STEELE COUNTY BOARD AGENDA

Administration Center - 630 Florence Avenue – Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, July 23, 2024 at 5:00 PM
County Boardroom, Steele County Administration Center

Persons with background material for agenda items are asked to provide them to the Administrator's Office 5 days prior to the meeting date so that the material can be linked to the online agenda. If handouts at the Board meeting are necessary, please bring enough copies for the Board, county staff, the press and the public. Generally, 15 copies should be sufficient.

Agenda

1. Call to Order

2. Pledge of Allegiance

3. Approve Agenda

Public Comment

Those wishing to speak must state their name and address for the record after they are acknowledged by the Board Chair. Each person will be limited to two (2) minutes to make his/her remarks.

Speakers will address all comments to the Board as a whole and not one individual commissioner. The Board may not take action on an item presented during the Public Comment period, unless the item is already on the agenda for action. When appropriate, the Board may refer inquiries and items brought up during the Public Comment period to the County Administrator for follow up.

Correspondence

4. U.S. Department of Interior letter (pg. 4)
5. Blooming Prairie Fire Department event letter (pg. 9)

Consent Agenda - *Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.*

6. Approve July 9, 2024 Board Minutes (pg. 10)

7. Approve July 9, 2024 Board Work Session Minutes (pg. 13)

8. Approve Bills and Journal Entries (pg. 15)

9. Approve Personnel Report (pg. 104)

10. Approve two Poly Voyager 4300 series wireless Bluetooth headsets and one new office chair for a total of $589.15 from the Recorder's Compliance Fund (pg. 105)

General Agenda

11. Adopt Resolution delegating the authority of forfeiture powers and duties to Jennifer Mueller, Property Tax & Elections Director until such resolution be rescinded by the Board (pg. 108)

12. Approve Out of State Travel – Attorney's Office (pg. 110)

13. Appoint 2 Commissioners to serve on the Canvassing Board: Friday, August 16th at 11:00 a.m. for the Primary Election (pg. 111)

14. Approve the Facilities and Fleet Director to Advertise for Bids for the Steele County Parking Lot reconstruction for the Courthouse and Administration Building parking lots upon final completion of the construction documents (pg. 112)

15. Wilke Rezoning Request Amendment - Listening Session (pg. 123)
    a. Review of Rezoning Request Amendment
    b. Public Comments received via email/mail
    c. Open for public comments
    d. Open for additional Board discussion
    e. Motion to close the Listening Session

16. Adopt a Resolution approving rezone request # 85 of property located at 9087 37th Ave SW in Hope from General Business (B) to Rural Residential (R-1) based on the Findings of Fact (pg. 129)

County Board Work Session – Tuesday, July 23, 2024

17. Action Items

Information Items

18. Public Safety & Health Committee Minutes – July 10, 2024 (pg. 133)

19. Public Works Committee Minutes – July 11, 2024 (pg. 135)

20. Land Use and Records Committee Minutes – July 16, 2024 (pg. 136)

Presentations:

Commissioner Reports:

Next Meeting Notices:

Property & Maintenance Committee–**Thursday, August 1st at 8 a.m. in the Boardroom**

Internal Central Services – **Wednesday, August 7th at 8 a.m. in the Boardroom**

Public Works Committee – **Thursday, August 8th at 8 a.m., Public Works Facility**

County Board Work Session – **Tuesday, August 13th at 3 p.m. in the Boardroom**

County Board Meeting – **Tuesday, August 13th at 4 p.m. in the Boardroom**

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.

United States Department of the Interior
BUREAU OF INDIAN AFFAIRS
Midwest Regional Office
5600 American Boulevard West, Suite 500
Bloomington, Minnesota 55437

IN REPLY REFER TO:
Real Estate Services
Elk Run Parcel

JUL 05 2024

CONSULTATION NOTICE IN ACCORDANCE WITH SECTION 20 OF THE INDIAN GAMING REGULATORY ACT FOR THE PRAIRIE ISLAND INDIAN COMMUNITY IN THE STATE OF MINNESOTA – ELK RUN GAMING PROJECT

On October 12, 2023, the Bureau of Indian Affairs received an application from the Prairie Island Indian Community in the State of Minnesota ("Community") to conduct off-reservation gaming activities on a 419.83 acre parcel of land located in and around the Pine Island City limits, Olmstead County, Minnesota, pursuant to the Indian Gaming Regulatory Act (IGRA), 25 U.S.C. §§ 2701-2721. IGRA requires consultation by the Bureau of Indian Affairs on the proposed acquisition with appropriate State and local officials, including officials of other nearby Federally recognized Indian Tribes. The planned site is the former Elk Farm (I, II, and III), located approximately 45 miles south of the Community's government offices, and described in exhibit "A" and depicted on the enclosed maps.

The Community intends to use the Elk Run parcel and the existing structures to conduct "Class II or Class III gaming (as defined by the Indian Gaming Regulatory Act, 25 U.S.C. § 2701 *et seq.*) should there be a flooding or nuclear event at Prairie Island that will cause it to shut down its current gaming activities at its Treasure Island Casino and Resort."[1] The proposed gaming facility will utilize an existing barn that will be converted to a casino with up to 500 slot machines type games, and space allocated for management and limited restaurant and bar service.[2] The existing cement pad around the structure will accommodate parking for the building.

The Community has agreed to forbear conducting gaming activity on the Elk Run property until six years after the property has been accepted into trust and determined to be gaming eligible pursuant to 25 U.S.C. § 2701. While this agreement is dependent upon emergency flooding or a nuclear event termination gaming at the Community's Treasure Island Casino, there are no plans to expand the structural footprint at this time.

The BIA respectfully requests that you submit written comments, if any, on the following areas within 60 days of receiving this letter:

---

[1] Prairie Island Indian Community, *Application of the Prairie Island Indian Community in Support of the Transfer of Land to the United States of America in Trust for the Community for the Purposes of Gaming*, at 25 (October 11, 2023).

[2] Prairie Island Indian Community, *Application of the Prairie Island Indian Community in Support of the Transfer of Land to the United States of America in Trust for the Community for the Purposes of Gaming*, at 26 (October 11, 2023).

1. Information regarding environmental impacts on the surrounding community and plans for mitigating adverse impacts;

2. Anticipated impacts on the social structure, infrastructure, services, housing, community character, and land use patterns of the surrounding community;

3. Anticipated impact on the economic development, income, and employment of the surrounding community;

4. Anticipated costs of impacts to the surrounding community and identification of sources of revenue to mitigate them;

5. Anticipated costs, if any, to the surrounding community of treatment programs for compulsive gambling attributable to the proposed gaming establishment; and

6. Any other information that may assist the Secretary in determining whether the proposed gaming establishment would or would not be detrimental to the surrounding community.

Comments should be submitted in written form, and addressed to the following individual:

Thomas Wilkins, Realty Specialist
Bureau of Indian Affairs
Midwest Regional Office
5600 American Boulevard West, Suite 500
Bloomington, Minnesota 55437

If you have any questions or need additional information, please do not hesitate to contact Thomas Wilkins, Regional Realty Specialist at (612) 725-4584.

Sincerely,

TAMMIE POITRA

Digitally signed by TAMMIE POITRA
Date: 2024.07.05 09:35:22 -05'00'

Regional Director

Enclosures

cc: Honorable Johnny Johnson, President, Prairie Island Indian Community (by email)
Jessie Seim, Tribal General Counsel, Prairie Island Indian Community (by email)
Joseph Halloran, Attorney at Law for the Prairie Island Indian Community (by email)

Prairie Island Indian Community Emergency Gaming Facility and Fee-to-Trust EA - 292 Mailing List

	[illegible]	Street Address	City	State	Zip
Counties					
Dodge County	Dodge County Administration	721 Main Street North, Dept. 31	Mantorville	MN	55955
Fillmore County	Fillmore County Administration	101 Fillmore Street; PO Box 466	Preston	MN	55965
Goodhue County	Administration Department of Goodhue County	509 W 5th Street	Red Wing	MN	55066
Mower County	Administrator's Office, Government Center, 1st Floor	201 1st Street NE, Suite 9	Austin	MN	55912
Olmsted County	Olmsted County Government Center	151 4th St SE 1st Floor	Rochester	MN	55904
Rice County	Rice County Government Services Building	320 Third St. NW	Faribault	MN	55021
Steele County	Steele County Administration	630 Florence Ave; PO Box 890	Owatonna	MN	55060
Wabasha County	Wabasha County Administration	625 Jefferson Ave	Wabasha	MN	55981
Winona County	Winona County Administration	202 W Third Street	Winona	MN	55987
Cities/Villages					
Bellechester	City of Bellechester	299 Great Western Ave	Bellechester	MN	55027
Byron	City of Byron	218 6th Street NE	Byron	MN	55920
Claremont	City of Claremont	140 W Front St; PO Box 235	Claremont	MN	55924
Dodge Center	City of Dodge Center	35 E Main Street	Dodge Center	MN	55927
Elgin	City of Elgin	170 E. Main Street; PO Box 236	Elgin	MN	55932
Eyota	City of Eyota	PO Box 328	Eyota	MN	55934
Goodhue	City of Goodhue	405 N. Broadway	Goodhue	MN	55027
Hammond	City of Hammond	320 Center St E	Hammond	MN	55991
Hayfield	City of Hayfield	18 W. Main St; PO Box 53	Hayfield	MN	55940
Kasson	City of Kasson	401 5th Street SE	Kasson	MN	55944
Kenyon	City of Kenyon	709 Second Street	Kenyon	MN	55946
Lake City	City of Lake City	205 West Center Street	Lake City	MN	55041
Mantorville	City of Mantorville	21 5th Street E; PO Box 188	Mantorville	MN	55955
Mazeppa	City of Mazeppa	121 Maple Street; PO Box 316	Mazeppa	MN	55956
Millville	City of Millville	PO Box 32	Millville	MN	55957
Oronoco	City of Oronoco	115 2nd St. NW; PO Box 195	Oronoco	MN	55960
Pine Island	City of Pine Island	250 South Main Street; PO Box 280	Pine Island	MN	55963
Plainview	City of Plainview	241 West Broadway	Plainview	MN	55964
Red Wing	City of Red Wing	315 West 4th Street	Red Wing	MN	55066
Rochester	City of Rochester	201 4th Street SE Room 281	Rochester	MN	55904
Stewartville	City of Stewartville	105 East 1st Street	Stewartville	MN	55976
Wanamingo	City of Wanamingo	401 Main Street	Wanamingo	MN	55983
West Concord	City of West Concord	PO Box 435	West Concord	MN	55985
Zumbro Falls	City of Zumbro Falls	PO Box 123	Zumbro Falls	MN	55991
Zumbrota	City of Zumbrota	175 West Avenue	Zumbrota	MN	55992
Townships					
Dover	Dover Township	229 Main St N	Dover	MN	55929
Featherstone	Featherstone Township	31168 210th Ave	Red Wing	MN	55066
Chester	Chester Township	66767 County Road 76	Wabasha	MN	55981
Ashland	Ashland Township	189444 660th St.	Dodge Center	MN	55927
Gillford	Gillford Township	35356 County Road 72	Lake City	MN	55041-5700
Warsaw	Warsaw Township	3040 County 9 Blvd	Dennison	MN	55018
Ellington	Ellington Township	55019 130th Ave	West Concord	MN	55985
Haverhill	Haverhill Township	2008 Viola RD	Rochester	MN	55906
Watopa	Watopa Township	18691 E County Road 14	Kellogg	MN	55945-4447
Elmira	Elmira Township	27 Winona Street	Chatfield	MN	55923
Wacouta	Wacouta Township	27700 Grace Trl	Red Wing	MN	55066
Canisteo	Canisteo Township	66968 250th Ave	Kasson	MN	55944
Quincy	Quincy Township	4605 Co Rd 10 NE St.	St. Charles	MN	55972
Salem	Salem Township	8400 Salem Rd SW	Byron	MN	55920
Vernon	Vernon Township	73067 250th Ave	Hayfield	MN	55940
Pleasant Grove	Pleasant Grove Township	4649 Center Street SE	Stewartville	MN	559676
Zumbro	Zumbro Township	38693 568th St	Zumbro Falls	MN	55991-0119
Orion	Orion Township	9606 County Road #7 SE	Chatfield	MN	55923
Westfield	Westfield Township	75020 118th Ave.	Blooming Prairie	MN	55917
Holden	Holden Township	43033 Highway 56 Blvd	Kenyon	MN	55946
Racine	Racine Township	25 Great Western Ave	Racine	MN	55967
Pleasant Hill	Pleasant Hill Township	30664 Gady Rd	Dakota	MN	55925
Farmington	City of Farmington	11534 Co Rd 128 NE	Elgin	MN	55932
Ripley	Ripley Township	67019 130th Ave	Claremont	MN	55924
Leon	Leon Township	38522 100th Ave	Cannon Falls	MN	55009
Belle Creek	Belle Creek Township	36500 County 7 Blvd	Goodhue	MN	55027
Concord	Concord Township	55319 201st Avenue	West Concord	MN	55985
Stanton	Stanton Township	31186 40th Ave Way	Cannon Falls	MN	55009
Lake	Lake Township	29393 714th St	Lake City	MN	55041-3956
Merton	Merton Township	6059 NE 60th St	Owatonna	MN	55660
Glasgow	Glasgow Township	24475 624th St	Theilman	MN	55945-4715

Belvidere	Belvidere Township	26529 370th St.	Goodhue	MN	55027
Cascade	Cascade Township	2025 75th Street NE	Rochester	MN	55906
Mount Pleasant	Mount Pleasant Township	31068 340th St	Lake City	MN	55041-5106
Jordan	Jordan Township	16598 120th St SE	Chatfield	MN	55923
Cherry Grove	Cherry Grove Township	10539 County 12 Blvd	Kenyon	MN	55946
Kalmar	Kalmar Township	PO Box 837	Byron	MN	55920
Minneola	Minneola Township	16004 Sherwood Trail	Zumbrota	MN	55992
West Albany	West Albany Township	66514 County Road 9	Lake City	MN	55041-5654
New Haven	New Haven Township	9024 County Road 3 NW	Oronocco	MN	55960
Greenfield	Greenfield Township	65985 142nd Ave	Wabasha	MN	55981-5007
Rock Dell	Rock Dell Township	11747 Hwy 30 SW	Hayfield	MN	55940
Whitewater	Whitewater Township	10775 Beaver Ridge Dr	Plainview	MN	55964
Pepin	Pepin Township	24544 685th St	Wabasha	MN	55981-2121
Marion	Marion Township	3840 30th Street	Rochester	MN	55904
Wheeling	Wheeling Township	10564 200th St E	Kenyon	MN	55946
Florence	Florence Township	33915 Highway 61 Blvd	Frontenac	MN	55026
Viola	Viola Township	4010 Center Street NE	Viola	MN	55934
Oakwood	Oakwood Township	56454 278th Ave	Plainview	MN	55964-4584
Milton	Milton Township	54368 250th Ave	West Concord	MN	55985
Richland	Richland Township	22682 Larson Ave	Kenyon	MN	55946
Highland	Highland Township	59214 County Road 86	Theilman	MN	55945-4417
Vasa	Vasa Township	15527 Norelius Rd	Welch	MN	55089
Hyde Park	Hyde Park Township	61225 330th Ave	Millville	MN	55957-4096
Wasioja	Wasioja Township	21118 600th St	Dodge Center	MN	55927
Sumner	Sumner Township	29813 151st Ave	Springe Valley	MN	55975
Sargeant	Sargeant Township	103 Main Street SW	Sargeant	MN	55973
Hay Creek	Hay Creek Township	31721 Highway 58 Blvd	Red Wing	MN	55066
Havana	Havana Township	6936 SE 48th St	Claremont	MN	55924
Cannon Falls	Cannon Falls Township	30765 Clark Valley Trail	Cannon Falls	MN	55009
Elba	Elba Township	20187 County Rd 39	St. Charles	MN	55972
High Forest	High Forest Township	417-1/2 South Main Street	Stewartville	MN	55976
Roscoe	Roscoe Township	47498 150th Ave	Pine Island	MN	55963
Welch	Welch Township	26419 County 7 Blvd	Welch	MN	55089

NOTICE OF AVAILABILITY

ENVIRONMENTAL ASSESSMENT
FOR THE PRAIRIE ISLAND INDIAN COMMUNITY
EMERGENCY GAMING FACILITY AND FEE-TO-TRUST PROJECT

Notice is hereby given that the Bureau of Indian Affairs (BIA) has released an Environmental Assessment (EA) dated June 2024 for the Prairie Island Indian Community (Tribe) Emergency Gaming Facility and Fee-to-Trust Project. The EA has been prepared pursuant to the requirements of the National Environmental Policy Act (NEPA; 42 United States Code [USC] §4321 et seq.), the Council on Environmental Quality Guidelines for Implementing NEPA (40 CFR Parts 1500-1508), and the BIA NEPA guidebook (59 Indian Affairs Manual 3-H), and assesses the environmental impacts that could result from the acquisition by the BIA of 419.8 acres (Project Site) into federal trust status for the benefit of the Tribe for gaming purposes (Proposed Action). Once in trust, the Tribe proposes to improve the Project Site for the potential future operation of an emergency gaming facility should a catastrophic event force the closure of the Tribe's existing Treasure Island Resort & Casino (Proposed Project).

The Project Site is located directly east of Highway 52 and is partially within unincorporated Olmsted County and partially within the City of Pine Island, Minnesota. The Project Site includes land on either side of White Pine Road SE, directly south of its intersection with White Bridge Road NW. Existing land uses of the Project site include cattle grazing and agriculture. Surrounding land uses include agriculture and rural residences with small commercial developments to the south.

The purpose of the Proposed Action is to facilitate tribal self-sufficiency, self-determination, and economic development, thus satisfying both the Department of the Interior's (Department) land acquisition policy as articulated in the Department's trust land regulations at 25 CFR Part 151 and the principal goal of IGRA as articulated in 25 USC § 2701. The BIA serves as the Lead Agency for NEPA compliance and will use the EA to determine if the Proposed Action would result in significant adverse effects to the environment. Public comments will be considered by the BIA, and either a Finding of No Significant Impact will be prepared or additional environmental analysis will be conducted. After the NEPA process is complete, the BIA may issue a determination on the Proposed Action.

The 30-day public comment period for the EA will begin on July 15, 2024 and end on August 14, 2024. An online virtual public hearing is scheduled for July 31, 2024 from 5:30 pm Central Time until the final comment is heard. Instructions for participation in the public hearing are available online at http://www.PIICcasinoEA.com.

For additional information, please contact Scott Doig, Division of Environmental & Cultural Resources Management (DECRM) Branch Chief and Regional Environmental Scientist, Bureau of Indian Affairs, Midwest Regional Office, at 612.719.5337 or by email at scott.doig@bia.gov. Written comments should be emailed to scott.doig@bia.gov or mailed to the following address:

The EA is available for public review online at http://www.PIICcasinoEA.com and in hard copy at the Van Horn Public Library located at 115 3rd St SE Pine Island, MN 55963, telephone number 507.356.8558.

Blooming Prairie Fire Department

138 Highway Avenue South
P.O. Box 796
Blooming Prairie, MN 55917

FOR EMERGENCIES CALL

911

Friends and Neighbors,

We would like to invite you to our 17th Annual Sweet Corn and Bratwurst Feed. This year's event is scheduled for **Saturday August 24th 2024 4:00pm to 7:00pm** and will take place at the Blooming Prairie Fire Hall with accessible drop off on the southwest corner of the hall.

Last year the Blooming Prairie Fire Department responded to 82 calls for help or assistance. This included 24 fire calls, 31 rescue and emergency medical service incidents, 10 hazardous conditions, 10 good intent/cancelled en route, 0 weather related, 2 service call, and 5 false alarms.

We rely on the proceeds raised from this donation letter and the Sweet Corn and Bratwurst Feed to fund the continual training and equipment needed to keep those in our fire district and our volunteer firefighters safe. We hope you will show your continued support of the Blooming Prairie Fire Department Relief Association by sending a contribution using the enclosed envelope. Thank you.

We hope to see you at the Sweet Corn and Bratwurst Feed on Saturday, August 24th

THANK YOU FOR YOUR SUPPORT

Rick Hansen
Del Peterson
Mike Hoffman
Jay Iverson
Jared Brown
Lee Holtberg
Dean Naatz
Mike Ingvalson
Jake Peterson
Bryce Schlichter

David Wradislavsky
Mike Trom
Jake Lembke
Matt Madsen
Matt Kittelson
Justin Krell
Dan Miner
Isreal Wacek
Mike Studer
Josh Toquam

Jeremy Wangen
Lee Peterson
Bruce Erath
Ryan Hensel
Mark DeKok
Jacob Gross
John Lurken

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION July 9, 2024

STATE OF MINNESOTA }
} ss
COUNTY OF STEELE }

The Steele County Board of Commissioners met in Special Session at 5:00 p.m. on July 9, 2024 with Commissioner's Glynn, Gnemi, Abbe, Krueger and Brady present. Also present were Human Resources Director Julie Johnson, Finance Director Candi Lemarr, IT Director Dave Purscell, Facilities and Fleet Director Jake Rysavy, Planning and Zoning Director Dale Oolman, County Sheriff Lon Thiele, County Attorney Robert Jarrett, Landfill Supervisor Joshua Johnson, County Administrator Renae Fry and Executive Assistant Rebecca Kubicek.

Call to order and Pledge of Allegiance.

Motion by Commissioner Gnemi, seconded by Commissioner Krueger to approve the agenda as presented. Ayes all.

Public Comment: Two people spoke regarding the eastside corridor project, one person spoke regarding organic waste recycling.

Correspondence: Southern Minnesota Tourism Association – Thank you letter.

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to approve the Consent Agenda. Ayes all.

Consent Agenda:

A. Approve the minutes of June 25, 2024 Board Meeting
B. Approve the minutes of June 25, 2024 Board Work Session
C. Approve Bills and Journal Entries
D. Approve Personnel Report

New Hires/Promotions/Demotions/Transfers **(Positions previously approved by Board):**

Name	*Position/Dept.*	*Rating/Step*	*Date*
Karson Vigeland	Road Deputy/Sheriff's Office	C41/1	06/24/24
Connor Burton(promotion)	Sr. Asst. Cty. Attorney	D62/7	06/29/24
Campbell Housh (promotion)	Asst. Cty. Attorney II	D61/6	06/29/24
Aaron Pulanco (promotion)	Asst. Cty. Attorney II	D61/6	06/29/24
Sheilan Hamasoor (promotion)	Asst. Cty. Attorney II	D61/6	06/29/24

Resignations/Retirements/Terminations:

Name	*Position*	*Department*	*End Date*
Christian Villafane Santos	Correctional Officer	Detention Center	07/03/24

Open Positions-Pending Board Approval:

Position	*Department*	*Notes*
Correctional Officer	Detention Center/Sheriff's Office	Backfill Villafane Santos

E. Appoint Commissioners Brady and Krueger to sit on the Human Resource Director interview selection team.

General Agenda:

Human Resource Director Julie Johnson read the June Anniversary Report

Name	**Position-Dept**	**Anniv. Date**	**Yrs. Service**
Jessica Bedney	Probation Officer I – Comm. Corrections	07/01/24	7
Spring Teichroew	Probation Officer II – Comm. Corrections	07/01/24	7
Ashley Schultz	Probation Officer II – Comm. Corrections	07/01/24	7
Jed Loftus	Sergeant – Detention Ctr./Sheriff's Office	07/07/24	16
Katie Barden	SSTS Specialist – Planning & Zoning	07/08/24	11
Kristi Archambault	Public Health Nurse – Public Health	07/10/24	18

Chris Deml	Sign Technician – Highway	07/15/24	28
Christine Bartsch	HHA/Homemaker Lead – Public Health	07/16/24	12
Thomas Burger	Custodian – Buildings & Grounds	07/17/24	7
Beth Jongbloedt	Public Health Nurse	07/20/24	2
Sean Robbins	Road Deputy – Sheriff's Office	07/21/24	10
Adam Rector	Road Deputy - Sheriff's Office	07/24/24	1

Motion by Commissioner Krueger, seconded by Commissioner Glynn to the purchase of a Cab and Chassis from Western Star Truck state contract for $148,955.00 and Tanker from Polar Tank Trailor company in an amount of $79,529.00. Ayes all.

Motion by Commissioner Glynn, seconded by Commissioner Gnemi to renew for 5 years CUP #251 for JK Routh Contracting to mine sand and gravel and the stockpile and processing of recyclable aggregate material on property located in Berlin Township with 15 conditions based on the findings of fact. Ayes all.

Motion by Commissioner Krueger, seconded by Commissioner Glynn to renew for requested changes IUP #2010-01 allowing Dave Arndt to mine sand and gravel and the stockpile and processing of recyclable aggregate material on property located in Havana Township with 22 conditions based on the findings of fact. Ayes all.

Motion by Commissioner Gnemi, seconded by Commissioner Brady to approve the purchase and installation of the safety glass for the safety of the citizens and county staff in an amount of $17,830.00 to Waseca Glass. Ayes all.

Presentations:

Leota Lind, CEO from South Country Health Alliance gave a presentation regarding South County Health Alliance finances, programs, and updates. 2023 produced a strong financial year with $27.3M net income vs a budget of $3M. Overall, the financial categories looked better than anticipated. Experienced a clean audit. Federal emergency has ended, and variances are no longer in process. Still are planning on a higher-than-average participation in membership than pre-pandemic. In 2024 starting to see an increase in healthcare services. Reviewed the 20-year historical capital & surplus w/RBC. Linda covered the overall contributions made by Steele County over the years. Funds being distributed back to Steele County is $611,872 in January to be used for specific needs/requirements by the county. SCHA is changing to a 600% risk-based capital vs 200% state required.

Tim Penny spoke regarding Southern Minnesota Initiative Foundation. Recent activity in Steele County included Early Childhood, Entrepreneurship (giving out small grants to business), and Community Vitality. Thank you to the county for the annual support to their business.

Commissioner Reports:

Commissioner Brady had no meetings to report. Correspondence received from Conagra Foods applied for an application to the MPCA for the spreading of Leachate on several acres in his district.

Commissioner Glynn gave no report.

Commissioner Gnemi reported his attendance at the Work Session, Drug Court Graduation, History Center meeting, Administrator meeting, Drug Court, and Semcac meeting.

Commissioner Abbe reported his attendance at an Administrator meeting, County Attorney Robert Jarrett swearing in ceremony, Internal Central Services Committee meeting, and a Work Session. Recognition and thank you to County Assessor Tom Reineke for his service to Steele County as he will be retiring this week.

Commissioner Krueger reported his attendance at County Attorney Robert Jarrett swearing in ceremony, Criminal Justice, MNP Finance, and a Work Session.

Administrator is meeting with community partners and will continue to make connections with strategic partners. OPED updates will be given upon her attendance of those meetings.

County Attorney thanked the Board for approving the backfill of an open position in the attorney's office. He has been here for one month and has met most of the directors.

LISTING OF BILLS
July 9, 2024

Advanced Correctional Healthcare Inc	8,484.03
ANCOM COMMUNICATIONS INC	10,800.00
APX Construction Group LLC	96,383.01
ArchKey Technologies	18,804.00
DDA Human Resources Inc	22,000.00
Fransen HR Consulting LLC	5,210.00
Golden Valley Supply	4,191.00
Kris Engineering Inc	8,626.20
Liberty Tire Recycling LLC	2,602.00
Metro Sales Inc	3,381.93
MSL Landscaping & Fencing	3,600.00
R & K Electric Inc	74,431.00
Ramy Turf Products	2,935.00
Rypka Brothers Properties LLC	9,000.00
Sette Sports Center Inc	20,624.65
Sherwin-Williams Company	2,762.40
Short Elliott Hendrickson Inc	9,147.98
Streichers Inc	2,433.61
Summit Food Services LLC	10,475.96
Trueman Welters Inc	2,465.18
WHKS & Co	27,276.96
Wold Architects and Engineers	8,336.01
77 Payments less than 2000	30,863.49
Final Total:	**384,834.41**

Motion by Commissioner Gnemi, seconded by Commissioner Glynn to adjourn to the call of the Chair at 6:22 pm. Ayes all.

____
CHAIRMAN

ATTEST: _______________________
ADMINISTRATOR

PROCEEDINGS OF THE STEELE COUNTY BOARD OF COMMISSIONERS

SPECIAL SESSION July 9, 2024

STATE OF MINNESOTA }
} ss
COUNTY OF STEELE }

The Steele County Board of Commissioners met in Special Session at 4:00 p.m. on July 9, 2024, with Commissioner's Glynn, Gnemi, Abbe, Krueger, and Brady present. Also present were Human Resources Director Julie Johnson, Finance Director Candi Lemarr, IT Director Dave Purscell, Facilities and Fleet Director Jake Rysavy, Landfill Supervisor Josh Johnson, Public Health Accountant Erin Edel, County Attorney Robert Jarrett, County Administrator Renae Fry and Executive Assistant Rebecca Kubicek.

Candi Lemarr and Jake Rysavy brought forward the request for safety glass for PT&E and Finance departments in the Administration building. This was brought from ICS as a safety concern for the public and the staff. The board reviewed the two quotes obtained for the project. The Board discussed the types of glass available, their individual costs and the benefits of the two glass options. The Board approved the use of tempered/laminated glass and directed staff to bring the low quote for this option to the Board meeting for a vote.

Julie Johnson, Candi Lemarr and Renae Fry asked the Board to consider whether Steele County should continue to provide human resource support for MNPrairie (MNP) at the Work Session on June 25. Staff offered to assemble more detailed information and bring it back to the July 9 Work Session. The handout prepared by staff included information about recommended staffing counts, cost and budget impacts related to three different scenarios, how a change would benefit both Steele County and MNP. Staff suggested that MNP would need to hire two employees. To make a successful transition, Steele County would assist in the training of the staff in the MNP specific areas and set up a type of a termed safety net to ensure the MNP staff were being assisted to successfully meet the needs of MNP Staff. For Steele County, a department of three would be in Steele County's best interests. The team discussed the cost differences in the shared cost of 4 or shared cost of 5, or the cost of 3 in Steele and 2 in MNP. Julie spoke regarding her thoughts about what is best for Steele County. It was agreed that Steele County still needs to move forward with the HR Director position.

MNP Finance committee meeting was held this afternoon before the work session. They are running close to being on budget. Discussion regarding the fact that fiduciary responsibility is given to the joint powers board and the fact that two commissioners sit on this board and what budget costs the Joint Powers Board can impose on their respective counties without consent of the full board. Request for additional information behind the numbers was requested. Investment information was shared with the commissioners. Candi will be working with MNP on their investments and their investment ladder.

Candi Lemarr and Erin Edel continued their presentation of their out-of-state travel to the National GFO Conference.

Meeting was adjourned at 4:59 p.m.

____
CHAIRMAN

ATTEST:____________________
Administrator

Print List in Order By: 2
1 - Fund (Page Break by Fund)
2 - Department (Totals by Dept)
3 - Vendor Number
4 - Vendor Name

Page Break By: 1
1 - Page Break by Fund
2 - Page Break by Dept

Explode Dist. Formulas Y

Paid on Behalf Of Name on Audit List?: N

Type of Audit List: D
D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
301	DEPT				Administration			
	8753	Avenu Insights & Analytics LLC						
1		10-301-000-0000-6301		7,067.91	Software maint - New Roads	INVB054911	Equip/Software Maint	Y
	8753	Avenu Insights & Analytics LLC		7,067.91	1 Transactions			
	8251	BRN Lawn & Landscape LLC						
9		10-301-000-0000-6512		540.00	June PW Bldg mowing	3061	Bldg Repair & Maintenance	Y
	8251	BRN Lawn & Landscape LLC		540.00	1 Transactions			
	8288	Four Seasons Electric						
21		10-301-000-0000-6512		105.00	Troubleshoot boiler pumps	13779	Bldg Repair & Maintenance	N
	8288	Four Seasons Electric		105.00	1 Transactions			
	61505	Gopher State One-Call						
22		10-301-000-0000-6260		25.65	June locates	4061478	Consultants/Admin Fee	N
	61505	Gopher State One-Call		25.65	1 Transactions			
	52300	Mn Counties Insurance Trust						
34		10-301-000-0000-6350		378.00	Ins-24 Caterpillar, unit#2245	11657	Property & Liability Insurance	N
	52300	Mn Counties Insurance Trust		378.00	1 Transactions			
	65100	Paape Companies Inc						
37		10-301-000-0000-6512		60.00	Alarm updating users	113862	Bldg Repair & Maintenance	N
	65100	Paape Companies Inc		60.00	1 Transactions			
	68420	Plunkett's Pest Control, Inc.						
38		10-301-000-0000-6512		114.00	July pest control	8652295	Bldg Repair & Maintenance	N
	68420	Plunkett's Pest Control, Inc.		114.00	1 Transactions			
	4247	RT Vision Inc						
41		10-301-000-0000-6301		420.00	OneGov permit fees Apr-June	INV790	Equip/Software Maint	N
	4247	RT Vision Inc		420.00	1 Transactions			
301	DEPT Total:			8,710.56	Administration	8 Vendors	8 Transactions	
302	DEPT				Road & Bridge Maintenance Expense			
	8251	BRN Lawn & Landscape LLC						
3		10-302-000-0000-6537		150.00	June median mowing CSAH 7	3061	County Contracts	Y
4		10-302-000-0000-6537		150.00	June median mowing CSAH 48	3061	County Contracts	Y

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
5	10-302-000-0000-6537		150.00	June median mowing CSAH 45	3061	County Contracts	Y
6	10-302-000-0000-6537		150.00	June median mowing CSAH 34	3061	County Contracts	Y
7	10-302-000-0000-6537		150.00	June median mowing CSAH 2	3061	County Contracts	Y
8	10-302-000-0000-6537		180.00	June Hoffman Drive lot mowing	3061	County Contracts	Y
8251	BRN Lawn & Landscape LLC		930.00	6 Transactions			
46551	Locators & Supplies Inc						
26	10-302-000-0000-6534		7.63	Freight for hand level	0314612-IN	Supplies - Signing	N
25	10-302-000-0000-6801		7.62	Freight for safety pants	0314612-IN	Osha/Safety Supplies	N
27	10-302-000-0000-6801		54.20	Safety gloves	0315232-IN	Osha/Safety Supplies	N
46551	Locators & Supplies Inc		69.45	3 Transactions			
74005	Sherwin-Williams Company						
43	10-302-000-0000-6534		110.48	Glass beads, CSAH 34	8694-2	Supplies - Signing	N
44	10-302-000-0000-6534		55.24	Glass beads, CSAH 34	8695-9	Supplies - Signing	N
74005	Sherwin-Williams Company		165.72	2 Transactions			
77570	Short Elliott Hendrickson Inc						
46	10-302-000-0000-6537		2,693.62	Prof services 074-023-008	469104	County Contracts	N
77570	Short Elliott Hendrickson Inc		2,693.62	1 Transactions			
9923	Steve James Excavating Inc						
48	10-302-000-0000-6525		35.70	Screen pit run for sandbags	15302	CSAH Supplies - Aggregate/Asphalt	N
9923	Steve James Excavating Inc		35.70	1 Transactions			
302	DEPT Total:		3,894.49	Road & Bridge Maintenance Expense	5 Vendors	13 Transactions	
303	DEPT			Construction Expense			
52513	Mn Dept Of Transportation						
35	10-303-000-0000-6260		1,009.21	Bridge inspection - non federa	P00018771	Consultants/Admin Fee	N
36	10-303-000-0000-6260		953.23	Material test & insp 074-598-0	P00018771	Consultants/Admin Fee	N
52513	Mn Dept Of Transportation		1,962.44	2 Transactions			
303	DEPT Total:		1,962.44	Construction Expense	1 Vendors	2 Transactions	
304	DEPT			Equipment Maintenance & Shops			
10150	Carquest Auto Parts						
10	10-304-000-0000-6511		89.99	Spin on filter	486419	Maint Shop Supplies & Materials	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
11	10-304-000-0000-6511		15.39	Qt pump oil	486420	Maint Shop Supplies & Materials	N
12	10-304-000-0000-6520		396.36	Seat covers, unit#2243	486421	Machinery/Vehicle Parts	N
13	10-304-000-0000-6520		152.54	AC machine filter	486774	Machinery/Vehicle Parts	N
14	10-304-000-0000-6520		24.11	Air filter	487024	Machinery/Vehicle Parts	N
15	10-304-000-0000-6520		7.49	Seal	487124	Machinery/Vehicle Parts	N
10150	Carquest Auto Parts		685.88	6 Transactions			
11215	Central Farm Services						
16	10-304-000-0000-6520		272.76	1"x12' fuel hose	2689916	Machinery/Vehicle Parts	N
17	10-304-000-0000-6540		533.75	225 gallons of Def - bulk	701546	Fuel & Lubricants	N
11215	Central Farm Services		806.51	2 Transactions			
16480	Crysteel Truck Equipment Inc						
18	10-304-000-0000-6520		420.21	LED light bars, unit#2245	LP220302	Machinery/Vehicle Parts	N
16480	Crysteel Truck Equipment Inc		420.21	1 Transactions			
36550	IFACS						
24	10-304-000-0000-6520		1.75	Flange bolts	5340452	Machinery/Vehicle Parts	N
36550	IFACS		1.75	1 Transactions			
5096	Matheson Tri-Gas Inc						
28	10-304-000-0000-6511		144.10	Welding gas	0029952837	Maint Shop Supplies & Materials	N
5096	Matheson Tri-Gas Inc		144.10	1 Transactions			
50510	McNeilus Steel Inc						
29	10-304-000-0000-6520		60.53	Steel flat bar & angle iron	01121069	Machinery/Vehicle Parts	N
50510	McNeilus Steel Inc		60.53	1 Transactions			
51630	Mike's Repair						
30	10-304-000-0000-6252		525.00	Custom labor, unit#2162	106578	Contracted Services	Y
31	10-304-000-0000-6520		2,432.50	Tires, unit#2162	106578	Machinery/Vehicle Parts	Y
32	10-304-000-0000-6252		300.00	Custom labor, unit#2184	106726	Contracted Services	Y
33	10-304-000-0000-6520		1,272.50	Tires, unit#2184	106726	Machinery/Vehicle Parts	Y
51630	Mike's Repair		4,530.00	4 Transactions			
3314	Ronco Engineering Sales Co Inc						
39	10-304-000-0000-6520		173.84	Slim blue light & strobe light	3363624	Machinery/Vehicle Parts	N
40	10-304-000-0000-6520		159.16	Hose mender, filters & fitting	3364490	Machinery/Vehicle Parts	N

Vendor No.	Name / Account/Formula	Rpt / Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
3314	Ronco Engineering Sales Co Inc		333.00	2 Transactions			
7915	Sanco Equipment LLC						
42	10-304-000-0000-6520		121.46	Thermostat assembly	PS20356141	Machinery/Vehicle Parts	N
7915	Sanco Equipment LLC		121.46	1 Transactions			
85167	Stewart Sanitation						
49	10-304-000-0000-6514		114.61	June garbage services	0000859787	Utility Services	N
85167	Stewart Sanitation		114.61	1 Transactions			
86520	Terminal Supply Company						
50	10-304-000-0000-6511		752.42	Drill bits, washers & screws	47896-00	Maint Shop Supplies & Materials	N
86520	Terminal Supply Company		752.42	1 Transactions			
99175	Zarnoth Brush Works Inc						
53	10-304-000-0000-6520		740.00	Broce poly cablewrap & broom	0198651-IN	Machinery/Vehicle Parts	N
99175	Zarnoth Brush Works Inc		740.00	1 Transactions			
99250	Zep Sales & Service						
54	10-304-000-0000-6511		199.71	Zep cleaning products	9009981521	Maint Shop Supplies & Materials	N
99250	Zep Sales & Service		199.71	1 Transactions			
99500	Ziegler,Inc						
55	10-304-000-0000-6252		6,466.85	Custom labor, unit#2160	I000504491	Contracted Services	N
56	10-304-000-0000-6520		3,142.07	Parts for custom repair	I000504491	Machinery/Vehicle Parts	N
57	10-304-000-0000-6600		299,590.00	2024 Caterpillar	N001533199	Capital Outlay	N
58	10-304-000-0000-6480		1,544.00	Skid steer bucket	N001550554	Non-Capitalized Inventory	N
99500	Ziegler,Inc		310,742.92	4 Transactions			
304	DEPT Total:		319,653.10	Equipment Maintenance & Shops	14 Vendors	27 Transactions	
310	DEPT			Capital Construction			
8768	Bakken/Duane A						
2	10-310-000-0000-6517		4,921.25	Prof services 074-649-001	74CV221009	Sales Tax Right of Way	Y
8768	Bakken/Duane A		4,921.25	1 Transactions			
4624	Ditlevson/Mark						
19	10-310-000-0000-6517		4,291.00	Prof services 074-649-001	74CV221009	Sales Tax Right of Way	Y

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	4624	Ditlevson/Mark		4,291.00	1 Transactions			
	22460	Erickson Engineering Co LLC						
20		10-310-000-0000-6262		3,058.00	Prof services 074-618-031	16668	Sales Tax Consultants	Y
	22460	Erickson Engineering Co LLC		3,058.00	1 Transactions			
	3832	I & S Group Inc						
23		10-310-000-0000-6262		460.00	Prof services 074-649-001	106416	Sales Tax Consultants	Y
	3832	I & S Group Inc		460.00	1 Transactions			
	77570	Short Elliott Hendrickson Inc						
45		10-310-000-0000-6262		1,446.98	Prof services 074-602-007	469098	Sales Tax Consultants	N
47		10-310-000-0000-6262		340.85	Prof services 074-602-007	469508	Sales Tax Consultants	N
	77570	Short Elliott Hendrickson Inc		1,787.83	2 Transactions			
	4364	WSB & Associates Inc						
51		10-310-000-0000-6262		1,361.00	Prof services 074-648-007	1795300020	Sales Tax Consultants	Y
52		10-310-000-0000-6262		1,345.00	Prof services 074-070-008	2326700011	Sales Tax Consultants	Y
	4364	WSB & Associates Inc		2,706.00	2 Transactions			
310	DEPT Total:			17,224.08	Capital Construction	6 Vendors	8 Transactions	
10	Fund Total:			351,444.67	Road & Bridge Fund		58 Transactions	
	Final Total:			351,444.67	34 Vendors	58 Transactions		

Recap by Fund	Fund	AMOUNT	Name		
	10	351,444.67	Road & Bridge Fund		
	All Funds	351,444.67	Total	Approved by,	....
					....
					....

