Maintenance & Shops			
150	Alexander Lumber Company					
1	10-304-000-0000-6512	31.21	Supplies for sign shop cabinet	216670/1	Bldg Repair & Maintenance	N
150	Alexander Lumber Company	31.21	1 Transactions			
10150	Carquest Auto Parts					

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
2	10-304-000-0000-6520		308.04 Starter, unit#2133	478681	Machinery/Vehicle Parts	N
3	10-304-000-0000-6520		11.00- Core return, unit#2133	478804	Machinery/Vehicle Parts	N
4	10-304-000-0000-6520		214.35- Starter, unit#2133	478805	Machinery/Vehicle Parts	N
5	10-304-000-0000-6520		188.34- Ret 850 CCA Battery, unt#2133	478807	Machinery/Vehicle Parts	N
6	10-304-000-0000-6520		188.34 850 CCA Battery, unt#2133	478808	Machinery/Vehicle Parts	N
7	10-304-000-0000-6520		153.57 850 CCA Battery & core return	478903	Machinery/Vehicle Parts	N
8	10-304-000-0000-6520		11.00 Fuses, unit#2131	479245	Machinery/Vehicle Parts	N
10150	Carquest Auto Parts		247.26	7 Transactions		
3963	Clean Plus Inc - CPI Divisions					
9	10-304-000-0000-6511		103.80 Dry Wypes for shop	2402258	Maint Shop Supplies & Materials	N
3963	Clean Plus Inc - CPI Divisions		103.80	1 Transactions		
16480	Crysteel Truck Equipment Inc					
10	10-304-000-0000-6520		12,628.00 Ins claim, plow, pin & blade	L35464	Machinery/Vehicle Parts	N
16480	Crysteel Truck Equipment Inc		12,628.00	1 Transactions		
22125	Emergency Automotive Technology Inc					
12	10-304-000-0000-6520		45.55 Magnetic mic clip, unit#2130	JP02142440	Machinery/Vehicle Parts	N
13	10-304-000-0000-6520		45.55 Magnetic mic clip, unit#2330	JP02142440	Machinery/Vehicle Parts	N
14	10-304-000-0000-6520		45.55 Magnetic mic clip, unit#2171	JP02142440	Machinery/Vehicle Parts	N
15	10-304-000-0000-6520		45.54 Magnetic mic clip, unit#2162	JP02142440	Machinery/Vehicle Parts	N
22125	Emergency Automotive Technology Inc		182.19	4 Transactions		
524	Kecks Repair Inc					
23	10-304-000-0000-6252		31.25 Custom labor, unit#2215	303965	Contracted Services	N
24	10-304-000-0000-6520		557.77 Hydo fittings, R-ring & mega v	303965	Machinery/Vehicle Parts	N
524	Kecks Repair Inc		589.02	2 Transactions		
50510	McNeilus Steel Inc					
28	10-304-000-0000-6520		59.40 Channel drop, unit#2240	01072604	Machinery/Vehicle Parts	N
29	10-304-000-0000-6520		102.00 Flat bar, unit#2240	01073643	Machinery/Vehicle Parts	N
50510	McNeilus Steel Inc		161.40	2 Transactions		
1308	Miners's Outdoor & Rec					
46	10-304-000-0000-6520		229.46 20 bar, file handle & oil	210733	Machinery/Vehicle Parts	N
1308	Miners's Outdoor & Rec		229.46	1 Transactions		
4097	Nuss Truck & Equipment					

SBENDORF

3/7/24 8:08AM

10 Road & Bridge Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 5

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
47	10-304-000-0000-6520	199.27	Wires & filters	PSO0782311	Machinery/Vehicle Parts	N
4097	Nuss Truck & Equipment	199.27	1 Transactions			
61520	Owatonna Motor Company					
49	10-304-000-0000-6252	2,274.80	Custom labor, unit#2213	708129	Contracted Services	N
48	10-304-000-0000-6520	509.48	Parts for repairs, unit#2213	708129	Machinery/Vehicle Parts	N
61520	Owatonna Motor Company	2,784.28	2 Transactions			
3314	Ronco Engineering Sales Co Inc					
50	10-304-000-0000-6520	153.18	Tie down, pipe rings, coupling	3351185	Machinery/Vehicle Parts	N
3314	Ronco Engineering Sales Co Inc	153.18	1 Transactions			
85167	Stewart Sanitation					
52	10-304-000-0000-6514	125.01	February garbage	0000836987	Utility Services	N
85167	Stewart Sanitation	125.01	1 Transactions			
7787	Tri-State Bobcat					
54	10-304-000-0000-6520	2,663.53	Misc parts, unit#2146	P12680	Machinery/Vehicle Parts	N
7787	Tri-State Bobcat	2,663.53	1 Transactions			
3897	Venture Hydraulics Inc					
56	10-304-000-0000-6520	36.70	Crimp fittings, unit#2170	38269	Machinery/Vehicle Parts	N
3897	Venture Hydraulics Inc	36.70	1 Transactions			
99500	Ziegler,Inc					
58	10-304-000-0000-6520	117.90	(2) cases oil - unit#2221	N001354758	Machinery/Vehicle Parts	N
59	10-304-000-0000-6520	370.48	Buckettip,pin,retainer,adapter	N001380208	Machinery/Vehicle Parts	N
60	10-304-000-0000-6520	275.00	Bucket, unit#2240	N001380960	Machinery/Vehicle Parts	N
99500	Ziegler,Inc	763.38	3 Transactions			
304	DEPT Total:	20,897.69	Equipment Maintenance & Shops	15 Vendors	29 Transactions	
310	DEPT		Capital Construction			
9875	Thamert/Mary K					
53	10-310-000-0000-6517	1,900.00	Purch Parcel 04-005-3100 & A &	Row Purch	Sales Tax Right of Way	S
9875	Thamert/Mary K	1,900.00	1 Transactions			
9217	WHKS & Co					
57	10-310-000-0000-6262	13,943.09	Prof services 074-598-015	50413	Sales Tax Consultants	Y

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 10 Road & Bridge Fund

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Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
9217	WHKS & Co		13,943.09	1 Transactions		
310	DEPT Total:		15,843.09	Capital Construction	2 Vendors	2 Transactions
10	Fund Total:		63,877.02	Road & Bridge Fund		60 Transactions
	Final Total:		63,877.02	28 Vendors	60 Transactions	

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Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	10	63,877.02	Road & Bridge Fund	
	All Funds	63,877.02	Total	Approved by, ...
				
				

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Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

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	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
5	DEPT			Board Of Commissioners			
	4319	Association Of Mn Counties					
79		01-005-000-0000-6261		375.00	Legislative conf - RGnemi	67985	Conference & Training N
80		01-005-000-0000-6261		375.00	Legislative conf - GKrueger	67986	Conference & Training N
	4319	Association Of Mn Counties		750.00	2 Transactions		
5	DEPT Total:			750.00	Board Of Commissioners	1 Vendors	2 Transactions
13	DEPT			Law Library			
	70550	Thomson Reuters - West					
102		01-013-000-0000-6501		1,229.20	West information charges-Feb	849808665	Books N
	70550	Thomson Reuters - West		1,229.20	1 Transactions		
13	DEPT Total:			1,229.20	Law Library	1 Vendors	1 Transactions
41	DEPT			Auditor			
	37225	Ihrke/Laura L					
89		01-041-000-0000-6260		9,075.00	PT& E 2/01 - 2/29/2024	20240304	Consultants Fee N
	37225	Ihrke/Laura L		9,075.00	1 Transactions		
	37025	Innovative Office Solutions LLC					
4		01-041-000-0000-6410		233.51	Office chair, correction tape	4477141	Office Supplies N
	37025	Innovative Office Solutions LLC		233.51	1 Transactions		
41	DEPT Total:			9,308.51	Auditor	2 Vendors	2 Transactions
62	DEPT			Central Services			
	16282	Crosstown Cartage Inc					
16		01-062-000-0000-6801		324.00	Contracted mail services	02/16/2024	General Expense N
17		01-062-000-0000-6802		35.00	Additional mail services	02/16/2024	Internal Chargeback N
86		01-062-000-0000-6801		324.00	Contracted mail services	03/01/2024	General Expense N
87		01-062-000-0000-6802		75.00	Additional mail services	03/01/2024	Internal Chargeback N
	16282	Crosstown Cartage Inc		758.00	4 Transactions		
	37441	Information Systems Corp					
35		01-062-000-0000-6301		5,485.00	Nexsan Assueron annual support	M30904	Equip/Software Maint N
	37441	Information Systems Corp		5,485.00	1 Transactions		

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	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
62	DEPT Total:		6,243.00	Central Services	2 Vendors	5 Transactions	
63	DEPT			Auditor Elections			
	4212 Bussler Publishing Inc						
83	01-063-000-0000-6242		378.00	Notice to voters for PNP	36606	Publishing	N
	4212 Bussler Publishing Inc		378.00	1 Transactions			
	4480 DS Solutions Inc						
135	01-063-000-0000-6410		500.00	Election judge maint fee-PNP	13592	Office Supplies	N
136	01-063-000-0000-6410		209.00	Election judge trng fee-PNP	13592	Office Supplies	N
	4480 DS Solutions Inc		709.00	2 Transactions			
	21920 Election Systems & Software Inc						
88	01-063-000-0000-6410		9,487.99	PNP Election ballots	CD2078636	Office Supplies	N
	21920 Election Systems & Software Inc		9,487.99	1 Transactions			
63	DEPT Total:		10,574.99	Auditor Elections	3 Vendors	4 Transactions	
91	DEPT			County Attorney			
	3901 Diligent Service Network						
18	01-091-000-0000-6343		665.00	Subpoena service	357828	Service Fees	Y
	3901 Diligent Service Network		665.00	1 Transactions			
	78151 Sheriff Of Blue Earth Co - Civil Div						
10	01-091-000-0000-6343		70.00	Subpoena service 74-CR222054	2024-279	Service Fees	N
	78151 Sheriff Of Blue Earth Co - Civil Div		70.00	1 Transactions			
	78500 Sheriff Of Freeborn Co						
11	01-091-000-0000-6343		100.00	Subpoena service 74-CR23936	2024-108	Service Fees	N
	78500 Sheriff Of Freeborn Co		100.00	1 Transactions			
	1179 Sheriff Of Olmsted Co						
12	01-091-000-0000-6343		100.00	Subpoena service 74-CR222054	24000413	Service Fees	N
	1179 Sheriff Of Olmsted Co		100.00	1 Transactions			
91	DEPT Total:		935.00	County Attorney	4 Vendors	4 Transactions	
102	DEPT			Surveyor			

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
39600	Jones Haugh & Smith Inc					
126	01-102-000-0000-6801		Recover S1/2, tie off, etc	54192	General Expense	N
39600	Jones Haugh & Smith Inc		1 Transactions			
102	DEPT Total:	5,860.00	Surveyor	1 Vendors	1 Transactions	
103	DEPT		Assessor			
51300	Metro Sales Inc					
93	01-103-000-0000-6301	311.78	Ricoh/MP color copier contract	INV2475682	Equip/Software Maint	N
51300	Metro Sales Inc	311.78	1 Transactions			
103	DEPT Total:	311.78	Assessor	1 Vendors	1 Transactions	
105	DEPT		Planning & Zoning			
37025	Innovative Office Solutions LLC					
36	01-105-000-0000-6410	54.42	Flag, tape	4468302	Office Supplies	N
90	01-105-000-0000-6410	15.59	Notebooks	4470420	Office Supplies	N
37025	Innovative Office Solutions LLC	70.01	2 Transactions			
83500	Steele County Highway Dept					
56	01-105-000-0000-6540	74.63	Fuel	2273	Gas & Oil	N
83500	Steele County Highway Dept	74.63	1 Transactions			
105	DEPT Total:	144.64	Planning & Zoning	2 Vendors	3 Transactions	
111	DEPT		Buildings & Grounds			
6980	Block Plumbing & Heating Inc					
81	01-111-044-0000-6300	62.50	Clean out gasket	67324	Bldg Repairs & Maintenance	N
6980	Block Plumbing & Heating Inc	62.50	1 Transactions			
8288	Four Seasons Electric					
3	01-111-040-0000-6300	3,650.00	Elections room outlets	13401	Bldg Repairs & Maintenance	N
8288	Four Seasons Electric	3,650.00	1 Transactions			
8521	From the Ground Up LLC					
142	01-111-040-0000-6380	2,940.00	Ice control, snow removal-Jan	32578	Grounds Maintenance	Y
143	01-111-041-0000-6380	1,305.00	Ice control, snow removal-Jan	32581	Grounds Maintenance	Y
141	01-111-043-0000-6380	680.00	Ice control, snow removal-Jan	32582	Grounds Maintenance	Y

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
145	01-111-042-0000-6380		Ice control, snow removal-Jan	32591	Grounds Maintenance	Y
144	01-111-044-0000-6380		Ice control, snow removal-Jan	32595	Grounds Maintenance	Y
139	01-111-047-0000-6380		Ice control, snow removal-Jan	32608	Grounds Maintenance-Gymnastics	Y
28	01-111-041-0000-6380		Ice control, snow removal	32885	Grounds Maintenance	Y
27	01-111-040-0000-6380		Ice control, snow removal	32904	Grounds Maintenance	Y
26	01-111-043-0000-6380		Ice control, snow removal	32908	Grounds Maintenance	Y
30	01-111-042-0000-6380		Ice control, snow removal	32916	Grounds Maintenance	Y
29	01-111-044-0000-6380		Ice control, snow removal	32919	Grounds Maintenance	Y
24	01-111-047-0000-6380		Ice control	32930	Grounds Maintenance-Gymnastics	Y
151	01-111-040-0000-6380		Ice control, snow removal-Feb	33059	Grounds Maintenance	Y
152	01-111-041-0000-6380		Ice control, snow removal-Feb	33062	Grounds Maintenance	Y
150	01-111-043-0000-6380		Ice control, snow removal-Feb	33063	Grounds Maintenance	Y
154	01-111-042-0000-6380		Ice control, snow removal-Feb	33071	Grounds Maintenance	Y
153	01-111-044-0000-6380		Ice control, snow removal-Feb	33072	Grounds Maintenance	Y
148	01-111-047-0000-6380		Ice control-Feb	33084	Grounds Maintenance-Gymnastics	Y
8521	From the Ground Up LLC	14,615.00	18 Transactions			
604	General Parts LLC					
32	01-111-044-0000-6300	1,587.27	Steam kit replacement	6490075	Bldg Repairs & Maintenance	Y
31	01-111-044-0000-6300	596.86	Pilot tube	6490237	Bldg Repairs & Maintenance	Y
604	General Parts LLC	2,184.13	2 Transactions			
4710	Interstate Power Systems Inc					
91	01-111-044-0000-6300	500.00	Generator inspection	R001206660:01	Bldg Repairs & Maintenance	N
155	01-111-042-0000-6300	380.00	Generator inspections-CH	R001206662:01	Bldg Repairs & Maintenance	N
4710	Interstate Power Systems Inc	880.00	2 Transactions			
52550	MEI Total Elevator Solutions					
157	01-111-040-0000-6300	205.38	Monthly service - March	1062452	Bldg Repairs & Maintenance	N
156	01-111-042-0000-6300	191.76	Monthly service - March	1062453	Bldg Repairs & Maintenance	N
52550	MEI Total Elevator Solutions	397.14	2 Transactions			
7860	Metropolitan Mechanical Contractors Inc					
44	01-111-044-0000-6300	465.00	Service heat for RTU 2	910039008	Bldg Repairs & Maintenance	N
7860	Metropolitan Mechanical Contractors Inc	465.00	1 Transactions			
9683	Northland Pest Control					
95	01-111-043-0000-6300	75.00	Pest control	14630	Bldg Repairs & Maintenance	Y
94	01-111-042-0000-6300	105.00	Pest control	14631	Bldg Repairs & Maintenance	Y

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
97	01-111-041-0000-6300		85.00	Pest control	14633	Bldg Repairs & Maintenance Y
96	01-111-040-0000-6300		65.00	Pest control	14634	Bldg Repairs & Maintenance Y
9683	Northland Pest Control		330.00	4 Transactions		
83500	Steele County Highway Dept					
57	01-111-000-0000-6562		376.79	Fuel	2276	Fuel And Gas N
83500	Steele County Highway Dept		376.79	1 Transactions		
111	DEPT Total:		22,960.56	Buildings & Grounds	9 Vendors	32 Transactions
121	DEPT			Veteran Service		
6032	APG Media of Southern Minnesota LLC					
77	01-121-000-0000-6242		57.00	Memorial flags - Feb 2024	13476-0224	Publishing N
78	01-121-751-0000-6820		600.00	Digital campaign - Feb 2024	13476-0224	Grant Expense N
6032	APG Media of Southern Minnesota LLC		657.00	2 Transactions		
121	DEPT Total:		657.00	Veteran Service	1 Vendors	2 Transactions
201	DEPT			Sheriff		
8458	American Tower Corporation					
1	01-201-297-0000-6347		671.95	BP tower rent - March 2024	411614978	T-BI Pr Lease Payments N
8458	American Tower Corporation		671.95	1 Transactions		
9608	Federal Home Loan Mortgage Corporatic					
2	01-201-000-0000-5831		25,369.19	Taykalo redemption	Taykalo	Miscellaneous N
9608	Federal Home Loan Mortgage Corporatic		25,369.19	1 Transactions		
4710	Interstate Power Systems Inc					
40	01-201-296-0000-6421		380.00	Semi annual A inspection	R001206661-01	T#9 Maintenance Operating Exp-Fuel N
6	01-201-297-0000-6301		358.00	Completed A inspection	R001206665-01	T BI Pr-Equipment Repairs N
4710	Interstate Power Systems Inc		738.00	2 Transactions		
4877	L & L Street Rods & Sport Trucks					
41	01-201-000-0102-6320		100.00	Watchguard DVR	3928	Squad 7414 Maintenance Y
4877	L & L Street Rods & Sport Trucks		100.00	1 Transactions		
52513	Mn Dept Of Transportation					
7	01-201-000-0000-6304		14,507.40	2024 Armer Motorola agreement	782979	Contracts N

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
52513	Mn Dept Of Transportation		1 Transactions			
18450	Office of MN IT Services					
47	01-201-000-0000-6210		Sheriff telecom - January 24	W24010523	Telephone	N
18450	Office of MN IT Services		1 Transactions			
63510	Owatonna Police Dept					
8	01-201-000-0000-6260	DTG	SCDIU - 4th quarter - AMartin	02232024	South Central Drug Investigator	N
63510	Owatonna Police Dept		1 Transactions			
85300	Streichers Inc					
60	01-201-000-0000-6408		Womens pant - 1 count	I1682427	Uniforms/Uniform Reimbursement	N
85300	Streichers Inc		1 Transactions			
89980	The 20 Rifle & Pistol Club					
14	01-201-000-0000-6285		Range fee -2024 training	2/28/2024	Firearms/Ammo Training	N
89980	The 20 Rifle & Pistol Club		1 Transactions			
201	DEPT Total:		Sheriff	9 Vendors	10 Transactions	
251	DEPT		Jail			
4346	Advanced Correctional Healthcare Inc					
75	01-251-000-0000-6269		Onsite mental health services	138355	Site Mental Health Services	6
74	01-251-000-0000-6270		Onsite medical services	138355	Medical Services	6
76	01-251-000-0000-6270		Pool management fees	138355	Medical Services	6
4346	Advanced Correctional Healthcare Inc		3 Transactions			
5750	Bob Barker Company Inc					
15	01-251-000-0000-6418		Green smock	1990843	Lock-Up Supplies	N
82	01-251-000-0000-6418		Inmate tshirts, green suit	1993526	Lock-Up Supplies	N
5750	Bob Barker Company Inc		2 Transactions			
2085	Charm-Tex Inc					
84	01-251-000-0000-6451		Green smocks	0355418-IN	Operating Supplies	N
2085	Charm-Tex Inc		1 Transactions			
9595	Compcare Occupational Medicine & Urge					
85	01-251-000-0000-6196		Pre-employment exam -MD	8572	Employee Phys And Exams	6

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No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
9595	Compcare Occupational Medicine & Urge		1 Transactions			
18450	Office of MN IT Services					
49	01-251-000-0000-6410	91.07	Jail telecom - January 24	W24010523	Office Supplies	N
18450	Office of MN IT Services	91.07	1 Transactions			
74145	South Central Human Relations					
55	01-251-000-0000-6196	960.00	Pre-employment eval-MD,KS,GF	2/15/2024	Employee Phys And Exams	Y
74145	South Central Human Relations	960.00	1 Transactions			
83500	Steele County Highway Dept					
58	01-251-000-0000-6562	399.36	Fuel	2282	Gas & Oil	N
83500	Steele County Highway Dept	399.36	1 Transactions			
85167	Stewart Sanitation					
98	01-251-000-0000-6254	262.86	Waste pick up 3/1 - 3/31/24	837470	Garbage Disposal	N
85167	Stewart Sanitation	262.86	1 Transactions			
8247	Summit Food Services LLC					
100	01-251-000-0000-6418	25.13-	Credit for paper products	114106	Lock-Up Supplies	N
61	01-251-000-0000-6441	3,330.32	Inmate meals 2/3 - 2/9/24	INV2000199555	Prisoner Meals	N
63	01-251-000-0000-6418	26.88	Paper products	INV2000200090	Lock-Up Supplies	N
62	01-251-000-0000-6441	3,286.50	Inmate meal 2/10 - 2/16/2024	INV2000200090	Prisoner Meals	N
99	01-251-000-0000-6441	3,286.50	Inmate meals 2/17 - 2/23/24	INV2000200636	Prisoner Meals	N
8247	Summit Food Services LLC	9,905.07	5 Transactions			
1445	Swank Motion Pictures Inc					
64	01-251-000-0000-6406	535.00	Movie license agreement	384323	Program Supplies	N
1445	Swank Motion Pictures Inc	535.00	1 Transactions			
8070	U N X Inc					
65	01-251-000-0000-6560	265.05	Laundry detergents	2024-54408-00	Janitorial Supplies	N
8070	U N X Inc	265.05	1 Transactions			
251	DEPT Total:	22,332.39	Jail	11 Vendors	18 Transactions	
252	DEPT		Community Corrections			
8719	Martin/Kaiya					
43	01-252-775-0000-6330	14.94	ICOTS training lunch	Salad Bros	Travel Expenses - CCA	N

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
8719	Martin/Kaiya		1 Transactions			
84035	Tri-M Graphics					
101	01-252-000-0000-6410	233.76	2 boxes of window envelopes	103404	Office Supplies	N
84035	Tri-M Graphics	233.76	1 Transactions			
252	DEPT Total:	248.70	Community Corrections	2 Vendors	2 Transactions	
253	DEPT		Law Enforcement Center			
8521	From the Ground Up LLC					
20	01-253-000-0000-6300	75.00	Pretreat 2/13/24	32935	Bldg Repairs & Maintenance	Y
21	01-253-000-0000-6300	420.00	Snow removal 2/15/24	32935	Bldg Repairs & Maintenance	Y
8521	From the Ground Up LLC	495.00	2 Transactions			
18450	Office of MN IT Services					
48	01-253-000-0000-6211	77.93	LEC telecom - January 24	W24010523	Radio And Telephone	N
18450	Office of MN IT Services	77.93	1 Transactions			
4879	Shred Right					
13	01-253-000-0000-6254	53.70	Shredding, disposal of console	0018907	Garbage Disposal	Y
4879	Shred Right	53.70	1 Transactions			
253	DEPT Total:	626.63	Law Enforcement Center	3 Vendors	4 Transactions	
481	DEPT		Public Health Nursing			
8783	Availity LLC					
121	01-481-460-6009-6383	20.00	Medicare billing charges	INV01103179	Contract Services	N
8783	Availity LLC	20.00	1 Transactions			
8789	Dahle/Teya F					
122	01-481-461-6034-6261	75.00	Reflective consult	1547	Conference & Training	Y
123	01-481-461-6059-6261	75.00	Reflective consult	1547	Conference & Training	Y
8789	Dahle/Teya F	150.00	2 Transactions			
9878	Equity Elephant Consulting LLC					
124	01-481-465-6064-6261	2,000.00	Speaker for All Staff meeting	March 2024	Conferences & Training	Y
9878	Equity Elephant Consulting LLC	2,000.00	1 Transactions			

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
30270	Government Finance Officers Assn						
125	01-481-465-6057-6241		150.00	Finance dues 3/24-3/25-EEde	0283405	Membership Dues	N
30270	Government Finance Officers Assn		150.00	1 Transactions			
5424	Northstar Calibration Inc						
127	01-481-462-6047-6563		102.00	Thermometer check	645519	Maintenance And Repair	N
5424	Northstar Calibration Inc		102.00	1 Transactions			
7944	Red Oxygen						
128	01-481-461-6011-6210		14.66	Texting services	647384	Telephone	N
129	01-481-461-6040-6210		14.65	Texting services	647384	Telephone	N
7944	Red Oxygen		29.31	2 Transactions			
8368	Rice County Public Health						
130	01-481-464-6061-6480		113.84	1 dose of Covid	022024	Non-Capitalized Inventory	N
8368	Rice County Public Health		113.84	1 Transactions			
4879	Shred Right						
131	01-481-000-0000-6322		42.53	Shredding services	18908	Service Agreements	Y
4879	Shred Right		42.53	1 Transactions			
85147	Stericycle Inc						
132	01-481-000-0000-6322		110.25	Hazardous waste	80006207716	Service Agreements	N
85147	Stericycle Inc		110.25	1 Transactions			
84035	Tri-M Graphics						
133	01-481-000-0000-6410		155.98	#10 envelopes	103393	Office Supplies	N
84035	Tri-M Graphics		155.98	1 Transactions			
90165	UC Lab						
134	01-481-463-6049-6322		214.20	Water well testing	119340	Well Water Service Agreements	N
90165	UC Lab		214.20	1 Transactions			
481	DEPT Total:		3,088.11	Public Health Nursing	11 Vendors	13 Transactions	
502	DEPT			Steele Co Community Ctr			
8521	From the Ground Up LLC						
140	01-502-000-0000-6380		1,050.00	Ice control, snow removal-Jan	32589	Grounds Maintenance	Y
25	01-502-000-0000-6380		285.00	Ice control	32914	Grounds Maintenance	Y

