



STEELE COUNTY BOARD AGENDA

Administration Center - 630 Florence Avenue – Owatonna, MN 55060

Steele County's Mission:

Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, JULY 9, 2024 at 5:00 PM

County Boardroom, Steele County Administration Center

Persons with background material for agenda items are asked to provide them to the Administrator's Office 5 days prior to the meeting date so that the material can be linked to the online agenda. If handouts at the Board meeting are necessary, please bring enough copies for the Board, county staff, the press and the public. Generally, 15 copies should be sufficient.

Agenda

1. Call to Order
2. Pledge of Allegiance
3. Approve Agenda

Public Comment

Those wishing to speak must state their name and address for the record after they are acknowledged by the Board Chair. Each person will be limited to two (2) minutes to make his/her remarks.

Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

Correspondence

4. Southern Minnesota Tourism Association – Thank you letter (pg. 4)

Consent Agenda - *Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.*

5. Approve June 25, 2024 Board Minutes (pg. 5)
6. Approve June 25, 2024 Board Work Session Minutes (pg. 8)
7. Approve Bills and Journal Entries (pg. 10)

8. Approve Personnel Report (pg. 54)
9. Appoint Commissioners Brady and Krueger to sit on the Human Resource Director interview selection team. (pg. 55)

General Agenda

10. July Anniversary Report (pg. 56)
11. Approve Landfill Semi-Tractor and Tanker (pg. 57)
12. Renew of CUP 251 (Routh Pit) (pg. 92)
13. Renew of IUP 2010-01 (Arndt – Zuphall Pit) (pg. 104)
14. Other Action Items

County Board Work Session – Tuesday, July 9, 2024

15. Approve the purchase and installation of the safety glass for PT&E and Finance Departments at the Administration Center Building. (pg. 117)
16. Other Action Items

Information Items

17. Internal Central Services Committee Minutes – Tuesday, July 3, 2024 (pg. 119)
18. 2024 Comprehensive Performance Measures (pg. 121)
19. Planning Commission Minutes – Monday, July 1, 2024 (pg. 129)

Presentations:

SCHA Updates - South Country Health Alliance (pg. 133)
Leota Lind, CEO
Scott Schufman, CFO

SMIF Annual Update - Southern Minnesota Initiative Foundation
Tim Penny, President and CEO

Commissioner Reports:

Next Meeting Notices:

Public Safety & Health Committee - **Wednesday, July 10th at 8 a.m. in the Boardroom**

Public Works Committee – **Thursday, July 11th at 8 a.m., Public Works Facility**

Land Use & Records – **Tuesday, July 16th at 8 a.m. in the Boardroom**

County Board Work Session – **Tuesday, July 23rd at 4 p.m. in the Boardroom**

County Board Meeting – **Tuesday, July 23rd at 5 p.m. in the Boardroom**

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.



SOUTHERN MINNESOTA TOURISM ASSOCIATION

% Schoeppner & Associates | 228 South Main Street | Le Sueur MN 56058

June 12, 2024

**Steele County Board
Scott Golberg
630 Florence Avenue; Box 890
Owatonna MN 55060**

To the Steele County Board of Commissioners:

Thank you on behalf of Southern Minnesota Tourism Association for your partnership investment of **\$1,870.30**. Your investment provides the opportunity for enhancing the marketing efforts of our 36-county Southern Minnesota Tourism Association. Through our organization and grant dollars from Explore Minnesota, we can market the entire southern region of Minnesota as a viable travel destination to non-resident and resident travelers.

Our organization developed, printed and distributed approximately 300,000 2024-2025 SMTA travel guides that will feature the wonders of Southern Minnesota. We are also developing a long-range digital marketing campaign for the region. Your contribution to the Southern Minnesota Tourism Association directly benefits economic development in your county. Tourism is a \$22.8 billion industry in Minnesota bringing over 76.6 million visitors to the state annually. Through our joint marketing efforts, we work effectively to bring more of those visitors to **Southern Minnesota and Steele County** to positively impact your local businesses.

Funding the tourism promotional and marketing efforts of Southern Minnesota Tourism Association is not an expense. It is an investment in the economic vitality of southern Minnesota communities, counties and businesses. Thank you for your contribution of **\$1,870.30** for the per capita request of the same amount.

Thank you,

**Jane Lanphere
SMTA Treasurer
507-283-4061**

luvernechamber@co.rock.mn.us



SPECIAL SESSION

[illegible]

NOW THEREFORE, be it resolved that Steele County does hereby agree to the terms and conditions of the grant consistent with Minnesota Statutes, section 174.50, and will pay any additional amount by which the cost exceeds the estimate and will return to the Minnesota State Transportation Fund any amount appropriated for the project but not required. The proper county officers are authorized to execute a grant agreement and any amendments thereto with the Commissioner of Transportation concerning the above-referenced grant.

General Agenda:

Commissioner Brady offered the following **Resolution**, seconded by Commissioner Krueger

Resolution Declaring a State of Emergency

WHEREAS, severe storms and heavy rains impacted the population of Steele County and its cities, townships, rivers and creeks, park systems, ditch systems, and utilities; and

WHEREAS, the storm events has caused a significant amount of flooding and debris damage; and

WHEREAS, the Steele County Department of Emergency & Risk Management requests the Steele County Board of Commissioners to declare Steele County in a STATE OF EMERGENCY for June 16, 2024 and continuing;

NOW, THEREFORE, BE IT RESOLVED, that the Steele County Chair declares Steele County in a State of Emergency for conditions resulting from the severe storms and heavy rains since June 16, 2024 and continuing.

This resolution shall become effective upon its passage and without further publication.

Approved by the Steele County Chair this 25th day of June, 2024 and will be fully ratified by the Board of Commissioners on Tuesday, June 25, 2024.

Upon the vote being taken, four Commissioners voted in favor thereof, Commissioner Glynn absent and not voting. A copy of the Resolution is on file in the Property Tax & Elections Office.

Motion by Gnemi, seconded by Commissioner Krueger to approve the County State of Emergency letter to Governor Tim Walz and authorize the chair to sign. Ayes all.

Commissioners held a public listening session regarding Body-worn Camera's.

Sheriff Lon Thiele presented the body-worn camera policy and quotes.

No Public Comments were received via email/mail.

Commissioner Abbe opened the floor for in person public comments. There were no public comments.

Motion by Gnemi, seconded by Brady to close the Listening Session.

Motion by Commissioner Krueger, seconded by Commissioner Gnemi to approve the Body-Worn Camera Policy. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to accept the Motorola Solutions Quote for body cameras and authorize the Sheriff's Office to execute the purchase contract in an amount of \$141,120.00. Ayes all.

Motion by Commissioner Brady, seconded by Commissioner Krueger to award contract for S.A.P. 074-606-015 and S.A.P. 074-628-003 to low bidder Midwest Contracting, LLC in the amount \$689,125.00. Ayes all.

Presentation:

Steele County Humane Society President Liane Peterson and Vice President Liz Bratsch delivered a presentation called Unleashing the Possibilities. They reviewed the 2024 budget and the 2025 proposed budget. They have built a new shelter and are hoping it will be open by the start of 2025. They have had a decrease this year in the sheltering of animals as they experienced a decrease in available foster homes or fails. All foster animals receive the shots and are spay and neutered. The adoption fees cover some of the fees. They only take cats and dogs. The new building is in the second phase. Each phase costs about \$650K. The new building patios allows for

50/60 cats and 30/40 dogs.

Commissioner Reports:

Commissioner Brady reported his attendance at the Board of Appeal and Equalization meeting, Public Works Committee, JD #11 meeting, and Human Relation Center meeting.

Commissioner Glynn was absent and not reporting.

Commissioner Gnemi reported his attendance at Drug Court, Steele County Soil and Water Conservation, EMS, Work Force Joint Powers meeting, Steele County Historical Society, South Central Human Relations, and Board of Appeal and Equalization meeting.

Commissioner Abbe reported his attendance at MNPrairie Personnel Committee meeting, Law Library Trustee meeting, MNPrairie Joint Powers Board meeting and a Work Session.

Commissioner Krueger reported his attendance at the Steele County Housing Trust Fund meeting, Law Library, Public Works Committee meeting, MNPrairie Joint Power & a Finance committee, SMART Bus meeting, Chamber of Commerce function, took the New Administrator on a tour of Steele County facilities, Tour of a Family Resource Center in Scott County and the Board of Appeal and Equalization meeting.

LISTING OF BILLS
June 25, 2024

7 Rivers Recycling LLC	3,619.19
Braun Intertec Eng Inc	7,200.00
BRN Lawn & Landscape LLC	3,305.00
CDW Government Inc	7,406.20
Central Farm Services	6,183.09
Counties Providing Technology	4,475.00
DLT Solutions LLC	3,845.70
Ellingson/Alison	2,034.85
Erickson Engineering Co LLC	4,742.22
I & S Group Inc	16,863.75
JCS Consulting LLC	2,100.00
Jason Lennox LLC	4,200.00
JD DRIVER LTD	450,939.00
Kraft Mechanical LLC	3,848.00
Madden Galanter Hansen LLP	3,112.40
Moore Md/Kellyanna J	3,864.24
Nuss Truck & Equipment	10,478.76
Steele County Highway Dept	12,778.60
Stewart Sanitation	2,599.46
Summit Food Services LLC	3,460.80
Thomson Reuters - West	2,670.48
UKG Kronos Systems LLC	3,543.58
Wold Architects and Engineers	11,067.15
WSB & Associates Inc	25,368.81
97 Payments less than 2000	<u>30,005.22</u>
Final Total:	629,711.50

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to adjourn to the Call of the Chair at 5:58 pm Ayes all.

CHAIRMAN

ATTEST: ADMINISTRATOR

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION

June 25, 2024

STATE OF MINNESOTA }
 } ss
COUNTY OF STEELE }

The Steele County Board of Commissioners met in Special Session at 4:00 p.m. on June 25, 2024 with Commissioner's Brady, Gnemi, Abbe and Krueger present and Commissioner Glynn absent. Also present were Assistant County Engineer Paul Sponholz, Human Resources Director Julie Johnson, Finance Director Candi Lemarr, County Assessor Thomas Reineke, MNPrairie Director Tara Reich, Emergency and Risk Management Director Kristen Sailer, Public Health Director Amber Aaseth, Public Health Accountant Erin Edel, County Administrator Renae Fry and Executive Assistant Rebecca Kubicek.

Julie Johnson reviewed the three options regarding the recruitment of the Human Resource Director. The options are: Internal posting, internal/external posting, and hire an outside firm to do an extensive external search. The board discussed all the options and decided to go with an internal/external search. Rough timeline was set with resumes due by July 26th and first interviews to start the afternoon of August 8th & 9th. The Board agreed to set up a committee for first round interviewing. Commissioner Brady and Krueger volunteered to sit on the committee along with Candi Lemarr and Renae Fry. Julie will be looking for an outside HR Director to sit on committee. Since the new HR Director will be hired after Julie's anticipated leave date of August 8th, the Board will consider how to bridge the time gap with HR Director and new hire at a later date. There was open discussion regarding the separation of MNPrairie and Steele County's Human Resource department and what MNPrairie thoughts were, what the benefits would be if MNPrairie hired their own HR Team. Candi Lemarr discussed financial impacts on the Human Resource Department based on staff count. The Commissioners requested the Finance Director come back to the next work session with a four-person staffing option. The Administrator suggested putting together for review a clear transition plan removing the combined HR department structure that supports both organizations. This transition plan would separate the HR Department, show the pros and cons of the possible new structure while addressing MNPrairie's concerns regarding having a stand-alone HR Department.

Candi Lemarr and Erin Edel presented highlights and take aways from their attendance at the national GFOA conference (Out-of-State travel).

Meeting was adjourned at 5:00 p.m.

CHAIRMAN

ATTEST: _____
Administrator

DRAFT

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
3	DEPT			County Wide		
	8268 DDA Human Resources Inc					
10	01-003-000-0000-6194		22,000.00	County admin consult fee	779	Personnel Policy Y
	8268 DDA Human Resources Inc		22,000.00	1 Transactions		
3	DEPT Total:		22,000.00	County Wide	1 Vendors	1 Transactions
5	DEPT			Board Of Commissioners		
	6032 APG Media of Southern Minnesota LLC					
6	01-005-000-0000-6242		5.78	Synopsis - 03/26/2024	Ad 1400138	Publishing N
7	01-005-000-0000-6242		7.00	Synopsis - 04/09/2024	Ad 1400548	Publishing N
5	01-005-000-0000-6242		5.60	Synopsis - 03/12/2024	Ad 1401878	Publishing N
	6032 APG Media of Southern Minnesota LLC		18.38	3 Transactions		
	4319 Association Of Mn Counties					
34	01-005-000-0000-6261		50.00	2024 Distrist 9-JBrady	69141	Conference & Training N
35	01-005-000-0000-6261		50.00	2024 Distrist 9-RGnemi	69142	Conference & Training N
36	01-005-000-0000-6261		50.00	2024 Distrist 9-JAbbe	69143	Conference & Training N
37	01-005-000-0000-6261		50.00	2024 Distrist 9-GKrueger	69144	Conference & Training N
	4319 Association Of Mn Counties		200.00	4 Transactions		
	51300 Metro Sales Inc					
43	01-005-000-0000-6410		711.18	Printer/copier use - Comm	2551124	Office Supplies N
	51300 Metro Sales Inc		711.18	1 Transactions		
5	DEPT Total:		929.56	Board Of Commissioners	3 Vendors	8 Transactions
31	DEPT			County Administrator		
	8279 Fransen HR Consulting LLC					
14	01-031-000-0000-6260		5,210.00	Admin 6/1 - 6/19/2024	420	Consultants/Admin Fee Y
	8279 Fransen HR Consulting LLC		5,210.00	1 Transactions		
	9976 ICMA Membership Renewals					
16	01-031-000-0000-6241		975.00	2024 dues	1165843	Membership Dues N
	9976 ICMA Membership Renewals		975.00	1 Transactions		
	51300 Metro Sales Inc					
44	01-031-000-0000-6410		80.30	Printer/copier use - Admin	2551124	Office Supplies N

SBENDORF

7/2/24 2:39PM

1 General Revenue Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 3

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
51300	Metro Sales Inc		80.30	1 Transactions		
23	7922 Minnesota City-County Management As:					
	01-031-000-0000-6241	180.00	2024 dues 5/1-12/31/24-Admin	July 2024	Membership Dues	N
	7922 Minnesota City-County Management As:	180.00	1 Transactions			
57	84035 Tri-M Graphics					
	01-031-000-0000-6410	60.54	Steel County cards - Admin	104450	Office Supplies	N
	84035 Tri-M Graphics	60.54	1 Transactions			
31	DEPT Total:	6,505.84	County Administrator	5 Vendors	5 Transactions	
32	DEPT		Human Resources			
45	51300 Metro Sales Inc					
	01-032-000-0000-6410	355.59	Printer/copier use - HR	2551124	Office Supplies	N
	51300 Metro Sales Inc	355.59	1 Transactions			
32	DEPT Total:	355.59	Human Resources	1 Vendors	1 Transactions	
41	DEPT		Auditor			
	37025 Innovative Office Solutions LLC					
131	01-041-000-0000-6410	38.59	Tape, desk organizer	4574402	Office Supplies	N
	37025 Innovative Office Solutions LLC	38.59	1 Transactions			
47	9936 Mueller/Jennifer					
	01-041-000-0000-6331	263.98	Mileage-MACATFO conf	June 24-25, 2024	Mileage Reimbursement	N
	9936 Mueller/Jennifer	263.98	1 Transactions			
25	61527 Owatonna Peoples Press					
	01-041-000-0000-6801	273.00	Yearly subscription	OPP-9029	Misc Exp	N
	61527 Owatonna Peoples Press	273.00	1 Transactions			
41	DEPT Total:	575.57	Auditor	3 Vendors	3 Transactions	
44	DEPT		Financial Administrator			
	30270 Government Finance Officers Assn					
15	01-044-000-0000-6241	150.00	Membership dues 2024-SBendorf	0287369	Membership Dues	N

SBENDORF

7/2/24 2:39PM

1 General Revenue Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 4

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
30270	Government Finance Officers Assn		150.00	1 Transactions			
59	84035 Tri-M Graphics						
	01-044-000-0000-6410		60.54	Steel County cards - Finance	104450	Office Supplies	N
	84035 Tri-M Graphics		60.54	1 Transactions			
44	DEPT Total:		210.54	Financial Administrator	2 Vendors	2 Transactions	
61	DEPT			Information Technology			
	9978 Wassell/Christina						
149	01-061-000-0000-6331		56.28	Mileage-Landfill x 3 - install	June 2024	Mileage Reimbursement	N
	9978 Wassell/Christina		56.28	1 Transactions			
61	DEPT Total:		56.28	Information Technology	1 Vendors	1 Transactions	
62	DEPT			Central Services			
	16282 Crosstown Cartage Inc						
8	01-062-000-0000-6801		324.00	Contracted mail services	06/21/2024	General Expense	N
9	01-062-000-0000-6802		75.00	Additional mail services	06/21/2024	Internal Chargeback	N
	16282 Crosstown Cartage Inc		399.00	2 Transactions			
	5655 High Point Networks						
40	01-062-000-0000-6480		1,008.90	Wireless AP for Comm Ctr	252119	Non-Capitalized Inventory	N
	5655 High Point Networks		1,008.90	1 Transactions			
	49325 Mantronics Mailing Mach						
19	01-062-000-0000-6301		275.00	Mail machine ink	53823	Equip/Software Maint	N
	49325 Mantronics Mailing Mach		275.00	1 Transactions			
62	DEPT Total:		1,682.90	Central Services	3 Vendors	4 Transactions	
63	DEPT			Auditor Elections			
	37025 Innovative Office Solutions LLC						
132	01-063-000-0000-6410		18.40	Wall clock for election room	4574402	Office Supplies	N
	37025 Innovative Office Solutions LLC		18.40	1 Transactions			

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	<u>1099</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
63	DEPT Total:		18.40	Auditor Elections	1 Vendors	1 Transactions
91	DEPT			County Attorney		
	3659 MCAA					
46	01-091-000-0000-6261		175.00	2024 Leadership forum-RJarrett	200011614	Conference & Training N
	3659 MCAA		175.00	1 Transactions		
91	DEPT Total:		175.00	County Attorney	1 Vendors	1 Transactions
101	DEPT			County Recorder		
	4393 Fidlal Technologies Inc					
11	01-101-000-9305-6480		1,267.58	Laredo license fee	0236729-IN	Non-Capitalized Inv-Technology Fun N
12	01-101-000-9305-6480		903.69-	Tapestry credit	0334854-IN	Non-Capitalized Inv-Technology Fun N
13	01-101-000-9305-6480		200.00-	Monarch credit	0627139-IN	Non-Capitalized Inv-Technology Fun N
	4393 Fidlal Technologies Inc		163.89	3 Transactions		
101	DEPT Total:		163.89	County Recorder	1 Vendors	3 Transactions
103	DEPT			Assessor		
	37025 Innovative Office Solutions LLC					
133	01-103-000-0000-6410		40.98	Duster, pens, clips, etc	4574376	Office Supplies N
	37025 Innovative Office Solutions LLC		40.98	1 Transactions		
103	DEPT Total:		40.98	Assessor	1 Vendors	1 Transactions
104	DEPT			GIS		
	84035 Tri-M Graphics					
58	01-104-000-0000-6410		30.28	Steel County cards - GIS	104450	Office Supplies N
	84035 Tri-M Graphics		30.28	1 Transactions		
104	DEPT Total:		30.28	GIS	1 Vendors	1 Transactions
105	DEPT			Planning & Zoning		
	13000 City Of Blooming Prairie					
150	01-105-000-0000-6805		738.31	Bldg permit reimb - June	July 2024	Bl Pr Reimb-Bldg Permit N
	13000 City Of Blooming Prairie		738.31	1 Transactions		

SBENDORF

7/2/24 2:39PM

1 General Revenue Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 6

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
13025	City Of Ellendale					
151	01-105-000-0000-6837	142.12	Bldg permit reimb - Q2	July 2024	Ellendale Reimb-Bldg Permit	N
13025	City Of Ellendale	142.12	1 Transactions			
669	City Of Medford					
152	01-105-000-0000-6806	777.45	Bldg permit reimb - Q2	July 2024	Medford Reimb-Bldg Permit	N
669	City Of Medford	777.45	1 Transactions			
105	DEPT Total:	1,657.88	Planning & Zoning	3 Vendors	3 Transactions	
111	DEPT		Buildings & Grounds			
52550	MEI Total Elevator Solutions					
154	01-111-040-0000-6300	215.65	Monthly service - July	1080838	Bldg Repairs & Maintenance	N
153	01-111-042-0000-6300	191.76	Monthly service - July	1080839	Bldg Repairs & Maintenance	N
52550	MEI Total Elevator Solutions	407.41	2 Transactions			
9467	Miller/Nikola					
155	01-111-000-0000-6331	34.57	51.6 mi @.67 3/1-5/31/24	July 2024	Mileage Reimbursement	N
9467	Miller/Nikola	34.57	1 Transactions			
9661	Northland Chemical Corp					
156	01-111-044-0000-6300	938.00	VetPlus disinfectant	11773	Bldg Repairs & Maintenance	N
9661	Northland Chemical Corp	938.00	1 Transactions			
9644	Schwab Vollhaber Lubratt Service Corp					
157	01-111-044-0000-6300	602.06	Micro switch, pole relay	SVC-207133	Bldg Repairs & Maintenance	N
9644	Schwab Vollhaber Lubratt Service Corp	602.06	1 Transactions			
9792	Sentry Security Fasteners Inc					
158	01-111-044-0000-6300	68.90	Keys for Detention Ctr - 10	5073	Bldg Repairs & Maintenance	N
9792	Sentry Security Fasteners Inc	68.90	1 Transactions			
8995	Southern Lock & Glass LLC					
159	01-111-042-0000-6300	725.00	Install card reader	17090	Bldg Repairs & Maintenance	Y
8995	Southern Lock & Glass LLC	725.00	1 Transactions			
9088	Summit Fire Protection					
160	01-111-044-0000-6300	305.00	Pre-engineered system check	140016853	Bldg Repairs & Maintenance	Y
161	01-111-044-0000-6300	1,094.00	Hood cleaning inspection	140016887	Bldg Repairs & Maintenance	Y

SBENDORF

7/2/24 2:39PM

1 General Revenue Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 7

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
9088	Summit Fire Protection		1,399.00	2 Transactions		
111	DEPT Total:		4,174.94	Buildings & Grounds	7 Vendors	9 Transactions
121	DEPT			Veteran Service		
2072	Gilormini/Rene					
129	01-121-000-0000-6331		58.96	Mileage-veteran outreach	06262024	Mileage Reimbursement N
2072	Gilormini/Rene		58.96	1 Transactions		
8782	Owatonna Auto Clinic					
24	01-121-000-0000-6301		639.66	Fuel line repair	51778	Repairs/Maintenance N
8782	Owatonna Auto Clinic		639.66	1 Transactions		
121	DEPT Total:		698.62	Veteran Service	2 Vendors	2 Transactions
201	DEPT			Sheriff		
8458	American Tower Corporation					
61	01-201-297-0000-6347		671.95	BP tower rent - July 2024	412049791	T-BI Pr Lease Payments N
8458	American Tower Corporation		671.95	1 Transactions		
5205	ANCOM COMMUNICATIONS INC					
4	01-201-296-0000-6421		3,884.00	Fix ethernet connection-Twr 9	122051	T#9 Maintenance Operating Exp-Fuel N
2	01-201-297-0000-6301		3,883.00	Install switch, cable-Hayfield	122051	T BI Pr-Equipment Repairs N
3	01-201-297-0000-6301		3,033.00	Install switch & cable-BI Pr	122051	T BI Pr-Equipment Repairs N
5205	ANCOM COMMUNICATIONS INC		10,800.00	3 Transactions		
9292	Faul Psychological					
62	01-201-000-0000-6801		665.00	Pre-employment eval-KV	2022	Misc Expense 6
9292	Faul Psychological		665.00	1 Transactions		
83255	Rice-Steele 911 Center					
67	01-201-000-0000-6304		15.00	Token - JHolm	2024-JT-11	Contracts N
68	01-201-000-0000-6304		72.50	Fixed issues with GIS - 7418	2024-JT-11	Contracts N
83255	Rice-Steele 911 Center		87.50	2 Transactions		
1663	Sign Pro Of Owatonna, Inc.					
70	01-201-000-0000-6320		40.00	Change over - 7428 to 7413	1078659	Vehicle Maintenance N

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
1663 Sign Pro Of Owatonna, Inc.		40.00	1 Transactions		
85300 Streichers Inc					
72 01-201-000-0000-6285		149.99	Credit for holster - JB	CM299889	Firearms/Ammo Training N
85 01-201-000-0000-6408		32.99	Handcuff case-KVigeland	I1704982	Uniforms/Uniform Reimbursement N
86 01-201-000-0000-6408		21.99	Flashlight holder-KVigeland	I1704982	Uniforms/Uniform Reimbursement N
87 01-201-000-0000-6408		31.99	Mag holder-KVigeland	I1704982	Uniforms/Uniform Reimbursement N
88 01-201-000-0000-6408		44.99	Handcuffs-KVigeland	I1704982	Uniforms/Uniform Reimbursement N
89 01-201-000-0000-6408		185.99	Baton-KVigeland	I1704982	Uniforms/Uniform Reimbursement N
90 01-201-000-0000-6408		29.99	Glove pouch-KVigeland	I1704982	Uniforms/Uniform Reimbursement N
91 01-201-000-0000-6408		19.99	Belt keepers-KVigeland	I1704982	Uniforms/Uniform Reimbursement N
92 01-201-000-0000-6408		28.99	Pant belt-KVigeland	I1704982	Uniforms/Uniform Reimbursement N
93 01-201-000-0000-6408		64.99	Equipment belt-KVigeland	I1704982	Uniforms/Uniform Reimbursement N
94 01-201-000-0000-6408		199.99	Holster-KVigeland	I1704982	Uniforms/Uniform Reimbursement N
95 01-201-000-0000-6408		46.99	Radio holder-KVigeland	I1704982	Uniforms/Uniform Reimbursement N
96 01-201-000-0000-6408		30.99	Key holder-KVigeland	I1704982	Uniforms/Uniform Reimbursement N
97 01-201-000-0000-6408		31.99	Irritatn holder-KVigeland	I1704982	Uniforms/Uniform Reimbursement N
98 01-201-000-0000-6408		299.97	3 duty shirts-KVigeland	I1704982	Uniforms/Uniform Reimbursement N
99 01-201-000-0000-6408		21.98	2 tie bars-KVigeland	I1704982	Uniforms/Uniform Reimbursement N
71 01-201-000-0000-6285		199.99	Holster - TB	I1704987	Firearms/Ammo Training N
73 01-201-000-0000-6285		59.99	Bag of dummy rounds - SH	I1704988	Firearms/Ammo Training N
81 01-201-000-0000-6408		11.99	Nameplate-KVigeland	I1705261	Uniforms/Uniform Reimbursement N
82 01-201-000-0000-6408		90.00	Apex pant-KVigeland	I1705261	Uniforms/Uniform Reimbursement N
83 01-201-000-0000-6408		8.99	Tie-KVigeland	I1705261	Uniforms/Uniform Reimbursement N
84 01-201-000-0000-6408		11.99	Nameplate-KVigeland	I1705261	Uniforms/Uniform Reimbursement N
76 01-201-000-0000-6408		284.97	3 duty shirts - KVigeland	I1705597	Uniforms/Uniform Reimbursement N
77 01-201-000-0000-6408		59.99	Trousers-KVigeland	I1705597	Uniforms/Uniform Reimbursement N
78 01-201-000-0000-6408		18.00	Alter pants-KVigeland	I1705597	Uniforms/Uniform Reimbursement N
79 01-201-000-0000-6408		44.99	Actic fitted shirt-KVigeland	I1705597	Uniforms/Uniform Reimbursement N
80 01-201-000-0000-6408		6.99	Embroidery-KVigeland	I1705597	Uniforms/Uniform Reimbursement N
75 01-201-000-0000-6408		51.99	Baton holder-KVigeland	I1706163	Uniforms/Uniform Reimbursement N
85300 Streichers Inc		1,793.71	28 Transactions		
201 DEPT Total:		14,058.16	Sheriff	6 Vendors	36 Transactions
207 DEPT			Sheriff Special Deputies		
85300 Streichers Inc					
74 01-207-000-0000-6192		10.00	Nameplate - JBiesterfeld	I1704910	Uniform Allowance N

SBENDORF

7/2/24 2:39PM

1 General Revenue Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 9

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
85300 Streichers Inc		10.00	1 Transactions		
207 DEPT Total:		10.00	Sheriff Special Deputies	1 Vendors	1 Transactions
208 DEPT			Coroner		
5357 Bluhm/Christine					
124 01-208-000-0000-6801		275.00	Death investigations - 1	June 2024	General Expense 6
5357 Bluhm/Christine		275.00	1 Transactions		
8048 Edwardsen/Danette Marie					
127 01-208-000-0000-6801		150.00	Death investigations - 2	6/9 & 6/21/24	General Expense 6
128 01-208-000-0000-6801		200.00	Death investigations - 1	March 2024	General Expense 6
8048 Edwardsen/Danette Marie		350.00	2 Transactions		
9860 Klapperich/Julie					
166 01-208-000-0000-6801		325.00	Death investigations - 5	June 20 - 25, 2024	General Expense 6
9860 Klapperich/Julie		325.00	1 Transactions		
50965 Meger Funeral Home Inc					
20 01-208-000-0000-6801		150.00	Removal/transport-DThomas	SC2024.04	General Expense Y
50965 Meger Funeral Home Inc		150.00	1 Transactions		
208 DEPT Total:		1,100.00	Coroner	4 Vendors	5 Transactions
251 DEPT			Jail		
4346 Advanced Correctional Healthcare Inc					
123 01-251-000-0000-6270		439.98-	Reconciliation	ARCM-000281	Medical Services 6
121 01-251-000-0000-6269		1,726.15	Onsite mental health services	RINV-001839	Site Mental Health Services 6
120 01-251-000-0000-6270		6,827.86	Onsite medical services	RINV-001839	Medical Services 6
122 01-251-000-0000-6270		370.00	Pool management fees	RINV-001839	Medical Services 6
4346 Advanced Correctional Healthcare Inc		8,484.03	4 Transactions		
7798 Anchor Paper Company					
1 01-251-000-0000-6560		1,411.97	Can liners, toilet tissue, etc	10749267-00	Janitorial Supplies N
7798 Anchor Paper Company		1,411.97	1 Transactions		
5750 Bob Barker Company Inc					
125 01-251-000-0000-6418		388.95	Inmate tees, pants, etc	2036680	Lock-Up Supplies N

SBENDORF

7/2/24 2:39PM

1 General Revenue Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 10

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
5750	Bob Barker Company Inc		388.95	1 Transactions		
37441	Information Systems Corp					
42	01-251-000-0000-6410		985.00	SCDC scanner support	M30977	Office Supplies N
37441	Information Systems Corp		985.00	1 Transactions		
37025	Innovative Office Solutions LLC					
17	01-251-000-0000-6410		20.35	Markers, badges	4562800	Office Supplies N
18	01-251-000-0000-6410		39.98	Badges	4564093	Office Supplies N
37025	Innovative Office Solutions LLC		60.33	2 Transactions		
60961	Olmsted County					
27	01-251-000-0000-6439		60.00	Prisoner boarding	SHER-149494	Prisoner Board N
60961	Olmsted County		60.00	1 Transactions		
78500	Sheriff Of Freeborn Co					
26	01-251-000-0000-6439		120.00	Prisoner boarding	STEE005	Prisoner Board N
78500	Sheriff Of Freeborn Co		120.00	1 Transactions		
4879	Shred Right					
142	01-251-000-0000-6304		42.53	Document shredding	26619	Contract Serv./Bldg Maint Y
4879	Shred Right		42.53	1 Transactions		
4377	Skjeveland Enterprises					
144	01-251-000-0000-6254		45.00	Recycling July - Sept	298497	Garbage Disposal Y
4377	Skjeveland Enterprises		45.00	1 Transactions		
74145	South Central Human Relations					
145	01-251-000-0000-6196		960.00	Pre-employment eval-CB,KF,CO	6/25/2024	Employee Phys And Exams Y
74145	South Central Human Relations		960.00	1 Transactions		
85167	Stewart Sanitation					
147	01-251-000-0000-6254		262.86	Waste pick up 7/1 -7/31/24	860036	Garbage Disposal N
85167	Stewart Sanitation		262.86	1 Transactions		
85300	Streichers Inc					
28	01-251-000-0000-6192		629.90	Employee uniforms-KFlynn	I1704556	Uniform Allowance N
85300	Streichers Inc		629.90	1 Transactions		