Print List in Order By:	2	1 - Fund (Page Break by Fund) 2 - Department (Totals by Dept) 3 - Vendor Number 4 - Vendor Name	Page Break By:	1	1 - Page Break by Fund 2 - Page Break by Dept
Explode Dist. Formulas	Y				
Paid on Behalf Of Name on Audit List?:	N				
Type of Audit List:	D	D - Detailed Audit List S - Condensed Audit List			
Save Report Options?:	N				

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
3	DEPT			County Wide			
9173	Madden Galanter Hansen LLP						
104	01-003-000-0000-6194		45.00	Review email from Union	7/3/2024	Personnel Policy	Y
105	01-003-000-0000-6194		446.50	Arbitration/Union hearing	7/3/2024	Personnel Policy	Y
9173	Madden Galanter Hansen LLP		491.50	2 Transactions			
3	DEPT Total:		491.50	County Wide	1 Vendors	2 Transactions	
5	DEPT			Board Of Commissioners			
6032	APG Media of Southern Minnesota LLC						
62	01-005-000-0000-6242		7.88	Synopsis - 04/23/2024	Ad 1402794	Publishing	N
63	01-005-000-0000-6242		9.45	Synopsis - 05/14/2024	Ad 1404775	Publishing	N
6	01-005-000-0000-6242		5.95	Synopsis - 05/28/2024	Ad 1406591	Publishing	N
5	01-005-000-0000-6242		5.60	Synopsis - 06/01/2024	Ad 1407800	Publishing	N
6032	APG Media of Southern Minnesota LLC		28.88	4 Transactions			
8238	Krueger/Gregory D						
17	01-005-000-0000-6331		117.64	Mileage 4/11 - 6/24/2024	04112024	Mileage Reimbursement	N
8238	Krueger/Gregory D		117.64	1 Transactions			
5	DEPT Total:		146.52	Board Of Commissioners	2 Vendors	5 Transactions	
13	DEPT			Law Library			
70550	Thomson Reuters - West						
94	01-013-000-0000-6501		1,229.20	West information charges-June	850398018	Books	N
70550	Thomson Reuters - West		1,229.20	1 Transactions			
13	DEPT Total:		1,229.20	Law Library	1 Vendors	1 Transactions	
31	DEPT			County Administrator			
37025	Innovative Office Solutions LLC						
83	01-031-000-0000-6410		47.98	Copy paper	4574343	Office Supplies	N
37025	Innovative Office Solutions LLC		47.98	1 Transactions			
4879	Shred Right						
108	01-031-000-0000-6801		21.26	Shred serv order 0048147-6/27	0027050	General Expense	Y
4879	Shred Right		21.26	1 Transactions			

Vendor No.	Name / Account/Formula	Rpt / Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
31	DEPT Total:		69.24	County Administrator	2 Vendors	2 Transactions	
32	DEPT			Human Resources			
37025	Innovative Office Solutions LLC						
82	01-032-000-0000-6410		47.98	Copy paper	4574343	Office Supplies	N
37025	Innovative Office Solutions LLC		47.98	1 Transactions			
3693	Loffler Companies Inc						
23	01-032-000-0000-6410		30.20	HR printers	4730768	Office Supplies	N
3693	Loffler Companies Inc		30.20	1 Transactions			
4879	Shred Right						
109	01-032-000-0000-6801		21.27	Shred serv order 0048147-6/27	0027050	General Expense	Y
4879	Shred Right		21.27	1 Transactions			
32	DEPT Total:		99.45	Human Resources	3 Vendors	3 Transactions	
41	DEPT			Auditor			
3693	Loffler Companies Inc						
18	01-041-000-0000-6410		50.21	Auditor printers	4730768	Office Supplies	N
3693	Loffler Companies Inc		50.21	1 Transactions			
41	DEPT Total:		50.21	Auditor	1 Vendors	1 Transactions	
44	DEPT			Financial Administrator			
3693	Loffler Companies Inc						
26	01-044-000-0000-6410		262.68	Treasurer printers	4730768	Office Supplies	N
3693	Loffler Companies Inc		262.68	1 Transactions			
44	DEPT Total:		262.68	Financial Administrator	1 Vendors	1 Transactions	
61	DEPT			Information Technology			
3693	Loffler Companies Inc						
24	01-061-000-0000-6410		9.37	IT printers	4730768	Office Supplies	N
3693	Loffler Companies Inc		9.37	1 Transactions			
18450	Office of MN IT Services						
42	01-061-000-0000-6212		1,100.44	Monthly fees	DV24060400	M-Net Expenses	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
18450	Office of MN IT Services		1,100.44	1 Transactions			
61	DEPT Total:		1,109.81	Information Technology	2 Vendors	2 Transactions	
62	DEPT			Central Services			
9983	CallTower						
8	01-062-000-0000-6210		183.20	Phone charges 6/26 - 7/25/24	202013354	Telephone	N
9983	CallTower		183.20	1 Transactions			
8499	Counties Providing Technology						
218	01-062-000-0000-6301		4,525.00	Gen tech/assist/support-June	2202	Equip/Software Maint	Y
8499	Counties Providing Technology		4,525.00	1 Transactions			
16282	Crosstown Cartage Inc						
71	01-062-000-0000-6801		324.00	Contracted mail services	07/05/2024	General Expense	N
72	01-062-000-0000-6802		60.00	Additional mail services	07/05/2024	Internal Chargeback	N
16282	Crosstown Cartage Inc		384.00	2 Transactions			
5655	High Point Networks						
12	01-062-000-0000-6480		391.00	Network cards for CCA UPS	252409	Non-Capitalized Inventory	N
5655	High Point Networks		391.00	1 Transactions			
9767	UKG Kronos Systems LLC						
112	01-062-000-0000-6301		3,633.10	HRIS operating cost-June 24	12269361	Equip/Software Maint	N
9767	UKG Kronos Systems LLC		3,633.10	1 Transactions			
62	DEPT Total:		9,116.30	Central Services	5 Vendors	6 Transactions	
63	DEPT			Auditor Elections			
6032	APG Media of Southern Minnesota LLC						
4	01-063-000-0000-6242		8.82	Notice of candidacy filing-24	Ad144665	Publishing	N
6032	APG Media of Southern Minnesota LLC		8.82	1 Transactions			
21920	Election Systems & Software Inc						
99	01-063-565-0000-6301		19,215.25	Firmware lic/hardware maint	CD2091650	Equip/Software Maint	N
222	01-063-000-0000-6410		1,556.70	Ballot & test deck creation	CD2094108	Office Supplies	N
221	01-063-000-0000-6410		3,218.33	Primary election ballots	CD2094265	Office Supplies	N
224	01-063-000-0000-6410		3,341.79	Media burn & election services	CD2094746	Office Supplies	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
223	01-063-000-0000-6410		410.97	Test deck ballots	CD2094852	Office Supplies	N
21920	Election Systems & Software Inc		27,743.04	5 Transactions			
5925	Government Forms and Supplies						
100	01-063-000-0000-6410		813.10	Ballot return envelopes	03484050	Office Supplies	N
220	01-063-000-0000-6410		316.83	Voter registr applications	0348658	Office Supplies	N
5925	Government Forms and Supplies		1,129.93	2 Transactions			
63	DEPT Total:		28,881.79	Auditor Elections	3 Vendors	8 Transactions	
91	DEPT			County Attorney			
1179	Sheriff Of Olmsted Co						
231	01-091-000-0000-6343		100.00	Subpoena service 74-CR23940	24001705	Service Fees	N
1179	Sheriff Of Olmsted Co		100.00	1 Transactions			
79850	Sheriff Of Waseca County						
235	01-091-000-0000-6343		75.00	Subpoena service 74-JV24558	2024-235	Service Fees	N
79850	Sheriff Of Waseca County		75.00	1 Transactions			
70550	Thomson Reuters - West						
238	01-091-000-0000-6410		1,339.23	Westlaw usage - June 2024	850389624	Office Supplies	N
239	01-091-000-0000-6410		102.05	Library plan	850466140	Office Supplies	N
70550	Thomson Reuters - West		1,441.28	2 Transactions			
91	DEPT Total:		1,616.28	County Attorney	3 Vendors	4 Transactions	
101	DEPT			County Recorder			
4393	Fidlar Technologies Inc						
98	01-101-000-9305-6480		1,942.66	Avid life cycle - 2nd qtr	0709444-IN	Non-Capitalized Inv-Technology Fun	N
4393	Fidlar Technologies Inc		1,942.66	1 Transactions			
8265	Iacovino Law Office LLC						
102	01-101-000-0000-6286		300.00	2nd quarter Examiner fee	3399	Exam Of Title Fee	Y
8265	Iacovino Law Office LLC		300.00	1 Transactions			
37025	Innovative Office Solutions LLC						
13	01-101-000-0000-6410		305.75	Auto feed shredder	4581245	Office Supplies	N

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name / Account/Formula	Rpt / Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
37025	Innovative Office Solutions LLC		305.75	1 Transactions			
3693	Loffler Companies Inc						
25	01-101-000-0000-6401		97.26	Recorder printers	4730768	Copies	N
3693	Loffler Companies Inc		97.26	1 Transactions			
5245	PRIA						
234	01-101-000-0000-6286		60.00	Property records membership	RKvien	Exam Of Title Fee	N
5245	PRIA		60.00	1 Transactions			
101	DEPT Total:		2,705.67	County Recorder	5 Vendors	5 Transactions	
102	DEPT			Surveyor			
39600	Jones Haugh & Smith Inc						
15	01-102-000-0000-6801		1,260.00	June services, scan gov certif	45645	General Expense	N
39600	Jones Haugh & Smith Inc		1,260.00	1 Transactions			
102	DEPT Total:		1,260.00	Surveyor	1 Vendors	1 Transactions	
103	DEPT			Assessor			
3693	Loffler Companies Inc						
31	01-103-000-0000-6410		16.22	Assessor copier	4736691	Office Supplies	N
3693	Loffler Companies Inc		16.22	1 Transactions			
9329	MAAP						
228	01-103-000-0000-6241		25.00	MAAP workshop-RRezac	July 2024	Membership Dues	N
229	01-103-000-0000-6241		25.00	MAAP workshop-LStandke	July 2024	Membership Dues	N
9329	MAAP		50.00	2 Transactions			
83500	Steele County Highway Dept						
48	01-103-000-0000-6540		154.85	Fuel	2342	Gas & Oil	N
83500	Steele County Highway Dept		154.85	1 Transactions			
103	DEPT Total:		221.07	Assessor	3 Vendors	4 Transactions	
105	DEPT			Planning & Zoning			
1051	Dinse/Keith						
160	01-105-000-0000-6265		210.00	Per diem-Planning Commission	1st half 2024	Per Diem-Board Member	N

Vendor No.	Name / Account/Formula	Rpt / Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
161	01-105-000-0000-6331		30.15	Mileage-Planning Commission	1st half 2024	Mileage Reimbursement	N
1051	Dinse/Keith		240.15	2 Transactions			
8128	Esplan/Curt						
162	01-105-000-0000-6265		210.00	Per diem-Planning Commission	1st half 2024	Per Diem-Board Member	N
163	01-105-000-0000-6331		80.40	Mileage-Planning Commission	1st half 2024	Mileage Reimbursement	N
8128	Esplan/Curt		290.40	2 Transactions			
8190	Hansen/Daniel M						
164	01-105-000-0000-6265		140.00	Per diem-Board of Adjustments	1st half 2024	Per Diem-Board Member	Y
165	01-105-000-0000-6331		30.82	Mileage-Board of Adjustments	1st half 2024	Mileage Reimbursement	Y
8190	Hansen/Daniel M		170.82	2 Transactions			
8127	Ingvalson/Mike						
166	01-105-000-0000-6265		210.00	Per diem-Planning Commission	1st half 2024	Per Diem-Board Member	N
167	01-105-000-0000-6331		76.38	Mileage-Planning Commission	1st half 2024	Mileage Reimbursement	N
8127	Ingvalson/Mike		286.38	2 Transactions			
38360	Jaster/Steve						
168	01-105-000-0000-6265		140.00	Per diem-Board of Adjustments	1st half 2024	Per Diem-Board Member	N
169	01-105-000-0000-6331		25.46	Mileage-Board of Adjustments	1st half 2024	Mileage Reimbursement	N
38360	Jaster/Steve		165.46	2 Transactions			
8301	Lammers/Greg						
170	01-105-000-0000-6265		280.00	Per diem-Planning Commission	1st half 2024	Per Diem-Board Member	N
172	01-105-000-0000-6265		140.00	Per diem-Board of Adjustments	1st half 2024	Per Diem-Board Member	N
171	01-105-000-0000-6331		24.12	Mileage-Planning Commission	1st half 2024	Mileage Reimbursement	N
173	01-105-000-0000-6331		12.06	Mileage-Board of Adjustments	1st half 2024	Mileage Reimbursement	N
8301	Lammers/Greg		456.18	4 Transactions			
9692	Pool/Myron						
174	01-105-000-0000-6265		210.00	Per diem-Planning Commission	1st half 2024	Per Diem-Board Member	N
175	01-105-000-0000-6331		48.24	Mileage-Planning Commission	1st half 2024	Mileage Reimbursement	N
9692	Pool/Myron		258.24	2 Transactions			
8748	Queen/Lee						
176	01-105-000-0000-6265		280.00	Per diem-Planning Commission	1st half 2024	Per Diem-Board Member	N
8748	Queen/Lee		280.00	1 Transactions			

Steele County

Audit List for Board COMMISSIONER'S VOUCHERS ENTRIES

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
5999	Schmidt/Brian						
180	01-105-000-0000-6265		140.00	Per diem-Board of Adjustments	1st half 2024	Per Diem-Board Member	N
181	01-105-000-0000-6331		28.14	Mileage-Board of Adjustments	1st half 2024	Mileage Reimbursement	N
5999	Schmidt/Brian		168.14	2 Transactions			
8482	Spatenka/Gary						
177	01-105-000-0000-6265		280.00	Per diem-Planning Commission	1st half 2024	Per Diem-Board Member	N
178	01-105-000-0000-6331		32.16	Mileage-Planning Commission	1st half 2024	Mileage Reimbursement	N
8482	Spatenka/Gary		312.16	2 Transactions			
3138	Ulrich/Scott						
179	01-105-000-0000-6265		140.00	Per diem-Board of Adjustments	1st half 2024	Per Diem-Board Member	N
3138	Ulrich/Scott		140.00	1 Transactions			
105	DEPT Total:		2,767.93	Planning & Zoning	11 Vendors	22 Transactions	
111	DEPT			Buildings & Grounds			
8251	BRN Lawn & Landscape LLC						
64	01-111-040-0000-6380		720.00	Weekly mow & trim-Admin	3062	Grounds Maintenance	Y
65	01-111-041-0000-6380		300.00	Weekly mow & trim-Annex	3062	Grounds Maintenance	Y
66	01-111-042-0000-6380		280.00	Weekly mow & trim-CH	3062	Grounds Maintenance	Y
67	01-111-043-0000-6380		120.00	Weekly mow & trim-Atty	3062	Grounds Maintenance	Y
68	01-111-044-0000-6380		620.00	Weekly mow & trim-DC	3062	Grounds Maintenance	Y
69	01-111-049-0000-6380		180.00	Weekly mow & trim-Alex	3062	Grounds Maintenance	Y
8251	BRN Lawn & Landscape LLC		2,220.00	6 Transactions			
8521	From the Ground Up LLC						
79	01-111-040-0000-6380		75.00	Herbicide - Admin	34378	Grounds Maintenance	Y
80	01-111-041-0000-6380		75.00	Herbicide - Annex	34378	Grounds Maintenance	Y
81	01-111-042-0000-6380		75.00	Herbicide - CH	34378	Grounds Maintenance	Y
78	01-111-043-0000-6380		75.00	Herbicide - Atty	34378	Grounds Maintenance	Y
76	01-111-047-0000-6380		75.00	Herbicide - Gymnastics	34378	Grounds Maintenance-Gymnastics	Y
8521	From the Ground Up LLC		375.00	5 Transactions			
3693	Loffler Companies Inc						
19	01-111-000-0000-6410		9.55	Bldg & Grounds printers	4730768	Office Supplies	N
3693	Loffler Companies Inc		9.55	1 Transactions			
85167	Stewart Sanitation						

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
89	01-111-041-0000-6300		89.39	Trash/recycling - Annex	859785	Bldg Repairs & Maintenance	N
91	01-111-042-0000-6300		86.67	Trash/recycling - CH	859788	Bldg Repairs & Maintenance	N
92	01-111-043-0000-6300		64.27	Trash/recycling - Attorney	859788	Bldg Repairs & Maintenance	N
88	01-111-040-0000-6300		196.98	Trash/recycling - Admin	860039	Bldg Repairs & Maintenance	N
85167	Stewart Sanitation		437.31	4 Transactions			
3452	Temple Electric Motor Service Inc						
93	01-111-044-0000-6300		111.00	Pressure washer parts	S2048	Bldg Repairs & Maintenance	N
3452	Temple Electric Motor Service Inc		111.00	1 Transactions			
111	DEPT Total:		3,152.86	Buildings & Grounds	5 Vendors	17 Transactions	
121	DEPT			Veteran Service			
14420	Culligan Inc						
97	01-121-000-0000-6301		17.90	Water - June 2024	15391516-06302C	Repairs/Maintenance	N
14420	Culligan Inc		17.90	1 Transactions			
37025	Innovative Office Solutions LLC						
225	01-121-000-0000-6410		56.71	Copy paper, folders	4586603	Office Supplies	N
37025	Innovative Office Solutions LLC		56.71	1 Transactions			
3693	Loffler Companies Inc						
27	01-121-000-0000-6410		127.11	Veterans printers	4730768	Office Supplies	N
3693	Loffler Companies Inc		127.11	1 Transactions			
83500	Steele County Highway Dept						
49	01-121-000-0000-6540		187.09	Fuel	2352	Gas & Oil	N
83500	Steele County Highway Dept		187.09	1 Transactions			
121	DEPT Total:		388.81	Veteran Service	4 Vendors	4 Transactions	
201	DEPT			Sheriff			
3275	Anhorns Gas And Tire						
3	01-201-000-0103-6320		764.56	Tires & balance - old 7426	45336	Squad 7410 Maintenance	N
3275	Anhorns Gas And Tire		764.56	1 Transactions			
37469	Insty Prints						
14	01-201-000-0000-6410		177.00	1000 time off request forms	161081	Office Supplies	N

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
	37469	Insty Prints		177.00	1 Transactions			
	5487	LexisNexis Risk Data Management						
35		01-201-000-0000-6425		200.00	Searches/reports - June 2024	1035910-2024063	Investigation Expense	N
	5487	LexisNexis Risk Data Management		200.00	1 Transactions			
	3693	Loffler Companies Inc						
29		01-201-000-0000-6381		157.90	Sheriff's office printers	4730768	Cpu Usage & Network Support	N
	3693	Loffler Companies Inc		157.90	1 Transactions			
	8422	Mayo Clinic						
36		01-201-000-0000-6801		351.00	Pre-employment exam - KV	700004026	Misc Expense	6
	8422	Mayo Clinic		351.00	1 Transactions			
	51300	Metro Sales Inc						
37		01-201-000-0000-6304		102.00	Contract base rate 7/8-10/7/24	INV2558833	Contracts	N
38		01-201-000-0000-6304		219.15	Contract usage 4/8 - 7/7/24	INV2558833	Contracts	N
	51300	Metro Sales Inc		321.15	2 Transactions			
	56125	NAPA Auto Parts						
41		01-201-000-0000-6801		29.94	Windshield wash - 6 count	020693	Misc Expense	N
	56125	NAPA Auto Parts		29.94	1 Transactions			
	62900	Owatonna Heating & Cooling Inc.						
44		01-201-297-0000-6347		300.00	Repair HVAC - new filters	57480	T-BI Pr Lease Payments	N
	62900	Owatonna Heating & Cooling Inc.		300.00	1 Transactions			
	9332	PITNEY BOWES INC						
46		01-201-000-0000-6293		128.97	Meter rental 7/20 -10/19/24	1025622745	Gun Permit Expenses	N
	9332	PITNEY BOWES INC		128.97	1 Transactions			
	5594	Water Systems Company						
59		01-201-000-0000-6410		11.30	Water & delivery fee	721662	Office Supplies	N
60		01-201-000-0000-6410		8.95	Monthly fee - July 2024	737126	Office Supplies	N
	5594	Water Systems Company		20.25	2 Transactions			
201		DEPT Total:		2,450.77	Sheriff	10 Vendors	12 Transactions	
208		DEPT			Coroner			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
4229	Moore Md/Kellyanna J						
40	01-208-000-0000-6801		3,864.24	Coroner services - July	July 2024	General Expense	6
4229	Moore Md/Kellyanna J		3,864.24	1 Transactions			
208	DEPT Total:		3,864.24	Coroner	1 Vendors	1 Transactions	
220	DEPT			Public Transit			
10200	Cedar Valley Services Inc						
9	01-220-000-2010-5520		90.00	Transit ticket sales 4/1- 6/30	July 2024	Fees	N
10200	Cedar Valley Services Inc		90.00	1 Transactions			
220	DEPT Total:		90.00	Public Transit	1 Vendors	1 Transactions	
251	DEPT			Jail			
5750	Bob Barker Company Inc						
7	01-251-000-0000-6418		101.76	Inmate boxers	2037888	Lock-Up Supplies	N
5750	Bob Barker Company Inc		101.76	1 Transactions			
9595	Compcare Occupational Medicine & Urge						
10	01-251-000-0000-6196		165.00	Pre-employment exam - CO	9710	Employee Phys And Exams	6
9595	Compcare Occupational Medicine & Urge		165.00	1 Transactions			
9984	Flynn/Kolten						
11	01-251-000-0000-6801		32.50	Parking reimb-Training Academy	6/2024	Misc Expense	N
9984	Flynn/Kolten		32.50	1 Transactions			
3693	Loffler Companies Inc						
21	01-251-000-0000-6410		372.32	Detention Center printers	4730768	Office Supplies	N
3693	Loffler Companies Inc		372.32	1 Transactions			
3613	Lsq Funding Group Lc						
32	01-251-000-0000-6307		3,850.45	Inmate transport from MS - Xu	9436	Outside Transportation	Y
3613	Lsq Funding Group Lc		3,850.45	1 Transactions			
5830	Midwest Monitoring & Surveillance						
39	01-251-000-0000-6451		484.87	Test kits	DT 0624132	Operating Supplies	Y
5830	Midwest Monitoring & Surveillance		484.87	1 Transactions			

	Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
	18450	Office of MN IT Services						
43		01-251-000-0000-6211		42.50	Fiber management fee	DV24060400	Radio - Computers - Cameras	N
	18450	Office of MN IT Services		42.50	1 Transactions			
	3248	Personnel Evaluation, Inc						
45		01-251-000-0000-6196		25.00	Personnel eval profile - JR	51945	Employee Phys And Exams	6
	3248	Personnel Evaluation, Inc		25.00	1 Transactions			
	8247	Summit Food Services LLC						
52		01-251-000-0000-6441		3,520.13	Inmate meals 6/22 - 6/28/24	INV2000211606	Prisoner Meals	N
53		01-251-000-0000-6441		3,473.98	Inmate meals 6/29 - 7/5/24	INV2000212165	Prisoner Meals	N
54		01-251-000-0000-6451		26.88	Paper products	INV2000212165	Operating Supplies	N
	8247	Summit Food Services LLC		7,020.99	3 Transactions			
	618	Turnkey Corrections						
56		01-251-000-0000-6418		27.08	Indigent fees	12008	Lock-Up Supplies	N
	618	Turnkey Corrections		27.08	1 Transactions			
	8070	U N X Inc						
57		01-251-000-0000-6560		435.30	Laundry detergents	2024-73716-00	Janitorial Supplies	N
	8070	U N X Inc		435.30	1 Transactions			
251		DEPT Total:		12,557.77	Jail	11 Vendors	13 Transactions	
252		DEPT			Community Corrections			
	4064	Alcohol Monitoring System Inc						
1		01-252-000-0000-6274		1,451.30	SCRAM monitoring fee	315514	Scram Monitoring	N
2		01-252-000-0000-6274		181.95	SCRAM supplies	315861	Scram Monitoring	N
	4064	Alcohol Monitoring System Inc		1,633.25	2 Transactions			
	8263	CRK Properties LLC						
96		01-252-000-0000-6341		651.21	Utilities	1295	Office Rent	Y
95		01-252-000-0000-6341		5,922.00	Rent - August	July 2024	Office Rent	Y
	8263	CRK Properties LLC		6,573.21	2 Transactions			
	6821	KEYSTONE INTERPRETING SOLUTIONS IN						
84		01-252-000-0000-6284		200.00	Translator services	M11-00003	Interpreter Services	N
	6821	KEYSTONE INTERPRETING SOLUTIONS IN		200.00	1 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
6884	Language Line Services Inc						
103	01-252-000-0000-6284		169.35	Translator services	11343426	Interpreter Services	Y
6884	Language Line Services Inc		169.35	1 Transactions			
3693	Loffler Companies Inc						
20	01-252-000-0000-6381		16.44	Comm Corrections printers	4730768	Cpu Usage	N
3693	Loffler Companies Inc		16.44	1 Transactions			
5830	Midwest Monitoring & Surveillance						
85	01-252-000-0000-6270		2,588.35	Lab services & supplies-June	DT 0624104	Chemical Testing	Y
5830	Midwest Monitoring & Surveillance		2,588.35	1 Transactions			
4879	Shred Right						
87	01-252-000-0000-6410		42.53	Paper shredding	0027049	Office Supplies	Y
4879	Shred Right		42.53	1 Transactions			
252	DEPT Total:		11,223.13	Community Corrections	7 Vendors	9 Transactions	
253	DEPT			Law Enforcement Center			
988	Jetter Clean Inc						
33	01-253-000-0000-6300		300.00	Cleaned out 2nd floor line	OWT-12900	Bldg Repairs & Maintenance	N
34	01-253-000-0000-6300		250.00	Camera usage to clean out line	OWT-12900	Bldg Repairs & Maintenance	N
988	Jetter Clean Inc		550.00	2 Transactions			
3693	Loffler Companies Inc						
30	01-253-000-0000-6304		86.98	LEC Records joint printers	4730768	Contract Services/Bldg Mtce	N
3693	Loffler Companies Inc		86.98	1 Transactions			
4879	Shred Right						
47	01-253-000-0000-6254		53.70	Paper shredding	0027051	Garbage Disposal	Y
4879	Shred Right		53.70	1 Transactions			
85167	Stewart Sanitation						
51	01-253-000-0000-6254		83.24	Garbage pick up	860038	Garbage Disposal	N
85167	Stewart Sanitation		83.24	1 Transactions			
87305	Thompson Sanitation						
55	01-253-000-0000-6254		17.50	Cardboard recycling	69600	Garbage Disposal	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
87305	Thompson Sanitation		17.50	1 Transactions			
253	DEPT Total:		791.42	Law Enforcement Center	5 Vendors	6 Transactions	
281	DEPT			Emergency Management			
3218	Karnauskas/Tom J						
16	01-281-000-0000-6331		289.44	Mileage-flood response DR4797	June 17-26, 2024	Mileage Reimbursement	N
3218	Karnauskas/Tom J		289.44	1 Transactions			
281	DEPT Total:		289.44	Emergency Management	1 Vendors	1 Transactions	
391	DEPT			Environmental Services			
9982	Anderson/David						
61	01-391-292-0000-6820		700.00	Well sealing cost share prog	115050Born	Grant Expense	N
9982	Anderson/David		700.00	1 Transactions			
72015	Recycling Assoc Of Minn						
86	01-391-000-0000-6241		300.00	2024 RAM membership-KBarden	512702	Membership Dues	N
72015	Recycling Assoc Of Minn		300.00	1 Transactions			
391	DEPT Total:		1,000.00	Environmental Services	2 Vendors	2 Transactions	
481	DEPT			Public Health Nursing			
115	Aaseth/Amber						
198	01-481-461-6066-6331		16.75	Mileage - June 2024	July 2024	Mileage Reimbursement	N
115	Aaseth/Amber		16.75	1 Transactions			
8204	Adams/Penny						
199	01-481-460-6009-6331		69.68	Mileage - June 2024	July 2024	Mileage Reimbursement	N
8204	Adams/Penny		69.68	1 Transactions			
2574	Archambault/Kristi						
200	01-481-460-6009-6331		79.73	Mileage - June 2024	July 2024	Mileage Reimbursement	N
2574	Archambault/Kristi		79.73	1 Transactions			
8783	Availity LLC						
182	01-481-460-6009-6383		20.00	Medicare billing charges	INV01183165	Contract Services	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
8783	Availity LLC		20.00	1 Transactions			
7	Bartsch/Christine						
202	01-481-460-6009-6331		104.86	Mileage - June 2024	July 2024	Mileage Reimbursement	N
7	Bartsch/Christine		104.86	1 Transactions			
8486	Baumgartner/Ann						
203	01-481-460-6009-6331		10.05	Mileage - June 2024	July 2024	Mileage Reimbursement	N
8486	Baumgartner/Ann		10.05	1 Transactions			
9413	Benson/Robert						
201	01-481-460-6009-6331		27.54	Mileage - June 2024	July 2024	Mileage Reimbursement	N
9413	Benson/Robert		27.54	1 Transactions			
6267	Brinkman/Stacie Lynn						
206	01-481-461-6025-6331		40.51	Mileage - June 2024	July 2024	Mileage Reimbursement	N
204	01-481-461-6030-6331		6.07	Mileage - June 2024	July 2024	Mileage Reimbursement	N
205	01-481-461-6059-6331		5.71	Mileage - June 2024	July 2024	Mileage Reimbursement	N
6267	Brinkman/Stacie Lynn		52.29	3 Transactions			
10084	Cardinal Health 110 LLC						
183	01-481-462-6047-6434		95.05	Tubersol - 20 doses	7379978221	Medical Supplies	Y
184	01-481-462-6047-6467		543.11	Heplisav vaccines	7379978221	Hep B Vaccine	Y
10084	Cardinal Health 110 LLC		638.16	2 Transactions			
12590	Christenson/Yukari						
207	01-481-460-6009-6331		79.06	Mileage - June 2024	July 2024	Mileage Reimbursement	N
12590	Christenson/Yukari		79.06	1 Transactions			
8789	Dahle/Teya F						
185	01-481-461-6034-6261		75.00	Reflective consult	1580	Conference & Training	Y
186	01-481-461-6059-6261		75.00	Reflective consult	1580	Conference & Training	Y
8789	Dahle/Teya F		150.00	2 Transactions			
1335	Dodge County Public Health						
187	01-481-462-6048-5347		352.97	Pass through -Dodge Co PH	July 2024	EHD-Refugee Grant - State	N
1335	Dodge County Public Health		352.97	1 Transactions			
9722	Hanson/Whitney						

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
209	01-481-460-6009-6331		61.38	Mileage - June 2024	July 2024	Mileage Reimbursement	N
9722	Hanson/Whitney		61.38	1 Transactions			
9892	Haroldson/Julie						
210	01-481-460-6009-6331		26.13	Mileage - June 2024	July 2024	Mileage Reimbursement	N
9892	Haroldson/Julie		26.13	1 Transactions			
8389	Healthcare First						
188	01-481-460-6009-6383		111.02	HHCAHPS survey	INV5454864	Contract Services	Y
8389	Healthcare First		111.02	1 Transactions			
9458	Jongbloedt/Beth						
208	01-481-460-6009-6331		6.97	Mileage - June 2024	July 2024	Mileage Reimbursement	N
9458	Jongbloedt/Beth		6.97	1 Transactions			
9867	Lieske/Michelle						
211	01-481-460-6009-6331		30.82	Mileage - June 2024	July 2024	Mileage Reimbursement	N
9867	Lieske/Michelle		30.82	1 Transactions			
3693	Loffler Companies Inc						
28	01-481-000-0000-6322		134.89	Public Health printers	4730768	Service Agreements	N
3693	Loffler Companies Inc		134.89	1 Transactions			
5754	McMann/Katy						
212	01-481-460-6009-6331		31.49	Mileage - June 2024	July 2024	Mileage Reimbursement	N
5754	McMann/Katy		31.49	1 Transactions			
8975	Minnesota Counties Computer Coop						
189	01-481-000-0000-6381		6,398.05	PHDoc software support-3rd qtr	2407052	CPU Usage & Network Support	N
8975	Minnesota Counties Computer Coop		6,398.05	1 Transactions			
9616	Parrott & Smith LLC						
190	01-481-461-6066-6341		265.00	Rent - August	July 2024	Office Rent	1
9616	Parrott & Smith LLC		265.00	1 Transactions			
7944	Red Oxygen						
191	01-481-461-6011-6210		14.83	Texting services	656774	Telephone	N
192	01-481-461-6040-6210		14.84	Texting services	656774	Telephone	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
7944	Red Oxygen		29.67	2 Transactions			
77316	Schroeder/Greg						
194	01-481-460-6009-6331		101.84	Mileage - June 2024	July 2024	Mileage Reimbursement	Y
193	01-481-460-6009-6383		806.93	Physical therapist - June 2024	July 2024	Contract Services	Y
77316	Schroeder/Greg		908.77	2 Transactions			
83500	Steele County Highway Dept						
195	01-481-465-6057-6540		233.59	Fuel - County car - June 2024	2345	Gas & Oil	N
83500	Steele County Highway Dept		233.59	1 Transactions			
9354	Straight River Taxi						
196	01-481-460-6012-6465		40.00	Client taxi services	168432	Patient Supplies & Services	N
9354	Straight River Taxi		40.00	1 Transactions			
90165	UC Lab						
197	01-481-463-6049-6322		699.03	Well water testing	120687	Well Water Service Agreements	N
90165	UC Lab		699.03	1 Transactions			
4100	Wencl/Dianne Marie						
213	01-481-460-6009-6331		24.12	Mileage - June 2024	July 2024	Mileage Reimbursement	N
4100	Wencl/Dianne Marie		24.12	1 Transactions			
481	DEPT Total:		10,602.02	Public Health Nursing	27 Vendors	33 Transactions	
502	DEPT			Steele Co Community Ctr			
8251	BRN Lawn & Landscape LLC						
70	01-502-000-0000-6380		175.00	Weekly mow & trim-ComnCtr	3062	Grounds Maintenance	Y
8251	BRN Lawn & Landscape LLC		175.00	1 Transactions			
8521	From the Ground Up LLC						
77	01-502-000-0000-6380		75.00	Herbicide - Comm Center	34378	Grounds Maintenance	Y
8521	From the Ground Up LLC		75.00	1 Transactions			
85167	Stewart Sanitation						
90	01-502-000-0000-6300		36.50	Trash/recyling - Comm Ctr	859786	Bldg Repairs & Maintenance	N
85167	Stewart Sanitation		36.50	1 Transactions			
9183	Van Meter Inc						

