STEELE COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA

Administration Center - 630 Florence Avenue – Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, AUGUST 24, 2021 AT 3:00 PM
County Boardroom, Steele County Administration Center

Due to the current emergency declarations and guidance about limiting person-to-person contact due to the COVID-19 (coronavirus) pandemic, in person attendance at all meetings of the of the Steele County Board of Commissioners will be suspended till further notice in accordance with the Minnesota Statute 13D.021. Attendance to meetings by Telephone or Other Electronic means are available. Contact the Administration Center at 507-444-7400 or visit the Steele County Website at www.steele.mn.us for additional information.

Agenda

1. Call to Order
2. Veteran Services Operational Enhancement Grant Agreement (p. 2)
3. 2022 Budget
    a. Detention Center Operations Plan (p. 5)
    b. Preliminary Budget Discussion (p. 10)
4. AMC Fall Policy Conference – September 15-17, Alexandria
5. Other business

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.

Steele County
Agenda Item

Subject: OPERATIONAL ENHANCEMENT GRANT AGREEMENT

Department: Veteran Services

Committee Meeting Date: August 24, 2021

Board Meeting Date: August 24, 2021

Consent Agenda: ☒ Yes ☐ No **Resolution:** ☒ Yes ☐ No

Policy Committee Recommendation:

Approval of County Veterans Service Office Operational Enhancement Grant Program.

Recommendation:

Approval

Background *(Including Budget Impact)*:

Veteran Services Enhance Grant from the State. Aids in obtaining medical opinions, emergency shelter (homeless prevention), emergency food assistance, and advertising of DVA and MNDVA programs and special grants available to certain veterans. IAW MN Statues 197.608, and Minnesota Laws 2021, 1st Special Session, Chapter 12, Article 1, Section 37, Subdivision 2, this grant is not to be used to supplant or replace any other funding.

Attachments:

None

RESOLUTION OF STEELE COUNTY

BE IT RESOLVED by Steele County that the County enter into the attached **Grant Agreement** with the Minnesota Department of Veterans Affairs (MDVA) to conduct the following Program: **County Veterans Service Office Operational Enhancement Grant Program.** The grant must be used to provide outreach to the county's veterans; to assist in the reintegration of combat veterans into society; to collaborate with other social service agencies, educational institutions, and other community organizations for the purposes of enhancing services offered to veterans; to reduce homelessness among veterans; and to enhance the operations of the County Veterans Service Office, as specified in Minnesota Statues 197.608, and Minnesota Laws 2021, 1st Special Session, Chapter 12, Article 1, Section 37, Subdivision 2. **This Grant should not be used to supplant or replace other funding.**

BE IT FURTHER RESOLVED by **Steele County** that **Rene Gilormini**, the **County Veteran Services Director,** be authorized to execute the attached Grant Contract for the above-mentioned Program on behalf of the County.

WHEREUPON the above resolution was adopted at a regular meeting of the County, James Brady, this 24th day of August 2021.

Steele County Board Chairman *Date*

STATE OF MINNESOTA

STEELE COUNTY

I, Laura Ihrke, do hereby certify that I am the custodian of the minutes of all proceedings had and held by the County Board of said Steele County, that I have compared the above resolution with the original passed and adopted by the County Board of said Steele County Board at a regular meeting thereof held on the fourth Tuesday, August 2021 at 5:00 pm, that the above constitutes a true and correct copy thereof, that the same has not been amended or rescinded and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto placed my hand and signature this fourth Tuesday of August 2021 and have hereunto affixed the seal of the County.

Steele County Auditor

August 20, 2021

To: Commissioners

From: Scott Golberg, Administrator

Subject: **2022 Budget**

The Finance Director and staff have been doing an outstanding job of working through another budgeting process and this one has presented some unique challenges and opportunities. The Administrator and Finance Director have met with each department head the past few months due to the need to assess each department's situation coming out of the pandemic period of 2020-2021. Once again we have found this process to be a cooperative venture requiring communication and understanding of both individual department service/program needs and overall fiscal responsibility with taxpayer funds.