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
8247	Summit Food Services LLC					
29	01-251-000-0000-6441		3,460.80	Inmate meals 6/1 - 6/7/2024	INV2000209809	Prisoner Meals N
30	01-251-000-0000-6441		3,460.80	Inmate meals 6/8 - 6/14/2024	INV2000210225	Prisoner Meals N
31	01-251-000-0000-6451		27.64	Paper products	INV2000210225	Operating Supplies N
32	01-251-000-0000-6441		3,526.72	Inmate meals 6/15 - 6/21/2024	INV2000211050	Prisoner Meals N
8247	Summit Food Services LLC		10,475.96	4 Transactions		
251	DEPT Total:		23,926.53	Jail	13 Vendors	20 Transactions
252	DEPT			Community Corrections		
8006	Su/Jennifer					
148	01-252-775-0000-6331		22.64	Mileage-MI Booster Training	6/25/2024	Mileage Reimbursement - CCA Subsidy N
8006	Su/Jennifer		22.64	1 Transactions		
2313	United Way Of Steele County					
33	01-252-775-0000-6261		50.00	Youth mental health first aid	6/18/2024	Conference & Training - CCA Subsidy N
2313	United Way Of Steele County		50.00	1 Transactions		
252	DEPT Total:		72.64	Community Corrections	2 Vendors	2 Transactions
253	DEPT			Law Enforcement Center		
8919	ArchKey Technologies					
38	01-253-000-0000-6600		18,804.00	Pulled cables out of pipes	S0005150685	Capital Outlay Y
8919	ArchKey Technologies		18,804.00	1 Transactions		
37025	Innovative Office Solutions LLC					
63	01-253-000-0000-6410		369.85	Labels, pens, tape, etc	4558402	Office Supplies N
64	01-253-000-0000-6410		23.81	Wrist rest	4559112	Office Supplies N
37025	Innovative Office Solutions LLC		393.66	2 Transactions		
51300	Metro Sales Inc					
65	01-253-000-0000-6304		104.00	Contract base rate 6/29-9/28	INV2551125	Contract Services/Bldg Mtce N
66	01-253-000-0000-6304		116.58	Contract usage 3/29 - 6/28/24	INV2551125	Contract Services/Bldg Mtce N
51300	Metro Sales Inc		220.58	2 Transactions		
4879	Shred Right					
69	01-253-000-0000-6254		53.70	Paper shredding	0026222	Garbage Disposal Y

SBENDORF

7/2/24 2:39PM

1 General Revenue Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 12

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
4879	Shred Right		1 Transactions			
4753	Terminix Commercial					
100	01-253-000-0000-6304	40.00	General pest control	246371	Contract Services/Bldg Mtce	N
4753	Terminix Commercial	40.00	1 Transactions			
253	DEPT Total:	19,511.94	Law Enforcement Center	5 Vendors	7 Transactions	
391	DEPT		Environmental Services			
4212	Bussler Publishing Inc					
126	01-391-000-0000-6550	179.00	Ad for July 4 closing	37249	Household Hazardous Waste	N
4212	Bussler Publishing Inc	179.00	1 Transactions			
391	DEPT Total:	179.00	Environmental Services	1 Vendors	1 Transactions	
481	DEPT		Public Health Nursing			
37025	Innovative Office Solutions LLC					
134	01-481-000-0000-6410	24.09	Pocket folders	4562846	Office Supplies	N
135	01-481-000-0000-6410	36.54	White out, folders, note pads	4574256	Office Supplies	N
37025	Innovative Office Solutions LLC	60.63	2 Transactions			
51300	Metro Sales Inc					
139	01-481-000-0000-6322	128.00	Copier meter contract	2551126	Service Agreements	N
140	01-481-000-0000-6410	958.58	Contract usage, overage	2551126	Office Supplies	N
51300	Metro Sales Inc	1,086.58	2 Transactions			
4879	Shred Right					
143	01-481-000-0000-6322	42.53	Shredding service	26223	Service Agreements	Y
4879	Shred Right	42.53	1 Transactions			
85147	Stericycle Inc					
146	01-481-000-0000-6322	115.76	Hazardous waste	8007449495	Service Agreements	N
85147	Stericycle Inc	115.76	1 Transactions			
481	DEPT Total:	1,305.50	Public Health Nursing	4 Vendors	6 Transactions	
550	DEPT		Four Seasons			
8424	Cintas					

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Descripti	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
39	01-550-000-0000-6420		Monthly linens	4196787865	Linen Service	Y
8424	Cintas		1 Transactions			
33550	Hillyard - Hutchinson					
41	01-550-000-0000-6410	89.75	Scrubber pads	605513519	Operating Supplies - Contracts	N
130	01-550-000-0000-6410	40.02	White scrubber pads	605523249	Operating Supplies - Contracts	N
33550	Hillyard - Hutchinson	129.77	2 Transactions			
37025	Innovative Office Solutions LLC					
136	01-550-000-0000-6410	114.93	Copy & legal paper, markers	4574178	Operating Supplies - Contracts	N
137	01-550-000-0000-6410	7.55	Batteries	4574606	Operating Supplies - Contracts	N
37025	Innovative Office Solutions LLC	122.48	2 Transactions			
52550	MEI Total Elevator Solutions					
138	01-550-000-0000-6410	236.78	Elevator service July-Sept	1081350	Operating Supplies - Contracts	N
52550	MEI Total Elevator Solutions	236.78	1 Transactions			
56125	NAPA Auto Parts					
48	01-550-000-0000-6410	21.99	Exhaust fan belt	019817	Operating Supplies - Contracts	N
56125	NAPA Auto Parts	21.99	1 Transactions			
9922	Owatonna Ace Hardware					
49	01-550-000-0000-6410	52.96	Flex seal,paint remover, etc	468/5	Operating Supplies - Contracts	N
50	01-550-000-0000-6410	7.99	Car wax	505/5	Operating Supplies - Contracts	N
141	01-550-000-0000-6410	39.95	Spray paint for chairs	530/5	Operating Supplies - Contracts	N
9922	Owatonna Ace Hardware	100.90	3 Transactions			
62300	Owatonna Area Chamber Of Commerce					
51	01-550-000-0000-6261	768.00	Annual membership	36579	Building Promotion	N
62300	Owatonna Area Chamber Of Commerce	768.00	1 Transactions			
71066	R & K Electric Inc					
52	01-550-000-0000-6410	200.00	Temporary power for circus	64878	Operating Supplies - Contracts	N
71066	R & K Electric Inc	200.00	1 Transactions			
77390	Schilling Supply Company					
53	01-550-000-0000-6410	280.83	Hand soap, air freshners, etc	967404	Operating Supplies - Contracts	N
77390	Schilling Supply Company	280.83	1 Transactions			

SBENDORF

7/2/24 2:39PM

1 General Revenue Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 14

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
74005	Sherwin-Williams Company						
56	01-550-000-0000-6410		71.74	Door paint	2566-7	Operating Supplies - Contracts	N
54	01-550-000-0000-6410		80.31	Paint liners & brushes	8288-3	Operating Supplies - Contracts	N
55	01-550-000-0000-6410		57.98	Door frame paint	8306-3	Operating Supplies - Contracts	N
74005	Sherwin-Williams Company		210.03	3 Transactions			
84035	Tri-M Graphics						
60	01-550-000-0000-6410		110.30	Invoice sheets - Four Seasons	104386	Operating Supplies - Contracts	N
84035	Tri-M Graphics		110.30	1 Transactions			
550	DEPT Total:		2,320.46	Four Seasons	11 Vendors	17 Transactions	
602	DEPT			Co-Op Extension			
51300	Metro Sales Inc						
21	01-602-000-0000-6321		50.00	Contract base 6/21-9/20/24	INV2546853	Maintenance Agreements	N
22	01-602-000-0000-6321		493.08	Contract usage 3/21-6/20/24	INV2546853	Maintenance Agreements	N
51300	Metro Sales Inc		543.08	2 Transactions			
602	DEPT Total:		543.08	Co-Op Extension	1 Vendors	2 Transactions	
1	Fund Total:		102,303.58	General Revenue Fund		143 Transactions	

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
631	DEPT			Judicial Ditch 1			
	73300 Rinke-Noonan Attorney at Law						
102	21-631-000-0000-6273		6.68	Ditch Atty monthly retainer	372895	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
631	DEPT Total:		6.68	Judicial Ditch 1	1 Vendors	1 Transactions	
633	DEPT			Judicial Ditch 10			
	73300 Rinke-Noonan Attorney at Law						
102	21-633-000-0000-6273		6.68	Ditch Atty monthly retainer	372895	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
633	DEPT Total:		6.68	Judicial Ditch 10	1 Vendors	1 Transactions	
634	DEPT			Judicial Ditch 5			
	73300 Rinke-Noonan Attorney at Law						
102	21-634-000-0000-6273		6.68	Ditch Atty monthly retainer	372895	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
634	DEPT Total:		6.68	Judicial Ditch 5	1 Vendors	1 Transactions	
635	DEPT			Judicial Ditch 6 & Imp			
	73300 Rinke-Noonan Attorney at Law						
103	21-635-000-0000-6273		456.50	JD6-Professional svc review	372811	Attorney Fees	Y
102	21-635-000-0000-6273		6.68	Ditch Atty monthly retainer	372895	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		463.18	2 Transactions			
635	DEPT Total:		463.18	Judicial Ditch 6 & Imp	1 Vendors	2 Transactions	
636	DEPT			Judicial Ditch 7			
	73300 Rinke-Noonan Attorney at Law						
102	21-636-000-0000-6273		6.68	Ditch Atty monthly retainer	372895	Attorney Fees	Y
	73300 Rinke-Noonan Attorney at Law		6.68	1 Transactions			
636	DEPT Total:		6.68	Judicial Ditch 7	1 Vendors	1 Transactions	
637	DEPT			JD 11 (Ripley Ditch)			

SBENDORF

7/2/24 2:39PM

21 County Ditch Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 16

Vendor	Name	Rpt		Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name	
6032	APG Media of Southern Minnesota LLC						
101	21-637-000-0000-6242		4.20	JD11 Notice of Public Hearing	1002032	Publishing	N
6032	APG Media of Southern Minnesota LLC		4.20	1 Transactions			
73300	Rinke-Noonan Attorney at Law						
102	21-637-000-0000-6273		6.68	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
637	DEPT Total:		10.88	JD 11 (Ripley Ditch)	2 Vendors	2 Transactions	
638	DEPT			Judicial Ditch 12			
73300	Rinke-Noonan Attorney at Law						
102	21-638-000-0000-6273		6.68	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
638	DEPT Total:		6.68	Judicial Ditch 12	1 Vendors	1 Transactions	
639	DEPT			Judicial Ditch 23			
73300	Rinke-Noonan Attorney at Law						
102	21-639-000-0000-6273		6.68	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
639	DEPT Total:		6.68	Judicial Ditch 23	1 Vendors	1 Transactions	
640	DEPT			Judicial Ditch 24			
73300	Rinke-Noonan Attorney at Law						
102	21-640-000-0000-6273		6.68	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			
640	DEPT Total:		6.68	Judicial Ditch 24	1 Vendors	1 Transactions	
641	DEPT			County Ditch 1 - Orig			
73300	Rinke-Noonan Attorney at Law						
102	21-641-000-0000-6273		6.68	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.68	1 Transactions			

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
641 DEPT Total:		6.68 County Ditch 1 - Orig	1 Vendors	1 Transactions	
642 DEPT		County Ditch 1 - Church Branch			
73300 Rinke-Noonan Attorney at Law					
102 21-642-000-0000-6273		6.66 Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300 Rinke-Noonan Attorney at Law		6.66 1 Transactions			
642 DEPT Total:		6.66 County Ditch 1 - Church Branch	1 Vendors	1 Transactions	
643 DEPT		County Ditch 2			
73300 Rinke-Noonan Attorney at Law					
102 21-643-000-0000-6273		6.66 Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300 Rinke-Noonan Attorney at Law		6.66 1 Transactions			
643 DEPT Total:		6.66 County Ditch 2	1 Vendors	1 Transactions	
644 DEPT		County Ditch 4			
73300 Rinke-Noonan Attorney at Law					
102 21-644-000-0000-6273		6.66 Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300 Rinke-Noonan Attorney at Law		6.66 1 Transactions			
644 DEPT Total:		6.66 County Ditch 4	1 Vendors	1 Transactions	
645 DEPT		County Ditch 5			
73300 Rinke-Noonan Attorney at Law					
102 21-645-000-0000-6273		6.66 Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300 Rinke-Noonan Attorney at Law		6.66 1 Transactions			
645 DEPT Total:		6.66 County Ditch 5	1 Vendors	1 Transactions	
646 DEPT		County Ditch 19			
73300 Rinke-Noonan Attorney at Law					
102 21-646-000-0000-6273		6.66 Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300 Rinke-Noonan Attorney at Law		6.66 1 Transactions			
646 DEPT Total:		6.66 County Ditch 19	1 Vendors	1 Transactions	

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
647	DEPT		County Ditch 20			
73300	Rinke-Noonan Attorney at Law					
102	21-647-000-0000-6273	6.66	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law	6.66	1 Transactions			
647	DEPT Total:	6.66	County Ditch 20	1 Vendors	1 Transactions	
648	DEPT		County Ditch 21			
73300	Rinke-Noonan Attorney at Law					
102	21-648-000-0000-6273	6.66	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law	6.66	1 Transactions			
648	DEPT Total:	6.66	County Ditch 21	1 Vendors	1 Transactions	
649	DEPT		County Ditch 22			
73300	Rinke-Noonan Attorney at Law					
102	21-649-000-0000-6273	6.66	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law	6.66	1 Transactions			
649	DEPT Total:	6.66	County Ditch 22	1 Vendors	1 Transactions	
650	DEPT		County Ditch 23			
73300	Rinke-Noonan Attorney at Law					
102	21-650-000-0000-6273	6.66	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law	6.66	1 Transactions			
650	DEPT Total:	6.66	County Ditch 23	1 Vendors	1 Transactions	
651	DEPT		County Ditch 24			
73300	Rinke-Noonan Attorney at Law					
102	21-651-000-0000-6273	6.66	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law	6.66	1 Transactions			
651	DEPT Total:	6.66	County Ditch 24	1 Vendors	1 Transactions	
652	DEPT		County Ditch 25			
73300	Rinke-Noonan Attorney at Law					

SBENDORF

7/2/24 2:39PM

21 County Ditch Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 19

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
102	21-652-000-0000-6273		6.66	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
652	DEPT Total:		6.66	County Ditch 25	1 Vendors	1 Transactions	
653	DEPT			County Ditch 27			
73300	Rinke-Noonan Attorney at Law						
102	21-653-000-0000-6273		6.66	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
653	DEPT Total:		6.66	County Ditch 27	1 Vendors	1 Transactions	
654	DEPT			Public Tile Ditch 7			
73300	Rinke-Noonan Attorney at Law						
102	21-654-000-0000-6273		6.66	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
654	DEPT Total:		6.66	Public Tile Ditch 7	1 Vendors	1 Transactions	
655	DEPT			Public Tile Ditch 8			
73300	Rinke-Noonan Attorney at Law						
102	21-655-000-0000-6273		6.66	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
655	DEPT Total:		6.66	Public Tile Ditch 8	1 Vendors	1 Transactions	
656	DEPT			Public Tile Ditch 9			
73300	Rinke-Noonan Attorney at Law						
102	21-656-000-0000-6273		6.66	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
656	DEPT Total:		6.66	Public Tile Ditch 9	1 Vendors	1 Transactions	
657	DEPT			Public Tile Ditch 10			
73300	Rinke-Noonan Attorney at Law						
102	21-657-000-0000-6273		6.66	Ditch Atty monthly retainer	372895	Attorney Fees	Y

SBENDORF

7/2/24 2:39PM

21 County Ditch Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 20

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name	
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
657	DEPT Total:		6.66	Public Tile Ditch 10	1 Vendors	1 Transactions	
658	DEPT			Public Tile Ditch 11			
73300	Rinke-Noonan Attorney at Law						
102	21-658-000-0000-6273		6.66	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
658	DEPT Total:		6.66	Public Tile Ditch 11	1 Vendors	1 Transactions	
659	DEPT			Public Tile Ditch 17			
73300	Rinke-Noonan Attorney at Law						
102	21-659-000-0000-6273		6.66	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
659	DEPT Total:		6.66	Public Tile Ditch 17	1 Vendors	1 Transactions	
660	DEPT			Public Tile Ditch 18			
73300	Rinke-Noonan Attorney at Law						
102	21-660-000-0000-6273		6.66	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
660	DEPT Total:		6.66	Public Tile Ditch 18	1 Vendors	1 Transactions	
665	DEPT			JD 2 Redetermination			
73300	Rinke-Noonan Attorney at Law						
102	21-665-000-0000-6273		6.66	Ditch Atty monthly retainer	372895	Attorney Fees	Y
73300	Rinke-Noonan Attorney at Law		6.66	1 Transactions			
665	DEPT Total:		6.66	JD 2 Redetermination	1 Vendors	1 Transactions	
21	Fund Total:		660.70	County Ditch Fund		32 Transactions	

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
111	DEPT		Buildings & Grounds			
	9977 APX Construction Group LLC					
113	38-111-045-0000-6600	96,383.01	Comm Corr facility	Application 1	Capital Outlay - CCA Bldg	N
	9977 APX Construction Group LLC	96,383.01	1 Transactions			
	6980 Block Plumbing & Heating Inc					
114	38-111-049-0000-6600	1,019.79	Hook up generator	68285	Capital Outlay - B&G Shop	N
	6980 Block Plumbing & Heating Inc	1,019.79	1 Transactions			
	5889 Wold Architects and Engineers					
117	38-111-045-0000-6600	1,515.35	New Comm Corr Fac bill-Jun	94183	Capital Outlay - CCA Bldg	Y
118	38-111-049-0000-6600	688.17	Maint Facility Quote pkg-Jun	94324	Capital Outlay - B&G Shop	Y
	5889 Wold Architects and Engineers	2,203.52	2 Transactions			
111	DEPT Total:	99,606.32	Buildings & Grounds	3 Vendors	4 Transactions	
201	DEPT		Sheriff			
	5889 Wold Architects and Engineers					
119	38-201-000-0000-6600	6,132.49	DC/Sheriff reno bill thru June	94218	Capital Outlay - Sheriff	Y
	5889 Wold Architects and Engineers	6,132.49	1 Transactions			
201	DEPT Total:	6,132.49	Sheriff	1 Vendors	1 Transactions	
550	DEPT		Four Seasons			
	9979 Golden Valley Supply					
115	38-550-000-0000-6600	4,191.00	New tiles for lobby, conf room	517489	Capital Outlay - Four Seasons	N
	9979 Golden Valley Supply	4,191.00	1 Transactions			
550	DEPT Total:	4,191.00	Four Seasons	1 Vendors	1 Transactions	
601	DEPT		County Ag Society			
	71066 R & K Electric Inc					
116	38-601-000-0000-6600	74,231.00	Electrical upgrades - Fairgrds	Application 3	Capital Outlay - Fairgrounds	N
	71066 R & K Electric Inc	74,231.00	1 Transactions			
601	DEPT Total:	74,231.00	County Ag Society	1 Vendors	1 Transactions	

SBENDORF
7/2/24 2:39PM
38 Capital Outlay Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 22

Vendor Name		Rpt	Warrant Description		Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
38	Fund Total:		184,160.81	Capital Outlay Fund		7 Transactions

SBENDORF

7/2/24 2:39PM

53 Landfill Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 23

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
398 DEPT		Landfill			
8424 Cintas					
104 53-398-000-0000-6304		76.48	Rugs	4191794649	Contract Services Y
105 53-398-000-0000-6304		76.48	Rugs	4192515144	Contract Services Y
106 53-398-000-0000-6304		76.48	Rugs	4193232029	Contract Services Y
107 53-398-000-0000-6304		76.48	Rugs	4193982152	Contract Services Y
8424 Cintas		305.92	4 Transactions		
38160 J R's Advanced Recyclers Inc					
162 53-398-000-0000-6304		620.00	113 appliances	113303	Contract Services N
38160 J R's Advanced Recyclers Inc		620.00	1 Transactions		
9342 Liberty Tire Recycling LLC					
108 53-398-000-0000-6304		2,602.00	Recycle tires	2782512	Contract Services N
9342 Liberty Tire Recycling LLC		2,602.00	1 Transactions		
9104 MSL Landscaping & Fencing					
163 53-398-000-0000-6380		3,600.00	Replaced fence in tipping shed	1479	Grounds Maintenance Y
9104 MSL Landscaping & Fencing		3,600.00	1 Transactions		
73956 Road Machinery & Supplies Co					
164 53-398-000-0000-6301		251.20	Bomag dip stick	S5536601	Equip Repairs N
73956 Road Machinery & Supplies Co		251.20	1 Transactions		
77675 Sette Sports Center Inc					
165 53-398-000-0000-6600		20,624.65	Actic Cat prowler 2023	303432	Capital Outlay N
77675 Sette Sports Center Inc		20,624.65	1 Transactions		
77570 Short Elliott Hendrickson Inc					
111 53-398-000-0000-6542		126.73	Landfill permitting	468486	Testing & Monitoring N
110 53-398-000-0000-6542		813.23	Solid waste planning	468489	Testing & Monitoring N
109 53-398-000-0000-6542		6,221.74	Landfill services	468491	Testing & Monitoring N
112 53-398-000-0000-6542		1,986.28	Landfill expansion	468493	Testing & Monitoring N
77570 Short Elliott Hendrickson Inc		9,147.98	4 Transactions		
398 DEPT Total:		37,151.75	Landfill	7 Vendors	13 Transactions
53 Fund Total:		37,151.75	Landfill Fund		13 Transactions

SBENDORF
7/2/24 2:39PM
53 Landfill Fund

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Page 24

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
Final Total:		324,276.84	128 Vendors	195 Transactions

Steele County



Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	102,303.58	General Revenue Fund	
	21	660.70	County Ditch Fund	
	38	184,160.81	Capital Outlay Fund	
	53	37,151.75	Landfill Fund	
	All Funds	324,276.84	Total	Approved by,
				
				

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
301	DEPT		Administration			
	51300 Metro Sales Inc					
22	10-301-000-0000-6301		384.62 Base rate & usage rate	INV2551127	Equip/Software Maint	N
	51300 Metro Sales Inc		384.62	1 Transactions		
	52300 Mn Counties Insurance Trust					
24	10-301-000-0000-6350		202.75 Insurance, Rental, unit#9980	11324	Property & Liability Insurance	N
25	10-301-000-0000-6350		202.75 Insurance, rental unit#9997	11324	Property & Liability Insurance	N
26	10-301-000-0000-6350		202.75 Insurance, rental unit#9994	11324	Property & Liability Insurance	N
27	10-301-000-0000-6350		202.75 Insurance, rental unit#9981	11324	Property & Liability Insurance	N
	52300 Mn Counties Insurance Trust		811.00	4 Transactions		
	68420 Plunkett's Pest Control, Inc.					
33	10-301-000-0000-6512		114.00 Pest control for June	8610954	Bldg Repair & Maintenance	N
	68420 Plunkett's Pest Control, Inc.		114.00	1 Transactions		
301	DEPT Total:		1,309.62	Administration	3 Vendors	6 Transactions
302	DEPT		Road & Bridge Maintenance Expense			
	36550 IFACS					
16	10-302-000-0000-6524		12.89 Threaded rod & finish nut	5339848	Supplies - Culverts	N
	36550 IFACS		12.89	1 Transactions		
	46551 Locators & Supplies Inc					
20	10-302-000-0000-6801		324.40 Safety glasses, vests & gloves	0314744-IN	Osha/Safety Supplies	N
	46551 Locators & Supplies Inc		324.40	1 Transactions		
	3690 Ramy Turf Products					
34	10-302-000-0000-6553		2,935.00 Turf - Fairgrounds	106107	Weed Spray & Vegetation Supplies	Y
	3690 Ramy Turf Products		2,935.00	1 Transactions		
	74005 Sherwin-Williams Company					
37	10-302-000-0000-6534		510.48 Paint & beads, CSAH 48	3173-1	Supplies - Signing	N
38	10-302-000-0000-6534		510.48 Paint & beads, CSAH 34	3173-1	Supplies - Signing	N
39	10-302-000-0000-6534		510.47 Paint & beads, CSAH 23	3173-1	Supplies - Signing	N
40	10-302-000-0000-6534		510.47 Paint & beads, CSAH 2	3173-1	Supplies - Signing	N
41	10-302-000-0000-6534		510.47 Paint & beads, CSAH 45	3173-1	Supplies - Signing	N
	74005 Sherwin-Williams Company		2,552.37	5 Transactions		

SBENDORF

7/2/24 2:58PM

10 Road & Bridge Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 3

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
302 DEPT Total:		5,824.66 Road & Bridge Maintenance Expense	4 Vendors	8 Transactions	
303 DEPT		Construction Expense			
8189 Grieman/Marta					
14 10-303-000-0000-6331		72.36 Mileage for Guardrail training	6/11-6/12/2024	Mileage Reimbursement	N
8189 Grieman/Marta		72.36	1 Transactions		
37469 Insty Prints					
17 10-303-000-0000-6242		79.00 Postcard mailing 074-628-005	161022	Publishing	N
18 10-303-000-0000-6242		79.00 Postcard mailing 074-643-011	161022	Publishing	N
37469 Insty Prints		158.00	2 Transactions		
52513 Mn Dept Of Transportation					
28 10-303-000-0000-6260		1,391.83 Mat inspect 074-598-016	P00018663	Consultants/Admin Fee	N
52513 Mn Dept Of Transportation		1,391.83	1 Transactions		
303 DEPT Total:		1,622.19 Construction Expense	3 Vendors	4 Transactions	
304 DEPT		Equipment Maintenance & Shops			
10150 Carquest Auto Parts					
1 10-304-000-0000-6520		202.12 Brake pads & rotor, unit#2160	485540	Machinery/Vehicle Parts	N
2 10-304-000-0000-6520		15.42 Cabin air filter, unit#2160	485557	Machinery/Vehicle Parts	N
3 10-304-000-0000-6520		169.52 Brake pads & rotor, unit#2160	485657	Machinery/Vehicle Parts	N
4 10-304-000-0000-6511		101.70 (6) HD red ext life antifreeze	485805	Maint Shop Supplies & Materials	N
5 10-304-000-0000-6520		169.52- Return - brake pads & rotor	485805	Machinery/Vehicle Parts	N
6 10-304-000-0000-6520		29.54 Heater hose & proof coil chain	485815	Machinery/Vehicle Parts	N
7 10-304-000-0000-6520		1.94 Spark plug	485854	Machinery/Vehicle Parts	N
8 10-304-000-0000-6520		19.15 Air filter	485909	Machinery/Vehicle Parts	N
9 10-304-000-0000-6520		23.79 Oil filter & oil	485909	Machinery/Vehicle Parts	N
10150 Carquest Auto Parts		393.66	9 Transactions		
11215 Central Farm Services					
10 10-304-000-0000-6540		245.27 20.20 gallons of CLT-Qwicklift	94500	Fuel & Lubricants	N
11 10-304-000-0000-6540		851.89 68 gallons of CLT Superlube	94500	Fuel & Lubricants	N
11215 Central Farm Services		1,097.16	2 Transactions		
17215 Dagry Tooling Inc					
12 10-304-000-0000-6520		290.00 Plow guide & bushing	F120736	Machinery/Vehicle Parts	G

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
17215	Dagry Tooling Inc		290.00	1 Transactions		
5365	Fleet Pride					
13	10-304-000-0000-6520	58.80	Brake chamber, unit#2130	1176000662	Machinery/Vehicle Parts	N
5365	Fleet Pride	58.80	1 Transactions			
36550	IFACS					
15	10-304-000-0000-6520	16.82	Screw & nut	5339457	Machinery/Vehicle Parts	N
36550	IFACS	16.82	1 Transactions			
43336	Kris Engineering Inc					
19	10-304-000-0000-6519	8,626.20	7/8x5x4 cutting edge	40079	Cutting Edges	N
43336	Kris Engineering Inc	8,626.20	1 Transactions			
49625	Matejcek Implement Co					
21	10-304-000-0000-6520	636.65	Drawbar, unit#2153	IB37176	Machinery/Vehicle Parts	N
49625	Matejcek Implement Co	636.65	1 Transactions			
1037	Midstates Equipment & Supply Inc					
23	10-304-000-0000-6520	152.00	3" swivel plate, unit#2116	224533	Machinery/Vehicle Parts	N
1037	Midstates Equipment & Supply Inc	152.00	1 Transactions			
4097	Nuss Truck & Equipment					
31	10-304-000-0000-6520	155.34	Pipe, unit#2130	PSO01123072	Machinery/Vehicle Parts	N
29	10-304-000-0000-6520	144.84	Pipe, unit #2130	PSO1123071	Machinery/Vehicle Parts	N
30	10-304-000-0000-6520	398.40	Expansion tank	PSO1132581	Machinery/Vehicle Parts	N
4097	Nuss Truck & Equipment	698.58	3 Transactions			
8253	Owatonna Filters					
32	10-304-000-0000-6512	735.12	Pleated filters for PW Bldg	5106	Bldg Repair & Maintenance	Y
8253	Owatonna Filters	735.12	1 Transactions			
7915	Sanco Equipment LLC					
36	10-304-000-0000-6520	175.07	Coupler, unit#2135	PS20351381	Machinery/Vehicle Parts	N
7915	Sanco Equipment LLC	175.07	1 Transactions			
9376	Trueman Welters Inc					
42	10-304-000-0000-6520	1,319.25	Hitch swivel,clamp bar&bolts	IE43406A	Machinery/Vehicle Parts	N
43	10-304-000-0000-6520	659.62	Hitch swivel,clamp bar&bolts	IE43406A	Machinery/Vehicle Parts	N

SBENDORF

7/2/24 2:58PM

10 Road & Bridge Fund

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Page 5

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	1099
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name	
44	10-304-000-0000-6520		Oil seal, plug & protection	IE44781	Machinery/Vehicle Parts	N
45	10-304-000-0000-6520		Oil seal, protectant & cap	IE44867	Machinery/Vehicle Parts	N
9376	Trueman Welters Inc	2,465.18	4 Transactions			
3897	Venture Hydraulics Inc					
46	10-304-000-0000-6520	10.32	Orb plugs	39438	Machinery/Vehicle Parts	N
3897	Venture Hydraulics Inc	10.32	1 Transactions			
99250	Zep Sales & Service					
49	10-304-000-0000-6511	168.58	ZEP TNT concentrate	9009891485	Maint Shop Supplies & Materials	N
99250	Zep Sales & Service	168.58	1 Transactions			
304	DEPT Total:	15,524.14	Equipment Maintenance & Shops	14 Vendors	28 Transactions	
310	DEPT		Capital Construction			
9820	Rypka Brothers Properties LLC					
35	10-310-000-0000-6517	9,000.00	Reimb tree moving 074-648-007	Jensen Tree Moving	Sales Tax Right of Way	Y
9820	Rypka Brothers Properties LLC	9,000.00	1 Transactions			
9217	WHKS & Co					
47	10-310-000-0000-6262	25,842.36	Prof services 074-628-004	51396	Sales Tax Consultants	Y
48	10-310-000-0000-6262	1,434.60	Prof services 074-602-008	51437	Sales Tax Consultants	Y
9217	WHKS & Co	27,276.96	2 Transactions			
310	DEPT Total:	36,276.96	Capital Construction	2 Vendors	3 Transactions	
10	Fund Total:	60,557.57	Road & Bridge Fund		49 Transactions	
	Final Total:	60,557.57	26 Vendors	49 Transactions		

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	10	60,557.57	Road & Bridge Fund	
	All Funds	60,557.57	Total	Approved by,
				
				