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
58	01-502-000-0000-6300		173.52	LED lamp	S013353755.001	Bldg Repairs & Maintenance	N
9183	Van Meter Inc		173.52	1 Transactions			
502	DEPT Total:		460.02	Steele Co Community Ctr	4 Vendors	4 Transactions	
521	DEPT			Park And Recreation			
8251	BRN Lawn & Landscape LLC						
217	01-521-000-0000-6304		435.00	Beaver Lake mowings-June	3059	Lawn Mowing Contract	Y
216	01-521-000-0000-6304		160.00	Canoe landing mowing-June	3060	Lawn Mowing Contract	Y
8251	BRN Lawn & Landscape LLC		595.00	2 Transactions			
56125	NAPA Auto Parts						
230	01-521-000-0000-6320		34.99	Seals for showmobile	021669	Stage/Showmobile Expense	N
56125	NAPA Auto Parts		34.99	1 Transactions			
83500	Steele County Highway Dept						
236	01-521-000-0000-6540		260.18	Fuel	2341	Gas & Oil	N
83500	Steele County Highway Dept		260.18	1 Transactions			
87305	Thompson Sanitation						
237	01-521-000-0000-6823		190.27	Beaver Lake dumpster-June	69158	Beaver Lake	N
87305	Thompson Sanitation		190.27	1 Transactions			
521	DEPT Total:		1,080.44	Park And Recreation	4 Vendors	5 Transactions	
550	DEPT			Four Seasons			
6980	Block Plumbing & Heating Inc						
215	01-550-000-0000-6410		241.60	Repair toilet	68504	Operating Supplies - Contracts	N
6980	Block Plumbing & Heating Inc		241.60	1 Transactions			
16860	Custom Communications Inc						
219	01-550-000-0000-6410		146.73	Fire alarm monitoring Aug-Oct	584153	Operating Supplies - Contracts	N
16860	Custom Communications Inc		146.73	1 Transactions			
8521	From the Ground Up LLC						
75	01-550-000-0000-6386		75.00	Herbicide - Four Seasons	34378	Parking Lot Maintenance	Y
8521	From the Ground Up LLC		75.00	1 Transactions			

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
33550	Hillyard-Hutchinson						
101	01-550-000-0000-6410		26.68	Polishing pads	605525685	Operating Supplies - Contracts	N
33550	Hillyard-Hutchinson		26.68	1 Transactions			
3693	Loffler Companies Inc						
22	01-550-000-0000-6410		193.64	Four Seasons printers	4730768	Operating Supplies - Contracts	N
3693	Loffler Companies Inc		193.64	1 Transactions			
56125	NAPA Auto Parts						
106	01-550-000-0000-6410		55.98	Scaper blades	020932	Operating Supplies - Contracts	N
56125	NAPA Auto Parts		55.98	1 Transactions			
9922	Owatonna Ace Hardware						
107	01-550-000-0000-6410		8.37	Miscellaneous screws	592/5	Operating Supplies - Contracts	N
233	01-550-000-0000-6410		17.57	Paint edger, sanding sponge	613/5	Operating Supplies - Contracts	N
232	01-550-000-0000-6410		101.10	Fasteners for lobby plaques	680/5	Operating Supplies - Contracts	N
9922	Owatonna Ace Hardware		127.04	3 Transactions			
85167	Stewart Sanitation						
110	01-550-000-0000-6254		225.73	Monthly garbage	860015	Garbage Disposal	N
85167	Stewart Sanitation		225.73	1 Transactions			
8289	Twin City Filter Service Inc						
111	01-550-000-0000-6410		265.01	Dehumidifier filters	0761537	Operating Supplies - Contracts	N
8289	Twin City Filter Service Inc		265.01	1 Transactions			
550	DEPT Total:		1,357.41	Four Seasons	9 Vendors	11 Transactions	
601	DEPT			County Ag Society			
8521	From the Ground Up LLC						
74	01-601-000-0000-6386		75.00	Herbicide - Fairgrounds	34378	Parking Lot Maintenance	Y
8521	From the Ground Up LLC		75.00	1 Transactions			
601	DEPT Total:		75.00	County Ag Society	1 Vendors	1 Transactions	
602	DEPT			Co-Op Extension			
14420	Culligan Inc						
73	01-602-000-0000-6410		60.17	Cooler & water - July 2024	15396671-06302C	Office Supplies	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
14420	Culligan Inc		60.17	1 Transactions			
37025	Innovative Office Solutions LLC						
226	01-602-000-0000-6410		182.34	Envelopes, pens, tape, clips	4581216	Office Supplies	N
227	01-602-000-0000-6410		205.64	Laminating film	4586760	Office Supplies	N
37025	Innovative Office Solutions LLC		387.98	2 Transactions			
72120	Univ Of Mn Regents						
113	01-602-000-0000-6306		40,324.00	Ignaszewski & Erf -Q2 MOA	0300034657	Contracted Services	N
114	01-602-000-0000-6306		5,941.88	Lermon - 5/6 to 6/3 MOA	0300034657	Contracted Services	N
115	01-602-000-0000-6306		7,056.70	Rugg-Q2 MOA	0300034657	Contracted Services	N
116	01-602-000-0000-6306		4,000.10	Koziolek - 5/14 to 6/30 MOA	0300034657	Contracted Services	N
72120	Univ Of Mn Regents		57,322.68	4 Transactions			
602	DEPT Total:		57,770.83	Co-Op Extension	3 Vendors	7 Transactions	
606	DEPT			Soil Conservation			
9510	Steele County SWCD						
50	01-606-000-0000-6801		33,750.00	Allocation (2024 2nd qtr)	2024-14	General Expenses	N
9510	Steele County SWCD		33,750.00	1 Transactions			
606	DEPT Total:		33,750.00	Soil Conservation	1 Vendors	1 Transactions	
1	Fund Total:		190,931.81	General Revenue Fund		195 Transactions	

Steele County

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Descripti On Behalf of Name	1099
301	DEPT			Administration			
3693	Loffler Companies Inc						
117	10-301-000-0000-6410		6.90	Public Works printers	4730768	Office Supplies	N
3693	Loffler Companies Inc		6.90	1 Transactions			
301	DEPT Total:		6.90	Administration	1 Vendors	1 Transactions	
10	Fund Total:		6.90	Road & Bridge Fund		1 Transactions	

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
640	DEPT			Judicial Ditch 24			
5345	Dahle Enterprises of Morristown LLC						
214	21-640-000-0000-6305		496.06	JD24 repairs-Elsner bridge	13308	Construction And Repairs	N
5345	Dahle Enterprises of Morristown LLC		496.06	1 Transactions			
640	DEPT Total:		496.06	Judicial Ditch 24	1 Vendors	1 Transactions	
21	Fund Total:		496.06	County Ditch Fund		1 Transactions	

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
201	DEPT			Sheriff			
9138	ICS Consulting LLC						
118	38-201-000-0000-6600		2,100.00	Sheriff addn bill thru June	11378	Capital Outlay - Sheriff	Y
9138	ICS Consulting LLC		2,100.00	1 Transactions			
201	DEPT Total:		2,100.00	Sheriff	1 Vendors	1 Transactions	
38	Fund Total:		2,100.00	Capital Outlay Fund		1 Transactions	

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
398	DEPT			Landfill			
9087	7 Rivers Recycling LLC						
159	53-398-000-0000-6304		3,671.46	142 mattresses & box springs	9044	Contract Services	Y
9087	7 Rivers Recycling LLC		3,671.46	1 Transactions			
5465	B To Z Hardware						
122	53-398-000-0000-6301		15.01	Utility knife	B367414	Equip Repairs	N
5465	B To Z Hardware		15.01	1 Transactions			
10150	Carquest Auto Parts						
129	53-398-000-0000-6301		40.59	2 switches	465121	Equip Repairs	N
123	53-398-000-0000-6301		67.41	Hydraulic hose fittings	480096	Equip Repairs	N
124	53-398-000-0000-6301		152.06	Battery	483810	Equip Repairs	N
125	53-398-000-0000-6301		1,209.81	22 ton jack	484551	Equip Repairs	N
126	53-398-000-0000-6301		27.57	Large DIA refills	484590	Equip Repairs	N
127	53-398-000-0000-6301		34.18	Wiper blades	485012	Equip Repairs	N
128	53-398-000-0000-6301		69.47	Strobe light	486318	Equip Repairs	N
10150	Carquest Auto Parts		1,601.09	7 Transactions			
11215	Central Farm Services						
130	53-398-000-0000-6541		619.39	413 gals LP-new shop	187047	Heating Fuel	N
131	53-398-000-0000-6541		226.65	151 gals LP-office	187048	Heating Fuel	N
132	53-398-000-0000-6541		233.84	156 gals LP-old shop	187049	Heating Fuel	N
133	53-398-000-0000-6540		197.60	Tub of grease	2689309	Machine Fuel	N
134	53-398-000-0000-6540		1,229.95	425 gallons diesel	27202	Machine Fuel	N
135	53-398-000-0000-6540		578.80	200 gallons diesel	27230	Machine Fuel	N
136	53-398-000-0000-6540		1,152.39	384 gallons diesel	27253	Machine Fuel	N
137	53-398-000-0000-6540		2,621.59	750 gals diesel, 114 unleaded	27274	Machine Fuel	N
11215	Central Farm Services		6,860.21	8 Transactions			
8424	Cintas						
138	53-398-000-0000-6304		76.48	Rugs	4194657738	Contract Services	Y
139	53-398-000-0000-6304		76.48	Rugs	4195383534	Contract Services	Y
140	53-398-000-0000-6304		76.48	Rugs	4196093757	Contract Services	Y
141	53-398-000-0000-6304		76.48	Rugs	4196788692	Contract Services	Y
8424	Cintas		305.92	4 Transactions			
14420	Culligan Inc						
142	53-398-000-0000-6304		102.81	Water, salt & cups	4476440	Contract Services	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Description / On Behalf of Name	1099
143	53-398-000-0000-6304		38.75	Water	4497197	Contract Services	N
144	53-398-000-0000-6304		12.94	Cooler rental	4510409	Contract Services	N
145	53-398-000-0000-6304		37.15	Softener rental	4516203	Contract Services	N
146	53-398-000-0000-6304		39.99	Softener rental	4531640	Contract Services	N
14420	Culligan Inc		231.64	5 Transactions			
38160	J R's Advanced Recyclers Inc						
147	53-398-000-0000-6304		3,190.00	12,760 lbs electronics	113366	Contract Services	N
148	53-398-000-0000-6304		750.00	116 appliances	113401	Contract Services	N
38160	J R's Advanced Recyclers Inc		3,940.00	2 Transactions			
3693	Loffler Companies Inc						
119	53-398-000-0000-6410		89.73	Landfill printers	4730768	Office Supplies	N
3693	Loffler Companies Inc		89.73	1 Transactions			
7771	MN Dept of Labor & Industry						
149	53-398-000-0000-6300		20.00	Pressure vessel	ABR0330425X	Bldg Repairs & Maintenance	N
7771	MN Dept of Labor & Industry		20.00	1 Transactions			
56125	NAPA Auto Parts						
150	53-398-000-0000-6301		59.88	Windshield washer fluid	811595	Equip Repairs	N
56125	NAPA Auto Parts		59.88	1 Transactions			
58850	Northland Farm Systems						
151	53-398-000-0000-6301		225.42	Flow control valve	69680	Equip Repairs	N
58850	Northland Farm Systems		225.42	1 Transactions			
8761	Quality Flow Systems Inc						
152	53-398-000-0000-6301		1,806.00	Leachate pump	47212	Equip Repairs	N
8761	Quality Flow Systems Inc		1,806.00	1 Transactions			
77570	Short Elliott Hendrickson Inc						
154	53-398-000-0000-6542		9,263.00	Solid waste planning	469821	Testing & Monitoring	N
153	53-398-000-0000-6625		14,013.76	Landfill expansion	469825	Capital Improvements	N
77570	Short Elliott Hendrickson Inc		23,276.76	2 Transactions			
83500	Steele County Highway Dept						
156	53-398-000-0000-6301		1,880.80	Repair leachate & rolloff	2349	Equip Repairs	N
155	53-398-000-0000-6380		129.76	Signs & labor	2349	Grounds Maintenance	N

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
157	53-398-000-0000-6388		1,948.31	Leachate hauling	2349	Labor costs-Highway	N
83500	Steele County Highway Dept		3,958.87	3 Transactions			
85167	Stewart Sanitation						
158	53-398-000-0000-6544		1,642.68	Waste treatment plant bill	859827	Leachate Treatment	N
85167	Stewart Sanitation		1,642.68	1 Transactions			
398	DEPT Total:		47,704.67	Landfill	15 Vendors	39 Transactions	
53	Fund Total:		47,704.67	Landfill Fund		39 Transactions	

Vendor No.	Name / Account/Formula	Rpt Accr	Amount	Warrant Description / Service Dates	Invoice # / Paid On Bhf #	Account/Formula Descripti / On Behalf of Name	1099
857	DEPT			Well Disclosure			
4225	Mn Dept Of Health						
120	72-857-000-0000-2100		255.00	Jan - March well disclosure	July 2024	Mn State Treasurer-Well Disclosure	N
121	72-857-000-0000-2100		382.50	Apr - June well disclosure	July 2024	Mn State Treasurer-Well Disclosure	N
4225	Mn Dept Of Health		637.50	2 Transactions			
857	DEPT Total:		637.50	Well Disclosure	1 Vendors	2 Transactions	
72	Fund Total:		637.50	State Collections Fund		2 Transactions	
	Final Total:		241,876.94	159 Vendors	239 Transactions		

Recap by Fund

Fund	AMOUNT	Name
1	190,931.81	General Revenue Fund
10	6.90	Road & Bridge Fund
21	496.06	County Ditch Fund
38	2,100.00	Capital Outlay Fund
53	47,704.67	Landfill Fund
72	637.50	State Collections Fund
All Funds	241,876.94	Total

Approved by, ...

. . . .

. . . .

Description 06 2024 - 06 2024 JE UPLOAD ? C2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	6/30/24	902	01-031-000-0000-6215 Postage	0.88	D	Postage - Admin				1
2	6/30/24	902	01-103-000-0000-6215 Postage	46.96	D	Postage - Assessor				1
3	6/30/24	902	01-041-000-0000-6215 Postage	449.23	D	Postage - PT&E				1
4	6/30/24	902	01-252-000-0000-6215 Postage	109.04	D	Postage - CCA				1
5	6/30/24	902	01-062-000-0000-6802 Internal Chargeback	661.90	D	Postage - Court Admin				1
6	6/30/24	902	01-251-000-0000-6215 Postage	10.43	D	Postage - Detention Center				1
7	6/30/24	902	01-063-000-0000-6215 Postage	125.94	D	Postage - Auditor Elections				1
8	6/30/24	902	01-281-000-0000-6215 Postage	29.68	D	Postage - Emergency Mgmt				1
9	6/30/24	902	01-602-000-0000-6215 Postage	1.92	D	Postage - Extension				1
10	6/30/24	902	01-044-000-0000-6215 Postage	48.56	D	Postage - Finance				1
11	6/30/24	902	01-550-000-0000-6215 Postage	1.92	D	Postage - Four Seasons				1
12	6/30/24	902	01-032-000-0000-6215 Postage	8.11	D	Postage - Human Resources				1
13	6/30/24	902	01-062-000-0000-6802 Internal Chargeback	64.17	D	Postage - MRCI				1
14	6/30/24	902	01-105-000-0000-6215 Postage	204.37	D	Postage - Planning and Zoning				1
15	6/30/24	902	01-101-000-0000-6215 Postage	283.18	D	Postage - Recorder				1
16	6/30/24	902	01-121-000-0000-6215 Postage	25.21	D	Postage - Veterans				1
17	6/30/24	902	01-481-460-6009-6215 Postage	15.84	D	Postage - QA				1
18	6/30/24	902	01-481-461-6011-6215 Postage	219.68	D	Postage - CTC				1
19	6/30/24	902	01-481-460-6012-6215 Postage	90.02	D	Postage - LTC				1
20	6/30/24	902	01-481-461-6025-6215 Postage	28.32	D	Postage - FAP/HCB/FC				1

Steele County

JOURNAL ENTRIES

Description 06 2024 - 06 2024 JE UPLOAD ? C2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	6/30/24	902	01-481-461-6030-6215 Postage	19.60	D	Postage - MCH				1
22	6/30/24	902	01-481-461-6040-6215 Postage	0.64	D	Postage - WIC				1
23	6/30/24	902	01-481-461-6059-6215 Postage	2.91	D	Postage - SEMN/FHV				1
24	6/30/24	902	01-481-462-6047-6215 Postage	4.99	D	Postage - CID				1
25	6/30/24	902	01-481-464-6061-6215 Postage	3.98	D	Postage - COVID				1
26	6/30/24	902	01-062-000-0000-6215 Postage	2,457.48	C	GF Postage Allocation				1
27	6/30/24	902	10-301-000-0000-6215 Postage	96.64	D	Highway Postage				1
28	6/30/24	902	10-000-000-0000-1001 Cash	96.64	C	Highway Postage				1
29	6/30/24	902	01-000-000-0000-1001 Cash	96.64	D	Highway Postage				1
30	6/30/24	902	01-062-000-0000-5831 Miscellaneous	96.64	C	Highway Postage				1
31	6/30/24	902	53-398-000-0000-6215 Postage	30.34	D	Landfill Postage				1
32	6/30/24	902	53-000-000-0000-1001 Cash	30.34	C	Landfill Postage				1
33	6/30/24	902	01-000-000-0000-1001 Cash	30.34	D	Landfill Postage				1
34	6/30/24	902	01-062-000-0000-5831 Miscellaneous	30.34	C	Landfill Postage				1
35	6/30/24	902	21-665-000-0000-6215 Postage	3.84	D	JD 2 Postage				1
36	6/30/24	902	21-000-000-0000-1001 Cash	3.84	C	JD 2 Postage				1
37	6/30/24	902	01-000-000-0000-1001 Cash	3.84	D	JD 2 Postage				1
38	6/30/24	902	01-062-000-0000-5831 Miscellaneous	3.84	C	JD 2 Postage				1

Debit Total 2,719.12 Credit Total 2,719.12 Net: 0.00

Steele County

JOURNAL ENTRIES

Description 06 2024 - 06 2024 JE UPLOAD ? C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	6/30/24	903	01-000-000-0000-1001 Cash	5,479.59	D	BMO One Card Allocation June	BMO One Card Allocation June			1
2	6/30/24	903	01-003-000-0000-6961 Visa One Card Program	45,659.87	C	BMO Charges June	BMO Charges June			1
3	6/30/24	903	01-003-972-0000-6801 Aquatic Invasive Species Grant Expense	53.68	D	5-21-2024 AIS Inspector Chair	Fleet Farm Group, Llc			1
4	6/30/24	903	01-032-000-0000-6245 Recruiting/Advertising	48.01	D	Lunch 4 Panel 4 Co Atty Interv	Kerr-McCauley Investments			1
5	6/30/24	903	01-032-000-0000-6245 Recruiting/Advertising	77.26	D	Lunch 4 Panel during Admin Int	Kerr-McCauley Investments			1
6	6/30/24	903	01-032-000-0000-6245 Recruiting/Advertising	11.04	D	Liza Lunch from JJ during Admi	Kerr-McCauley Investments			1
7	6/30/24	903	01-032-000-0000-6261 Conference & Training	450.00	D	Labor Law & Arbitration Conf	Sq Labor Arbitration			1
8	6/30/24	903	01-032-000-0000-6330 Travel Expenses	331.14	D	Julie Hotel for MCHRMA Conf	Hilton Garden Inn			1
9	6/30/24	903	01-032-000-0000-6410 Office Supplies	13.43	D	Batteries	Amazon.Com, Inc.			1
10	6/30/24	903	01-041-000-0000-6330 Travel Expenses	271.73	D	MACO Summer Conf lodging	Cragun Corporation			1
11	6/30/24	903	01-041-000-0000-6330 Travel Expenses	373.65	D	Election Conf lodging-Christin	Grand View Lodge			1
12	6/30/24	903	01-041-000-0000-6330 Travel Expenses	373.65	D	Election Conf lodging-Susan	Grand View Lodge			1
13	6/30/24	903	01-041-000-0000-6330 Travel Expenses	373.65	D	Lodging-Jennifer	Grand View Lodge			1
14	6/30/24	903	01-044-000-0000-6410 Office Supplies	17.99	D	Batteries	Amazon.Com, Inc.			1
15	6/30/24	903	01-044-000-0000-6410 Office Supplies	11.72	D	Pens for front counter	Amazon.Com, Inc.			1
16	6/30/24	903	01-044-000-0000-6410 Office Supplies	8.99	D	Scissors for front counter	Amazon.Com, Inc.			1
17	6/30/24	903	01-061-000-0000-6260 Computer Support	189.00	D	IT Document Management	Kaseya US Llc			1
18	6/30/24	903	01-061-000-0000-6260 Computer Support	436.00	D	Performance Mgmt SW	Brightgauge Software			1
19	6/30/24	903	01-061-000-0000-6304 Misc Contracts	869.00	D	Novec 1230 Inspection	Nardini Fire Equipment			1
20	6/30/24	903	01-061-000-0000-6413 Computer Supplies	6.40	D	Rack Parts	Lowes Companies, Inc.			1

Description 06 2024 - 06 2024 JE UPLOAD ? C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	6/30/24	903	01-062-000-0000-6210 Telephone	373.42	D	Teams Voice Direct Routing	Calltower, Inc.			1
22	6/30/24	903	01-062-000-0000-6801 General Expense	2,345.24	D	AWS Backup	Amazon.Com, Inc.			1
23	6/30/24	903	01-091-000-0000-6410 Office Supplies	32.28	D	interoffice envelopes	Amazon.Com, Inc.			1
24	6/30/24	903	01-091-000-0000-6410 Office Supplies	20.70	D	envelopes	Amazon.Com, Inc.			1
25	6/30/24	903	01-091-000-0000-6410 Office Supplies	35.92	D	pens	Amazon.Com, Inc.			1
26	6/30/24	903	01-101-000-0000-6215 Postage	30.45	D	Passport Postage	United States Postal Serv			1
27	6/30/24	903	01-101-000-0000-6215 Postage	27.85	D	Passport Postage	United States Postal Serv			1
28	6/30/24	903	01-101-000-0000-6215 Postage	30.45	D	Passport Postage	United States Postal Serv			1
29	6/30/24	903	01-101-000-0000-6215 Postage	30.45	D	Passport Postage	United States Postal Serv			1
30	6/30/24	903	01-101-000-0000-6261 Conference & Training	222.74	D	Fidlar Symposium Rick	Twin River Management Gro			1
31	6/30/24	903	01-101-000-0000-6261 Conference & Training	222.74	D	Fidlar Symposium Penny	Twin River Management Gro			1
32	6/30/24	903	01-101-000-9306-6410 Office Supplies - Compliance Fund	2,669.50	D	GIS Mobile Workstation	Dell International L.L.C			1
33	6/30/24	903	01-101-000-9306-6410 Office Supplies - Compliance Fund	269.99	D	GIS Docking Station	Dell International L.L.C			1
34	6/30/24	903	01-101-000-9306-6410 Office Supplies - Compliance Fund	595.18	D	GIS Monitors	Dell International L.L.C			1
35	6/30/24	903	01-103-000-0000-6241 Membership Dues	3.22	D	TOM LICENSE - FEE	Us Bank National Associat			1
36	6/30/24	903	01-103-000-0000-6241 Membership Dues	150.00	D	TOM'S SAMA LICENSE RENEWAL	State Of Minnesota			1
37	6/30/24	903	01-103-000-0000-6241 Membership Dues	125.00	D	BENJI LICENSE RENEWAL	State Of Minnesota			1
38	6/30/24	903	01-103-000-0000-6241 Membership Dues	3.22	D	BRIAN LICENSE RENEWAL FEE	Us Bank National Associat			1
39	6/30/24	903	01-103-000-0000-6241 Membership Dues	125.00	D	JEREMY LICENSE RENEWAL	State Of Minnesota			1
40	6/30/24	903	01-103-000-0000-6241 Membership Dues	150.00	D	BRIAN'S LICENSE RENEWAL	State Of Minnesota			1

Description 06 2024 - 06 2024 JE UPLOAD ? C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	6/30/24	903	01-103-000-0000-6241 Membership Dues	2.69	D	BENJI LICENE RENEWAL - FEE	Us Bank National Associat			1
42	6/30/24	903	01-103-000-0000-6241 Membership Dues	2.69	D	JEREMY LICENSE - FEE	Us Bank National Associat			1
43	6/30/24	903	01-103-000-0000-6301 Equip/Software Maint	18.87	D	MONTHLY PEOPLE'S PRESS SUB.	Apg Media Of Southern Min			1
44	6/30/24	903	01-103-000-0000-6801 General Expense	179.00	D	Assessor Job Posting on MAAO	Yourmembership, Inc.			1
45	6/30/24	903	01-104-000-0000-6330 Travel Expenses	830.42	D	Lodging for conf	Select Stays Llc			1
46	6/30/24	903	01-104-000-0000-6330 Travel Expenses	209.00	D	Lodging for conf	Expedia, Inc.			1
47	6/30/24	903	01-104-000-0000-6410 Office Supplies	69.95	D	Plotter Ink 301 PC	Amazon.Com, Inc.			1
48	6/30/24	903	01-105-000-0000-6261 Conference & Training	80.00	D	BO license	Department Of Labor An			1
49	6/30/24	903	01-111-000-0000-6320 Fleet Vehicle Maintenance	104.14	D	Fleet GeoTabs - Admin,DC,SO	T-Mobile Usa, Inc.			1
50	6/30/24	903	01-111-040-0000-6300 Bldg Repairs & Maintenance	26.97	D	Bulbs	Owt Hardware Inc			1
51	6/30/24	903	01-111-040-0000-6300 Bldg Repairs & Maintenance	450.89	C	Return	Kibble Equipment Llc			1
52	6/30/24	903	01-111-040-0000-6300 Bldg Repairs & Maintenance	750.00	D	May Payment	Intuit Payment Solutions,			1
53	6/30/24	903	01-111-040-0000-6560 Janitorial Supplies	37.91	D	Plastic Spindles	Amazon.Com, Inc.			1
54	6/30/24	903	01-111-040-0000-6560 Janitorial Supplies	28.74	D	Disinfectant Wipe/Toilet Clean	Amazon.Com, Inc.			1
55	6/30/24	903	01-111-040-0000-6560 Janitorial Supplies	772.74	D	Janitorial Supplies	Hillyard Inc			1
56	6/30/24	903	01-111-042-0000-6300 Bldg Repairs & Maintenance	150.48	C	Equipment Return	Kibble Equipment Llc			1
57	6/30/24	903	01-111-042-0000-6560 Janitorial Supplies	15.44	D	Disinfectant Wipe/Toilet Clean	Amazon.Com, Inc.			1
58	6/30/24	903	01-111-042-0000-6560 Janitorial Supplies	31.85	D	Janitorial Supplies	Hillyard Inc			1
59	6/30/24	903	01-111-042-0000-6560 Janitorial Supplies	124.72	D	Hand Towels	Hillyard Inc			1
60	6/30/24	903	01-111-042-0000-6560 Janitorial Supplies	60.88	D	Toilet Paper	Hillyard Inc			1

Steele County

JOURNAL ENTRIES

Description 06 2024 - 06 2024 JE UPLOAD ? C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	6/30/24	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	46.99	D	Wrenches	Fleet Farm Group, Llc			1
62	6/30/24	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	21.95	D	Shipping	United States Postal Serv			1
63	6/30/24	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	30.73	D	Service Fee	Invoice Cloud, Inc.			1
64	6/30/24	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	878.00	D	Water Filters	Invoice Cloud, Inc.			1
65	6/30/24	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	183.23	D	Flags and Paint	Lowes Companies, Inc.			1
66	6/30/24	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	70.30	D	Time Delay Fuses	Amazon.Com, Inc.			1
67	6/30/24	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	101.61	D	Disposal Splash Gard	Amazon.Com, Inc.			1
68	6/30/24	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	34.36	D	Wrench and Foam	Lowes Companies, Inc.			1
69	6/30/24	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	73.82	D	Pest Control	Plunketts Pest Control In			1
70	6/30/24	903	01-111-044-0000-6300 Bldg Repairs & Maintenance	79.98	D	Rock Wool	Lowes Companies, Inc.			1
71	6/30/24	903	01-111-044-0000-6380 Grounds Maintenance	952.53	D	Weed Control	Trugreen Limited Partners			1
72	6/30/24	903	01-111-044-0000-6380 Grounds Maintenance	374.45	D	Weed Control	Trugreen Limited Partners			1
73	6/30/24	903	01-111-049-0000-6300 Bldg Repairs & Maintenance	8.00	D	Hole Plugs	Owt Hardware Inc			1
74	6/30/24	903	01-111-049-0000-6300 Bldg Repairs & Maintenance	999.00	D	Tool box	Lowes Companies, Inc.			1
75	6/30/24	903	01-111-049-0000-6300 Bldg Repairs & Maintenance	798.00	D	New Tools	Lowes Companies, Inc.			1
76	6/30/24	903	01-111-049-0000-6300 Bldg Repairs & Maintenance	69.79	D	Pest Control	Plunketts Pest Control In			1
77	6/30/24	903	01-111-049-0000-6300 Bldg Repairs & Maintenance	148.92	D	Supplies for Alex Building	Lowes Companies, Inc.			1
78	6/30/24	903	01-111-049-0000-6300 Bldg Repairs & Maintenance	10.99	D	Mud	Owt Hardware Inc			1
79	6/30/24	903	01-201-000-0000-6210 Telephone	0.99	D	Evidence Data storage/GB plan	Apple Inc.			1
80	6/30/24	903	01-201-000-0000-6211 Radio-Computers-Cameras	15.99	D	10/Ear molds for radios	Amazon.Com, Inc.			1

Description 06 2024 - 06 2024 JE UPLOAD ? C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
81	6/30/24	903	01-201-000-0000-6211 Radio-Computers-Cameras	2,960.04	D	Squad MDC for new hires	Dell International L.L.C			1
82	6/30/24	903	01-201-000-0000-6215 Postage	14.00	D	Redemption check/McClatchey	United States Postal Serv			1
83	6/30/24	903	01-201-000-0000-6261 Conference & Training	990.00	D	2/Axon tasers	Axon Enterprise, Inc			1
84	6/30/24	903	01-201-000-0000-6261 Conference & Training	375.00	D	DMT-G training for 7412/Rector	Bca Training Education			1
85	6/30/24	903	01-201-000-0000-6285 Firearms/Ammo Training	295.50	D	2/Holsters	Safariland			1
86	6/30/24	903	01-201-000-0000-6285 Firearms/Ammo Training	9.99	D	1/Thread Locker glue	Amazon.Com, Inc.			1
87	6/30/24	903	01-201-000-0000-6285 Firearms/Ammo Training	307.98	D	2/Earmuffs	Amazon.Com, Inc.			1
88	6/30/24	903	01-201-000-0000-6285 Firearms/Ammo Training	160.84	D	2/Sites for Glocks	Trijicon, Inc.			1
89	6/30/24	903	01-201-000-0000-6285 Firearms/Ammo Training	1,554.76	D	29/Sight Set for Glocks	Trijicon, Inc.			1
90	6/30/24	903	01-201-000-0000-6293 Gun Permit Expenses	17.46	D	2/Permit to Carry-VOID	United States Postal Serv			1
91	6/30/24	903	01-201-000-0000-6293 Gun Permit Expenses	18.95	D	Lobby Music	Cloud Cover Media Inc			1
92	6/30/24	903	01-201-000-0000-6293 Gun Permit Expenses	8.73	D	Permit to Carry-VOID	United States Postal Serv			1
93	6/30/24	903	01-201-000-0000-6330 Travel Expenses	716.80	D	5/nighs DT trng 7405,7409,7422	Airbnb			1
94	6/30/24	903	01-201-000-0000-6410 Office Supplies	13.59	D	OFFICE SUPPLIES	Amazon.Com, Inc.			1
95	6/30/24	903	01-201-000-0000-6419 Community Programs	1,743.00	D	300/challenge coins	Coin Depot			1
96	6/30/24	903	01-201-000-0000-6438 K-9 Expenses	434.04	D	Annual Examination	Owatonna Veterinary Ho			1
97	6/30/24	903	01-201-000-0000-6562 Gas & Oil Squads	30.70	D	Fuel for squad 7422	Casey's General Stores In			1
98	6/30/24	903	01-201-000-0000-6801 Misc Expense	800.00	D	Lights for Deputies	Block, Inc.			1
99	6/30/24	903	01-201-000-0000-6801 Misc Expense	70.93	D	Night vision gear	Amazon.Com, Inc.			1
100	6/30/24	903	01-201-000-0110-6320 Squad 7403 Maintenance	34.71	D	Fleet GeoTabs - Admin,DC,SO	Tmobile Auto Pay			1

Steele County

JOURNAL ENTRIES

Description 06 2024 - 06 2024 JE UPLOAD ? C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
101	6/30/24	903	01-201-000-0111-6320 Squad 7422 Maintenace	730.08	D	4/Tires for 7422	Gb Auto Service Inc			1
102	6/30/24	903	01-201-000-0115-6320 Squad 7405 Maintenance	34.71	D	Fleet GeoTabs - Admin,DC,SO	Tmobile Auto Pay			1
103	6/30/24	903	01-201-000-0125-6320 21 EOC Trailer Maintenance	208.52	D	Repair loose siding	Block, Inc.			1
104	6/30/24	903	01-201-204-0000-6801 General Expense	90.50	D	60/wrist bands for clients	Project Lifesaver Interna			1
105	6/30/24	903	01-201-204-0000-6801 General Expense	27.79	D	Batteries for Proj.Lifesaver	Amazon.Com, Inc.			1
106	6/30/24	903	01-251-000-0000-6215 Postage	19.75	D	POSTAGE	United States Postal Serv			1
107	6/30/24	903	01-251-000-0000-6320 Vehicle Maintenance	173.58	D	Fleet GeoTabs - Admin,DC,SO	Tmobile Auto Pay			1
108	6/30/24	903	01-251-000-0000-6406 Program Supplies	10.73	D	PROGRAM MUSIC	Sirius Xm Radio Inc.			1
109	6/30/24	903	01-251-000-0000-6406 Program Supplies	93.39	D	programs tv	Hulu, Llc			1
110	6/30/24	903	01-251-000-0000-6432 Medical Payments	248.00	D	MEDICAL SUPPLIES -THERM	Control Solutions			1
111	6/30/24	903	01-251-000-0000-6451 Operating Supplies	67.52	D	DISH SOAP	Amazon.Com, Inc.			1
112	6/30/24	903	01-251-000-0000-6451 Operating Supplies	26.99	D	CLOTHS RACK	Amazon.Com, Inc.			1
113	6/30/24	903	01-251-000-0000-6451 Operating Supplies	14.54	D	DOOR STOPS	Amazon.Com, Inc.			1
114	6/30/24	903	01-252-000-0000-6215 Postage	5.08	D	Postage	United States Postal Serv			1
115	6/30/24	903	01-252-000-0000-6410 Office Supplies	68.71	D	Office Supplies	Amazon.Com, Inc.			1
116	6/30/24	903	01-252-000-0000-6410 Office Supplies	35.96	D	Ret Clips, Sticky Notes,	Amazon.Com, Inc.			1
117	6/30/24	903	01-252-775-0000-6330 Travel Expenses - CCA	9.00	D	Parking	Parking Meter St Paul			1
118	6/30/24	903	01-252-775-0000-6330 Travel Expenses - CCA	11.81	D	LunchTraumaPeerSupport	Sq El Jefe			1
119	6/30/24	903	01-253-000-0000-6380 Grounds Maintenance	168.62	D	Weed Control	Trugreen Lockbox			1
120	6/30/24	903	01-253-000-0000-6410 Office Supplies	33.30	D	3 sets of divider tabs	Amazon.Com, Inc.			1

Description 06 2024 - 06 2024 JE UPLOAD ? C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
121	6/30/24	903	01-253-000-0000-6410 Office Supplies	91.96	D	Laminating supplies	Usi Ed Gov			1
122	6/30/24	903	01-253-000-0000-6410 Office Supplies	63.80	D	5/10 pack Note pads	Amazon.Com, Inc.			1
123	6/30/24	903	01-281-000-0000-6199 Safety Program	787.50	D	CPR Cert Cards	Training Services & Class			1
124	6/30/24	903	01-281-000-0000-6241 Membership Dues	600.00	D	AMEM Annual Dues Grant Require	Association Of Minneso			1
125	6/30/24	903	01-281-000-0000-6251 Other Administrative Costs	59.00	D	Monthly Subscription	Basecamp, Llc			1
126	6/30/24	903	01-281-000-0000-6251 Other Administrative Costs	42.74	D	Annual Renewal of WP PlugIn	Freemius Export Wp Pa			1
127	6/30/24	903	01-281-000-0000-6806 Skywarn System	329.78	D	AllisonHouse Weather Data	Allisonhouse Llc			1
128	6/30/24	903	01-391-000-0000-6330 Travel Expenses	98.48	D	hotel stay	Country Inn & Stes Woo			1
129	6/30/24	903	01-481-000-0000-6410 Office Supplies	25.69	D	Letter Tray Organizer	Amazon.Com, Inc.			1
130	6/30/24	903	01-481-460-6009-6806 Miscellaneous	44.00	D	QA: Background Check (Paula)	State Of Minnesota			1
131	6/30/24	903	01-481-460-6009-6806 Miscellaneous	44.00	D	QA: Add'l Background Check	State Of Minnesota			1
132	6/30/24	903	01-481-460-6012-6465 Patient Supplies & Services	69.99	D	LTC: Patient - Shopping Cart	Amazon.Com, Inc.			1
133	6/30/24	903	01-481-460-6012-6465 Patient Supplies & Services	159.00	D	LTC: Patient Air Purifier	Amazon.Com, Inc.			1
134	6/30/24	903	01-481-461-6025-6464 General Supplies & Outreach	143.86	D	Screen Protectors/Duck Therm	Amazon.Com, Inc.			1
135	6/30/24	903	01-481-461-6030-6240 License & Permits	25.00	D	MCH: SB Technician Proxy Fee	Safe Kids Worldwide			1
136	6/30/24	903	01-481-461-6066-6464 General Supplies & Outreach	1,181.50	D	MDH: Supplies	Sticker Mule, Llc			1
137	6/30/24	903	01-481-461-6066-6464 General Supplies & Outreach	520.00	D	MDH: TShirts Thriving Minds	Py Oak Glenn Gear			1
138	6/30/24	903	01-481-461-6067-6464 General Supplies & Outreach	95.97	D	Wellness: Water Carafes	Amazon.Com, Inc.			1
139	6/30/24	903	01-481-461-6067-6464 General Supplies & Outreach	108.05	D	Well: Dentention Ctr Biometric	Td Health Store			1
140	6/30/24	903	01-481-465-6057-6261 Conference & Training	75.00	D	LPHG: LPHA Summer Retreat	Paypal Assnmncount			1