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1 General Revenue Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
149	01-502-000-0000-6380		Ice control-Feb	33068	Grounds Maintenance	Y
8521	From the Ground Up LLC		3 Transactions			
502	DEPT Total:	1,620.00	Steele Co Community Ctr	1 Vendors	3 Transactions	
521	DEPT		Park And Recreation			
9084	Metro FiberNet LLC					
92	01-521-000-0000-6410	425.44	Internet & tv for FS - March	1671311	Operating Supplies/Truck Repairs	Y
9084	Metro FiberNet LLC	425.44	1 Transactions			
83500	Steele County Highway Dept					
59	01-521-000-0000-6540	8.50	Fuel	2274	Gas & Oil	N
83500	Steele County Highway Dept	8.50	1 Transactions			
521	DEPT Total:	433.94	Park And Recreation	2 Vendors	2 Transactions	
550	DEPT		Four Seasons			
8786	DJ's On Demand					
19	01-550-000-0000-6410	250.00	DJ services for Ice Jam	0076	Operating Supplies - Contracts	Y
8786	DJ's On Demand	250.00	1 Transactions			
33550	Hillyard -Hutchinson					
34	01-550-000-0000-6410	250.56	Absorb spill pick up	605389178	Operating Supplies - Contracts	N
33	01-550-000-0000-6410	856.21	Toilet paper, towels, liners	605400215	Operating Supplies - Contracts	N
33550	Hillyard -Hutchinson	1,106.77	2 Transactions			
37025	Innovative Office Solutions LLC					
37	01-550-000-0000-6410	6.27	Note pads	4467843	Operating Supplies - Contracts	N
37025	Innovative Office Solutions LLC	6.27	1 Transactions			
37469	Insty Prints					
39	01-550-000-0000-6410	44.54	Hockey section posters	159192	Operating Supplies - Contracts	N
38	01-550-000-0000-6410	49.28	Ice Jam posters	159305	Operating Supplies - Contracts	N
37469	Insty Prints	93.82	2 Transactions			
4361	Legacy Signs Inc					
42	01-550-000-0000-6410	977.52	Wall sign frames	18799	Operating Supplies - Contracts	N

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1 General Revenue Fund

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
4361	Legacy Signs Inc		977.52	1 Transactions		
7860	Metropolitan Mechanical Contractors Inc					
45	01-550-000-0000-6410	2,391.38	Duct heater for dehumidifier	910039368	Operating Supplies - Contracts	N
7860	Metropolitan Mechanical Contractors Inc	2,391.38	1 Transactions			
56125	NAPA Auto Parts					
46	01-550-000-0000-6314	35.85	Oil & filter for zamboni	7514	Zamboni Repairs	N
56125	NAPA Auto Parts	35.85	1 Transactions			
71075	R & R Specialties Of Wisconsin Inc					
50	01-550-000-0000-6314	75.00	Blade sharpening	81361-IN	Zamboni Repairs	N
52	01-550-000-0000-6314	41.25	Switch	81376-IN	Zamboni Repairs	N
51	01-550-000-0000-6314	75.00	Blade sharpening	81471-IN	Zamboni Repairs	N
71075	R & R Specialties Of Wisconsin Inc	191.25	3 Transactions			
77390	Schilling Supply Company					
53	01-550-000-0000-6410	150.91	Air fresheners, urinal screens	951655-00	Operating Supplies - Contracts	N
77390	Schilling Supply Company	150.91	1 Transactions			
8242	SCR					
54	01-550-000-0000-6410	1,764.39	Midseason checks & repairs	W96509	Operating Supplies - Contracts	N
8242	SCR	1,764.39	1 Transactions			
550	DEPT Total:	6,968.16	Four Seasons	10 Vendors	14 Transactions	
601	DEPT		County Ag Society			
8521	From the Ground Up LLC					
138	01-601-000-0000-6386	3,820.00	Ice control, snow removal-Jan	32602	Parking Lot Maintenance	Y
137	01-601-000-0000-6386	4,060.00	Ice control, snow removal-Jan	32620	Parking Lot Maintenance	Y
22	01-601-000-0000-6386	1,015.00	Ice control, snow removal	32926	Parking Lot Maintenance	Y
23	01-601-000-0000-6386	685.00	Ice control	32947	Parking Lot Maintenance	Y
146	01-601-000-0000-6386	1,015.00	Ice control, snow removal-Feb	33079	Parking Lot Maintenance	Y
147	01-601-000-0000-6386	685.00	Ice control-Feb	33100	Parking Lot Maintenance	Y
8521	From the Ground Up LLC	11,280.00	6 Transactions			
601	DEPT Total:	11,280.00	County Ag Society	1 Vendors	6 Transactions	

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1 General Revenue Fund

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Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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	<u>Vendor Name</u>		<u>Rpt</u>	<u>Amount</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>		<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
602	DEPT				Co-Op Extension			
	37025	Innovative Office Solutions LLC						
5		01-602-000-0000-6410		63.95	White cardstock & magnets	4467086	Office Supplies	N
	37025	Innovative Office Solutions LLC		63.95	1 Transactions			
	61527	Owatonna Peoples Press						
9		01-602-000-0000-6410		262.60	Annual subscription	OPP-9028	Office Supplies	N
	61527	Owatonna Peoples Press		262.60	1 Transactions			
602	DEPT Total:			326.55	Co-Op Extension	2 Vendors	2 Transactions	
1	Fund Total:			158,159.25	General Revenue Fund		131 Transactions	

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38 Capital Outlay Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Descripti</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>	
11	DEPT			District Court Admin.			
	3832 I & S Group Inc						
158	38-011-000-0000-6600		450.00	Generator electrical - CH	102147	Capital Outlay - District Court	Y
	3832 I & S Group Inc		450.00	1 Transactions			
11	DEPT Total:		450.00	District Court Admin.	1 Vendors	1 Transactions	
111	DEPT			Buildings & Grounds			
	16750 Curts Truck & Diesel Svc						
66	38-111-000-0000-6600		10,869.25	Replace plow	111393	Capital Outlay - Buildings and Ground	N
	16750 Curts Truck & Diesel Svc		10,869.25	1 Transactions			
	38175 J & J Cabinet Works Inc						
103	38-111-040-0000-6600		4,798.79	Mailroom countertops & labor	330	Capital Outlay - SCAC	N
	38175 J & J Cabinet Works Inc		4,798.79	1 Transactions			
	9659 Sunde Land Surveying LLC						
160	38-111-045-0000-6600		904.28	Revised plat post title opin	57795	Capital Outlay - CCA Bldg	Y
	9659 Sunde Land Surveying LLC		904.28	1 Transactions			
	8276 Willies Painting LLC						
67	38-111-049-0000-6600		2,850.00	Paint & touch ups - Alex bldg	23-9425	Capital Outlay - B&G Shop	G
	8276 Willies Painting LLC		2,850.00	1 Transactions			
	5889 Wold Architects and Engineers						
105	38-111-040-0000-6600		1,200.00	Admin reno bill thru Feb	91725	Capital Outlay - SCAC	Y
	5889 Wold Architects and Engineers		1,200.00	1 Transactions			
111	DEPT Total:		20,622.32	Buildings & Grounds	5 Vendors	5 Transactions	
201	DEPT			Sheriff			
	64054 Phone Station Inc						
104	38-201-000-0000-6600		1,409.00	SCDC IDF pre-const wiring	79810	Capital Outlay - Sheriff	N
	64054 Phone Station Inc		1,409.00	1 Transactions			
	5889 Wold Architects and Engineers						
106	38-201-000-0000-6600		1,367.37	DC/Sheriff reno bill thru Feb	91776	Capital Outlay - Sheriff	Y

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38 Capital Outlay Fund

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Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
5889	Wold Architects and Engineers		1,367.37	1 Transactions			
201	DEPT Total:		2,776.37	Sheriff	2 Vendors	2 Transactions	
502	DEPT			Steele Co Community Ctr			
3832	I & S Group Inc						
159	38-502-000-0000-6600		3,876.25	Retaining wall docs - CommCtr	102146	Capital Outlay-Community Center	Y
3832	I & S Group Inc		3,876.25	1 Transactions			
502	DEPT Total:		3,876.25	Steele Co Community Ctr	1 Vendors	1 Transactions	
38	Fund Total:		27,724.94	Capital Outlay Fund		9 Transactions	

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53 Landfill Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
398	DEPT		Landfill			
5465	B To Z Hardware					
107	53-398-000-0000-6410	21.99	Mop head & magic erasers	B364030	Office Supplies	N
108	53-398-000-0000-6410	35.41	Garbage bags	B364047	Office Supplies	N
109	53-398-000-0000-6410	39.68	Soap & garbage bags	B364159	Office Supplies	N
110	53-398-000-0000-6301	25.47	Nuts, bolts & klenex	B364527	Equip Repairs	N
5465	B To Z Hardware	122.55	4 Transactions			
5764	Barr Engineering Company					
68	53-398-000-0000-6545	3,667.00	Professional services	23421011.00-34-1	Water Testing	Y
5764	Barr Engineering Company	3,667.00	1 Transactions			
11215	Central Farm Services					
113	53-398-000-0000-6540	1,266.16	340 gals diesel	26782	Machine Fuel	N
114	53-398-000-0000-6540	1,047.09	285 gals diesel	26805	Machine Fuel	N
111	53-398-000-0000-6540	1,677.00	500 gals diesel	6696	Machine Fuel	N
112	53-398-000-0000-6540	1,489.60	400 gals diesel	6714	Machine Fuel	N
11215	Central Farm Services	5,479.85	4 Transactions			
1240	Cole's Electric Inc					
69	53-398-000-0000-6301	342.19	Changed switch on scale light	39242	Equip Repairs	N
1240	Cole's Electric Inc	342.19	1 Transactions			
14420	Culligan Inc					
115	53-398-000-0000-6304	65.28	Water & fuel surcharge, salt	4207250	Contract Services	N
116	53-398-000-0000-6304	12.94	Cooler rental	4225926	Contract Services	N
117	53-398-000-0000-6304	37.15	Softener rental	4227436	Contract Services	N
118	53-398-000-0000-6304	39.99	Softener rental	4234384	Contract Services	N
14420	Culligan Inc	155.36	4 Transactions			
27350	Frontier Communications					
119	53-398-000-0000-6210	274.02	Phone & fax - 2/25 - 3/24/24	5075837766-0801	Telephone	N
27350	Frontier Communications	274.02	1 Transactions			
9161	Kraft Mechanical LLC					
70	53-398-000-0000-6300	1,794.75	Boiler repair	33822	Bldg Repairs & Maintenance	N
9161	Kraft Mechanical LLC	1,794.75	1 Transactions			
52975	Minnesota Valley Testing Labs					

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 53 Landfill Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

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Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
120	53-398-000-0000-6545		5,540.00	Well testing	1241617	Water Testing	N
	52975 Minnesota Valley Testing Labs		5,540.00	1 Transactions			
	52725 Mn Pollution Control Agency						
71	53-398-000-0000-6261		400.00	Annual stormwater permit fee	10000180106	Conference & Training	N
	52725 Mn Pollution Control Agency		400.00	1 Transactions			
	58850 Northland Farm Systems						
72	53-398-000-0000-6301		147.56	Cam lock	66358	Equip Repairs	N
	58850 Northland Farm Systems		147.56	1 Transactions			
	77570 Short Elliott Hendrickson Inc						
73	53-398-000-0000-6542		1,040.45	Solid waste planning	462106	Testing & Monitoring	N
	77570 Short Elliott Hendrickson Inc		1,040.45	1 Transactions			
398	DEPT Total:		18,963.73	Landfill	11 Vendors	20 Transactions	
53	Fund Total:		18,963.73	Landfill Fund		20 Transactions	
	Final Total:		204,847.92	99 Vendors	160 Transactions		

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	158,159.25	General Revenue Fund	
	38	27,724.94	Capital Outlay Fund	
	53	18,963.73	Landfill Fund	
	All Funds	204,847.92	Total	Approved by, ...
				
				

Steele County

JOURNAL ENTRIES



Description 12 DEC CASH JOURNALS

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	12/31/23	501	01-003-000-0000-6357 Bank Charges	460.34	D	Bank Charges - Magic #1				1
2	12/31/23	501	01-003-000-0000-6357 Bank Charges	9.01	D	Bank Charges - Magic #2				1
3	12/31/23	501	01-003-000-0000-6357 Bank Charges	23.54	D	Bank Charges - Payroll				1
4	12/31/23	501	01-000-000-0000-1001 Cash	492.89	C	Dec 2023 Bank Charges				1
5	12/31/23	501	01-000-000-0000-1001 Cash	32,746.82	D	Dec 2023 Interest				1
6	12/31/23	501	01-003-000-0000-5710 Interest From Investments	16,698.66	C	Dec Interest - Magic #1				1
7	12/31/23	501	01-003-000-0000-5710 Interest From Investments	15,923.52	C	Dec Interest - Magic #2				1
8	12/31/23	501	01-003-000-0000-5710 Interest From Investments	124.64	C	Dec Interest - Payroll				1
9	12/31/23	501	05-000-000-0000-1001 Cash, Human Services Fund	124.93	D	Dec 2023 Interest				1
10	12/31/23	501	05-445-000-0000-5710 Interest Income	124.93	C	Homeless Prevention (Dec 2023)				1
11	12/31/23	501	81-000-000-0000-1001 Cash	2,824.33	D	Dec 2023 Interest				1
12	12/31/23	501	81-230-000-0000-5710 Interest	2,824.33	C	Dec Interest - E911				1
13	12/31/23	501	53-398-000-0000-6388 Labor costs-Highway	1,136.80	D	Greg Highway Labor - Dec				1
14	12/31/23	501	53-000-000-0000-1001 Cash	1,136.80	C	Greg Highway Labor - Dec				1
15	12/31/23	501	10-000-000-0000-1001 Cash	1,136.80	D	Greg Highway Labor - Dec				1
16	12/31/23	501	10-301-000-0000-5511 Charges For Services	1,136.80	C	Greg Highway Labor - Dec				1
17	12/31/23	501	73-000-000-0000-1001 Cash	11,618.87	D	Adjust Jail Year End Balances				1
18	12/31/23	501	73-000-000-0000-2020 Accounts Payable (Acc)	11,102.93	C	Adjust Jail Year End Balances				1
19	12/31/23	501	73-000-000-0000-2091 Due To Individuals	515.94	C	Adjust Jail Year End Balances				1
20	12/31/23	501	01-003-000-0000-5710 Interest From Investments	14,463.97	D	LF Financial Assurance Int.				1

Steele County

JOURNAL ENTRIES



Description 12 DEC CASH JOURNALS

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	12/31/23	501	01-000-000-0000-1001 Cash	14,463.97	C	LF Financial Assurance Int.				1
22	12/31/23	501	53-000-000-0000-1001 Cash	14,463.97	D	LF Financial Assurance Int.				1
23	12/31/23	501	53-398-000-0000-5710 Interest	14,463.97	C	LF Financial Assurance Int.				1
24	12/31/23	501	53-398-000-0000-5710 Interest	14,463.97	D	LF Financial Assurance Int.				1
25	12/31/23	501	53-398-000-0000-5710 Interest	14,463.97	C	LF Financial Assurance Int.				1
26	12/31/23	501	01-003-000-0000-6354 Misc Insurance Acct	23,034.65	D	Payroll Vendor Differences				1
27	12/31/23	501	01-000-000-0000-1001 Cash	23,034.65	C	Payroll Vendor Differences				1
28	12/31/23	501	10-000-000-0000-1001 Cash	89.10	D	Void Ck 179862 & 180004				1
29	12/31/23	501	10-301-000-0000-6260 Consultants/Admin Fee	54.00	C	Void Ck 179862 - Gopher State				1
30	12/31/23	501	10-301-000-0000-6260 Consultants/Admin Fee	35.10	C	Void Ck 180004 - Gopher State				1
31	12/31/23	501	53-398-000-0000-5520 Landfill Tipping Fees	156.62	D	To Reverse CK 2007 - 11/15/23				1
32	12/31/23	501	53-000-000-0000-1001 Cash	156.62	C	To Reverse CK 2007 - 11/15/23				1
33	12/31/23	501	53-000-000-0000-1001 Cash	27.00	D	Landfill CC PMT Adjustment				1
34	12/31/23	501	53-398-000-0000-5831 Misc Revenue	27.00	C	Landfill CC PMT Adjustment				1
35	12/31/23	501	10-000-000-0000-1001 Cash	265,000.00	D	November 23 Sales Tax				1
36	12/31/23	501	10-000-000-0000-1001 Cash	65,100.89	D	November 23 Wheelage Tax				1
37	12/31/23	501	10-310-000-0000-5871 Sales Tax Revenue	265,000.00	C	November 23 Sales Tax				1
38	12/31/23	501	10-302-000-0000-5870 Wheelage Tax Revenue	65,100.89	C	November 23 Wheelage Tax				1
39	12/31/23	501	01-481-460-6005-5563 Veterans Affairs	0.40	D	Optum VA PMT- Over by 40 cents				1
40	12/31/23	501	01-000-000-0000-1001 Cash	0.40	C	Optum VA PMT- Over by 40 cents				1

Steele County

JOURNAL ENTRIES



Description 12 DEC CASH JOURNALS

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	12/31/23	501	01-502-000-0000-6250 Utilities	325.73	D	OPU Utility Billing - 718550				1
42	12/31/23	501	01-201-296-0000-6250 T#9 Utilities	327.63	D	OPU Utility Billing - 718561				1
43	12/31/23	501	01-111-041-0000-6250 Utilities	1,541.22	D	OPU Utility Billing - 718556				1
44	12/31/23	501	01-111-044-0000-6250 Utilities	11,753.66	D	OPU Utility Billing - 718563				1
45	12/31/23	501	01-111-040-0000-6250 Utilities	5,465.98	D	OPU Utility Billing - 718557				1
46	12/31/23	501	01-111-042-0000-6250 Utilities	3,435.44	D	OPU Utility Billing - 718555				1
47	12/31/23	501	01-111-047-0000-6250 Utilities	38.32	D	OPU Utility Billing - 716285				1
48	12/31/23	501	01-111-043-0000-6250 Utilities	90.55	D	OPU Utility Billing - 718547				1
49	12/31/23	501	01-111-043-0000-6250 Utilities	479.35	D	OPU Utility Billing - 718546				1
50	12/31/23	501	01-111-043-0000-6250 Utilities	127.08	D	OPU Utility Billing - 705296				1
51	12/31/23	501	01-000-000-0000-1001 Cash	23,584.96	C	OPU Utility Billings - General				1
52	12/31/23	501	10-304-000-0000-6514 Utility Services	3,272.99	D	OPU Utility Billing - 718562				1
53	12/31/23	501	10-304-000-0000-6514 Utility Services	36.94	D	OPU Utility Billing - 718553				1
54	12/31/23	501	10-000-000-0000-1001 Cash	3,309.93	C	OPU Utility Billings - Hwy				1
55	12/31/23	501	01-101-000-0000-5520 Fees	17.00	D	Recorders Check Difference				1
56	12/31/23	501	01-000-000-0000-1001 Cash	17.00	C	Recorders Check Difference				1
Debit Total				473,793.90		Credit Total	473,793.90	Net:		0.00

Steele County

JOURNAL ENTRIES



Description 12 DEC CASH JOURNALS 2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	12/31/23	501	01-000-000-0000-1001 Cash	2,172.50	D	MRCI Rent - Jan 2024				1
2	12/31/23	501	01-003-000-0000-5810 Rental Income	2,172.50	C	MRCI Rent - Jan 2024				1
3	12/31/23	501	01-000-000-0000-1001 Cash	445.35	D	Somerset Tower Rent - Jan 24				1
4	12/31/23	501	01-201-299-0000-5831 Somerset Tower Rent	445.35	C	Somerset Tower Rent - Jan 24				1
5	12/31/23	501	73-000-000-0000-1001 Cash	0.20	D	Correct Jail Cash Balance				1
6	12/31/23	501	73-000-000-0000-2091 Due To Individuals	0.20	C	Correct Jail Cash Balance				1
7	12/31/23	501	10-301-000-0000-6301 Equip/Software Maint	8,595.00	D	Camera Repairs from Lightning				1
8	12/31/23	501	10-000-000-0000-1001 Cash	8,595.00	C	Camera Repairs from Lightning				1
9	12/31/23	501	01-000-000-0000-1001 Cash	8,595.00	D	Camera Repairs from Lightning				1
10	12/31/23	501	01-062-000-0000-5831 Miscellaneous	8,595.00	C	Camera Repairs from Lightning				1
11	12/31/23	501	53-398-000-0000-6304 Contract Services	4,725.00	D	Move Landfill Scale Software				1
12	12/31/23	501	53-000-000-0000-1001 Cash	4,725.00	C	Move Landfill Scale Software				1
13	12/31/23	501	01-000-000-0000-1001 Cash	4,725.00	D	Move Landfill Scale Software				1
14	12/31/23	501	01-003-565-0000-6801 General Expense - COVID 19	4,725.00	C	Move Landfill Scale Software				1
Debit Total				29,258.05		Credit Total	29,258.05	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description 12 DEC CASH JOURNALS 3

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	12/31/23	501	21-635-000-0000-6801 Miscellaneous	160.00	D	JD 6 Ditch Per Diems 2023				1
2	12/31/23	501	21-662-000-0000-6801 General Expense	80.00	D	JD 19 Ditch Per Diems 2023				1
3	12/31/23	501	21-000-000-0000-1001 Cash	240.00	C	2023 Ditch Per Diems Allocatio				1
4	12/31/23	501	01-000-000-0000-1001 Cash	240.00	D	2023 Ditch Per Diems Allocatio				1
5	12/31/23	501	01-005-000-0000-6190 Per Diems	240.00	C	2023 Ditch Per Diems Allocatio				1
6	12/31/23	501	21-631-000-0000-6900 Interest O.S.W.	1,011.45	D	July-Dec 2023 Ditch Interest				1
7	12/31/23	501	21-665-000-0000-5710 Interest	779.62	C	July-Dec 2023 Ditch Interest				1
8	12/31/23	501	21-634-000-0000-6900 Interest O.S.W.	702.84	D	July-Dec 2023 Ditch Interest				1
9	12/31/23	501	21-635-000-0000-5710 Interest	719.39	C	July-Dec 2023 Ditch Interest				1
10	12/31/23	501	21-636-000-0000-5710 Interest	88.06	C	July-Dec 2023 Ditch Interest				1
11	12/31/23	501	21-633-000-0000-6900 Interest O.S.W.	948.70	D	July-Dec 2023 Ditch Interest				1
12	12/31/23	501	21-637-000-0000-5710 Interest	241.82	C	July-Dec 2023 Ditch Interest				1
13	12/31/23	501	21-638-000-0000-5710 Interest	84.04	C	July-Dec 2023 Ditch Interest				1
14	12/31/23	501	21-639-000-0000-5710 Interest	121.96	C	July-Dec 2023 Ditch Interest				1
15	12/31/23	501	21-662-000-0000-6900 Allocated Interest	2.82	D	July-Dec 2023 Ditch Interest				1
16	12/31/23	501	21-640-000-0000-6900 Interest O.S.W.	1,861.05	D	July-Dec 2023 Ditch Interest				1
17	12/31/23	501	21-641-000-0000-5710 Interest	292.31	C	July-Dec 2023 Ditch Interest				1
18	12/31/23	501	21-642-000-0000-6900 Interest O.S.W.	47.03	D	July-Dec 2023 Ditch Interest				1
19	12/31/23	501	21-643-000-0000-6900 Interest O.S.W.	80.96	D	July-Dec 2023 Ditch Interest				1
20	12/31/23	501	21-644-000-0000-5710 Interest	312.44	C	July-Dec 2023 Ditch Interest				1

Steele County

JOURNAL ENTRIES



Description 12 DEC CASH JOURNALS 3

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	12/31/23	501	21-645-000-0000-6900 Interest O.S.W.	199.17	D	July-Dec 2023 Ditch Interest				1
22	12/31/23	501	21-646-000-0000-5710 Interest	95.19	C	July-Dec 2023 Ditch Interest				1
23	12/31/23	501	21-647-000-0000-5710 Interest	11.73	C	July-Dec 2023 Ditch Interest				1
24	12/31/23	501	21-648-000-0000-5710 Interest	276.97	C	July-Dec 2023 Ditch Interest				1
25	12/31/23	501	21-649-000-0000-5710 Interest	122.82	C	July-Dec 2023 Ditch Interest				1
26	12/31/23	501	21-650-000-0000-5710 Interest	29.51	C	July-Dec 2023 Ditch Interest				1
27	12/31/23	501	21-651-000-0000-5710 Interest	8.70	C	July-Dec 2023 Ditch Interest				1
28	12/31/23	501	21-652-000-0000-6900 Interest O.S.W.	85.97	D	July-Dec 2023 Ditch Interest				1
29	12/31/23	501	21-653-000-0000-6900 Interest O.S.W.	248.38	D	July-Dec 2023 Ditch Interest				1
30	12/31/23	501	21-654-000-0000-5710 Interest	480.55	C	July-Dec 2023 Ditch Interest				1
31	12/31/23	501	21-655-000-0000-5710 Interest	83.31	C	July-Dec 2023 Ditch Interest				1
32	12/31/23	501	21-656-000-0000-5710 Interest	23.20	C	July-Dec 2023 Ditch Interest				1
33	12/31/23	501	21-657-000-0000-5710 Interest	1.83	C	July-Dec 2023 Ditch Interest				1
34	12/31/23	501	21-658-000-0000-6900 Interest O.S.W.	841.56	D	July-Dec 2023 Ditch Interest				1
35	12/31/23	501	21-659-000-0000-5710 Interest	24.21	C	July-Dec 2023 Ditch Interest				1
36	12/31/23	501	21-660-000-0000-5710 Interest	26.43	C	July-Dec 2023 Ditch Interest				1
37	12/31/23	501	21-000-000-0000-1001 Cash	2,205.84	C	July-Dec 2023 Ditch Interest				1
38	12/31/23	501	01-000-000-0000-1001 Cash	2,205.84	D	July-Dec 2023 Ditch Interest				1
39	12/31/23	501	01-003-000-0000-5710 Interest From Investments	2,205.84	C	July-Dec 2023 Ditch Interest				1
40	12/31/23	501	21-000-000-0000-2520 Advance From Other Funds	110,893.49	D	2023 Ditch Loan Payback				1