Steele County

JOURNAL ENTRIES



Description 04 APRIL CASH JOURNALS

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	4/30/24	501	01-000-000-0000-1001 Cash	13,165.18	D	Apr 2024 Interest				1
2	4/30/24	501	01-003-000-0000-5710 Interest From Investments	7,820.73	C	Apr Interest - Magic #1				1
3	4/30/24	501	01-003-000-0000-5710 Interest From Investments	5,226.31	C	Apr Interest - Magic #2				1
4	4/30/24	501	01-003-000-0000-5710 Interest From Investments	118.14	C	Apr Interest - Payroll				1
5	4/30/24	501	05-000-000-0000-1001 Cash, Human Services Fund	1,079.40	D	Apr 2024 Interest				1
6	4/30/24	501	05-445-000-0000-5710 Interest Income	554.43	C	Homeless Prevention - Apr				1
7	4/30/24	501	05-445-000-0000-5710 Interest Income	524.97	C	Housing Affordability - Apr				1
8	4/30/24	501	81-000-000-0000-1001 Cash	2,311.47	D	Apr 2024 Interest				1
9	4/30/24	501	81-230-000-0000-5710 Interest	2,311.47	C	Apr Interest - E911				1
10	4/30/24	501	01-003-000-0000-6357 Bank Charges	453.62	D	Bank Charges - Magic #1				1
11	4/30/24	501	01-003-000-0000-6357 Bank Charges	17.85	D	Bank Charges - Magic #2				1
12	4/30/24	501	01-003-000-0000-6357 Bank Charges	23.54	D	Bank Charges - Payroll				1
13	4/30/24	501	01-000-000-0000-1001 Cash	495.01	C	Apr 2024 Bank Charges				1
14	4/30/24	501	01-003-000-0000-6355 Wex Benefit Administration	508.75	D	Wex Administrative Services				1
15	4/30/24	501	01-000-000-0000-1001 Cash	508.75	C	Wex Administrative Services				1
16	4/30/24	501	81-230-000-0000-6355 Wex Benefit Administration	46.75	D	Wex Administrative Services				1
17	4/30/24	501	81-000-000-0000-1001 Cash	46.75	C	Wex Administrative Services				1
18	4/30/24	501	53-398-000-0000-6388 Labor costs-Highway	298.40	D	Greg Highway Labor - Apr				1
19	4/30/24	501	53-000-000-0000-1001 Cash	298.40	C	Greg Highway Labor - Apr				1
20	4/30/24	501	10-000-000-0000-1001 Cash	298.40	D	Greg Highway Labor - Apr				1

Steele County

JOURNAL ENTRIES



Description 04 APRIL CASH JOURNALS

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	4/30/24	501	10-301-000-0000-5511 Charges For Services	298.40	C	Greg Highway Labor - Apr				1
22	4/30/24	501	01-003-000-0000-6801 General Expense	116,740.46	D	Close Out CWP Fund - Loan Paid				1
23	4/30/24	501	01-000-000-0000-1001 Cash	116,740.46	C	Close Out CWP Fund - Loan Paid				1
24	4/30/24	501	74-000-000-0000-1001 Cash	116,740.46	D	Close Out CWP Fund - Loan Paid				1
25	4/30/24	501	74-610-000-0000-5831 Miscellaneous	116,740.46	C	Close Out CWP Fund - Loan Paid				1
26	4/30/24	501	01-000-000-0000-1001 Cash	0.10	D	Bank Deposit Adjustment				1
27	4/30/24	501	01-003-000-0000-5831 Miscellaneous Revenue	0.10	C	Bank Deposit Adjustment				1
28	4/30/24	501	01-101-000-0000-5520 Fees	26.00	D	Returned Check - Recorders				1
29	4/30/24	501	01-000-000-0000-1001 Cash	26.00	C	Returned Check - Recorders				1
30	4/30/24	501	01-101-000-0000-5520 Fees	20.00	D	Remove PM Additional REC Fees				1
31	4/30/24	501	01-000-000-0000-1001 Cash	20.00	C	Remove PM Additional REC Fees				1
32	4/30/24	501	53-000-000-0000-1001 Cash	0.30	D	Adjust Apr 24 Diesel Fuel Tax				1
33	4/30/24	501	53-398-000-0000-6540 Machine Fuel	0.30	C	Adjust Apr 24 Diesel Fuel Tax				1
Debit Total				251,730.68		Credit Total	251,730.68	Net:		0.00

Steele County

JOURNAL ENTRIES



Description 05 MAY CASH JOURNALS

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	5/31/24	501	01-000-000-0000-1001 Cash	109,642.07	D	May 2024 Interest				1
2	5/31/24	501	01-003-000-0000-5710 Interest From Investments	96,536.92	C	May Interest - Magic #1				1
3	5/31/24	501	01-003-000-0000-5710 Interest From Investments	12,983.02	C	May Interest - Magic #2				1
4	5/31/24	501	01-003-000-0000-5710 Interest From Investments	122.13	C	May Interest - Payroll				1
5	5/31/24	501	05-000-000-0000-1001 Cash, Human Services Fund	1,112.36	D	May 2024 Interest				1
6	5/31/24	501	05-445-000-0000-5710 Interest Income	548.48	C	Homeless Prevention - May				1
7	5/31/24	501	05-445-000-0000-5710 Interest Income	563.88	C	Housing Affordability - May				1
8	5/31/24	501	81-000-000-0000-1001 Cash	847.57	D	May 2024 Interest				1
9	5/31/24	501	81-230-000-0000-5710 Interest	847.57	C	May Interest - E911				1
10	5/31/24	501	01-003-000-0000-6357 Bank Charges	456.44	D	Bank Charges - Magic #1				1
11	5/31/24	501	01-003-000-0000-6357 Bank Charges	19.82	D	Bank Charges - Magic #2				1
12	5/31/24	501	01-003-000-0000-6357 Bank Charges	23.66	D	Bank Charges - Payroll				1
13	5/31/24	501	01-000-000-0000-1001 Cash	499.92	C	May 2024 Bank Charges				1
14	5/31/24	501	01-003-000-0000-6355 Wex Benefit Administration	506.00	D	Wex Administrative Services				1
15	5/31/24	501	01-000-000-0000-1001 Cash	506.00	C	Wex Administrative Services				1
16	5/31/24	501	81-230-000-0000-6355 Wex Benefit Administration	52.25	D	Wex Administrative Services				1
17	5/31/24	501	81-000-000-0000-1001 Cash	52.25	C	Wex Administrative Services				1
18	5/31/24	501	53-398-000-0000-6388 Labor costs-Highway	358.08	D	Greg Highway Labor - May				1
19	5/31/24	501	53-000-000-0000-1001 Cash	358.08	C	Greg Highway Labor - May				1
20	5/31/24	501	10-000-000-0000-1001 Cash	358.08	D	Greg Highway Labor - May				1

Steele County

JOURNAL ENTRIES



Description 05 MAY CASH JOURNALS

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	5/31/24	501	10-301-000-0000-5511 Charges For Services	358.08	C	Greg Highway Labor - May				1
22	5/31/24	501	01-003-000-0000-6801 General Expense	0.80	D	CC Payment Adjustment				1
23	5/31/24	501	01-000-000-0000-1001 Cash	0.80	C	CC Payment Adjustment				1
24	5/31/24	501	75-000-000-0000-2270 Security Deposits Accrued	140.00	D	Laredo Deposit to Recorders				1
25	5/31/24	501	75-000-000-0000-1001 Cash	140.00	C	Laredo Deposit to Recorders				1
26	5/31/24	501	01-000-000-0000-1001 Cash	140.00	D	Laredo Deposit to Recorders				1
27	5/31/24	501	01-101-000-0000-5520 Fees	140.00	C	Laredo Deposit to Recorders				1
28	5/31/24	501	01-253-000-0000-6600 Capital Outlay	399.00	D	Move FingerPrint Fee for LEC				1
29	5/31/24	501	01-000-000-0000-1001 Cash	399.00	C	Move FingerPrint Fee for LEC				1
30	5/31/24	501	38-000-000-0000-1001 Cash	399.00	D	Move FingerPrint Fee for LEC				1
31	5/31/24	501	38-253-000-0000-6600 Capital Outlay - LEC	399.00	C	Move FingerPrint Fee for LEC				1
Debit Total				114,455.13		Credit Total	114,455.13	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description 05 MAY NON CASH JOURNALS

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	5/31/24	501	01-042-000-0000-6410 Office Supplies	42.98	C	Treasurer printers				1
42	5/31/24	501	01-042-000-0000-6410 Office Supplies	19.47	C	Treasurer printers				1
43	5/31/24	501	01-042-000-0000-6410 Office Supplies	1,047.53	C	New Finance Dir Computer				1
44	5/31/24	501	01-042-000-0000-6410 Office Supplies	47.98	C	Copy paper				1
45	5/31/24	501	01-091-000-0000-5534 Prosecution Costs	6,092.85	D	Reclass City Prosecution Cost				1
46	5/31/24	501	01-091-000-0000-5518 City Of Owatonna Payments	6,092.85	C	Reclass City Prosecution Cost				1
47	5/31/24	501	01-101-000-0000-5520 Fees	140.00	D	Remove Dup Larado Fees				1
48	5/31/24	501	01-000-000-0000-1001 Cash	140.00	C	Remove Dup Larado Fees				1
49	5/31/24	501	01-000-000-0000-1001 Cash	0.10	D	Adjust Wex Billing by 10 cents				1
50	5/31/24	501	01-111-000-0000-6540 Gas & Oil	0.10	C	Adjust Wex Billing by 10 cents				1
Debit Total				98,666.50		Credit Total	98,666.50	Net:	0.00	

Steele County

JOURNAL ENTRIES



Description 05-2024 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	5/31/24	555	01-000-000-0000-1001 Cash	92,700.44	D	1st Settle - TFY Real Estate				1
2	5/31/24	555	01-003-000-0000-5003 Delinquent Taxes	87,911.19	C	1st Settle - TFY Real Estate				1
3	5/31/24	555	01-003-000-0000-5004 Delinquent Tax - Library	1,067.39	C	1st Settle - TFY Real Estate				1
4	5/31/24	555	01-391-000-0000-5520 Fees	3,721.86	C	1st Settle - TFY Real Estate				1
5	5/31/24	555	10-000-000-0000-1001 Cash	9,761.23	D	1st Settle - TFY Real Estate				1
6	5/31/24	555	10-301-000-0000-5003 Delinquent Tax	9,761.23	C	1st Settle - TFY Real Estate				1
7	5/31/24	555	35-000-000-0000-1001 Cash	6,600.30	D	1st Settle - TFY Real Estate				1
8	5/31/24	555	35-800-000-0000-5003 Delinquent Tax	6,600.30	C	1st Settle - TFY Real Estate				1
9	5/31/24	555	38-000-000-0000-1001 Cash	999.57	D	1st Settle - TFY Real Estate				1
10	5/31/24	555	38-000-000-0000-5003 Delinquent Tax	999.57	C	1st Settle - TFY Real Estate				1
11	5/31/24	555	21-000-000-0000-1001 Cash	926.17	D	1st Settle - TFY Real Estate				1
12	5/31/24	555	21-665-000-0000-5051 Assessments	119.30	C	1st Settle - TFY Real Estate				1
13	5/31/24	555	21-631-000-0000-5051 Assessments	462.70	C	1st Settle - TFY Real Estate				1
14	5/31/24	555	21-637-000-0000-5051 Assessments	1.95	C	1st Settle - TFY Real Estate				1
15	5/31/24	555	21-645-000-0000-5051 Assessments	3.28	C	1st Settle - TFY Real Estate				1
16	5/31/24	555	21-656-000-0000-5051 Assessments	2.86	C	1st Settle - TFY Real Estate				1
17	5/31/24	555	21-658-000-0000-5051 Assessments	30.90	C	1st Settle - TFY Real Estate				1
18	5/31/24	555	21-640-000-0000-5051 Assessments	305.18	C	1st Settle - TFY Real Estate				1
19	5/31/24	555	70-000-000-0000-2400 SC Tax Allocation	110,987.71	D	1st Settle - TFY Real Estate				1
20	5/31/24	555	70-000-000-0000-1001 Cash	110,987.71	C	1st Settle - TFY Real Estate				1

Steele County

JOURNAL ENTRIES



Description 05-2024 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	5/31/24	555	01-000-000-0000-1001 Cash	6,076.54	D	1st Settle - TFY Mobile Home				1
22	5/31/24	555	01-003-000-0000-5008 Delinquent Taxes Mh	3,619.39	C	1st Settle - TFY Mobile Home				1
23	5/31/24	555	01-003-000-0000-5004 Delinquent Tax - Library	39.20	C	1st Settle - TFY Mobile Home				1
24	5/31/24	555	01-391-000-0000-5520 Fees	2,417.95	C	1st Settle - TFY Mobile Home				1
25	5/31/24	555	10-000-000-0000-1001 Cash	423.23	D	1st Settle - TFY Mobile Home				1
26	5/31/24	555	10-301-000-0000-5003 Delinquent Tax	423.23	C	1st Settle - TFY Mobile Home				1
27	5/31/24	555	35-000-000-0000-1001 Cash	290.07	D	1st Settle - TFY Mobile Home				1
28	5/31/24	555	35-800-000-0000-5003 Delinquent Tax	290.07	C	1st Settle - TFY Mobile Home				1
29	5/31/24	555	38-000-000-0000-1001 Cash	66.92	D	1st Settle - TFY Mobile Home				1
30	5/31/24	555	38-000-000-0000-5003 Delinquent Tax	66.92	C	1st Settle - TFY Mobile Home				1
31	5/31/24	555	70-000-000-0000-2400 SC Tax Allocation	6,856.76	D	1st Settle - TFY Mobile Home				1
32	5/31/24	555	70-000-000-0000-1001 Cash	6,856.76	C	1st Settle - TFY Mobile Home				1
33	5/31/24	555	01-000-000-0000-1001 Cash	18,586.87	D	1st Settle- Pen, Int, Cost				1
34	5/31/24	555	01-003-000-0000-5019 Penalties & Interest Current Tax Re & Pp	18,586.87	C	1st Settle- Pen, Int, Cost				1
35	5/31/24	555	70-000-000-0000-2400 SC Tax Allocation	18,586.87	D	1st Settle- Pen, Int, Cost				1
36	5/31/24	555	70-000-000-0000-1001 Cash	18,586.87	C	1st Settle- Pen, Int, Cost				1
37	5/31/24	555	01-000-000-0000-1001 Cash	104,840.14	D	1st Settle- Wind Tower Tax				1
38	5/31/24	555	01-003-000-0000-5010 Wind Tower Generation Tax	104,840.14	C	1st Settle- Wind Tower Tax				1
39	5/31/24	555	70-000-000-0000-2400 SC Tax Allocation	104,840.14	D	1st Settle- Wind Tower Tax				1
40	5/31/24	555	70-000-000-0000-1001 Cash	104,840.14	C	1st Settle- Wind Tower Tax				1

Steele County

JOURNAL ENTRIES



Description 05-2024 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	5/31/24	555	01-000-000-0000-1001 Cash	40,242.47	D	1st Settle- Transmission Lines				1
42	5/31/24	555	01-003-000-0000-5001 Current Tax	40,242.47	C	1st Settle- Transmission Lines				1
43	5/31/24	555	70-000-000-0000-2400 SC Tax Allocation	40,242.47	D	1st Settle- Transmission Lines				1
44	5/31/24	555	70-000-000-0000-1001 Cash	40,242.47	C	1st Settle- Transmission Lines				1
45	5/31/24	555	01-000-000-0000-1001 Cash	13,598,531.62	D	1st Settle- Real Estate Tax				1
46	5/31/24	555	01-003-000-0000-5001 Current Tax	13,026,734.71	C	1st Settle- Real Estate Tax				1
47	5/31/24	555	01-003-000-0000-5002 Current Tax Library	117,148.67	C	1st Settle- Real Estate Tax				1
48	5/31/24	555	01-391-000-0000-5520 Fees	454,648.24	C	1st Settle- Real Estate Tax				1
49	5/31/24	555	10-000-000-0000-1001 Cash	1,391,013.01	D	1st Settle- Real Estate Tax				1
50	5/31/24	555	10-301-000-0000-5001 Current Tax	1,391,013.01	C	1st Settle- Real Estate Tax				1
51	5/31/24	555	35-000-000-0000-1001 Cash	905,541.46	D	1st Settle- Real Estate Tax				1
52	5/31/24	555	35-800-000-0000-5001 Current Tax	905,541.46	C	1st Settle- Real Estate Tax				1
53	5/31/24	555	38-000-000-0000-1001 Cash	189,274.12	D	1st Settle- Real Estate Tax				1
54	5/31/24	555	38-000-000-0000-5001 Current Tax	189,274.12	C	1st Settle- Real Estate Tax				1
55	5/31/24	555	21-000-000-0000-1001 Cash	153,041.22	D	1st Settle- Real Estate Tax				1
56	5/31/24	555	21-665-000-0000-5051 Assessments	8,550.59	C	1st Settle- Real Estate Tax				1
57	5/31/24	555	21-631-000-0000-5051 Assessments	4,228.72	C	1st Settle- Real Estate Tax				1
58	5/31/24	555	21-634-000-0000-5051 Assessments	2,988.87	C	1st Settle- Real Estate Tax				1
59	5/31/24	555	21-633-000-0000-5051 Assessments	2,334.50	C	1st Settle- Real Estate Tax				1
60	5/31/24	555	21-637-000-0000-5051 Assessments	2,044.81	C	1st Settle- Real Estate Tax				1

Steele County

JOURNAL ENTRIES



Description 05-2024 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	5/31/24	555	21-638-000-0000-5051 Assessments	801.09	C	1st Settle- Real Estate Tax				1
62	5/31/24	555	21-639-000-0000-5051 Assessments	1,204.11	C	1st Settle- Real Estate Tax				1
63	5/31/24	555	21-635-000-0000-5051 Assessments	23,557.19	C	1st Settle- Real Estate Tax				1
64	5/31/24	555	21-642-000-0000-5051 Assessments	14,847.97	C	1st Settle- Real Estate Tax				1
65	5/31/24	555	21-641-000-0000-5051 Assessments	986.67	C	1st Settle- Real Estate Tax				1
66	5/31/24	555	21-643-000-0000-5051 Assessments	5,086.12	C	1st Settle- Real Estate Tax				1
67	5/31/24	555	21-644-000-0000-5051 Assessments	4,346.48	C	1st Settle- Real Estate Tax				1
68	5/31/24	555	21-645-000-0000-5051 Assessments	4,694.99	C	1st Settle- Real Estate Tax				1
69	5/31/24	555	21-646-000-0000-5051 Assessments	19,108.14	C	1st Settle- Real Estate Tax				1
70	5/31/24	555	21-647-000-0000-5051 Assessments	272.26	C	1st Settle- Real Estate Tax				1
71	5/31/24	555	21-650-000-0000-5051 Assessments	764.32	C	1st Settle- Real Estate Tax				1
72	5/31/24	555	21-651-000-0000-5051 Assessments	1,136.51	C	1st Settle- Real Estate Tax				1
73	5/31/24	555	21-652-000-0000-5051 Assessments	2,694.34	C	1st Settle- Real Estate Tax				1
74	5/31/24	555	21-648-000-0000-5051 Assessments	8,497.21	C	1st Settle- Real Estate Tax				1
75	5/31/24	555	21-653-000-0000-5051 Assessments	2,425.79	C	1st Settle- Real Estate Tax				1
76	5/31/24	555	21-649-000-0000-5051 Assessments	6,705.35	C	1st Settle- Real Estate Tax				1
77	5/31/24	555	21-647-000-0000-5051 Assessments	2,522.52	C	1st Settle- Real Estate Tax				1
78	5/31/24	555	21-654-000-0000-5051 Assessments	1,491.89	C	1st Settle- Real Estate Tax				1
79	5/31/24	555	21-655-000-0000-5051 Assessments	769.37	C	1st Settle- Real Estate Tax				1
80	5/31/24	555	21-656-000-0000-5051 Assessments	1,404.87	C	1st Settle- Real Estate Tax				1

Steele County

JOURNAL ENTRIES



Description 05-2024 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
81	5/31/24	555	21-657-000-0000-5051 Assessments	241.50	C	1st Settle- Real Estate Tax				1
82	5/31/24	555	21-658-000-0000-5051 Assessments	3,822.55	C	1st Settle- Real Estate Tax				1
83	5/31/24	555	21-659-000-0000-5051 Assessments	669.10	C	1st Settle- Real Estate Tax				1
84	5/31/24	555	21-660-000-0000-5051 Assessments	211.22	C	1st Settle- Real Estate Tax				1
85	5/31/24	555	21-648-000-0000-5051 Assessments	255.33	C	1st Settle- Real Estate Tax				1
86	5/31/24	555	21-653-000-0000-5051 Assessments	1,049.84	C	1st Settle- Real Estate Tax				1
87	5/31/24	555	21-640-000-0000-5051 Assessments	8,843.52	C	1st Settle- Real Estate Tax				1
88	5/31/24	555	21-649-000-0000-5051 Assessments	909.14	C	1st Settle- Real Estate Tax				1
89	5/31/24	555	21-647-000-0000-5051 Assessments	324.45	C	1st Settle- Real Estate Tax				1
90	5/31/24	555	21-640-000-0000-5051 Assessments	13,249.89	C	1st Settle- Real Estate Tax				1
91	5/31/24	555	01-000-000-0000-1001 Cash	2,753.89	D	1st Settle- CWP Loan Pmts				1
92	5/31/24	555	01-003-000-0000-5995 Principal Payments	1,757.50	C	1st Settle- CWP Principal				1
93	5/31/24	555	01-003-000-0000-5710 Interest From Investments	35.15	C	1st Settle- CWP Interest				1
94	5/31/24	555	01-003-000-0000-5995 Principal Payments	486.00	C	1st Settle- CWP Principal				1
95	5/31/24	555	01-003-000-0000-5710 Interest From Investments	19.44	C	1st Settle- CWP Interest				1
96	5/31/24	555	01-003-000-0000-5995 Principal Payments	430.00	C	1st Settle- CWP Principal				1
97	5/31/24	555	01-003-000-0000-5710 Interest From Investments	25.80	C	1st Settle- CWP Interest				1
98	5/31/24	555	23-000-000-0000-1001 Cash	5,060.00	D	1st Settle- Real Estate Tax				1
99	5/31/24	555	23-609-000-0000-5520 Fees - Operations & Maintenance	5,060.00	C	1st Settle- Real Estate Tax				1
100	5/31/24	555	70-000-000-0000-2400 SC Tax Allocation	16,245,215.32	D	1st Settle- Real Estate Tax				1

Steele County

JOURNAL ENTRIES



Description 05-2024 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
101	5/31/24	555	70-000-000-0000-1001 Cash	16,245,215.32	C	1st Settle- Real Estate Tax				1
102	5/31/24	555	01-003-000-0000-5001 Current Tax	5,317.08	D	1st Settle- June Refund (MNER)				1
103	5/31/24	555	01-003-000-0000-5002 Current Tax Library	62.78	D	1st Settle- June Refund (MNER)				1
104	5/31/24	555	01-000-000-0000-1001 Cash	5,379.86	C	1st Settle- June Refund (MNER)				1
105	5/31/24	555	10-301-000-0000-5001 Current Tax	580.94	D	1st Settle- June Refund (MNER)				1
106	5/31/24	555	10-000-000-0000-1001 Cash	580.94	C	1st Settle- June Refund (MNER)				1
107	5/31/24	555	35-800-000-0000-5001 Current Tax	393.60	D	1st Settle- June Refund (MNER)				1
108	5/31/24	555	35-000-000-0000-1001 Cash	393.60	C	1st Settle- June Refund (MNER)				1
109	5/31/24	555	38-000-000-0000-5001 Current Tax	37.00	D	1st Settle- June Refund (MNER)				1
110	5/31/24	555	38-000-000-0000-1001 Cash	37.00	C	1st Settle- June Refund (MNER)				1
111	5/31/24	555	70-000-000-0000-1001 Cash	6,391.40	D	1st Settle- June Refund (MNER)				1
112	5/31/24	555	70-000-000-0000-2400 SC Tax Allocation	6,391.40	C	1st Settle- June Refund (MNER)				1
113	5/31/24	555	01-003-000-0000-5001 Current Tax	10,668.71	D	1st Settle- June Refund (SWCE)				1
114	5/31/24	555	01-003-000-0000-5002 Current Tax Library	173.21	D	1st Settle- June Refund (SWCE)				1
115	5/31/24	555	01-000-000-0000-1001 Cash	10,841.92	C	1st Settle- June Refund (SWCE)				1
116	5/31/24	555	10-301-000-0000-5001 Current Tax	1,165.66	D	1st Settle- June Refund (SWCE)				1
117	5/31/24	555	10-000-000-0000-1001 Cash	1,165.66	C	1st Settle- June Refund (SWCE)				1
118	5/31/24	555	35-800-000-0000-5001 Current Tax	789.77	D	1st Settle- June Refund (SWCE)				1
119	5/31/24	555	35-000-000-0000-1001 Cash	789.77	C	1st Settle- June Refund (SWCE)				1
120	5/31/24	555	38-000-000-0000-5001 Current Tax	74.21	D	1st Settle- June Refund (SWCE)				1

Steele County

JOURNAL ENTRIES



Description 05-2024 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
121	5/31/24	555	38-000-000-0000-1001 Cash	74.21	C	1st Settle- June Refund (SWCE)				1
122	5/31/24	555	70-000-000-0000-1001 Cash	12,871.56	D	1st Settle- June Refund (SWCE)				1
123	5/31/24	555	70-000-000-0000-2400 SC Tax Allocation	12,871.56	C	1st Settle- June Refund (SWCE)				1
124	5/31/24	555	01-003-000-0000-5001 Current Tax	249.91	D	1st Settle- June Refund (MNER)				1
125	5/31/24	555	01-003-000-0000-5002 Current Tax Library	5.08	D	1st Settle- June Refund (MNER)				1
126	5/31/24	555	01-000-000-0000-1001 Cash	254.99	C	1st Settle- June Refund (MNER)				1
127	5/31/24	555	10-301-000-0000-5001 Current Tax	27.30	D	1st Settle- June Refund (MNER)				1
128	5/31/24	555	10-000-000-0000-1001 Cash	27.30	C	1st Settle- June Refund (MNER)				1
129	5/31/24	555	35-800-000-0000-5001 Current Tax	18.50	D	1st Settle- June Refund (MNER)				1
130	5/31/24	555	35-000-000-0000-1001 Cash	18.50	C	1st Settle- June Refund (MNER)				1
131	5/31/24	555	38-000-000-0000-5001 Current Tax	1.74	D	1st Settle- June Refund (MNER)				1
132	5/31/24	555	38-000-000-0000-1001 Cash	1.74	C	1st Settle- June Refund (MNER)				1
133	5/31/24	555	70-000-000-0000-1001 Cash	302.53	D	1st Settle- June Refund (MNER)				1
134	5/31/24	555	70-000-000-0000-2400 SC Tax Allocation	302.53	C	1st Settle- June Refund (MNER)				1
135	5/31/24	555	01-003-000-0000-5001 Current Tax	403.70	D	1st Settle- June Refund (SWCE)				1
136	5/31/24	555	01-003-000-0000-5002 Current Tax Library	8.24	D	1st Settle- June Refund (SWCE)				1
137	5/31/24	555	01-000-000-0000-1001 Cash	411.94	C	1st Settle- June Refund (SWCE)				1
138	5/31/24	555	10-301-000-0000-5001 Current Tax	44.11	D	1st Settle- June Refund (SWCE)				1
139	5/31/24	555	10-000-000-0000-1001 Cash	44.11	C	1st Settle- June Refund (SWCE)				1
140	5/31/24	555	35-800-000-0000-5001 Current Tax	29.88	D	1st Settle- June Refund (SWCE)				1

Steele County
JOURNAL ENTRIES



Description 05-2024 TAX SETTLEMENT UPLOAD

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
141	5/31/24	555	35-000-000-0000-1001 Cash	29.88	C	1st Settle- June Refund (SWCE)				1
142	5/31/24	555	38-000-000-0000-5001 Current Tax	2.81	D	1st Settle- June Refund (SWCE)				1
143	5/31/24	555	38-000-000-0000-1001 Cash	2.81	C	1st Settle- June Refund (SWCE)				1
144	5/31/24	555	70-000-000-0000-1001 Cash	488.74	D	1st Settle- June Refund (SWCE)				1
145	5/31/24	555	70-000-000-0000-2400 SC Tax Allocation	488.74	C	1st Settle- June Refund (SWCE)				1
Debit Total				33,093,567.00		Credit Total	33,093,567.00	Net:		0.00

PERSONNEL REPORT

July 9, 2024 at 5:00 pm

ACTION ITEMS

1. Personnel Actions:

New Hires/Promotions/Transfers. (Positions previously approved by Board):

<i>Name</i>	<i>Position/Dept.</i>	<i>Rating/Step</i>	<i>Date</i>
Karson Vigeland	Road Deputy/Sheriff's Office	C41/1	06/24/24
Connor Burton (promotion)	Sr. Asst. Cty. Attorney	D62/7	06/29/24
Campbell Housh (promotion)	Asst. Cty. Attorney II	D61/6	06/29/24
Aaron Pulanco (promotion)	Asst. Cty. Attorney II	D61/6	06/29/24
Sheilan Hamasoor (promotion)	Asst. Cty. Attorney II	D61/6	06/29/24

Resignations/Retirements/Terminations/Change in Status:

<i>Name</i>	<i>Position</i>	<i>Department</i>	<i>End Date</i>
Christian Villafane Santos	Correctional Officer	Detention Center	07/03/24

Open Positions-Pending Board Approval:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Correctional Officer	Detention Center/Sheriff's Office	Backfill Villafane Santos

STAFFING STATUS *(Information Only – No Action Required)*

Open Positions - Approved to Fill:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Correctional Officer (3)	Det. Center/Sheriff's Office	Backgrounding 2; Interviewing
Asst. County Attorney I/II/Sr.	County Attorney	Backgrounding Candidate
County Assessor	Assessor's Office	Recruiting
County Engineer	Highway	Recruiting
Health Educator	Public Health	Recruiting
Juvenile Probation Officer	Community Corrections	Recruiting
Records Supervisor	Sheriff's Office	Working on Recruitment Info
Director of Human Resources	Human Resources	Recruiting
IT Security Analyst	IT	Working on Job Description

Open Positions – In Committee:

<i>Position</i>	<i>Department</i>	<i>Notes</i>
Lead Custodian	Facilities & Grounds	On Hold



Steele County Agenda Item

Request for Board Action

Subject: Appoint Commissioners Brady and Krueger to sit on the Human Resource Director interview selection team.

Department: Administration Office

Committee: Choose an item.

Committee Meeting Date: Enter a date.

Work Session Date: June 25, 2024

Board Meeting Date: July 9, 2024

Consent Agenda: ☒ Yes ☐ No

Resolution: ☐ Yes ☐ No

Policy Committee Recommendation:

n/a

Recommendation:

To select a team to review applications and conduct interviews for the HR Director Position Applicants as deemed necessary and advisable of the team.

Background (*Including Budget Impact*):

Julie Johnson has tendered her resignation affective August 9th.

Attachments:

n/a

STEELE COUNTY PERSONNEL AGENDA ITEM

July 9, 2024 at 5:00 pm

JULY EMPLOYEE ANNIVERSARIES

(Information Only – No Action Required)

Anniversaries:

<i>Name</i>	<i>Position-Dept</i>	<i>Anniv. Date</i>	<i>Yrs. Service</i>
Jessica Bedney	Probation Officer I – Comm. Corrections	07/01/24	7
Spring Teichroew	Probation Officer II – Comm. Corrections	07/01/24	7
Ashley Schultz	Probation Officer II – Comm. Corrections	07/01/24	7
Jed Loftus	Sergeant – Detention Ctr./Sheriff's Office	07/07/24	16
Katie Barden	SSTS Specialist – Planning & Zoning	07/08/24	11
Kristi Archambault	Public Health Nurse – Public Health	07/10/24	18
Chris Deml	Sign Technician – Highway	07/15/24	28
Christine Bartsch	HHA/Homemaker Lead – Public Health	07/16/24	12
Thomas Burger	Custodian – Buildings & Grounds	07/17/24	7
Beth Jongbloedt	Public Health Nurse	07/20/24	2
Sean Robbins	Road Deputy – Sheriff's Office	07/21/24	10
Adam Rector	Road Deputy - Sheriff's Office	07/24/24	1



Steele County Agenda Item

Request for Board Action

Subject: Landfill Semi-Tractor and Tanker

Department: Landfill

Committee: Public Works

Committee Meeting Date: June 18, 2024

Work Session Date: Enter a date.