Description 06 2024 - 06 2024 JE UPLOAD ? C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
141	6/30/24	903	01-481-465-6057-6464 General Supplies & Outreach	5.95	D	Screen Protectors/Duck Therm	Amazon.Com, Inc.			1
142	6/30/24	903	01-481-465-6064-6261 Conferences & Training	149.00	D	CDCWF: Leadership Summit	Minnesota Homecare Ass			1
143	6/30/24	903	01-481-465-6064-6464 General Supplies & Outreach	2,869.59	D	CDCWF: Mindfulness App	Headspace, Inc.			1
144	6/30/24	903	01-481-465-6064-6464 General Supplies & Outreach	55.90	D	CDCWF: Strategic Skills PH Pro	Amazon.Com, Inc.			1
145	6/30/24	903	01-502-000-0000-6380 Grounds Maintenance	73.01	D	Weed Control	Trugreen Lockbox			1
146	6/30/24	903	01-502-000-0000-6560 Janitorial Supplies	124.72	D	Hand Towels	Hillyard Inc Hutchinso			1
147	6/30/24	903	01-502-000-0000-6560 Janitorial Supplies	60.88	D	Toilet Paper	Hillyard Inc Hutchinso			1
148	6/30/24	903	01-521-000-0000-6410 Operating Supplies/Truck Repairs	1.61	D	CDL	Randalls License Burea			1
149	6/30/24	903	01-521-000-0000-6410 Operating Supplies/Truck Repairs	75.00	D	CDL	Randalls License Burea			1
150	6/30/24	903	01-521-000-0000-6823 Beaver Lake	48.14	D	Water Heater Elements	Lowes Companies, Inc.			1
151	6/30/24	903	01-521-000-0000-6823 Beaver Lake	48.02	D	Misc. Plumbing	Lowes Companies, Inc.			1
152	6/30/24	903	01-521-000-0000-6823 Beaver Lake	101.68	D	Beach House Startup	Lowes Companies, Inc.			1
153	6/30/24	903	01-550-000-0000-6410 Operating Supplies - Contracts	47.55	D	Thermostat	Lowes Companies, Inc.			1
154	6/30/24	903	01-550-000-0000-6410 Operating Supplies - Contracts	14.98	D	Misc. Shop Supplies	Harbor Freight Tools Usa			1
155	6/30/24	903	01-550-000-0000-6410 Operating Supplies - Contracts	71.96	D	Grass Seed	Lowes Companies, Inc.			1
156	6/30/24	903	01-550-000-0000-6410 Operating Supplies - Contracts	14.86	D	Misc. Shop Supplies	Lowes Companies, Inc.			1
157	6/30/24	903	01-550-000-0000-6410 Operating Supplies - Contracts	122.75	D	Table Repairs	Lowes Companies, Inc.			1
158	6/30/24	903	01-602-000-0000-6410 Office Supplies	69.80	D	Webcam for Extension	Amazon.Com, Inc.			1
159	6/30/24	903	10-000-000-0000-1001 Cash	3,974.91	C	BMO Charges June	BMO Charges June			1
160	6/30/24	903	10-301-000-0000-6261 Conference & Training	122.50	D	MN Board of AELSLAGID - Ilkka	State Of Minnesota			1

Description 06 2024 - 06 2024 JE UPLOAD ? C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
161	6/30/24	903	10-301-000-0000-6261 Conference & Training	40.14	D	PW Appreciation supplies	Wal-Mart Stores, Inc.			1
162	6/30/24	903	10-301-000-0000-6261 Conference & Training	261.30	D	Highway Accountants Conference	Best Western St Cloud			1
163	6/30/24	903	10-301-000-0000-6410 Office Supplies	50.82	D	Office & safety supplies	Amazon.Com, Inc.			1
164	6/30/24	903	10-302-000-0000-6261 Conference & Training	597.01	D	MNSHA training meal	Hy-Vee, Inc.			1
165	6/30/24	903	10-302-000-0000-6261 Conference & Training	72.00	D	MNSHA training meal	Hy-Vee, Inc.			1
166	6/30/24	903	10-302-000-0000-6261 Conference & Training	110.25	D	MNSHA training snacks	Cash Wise Foods - Ow			1
167	6/30/24	903	10-302-000-0000-6524 Supplies - Culverts	3.53	D	Smooth Adaptor, Cty Rd 162	Fleet Farm Group, Llc			1
168	6/30/24	903	10-302-000-0000-6524 Supplies - Culverts	10.60	D	Smooth Adaptor, Cty Rd 162	Fleet Farm Group, Llc			1
169	6/30/24	903	10-302-000-0000-6801 Osha/Safety Supplies	101.95	D	H-Vis Caps & sunscreen	Fleet Farm Group, Llc			1
170	6/30/24	903	10-302-000-0000-6801 Osha/Safety Supplies	104.26	D	Office & safety supplies	Amazon.Com, Inc.			1
171	6/30/24	903	10-303-000-0000-6261 Conference & Training	122.50	D	MN Board of AELSLAGID	State Of Minnesota			1
172	6/30/24	903	10-303-000-0000-6261 Conference & Training	122.50	D	MN PE License renewal-Grieman	State Of Minnesota			1
173	6/30/24	903	10-303-000-0000-6330 Travel Expenses	100.00	D	MCEA Lodging - Ilkka	Fullsteam Operations Llc			1
174	6/30/24	903	10-304-000-0000-6261 Conference & Training	110.00	D	MN State Patrol - Andrist	Minnesota State Colleg			1
175	6/30/24	903	10-304-000-0000-6511 Maint Shop Supplies & Materials	153.47	D	PVC Pipe for Boiler	First Supply Llc			1
176	6/30/24	903	10-304-000-0000-6511 Maint Shop Supplies & Materials	23.96	D	Casters for shop	Harbor Freight Tools Usa			1
177	6/30/24	903	10-304-000-0000-6520 Machinery/Vehicle Parts	890.14	D	Tarp, unit #5305	Carolina Tarps Inc			1
178	6/30/24	903	10-304-000-0000-6520 Machinery/Vehicle Parts	61.14	C	Refund sales tax, unit#5305	Carolina Tarps Inc			1
179	6/30/24	903	10-304-000-0000-6520 Machinery/Vehicle Parts	780.92	D	Cutter unit & blade assembly	United Farmers Coopera			1
180	6/30/24	903	10-304-000-0000-6520 Machinery/Vehicle Parts	179.20	D	Fitting & hoses, unit#9998	Carquest Auto Parts			1

Description 06 2024 - 06 2024 JE UPLOAD ? C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
181	6/30/24	903	10-304-000-0000-6520 Machinery/Vehicle Parts	79.00	D	Tailgate tape & gap. unit#2236	Amazon.Com, Inc.			1
182	6/30/24	903	81-000-000-0000-1001 Cash	1,504.68	C	BMO Charges June	BMO Charges June			1
183	6/30/24	903	81-230-000-0000-6210 Telephone	93.39	D	Cable TV	Hulu, Llc			1
184	6/30/24	903	81-230-000-0000-6243 Advertising	107.35	D	Vinyl Stickers	Amazon.Com, Inc.			1
185	6/30/24	903	81-230-000-0000-6243 Advertising	357.00	D	Flying Ring Disk Toy	Amazon.Com, Inc.			1
186	6/30/24	903	81-230-000-0000-6243 Advertising	95.45	D	Safe Summer Kickoff	Amazon.Com, Inc.			1
187	6/30/24	903	81-230-000-0000-6261 Conference & Training	430.00	D	APCO Training	Association Of Public-Saf			1
188	6/30/24	903	81-230-000-0000-6261 Conference & Training	50.00	C	BCA Wallace Refund	Bca Training Education			1
189	6/30/24	903	81-230-000-0000-6410 Office Supplies	15.98	D	Bubble Mailing Envelopes	Amazon.Com, Inc.			1
190	6/30/24	903	81-230-000-0000-6410 Office Supplies	12.00	D	Brass plates for plaque	Fame Awards			1
191	6/30/24	903	81-230-000-0000-6410 Office Supplies	98.98	D	Refrigerator Filter	Amazon.Com, Inc.			1
192	6/30/24	903	81-230-000-0000-6410 Office Supplies	10.53	D	Note Pads	Amazon.Com, Inc.			1
193	6/30/24	903	81-230-000-0000-6410 Office Supplies	92.99	D	Air Filters	Amazon.Com, Inc.			1
194	6/30/24	903	81-230-000-0000-6410 Office Supplies	8.44	D	Dish Soap	Wal-Mart Stores, Inc.			1
195	6/30/24	903	81-230-000-0000-6410 Office Supplies	13.59	D	Packaging Tape	Amazon.Com, Inc.			1
196	6/30/24	903	81-230-000-0000-6410 Office Supplies	218.98	D	Floor Mats	Amazon.Com, Inc.			1
197	6/30/24	903	01-003-000-0000-6961 Visa One Card Program	7,180.95	C	BMO Charges June - PH	BMO Charges June - PH			1
198	6/30/24	903	01-044-000-0000-6241 Membership Dues	150.00	D	Melcher - GFOA Membership 24	Government Finance Offic			1
199	6/30/24	903	01-044-000-0000-6261 Conference & Training	35.00	D	Rethinking Financial Reporting	Government Finance Offic			1
200	6/30/24	903	01-044-000-0000-6330 Travel Expenses	26.44	D	Meal at conference	Awh Orlando Property Llc			1

Description 06 2024 - 06 2024 JE UPLOAD ? C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
201	6/30/24	903	01-044-000-0000-6330 Travel Expenses	27.08	D	Travel Costs - Uber - GFOA	Uber Technologies, Inc.			1
202	6/30/24	903	01-044-000-0000-6330 Travel Expenses	27.75	D	Meals at conference	Host International Inc			1
203	6/30/24	903	01-044-000-0000-6330 Travel Expenses	8.99	D	Meals at conference	Otg McO Venture Ii Llc			1
204	6/30/24	903	01-044-000-0000-6330 Travel Expenses	31.11	D	Travel Costs - Uber - GFOA	Uber Technologies, Inc.			1
205	6/30/24	903	01-044-000-0000-6330 Travel Expenses	12.16	D	Travel Costs - Uber - GFOA	Uber Technologies, Inc.			1
206	6/30/24	903	01-044-000-0000-6330 Travel Expenses	894.40	D	Hotel for conference 2024	Awh Orlando Property Llc			1
207	6/30/24	903	01-044-000-0000-6330 Travel Expenses	4.25	D	Meals at conference	Host International Inc			1
208	6/30/24	903	01-044-000-0000-6330 Travel Expenses	14.52	D	Travel Costs - Uber - GFOA	Uber Technologies, Inc.			1
209	6/30/24	903	01-044-000-0000-6330 Travel Expenses	10.38	D	Conference meal	Awh Orlando Property Llc			1
210	6/30/24	903	01-044-000-0000-6330 Travel Expenses	6.87	D	Meals at conference	Awh Orlando Property Llc			1
211	6/30/24	903	01-044-000-0000-6330 Travel Expenses	24.28	D	Travel Costs - Uber - GFOA	Uber Technologies, Inc.			1
212	6/30/24	903	01-044-000-0000-6330 Travel Expenses	35.24	D	Meals at conference	Awh Orlando Property Llc			1
213	6/30/24	903	01-044-000-0000-6330 Travel Expenses	12.37	D	Travel Costs - Uber - GFOA	Uber B.V.			1
214	6/30/24	903	01-044-000-0000-6330 Travel Expenses	56.12	D	Conference meal	Levy Restaurants			1
215	6/30/24	903	01-044-000-0000-6330 Travel Expenses	6.27	D	Conference meal	Delaware North Companies			1
216	6/30/24	903	01-044-000-0000-6330 Travel Expenses	29.05	D	Conference meal	Awh Orlando Property Llc			1
217	6/30/24	903	01-044-000-0000-6330 Travel Expenses	30.00	D	Checked Bag Fee - Candi L	Delta Airlines Inc			1
218	6/30/24	903	01-044-000-0000-6330 Travel Expenses	13.85	D	Meals at conference	Awh Orlando Property Llc			1
219	6/30/24	903	01-044-000-0000-6330 Travel Expenses	21.53	D	lunch Jennifer and candi Alex	Ctp Inc			1
220	6/30/24	903	01-111-000-0000-6320 Fleet Vehicle Maintenance	83.82	D	GeoTabs - Admin, SCSO, DC	T-Mobile Usa, Inc.			1

Description 06 2024 - 06 2024 JE UPLOAD ? C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
221	6/30/24	903	01-201-000-0110-6320 Squad 7403 Maintenance	27.94	D	GeoTabs - Admin, SCSO, DC	Tmobile Auto Pay			1
222	6/30/24	903	01-201-000-0115-6320 Squad 7405 Maintenance	27.94	D	GeoTabs - Admin, SCSO, DC	Tmobile Auto Pay			1
223	6/30/24	903	01-251-000-0000-6320 Vehicle Maintenance	139.70	D	GeoTabs - Admin, SCSO, DC	Tmobile Auto Pay			1
224	6/30/24	903	01-481-461-6040-6240 License & Permits	85.00	D	Nursing License	State Of Minnesota			1
225	6/30/24	903	01-481-461-6040-6240 License & Permits	1.83	D	Nursing License Fee	Us Bank National Associat			1
226	6/30/24	903	01-481-465-6064-6330 Travel Expenses	16.23	D	Travel Costs - Uber - GFOA	Uber Technologies, Inc.			1
227	6/30/24	903	01-481-465-6064-6330 Travel Expenses	19.99	D	Travel Costs - Uber - GFOA	Uber Technologies, Inc.			1
228	6/30/24	903	01-481-465-6064-6330 Travel Expenses	19.93	D	Travel Costs - Uber - GFOA	Uber Technologies, Inc.			1
229	6/30/24	903	01-481-465-6064-6330 Travel Expenses	50.76	D	Travel Costs - Lyft - GFOA	Lyft, Inc.			1
230	6/30/24	903	01-481-465-6064-6330 Travel Expenses	16.48	D	Travel Costs - Uber - GFOA	Uber Technologies, Inc.			1
231	6/30/24	903	01-481-465-6064-6464 General Supplies & Outreach	18.99	D	Kraft Gift Bags	Amazon.Com, Inc.			1
232	6/30/24	903	01-481-465-6064-6464 General Supplies & Outreach	26.97	D	Retractable Badge Clips	Amazon.Com, Inc.			1
233	6/30/24	903	01-481-465-6064-6464 General Supplies & Outreach	26.44	D	GFOA Conference Meal	Awh Orlando Property Llc			1
234	6/30/24	903	01-481-465-6064-6464 General Supplies & Outreach	894.40	D	GFOA Conference Hotel	Awh Orlando Property Llc			1
235	6/30/24	903	01-481-465-6064-6464 General Supplies & Outreach	23.28	D	GFOA Conference Meal	Host International Inc			1
236	6/30/24	903	01-481-465-6064-6464 General Supplies & Outreach	20.62	D	GFOA Conference Meal	Awh Orlando Property Llc			1
237	6/30/24	903	01-481-465-6064-6464 General Supplies & Outreach	12.76	D	FGFOA Conference Meal	Awh Orlando Property Llc			1
238	6/30/24	903	01-481-465-6064-6464 General Supplies & Outreach	22.04	D	GFOA Conference Meal	Awh Orlando Property Llc			1
239	6/30/24	903	01-481-465-6064-6464 General Supplies & Outreach	30.00	D	Baggage Check GFOA Conference	Delta Airlines Inc			1
240	6/30/24	903	01-481-465-6064-6464 General Supplies & Outreach	28.06	D	GFOA Conference Meal	Levy Restaurants			1

Description 06 2024 - 06 2024 JE UPLOAD ? C3 BMO

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
241	6/30/24	903	01-481-465-6064-6464 General Supplies & Outreach	4,110.11	D	Employee Wellness Items	Amazon.Com, Inc.			1

Debit Total 59,032.92 Credit Total 59,032.92 Net: 0.00

Steele County

JOURNAL ENTRIES

Description 04 2024 JE UPLOAD - C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	4/30/24	905	72-860-000-0000-2100 Mn State Treasurer-Mortgage Regis Tax	28,455.36	D	Mortgage Tax				1
2	4/30/24	905	72-000-000-0000-1001 Cash	853.66	C	Mortgage Tax				1
3	4/30/24	905	72-000-000-0000-1001 Cash	27,601.70	C	Mortgage Tax				1
4	4/30/24	905	01-000-000-0000-1001 Cash	853.66	D	Mortgage Tax				1
5	4/30/24	905	01-003-000-0000-5013 Mortgage Registry Tax Revenue	853.66	C	Mortgage Tax				1
6	4/30/24	905	72-861-000-0000-2100 Mn State Treasurer-State Deed Tax	126,104.84	D	Deed Tax				1
7	4/30/24	905	72-000-000-0000-1001 Cash	3,783.15	C	Deed Tax				1
8	4/30/24	905	72-000-000-0000-1001 Cash	122,321.69	C	Deed Tax				1
9	4/30/24	905	01-000-000-0000-1001 Cash	3,783.15	D	Deed Tax				1
10	4/30/24	905	01-003-000-0000-5014 State Deed Tax Revenue	3,783.15	C	Deed Tax				1
11	4/30/24	905	72-862-000-0000-2100 Mn State Treasurer-Sales Tax	6,230.00	D	Sales Tax				1
12	4/30/24	905	72-000-000-0000-1001 Cash	6,230.00	C	Sales Tax				1
13	4/30/24	905	53-398-000-0000-6540 Machine Fuel	183.00	D	Usage Diesel Tax				1
14	4/30/24	905	53-000-000-0000-1001 Cash	183.00	C	Usage Diesel Tax				1
15	4/30/24	905	53-398-000-0000-6540 Machine Fuel	68.69	D	Diesel Tax				1
16	4/30/24	905	53-000-000-0000-1001 Cash	68.69	C	Diesel Tax				1
17	4/30/24	905	10-304-000-0000-6522 Diesel Fuel Tax	458.01	D	Diesel Tax				1
18	4/30/24	905	10-000-000-0000-1001 Cash	458.01	C	Diesel Tax				1
19	4/30/24	905	01-003-000-0000-6961 Visa One Card Program	34,591.93	D	BMO One Card Payment				1
20	4/30/24	905	01-000-000-0000-1001 Cash	34,591.93	C	BMO One Card Payment				1

Description 04 2024 JE UPLOAD - C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	4/30/24	905	53-398-000-0000-6801 General Expense	572.25	D	Landfill CC Fees				1
22	4/30/24	905	53-000-000-0000-1001 Cash	572.25	C	Landfill CC Fees				1
23	4/30/24	905	01-044-000-0000-6540 Gas & Oil	30.66	D	WEX Enterprise Payment Apr2024				1
24	4/30/24	905	01-032-000-0000-6540 Gas & Oil	13.26	D	WEX Enterprise Payment Apr2024				1
25	4/30/24	905	01-000-000-0000-1001 Cash	43.92	C	WEX Enterprise Payment Apr2024				1
26	4/30/24	905	01-111-000-0000-6540 Gas & Oil	6.68	D	WEX NASPO Payment Apr 2024				1
27	4/30/24	905	01-521-000-0000-6540 Gas & Oil	60.13	D	WEX NASPO Payment Apr 2024				1
28	4/30/24	905	01-000-000-0000-1001 Cash	66.81	C	WEX NASPO Payment Apr 2024				1
29	4/30/24	905	01-032-000-0000-6260 Background Checks	127.20	D	Background Check - PH, Lf, PTE				1
30	4/30/24	905	01-000-000-0000-1001 Cash	127.20	C	Background Check - PH, Lf, PTE				1
31	4/30/24	905	01-281-000-0000-6801 Disaster/Emerg Fund	33.00	D	Background Check -Emergency M				1
32	4/30/24	905	01-000-000-0000-1001 Cash	33.00	C	Background Check -Emergency M				1
33	4/30/24	905	01-111-043-0000-6250 Utilities	143.30	D	OPU Payment Invoice # 718547				1
34	4/30/24	905	01-000-000-0000-1001 Cash	143.30	C	OPU Payment Invoice # 718547				1
35	4/30/24	905	01-111-043-0000-6250 Utilities	159.27	D	OPU Payment Invoice # 705296				1
36	4/30/24	905	01-000-000-0000-1001 Cash	159.27	C	OPU Payment Invoice # 705296				1
37	4/30/24	905	01-111-043-0000-6250 Utilities	536.78	D	OPU Payment Invoice # 718546				1
38	4/30/24	905	01-000-000-0000-1001 Cash	536.78	C	OPU Payment Invoice # 718546				1
39	4/30/24	905	01-502-000-0000-6250 Utilities	784.22	D	OPU Payment Invoice # 718550				1
40	4/30/24	905	01-000-000-0000-1001 Cash	784.22	C	OPU Payment Invoice # 718550				1

Description 04 2024 JE UPLOAD - C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	4/30/24	905	10-304-000-0000-6514 Utility Services	96.69	D	OPU Payment Invoice # 718553				1
42	4/30/24	905	10-000-000-0000-1001 Cash	96.69	C	OPU Payment Invoice # 718553				1
43	4/30/24	905	01-111-047-0000-6250 Utilities	71.84	D	OPU Payment Invoice # 716285				1
44	4/30/24	905	01-000-000-0000-1001 Cash	71.84	C	OPU Payment Invoice # 716285				1
45	4/30/24	905	01-111-041-0000-6250 Utilities	2,150.20	D	OPU Payment Invoice # 718556				1
46	4/30/24	905	01-000-000-0000-1001 Cash	2,150.20	C	OPU Payment Invoice # 718556				1
47	4/30/24	905	01-111-042-0000-6250 Utilities	3,847.49	D	OPU Payment Invoice # 718555				1
48	4/30/24	905	01-000-000-0000-1001 Cash	3,847.49	C	OPU Payment Invoice # 718555				1
49	4/30/24	905	01-111-040-0000-6250 Utilities	7,126.19	D	OPU Payment Invoice # 718557				1
50	4/30/24	905	01-000-000-0000-1001 Cash	7,126.19	C	OPU Payment Invoice # 718557				1
51	4/30/24	905	01-111-044-0000-6250 Utilities	15,273.24	D	OPU Payment Invoice # 718563				1
52	4/30/24	905	01-000-000-0000-1001 Cash	15,273.24	C	OPU Payment Invoice # 718563				1
53	4/30/24	905	10-304-000-0000-6514 Utility Services	4,043.47	D	OPU Payment Invoice # 718562				1
54	4/30/24	905	10-000-000-0000-1001 Cash	4,043.47	C	OPU Payment Invoice # 718562				1
55	4/30/24	905	01-201-296-0000-6250 T#9 Utilities	362.70	D	OPU Payment Invoice # 718561				1
56	4/30/24	905	01-000-000-0000-1001 Cash	362.70	C	OPU Payment Invoice # 718561				1
57	4/30/24	905	01-003-000-0000-6172 Unemployment Benefit	127.14	D	1st Quarter 2024 Unemployment				1
58	4/30/24	905	01-000-000-0000-1001 Cash	127.14	C	1st Quarter 2024 Unemployment				1
59	4/30/24	905	81-230-000-0000-6172 Unemployment Benefit	3,703.14	D	1st Quarter 2024 Unemployment				1
60	4/30/24	905	81-000-000-0000-1001 Cash	3,703.14	C	1st Quarter 2024 Unemployment				1

Steele County

JOURNAL ENTRIES

Description 04 2024 JE UPLOAD - C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	4/30/24	905	01-003-000-0000-6354 Misc Insurance Acct	20.00	D	Record PERA Payment				1
62	4/30/24	905	01-000-000-0000-1001 Cash	20.00	C	Record PERA Payment				1
63	4/30/24	905	01-003-000-0000-6354 Misc Insurance Acct	116.22	D	Record PERA Payment				1
64	4/30/24	905	01-000-000-0000-1001 Cash	116.22	C	Record PERA Payment				1
65	4/30/24	905	05-445-000-0000-6253 Contracted Services-MN Prairie SDA	10,121.10	D	MNPrairie Payment				1
66	4/30/24	905	05-000-000-0000-1001 Cash, Human Services Fund	10,121.10	C	MNPrairie Payment				1
67	4/30/24	905	72-861-000-0000-2100 Mn State Treasurer-State Deed Tax	390.30	D	Correct Receipt # 905				1
68	4/30/24	905	72-860-000-0000-2100 Mn State Treasurer-Mortgage Regis Tax	390.30	C	Correct Receipt # 905				1
69	4/30/24	905	81-230-000-0000-6331 Mileage Reimbursement	138.52	C	Void Check # 177471				1
70	4/30/24	905	81-000-000-0000-1001 Cash	138.52	D	Void Check # 177471				1
71	4/30/24	905	01-253-000-0000-6304 Contract Services/Bldg Mtce	67.08	C	Void Check # 178042				1
72	4/30/24	905	01-253-000-0000-6304 Contract Services/Bldg Mtce	68.79	C	Void Check # 178042				1
73	4/30/24	905	01-000-000-0000-1001 Cash	135.87	D	Void Check # 178042				1
74	4/30/24	905	01-481-465-6064-6261 Conferences & Training	2,024.73	C	Void Check # 177065				1
75	4/30/24	905	01-000-000-0000-1001 Cash	2,024.73	D	Void Check # 177065				1
76	4/30/24	905	01-201-000-0102-6320 Squad 7414 Maintenance	100.00	C	Void Check # 181517				1
77	4/30/24	905	01-000-000-0000-1001 Cash	100.00	D	Void Check # 181517				1
78	4/30/24	905	70-000-000-0000-2101 Unapportioned Current Tax	1,476.00	D	Stopped Payment 17-196-0304				1
79	4/30/24	905	70-000-000-0000-1001 Cash	1,476.00	C	Stopped Payment 17-196-0304				1

Debit Total 254,520.23 Credit Total 254,520.23 Net: 0.00

Steele County
JOURNAL ENTRIES

Description 05 2024 - JE C1 - TAX

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	5/7/24	901	70-000-000-0000-2101 Unapportioned Current Tax	1,674.00	D	Refund 10-004-3102				1
2	5/7/24	901	70-000-000-0000-2104 Tax Overpymt/Refund	1,674.00	C	Refund 10-004-3102				1
3	5/9/24	901	70-000-000-0000-2151 Unapportioned Pen & Int Current	664.32	D	Correction on Receipt 1129				1
4	5/9/24	901	70-000-000-0000-2113 Unapportioned Penalties & Int Delinquent	664.32	C	Correction on Receipt 1129				1
5	5/10/24	901	70-000-000-0000-2102 Overpayments	72.00	D	01-012-1201 Refund 2023				1
6	5/10/24	901	70-000-000-0000-2101 Unapportioned Current Tax	72.00	C	01-012-1201 Refund 2023				1
7	5/10/24	901	70-000-000-0000-2102 Overpayments	1,315.00	D	Refund 17-642-0101				1
8	5/10/24	901	70-000-000-0000-2104 Tax Overpymt/Refund	1,315.00	C	Refund 17-642-0101				1
9	5/15/24	901	70-000-000-0000-2101 Unapportioned Current Tax	2,133.00	D	Returned DD 17-476-0210				1
10	5/15/24	901	70-000-000-0000-2101 Unapportioned Current Tax	3,014.00	D	Returned DD 17-594-0108				1
11	5/15/24	901	70-000-000-0000-1001 Cash	5,147.00	C	Returned Direct Debit				1
12	5/15/24	901	70-000-000-0000-2101 Unapportioned Current Tax	18.00	D	Duplicate Payment 08-014-2301				1
13	5/15/24	901	70-000-000-0000-2104 Tax Overpymt/Refund	18.00	C	Duplicate Payment 08-014-2301				1
14	5/15/24	901	70-000-000-0000-2101 Unapportioned Current Tax	2,443.00	D	Duplicate Payment 17-494-0101				1
15	5/15/24	901	70-000-000-0000-2104 Tax Overpymt/Refund	2,443.00	C	Duplicate Payment 17-494-0101				1
16	5/20/24	901	70-000-000-0000-2101 Unapportioned Current Tax	1,253.00	D	Duplicate Payment 17-016-2312				1
17	5/20/24	901	70-000-000-0000-2104 Tax Overpymt/Refund	1,253.00	C	Duplicate Payment 17-016-2312				1
18	5/22/24	901	70-000-000-0000-2101 Unapportioned Current Tax	10.00	D	Over Payment 11-001-1401				1
19	5/22/24	901	70-000-000-0000-2101 Unapportioned Current Tax	10.00	C	Over Payment 11-001-1401				1
20	5/22/24	901	70-000-000-0000-2101 Unapportioned Current Tax	28.72	D	Over Payment 17-100-1113				1

Description 05 2024 - JE C1 - TAX

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	5/22/24	901	70-000-000-0000-2101 Unapportioned Current Tax	28.72	C	Over Payment 17-100-1113				1
22	5/28/24	901	70-000-000-0000-2101 Unapportioned Current Tax	500.00	D	SA Payment 17-224-0111				1
23	5/28/24	901	70-000-000-0000-2122 Unapportioned Prepaid Special Assessment	500.00	C	SA Payment 17-224-0111				1
24	5/29/24	901	70-000-000-0000-2104 Tax Overpymt/Refund	1,230.00	D	06-018-2400 Apply Refund Error				1
25	5/29/24	901	70-000-000-0000-2101 Unapportioned Current Tax	1,230.00	C	06-018-2400 Apply Refund Error				1
26	5/29/24	901	70-000-000-0000-1001 Cash	1,230.00	D	Void Check 182077				1
27	5/29/24	901	70-000-000-0000-2104 Tax Overpymt/Refund	1,230.00	C	Void Check 182077				1

Debit Total 15,585.04 Credit Total 15,585.04 Net: 0.00

Steele County

JOURNAL ENTRIES

Description 05 2024 - 05 2024 JE UPLOAD - C3

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	5/31/24	903	01-031-000-0000-6215 Postage	4.48	D	Postage - Admin				1
2	5/31/24	903	01-103-000-0000-6215 Postage	77.76	D	Postage - Assessor				1
3	5/31/24	903	01-041-000-0000-6215 Postage	291.00	D	Postage - PT&E				1
4	5/31/24	903	01-252-000-0000-6215 Postage	154.68	D	Postage - CCA				1
5	5/31/24	903	01-062-000-0000-6802 Internal Chargeback	786.03	D	Postage - Court Admin				1
6	5/31/24	903	01-251-000-0000-6215 Postage	25.25	D	Postage - Detention Center				1
7	5/31/24	903	01-063-000-0000-6215 Postage	72.46	D	Postage - Auditor Elections				1
8	5/31/24	903	01-602-000-0000-6215 Postage	90.48	D	Postage - Extension				1
9	5/31/24	903	01-044-000-0000-6215 Postage	400.80	D	Postage - Finance				1
10	5/31/24	903	01-550-000-0000-6215 Postage	3.68	D	Postage - Four Seasons				1
11	5/31/24	903	01-032-000-0000-6215 Postage	7.76	D	Postage - Human Resources				1
12	5/31/24	903	01-062-000-0000-6802 Internal Chargeback	46.67	D	Postage - MRCI				1
13	5/31/24	903	01-105-000-0000-6215 Postage	35.47	D	Postage - Planning and Zoning				1
14	5/31/24	903	01-101-000-0000-6215 Postage	433.27	D	Postage - Recorder				1
15	5/31/24	903	01-121-000-0000-6215 Postage	24.85	D	Postage - Veterans				1
16	5/31/24	903	01-481-460-6009-6215 Postage	23.84	D	Postage - QA				1
17	5/31/24	903	01-481-461-6011-6215 Postage	203.60	D	Postage - CTC				1
18	5/31/24	903	01-481-460-6012-6215 Postage	131.44	D	Postage - LTC				1
19	5/31/24	903	01-481-461-6025-6215 Postage	43.64	D	Postage - FAP/HCB/FC				1
20	5/31/24	903	01-481-461-6030-6215 Postage	24.96	D	Postage - MCH				1

Description 05 2024 - 05 2024 JE UPLOAD - C3

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	5/31/24	903	01-481-461-6040-6215 Postage	1.39	D	Postage - WIC				1
22	5/31/24	903	01-481-461-6059-6215 Postage	12.55	D	Postage - SEMN/FHV				1
23	5/31/24	903	01-481-462-6047-6215 Postage	1.92	D	Postage - CID				1
24	5/31/24	903	01-481-464-6061-6215 Postage	0.88	D	Postage - COVID				1
25	5/31/24	903	01-062-000-0000-6215 Postage	2,898.86	C	GF Postage Allocation				1
26	5/31/24	903	10-301-000-0000-6215 Postage	2.56	D	Highway Postage				1
27	5/31/24	903	10-000-000-0000-1001 Cash	2.56	C	Highway Postage				1
28	5/31/24	903	01-000-000-0000-1001 Cash	2.56	D	Highway Postage				1
29	5/31/24	903	01-062-000-0000-5831 Miscellaneous	2.56	C	Highway Postage				1
30	5/31/24	903	53-398-000-0000-6215 Postage	18.91	D	Landfill Postage				1
31	5/31/24	903	53-000-000-0000-1001 Cash	18.91	C	Landfill Postage				1
32	5/31/24	903	01-000-000-0000-1001 Cash	18.91	D	Landfill Postage				1
33	5/31/24	903	01-062-000-0000-5831 Miscellaneous	18.91	C	Landfill Postage				1
34	5/31/24	903	21-637-000-0000-6215 Postage	46.72	D	JD 11 Postage				1
35	5/31/24	903	21-000-000-0000-1001 Cash	46.72	C	JD 11 Postage				1
36	5/31/24	903	01-000-000-0000-1001 Cash	46.72	D	JD 11 Postage				1
37	5/31/24	903	01-062-000-0000-5831 Miscellaneous	46.72	C	JD 11 Postage				1
38	5/31/24	903	21-645-000-0000-6215 Postage	0.64	D	CD 5 Postage				1
39	5/31/24	903	21-000-000-0000-1001 Cash	0.64	C	CD 5 Postage				1
40	5/31/24	903	01-000-000-0000-1001 Cash	0.64	D	CD 5 Postage				1

Steele County
JOURNAL ENTRIES

Description 05 2024 - 05 2024 JE UPLOAD - C3

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	5/31/24	903	01-062-000-0000-5831 Miscellaneous	0.64	C	CD 5 Postage				1

Debit Total 3,036.52 Credit Total 3,036.52 Net: 0.00

Steele County

JOURNAL ENTRIES

Description 05 2024 - 05 2024 JE UPLOAD - C2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	5/31/24	902	01-031-000-0000-6210 Telephone	48.84	D	Phone Charges - Verizon				1
2	5/31/24	902	01-032-000-0000-6210 Telephone	92.66	D	Phone Charges - Verizon				1
3	5/31/24	902	01-044-000-0000-6210 Telephone	40.01	D	Phone Charges - Verizon				1
4	5/31/24	902	01-061-000-0000-6210 Telephone	68.85	D	Phone Charges - Verizon				1
5	5/31/24	902	01-091-000-0000-6210 Telephone	127.69	D	Phone Charges - Verizon				1
6	5/31/24	902	01-103-000-0000-6210 Telephone	244.20	D	Phone Charges - Verizon				1
7	5/31/24	902	01-105-000-0000-6210 Telephone	215.33	D	Phone Charges - Verizon				1
8	5/31/24	902	01-111-000-0000-6210 Telephone	394.48	D	Phone Charges - Verizon				1
9	5/31/24	902	01-121-000-0000-6210 Telephone	60.03	D	Phone Charges - Verizon				1
10	5/31/24	902	01-251-000-0000-6210 Telephone	180.32	D	Phone Charges - Verizon				1
11	5/31/24	902	01-252-000-0000-6210 Telephone	673.62	D	Phone Charges - Verizon				1
12	5/31/24	902	01-253-000-0000-6210 Telephone	43.83	D	Phone Charges - Verizon				1
13	5/31/24	902	01-281-000-0000-6210 Telephone	186.75	D	Phone Charges - Verizon				1
14	5/31/24	902	01-602-000-0000-6210 Telephone	40.01	D	Phone Charges - Verizon				1
15	5/31/24	902	01-481-460-6009-6210 Telephone	43.83	D	Phone Charges - QA				1
16	5/31/24	902	01-481-460-6009-6210 Telephone	43.83	D	Phone Charges - QA				1
17	5/31/24	902	01-481-460-6012-6210 Telephone	48.83	D	Phone Charges - LTC				1
18	5/31/24	902	01-481-461-6040-6210 Telephone	43.83	D	Phone Charges - WIC				1
19	5/31/24	902	01-481-461-6011-6210 Telephone	21.91	D	Phone Charges - CTC				1
20	5/31/24	902	01-481-462-6047-6210 Telephone	21.92	D	Phone Charges - CID				1

Steele County

JOURNAL ENTRIES

Description 05 2024 - 05 2024 JE UPLOAD - C2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	5/31/24	902	01-481-461-6040-6210 Telephone	32.87	D	Phone Charges - WIC				1
22	5/31/24	902	01-481-461-6030-6210 Telephone	10.96	D	Phone Charges - MCH				1
23	5/31/24	902	01-481-460-6009-6210 Telephone	43.83	D	Phone Charges - QA				1
24	5/31/24	902	01-481-461-6059-6210 Telephone	10.96	D	Phone Charges - SEMN				1
25	5/31/24	902	01-481-461-6034-6210 Telephone	32.87	D	Phone Charges - TANF				1
26	5/31/24	902	01-481-461-6059-6210 Telephone	43.83	D	Phone Charges - SEMN				1
27	5/31/24	902	01-481-460-6009-6210 Telephone	43.83	D	Phone Charges - QA				1
28	5/31/24	902	01-481-460-6009-6210 Telephone	43.83	D	Phone Charges - QA				1
29	5/31/24	902	01-481-460-6009-6210 Telephone	43.83	D	Phone Charges - QA				1
30	5/31/24	902	01-481-461-6059-6210 Telephone	21.92	D	Phone Charges - SEMN				1
31	5/31/24	902	01-481-461-6040-6210 Telephone	13.15	D	Phone Charges - WIC				1
32	5/31/24	902	01-481-462-6047-6210 Telephone	8.76	D	Phone Charges - CID				1
33	5/31/24	902	01-481-460-6012-6210 Telephone	48.83	D	Phone Charges - LTC				1
34	5/31/24	902	01-481-460-6012-6210 Telephone	48.83	D	Phone Charges - LTC				1
35	5/31/24	902	01-481-461-6040-6210 Telephone	40.01	D	Phone Charges - WIC				1
36	5/31/24	902	01-481-460-6012-6210 Telephone	43.83	D	Phone Charges - LTC				1
37	5/31/24	902	01-481-465-6057-6210 Telephone	48.83	D	Phone Charges - LPHG				1
38	5/31/24	902	01-481-465-6057-6210 Telephone	43.83	D	Phone Charges - LPHG				1
39	5/31/24	902	01-481-460-6012-6210 Telephone	29.30	D	Phone Charges - LTC				1
40	5/31/24	902	01-481-464-6052-6210 Telephone	19.53	D	Phone Charges - PHEP				1