Steele County

JOURNAL ENTRIES



Description 12 DEC CASH JOURNALS 3

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	12/31/23	501	21-000-000-0000-1001 Cash	110,893.49	C	2023 Ditch Loan Payback				1
42	12/31/23	501	01-000-000-0000-1001 Cash	110,893.49	D	2023 Ditch Loan Payback				1
43	12/31/23	501	01-000-000-0000-1410 Advances To Other Funds	110,893.49	C	2023 Ditch Loan Payback				1
44	12/31/23	501	01-032-010-0000-5301 Wellness Grant	900.00	D	2023 Wellness To JD Fund				1
45	12/31/23	501	01-000-000-0000-1001 Cash	900.00	C	2023 Wellness To JD Fund				1
46	12/31/23	501	81-000-000-0000-1001 Cash	900.00	D	2023 Wellness To JD Fund				1
47	12/31/23	501	81-230-000-0000-6198 Health Promotion	900.00	C	2023 Wellness To JD Fund				1
48	12/31/23	501	01-003-000-0000-5013 Mortgage Registry Tax Revenue	1,023.99	D	Remove Overallocated Mortg Tax				1
49	12/31/23	501	01-003-000-0000-5014 State Deed Tax Revenue	1,423.01	D	Remove Overallocated Deed Tax				1
50	12/31/23	501	01-000-000-0000-1001 Cash	2,447.00	C	Remove Dup Deed/Mortg Tax				1
51	12/31/23	501	72-000-000-0000-1001 Cash	2,447.00	D	Remove Dup Deed/Mortg Tax				1
52	12/31/23	501	72-860-000-0000-2100 Mn State Treasurer-Mortgage Regis Tax	1,023.99	C	Remove Dup Deed/Mortg Tax				1
53	12/31/23	501	72-861-000-0000-2100 Mn State Treasurer-State Deed Tax	1,423.01	C	Remove Dup Deed/Mortg Tax				1
54	12/31/23	501	53-000-000-0000-2881 Net Worth/Equity	14,463.97	D	LF Financial Assurance Int.				1
55	12/31/23	501	53-000-000-0000-2722 Reserve For Capital Imp-Fin Assurance	14,463.97	C	LF Financial Assurance Int.				1
Debit Total				251,660.72		Credit Total	251,660.72	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description 12 DEC 2023 PHONE, POSTAGE, BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	12/31/23	501	01-032-000-0000-6215 Postage	8.19	D	Postage Allocation - Dec 23				1
2	12/31/23	501	01-041-000-0000-6215 Postage	187.62	D	Postage Allocation - Dec 23				1
3	12/31/23	501	01-042-000-0000-6215 Postage	144.51	D	Postage Allocation - Dec 23				1
4	12/31/23	501	01-062-000-0000-6802 Internal Chargeback	780.67	D	Postage Allocation - Dec 23				1
5	12/31/23	501	01-062-000-0000-6802 Internal Chargeback	31.38	D	Postage Allocation - Dec 23				1
6	12/31/23	501	01-063-000-0000-6215 Postage	50.12	D	Postage Allocation - Dec 23				1
7	12/31/23	501	01-101-000-0000-6215 Postage	406.69	D	Postage Allocation - Dec 23				1
8	12/31/23	501	01-103-000-0000-6215 Postage	109.02	D	Postage Allocation - Dec 23				1
9	12/31/23	501	01-104-000-0000-6215 Postage	2.52	D	Postage Allocation - Dec 23				1
10	12/31/23	501	01-105-000-0000-6215 Postage	112.37	D	Postage Allocation - Dec 23				1
11	12/31/23	501	01-121-000-0000-6215 Postage	28.98	D	Postage Allocation - Dec 23				1
12	12/31/23	501	01-251-000-0000-6215 Postage	11.91	D	Postage Allocation - Dec 23				1
13	12/31/23	501	01-252-000-0000-6215 Postage	131.24	D	Postage Allocation - Dec 23				1
14	12/31/23	501	01-481-460-6009-6215 Postage	15.69	D	Postage Allocation - Dec 23				1
15	12/31/23	501	01-481-460-6011-6215 Postage	150.54	D	Postage Allocation - Dec 23				1
16	12/31/23	501	01-481-460-6012-6215 Postage	179.97	D	Postage Allocation - Dec 23				1
17	12/31/23	501	01-481-461-6025-6215 Postage	39.90	D	Postage Allocation - Dec 23				1
18	12/31/23	501	01-481-461-6030-6215 Postage	24.21	D	Postage Allocation - Dec 23				1
19	12/31/23	501	01-481-461-6040-6215 Postage	10.43	D	Postage Allocation - Dec 23				1
20	12/31/23	501	01-481-461-6059-6215 Postage	2.55	D	Postage Allocation - Dec 23				1

Steele County

JOURNAL ENTRIES



Description 12 DEC 2023 PHONE, POSTAGE, BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	12/31/23	501	01-481-462-6047-6215 Postage	1.26	D	Postage Allocation - Dec 23				1
22	12/31/23	501	01-481-465-6057-6215 Postage	0.63	D	Postage Allocation - Dec 23				1
23	12/31/23	501	01-550-000-0000-6215 Postage	3.15	D	Postage Allocation - Dec 23				1
24	12/31/23	501	01-602-000-0000-6215 Postage	14.58	D	Postage Allocation - Dec 23				1
25	12/31/23	501	01-062-000-0000-6215 Postage	2,448.13	C	Postage Allocation - Dec 23				1
26	12/31/23	501	10-301-000-0000-6215 Postage	26.58	D	Postage Allocation - Dec 23				1
27	12/31/23	501	10-000-000-0000-1001 Cash	26.58	C	Postage Allocation - Dec 23				1
28	12/31/23	501	01-000-000-0000-1001 Cash	26.58	D	Postage Allocation - Dec 23				1
29	12/31/23	501	01-062-000-0000-5831 Miscellaneous	26.58	C	Postage Allocation - Dec 23				1
30	12/31/23	501	53-398-000-0000-6215 Postage	29.68	D	Postage Allocation - Dec 23				1
31	12/31/23	501	53-000-000-0000-1001 Cash	29.68	C	Postage Allocation - Dec 23				1
32	12/31/23	501	01-000-000-0000-1001 Cash	29.68	D	Postage Allocation - Dec 23				1
33	12/31/23	501	01-062-000-0000-5831 Miscellaneous	29.68	C	Postage Allocation - Dec 23				1
34	12/31/23	501	01-031-000-0000-6210 Telephone	48.76	D	Verizon Allocation - Dec 23				1
35	12/31/23	501	01-032-000-0000-6210 Telephone	92.52	D	Verizon Allocation - Dec 23				1
36	12/31/23	501	01-042-000-0000-6210 Telephone	40.01	D	Verizon Allocation - Dec 23				1
37	12/31/23	501	01-061-000-0000-6210 Telephone	68.28	D	Verizon Allocation - Dec 23				1
38	12/31/23	501	01-091-000-0000-6210 Telephone	132.38	D	Verizon Allocation - Dec 23				1
39	12/31/23	501	01-103-000-0000-6210 Telephone	228.80	D	Verizon Allocation - Dec 23				1
40	12/31/23	501	01-105-000-0000-6210 Telephone	175.04	D	Verizon Allocation - Dec 23				1

Steele County

JOURNAL ENTRIES



Description 12 DEC 2023 PHONE, POSTAGE, BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	12/31/23	501	01-111-000-0000-6210 Telephone	393.84	D	Verizon Allocation - Dec 23				1
42	12/31/23	501	01-121-000-0000-6210 Telephone	61.89	D	Verizon Allocation - Dec 23				1
43	12/31/23	501	01-251-000-0000-6210 Telephone	180.03	D	Verizon Allocation - Dec 23				1
44	12/31/23	501	01-252-000-0000-6210 Telephone	702.63	D	Verizon Allocation - Dec 23				1
45	12/31/23	501	01-253-000-0000-6210 Telephone	43.76	D	Verizon Allocation - Dec 23				1
46	12/31/23	501	01-281-000-0000-6210 Telephone	186.29	D	Verizon Allocation - Dec 23				1
47	12/31/23	501	01-602-000-0000-6210 Telephone	43.69	D	Verizon Allocation - Dec 23				1
48	12/31/23	501	01-201-000-0000-6211 Radio-Computers-Cameras	567.38	D	Verizon Allocation - Dec 23				1
49	12/31/23	501	01-201-000-0000-6210 Telephone	1,060.24	D	Verizon Allocation - Dec 23				1
50	12/31/23	501	01-481-460-6009-6210 Telephone	43.76	D	Verizon Allocation - Dec 23				1
51	12/31/23	501	01-481-460-6009-6210 Telephone	43.76	D	Verizon Allocation - Dec 23				1
52	12/31/23	501	01-481-460-6012-6210 Telephone	43.76	D	Verizon Allocation - Dec 23				1
53	12/31/23	501	01-481-461-6040-6210 Telephone	43.76	D	Verizon Allocation - Dec 23				1
54	12/31/23	501	01-481-460-6011-6210 Telephone	21.88	D	Verizon Allocation - Dec 23				1
55	12/31/23	501	01-481-462-6047-6210 Telephone	21.88	D	Verizon Allocation - Dec 23				1
56	12/31/23	501	01-481-461-6040-6210 Telephone	32.82	D	Verizon Allocation - Dec 23				1
57	12/31/23	501	01-481-461-6030-6210 Telephone	10.94	D	Verizon Allocation - Dec 23				1
58	12/31/23	501	01-481-460-6009-6210 Telephone	43.76	D	Verizon Allocation - Dec 23				1
59	12/31/23	501	01-481-461-6059-6210 Telephone	10.94	D	Verizon Allocation - Dec 23				1
60	12/31/23	501	01-481-461-6034-6210 Telephone	32.82	D	Verizon Allocation - Dec 23				1

Steele County

JOURNAL ENTRIES



Description 12 DEC 2023 PHONE, POSTAGE, BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	12/31/23	501	01-481-461-6059-6210 Telephone	43.76	D	Verizon Allocation - Dec 23				1
62	12/31/23	501	01-481-460-6009-6210 Telephone	43.76	D	Verizon Allocation - Dec 23				1
63	12/31/23	501	01-481-460-6009-6210 Telephone	43.76	D	Verizon Allocation - Dec 23				1
64	12/31/23	501	01-481-460-6009-6210 Telephone	43.76	D	Verizon Allocation - Dec 23				1
65	12/31/23	501	01-481-461-6059-6210 Telephone	21.88	D	Verizon Allocation - Dec 23				1
66	12/31/23	501	01-481-461-6040-6210 Telephone	13.13	D	Verizon Allocation - Dec 23				1
67	12/31/23	501	01-481-462-6047-6210 Telephone	8.75	D	Verizon Allocation - Dec 23				1
68	12/31/23	501	01-481-460-6012-6210 Telephone	43.76	D	Verizon Allocation - Dec 23				1
69	12/31/23	501	01-481-460-6012-6210 Telephone	43.76	D	Verizon Allocation - Dec 23				1
70	12/31/23	501	01-481-461-6040-6210 Telephone	43.76	D	Verizon Allocation - Dec 23				1
71	12/31/23	501	01-481-460-6012-6210 Telephone	48.76	D	Verizon Allocation - Dec 23				1
72	12/31/23	501	01-481-465-6057-6210 Telephone	43.76	D	Verizon Allocation - Dec 23				1
73	12/31/23	501	01-481-465-6057-6210 Telephone	43.69	D	Verizon Allocation - Dec 23				1
74	12/31/23	501	01-481-460-6012-6210 Telephone	29.26	D	Verizon Allocation - Dec 23				1
75	12/31/23	501	01-481-464-6052-6210 Telephone	19.50	D	Verizon Allocation - Dec 23				1
76	12/31/23	501	01-000-000-0000-1001 Cash	4,910.67	C	Verizon Allocation - Dec 23				1
77	12/31/23	501	10-301-000-0000-6210 Telephone	724.61	D	Verizon Allocation - Dec 23				1
78	12/31/23	501	10-000-000-0000-1001 Cash	724.61	C	Verizon Allocation - Dec 23				1
79	12/31/23	501	53-398-000-0000-6210 Telephone	83.77	D	Verizon Allocation - Dec 23				1
80	12/31/23	501	53-000-000-0000-1001 Cash	83.77	C	Verizon Allocation - Dec 23				1

Steele County

JOURNAL ENTRIES



Description 12 DEC 2023 PHONE, POSTAGE, BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
81	12/31/23	501	01-003-000-0000-6194 Personnel Policy	128.94	D	Frames for Recognition Event	Amazon Payments, Inc.			1
82	12/31/23	501	01-003-000-0000-6194 Personnel Policy	145.54	D	Recognition Invitations	Visionline Inc			1
83	12/31/23	501	01-003-000-0000-6801 General Expense	159.98	D	Commissioners / Fair Board Mtg	Kerr-McCauley Investments			1
84	12/31/23	501	01-003-000-0000-6801 General Expense	41.95	D	County-Fair Board Meeting	Coborn's Incorporated			1
85	12/31/23	501	01-032-000-0000-6330 Travel Expenses	68.15	C	Refund of hotel charge	Mandalay Corp			1
86	12/31/23	501	01-062-000-0000-6802 Internal Chargeback	30.11	D	Taxi to Airport from Kronos Co	Curb Mobility, Llc			1
87	12/31/23	501	01-062-000-0000-6802 Internal Chargeback	9.73	D	Breakfast while Traveling Conf	Kk Castle Llc			1
88	12/31/23	501	01-032-000-0000-6330 Travel Expenses	68.15	D	Refund of hotel charge	Mandalay Corp			1
89	12/31/23	501	01-062-000-0000-6802 Internal Chargeback	921.76	D	Hotel for Kronos Conference	Mandalay Corp			1
90	12/31/23	501	01-062-000-0000-6802 Internal Chargeback	23.81	D	Lunch @ Airport Travel Home	M R Whitsett Inc			1
91	12/31/23	501	01-062-000-0000-6802 Internal Chargeback	20.55	D	Dinner Receipt @ Kronos Conf	Bonanno Food Courts II, L			1
92	12/31/23	501	01-062-000-0000-6802 Internal Chargeback	29.09	D	Taxi to Mandalay Bay Kronos Co	Whittlesea Blue Cab Com			1
93	12/31/23	501	01-062-000-0000-6802 Internal Chargeback	81.74	D	Parking for Kronos Conf	Park N Fly, Llc			1
94	12/31/23	501	01-062-000-0000-6802 Internal Chargeback	260.80	D	Flight to Vegas - Kronos Conf	Sun Country Inc			1
95	12/31/23	501	01-032-000-0000-6410 Office Supplies	16.47	D	Envelopes for HR Office	Amazon.Com Services, Inc			1
96	12/31/23	501	01-032-010-0000-6464 General Supplies - Wellness	159.16	D	Well: Prizes	Amazon.Com, Inc.			1
97	12/31/23	501	01-032-010-0000-6464 General Supplies - Wellness	180.24	D	Well: Coffee	Kwik Trip Corp			1
98	12/31/23	501	01-032-010-0000-6464 General Supplies - Wellness	12.78	D	Well: Wipes	Amazon.Com, Inc.			1
99	12/31/23	501	01-032-010-0000-6464 General Supplies - Wellness	34.95	D	Well: Grow Lights	Amazon.Com, Inc.			1
100	12/31/23	501	01-032-010-0000-6464 General Supplies - Wellness	579.76	D	Well: Live & Give Box	Ramsey Solutions			1

Steele County

JOURNAL ENTRIES



Description 12 DEC 2023 PHONE, POSTAGE, BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
101	12/31/23	501	01-032-010-0000-6464 General Supplies - Wellness	599.00	D	Well: Single Event	Scavify, LLC			1
102	12/31/23	501	01-032-010-0000-6464 General Supplies - Wellness	39.99	D	Well: Christmas Craft Kits	Amazon.Com, Inc.			1
103	12/31/23	501	01-032-010-0000-6464 General Supplies - Wellness	73.96	D	Wellness: Mindful	Target Corporation			1
104	12/31/23	501	01-032-010-0000-6464 General Supplies - Wellness	27.13	D	Wellness: Veteran	Hy-Vee, Inc.			1
105	12/31/23	501	01-032-010-0000-6464 General Supplies - Wellness	224.85	D	Book Club	Amazon.Com Services, Inc			1
106	12/31/23	501	01-044-000-0000-6215 Postage	8.56	D	Certified Mail IRS - Q3 Return	United States Postal Serv			1
107	12/31/23	501	01-044-000-0000-6410 Office Supplies	17.32	D	2024 Calendar Refill - Front	Amazon.Com, Inc.			1
108	12/31/23	501	01-061-000-0000-6260 Computer Support	1,426.38	D	PSA -Ticketing Software	Connectwise, LLC			1
109	12/31/23	501	01-061-000-0000-6260 Computer Support	189.00	D	IT Document Management	Kaseya US LLC			1
110	12/31/23	501	01-061-000-0000-6260 Computer Support	436.00	D	Performance Mgmt SW	Brightgauge Software, In			1
111	12/31/23	501	01-061-000-0000-6261 Conference & Training	400.00	D	GovIT Symposium	Government Training Servi			1
112	12/31/23	501	01-061-000-0000-6413 Computer Supplies	323.99	D	Simple In Out Subscription	Simpleinout.Com			1
113	12/31/23	501	01-062-000-0000-6480 Non-Capitalized Inventory	46.99	D	Data Rack Shelf	Amazon.Com, Inc.			1
114	12/31/23	501	01-062-000-0000-6480 Non-Capitalized Inventory	6,060.69	D	EOY23 PC Refresh	Dell International L.L.C			1
115	12/31/23	501	01-062-000-0000-6480 Non-Capitalized Inventory	14,776.02	D	EOY23 PC Refresh	Dell International L.L.C			1
116	12/31/23	501	01-062-000-0000-6480 Non-Capitalized Inventory	26,643.20	D	EOY23 PC Refresh	Dell International L.L.C			1
117	12/31/23	501	01-062-000-0000-6480 Non-Capitalized Inventory	18,855.54	D	EOY23 PC Refresh	Dell International L.L.C			1
118	12/31/23	501	01-062-000-0000-6801 General Expense	4,688.98	D	AWS Storage Costs	Amazon.Com, Inc.			1
119	12/31/23	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
120	12/31/23	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1

Steele County

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Description 12 DEC 2023 PHONE, POSTAGE, BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
121	12/31/23	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
122	12/31/23	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
123	12/31/23	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
124	12/31/23	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
125	12/31/23	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
126	12/31/23	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
127	12/31/23	501	01-101-000-0000-6215 Postage	28.75	D	Birth Certificate Postage	United States Postal Serv			1
128	12/31/23	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
129	12/31/23	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
130	12/31/23	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
131	12/31/23	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
132	12/31/23	501	01-103-000-0000-6241 Membership Dues	105.00	D	BENJI'S MAAO MEMBERSHIP	Minnesota Association Of			1
133	12/31/23	501	01-103-000-0000-6241 Membership Dues	105.00	D	BRIAN'S MAAO MEMBERSHIP	Minnesota Association Of			1
134	12/31/23	501	01-103-000-0000-6241 Membership Dues	105.00	D	GRANT'S MAAO MEMBERSHIP	Minnesota Association Of			1
135	12/31/23	501	01-103-000-0000-6241 Membership Dues	105.00	D	TOM'S MAAO MEMBERSHIP	Minnesota Association Of			1
136	12/31/23	501	01-103-000-0000-6261 Conference & Training	27.84	D	Clerical Meeting Host Fees	Kwik Trip Corp			1
137	12/31/23	501	01-103-000-0000-6301 Equip/Software Maint	18.87	D	MONTHLY PEOPLE'S PRESS SUB.	Apg Media Of Southern Min			1
138	12/31/23	501	01-103-000-0000-6301 Equip/Software Maint	550.00	D	CO STAR NEWSPAPERS SUB.	Costar Realty Informatio			1
139	12/31/23	501	01-103-000-0000-6410 Office Supplies	99.99	D	Battery pack for Assessors	Amazon.Com, Inc.			1
140	12/31/23	501	01-111-000-0000-6261 Conference & Training	19.00	D	MNDOLI	State Of Minnesota			1

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Description 12 DEC 2023 PHONE, POSTAGE, BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
141	12/31/23	501	01-111-000-0000-6261 Conference & Training	19.00	D	MNDOLI	State Of Minnesota			1
142	12/31/23	501	01-111-000-0000-6261 Conference & Training	19.00	D	MNDOLI	State Of Minnesota			1
143	12/31/23	501	01-111-000-0000-6304 Equipment Maintenance & Repairs	936.04	D	john deere roof repair	Intuit Payment Solutions,			1
144	12/31/23	501	01-111-000-0000-6320 Fleet Vehicle Maintenance	83.82	D	TMobile - Fleet GeoTabs	T-Mobile Usa, Inc.			1
145	12/31/23	501	01-111-000-0000-6410 Office Supplies	39.42	D	Desk Calendars	Amazon.Com, Inc.			1
146	12/31/23	501	01-111-000-0000-6410 Office Supplies	41.92	D	Calendars 2024	Amazon.Com Services, Inc			1
147	12/31/23	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	43.94	D	Sealant	Lowes Companies, Inc.			1
148	12/31/23	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	1,223.18	D	Heat Exchanger Parts	Paypal, Inc.			1
149	12/31/23	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	771.40	D	Air Filters Neutralizer, Cover	Schwab Volhaber Lubratt I			1
150	12/31/23	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	127.82	D	100 Amp fuse/ Boiler room	Van Meter Inc			1
151	12/31/23	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	26.99	D	Boot Tray	Amazon Payments, Inc.			1
152	12/31/23	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	134.99	D	Bench	Amazon.Com, Inc.			1
153	12/31/23	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	4.25	D	LED Batteries	Bpb, Llc			1
154	12/31/23	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	73.81	D	Tools	Lowes Companies, Inc.			1
155	12/31/23	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	39.99	D	Lights for Vets Day	Amazon.Com, Inc.			1
156	12/31/23	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	49.99	D	Lights for Vets Day	Amazon.Com, Inc.			1
157	12/31/23	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	1,507.67	D	Boiler Chem	Kurita America Inc			1
158	12/31/23	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	750.00	D	Monthly Fee	Intuit Payment Solutions,			1
159	12/31/23	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	23.60	D	1/4X3-1/2 Titenhd	Lowes Companies, Inc.			1
160	12/31/23	501	01-111-040-0000-6560 Janitorial Supplies	122.95	D	55 Gallon trash can	Hillyard Inc			1

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RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
161	12/31/23	501	01-111-040-0000-6560 Janitorial Supplies	1,016.55	D	Janitorial supplies	Hillyard Inc			1
162	12/31/23	501	01-111-041-0000-6300 Bldg Repairs & Maintenance	8.62	D	Rod	Arrow Hardware, Inc			1
163	12/31/23	501	01-111-041-0000-6300 Bldg Repairs & Maintenance	21.39	D	Green Light Bulbs for Vets day	Lowes Companies, Inc.			1
164	12/31/23	501	01-111-042-0000-6560 Janitorial Supplies	173.00	D	Cleaning Cart	Amazon.Com, Inc.			1
165	12/31/23	501	01-111-042-0000-6560 Janitorial Supplies	462.73	D	Janitorial supplies	Hillyard Inc			1
166	12/31/23	501	01-111-043-0000-6380 Grounds Maintenance	11.99	D	Ice Scraper	Fleet Farm Group, LLC			1
167	12/31/23	501	01-111-044-0000-6300 Bldg Repairs & Maintenance	34.40	D	Shelves	Lowes Companies, Inc.			1
168	12/31/23	501	01-111-044-0000-6300 Bldg Repairs & Maintenance	27.46	D	Maintenance Supplies	Lowes Companies, Inc.			1
169	12/31/23	501	01-111-044-0000-6300 Bldg Repairs & Maintenance	22.26	D	3M Glue and WD40	Lowes Companies, Inc.			1
170	12/31/23	501	01-111-044-0000-6380 Grounds Maintenance	84.07	D	Pest control	Plunketts Pest Control In			1
171	12/31/23	501	01-111-048-0000-6560 Janitorial Supplies	69.59	D	Counter Top Polish	Panel Tech International			1
172	12/31/23	501	01-201-000-0000-6210 Telephone	18.35	D	Screen Protectors County phone	Amazon Payments, Inc.			1
173	12/31/23	501	01-201-000-0000-6210 Telephone	22.00	D	Cell phones chargers	Amazon.Com, Inc.			1
174	12/31/23	501	01-201-000-0000-6210 Telephone	0.99	D	Evidence Data-Storage GB Plan	Apple Inc.			1
175	12/31/23	501	01-201-000-0000-6211 Radio-Computers-Cameras	33.96	D	2/squad mic batteries	Amazon.Com, Inc.			1
176	12/31/23	501	01-201-000-0000-6241 Membership Dues	50.00	D	FBI LEEDA member dues	Fbi-Leeda Inc			1
177	12/31/23	501	01-201-000-0000-6261 Conference & Training	14.00	D	Parking fee/TZD conference	Sp Plus Corporation			1
178	12/31/23	501	01-201-000-0000-6293 Gun Permit Expenses	17.95	D	Lobby Music	Cloud Cover Media Inc			1
179	12/31/23	501	01-201-000-0000-6320 Vehicle Maintenance	47.85	D	3/Spotlights for squads	Amazon.Com, Inc.			1
180	12/31/23	501	01-201-000-0000-6320 Vehicle Maintenance	80.00	C	5/refunded mic batteries-size	Amazon.Com, Inc.			1

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181	12/31/23	501	01-201-000-0000-6410 Office Supplies	42.98	D	Misc items for office use	Amazon.Com, Inc.			1
182	12/31/23	501	01-201-000-0000-6410 Office Supplies	88.99	D	Monitor Arms	Amazon Payments, Inc.			1
183	12/31/23	501	01-201-000-0000-6425 Investigation Expense	159.99	D	Trail Cameras subscription	Covert Scouting Cameras L			1
184	12/31/23	501	01-201-000-0000-6425 Investigation Expense	150.55	D	Evidence - Refrigerator	Lowes #02518			1
185	12/31/23	501	01-201-000-0000-6438 K-9 Expenses	60.00	D	Annual K9 Certification	Godaddy Payments Llc			1
186	12/31/23	501	01-201-000-0000-6801 Misc Expense	193.74	D	24/Drug tests	Nartec Inc			1
187	12/31/23	501	01-201-000-0000-6844 Contingent Fund for Drug Alcohol DWI	600.00	D	Evidence - Refrigerator	Lowes Companies, Inc.			1
188	12/31/23	501	01-201-000-0108-6320 Squad 7418 Maintenance	14.99	D	Replacement cable for squad	Amazon.Com, Inc.			1
189	12/31/23	501	01-201-000-0110-6320 Squad 7403 Maintenance	27.94	D	TMobile - Fleet GeoTabs	Tmobile Auto Pay			1
190	12/31/23	501	01-201-000-0115-6320 Squad 7405 Maintenance	27.94	D	TMobile - Fleet GeoTabs	Tmobile Auto Pay			1
191	12/31/23	501	01-251-000-0000-6210 Telephone	22.36	D	4 telephone cords	Amazon Payments, Inc.			1
192	12/31/23	501	01-251-000-0000-6320 Vehicle Maintenance	139.70	D	TMobile - Fleet GeoTabs	Tmobile Auto Pay			1
193	12/31/23	501	01-251-000-0000-6406 Program Supplies	12.84	D	PROGRAM MUSIC	Sirius Xm Radio Inc.			1
194	12/31/23	501	01-251-000-0000-6406 Program Supplies	93.39	D	programs tv	Hulu, Llc			1
195	12/31/23	501	01-251-000-0000-6418 Lock-Up Supplies	12.99	D	inmate laundry table	Amazon.Com, Inc.			1
196	12/31/23	501	01-251-000-0000-6560 Janitorial Supplies	136.20	D	laundry detergent	Amazon.Com, Inc.			1
197	12/31/23	501	01-252-000-0000-6270 Chemical Testing	191.34	D	Gloves-no receipt	Henry Schein, Inc.			1
198	12/31/23	501	01-252-000-0000-6278 Domestic Violence/SASSI Screening	217.04	D	Risk Assessments	Sp Mhs: Multi Health			1
199	12/31/23	501	01-252-000-0000-6330 Travel Expenses	3.35	D	Parking Rochester Courthouse	City Of Rochester Mn			1
200	12/31/23	501	01-252-000-0000-6410 Office Supplies	10.00	D	Laminating Sheets	Amazon.Com, Inc.			1