Board Meeting Date: July 9, 2024

Consent Agenda: ☐ Yes ☒ No

Resolution: ☐ Yes ☒ No

Policy Committee Recommendation:

Move to Board for Approval on General

Recommendation:

Recommend the purchase of a Cab and Chassis and Tanker for Landfill in total amount of \$228,484.

Background (*Including Budget Impact*):

The Landfill budgeted \$370,000 for a leachate truck in 2024. Originally, it was contemplated to buy a single unit cab, chassis, and tank, but further research into a tractor and tank trailer proved affordable and more efficient as the tanker will haul more in a single trip than the single unit tanker can.

Attached are the quotes received. The Western Star truck chassis is on State contract at \$148,955. Two quotes for the stainless-steel tanker were requested as they are not on State contract. The Polar tank trailer is recommended at a cost of \$79,529.

Attachments:

Truck Center Companies Quote and Specifications for Western Star 49X Cab and Chassis

Polar Tank Quote with Specifications

Hills Steele Tanker Quote with Specifications

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

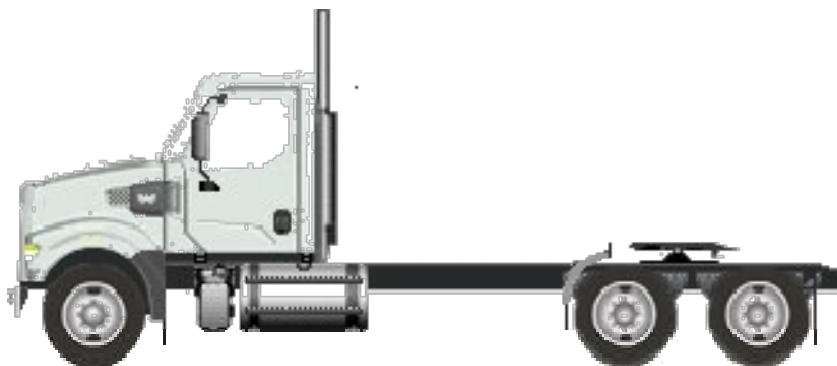
Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

A proposal for
MINNESOTA STATE OF

Prepared by
TRUCK CENTER COMPANIES
Brad Strachan

Jun 13, 2024

Western Star 49X



Components shown may not reflect all spec'd options and are not to scale

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

Q U O T A T I O N

WESTERN STAR 49X

SET FORWARD AXLE - TRACTOR
DETROIT DD15 GEN 5 HIGH POWER 14.8L 505 HP @
1625 RPM, 1900 GOV RPM, 1650 LB-FT @ 975
RPM
DT12-1650-OV VOCATIONAL 12-SPEED OVERDRIVE
AUTOMATED MANUAL TRANSMISSION
CUMMINS-MERITOR RT-40-160 40,000# R-SERIES
TANDEM REAR AXLE
AIRLINER 46,000# REAR SUSPENSION

DETROIT DA-F-14.7-3 14,700# FF1 71.5 KPI/3.74 DROP
SINGLE FRONT AXLE
14,600# TAPERLEAF FRONT SUSPENSION
121 INCH BBC ALUMINUM CONVENTIONAL CAB
5190MM (204 INCH) WHEELBASE, SFA ONLY
JOST JSK37 SERIES INTEGRAL ANGLE STATIONARY
FIFTH WHEEL
11.0MM X 85.0MM X 287.0MM STEEL FRAME
(0.43X3.35X11.30 INCH) 120 KSI
1475MM (58 INCH) REAR FRAME OVERHANG

			PER UNIT		TOTAL
VEHICLE PRICE	TOTAL # OF UNITS (1)	\$	149,246	\$	149,246
EXTENDED WARRANTY		\$	0	\$	0
DEALER INSTALLED OPTIONS		\$	0	\$	0
CUSTOMER PRICE BEFORE TAX		\$	149,246	\$	149,246

TAXES AND FEES

FEDERAL EXCISE TAX (FET)	\$	(291)	\$	(291)
TAXES AND FEES	\$	0	\$	0
OTHER CHARGES	\$	0	\$	0

TRADE-IN

TRADE-IN ALLOWANCE	\$	(0)	\$	(0)
---------------------------	----	-----	----	-----

BALANCE DUE	(LOCAL CURRENCY)	\$	148,955	\$	148,955
--------------------	-------------------------	-----------	----------------	-----------	----------------

COMMENTS:

Projected delivery on ___ / ___ / ___ provided the order is received before ___ / ___ / ___.

APPROVAL:

Please indicate your acceptance of this quotation by signing below:

Customer: X _____ Date: ___ / ___ / ___.

Daimler Truck Financial

Financing that works for you.

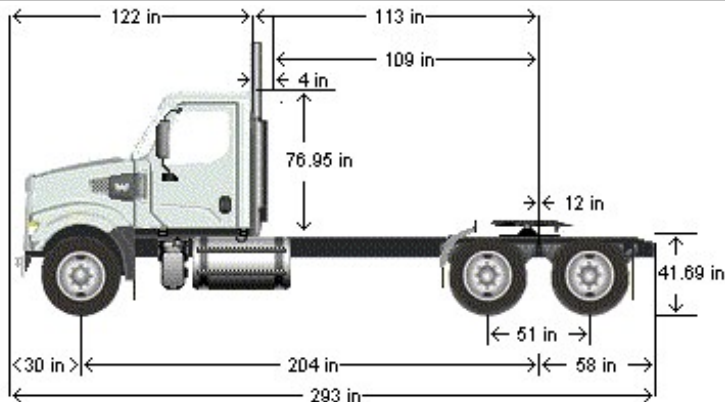
See your local dealer for a competitive quote from Daimler Truck Financial, or contact us at Information@dtfoffers.com.

Daimler Truck Financial offers a variety of finance, lease and insurance solutions to fit your business needs. For more information about our products and services, visit our website at www.daimler-truckfinancial.com.

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

DIMENSIONS



VEHICLE SPECIFICATIONS SUMMARY - DIMENSIONS

Model	49X
Wheelbase (545)	5190MM (204 INCH) WHEELBASE, SFA ONLY
Rear Frame Overhang (552)	1475MM (58 INCH) REAR FRAME OVERHANG
Fifth Wheel (578)	JOST JSK37 SERIES INTEGRAL ANGLE STATIONARY FIFTH WHEEL
Mounting Location (577)	FIFTH WHEEL 305MM (12.0 INCHES) AHEAD OF SUSPENSION CENTERLINE
Maximum Forward Position (in)	12
Maximum Rearward Position (in)	12
Amount of Slide Travel (in)	0
Slide Increment (in)	0
Desired Slide Position (in)	12.0
Cab Size (829)	121 INCH BBC ALUMINUM CONVENTIONAL CAB
Sleeper (682)	NO SLEEPER BOX/SLEEPER CAB
Exhaust System (016)	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH DUAL CAB MOUNTED VERTICAL TAILPIPES

TABLE SUMMARY - DIMENSIONS

Prepared for:
 BRAD STRACHAN
 MINNESOTA STATE OF
 50 SHERBURNE AVE 50
 SANT PAUL, MN 55155
 Phone: 5073341653

Prepared by:
 Brad Strachan
 TRUCK CENTER COMPANIES
 3701 BAGLEY AVE
 FARIBAULT, MN 55021
 Phone:

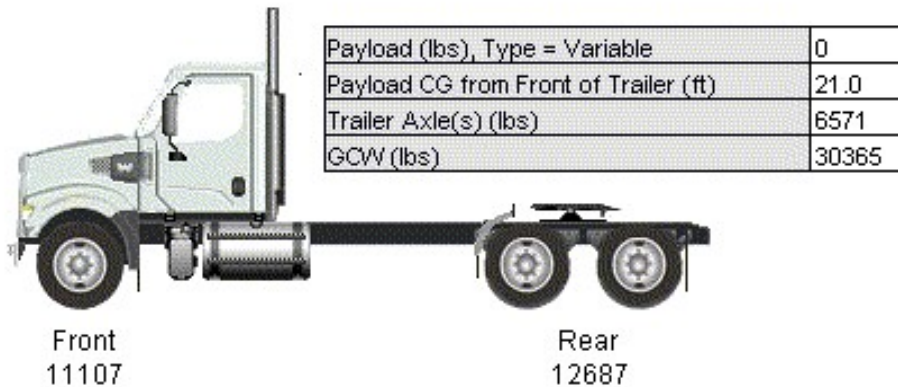
Dimensions	Inches
Bumper to Back of Cab (BBC)	121.5
Bumper to Centerline of Front Axle (BA)	30.2
Front Axle to Back of Cab (AC)	91.3
Back of Cab to Centerline of Rear Axle(s) (CA)	113.0
Effective Back of Cab to Centerline of Rear Axle(s) (Effective CA)	108.8
Back of Cab Protrusions (Exhaust/Intake) (CP)	2.0
Back of Cab Protrusions (Side Extenders/Trim Tab) (CP)	0.0
Back of Cab Protrusions (CNG Tank)	0.0
Back of Cab Clearance (CL)	4.2
Back of Cab to End of Frame	171.1
Cab Height (CH)	76.9
Fifth Wheel to Centerline of Rear Axle(s) (FW)	12.0
Wheelbase (WB)	204.3
Frame Overhang (OH)	58.1
Overall Frame Length	292.1
Overall Length (OAL)	292.6
Rear Axle Spacing	51.0
Unladen Frame Height at Centerline of Rear Axle	41.7

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

TRACTOR WEIGHT



VEHICLE SPECIFICATIONS SUMMARY - TRACTOR WEIGHT

Model 49X
Cab Size (829)..... 121 INCH BBC ALUMINUM CONVENTIONAL CAB
Expected Front Axle(s) Load (lbs)..... 14000.0
Expected Pusher Axle(s) Load (lbs)..... 0.0
Expected Rear Axle(s) Load (lbs) 40000.0
Expected Tag Axle(s) Load (lbs)..... 0.0
Expected GVW (lbs) 54000
Expected GCW (lbs)..... 80000.0
Wheelbase (545) 5190MM (204 INCH) WHEELBASE, SFA ONLY
Pusher / Tag Axle (443)..... NO PUSHER OR TAG AXLE
Fifth Wheel (578)..... JOST JSK37 SERIES INTEGRAL ANGLE STATIONARY FIFTH WHEEL
Mounting Location (577) FIFTH WHEEL 305MM (12.0 INCHES) AHEAD OF SUSPENSION CENTERLINE
Maximum Forward Position (in)..... 12
Maximum Rearward Position (in) 12
Amount of Slide Travel (in)..... 0
Slide Increment (in)..... 0
Desired Slide Position (in)..... 12.0
Driver Weight (lbs)..... 500.0
Driver Horizontal CG from Front Axle (in)..... 53.465
Trailer Configuration (AA2) TANK TRAILER
Trailer Tare Weight (lbs) 10000.0
Trailer Length (ft) 42.0

Prepared for:
 BRAD STRACHAN
 MINNESOTA STATE OF
 50 SHERBURNE AVE 50
 SANT PAUL, MN 55155
 Phone: 5073341653

Prepared by:
 Brad Strachan
 TRUCK CENTER COMPANIES
 3701 BAGLEY AVE
 FARIBAULT, MN 55021
 Phone:

Trailer CG from Front of Trailer (ft).....26.0
 Trailer Front to Kingpin (in)36.0
 Axle Position from Trailer Rear (in)48.0
 Left-Hand Primary Fuel/Hydraulic Tank (204)..... 120 GALLON/453 LITER ALUMINUM FUEL TANK - LH
 Left Fuel Tank Horizontal CG (in).....60.293
 Right-Hand Primary Fuel/Hydraulic Tank (206)... 100 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK RH, 60/40 WITH 1-1/4
 INCH NPT, INBOARD BELOW RAIL FITTINGS, WITH FLUID LEVEL GAUGE
 Right Fuel Tank Horizontal CG (in) 108.018

TABLE SUMMARY - TRACTOR WEIGHT

Item	Front(s)	Rear(s)	Trailer	Total
Chassis Tare	9497	8686	NA	18163
Fuel / Oil	1040	662	NA	1702
Driver	369	131	NA	500
Dealer Installed Options	0	0	NA	0
Accessories Total	0	0	NA	0
Trailer Tare	201	3228	6571	10000
Tractor / Trailer Tare Weight	11107	12687	6571	30365
Payload Total	0	0	0	0
Calculated Axle Loads	11107	12687	6571	30365
Expected Axle Loads / GCW	14000	40000	NA	80000
GAWR / GVWR	14600	40000	NA	54600
Kingpin - Trailer Tare Weight		3429		
Kingpin - Payload Weight		0		
Kingpin - Total Weight		3429		
Payload CG From Front of Trailer		21 feet		
Payload Distribution		Variable		
FifthWheel Pos from RA C/L		12 inches		
All weights displayed in pounds				

Prepared for:
 BRAD STRACHAN
 MINNESOTA STATE OF
 50 SHERBURNE AVE 50
 SANT PAUL, MN 55155
 Phone: 5073341653

Prepared by:
 Brad Strachan
 TRUCK CENTER COMPANIES
 3701 BAGLEY AVE
 FARIBAULT, MN 55021
 Phone:

Item	Front(s)	Rear(s)	Trailer	Total
Chassis Tare	9497	8666	NA	18163
Fuel / Oil	1040	662	NA	1702
Driver	369	131	NA	500
Dealer Installed Options	0	0	NA	0
Accessories Total	0	0	NA	0
Trailer Tare	201	3228	6571	10000
Tractor / Trailer Tare Weight	11107	12687	6571	30365
Payload Total	0	0	0	0
Calculated Axle Loads	11107	12687	6571	30365
Expected Axle Loads / GCW	14000	40000	NA	80000
GAWR / GVWR	14600	40000	NA	54600
Kingpin - Trailer Tare Weight		3429		
Kingpin - Payload Weight		0		
Kingpin - Total Weight		3429		
Payload CG From Front of Trailer		21 feet		
Payload Distribution		Variable		
Fifth Wheel Pos from RA C/L		12 inches		
All weights displayed in pounds				

Fifth Wheel Setting (in)	Front Axle(s) Ground Load (lbs)	Rear Axle(s) Ground Load (lbs)
-12.0	10705	13089
-8.0	10772	13022
-4.0	10839	12955
0.0	10906	12888
4.0	10973	12821
8.0	11040	12754
12.0	11107	12687
Pounds moved per increment	67	
Fifth Wheel Position	12.0 inches	
Payload Distribution (ZCX-xxx)	Variable	

Performance calculations are estimates only. If performance calculations are critical, please contact Customer Application Engineering.

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

S P E C I F I C A T I O N P R O P O S A L

Data Code	Description	Weight Front	Weight Rear
Price Level			
PRL-28X	WST 47X/49X PRL-28X (EFF:MY25 ORDERS)		
Data Version			
DRL-045	SPECPRO21 DATA RELEASE VER 045		
Vehicle Configuration			
001-472	WESTERN STAR 49X	9,175	6,500
004-225	2025 MODEL YEAR SPECIFIED		
002-001	SET FORWARD AXLE - TRACTOR	-600	600
019-005	TRAILER TOWING PROVISION FORWARD OF FIFTH WHEEL		
003-001	LH PRIMARY STEERING LOCATION		
General Service			
AA1-001	TRACTOR/TRAILER CONFIGURATION		
AA6-001	DOMICILED, USA 50 STATES (INCLUDING CALIFORNIA AND CARB OPT-IN STATES)		
99D-019	CARB CLEAN IDLE LABELS NOT FOR INITIAL REGISTRATION IN STATES REQUIRING CARB EMISSIONS CERTIFICATION (INCLUDES 6X4 INCH LABELS ON LOWER FORWARD OF DRIVER DOOR)		
AF2-998	NONE		
A85-005	LINEHAUL/LONG HAUL SERVICE		
A84-1GM	GOVERNMENT BUSINESS SEGMENT		
AA4-002	LIQUID BULK COMMODITY		
AA5-002	TERRAIN/DUTY: 100% (ALL) OF THE TIME, IN TRANSIT, IS SPENT ON PAVED ROADS		
AB1-008	MAXIMUM 8% EXPECTED GRADE		
AB5-001	SMOOTH CONCRETE OR ASPHALT PAVEMENT - MOST SEVERE IN-TRANSIT (BETWEEN SITES) ROAD SURFACE		
995-1A5	WESTERN STAR VOCATIONAL WARRANTY		
A66-99D	EXPECTED FRONT AXLE(S) LOAD : 14000.0 lbs		

Prepared for:
 BRAD STRACHAN
 MINNESOTA STATE OF
 50 SHERBURNE AVE 50
 SANT PAUL, MN 55155
 Phone: 5073341653

Prepared by:
 Brad Strachan
 TRUCK CENTER COMPANIES
 3701 BAGLEY AVE
 FARIBAULT, MN 55021
 Phone:

Data Code	Description	Weight Front	Weight Rear
A68-99D	EXPECTED REAR DRIVE AXLE(S) LOAD : 40000.0 lbs		
A63-99D	EXPECTED GROSS VEHICLE WEIGHT CAPACITY : 54000.0 lbs		
A70-99D	EXPECTED GROSS COMBINATION WEIGHT : 80000.0 lbs		
Truck Service			
AF3-2CR	TRACTOR ONLY WITH NO BODY UPFIT		
Tractor Service			
AA2-003	TANK TRAILER		
AH6-001	SINGLE (1) TRAILER		
Engine			
101-28M	DETROIT DD15 GEN 5 HIGH POWER 14.8L 505 HP @ 1625 RPM, 1900 GOV RPM, 1650 LB-FT @ 975 RPM		
Electronic Parameters			
79A-073	73 MPH ROAD SPEED LIMIT		
79B-011	CRUISE CONTROL SPEED LIMIT 2 MPH LOWER THAN ROAD SPEED LIMIT, WITH AUTO RESUME AFTER SHIFT		
79F-013	FLEET MANAGEMENT - DAILY ENGINE USAGE ENABLED		
79G-010	20 MINUTES IDLE SHUTDOWN WITH CLUTCH AND SERVICE BRAKE OVERRIDE		
79K-032	PTO MODE ENGINE RPM LIMIT - 1850 RPM		
79P-032	PTO RPM CONTROL WITH STEERING WHEEL SWITCHES		
79S-007	PTO MODE CANCEL VEHICLE SPEED - 20 MPH		
79T-001	PTO MODE RPM INCREMENT - 25 RPM		
79U-007	PTO GOVERNOR RAMP RATE - 250 RPM PER SECOND		
79V-001	FUEL DOSING OF AFTERTREATMENT ENABLED IN PTO MODE-CLEANS HYDROCARBONS AT HIGH TEMPERATURES ONLY		
79W-008	ONE DASH PTO SPEED SWITCH, WITH ONE TEM PTO SPEED		
79X-005	PTO SPEED 1 SETTING - 900 RPM		
80C-012	ENGINE BRAKE WITH GLOBAL CRUISE CONTROL ENABLED		
* 80P-998	NO FLEET SPEC FOR PARAMETERIZATION		
80G-001	PTO MINIMUM RPM - 600		

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

Data Code	Description	Weight Front	Weight Rear
80L-001	ENABLE AUTO ENGINE RPM ELEVATE FOR EXTENDED IDLE		
80W-001	MAINTENANCE SYSTEM WITH NO POP-UPS AND NO MENU IN CLUSTER		
80S-003	PTO 1, DASH SWITCH, ENGAGE BEFORE DRIVING		
80T-003	PTO 2, DASH SWITCH, ENGAGE BEFORE DRIVING		
87W-027	PTO 2 MODE ENGINE RPM LIMIT - 1850 RPM		
Engine Equipment			
99C-124	EPA 2010 GHG 2024/CARB 2024 ULTRALOW NOX CONFIGURATION		
13E-006	ALUMINUM OIL PAN		
105-001	ENGINE MOUNTED OIL CHECK AND FILL		
014-115	SIDE OF HOOD AIR INTAKE WITH ENGINE MOUNTED HIGH CAPACITY AIR CLEANER AND PASSIVE PRECLEANER	10	
124-1E1	DR 12V 200 AMP 28-SI QUADRAMOUNT PAD ALTERNATOR WITH REMOTE BATTERY VOLT SENSE	-10	
292-222	(3) DTNA GENUINE, HIGH TEMP AGM STARTING AND CYCLING, MIN 2775CCA, 570RC, THREADED STUD BATTERIES		
290-1AC	PASSENGER SEAT BATTERY BOX VENTED TO OUTSIDE OF CAB		
282-013	BATTERY BOX MOUNTED UNDER PASSENGER SEAT		
291-017	WIRE GROUND RETURN FOR BATTERY CABLES WITH ADDITIONAL FRAME GROUND RETURN		
289-006	PLASTIC BATTERY BOX COVER		
293-058	POSITIVE LOAD DISCONNECT WITH CAB MOUNTED CONTROL SWITCH MOUNTED OUTBOARD DRIVER SEAT	2	
295-029	POSITIVE AND NEGATIVE POSTS FOR JUMPSTART LOCATED ON FRAME NEXT TO STARTER	2	
107-046	BW MODEL FE-921 19.0 CFM SINGLE CYLINDER AIR COMPRESSOR WITH SAFETY VALVE		
152-041	ELECTRONIC ENGINE INTEGRAL SHUTDOWN PROTECTION SYSTEM		
128-002	JACOBS COMPRESSION BRAKE		
016-1C4	RH OUTBOARD UNDER STEP MOUNTED HORIZONTAL AFTERTREATMENT SYSTEM ASSEMBLY WITH DUAL CAB MOUNTED VERTICAL TAILPIPES	55	33

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

Data Code	Description	Weight Front	Weight Rear
28F-015	ENGINE AFTERTREATMENT DEVICE, AUTOMATIC OVER THE ROAD ACTIVE REGENERATION AND VIRTUAL REGENERATION REQUEST SWITCH IN CLUSTER AND DASH MOUNTED INHIBIT SWITCH		
239-038	11 FOOT 06 INCH (138 INCH+0/-5.9 INCH) EXHAUST SYSTEM HEIGHT		
233-019	STANDARD CURVE BRIGHT UPPER STACK(S) AND ELBOW(S)		
237-1CK	DUAL CURVED VERTICAL TAILPIPES B-PILLAR MOUNTED		
23U-002	13 GALLON DIESEL EXHAUST FLUID TANK	9	3
23Z-007	POLISHED ALUMINUM DIAMOND PLATE WST DIESEL EXHAUST FLUID TANK COVER	10	5
43X-001	LH HEAVY DUTY STANDARD DIESEL EXHAUST FLUID TANK LOCATION		
43Y-001	STANDARD DIESEL EXHAUST FLUID TANK CAP		
242-002	DUAL STAINLESS STEEL MUFFLER/TAILOPIPE SHIELDS		
273-059	ELECTRONICALLY CONTROLLED VARIABLE SPEED VISCOUS FAN DRIVE		
276-002	AUTOMATIC FAN CONTROL WITH DASH SWITCH AND INDICATOR LIGHT, NON ENGINE MOUNTED		
122-125	DAVCO 385 FUEL/WATER SEPARATOR WITH ESOC AND 12 VOLT AND 120 VOLT PREHEATER	10	
110-068	DDC SUPPLIED ENGINE MOUNTED FUEL FILTER/FUEL WATER SEPARATOR WITH WATER-IN-FUEL INDICATOR		
118-001	FULL FLOW OIL FILTER		
266-109	1400 SQUARE INCH VOCATIONAL RADIATOR WITH PROTECTION PACKAGE	20	
103-039	ANTIFREEZE TO -34F, OAT (NITRITE AND SILICATE FREE) EXTENDED LIFE COOLANT		
171-007	GATES BLUE STRIPE COOLANT HOSES OR EQUIVALENT		
261-001	STANDARD CHARGE AIR COOLER PLUMBING		
270-023	HDEP FIXED RATIO COOLANT PUMP AND RADIATOR DRAIN VALVE		
168-014	ONE PIECE STEEL CONSTRUCTION SKID PLATE AND RADIATOR SCREEN	90	
138-005	PHILLIPS-TEMRO 1500 WATT/115 VOLT BLOCK HEATER	4	
140-022	CHROME ENGINE HEATER RECEPTACLE MOUNTED UNDER LH DOOR		

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

Data Code	Description	Weight Front	Weight Rear
155-075	MITSUBISHI 12V MOD 3.175-DP60 STARTER WITH INTEGRATED MAGNETIC SWITCH		
Transmission			
342-611	DT12-1650-OV VOCATIONAL 12-SPEED OVERDRIVE AUTOMATED MANUAL TRANSMISSION		
Transmission Equipment			
343-227	DT12 PERFORMANCE PKG: ECONOMY, PERFORMANCE AND OFFROAD, WITH ICU CONTROL MENUS, WITH KICKDOWN, PERSISTENT		
84D-007	12 FORWARD GEARS SELECTABLE DT12 MANUAL MODE		
84E-101	ECONOMY		
84F-103	LIQUID TANKER		
84P-998	NO TCU-PTO DRIVE INTERFACE		
85G-002	MAXIMUM OUTPUT SPEED FOR PTO ENGAGEMENT 75 RPM		
85T-001	AMT HOLD MODE - 1ST GEAR		
85V-001	AMT LOW MODE - CREEP		
85W-000	AMT MANUAL MODE - STANDARD		
85P-001	DT12 REAR PTO LOW SPEED RATIO		
180-1AP	DETROIT HEAVY DUTY AUTOMATED MANUAL TRANSMISSION CLUTCH		
347-002	ALUMINUM CLUTCH HOUSING		
362-723	(2) PTO'S: CUSTOMER INSTALLED CHELSEA 489DA SERIES PTO AND CUSTOMER INSTALLED DT12 REAR MOUNTED PTO FOR CUSTOMER INSTALLED HYDRAULIC PUMP		
363-021	PTO MOUNTING, BOTTOM AND RH REAR FOR A REAR MOUNTED PTO DETROIT & EATON FULLER TRANSMISSION		
341-018	MAGNETIC PLUGS, ENGINE DRAIN, TRANSMISSION DRAIN, AXLE(S) FILL AND DRAIN		
345-078	HEAVY DUTY ELECTRONIC TRANSMISSION SHIFT CONTROL, COLUMN MOUNTED		
370-002	AIR TO OIL TRANSMISSION COOLER		
35T-003	SYNTHETIC TRANSMISSION LUBE		
Front Axle and Equipment			
400-1A8	DETROIT DA-F-14.7-3 14,700# FF1 71.5 KPI/3.74 DROP SINGLE FRONT AXLE		

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

Data Code	Description	Weight Front	Weight Rear
418-060	CONMET PRESET PLUS PREMIUM IRON FRONT HUBS		
402-1A4	MERITOR EX-L OPTIMIZED AXIAL AIR DISC FRONT BRAKES		
403-043	2011/2013-FMVSS 121 RSD FRONT BRAKE LINING		
419-004	FRONT DISC BRAKE ROTORS		
427-001	FRONT BRAKE DUST SHIELDS		
409-006	FRONT OIL SEALS		
408-001	VENTED FRONT HUB CAPS WITH WINDOW, CENTER AND SIDE PLUGS - OIL		
405-030	FRONT AIR DISC BRAKE INTERNAL ADJUSTERS		
536-103	SINGLE HIGH CAPACITY POWER STEERING GEAR, BENDIX, 14.6-18K	-18	
534-015	2 QUART SEE THROUGH POWER STEERING RESERVOIR		
40T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 FRONT AXLE LUBE		
Front Suspension			
620-010	14,600# TAPERLEAF FRONT SUSPENSION	90	
619-005	MAINTENANCE FREE RUBBER BUSHINGS - FRONT SUSPENSION		
410-001	FRONT SHOCK ABSORBERS		
Rear Axle and Equipment			
420-074	CUMMINS-MERITOR RT-40-160 40,000# R-SERIES TANDEM REAR AXLE		370
450-058	CONMET PRESET PLUS PREMIUM ALUMINUM REAR HUBS		
421-358	3.58 REAR AXLE RATIO		
424-001	IRON REAR AXLE CARRIER WITH STANDARD AXLE HOUSING		
386-084	RPL35SD MERITOR MAIN DRIVELINE	15	15
388-044	RPL25 MERITOR INTERAXLE DRIVELINE		20
452-006	DRIVER CONTROLLED TRACTION DIFFERENTIAL - BOTH TANDEM REAR AXLES		30
878-022	(1) INTERAXLE LOCK VALVE, (1) DRIVER CONTROLLED DIFFERENTIAL LOCK FORWARD-REAR AXLE VALVE AND (1) REAR-REAR AXLE VALVE		
87A-005	INDICATOR LIGHT FOR EACH INTERAXLE LOCKOUT SWITCH		
87B-009	INDICATOR LIGHT AND BUZZER FOR EACH DIFFERENTIAL LOCKOUT SWITCH		

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

Data Code	Description	Weight Front	Weight Rear
423-1A4	MERITOR EX-L OPTIMIZED AXIAL AIR DISC REAR BRAKES		
433-043	2011/2013-FMVSS 121 RSD REAR BRAKE LININGS		
434-003	STANDARD BRAKE CHAMBER LOCATION		
451-005	REAR DISC BRAKE ROTORS		
425-002	REAR BRAKE DUST SHIELDS		
440-006	REAR OIL SEALS		
426-094	AIR DISC LONGSTROKE 2-DRIVE AXLES SPRING PARKING CHAMBERS		
428-030	REAR AIR DISC BRAKE INTERNAL ADJUSTERS		
41T-002	CURRENT AVAILABLE SYNTHETIC 75W-90 REAR AXLE LUBE		
42T-001	STANDARD REAR AXLE BREATHER(S)		
Rear Suspension			
622-199	AIRLINER 46,000# REAR SUSPENSION		330
621-108	9.5 INCH NOMINAL RIDE HEIGHT (460MM GLOBAL REFERENCE HEIGHT)		
431-005	RESTRAINED AXLE SEATS IN AXLE CLAMP GROUP		
624-016	51 INCH AXLE SPACING		
888-078	IGNITION CONTROLLED ELECTRIC DUMP SWITCH FOR AIR SUSPENSION WITH STATE RETENTION AND GAUGE		
87D-012	REAR AIR SUSPENSION DUMP VALVE AUTOFILL >5 MPH WITH INDICATOR LIGHT		
910-001	SINGLE AIR REAR SUSPENSION LEVELING VALVE		
623-002	TRANSVERSE CONTROL RODS		
439-005	REAR SHOCK ABSORBERS - TWO AXLES (TANDEM) (AIR RIDE SUSPENSION)		
Pusher / Tag Equipment			
429-998	NO PUSHER/TAG BRAKE DUST SHIELDS		
Brake System			
490-115	WABCO 6S/4M ABS WITH HILL START AID AND TRACTION CONTROL WITH ATC SHUT OFF SWITCH		
871-001	REINFORCED NYLON, FABRIC BRAID AND WIRE BRAID CHASSIS AIR LINES		
432-003	RELAY VALVE WITH 5-8 PSI CRACK PRESSURE, NO REAR PROPORTIONING VALVE		