Description 05 2024 - 05 2024 JE UPLOAD - C2

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	5/31/24	902	01-201-000-0000-6211 Radio-Computers-Cameras	560.41	D	Squad Connections - Verizon				1
42	5/31/24	902	01-201-000-0000-6210 Telephone	1,062.78	D	Phone Charges - Verizon				1
43	5/31/24	902	01-000-000-0000-1001 Cash	4,937.59	C	Verizon Charges May				1
44	5/31/24	902	10-301-000-0000-6210 Telephone	1,524.57	D	Phone Charges - Verizon				1
45	5/31/24	902	10-000-000-0000-1001 Cash	1,524.57	C	Phone Charges - Verizon				1
46	5/31/24	902	53-398-000-0000-6210 Telephone	83.84	D	Phone Charges - Verizon				1
47	5/31/24	902	53-000-000-0000-1001 Cash	83.84	C	Phone Charges - Verizon				1

Debit Total 6,546.00 Credit Total 6,546.00 Net: 0.00

Steele County

JOURNAL ENTRIES

Description 05 2024 - 05 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	5/31/24	904	01-000-000-0000-1001 Cash	5,433.62	D	BMO One Card Allocation May	BMO One Card Allocation May			1
2	5/31/24	904	01-003-000-0000-6961 Visa One Card Program	40,937.29	C	BMO Charges May	BMO Charges May			1
3	5/31/24	904	01-003-000-0000-6801 General Expense	44.99	D	For Mailroom	Amazon.Com, Inc.			1
4	5/31/24	904	01-005-000-0000-6261 Conference & Training	173.95	C	AMC credit one room	Grand View Lodge			1
5	5/31/24	904	01-032-000-0000-6245 Recruiting/Advertising	149.00	D	Assessor Job Posting on MAAO	Community Brands Holdco			1
6	5/31/24	904	01-032-000-0000-6330 Travel Expenses	159.80	D	Hotel stay on way to AMC Conf	Cmg Llc			1
7	5/31/24	904	01-032-000-0000-6410 Office Supplies	18.59	D	Yellow File Folders	Amazon.Com, Inc.			1
8	5/31/24	904	01-032-000-0000-6410 Office Supplies	102.65	D	Emma Desk Organizers, Lanyards	Amazon.Com, Inc.			1
9	5/31/24	904	01-032-000-0000-6410 Office Supplies	12.18	D	Blue File Folders	Amazon.Com, Inc.			1
10	5/31/24	904	01-032-000-0000-6410 Office Supplies	27.22	D	Green & Red File Folders	Amazon.Com, Inc.			1
11	5/31/24	904	01-041-000-0000-6330 Travel Expenses	67.85	D	Election Conf dinner	Big Axe Brewing Compan			1
12	5/31/24	904	01-044-000-0000-6215 Postage	5.08	D	Certified mail to IRS	United States Postal Serv			1
13	5/31/24	904	01-044-000-0000-6241 Membership Dues	70.00	D	Melcher 2024 Membership MNGFOA	Minnesota Government Fina			1
14	5/31/24	904	01-044-000-0000-6410 Office Supplies	170.58	D	Calculators for front counter	Amazon.Com, Inc.			1
15	5/31/24	904	01-061-000-0000-6260 Computer Support	475.46	D	PSA -Ticketing Software	Connectwise, Llc			1
16	5/31/24	904	01-061-000-0000-6260 Computer Support	189.00	D	IT Document Management	Kaseya US Llc			1
17	5/31/24	904	01-061-000-0000-6260 Computer Support	436.00	D	Performance Mgmt SW	Brightgauge Software			1
18	5/31/24	904	01-061-000-0000-6261 Conference & Training	195.00	D	CyberSecurity Summit	Cyberrisk Alliance, Ll			1
19	5/31/24	904	01-061-000-0000-6330 Travel Expenses	24.50	D	Travel Expense - Air	Aga Service Company			1
20	5/31/24	904	01-061-000-0000-6330 Travel Expenses	3.00	D	Travel Expense - Air	Delta Airlines Inc			1

Steele County

JOURNAL ENTRIES

Description 05 2024 - 05 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	5/31/24	904	01-061-000-0000-6330 Travel Expenses	213.10	D	Travel Expense - Air	Delta Airlines Inc			1
22	5/31/24	904	01-061-000-0000-6330 Travel Expenses	83.10	D	Return Airfare CS Summit	United Airlines			1
23	5/31/24	904	01-061-000-0000-6330 Travel Expenses	79.00	D	Return Airfare from CS Summit	United Airlines			1
24	5/31/24	904	01-061-000-0000-6330 Travel Expenses	210.10	D	Airfare to CS Summit (DEN)	Delta Airlines Inc			1
25	5/31/24	904	01-061-000-0000-6330 Travel Expenses	556.20	D	Airfare for MS-ISAC Meeting	Delta Airlines Inc			1
26	5/31/24	904	01-061-000-0000-6410 Office Supplies	82.73	D	Batteries	Amazon.Com, Inc.			1
27	5/31/24	904	01-061-000-0000-6410 Office Supplies	26.58	D	Key Tags	Amazon.Com, Inc.			1
28	5/31/24	904	01-061-000-0000-6413 Computer Supplies	20.38	D	Cable Clips	Lowes Companies, Inc.			1
29	5/31/24	904	01-062-000-0000-6301 Equip/Software Maint	35.23	D	Network Rack Cable Mgmt	Amazon.Com, Inc.			1
30	5/31/24	904	01-062-000-0000-6301 Equip/Software Maint	132.20	D	Network Rack Cable Mgmt	Cdw Govt			1
31	5/31/24	904	01-062-000-0000-6301 Equip/Software Maint	50.25	D	Fiber Connection for Server Rm	Amazon.Com, Inc.			1
32	5/31/24	904	01-062-000-0000-6301 Equip/Software Maint	490.36	D	Teams VOIP Demo Headsets	Cdw Govt			1
33	5/31/24	904	01-062-000-0000-6301 Equip/Software Maint	134.00	D	Rack mount for firewall	Amazon.Com, Inc.			1
34	5/31/24	904	01-062-000-0000-6301 Equip/Software Maint	348.18	D	Network Cabinet for Com. Ctr	Great Lakes Case&cabin			1
35	5/31/24	904	01-062-000-0000-6801 General Expense	94.00	D	Case for FY23 ASR Tablet	Amazon.Com, Inc.			1
36	5/31/24	904	01-062-000-0000-6801 General Expense	1,260.99	D	Checkout Projector Replacement	Dell International L.L.C			1
37	5/31/24	904	01-062-000-0000-6801 General Expense	2,231.99	D	Monthly AWS	Amazon.Com, Inc.			1
38	5/31/24	904	01-091-000-0000-6330 Travel Expenses	556.74	D	Hotel expense	Staybridge Suites West			1
39	5/31/24	904	01-091-000-0000-6330 Travel Expenses	556.74	D	Hotel Expense	Staybridge Suites West			1
40	5/31/24	904	01-091-000-0000-6330 Travel Expenses	35.00	D	checked bag- no receipt	Delta Airlines Inc			1

Description 05 2024 - 05 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	5/31/24	904	01-091-000-0000-6330 Travel Expenses	35.00	D	Checked bag- no receipt	Delta Airlines Inc			1
42	5/31/24	904	01-091-000-0000-6330 Travel Expenses	507.20	D	Flight	Delta Airlines Inc			1
43	5/31/24	904	01-091-000-0000-6330 Travel Expenses	507.20	D	Flight Katty H.	Delta Airlines Inc			1
44	5/31/24	904	01-101-000-0000-6215 Postage	30.45	D	Passport Postage	United States Postal Serv			1
45	5/31/24	904	01-101-000-0000-6215 Postage	30.45	D	Passport Postage	United States Postal Serv			1
46	5/31/24	904	01-101-000-0000-6215 Postage	30.45	D	Passport Postage	United States Postal Serv			1
47	5/31/24	904	01-101-000-0000-6215 Postage	30.45	D	Passport Postage	United States Postal Serv			1
48	5/31/24	904	01-101-000-0000-6215 Postage	30.45	D	Passport Postage	United States Postal Serv			1
49	5/31/24	904	01-101-000-0000-6261 Conference & Training	732.02	D	MCRA Craguns Conference	Craguns Lodge			1
50	5/31/24	904	01-101-000-9305-6261 Conference & Training - Tech Fund	732.02	D	2024 Annual MACO Conf lodging	Craguns Lodge			1
51	5/31/24	904	01-101-000-9305-6261 Conference & Training - Tech Fund	75.00	D	2024 Annual MACO Conference	Minnesota Association			1
52	5/31/24	904	01-103-000-0000-6301 Equip/Software Maint	18.87	D	MONTHLY PEOPLE'S PRESS SUB.	Apg Media Subscription			1
53	5/31/24	904	01-104-000-0000-6410 Office Supplies	187.95	C	Refund for PFI-301PC	Amazon.Com, Inc.			1
54	5/31/24	904	01-104-000-0000-6410 Office Supplies	187.95	D	Plotter Ink 301 PC	Amazon.Com, Inc.			1
55	5/31/24	904	01-105-000-0000-6301 Equip/Software Maint	39.00	D	Webcams for Testing	Amazon.Com, Inc.			1
56	5/31/24	904	01-105-000-0000-6410 Office Supplies	24.67	D	Biosecurity Boot Covers	Krause Feeds & Supplie			1
57	5/31/24	904	01-111-000-0000-6304 Equipment Maintenance & Repairs	2.46	D	Card Used on Accident - OK	365 Market 888 432-32			1
58	5/31/24	904	01-111-000-0000-6320 Fleet Vehicle Maintenance	88.01	D	Geo Tabs - Admin, DC, SCSO	T-Mobile Usa, Inc.			1
59	5/31/24	904	01-111-000-0000-6320 Fleet Vehicle Maintenance	83.82	D	Fleet GeoTabs - Admin, DC, SO	T-Mobile Usa, Inc.			1
60	5/31/24	904	01-111-040-0000-6300 Bldg Repairs & Maintenance	49.95	D	Shelves for Custodial	Owt Hardware Inc			1

Steele County

JOURNAL ENTRIES

Description 05 2024 - 05 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	5/31/24	904	01-111-040-0000-6300 Bldg Repairs & Maintenance	750.00	D	April Payment	In D3 Insights Llc			1
62	5/31/24	904	01-111-040-0000-6300 Bldg Repairs & Maintenance	34.25	D	Batteries and Chair Wheels	Amazon.Com, Inc.			1
63	5/31/24	904	01-111-040-0000-6300 Bldg Repairs & Maintenance	55.74	D	Lift Blade	Kibble Owatonna			1
64	5/31/24	904	01-111-040-0000-6300 Bldg Repairs & Maintenance	33.12	D	AA Batteries	Batteries Plus #0121			1
65	5/31/24	904	01-111-040-0000-6300 Bldg Repairs & Maintenance	116.98	D	Office Supplies	Amazon.Com, Inc.			1
66	5/31/24	904	01-111-040-0000-6300 Bldg Repairs & Maintenance	750.00	D	March payment	Intuit Payment Solutions,			1
67	5/31/24	904	01-111-040-0000-6300 Bldg Repairs & Maintenance	750.00	D	April Payment	In D3 Insights Llc			1
68	5/31/24	904	01-111-040-0000-6560 Janitorial Supplies	47.87	D	Dish Soap and Dreft	Walmart Stores Inc			1
69	5/31/24	904	01-111-040-0000-6560 Janitorial Supplies	47.95	D	Gloves	Amazon.Com, Inc.			1
70	5/31/24	904	01-111-040-0000-6560 Janitorial Supplies	689.32	D	janitorial Supplies	Hillyard Inc			1
71	5/31/24	904	01-111-041-0000-6300 Bldg Repairs & Maintenance	1.50	D	Service Fee	Invoice Cloud, Inc.			1
72	5/31/24	904	01-111-041-0000-6300 Bldg Repairs & Maintenance	33.50	D	Resin 9 inch	Invoice Cloud, Inc.			1
73	5/31/24	904	01-111-041-0000-6560 Janitorial Supplies	518.00	D	Tile wash	Lowes Companies, Inc.			1
74	5/31/24	904	01-111-041-0000-6560 Janitorial Supplies	34.30	D	janitorial Supplies	Cash Wise Foods - Ow			1
75	5/31/24	904	01-111-042-0000-6300 Bldg Repairs & Maintenance	131.73	D	Control Actuator	Paypal, Inc.			1
76	5/31/24	904	01-111-042-0000-6300 Bldg Repairs & Maintenance	45.99	D	Batteries and Chair Wheels	Amazon.Com, Inc.			1
77	5/31/24	904	01-111-042-0000-6300 Bldg Repairs & Maintenance	301.22	D	Actuators valves	Building Controls & So			1
78	5/31/24	904	01-111-042-0000-6300 Bldg Repairs & Maintenance	96.44	D	On/Off 24V Valve	Building Controls & So			1
79	5/31/24	904	01-111-042-0000-6300 Bldg Repairs & Maintenance	400.96	C	Equipment Return	Kibble Owatonna			1
80	5/31/24	904	01-111-042-0000-6560 Janitorial Supplies	670.00	D	janitorial Supplies	Hillyard Inc			1

Description 05 2024 - 05 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
81	5/31/24	904	01-111-043-0000-6380 Grounds Maintenance	53.09	D	Lawn Care	Trugreen Lockbox			1
82	5/31/24	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	88.50	D	Liquid Enzymes	Hillyard Inc			1
83	5/31/24	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	125.43	D	End Caps	501072			1
84	5/31/24	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	15.98	D	Ball Valve	Lowes Companies, Inc.			1
85	5/31/24	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	122.15	D	Flags	Amazon.Com, Inc.			1
86	5/31/24	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	2.38	D	Distilled Water	Cash Wise Foods - Ow			1
87	5/31/24	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	22.46	D	Plumbing Supplies	Lowes Companies, Inc.			1
88	5/31/24	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	11.92	D	Plumbing Supplies	Lowes Companies, Inc.			1
89	5/31/24	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	9.36	D	Plumbing Supplies	Lowes Companies, Inc.			1
90	5/31/24	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	42.46	D	6 inch & 12 inch pipes	Lowes Companies, Inc.			1
91	5/31/24	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	122.08	D	Flags	Amazon.Com, Inc.			1
92	5/31/24	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	43.55	D	Flags	Amazon.Com, Inc.			1
93	5/31/24	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	73.82	D	pest control	Plunketts Pest Control			1
94	5/31/24	904	01-111-044-0000-6300 Bldg Repairs & Maintenance	60.24	D	Water Test Kit	Amazon.Com, Inc.			1
95	5/31/24	904	01-111-045-0000-6300 Bldg Repairs & Maintenance	22.46	D	Plumbing Supplies	Lowes Companies, Inc.			1
96	5/31/24	904	01-111-045-0000-6300 Bldg Repairs & Maintenance	11.92	D	Plumbing Supplies	Lowes Companies, Inc.			1
97	5/31/24	904	01-111-045-0000-6300 Bldg Repairs & Maintenance	9.36	D	Plumbing Supplies	Lowes Companies, Inc.			1
98	5/31/24	904	01-111-045-0000-6560 Janitorial Supplies	374.16	D	Hand Towels	Hillyard Inc			1
99	5/31/24	904	01-111-045-0000-6560 Janitorial Supplies	156.54	D	janitorial Supplies	Hillyard Inc			1
100	5/31/24	904	01-111-048-0000-6560 Janitorial Supplies	124.72	D	Hand Towels	Hillyard Inc			1

Steele County

JOURNAL ENTRIES

Description 05 2024 - 05 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
101	5/31/24	904	01-111-048-0000-6560 Janitorial Supplies	352.87	D	janitorial Supplies	Hillyard Inc			1
102	5/31/24	904	01-111-049-0000-6300 Bldg Repairs & Maintenance	79.96	D	Garbage Bags/ Hose Reels	Lowes Companies, Inc.			1
103	5/31/24	904	01-111-049-0000-6300 Bldg Repairs & Maintenance	99.98	D	Headset and Hearing Protection	Lowes Companies, Inc.			1
104	5/31/24	904	01-111-049-0000-6300 Bldg Repairs & Maintenance	21.43	D	RV Vent	Block, Inc.			1
105	5/31/24	904	01-111-049-0000-6300 Bldg Repairs & Maintenance	109.46	D	Tools and Power Cord	Lowes Companies, Inc.			1
106	5/31/24	904	01-111-049-0000-6300 Bldg Repairs & Maintenance	27.99	D	Pry Bar and Tools	Harbor Freight Tools Usa			1
107	5/31/24	904	01-111-049-0000-6300 Bldg Repairs & Maintenance	112.93	D	Tools	Lowes Companies, Inc.			1
108	5/31/24	904	01-111-049-0000-6300 Bldg Repairs & Maintenance	99.97	D	Garden Hose and Nozzle	Owt Hardware Inc			1
109	5/31/24	904	01-111-049-0000-6300 Bldg Repairs & Maintenance	69.79	D	pest control	Plunketts Pest Control			1
110	5/31/24	904	01-111-049-0000-6300 Bldg Repairs & Maintenance	39.42	D	Flex pipes	Lowes Companies, Inc.			1
111	5/31/24	904	01-111-050-0000-6320 Vehicle Repairs & Maintenance	222.61	D	Tiers for Tractors	Gb Auto Service Inc			1
112	5/31/24	904	01-111-050-0000-6320 Vehicle Repairs & Maintenance	374.88	D	Rims	Kibble Owatonna			1
113	5/31/24	904	01-201-000-0000-6210 Telephone	0.99	D	Evidence Data storage/GB plan	Apple Inc.			1
114	5/31/24	904	01-201-000-0000-6241 Membership Dues	35.00	D	Membership Dues-Property Mgmt.	Mapet			1
115	5/31/24	904	01-201-000-0000-6261 Conference & Training	225.00	D	2/day Seminar-Legal updates	Sheepdog Guardian Cslt			1
116	5/31/24	904	01-201-000-0000-6261 Conference & Training	300.00	D	2024 Chief Deputy Summer Conf.	Minnesota Sheriffs Ass			1
117	5/31/24	904	01-201-000-0000-6261 Conference & Training	375.00	D	DMT-G training for 7421	Bca Training Education			1
118	5/31/24	904	01-201-000-0000-6261 Conference & Training	300.00	D	2024 Sheriff Summer Conference	Minnesota Sheriffs Ass			1
119	5/31/24	904	01-201-000-0000-6261 Conference & Training	275.00	D	MSA Civil Process workshop	Minnesota Sheriffs Ass			1
120	5/31/24	904	01-201-000-0000-6287 SWAT Training	29.84	D	Batteries for SWAT optics	Batteries Plus #0121			1

Description 05 2024 - 05 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
121	5/31/24	904	01-201-000-0000-6293 Gun Permit Expenses	8.73	D	Permit to Carry-VOID	United States Postal Serv			1
122	5/31/24	904	01-201-000-0000-6293 Gun Permit Expenses	8.73	D	Permit to Carry-VOID	United States Postal Serv			1
123	5/31/24	904	01-201-000-0000-6293 Gun Permit Expenses	146.65	D	Repairs to AccuBanker	Sp Hilton Trading Co			1
124	5/31/24	904	01-201-000-0000-6293 Gun Permit Expenses	18.95	D	Lobby Music	Cloud Cover Media Inc			1
125	5/31/24	904	01-201-000-0000-6293 Gun Permit Expenses	107.88	D	2/Red Ink for gun printer	Pitney Bowes Inc.			1
126	5/31/24	904	01-201-000-0000-6330 Travel Expenses	602.38	D	3/night SOTA conference	Best Western St Cloud			1
127	5/31/24	904	01-201-000-0000-6330 Travel Expenses	676.79	D	3/nights-MSA summer conference	Craguns Lodge			1
128	5/31/24	904	01-201-000-0000-6330 Travel Expenses	59.80	C	Refund of Protection plan	Protecht, Inc			1
129	5/31/24	904	01-201-000-0000-6331 Mileage Reimbursement	486.71	D	2/nighs-MSA Chief Dep. Conf.	Craguns Lodge			1
130	5/31/24	904	01-201-000-0000-6410 Office Supplies	10.54	D	dry erase board cleaner	Amazon.Com, Inc.			1
131	5/31/24	904	01-201-000-0000-6425 Investigation Expense	48.06	D	4/USB for Investigations	Walmart Stores Inc			1
132	5/31/24	904	01-201-000-0000-6438 K-9 Expenses	187.57	D	k9 Kennel time	Old Oak Kennel			1
133	5/31/24	904	01-201-000-0000-6801 Misc Expense	83.34	D	2/MDC batteries	Amazon.Com, Inc.			1
134	5/31/24	904	01-201-000-0110-6320 Squad 7403 Maintenance	29.33	D	Geo Tabs - Admin, DC, SCSO	T-Mobile Usa, Inc.			1
135	5/31/24	904	01-201-000-0110-6320 Squad 7403 Maintenance	27.94	D	Fleet GeoTabs - Admin, DC, SO	T-Mobile Usa, Inc.			1
136	5/31/24	904	01-201-000-0115-6320 Squad 7405 Maintenance	29.33	D	Geo Tabs - Admin, DC, SCSO	T-Mobile Usa, Inc.			1
137	5/31/24	904	01-201-000-0115-6320 Squad 7405 Maintenance	27.94	D	Fleet GeoTabs - Admin, DC, SO	T-Mobile Usa, Inc.			1
138	5/31/24	904	01-251-000-0000-6211 Radio - Computers - Cameras	29.99	C	refund comp mount	Amazon.Com, Inc.			1
139	5/31/24	904	01-251-000-0000-6211 Radio - Computers - Cameras	29.99	C	refund comp wall mount	Amazon.Com, Inc.			1
140	5/31/24	904	01-251-000-0000-6211 Radio - Computers - Cameras	16.78	D	tablet stand	Amazon.Com, Inc.			1

Description 05 2024 - 05 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
141	5/31/24	904	01-251-000-0000-6211 Radio - Computers - Cameras	7.98	D	comp mount	Amazon.Com, Inc.			1
142	5/31/24	904	01-251-000-0000-6211 Radio - Computers - Cameras	59.98	D	2 comp wall mounts	Amazon.Com, Inc.			1
143	5/31/24	904	01-251-000-0000-6211 Radio - Computers - Cameras	27.50	C	return wall mount	Amazon.Com, Inc.			1
144	5/31/24	904	01-251-000-0000-6211 Radio - Computers - Cameras	52.49	D	comp wall mount	Amazon.Com, Inc.			1
145	5/31/24	904	01-251-000-0000-6211 Radio - Computers - Cameras	81.45	C	refund comp wall mount	Amazon.Com, Inc.			1
146	5/31/24	904	01-251-000-0000-6320 Vehicle Maintenance	146.70	D	Geo Tabs - Admin, DC, SCSO	T-Mobile Usa, Inc.			1
147	5/31/24	904	01-251-000-0000-6320 Vehicle Maintenance	139.70	D	Fleet GeoTabs - Admin, DC, SO	T-Mobile Usa, Inc.			1
148	5/31/24	904	01-251-000-0000-6330 Travel Expenses	287.16	D	extradition lodging	Fairfield Inn & Suites			1
149	5/31/24	904	01-251-000-0000-6406 Program Supplies	10.73	D	PROGRAM MUSIC	Sirius Xm Radio Inc.			1
150	5/31/24	904	01-251-000-0000-6406 Program Supplies	93.39	D	programs tv	Hulu, Llc			1
151	5/31/24	904	01-251-000-0000-6562 Gas & Oil	53.11	D	extradition fuel -Florida	Caseys			1
152	5/31/24	904	01-251-000-0000-6562 Gas & Oil	47.44	D	extradition fuel -Florida	Caseys			1
153	5/31/24	904	01-251-000-0000-6562 Gas & Oil	50.99	D	extradition fuel -Florida	Exxon Busy Corner			1
154	5/31/24	904	01-251-000-0000-6562 Gas & Oil	54.05	D	extradition fuel -Florida	Circle K			1
155	5/31/24	904	01-251-000-0000-6562 Gas & Oil	55.75	D	extradition fuel -Florida	Circle K			1
156	5/31/24	904	01-251-000-0000-6562 Gas & Oil	46.72	D	extradition fuel -Florida	Shell Oil			1
157	5/31/24	904	01-251-000-0000-6562 Gas & Oil	37.65	D	extradition fuel -Florida	Wawa 5400			1
158	5/31/24	904	01-251-000-0000-6562 Gas & Oil	43.88	D	extradition fuel -Florida	Shell Oil			1
159	5/31/24	904	01-251-000-0000-6562 Gas & Oil	52.15	D	extradition fuel -Florida	Pilot			1
160	5/31/24	904	01-251-000-0000-6562 Gas & Oil	33.75	D	extradition fuel	Caseys			1

Description 05 2024 - 05 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
161	5/31/24	904	01-251-000-0000-6562 Gas & Oil	51.62	D	extradition fuel -Florida	Motomart			1
162	5/31/24	904	01-251-000-0000-6801 Misc Expense	5.92	D	extradition meal	Caseys			1
163	5/31/24	904	01-251-000-0000-6801 Misc Expense	29.54	D	extradition meal	Chick-Fil-A #00589			1
164	5/31/24	904	01-251-000-0000-6801 Misc Expense	5.36	D	extradition meal	Wawa 5400			1
165	5/31/24	904	01-251-000-0000-6801 Misc Expense	9.39	D	extradition meal	Wawa 5400			1
166	5/31/24	904	01-251-000-0000-6801 Misc Expense	8.43	D	extradition meal	Pilot			1
167	5/31/24	904	01-251-000-0000-6801 Misc Expense	7.90	D	extradition meal	McDonalds			1
168	5/31/24	904	01-251-000-0000-6801 Misc Expense	10.37	D	extradition meal	McDonalds			1
169	5/31/24	904	01-252-000-0000-6215 Postage	5.08	D	Certified to client	United States Postal Serv			1
170	5/31/24	904	01-252-000-0000-6261 Conference & Training	4.49	D	water Advisory Board	Kwik Trip			1
171	5/31/24	904	01-252-000-0000-6261 Conference & Training	190.32	D	Subway Advisory Board	Ezcater, Inc			1
172	5/31/24	904	01-252-000-0000-6410 Office Supplies	31.99	D	Thermal Laminator	Amazon.Com, Inc.			1
173	5/31/24	904	01-252-000-0000-6410 Office Supplies	80.00	D	AreYouSafe Subscription	Paypal Avistatech			1
174	5/31/24	904	01-252-000-0000-6410 Office Supplies	19.03	D	box of sharpies	Amazon.Com, Inc.			1
175	5/31/24	904	01-252-000-0000-6410 Office Supplies	14.25	D	2 cans dust off	Amazon.Com, Inc.			1
176	5/31/24	904	01-252-000-0000-6410 Office Supplies	34.99	D	Clock	Amazon.Com, Inc.			1
177	5/31/24	904	01-252-775-0000-6330 Travel Expenses - CCA	688.86	D	MNATSA Conference Hotel	Marriott Minneapolis N			1
178	5/31/24	904	01-253-000-0000-6261 Conference & Training	767.25	D	3/Records/Lead Police Records	Pri			1
179	5/31/24	904	01-253-000-0000-6261 Conference & Training	275.00	D	Kindra-Civil Process Workshop	Minnesota Sheriffs Ass			1
180	5/31/24	904	01-253-000-0000-6300 Bldg Repairs & Maintenance	16.99	D	Belt	Carquest Auto Parts			1

Steele County

JOURNAL ENTRIES

Description 05 2024 - 05 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
181	5/31/24	904	01-253-000-0000-6380 Grounds Maintenance	53.09	D	Lawn Care	Trugreen Limited Partners			1
182	5/31/24	904	01-253-000-0000-6410 Office Supplies	29.88	D	2/Staple removers	Amazon.Com, Inc.			1
183	5/31/24	904	01-253-000-0000-6560 Janitorial Supplies	16.29	D	Air Freshener	Hillyard Inc			1
184	5/31/24	904	01-253-000-0000-6560 Janitorial Supplies	748.32	D	Hand Towels	Hillyard Inc			1
185	5/31/24	904	01-253-000-0000-6560 Janitorial Supplies	1,331.59	D	janitorial Supplies	Hillyard Inc			1
186	5/31/24	904	01-281-000-0000-6199 Safety Program	414.00	D	CPR Cert Cards	Training Services & Class			1
187	5/31/24	904	01-281-000-0000-6199 Safety Program	28.95	D	CPRSupplies	Amazon.Com, Inc.			1
188	5/31/24	904	01-281-000-0000-6199 Safety Program	215.89	D	CPRSupplies	Amazon.Com, Inc.			1
189	5/31/24	904	01-281-000-0000-6199 Safety Program	39.99	D	NOAA WX Radio for Four Seasons	Fleet Farm Group, Llc			1
190	5/31/24	904	01-281-000-0000-6199 Safety Program	312.50	D	CPRSupplies	Amazon.Com, Inc.			1
191	5/31/24	904	01-281-000-0000-6251 Other Administrative Costs	59.00	D	mon	Basecamp, Llc			1
192	5/31/24	904	01-281-000-0000-6251 Other Administrative Costs	13.67	D	Meeting Coffee	Cash Wise Foods - Ow			1
193	5/31/24	904	01-281-000-0000-6410 Office Supplies	113.03	D	Office Supplies	Amazon.Com, Inc.			1
194	5/31/24	904	01-281-000-1001-6801 CERT Program Expenditures	37.92	D	EllendaleTabletopExercise	Kwik Trip #237			1
195	5/31/24	904	01-281-000-1001-6801 CERT Program Expenditures	165.80	D	EllendaleTabletopExercise	Walmart Stores Inc			1
196	5/31/24	904	01-481-460-6009-6464 General Supplies & Outreach	9.36	D	QA: Storage Bags	Walmart Stores Inc			1
197	5/31/24	904	01-481-460-6009-6465 Patient Supplies & Services	61.80	D	QA: Patient Supplies	Amazon.Com, Inc.			1
198	5/31/24	904	01-481-460-6012-6240 License & Permits	85.00	D	LTC: Nursing License Renewal	State Of Minnesota			1
199	5/31/24	904	01-481-460-6012-6240 License & Permits	1.83	D	LTC: Nursing License Renewal	Us Bank National Associat			1
200	5/31/24	904	01-481-460-6012-6465 Patient Supplies & Services	190.13	D	LTC: Patient Supplies	Amazon.Com, Inc.			1

Description 05 2024 - 05 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
201	5/31/24	904	01-481-461-6058-6464 General Supplies & Outreach	25.74	D	Client Incentives	Amazon.Com, Inc.			1
202	5/31/24	904	01-481-461-6059-6464 General Supplies & Outreach	38.61	D	Client Incentives	Amazon.Com, Inc.			1
203	5/31/24	904	01-481-461-6066-6464 General Supplies & Outreach	1,375.00	D	MDH: Bus for Capitol Trip	1st Class Limousine Ll			1
204	5/31/24	904	01-481-461-6066-6464 General Supplies & Outreach	650.00	D	MDH: Bus for Capitol Trip	Www.Priceforlimo.Com			1
205	5/31/24	904	01-481-465-6056-6241 Membership Dues	50.00	D	FPHR: Interpreter Roster	Dept Hlth Interpreter			1
206	5/31/24	904	01-502-000-0000-6300 Bldg Repairs & Maintenance	84.60	D	4ft Light bulbs	Van Meter - Owatonna			1
207	5/31/24	904	01-502-000-0000-6380 Grounds Maintenance	63.71	D	Lawn Care	Trugreen Lockbox			1
208	5/31/24	904	01-550-000-0000-6314 Zamboni Repairs	1,335.34	D	IR Charger Module	Bts Industrialbatteryp			1
209	5/31/24	904	01-550-000-0000-6410 Operating Supplies - Contracts	109.62	D	Table Repair	Lowes Companies, Inc.			1
210	5/31/24	904	01-550-000-0000-6410 Operating Supplies - Contracts	7.96	D	Misc. Shop Supplies	Harbor Freight Tools Usa			1
211	5/31/24	904	01-550-000-0000-6410 Operating Supplies - Contracts	71.40	D	Table Repair	Lowes Companies, Inc.			1
212	5/31/24	904	01-550-000-0000-6410 Operating Supplies - Contracts	73.94	D	Misc. Shop Supplies	Lowes Companies, Inc.			1
213	5/31/24	904	01-550-000-0000-6410 Operating Supplies - Contracts	66.62	D	Misc. Shop Supplies	Fleet Farm Group, Llc			1
214	5/31/24	904	01-550-000-0000-6410 Operating Supplies - Contracts	103.84	D	Drain Cleaner	Amazon.Com, Inc.			1
215	5/31/24	904	01-550-000-0000-6410 Operating Supplies - Contracts	107.99	D	Thermo-Hygrometer	Amazon.Com, Inc.			1
216	5/31/24	904	01-550-000-0000-6410 Operating Supplies - Contracts	19.00	D	Electrical License Fee	Department Of Labor An			1
217	5/31/24	904	10-000-000-0000-1001 Cash	3,858.28	C	BMO Charges May	BMO Charges May			1
218	5/31/24	904	10-301-000-0000-6410 Office Supplies	15.89	D	Ipad case & screen protector	Amazon.Com, Inc.			1
219	5/31/24	904	10-302-000-0000-6534 Supplies - Signing	14.61	D	Acetone for sign shop	Fleet Farm Group, Llc			1
220	5/31/24	904	10-302-000-0000-6801 Osha/Safety Supplies	157.50	D	iPad cases	Amazon.Com, Inc.			1

Description 05 2024 - 05 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
221	5/31/24	904	10-303-000-0000-6261 Conference & Training	175.00	D	MCEA conference - Sponholz	Paypal Minnesotaco			1
222	5/31/24	904	10-303-000-0000-6261 Conference & Training	250.00	D	NHI training - Grieman	Fhwa - Misc Payments			1
223	5/31/24	904	10-303-000-0000-6330 Travel Expenses	100.00	D	MCEA lodging - Sponholz	Fullsteam Operations Llc			1
224	5/31/24	904	10-303-000-0000-6510 Engineering & Surveying Supplies	315.69	D	Lab supplies	Gilson Company, Inc			1
225	5/31/24	904	10-303-000-0000-6510 Engineering & Surveying Supplies	279.95	D	Snap lock rover rod	Allen Precision Eqp Inc			1
226	5/31/24	904	10-304-000-0000-6511 Maint Shop Supplies & Materials	74.24	D	Microfiber& truck wash suplies	Fleet Farm Group, Llc			1
227	5/31/24	904	10-304-000-0000-6511 Maint Shop Supplies & Materials	80.43	D	Paint, brush & rollers	Fleet Farm Group, Llc			1
228	5/31/24	904	10-304-000-0000-6512 Bldg Repair & Maintenance	213.80	D	Tapcon & mini case laser	Lowes Companies, Inc.			1
229	5/31/24	904	10-304-000-0000-6513 Tools	274.64	D	Gearbox housing	Amazon.Com, Inc.			1
230	5/31/24	904	10-304-000-0000-6513 Tools	60.96	D	Polishing pads	Harbor Freight Tools Usa			1
231	5/31/24	904	10-304-000-0000-6513 Tools	7.99	D	Magnetic cup holder	Harbor Freight Tools Usa			1
232	5/31/24	904	10-304-000-0000-6513 Tools	274.64	C	Return Gearbox housing	Amazon.Com, Inc.			1
233	5/31/24	904	10-304-000-0000-6520 Machinery/Vehicle Parts	1.19	D	Insert coupling, unit#2122	Fleet Farm Group, Llc			1
234	5/31/24	904	10-304-000-0000-6520 Machinery/Vehicle Parts	17.78	D	Spacer & flange	Fleet Farm Group, Llc			1
235	5/31/24	904	10-304-000-0000-6520 Machinery/Vehicle Parts	1.26	D	Bulk hardware, unit#2184	Fleet Farm Group, Llc			1
236	5/31/24	904	10-304-000-0000-6520 Machinery/Vehicle Parts	1,269.34	D	6 disc curtain assembly	Marks Tractor & Imple			1
237	5/31/24	904	10-304-000-0000-6520 Machinery/Vehicle Parts	305.52	D	Tires, unit#2217	Amazon.Com, Inc.			1
238	5/31/24	904	10-304-000-0000-6520 Machinery/Vehicle Parts	327.97	D	Battery & core, unit#2184	Minnesota Ag			1
239	5/31/24	904	10-304-000-0000-6520 Machinery/Vehicle Parts	184.99	D	Tailgate caps & Cab light roof	Amazon.Com, Inc.			1
240	5/31/24	904	10-304-000-0000-6520 Machinery/Vehicle Parts	4.17	D	Hex screws, unit#2194	Fleet Farm Group, Llc			1