The preparation of the 2022 Budget involves more working pieces than a normal budget year:

- **Detention Center Operations** – The decision on the short-term future of the **Detention Center operational structure needs to be made ahead of the preliminary levy adoption**, since this is a major levy cost item. Please keep in mind that all our county departments (with the exception of the landfill) are levy cost items and the goal of the DC decision to find an operational scenario that is the most efficient, safe, compliant, and effective.
- **Capital Improvements/Master Plan** – During last year's budgeting process we emphasized the need to do some long-term planning for capital improvements. The Master Plan/Space study will create an outlay of new construction and renovations that we want to pursue; once you approve the conceptual plan for the future improvements, we can put a financing plan to the schedule. This will help with the capital improvement planning for future budgeting years, too. It is important to decide soon what that plan will be so we can incorporate this into the 2022 budget and the Capital Improvement Plan.
- **Funding sources** – For the Master Plan and Capital Improvement Plan there are four potential funding sources to cover the project costs: American Rescue Plan ($7.1 million), Reserves, Bonding, and Levy.

Strategically, you need to adopt a preliminary levy by the end of September, so we can focus on the items that will be linked to the 2022 budget, particularly the levy portion. The Detention Center operations plan should be determined first, since it has a direct effect on 2022 levy. Then, we can work on the Capital Improvement Plan with a focus on 2022 projects to determine if there will levy dollars used for these projects. A review of the updated Master Plan/Space study is slated for the September 14th Work Session. The September 28th Work Session can be used to finish up the discussions on the final preliminary levy.

In closing, I want to thank Cathy and her staff for the work that they have done with budget preparation, as well as the Department Heads. This is truly a team effort!

Summary of Detention Center Operation Scenarios

All scenarios require the following:

- Classification & separation
- Services: intake, food, medical, master control
- Maintenance & Facilities costs

Operation Scenarios

Scenario 1: Current Operations (Temporary Solution)

- Approximate timeframe = 2 years
- DOC is allowing the facility to operate under non-operating procedure. Authorization is not permanent.
- No wall in pod
- 2 Pod / 3 Classifications
- 80 inmate housing capacity
- No Females (0-5 Count)
- ~ 20 Correctional Officer staff plus transportation staff for females

Components and Considerations:

- Cost of transportation and housing of Steele County (SC) females elsewhere (0 – 1 females)
    - Housing is estimated to cost approximately $81,000 annually based on the 2021 female inmate population but does not include medical costs, and transportation costs are estimated to cost approximately just over $12,000.
- Loss of females (revenue) from other counties (0-5 females)
    - The estimated revenues SC collects to house females from other counties is approx. $153,720.
- Chance of losing contracts with other counties if they would have to transport their females to a different facility than their male inmates
    - Below is a summary of revenues collected from other counties for the past 3-1/2 years:

County Boarding Revenues - Including All Male and Female Inmates				
Customer	**2018**	**2019**	**2020**	**2021 YTD**
State of Minnesota	$ 539,960	$ 402,493	$ 279,017	$ 10,200
Dodge County	385,498	256,025	149,875	98,505
Freeborn County	150,499	52,620	42,480	30,120
Rice County	77,990	160,545	107,855	38,940
Waseca County	42,480	240	9,315	6,612
Olmsted County	7,200	8,460	21,960	840
All Other Boarding Revenues	29,955	3,780	120	1,800
Grand Total	$ 1,233,582	$ 884,163	$ 610,622	$ 187,017

Budget Impact

- Staff reduction will save approx. $400,000 - $450,000 by reducing the workforce by 7 FTE positions
- While we would realize savings from reduced staffing positions, the potential loss of revenues from other counties may offset the savings recognized
- Impact to SC's levy:

	2021	2022
Budgeted Levy	$ 3,904,841	$ 4,521,432
Potential Loss of Revenues	-	413,600
Cost to House Females to Another Facility	-	81,000
Transportation Costs		12,376
Savings from Reduced Staffing	-	(450,000)
Levy to Taxpayers After Changes	$ 3,904,841	$ 4,578,408