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

Data Code	Description	Weight Front	Weight Rear
480-088	WABCO SYSTEM SAVER HP WITH INTEGRAL AIR GOVERNOR AND HEATER		
483-004	WABCO OIL COALESCING FILTER FOR AIR DRYER		
479-015	AIR DRYER FRAME MOUNTED		
460-007	ALUMINUM AIR BRAKE RESERVOIRS	-15	-15
477-004	PULL CABLES ON ALL AIR RESERVOIR(S)		
485-001	EXTERNAL CHARGING GLADHAND	5	
Trailer Connections			
481-002	15 FOOT STRAIGHT TRAILER AIR HOSE	12	
476-057	36 INCH STAINLESS STEEL SLIDE BAR WITH (2) 16 INCH SPRING TYPE AIR HOSE HANGERS	2	
484-032	COMBINATION DUMMY GLAD HANDS AND LIGHT PLUG HOLDER MOUNTED LH BACK OF CAB WITH GROUND ACCESS		
296-010	PRIMARY CONNECTOR/RECEPTACLE WIRED FOR SEPARATE STOP/TURN, ABS CENTER PIN POWERED THROUGH IGNITION		
297-132	SAE J560 7-WAY PRIMARY TRAILER CABLE RECEPTACLE MOUNTED BACK OF CAB/BACK OF SLEEPER		
1AZ-001	PAINTED STRADDLE BRACKET LOCATED AT BACK OF CAB/BACK OF SLEEPER		
310-005	15 FOOT DETACHABLE STRAIGHT PRIMARY TRAILER ELECTRICAL CABLE WITH SAE J560 CONNECTOR	10	
Wheelbase & Frame			
545-116	5190MM (204 INCH) WHEELBASE, SFA ONLY		
546-1C3	11.0MM X 85.0MM X 287.0MM STEEL FRAME (0.43X3.35X11.30 INCH) 120 KSI	140	200
552-017	1475MM (58 INCH) REAR FRAME OVERHANG		
55W-005	FRAME OVERHANG RANGE: 51 INCH TO 60 INCH	-10	20
AC8-99D	CALC'D BACK OF CAB TO REAR SUSP C/L (CA) : 112.99 in		
AE4-99D	CALC'D FRAME LENGTH - OVERALL : 292.1 in		
ZF1-99D	FRAME HEIGHT TOP FRONT UNLADEN : 42.78 in		
ZF2-99D	FRAME HEIGHT TOP FRONT LADEN : 40.55 in		
ZF3-99D	FRAME HEIGHT TOP REAR UNLADEN : 41.69 in		
ZF4-99D	FRAME HEIGHT TOP REAR LADEN : 40.17 in		
553-031	FLANGE TAPERED END OF FRAME, GRIND AND POLISH WELDS		
559-001	STANDARD WEIGHT ENGINE CROSSMEMBER		

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

Data Code	Description	Weight Front	Weight Rear
561-007	HEAVY DUTY BACK OF TRANSMISSION CROSSMEMBER	10	
562-063	STANDARD CAST ALUMINUM MIDSHIP		
572-029	TRACTOR C-CHANNEL CROSSMEMBER WITH 3.5 INCH KINGPIN CLEARANCE		25
565-020	STANDARD CAST ALUMINUM FORWARD CROSSMEMBER		15
568-012	CAST ALUMINUM REAR SUSPENSION CROSSMEMBER		
Chassis Equipment			
025-003	POLISHED ALUMINUM DIAMOND PLATE WST EQUIPMENT COVERS		
674-019	LH BACK OF CAB ACCESS, GRAB HANDLES WITH SINGLE RUBBER INSERT		
592-055	28 INCH (700MM) DECK PLATE FLUSH MOUNTED BETWEEN RAILS	5	5
556-141	POLISHED ALUMINUM 1/4 INCH VOCATIONAL BUMPER	-10	
558-066	REMOVABLE PROUD CENTERED FRONT TOW PIN	50	
574-001	BUMPER MOUNTING FOR SINGLE LICENSE PLATE		
585-1AJ	BETTS B-7 STAINLESS STEEL MUDFLAP BRACKETS		25
590-032	WESTERN STAR LOGO BLACK MUDFLAPS		15
551-003	HUCK-SPIN ROUND COLLAR CHASSIS FASTENERS EXCLUDING FIFTH WHEEL		
44Z-002	EXTERIOR HARNESES WRAPPED IN ABRASION TAPE		
583-059	PLASTIC QUARTER FENDERS WITH LOGO		30
Fifth Wheel			
578-1B6	JOST JSK37 SERIES INTEGRAL ANGLE STATIONARY FIFTH WHEEL	20	330
577-305	FIFTH WHEEL 305MM (12.0 INCHES) AHEAD OF SUSPENSION CENTERLINE		
580-001	ADDITIONAL FIFTH WHEEL DRILLINGS AT 2, 4 AND 6 INCHES FORE AND AFT OF BOLT DOWN POSITION		
582-102	201MM (7.91 INCH) FIFTH WHEEL HEIGHT		
* 570-002	INBOARD ANGLE - FIFTH WHEEL MOUNTING		
890-001	DASH MOUNTED CONTROL AND PLUMBING FOR FIFTH WHEEL		

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

Data Code	Description	Weight Front	Weight Rear
579-008	INSIDE CAB MOUNTED LH AIR-ACTUATED KING PIN RELEASE FOR FONTAINE/HOLLAND/JOST FIFTH WHEELS		10
Fuel Tanks			
206-140	100 GALLON SPLIT ALUMINUM FUEL/HYDRAULIC TANK RH, 60/40 WITH 1-1/4 INCH NPT, INBOARD BELOW RAIL FITTINGS, WITH FLUID LEVEL GAUGE	120	50
204-158	120 GALLON/453 LITER ALUMINUM FUEL TANK - LH	10	
218-006	25 INCH DIAMETER FUEL TANK(S)		
215-006	POLISHING OF FUEL/HYDRAULIC TANK(S) WITH POLISHED STAINLESS STEEL BANDS		
212-014	LH FUEL TANK MOUNTED FORWARD, RH FUEL TANK MOUNTED AFT	30	-30
664-001	PLAIN STEP FINISH		
205-001	FUEL TANK CAP(S)		
216-020	EQUIFLO INBOARD FUEL SYSTEM		
202-016	HIGH TEMPERATURE REINFORCED NYLON FUEL LINE		
213-001	INSULATION FOR FUEL LINES	2	
Tires			
093-0TA	MICHELIN XZY-3 385/65R22.5 18 PLY RADIAL FRONT TIRES	130	
094-17X	MICHELIN X MULTI D+ 11R22.5 16 PLY RADIAL REAR TIRES		120
Wheels			
502-1H5	ALCOA LVL ONE 82462X 22.5X12.25 10-HUB PILOT 4.68 INSET 10-HAND ALUMINUM DISC FRONT WHEELS	-8	
505-1DN	ACCURIDE 51637 ACCU-LITE 22.5X8.25 10-HUB PILOT 10-HAND STEEL DISC REAR WHEELS		-48
524-022	POLISHED DISC SIDE FRONT WHEELS WITH DURA-BRIGHT FINISH		
496-011	FRONT WHEEL MOUNTING NUTS		
497-011	REAR WHEEL MOUNTING NUTS		
Cab Exterior			
829-116	121 INCH BBC ALUMINUM CONVENTIONAL CAB		
82A-028	STAINLESS STEEL CAB ACCENT MOLDING		
667-001	FRONT FENDERS		
754-017	BOLT-ON MOLDED FLEXIBLE FENDER EXTENSIONS	10	

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

Data Code	Description	Weight Front	Weight Rear
678-066	INTERIOR GRAB HANDLES WITH ADDED LOWER LH AND RH A PILLAR GRAB HANDLES AND LH AND RH EXTERIOR NON-SLIP GRAB HANDLES		
65X-010	BRIGHT HOOD MOUNTED AIR INTAKE GRILLE, BLACK SCREEN, WITH LED ACCENT LIGHTS		
640-016	X-SERIES STEEL REINFORCED ALUMINUM CAB		
644-048	X-SERIES VOCATIONAL HOOD		
67U-001	HOOD OPENING ASSIST WITH LOCKING STRUT		
652-016	WESTERN STAR NAMEPLATES		
727-012	DUAL HADLEY SD-978 26 INCH RECTANGULAR AIR HORNS		
726-001	SINGLE ELECTRIC HORN		
575-001	REAR LICENSE PLATE MOUNT END OF FRAME		
327-064	DUAL AMBER LED CLASS I STROBE LIGHTS WITH STAINLESS STEEL BRACKETS ABOVE CAB DOORS	20	
312-095	DUAL STAGE INTELLIGENT LED HEADLIGHTS WITH HEATED LENS SYSTEM		
302-073	VISOR MOUNTED LED MARKER LIGHTS		
314-073	LED ROADLIGHTS RECESSED IN BUMPER WITH ROCK GUARDS	6	
311-001	DAYTIME RUNNING LIGHTS		
294-113	LED STOP/TAIL WITH SEPARATE LED BACKUP LIGHTS MOUNTED ON POLISHED ALUMINUM PLATE END OF FRAME		5
300-043	LED SIDE TURN SIGNAL		
318-1D7	(2) FLUSH LED UTILITY LIGHTS MOUNTED BACK OF CAB/SLEEPER	6	
744-106	C-BAR MIRROR SYSTEM WITH DUAL HEATED MIRRORS WITH INTEGRAL HEATED CONVEX, DUAL REMOTE, STAINLESS STEEL BACK COVER, AND BLACK C-BAR		
796-001	102 INCH EQUIPMENT WIDTH		
743-209	LH AND RH CONVEX MIRRORS INTEGRAL WITH PRIMARY MIRRORS		
74A-001	RH DOWN VIEW MIRROR		
74B-113	RH AND LH HEATED BLACK HOOD/FENDER MOUNTED SIDE VIEW MIRRORS WITH BLACK MOUNTING ARM	8	
729-001	STANDARD SIDE/REAR REFLECTORS		
73A-002	REAR REFLECTIVE DEVICE		
677-100	POLISHED ALUMINUM DIAMOND PLATE WST AFTERTREATMENT SYSTEM COVER		

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

Data Code	Description	Weight Front	Weight Rear
764-020	STAINLESS STEEL EXTERIOR SUN VISOR WITH INTEGRAL MARKER LIGHTS	16	
768-066	SINGLE SOLAR TINTED POLYCARBONATE REAR WINDOW, (1) 31 INCH X 20 INCH	20	
663-019	1-PIECE ROPED-IN SOLAR GREEN GLASS WINDSHIELD		
659-006	8 LITER (2 GAL) WINDSHIELD WASHER RESERVOIR, CAB MOUNTED, WITH FLUID LEVEL INDICATOR		
647-001	WHITE WINTERFRONT	2	
Cab Interior			
055-016	X-SERIES PREMIUM INTERIOR TRIM LEVEL PACKAGE		
707-1C4	CHARCOAL BLACK VINYL UP LEVEL INTERIOR		
70K-017	CARBON WITH PREMIUM TEAK ACCENT		
772-035	BLACK MATS WITH ADDED FLOOR HEAT AND NOISE INSULATION		
785-014	(2) DASH MOUNTED POWER OUTLETS AND COIN TRAY		
691-001	FORWARD ROOF MOUNTED CONSOLE		
693-019	LH AND RH DOOR STORAGE POCKETS INTEGRATED INTO MOLDED DOOR PANELS		
741-015	(2) COAT HOOKS ON BACKWALL OF CAB		
738-021	DIGITAL ALARM CLOCK IN DRIVER DISPLAY		
720-025	5 LB. FIRE EXTINGUISHER MOUNTED INBOARD OF DRIVER SEAT	10	
170-015	STANDARD HEATER PLUMBING		
698-001	RADIATOR MOUNTED AIR CONDITIONER CONDENSER		
739-034	PREMIUM INSULATION		
324-1B2	PREMIUM LED CAB LIGHTING		
787-004	REMOTE KEYLESS ENTRY AND 2 TRANSMITTERS		
657-001	DOOR LOCKS AND IGNITION SWITCH KEYED THE SAME		
78G-002	KEY QUANTITY OF 2		
655-028	LH AND RH ELECTRIC DOOR LOCKS WITH AUTO UNLOCK FEATURE WHEN DOOR IS SET FROM OPEN TO CLOSED POSITION		
64C-002	BRIGHT DOOR HANDLES		
722-028	TRIANGULAR REFLECTORS KIT WITHOUT FLARES SHIPPED LOOSE IN CAB	10	

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

Data Code	Description	Weight Front	Weight Rear
756-1J6	PREMIUM 2.0 HIGH BACK AIR SUSPENSION DRIVER SEAT WITH 2 AIR LUMBAR, INTEGRATED CUSHION EXTENSION, TILT AND ADJUSTABLE SHOCK	20	
760-294	BATTERY BOX MID BACK NON SUSPENSION PASSENGER SEAT		
757-001	BLACK SUSPENSION COVER FOR AIR DRIVER SEAT	2	
759-007	DUAL DRIVER SEAT ARMRESTS, NO PASSENGER SEAT ARMRESTS		
758-131	BLACK LAREDO LEATHER DRIVER SEAT COVER WITH DIAMOND STITCHED CENTER PANELS AND EMBROIDERED LOGO		
761-134	BLACK LAREDO LEATHER PASSENGER SEAT COVER WITH NO STITCH PATTERN AND NO LOGO		
763-1AA	3 POINT ADJUSTABLE D-RING RETRACTOR DRIVER AND FIXED D-RING RETRACTOR PASSENGER SEAT BELTS		
532-002	ADJUSTABLE TILT AND TELESCOPING STEERING COLUMN		
540-070	4-SPOKE 18 INCH (450MM) LEATHER WRAPPED STEERING WHEEL WITH CHROME SWITCH BEZELS		
765-002	DRIVER AND PASSENGER INTERIOR SUN VISORS		

Instruments & Controls

185-004	STANDARD FOOT PEDAL SYSTEM		
106-004	ELECTRONIC ACCELERATOR CONTROL WITH KICK DOWN FEATURE		
870-002	BRIGHT ARGENT FINISH GAUGE BEZELS		
734-018	STANDARD CENTER INSTRUMENT PANEL		
838-010	((1) PNEUMATIC TRACTOR AND (1) TRAILER BRAKE APPLICATION AIR GAUGE		
840-001	DUAL NEEDLE PRIMARY AND SECONDARY AIR PRESSURE GAUGE		
198-002	INTAKE MOUNTED AIR RESTRICTION INDICATOR WITH GRADUATIONS		
721-001	97 DB BACKUP ALARM		3
149-015	ELECTRONIC CRUISE CONTROL WITH CONTROLS ON STEERING WHEEL SPOKES		
156-007	KEY OPERATED IGNITION SWITCH AND INTEGRAL START POSITION; 4 POSITION OFF/RUN/START/ACCESSORY		

Prepared for:
BRAD STRACHAN
MINNESOTA STATE OF
50 SHERBURNE AVE 50
SANT PAUL, MN 55155
Phone: 5073341653

Prepared by:
Brad Strachan
TRUCK CENTER COMPANIES
3701 BAGLEY AVE
FARIBAULT, MN 55021
Phone:

Data Code	Description	Weight Front	Weight Rear
811-044	PREMIUM INSTRUMENT CLUSTER WITH 5.0 INCH TFT COLOR DISPLAY		
81B-003	DIGITAL PANEL LAMP DIMMER SWITCH IN DRIVER DISPLAY		
160-045	HEAVY DUTY ONBOARD DIAGNOSTICS INTERFACE CONNECTOR WITH DUST CAP LOCATED BELOW LH DASH		
844-001	2 INCH ELECTRIC FUEL GAUGE		
845-011	FUEL FILTER RESTRICTION INDICATOR		
148-085	EMISSIONS LIMITED IDLE ADJUST		
856-001	ELECTRICAL ENGINE COOLANT TEMPERATURE GAUGE		
854-001	ENGINE OIL TEMPERATURE GAUGE		
852-002	ELECTRIC ENGINE OIL PRESSURE GAUGE		
864-001	2 INCH TRANSMISSION OIL TEMPERATURE GAUGE		
867-004	ELECTRONIC OUTSIDE TEMPERATURE SENSOR DISPLAY IN DRIVER MESSAGE CENTER		
830-017	ENGINE AND TRIP HOUR METERS INTEGRAL WITHIN DRIVER DISPLAY		
372-123	PTO CONTROLS FOR ENHANCED VEHICLE ELECTRIC/ELECTRONIC ARCHITECTURE		
736-998	NO OBSTACLE DETECTION SYSTEM		
73K-998	NO SIDE OBJECT DETECTION SYSTEM		
72K-998	NO REVERSE PROXIMITY SENSOR		
72J-998	NO DR ASSIST SYSTEM		
49B-004	ELECTRONIC STABILITY CONTROL		
73B-998	NO LANE DEPARTURE WARNING SYSTEM		
6TS-005	TMC RP1226 ACCESSORY CONNECTOR LOCATED BEHIND PASSENGER SIDE REMOVEABLE DASH PANEL		
746-137	AM/FM/WB WORLD TUNER RADIO WITH BLUETOOTH, USB AND AUXILIARY INPUTS, J1939		
747-001	DASH MOUNTED RADIO		
750-041	STANDARD SPEAKER SYSTEM		
753-007	AM/FM ANTENNA MOUNTED ON RH SIDE MIRROR		
748-006	POWER AND GROUND WIRING PROVISION OVERHEAD		
749-001	ROOF/OVERHEAD CONSOLE CB RADIO PROVISION		

Prepared for:
 BRAD STRACHAN
 MINNESOTA STATE OF
 50 SHERBURNE AVE 50
 SANT PAUL, MN 55155
 Phone: 5073341653

Prepared by:
 Brad Strachan
 TRUCK CENTER COMPANIES
 3701 BAGLEY AVE
 FARIBAULT, MN 55021
 Phone:

Data Code	Description	Weight Front	Weight Rear
751-001	SINGLE REMOTE SPEAKER WITH LEAD FOR 2-WAY RADIO		
752-004	SINGLE FIBERGLASS LH MIRROR MOUNTED CB ANTENNA WITH BRACKET AND LEAD		
810-027	ELECTRONIC MPH SPEEDOMETER WITH SECONDARY KPH SCALE, WITHOUT ODOMETER		
812-032	ELECTRONIC 2500 RPM TACHOMETER		
813-1C8	DETROIT CONNECT PLATFORM HARDWARE		
8D1-215	5 YEARS DETROIT CONNECT BASE PACKAGE(FEATURES VARY BY MODEL) DETROIT CONNECT PLATFORM		
162-002	IGNITION SWITCH CONTROLLED ENGINE STOP		
81Y-005	PRE-TRIP INSPECTION FEATURE FOR EXTERIOR LAMPS ONLY		
482-001	BW TRACTOR PROTECTION VALVE		
883-001	TRAILER HAND CONTROL BRAKE VALVE		
842-006	DIGITAL TURBO AIR PRESSURE IN DRIVER DISPLAY		
836-015	DIGITAL VOLTAGE DISPLAY INTEGRAL WITH DRIVER DISPLAY		
304-030	ROTARY HEADLAMP SWITCH, MARKER LIGHTS/HEADLIGHTS SWITCH WITH PULL OUT FOR OPTIONAL FOG/ROAD LAMPS		
882-021	TWO VALVE PARKING BRAKE SYSTEM WITH DASH VALVE CONTROL AUTONEUTRAL AND WARNING INDICATOR		
299-020	SELF CANCELING TURN SIGNAL SWITCH WITH DIMMER, HEADLAMP FLASH, WASH/WIPE/INTERMITTENT		

Design

065-000	PAINT: ONE SOLID COLOR
---------	------------------------

Color

980-5F6	CAB COLOR A: L0006EY WHITE ELITE EY
986-020	BLACK, HIGH SOLIDS POLYURETHANE CHASSIS PAINT
966-972	POWDER WHITE (N0006EA) REAR WHEELS/RIMS (PKWHT21, TKWHT21, W, TW)

Certification / Compliance

996-001	U.S. FMVSS CERTIFICATION, EXCEPT SALES CABS AND GLIDER KITS
---------	---

Secondary Factory Options

Prepared for:
 BRAD STRACHAN
 MINNESOTA STATE OF
 50 SHERBURNE AVE 50
 SANT PAUL, MN 55155
 Phone: 5073341653

Prepared by:
 Brad Strachan
 TRUCK CENTER COMPANIES
 3701 BAGLEY AVE
 FARIBAULT, MN 55021
 Phone:

	Data Code	Description	Weight Front	Weight Rear
*	84J-000	ENGINE BRAKE RANGE PRESELECT RECOMMENDED BY DTNA AND ALLISON, THIS DEFINED BY ENGINE AND VOCATIONAL USAGE		
*	84K-998	NO TCU-ENGINE BRAKE ALT PRESELECT		
*	97G-004	TRANSMISSION PROGNOSTICS - ENABLED 2013		
*	84U-000	DRIVER SWITCH INPUT - DEFAULT - NO SWITCHES		
*	RSC-999	PRICE ESCALATOR PER CONCESSION @ . %		
*	RBB-001	MAJOR COMPONENT PASS-THROUGH (RAW MATERI ALS)		

Sales Programs

NO SALES PROGRAMS HAVE BEEN SELECTED

TOTAL VEHICLE SUMMARY

Weight Summary

	Weight Front	Weight Rear	Total Weight
Factory Weight ⁺	9497 lbs	8666 lbs	18163 lbs
Total Weight ⁺	9497 lbs	8666 lbs	18163 lbs

(+) Weights shown are estimates only.

If weight is critical, contact Customer Application Engineering.

(***) All cost increases for major components (Engines, Transmissions, Axles, Front and Rear Tires) and government mandated requirements, tariffs, and raw material surcharges will be passed through and added to factory invoices.



Polar Tank Trailer

12810 County Road 17
Holdingford, Minnesota 56340
Phone: (320)746-2255
Fax: (320)746-2937
<http://www.polartank.com>

Quote #: PT-54094.00

May 30, 2024

Josh Johnson
Steele County Landfill
9420 SE 64th Ave.
Blooming Prairie, MN 55917

Thank you for the opportunity to quote you new Polar Tank trailers. Please refer to the quote listed below. Our model and pricing per trailer is as follows:

Quote #: PT-54094.00

Specification Issued: 05/30/2024

Model: SCX9 6500-1 T316L, Stainless steel, Double conical, Exterior ring, Non-code trailer

Price w/o Freight: \$79,529

FOB: Manufacturing Plant

FET: Included

Freight: \$0

Expire Date 06/14/2024

Destination:

This quotation is good for 15 days. Polar Tank Trailer requires a deposit of 5.0% of the total selling price per unit, to be paid at time of order.

Polar is committed to the highest quality products and services to our customers and we look forward to serving your needs. Please feel free to contact me with any questions you may have.

Sincerely,

Polar Tank Trailer, LLC

John Koll
Southwest Regional Sales Manager
Phone: (320) 746-2255 Ext 481
Cell: (320) 267-9466
Fax: (320) 746-2937
E-mail: jkoll@polartank.com

**Polar Tank Trailer**

12810 County Road 17
Holdingford, Minnesota 56340, USA
Office: (320)746-2255 Fax: (320)746-2937
<http://www.polartank.com>

Quote #: PT-54094.00

To:	Steele County Landfill 9420 SE 64th Ave. Blooming Prairie, MN, 55917	Issued:	May 30, 2024
Attn:	Josh Johnson	Expires:	June 14, 2024
Phone:	507-583-7766	Contact:	John Koll Southwest Regional Sales Manager
Fax:		Phone:	(320) 746-2255 Ext 481
Email:	Joshua.Johnson@SteeleCountyMN.gov	Fax:	(320) 746-2937
Product Hauled:	Waste Water	Email:	jkoll@polartank.com
		Serial No:	

Barrel Description

Model	SCX9 6500-1 T316L, Stainless steel, Double conical, Exterior ring, Non-code trailer
Code	Non-code
Capacity	6500 gallons (shell full)
Compartments	One
Shape	12" double conical
Shell Material	T316L Stainless steel, 12 gauge barrel. Two piece barrel with one circumferential weld.
Head Material	T316L Stainless steel, 10 gauge
Operating Pressure	Atmospheric
Design Temperature	125 Degrees F.
Overall Length	42'6"
Product	Various; to be compatible with the materials of construction.

Other Barrel Information

Baffles	None
Weld finish	W-0 inside

Construction

Rings	Stainless steel channel
Longerons	Stainless steel channel
Frame	Stainless steel
Dam	Non-code, Stainless steel construction Keep dam as low as possible, for Manhole operation.



Polar Tank Trailer

12810 County Road 17
Holdingford, Minnesota 56340, USA
Office: (320)746-2255 Fax: (320)746-2937

<http://www.polartank.com>

Quote #: PT-54094.00

Dam Drains	1-1/2" polyethylene hoses, each side
Overturn Protection	None
Cleanout overturns	None
* Manhole	One Pivotal Edge, 20" aluminum air operated cover mounted in barrel with a stainless steel collar. Control box to be located in customer designated location. Location to be supplied when quoting. Locate control box at roadside landing gear frame.
Gasket	White hypalon gasket in cover
Fill	None
Gasket	None
Splash deflector	None
Insulation	None
Thermometer	None
* Capacity indicator	8" T316 stainless steel float assembly Mounted near center of barrel.
Static cable	No static cables installed.

Hose Carriers

* Hose Carrier	2	Aluminum tube 10" diameter x 21' long
* Hose Carrier	2	10" aluminum door at front and rear
* Carrier Location		Mounted roadside and curbside rear.

Lights and Wiring

Lights	12-volt, Truck-Lite grommet mount LED lamp system complying to FMVSS. Combination center marker / turn signals, one each side.
Wiring	Plug-in style harness system.
Rear Lights	Enclosed in stainless steel light boxes
* Extra Lights	Truck-Lite, grommet mount, Super 60, LED, 36 diode, amber, oval strobe light mounted. Specify location and quantity.
Nose box	Standard 7 way, J560 receptacle without circuit breakers.

Undercarriage

Upper 5th Wheel	5/16" Standard duty upper coupler with Heavy duty double hubbed kingpin.
Paint	Fifth wheel plate painted black.



Polar Tank Trailer

12810 County Road 17

Holdingford, Minnesota 56340, USA

Office: (320)746-2255 Fax: (320)746-2937

<http://www.polartank.com>

Quote #: PT-54094.00

Landing Gear	Jost A440, 2-speed, load bearing, telescopic, with swivel type sand shoe.
Frame	Stainless steel construction
Bracing	Stainless steel, with cross brace.
Crank location	Crank handle located on roadside
Tire carrier	None.
* Suspension	AXN tandem axle spring ride suspension with 3 heavy duty, medium arch leaf springs, fabricated hangers and OEM 71.5" axles RTR.
* Dump valve	No dump valve installed.
Lift Axle Control	None - no auto lift controls included
* Hangers	spring ride suspension hangers - specify details in suspension notes.
Subframe	3/16" Stainless steel subframe, 38" wide with stainless fender supports.
* Bumper	Stainless steel non-code, straight welded bumper.
Under-ride Protection	See bumper.
Beam	Straight axle beam
Track	Axle track, 71.5"
* Hub & drums	AXN 5 year warranty, ready to roll with Duralite hubs, centrifuse drums and semi-fluid grease. OEM slack adjusters, seals, brake chambers and brake lining.
Anti-lock / Roll stability	OEM Standard 4S/2M with tandem axle roll stability for air-ride suspension.
Air system	One (1) aluminum tank system. 2850 cu. in. meeting FMVSS 121 D.O.T. specifications.
Emission Compliance	NA
Wheels	Original Equipment Manufacturer, 22.5 X 8.25 Aluminum polished wheels
Tires	Original Equipment Manufacturer, 11R-22.5, Load Range G 14 Ply.
Tire pressure system	No tire pressure system included.
Front	Aluminum, single contour, ribbed, front fender, each side.
Rear	Aluminum, double contour, ribbed, rear fender, each side.
Mud flaps	White, anti-sail and anti-spray with Polar logo, mounted front and rear.

Valving and Piping

Seal provisions	None
-----------------	------

Polar Tank Trailer

12810 County Road 17
Holdingford, Minnesota 56340, USA
Office: (320)746-2255 Fax: (320)746-2937

<http://www.polartank.com>

Quote #: PT-54094.00

* Sump		6" stainless steel flanged bottom sump.
Emergency Valve		None
Emergency Valve Operator		None
EVO Lines		None
EVO Location		None
* Pipe		6X6 schedule 10 T316 stainless steel tee. Below lever gate valve.
* Discharge location		See piping for discharge locations.
* Outlet valve		Betts 6" T316 stainless steel sliding gate valve, SV916SSM-006, flange x thread, with handle directed to rear. Mounted horizontal, directly below sump.
* Adaptor	2	6" stainless steel male adaptor, female npt.
* Cap	2	6" stainless steel dust cap

Venting and cleanouts

Vacuum		Betts, 6460SSV-239, pressure / vacuum, mounted in cover Mount in shell, due to cast cover.
Pressure package		None
Cleanouts		None
Caps		None, No caps installed.

Pressurizing Line

Pressure Line		None, no pressure line installed.
---------------	--	-----------------------------------

Walkway and Ladder

Top center		None
Ladder		Stainless steel tubular with grip steps and large step, bolt on
Ladder Location		Mounted curbside

Cabinet

Cabinet		None. No Cabinet installed.
---------	--	-----------------------------

Overfill system

Overfill system		None
-----------------	--	------

Pump System

Hydraulic Lines		None
Meter		None
Meter Installation		None



Polar Tank Trailer

12810 County Road 17
Holdingford, Minnesota 56340, USA
Office: (320)746-2255 Fax: (320)746-2937

<http://www.polartank.com>

Quote #: PT-54094.00

TANK Ai™

IntelliSECURE

TANK Ai™ - None installed

Miscellaneous

Decals

Standard warning and safety package. Decals in English.

Conspicuity Tape

Discontinuous tape

Customer Logo

None

Document holder

Truck Lite 97960 Certificate Holder. Install in standard location unless otherwise specified.

Calibration

Computer generated theoretical calibration chart, 1/4" increments. Based on innage.

Placards

None

Paint

None. No paint or primer installed on trailer.

Passivate

None

Warranty

Polar standard two year.

Tests

Standard testing.

* Drawings

Send customer approval drawing.



QUOTATION

WALKER STAINLESS EQUIPMENT COMPANY LLC TRANSPORTATION PRODUCTS

625 STATE STREET
NEW LISBON, WI 53950
www.walkertransport.com

PHONE: 608-562-7835
TOLL FREE: 800-356-5734

QUOTATION #: 8158164
DATE: 7/1/2024
PRICES FOB: LUVERNE, MN
TERMS: PAYMENT ON RECEIPT OF INVOICE

FROM: DARWIN ELBERS
HILLS STAINLESS STEEL
505 W. KOEHN AVE
LUVERNE, MN 56156
PHONE: (507) 283-4405
FAX: (507) 283-4407
EMAIL: dare@hillsstainless.com

TO: CITY OF OWATONNA
540 WEST HILLS CIR
OWATONNA, MN 55060

QTY	DESCRIPTION	PRICE EACH	AMOUNT
1	WABASH (BULK) MODEL YEAR 2025, 6200 GALLON DOUBLE CONICAL SS TRANSPORT TRAILER	\$88,969.00	\$88,969.00
1	FREIGHT: ORIGIN LAREDO, TX	\$3,500.00	\$3,500.00
1	FEDERAL EXCISE TAX - MINUS \$200 TIRE CREDIT	\$10,896.28	\$10,896.28
	TOTAL SELLING PRICE - F.O.B. LUVERNE, MN:	\$103,365.28	\$103,365.28
	PRICING SUBJECT TO CHANGE 9 WEEKS PRIOR TO DELIVERY, PLEASE CONSULT YOUR SALES REPRESENTATIVE.		
	- QUOTATION GOOD FOR 15 DAYS FROM ABOVE DATE.		
	- SALES TAX NOT INCLUDED IN TOTAL SELLING PRICE. SALES TAX WILL BE CHARGED AT TIME OF INVOICING IF APPLICABLE.		

HILLS STAINLESS STEEL

BY: Nate Golla 7/1/2024
NATE GOLLA DATE

ACCEPTED BY: _____
CITY OF OWATONNA

AGREEMENT: I agree to the above terms which are further defined in the general terms and conditions of sales attached to this order and acknowledge title to equipment shall remain with seller until full payment is received - see paragraph #6. I further agree that the specifications provided with this order accurately describe the product intended for purchase.

This quotation is based on costs, prices & delivery in effect on the quotation date. A resulting order received at a later date is subject to review and acceptance upon receipt. A cancellation fee of 10% will be charged should order be cancelled after production has begun.