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201	12/31/23	501	01-252-000-0000-6410 Office Supplies	23.98	D	Ruled Notebook	Amazon.Com, Inc.			1
202	12/31/23	501	01-252-000-0000-6851 Juvenile/Adult Incentives	34.36	D	3 boxes Cards	Amazon.Com, Inc.			1
203	12/31/23	501	01-252-000-0000-6851 Juvenile/Adult Incentives	6.43	D	Coffee Juvenile Incentive	Caribou Coffee Co			1
204	12/31/23	501	01-252-775-0000-6330 Travel Expenses - CCA	110.38	D	Hotel trainerappreciation	Suite Ventures Llc			1
205	12/31/23	501	01-252-775-0000-6330 Travel Expenses - CCA	25.00	D	Supper closing gap conf	Main Gate Bar And Grill L			1
206	12/31/23	501	01-252-775-0000-6330 Travel Expenses - CCA	20.88	D	Closingthegapsupper	Main Gate Bar And Grill L			1
207	12/31/23	501	01-252-775-0000-6330 Travel Expenses - CCA	7.45	D	Closing the gap brkfst	Hollyfrontier Corporatio			1
208	12/31/23	501	01-252-775-0000-6330 Travel Expenses - CCA	16.45	D	Closing the gap supper	Main Gate Bar And Grill L			1
209	12/31/23	501	01-252-775-0000-6330 Travel Expenses - CCA	8.57	D	closingthegapbreakfast	Hollyfrontier Corporatio			1
210	12/31/23	501	01-252-775-0000-6330 Travel Expenses - CCA	18.56	D	closingthegapsupper	Main Gate Bar And Grill L			1
211	12/31/23	501	01-253-000-0000-6261 Conference & Training	175.00	D	K.Tapp/Gun laws training	Minnesota State Sheriffs			1
212	12/31/23	501	01-253-000-0000-6261 Conference & Training	90.00	D	K.Tapp/Basic Data Trng	Minnesota State Sheriffs			1
213	12/31/23	501	01-253-000-0000-6410 Office Supplies	192.20	D	1/Microwave replacement	Lowes Companies, Inc.			1
214	12/31/23	501	01-253-000-0000-6560 Janitorial Supplies	44.98	D	Janitorial supplies	Amazon Payments, Inc.			1
215	12/31/23	501	01-281-000-0000-6199 Safety Program	23.98	D	Band-aids for First Aid Kits	Amazon.Com Services, Inc			1
216	12/31/23	501	01-481-460-6009-6410 Office Supplies	15.98	D	LTC/QA/MCH: Calendars	Amazon Payments, Inc.			1
217	12/31/23	501	01-481-460-6009-6410 Office Supplies	19.21	D	QA: Calendars	Amazon.Com, Inc.			1
218	12/31/23	501	01-481-460-6009-6434 Medical Supplies	229.98	D	QA: Medical Supplies	Amazon.Com, Inc.			1
219	12/31/23	501	01-481-460-6009-6465 Patient Supplies & Services	41.98	D	QA: Client Supplies	Amazon.Com, Inc.			1
220	12/31/23	501	01-481-460-6009-6465 Patient Supplies & Services	19.45	D	QA: Client Supplies	Amazon Payments, Inc.			1

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221	12/31/23	501	01-481-460-6009-6465 Patient Supplies & Services	47.41	D	QA: Client Supplies	Amazon Payments, Inc.			1
222	12/31/23	501	01-481-460-6011-6464 General Supplies & Outreach	2.68	D	CTC: Water	Wal-Mart Stores			1
223	12/31/23	501	01-481-460-6012-6410 Office Supplies	21.93	D	LTC/QA/MCH: Calendars	Amazon.Com, Inc.			1
224	12/31/23	501	01-481-460-6012-6465 Patient Supplies & Services	28.49	D	LTC: Patient Supplies	Amazon.Com, Inc.			1
225	12/31/23	501	01-481-460-6012-6465 Patient Supplies & Services	149.00	D	LTC: Patient Supplies	Amazon.Com, Inc.			1
226	12/31/23	501	01-481-461-6025-6410 Office Supplies	15.99	D	LTC/QA/MCH: Calendars	Amazon.Com, Inc.			1
227	12/31/23	501	01-481-461-6025-6464 General Supplies & Outreach	50.97	D	HCB: Educational Tools	Amazon.Com, Inc.			1
228	12/31/23	501	01-481-461-6034-6410 Office Supplies	15.98	D	LTC/QA/MCH: Calendars	Amazon.Com, Inc.			1
229	12/31/23	501	01-481-461-6040-6410 Office Supplies	9.95	D	LTC/QA/MCH: Calendars	Amazon.Com, Inc.			1
230	12/31/23	501	01-481-461-6059-6410 Office Supplies	11.98	D	LTC/QA/MCH: Calendars	Amazon.Com, Inc.			1
231	12/31/23	501	01-481-461-6059-6464 General Supplies & Outreach	43.97	D	SF: Development Supplies	Amazon.Com, Inc.			1
232	12/31/23	501	01-481-461-6059-6464 General Supplies & Outreach	11.80	D	SF: Child's Rug	Walmart.Com Usa Llc			1
233	12/31/23	501	01-481-461-6059-6464 General Supplies & Outreach	274.31	D	SF: Demo Items	Amazon Payments, Inc.			1
234	12/31/23	501	01-481-461-6059-6464 General Supplies & Outreach	62.02	D	SF: Demo Items	Amazon.Com, Inc.			1
235	12/31/23	501	01-481-461-6066-6410 Office Supplies	15.99	D	LTC/QA/MCH: Calendars	Amazon.Com, Inc.			1
236	12/31/23	501	01-481-461-6066-6464 General Supplies & Outreach	9.99	D	MDH: Beads	Amazon.Com, Inc.			1
237	12/31/23	501	01-481-461-6067-6464 General Supplies & Outreach	43.57	D	Candy Canes for Steele Fit	Wal-Mart Stores			1
238	12/31/23	501	01-481-461-6068-6464 General Supplies & Outreach	255.00	D	SFA: Demo Baby Dolls	Amazon.Com, Inc.			1
239	12/31/23	501	01-481-461-6068-6464 General Supplies & Outreach	110.60	D	SFA: Demo Items	Paypal			1
240	12/31/23	501	01-481-461-6068-6464 General Supplies & Outreach	212.60	D	SFA: Demo Items	Paypal			1

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241	12/31/23	501	01-481-464-6061-6480 Non-Capitalized Inventory	588.00	D	COVID: Acuity Subscription	Squarespace Inc			1
242	12/31/23	501	01-481-465-6057-6410 Office Supplies	19.93	D	LTC/QA/MCH: Calendars	Amazon.Com, Inc.			1
243	12/31/23	501	01-481-465-6057-6464 General Supplies & Outreach	8.99	D	LPGH: Meeting Notebook	Amazon.Com, Inc.			1
244	12/31/23	501	01-521-000-0000-6261 Conference & Training	19.00	D	Elec License	State Of Minnesota			1
245	12/31/23	501	01-521-000-0000-6261 Conference & Training	30.60	D	CEU Electrical	At Your Pace Online, Llc			1
246	12/31/23	501	01-521-000-0000-6823 Beaver Lake	35.45	D	Light Bulb Pavilion	Winsupply, Inc			1
247	12/31/23	501	01-550-000-0000-6410 Operating Supplies - Contracts	42.73	D	Hearing Protection	Amazon Payments, Inc.			1
248	12/31/23	501	01-550-000-0000-6410 Operating Supplies - Contracts	51.54	D	Misc. Shop Supplies	Lowes Companies, Inc.			1
249	12/31/23	501	01-550-000-0000-6410 Operating Supplies - Contracts	38.98	D	Light/Door Keys	Amazon.Com, Inc.			1
250	12/31/23	501	01-000-000-0000-1001 Cash	3,262.84	D	Hwy & JD Credit Card Reimb.				1
251	12/31/23	501	01-003-000-0000-6961 Visa One Card Program	96,104.79	C	BMO Allocation				1
252	12/31/23	501	10-301-000-0000-6261 Conference & Training	100.78	D	D6 mtg food	Kwik Trip Inc			1
253	12/31/23	501	10-301-000-0000-6261 Conference & Training	380.24	D	Food for District 6 mtg	Block, Inc.			1
254	12/31/23	501	10-301-000-0000-6261 Conference & Training	14.01	D	Water & paper products	Walmart Stores Inc			1
255	12/31/23	501	10-301-000-0000-6410 Office Supplies	53.07	D	(3) desk org shelves&conc rule	Amazon.Com, Inc.			1
256	12/31/23	501	10-301-000-0000-6410 Office Supplies	17.87	D	AAA Batteries	Amazon.Com, Inc.			1
257	12/31/23	501	10-301-000-0000-6410 Office Supplies	17.87	D	AAA Batteries	Amazon.Com, Inc.			1
258	12/31/23	501	10-302-000-0000-6261 Conference & Training	225.00	D	Drug & alcohol training -Witter	Minnesota Safety Council			1
259	12/31/23	501	10-302-000-0000-6261 Conference & Training	225.00	D	Construction site mgr -Gleason	Regents Of The Universit			1
260	12/31/23	501	10-302-000-0000-6525 CSAH Supplies - Aggregate/Asphalt	29.90	D	(2) concrete estimator rulers	Amazon.Com, Inc.			1

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261	12/31/23	501	10-302-000-0000-6526 Csah Maint Supplies	25.76	D	(2) Asphalt calculator slide	Amazon.Com, Inc.			1
262	12/31/23	501	10-302-000-0000-6526 Csah Maint Supplies	25.70	D	(3) desk org shelves&conc rule	Amazon.Com, Inc.			1
263	12/31/23	501	10-302-000-0000-6801 Osha/Safety Supplies	250.00	D	Driver's vehicle insp-Landfill	Amazon.Com, Inc.			1
264	12/31/23	501	10-304-000-0000-6511 Maint Shop Supplies & Materials	67.04	D	Oil, Air Freshners & nuts	Fleet Farm Group, Llc			1
265	12/31/23	501	10-304-000-0000-6511 Maint Shop Supplies & Materials	5.99	D	Super Glue	Fleet Farm Group, Llc			1
266	12/31/23	501	10-304-000-0000-6511 Maint Shop Supplies & Materials	14.94	D	Hitch pin & anti-freeze	Fleet Farm Group, Llc			1
267	12/31/23	501	10-304-000-0000-6520 Machinery/Vehicle Parts	13.98	D	Hitch pin & anti-freeze	Fleet Farm Group, Llc			1
268	12/31/23	501	10-000-000-0000-1001 Cash	1,467.15	C	Hwy Credit Card Purchases				1
269	12/31/23	501	81-230-000-0000-6198 Health Promotion	346.27	D	Wellness Challenge Gifts	Amazon.Com, Inc.			1
270	12/31/23	501	81-230-000-0000-6210 Telephone	93.39	D	Cable TV	Hulu, Llc			1
271	12/31/23	501	81-230-000-0000-6330 Travel Expenses	585.00	D	Hotel for Training	Kabir Pramukh Mn Hospital			1
272	12/31/23	501	81-230-000-0000-6410 Office Supplies	90.00	D	Copy Paper	Amazon.Com Services, Inc			1
273	12/31/23	501	81-230-000-0000-6410 Office Supplies	17.84	D	Speaker	Walmart Stores Inc			1
274	12/31/23	501	81-230-000-0000-6410 Office Supplies	463.32	D	Desk Heaters	Walmart.Com Usa Llc			1
275	12/31/23	501	81-230-000-0000-6410 Office Supplies	21.43	D	Batteries	Amazon.Com, Inc.			1
276	12/31/23	501	81-230-000-0000-6410 Office Supplies	17.84	D	Speaker	Walmart Stores Inc			1
277	12/31/23	501	81-230-000-0000-6410 Office Supplies	15.97	D	Headset Cushion Replacements	Amazon Payments, Inc.			1
278	12/31/23	501	81-230-000-0000-6480 Non-Capitalized Inventory	89.29	D	Headset	Cdw Llc			1
279	12/31/23	501	81-230-000-0000-6801 Misc. Expense	55.34	D	Sound Bar Speaker	Cdw Llc			1
280	12/31/23	501	81-000-000-0000-1001 Cash	1,795.69	C	JD Credit Card Purchases				1

Steele County
JOURNAL ENTRIES



Description 12 DEC 2023 PHONE, POSTAGE, BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
Debit Total				107,795.48		Credit Total	107,795.48	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description 11-2023 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	12/31/23	555	01-000-000-0000-1001 Cash	13,020.91	D	2nd Settle - TFY Real Estate				1
2	12/31/23	555	01-003-000-0000-5003 Delinquent Taxes	11,748.28	C	2nd Settle - TFY Real Estate				1
3	12/31/23	555	01-003-000-0000-5004 Delinquent Tax - Library	51.58	C	2nd Settle - TFY Real Estate				1
4	12/31/23	555	01-391-000-0000-5520 Fees	1,221.05	C	2nd Settle - TFY Real Estate				1
5	12/31/23	555	10-000-000-0000-1001 Cash	1,465.07	D	2nd Settle - TFY Real Estate				1
6	12/31/23	555	10-301-000-0000-5003 Delinquent Tax	1,465.07	C	2nd Settle - TFY Real Estate				1
7	12/31/23	555	35-000-000-0000-1001 Cash	997.71	D	2nd Settle - TFY Real Estate				1
8	12/31/23	555	35-800-000-0000-5003 Delinquent Tax	997.71	C	2nd Settle - TFY Real Estate				1
9	12/31/23	555	38-000-000-0000-1001 Cash	517.09	D	2nd Settle - TFY Real Estate				1
10	12/31/23	555	38-000-000-0000-5003 Delinquent Tax	517.09	C	2nd Settle - TFY Real Estate				1
11	12/31/23	555	21-000-000-0000-1001 Cash	0.50	D	2nd Settle - TFY Real Estate				1
12	12/31/23	555	21-631-000-0000-5051 Assessments	0.50	C	2nd Settle - TFY Real Estate				1
13	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	16,001.28	D	2nd Settle - TFY Real Estate				1
14	12/31/23	555	70-000-000-0000-1001 Cash	16,001.28	C	2nd Settle - TFY Real Estate				1
15	12/31/23	555	01-000-000-0000-1001 Cash	3,608.24	D	2nd Settle - TFY Mobile Home				1
16	12/31/23	555	01-003-000-0000-5008 Delinquent Taxes Mh	2,393.21	C	2nd Settle - TFY Mobile Home				1
17	12/31/23	555	01-003-000-0000-5004 Delinquent Tax - Library	37.34	C	2nd Settle - TFY Mobile Home				1
18	12/31/23	555	01-391-000-0000-5520 Fees	1,177.69	C	2nd Settle - TFY Mobile Home				1
19	12/31/23	555	10-000-000-0000-1001 Cash	300.41	D	2nd Settle - TFY Mobile Home				1
20	12/31/23	555	10-301-000-0000-5003 Delinquent Tax	300.41	C	2nd Settle - TFY Mobile Home				1

Steele County

JOURNAL ENTRIES



Description 11-2023 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	12/31/23	555	35-000-000-0000-1001 Cash	197.16	D	2nd Settle - TFY Mobile Home				1
22	12/31/23	555	35-800-000-0000-5003 Delinquent Tax	197.16	C	2nd Settle - TFY Mobile Home				1
23	12/31/23	555	38-000-000-0000-1001 Cash	95.48	D	2nd Settle - TFY Mobile Home				1
24	12/31/23	555	38-000-000-0000-5003 Delinquent Tax	95.48	C	2nd Settle - TFY Mobile Home				1
25	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	4,201.29	D	2nd Settle - TFY Mobile Home				1
26	12/31/23	555	70-000-000-0000-1001 Cash	4,201.29	C	2nd Settle - TFY Mobile Home				1
27	12/31/23	555	01-000-000-0000-1001 Cash	49,262.10	D	2nd Settle - Pen, Int, Cost				1
28	12/31/23	555	01-003-000-0000-5019 Penalties & Interest Current Tax Re & Pp	48,579.82	C	2nd Settle - Pen, Int, Cost				1
29	12/31/23	555	01-391-000-0000-5520 Fees	682.28	C	2nd Settle - Pen, Int, Cost				1
30	12/31/23	555	21-000-000-0000-1001 Cash	287.01	D	2nd Settle - Pen, Int, Cost				1
31	12/31/23	555	21-631-000-0000-5051 Assessments	1.01	C	2nd Settle - Pen, Int, Cost				1
32	12/31/23	555	21-665-000-0000-5051 Assessments	17.52	C	2nd Settle - Pen, Int, Cost				1
33	12/31/23	555	21-634-000-0000-5051 Assessments	4.83	C	2nd Settle - Pen, Int, Cost				1
34	12/31/23	555	21-635-000-0000-5051 Assessments	69.31	C	2nd Settle - Pen, Int, Cost				1
35	12/31/23	555	21-633-000-0000-5051 Assessments	0.03	C	2nd Settle - Pen, Int, Cost				1
36	12/31/23	555	21-637-000-0000-5051 Assessments	3.17	C	2nd Settle - Pen, Int, Cost				1
37	12/31/23	555	21-640-000-0000-5051 Assessments	2.10	C	2nd Settle - Pen, Int, Cost				1
38	12/31/23	555	21-641-000-0000-5051 Assessments	0.41	C	2nd Settle - Pen, Int, Cost				1
39	12/31/23	555	21-642-000-0000-5051 Assessments	1.66	C	2nd Settle - Pen, Int, Cost				1
40	12/31/23	555	21-643-000-0000-5051 Assessments	3.30	C	2nd Settle - Pen, Int, Cost				1

Steele County

JOURNAL ENTRIES



Description 11-2023 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	12/31/23	555	21-644-000-0000-5051 Assessments	2.91	C	2nd Settle - Pen, Int, Cost				1
42	12/31/23	555	21-645-000-0000-5051 Assessments	135.09	C	2nd Settle - Pen, Int, Cost				1
43	12/31/23	555	21-648-000-0000-5051 Assessments	13.37	C	2nd Settle - Pen, Int, Cost				1
44	12/31/23	555	21-649-000-0000-5051 Assessments	1.09	C	2nd Settle - Pen, Int, Cost				1
45	12/31/23	555	21-649-000-0000-5051 Assessments	0.18	C	2nd Settle - Pen, Int, Cost				1
46	12/31/23	555	21-652-000-0000-5051 Assessments	2.57	C	2nd Settle - Pen, Int, Cost				1
47	12/31/23	555	21-654-000-0000-5051 Assessments	19.98	C	2nd Settle - Pen, Int, Cost				1
48	12/31/23	555	21-655-000-0000-5051 Assessments	7.05	C	2nd Settle - Pen, Int, Cost				1
49	12/31/23	555	21-656-000-0000-5051 Assessments	0.14	C	2nd Settle - Pen, Int, Cost				1
50	12/31/23	555	21-658-000-0000-5051 Assessments	0.98	C	2nd Settle - Pen, Int, Cost				1
51	12/31/23	555	21-659-000-0000-5051 Assessments	0.10	C	2nd Settle - Pen, Int, Cost				1
52	12/31/23	555	21-660-000-0000-5051 Assessments	0.21	C	2nd Settle - Pen, Int, Cost				1
53	12/31/23	555	74-000-000-0000-1001 Cash	14.64	D	2nd Settle - Pen, Int, Cost				1
54	12/31/23	555	74-610-000-0000-5020 Clean Water Partnership Act - Penalty	14.64	C	2nd Settle - Pen, Int, Cost				1
55	12/31/23	555	23-000-000-0000-1001 Cash	57.20	D	2nd Settle - Pen, Int, Cost				1
56	12/31/23	555	23-609-000-0000-5520 Fees - Operations & Maintenance	57.20	C	2nd Settle - Pen, Int, Cost				1
57	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	49,620.95	D	2nd Settle - Pen, Int, Cost				1
58	12/31/23	555	70-000-000-0000-1001 Cash	49,620.95	C	2nd Settle - Pen, Int, Cost				1
59	12/31/23	555	01-000-000-0000-1001 Cash	10,803,458.41	D	2nd Settle - Real Estate Tax				1
60	12/31/23	555	01-003-000-0000-5001 Current Tax	10,428,967.63	C	2nd Settle - Real Estate Tax				1

Steele County

JOURNAL ENTRIES



Description 11-2023 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	12/31/23	555	01-003-000-0000-5002 Current Tax Library	84,960.02	C	2nd Settle - Real Estate Tax				1
62	12/31/23	555	01-391-000-0000-5520 Fees	289,530.76	C	2nd Settle - Real Estate Tax				1
63	12/31/23	555	10-000-000-0000-1001 Cash	1,139,460.60	D	2nd Settle - Real Estate Tax				1
64	12/31/23	555	10-301-000-0000-5001 Current Tax	1,139,460.60	C	2nd Settle - Real Estate Tax				1
65	12/31/23	555	35-000-000-0000-1001 Cash	772,021.17	D	2nd Settle - Real Estate Tax				1
66	12/31/23	555	35-800-000-0000-5001 Current Tax	772,021.17	C	2nd Settle - Real Estate Tax				1
67	12/31/23	555	38-000-000-0000-1001 Cash	72,546.91	D	2nd Settle - Real Estate Tax				1
68	12/31/23	555	38-000-000-0000-5001 Current Tax	72,546.91	C	2nd Settle - Real Estate Tax				1
69	12/31/23	555	21-000-000-0000-1001 Cash	96,824.36	D	2nd Settle - Real Estate Tax				1
70	12/31/23	555	21-665-000-0000-5051 Assessments	7,981.12	C	2nd Settle - Real Estate Tax				1
71	12/31/23	555	21-631-000-0000-5051 Assessments	2,185.03	C	2nd Settle - Real Estate Tax				1
72	12/31/23	555	21-634-000-0000-5051 Assessments	1,534.70	C	2nd Settle - Real Estate Tax				1
73	12/31/23	555	21-633-000-0000-5051 Assessments	796.50	C	2nd Settle - Real Estate Tax				1
74	12/31/23	555	21-637-000-0000-5051 Assessments	1,990.96	C	2nd Settle - Real Estate Tax				1
75	12/31/23	555	21-638-000-0000-5051 Assessments	835.60	C	2nd Settle - Real Estate Tax				1
76	12/31/23	555	21-639-000-0000-5051 Assessments	2,106.51	C	2nd Settle - Real Estate Tax				1
77	12/31/23	555	21-635-000-0000-5051 Assessments	17,463.74	C	2nd Settle - Real Estate Tax				1
78	12/31/23	555	21-642-000-0000-5051 Assessments	433.87	C	2nd Settle - Real Estate Tax				1
79	12/31/23	555	21-641-000-0000-5051 Assessments	3,382.78	C	2nd Settle - Real Estate Tax				1
80	12/31/23	555	21-643-000-0000-5051 Assessments	3,630.09	C	2nd Settle - Real Estate Tax				1

Steele County

JOURNAL ENTRIES



Description 11-2023 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
81	12/31/23	555	21-644-000-0000-5051 Assessments	2,075.18	C	2nd Settle - Real Estate Tax				1
82	12/31/23	555	21-645-000-0000-5051 Assessments	17,581.45	C	2nd Settle - Real Estate Tax				1
83	12/31/23	555	21-646-000-0000-5051 Assessments	579.40	C	2nd Settle - Real Estate Tax				1
84	12/31/23	555	21-650-000-0000-5051 Assessments	487.44	C	2nd Settle - Real Estate Tax				1
85	12/31/23	555	21-651-000-0000-5051 Assessments	789.20	C	2nd Settle - Real Estate Tax				1
86	12/31/23	555	21-652-000-0000-5051 Assessments	2,637.93	C	2nd Settle - Real Estate Tax				1
87	12/31/23	555	21-648-000-0000-5051 Assessments	4,736.21	C	2nd Settle - Real Estate Tax				1
88	12/31/23	555	21-653-000-0000-5051 Assessments	1,283.58	C	2nd Settle - Real Estate Tax				1
89	12/31/23	555	21-649-000-0000-5051 Assessments	5,961.45	C	2nd Settle - Real Estate Tax				1
90	12/31/23	555	21-654-000-0000-5051 Assessments	2,487.72	C	2nd Settle - Real Estate Tax				1
91	12/31/23	555	21-655-000-0000-5051 Assessments	663.99	C	2nd Settle - Real Estate Tax				1
92	12/31/23	555	21-656-000-0000-5051 Assessments	547.38	C	2nd Settle - Real Estate Tax				1
93	12/31/23	555	21-657-000-0000-5051 Assessments	150.97	C	2nd Settle - Real Estate Tax				1
94	12/31/23	555	21-658-000-0000-5051 Assessments	2,216.74	C	2nd Settle - Real Estate Tax				1
95	12/31/23	555	21-659-000-0000-5051 Assessments	887.32	C	2nd Settle - Real Estate Tax				1
96	12/31/23	555	21-660-000-0000-5051 Assessments	156.65	C	2nd Settle - Real Estate Tax				1
97	12/31/23	555	21-653-000-0000-5051 Assessments	1,550.76	C	2nd Settle - Real Estate Tax				1
98	12/31/23	555	21-640-000-0000-5051 Assessments	8,874.71	C	2nd Settle - Real Estate Tax				1
99	12/31/23	555	21-649-000-0000-5051 Assessments	815.38	C	2nd Settle - Real Estate Tax				1
100	12/31/23	555	74-000-000-0000-1001 Cash	4,620.76	D	2nd Settle - Real Estate Tax				1

Steele County

JOURNAL ENTRIES



Description 11-2023 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
101	12/31/23	555	74-610-000-0000-5720 Principal Collections	4,451.34	C	2nd Settle - Real Estate Tax				1
102	12/31/23	555	74-610-000-0000-5710 Interest Collections	169.42	C	2nd Settle - Real Estate Tax				1
103	12/31/23	555	23-000-000-0000-1001 Cash	5,500.00	D	2nd Settle - Real Estate Tax				1
104	12/31/23	555	23-609-000-0000-5520 Fees - Operations & Maintenance	5,500.00	C	2nd Settle - Real Estate Tax				1
105	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	12,894,432.21	D	2nd Settle - Real Estate Tax				1
106	12/31/23	555	70-000-000-0000-1001 Cash	12,894,432.21	C	2nd Settle - Real Estate Tax				1
107	12/31/23	555	01-000-000-0000-1001 Cash	36,985.19	D	2nd Settle- Mobile Home Tax				1
108	12/31/23	555	01-003-000-0000-5007 Current Tax Mobile Homes	23,859.13	C	2nd Settle- Mobile Home Tax				1
109	12/31/23	555	01-003-000-0000-5002 Current Tax Library	171.38	C	2nd Settle- Mobile Home Tax				1
110	12/31/23	555	01-391-000-0000-5520 Fees	12,954.68	C	2nd Settle- Mobile Home Tax				1
111	12/31/23	555	10-000-000-0000-1001 Cash	2,606.69	D	2nd Settle- Mobile Home Tax				1
112	12/31/23	555	10-301-000-0000-5007 Current Tax Mobile Homes	2,606.69	C	2nd Settle- Mobile Home Tax				1
113	12/31/23	555	35-000-000-0000-1001 Cash	1,766.19	D	2nd Settle- Mobile Home Tax				1
114	12/31/23	555	35-800-000-0000-5007 Current Tax Mobile Homes	1,766.19	C	2nd Settle- Mobile Home Tax				1
115	12/31/23	555	38-000-000-0000-1001 Cash	165.96	D	2nd Settle- Mobile Home Tax				1
116	12/31/23	555	38-000-000-0000-5007 Current Tax Mobile Homes	165.96	C	2nd Settle- Mobile Home Tax				1
117	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	41,524.03	D	2nd Settle- Mobile Home Tax				1
118	12/31/23	555	70-000-000-0000-1001 Cash	41,524.03	C	2nd Settle- Mobile Home Tax				1
119	12/31/23	555	01-003-000-0000-5001 Current Tax	16,142.15	D	2nd Settle - Refundment				1
120	12/31/23	555	01-003-000-0000-5002 Current Tax Library	322.15	D	2nd Settle - Refundment				1