Scenario 2: Current 2-Pod Operation with the Addition of a Wall in One Pod

- DOC authorization required
- 2 Pods / 4 Classifications
- ____ inmate housing capacity
- House Females
- ~ 20 Correctional Officer staff

Components and Considerations:

- Minimal transportation costs
- Requires the same number of correctional officers as Scenario 1
- Wall cost – cost of wall is approx. $750k - $1 million
- Wall can remain in place if it can be built taking into consideration other DOC guidelines when/if reopening to a 3 pod/additional classifications can be housed

Budget Impact

- Reduced staffing positions will save the County approx. $450,000
- Cost of building a wall is estimated at approx. $750,000 - $1 million
- Assuming SC maintains the same level of revenues from other counties, the cost of the wall would be recovered in approx. three years vs losing those revenues indefinitely
- Impact to SC's levy:

	2021	2022
Budgeted Levy	$ 3,904,841	$ 4,521,432
Potential Loss of Revenues	-	-
Cost to House Females to Another Facility	-	-
Savings from Reduced Staffing	-	(450,000)
Levy to Taxpayers After Changes	$ 3,904,841	$ 4,071,432
Cost of Wall		$ 1,000,000

Scenario 3: 72-hour hold and transport

- 2 Pod/_____Classification
- Staffing = _________
- Based on current ADP of 20 Steele inmates, 15 other inmates

Components and Considerations:

- Fulltime Transport Staff needed
- Out of county housing cost and contract administration
- Liability Increase
  - Mixing of classifications
  - Human Error – more of a chance to accidently combine classifications
  - Potential transport issues
- Will affect other criminal justice jurisdictions (transportation costs, Staffing (LE), Co. Attorney, Court Staff)
- Less officers on patrol at times
- Reduction in medium classification (loss of revenue)

Budget Impact

- Would still need approx. same amount of staffing to run the facility to maintain classifications
- Cost to house (does not include other costs i.e. medical, etc.) inmates using current inmate population data is projected to cost the County approx. $772,000
- Impact to SC's levy:

	2021	2022
Budgeted Levy	$ 3,904,841	$ 4,521,432
Loss of Revenues from Other Counties	-	413,600
Cost to house SC Inmates to Another Facility	-	772,000
Savings from Reduced Staffing	-	(450,000)
Levy to Taxpayers After Changes	$ 3,904,841	$ 5,257,032

Scenario 4: Steele County inmates only

- 2 Pod/3 Classification
- Staffing - _____________
- Based on current ADP of 20 Steele inmates

Components and Considerations:

- Reduction in medium inmates/revenue from other counties
- House females at another facility

Budget Impact

- No revenues from other counties to board their inmates
- Savings from reduced staffing would offset the loss of revenues
- Would need to transport SC female inmates to another facility
- Impact to SC's levy:

Budgeted Levy	$ 3,904,841	$ 4,521,432
Loss of Revenues from Other Counties	-	413,600
Cost to House Females to Another Facility	-	81,000
Transportation Costs		12,376
Savings from Reduced Staffing	-	(450,000)
Levy to Taxpayers After Changes	$ 3,904,841	$ 4,578,408