Parque Industrial Opcion
Km 58 Carretera Qro. - SLP
San Jose Iturbide, Gto. 37980
Toll Free: 800-558-9750
Fax: 920-922-3303
OneWabash.com

WABASH™

Proposal For: HILLS STAINLESS STEEL & EQUIPMENT
Proposal #: 8158164
Order #: ()
Proposal Date: 6/28/2024

Page: 1 of 13

:: Customer Information

Name:	HILLS STAINLESS STEEL & EQUIPMENT	Contact:	DAR ELBERS
Address:	505 W KOEHN AVENUE	E-Mail:	DARWINE@IW.NET
City:	LUVERNE	State:	MN
Phone:	507-283-4405	Fax:	507-283-4407
Customer PO #:		Mobile:	
Customer Unit #:			

:: Proposal / Order Data

Date:	6/28/2024	Proposal:	8158164	Sales Order:	
Work Order #:		Ref. Order:	8157850		
Model #:	TKLQXDC				

:: Sales Manager

Name:		Cell:		Phone:		Fax:	888 888 8888
E-Mail:							

:: Inside Sales Contact

Name:		Phone:		Fax:	
E-Mail:					

:: Tank Description

Non Code Transport, Exposed Ring, 96" OAW			
Build Brand:	Wabash.	Build Location:	San Jose Iturbide, Gto.
Capacity:	6200 Gallons Nominal	Compartments:	1-CPT
Gal. (F to R):	(6200)	Profile:	24" Drop, Double Conical / Equal Split
Code / Spec:	Non Code.	Product(s):	Various chemicals compatible with design.
Prod. Wt. / US Gal.:	13 Pound Max	Int. MAWP:	15 PSI
Est. Weight:	0	External Pressure:	1-2 PSI
GCWR:	80,000 Pounds	Max Loading Temp.:	150° F Max
WD Jurisdiction:	Federal bridge law.	Operating Service:	Standard on-road service.
Model #:	DNON620010SS		

:: Vessel

1. Shell Material:	12 Gauge T304SS-2B finish.
2. Head Material:	10 Gauge T304SS-2B finish, butt welded, ASME dished.
3. Internal Weld Finish:	W-2 with bottom section polished to W-3. W-2 on baffles.
4. External Weld Finish:	W-2 Snagproof with blasted rings.
5. Baffles:	(2) 12 Gauge T304SS-2B finish, full circle, ASME dished, equally spaced baffles. Baffles have a tunnel drain at 6 o'clock, holes at 3, 9, and 12 o'clock, and a manway at center.
6. Manhole:	(1) 20" full opening 4-lug, located near center of tank and hinged to front.
7. Manhole Gasket:	White Hypalon.
8. Bolsters:	Stainless Steel.
9. Longmembers:	Stainless Steel 1/4" upper 5th wheel longmembers, 7 Ga. landing leg & running gear longmembers.
10. Cleanouts:	(2) 3" Threaded nozzles in tank shell on top centerline, located between baffles and head seams with solid caps and sash chains.
11. Additional Nozzles:	None.
12. Rings:	SS, continuously weld rings per DOT requirements.

Parque Industrial Opcion
 Km 58 Carretera Qro. - SLP
 San Jose Iturbide, Gto. 37980
 Toll Free: 800-558-9750
 Fax: 920-922-3303
 OneWabash.com

WABASH™

Proposal For: HILLS STAINLESS STEEL & EQUIPMENT
 Proposal #: 8158164
 Order #: ()
 Proposal Date: 6/28/2024

Page: 2 of 13

:: Outlet

1. Outlet Gaskets:	White Hypalon gaskets on all flanged connections.
2. Seals:	Provisions for seals on all inlets and outlets that are intended to open and close regularly. Plastic coated cables on all inlet and outlet caps.
3. Sump:	(1) 6" SS flanged pipe at the lowest point of tank.
4. Emergency Valve:	6" SS air open/spring (Betts part # SV706SSTS) close knife gate installed at bottom center.
5. Valve Operator:	Air operator on curbside and roadside landing leg frame.
6. Piping:	6" SS elbow pointed forward to 6" SS tee facing roadside and curbside. MPT required on each end of tee with 6" stainless steel adapter and dust cap. (2) 1" stainless steel ball valves installed (one each side) near end of piping.
7. Outlet Valve:	None.
8. Outlet Fittings:	6" SS cam style adapter & dust cap on each outlet.
9. Pump Off Line:	None.
10. Pump Platform:	None.
11. Pump Package:	None.

:: Venting

1. Pressure Relief:	4" T-316 180° positive vent inside spilldam area. Baffles to be installed inside 4" piping.
---------------------	---




:: CARB Regulation

1. Registration Location:	Not sold or registered in California.
2. GHG2 Regulation:	Not applicable.
2a. GHG2 Regulation Exclusion:	Not applicable.

:: Chassis

1. Kingpin Plate:	3/8" bolt-on 4" increments, 2" adjustments,
2. Landing Gear:	Jost A400 (limited 5-year Jost warranty) 2-speed with sand shoes, curbside crank, SS frame.
3. Suspension Type:	Tandem axle, minimum of 52" axle spread, ABS-ready axles and hubs.

Parque Industrial Opcion
Km 58 Carretera Qro. - SLP
San Jose Iturbide, Gto. 37980
Toll Free: 800-558-9750
Fax: 920-922-3303
OneWabash.com

WABASH™

Proposal For: HILLS STAINLESS STEEL & EQUIPMENT
Proposal #: 8158164
Order #: ()
Proposal Date: 6/28/2024

Page: 3 of 13

4. Suspension Make / Model:	(2) Hendrickson Intraax AAT suspensions, 25K rating axles.	
4a. Axle Coating:	Black soft coating applied by axle manufacturer. Not painted by OEM.	
4b. Shock Absorbers:	Standard service front mounted shocks.	
4c. Frame Brackets:	Stainless steel, weld-on hangers.	
4d. Lift Axle Mechanism:	Not applicable.	
4e. Axle & Frame Width:	71 1/2" track axle on a 38" wide, 1/4" thick stainless steel frame.	
4f. Spindle Type:	P-Style (parallel spindles with same inner and outer bearings).	
4g. Wheel-End Options:	Fully-dressed suspension ordered with Hendrickson HXL5® (Hendrickson 5-year limited warranty) options specified below.	
a. Brake Chambers:	30-30 spring brake chambers.	
b. Slack Adjusters:	Automatic slack adjusters.	
c. Brake Lining:	16.5"x7" HXS (Extended Life) included with suspension.	
d. Drums / Rotors:	Cast, outboard mounted drums included with Hendrickson fully-dressed suspension.	
e. Dust Shields:	No.	
f. Hubs:	Dura-Light, 10 stud, hub piloted, ABS ready hubs included with Hendrickson fully-dressed	
g. Bearings:	Standard bearings included with Hendrickson fully-dressed suspension.	
h. Spindle Seal:	Standard spindle seals included with Hendrickson fully-dressed suspension.	
i. Spindle Nuts:	Precision320® Nut System included with Hendrickson fully-dressed suspension.	
j. Hub Cap:	Standard bolt-on type included with Hendrickson fully-dressed suspension.	
k. Hub Lubrication:	Semi-fluid grease.	
5. Air Reservoirs:	Aluminum air tank system meeting FMVSS 121 requirements.	
6. Service Brake Valve:	Meritor Wabco RSS Plus roll stability 4S/2M anti-lock brake system with in-cab warning light feature and amber warning light near the front face of the left rear fender. On spring-ride units, the load sensor is installed on rear axle.	
7. Air-Ride Piping / Dump Valve:	Air-ride piping with automatic dump valve.	
7a. Lift Axle Control:	Not applicable.	
7b. Scale Kit:	None.	
8. Tire Inflation System:	Meritor PSI ThermAlert tire inflation system. Mount light next to ABS light at rear.	
9. Hubodometer:	None.	
10. Wheel Finish:	(8) 10-hole, hub piloted, steel disc, factory white.	
10a. Wheel PN:	Inside WHL: Maxion: 90541W / WHL-501	Outside WHL: Maxion: 90541W / WHL-501
11. Tire Brand:	Bridgestone, R123 Ecopia, 14-ply, radial.	
12. Tire Size / PSI Setting:	11R22.5.	100 PSI
13. Tire & Wheel Source:	Tires and wheels supplied by OEM.	
14. Tire Carrier:	None.	
15. Fenders:	Aluminum contour front and rear with SS braces.	
15a. Fender Width:	Front and rear fenders mounted at 96" OAW.	
16. Mud Flaps:	(2) Pair OEM brand anti-sail.	
17. Bumper:	(1) 2.5" X 9.75" stainless steel channel, 95.75" wide.	
18. Paint:	Carbon steel parts primed and painted Nason brand urethane paint (43523 Silver Effect)	

: : Electrical

1. Nose Box:	7 Way A.T.A. connector mounted to front crossmember.
2. Wiring:	Plug-in style harness.
3. Lights:	12-Volt LED mounted with grommets.

Parque Industrial Opcion
Km 58 Carretera Qro. - SLP
San Jose Iturbide, Gto. 37980
Toll Free: 800-558-9750
Fax: 920-922-3303
OneWabash.com

WABASH™

Proposal For: HILLS STAINLESS STEEL & EQUIPMENT
Proposal #: 8158164
Order #: ()
Proposal Date: 6/28/2024

Page: 4 of 13

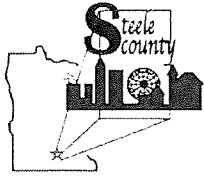
4. Marker and ABS Light Configuration:	Marker lights in SS brackets include: (2) amber lights located on the front outside corner of the front fenders, (2) amber side marker lights tied into turn signals, (3) red lights located on the top of the rear head, (1) amber ABS light located on front roadside fender brace and (1) license plate lamp with license plate mounting bolts located at rear of trailer.
5. Tail Light Mounting:	SS boxes bolted to the running gear frame.
6. Tail Light Functions:	(2) red tail lights per box (outside signal light & inside brake light) and (1) rear corner marker light on the end of the box.
7. Adtl-Turn Light Options:	None.
8. Other Additional Lights:	None.

:: Accessories

1. Spilldam:	SS around manhole with top of tank as floor and (2) 1½" drain hoses.
2. Overturn Protection:	None.
3. Ladder Position:	(1) ladder mounted on curbside.
4. Ladder Detail:	18" wide SS ladder with dimpled channel rungs, platform type top step, and grab handles at top each side. Located at spilldam to walkway.
5. Ladder Side Hand Rails:	No.
6. Walkway Around Spilldam:	12" wide on curbside of spilldam.
7. Walkway to Cleanouts:	30" walkway centered on top to extend 1 foot past each cleanout (No Handrail)
8. Walkway Material:	Aluminum diamond type.
9. Hose Carrier Type:	(2) SS 10"WX8"HX20'L hose trough installed on each side of tank.
10. Hose Carrier Position:	(2) carriers with one mounted on each side.
11. Capacity Indicator:	SS float ball indicator with 8" stainless ball.
12. Cabinet:	None.
13. Conspicuity Tape:	2" wide retro-reflective tape in accordance with US DOT NHTSA rules.
14. DOT Sign Holders:	None.
15. Certificate Holder:	(1) round plastic type with clear lens, mounted curbside on landing gear frame.
16. Thermometer:	None.
17. Data Plates:	Data plates to be stamped in U.S. gallons and lbs.

:: Other

1. Calibration:	Paper chart, theoretical computer printout in 1/4" increments.
2. Passivation:	No passivation.
3. Customer Decals:	None.
4. Unit Number Decals:	None.
4. Transport Canada Registration:	This proposal does not include certification to Transport Canada regulation (TC406, TC407, or TC412). Such efforts, if required, will result in additional charges, and possibly delayed delivery. Cargo tank motor vehicles manufactured (completed) in Canada must be constructed in compliance with CSA B620 Standards. While US DOT specification cargo tanks manufactured and certified as complete in the US can be used in Canada, a US DOT cargo tank cannot be manufactured (completed) and used in Canada. Wabash Tank Trailers assumes no responsibility for the importation of vehicles into Canada that are ordered with equipment shortages which do not allow the cargo tank motor vehicle to be fully certified to US DOT specifications. There is no guarantee that any vehicle deemed admissible into Canada can be successfully modified to meet Canadian, CSA B620 requirements.
5. Warranty Period:	3-Year.



Steele County Agenda Item

Request for Board Action

Subject: Renew of CUP 251 (Routh Pit)

Department: Planning & Zoning

Committee: Planning Commission

Committee Meeting Date: July 1, 2024

Work Session Date: Enter a date.

Board Meeting Date: July 9, 2024

Consent Agenda: ☐ Yes ☒ No

Resolution: ☐ Yes ☒ No

Policy Committee Recommendation:

Planning Commission recommends to approve the renewal of CUP 251 with 15 conditions as noted based on the findings of fact.

Staff Recommendation:

Background (*Including Budget Impact*):

This request is from Jesse Routh to renew CUP #251 allowing the mining of sand and gravel and the stockpiling and processing of recyclable aggregate material on property located in the NW 1/4 of the NW 1/4 of Section 13, Berlin Township.

Attachments:

Findings of Fact

Location Map

Site Map

Staff Report

Draft Permit

COUNTY OF STEELE
FINDINGS OF FACT
REVIEW of CONDITIONAL USE PERMIT #251

Routh Pit

Applicant:

JK Routh Contracting LLC

Land Owner:

Jesse Routh

Project Description:

The applicant is requesting the renewal of CUP #251 allowing the mining of sand and gravel and the stockpiling and processing of recyclable aggregate material.

Zoning District:

Agricultural District

Ordinance Section:

Condition #14 of the permit requires it to be renewed.

Property Description:

All that part of the NW 1/4 of the NW 1/4 of Section 13, T-105-N, R-21-W, Steele County, Minnesota described by:

Commencing at the southwest corner of said NW 1/4 of NW 1/4; thence N 00°06'49" E, assumed bearing, 66.55 feet along the west line of Northwest Quarter to a point on the centerline of County ditch No. 2, last said point being the True Point of Beginning; thence N 00°06'49" E 1260.02 feet to the NW corner of the NW 1/4; thence N 89°58',17" E 1241.75 feet to the centerline of County Ditch No. 2; thence S 38°26'28" W 157.21 feet thence S 20°06'51" W 444.47 feet; thence S 20°06'51" W 83.86 feet; thence southwesterly along said ditch centerline and along a tangential curve concave to the northwest, central angle 52°07'56' radius 820.00 feet; arc length 746.10 feet; thence S 72°14'47' W 467.12 feet to beginning.

Property Address:

No Address Assigned

Permit History:

Issued in 1999 to Bob Bergland

Reviewed in 2005 and transferred to Routh

Reviewed in 2013

Total Area:	24 ac.
Mineable Area:	20 ac.
Active Areas:	7 ac. of recycling stockpiling/processing and potential mining
Reclaimed Areas:	13 ac.
Natural Elev:	1200 feet
Permitted Elev:	1154 feet
Mining Elev:	1165 feet

Material Removed: No aggregate removal reported in last 10 years
Recyclable Amt: Approximately 500 ton (357 cubic yards.)
Other Permits: DNR Permit: No water appropriations

Road Access: SW 52nd Ave. (CSAH #14 – 9 ton County Road)

General Criteria for considering an Interim Use Permit:

- 1) **The use will not create a burden on parks, schools, streets, public facilities or utilities:**
The planning commission find the only public facilities being used will be public roads. Conditions #3 and #8, provide protections concerning the road.
- 2) **The use is compatible, separated, or screening from adjacent agricultural or residential land so it will not deter development or depreciated the value of existing properties:**
The planning commission find the nearest neighboring residences are 350 feet to the west and 725 feet to the southeast. Condition #4 , #5, and #6 mitigate effects on these neighbors.
- 3) **The appearance will not have an adverse effect on adjacent properties:**
The planning commission find the appearance of the pit has not had an adverse effect on adjacent properties.
- 4) **The use is related to the needs of the county and the existing land use:**
The planning commission find the existing land use has been a sand and gravel mine since at least 1999.
- 5) **The use is consistence with the purpose of the zoning ordinance and zoning district:**
The planning commission find mining of aggregate material and the stockpiling and processing of recyclable aggregate material is consistent with the Zoning Ordinance.
- 6) **The use will not creation a traffic hazards or congestion:**
The planning commission find there have been no reported issues with truck traffic from this pit. Conditions #2, #3, #5 and #8 are put into place to reduce the potential for hazards.
- 7) **Existing businesses will not be adversely affected because of curtailment of customers trade:**
The planning commission find there are no permitted businesses nearby.
- 8) **Adequate utilities, access roads, drainage and other facilities will be provided:**
The planning commission find:
 - **Access Road:** The existing accesses have been established.
 - **Drainage:** Drainage flows toward the pit.
 - **Floodplain:** Portions of the property are in the floodplain. Conditions #10 addresses potential issues within the floodplain.
 - **Wetlands:** No known jurisdictional wetlands on the property.

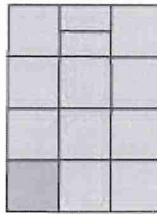
Planning Commission Recommendations:

Based on the information provided and comments received, the Steele County Planning Commission recommends approval of the renewal of CUP 251 with the following conditions.
(~~Strikethrough~~ is deleted, underlined is added.)

1. Mining is limited to a bottom depth of 1154 feet. (approximately 40 feet deep)

2. All accesses shall be gated. Truck traffic shall be restricted to the north access and a stop sign shall be placed on the access road as it enters onto County Road 14.
3. Signs warning of trucks hauling shall be placed when and as required by Steele County Highway Department.
4. Hours of operation shall be between 6:00 a.m. and 7:00 p.m. Monday thru Saturday.
5. The applicant shall be responsible to maintain dust control on the access road, and in the pit.
6. A setback of 75 feet shall be maintained on the north property line. Any erosion to neighboring properties as a result of this mine shall be corrected by the applicant.
7. A twenty feet buffer of undisturbed soil shall be maintained along JD #2 Right-of- Way. Any erosion should be corrected immediately.
8. A twenty feet buffer of undisturbed soil and the existing berm shall be maintained along the County Highway ROW.
9. Stockpiles of aggregate material and equipment shall not be located in a manner that may impede water flow during a flood event.
10. No hazardous material may be stored in the floodplain areas.
11. To prevent erosion and minimize visual impacts, interim closure (e.g., stabilized slopes and vegetation) shall occur on excavation exposures and soil storage areas inactive for greater than 18 months.
12. Final reclamation shall be completed in phases that have been inactive for greater than five years. Final reclamation shall include grading slopes to a 4:1 slope or greater, replacing topsoil, and vegetating exposed areas not used for cropland or reclaimed to open water.
13. Applicant is responsible to obtain all other federal, state, and local permits and regulations including but not limited to NPDES permits, DNR Water Appropriation Permits, and Minnesota Wetland Conservation Act regulations.
14. Applicant is responsible to initiate renewal proceeding on or before January 1st, ~~2018~~ 2028 or this permit becomes invalid.
15. This permit remains valid during times when the owner/operator is current on all tax obligations owed to Steele County. If notified by the Auditor of a delinquency, the owner/operator is required to pay the tax or file an appropriate challenge within 30 days or the permit is null and void.

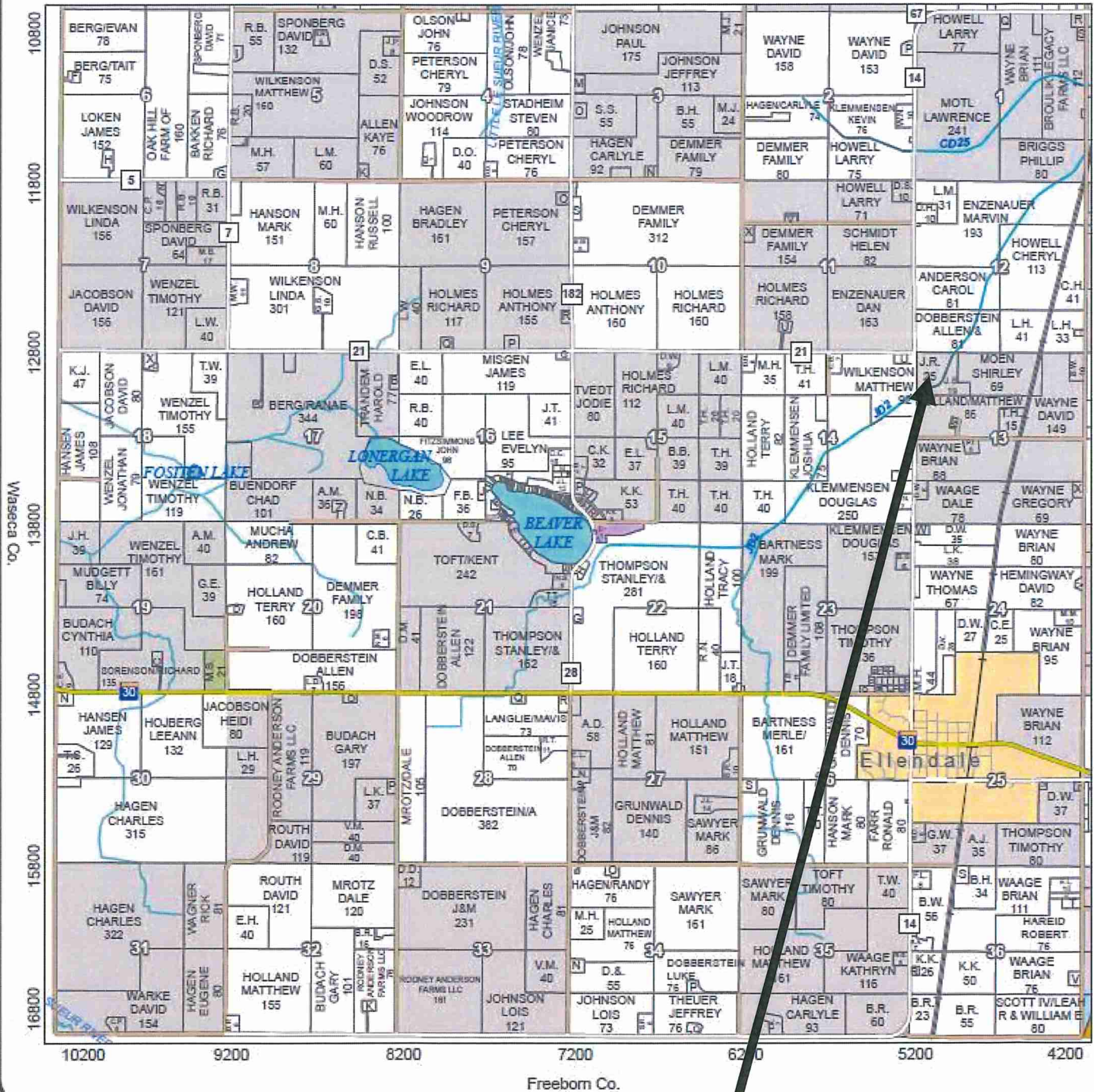
Berlin



T.105N. - R.21W.



See Pages 14 & 15



See Pages 6 & 7

Routh Pit Location



Disclaimer: Steele County, MN makes no representations or warranties, express or implied, with respect to the use or reuse of the data provided herewith, regardless of the format or the means of transmission. THE DATA IS PROVIDED "AS IS" WITH NO GUARANTEE OR REPRESENTATION ABOUT THE ACCURACY, CURRENCY, SUITABILITY, PERFORMANCE, MERCHANTABILITY, RELIABILITY, OR FITNESS OF THE DATA FOR ANY PARTICULAR PURPOSE. Steele County, MN, shall not be liable for any direct, indirect, special, incidental, compensatory or consequential damages or third party claims resulting in the use of this data, even if Steele County, MN, has been advised of the possibility of such potential loss or damage. This data may not be used in states that do not allow the exclusion or limitation of incidental or consequential damages.

0 0.02 0.04 0.07
mi

2022

June 20, 2024

97 of 145



Staff Report
for
2024 Review of Conditional Use Permit #251
JK Routh Pit
(Section 13 of Berlin Township)

Operator: JK Routh Contracting LLC

Owner(s): Jesse Routh

Project Location: All that part of the NW 1/4 of the NW 1/4 of Section 13, T-105-N, R-21-W, Steele County, Minnesota described by:
Commencing at the southwest corner of said NW 1/4 of NW 1/4; thence N 00°06'49" E, assumed bearing, 66.55 feet along the west line of Northwest Quarter to a point on the centerline of County ditch No. 2, last said point being the True Point of Beginning; thence N 00°06'49" E 1260.02 feet to the NW corner of the NW 1/4; thence N 89°58',17" E 1241.75 feet to the centerline of County Ditch No. 2; thence S 38°26'28" W 157.21 feet thence S 20°06'51" W 444.47 feet; thence S 20°06'51" W 83.86 feet; thence southwesterly along said ditch centerline and along a tangential curve concave to the northwest, central angle 52°07'56' radius 820.00 feet; arc length 746.10 feet; thence S 72°14'47' W 467.12 feet to beginning.

Zoning District: Agricultural District

Permitted Uses: The excavation, screening, crushing, and stockpiling of sand and gravel and the stockpiling and processing of recyclable aggregate materials.

Permit History: Issued in 1999 to Bob Bergland
Reviewed in 2005
Reviewed in 2013

- Conditions:**
1. Mining is limited to a bottom depth of 1154 feet. (approximately 40 feet deep)
 2. All accesses shall be gated. Truck traffic shall be restricted to the north access and a stop sign shall be placed on the access road as it enters onto County Road 14.
 3. Signs warning of trucks hauling shall be placed when and as required by Steele County Highway Department.
 4. Hours of operation shall be between 6:00 a.m. and 7:00 p.m. Monday thru Saturday.
 5. The applicant shall be responsible to maintain dust control on the access road, and in the pit.
 6. A setback of 75 feet shall be maintained on the north property line. Any erosion to neighboring properties as a result of this mine shall be corrected by the applicant.
 7. A twenty feet buffer of undisturbed soil shall be maintained along JD #2 Right-of- Way. Any erosion should be corrected immediately.
 8. A twenty feet buffer of undisturbed soil and the existing berm shall be maintained along the County Highway ROW.
 9. Stockpiles of aggregate material and equipment shall not be located in a manner that may impede water flow during a flood event.
 10. No hazardous material may be stored in the floodplain areas.
 11. To prevent erosion and minimize visual impacts, interim closure (e.g., stabilized slopes and vegetation) shall occur on excavation exposures and soil storage areas inactive for greater than 18 months.
 12. Final reclamation shall be completed in phases that have been inactive for greater than five years. Final reclamation shall include grading slopes to a 4:1 slope or greater, replacing topsoil, and vegetating exposed areas not used for cropland or reclaimed to open water.

13. Applicant is responsible to obtain all other federal, state, and local permits and regulations including but not limited to NPDES permits, DNR Water Appropriation Permits, and Minnesota Wetland Conservation Act regulations.
14. Applicant is responsible to initiate renewal proceeding on or before January 1st, 2018 or this permit becomes invalid.
15. This permit remains valid during times when the owner/operator is current on all tax obligations owed to Steele County. If notified by the Auditor of a delinquency, the owner/operator is required to pay the tax or file an appropriate challenge within 30 days or the permit is null and void.

Total Acres: 24 acres
Minable Acres: 20 acres
Reclaimed Areas: 13 acres
Active Areas: 7 acres of recycle stockpiling/processing and potential mining.

Natural Elev: 1200 feet
Permitted Elev: 1154 feet
Mining Elev: 1165 feet.
Recyclable Amt: Approximately 500 ton. (357 cubic yards)

Material Removed: No reported aggregate removal in past 10 years.

Road Accesses: SW 52nd Ave. County State Aid Highway #14 (hard surface 9 ton county road)

Other Permits: DNR – No water appropriations permit.

Comments: The site has been used exclusively as an area to stockpile and process recyclable concrete and asphalt.

Reason for the Interim Use Permit Application:

Condition #14 requires the permit to be reviewed.

General Criteria for Issuing an Interim Use Permit:

- a) **Burden on Existing Public Facilities and Utilities:**
Public facilities used is County Road 14. Condition #3, and #8 deal with mitigation efforts concerning the road.
- b) **Compatible, Separated, or Screened from Adjacent Agricultural or Residential Properties:**
The nearest neighboring residences are 350 feet to the west and 725 feet to the southeast. Condition #4 , #5, and #6 mitigate effects on these neighbors.
- c) **Appearance of Structures and Site shall not have an Adverse Effect on Adjacent Properties:**
The appearance is similar to other gravel pits in the area.
- d) **Relationship of Proposed Project to Existing Land Use:**
The property has been used as a gravel pit / aggregate recycling location for many years.
- e) **Consistency with Zoning Ordinance and Zoning District:**
Gravel mining and recyclable aggregate storage and processing are allowed by special use in the agricultural district.
- f) **Creation of Traffic Hazards or Congestion:**
There have been no reported issues with truck traffic from this pit. Condition #2, #3, #5 and #8 a put into place to reduce potential traffic hazards from the pit.

g) Nuisance Effects on Nearby Business:

The are no permitted business nearby.

h) Adequacy of Utilities, Access Roads, Drainage and Other Facilities:

- **Access Road:** Has been established onto CSAH #14
- **Water appropriations:** The site does not pump water.
- **Drainage:** Drainage flows toward the pit.
- **Floodplain:** Portions of the property are in the floodplain. Conditions #10 addresses issues within the floodplain.
- **Wetlands:** No known jurisdictional wetlands on the property.

Conditions:

14. Applicant is responsible to initiate renewal proceeding on or before January 1st, ~~2018~~ 2028 or this permit becomes invalid.

CONDITIONAL USE PERMIT**PERMIT#** 251
review

	03-013-4402		
	03-013-4403	HEARING DATE:	07/01/24
DISTRICT:	Agricultural	DECISION DATE:	07/09/24

APPLICANT:	JK Routh Contracting	LANDOWNER:	Jesse Routh
ADDRESS:	1835 Crestview Lane	ADDRESS:	1835 Crestview Lane
	Owatonna, MN 55060		Owatonna, MN 55060

PROPERTY ADDRESS:
NA

LEGAL DESCRIPTION OF PROPERTY:

All that part of the NW 1/4 of the NW 1/4 of Section 13, T-105-N, R-21-W, Steele County, Minnesota described by:

Commencing at the southwest corner of said NW 1/4 of NW 1/4; thence N 00°06'49" E, assumed bearing, 66.55 feet along the west line of Northwest Quarter to a point on the centerline of County ditch No. 2, last said point being the True Point of Beginning; thence N 00°06'49" E 1260.02 feet to the NW corner of the NW 1/4; thence N 89°58',17" E 1241.75 feet to the centerline of County Ditch No. 2; thence S 38°26'28" W 157.21 feet thence S 20°06'51" W 444.47 feet; thence S 20°06'51" W 83.86 feet; thence southwesterly along said ditch centerline and along a tangential curve concave to the northwest, central angle 52°07'56' radius 820.00 feet; arc length 746.10 feet; thence S 72°14'47' W 467.12 feet to beginning.

REFERENCE ORDINANCE FOR CUP:

Section 1524.02 of the Steele County Zoning Ordinance requires a conditional use permit for mining.

PROPOSED USE(S):

The excavation, screening, crushing, and stockpiling of sand and gravel and the stockpiling and processing of recyclable aggregate materials.

CONDITIONAL USE PERMIT

PERMIT#

251
review

DECISION OF BOARD OF COMMISSIONERS

Deny ☐

Approve ☒ with 15 conditions.

Findings recommended by the Planning Commission are hereby adopted to be the Findings of the Steele County Board of Commissioners.

Chair, Steele County Board of Commissioners

Date

Conditions

- 1 Mining is limited to a bottom depth of 1154 feet. (approximately 40 feet deep)
- 2 All accesses shall be gated. Truck traffic shall be restricted to the north access and a stop sign shall be placed on the access road as it enters onto County Road 14.
- 3 Signs warning of trucks hauling shall be placed when and as required by the Steele County Highway Department.
- 4 Hours of operation shall be between 6:00 a.m. and 7:00 p.m. Monday thru Saturday.
- 5 The applicant shall be responsible to maintain dust control on the access road, and in the pit.
- 6 A setback of 75 feet shall be maintained on the north property line. Any erosion to neighboring properties as a result of this mine shall be corrected by the applicant.
- 7 A twenty feet buffer of undisturbed soil shall be maintained along JD #2 Right-of-Way. Any erosion should be corrected immediately.
- 8 A twenty feet buffer of undisturbed soil and the existing berm shall be maintained along the County Highway ROW.
- 9 Stockpiles of aggregate material and equipment shall not be located in a manner that may impede water flow during a flood event.
- 10 No hazardous material may be stored in the floodplain areas.
- 11 To prevent erosion and minimize visual impacts, interim closure (e.g., stabilized slopes and vegetation) shall occur on excavation exposures and soil storage areas inactive for greater than 18 months.
- 12 Final reclamation shall be completed in phases that have been inactive for greater than five years. Final reclamation shall include grading slopes to a 4:1 slope or greater, replacing topsoil, and vegetating exposed areas not used for cropland or reclaimed to open water.