Steele County

JOURNAL ENTRIES



Description 11-2023 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
121	12/31/23	555	01-000-000-0000-1001 Cash	16,464.30	C	2nd Settle - Refundment				1
122	12/31/23	555	10-301-000-0000-5001 Current Tax	2,058.87	D	2nd Settle - Refundment				1
123	12/31/23	555	10-000-000-0000-1001 Cash	2,058.87	C	2nd Settle - Refundment				1
124	12/31/23	555	35-800-000-0000-5001 Current Tax	1,314.85	D	2nd Settle - Refundment				1
125	12/31/23	555	35-000-000-0000-1001 Cash	1,314.85	C	2nd Settle - Refundment				1
126	12/31/23	555	38-000-000-0000-5001 Current Tax	637.25	D	2nd Settle - Refundment				1
127	12/31/23	555	38-000-000-0000-1001 Cash	637.25	C	2nd Settle - Refundment				1
128	12/31/23	555	70-000-000-0000-1001 Cash	20,475.27	D	2nd Settle - Refundment				1
129	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	20,475.27	C	2nd Settle - Refundment				1
130	12/31/23	555	01-003-000-0000-5001 Current Tax	2,111.40	D	2nd Settle - Refundment				1
131	12/31/23	555	01-003-000-0000-5002 Current Tax Library	41.95	D	2nd Settle - Refundment				1
132	12/31/23	555	01-000-000-0000-1001 Cash	2,153.35	C	2nd Settle - Refundment				1
133	12/31/23	555	10-301-000-0000-5001 Current Tax	272.06	D	2nd Settle - Refundment				1
134	12/31/23	555	10-000-000-0000-1001 Cash	272.06	C	2nd Settle - Refundment				1
135	12/31/23	555	35-800-000-0000-5001 Current Tax	171.04	D	2nd Settle - Refundment				1
136	12/31/23	555	35-000-000-0000-1001 Cash	171.04	C	2nd Settle - Refundment				1
137	12/31/23	555	38-000-000-0000-5001 Current Tax	77.29	D	2nd Settle - Refundment				1
138	12/31/23	555	38-000-000-0000-1001 Cash	77.29	C	2nd Settle - Refundment				1
139	12/31/23	555	70-000-000-0000-1001 Cash	2,673.74	D	2nd Settle - Refundment				1
140	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	2,673.74	C	2nd Settle - Refundment				1

Steele County

JOURNAL ENTRIES



Description 11-2023 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
141	12/31/23	555	01-003-000-0000-5001 Current Tax	3,992.69	D	2nd Settle - Refundment				1
142	12/31/23	555	01-003-000-0000-5002 Current Tax Library	81.15	D	2nd Settle - Refundment				1
143	12/31/23	555	01-000-000-0000-1001 Cash	4,073.84	C	2nd Settle - Refundment				1
144	12/31/23	555	10-301-000-0000-5001 Current Tax	436.24	D	2nd Settle - Refundment				1
145	12/31/23	555	10-000-000-0000-1001 Cash	436.24	C	2nd Settle - Refundment				1
146	12/31/23	555	35-800-000-0000-5001 Current Tax	295.57	D	2nd Settle - Refundment				1
147	12/31/23	555	35-000-000-0000-1001 Cash	295.57	C	2nd Settle - Refundment				1
148	12/31/23	555	38-000-000-0000-5001 Current Tax	27.77	D	2nd Settle - Refundment				1
149	12/31/23	555	38-000-000-0000-1001 Cash	27.77	C	2nd Settle - Refundment				1
150	12/31/23	555	70-000-000-0000-1001 Cash	4,833.42	D	2nd Settle - Refundment				1
151	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	4,833.42	C	2nd Settle - Refundment				1
152	12/31/23	555	01-000-000-0000-1001 Cash	163.03	D	2nd Settle - Excess TIF				1
153	12/31/23	555	01-003-000-0000-5001 Current Tax	163.03	C	2nd Settle - Excess TIF				1
154	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	163.03	D	2nd Settle - Excess TIF				1
155	12/31/23	555	70-000-000-0000-1001 Cash	163.03	C	2nd Settle - Excess TIF				1
156	12/31/23	555	01-003-901-0000-5301 Public Hunting	19,579.97	D	2nd Settle - Public Hunting DT				1
157	12/31/23	555	01-003-901-0000-5301 Public Hunting	316.74	D	2nd Settle - PILT DTG				1
158	12/31/23	555	01-003-901-0000-5301 Public Hunting	1,708.98	D	2nd Settle - Rev Sharing				1
159	12/31/23	555	01-000-000-0000-1001 Cash	21,605.69	C	2nd Settle - PH,PILT,Rev S				1
160	12/31/23	555	70-000-000-0000-1001 Cash	21,605.69	D	2nd Settle - PH,PILT,Rev S				1

Steele County

JOURNAL ENTRIES



Description 11-2023 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
161	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	42,975.31	D	2nd Settle - SC PH,PILT,Rev S				1
162	12/31/23	555	70-000-000-0000-2164 Unapportioned Public Hunting Grounds	64,581.00	C	2nd Settle - PH,PILT,Rev S				1
163	12/31/23	555	01-041-000-0000-5100 Licenses	270.00	D	2nd Settle-Liquor Distribution				1
164	12/31/23	555	01-041-000-0000-5100 Licenses	25.00	D	2nd Settle-Beer Distribution				1
165	12/31/23	555	01-000-000-0000-1001 Cash	295.00	C	2nd Settle-Beer & Liquor Distr				1
166	12/31/23	555	70-000-000-0000-1001 Cash	295.00	D	2nd Settle-Beer & Liquor Distr				1
167	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	2,455.00	D	2nd Settle -SC- Beer and Liquo				1
168	12/31/23	555	70-000-000-0000-2167 Liquor License Distribution	2,700.00	C	2nd Settle-Liquor Distribution				1
169	12/31/23	555	70-000-000-0000-2168 Beer License Distribution	50.00	C	2nd Settle-Beer Distribution				1
Debit Total 26,157,082.13						Credit Total 26,157,082.13	Net:		0.00	

Steele County

JOURNAL ENTRIES



Description 12-2023 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	12/31/23	555	01-000-000-0000-1001 Cash	2,235.06	D	3rd Settle - TFY Real Estate				1
2	12/31/23	555	01-003-000-0000-5003 Delinquent Taxes	2,055.11	C	3rd Settle - TFY Real Estate				1
3	12/31/23	555	01-003-000-0000-5004 Delinquent Tax - Library	26.83	C	3rd Settle - TFY Real Estate				1
4	12/31/23	555	01-391-000-0000-5520 Fees	153.12	C	3rd Settle - TFY Real Estate				1
5	12/31/23	555	10-000-000-0000-1001 Cash	275.36	D	3rd Settle - TFY Real Estate				1
6	12/31/23	555	10-301-000-0000-5003 Delinquent Tax	275.36	C	3rd Settle - TFY Real Estate				1
7	12/31/23	555	35-000-000-0000-1001 Cash	174.22	D	3rd Settle - TFY Real Estate				1
8	12/31/23	555	35-800-000-0000-5003 Delinquent Tax	174.22	C	3rd Settle - TFY Real Estate				1
9	12/31/23	555	38-000-000-0000-1001 Cash	68.11	D	3rd Settle - TFY Real Estate				1
10	12/31/23	555	38-000-000-0000-5003 Delinquent Tax	68.11	C	3rd Settle - TFY Real Estate				1
11	12/31/23	555	21-000-000-0000-1001 Cash	123.80	D	3rd Settle - TFY Real Estate				1
12	12/31/23	555	21-665-000-0000-5051 Assessments	7.13	C	3rd Settle - TFY Real Estate				1
13	12/31/23	555	21-639-000-0000-5051 Assessments	116.67	C	3rd Settle - TFY Real Estate				1
14	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	2,876.55	D	3rd Settle - TFY Real Estate				1
15	12/31/23	555	70-000-000-0000-1001 Cash	2,876.55	C	3rd Settle - TFY Real Estate				1
16	12/31/23	555	01-000-000-0000-1001 Cash	1,180.79	D	3rd Settle - TFY Mobile Home				1
17	12/31/23	555	01-003-000-0000-5008 Delinquent Taxes Mh	735.91	C	3rd Settle - TFY Mobile Home				1
18	12/31/23	555	01-003-000-0000-5004 Delinquent Tax - Library	2.59	C	3rd Settle - TFY Mobile Home				1
19	12/31/23	555	01-391-000-0000-5520 Fees	442.29	C	3rd Settle - TFY Mobile Home				1
20	12/31/23	555	10-000-000-0000-1001 Cash	94.39	D	3rd Settle - TFY Mobile Home				1

Description 12-2023 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	12/31/23	555	10-301-000-0000-5003 Delinquent Tax	94.39	C	3rd Settle - TFY Mobile Home				1
22	12/31/23	555	35-000-000-0000-1001 Cash	62.59	D	3rd Settle - TFY Mobile Home				1
23	12/31/23	555	35-800-000-0000-5003 Delinquent Tax	62.59	C	3rd Settle - TFY Mobile Home				1
24	12/31/23	555	38-000-000-0000-1001 Cash	25.76	D	3rd Settle - TFY Mobile Home				1
25	12/31/23	555	38-000-000-0000-5003 Delinquent Tax	25.76	C	3rd Settle - TFY Mobile Home				1
26	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	1,363.53	D	3rd Settle - TFY Mobile Home				1
27	12/31/23	555	70-000-000-0000-1001 Cash	1,363.53	C	3rd Settle - TFY Mobile Home				1
28	12/31/23	555	01-000-000-0000-1001 Cash	13,363.76	D	3rd Settle - Pen, Int, Cost				1
29	12/31/23	555	01-003-000-0000-5019 Penalties & Interest Current Tax Re & Pp	13,177.74	C	3rd Settle - Pen, Int, Cost				1
30	12/31/23	555	01-391-000-0000-5520 Fees	186.02	C	3rd Settle - Pen, Int, Cost				1
31	12/31/23	555	21-000-000-0000-1001 Cash	117.60	D	3rd Settle - Pen, Int, Cost				1
32	12/31/23	555	21-631-000-0000-5051 Assessments	0.52	C	3rd Settle - Pen, Int, Cost				1
33	12/31/23	555	21-665-000-0000-5051 Assessments	21.79	C	3rd Settle - Pen, Int, Cost				1
34	12/31/23	555	21-637-000-0000-5051 Assessments	2.00	C	3rd Settle - Pen, Int, Cost				1
35	12/31/23	555	21-638-000-0000-5051 Assessments	6.05	C	3rd Settle - Pen, Int, Cost				1
36	12/31/23	555	21-640-000-0000-5051 Assessments	23.95	C	3rd Settle - Pen, Int, Cost				1
37	12/31/23	555	21-642-000-0000-5051 Assessments	1.60	C	3rd Settle - Pen, Int, Cost				1
38	12/31/23	555	21-643-000-0000-5051 Assessments	4.25	C	3rd Settle - Pen, Int, Cost				1
39	12/31/23	555	21-644-000-0000-5051 Assessments	11.19	C	3rd Settle - Pen, Int, Cost				1
40	12/31/23	555	21-648-000-0000-5051 Assessments	0.10	C	3rd Settle - Pen, Int, Cost				1

Description 12-2023 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	12/31/23	555	21-648-000-0000-5051 Assessments	0.01	C	3rd Settle - Pen, Int, Cost				1
42	12/31/23	555	21-649-000-0000-5051 Assessments	4.62	C	3rd Settle - Pen, Int, Cost				1
43	12/31/23	555	21-649-000-0000-5051 Assessments	1.32	C	3rd Settle - Pen, Int, Cost				1
44	12/31/23	555	21-651-000-0000-5051 Assessments	0.17	C	3rd Settle - Pen, Int, Cost				1
45	12/31/23	555	21-652-000-0000-5051 Assessments	4.28	C	3rd Settle - Pen, Int, Cost				1
46	12/31/23	555	21-654-000-0000-5051 Assessments	6.99	C	3rd Settle - Pen, Int, Cost				1
47	12/31/23	555	21-655-000-0000-5051 Assessments	5.98	C	3rd Settle - Pen, Int, Cost				1
48	12/31/23	555	21-656-000-0000-5051 Assessments	20.69	C	3rd Settle - Pen, Int, Cost				1
49	12/31/23	555	21-658-000-0000-5051 Assessments	1.08	C	3rd Settle - Pen, Int, Cost				1
50	12/31/23	555	21-659-000-0000-5051 Assessments	0.08	C	3rd Settle - Pen, Int, Cost				1
51	12/31/23	555	21-660-000-0000-5051 Assessments	0.93	C	3rd Settle - Pen, Int, Cost				1
52	12/31/23	555	74-000-000-0000-1001 Cash	14.64	D	3rd Settle - Pen, Int, Cost				1
53	12/31/23	555	74-610-000-0000-5020 Clean Water Partnership Act - Penalty	14.64	C	3rd Settle - Pen, Int, Cost				1
54	12/31/23	555	23-000-000-0000-1001 Cash	39.60	D	3rd Settle - Pen, Int, Cost				1
55	12/31/23	555	23-609-000-0000-5520 Fees - Operations & Maintenance	39.60	C	3rd Settle - Pen, Int, Cost				1
56	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	13,535.60	D	3rd Settle - Pen, Int, Cost				1
57	12/31/23	555	70-000-000-0000-1001 Cash	13,535.60	C	3rd Settle - Pen, Int, Cost				1
58	12/31/23	555	01-000-000-0000-1001 Cash	18,516.34	D	3rd Settle- Aggregate Tax				1
59	12/31/23	555	01-003-000-0000-5011 Gravel Tax - Special Reserve	13,706.90	C	3rd Settle- Aggregate Tax				1
60	12/31/23	555	01-041-000-0000-5831 Admin Fee- Aggregate Tax	4,809.44	C	3rd Settle- Aggregate Tax				1

Description 12-2023 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	12/31/23	555	10-000-000-0000-1001 Cash	38,836.22	D	3rd Settle- Aggregate Tax				1
62	12/31/23	555	10-301-000-0000-5011 Gravel Tax	38,836.22	C	3rd Settle- Aggregate Tax				1
63	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	57,352.56	D	3rd Settle - Aggregate Tax				1
64	12/31/23	555	70-000-000-0000-1001 Cash	57,352.56	C	3rd Settle - Aggregate Tax				1
65	12/31/23	555	01-000-000-0000-1001 Cash	254,810.30	D	3rd Settle - Real Estate Tax				1
66	12/31/23	555	01-003-000-0000-5001 Current Tax	248,408.74	C	3rd Settle - Real Estate Tax				1
67	12/31/23	555	01-003-000-0000-5002 Current Tax Library	4,053.56	C	3rd Settle - Real Estate Tax				1
68	12/31/23	555	01-391-000-0000-5520 Fees	2,348.00	C	3rd Settle - Real Estate Tax				1
69	12/31/23	555	10-000-000-0000-1001 Cash	27,140.95	D	3rd Settle - Real Estate Tax				1
70	12/31/23	555	10-301-000-0000-5001 Current Tax	27,140.95	C	3rd Settle - Real Estate Tax				1
71	12/31/23	555	35-000-000-0000-1001 Cash	18,388.82	D	3rd Settle - Real Estate Tax				1
72	12/31/23	555	35-800-000-0000-5001 Current Tax	18,388.82	C	3rd Settle - Real Estate Tax				1
73	12/31/23	555	38-000-000-0000-1001 Cash	1,728.07	D	3rd Settle - Real Estate Tax				1
74	12/31/23	555	38-000-000-0000-5001 Current Tax	1,728.07	C	3rd Settle - Real Estate Tax				1
75	12/31/23	555	21-000-000-0000-1001 Cash	4,100.57	D	3rd Settle - Real Estate Tax				1
76	12/31/23	555	21-665-000-0000-5051 Assessments	1,276.17	C	3rd Settle - Real Estate Tax				1
77	12/31/23	555	21-631-000-0000-5051 Assessments	24.99	C	3rd Settle - Real Estate Tax				1
78	12/31/23	555	21-634-000-0000-5051 Assessments	36.90	C	3rd Settle - Real Estate Tax				1
79	12/31/23	555	21-637-000-0000-5051 Assessments	33.78	C	3rd Settle - Real Estate Tax				1
80	12/31/23	555	21-638-000-0000-5051 Assessments	199.65	C	3rd Settle - Real Estate Tax				1

Steele County

JOURNAL ENTRIES



Description 12-2023 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
81	12/31/23	555	21-642-000-0000-5051 Assessments	40.00	C	3rd Settle - Real Estate Tax				1
82	12/31/23	555	21-643-000-0000-5051 Assessments	192.03	C	3rd Settle - Real Estate Tax				1
83	12/31/23	555	21-644-000-0000-5051 Assessments	279.66	C	3rd Settle - Real Estate Tax				1
84	12/31/23	555	21-651-000-0000-5051 Assessments	2.17	C	3rd Settle - Real Estate Tax				1
85	12/31/23	555	21-652-000-0000-5051 Assessments	529.93	C	3rd Settle - Real Estate Tax				1
86	12/31/23	555	21-648-000-0000-5051 Assessments	5.06	C	3rd Settle - Real Estate Tax				1
87	12/31/23	555	21-649-000-0000-5051 Assessments	67.64	C	3rd Settle - Real Estate Tax				1
88	12/31/23	555	21-654-000-0000-5051 Assessments	217.28	C	3rd Settle - Real Estate Tax				1
89	12/31/23	555	21-655-000-0000-5051 Assessments	66.40	C	3rd Settle - Real Estate Tax				1
90	12/31/23	555	21-656-000-0000-5051 Assessments	344.98	C	3rd Settle - Real Estate Tax				1
91	12/31/23	555	21-658-000-0000-5051 Assessments	13.50	C	3rd Settle - Real Estate Tax				1
92	12/31/23	555	21-659-000-0000-5051 Assessments	0.64	C	3rd Settle - Real Estate Tax				1
93	12/31/23	555	21-660-000-0000-5051 Assessments	29.74	C	3rd Settle - Real Estate Tax				1
94	12/31/23	555	21-648-000-0000-5051 Assessments	0.70	C	3rd Settle - Real Estate Tax				1
95	12/31/23	555	21-640-000-0000-5051 Assessments	714.03	C	3rd Settle - Real Estate Tax				1
96	12/31/23	555	21-649-000-0000-5051 Assessments	25.32	C	3rd Settle - Real Estate Tax				1
97	12/31/23	555	74-000-000-0000-1001 Cash	732.19	D	3rd Settle - Real Estate Tax				1
98	12/31/23	555	74-610-000-0000-5720 Principal Collections	717.84	C	3rd Settle - Real Estate Tax				1
99	12/31/23	555	74-610-000-0000-5710 Interest Collections	14.35	C	3rd Settle - Real Estate Tax				1
100	12/31/23	555	23-000-000-0000-1001 Cash	440.00	D	3rd Settle - Real Estate Tax				1

Steele County

JOURNAL ENTRIES



Description 12-2023 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
101	12/31/23	555	23-609-000-0000-5520 Fees - Operations & Maintenance	440.00	C	3rd Settle - Real Estate Tax				1
102	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	307,340.90	D	3rd Settle - Real Estate Tax				1
103	12/31/23	555	70-000-000-0000-1001 Cash	307,340.90	C	3rd Settle - Real Estate Tax				1
104	12/31/23	555	01-000-000-0000-1001 Cash	3,576.71	D	3rd Settle- Mobile Home Tax				1
105	12/31/23	555	01-003-000-0000-5007 Current Tax Mobile Homes	2,305.59	C	3rd Settle- Mobile Home Tax				1
106	12/31/23	555	01-003-000-0000-5002 Current Tax Library	17.12	C	3rd Settle- Mobile Home Tax				1
107	12/31/23	555	01-391-000-0000-5520 Fees	1,254.00	C	3rd Settle- Mobile Home Tax				1
108	12/31/23	555	10-000-000-0000-1001 Cash	251.91	D	3rd Settle- Mobile Home Tax				1
109	12/31/23	555	10-301-000-0000-5007 Current Tax Mobile Homes	251.91	C	3rd Settle- Mobile Home Tax				1
110	12/31/23	555	35-000-000-0000-1001 Cash	170.69	D	3rd Settle- Mobile Home Tax				1
111	12/31/23	555	35-800-000-0000-5007 Current Tax Mobile Homes	170.69	C	3rd Settle- Mobile Home Tax				1
112	12/31/23	555	38-000-000-0000-1001 Cash	16.01	D	3rd Settle- Mobile Home Tax				1
113	12/31/23	555	38-000-000-0000-5007 Current Tax Mobile Homes	16.01	C	3rd Settle- Mobile Home Tax				1
114	12/31/23	555	70-000-000-0000-2400 SC Tax Allocation	4,015.32	D	3rd Settle- Mobile Home Tax				1
115	12/31/23	555	70-000-000-0000-1001 Cash	4,015.32	C	3rd Settle- Mobile Home Tax				1
Debit Total				772,968.92		Credit Total	772,968.92	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	1/31/24	501	01-111-050-0000-6347 Enterprise Fleet Leasing	6,967.92	D	Lease Fees SCAC - Jan 2024				1
2	1/31/24	501	01-111-050-0000-6320 Vehicle Repairs & Maintenance	369.04	D	Maintenance Fees - Jan 2024				1
3	1/31/24	501	01-111-050-0000-6320 Vehicle Repairs & Maintenance	911.28	D	Over Mileage - Fleet #101				1
4	1/31/24	501	01-000-000-0000-1001 Cash	8,248.24	C	SCAC Fleet Charges - Jan 24				1
5	1/31/24	501	01-251-000-0000-6320 Vehicle Maintenance	33.06	D	Maintenance Fees - Jan 2024				1
6	1/31/24	501	01-251-000-0000-6320 Vehicle Maintenance	91.56	D	Oil Change - Unit 18202				1
7	1/31/24	501	01-201-000-0000-6347 Enterprise Fleet Leasing	1,827.89	D	Lease Fees DC - Jan 2024				1
8	1/31/24	501	01-201-000-0000-6347 Enterprise Fleet Leasing	8,657.51	D	Lease Fees Sheriff - Jan 2024				1
9	1/31/24	501	01-201-000-0102-6320 Squad 7414 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
10	1/31/24	501	01-201-000-0103-6320 Squad 7410 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
11	1/31/24	501	01-201-000-0103-6320 Squad 7410 Maintenance	61.13	D	Oil Change				1
12	1/31/24	501	01-201-000-0104-6320 Squad 7404 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
13	1/31/24	501	01-201-000-0105-6320 Squad 7408 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
14	1/31/24	501	01-201-000-0106-6320 Squad 7424 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
15	1/31/24	501	01-201-000-0106-6320 Squad 7424 Maintenance	119.96	D	Oil Change, Balance & fluid				1
16	1/31/24	501	01-201-000-0107-6320 Squad 7407 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
17	1/31/24	501	01-201-000-0107-6320 Squad 7407 Maintenance	49.40	D	Oil Change				1
18	1/31/24	501	01-201-000-0108-6320 Squad 7418 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
19	1/31/24	501	01-201-000-0109-6320 Squad 7416 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
20	1/31/24	501	01-201-000-0110-6320 Squad 7403 Maintenance	5.00	D	Fleet Vehicle Maintenance				1

Steele County

JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	1/31/24	501	01-201-000-0110-6320 Squad 7403 Maintenance	49.40	D	Oil Change				1
22	1/31/24	501	01-201-000-0111-6320 Squad 7422 Maintenace	5.00	D	Fleet Vehicle Maintenance				1
23	1/31/24	501	01-201-000-0112-6320 Squad 7406 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
24	1/31/24	501	01-201-000-0113-6320 Squad 7411 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
25	1/31/24	501	01-201-000-0114-6320 Squad 7421 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
26	1/31/24	501	01-201-000-0116-6320 Squad 116 Maintenance	70.10	D	Fleet Vehicle Maintenance				1
27	1/31/24	501	01-201-000-0117-6320 Squad 7420 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
28	1/31/24	501	01-201-000-0118-6320 Squad 7412 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
29	1/31/24	501	01-201-000-0118-6320 Squad 7412 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
30	1/31/24	501	01-201-000-0119-6320 Squad 7401 Maintenance	84.68	D	Fleet Vehicle Maintenance				1
31	1/31/24	501	01-201-000-0120-6320 Squad 7402 Maintenance	84.68	D	Fleet Vehicle Maintenance				1
32	1/31/24	501	01-201-000-0120-6320 Squad 7402 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
33	1/31/24	501	01-201-000-0121-6320 Squad 121 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
34	1/31/24	501	01-201-000-0121-6320 Squad 121 Maintenance	49.40	D	Oil Change				1
35	1/31/24	501	01-201-000-0122-6320 Squad 7409 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
36	1/31/24	501	01-201-000-0123-6320 Squad 7423 Maintenance	70.10	D	Fleet Vehicle Maintenance				1
37	1/31/24	501	01-201-000-0000-6320 Vehicle Maintenance	5.00	D	Fleet Vehicle Maintenance				1
38	1/31/24	501	01-201-000-0000-6320 Vehicle Maintenance	5.00	D	Fleet Vehicle Maintenance				1
39	1/31/24	501	01-201-000-0000-6320 Vehicle Maintenance	5.00	D	Fleet Vehicle Maintenance				1
40	1/31/24	501	01-000-000-0000-1001 Cash	11,358.87	C	Sheriff/DC Fleet Charges - Jan				1

Steele County

JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	1/31/24	501	01-031-000-0000-6210 Telephone	48.78	D	Verizon Allocation - Jan 24				1
42	1/31/24	501	01-032-000-0000-6210 Telephone	92.56	D	Verizon Allocation - Jan 24				1
43	1/31/24	501	01-042-000-0000-6210 Telephone	40.01	D	Verizon Allocation - Jan 24				1
44	1/31/24	501	01-061-000-0000-6210 Telephone	68.80	D	Verizon Allocation - Jan 24				1
45	1/31/24	501	01-091-000-0000-6210 Telephone	127.57	D	Verizon Allocation - Jan 24				1
46	1/31/24	501	01-101-000-9306-6480 Non-Capitalized Inv - Compliance Fund	749.99	D	Verizon Allocation - P&Z Ipad				1
47	1/31/24	501	01-103-000-0000-6210 Telephone	228.90	D	Verizon Allocation - Jan 24				1
48	1/31/24	501	01-105-000-0000-6210 Telephone	231.92	D	Verizon Allocation - Jan 24				1
49	1/31/24	501	01-111-000-0000-6210 Telephone	394.02	D	Verizon Allocation - Jan 24				1
50	1/31/24	501	01-121-000-0000-6210 Telephone	60.03	D	Verizon Allocation - Jan 24				1
51	1/31/24	501	01-201-000-0000-6210 Telephone	1,060.60	D	Verizon Allocation - Jan 24				1
52	1/31/24	501	01-201-000-0000-6211 Radio-Computers-Cameras	560.41	D	Verizon Allocation - Jan 24				1
53	1/31/24	501	01-251-000-0000-6210 Telephone	180.12	D	Verizon Allocation - Jan 24				1
54	1/31/24	501	01-252-000-0000-6210 Telephone	672.92	D	Verizon Allocation - Jan 24				1
55	1/31/24	501	01-253-000-0000-6210 Telephone	43.78	D	Verizon Allocation - Jan 24				1
56	1/31/24	501	01-281-000-0000-6210 Telephone	186.35	D	Verizon Allocation - Jan 24				1
57	1/31/24	501	01-481-460-6009-6210 Telephone	43.78	D	Verizon Allocation - Jan 24				1
58	1/31/24	501	01-481-460-6009-6210 Telephone	43.78	D	Verizon Allocation - Jan 24				1
59	1/31/24	501	01-481-460-6012-6210 Telephone	43.78	D	Verizon Allocation - Jan 24				1
60	1/31/24	501	01-481-461-6040-6210 Telephone	43.78	D	Verizon Allocation - Jan 24				1