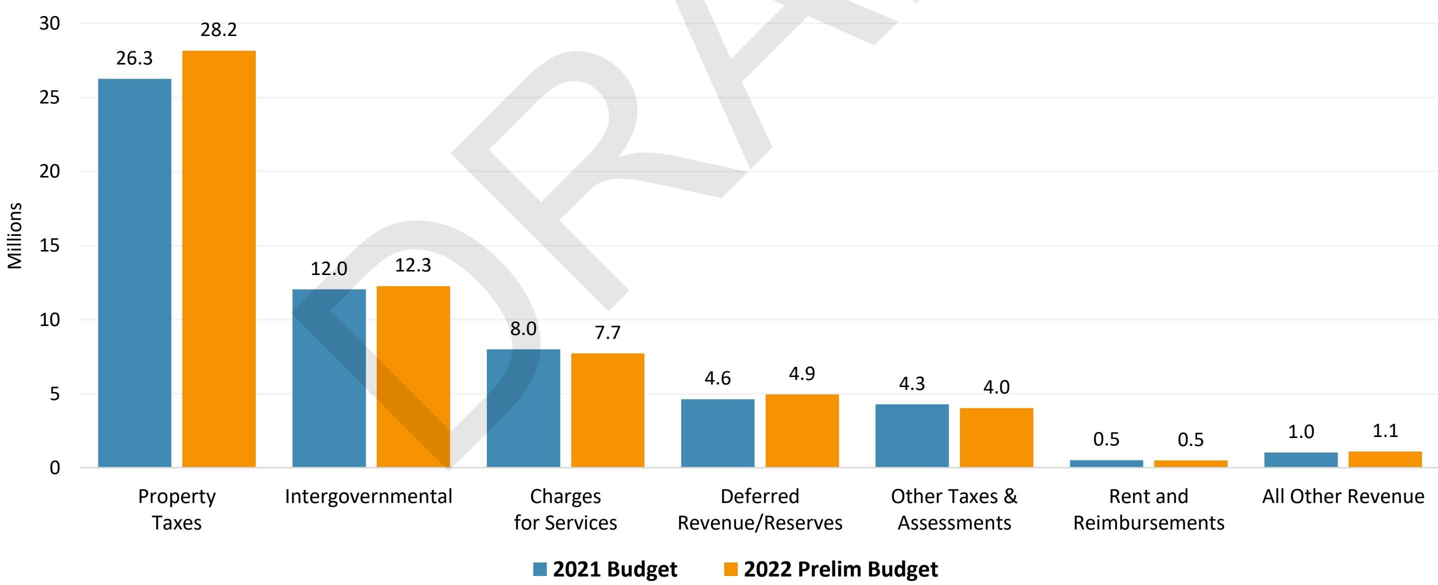
Steele County
2022 Tax Levy Changes by Department

#	*Department*	*2022 Prelim Levy Request*	*2021 Levy Request*	*$$$ Change*	*%%% Change*
251	Detention Center	$ 4,521,432	$ 3,904,841	$ 616,591	15.8%
38	General Fund Capital Outlay	946,208	638,393	307,815	48.2%
255	MNPrairie County Alliance	5,678,727	5,463,475	215,252	3.9%
201	Sheriff	3,037,982	2,860,394	177,588	6.2%
281	Emergency Management	184,678	67,031	117,647	175.5%
10	Highway	2,652,441	2,542,141	110,300	4.3%
061	Information Technology (IT)	338,514	256,054	82,460	32.2%
062	Central Services	253,600	182,371	71,229	39.1%
94	Drug Court	54,400	-	54,400	0.0%
252	Community Corrections	1,168,036	1,116,809	51,227	4.6%
091-092	County Attorney	1,199,591	1,159,718	39,873	3.4%
042-044	Treasurer / Financial Administration	492,684	454,995	37,689	8.3%
391	Environmental Services	-	(35,745)	35,745	0.0%
032	Human Resources	263,971	229,938	34,033	14.8%
031	Administration	231,025	205,458	25,567	12.4%
003	County Wide (Including Public Library)	(2,187,127)	(2,212,663)	25,536	1.2%
111	Buildings and Grounds	1,520,388	1,497,695	22,693	1.5%
502	Community Center	28,000	8,950	19,050	212.8%
208	Coroner	102,999	90,000	12,999	14.4%
602	Extension	369,185	357,679	11,506	3.2%
550	Four Seasons	21,128	9,915	11,213	113.1%
481	Public Health	1,203,496	1,193,924	9,572	0.8%
121	Veteran's Service	232,633	224,342	8,291	3.7%
521	Parks & Recreation	296,826	290,541	6,285	2.2%
105	Planning & Zoning	275,013	270,587	4,426	1.6%
501	Historical Society	10,000	8,000	2,000	25.0%
35	Debt Service Levy	1,707,994	1,706,526	1,468	0.1%
102	Surveyor	30,000	30,000	-	0.0%
601	County Ag Society	72,500	72,500	-	0.0%
606	Soil Conservation	135,000	135,000	-	0.0%
041/063	Auditor / Elections	581,057	583,230	(2,173)	(0.4%)
103	Assessor	765,197	770,015	(4,818)	(0.6%)
011	District Court	310,750	315,750	(5,000)	(1.6%)
101	Recorder	182,601	188,027	(5,426)	(2.9%)
005	Board of Commissioners	207,598	216,859	(9,261)	(4.3%)
254	Joint Dispatch (E-911 Center)	867,706	911,605	(43,899)	(4.8%)
104	Geographic Information Systems (GIS)	74,653	132,942	(58,289)	(43.8%)
253	Law Enforcement Center	325,317	409,570	(84,253)	(20.6%)
	Grand Total	$ 28,156,203	$ 26,256,867	$ 1,899,336	7.2%