Description 05 2024 - 05 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
241	5/31/24	904	81-000-000-0000-1001 Cash	1,575.34	C	BMO Charges May	BMO Charges May			1
242	5/31/24	904	81-230-000-0000-6210 Telephone	93.39	D	Cable TV	Hulu, Llc			1
243	5/31/24	904	81-230-000-0000-6261 Conference & Training	640.00	D	NENA Conference	Nena Online			1
244	5/31/24	904	81-230-000-0000-6261 Conference & Training	50.00	D	BCA Training Bolte	BCA Training Education			1
245	5/31/24	904	81-230-000-0000-6261 Conference & Training	50.00	D	BCA Training Shilts	BCA Training Education			1
246	5/31/24	904	81-230-000-0000-6261 Conference & Training	50.00	D	BCA Training Wallace	BCA Training Education			1
247	5/31/24	904	81-230-000-0000-6261 Conference & Training	50.00	D	BCA Training Kennedy	BCA Training Education			1
248	5/31/24	904	81-230-000-0000-6261 Conference & Training	50.00	D	BCA Training Gentz	BCA Training Education			1
249	5/31/24	904	81-230-000-0000-6330 Travel Expenses	85.00	D	MSP Parking NENA Conference	BCA Training Education			1
250	5/31/24	904	81-230-000-0000-6330 Travel Expenses	278.20	D	Flight for NENA Conference	Delta Airlines Inc			1
251	5/31/24	904	81-230-000-0000-6410 Office Supplies	7.11	D	Laptop Sleeve	Amazon.Com, Inc.			1
252	5/31/24	904	81-230-000-0000-6410 Office Supplies	6.75	C	Laptop Sleeve	Amazon.Com, Inc.			1
253	5/31/24	904	81-230-000-0000-6410 Office Supplies	6.75	D	Laptop Sleeve	Amazon.Com, Inc.			1
254	5/31/24	904	81-230-000-0000-6410 Office Supplies	6.99	D	Sharpie Markers	Amazon.Com, Inc.			1
255	5/31/24	904	81-230-000-0000-6410 Office Supplies	33.94	D	Longevity Recognition Award	Amazon.Com, Inc.			1
256	5/31/24	904	81-230-000-0000-6410 Office Supplies	122.89	D	Ink Toner Cartridge	Amazon.Com, Inc.			1
257	5/31/24	904	81-230-000-0000-6410 Office Supplies	23.74	D	Label Machine Tape	Amazon.Com, Inc.			1
258	5/31/24	904	81-230-000-0000-6410 Office Supplies	11.99	D	Lock Box	Amazon.Com, Inc.			1
259	5/31/24	904	81-230-000-0000-6410 Office Supplies	12.87	D	Garbage Can	Fleet Farm Group, Llc			1
260	5/31/24	904	81-230-000-0000-6410 Office Supplies	9.22	D	Highlighters	Amazon.Com, Inc.			1

Steele County

JOURNAL ENTRIES

Description 05 2024 - 05 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis

Debit Total 47,643.89 Credit Total 47,643.89 Net: 0.00

Steele County

JOURNAL ENTRIES

Description 05 2024 - 05 2024 JE UPLOAD - C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	5/31/24	905	72-860-000-0000-2100 Mn State Treasurer-Mortgage Regis Tax	26,354.09	D	Mortgage Tax				1
2	5/31/24	905	72-000-000-0000-1001 Cash	790.62	C	Mortgage Tax				1
3	5/31/24	905	72-000-000-0000-1001 Cash	25,563.47	C	Mortgage Tax				1
4	5/31/24	905	01-000-000-0000-1001 Cash	790.62	D	Mortgage Tax				1
5	5/31/24	905	01-003-000-0000-5013 Mortgage Registry Tax Revenue	790.62	C	Mortgage Tax				1
6	5/31/24	905	72-861-000-0000-2100 Mn State Treasurer-State Deed Tax	44,302.18	D	Deed Tax				1
7	5/31/24	905	72-000-000-0000-1001 Cash	1,329.07	C	Deed Tax				1
8	5/31/24	905	72-000-000-0000-1001 Cash	42,973.11	C	Deed Tax				1
9	5/31/24	905	01-000-000-0000-1001 Cash	1,329.07	D	Deed Tax				1
10	5/31/24	905	01-003-000-0000-5014 State Deed Tax Revenue	1,329.07	C	Deed Tax				1
11	5/31/24	905	72-862-000-0000-2100 Mn State Treasurer-Sales Tax	6,248.00	D	Sales Tax				1
12	5/31/24	905	72-000-000-0000-1001 Cash	6,248.00	C	Sales Tax				1
13	5/31/24	905	53-398-000-0000-6540 Machine Fuel	61.00	D	Usage Diesel Tax				1
14	5/31/24	905	53-000-000-0000-1001 Cash	61.00	C	Usage Diesel Tax				1
15	5/31/24	905	53-398-000-0000-6540 Machine Fuel	212.04	D	Diesel Tax				1
16	5/31/24	905	53-000-000-0000-1001 Cash	212.04	C	Diesel Tax				1
17	5/31/24	905	10-304-000-0000-6522 Diesel Fuel Tax	67.26	D	Diesel Tax				1
18	5/31/24	905	10-000-000-0000-1001 Cash	67.26	C	Diesel Tax				1
19	5/31/24	905	01-003-000-0000-6961 Visa One Card Program	40,937.29	D	BMO One Card Payment				1
20	5/31/24	905	01-000-000-0000-1001 Cash	40,937.29	C	BMO One Card Payment				1

Steele County

JOURNAL ENTRIES

Description 05 2024 - 05 2024 JE UPLOAD - C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	5/31/24	905	53-398-000-0000-6801 General Expense	592.51	D	Landfill CC Fees				1
22	5/31/24	905	53-000-000-0000-1001 Cash	592.51	C	Landfill CC Fees				1
23	5/31/24	905	01-111-000-0000-6540 Gas & Oil	6.68	D	WEX NASPO Payment May 2024				1
24	5/31/24	905	01-521-000-0000-6540 Gas & Oil	150.10	D	WEX NASPO Payment May 2024				1
25	5/31/24	905	01-000-000-0000-1001 Cash	156.78	C	WEX NASPO Payment May 2024				1
26	5/31/24	905	10-304-000-0000-6540 Fuel & Lubricants	31.46	D	WEX NASPO Payment May 2024				1
27	5/31/24	905	10-000-000-0000-1001 Cash	31.46	C	WEX NASPO Payment May 2024				1
28	5/31/24	905	01-281-000-0000-6801 Disaster/Emerg Fund	33.00	D	Background Check -Emergency M				1
29	5/31/24	905	01-000-000-0000-1001 Cash	33.00	C	Background Check -Emergency M				1
30	5/31/24	905	01-111-043-0000-6250 Utilities	105.77	D	OPU Payment Invoice # 718547				1
31	5/31/24	905	01-000-000-0000-1001 Cash	105.77	C	OPU Payment Invoice # 718547				1
32	5/31/24	905	01-111-043-0000-6250 Utilities	139.63	D	OPU Payment Invoice # 705296				1
33	5/31/24	905	01-000-000-0000-1001 Cash	139.63	C	OPU Payment Invoice # 705296				1
34	5/31/24	905	01-111-043-0000-6250 Utilities	445.89	D	OPU Payment Invoice # 718546				1
35	5/31/24	905	01-000-000-0000-1001 Cash	445.89	C	OPU Payment Invoice # 718546				1
36	5/31/24	905	01-502-000-0000-6250 Utilities	693.89	D	OPU Payment Invoice # 718550				1
37	5/31/24	905	01-000-000-0000-1001 Cash	693.89	C	OPU Payment Invoice # 718550				1
38	5/31/24	905	10-304-000-0000-6514 Utility Services	96.69	D	OPU Payment Invoice # 718553				1
39	5/31/24	905	10-000-000-0000-1001 Cash	96.69	C	OPU Payment Invoice # 718553				1
40	5/31/24	905	01-111-047-0000-6250 Utilities	61.60	D	OPU Payment Invoice # 716285				1

Description 05 2024 - 05 2024 JE UPLOAD - C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	5/31/24	905	01-000-000-0000-1001 Cash	61.60	C	OPU Payment Invoice # 716285				1
42	5/31/24	905	01-111-041-0000-6250 Utilities	2,115.11	D	OPU Payment Invoice # 718556				1
43	5/31/24	905	01-000-000-0000-1001 Cash	2,115.11	C	OPU Payment Invoice # 718556				1
44	5/31/24	905	01-111-042-0000-6250 Utilities	3,753.14	D	OPU Payment Invoice # 718555				1
45	5/31/24	905	01-000-000-0000-1001 Cash	3,753.14	C	OPU Payment Invoice # 718555				1
46	5/31/24	905	01-111-040-0000-6250 Utilities	6,908.30	D	OPU Payment Invoice # 718557				1
47	5/31/24	905	01-000-000-0000-1001 Cash	6,908.30	C	OPU Payment Invoice # 718557				1
48	5/31/24	905	01-111-044-0000-6250 Utilities	14,862.71	D	OPU Payment Invoice # 718563				1
49	5/31/24	905	01-000-000-0000-1001 Cash	14,862.71	C	OPU Payment Invoice # 718563				1
50	5/31/24	905	10-304-000-0000-6514 Utility Services	4,361.66	D	OPU Payment Invoice # 718562				1
51	5/31/24	905	10-000-000-0000-1001 Cash	4,361.66	C	OPU Payment Invoice # 718562				1
52	5/31/24	905	01-201-296-0000-6250 T#9 Utilities	395.29	D	OPU Payment Invoice # 718561				1
53	5/31/24	905	01-000-000-0000-1001 Cash	395.29	C	OPU Payment Invoice # 718561				1
54	5/31/24	905	01-255-000-0000-6253 Contracted Services-MN Prairie SDA	2,889,657.00	D	MNPrairie Levy Payment				1
55	5/31/24	905	01-000-000-0000-1001 Cash	2,889,657.00	C	MNPrairie Levy Payment				1
56	5/31/24	905	01-550-000-0000-6250 Utilities	16,750.63	D	Jan OPU Donation				1
57	5/31/24	905	01-550-000-0000-6250 Utilities	20,472.31	D	Feb OPU Donation				1
58	5/31/24	905	01-550-000-0000-6250 Utilities	17,984.29	D	Mar OPU Donation				1
59	5/31/24	905	01-550-000-0000-6250 Utilities	12,634.70	D	Apr OPU Donation				1
60	5/31/24	905	01-550-000-0000-6250 Utilities	8,040.24	D	May OPU Donation				1

Steele County

JOURNAL ENTRIES

Description 05 2024 - 05 2024 JE UPLOAD - C5

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
61	5/31/24	905	01-550-000-0000-5751 Memorial Rev Donations	75,882.17	C	Jan - May OPU Donation				1
62	5/31/24	905	35-800-000-0000-6700 Bond And Interest	10,300.00	D	Interest Payment GO Bond 2015A				1
63	5/31/24	905	35-000-000-0000-1001 Cash	10,300.00	C	Interest Payment GO Bond 2015A				1
64	5/31/24	905	70-000-000-0000-2163 Unapportioned Other State Revenue	978,000.00	D	Gen Property Tax to State				1
65	5/31/24	905	70-000-000-0000-1001 Cash	978,000.00	C	Gen Property Tax to State				1
66	5/31/24	905	70-000-000-0000-2460 School District 2168	170,000.00	D	ISD #2168 Tax Settlement				1
67	5/31/24	905	70-000-000-0000-1001 Cash	170,000.00	C	ISD #2168 Tax Settlement				1
68	5/31/24	905	01-013-000-0000-6501 Books	1,229.20	C	Void Check # 181550				1
69	5/31/24	905	01-000-000-0000-1001 Cash	1,229.20	D	Void Check # 181550				1
70	5/31/24	905	70-000-000-0000-2101 Unapportioned Current Tax	1,315.00	D	Record Refund 17-642-0101				1
71	5/31/24	905	70-000-000-0000-2102 Overpayments	1,315.00	C	Record Refund 17-642-0101				1
72	5/31/24	905	70-000-000-0000-2151 Unapportioned Pen & Int Current	75.80	D	PMT Correction 04-026-3300				1
73	5/31/24	905	70-000-000-0000-2101 Unapportioned Current Tax	75.80	C	PMT Correction 04-026-3300				1
74	5/31/24	905	70-000-000-0000-2151 Unapportioned Pen & Int Current	70.52	D	PMT Correction 01-010-3100				1
75	5/31/24	905	70-000-000-0000-2101 Unapportioned Current Tax	70.52	C	PMT Correction 01-010-3100				1
76	5/31/24	905	70-000-000-0000-2151 Unapportioned Pen & Int Current	39.96	D	PMT Correction 01-010-2300				1
77	5/31/24	905	70-000-000-0000-2101 Unapportioned Current Tax	39.96	C	PMT Correction 01-010-2300				1

Debit Total 4,281,624.63 Credit Total 4,281,624.63 Net: 0.00

Steele County

JOURNAL ENTRIES

Description 02 2024 - 02 2024 JE UPLOAD - C1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	2/28/24	901	01-003-000-0000-5710 Interest From Investments	142,111.18	C	Feb Interest From Investments				1
2	2/28/24	901	01-003-000-0000-5710 Interest From Investments	681.15	C	Feb Interest ROI				1
3	2/28/24	901	01-000-000-0000-1001 Cash	12,252.56	D	Feb Investment				1
4	2/28/24	901	01-003-000-0000-5710 Interest From Investments	4,449.09	C	Feb Interest Adjustment				1
5	2/28/24	901	01-003-000-0000-5712 Premiums/Discounts on Investments	135,030.00	D	Feb Premiums/Discounts Invest				1
6	2/28/24	901	01-003-000-0000-6801 General Expense	41.14	C	Feb Investment Adjustment				1
7	2/28/24	901	75-000-000-0000-1001 Cash	30.64	D	Feb 2024 Missing Heir Interest				1
8	2/28/24	901	75-870-000-0000-5710 Interest	30.64	C	Feb 2024 Missing Heir Interest				1

Debit Total 147,313.20 Credit Total 147,313.20 Net: 0.00

Description 05 2024 - 05 2024 JE UPLOAD - C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	5/31/24	906	01-111-050-0000-6320 Vehicle Repairs & Maintenance	634.75	D	Enterprise Full Maint Fee Admn				1
2	5/31/24	906	01-251-000-0000-6320 Vehicle Maintenance	944.26	D	Enterprise Full Maint Fee DC				1
3	5/31/24	906	01-000-000-0000-1001 Cash	1,579.01	C	Admin-DC Enterprise May 2024				1
4	5/31/24	906	01-111-050-0000-6347 Enterprise Fleet Leasing	6,967.92	D	County Fleet Lease - May 24				1
5	5/31/24	906	01-201-000-0000-6347 Enterprise Fleet Leasing	9,820.75	D	Sheriff Fleet Lease - May 24				1
6	5/31/24	906	01-000-000-0000-1001 Cash	16,788.67	C	Fleet Lease Payments - May 24				1
7	5/31/24	906	01-201-000-0102-6320 Squad 7414 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
8	5/31/24	906	01-201-000-0102-6320 Squad 7414 Maintenance	48.04	D	Oil Change				1
9	5/31/24	906	01-201-000-0103-6320 Squad 7410 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
10	5/31/24	906	01-201-000-0104-6320 Squad 7404 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
11	5/31/24	906	01-201-000-0105-6320 Squad 7408 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
12	5/31/24	906	01-201-000-0105-6320 Squad 7408 Maintenance	106.26	D	Oil change				1
13	5/31/24	906	01-201-000-0106-6320 Squad 7424 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
14	5/31/24	906	01-201-000-0106-6320 Squad 7424 Maintenance	1,342.50	D	Brakepad & Rotor- front & rear				1
15	5/31/24	906	01-201-000-0107-6320 Squad 7407 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
16	5/31/24	906	01-201-000-0108-6320 Squad 7418 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
17	5/31/24	906	01-201-000-0108-6320 Squad 7418 Maintenance	49.40	D	Oil change				1
18	5/31/24	906	01-201-000-0109-6320 Squad 7416 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
19	5/31/24	906	01-201-000-0109-6320 Squad 7416 Maintenance	463.09	D	Oil, Radiator hose, Coolant				1
20	5/31/24	906	01-201-000-0110-6320 Squad 7403 Maintenance	5.00	D	Fleet Vehicle Maintenance				1

Description 05 2024 - 05 2024 JE UPLOAD - C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	5/31/24	906	01-201-000-0110-6320 Squad 7403 Maintenance	124.96	D	Oil, Balance & Washer fluid				1
22	5/31/24	906	01-201-000-0111-6320 Squad 7422 Maintenace	5.00	D	Fleet Vehicle Maintenance				1
23	5/31/24	906	01-201-000-0111-6320 Squad 7422 Maintenace	86.47	D	Oil change				1
24	5/31/24	906	01-201-000-0112-6320 Squad 7406 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
25	5/31/24	906	01-201-000-0113-6320 Squad 7411 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
26	5/31/24	906	01-201-000-0114-6320 Squad 7421 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
27	5/31/24	906	01-201-000-0114-6320 Squad 7421 Maintenance	49.40	D	Oil change				1
28	5/31/24	906	01-201-000-0116-6320 Squad 116 Maintenance	70.10	D	Fleet Vehicle Maintenance				1
29	5/31/24	906	01-201-000-0117-6320 Squad 7420 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
30	5/31/24	906	01-201-000-0117-6320 Squad 7420 Maintenance	124.96	D	Oil, Washer fluid & Balance				1
31	5/31/24	906	01-201-000-0118-6320 Squad 7412 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
32	5/31/24	906	01-201-000-0119-6320 Squad 7401 Maintenance	84.68	D	Fleet Vehicle Maintenance				1
33	5/31/24	906	01-201-000-0119-6320 Squad 7401 Maintenance	32.00	D	RENEWAL-EFM FEE				1
34	5/31/24	906	01-201-000-0119-6320 Squad 7401 Maintenance	16.25	D	RENEWAL-DMV FEE				1
35	5/31/24	906	01-201-000-0120-6320 Squad 7402 Maintenance	84.68	D	Fleet Vehicle Maintenance				1
36	5/31/24	906	01-201-000-0120-6320 Squad 7402 Maintenance	32.00	D	RENEWAL-EFM FEE				1
37	5/31/24	906	01-201-000-0120-6320 Squad 7402 Maintenance	16.25	D	RENEWAL-DMV FEE				1
38	5/31/24	906	01-201-000-0121-6320 Squad 121 Maintenance	5.00	D	Fleet Vehicle Maint 274XM2				1
39	5/31/24	906	01-201-000-0122-6320 Squad 7409 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
40	5/31/24	906	01-201-000-0122-6320 Squad 7409 Maintenance	140.13	D	Oil change & Tire rotation				1

Steele County

JOURNAL ENTRIES

Description 05 2024 - 05 2024 JE UPLOAD - C6

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	5/31/24	906	01-201-000-0123-6320 Squad 7423 Maintenance	70.10	D	Fleet Vehicle Maintenance				1
42	5/31/24	906	01-201-000-0000-6320 Vehicle Maintenance	5.00	D	Fleet Maint- 22VH5M/Old 7402				1
43	5/31/24	906	01-201-000-0000-6320 Vehicle Maintenance	5.00	D	Fleet Maint- 22VH68 /Old 7426				1
44	5/31/24	906	01-000-000-0000-1001 Cash	3,036.27	C	Sheriff Enterprise - May 2024				1

Debit Total 21,403.95 Credit Total 21,403.95 Net: 0.00

Steele County

JOURNAL ENTRIES

Description 06 2024 - 06 2024 JE UPLOAD - C1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	6/30/24	901	01-111-050-0000-6320 Vehicle Repairs & Maintenance	369.04	D	Enterprise Full Maint Fee Admn				1
2	6/30/24	901	01-251-000-0000-6320 Vehicle Maintenance	59.81	C	Enterprise Full Maint Fee DC				1
3	6/30/24	901	01-000-000-0000-1001 Cash	309.23	C	Admin-DC Enterprise Jun 2024				1
4	6/30/24	901	01-111-050-0000-6347 Enterprise Fleet Leasing	6,967.92	D	County Fleet Lease - Jun 24				1
5	6/30/24	901	01-201-000-0000-6347 Enterprise Fleet Leasing	9,820.75	D	Sheriff Fleet Lease - Jun 24				1
6	6/30/24	901	01-000-000-0000-1001 Cash	16,788.67	C	Fleet Lease Payments - Jun 24				1
7	6/30/24	901	01-201-000-0102-6320 Squad 7414 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
8	6/30/24	901	01-201-000-0103-6320 Squad 7410 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
9	6/30/24	901	01-201-000-0103-6320 Squad 7410 Maintenance	48.04	D	Oil change				1
10	6/30/24	901	01-201-000-0104-6320 Squad 7404 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
11	6/30/24	901	01-201-000-0104-6320 Squad 7404 Maintenance	124.96	D	Oil, balance, Washer fluid				1
12	6/30/24	901	01-201-000-0105-6320 Squad 7408 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
13	6/30/24	901	01-201-000-0106-6320 Squad 7424 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
14	6/30/24	901	01-201-000-0106-6320 Squad 7424 Maintenance	75.20	D	Oil change & Washer fluid				1
15	6/30/24	901	01-201-000-0107-6320 Squad 7407 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
16	6/30/24	901	01-201-000-0107-6320 Squad 7407 Maintenance	75.20	D	Oil change & Washer fluid				1
17	6/30/24	901	01-201-000-0108-6320 Squad 7418 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
18	6/30/24	901	01-201-000-0109-6320 Squad 7416 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
19	6/30/24	901	01-201-000-0110-6320 Squad 7403 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
20	6/30/24	901	01-201-000-0111-6320 Squad 7422 Maintenace	5.00	D	Fleet Vehicle Maintenance				1

Description 06 2024 - 06 2024 JE UPLOAD - C1

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	6/30/24	901	01-201-000-0112-6320 Squad 7406 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
22	6/30/24	901	01-201-000-0113-6320 Squad 7411 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
23	6/30/24	901	01-201-000-0114-6320 Squad 7421 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
24	6/30/24	901	01-201-000-0116-6320 Squad 116 Maintenance	70.10	D	Fleet Vehicle Maintenance				1
25	6/30/24	901	01-201-000-0117-6320 Squad 7420 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
26	6/30/24	901	01-201-000-0117-6320 Squad 7420 Maintenance	75.20	D	Oil change & Washer fluid				1
27	6/30/24	901	01-201-000-0118-6320 Squad 7412 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
28	6/30/24	901	01-201-000-0119-6320 Squad 7401 Maintenance	84.68	D	Fleet Vehicle Maintenance				1
29	6/30/24	901	01-201-000-0120-6320 Squad 7402 Maintenance	84.68	D	Fleet Vehicle Maintenance				1
30	6/30/24	901	01-201-000-0121-6320 Squad 121 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
31	6/30/24	901	01-201-000-0121-6320 Squad 121 Maintenance	124.96	D	Oil, balance, Washer fluid				1
32	6/30/24	901	01-201-000-0122-6320 Squad 7409 Maintenance	5.00	D	Fleet Vehicle Maintenance				1
33	6/30/24	901	01-201-000-0123-6320 Squad 7423 Maintenance	70.10	D	Fleet Vehicle Maintenance				1
34	6/30/24	901	01-201-000-0000-6320 Vehicle Maintenance	5.00	D	FVM - 22VH5M / Old 7402				1
35	6/30/24	901	01-201-000-0000-6320 Vehicle Maintenance	5.00	D	FVM - 22VH68 / Old 7426				1
36	6/30/24	901	01-000-000-0000-1001 Cash	928.12	C	Sheriff Enterprise - Jun 2024				1

Debit Total 18,085.83 Credit Total 18,085.83 Net: 0.00

Description 06 2024 - 06 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
1	6/30/24	904	01-031-000-0000-6210 Telephone	48.84	D	Phone Charges - Verizon				1
2	6/30/24	904	01-032-000-0000-6210 Telephone	48.84	D	Phone Charges - Verizon				1
3	6/30/24	904	01-044-000-0000-6210 Telephone	40.01	D	Phone Charges - Verizon				1
4	6/30/24	904	01-061-000-0000-6210 Telephone	68.86	D	Phone Charges - Verizon				1
5	6/30/24	904	01-091-000-0000-6210 Telephone	142.68	D	Phone Charges - Verizon				1
6	6/30/24	904	01-103-000-0000-6210 Telephone	244.20	D	Phone Charges - Verizon				1
7	6/30/24	904	01-105-000-0000-6210 Telephone	215.37	D	Phone Charges - Verizon				1
8	6/30/24	904	01-111-000-0000-6210 Telephone	394.56	D	Phone Charges - Verizon				1
9	6/30/24	904	01-121-000-0000-6210 Telephone	60.03	D	Phone Charges - Verizon				1
10	6/30/24	904	01-251-000-0000-6210 Telephone	180.36	D	Phone Charges - Verizon				1
11	6/30/24	904	01-252-000-0000-6210 Telephone	673.76	D	Phone Charges - Verizon				1
12	6/30/24	904	01-253-000-0000-6210 Telephone	43.84	D	Phone Charges - Verizon				1
13	6/30/24	904	01-281-000-0000-6210 Telephone	186.53	D	Phone Charges - Verizon				1
14	6/30/24	904	01-602-000-0000-6210 Telephone	40.01	D	Phone Charges - Verizon				1
15	6/30/24	904	01-481-460-6009-6210 Telephone	43.85	D	Phone Charges - QA				1
16	6/30/24	904	01-481-460-6009-6210 Telephone	43.85	D	Phone Charges - QA				1
17	6/30/24	904	01-481-460-6012-6210 Telephone	48.85	D	Phone Charges - LTC				1
18	6/30/24	904	01-481-461-6040-6210 Telephone	43.85	D	Phone Charges - WIC				1
19	6/30/24	904	01-481-461-6011-6210 Telephone	21.92	D	Phone Charges - CTC				1
20	6/30/24	904	01-481-462-6047-6210 Telephone	21.92	D	Phone Charges - CID				1

Description 06 2024 - 06 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
21	6/30/24	904	01-481-461-6040-6210 Telephone	32.89	D	Phone Charges - WIC				1
22	6/30/24	904	01-481-461-6030-6210 Telephone	10.96	D	Phone Charges - MCH				1
23	6/30/24	904	01-481-460-6009-6210 Telephone	43.85	D	Phone Charges - QA				1
24	6/30/24	904	01-481-461-6059-6210 Telephone	10.96	D	Phone Charges - SEMN				1
25	6/30/24	904	01-481-461-6034-6210 Telephone	32.88	D	Phone Charges - TANF				1
26	6/30/24	904	01-481-461-6059-6210 Telephone	43.84	D	Phone Charges - SEMN				1
27	6/30/24	904	01-481-460-6009-6210 Telephone	43.84	D	Phone Charges - QA				1
28	6/30/24	904	01-481-460-6009-6210 Telephone	43.85	D	Phone Charges - QA				1
29	6/30/24	904	01-481-460-6009-6210 Telephone	43.84	D	Phone Charges - QA				1
30	6/30/24	904	01-481-461-6059-6210 Telephone	21.92	D	Phone Charges - SEMN				1
31	6/30/24	904	01-481-461-6040-6210 Telephone	13.15	D	Phone Charges - WIC				1
32	6/30/24	904	01-481-462-6047-6210 Telephone	8.77	D	Phone Charges - CID				1
33	6/30/24	904	01-481-460-6012-6210 Telephone	48.85	D	Phone Charges - LTC				1
34	6/30/24	904	01-481-460-6012-6210 Telephone	48.84	D	Phone Charges - LTC				1
35	6/30/24	904	01-481-461-6040-6210 Telephone	40.01	D	Phone Charges - WIC				1
36	6/30/24	904	01-481-460-6012-6210 Telephone	43.85	D	Phone Charges - LTC				1
37	6/30/24	904	01-481-465-6057-6210 Telephone	48.85	D	Phone Charges - LPHG				1
38	6/30/24	904	01-481-465-6057-6210 Telephone	43.85	D	Phone Charges - LPHG				1
39	6/30/24	904	01-481-460-6012-6210 Telephone	29.30	D	Phone Charges - LTC				1
40	6/30/24	904	01-481-464-6052-6210 Telephone	19.54	D	Phone Charges - PHEP				1

Description 06 2024 - 06 2024 JE UPLOAD ? C4

RRN	Audit Date	Aud Seq	Account/Formula	Trans Amt	D/C	Desc 1	Desc 2	RC1	RC2	Basis
41	6/30/24	904	01-201-000-0000-6211 Radio-Computers-Cameras	560.41	D	Squad Connections - Verizon				1
42	6/30/24	904	01-201-000-0000-6210 Telephone	1,062.40	D	Phone Charges - Verizon				1
43	6/30/24	904	01-000-000-0000-1001 Cash	4,908.78	C	Verizon Charges June				1
44	6/30/24	904	10-301-000-0000-6210 Telephone	747.35	D	Phone Charges - Verizon				1
45	6/30/24	904	10-000-000-0000-1001 Cash	747.35	C	Phone Charges - Verizon				1
46	6/30/24	904	53-398-000-0000-6210 Telephone	83.85	D	Phone Charges - Verizon				1
47	6/30/24	904	53-000-000-0000-1001 Cash	83.85	C	Phone Charges - Verizon				1

Debit Total 5,739.98 Credit Total 5,739.98 Net: 0.00

PERSONNEL REPORT
July 23, 2024 at 5:00 pm

ACTION ITEMS

1. Personnel Actions:

New Hires/Promotions/Transfers. (Positions previously approved by Board):

Name	*Position/Dept.*	*Rating/Step*	*Date*
Grant Bahl (promotion)	Appraiser II/Assessor's Office	C42/2	07/02/24
Brian Anderson (promotion)	County Assessor/Assessor's Office	D62/5	07/24/24
Darrell Johnston	Asst Cty Attorney I/Attorney's Office	C45/4	07/29/24

Resignations/Retirements/Terminations/Change in Status:

Name	*Position*	*Department*	*End Date*
Conner Breitbarth	Correctional Officer	Detention Center	07/08/24
Jennifer Waggoner (.5 FTE)	Registered Nurse	Public Health	07/19/24
Sheilan Hamasoor	County Attorney II	County Attorney	07/26/24

Open Positions-Pending Board Approval:

Position	*Department*	*Notes*
Correctional Officer	Detention Center	Backfill Breitbarth
Registered Nurse/Public Health Nurse	Public Health Dept.	Backfill Waggoner
Asst Cty Attorney I/II/III/Sr/Chief Deputy	Attorney's Office	Backfill Hamasoor
Appraiser	Assessor's Office	Backfill Anderson

STAFFING STATUS *(Information Only – No Action Required)*

Open Positions - Approved to Fill:

Position	*Department*	*Notes*
Correctional Officer (4)	Det. Center/Sheriff's Office	Backgrounding 1; Interviewing
Asst. County Attorney I/II/Sr/CD	County Attorney	Recruiting
County Engineer	Highway	Scoring Applicant(s)
Health Educator	Public Health	Offer Pending
Juvenile Probation Officer	Community Corrections	Screening Applicants
Records Supervisor	Sheriff's Office	Recruiting
Director of Human Resources	Human Resources	Screening Applicants
IT Security Analyst	IT	Working on Job Description

Open Positions – In Committee:

Position	*Department*	*Notes*
Lead Custodian	Facilities & Grounds	On Hold

Steele County Agenda Item

Request for Board Action

Subject: GIS compliance fund request

Department: GIS

Committee: Land Use & Records **Committee Meeting Date:** July 16, 2024

Work Session Date: July 23, 2024 **Board Meeting Date:** July 23, 2024

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

Committee recommends approving

Recommendation:

Approve the expenditure of $589.15 from the Recorder's Compliance Fund to purchase two Poly Voyager 4300 series wireless Bluetooth headsets ($200 each) and one new office chair ($189.15).

Background *(Including Budget Impact)*:

The GIS department needs 2 wireless headsets for both staff members, and a new office chair for the GIS Technician. There is no budget impact as the Recorder's Compliance Fund will be utilized for this purchase.

Attachments:

Item & Price Summary

Steele County Headset Options

The following document provides guidance on headset models that are Teams certified and offered by the IT department. It is not a full list but provides options for most styles. Though other headsets or earbuds may work, SCIT will only support and provide options that are Teams certified.

There are two different types of wireless connections – Bluetooth and DECT. Bluetooth works within close range (about 50’) and can pair between multiple devices such as your computer and your cell phone. DECT offers slightly improved security and offers a much larger range (about 300’), however it only pairs with a single device.

There are a few additional options from Poly and other brands if a special need arises.

Wired Headsets – Poly Blackwire 5200 series (One or two ear versions) – Approx. $100

Wireless Bluetooth Earpiece – Poly Voyager 5200 – Approx. $200

Wireless Bluetooth Headset – Poly Voyager 4300 series (one or two ear versions) – Approx. $200

Wireless DECT Headset – Poly Savi 7300 (one or two ear versions) – Approx. $350

Home & Kitchen › Furniture › Home Office Furniture › Home Office Chairs › Home Office Desk Chairs

Roll over image to zoom in

2 VIDEOS

VIEW IN YOUR ROOM

Alera ALEEL42ME10B Elusion Series Mesh Mid-Back Multifunction Chair - Black

Visit the Alera Store

4.1 ★★★★☆ 1,328 ratings

Amazon's Choice for "alera office chair"

100+ bought in past month

$189.15

prime

Prefer to be invoiced for your order? Choose **Pay by Invoice** as your payment method at checkout.

Delivery & Support

Select to learn more

Ships from Amazon.com

30-day easy returns

Customer Support

May be available at a lower price from other sellers, potentially without free Prime shipping.

Color: **Black**

Brand	Alera
Color	Black
Product Dimensions	26"D x 27.2"W x 43.3"H
Size	Mid-Back
Back Style	Solid Back

Steele County
Agenda Item

Request for Board Action

Subject: Tax Forfeited Properties

Department: Property Tax & Elections

Committee: Land Use & Records **Committee Meeting Date:** July 16, 2024

Work Session Date: July 23, 2024 **Board Meeting Date:** July 23, 2024

Consent Agenda: ☐ Yes X No **Resolution:** ☒ Yes ☐ No

Policy Committee Recommendation:

Committee recommends bringing to the full board

Recommendation:

Approve Resolution Delegation of Authority of Forfeiture Powers

Background *(Including Budget Impact)*:

Minnesota Statute 282.135 provides for Delegation by County Board

The county board may delegate to the county auditor any authority, power or duties relating to the administration of tax-forfeited land. Delegations include but are not limited to the authority, power and responsibilities set out in the attached Resolution numbers 1-7.

Previously, the county auditor held an elective office prior to her appointment, therefore, no delegation was necessary.

This delegation of authority, powers and responsibilities shall remain in effect as cited by Statute unless otherwise indicated within the department responsibilities or directed by the Administrator.

Attachments:

Resolution

DELEGATION OF AUTHORITY OF FORFEITURE POWERS

RESOLUTION # _________

WHEREAS, pursuant to Minn. Stat. §282.135, the County Board may delegate to the County Auditor any of its authority, powers or responsibilities under Chapter 282;

WHEREAS, the County Board has previously delegated authority, powers and responsibilities, under Chapter 282, to Brenda Blood, previously the Interim Steele County Auditor.

NOW, THEREFORE, BE IT RESOLVED, the County Board hereby delegates the following authority, powers and duties to Jennifer Mueller, Property Tax & Elections Director:

1. The classification of tax-forfeited land as conservation or non-conservation property;

2. The determination of appraised value for the sale of tax-forfeited land;

3. The determination of the terms of the sale of tax-forfeited land;

4. The sale of tax-forfeited land at public auction;

5. The initiation of legal proceedings to cancel contracts for the purchase or repurchase of tax-forfeited land in default;

6. The authorization to reinstate canceled contracts for the purchase or repurchase of tax-forfeited land; and

7. The authorization to approve to disapprove the repurchase of tax-forfeited land by the former owner or other eligible party.

BE IT FURTHER RESOLVED that this delegation of authority, powers and responsibilities shall remain in effect as cited by Statute unless otherwise rescinded by the Board.

Dated this 23rd day of July, 2024.

STEELE COUNTY BOARD OF COMMISSIONERS

____
Jim Abbe, Chair

ATTEST:

____

Steele County
Agenda Item

Request for Board Action

Subject: Out of State Travel – National Drug Court Prosecutor Training

Department: Attorney's Office

Committee: Choose an item.

Committee Meeting Date: Enter a date.

Work Session Date:

Board Meeting Date: July 23, 2024

Consent Agenda: ☐ Yes ☒ No **Resolution:** ☐ Yes ☐ No

Policy Committee Recommendation:

N/A

Recommendation:

Approve out of state travel for Aaron Pulanco, Assistant County Attorney, to attend the National Drug Court Prosecutor Training being held in Oklahoma City, OK, August 13-16, 2024.

Background *(Including Budget Impact)*:

Mr. Pulanco is joining the drug court team along with Mr. Jarrett. Drug court has funds to send one prosecutor to prosecutor specific national drug court/specialty court training conference.

All travel expenses including lodging, mileage, flights, meals, and conference fee will be paid for by the State.

Mr. Pulanco will report back highlights of the conference.

Attachments:

N/A

Steele County
Agenda Item

Request for Board Action

Subject: Appoint 2 Commissioners to serve on the Canvassing Board: Friday, August 16th at 11:00 a.m. for the Primary Election.

Department: Choose an item.

Committee: Choose an item. **Committee Meeting Date:** Enter a date.

Work Session Date: **Board Meeting Date:** July 23, 2024

Consent Agenda: ☐ Yes ☒ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

N/A

Recommendation:

Approve appointing 2 Commissioners to serve on the Canvassing Board on Friday, August 16th, 11 am, for the Primary Election

Background *(Including Budget Impact)*:

The returns from every election held in this state must be reported to a legally constituted canvassing board.

The county canvassing board shall consist of the county auditor, the court administrator of the district court, the mayor or chair of the town board of the county's most populous municipality, and two members of the county board selected by the board from its members who are not candidates at the election

Attachments:

none

Steele County
Agenda Item

Subject: Steele County Parking Lot Reconstruction/Advertisement for Bids

Department: Building & Grounds

Committee Meeting Date:

Board Meeting Date: July 23, 2024

Consent Agenda: ☐ Yes ☒ No **Resolution:** ☐ Yes ☒ No

Policy Committee Recommendation:

n/a

Recommendation:

To approve the Facilities and Fleet Director to Advertise for Bids for the Steele County Parking Lot Reconstruction for the Courthouse and Administration Building parking lots upon final completion of the construction documents.

Background *(Including Budget Impact)*:

The scope of work includes reconstruction of the parking lot pavement, curb and gutter, lighting, grading and storm sewer improvements for the Courthouse and Administration Building parking lots. Both lots will be bid as one lump sum project. There will also be an alternate bid to reconstruct with concrete pavement in lieu of asphalt. With plans near completion, we would like to request authorization to advertise for bids for the project once plans are 100% complete.