Steele County

JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	1/31/24	501	01-481-460-6011-6210 Telephone	21.89	D	Verizon Allocation - Jan 24				1
62	1/31/24	501	01-481-462-6047-6210 Telephone	21.89	D	Verizon Allocation - Jan 24				1
63	1/31/24	501	01-481-461-6040-6210 Telephone	32.83	D	Verizon Allocation - Jan 24				1
64	1/31/24	501	01-481-461-6030-6210 Telephone	10.95	D	Verizon Allocation - Jan 24				1
65	1/31/24	501	01-481-460-6009-6210 Telephone	43.78	D	Verizon Allocation - Jan 24				1
66	1/31/24	501	01-481-461-6059-6210 Telephone	10.95	D	Verizon Allocation - Jan 24				1
67	1/31/24	501	01-481-461-6034-6210 Telephone	32.83	D	Verizon Allocation - Jan 24				1
68	1/31/24	501	01-481-461-6059-6210 Telephone	43.78	D	Verizon Allocation - Jan 24				1
69	1/31/24	501	01-481-460-6009-6210 Telephone	43.78	D	Verizon Allocation - Jan 24				1
70	1/31/24	501	01-481-460-6009-6210 Telephone	43.78	D	Verizon Allocation - Jan 24				1
71	1/31/24	501	01-481-460-6009-6210 Telephone	43.78	D	Verizon Allocation - Jan 24				1
72	1/31/24	501	01-481-461-6059-6210 Telephone	21.89	D	Verizon Allocation - Jan 24				1
73	1/31/24	501	01-481-461-6040-6210 Telephone	13.13	D	Verizon Allocation - Jan 24				1
74	1/31/24	501	01-481-462-6047-6210 Telephone	8.76	D	Verizon Allocation - Jan 24				1
75	1/31/24	501	01-481-460-6012-6210 Telephone	43.78	D	Verizon Allocation - Jan 24				1
76	1/31/24	501	01-481-460-6012-6210 Telephone	43.78	D	Verizon Allocation - Jan 24				1
77	1/31/24	501	01-481-461-6040-6210 Telephone	43.78	D	Verizon Allocation - Jan 24				1
78	1/31/24	501	01-481-460-6012-6210 Telephone	48.78	D	Verizon Allocation - Jan 24				1
79	1/31/24	501	01-481-465-6057-6210 Telephone	43.78	D	Verizon Allocation - Jan 24				1
80	1/31/24	501	01-481-465-6057-6210 Telephone	40.01	D	Verizon Allocation - Jan 24				1

Steele County

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Description 01 JAN CASH JOURNALS 1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
81	1/31/24	501	01-481-460-6012-6210 Telephone	29.27	D	Verizon Allocation - Jan 24				1
82	1/31/24	501	01-481-464-6052-6210 Telephone	19.51	D	Verizon Allocation - Jan 24				1
83	1/31/24	501	01-602-000-0000-6210 Telephone	40.01	D	Verizon Allocation - Jan 24				1
84	1/31/24	501	01-000-000-0000-1001 Cash	5,668.60	C	Verizon Allocation - General				1
85	1/31/24	501	10-301-000-0000-6210 Telephone	606.67	D	Verizon Allocation - Jan 24				1
86	1/31/24	501	10-000-000-0000-1001 Cash	606.67	C	Verizon Allocation - Highway				1
87	1/31/24	501	53-398-000-0000-6210 Telephone	83.79	D	Verizon Allocation - Jan 24				1
88	1/31/24	501	53-000-000-0000-1001 Cash	83.79	C	Verizon Allocation - Landfill				1
89	1/31/24	501	01-005-000-0000-6171 Workers Comp	4,849.00	D	2024 Workers Comp Allocation				1
90	1/31/24	501	01-031-000-0000-6171 Workers Comp	1,072.00	D	2024 Workers Comp Allocation				1
91	1/31/24	501	01-032-000-0000-6171 Workers Comp	411.00	D	2024 Workers Comp Allocation				1
92	1/31/24	501	01-041-000-0000-6171 Workers Comp	488.00	D	2024 Workers Comp Allocation				1
93	1/31/24	501	01-044-000-0000-6171 Workers Comp	411.00	D	2024 Workers Comp Allocation				1
94	1/31/24	501	01-061-000-0000-6171 Workers Comp	514.00	D	2024 Workers Comp Allocation				1
95	1/31/24	501	01-091-000-0000-6171 Workers Comp	1,796.00	D	2024 Workers Comp Allocation				1
96	1/31/24	501	01-101-000-0000-6171 Workers Comp	514.00	D	2024 Workers Comp Allocation				1
97	1/31/24	501	01-103-000-0000-6171 Workers Comp	5,056.00	D	2024 Workers Comp Allocation				1
98	1/31/24	501	01-104-000-0000-6171 Workers Comp	103.00	D	2024 Workers Comp Allocation				1
99	1/31/24	501	01-105-000-0000-6171 Workers Comp	5,221.00	D	2024 Workers Comp Allocation				1
100	1/31/24	501	01-111-000-0000-6171 Workers Comp	6,919.00	D	2024 Workers Comp Allocation				1

Steele County

JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
101	1/31/24	501	01-121-000-0000-6171 Workers Comp	1,884.00	D	2024 Workers Comp Allocation				1
102	1/31/24	501	01-201-000-0000-6171 Workers Comp	33,126.00	D	2024 Workers Comp Allocation				1
103	1/31/24	501	01-251-000-0000-6171 Workers Comp	47,614.00	D	2024 Workers Comp Allocation				1
104	1/31/24	501	01-252-000-0000-6171 Workers Comp	14,514.00	D	2024 Workers Comp Allocation				1
105	1/31/24	501	01-253-000-0000-6171 Workers Comp	412.00	D	2024 Workers Comp Allocation				1
106	1/31/24	501	01-281-000-0000-6171 Workers Comp	2,910.00	D	2024 Workers Comp Allocation				1
107	1/31/24	501	01-521-000-0000-6171 Workers Comp	3,731.00	D	2024 Workers Comp Allocation				1
108	1/31/24	501	01-550-000-0000-6171 Workers Comp	3,732.00	D	2024 Workers Comp Allocation				1
109	1/31/24	501	01-602-000-0000-6171 Workers Comp	103.00	D	2024 Workers Comp Allocation				1
110	1/31/24	501	01-003-000-0000-6171 Workers Comp	21,637.00	D	2024 Workers Comp PHN				1
111	1/31/24	501	01-000-000-0000-1001 Cash	157,017.00	C	2024 Workers Comp - General				1
112	1/31/24	501	10-301-000-0000-6171 Workers Comp	1,423.00	D	2024 Workers Comp Allocation				1
113	1/31/24	501	10-302-000-0000-6171 Workers Comp	24,777.00	D	2024 Workers Comp Allocation				1
114	1/31/24	501	10-303-000-0000-6171 Workers Comp	6,640.00	D	2024 Workers Comp Allocation				1
115	1/31/24	501	10-304-000-0000-6171 Workers Comp	3,247.00	D	2024 Workers Comp Allocation				1
116	1/31/24	501	10-000-000-0000-1001 Cash	36,087.00	C	2024 Workers Comp - Highway				1
117	1/31/24	501	53-398-000-0000-6171 Workers Comp	8,351.00	D	2024 Workers Comp Allocation				1
118	1/31/24	501	53-000-000-0000-1001 Cash	8,351.00	C	2024 Workers Comp - Landfill				1
119	1/31/24	501	01-003-000-0000-6350 Property & Liability Insurance	90,093.00	D	2024 Property/Liab. Allocation				1
120	1/31/24	501	01-091-000-0000-6350 Property & Liability Insurance	106.00	D	2024 Property/Liab. Allocation				1

Steele County

JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
121	1/31/24	501	01-111-000-0000-6350 Property & Liability Insurance	806.00	D	2024 Property/Liab. Allocation				1
122	1/31/24	501	01-111-050-0000-6348 Insurance	10,261.00	D	2024 Property/Liab. Allocation				1
123	1/31/24	501	01-201-000-0000-6350 Property & Liability Insurance	90,211.00	D	2024 Property/Liab. Allocation				1
124	1/31/24	501	01-251-000-0000-6350 Property & Liability Insurance	30,516.00	D	2024 Property/Liab. Allocation				1
125	1/31/24	501	01-281-000-0000-6350 Property & Liability Insurance	66.00	D	2024 Property/Liab. Allocation				1
126	1/31/24	501	01-481-000-0000-6350 Property & Liability Insurance	11,089.00	D	2024 Property/Liab. Allocation				1
127	1/31/24	501	01-521-000-0000-6350 Property & Liability Insurance	2,268.00	D	2024 Property/Liab. Allocation				1
128	1/31/24	501	01-550-000-0000-6350 Property & Liability Insurance	23,064.00	D	2024 Property/Liab. Allocation				1
129	1/31/24	501	01-602-000-0000-6350 Property & Liability Insurance	1,146.00	D	2024 Property/Liab. Allocation				1
130	1/31/24	501	01-000-000-0000-1001 Cash	259,626.00	C	2024 Property/Liab. General				1
131	1/31/24	501	10-301-000-0000-6350 Property & Liability Insurance	86,570.00	D	2024 Property/Liab. Allocation				1
132	1/31/24	501	10-000-000-0000-1001 Cash	86,570.00	C	2024 Property/Liab. Highway				1
133	1/31/24	501	53-398-000-0000-6350 Property & Liability Insurance	12,303.00	D	2024 Property/Liab. Allocation				1
134	1/31/24	501	53-000-000-0000-1001 Cash	12,303.00	C	2024 Property/Liab. Landfill				1
135	1/31/24	501	01-032-000-0000-6260 Background Checks	147.22	D	Verified 1st Background Checks				1
136	1/31/24	501	01-000-000-0000-1001 Cash	147.22	C	Verified 1st Background Checks				1
137	1/31/24	501	01-003-000-0000-6830 Library Tax Reimbursement -City Owatonna	20,281.24	D	2023 Library CPA and MV Aid				1
138	1/31/24	501	01-000-000-0000-1001 Cash	20,281.24	C	2023 Library CPA and MV Aid				1
139	1/31/24	501	01-003-000-0000-5831 Miscellaneous Revenue	1,206.00	D	2023 Out of Home Placement PMT				1
140	1/31/24	501	01-000-000-0000-1001 Cash	1,206.00	C	2023 Out of Home Placement PMT				1

Steele County

JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
141	1/31/24	501	01-062-000-0000-6410 Office Supplies	139.99	D	LED Status Light - Mail Room				1
142	1/31/24	501	01-062-000-0000-6410 Office Supplies	13.95	D	Headset Battery Replacement				1
143	1/31/24	501	01-000-000-0000-1001 Cash	153.94	C	MNPrairie Invoice 977451				1
144	1/31/24	501	70-000-000-0000-2460 School District 2168	15,301.12	D	3rd Settlement Wire - NRHEG				1
145	1/31/24	501	70-000-000-0000-1001 Cash	15,301.12	C	3rd Settlement Wire - NRHEG				1
146	1/31/24	501	70-000-000-0000-2417 City Of Owatonna	69,634.49	D	3rd Settlement Wire - Owatonna				1
147	1/31/24	501	70-000-000-0000-1001 Cash	69,634.49	C	3rd Settlement Wire - Owatonna				1
148	1/31/24	501	70-000-000-0000-2163 Unapportioned Other State Revenue	2,562.10	D	3rd Settlement Wire - State				1
149	1/31/24	501	70-000-000-0000-1001 Cash	2,562.10	C	3rd Settlement Wire - State				1
150	1/31/24	501	72-860-000-0000-2100 Mn State Treasurer-Mortgage Regis Tax	39,071.32	D	Deed and Mortgage - Dec 2023				1
151	1/31/24	501	72-861-000-0000-2100 Mn State Treasurer-State Deed Tax	57,846.74	D	Deed and Mortgage - Dec 2023				1
152	1/31/24	501	72-000-000-0000-1001 Cash	96,918.06	C	Deed and Mortgage - Dec 2023				1
153	1/31/24	501	01-000-000-0000-1001 Cash	2,907.54	D	Deed and Mortgage - Dec 2023				1
154	1/31/24	501	01-003-000-0000-5013 Mortgage Registry Tax Revenue	1,172.14	C	Deed and Mortgage - Dec 2023				1
155	1/31/24	501	01-003-000-0000-5014 State Deed Tax Revenue	1,735.40	C	Deed and Mortgage - Dec 2023				1
156	1/31/24	501	72-862-000-0000-2100 Mn State Treasurer-Sales Tax	4,962.00	D	Sales Tax - December 2023				1
157	1/31/24	501	72-000-000-0000-1001 Cash	4,962.00	C	Sales Tax - December 2023				1
158	1/31/24	501	53-398-000-0000-6540 Machine Fuel	91.77	D	Diesel Tax				1
159	1/31/24	501	53-398-000-0000-6540 Machine Fuel	190.00	D	Usage Diesel Tax				1
160	1/31/24	501	53-000-000-0000-1001 Cash	281.77	C	Diesel and Usage Tax				1

Steele County

JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
161	1/31/24	501	10-304-000-0000-6522 Diesel Fuel Tax	302.10	D	Diesel Tax				1
162	1/31/24	501	10-000-000-0000-1001 Cash	302.10	C	Diesel Tax				1
163	1/31/24	501	01-003-000-0000-6172 Unemployment Benefit	602.36	D	QTR 4 2023 Unemployment Ben				1
164	1/31/24	501	01-000-000-0000-1001 Cash	602.36	C	QTR 4 2023 Unemployment Ben				1
165	1/31/24	501	53-398-000-0000-6801 General Expense	495.59	D	Landfill Credit Card Fees				1
166	1/31/24	501	53-000-000-0000-1001 Cash	495.59	C	Landfill Credit Card Fees				1
167	1/31/24	501	01-502-000-0000-6250 Utilities	738.18	D	OPU Utility Billing - 718550				1
168	1/31/24	501	01-201-296-0000-6250 T#9 Utilities	365.59	D	OPU Utility Billing - 718561				1
169	1/31/24	501	01-111-041-0000-6250 Utilities	2,125.94	D	OPU Utility Billing - 718556				1
170	1/31/24	501	01-111-044-0000-6250 Utilities	15,156.17	D	OPU Utility Billing - 718563				1
171	1/31/24	501	01-111-040-0000-6250 Utilities	6,697.04	D	OPU Utility Billing - 718557				1
172	1/31/24	501	01-111-042-0000-6250 Utilities	3,743.98	D	OPU Utility Billing - 718555				1
173	1/31/24	501	01-111-047-0000-6250 Utilities	70.01	D	OPU Utility Billing - 716285				1
174	1/31/24	501	01-111-043-0000-6250 Utilities	153.25	D	OPU Utility Billing - 718547				1
175	1/31/24	501	01-111-043-0000-6250 Utilities	669.09	D	OPU Utility Billing - 718546				1
176	1/31/24	501	01-111-043-0000-6250 Utilities	160.46	D	OPU Utility Billing - 705296				1
177	1/31/24	501	01-000-000-0000-1001 Cash	29,879.71	C	OPU Utility Billings - General				1
178	1/31/24	501	10-304-000-0000-6514 Utility Services	4,359.06	D	OPU Utility Billing - 718562				1
179	1/31/24	501	10-304-000-0000-6514 Utility Services	36.94	D	OPU Utility Billing - 718553				1
180	1/31/24	501	10-000-000-0000-1001 Cash	4,396.00	C	OPU Utility Billings - Hwy				1

Description 01 JAN CASH JOURNALS 1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
181	1/31/24	501	01-003-000-0000-6961 Visa One Card Program	40,828.28	D	BMO Payment - Jan 2024				1
182	1/31/24	501	01-000-000-0000-1001 Cash	40,828.28	C	BMO Payment - Jan 2024				1
183	1/31/24	501	01-111-000-0000-6540 Gas & Oil	13.29	D	WEX NASPO Billing - Jan 24				1
184	1/31/24	501	01-000-000-0000-1001 Cash	13.29	C	WEX NASPO Billing - Jan 24				1
185	1/31/24	501	10-304-000-0000-6540 Fuel & Lubricants	18.52	D	WEX NASPO Billing - Jan 24				1
186	1/31/24	501	10-000-000-0000-1001 Cash	18.52	C	WEX NASPO Billing - Jan 24				1
187	1/31/24	501	01-031-000-0000-6215 Postage	10.88	D	Postage Allocation - Jan 24				1
188	1/31/24	501	01-032-000-0000-6215 Postage	3.20	D	Postage Allocation - Jan 24				1
189	1/31/24	501	01-041-000-0000-6215 Postage	278.24	D	Postage Allocation - Jan 24				1
190	1/31/24	501	01-044-000-0000-6215 Postage	183.68	D	Postage Allocation - Jan 24				1
191	1/31/24	501	01-062-000-0000-6802 Internal Chargeback	817.48	D	Postage Allocation - Jan 24				1
192	1/31/24	501	01-062-000-0000-6802 Internal Chargeback	39.57	D	Postage Allocation - Jan 24				1
193	1/31/24	501	01-063-000-0000-6215 Postage	111.42	D	Postage Allocation - Jan 24				1
194	1/31/24	501	01-101-000-0000-6215 Postage	651.02	D	Postage Allocation - Jan 24				1
195	1/31/24	501	01-103-000-0000-6215 Postage	203.72	D	Postage Allocation - Jan 24				1
196	1/31/24	501	01-105-000-0000-6215 Postage	135.38	D	Postage Allocation - Jan 24				1
197	1/31/24	501	01-111-000-0000-6215 Postage	16.74	D	Postage Allocation - Jan 24				1
198	1/31/24	501	01-121-000-0000-6215 Postage	53.69	D	Postage Allocation - Jan 24				1
199	1/31/24	501	01-251-000-0000-6215 Postage	25.55	D	Postage Allocation - Jan 24				1
200	1/31/24	501	01-252-000-0000-6215 Postage	186.37	D	Postage Allocation - Jan 24				1

Steele County

JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
201	1/31/24	501	01-391-000-0000-6215 Postage	0.63	D	Postage Allocation - Jan 24				1
202	1/31/24	501	01-481-460-6009-6215 Postage	14.57	D	Postage Allocation - Jan 24				1
203	1/31/24	501	01-481-460-6011-6215 Postage	197.72	D	Postage Allocation - Jan 24				1
204	1/31/24	501	01-481-460-6012-6215 Postage	103.15	D	Postage Allocation - Jan 24				1
205	1/31/24	501	01-481-461-6025-6215 Postage	65.30	D	Postage Allocation - Jan 24				1
206	1/31/24	501	01-481-461-6030-6215 Postage	34.53	D	Postage Allocation - Jan 24				1
207	1/31/24	501	01-481-461-6040-6215 Postage	1.27	D	Postage Allocation - Jan 24				1
208	1/31/24	501	01-481-462-6047-6215 Postage	1.27	D	Postage Allocation - Jan 24				1
209	1/31/24	501	01-481-465-6057-6215 Postage	7.95	D	Postage Allocation - Jan 24				1
210	1/31/24	501	01-550-000-0000-6215 Postage	11.05	D	Postage Allocation - Jan 24				1
211	1/31/24	501	01-602-000-0000-6215 Postage	172.31	D	Postage Allocation - Jan 24				1
212	1/31/24	501	01-062-000-0000-6215 Postage	3,326.69	C	Postage Allocation - Jan 24				1
213	1/31/24	501	10-301-000-0000-6215 Postage	28.27	D	Postage Allocation - Jan 24				1
214	1/31/24	501	10-000-000-0000-1001 Cash	28.27	C	Postage Allocation - Jan 24				1
215	1/31/24	501	01-000-000-0000-1001 Cash	28.27	D	Postage Allocation - Jan 24				1
216	1/31/24	501	01-062-000-0000-5831 Miscellaneous	28.27	C	Postage Allocation - Jan 24				1
217	1/31/24	501	53-398-000-0000-6215 Postage	37.96	D	Postage Allocation - Jan 24				1
218	1/31/24	501	53-000-000-0000-1001 Cash	37.96	C	Postage Allocation - Jan 24				1
219	1/31/24	501	01-000-000-0000-1001 Cash	37.96	D	Postage Allocation - Jan 24				1
220	1/31/24	501	01-062-000-0000-5831 Miscellaneous	37.96	C	Postage Allocation - Jan 24				1

Steele County

JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
221	1/31/24	501	10-301-000-0000-6381 Cpu Usage & Network Support	17,300.00	D	CPU/Network Support 2024				1
222	1/31/24	501	10-000-000-0000-1001 Cash	17,300.00	C	CPU/Network Support 2024				1
223	1/31/24	501	01-000-000-0000-1001 Cash	17,300.00	D	CPU/Network Support 2024				1
224	1/31/24	501	01-062-000-0000-5831 Miscellaneous	17,300.00	C	CPU/Network Support 2024				1
225	1/31/24	501	53-398-000-0000-6381 Cpu Usage & Network Support	2,500.00	D	CPU/Network Support 2024				1
226	1/31/24	501	53-000-000-0000-1001 Cash	2,500.00	C	CPU/Network Support 2024				1
227	1/31/24	501	01-000-000-0000-1001 Cash	2,500.00	D	CPU/Network Support 2024				1
228	1/31/24	501	01-062-000-0000-5831 Miscellaneous	2,500.00	C	CPU/Network Support 2024				1
229	1/31/24	501	01-481-460-6009-6434 Medical Supplies	24.99	D	QA: Medical Supplies	Amazon Payments, Inc.			1
230	1/31/24	501	01-481-460-6009-6434 Medical Supplies	9.99	D	QA: Medical & Patient Supplies	Amazon Payments, Inc.			1
231	1/31/24	501	01-481-460-6009-6465 Patient Supplies & Services	13.58	D	QA: Medical & Patient Supplies	Amazon Payments, Inc.			1
232	1/31/24	501	01-481-460-6009-6465 Patient Supplies & Services	41.98	D	QA: Client Supplies	Amazon Payments, Inc.			1
233	1/31/24	501	01-481-460-6012-6465 Patient Supplies & Services	17.98	D	LTC: Patient Supplies	Amazon.Com, Inc.			1
234	1/31/24	501	01-481-460-6012-6465 Patient Supplies & Services	8.80	D	LTC: Patient Supplies	Amazon.Com, Inc.			1
235	1/31/24	501	01-481-461-6025-6464 General Supplies & Outreach	45.32	D	HCB: TANF Items for Clients	Wal-Mart Stores			1
236	1/31/24	501	01-481-461-6030-6261 Conference & Training	0.92	D	MCH/SF: Nursing License Fee	Us Bank National Associat			1
237	1/31/24	501	01-481-461-6030-6261 Conference & Training	42.50	D	MCH/SF: Nursing License	Nurses Board			1
238	1/31/24	501	01-481-461-6059-6261 Conference & Training	0.91	D	MCH/SF: Nursing License Fee	Mn Nursing Board Fee			1
239	1/31/24	501	01-481-461-6059-6261 Conference & Training	42.50	D	MCH/SF: Nursing License	State Of Minnesota			1
240	1/31/24	501	01-481-461-6066-6261 Conference & Training	213.68	D	MDH: ANR Conference	American Nonsmokers' Righ			1

Steele County

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Description 01 JAN CASH JOURNALS 1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
241	1/31/24	501	01-481-461-6066-6464 General Supplies & Outreach	136.50	D	MDH: YOLO Items for events	Sticker Mule, LLC			1
242	1/31/24	501	01-481-461-6066-6464 General Supplies & Outreach	772.83	D	MDH: Supplies	Amazon.Com, Inc.			1
243	1/31/24	501	01-481-461-6066-6464 General Supplies & Outreach	5.00	D	MDH: YOLO Office Item	Target Corporation			1
244	1/31/24	501	01-481-461-6066-6464 General Supplies & Outreach	15.18	D	MDH: YOLO Office Item	Target Corporation			1
245	1/31/24	501	01-481-461-6066-6464 General Supplies & Outreach	279.98	D	MDH: YOLO Office Items	Target Corporation			1
246	1/31/24	501	01-481-465-6057-6410 Office Supplies	16.42	D	LPHG: Office Supplies	Amazon.Com, Inc.			1
247	1/31/24	501	01-003-000-0000-6961 Visa One Card Program	1,689.06	C	BMO Allocation (Jan) - PHN				1
Debit Total				921,559.71		Credit Total	921,559.71	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	1/31/24	501	01-000-000-0000-1001 Cash	24,629.50	D	Jan 2024 Interest				1
2	1/31/24	501	01-003-000-0000-5710 Interest From Investments	11,389.62	C	Jan Interest - Magic #1				1
3	1/31/24	501	01-003-000-0000-5710 Interest From Investments	13,116.15	C	Jan Interest - Magic #2				1
4	1/31/24	501	01-003-000-0000-5710 Interest From Investments	123.73	C	Jan Interest - Payroll				1
5	1/31/24	501	05-000-000-0000-1001 Cash, Human Services Fund	1,051.41	D	Jan 2024 Interest				1
6	1/31/24	501	05-445-000-0000-5710 Interest Income	542.50	C	Homeless Prevention - Jan				1
7	1/31/24	501	05-445-000-0000-5710 Interest Income	508.91	C	Housing Affordability - Jan				1
8	1/31/24	501	81-000-000-0000-1001 Cash	2,805.85	D	Jan 2024 Interest				1
9	1/31/24	501	81-230-000-0000-5710 Interest	2,805.85	C	Jan Interest - E911				1
10	1/31/24	501	01-003-000-0000-6357 Bank Charges	459.30	D	Bank Charges - Magic #1				1
11	1/31/24	501	01-003-000-0000-6357 Bank Charges	19.61	D	Bank Charges - Magic #2				1
12	1/31/24	501	01-003-000-0000-6357 Bank Charges	23.42	D	Bank Charges - Payroll				1
13	1/31/24	501	01-000-000-0000-1001 Cash	502.33	C	Jan 2024 Bank Charges				1
14	1/31/24	501	01-003-000-0000-6355 Wex Benefit Administration	500.50	D	Wex Administrative Services				1
15	1/31/24	501	01-000-000-0000-1001 Cash	500.50	C	Wex Administrative Services				1
16	1/31/24	501	81-230-000-0000-6355 Wex Benefit Administration	49.50	D	Wex Administrative Services				1
17	1/31/24	501	81-230-000-0000-5511 Charges For Services	49.50	C	Wex Administrative Services				1
18	1/31/24	501	53-398-000-0000-6388 Labor costs-Highway	716.16	D	Greg Highway Labor - Jan				1
19	1/31/24	501	53-000-000-0000-1001 Cash	716.16	C	Greg Highway Labor - Jan				1
20	1/31/24	501	10-000-000-0000-1001 Cash	716.16	D	Greg Highway Labor - Jan				1