Steele County
Comparative Summary of Actual & Budget Revenues

Revenues	2020 Actual	2020 Budget	2021 Jan - June	2021 Budget	2022 Prelim Budget	% Change 2021-22
Property Taxes	$ 25,298,347	$ 25,697,008	$ 13,798,505	$ 26,256,867	$ 28,156,203	7.2%
Intergovernmental	16,348,192	11,390,193	7,786,954	12,040,738	12,256,168	1.8%
Charges for Services	6,600,492	9,036,953	3,586,682	7,993,826	7,719,403	(3.4%)
Other Taxes & Assessments	4,592,792	3,636,400	2,747,843	4,277,800	4,026,460	(5.9%)
Rent and Reimbursements	380,889	649,592	245,132	513,599	494,152	(3.8%)
Miscellaneous Revenues	573,416	582,162	248,067	421,097	477,537	13.4%
Investment Income	502,362	310,000	284,542	310,000	312,500	0.8%
License, Fines & Contributions	342,710	296,500	197,993	288,500	292,500	1.4%
Detention Center Bonds	4,674,126	4,581,241	-	-	-	0.0%
Use of County Reserves*	1,221,141	2,033,210	-	4,623,134	4,947,998	7.0%
Total Revenues	***$ 60,534,467***	***$ 58,213,259***	***$ 28,895,718***	***$ 56,725,561***	***$ 58,682,921***	3.5%

Comparison of Budgeted Revenues



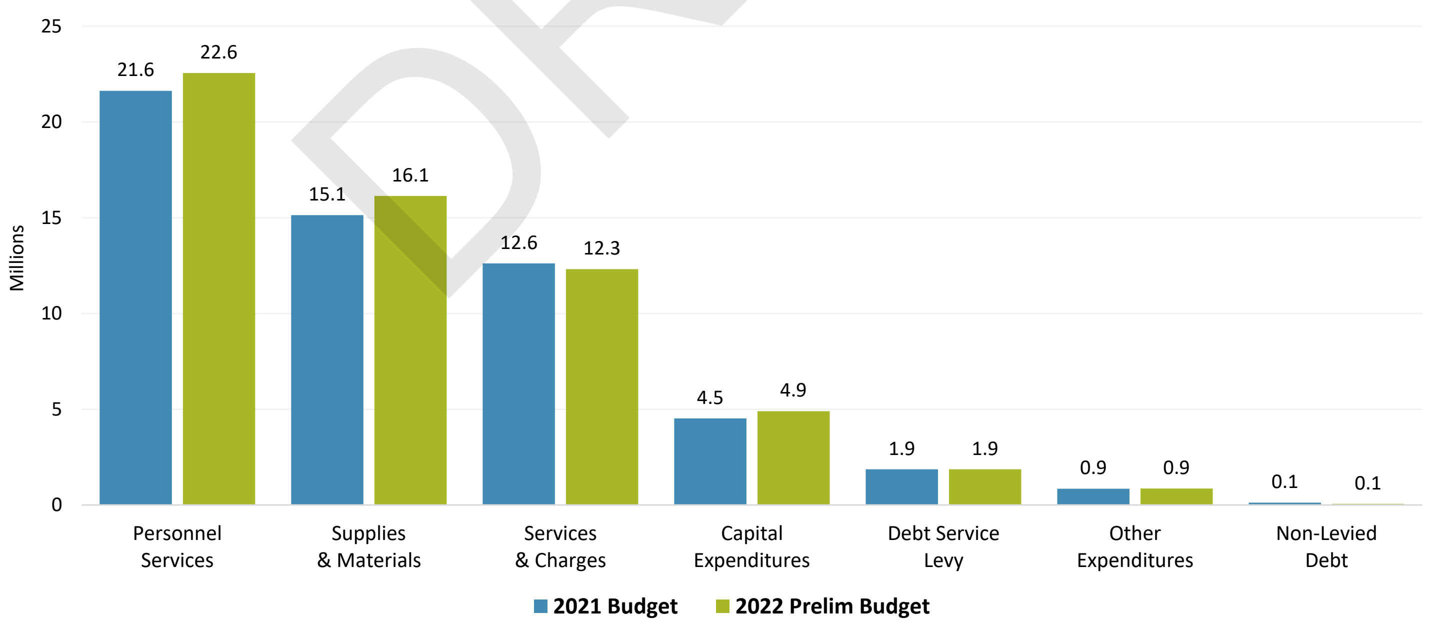
* Budgeted Use of Reserves	2020	2021	2022
Highway Construction and Other Carryforwards	$ 1,235,000	$ 1,978,916	$ 2,296,750
Highway Capital Equipment	30,000	-	131,000
General Fund Capital Projects and Other Carryforwards	609,940	2,320,247	2,328,050
Landfill Budgeted Use of Reserves	158,270	323,971	192,198
Total	$ 2,033,210	$ 4,623,134	$ 4,947,998