CONDITIONAL USE PERMIT

PERMIT#

251
review

Conditions

- 13 Applicant is responsible to obtain all other federal, state, and local permits and regulations including but not limited to NPDES permits, DNR Water Appropriation Permits, and Minnesota Wetland Conservation Act regulations.
- 14 Applicant is responsible to initiate renewal proceeding on or before January 1st, 2028 or this permit becomes invalid.
- 15 This permit remains valid during times when the owner/operator is current on all tax obligations owed to Steele County. If notified by the Auditor of a delinquency, the owner/operator is required to pay the tax or file an appropriate challenge within 30 days or the permit is null and void.

CERTIFICATION

I hereby certify that the above is a true and correct copy of the decision approved by the Steele County Board of Commissioners on the _____ day of _____, 2024.

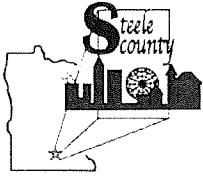
Steele County Administrator

Date

This document prepared by Steele County Planning and Zoning Director

Director, Steele County Planning & Zoning

Date



Steele County Agenda Item

Request for Board Action

Subject: Renew of IUP 2010-01 (Arndt Pit)

Department: Planning & Zoning

Committee: Planning Commission

Committee Meeting Date: July 1, 2024

Work Session Date: .

Board Meeting Date: July 9, 2024

Consent Agenda: ☐ Yes ☒ No

Resolution: ☐ Yes ☒ No

Policy Committee Recommendation:

Planning Commission recommends to approve the renewal of IUP 2010-01 with 22 conditions as noted based on the findings of fact.

Staff Recommendation:

.

Background (*Including Budget Impact*):

This request is from Dave Arndt to renew IUP 2010-01 allowing the mining of sand and gravel and the stockpiling and processing of recyclable aggregate material on property located in the NE 1/4, of the SE 1/4, Section 3, Havana Township.

Attachments:

Findings of Fact

Location Map

Site Map

Staff Report

Draft Permit

**COUNTY OF STEELE
FINDINGS OF FACT
INTERIM USE PERMIT #2010-01**

Dave Arndt - Zuphall Pit

Applicant:

Dave Arndt

Land Owner:

Dave Arndt

Project Description:

The applicant is requesting the renewal of IUP 2010-01 allowing the mining, processing and storage of sand, gravel and fill material and the stockpiling and processing of recyclable aggregate material.

Zoning District:

Agricultural District

Ordinance Section:

Section 703.2 of the Steele County Zoning Ordinance allows mining and gravel extraction as an Interim Use in the Agricultural District.

Section 703.3 of the Steele County Zoning Ordinance allows temporary storage, crushing / recycling and processing of concrete and/or bituminous material as an Interim Use in the Agricultural District.

Property Description:

The NE 1/4, of the SE 1/4, Section 3, T-107-N, R-19-W, Steele Co. MN.

Property Address:

2101 72nd Ave. NE
Owatonna, MN 55060

Permit History:

- 2010 – Permit issued
- 2015 – Permit renewed
- Dec. 2016 – Recycled concrete storage condition expired.
- 2017 – Permit renewed and amended to allow storage and processing of recyclable aggregate.
- 2022 – Permit renewed

Total Area: 40 ac.

Minable Area: 8 ac.

Active Areas: 3.5 ac.

Reclaimed Areas: 4.5 ac.

Natural Elev: 1222-1250 feet

Permitted Elev: 1210 feet

Mining Elev: estimated at 1210 feet

Material Removed: 79,036 tons reported since 2019
2023 – 1,567 tons
2022 – 180 tons.
2021 – 2,246 tons.

Recyclable Amt: Estimated at 200 yds³.

Other Permits: NPDES – General Permit
DNR Permit – Not needed.

Road Access: NE 72nd Ave. (gravel township) to County Rd. 135 (paved 9 ton county road)

General Criteria for considering an Interim Use Permit:

- 1) The use will not create a burden on parks, schools, streets, public facilities or utilities:**
The planning commission find the public facilities being used will be the roads. Condition #3, #4, #8 have been implemented to with mitigation efforts concerning the road.
- 2) The use is compatible, separated, or screening from adjacent agricultural or residential land so it will not deter development or depreciated the value of existing properties:**
The planning commission find the nearest neighboring residential property is 415 west of the property line. Conditions #7, #9, #10, #11, #13, and #15 are on the permit to minimize effects to the nearest neighbors.
- 3) The appearance will not have an adverse effect on adjacent properties:**
The planning commission find Condition #11 and #15 were put into place specifically to address the effects of the appearance on neighboring properties. In addition, the western portion of the mining has been reclaimed so active mining is now further away from the nearest neighbor.
- 4) The use is related to the needs of the county and the existing land use:**
The existing land use is an existing permitted gravel pit and the continued use would be consistent.
- 5) The use is consistence with the purpose of the zoning ordinance and zoning district:**
The planning commission find mining of aggregate material and the temporary storage, crushing and processing of recyclable aggregate material is consistent with the Zoning Ordinance if approved as an Interim Use.
- 6) The use will not creation a traffic hazards or congestion:**
The planning commission find there have been no reported issues with truck traffic from this pit since last reviewed. Conditions #6, #7, #8, #20, and #21 were added to minimize any potential hazards from traffic from the site.
- 7) Existing businesses will not be adversely affected because of curtailment of customers trade:**
The planning commission find there are no permitted businesses nearby.
- 8) Adequate utilities, access roads, drainage and other facilities will be provided:**
The planning commission find:
 - Access: The access road outlets onto NE 72nd Ave. The site is gated as required.
 - Drainage: Much of the site drains into the pit itself. A small berm along the southern edge directs water that bypasses the pit thru a vegetative area.

Planning Commission Recommendations:

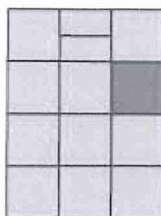
Based on the information provided and comments received, the Steele County Planning Commission recommends approval of the re-issuance of IUP 2010-01 with the following conditions.

(~~Strikethrough~~ is deleted, underlined is added.)

1. All mining and stockpiling activities are limited to the areas identified in the application and marked onsite.
2. Mining is limited to a bottom elevation of 1210 feet. (Approximately 10 to 40 feet deep)
3. Before trucking of material to or from the pit can commence a signed agreement between Havana Township and Dave Arndt shall be submitted to the county regarding the maintenance of NE 72nd Ave. This agreement shall be reviewed after one year and shall include:
 - An agreed-to maintenance schedule.
 - Type or standard of aggregate to be used in the maintenance of NE 72nd Ave. if aggregate is needed.
 - Location and width of any agreed-to vehicle passing turn-out areas.
4. Before trucking of material to or from the pit can commence, NE 72nd Ave. shall be widened at the intersection of County Road 135 to meet the standards of the Steele County Highway Department. A permit to work in the road right-of-way shall be obtained from the Highway department and all requirements of the permit followed.
5. The access road onto NE 72nd Ave. shall be gated with the gate installed so that it does not swing into the road right-of-way.
6. When more than 5 trucks per day enter the pit, signage warning of truck traffic shall be located along County Road #135. The size and placement of these signs shall be at the direction of the Steele County Highway Department.
7. Dust control shall be maintained in the pit and especially on NE 72nd Ave. at all times so that dust from the operation or truck traffic does not negatively affect nearby residences or traffic on County Road #135.
8. Trucks shall not track material from the pit onto public roads.
9. Hours of operation shall be between 6:00 AM and 7:00 PM. Monday thru Saturday.
10. Trucks hauling material to and from this site shall not use “jake brakes”
11. The four rows of evergreens on the western edge of the property shall be maintained. If any additional trees die they shall be replaced. Trees may be moved from the north end as long as screening is maintained between the neighboring residence and the mining or processing.
12. A berm shall be constructed along the southern portion of any excavation to control erosion before it reaches the wetland. The berm shall not be located in the wetland and shall be seeded down to prevent it from eroding.
13. A 30 foot unexcavated buffer shall remain adjacent to all property lines. Any erosion to neighboring properties as a result of this mine shall be corrected by the applicant.
14. The applicant shall follow their submitted reclamation plan. Final reclamation shall include grading slopes to a 4:1 slope or flatter, replacing topsoil, and vegetating exposed areas not used for cropland or reclaimed to open water.
15. Storage piles of recyclable aggregate materials shall not exceed 30,000 cubic yards. These piles shall not remain onsite more than 5 years unless crushed.
16. This permit remains valid during times when the owner/operator is current on all tax obligations including but not limited to aggregate taxes. In addition, if notified by the Auditor of a delinquency, the owner/operator is required to either pay the tax or file an appropriate challenge within 30 days or else the permit is null and void.
17. Applicant is responsible to obtain and follow all other federal, state, and local permits and regulations including but not limited to NPDES permits, DNR Water Appropriation Permits, and Minnesota Wetland Conservation Act regulations.
18. A copy of the Storm Water Pollution Prevention Plan (SWPPP) shall be submitted to the county for reference and monitoring of the site activities.

19. Applicant is responsible to initiate renewal proceeding on or before June 1, ~~2024~~ 2027 or this permit becomes invalid.
20. Trucks shall be prohibited from stacking or stopping on County Road 135 while waiting to enter NE 72nd Ave.
21. A limit of two turn-outs shall be installed on the township road in spots recommended by Havana Township.
22. The permittee shall furnish bond, escrow, or other financial surety as approved by the county, for potential site restoration. The bond or other financial surety shall be in an amount of \$5,000 per acre for ~~5.25~~ 3.5 acres for a total amount of ~~\$26,250~~ \$17,500 and remain in place for ~~3~~ 4 years from the date this permit is issued or until the total site is reclaimed and the reclamation is approved by Steele County.

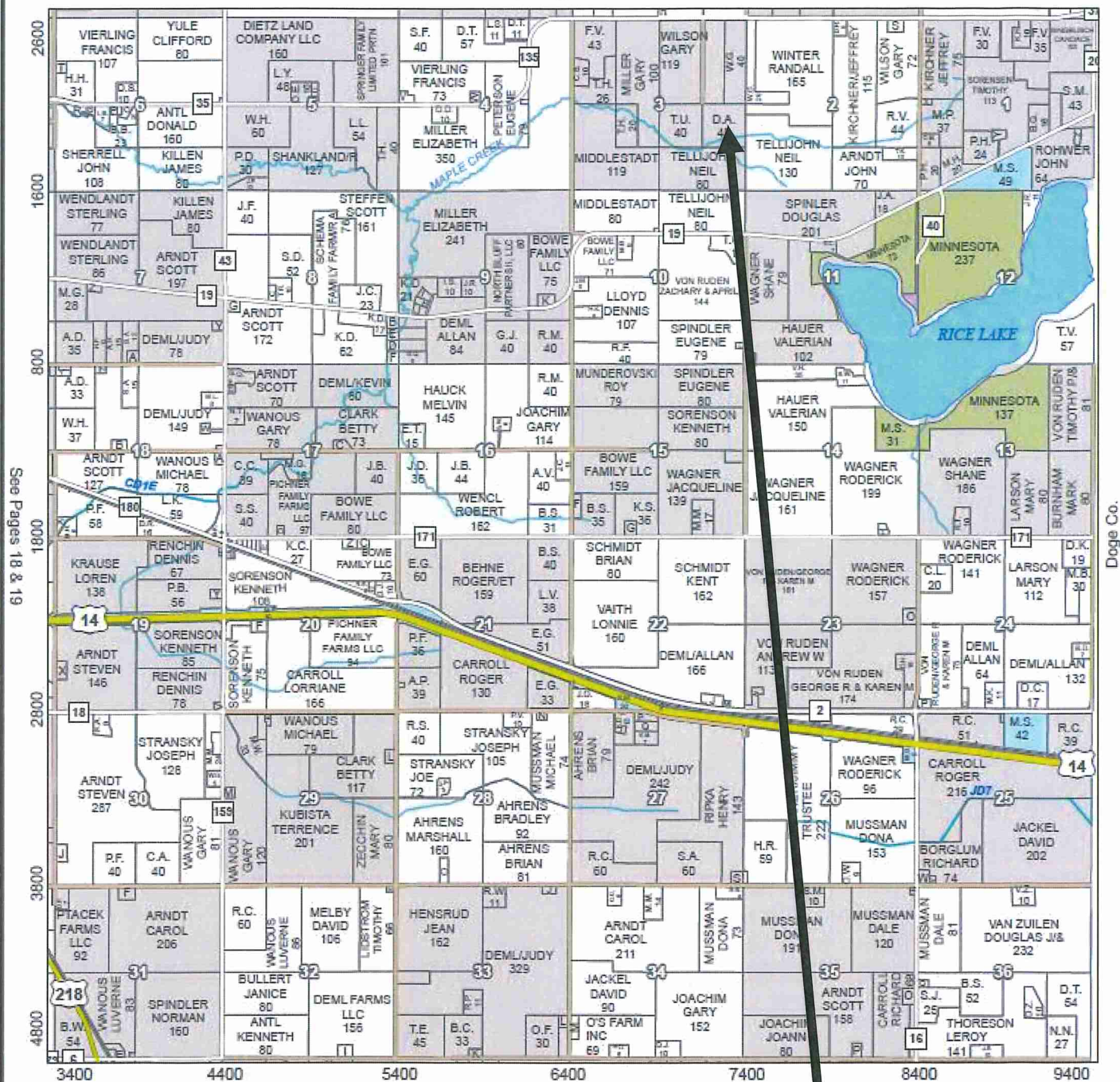
Havana



T.107N. - R.19W.



See Pages 22 & 23



Dave Arndt Pit Location

2101 72nd Ave. NE



Disclaimer: Steele County, MN makes no representations or warranties, express or implied, with respect to the use or reuse of the data provided herein, regardless of the format or the means of transmission. THE DATA IS PROVIDED "AS IS" WITH NO GUARANTEE OR REPRESENTATION ABOUT THE ACCURACY, CURRENCY, SUITABILITY, PERFORMANCE, MERCHANTABILITY, RELIABILITY, OR FITNESS OF THE DATA FOR ANY PARTICULAR PURPOSE. Steele County, MN, shall not be liable for any direct, indirect, special, incidental, compensatory or consequential damages or third party claims resulting in the use of this data, even if Steele County, MN, has been advised of the possibility of such potential loss or damage. This data may not be used in states that do not allow the exclusion or limitation of incidental or consequential damages.

0 0.01 0.02 0.04
mi

Zuphull Pit

June 21, 2024



Staff Report
for
2024 Review of Interim Use Permit #2010-01
Dave Arndt – Zuphall Pit

Operator: Dave Arndt

Owner(s): Dave Arndt

Project Location: The NE 1/4, of the SE 1/4, Section 3, T-107-N, R-19-W, Steele Co. MN.

Zoning District: Agricultural District

Permitted Uses: The mining, processing and storage of sand, gravel and fill material and the stockpiling and processing of recyclable aggregate material.

Permit History: 2010 – Permit issued
2015 – Permit renewed
Dec. 2016 – Recycled concrete storage condition expired.
2017 – Permit renewed and amended to allow storage and processing of recyclable aggregate.
2022 – Permit renewed

Conditions:

1. All mining and stockpiling activities are limited to the areas identified in the application and marked onsite.
2. Mining is limited to a bottom elevation of 1210 feet. (Approximately 10 to 40 feet deep)
3. Before trucking of material to or from the pit can commence a signed agreement between Havana Township and Dave Arndt shall be submitted to the county regarding the maintenance of NE 72nd Ave. This agreement shall be reviewed after one year and shall include:
 - An agreed-to maintenance schedule.
 - Type or standard of aggregate to be used in the maintenance of NE 72nd Ave. if aggregate is needed.
 - Location and width of any agreed-to vehicle passing turn-out areas.
4. Before trucking of material to or from the pit can commence, NE 72nd Ave. shall be widened at the intersection of County Road 135 to meet the standards of the Steele County Highway Department. A permit to work in the road right-of-way shall be obtained from the Highway department and all requirements of the permit followed.
5. The access road onto NE 72nd Ave. shall be gated with the gate installed so that it does not swing into the road right-of-way.
6. When more than 5 trucks per day enter the pit, signage warning of truck traffic shall be located along County Road #135. The size and placement of these signs shall be at the direction of the Steele County Highway Department.
7. Dust control shall be maintained in the pit and especially on NE 72nd Ave. at all times so that dust from the operation or truck traffic does not negatively affect nearby residences or traffic on County Road #135.
8. Trucks shall not track material from the pit onto public roads.
9. Hours of operation shall be between 6:00 AM and 7:00 PM. Monday thru Saturday.
10. Trucks hauling material to and from this site shall not use “jake brakes”
11. The four rows of evergreens on the western edge of the property shall be maintained. If any additional trees die they shall be replaced. Trees may be moved from the north end as long as screening is maintained between the neighboring residence and the mining or processing.
12. A berm shall be constructed along the southern portion of any excavation to control erosion before it reaches the wetland. The berm shall not be located in the wetland and shall be seeded down to prevent it from eroding.

13. A 30 foot unexcavated buffer shall remain adjacent to all property lines. Any erosion to neighboring properties as a result of this mine shall be corrected by the applicant.
14. The applicant shall follow their submitted reclamation plan. Final reclamation shall include grading slopes to a 4:1 slope or flatter, replacing topsoil, and vegetating exposed areas not used for cropland or reclaimed to open water.
15. Storage piles of recyclable aggregate materials shall not exceed 30,000 cubic yards. These piles shall not remain onsite more than 5 years unless crushed.
16. This permit remains valid during times when the owner/operator is current on all tax obligations including but not limited to aggregate taxes. In addition, if notified by the Auditor of a delinquency, the owner/operator is required to either pay the tax or file an appropriate challenge within 30 days or else the permit is null and void.
17. Applicant is responsible to obtain and follow all other federal, state, and local permits and regulations including but not limited to NPDES permits, DNR Water Appropriation Permits, and Minnesota Wetland Conservation Act regulations.
18. A copy of the Storm Water Pollution Prevention Plan (SWPPP) shall be submitted to the county for reference and monitoring of the site activities.
19. Applicant is responsible to initiate renewal proceeding on or before June 1, 2024 or this permit becomes invalid.
20. Trucks shall be prohibited from stacking or stopping on County Road 135 while waiting to enter NE 72nd Ave.
21. A limit of two turn-outs shall be installed on the township road in spots recommended by Havana Township.
22. The permittee shall furnish bond, escrow, or other financial surety as approved by the county, for potential site restoration. The bond or other financial surety shall be in an amount of \$5,000 per acre for 5.25 acres for a total amount of \$26,250 and remain in place for 3 years from the date this permit is issued or until the total site is reclaimed and the reclamation is approved by Steele County.

Total Acres: 40 acres
Minable Acres: 8 acres
Active Areas: 3.5 acres
Reclaimed Areas: 4.5 acres.

Natural Elev: 1222 – 1250 feet
Permitted Elev: 1210 feet
Mining Elev: Estimated at 1210 feet.

Road Access: NE 72nd Ave. (gravel township) to County Road 135 (Paved County Road)

Recyclable Amt: 200 yds³.

Material Removed: Gravel tax has been paid on the following amount of material removed since the last review.
 2023 – 1,567 ton
 2022 – 180 ton
 2021 – 2,246 ton.

Other Permits: DNR Water Appropriations: Not applicable

Comments: The operator has continued to reclaim portions of the site since our last review in 2022. By his measurements 2.86 acres are still active. I estimate that number to be closer to 3.5 acres when you include the recyclable pile area and roads. He would like his bond amount reduced to reflect the reclaimed areas.

Reason for Conditional Use Permit Application:

Section 703.2 of the Zoning Ordinance requires an Interim Use Permit for the mining of sand and gravel in the Agricultural District.

Section 703.3 of the Zoning Ordinance requires an Interim Use Permit for the temporary storage, crushing/recycling and processing of concrete and/or bituminous material.

a) Burden on Existing Public Facilities and Utilities:

Roads are the major public facility used by this operation. Conditions #3, #4 and #8 were put into place to address potential issues with the road. There have not been any reported issues concerning the road since the last review.

a) Compatible, Separated, or Screened from Adjacent Agricultural or Residential Properties:

The nearest residence is located 415 feet from the western property line. Conditions #7, #9, #10, #11, #13, and #15 were added to minimize effects to the nearest neighbors. These conditions should be kept in place. There has been no evidence the operation of the pit has negatively affected neighboring property values.

b) Appearance of Structures and Site and Effect on Adjacent Properties:

Condition #11 and #15 were put into place specifically to address the effects of the appearance on neighboring properties. In addition, the western portion of the mining has been reclaimed so active mining is now further away from the nearest neighbor.

c) Relationship of Proposed Project to Existing Land Use:

The existing land use is an existing permitted gravel pit. The continued use of this site as a gravel pit would be consistent.

d) Consistency with Zoning Ordinance and Zoning District:

The ordinance allows gravel mining and the temporary storage, crushing/recycling and processing of concrete and/or bituminous material as an interim use in the agricultural district.

e) Creation of Traffic Hazards or Congestion:

Conditions #6, #7, #8, #20, and #21 were added to minimize any potential hazards from the site. There have been no reported issues with truck traffic from this pit since the last review.

f) Nuisance Effects on Nearby Business:

There are no permitted businesses in the area other than commercial agricultural production.

g) Adequacy of Utilities, Access Roads, Drainage and Other Facilities:

- Access: The access road outlets onto NE 72nd Ave. The site is gated as required.
- Drainage: Much of the site drains into the pit itself. A small berm along the southern edge directs water that bypasses the pit thru a vegetative area.

Condition

Re-issue with the following condition changes. ~~Strikethrough~~ is deleted, underlined is added.

Considerations:

19. Applicant is responsible to initiate renewal proceeding on or before June 1, ~~2024~~ 2027 or this permit becomes invalid.
22. The permittee shall furnish bond, escrow, or other financial surety as approved by the county, for potential site restoration. The bond or other financial surety shall be in an amount of \$5,000 per acre for ~~5.25~~ 3.5 acres for a total amount of ~~\$26,250~~ \$17,500 and remain in place for ~~3~~ 4 years from the date this permit is issued or until the total site is reclaimed and the reclamation is approved by Steele County.

INTERIM USE PERMIT**2010-01**
Permit # 2024 Review

PARCEL #:	07-003-2100	HEARING DATE:	07/01/24
DISTRICT:	Agricultural	DECISION DATE:	07/09/24
APPLICANT:	Dave Arndt	LANDOWNER:	Dave Arndt
ADDRESS:	4381 SW 48th St. Owatonna, MN 55060	ADDRESS:	4381 SW 48th St. Owatonna, MN 55060

LEGAL DESCRIPTION OF PROPERTY:

The NE 1/4, of the SE 1/4, Section 3, T-107-N, R-19-W, Steele County MN

REFERENCE ORDINANCE FOR CUP:

Section 703.2 of the Steele County Zoning Ordinance allows Mining and Gravel Extraction as an Interim Use in the agricultural district

PROPOSED USE(S):

The mining and processing of sand, gravel, and fill material, and the storage and processing of aggregate and recycled aggregate material.

DECISION OF BOARD OF COMMISSIONERSDeny ☐Approve ☒ with 22 conditions.

Recommendations of the Steele County Planning Commission are hereby adopted to be the Findings of the Steele County Board of Commissioners.

Chair, Steele County Board of Commissioners

Date

Conditions

- 1 All mining and stockpiling activities are limited to the areas identified in the application and marked onsite.
- 2 Mining is limited to a bottom elevation of 1210 feet. (Approximately 10 to 40 feet deep)
- 3 Before trucking of material to or from the pit can commence a signed agreement between Havana Township and Dave Arndt shall be submitted to the county regarding the maintenance of NE 72nd Ave. This agreement shall be reviewed after one year and shall include:
 - An agreed-to maintenance schedule.
 - Type or standard of aggregate to be used in the maintenance of NE 72nd Ave. if aggregate is needed.
 - Location and width of any agreed-to vehicle passing turn-out areas.
- 4 Before trucking of material to or from the pit can commence, NE 72nd Ave. shall be widened at the intersection of County Road 135 to meet the standards of the Steele County Highway Department. A permit to work in the road right-of-way shall be obtained from the Highway department and all requirements of the permit followed.
- 5 The access road onto NE 72nd Ave. shall be gated with the gate installed so that it does not swing into the road right-of-way.
- 6 When more than 5 trucks per day enter the pit, signage warning of truck traffic shall be located along County Road #135. The size and placement of these signs shall be at the direction of the Steele County Highway Department.
- 7 Dust control shall be maintained in the pit and especially on NE 72nd Ave. at all times so that dust from the operation or truck traffic does not negatively affect nearby residences or traffic on County Road #135.
- 8 Trucks shall not track material from the pit onto public roads.
- 9 Hours of operation shall be between 6:00 AM and 7:00 PM. Monday thru Saturday.
- 10 Trucks hauling material to and from this site shall not use "jake brakes"
- 11 The four rows of evergreens on the western edge of the property shall be maintained. If any additional trees die they shall be replaced. Trees may be moved from the north end as long as screening is maintained between the neighboring residence and the mining or processing.
- 12 A berm shall be constructed along the southern portion of any excavation to control erosion before it reaches the wetland. The berm shall not be located in the wetland and shall be seeded down to prevent it from eroding.
- 13 A 30 foot unexcavated buffer shall remain adjacent to all property lines. Any erosion to neighboring properties as a result of this mine shall be corrected by the applicant.
- 14 The applicant shall follow their submitted reclamation plan. Final reclamation shall include grading slopes to a 4:1 slope or flatter, replacing topsoil, and vegetating exposed areas not used for cropland or reclaimed to open water.

INTERIM USE PERMIT

**Permit # 2010-01
2024 Review**

- 15 Storage piles of recyclable aggregate materials shall not exceed 30,000 cubic yards. These piles shall not remain onsite more than 5 years unless crushed.
- 16 This permit remains valid during times when the owner/operator is current on all tax obligations including but not limited to aggregate taxes. In addition, if notified by the Auditor of a delinquency, the owner/operator is required to either pay the tax or file an appropriate challenge within 30 days or else the permit is null and void.
- 17 Applicant is responsible to obtain and follow all other federal, state, and local permits and regulations including but not limited to NPDES permits, DNR Water Appropriation Permits, and Minnesota Wetland Conservation Act regulations.
- 18 A copy of the Storm Water Pollution Prevention Plan (SWPPP) shall be submitted to the county for reference and monitoring of the site activities.
- 19 Applicant is responsible to initiate renewal proceeding on or before June 1, 2027 or this permit becomes invalid.
- 20 Trucks shall be prohibited from stacking or stopping on County Road 135 while waiting to enter NE 72nd Ave.
- 21 A limit of two turn-outs shall be installed on the township road in spots recommended by Havana Township.
- 22 The permittee shall furnish bond, escrow, or other financial surety as approved by the county, for potential site restoration. The bond or other financial surety shall be in an amount of \$5,000 per acre for 3.5 acres for a total amount of \$17,500 and remain in place for 4 years from the date this permit is issued or until the total site is reclaimed and the reclamation is approved by Steele County.

CERTIFICATION

I hereby certify that the above is a true and correct copy of the decision approved by the Steele County Board of Commissioners on the _____ day of _____, 2024.

Steele County Administrator

Date

This document prepared by Steele County Planning and Zoning Director

Director, Steele County Planning & Zoning

Date



Steele County Agenda Item

Request for Board Action

Subject: Safety Glass Correction for PT&E and Finance in Administration Building

Department: Facilities & Fleet

Committee: Internal Central Services

Committee Meeting Date: July 3, 2024

Work Session Date: July 9, 2024

Board Meeting Date: July 9, 2024

Consent Agenda: ☐ Yes ☐ No

Resolution: ☐ Yes ☐ No

Policy Committee Recommendation:

Enter the recommendation from the Committee to the Board of Commissioners. This must be filled out for all Board Meeting agenda items. If the item did not go to a committee list as "N/A" or a reason why.

Recommendation:

To approve the purchase and installation of the safety glass for the safety of the citizens and county staff. We have asked for multiple bids, but only Southern Lock & Glass has responded for a total cost of \$\$29,380.18. We are requesting Board approval as we have found funding through Grant funds of \$5,891, Performance Measures Program Revenue of \$5,429, and the savings from the courthouse generator expense saving in CIP of \$18,060, so net impact to reserves would be \$0.00

Background (*Including Budget Impact*):

The current plexi is not safe for citizens as we have had citizens pound on the glass and cause the plexi to almost fall on another taxpayer and PT&E plexi actually fell out. This glass would keep everyone safe as a permanent placement.

Attachments:

Steele County Admin Impact Glass Standoff System



316 Main Court
Albert Lea, MN 56007
(507) 373-9446 phone
(507) 402-1618 Keith Cell
(507) 383-1336 Josh Cell
(507) 373-2650 fax

Email: southernlockandglass@gmail.com
Web: www.southernlockandglass.com
Facebook: facebook.com/southernlock

Estimate

June 24, 2024

Steele County
Attn: Jake
Re: Admin Building Impact Glass Standoff System

Furnish & Install:

- 1 – Standoff/Customer Separation System in Admin Building
 - 4" Glass Overlap
 - 2" Deep Standoffs Between Glass
 - 1 1/2" Diameter Standoffs and Caps – Brushed Stainless Finish
 - 1 1/2" x 1 1/2" Channel – Brushed Stainless Finish

Two Separate Desk Sections. System to Imitate the Planning and Zoning Area.

Section 1 Consists of:

- 6 – Desk/Ceiling Mounted Glass - 1/2" OA Clear Tempered Lami Impact Glass
- 4 – Hanging Standoff Glass - 1/2" OA Clear Tempered Lami Impact Glass
- 3 – Divider/Privacy Glass (1/2" Satin Etched Tempered)

Section 2 Consists of:

- 5 – Desk/Ceiling Mounted Glass - 1/2" OA Clear Tempered Lami Impact Glass
- 4 – Hanging Standoff Glass - 1/2" OA Clear Tempered Lami Impact Glass
- 3 – Divider/Privacy Glass (1/2" Satin Etched Tempered)

Glass Lead time is 4-6 Weeks From Time of Order. I would need to install all of the channel and lay everything out prior to ordering the glass.

Total \$29,380.18

****Quote is valid for 30 Days****

****1/2 Down Required On All Special Order Items****

Quoted By: Josh Flatness



STEELE COUNTY
INTERNAL CENTRAL POLICY COMMITTEE MINUTES
Steele County Administration Center – 630 Florence - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

Wednesday, July 3, 2024 at 8:00 a.m. – Steele County Boardroom

Attendees: Commissioner Abbe, Human Resource Director Julie Johnson, PT&E Director Jennifer Mueller, Sheriff Lon Thiele, Facilities and Fleet Director Jacob Rysavy, Financial Analyst Jonathan Walstrom, and Administrator Renae Fry.

General Agenda

1. Jake provided a quote for tempered glass in the agenda packet but had received a second quote, but it appeared to be a quote for different glass. He will seek clarification from the vendor and bring both quotes to the Board for review and discussion. Committee recommends moving the Installation of Front Counter Safety Glass for the PT&E and Finance Departments to the full Board to be discussed at the July 9, 2024, work Session.
2. Jake gave an update regarding the courthouse parking lot project. Plans include adding additional parking spaces and adding lighting that will be on an automatic dimmer. He plans to meet with the engineer to review the plans before going out for bids. He also mentioned that the borings for the administration building parking lot revealed some soils issues that may require the use of stabilizing fabric as part of the resurfacing project.

Information

Jonathan Walstrom covered the performance measurements Steele County uses to participate in the Minnesota council on Local Results and Innovation's Comprehensive Performance Measurement Program. He covered the items under Public Works including hours to plow complete system during a snow event, pavement conditions and bridge sufficiency. Other areas were Public Health (social services) for tobacco and alcohol use, the number of low-weight births in Steele County vs the State of Minnesota and Budget a Financial areas of Bond Rating and Outstanding Bonded Debt. Finally, the area of Environmental with Recycling and Waste Collections. See report for details.

Department Head Reports

Finance: Finance is finalizing the 2023 audit but it still waiting for MnPrairie's audit report. The budget planning process is underway.

Extension Office: No Report

Human Resources: Julie reported that her team is working to fill the assessor, engineer and HR director positions. HR received 6 applications for the assessor position. Three met the minimum qualifications for the position and will be interviewed next week. HR received one application for the engineer position so far, but the closing date was extended two more weeks in the hope that more would apply. The position posting for the HR position went live last Friday. HR received 4 proposals related to the county health insurance RFP and they are currently preparing for this year's open enrollment cycle.