Attachments:

Advertisement For Bids

Site Plans

Budgets

Cost Estimate

ISG

Client Name: Steele County
Location: Courthouse Parking Lot
Date: 7-15-2024

Engineer's Opinion of Probable Cost - Concrete Lot

No.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL AMOUNT
1	Mobilization	LS	1	$17,500.00	$17,500.00
2	Remove Bituminous Pavement	SY	1950	$5.00	$9,750.00
3	Remove Curb & Gutter	LF	465	$10.00	$4,650.00
4	Remove Storm Structure	EA	1	$500.00	$500.00
5	Common Excavation	CY	892	$25.00	$22,305.56
6	Clearing and Grubbing	LS	1	$7,500.00	$7,500.00
7	Remove Concrete Pavement/Walk	SY	200	$7.50	$1,500.00
8	Remove Storm Pipe	LF	30	$20.00	$600.00
9	Aggregate Base, Class 5	TN	669	$20.00	$13,383.33
10	5" Concrete Pavement	SY	2433	$100.00	$243,333.33
11	Concrete Walk	SF	1200	$8.00	$9,600.00
12	Storm Catch Basin	EA	2	$3,000.00	$6,000.00
13	Storm Pipe 12" RCP	LF	18	$55.00	$990.00
14	Parking Lot Lights with Base	EA	7	$7,500.00	$52,500.00
15	Traffic Painting	LS	1	$5,500.00	$5,500.00
16	Traffic Signs	LS	1	$2,500.00	$2,500.00
				Construction Costs	$398,112.22
				10% Contingency	$39,811.22
				TOTAL PROJECT COST	$437,923.44

Client Name: Steele County
Location: Administration Building
Date: July 15, 2024

Engineer's Opinion of Probable Cost - Concrete Lot

No.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL AMOUNT
1	Mobilization	LS	1	$60,000.00	$60,000.00
2	Remove Bituminous Pavement	SY	9400	$5.00	$47,000.00
3	Remove Curb & Gutter	LF	750	$5.00	$3,750.00
4	Remove Storm Structure	EA	9	$1,000.00	$9,000.00
5	Common Excavation	CY	3483	$20.00	$69,666.67
6	Clearing and Grubbing	LS	1	$7,500.00	$7,500.00
7	Remove Concrete Pavement/Walk	SY	350	$7.50	$2,625.00
8	Remove Storm Pipe	LF	30	$20.00	$600.00
9	Aggregate Base, Class 5	TN	2743	$20.00	$54,862.50
10	5" Concrete Pavement	SY	9500	$100.00	$950,000.00
11	Storm Catch Basin	EA	12	$6,000.00	$72,000.00
12	Storm Pipe 12" RCP	LF	100	$55.00	$5,500.00
13	Pond	LS	1	$15,000.00	$15,000.00
14	Traffic Painting	LS	1	$12,000.00	$12,000.00
15	2" Conduit for Lighting	LF	175	$10.00	$1,750.00
				Construction Costs	**$1,311,254.17**
				10% Contingency	$131,125.42
				TOTAL PROJECT COST	$1,442,379.58

Client Name: Steele County
Location: Courthouse Parking Lot
Date: 7-15-2024

Engineer's Opinion of Probable Cost - Bituminous Lot

No.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL AMOUNT
1	Mobilization	LS	1	$11,000.00	$11,000.00
2	Remove Bituminous Pavement	SY	1950	$5.00	$9,750.00
3	Remove Curb & Gutter	LF	465	$10.00	$4,650.00
4	Remove Storm Structure	EA	1	$500.00	$500.00
5	Common Excavation	CY	892	$25.00	$22,305.56
6	Clearing and Grubbing	LS	1	$7,500.00	$7,500.00
7	Remove Concrete Pavement/Walk	SY	200	$7.50	$1,500.00
8	Remove Storm Pipe	LF	30	$20.00	$600.00
9	Aggregate Base, Class 5	TN	937	$20.00	$18,736.67
10	Bituminous Wearing Course	TN	560	$115.00	$64,361.67
11	Concrete Walk	SF	1200	$8.00	$9,600.00
12	Storm Catch Basin	EA	2	$3,000.00	$6,000.00
13	Storm Pipe 12" RCP	LF	18	$55.00	$990.00
14	Parking Lot Lights with Base	EA	7	$7,500.00	$52,500.00
15	Traffic Painting	LS	1	$5,500.00	$5,500.00
16	Traffic Signs	LS	1	$2,500.00	$2,500.00
				Construction Costs	$217,993.89
				10% Contingency	$21,799.39
				TOTAL PROJECT COST	$239,793.28

Client Name: Steele County
Location: Administration Building
Date: July 15, 2024

Engineer's Opinion of Probable Cost - Bituminous Lot

No.	ITEM DESCRIPTION	UNIT	QTY	UNIT PRICE	TOTAL AMOUNT
1	Mobilization	LS	1	$35,000.00	$35,000.00
2	Remove Bituminous Pavement	SY	9400	$5.00	$47,000.00
3	Remove Curb & Gutter	LF	750	$5.00	$3,750.00
4	Remove Storm Structure	EA	9	$1,000.00	$9,000.00
5	Common Excavation	CY	3483	$20.00	$69,666.67
6	Clearing and Grubbing	LS	1	$7,500.00	$7,500.00
7	Remove Concrete Pavement/Walk	SY	350	$7.50	$2,625.00
8	Remove Storm Pipe	LF	30	$20.00	$600.00
9	Aggregate Base, Class 5	TN	3840	$20.00	$76,807.50
10	Bituminous Wearing Course	TN	2294	$115.00	$263,838.75
11	Storm Catch Basin	EA	12	$6,000.00	$72,000.00
12	Storm Pipe 12" RCP	LF	100	$55.00	$5,500.00
13	Pond	LS	1	$15,000.00	$15,000.00
14	Traffic Painting	LS	1	$12,000.00	$12,000.00
15	2" Conduit for Lighting	LF	175	$10.00	$1,750.00
				Construction Costs	$622,037.92
				10% Contingency	$62,203.79
				TOTAL PROJECT COST	$684,241.71

STEELE COUNTY
COURTHOUSE PARKING LOT

OWATONNA, MINNESOTA — **ISG PROJECT # 24-30978**

ISG

LEGEND

EXISTING

- CITY LIMITS
- SECTION LINE
- QUARTER SECTION LINE
- RIGHT OF WAY LINE
- PROPERTY / LOTLINE
- EASEMENT LINE
- ACCESS CONTROL
- WATER EDGE
- WETLAND BOUNDARY
- WETLAND / MARSH
- FENCE LINE
- CULVERT
- STORM SEWER
- SANITARY SEWER
- SANITARY SEWER FORCEMAIN
- WATER
- GAS
- OVERHEAD ELECTRIC
- UNDERGROUND ELECTRIC
- UNDERGROUND TELEPHONE
- UNDERGROUND TV
- OVERHEAD UTILITY
- UNDERGROUND UTILITY
- UNDERGROUND FIBER OPTIC
- CONTOUR (MAJOR) — 990
- CONTOUR (MINOR) — 989
- DECIDUOUS TREE
- CONIFEROUS TREE
- TREE LINE
- MANHOLE/STRUCTURE
- CATCH BASIN
- HYDRANT
- VALVE
- CURB STOP
- POWER POLE
- UTILITY PEDESTAL / CABINET

PROPOSED

- LOT LINE
- RIGHT OF WAY
- EASEMENT
- CULVERT
- STORM SEWER
- STORM SEWER (PIPE WIDTH)
- SANITARY SEWER
- SANITARY SEWER (PIPE WIDTH)
- WATER
- GAS
- OVERHEAD ELECTRIC
- UNDERGROUND ELECTRIC
- UNDERGROUND TV
- CONTOUR — 1015
- MANHOLE (STORM, SANITARY)
- CATCH BASIN
- HYDRANT
- VALVE

LOCATION MAP

0 350 700
SCALE IN FEET

SHEET INDEX

ABBREVIATIONS:

AC	ACRE	CMP	CORRUGATED METAL PIPE	FES	FLARED END SECTION	HWL	HIGH WATER LEVEL	MH	MANHOLE	R	RIM	THRU	THROUGH
ADA	AMERICANS WITH DISABILITIES ACT	CO	CLEANOUT	FFE	FINISHED FLOOR ELEVATION	HWY	HIGHWAY	MIN	MINIMUM	RAD	RADIUS	TNFH	TOP NUT OF FIRE HYDRANT
ADD	ADDENDUM	CONC	CONCRETE	FPM	FEET PER MINUTE	HYD	HYDRANT	MISC	MISCELLANEOUS	RCP	REINFORCED CONCRETE PIPE	TRANS	TRANSFORMER
AFF	ABOVE FINISHED FLOOR	CONST	CONSTRUCTION	FPS	FEET PER SECOND	I	INVERT	NO	NUMBER	RD	ROOF DRAIN	TV	TELEVISION
AGG	AGGREGATE	CONT	CONTINUOUS	FT	FOOT, FEET	ID	INSIDE DIAMETER	NTS	NOT TO SCALE	REBAR	REINFORCING BAR	T/W	TOP OF WALL
APPROX	APPROXIMATE	CY	CUBIC YARD	FTG	FOOTING	IN	INCH	NWL	NORMAL WATER LEVEL	REM	REMOVE	TYP	TYPICAL
ARCH	ARCHITECT, ARCHITECTURAL	C&G	CURB AND GUTTER	GA	GAUGE	INV	INVERT	OC	ON CENTER	ROW	RIGHT OF WAY	UT	UTILITY, UNDERGROUND TELEPHONE
BFE	BASEMENT FLOOR ELEVATION	DEMO	DEMOLITION	GAL	GALLON	IP	IRON PIPE	OCEW	ON CENTER EACH WAY	R/W	RIGHT OF WAY	VCP	VITRIFIED CLAY PIPE
BIT	BITUMINOUS	DIA	DIAMETER	GALV	GALVANIZED	IPS	IRON PIPE SIZE	OH	OVERHEAD	SAN	SANITARY	W/O	WITHOUT
BM	BENCHMARK	DIM	DIMENSION	GC	GENERAL CONTRACTOR	J-BOX	JUNCTION BOX	OHD	OVERHEAD DOOR	SCH	SCHEDULE	W/	WITH
CAD	COMPUTER-AIDED DESIGN	DS	DOWNSPOUT	GFE	GARAGE FLOOR ELEVATION	JT	JOINT	OZ	OUNCE	SF	SQUARE FOOT	YD	YARD
CB	CATCH BASIN	EA	EACH	GL	GUTTER LINE	LF	LINEAR FEET	PED	PEDESTAL, PEDESTRIAN	SPEC	SPECIFICATION	YR	YEAR
CFS	CUBIC FEET PER SECOND	ELEC	ELECTRICAL	GPM	GALLONS PER MINUTE	LIN	LINEAR	PERF	PERFORATED	SQ	SQUARE		
CF	CUBIC FOOT	ELEV	ELEVATION	GV	GATE VALVE	LPS	LOW PRESSURE STEAM	PL	PROPERTY LINE	STA	STATION		
CI	CAST IRON	EOF	EMERGENCY OVERFLOW	HDPE	HIGH DENSITY POLYETHYLENE	LS	LUMP SUM	PP	POLYPROPYLENE	STM	STORM		
CIP	CAST IRON PIPE	EQ	EQUAL	HD	HEAVY DUTY	LSO	LOWEST STRUCTURAL OPENING	PSI	POUNDS PER SQUARE INCH	SY	SQUARE YARD		
CIPC	CAST IN PLACE CONCRETE	EX	EXISTING	HH	HANDHOLE	MAX	MAXIMUM	PVC	POLYVINYL CHLORIDE	T/C	TOP OF CURB		
CJ	CONTROL JOINT	FDC	FIRE DEPARTMENT CONNECTION	HORIZ	HORIZONTAL	MB	MAIL BOX	PVMT	PAVEMENT	TEL	TELEPHONE		
CL	CENTERLINE	FDN	FOUNDATION	HR	HOUR	MECH	MECHANICAL	QTY	QUANTITY	TEMP	TEMPORARY		

PROJECT GENERAL NOTES

1. ALL WORK SHALL CONFORM TO THE CONTRACT DOCUMENTS, WHICH INCLUDE, BUT ARE NOT LIMITED TO, THE OWNER - CONTRACTOR AGREEMENT, THE PROJECT MANUAL (WHICH INCLUDES GENERAL SUPPLEMENTARY CONDITIONS AND SPECIFICATIONS), DRAWINGS OF ALL DISCIPLINES AND ALL ADDENDA, MODIFICATIONS, AND CLARIFICATIONS ISSUED BY ARCHITECT/ENGINEER.
2. CONTRACT DOCUMENTS SHALL BE ISSUED TO ALL SUBCONTRACTORS BY THE GENERAL CONTRACTOR IN COMPLETE SETS IN ORDER TO ACHIEVE THE FULL EXTENT AND COMPLETE COORDINATION OF ALL WORK.
3. WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALED DIMENSIONS. NOTIFY ARCHITECT/ENGINEER OF ANY DISCREPANCIES OR CONDITIONS REQUIRING INFORMATION OR CLARIFICATION BEFORE PROCEEDING WITH THE WORK.
4. FIELD VERIFY ALL EXISTING CONDITIONS AND DIMENSIONS. NOTIFY ARCHITECT/ENGINEER OF ANY DISCREPANCIES OR CONDITIONS REQUIRING INFORMATION OR CLARIFICATION BEFORE PROCEEDING WITH THE WORK.
5. DETAILS SHOWN ARE INTENDED TO BE INDICATIVE OF THE PROFILES AND TYPE OF DETAILING REQUIRED THROUGHOUT THE WORK. DETAILS NOT SHOWN ARE SIMILAR IN CHARACTER TO DETAILS SHOWN. WHERE SPECIFIC DIMENSIONS, DETAILS, OR DESIGN INTENT CANNOT BE DETERMINED, NOTIFY ARCHITECT/ENGINEER BEFORE PROCEEDING WITH THE WORK.
6. ALL MANUFACTURED ARTICLES, MATERIALS, AND EQUIPMENT SHALL BE APPLIED, INSTALLED, CONNECTED, ERECTED, CLEANED, AND CONDITIONED ACCORDING TO MANUFACTURERS' INSTRUCTIONS. IN CASE OF DISCREPANCIES BETWEEN MANUFACTURERS' INSTRUCTIONS AND THE CONTRACT DOCUMENTS, NOTIFY ARCHITECT/ENGINEER BEFORE PROCEEDING WITH THE WORK.
7. ALL DISSIMILAR METALS SHALL BE EFFECTIVELY ISOLATED FROM EACH OTHER TO AVOID GALVANIC CORROSION.
8. THE LOCATION AND TYPE OF ALL EXISTING UTILITIES SHOWN ON THE PLANS ARE FOR GENERAL INFORMATION ONLY AND ARE ACCURATE AND COMPLETE TO THE BEST OF THE KNOWLEDGE OF I & S GROUP, INC. (ISG). NO WARRANTY OR GUARANTEE IS IMPLIED. THE CONTRACTOR SHALL VERIFY THE SIZES, LOCATIONS, AND ELEVATIONS OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION. CONTRACTOR SHALL IMMEDIATELY NOTIFY ENGINEER OF ANY DISCREPANCIES OR VARIATIONS FROM PLAN.
9. THE CONTRACTOR IS TO CONTACT "GOPHER STATE ONE CALL" FOR UTILITY LOCATIONS A MINIMUM OF 2 BUSINESS DAYS PRIOR TO ANY EXCAVATION / CONSTRUCTION (1-800-252-1166).

PROJECT INDEX:

OWNER:

JAKE RYSAVY - STEELE COUNTY
630 FLORENCE AVE
OWATONNA, MN 55060
PH: 507.345.5566

PROJECT ADDRESS / LOCATION:

STEELE COUNTY COURTHOUSE
111 E MAIN ST.
OWATONNA, MN 55060

MANAGING OFFICE:

ISG

BLOOMINGTON OFFICE
7900 INTERNATIONAL DRIVE
SUITE 550
MINNEAPOLIS, MN 55425
PHONE: 952.426.0699

PROJECT MANAGER: JAKE GUZIK
EMAIL: JAKE.GUZIK@ISGINC.COM

SPECIFICATIONS REFERENCE

ALL CONSTRUCTION SHALL COMPLY WITH THE CITY OF OWATONNA REQUIREMENTS AND MnDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION, 2020 EDITION, THE STANDARD SPECIFICATIONS FOR SANITARY SEWER, STORM DRAIN AND WATERMAIN AS PROPOSED BY THE CITY ENGINEERS ASSOCIATION OF MINNESOTA, 2023 EDITION, AND THE CURRENT VERSION OF THE MINNESOTA STATE PLUMBING CODE UNLESS DIRECTED OTHERWISE.

PROJECT DATUM

HORIZONTAL COORDINATES HAVE BEEN REFERENCED TO THE NORTH AMERICAN DATUM OF 1983 (NAD83), 1996 ADJUSTMENT (NAD83(1996)) ON THE STEELE COUNTY COORDINATE SYSTEM, IN U.S. SURVEY FEET.

ELEVATIONS HAVE BEEN REFERENCED TO THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 88).
RTK GPS METHODS WERE USED TO ESTABLISH HORIZONTAL AND VERTICAL COORDINATES FOR THIS PROJECT.

B.M. ELEVATION=1152.34

TOP NUT OF FIRE HYDRANT LOCATED AT THE INTERSECTION OF E. MILL ST. AND S. CEDAR AVE., NE CORNER

TOPOGRAPHIC SURVEY

THIS PROJECT'S TOPOGRAPHIC SURVEY CONSISTS OF DATA COLLECTED IN APRIL 2024 BY ISG.

ISG

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

JACOB D. GUZIK

Jacob Guzik

DATE 07/16/24 LIC. NO. 55422

SHEET NOT VALID UNLESS THIS TEXT IS COLOR.

PROJECT

STEELE COUNTY

COURTHOUSE PARKING LOT

OWATONNA MINNESOTA

REVISION SCHEDULE

DATE	DESCRIPTION	BY

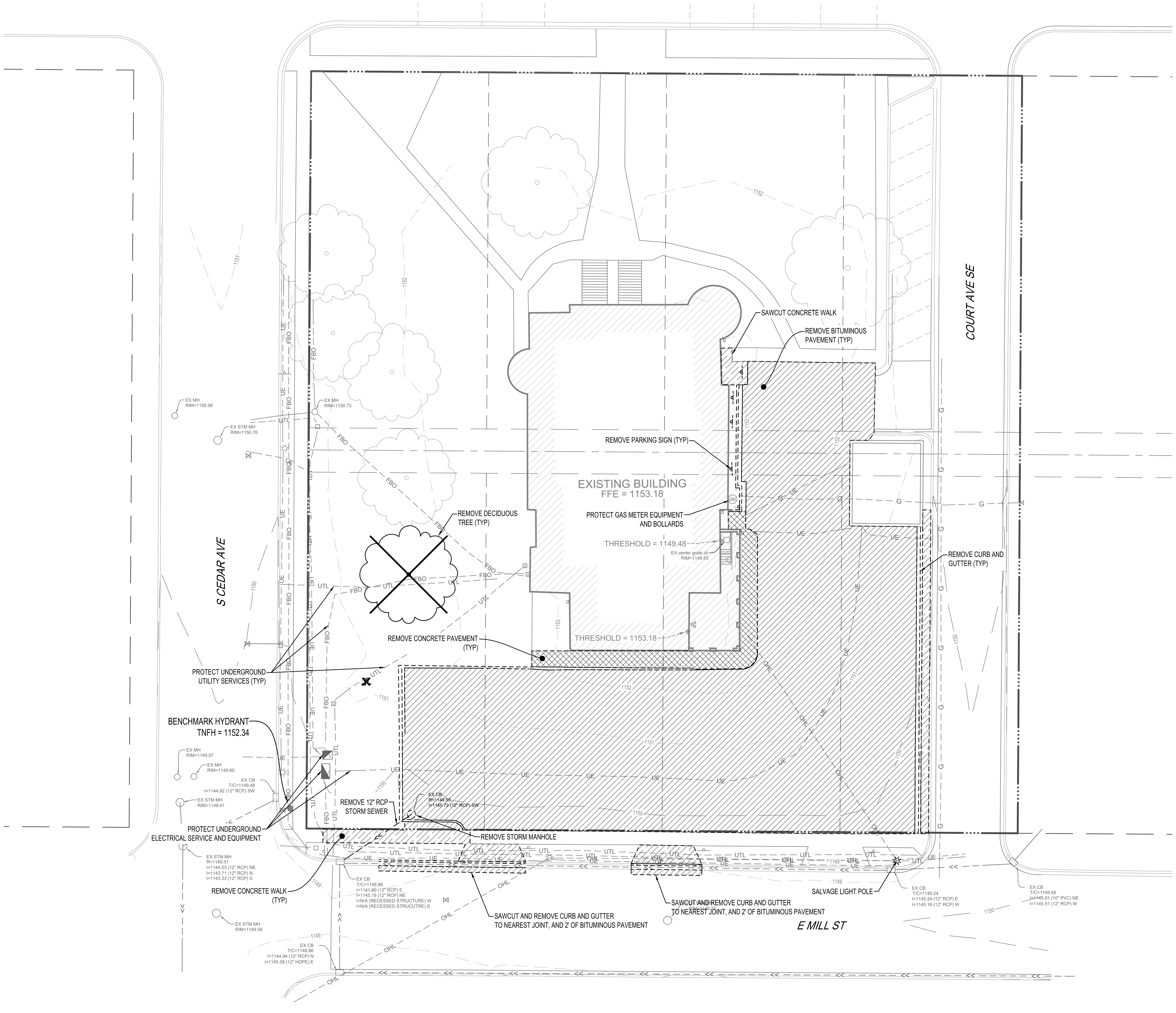
PROJECT NO.	24-30978
FILE NAME	30978-C0-GENERAL
DRAWN BY	LHH
DESIGNED BY	LHH/JDG
REVIEWED BY	JDG
ORIGINAL ISSUE DATE	--/--/--
CLIENT PROJECT NO.	-

TITLE

TITLE

SHEET

C0-10



REMOVAL LEGEND

SYMBOL	DESCRIPTION
	REMOVE BITUMINOUS PAVEMENT
	REMOVE CONCRETE PAVEMENT
	REMOVE CONCRETE WALK
	REMOVE DECIDUOUS TREE (CLEAR AND GRUB)

CONTRACTOR SHALL VERIFY EXISTING PAVEMENT SECTION AND NOTIFY ENGINEER OF ANY DISCREPANCIES.

PAVEMENT REMOVALS SHALL INCLUDE FULL DEPTH SAWCUT AND SECTION REMOVAL.

ISG

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

JACOB D. GUZIK

Jacob Guzik

DATE 07/16/24 LIC. NO. 55422

SHEET NOT VALID UNLESS THIS TEXT IS COLOR.

PROJECT

STEELE COUNTY COURTHOUSE PARKING LOT

OWATONNA MINNESOTA

REVISION SCHEDULE

DATE	DESCRIPTION	BY

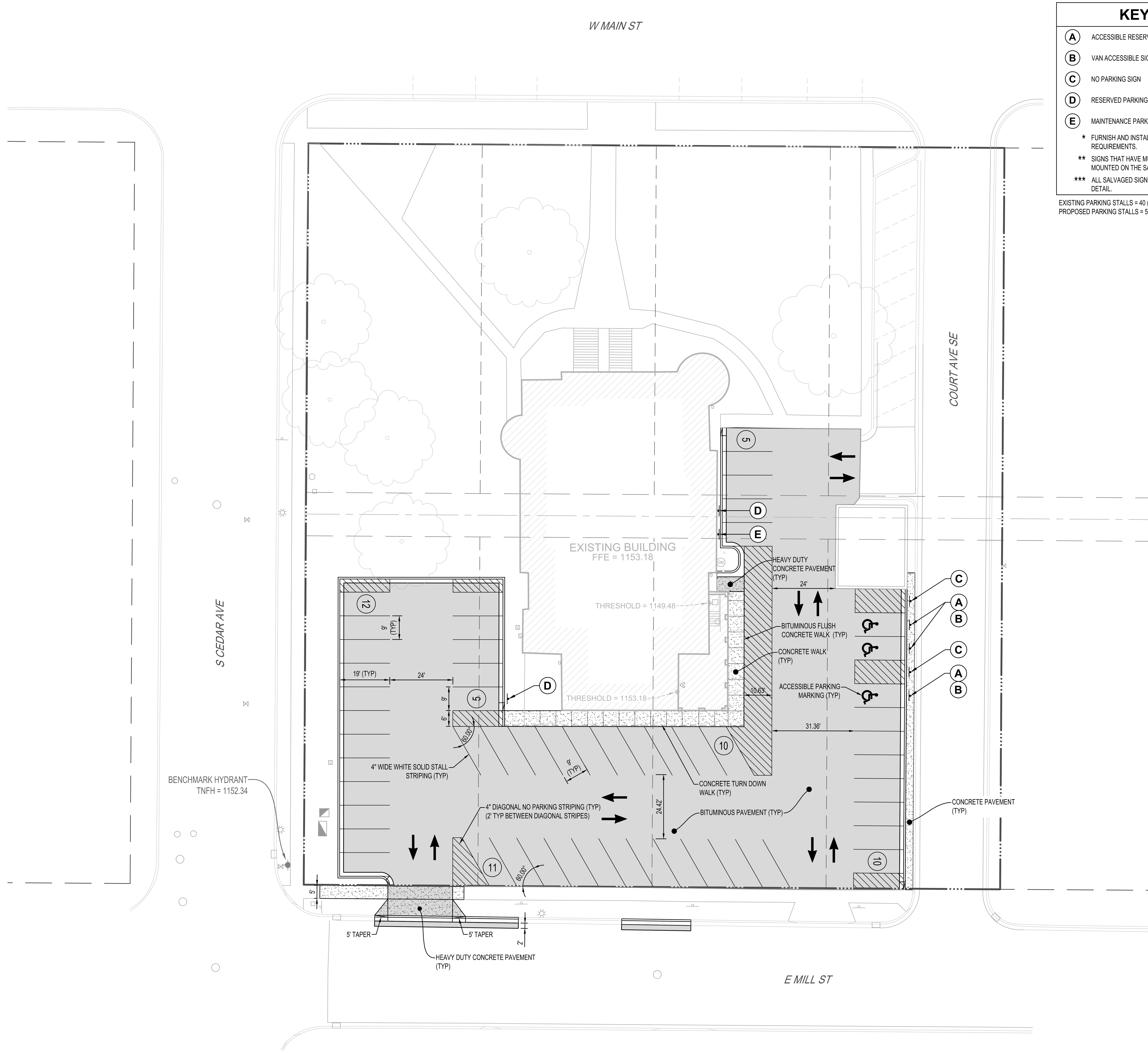
PROJECT NO.	24-30978
FILE NAME	30978-C2-EXIST
DRAWN BY	LHH
DESIGNED BY	LHH/JDG
REVIEWED BY	JDG
ORIGINAL ISSUE DATE	--/--/--
CLIENT PROJECT NO.	-

TITLE

EXISTING SITE AND REMOVAL PLAN

SHEET

C2-10



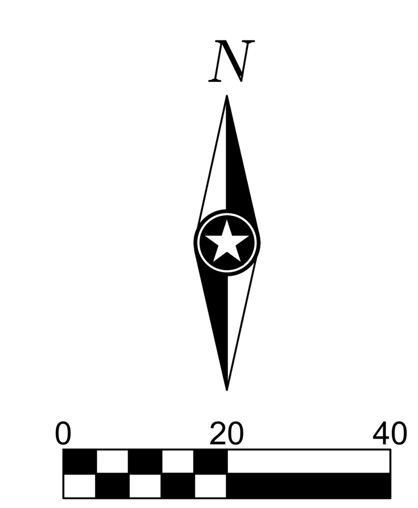
KEY NOTES

(A)	ACCESSIBLE RESERVED PARKING SIGN
(B)	VAN ACCESSIBLE SIGN
(C)	NO PARKING SIGN
(D)	RESERVED PARKING
(E)	MAINTENANCE PARKING
*	FURNISH AND INSTALL SIGNS ACCORDING TO MN MUTCD REQUIREMENTS.
**	SIGNS THAT HAVE MULTIPLE DESIGNATIONS SHALL BE MOUNTED ON THE SAME POST.
***	ALL SALVAGED SIGNS TO BE REINSTALLED ON NEW POST PER DETAIL.

EXISTING PARKING STALLS = 40 (INCL. 3 ADA ACCESSIBLE)
PROPOSED PARKING STALLS = 53 (INCL. 3 ADA ACCESSIBLE)

PAVEMENT LEGEND

SYMBOL	DESCRIPTION
	BITUMINOUS PAVEMENT
	CONCRETE PAVEMENT
	HEAVY DUTY CONCRETE PAVEMENT
	CONCRETE WALK
	REVERSE PITCH CONCRETE CURB AND GUTTER



ISG

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

JACOB D. GUZIK

Jacob Guzik

DATE 07/16/24 LIC. NO. 55422

SHEET NOT VALID UNLESS THIS TEXT IS COLOR.

PROJECT

STEELE COUNTY

COURTHOUSE PARKING LOT

OWATONNA MINNESOTA

REVISION SCHEDULE

DATE	DESCRIPTION	BY

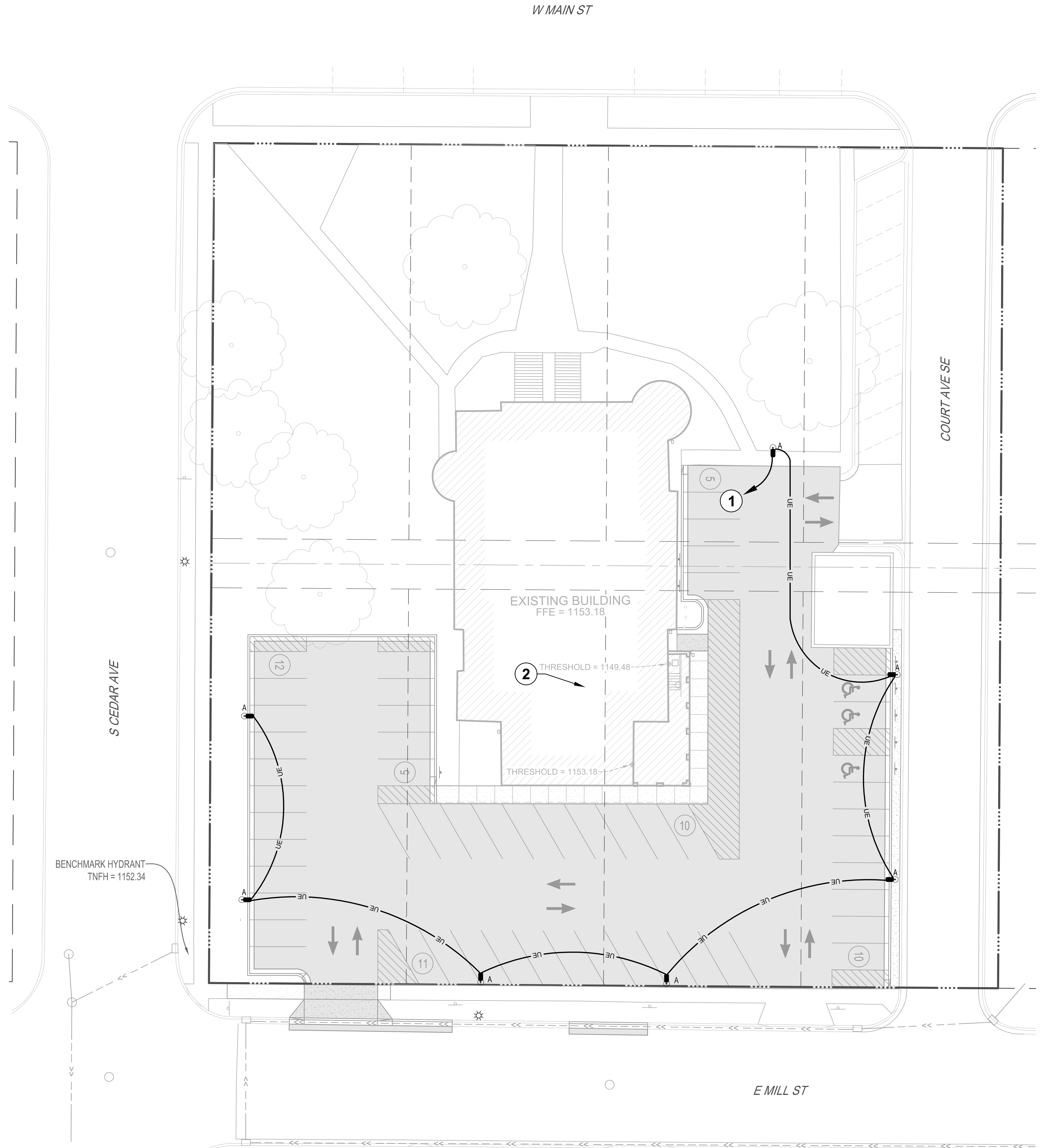
PROJECT NO.	24-30978
FILE NAME	30978-C3-SITE
DRAWN BY	LHH
DESIGNED BY	LHH/JDG
REVIEWED BY	JDG
ORIGINAL ISSUE DATE	--/--/--
CLIENT PROJECT NO.	-

TITLE

SITE PLAN

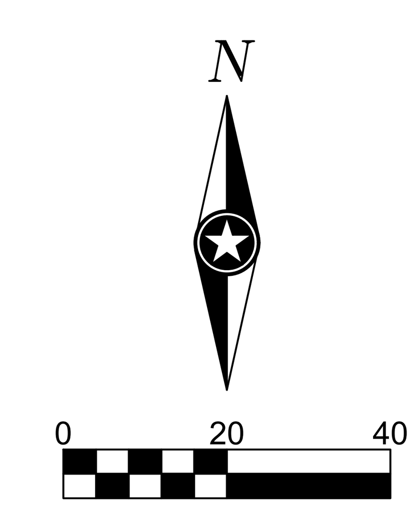
SHEET

C3-10



ELECTRICAL KEYNOTE LEGEND

KEYNOTE	DESCRIPTION
1	F&I (1) 1" CONDUIT WITH 2-#12'S AND A #12 GND FROM PANEL BP TO LIGHT FIXTURE.
2	APPROXIMATE LOCATION OF EXISTING PANEL BP IN BASEMENT BOILER ROOM. F&I 20 AMP SINGLE POLE BREAKER WITHIN PANEL BP FOR NEW LIGHTING CIRCUIT. CONFIRM AVAILABLE SPACE WITHIN PANEL BP. REFER TO EXISTING PANEL: BP SCHEDULE.



ISG

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

ROYAL D. STREED

DATE ______ LIC. NO. 57164

SHEET NOT VALID UNLESS THIS TEXT IS COLOR.

PROJECT

STEELE COUNTY COURTHOUSE PARKING LOT

OWATONNA MINNESOTA

REVISION SCHEDULE

DATE	DESCRIPTION	BY

PROJECT NO.	24-30978
FILE NAME	30978-E2-LIGHT
DRAWN BY	BJM
DESIGNED BY	BJM
REVIEWED BY	RDS
ORIGINAL ISSUE DATE	--/--/--
CLIENT PROJECT NO.	-

TITLE

SITE ELECTRICAL PLAN

SHEET

E2-00

PRELIMINARY NOT FOR CONSTRUCTION PRELIMINARY NOT FOR CONSTRUCTION

PLOT DATE: 7/16/2024 11:06 AM

STEELE COUNTY
ADMINISTRATION PARKING LOT

OWATONNA, MINNESOTA

ISG PROJECT # 24-30979

ISG

LEGEND

EXISTING

- CITY LIMITS
- SECTION LINE
- QUARTER SECTION LINE
- RIGHT OF WAY LINE
- PROPERTY / LOTLINE
- EASEMENT LINE
- ACCESS CONTROL
- WATER EDGE
- WETLAND BOUNDARY
- WETLAND / MARSH
- FENCE LINE
- CULVERT
- STORM SEWER
- SANITARY SEWER
- SANITARY SEWER FORCEMAIN
- WATER
- GAS
- OVERHEAD ELECTRIC
- UNDERGROUND ELECTRIC
- UNDERGROUND TELEPHONE
- UNDERGROUND TV
- OVERHEAD UTILITY
- UNDERGROUND UTILITY
- UNDERGROUND FIBER OPTIC
- 990 CONTOUR (MAJOR)
- 989 CONTOUR (MINOR)
- DECIDUOUS TREE
- CONIFEROUS TREE
- TREE LINE
- MANHOLE/STRUCTURE
- CATCH BASIN
- HYDRANT
- VALVE
- CURB STOP
- POWER POLE
- UTILITY PEDESTAL / CABINET

PROPOSED

- LOT LINE
- RIGHT OF WAY
- EASEMENT
- CULVERT
- STORM SEWER
- STORM SEWER (PIPE WIDTH)
- SANITARY SEWER
- SANITARY SEWER (PIPE WIDTH)
- WATER
- GAS
- OVERHEAD ELECTRIC
- UNDERGROUND ELECTRIC
- UNDERGROUND TV
- 1015 CONTOUR
- MANHOLE (STORM, SANITARY)
- CATCH BASIN
- HYDRANT
- VALVE

LOCATION MAP

0 1,000 2,000
SCALE IN FEET

SHEET INDEX

PROJECT GENERAL NOTES

1. ALL WORK SHALL CONFORM TO THE CONTRACT DOCUMENTS, WHICH INCLUDE, BUT ARE NOT LIMITED TO, THE OWNER - CONTRACTOR AGREEMENT, THE PROJECT MANUAL (WHICH INCLUDES GENERAL SUPPLEMENTARY CONDITIONS AND SPECIFICATIONS), DRAWINGS OF ALL DISCIPLINES AND ALL ADDENDA, MODIFICATIONS, AND CLARIFICATIONS ISSUED BY ARCHITECT/ENGINEER.
2. CONTRACT DOCUMENTS SHALL BE ISSUED TO ALL SUBCONTRACTORS BY THE GENERAL CONTRACTOR IN COMPLETE SETS IN ORDER TO ACHIEVE THE FULL EXTENT AND COMPLETE COORDINATION OF ALL WORK.
3. WRITTEN DIMENSIONS TAKE PRECEDENCE OVER SCALED DIMENSIONS. NOTIFY ARCHITECT/ENGINEER OF ANY DISCREPANCIES OR CONDITIONS REQUIRING INFORMATION OR CLARIFICATION BEFORE PROCEEDING WITH THE WORK.
4. FIELD VERIFY ALL EXISTING CONDITIONS AND DIMENSIONS. NOTIFY ARCHITECT/ENGINEER OF ANY DISCREPANCIES OR CONDITIONS REQUIRING INFORMATION OR CLARIFICATION BEFORE PROCEEDING WITH THE WORK.
5. DETAILS SHOWN ARE INTENDED TO BE INDICATIVE OF THE PROFILES AND TYPE OF DETAILING REQUIRED THROUGHOUT THE WORK. DETAILS NOT SHOWN ARE SIMILAR IN CHARACTER TO DETAILS SHOWN. WHERE SPECIFIC DIMENSIONS, DETAILS, OR DESIGN INTENT CANNOT BE DETERMINED, NOTIFY ARCHITECT/ENGINEER BEFORE PROCEEDING WITH THE WORK.
6. ALL MANUFACTURED ARTICLES, MATERIALS, AND EQUIPMENT SHALL BE APPLIED, INSTALLED, CONNECTED, ERECTED, CLEANED, AND CONDITIONED ACCORDING TO MANUFACTURERS' INSTRUCTIONS. IN CASE OF DISCREPANCIES BETWEEN MANUFACTURERS' INSTRUCTIONS AND THE CONTRACT DOCUMENTS, NOTIFY ARCHITECT/ENGINEER BEFORE PROCEEDING WITH THE WORK.
7. ALL DISSIMILAR METALS SHALL BE EFFECTIVELY ISOLATED FROM EACH OTHER TO AVOID GALVANIC CORROSION.
8. THE LOCATION AND TYPE OF ALL EXISTING UTILITIES SHOWN ON THE PLANS ARE FOR GENERAL INFORMATION ONLY AND ARE ACCURATE AND COMPLETE TO THE BEST OF THE KNOWLEDGE OF I & S GROUP, INC. (ISG). NO WARRANTY OR GUARANTEE IS IMPLIED. THE CONTRACTOR SHALL VERIFY THE SIZES, LOCATIONS, AND ELEVATIONS OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION. CONTRACTOR SHALL IMMEDIATELY NOTIFY ENGINEER OF ANY DISCREPANCIES OR VARIATIONS FROM PLAN.
9. THE CONTRACTOR IS TO CONTACT "GOPHER STATE ONE CALL" FOR UTILITY LOCATIONS A MINIMUM OF 2 BUSINESS DAYS PRIOR TO ANY EXCAVATION / CONSTRUCTION (1-800-252-1166).