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Description 01 JAN CASH JOURNALS 2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	1/31/24	501	10-301-000-0000-5511 Charges For Services	716.16	C	Greg Highway Labor - Jan				1
22	1/31/24	501	01-000-000-0000-1001 Cash	200.00	D	State of Minnesota Hit Money				1
23	1/31/24	501	01-251-000-0000-5511 Charges For Services	200.00	C	State of Minnesota Hit Money				1
24	1/31/24	501	01-000-000-0000-1001 Cash	445.35	D	Somerset Tower Rent - Feb				1
25	1/31/24	501	01-201-299-0000-5831 Somerset Tower Rent	445.35	C	Somerset Tower Rent - Feb				1
26	1/31/24	501	01-000-000-0000-1001 Cash	2,172.50	D	MRCI Rental Income - Feb				1
27	1/31/24	501	01-003-000-0000-5810 Rental Income	2,172.50	C	MRCI Rental Income - Feb				1
28	1/31/24	501	10-000-000-0000-1001 Cash	24,040.55	D	Sales Tax Deposit - Nov 23				1
29	1/31/24	501	10-310-000-0000-5871 Sales Tax Revenue	24,040.55	C	Sales Tax Deposit - Nov 23				1
30	1/31/24	501	10-000-000-0000-1001 Cash	1,049.50	D	Fed PMT 074-070-007 VO #2				1
31	1/31/24	501	10-310-000-0000-5403 Federal Funds	1,049.50	C	Fed PMT 074-070-007 VO #2				1
32	1/31/24	501	01-000-000-0000-1001 Cash	462.00	D	Squad Insurance Reimb MCIT				1
33	1/31/24	501	01-201-000-0102-6320 Squad 7414 Maintenance	462.00	C	Squad Insurance Reimb MCIT				1
34	1/31/24	501	01-000-000-0000-1001 Cash	69.00	D	Permit Fee - SCR-3535				1
35	1/31/24	501	01-105-000-1000-5522 County Building Permit Fee	69.00	C	Permit Fee - SCR-3535				1
36	1/31/24	501	72-000-000-0000-1001 Cash	1.00	D	Permit Fee - SCR-3535				1
37	1/31/24	501	72-865-000-0320-2100 Steele County Surcharge	1.00	C	Permit Fee - SCR-3535				1
38	1/31/24	501	10-302-000-0000-5870 Wheelage Tax Revenue	53,714.22	D	Remove Dup Wheelage Tax Pmt				1
39	1/31/24	501	10-000-000-0000-1001 Cash	53,714.22	C	Remove Dup Wheelage Tax Pmt				1
40	1/31/24	501	01-000-000-0000-1001 Cash	96.00	D	Record Misc Payments - SC				1

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Description 01 JAN CASH JOURNALS 2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	1/31/24	501	01-003-000-0000-5831 Miscellaneous Revenue	17.00	C	Lien Release Fees				1
42	1/31/24	501	01-003-000-0000-5831 Miscellaneous Revenue	79.00	C	Misc State Payment				1
43	1/31/24	501	01-003-000-0000-6172 Unemployment Benefit	25.00	D	QTR 4 2023 Unemployment Fee				1
44	1/31/24	501	01-000-000-0000-1001 Cash	25.00	C	QTR 4 2023 Unemployment Fee				1
45	1/31/24	501	01-481-460-6007-5563 Private Pay	7.60	D	NSF - Private Pay Ck 15852				1
46	1/31/24	501	01-000-000-0000-1001 Cash	7.60	C	NSF - Private Pay Ck 15852				1
47	1/31/24	501	01-003-000-0000-6194 Personnel Policy	154.91	D	Desserts for Recognition Party	Hy-Vee, Inc.			1
48	1/31/24	501	01-003-000-0000-6194 Personnel Policy	57.45	D	Recognition Programs	Visionline Inc			1
49	1/31/24	501	01-005-000-0000-6261 Conference & Training	476.19	D	AMC Conference Hotel Rm-Gnemi	1300 Nicollet Llc			1
50	1/31/24	501	01-005-000-0000-6261 Conference & Training	476.19	D	AMC Conference Hotel Rm-Krueg	1300 Nicollet Llc			1
51	1/31/24	501	01-031-000-0000-6410 Office Supplies	169.00	D	Newspaper subscription	Apg Media Of Southern Min			1
52	1/31/24	501	01-031-000-0000-6410 Office Supplies	12.98	D	Adhesive hooks	Amazon.Com, Inc.			1
53	1/31/24	501	01-032-000-0000-6330 Travel Expenses	623.37	D	Hotel Receipt for AMC Conf	1300 Nicollet Llc			1
54	1/31/24	501	01-032-000-0000-6330 Travel Expenses	27.41	D	Dinner Receipt before AMC Conf	1300 Nicollet Llc			1
55	1/31/24	501	01-041-000-0000-6261 Conference & Training	300.00	D	MACO Winter Conf-Mueller	Minnesota Association Of			1
56	1/31/24	501	01-041-000-0000-6410 Office Supplies	116.84	D	PT&E Deed Stamp	Schwaab, Inc			1
57	1/31/24	501	01-041-000-0000-6410 Office Supplies	42.64	D	Signature stamp for JMueller	Schwaab Inc Db a Excelmark			1
58	1/31/24	501	01-044-000-0000-6261 Conference & Training	300.00	D	MACO Conference	Minnesota Association Of			1
59	1/31/24	501	01-061-000-0000-6260 Computer Support	189.00	D	IT Document Management	Kaseya US Llc			1
60	1/31/24	501	01-061-000-0000-6260 Computer Support	436.00	D	Performance Mgmt SW	Brightgauge Software, In			1

Steele County

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Description 01 JAN CASH JOURNALS 2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	1/31/24	501	01-061-000-0000-6330 Travel Expenses	15.00	D	Parking for GovIT Symposium	Imperial Parking US Llc -			1
62	1/31/24	501	01-061-000-0000-6330 Travel Expenses	15.00	D	Parking for GovIT Symposium	Imperial Parking US Llc -			1
63	1/31/24	501	01-061-000-0000-6413 Computer Supplies	12.99	D	Inventory Parts	Lowes Companies, Inc.			1
64	1/31/24	501	01-061-000-0000-6413 Computer Supplies	17.40	D	IT Tools - Card Reader	Amazon.Com, Inc.			1
65	1/31/24	501	01-061-000-0000-6413 Computer Supplies	268.36	D	PC Supplies for Inventory	Amazon.Com, Inc.			1
66	1/31/24	501	01-061-000-0000-6413 Computer Supplies	21.13	D	Surge Strip	Lowes Companies, Inc.			1
67	1/31/24	501	01-061-000-0000-6413 Computer Supplies	323.99	C	Simple In Out Refund	Simpleinout.Com			1
68	1/31/24	501	01-062-000-0000-6801 General Expense	29.98	D	EOY23 Refresh-PLZ	Amazon.Com, Inc.			1
69	1/31/24	501	01-062-000-0000-6801 General Expense	19.68	D	Demo Tablet Shoulder Harness	Dell International L.L.C			1
70	1/31/24	501	01-062-000-0000-6801 General Expense	4,595.60	D	AWS Storage Costs	Amazon.Com, Inc.			1
71	1/31/24	501	01-062-000-0000-6801 General Expense	4.78	D	Cable management for Rm 40	Lowes Companies, Inc.			1
72	1/31/24	501	01-062-000-0000-6801 General Expense	13.95	D	SSL Certificate	Tucowscom Co			1
73	1/31/24	501	01-091-000-0000-6330 Travel Expenses	426.45	D	Lodging for witness	Midwest Heritage Inn Of O			1
74	1/31/24	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
75	1/31/24	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
76	1/31/24	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
77	1/31/24	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
78	1/31/24	501	01-101-000-0000-6215 Postage	28.75	D	Passport Postage	United States Postal Serv			1
79	1/31/24	501	01-101-000-9305-6480 Non-Capitalized Inv-Technology Fund	13.95	D	PC Headset Battery	Amazon.Com, Inc.			1
80	1/31/24	501	01-103-000-0000-6241 Membership Dues	105.00	D	JEREMY'S MAAO MEMBERSHIP	Minnesota Association Of			1

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Description 01 JAN CASH JOURNALS 2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
81	1/31/24	501	01-103-000-0000-6261 Conference & Training	595.00	D	BRIAN'S LEADERSHIP TRAINING	Minnesota State Colleges			1
82	1/31/24	501	01-103-000-0000-6301 Equip/Software Maint	550.00	D	CO STAR NEWSPAPERS SUB.	Costar Realty Informatio			1
83	1/31/24	501	01-103-000-0000-6301 Equip/Software Maint	24.68	D	CAR WASH BOOKLET	Holiday Companies			1
84	1/31/24	501	01-103-000-0000-6301 Equip/Software Maint	18.87	D	MONTHLY PEOPLE'S PRESS SUB.	Apg Media Of Southern Min			1
85	1/31/24	501	01-103-000-0000-6301 Equip/Software Maint	69.98	D	Wireless Keyboard/Mouse	Amazon.Com Services, Inc			1
86	1/31/24	501	01-103-000-0000-6410 Office Supplies	12.28	D	MISC. OFFICE SUPPLIES	Amazon Payments, Inc.			1
87	1/31/24	501	01-103-000-0000-6410 Office Supplies	19.54	D	GRAZING DAY SUPPLIES FOR BLDG	Walmart Stores Inc			1
88	1/31/24	501	01-103-000-0000-6410 Office Supplies	55.34	D	MEASURING WHEELS FOR APPRAISER	Amazon Payments, Inc.			1
89	1/31/24	501	01-103-000-0000-6410 Office Supplies	19.95	D	CELL PHONE CASE - WORK PHONE	Amazon Payments, Inc.			1
90	1/31/24	501	01-111-000-0000-6304 Equipment Maintenance & Repairs	15.48	D	Grease/Chain lube	Motor Parts And Equipmen			1
91	1/31/24	501	01-111-000-0000-6320 Fleet Vehicle Maintenance	83.82	D	Fleet GeoTabs- Admin, DC, SCSO	T-Mobile Usa, Inc.			1
92	1/31/24	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	3.48	D	two sided tape	Arrow Hardware, Inc			1
93	1/31/24	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	536.95	C	Combustion Install Return	Paypal, Inc.			1
94	1/31/24	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	545.87	D	Combustion Install	Paypal, Inc.			1
95	1/31/24	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	25.76	D	Return to Supply House	United Parcel Service, In			1
96	1/31/24	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	23.99	D	Tape	Amazon.Com, Inc.			1
97	1/31/24	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	20.00	D	Boiler Renewal	State Of Minnesota			1
98	1/31/24	501	01-111-040-0000-6300 Bldg Repairs & Maintenance	750.00	D	Monthly Fee	Intuit Payment Solutions,			1
99	1/31/24	501	01-111-040-0000-6560 Janitorial Supplies	64.07	D	Odor Fogger	Hillyard Inc			1
100	1/31/24	501	01-111-040-0000-6560 Janitorial Supplies	440.46	D	Janitorial supplies	Hillyard Inc			1

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Description 01 JAN CASH JOURNALS 2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
101	1/31/24	501	01-111-041-0000-6300 Bldg Repairs & Maintenance	267.09	D	Sump pump	Block Plumbing & Heating			1
102	1/31/24	501	01-111-041-0000-6300 Bldg Repairs & Maintenance	67.00	D	monthly services	Culligan			1
103	1/31/24	501	01-111-041-0000-6300 Bldg Repairs & Maintenance	5.35	D	service fee	Culligan			1
104	1/31/24	501	01-111-041-0000-6560 Janitorial Supplies	249.44	D	Janitorial supplies	Hillyard Inc			1
105	1/31/24	501	01-111-041-0000-6560 Janitorial Supplies	182.64	D	Janitorial supplies	Hillyard Inc			1
106	1/31/24	501	01-111-041-0000-6560 Janitorial Supplies	311.07	D	Janitorial supplies	Hillyard Inc			1
107	1/31/24	501	01-111-041-0000-6560 Janitorial Supplies	70.12	D	Janitorial supplies	Hillyard Inc			1
108	1/31/24	501	01-111-041-0000-6560 Janitorial Supplies	25.56	D	Janitorial supplies	Hillyard Inc			1
109	1/31/24	501	01-111-041-0000-6560 Janitorial Supplies	43.32	D	Vac Bags	Hillyard Inc			1
110	1/31/24	501	01-111-042-0000-6300 Bldg Repairs & Maintenance	3.99	D	Distilled Vinegar	Coborn's Incorporated			1
111	1/31/24	501	01-111-042-0000-6300 Bldg Repairs & Maintenance	71.99	D	Heater for Boiler room	Fleet Farm Group, Llc			1
112	1/31/24	501	01-111-042-0000-6560 Janitorial Supplies	211.24	D	Janitorial supplies	Hillyard Inc			1
113	1/31/24	501	01-111-042-0000-6560 Janitorial Supplies	164.88	D	Janitorial supplies	Hillyard Inc			1
114	1/31/24	501	01-111-042-0000-6560 Janitorial Supplies	40.00	D	Janitorial supplies office sup	Factor Systems, Inc.			1
115	1/31/24	501	01-111-044-0000-6300 Bldg Repairs & Maintenance	16.96	D	Comand Hooks and wash	Lowes Companies, Inc.			1
116	1/31/24	501	01-111-044-0000-6300 Bldg Repairs & Maintenance	80.94	D	Kolpak	Amazon.Com, Inc.			1
117	1/31/24	501	01-111-044-0000-6300 Bldg Repairs & Maintenance	13.99	D	Wall Charger	Amazon.Com, Inc.			1
118	1/31/24	501	01-111-044-0000-6300 Bldg Repairs & Maintenance	69.95	D	Sprinkler Heads	Amazon.Com, Inc.			1
119	1/31/24	501	01-111-044-0000-6300 Bldg Repairs & Maintenance	4.81	D	Clamps	Lowes Companies, Inc.			1
120	1/31/24	501	01-111-044-0000-6300 Bldg Repairs & Maintenance	3,963.44	D	Preventive Maintenance Agree	Kraft Mechanical Llc			1

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Description 01 JAN CASH JOURNALS 2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
121	1/31/24	501	01-111-044-0000-6300 Bldg Repairs & Maintenance	234.52	D	monthly services	Invoice Cloud, Inc.			1
122	1/31/24	501	01-111-044-0000-6300 Bldg Repairs & Maintenance	5.20	D	service fee	Invoice Cloud, Inc.			1
123	1/31/24	501	01-111-044-0000-6300 Bldg Repairs & Maintenance	36.96	D	Fender Washer and parts	Lowes Companies, Inc.			1
124	1/31/24	501	01-111-044-0000-6300 Bldg Repairs & Maintenance	73.82	D	Pest control	Plunketts Pest Control In			1
125	1/31/24	501	01-111-048-0000-6560 Janitorial Supplies	374.16	D	Janitorial supplies	Hillyard Inc			1
126	1/31/24	501	01-111-048-0000-6560 Janitorial Supplies	154.08	D	Janitorial supplies	Hillyard Inc			1
127	1/31/24	501	01-111-048-0000-6560 Janitorial Supplies	121.76	D	Janitorial supplies	Hillyard Inc			1
128	1/31/24	501	01-111-048-0000-6560 Janitorial Supplies	25.56	D	Janitorial supplies	Hillyard Inc			1
129	1/31/24	501	01-111-048-0000-6560 Janitorial Supplies	43.32	D	Vac Bags	Hillyard Inc			1
130	1/31/24	501	01-201-000-0000-6210 Telephone	0.99	D	Evidence Data-Storage GB Plan	Apple Inc.			1
131	1/31/24	501	01-201-000-0000-6215 Postage	9.65	D	Stendel Redemption Check/mail	United States Postal Serv			1
132	1/31/24	501	01-201-000-0000-6241 Membership Dues	50.00	D	7401 FBI Leeda Dues	Fbi-Leeda Inc			1
133	1/31/24	501	01-201-000-0000-6261 Conference & Training	1,362.37	D	7405-Basic Forensic Interview	Eventbrite Inc.			1
134	1/31/24	501	01-201-000-0000-6261 Conference & Training	300.00	D	Chief Deputy-2023 Winter Conf	Minnesota State Sheriffs			1
135	1/31/24	501	01-201-000-0000-6285 Firearms/Ammo Training	1,099.00	D	Gun cleaner w/timer basket	Amazon Payments, Inc.			1
136	1/31/24	501	01-201-000-0000-6285 Firearms/Ammo Training	172.53	C	Credit for Tax	Opticsplanet, Inc.			1
137	1/31/24	501	01-201-000-0000-6285 Firearms/Ammo Training	2,511.94	D	13/Scope mounts	Opticsplanet, Inc.			1
138	1/31/24	501	01-201-000-0000-6285 Firearms/Ammo Training	8.88	D	Tape for firearms	Lowes Companies, Inc.			1
139	1/31/24	501	01-201-000-0000-6285 Firearms/Ammo Training	550.00	D	Def. Edge Training -2/days	Defensive Edge Training			1
140	1/31/24	501	01-201-000-0000-6285 Firearms/Ammo Training	250.00	D	Glock Trng class	Glock Professional Inc			1

Steele County

JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
141	1/31/24	501	01-201-000-0000-6285 Firearms/Ammo Training	231.96	D	Batteries for robots	Amazon Payments, Inc.			1
142	1/31/24	501	01-201-000-0000-6293 Gun Permit Expenses	36.00	D	500/Sheets Terra Green paper	M&m Printing Of Owatonna			1
143	1/31/24	501	01-201-000-0000-6293 Gun Permit Expenses	17.95	D	Lobby Music	Cloud Cover Media Inc			1
144	1/31/24	501	01-201-000-0000-6293 Gun Permit Expenses	528.47	D	Prints & Ribbon	Identisys Incorporated			1
145	1/31/24	501	01-201-000-0000-6330 Travel Expenses	103.04	C	Credit for overcharge on room	Fullsteam Operations Llc			1
146	1/31/24	501	01-201-000-0000-6330 Travel Expenses	350.28	D	2/nights-2023 Winter Conf	Fullsteam Operations Llc			1
147	1/31/24	501	01-201-000-0000-6330 Travel Expenses	489.35	D	3/nights-2023 Winter Conf	Fullsteam Operations Llc			1
148	1/31/24	501	01-201-000-0000-6410 Office Supplies	22.72	D	staple pullers	Amazon.Com, Inc.			1
149	1/31/24	501	01-201-000-0000-6410 Office Supplies	11.89	D	board magnets	Amazon.Com, Inc.			1
150	1/31/24	501	01-201-000-0000-6410 Office Supplies	26.86	D	flash drives	Amazon.Com, Inc.			1
151	1/31/24	501	01-201-000-0000-6410 Office Supplies	307.94	D	Time/Date machine & ink	Amazon Payments, Inc.			1
152	1/31/24	501	01-201-000-0000-6438 K-9 Expenses	461.94	D	6/ K9 Food	Farmers Feed & Pet Sply			1
153	1/31/24	501	01-201-000-0000-6438 K-9 Expenses	76.99	D	K9 Food	Farmers Feed & Pet Sply			1
154	1/31/24	501	01-201-000-0000-6438 K-9 Expenses	385.47	D	1/Dog Kennel	Bps Direct Llc			1
155	1/31/24	501	01-201-000-0000-6438 K-9 Expenses	30.43	D	K9 Leash	Chewy, Inc.			1
156	1/31/24	501	01-201-000-0000-6438 K-9 Expenses	89.99	D	1/Hard cover case	Creation 4mation Incorpor			1
157	1/31/24	501	01-201-000-0000-6438 K-9 Expenses	373.85	D	K9 supplies	Ray Allen Manufacturing			1
158	1/31/24	501	01-201-000-0000-6562 Gas & Oil Squads	28.66	D	Fuel to 2023 Winter Conference	Casey's General Stores In			1
159	1/31/24	501	01-201-000-0000-6562 Gas & Oil Squads	45.51	D	Fuel - 2023 Winter Conf	Casey's General Stores In			1
160	1/31/24	501	01-201-000-0105-6320 Squad 7408 Maintenance	723.63	D	4/Tires, Mount & Balance	Gb Auto Service Inc			1

Steele County

JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
161	1/31/24	501	01-201-000-0110-6320 Squad 7403 Maintenance	27.94	D	Fleet GeoTabs- Admin, DC, SCSO	Tmobile Auto Pay			1
162	1/31/24	501	01-201-000-0115-6320 Squad 7405 Maintenance	27.94	D	Fleet GeoTabs- Admin, DC, SCSO	Tmobile Auto Pay			1
163	1/31/24	501	01-251-000-0000-6192 Uniform Allowance	20.00	D	training shirt	Kohl'S, Inc.			1
164	1/31/24	501	01-251-000-0000-6320 Vehicle Maintenance	139.70	D	Fleet GeoTabs- Admin, DC, SCSO	Tmobile Auto Pay			1
165	1/31/24	501	01-251-000-0000-6406 Program Supplies	10.73	D	PROGRAM MUSIC	Sirius Xm Radio Inc.			1
166	1/31/24	501	01-251-000-0000-6406 Program Supplies	93.39	D	programs tv	Hulu, Llc			1
167	1/31/24	501	01-251-000-0000-6432 Medical Payments	10.66	D	medical supplies	Amazon.Com Services, Inc			1
168	1/31/24	501	01-251-000-0000-6432 Medical Payments	32.68	D	medical pads	Amazon Payments, Inc.			1
169	1/31/24	501	01-251-000-0000-6432 Medical Payments	16.79	D	medical bandages	Amazon.Com, Inc.			1
170	1/31/24	501	01-251-000-0000-6432 Medical Payments	70.16	D	medical supplies	Amazon.Com, Inc.			1
171	1/31/24	501	01-251-000-0000-6451 Operating Supplies	168.80	D	uniform supplies	Amazon.Com, Inc.			1
172	1/31/24	501	01-251-000-0000-6451 Operating Supplies	59.16	D	uniform supplies	Amazon.Com, Inc.			1
173	1/31/24	501	01-251-000-0000-6451 Operating Supplies	610.97	D	master control chair	Secretlab Us, Inc.			1
174	1/31/24	501	01-251-000-0000-6451 Operating Supplies	58.50	D	computer mount	Amazon Payments, Inc.			1
175	1/31/24	501	01-251-000-0000-6560 Janitorial Supplies	30.12	D	4 trash cans	2104 Amazon US Retail			1
176	1/31/24	501	01-251-000-0000-6562 Gas & Oil	36.69	D	transport fuel	Holiday Companies			1
177	1/31/24	501	01-252-740-0000-6269 Mental Health Screening	3,000.00	D	Decision Points Onlinetraining	Intuit Payment Solutions,			1
178	1/31/24	501	01-252-775-0000-6261 Conference & Training - CCA Subsidy	200.00	D	Co-Occuring Disorders Training	Eventbrite Inc.			1
179	1/31/24	501	01-252-775-0000-6330 Travel Expenses - CCA	10.80	D	Training Lunch	Chick-Fil-A Corp			1
180	1/31/24	501	01-252-775-0000-6330 Travel Expenses - CCA	14.11	D	training breakfast	Starbucks Corporation			1

Steele County

JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
181	1/31/24	501	01-252-775-0000-6330 Travel Expenses - CCA	10.96	D	training supper	Starbucks Corporation			1
182	1/31/24	501	01-252-775-0000-6330 Travel Expenses - CCA	170.98	D	Training hotel female enforcer	Radisson Blu Moa Llc			1
183	1/31/24	501	01-252-775-0000-6330 Travel Expenses - CCA	19.54	D	training supper	Landry's Kcrg, Llc			1
184	1/31/24	501	01-252-775-0000-6330 Travel Expenses - CCA	23.78	D	Training supper	Landry's Kcrg, Llc			1
185	1/31/24	501	01-252-775-0000-6330 Travel Expenses - CCA	13.55	D	training lunch	Blue Ocean Inc			1
186	1/31/24	501	01-252-775-0000-6330 Travel Expenses - CCA	13.01	D	Training lunch	Jj Group Of Companies, In			1
187	1/31/24	501	01-252-775-0000-6330 Travel Expenses - CCA	16.06	D	training lunch	Jj Group Of Companies, In			1
188	1/31/24	501	01-253-000-0000-6300 Bldg Repairs & Maintenance	38.00	D	Toilet seat	Block Plumbing & Heating			1
189	1/31/24	501	01-281-000-0000-6199 Safety Program	105.00	D	CPR Class Certifications	Training Services & Class			1
190	1/31/24	501	01-281-000-0000-6199 Safety Program	355.00	D	BloodbornePathogensTrainingMat	American Heart Assoc			1
191	1/31/24	501	01-281-000-0000-6251 Other Administrative Costs	49.00	D	Monthly subscription	Basecamp, Llc			1
192	1/31/24	501	01-281-000-0000-6251 Other Administrative Costs	19.98	D	SKYWARN microphone cables	Amazon.Com, Inc.			1
193	1/31/24	501	01-281-000-0000-6261 Conference & Training	40.71	D	ICS400 2-day training class	Kwik Trip Inc			1
194	1/31/24	501	01-281-000-0000-6261 Conference & Training	28.42	D	ICS400 2-day training class	Kwik Trip Inc			1
195	1/31/24	501	01-281-000-0000-6261 Conference & Training	99.49	D	ICS400 2-day training class	Kerr-McCauley Investments			1
196	1/31/24	501	01-281-000-0000-6261 Conference & Training	173.32	D	ICS400 2-day training class	Walmart Stores Inc			1
197	1/31/24	501	01-281-000-0000-6410 Office Supplies	104.72	D	Reunification Kit Grant	Amazon.Com, Inc.			1
198	1/31/24	501	01-281-000-0000-6410 Office Supplies	81.30	D	Reunification Kit Grant	Amazon.Com, Inc.			1
199	1/31/24	501	01-502-000-0000-6560 Janitorial Supplies	56.47	D	Janitorial supplies	Hillyard Inc			1
200	1/31/24	501	01-502-000-0000-6560 Janitorial Supplies	82.44	D	Janitorial supplies	Hillyard Inc			1