Sheriff: Lon and Julie discussed the status of their staffing analysis related to the relocation of the sheriff's team to their new offices at the detention facility. Julie is in contact with the Owatonna HR director about taking on two records staff. There may be other staffing changes once the move is complete and workflow can be assessed. Lon also led a general discussion about building safety, monitoring and public access. IT will need to be consulted as to what enhancements can be incorporated into the current building access systems and at what cost. The CIP may need to include safety upgrades for county buildings.

Facilities: Jake reported that construction on the new community corrections building is expected to begin next week. The new records offices at the detention center should be ready for occupancy by the end of July. The building addition should be done by February.

Administration: Renae with working with Amber on the new cannabis use ordinance and will be working on the tobacco use ordinance changes that were presented to the board last winter. Lon suggested that OPD and the County Attorney be invited to a meeting to review the policy implications of the new ordinance. Renae will set up that meeting. Renae also reported that she is scheduling meetings with community partners, including the city administrator for Owatonna.

PT&E: Jennifer's team is managing the early voting for the primaries and will be holding election judge training next week. She reported that three properties are in tax forfeiture, and she will be asking the board to give her delegation authority to proceed with the forfeiture process.

Veteran Services: No report.

A photograph of the Steele County Administration Center. The building is a two-story brick structure with large glass windows and a central entrance. A large tree is on the right side of the building. In the foreground, there is a grassy lawn and a brick signpost with a dark sign that reads "Steele County Administration Center" and "630 Florence".

Steele County

2024 Performance Measures



Mission Statement

Driven to deliver quality services in a respectful and fiscally responsible way.

Vision Statement

First in Service. First in Stewardship.
The County of choice...today and tomorrow.

RESOLUTION

AUTHORIZATION TO PARTICIPATE IN THE PERFORMANCE MEASUREMENT PROGRAM

WHEREAS, Benefits to Steele County for participation in the Minnesota Council on Local Results and Innovation's comprehensive performance measurement program are outlined in MS 6.91 and include eligibility for a reimbursement as set by State statute; and

WHEREAS, Any city/county participating in the comprehensive performance measurement program is also exempt from levy limits for taxes, if levy limits are in effect; and

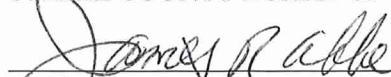
WHEREAS, The Steele County Board has adopted and implemented at least 10 of the performance measures, as developed by the Council on Local Results and Innovation, and a system to use this information to help plan, budget, manage and evaluate programs and processes for optimal future outcomes; and

NOW THEREFORE LET IT BE RESOLVED THAT, Steele County will continue to report the results of the performance measures to its citizenry by the end of the year through publication, direct mailing, posting on the city's/county's website, or through a public hearing at which the budget and levy will be discussed and public input allowed.

BE IT FURTHER RESOLVED, Steele County will submit to the Office of the State Auditor the actual results of the performance measures adopted by the county.

Adopted this 17th day of June, 2024

STEELE COUNTY BOARD OF COMMISSIONERS


Chairman

ATTEST:



Candi Lemarr
Steele County Finance Director

About the Program

In 2010, the Legislature created the Council on Local Results and Innovation. In February 2011, the Council released a standard set of ten performance measures for counties and ten performance measures for cities that will aid residents, taxpayers, and state and local elected officials in determining the efficacy of counties and cities in providing services and measure residents' opinions of those services. In February of 2012, the Council created a comprehensive performance measurement system for cities and counties to implement. In 2013, the Council revised the performance measures and clarified the system requirements to increase participation in the program.

Participation in the standard measures program by a city or a county is voluntary. Counties and cities that choose to participate in the standard measures program must officially adopt and implement the ten minimum performance measures and system developed by the Council.

A county or city that elects to participate in the standard measures/performance measurement program is eligible for a reimbursement of \$0.14 per capita, not to exceed \$25,000 and is also exempt from levy limits under sections 275.70 to 275.74 for taxes payable in the following calendar year, if levy limits are in effect. However, participation in the standard measures/performance measurement program does not exempt a county or city from the new 2013 property tax levy limits, which are found in a different section of law.

Public Works

Hours to Plow Complete System During a Snow Event

	2019	2020	2021	2022	2023
2 to 4 inches of snowfall	6 hours	6 hours	6 hours	6 hours	6 hours
6 plus inches of snowfall	8 hours	8 hours	8 hours	8 hours	8 hours

Pavement Conditions

	2019	2020	2021	2022	2023
Average County Pavement Condition Rating	74.6	76.0	76.0	76.3	76.3

The Minnesota Department of Transportation rates Steele County Roads every two years on a scale from 0 (poor) to 100 (excellent) based on the types of pavement distresses and the smoothness of the surface.

Bridge Sufficiency

	2019	2020	2021	2022	2023
Average Bridge Sufficiency Rating	89.9	90.1	N/A	N/A	N/A
Local Planning Index	N/A	83.3	86.2	86.2	85.8

The Bridge Sufficiency rating is a measurement of the overall rating of a bridge's fitness on a scale from 0 (poor) to 100 (excellent) for the duty that it performs based on factors derived from over 20 National Bridge Inventory (NBI) data fields, including fields that describe its structural evaluation, functional obsolescence, and its essentiality to the public.

In 2020, MnDOT changed the bridge rating system from "Sufficiency Ratings" to "Local Planning Index". Both measure the bridge's condition on the same scale, 0 (poor) to 100 (excellent), but using differing calculations. The Local Planning Index uses a more risk-based approach than the Sufficiency Rating, factoring both the consequence of a service interruption and the probability of service interruption.

Public Health, Social Services

<i>Tobacco and Alcohol Use</i>	2019	2020	2021	2022	2023
Tobacco Use, Steele County	14%	14%	18%	18%	18%
Tobacco Use, State of Minnesota	15%	15%	16%	15%	14%
Excessive Alcohol Use, Steele County	23%	19%	23%	25%	23%
Excessive Alcohol Use, State of Minnesota	23%	22%	23%	23%	22%

A statistic from County Health Rankings, adult smoking is based on Behavioral Risk Factor Surveillance Survey (BRFSS) data and is the percentage of the adult population in a county who both report that they currently smoke every day or most days and have smoked at least 100 cigarettes in their lifetime. Excessive alcohol use measures the percentage of a county's adult population that reports binge or heavy drinking in the past 30 days.

<i>Number of Low-Weight Births</i>	2019	2020	2021	2022	2023
Steele County	6%	6%	7%	6%	6%
State of Minnesota	7%	7%	7%	7%	7%

Another statistic from County Health Rankings, low birthweight is the percentage of live births where an infant weighed less than 2,500 grams (approximately 5 lbs., 8 oz.).

Property Records, Valuation, Assessment

<i>Level of Assessment Ratio</i>	2019	2020	2021	2022	2023
Assessment Year	2018	2019	2020	2021	2022
Residential Property	92.3%	92.2%	93.2%	93.2%	92.3%
Apartments	N/A*	N/A*	99.7%	99.7%	95.6%
Agricultural Property	92.4%	93.9%	97.2%	98.5%	93.8%
Commercial / Industrial Property	96.9%	96.3%	96.7%	97.7%	98.8%

The level of assessment ratio is an indication of the quality and accuracy of the County's property value assessments. It is based on the difference between a property's assessed value and the actual sale price of the property. If the median ratio falls between 90% and 105%, the level of assessment is determined to be acceptable.

** Median ratio based on six or more sales transactions during the assessment year.*

Budget and Financial

<i>Bond Rating</i>	2019	2020	2021	2022	2023
Standard & Poor's	AA	AA	AA	AA	AA+
<i>Outstanding Bonded Debt</i>	2019	2020	2021	2022	2023
Debt Service Levy Per Capita	\$ 46.05	\$49.59	\$49.77	\$49.54	\$48.06
Total Outstanding Debt Per Capita	\$ 300.72	\$401.40	\$349.05	\$298.06	\$240.72

The debt service levy includes the amount of bonded debt funded by the property tax levy. The total outstanding debt includes both levied and non-levied bonded debt outstanding. Each of these figures are divided by the Minnesota State Demographic Centers estimated population of Steele County.

Environmental

<i>Recycling</i>	2019	2020	2021	2022	2023
Steele County Recycling Percentage	58.0%	54.0%	56.0%	55.0%	55.0%

The recycling percentage is a calculation of the total tonnage collected for recycling divided by the total municipal solid waste (MSW) generated. In 1989, Minnesota Legislation set county recycling goals. Each Greater Minnesota County (outside of the seven-county Metro Area) must recycle a minimum of 35% by weight of total solid waste generation.

<i>Waste Collections (lbs.)</i>	2019	2020	2021	2022	2023
Household Hazardous Waste Collections	23,212	22,523	23,892	22,686	22,774
Electronics Collected	63,320	63,420	66,355	40,158	65,015

Proper disposal of leftover chemicals, household products, and electronics help protect the environment and people's health. The Steele County Landfill collects unwanted electronics for recycling and household hazardous products, such as paints, cleaners, oils, and pesticides.

Data Sources

Hours to Plow Complete System	Steele County Highway Department
County Pavement Condition Rating	Steele County Highway Department
Bridge Sufficiency Rating	Steele County Highway Department
Tobacco and Alcohol Use	County Health Rankings: http://www.countyhealthrankings.org
Low-weight Births	County Health Rankings: http://www.countyhealthrankings.org
Level of Assessment Ratio	Steele County Assessor's Office
Bond Rating	Steele County Finance Office
Debt Outstanding	Steele County Finance Office
Recycling	Score Report
Waste Collections	Steele County Landfill



STEELE COUNTY PLANNING COMMISSION MINUTES

Steele County Administration Center – 630 Florence - Owatonna, MN 55060

*Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.*

Monday, July 1st, 2024, at 7:00 p.m. – Steele County Boardroom

Call to Order:

The meeting was called to order by chair Esplan at 7 pm. Present were Esplan, Lammers, Dinse, Ingvaldson, Queen, Pool, and staff member Oolman.

Agenda:

Motion by Lammers, second by Queen to approve the agenda with the addition of the review of May and June Building permits. Motion passed unanimously.

Minutes:

Motion by Dinse second by Pool to approve the May 6th, 2024, minutes as submitted. Motion passed unanimously.

Building Permits:

The building permits for May and June were reviewed.

County Board Action

Oolman reported the County Board approved CUP #437 (Oeltjenbruns-Solar Sales and Equipment Repair), CUP #438 (Terpstra- Marine and Powersport Repair), Renewal of CUP #214 (Medford Sand & Gravel North Pit) and IUP 2024-01 (EESolar33-Busho Site) as recommended by the planning commission.

Rezone #85 (Wilkie- Hope Property)

This request is from Randall Wilkie to rezone the following property from General Business to Residential. Lot 9 and the North 69 feet of Lot 11 in the NW ¼, of the NE ¼, Section 30, Somerset Township. The property address is 9087 37th Ave. SW.

The public hearing was opened.

Dale Wilker, neighboring property owner did not oppose the rezoning request but did have a question on the legal description.

Oolman explained he used the legal description of the property that was recorded.

As there were no further questions or comments, the public hearing was closed.

Motion by Lammers, second by Ingvalson to recommend approval of Rezone request #85 for Randall Wilkie. Motion passed unanimously.

CUP #251 (Routh Pit)

This request is from Jesse Routh to renew CUP #251 allowing JK Routh Contracting to mine sand and gravel and stockpile and process recyclable aggregate material in the NW ¼ of the NW ¼, Section 13, Berlin Township.

The public hearing was opened.

As there were no questions or comments, the public hearing was closed.

Motion by Queen, second by Dinse to recommend approval of CUP #251 with the following conditions: (~~Strike through~~ is deleted, underlined is added.)

1. Mining is limited to a bottom depth of 1154 feet. (approximately 40 feet deep)
2. All accesses shall be gated. Truck traffic shall be restricted to the north access and a stop sign shall be placed on the access road as it enters onto County Road 14.
3. Signs warning of trucks hauling shall be placed when and as required by Steele County Highway Department.
4. Hours of operation shall be between 6:00 a.m. and 7:00 p.m. Monday thru Saturday.
5. The applicant shall be responsible to maintain dust control on the access road, and in the pit.
6. A setback of 75 feet shall be maintained on the north property line. Any erosion to neighboring properties as a result of this mine shall be corrected by the applicant.
7. A twenty feet buffer of undisturbed soil shall be maintained along JD #2 Right-of- Way. Any erosion should be corrected immediately.
8. A twenty feet buffer of undisturbed soil and the existing berm shall be maintained along the County Highway ROW.
9. Stockpiles of aggregate material and equipment shall not be located in a manner that may impede water flow during a flood event.
10. No hazardous material may be stored in the floodplain areas.
11. To prevent erosion and minimize visual impacts, interim closure (e.g., stabilized slopes and vegetation) shall occur on excavation exposures and soil storage areas inactive for greater than 18 months.
12. Final reclamation shall be completed in phases that have been inactive for greater than five years. Final reclamation shall include grading slopes to a 4:1 slope or greater, replacing topsoil, and vegetating exposed areas not used for cropland or reclaimed to open water.
13. Applicant is responsible to obtain all other federal, state, and local permits and regulations including but not limited to NPDES permits, DNR Water Appropriation Permits, and Minnesota Wetland Conservation Act regulations.
14. Applicant is responsible to initiate renewal proceeding on or before January 1st, ~~2018~~ 2028 or this permit becomes invalid.
15. This permit remains valid during times when the owner/operator is current on all tax obligations owed to Steele County. If notified by the Auditor of a delinquency, the owner/operator is required to pay the tax or file an appropriate challenge within 30 days, or the permit is null and void.

Motion passed unanimously.

IUP #2010-01 (Arndt- Zuphal Pit))

This request is from Dave Arndt to renew IUP #2010-01 allowing the mining of sand and gravel and the stockpiling and processing of recyclable aggregate material on property located in the NE 1/4, of the SE 1/4, Section 3, Havana Township.

The public hearing was opened.

As there were no comments, the public hearing was closed.

Motion by Dinse, second by Pool to recommend approval of IUP #2010-01 with the following conditions: (~~Strikethrough~~ is deleted, underlined is added.)

1. All mining and stockpiling activities are limited to the areas identified in the application and marked onsite.
2. Mining is limited to a bottom elevation of 1210 feet. (Approximately 10 to 40 feet deep)
3. Before trucking of material to or from the pit can commence a signed agreement between Havana Township and Dave Arndt shall be submitted to the county regarding the maintenance of NE 72nd Ave. This agreement shall be reviewed after one year and shall include:
 - An agreed-to maintenance schedule.
 - Type or standard of aggregate to be used in the maintenance of NE 72nd Ave. if aggregate is needed.
 - Location and width of any agreed-to vehicle passing turn-out areas.
4. Before trucking of material to or from the pit can commence, NE 72nd Ave. shall be widened at the intersection of County Road 135 to meet the standards of the Steele County Highway Department. A permit to work in the road right-of-way shall be obtained from the Highway department and all requirements of the permit followed.
5. The access road onto NE 72nd Ave. shall be gated with the gate installed so that it does not swing into the road right-of-way.
6. When more than 5 trucks per day enter the pit, signage warning of truck traffic shall be located along County Road #135. The size and placement of these signs shall be at the direction of the Steele County Highway Department.
7. Dust control shall be maintained in the pit and especially on NE 72nd Ave. at all times so that dust from the operation or truck traffic does not negatively affect nearby residences or traffic on County Road #135.
8. Trucks shall not track material from the pit onto public roads.
9. Hours of operation shall be between 6:00 AM and 7:00 PM. Monday thru Saturday.
10. Trucks hauling material to and from this site shall not use 'Jake brakes.'
11. The four rows of evergreens on the western edge of the property shall be maintained. If any additional trees die, they shall be replaced. Trees may be moved from the north end as long as screening is maintained between the neighboring residence and the mining or processing.
12. A berm shall be constructed along the southern portion of any excavation to control erosion before it reaches the wetland. The berm shall not be located in the wetland and shall be seeded down to prevent it from eroding.
13. A 30-foot unexcavated buffer shall remain adjacent to all property lines. Any erosion to neighboring properties as a result of this mine shall be corrected by the applicant.
14. The applicant shall follow their submitted reclamation plan. Final reclamation shall include grading slopes to a 4:1 slope or flatter, replacing topsoil, and vegetating exposed areas not used for cropland or reclaimed to open water.
15. Storage piles of recyclable aggregate materials shall not exceed 30,000 cubic yards. These piles shall not remain onsite more than 5 years unless crushed.

16. This permit remains valid during times when the owner/operator is current on all tax obligations including but not limited to aggregate taxes. In addition, if notified by the Auditor of a delinquency, the owner/operator is required to either pay the tax or file an appropriate challenge within 30 days or else the permit is null and void.
17. Applicant is responsible to obtain and follow all other federal, state, and local permits and regulations including but not limited to NPDES permits, DNR Water Appropriation Permits, and Minnesota Wetland Conservation Act regulations.
18. A copy of the Storm Water Pollution Prevention Plan (SWPPP) shall be submitted to the county for reference and monitoring of the site activities.
19. Applicant is responsible to initiate renewal proceeding on or before June 1, ~~2024~~ 2027 or this permit becomes invalid.
20. Trucks shall be prohibited from stacking or stopping on County Road 135 while waiting to enter NE 72nd Ave.
21. A limit of two turnouts shall be installed on the township road in spots recommended by Havana Township.
22. The permittee shall furnish bond, escrow, or other financial surety as approved by the county, for potential site restoration. The bond or other financial surety shall be in an amount of \$5,000 per acre for ~~5.25~~ 3.5 acres for a total amount of ~~\$26,250~~ \$17,500 and remain in place for 3 years from the date this permit is issued or until the total site is reclaimed and the reclamation is approved by Steele County.

Motion passed unanimously.

Adjournment:

Motion by Dinse, second by Pool to adjourn at 7:25pm.

MEMBER COUNTY BOARD 2024 REPORT

Steele County June 25, 2024

Scott Schufman, CFO
Leota Lind, CEO



2023 Year-end Financial Results

- 2023 net income \$27.3M versus a budget of \$3.0M.
- Loss ratio of 83.7% versus budget of 90.6%.
- Administrative expense to revenue ratio 7.7% versus a budget of 8.4%.
- Investment income \$3.9M versus budget of \$600,000.
- Risk-Based Capital (RBC) 811% up from 451%.
- CLA completed their financial audit of South Country for 2023:
 - No difficulties encountered in performing the audit. No misstatements. No audit adjustments.
 - Auditors' Report had a clean or Unmodified Opinion.



2024 Budget

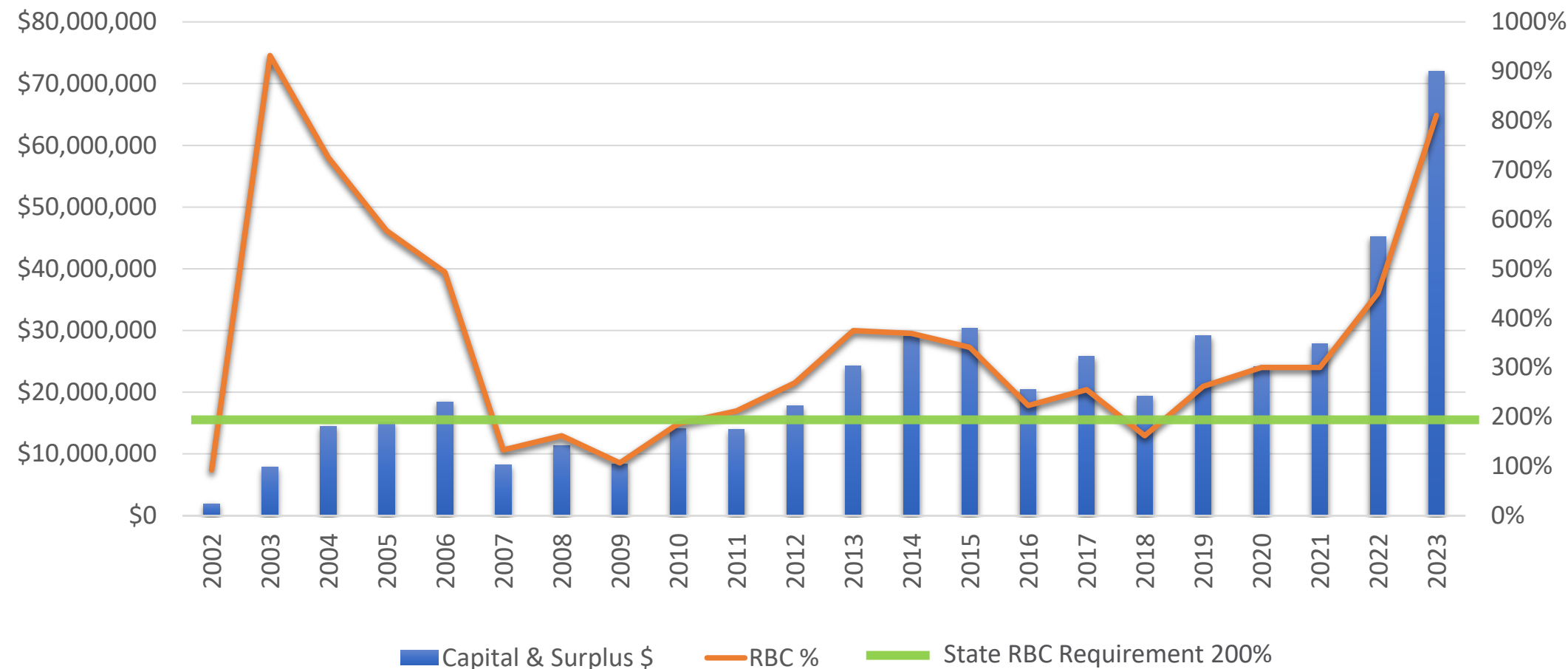
South Country's 2024 budget calls for net income of \$4,605,000.

Key assumptions included:

- Membership decrease of 17% due to ending of the Federal Public Health Emergency.
- Revenue on PMPM basis up due to relatively moderate increases in capitation rates in PMAP, Seniors, SNBC, and Medicare lines.
- Medical claims costs up on a PMPM basis due to higher utilization and increased unit cost trend assumptions in both medical and pharmacy costs.
- Member Program Investment (Delfina pre-natal/post-partum project, Included Health, and nutrition benefit)
- Loss ratio of 89.3% versus prior year budget of 90.6%.
- Administrative expense to revenue ratio of 9.6% versus prior year budget of 8.5%.



Historical Capital & Surplus w/RBC



Historical Capital & Surplus by County

Below illustrates the historical capital & surplus paid-in by Steele and paid-out to Steele.

Capital & Surplus History - Steele County

Year	Paid-In	Paid-Out	Cummulative Total, Net	Financial Statement Paid- In Balance	Capital & Surplus Ending Balance
2001	\$ 117,878	\$ -	\$ 117,878	\$ 117,878	
2006	\$ -	\$ (249,668)	\$ (131,790)	\$ -	
2007	\$ -	\$ (1,239,161)	\$ (1,370,951)	\$ -	
2008	\$ 1,277,745	\$ -	\$ (93,206)	\$ 1,277,745	
2018	\$ 1,055,472	\$ -	\$ 962,266	\$ 2,333,217	
2019	\$ 1,055,472	\$ -	\$ 2,017,738	\$ 3,388,689	
	<u>\$ 3,506,567</u>	<u>\$ (1,488,829)</u>			
2023			<u>\$ 2,017,738</u>	<u>\$ 3,388,689</u>	<u>\$ 17,274,985</u>

Note: The Financial Statement Paid-In Balance shows what was reflected in the footnotes of our external financials. In 2006 & 2007, when counties were in a net paid-out (or net received) status, the Financial Statement Paid-In Balance reflected zero. (A negative paid-in amount would not be shown.) In 2008, the paid in amount became the Financial Statement Paid-In Balance, the previous negative net amount did not carryforward.



Community Reinvestment

A core principle of South Country is to reinvest into our communities when financial conditions allow.

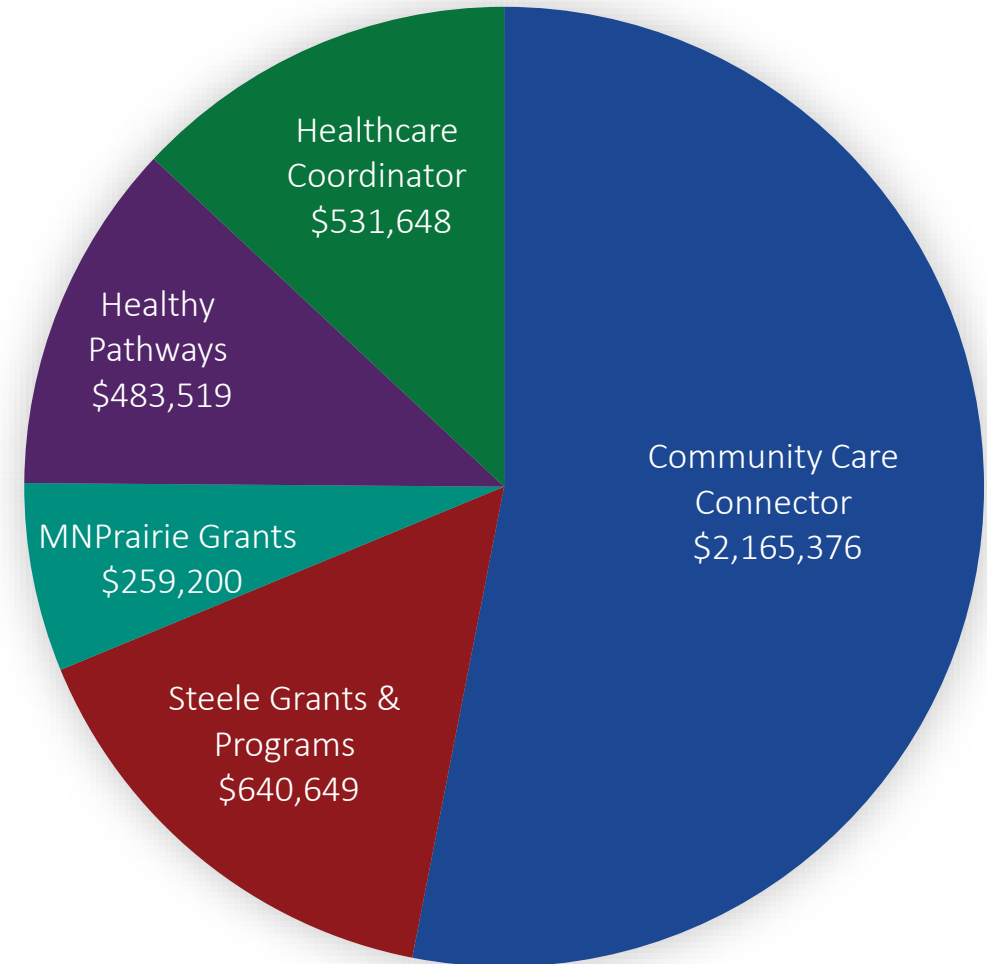
Community Reinvestment

South Country has reinvested \$22.7 million dollars into our communities through grants, additional programs, and the Community Care Connector position.

- Steele County and MNPrairie
\$4.1 million



Community Reinvestment
Steele County/MNPrairie



Take Charge! Wellness Programs

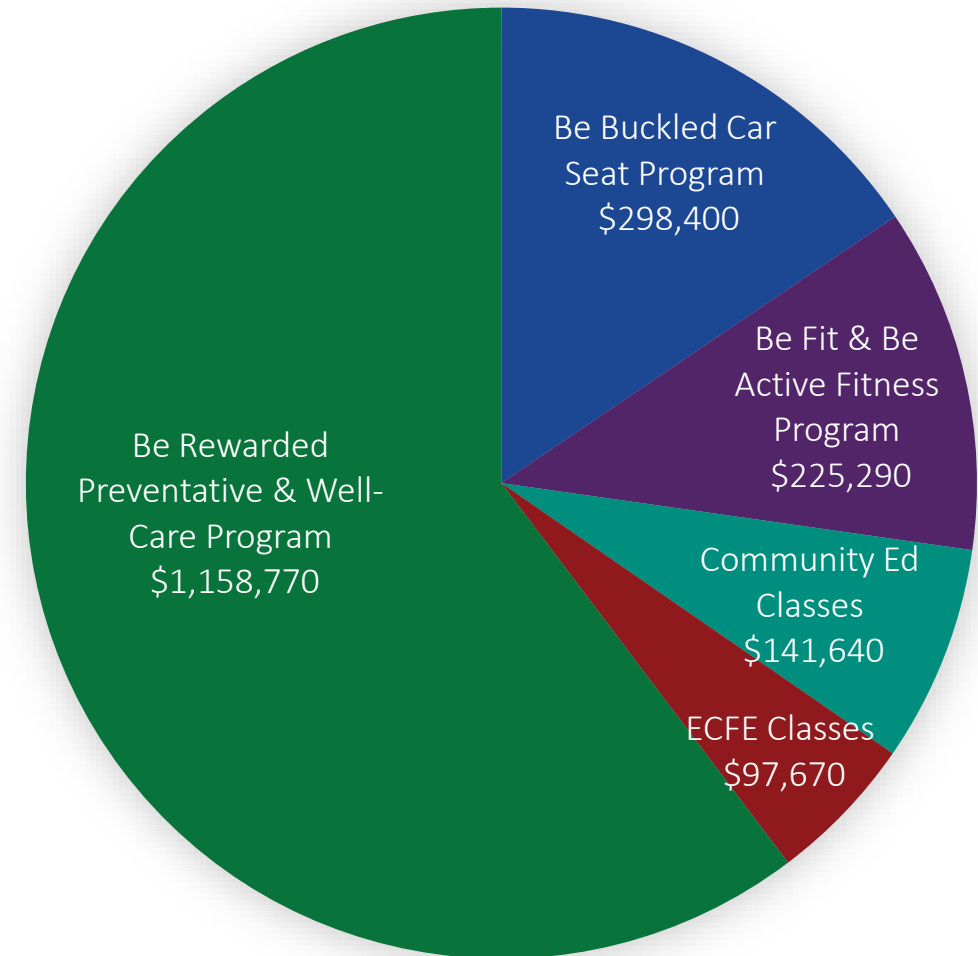
South Country promotes preventive care and staying healthy.

We offer a variety of incentives and rewards for every level of member we serve.

- Program funding \$1.9 million (all counties)



South Country Health Alliance
Wellness Programs – All Counties





2024 Community Reinvestment

- 2 grant pools in equal amounts with each targeted at 3% of capital & surplus at YE 2024. Funds to be distributed in 2025.
 - One pool to providers and community organizations that serve our members within our service area through an RFP grant process.
 - One pool to member counties. Funds to support programs, staffing or infrastructure that impact healthcare needs of members as outlined in the CBP statute 256B.692 subd. 4.a
- Using YE 2023 results as the basis for calculations, 3% projected pool amounts are \$2,160,000 or a total of \$4,320,000.



Current Initiatives

- Included Health (aka Doctor on Demand)
- Delphina, pre-natal/post-partum program
- Healthy Pathways refresh, behavioral health program
- Community Care Connector Refresh
- Nutrition Program



CARMA Bill: SF3372 / HF3533

County Administered Rural Medical Assistance

2024 Bill: Legislative authorization, direction and some funding for the DHS Commissioner to work with AMC and CBP plans to develop the CARMA model and bring it back to the Legislature in 2025.

Bill Status:

- In the final hours of session, the Legislature passed the Tax Omnibus bill, which included the HHS Omnibus bill, this included CARMA as originally proposed.

County Administered Rural Medical Assistance (CARMA)

- Establishing subgroups to develop more detail on the general concepts of the CARMA model.
 - Benefits and services
 - Performance Improvement and Measurement
 - Systems Integration
 - Financial Model
 - Oversight and Regulation
 - CARMA Implementation and Bill Development
 - CARMA Population Expansion
- Subgroups are a mix of steering group members and subject matter experts from DHS, CBP's, counties and others
- Steering group provides direction and timeline for the work
- Subgroups to provide progress reports and recommendations to the steering group for decisions



South Country Health Alliance, et al., vs. Minnesota Department of Human Services, et al.

Supreme Court Oral Arguments took place on Monday, June 3, 2024.

A recording of the oral arguments can be found here:

[Minnesota Judicial Branch - Home | Minnesota Judicial Branch
\(mncourts.gov\)](https://mncourts.gov/minnesota-judicial-branch-home)