ABBREVIATIONS:

AC	ACRE	CMP	CORRUGATED METAL PIPE	FES	FLARED END SECTION	HWL	HIGH WATER LEVEL	MH	MANHOLE	R	RIM	THRU	THROUGH
ADA	AMERICANS WITH DISABILITIES ACT	CO	CLEANOUT	FFE	FINISHED FLOOR ELEVATION	HWY	HIGHWAY	MIN	MINIMUM	RAD	RADIUS	TNFH	TOP NUT OF FIRE HYDRANT
ADD	ADDENDUM	CONC	CONCRETE	FPM	FEET PER MINUTE	HYD	HYDRANT	MISC	MISCELLANEOUS	RCP	REINFORCED CONCRETE PIPE	TRANS	TRANSFORMER
AFF	ABOVE FINISHED FLOOR	CONST	CONSTRUCTION	FPS	FEET PER SECOND	I	INVERT	NO	NUMBER	RD	ROOF DRAIN	TV	TELEVISION
AGG	AGGREGATE	CONT	CONTINUOUS	FT	FOOT, FEET	ID	INSIDE DIAMETER	NTS	NOT TO SCALE	REBAR	REINFORCING BAR	T/W	TOP OF WALL
APPROX	APPROXIMATE	CY	CUBIC YARD	FTG	FOOTING	IN	INCH	NWL	NORMAL WATER LEVEL	REM	REMOVE	TYP	TYPICAL
ARCH	ARCHITECT, ARCHITECTURAL	C&G	CURB AND GUTTER	GA	GAUGE	INV	INVERT	OC	ON CENTER	ROW	RIGHT OF WAY	UT	UTILITY, UNDERGROUND TELEPHONE
BFE	BASEMENT FLOOR ELEVATION	DEMO	DEMOLITION	GAL	GALLON	IP	IRON PIPE	OCEW	ON CENTER EACH WAY	R/W	RIGHT OF WAY		
BIT	BITUMINOUS	DIA	DIAMETER	GALV	GALVANIZED	IPS	IRON PIPE SIZE	OH	OVERHEAD	SAN	SANITARY	VCP	VITRIFIED CLAY PIPE
BM	BENCHMARK	DIM	DIMENSION	GC	GENERAL CONTRACTOR	J-BOX	JUNCTION BOX	OHD	OVERHEAD DOOR	SCH	SCHEDULE	W/O	WITHOUT
CAD	COMPUTER-AIDED DESIGN	DS	DOWNSPOUT	GFE	GARAGE FLOOR ELEVATION	JT	JOINT	OZ	OUNCE	SF	SQUARE FOOT	W/	WITH
CB	CATCH BASIN	EA	EACH	GL	GUTTER LINE	LF	LINEAR FEET	PED	PEDESTAL, PEDESTRIAN	SPEC	SPECIFICATION	YD	YARD
CFS	CUBIC FEET PER SECOND	ELEC	ELECTRICAL	GPM	GALLONS PER MINUTE	LIN	LINEAR	PERF	PERFORATED	SQ	SQUARE	YR	YEAR
CF	CUBIC FOOT	ELEV	ELEVATION	GV	GATE VALVE	LPS	LOW PRESSURE STEAM	PL	PROPERTY LINE	STA	STATION		
CI	CAST IRON	EOF	EMERGENCY OVERFLOW	HDPE	HIGH DENSITY POLYETHYLENE	LS	LUMP SUM	PP	POLYPROPYLENE	STM	STORM		
CIP	CAST IRON PIPE	EQ	EQUAL	HD	HEAVY DUTY	LSO	LOWEST STRUCTURAL OPENING	PSI	POUNDS PER SQUARE INCH	SY	SQUARE YARD		
CIPC	CAST IN PLACE CONCRETE	EX	EXISTING	HH	HANDHOLE	MAX	MAXIMUM	PVC	POLYVINYL CHLORIDE	T/C	TOP OF CURB		
CJ	CONTROL JOINT	FDC	FIRE DEPARTMENT CONNECTION	HORIZ	HORIZONTAL	MB	MAIL BOX	PVMT	PAVEMENT	TEL	TELEPHONE		
CL	CENTERLINE	FDN	FOUNDATION	HR	HOUR	MECH	MECHANICAL	QTY	QUANTITY	TEMP	TEMPORARY		

PROJECT INDEX:

OWNER:

JAKE RYSAVY - STEELE COUNTY
630 FLORENCE AVE
OWATONNA, MN 55060
PH: 507.345.5566

PROJECT ADDRESS / LOCATION:

STEELE COUNTY ADMINISTRATION
630 FLORENCE AVE
OWATONNA, MN 55060

MANAGING OFFICE:

ISG

BLOOMINGTON OFFICE
7900 INTERNATIONAL DRIVE
SUITE 550
MINNEAPOLIS, MN 55425
PHONE: 952.426.0699

PROJECT MANAGER: JAKE GUZIK
EMAIL: JAKE.GUZIK@ISGINC.COM

SPECIFICATIONS REFERENCE

ALL CONSTRUCTION SHALL COMPLY WITH THE CITY OF OWATONNA REQUIREMENTS AND MnDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION, 2020 EDITION, THE STANDARD SPECIFICATIONS FOR SANITARY SEWER, STORM DRAIN AND WATERMAIN AS PROPOSED BY THE CITY ENGINEERS ASSOCIATION OF MINNESOTA, 2023 EDITION, AND THE CURRENT VERSION OF THE MINNESOTA STATE PLUMBING CODE UNLESS DIRECTED OTHERWISE.

PROJECT DATUM

HORIZONTAL COORDINATES HAVE BEEN REFERENCED TO THE NORTH AMERICAN DATUM OF 1983 (NAD83), 1996 ADJUSTMENT (NAD83(1996)) ON THE STEELE COUNTY COORDINATE SYSTEM, IN U.S. SURVEY FEET.

ELEVATIONS HAVE BEEN REFERENCED TO THE NORTH AMERICAN VERTICAL DATUM OF 1988 (NAVD 88).
RTK GPS METHODS WERE USED TO ESTABLISH HORIZONTAL AND VERTICAL COORDINATES FOR THIS PROJECT.

B.M. ELEVATION=1184.35

TOP NUT OF FIRE HYDRANT, LOCATED AT NORTHEAST ENTRANCE.

TOPOGRAPHIC SURVEY

THIS PROJECT'S TOPOGRAPHIC SURVEY CONSISTS OF DATA COLLECTED IN APRIL 2024 BY ISG.

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

JACOB D. GUZIK

Jacob Guzik

DATE 07/16/24 LIC. NO. 55422

SHEET NOT VALID UNLESS THIS TEXT IS COLOR.

PROJECT

STEELE COUNTY

ADMINISTRATION PARKING LOT

OWATONNA MINNESOTA

REVISION SCHEDULE

DATE	DESCRIPTION	BY

PROJECT NO.	24-30979
FILE NAME	30979-C0-GENERAL
DRAWN BY	LHH
DESIGNED BY	LHH/JDG
REVIEWED BY	JDG
ORIGINAL ISSUE DATE	--/--/--
CLIENT PROJECT NO.	-

TITLE

TITLE

SHEET

C0-10

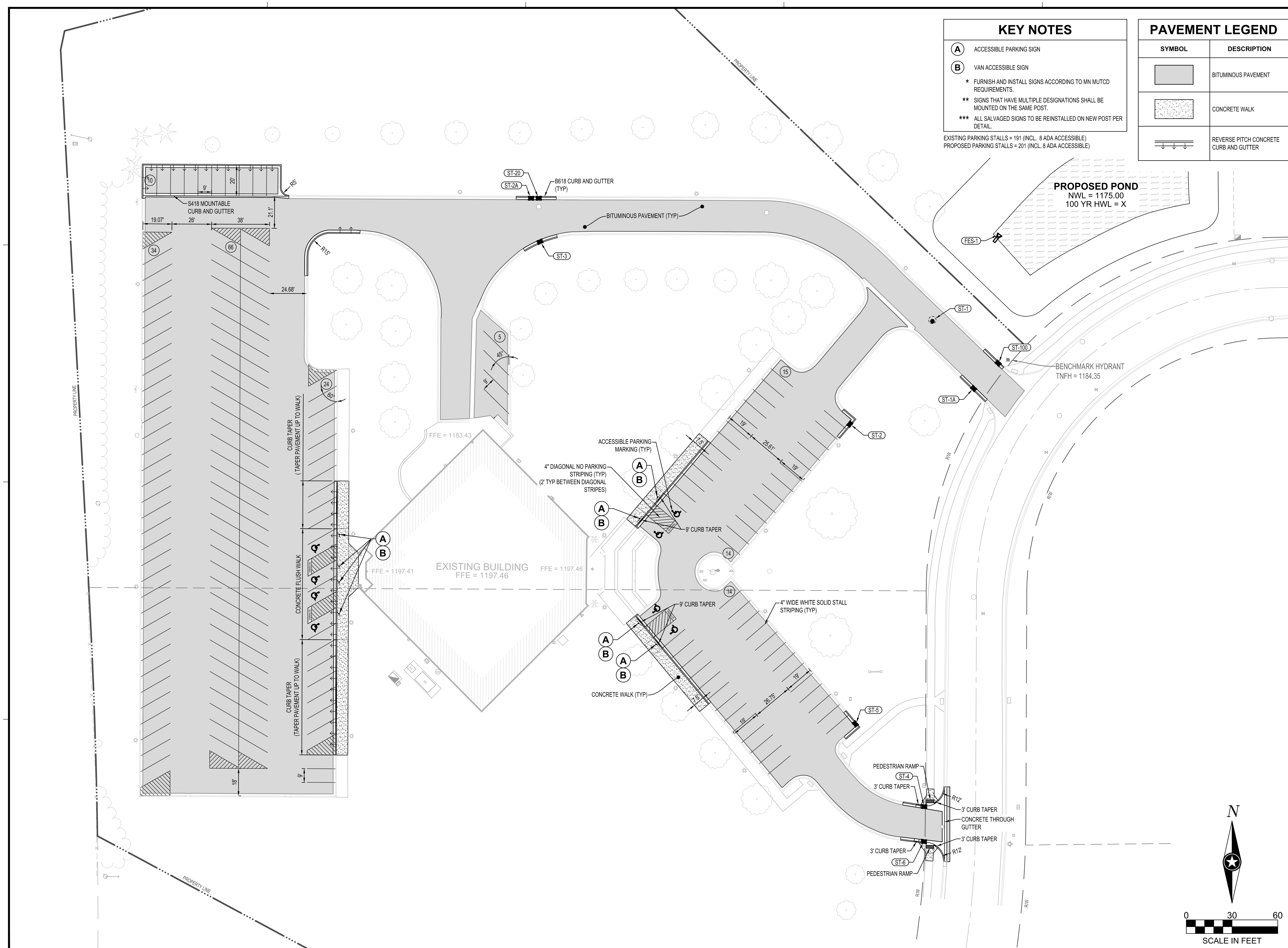
KEY NOTES

- (A) ACCESSIBLE PARKING SIGN
- (B) VAN ACCESSIBLE SIGN
- * FURNISH AND INSTALL SIGNS ACCORDING TO MN MUTCD REQUIREMENTS.
- ** SIGNS THAT HAVE MULTIPLE DESIGNATIONS SHALL BE MOUNTED ON THE SAME POST.
- *** ALL SALVAGED SIGNS TO BE REINSTALLED ON NEW POST PER DETAIL.

EXISTING PARKING STALLS = 191 (INCL. 8 ADA ACCESSIBLE)
PROPOSED PARKING STALLS = 201 (INCL. 8 ADA ACCESSIBLE)

PAVEMENT LEGEND

SYMBOL	DESCRIPTION
	BITUMINOUS PAVEMENT
	CONCRETE WALK
	REVERSE PITCH CONCRETE CURB AND GUTTER



ISG

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

JACOB D. GUZIK

DATE 07/16/24 LIC. NO. 55422

SHEET NOT VALID UNLESS THIS TEXT IS COLOR.

PROJECT

STEELE COUNTY ADMINISTRATION PARKING LOT

OWATONNA MINNESOTA

REVISION SCHEDULE

DATE	DESCRIPTION	BY

PROJECT NO.	24-30979
FILE NAME	30979-C3-SITE
DRAWN BY	LHH
DESIGNED BY	LHH/JDG
REVIEWED BY	JDG
ORIGINAL ISSUE DATE	--/--/--
CLIENT PROJECT NO.	-

TITLE

SITE PLAN

SHEET

C3-10

Steele County Agenda Item

Request for Board Action

Subject: Rezoning Request #85 (Wilkie) – Listening Session

Department: Planning & Zoning

Committee: Planning Commission **Committee Meeting Date:** July 1, 2024

Work Session Date: . **Board Meeting Date:** July 23, 2024

Consent Agenda: ☐ Yes ☒ No **Resolution:** ☒ Yes ☐ No

Policy Committee Recommendation:

Staff Recommendation:

Open meeting for public comment.

Background ***(Including Budget Impact)*****:**

Randall Wilkie has purchased the property located at 9087 37th Ave. SW. which is the former site of the Keen Bank. The property is currently zoned as General Business but he wishes to convert the structure to a residence. Because residences are not a permitted use in the General Business zone he needs to rezone the property to Residential for this to be allowed.

Attachments:

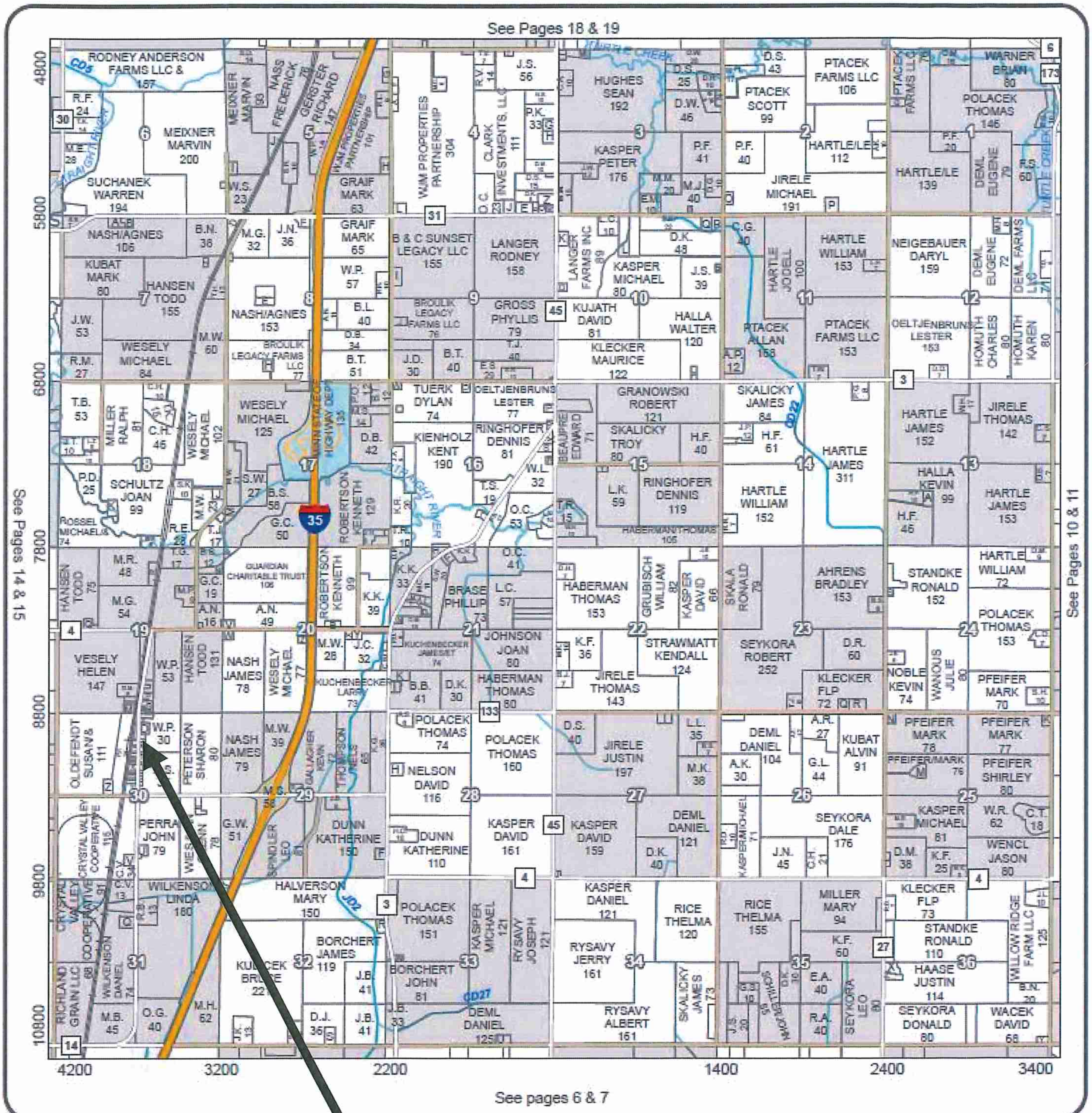
Location Map

Site Map

Staff Report

Somerset

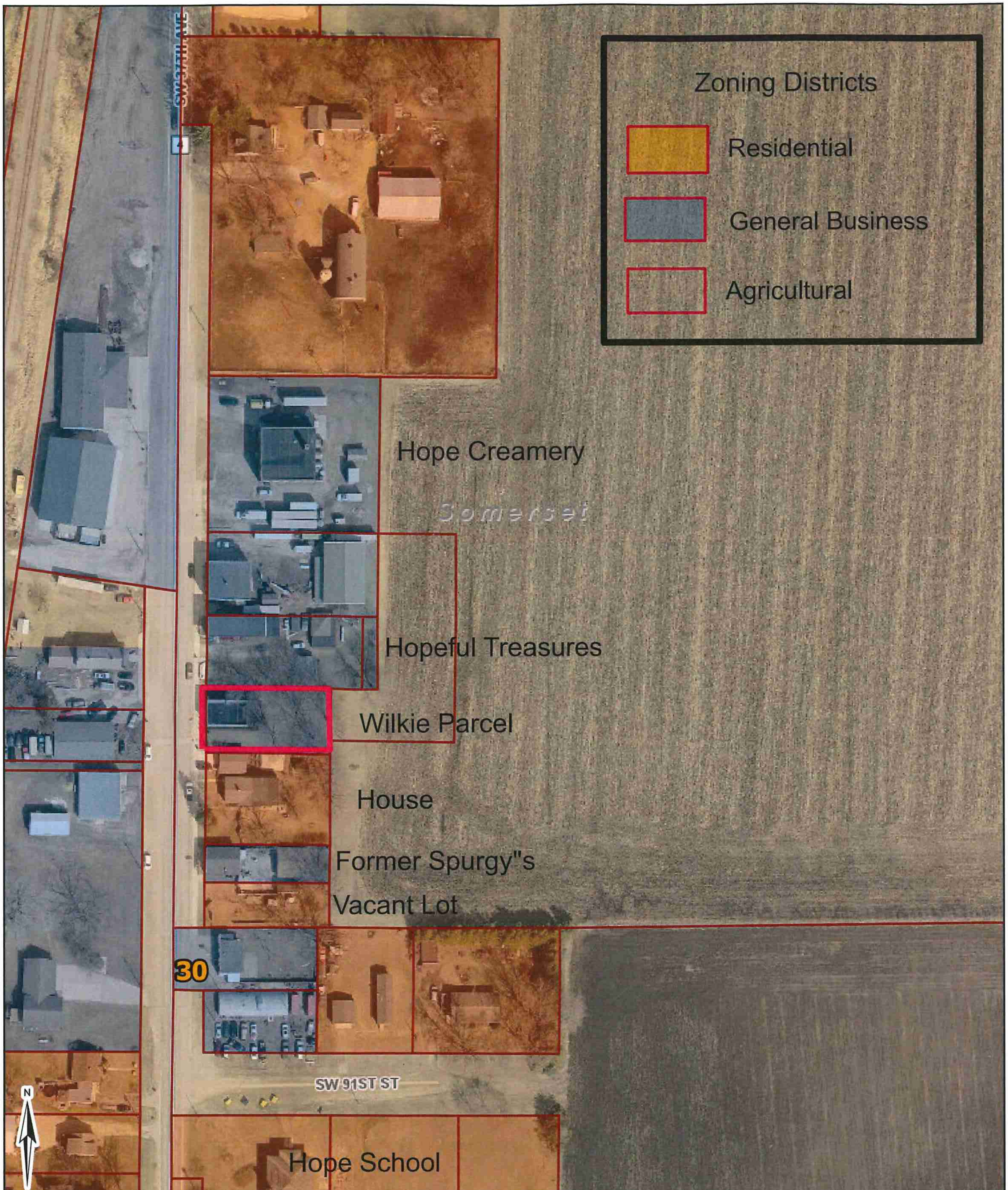
T.106N. - R.20W.



Wilke Rezone Request Location

9087 37[th] Ave. SW

(Former Keen Bank)



Wilkie Rezone Request

9087 37th Ave. SW

0 0.01 0.02 0.04 mi

July 10, 2024

Staff Report

Petition to Amend the Steele County Zoning Map
from
Randall Wilkie
Parcels # 05-030-1405 in Section 30 of Somerset Township (Hope)

Applicant:
Randall Wilkie

Land Owner:
Randall Wilkie

Property Description:
Lot Nine (9) and the North 69 feet of Lot Eleven (11) , of the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section 30, Township 106 North, Range 20 West, according to the Plat thereof on file and of record in the Office of the Steele Couty Recorder, Steele County Minnesota.
And
The North Sixty-nine (69) feet by Thirty-three (33) feet of Lot Eleven (11), Lot Eleven (11), being 165 feet North and South and Thirty-three(33) feet East and West of the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Thirty (30) Twp, 106 North of Range 20 West, according to the Plat thereof on file the Office of the Registrar of Titles of the County of Steele and State of Minnesota.

Property Parcel Numbers
05-030-1405

Property Address:
9087 37th Ave. SW
Hope, MN 56046

Property Size:
.21 acres

Present Zoning:
General Business

Requested Zoning:
Rural Residential

Existing Land Use:
Former Bank Building

Proposed Use:
The applicant has purchased the former Keen Bank building and would like to convert it into a residence.

Adjacent Land Use:

The property is surrounded by a mixture of business and residential land uses. Directly to the North are three businesses on General Business zoned properties. Directly south is a house on a residential zoned parcel but south of that lot are business zoned parcels again. Directly across the street are General Business zoned parcels.

Reason for Zoning Amendment Application:

Section 603 of the Steele County Zoning Ordinance incorporates the Official Zoning Map as part of the Ordinance. Any boundary changes regarding the Official Zoning Map must be done by amending the Zoning Ordinance. Section 506 of the Zoning Ordinance sets forth the process for zoning amendments and allows property owners to petition for the zoning amendments.

General Criteria Used for Granting Zoning Ordinance Amendments:

The Steele County Zoning Ordinance states "The County Board may adopt amendments to the zoning map in relation to the location of district lines. Such amendments shall not be issued indiscriminately but shall only be used as a means to reflect changes in the goals and policies or changes in conditions of the county. Goals and policies of the Comprehensive Plan include:

1. **Environmental Protection Goal: To protect, preserve and enhance the quality of the natural environment and require development to take place in a manner, which makes wise use of Steele County's resources without degradation.**

   The property is connected into the Hope Sewer System. Any additional sewage created by a converting this building into a residence would be treated by this system. No other known environmental effects would occur as a result of this request.

2. **Public Investment Efficiency Goal: To make the most efficient and economical use of public funds and investments.**

   a) **The county or township government will not provide expensive levels of urban services outside incorporated areas.**

   b) **Land uses that require or should be served by a high level of urban services will be encouraged to locate within cities and prohibited in agricultural or rural areas.**
   Typical urban services include water, sewer, roads, and police or emergency services. As mentioned, the property is already served by the Hope Sewer system. The property is serviced by a shared well. It is already accessed by SW 37th Ave. (County Road 4). The Steele County Sheriff patrols the area, and the Ellendale Fire department already provides fire protection for the property and building.

   c) **Steele County wants to plan cooperatively with its Cities and Townships.**
   To date, Somerset Township has not taken an official position on the request.

   d) **All newly created lots must have frontage on a public road.**
   No new lots are being proposed with this request.

e) **No new spot zones will be created:**

The zoning districts in Hope are a hodge-podge of zones depending on the use of the property at the time the zoning maps were adopted. As mentioned, this property along with the three properties to the north are zoned as General Business. The immediate property to the south is zoned as Residential as is the vacant lot between the two former bars on the street. Other Residential zoned properties on the block include the two houses located on SW 91st St.

3. **Agricultural Protection Goal: To protect agricultural lands from encroachment by incompatible uses and provide assurance that such areas will remain agricultural in nature.**

The parcel is not used for agriculture nor should the proposed zoning change negatively affect agricultural in the area.

Steele County Agenda Item

Request for Board Action

Subject: Rezoning Request #85 (Wilkie) – Resolution Adoption

Department: Planning & Zoning

Committee: Planning Commission **Committee Meeting Date:** July 1, 2024

Work Session Date: . **Board Meeting Date:** July 23, 2024

Consent Agenda: ☐ Yes ☒ No **Resolution:** ☒ Yes ☐ No

Policy Committee Recommendation:

Planning Commission recommends adopting the resolution approving the request from Randall & Carolyn Wilkie to rezone the property located at 9087 37th Ave SW, Hope MN from General Business (B) to Rural Residential (R-1)

Staff Recommendation:

Adopt resolution based on Findings of Fact

Background *(Including Budget Impact)*:

Randall Wilkie has purchased the property located at 9087 37th Ave. SW. which is the former site of the Keen Bank. The property is currently zoned as General Business but he wishes to convert the structure to a residence. Because residences are not a permitted use in the General Business zone he needs to rezone the property to Residential for this to be allowed.

Attachments:

Resolution

Findings of Fact

STEELE COUNTY BOARD OF COMMISSIONERS

RESOLUTION AMENDING
THE
STEELE COUNTY ZONING MAP

WHEREAS, the Steele County Zoning Map was adopted on September 9th, 1993; and

WHEREAS, the Steele County Zoning Map classifies the following described parcel as General Business (B):
Lot Nine (9) and the North 69 feet of Lot Eleven (11) , of the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section 30, Township 106 North, Range 20 West, according to the Plat thereof on file and of record in the Office of the Steele Couty Recorder, Steele County Minnesota.
And
The North Sixty-nine (69) feet by Thirty-three (33) feet of Lot Eleven (11), Lot Eleven (11), being 165 feet North and South and Thirty-three(33) feet East and West of the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Thirty (30) Twp, 106 North of Range 20 West, according to the Plat thereof on file the Office of the Registrar of Titles of the County of Steele and State of Minnesota.
; and

WHEREAS, Darren Wilkie has requested to amend the Steele County Zoning Map by rezoning this parcel from General Business (B) to Rural Residential (R-1); and

WHEREAS Minnesota Statute 394.25 allows for amendments to the Zoning Ordinance and zoning maps following a public hearing and recommendation by the planning commission; and

WHEREAS the Planning Commission held a public hearing on July 1, 2024 and forwarded its recommendation to the Steele County Board of Commissioners; and

WHEREAS, the Steele County Board of Commissioners finds the zoning map amendment request to be consistent with the intent of the Steele County Comprehensive Plan.

NOW THEREFORE BE IT RESOLVED, the Steele County Board of Commissioners hereby amends the Steele County Zoning Map to reclassifying the parcel from General Business (B) to Rural Residential (R-1).

Passed and adopted this 23nd day of July, 2024.

STEELE COUNTY BOARD OF COMMISSIONERS

BY: ______________________________
Chair

ATTEST:

____
Steele County Administrator

COUNTY OF STEELE
FINDINGS OF FACT
REZONE REQUEST #85

Wilkie

Applicant:
Randall & Carolyn Wilkie

Land Owner:
Randall & Carolyn Wilkie

Property Legal Description:
Lot Nine (9) and the North 69 feet of Lot Eleven (11) , of the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section 30, Township 106 North, Range 20 West, according to the Plat thereof on file and of record in the Office of the Steele Couty Recorder, Steele County Minnesota.
And
The North Sixty-nine (69) feet by Thirty-three (33) feet of Lot Eleven (11), Lot Eleven (11), being 165 feet North and South and Thirty-three(33) feet East and West of the Northwest Quarter (NW1/4) of the Northeast Quarter (NE1/4) of Section Thirty (30) Twp, 106 North of Range 20 West, according to the Plat thereof on file the Office of the Registrar of Titles of the County of Steele and State of Minnesota.

Present Zoning:
General Business (B)

Requested Zoning:
Rural Residential (R-1)

Adjacent Land Use/Zoning:
The property is surrounded by a mixture of business and residential land uses. Directly to the North are three businesses on General Business zoned properties. Directly south is a house on a residential zoned parcel but south of that lot are business zoned parcels again. Directly across the street are General Business zoned parcels.

Reason for Zoning Amendment Application:
Section 603 of the Steele County Zoning Ordinance incorporates the Official Zoning Map as part of the Ordinance. Any boundary changes regarding the Official Zoning Map must be done by amending the Zoning Ordinance. Section 506 of the Zoning Ordinance sets forth the process for zoning amendments and allows property owners to petition for the zoning amendments.

General Criteria for considering a Rezone Request:
The Steele County Zoning Ordinance states "The County Board may adopt amendments to the zoning map in relation to the location of district lines. Such amendments shall not be issued indiscriminately, but shall only be used as a means to reflect changes in the goals and policies or changes in conditions of the county. The following goals and policies were reviewed by the planning commission.

1. **Environmental Protection Goal: To protect, preserve and enhance the quality of the natural environment and require development to take place in a manner, which makes wise use of Steele County's resources without degradation.**

   The planning commission finds the rezoning of the parcel will not negatively affect natural resources. There are no unique natural features on the property. The use of the property as residential will create no additional environmental waste other than sewage. Sewage is being properly treated in the Hope Sewer Treatment System.

2. **Public Investment Efficiency Goal: To make the most efficient and economical use of public funds and investments.**

   a) The planning commission find the county and township will not need to provide additional services.

   b) The planning commission find the request does not conflict with Somerset Township's land use plans.

   c) The planning commission finds no new spot zones will be created as adjoining land is already zoned and used as residential.

   d) The planning commission finds this lot has access onto County Road #4.

3. **Agricultural Protection Goal: To protect agricultural lands from encroachment by incompatible uses and provide assurance that such areas will remain agricultural in nature.**

   The planning commission find the parcel has not been used for agriculture nor should the proposed zoning change negatively affect agricultural in the area.

Planning Commission Recommendations:

The Steele County Planning Commission finds by a vote of 6 to 0 that the petition of Randall & Carolyn Wilkie to Amend the Steele County Zoning Map meets the goals, policies, and requirements established by the Steele County Comprehensive Plan and recommends that the petition to rezone this property from General Business to Rural Residential be approved.

STEELE COUNTY
PUBLIC SAFETY & HEALTH COMMITTEE MINUTES
Steele County Administration Building – 630 Florence - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

Wednesday, July 10, 2024, at 8:00 a.m. – Board Room

Attendees: Commissioner Gnemi, Commissioner Glynn, County Attorney Rob Jarrett, Community Corrections Director Tim Schammel, Public Health Director Amber Aaseth, Finance Director Candi Lemarr, IT Director Dave Purscell, Administrator Renae Fry and Executive Assistant Rebecca Kubicek.

Consent Agenda

1. Committee recommends approving Judge Karen Duncan and County Attorney Rob Jarrett to the Community Corrections Advisory Board.

General Agenda

Information

Building Safety:

Based on recent conversations related to building access, safety, security and training, Renae asked to convene an ad hoc safety and building access task force. This proposal is not intended to replace or supplant other committees or other decision-making roles in this regard. It is intended to bring interested parties together with subject matter experts to identify concerns, possible solutions and plans for implementation. Renae will plan an initial meeting for some time in August. Individuals who will be asked to participate in that initial meeting include Renae, Rebecca, Dave, Lon, Candi, Julie (someone from HR), Jake, Tim, Amber, Rob, Kristin and Jennifer, along with board members, any other department heads, someone from MNPrairie and/or building representatives. A general invite to anyone with an interest in these topics will go out too. Topics of discussion over time could include building security, safety monitoring, emergency response, building access, public safety, the roles of the Sheriff's office and OPD, communication/incident notification, and impact on future building projects. The process might consist of information gathering, surveying staff and other stakeholders, solution exploration, implementation, and training.

Department Head Reports

Public Health: The Community Health worker started this month along with a new intern. Working on a cross departmental grant. Mobile unit should be coming soon. PH will be attending GEM Days in Owatonna next week.

Finance: They are getting through the first phase of the 2025 budget along with the CIP. Everything is going well.

IT: An out of state travel update will be given at the next work session. The Alexander network is up along with the TV Monitors.

Attorney: There is one new resignation in the office. Working on a staffing plan that would consist of hiring a chief deputy. Busy with trials this month.

Community Correction: The team put into place data collection into their procedures when working with their clients and their field visits. In one year, the team completed 1,978 visits. During those visits, 4% (55 visits) were non-compliant contacts, and with only 4% being non-compliant. They also experienced a contact rate of 71% with 1414 actual client contacts.

Facility and Fleet: Coming up will be a request to authorize for bids to redo the parking lots. With the amount of rains, the sheriff build at the detention center is moving slower than expected. They are bringing in fill and compacting it to try and get things to move along. Will work with EM to see if any part of this delay can be added to the Emergency Grant from the June 16th storms.

STEELE COUNTY
PUBLIC WORKS POLICY COMMITTEE MINUTES
Public Works Building – 3000 Hoffman Drive - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

Thursday, July 11, 2024 at 8:00 a.m. – Public Works Conference Room

---

Attendees: Commissioner Krueger, Commissioner Brady, County Engineer Greg Ilkka, Assistant County Engineer Paul Sponholz, Landfill Supervisor Josh Johnson, Executive Assistant Rebecca Kubicek, Finance Director Candi Lemarr, and Administrator Renae Fry.

Department Head Reports

Landfill: Due to weather conditions in June, the landfill needed to have extra help with leachate removal from the landfill site. Joshua or Greg to contact emergency management to see if this can be part of the Emergency grant due to the June 16th storms.

Highway: Review, discussions and/or updates on the following items:

Regarding projects: Steele County will continue to follow the recommended process laid out by the state and/or the federal governing entities.

Eastside Corridor: Public engagement will occur when recommended by the process laid out by the governing entities.

CSAH 48 roundabout – No significant update

CSAH 49 Medford – Eminent Domain

Completed the process. Originally the county offered $82K with the property owner requesting $405K. The court awarded an amount of $209,750 not including the attorney fees.

HWY 28 Beaver Lake Rd and Park: **Open House on July 25th in Ellendale from 5 to 7 p.m. place TBD**

County Road Safety Plan: Scheduling an all-day workshop with local partners/entities on September 16th.

County Rd 162 bridge to be done in a few weeks.

County 43 is closed for culvert replacements.

County 37 NE: due to the rain there is a delay in laying down the asphalt.

County Rd 8 will start when 37 is completed.

Signals on Hoffman/ 35 and 35/Bridge St: Working on the signals and will then paint the structures.

Emergency Management is looking at obtaining a truck from the Highway Department for an Emergency use vehicle.

Thompson Sanitation is requesting a review of their contract tonnage.

STEELE COUNTY
LAND USE & RECORDS COMMITTEE MINUTES
Steele County Administration Building – 630 Florence - Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

Tuesday, July 16, 2024 at 8:00 a.m. – Steele County Boardroom

---

Attendees: Commissioner Glynn, Commissioner Krueger, County Recorder Rick Kvien, PT & E Director Jennifer Mueller, Finance Director Candi Lemarr, IT Director Dave Purscell, and Administrator Renae Fry.

Consent:

1. Committee recommends approving two Poly Voyager 4300 series wireless Bluetooth headsets and one new office chair for a total of $589.15 from the Recorder's Compliance Fund.

General:

2. Adopt a Resolution delegating the authority of forfeiture powers and duties to Jennifer Mueller, Property Tax & Elections Director until such resolution be rescinded by the Board.

Department Head Reports

Assessor: No Report

Recorder: Rick has performed 45 marriage ceremonies this year. He had performed 22 as of this date last year. The ability to include remote participants in the service is something that Steele County offers. Participants from as far away as China, Costa Rica and Honduras have been able to virtually attend the ceremony. One ceremony included participants from 7 different countries at one time.

PT&E: Election judge training is underway and equipment testing is scheduled to occur in the coming weeks. There are three properties that are proceeding through the tax forfeiture process. One of the property owners is in contact with Jennifer to try to arrange for resolution via a confession of judgment.

IT/GIS: Dave is working on his department budget but was delayed in submitting his working document because he was waiting for pricing from the state regarding the new cybersecurity service launched last year.

Planning & Zoning: No Report

Finance: The finance team continues to work with Department heads on their 2025 budget requests.

Administration: Renae reported that the Assessor interview committee completed its process and has selected an applicant to recommend to the Board to hire to file the vacancy. HR is working with the applicant to reach agreement on the terms of the offer.

Commissioner Report: Commissioner Krueger complimented the department heads by saying that he is hearing good things about the services being provided by county staff to the residents of Steele County.