Steele County

JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
201	1/31/24	501	01-502-000-0000-6560 Janitorial Supplies	374.16	D	Janitorial supplies	Hillyard Inc			1
202	1/31/24	501	01-502-000-0000-6560 Janitorial Supplies	182.64	D	Janitorial supplies	Hillyard Inc			1
203	1/31/24	501	01-502-000-0000-6560 Janitorial Supplies	70.12	D	Janitorial supplies	Hillyard Inc			1
204	1/31/24	501	01-521-000-0000-6261 Conference & Training	24.00	D	Electrical License Fee	Department Of Labor An			1
205	1/31/24	501	01-550-000-0000-6410 Operating Supplies - Contracts	40.47	D	Misc. Shop Supplies	Fleet Farm Group, Llc			1
206	1/31/24	501	01-550-000-0000-6410 Operating Supplies - Contracts	20.97	D	Clamps For Bleacher Steps	Harbor Freight Tools Usa			1
207	1/31/24	501	01-550-000-0000-6410 Operating Supplies - Contracts	139.00	D	Leaf Blower	Amazon.Com, Inc.			1
208	1/31/24	501	01-000-000-0000-1001 Cash	3,544.05	D	BMO Purchases Reimb.				1
209	1/31/24	501	01-003-000-0000-6961 Visa One Card Program	39,139.22	C	BMO Allocation - Jan 24				1
210	1/31/24	501	10-000-000-0000-1001 Cash	2,579.60	C	BMO Purchases - Jan 2024				1
211	1/31/24	501	10-301-000-0000-6301 Equip/Software Maint	75.99	D	UPS for Fuel Island	Amazon.Com, Inc.			1
212	1/31/24	501	10-301-000-0000-6330 Travel Expenses	793.98	D	Lodging MCEA - Ilkka	Cragun Corporation			1
213	1/31/24	501	10-302-000-0000-6261 Conference & Training	225.00	D	Construction site mgr-Witter	Regents Of The Universit			1
214	1/31/24	501	10-302-000-0000-6525 CSAH Supplies - Aggregate/Asphalt	19.96	D	(2) tape measures for maint	Lowes Companies, Inc.			1
215	1/31/24	501	10-303-000-0000-6261 Conference & Training	225.00	D	MCEA conference - Grieman	Paypal Inc			1
216	1/31/24	501	10-303-000-0000-6330 Travel Expenses	793.98	D	Lodging MCEA - Grieman	Cragun Corporation			1
217	1/31/24	501	10-304-000-0000-6511 Maint Shop Supplies & Materials	12.99	D	Trash bags	Fleet Farm Group, Llc			1
218	1/31/24	501	10-304-000-0000-6512 Bldg Repair & Maintenance	168.70	D	Marking stakes	Clippers Lawn Maintenanc			1
219	1/31/24	501	10-304-000-0000-6513 Tools	79.90	D	Battery tenders (2)	Amazon.Com, Inc.			1
220	1/31/24	501	10-304-000-0000-6513 Tools	44.99	D	Wire wheel	Fleet Farm Group, Llc			1

Steele County

JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
221	1/31/24	501	10-304-000-0000-6513 Tools	19.18	D	Cutting wheel	Fleet Farm Group, LLC			1
222	1/31/24	501	10-304-000-0000-6513 Tools	39.95	D	Hammers & grinding wheel dress	Harbor Freight Tools Usa			1
223	1/31/24	501	10-304-000-0000-6520 Machinery/Vehicle Parts	79.98	D	2 LED bulbs, unit#2151	Amazon.Com, Inc.			1
224	1/31/24	501	53-000-000-0000-1001 Cash	386.02	C	BMO Purchases - Jan 2024				1
225	1/31/24	501	53-398-000-0000-6301 Equip Repairs	386.02	D	Hydraulic oil for loader	Kibble Equipment LLC			1
226	1/31/24	501	81-000-000-0000-1001 Cash	578.43	C	BMO Purchases - Jan 2024				1
227	1/31/24	501	81-230-000-0000-6210 Telephone	93.39	D	Cable TV	Hulu, LLC			1
228	1/31/24	501	81-230-000-0000-6301 Equip Maint	8.99	D	USB Extension Cord	Amazon.Com, Inc.			1
229	1/31/24	501	81-230-000-0000-6410 Office Supplies	299.99	D	Vacuum Cleaner	Amazon.Com, Inc.			1
230	1/31/24	501	81-230-000-0000-6410 Office Supplies	32.90	D	Dish Wand Replacement Sponges	Amazon Payments, Inc.			1
231	1/31/24	501	81-230-000-0000-6410 Office Supplies	23.84	D	Index Cards	Amazon.Com Services, Inc			1
232	1/31/24	501	81-230-000-0000-6410 Office Supplies	57.00	D	Refrigerator Filter	Amazon.Com Services, Inc			1
233	1/31/24	501	81-230-000-0000-6410 Office Supplies	16.79	D	Sanitizer Wipe Container	Amazon.Com, Inc.			1
234	1/31/24	501	81-230-000-0000-6410 Office Supplies	5.99	D	Lint Roller	Amazon.Com, Inc.			1
235	1/31/24	501	81-230-000-0000-6410 Office Supplies	39.54	D	Keyboard & mouse pads	Amazon.Com, Inc.			1
Debit Total				157,073.91		Credit Total	157,073.91	Net:		0.00

Steele County
JOURNAL ENTRIES



Description 01 JAN CASH JOURNALS 3

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	1/31/24	501	81-230-000-0000-5511 Charges For Services	49.50	D	Wex Administrative Services				1
2	1/31/24	501	81-000-000-0000-1001 Cash	49.50	C	Wex Administrative Services				1
3	1/31/24	501	01-003-000-0000-6801 General Expense	0.03	D	IFS to Cashbook Reconcile				1
4	1/31/24	501	01-000-000-0000-1001 Cash	0.03	C	IFS to Cashbook Reconcile				1
Debit Total				49.53		Credit Total	49.53	Net:	0.00	

PERSONNEL REPORT
March 12, 2024 at 5:00 pm

ACTION ITEMS

1. Personnel Actions:

New Hires/Promotions/Demotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Date</i>
Mason Droog	Correctional Officer/Detention Center	B24/1	03/04/24
Ethan Rindfleisch	Public Health Specialist/Public Health	C42/1	03/11/24

Resignations/Retirements/Terminations:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
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Open Positions-Pending Board Approval:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
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STAFFING STATUS (Information Only – No Action Required)

Open Positions - Approved to Fill:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Correctional Officer (4)	Det. Center/Sheriff's Office	Recruiting
Correctional Corporal	Det. Center/Sheriff's Office	Posting
Road Deputy (1.5)	Sheriff's Office	Recruiting
Asst. County Attorney I/II/Sr.	County Attorney	Interviewing
Landfill Operator	Highway	Recruiting
County Administrator	Administration	Interviewing Week of 3/12
Technical Clerk II	Property Tax & Elections	Recruiting
GIS Technician	IT	Position Being Rated
IT Security Analyst	IT	Working on Job Description
Probation Officer I/II/III	Community Corrections	Gathering Addt'l Information

Open Positions - In Committee:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Lead Custodian	Facilities & Grounds	On Hold

STEELE COUNTY
MEAL REIMBURSEMENT POLICY

Steele County will use the utmost discretion as related to the expenditure of public funds. Funds will not be expended for any purpose which is specifically forbidden by Federal regulation, State law, Local ordinance, or County policy. Expenditures made under this section shall be approved, authorized, and documented according to established procedures.

1. Department heads are responsible for ensuring all reimbursable expenditures are reasonable and necessary, comply with public purpose policy and procedure and are properly documented, including the specific persons receiving specific meals and the time the meal was taken.
2. Client program expense related to grants and client services are not covered by this policy, but must adhere to regulations pertaining to that grant or service.
3. Meals with an overnight stay in Minnesota shall be reimbursed for the actual cost of the meal at the following maximum daily reimbursement limit, including sales tax and maximum twenty percent (20%) gratuity:
 - a) ~~Breakfast: \$15, if immediately preceded by overnight stay or if in a travel status prior to 7 a.m. (when trip requires departure before 7 a.m.).~~
 - b) ~~Lunch: \$16, if in travel status between 11 :00 a.m. and 2:00 p.m.~~
 - c) ~~Dinner: \$28, if immediately followed by an overnight stay or if in a travel status after 7 p.m. (when trip required return arrival after 7 p.m.).~~
 - a. \$100 per day limit total for all meals.
 - b. To qualify as an overnight stay meal the following circumstances must apply:
 - For Breakfast, if immediately preceded by overnight stay or if in a travel status prior to 7 a.m. (when trip requires departure before 7 a.m.).
 - For Lunch, if in travel status between 11:00 a.m. and 2:00 p.m.
 - For Dinner, if immediately followed by an overnight stay or if in a travel status after 7 p.m. (when trip required return arrival after 7 p.m.).
4. Meals with an overnight stay outside of Minnesota shall be reimbursed at the per diem equal to the IRS allowable amounts as determined by the General Services Administration (GSA) index (www.gsa.gov/mie).
5. An employee is in a travel status and eligible for meal reimbursement as indicated above when the employee is traveling outside of the County entirely for the purpose of furthering a specific County activity during the indicated times.

An employee shall be reimbursed for meals during the times indicated above if incurring the meal expense was necessary because County business had to be conducted during the mealtime and could not be conducted at an alternative time.

6. If meals are included in any registration or tuition fee, actual charges for those meals shall not be reimbursable unless the meal provided conflicts with a dietary restriction and a substitution cannot be provided by the organization providing the

meal.

7. Specific Meals and Refreshments allowed (non-taxable):

- a. For staff and volunteers while performing election duties on Election Day, during election recounts which are expected to exceed 4 hours or while performing election related duties where an unforeseen emergency or situation occurs which threatens the timely or accurate conduct of an election.
- b. For staff involved in the transport of those who are in-custody, incarcerated or otherwise under the control of County employees.
- c. As a courtesy to the public, elected officials of other jurisdictions, business partners or others who may attend scheduled meetings of the County Board or its committees.
- d. For a breakfast, lunch or dinner meeting of the County Board, advisory committees and any of its members, County Elected Officials, County Local Officials, and attendant staff, when meetings must be scheduled over meal periods as a matter of practicality or to accommodate schedules and held on-site. The meal must be authorized by the County Board Chair or County Administrator.
- e. When part of a structured agenda for a departmental meeting, conference, workshop, or other meeting and the official or employee has been authorized to attend with other organizations and only when presentations continue through the meal period and only for Steele County employees. Meals are taxable if the meeting breaks for lunch.
- f. For County sponsored meetings, conferences, or workshops where participants include County and non-County attendees, as long as the meeting continues through the meal period and doesn't break. A registration fee may or may not have been charged.
- g. At meetings lasting more than three hours (such as training, work sessions, etc.) when refreshments and/or snacks are necessary to sustain the flow of the meeting and to retain the attention of the attendees.
- h. When County officials and/or employees meet with associates from other jurisdictions or business partners, if authorized by the department head, and for a specific business purpose.
- i. When approved by the County Administrator, Sheriff, or County Board Chair for law enforcement, other public safety personnel or other departments needed to ensure the delivery of quality emergency response service.
- j. The county **never** pays for alcoholic beverages.

8. Meal Taxability and Documentation:

- a. Meals not associated with overnight travel or specifically allowed in section 7 will be treated as taxable income and subject to payroll taxes, in accordance to IRS regulations. (See section 3 for reimbursement rates)

b. All meals and/or refreshments purchased and submitted for payment must have attached the detailed information required for an Accountable Plan. The documentation must include a receipt plus:

- Name of the Establishment,
- Date and Time,
- Cost of the Meal, Beverage, Tax, Tip etc.
- Purpose of the Meeting
- Names of all persons at the meal, including names of organizations (if not County employees) and their titles and
- Supporting documentation confirming your attendance (i.e., conference itinerary/agenda)

Steele County Retirement Celebration Policy

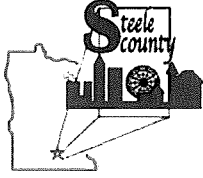
Steele County will fund retirement celebrations for County staff in the an amount of ~~\$50(fifty dollars)~~ up to \$150.00; money to be used to help offset cost of food and/or paper supplies.

Employee must be retiring from County Employment and be eligible for retirement benefits under PERA.

If employee does not choose to have a retirement celebration, the ~~\$50~~ \$150.00 does not apply.

Original Date: 2/27/2001

Updated:



Steele County Agenda Item

Subject: Advanced Correctional Healthcare Contract Renewal

Department: Sheriff's Office

Committee Meeting Date: 3/6/2024

Board Meeting Date: 3/12/2024

Consent Agenda: ☐ Yes ☒ No

Resolution: ☐ Yes ☒ No

Policy Committee Recommendation:

Enter the recommendation from the Committee to the Board of Commissioners. This must be filled out for all Board Meeting agenda items. If the item did not go to a committee list as "N/A" or a reason why.

Recommendation:

Recommendation is to approve the budgeted contract renewal with Advanced Correctional Healthcare at a 3.97%

Background (*Including Budget Impact*):

This is a budgeted item.

Attachments: Contract Renewal Document



December 11, 2023

VIA EMAIL ONLY LON.THIELE@CO.STEELE.MN.US:

Sheriff Lon Thiele

Steele County Detention Center, MN

We continue to value and appreciate our partnership with your agency. We trust that our team is solving problems for you and providing care to your incarcerated population that exceeds your expectations.

DO YOU NEED ANY TRAINING? Please remember we provide free training on a variety of topics, including but not limited to medical, behavioral health, officer wellness, and Mental Health First Aid (MHFA) certification. Training is upon your request and on the topic(s) you choose.

SIGN UP FOR SPARK TRAINING'S BLOG LIST by sending an email here:

Training@sparktraining.us

We have found many agencies use these blogs for shift debriefing and micro trainings. They contain "hot topics" we're seeing in the industry and highlight ways to best handle the ever-changing environment of corrections.

Our contract is scheduled to renew on 3/1/2024. In order to continue to provide exceptional care, and work to consistently staff your agency with high-level medical expertise, we are requesting an increase to cover wages, medical malpractice and civil rights insurance.

Percentage	3.97%
New Annual Price	\$107,088.07
New Per Diem	\$0.43
Repricing Savings	\$17/claim

For next year's budget, please budget a 5% increase, and our goal is to beat it and come in lower at renewal time.

Please let me know if you would like to schedule a time to discuss. If you agree, please sign below, and return to me or Contracts@advancedch.com.

Thank you for your service. Please know that we are available to you and your team 24/7/365. We look forward to continuing our partnership.

David Tedrow

Program Consultant

David.Tedrow@advancedch.com

612.747.7056

Renewal Agreed To - Signature

cc: Anthony.Buttera@co.steele.mn.us

Steele County, Minnesota 1/20/2023

In July 2022, we agreed to a 3.5% renewal increase on 3/1/23. Instead, we are proposing the below:

<i>Price(s) good for 60 days.</i>	Current 3/1/2022-2/28/2023	Proposed 0% Renewal <i>CPI for medical care is currently 8.7%</i> 3/1/2023-2/29/2024
Annual Price	\$117,560.26	\$102,999
Average Daily Population	90	30
Per Diem Rate (med/mal & civil rights insurance)	\$0.58	\$0.60
Prescriber	Weekly + unlimited 24/7/365 on-call by phone	One time every other week + unlimited 24/7/365 on-call by phone
Nursing	Not Included	
Qualified Mental Health Professional (QMHP) (minimum Master's level)	6 hr/wk	
On-call QMHP	\$150 per hour (minimum 1 hour) In-person or via telehealth (as mutually agreed upon) <i>Responsiveness depends upon amount of notice given</i>	
Monthly Cap	\$3,000 per month (\$36,000 per year) for biomedical waste disposal, dental, mobile services, off-site services. <i>Prices are at cost. ACH does not "mark up" these items.</i>	\$3,700 per month (\$44,400 per year) for biomedical waste disposal, dental, medical supplies , mobile services, off-site services, pharmacy, TB skin tests . <i>Prices are at cost. ACH does not "mark up" these items.</i>
Annual Pool	\$6,500 per year for pharmacy	Cap pays
Medical Supplies (disposable)	ACH pays \$451/year	Cap pays
TB Skin Tests	ACH pays \$1,419/year	Cap pays
Officer Training Spark Training, LLC	Included <i>On-site and online LMS (learning management system)</i>	
Officer Wellness	Included <i>CIERR Program (Critical Incident Employee Rapid Response)</i>	
Medical Claims Re-pricing (bill scrubbing)	Included <i>We saved the county \$12,500 in 2021</i>	
Telehealth (upon request)	Included	
DO YOU NEED ANY TRAINING?	<i>Spark Training provides training on a variety of topics, including but not limited to medical, behavioral health, officer wellness, and Mental Health First Aid (MHFA) certification. Training is upon your request and on the topic(s) you choose. Sign up for Spark Training's blog list by sending an email here: Training@sparktraining.us</i>	

For 3/1/2024-2/28/2025, we are proposing a 4% increase.

Proposal agreed to by: Sign: _____ Print: _____ Date: _____

Dave Tedrow (Retired – Anoka County MN), Program Consultant
 612.747.7056 / David.Tedrow@advancedch.com



Steele County Agenda Item

Request for Board Action

Subject: Approve Out of State Travel – ISAC Annual Meeting

Department: Information Technology

Committee: Property & Maintenance

Committee Meeting Date: March 7, 2024

Work Session Date: Enter a date.

Board Meeting Date: March 12, 2024

Consent Agenda: ☒ Yes ☐ No

Resolution: ☐ Yes ☒ No

Policy Committee Recommendation:

Committee recommends approving

Recommendation:

Approve Out of State Travel for IT Director to attend the 2024 MS-ISAC Annual Meeting in Orlando, FL in June

Background (*Including Budget Impact*):

I am requesting approval for Out of State Travel to attend the 2024 MS-ISAC (Multi-State Information Sharing and Analysis Center) Annual Meeting in Orlando, FL (June 23 - 26). Steele County participates in both MS-ISAC and EI-ISAC (Elections Infrastructure Information Sharing and Analysis Center). This meeting is exclusively about cyber security. I attended this annual event the past two years. Both were extremely beneficial. We enhanced relationships with MN.IT and other SLTT members, implemented policies and procedures, and obtained state services to reduce our overall spend on CyberSecurity.

There is no cost for the conference itself (including most meals) as we are MS/EI-ISAC members. The cost of travel and lodging fits within our conference and training budget.

We are asking for the travel authorization now to secure discounted transportation and lodging.

Attachments:

2024 Event Attendance Justification Letter



Collaborate. Educate. Secure.

2024 MS-ISAC® and EI-ISAC® Annual Meeting Event Attendance Justification

Objectives for the 2024 MS- and EI-ISAC Annual Meeting

The 2024 Annual Meeting for the Multi-State and Elections Infrastructure Information Sharing and Analysis Centers (MS-ISAC® and EI-ISAC®) will take place in Orlando, Florida, from Sunday, June 23, through Wednesday, June 26. This is the 17th iteration in a series of annual meetings for U.S. State, Local, Tribal, and Territorial (SLTT) government officials; it aligns all who have a role and interest in government and elections infrastructure information technology operations and security. The Annual Meeting provides attendees with an unparalleled opportunity to connect and collaborate with their peers and relevant subject matter experts on best practices, threat and risk trends, and lessons from their peers that will help attendees increase their security maturity and manage their risks efficiently and effectively. The ISAC Annual Meeting includes an engaging and informative agenda comprised of contemporary sessions developed by your peers to address topics of greatest interest and relevance to you and the security of your organization.

This year's ISAC Annual Meeting incorporates approximately 72 sessions across multiple tracks of relevance to SLTT attendees based on the top threat activity, the top challenges, and the top interests of government officials who are dealing with security and risk management challenges from cyber threats that are increasing in both volume and complexity.

By attending and actively participating in event activities such as breakout discussion sessions, networking discussions, and service reviews and briefings by leaders in government and industry, government officials will return to their jurisdictions and agencies with greater knowledge of state-of-the-art, highly relevant best practices that can jumpstart their organization's cybersecurity maturity. Networking opportunities at the event provide practical ways for leaders to continue collaborating with peer organizations around specific areas of interest. The theme of this year's ISAC Annual Meeting is **Collaborate. Educate. Secure.** The question isn't whether a jurisdiction or agency can afford to have an employee attend; it is whether you can afford to miss out on the invaluable information and resources that your employee will bring back to better your cybersecurity program and your security maturity.

The ISAC Annual Meeting consistently receives positive feedback, with many members rating this event as the highest-value meeting in which they participate each year.

Who Should Attend the ISAC Annual Meeting?

Recommended attendees include IT executive decision makers (chief information security officers, chief information officers, chief technology officers); managers and tool implementers; cybersecurity analysts; privacy officers; compliance managers; homeland security advisors; fusion centers; and elections infrastructure personnel responsible for information security.

What Are the MS- and EI-ISAC?

The MS- and EI-ISAC are non-profit organizational elements of the non-profit Center for Internet Security, Inc. (CIS®). The U.S. Department of Homeland Security (DHS) has identified these ISAC organizations as the focal points for cyber threat prevention, protection, response, and recovery for the nation's SLTT government



Collaborate. Educate. Secure.

and elections offices. The MS- and EI-ISAC include representatives from all 50 states and U.S. territories, thousands of local governments (including, but not limited to, counties, cities, towns/villages, K-12 schools and districts, law enforcement, public utilities, and healthcare), and tribal governments.

CIS operates a 24x7x365 Security Operations Center (SOC) that provides real-time network monitoring, early cyber threat warnings and advisories, vulnerability identification and mitigation, and incident response for the nation's SLTT governments and election offices. The MS- and EI-ISAC also provide cyber security education and awareness activities, including educational webinars on topics of interest to the community and co-hosting Cyber Security Awareness Month each October. Other services provided by the ISACs to their members include monthly meetings that feature subject matter expert presentations and members-only briefings on cybersecurity issues, access to secure portals for communication and information sharing, as well as participation in Working Groups and the ISAC Annual Meeting. The ISACs provide a range of cybersecurity products, services, and capabilities at no cost to members and offer other enhanced services at a greatly reduced cost through the non-profit organization CIS, which partners with commercial providers on highly effective service offerings geared to SLTT organizations.

The MS- and EI-ISAC coordinate closely with the U.S. Department of Homeland Security through the Cybersecurity and Information Security Agency (CISA), providing a vital link between SLTT governments and the federal government.

For 20 years and five years, respectively, the MS- and EI-ISAC have developed a highly respected and trusted environment between and among our nation's SLTT governments by providing valuable information and lessons learned on cyber threats/exploits, vulnerabilities, and cyber incidents as well as direct assistance with responding to and recovering from cyber attacks and compromises.

The MS- and EI-ISAC also work closely with other organizations, such as the National Council of ISACs, the National Governors Association, the National Association of State Chief Information Officers, the National Association of Counties, the National League of Cities, the National Association of Secretaries of State, the National Association of State Election Directors, the Election Center, and other public and private sector entities to build trusted relationships to further enhance our collective cybersecurity posture, many of whom will be in attendance at the ISAC Annual Meeting.

If you desire any additional information regarding the MS- and EI-ISAC as an organization or the ISAC Annual Meeting, please reach out via the information below.

MS- and EI-ISAC Information Sharing and Analysis Center
31 Tech Valley Drive, East Greenbush, NY 12061
518-880-0699

AnnualMeeting@cisecurity.org
<https://www.cisecurity.org/ms-isac/>
<https://www.cisecurity.org/ei-isac>

STEELE COUNTY PERSONNEL AGENDA ITEM

March 12, 2024 at 5:00 pm

MARCH EMPLOYEE ANNIVERSARIES

(Information Only – No Action Required)

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Anniv. Date</i>	<i>Yrs. Service</i>
Dave Purcell	Director of IT – IT Dept.	03/01/24	6
Jeffrey Gunther	Patrol Deputy – Sheriff’s Office	03/02/24	4
Barb Osman	Financial Specialist/Payroll – Finance	03/04/24	5
Jason Sommer	Maintenance Tech – Highway	03/07/24	2
Amber Brooks	Building Inspector - Planning & Zoning	03/09/24	4
Steve Rick	Asst. Director of Comm. Corrections – CCA	03/13/24	7
Doug Jensen	Engineering Tech III – Highway Dept.	03/15/24	39
Tonia Miller	Accounting Tech, Lead – Public Health	03/17/24	15
Lon Thiele	County Sheriff – Sheriff	03/17/24	21
Julie Hanson	RN – Public Health Dept.	03/18/24	5
Kevin Lindquist	Maintenance Supervisor – Highway	03/19/24	6
Gina McGuire	Asst. Director of HR – HR Dept.	03/20/24	10
Joleen Koenig	Admin. Support Asst. – Extension Dept.	03/25/24	22
Kristi Blum	Technical Clerk II – Recorder’s Office	03/25/24	11
Tyler Brase	Road Deputy – Sheriff’s Office	03/29/24	7
Benji Hager	Property Appraiser II – Assessor’s Office	03/29/24	3



STEELE COUNTY
INTERNAL CENTRAL POLICY COMMITTEE MINUTES
Steele County Administration Center – 630 Florence - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

Wednesday, March 6, 2024, at 8:00 a.m. – Steele County Boardroom

Attendees: Commissioner Glynn, Commissioner Brady, Human Resource Director Julie Johnson, Finance Director Candi Lemarr, PT&E Director Jennifer Mueller, Jail Administrator Anthony Buttera, IT Director Dave Purscell, and Administrator Scott Golberg.

Consent Agenda

1. Committee recommends renewing contract with Advanced Correctional Healthcare at 3.97% increase.
2. Committee recommends updating Retirement Celebration Policy to allow and amount up to \$150.00 to be used to offset the cost of food and/or paper supplies.
3. Committee recommends updating the Meal Policy to a daily allowance in the amount of \$100.00.

Information

Scott brought forward an Administration Central Services proposal to address changes that have occurred within Administration, to increase customer service to those entering the Administration Center, and to provide increased support for Steele County departments. There was recognition to review the current position and responsibilities due to the changes in the position and it is recommended to wait for the new Administrator to review the proposal as the new Administrator may have different ideas on how the position/s might be structured.

Department Head Reports

Human Resources: Hiring is tough, as in most cases there is a small pool of applicants. The affordable Care Act forms are complete, and the information will be transmitted to federal organization.

Detention Center: Getting ready for construction, Interviews today.

PT & E Director: Finished last night's elections with 3400 voters. Working on getting the canvassing completed.

Finance: Started working on the budgeting. March 25th - Working on CIP Plan. You will see an increase in benefits this year. April 15th is the official start of the budget. July/August there will be scheduled meetings with all departments. Cathy is on an on-call basis.

IT: Finishing refresh for MNP. Reviewing plans for the Alexander building. They have replaced some of the equipment before construction starts on the new builds.



STEELE COUNTY
PROPERTY & MAINTENANCE POLICY COMMITTEE MINUTES
Steele County Administration Center – 630 Florence Ave - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

Tuesday, March 7, 2024 at 8:00 a.m. – Steele County Boardroom

Attendees: Commissioner Gnemi, Commissioner Brady, Finance Director Candi Lemarr, Facilities and Fleet Director Jake Rysavy, IT Director Dave Purscell, and Administrator Scott Golberg.

Consent Agenda:

Committee recommends approving Out of state travel to Annual ISAC Meeting in June for the IT Director.

Information:

LEC Settlement Proposal: Purchase price of \$700k, no rent charge until April of 2025 then after one year rent will be \$19 per square foot. The county will ask for no reimbursement for the county share of pre-2024 capital improvements. Continue to share operating expenses during rental period (phone, telecom, garbage shredding, pest control, copier, supplies, records, personnel, and custodian). City is responsible for any building maintenance issues and capital improvements (roof, elevator, generator, etc.)

Discussion regarding lawn care quotes. Facilities Director will accept the BRN Lawn Care quote for county mowing at \$635 per occurrence at a 3-year contract.

The city will be bringing forward a conveyance for the 26th street lots. The conveyance must include no 26th St access.

Department Head Reports

Facilities & Fleet: Alexander building is starting with the fence. Getting ready for sheriff storage and maintenance shop. Parking lot borings at Admin building. Looking at additional security cameras at the courthouse.

Information Technology: Parking lot expansion with cameras.

Administration: Administrator interviews start next week.