Steele County

Comparative Summary of Actual & Budget Expenditures

Expenditures	2020 Actual	2020 Budget	2021 Jan - June	2021 Budget	2022 Prelim Budget	% Change 2021-22
Personnel Services						
Wages and Overtime	$ 14,410,467	$ 15,275,834	$ 7,300,185	$ 15,593,213	$ 16,384,796	5.1%
Health, Life and Disability Insurance	2,924,643	3,030,852	1,479,355	3,148,855	3,159,126	0.3%
PERA Contributions	1,250,663	1,345,070	636,746	1,371,270	1,443,289	5.3%
FICA / Medicare Tax	940,217	1,022,347	476,147	1,039,641	1,091,104	5.0%
Other Payroll Related Expenses	374,482	467,623	339,384	475,360	474,605	(0.2%)
Total Personnel Services	19,900,472	21,141,726	10,231,817	21,628,339	22,552,920	4.3%
Services & Charges	12,227,678	11,381,315	6,315,926	12,613,281	12,318,055	(2.3%)
Supplies & Materials	13,304,866	15,354,668	1,657,635	15,130,497	16,136,836	6.7%
Capital Expenditures	7,643,755	7,211,461	1,061,710	4,520,293	4,901,772	8.4%
Debt Service Levy	2,014,263	1,840,318	146,744	1,861,756	1,860,581	(0.1%)
Non-Levied Debt	123,060	430,740	61,751	121,331	54,057	(55.4%)
Other Expenditures	1,521,516	853,031	196,150	850,064	858,700	1.0%
Total Expenditures	***56,735,610***	***58,213,259***	***19,671,733***	***56,725,561***	***58,682,921***	3.5%
Net Expenditures (Over) Under Revenues	***$ 3,798,857***	***$ -***	***$ 9,223,985***	***$ -***	***$ -***	

Comparison of Budgeted Expenditures



Steele County
2022 Preliminary Property Tax Levy

Comparative Tax Levies by Fund

Fund	***2022 Prelim Levy***	***2021 Final Levy***	***$ Increase (Decrease)***	***% Change 2021-2022***
General Fund	$ 22,849,560	$ 21,369,807	$ 1,479,753	6.9%
Road & Bridge	2,652,441	2,542,141	110,300	4.3%
Debt Service	1,707,994	1,706,526	1,468	0.1%
General Fund Capital Improvements*	946,208	638,393	307,815	48.2%
Total Tax Levy	$ 28,156,203	$ 26,256,867	$ 1,899,336	7.2%

**Excludes Law Enforcement Center (LEC)*

Tax Levy Changes by Function

Function	***2022 Prelim Levy***	***2021 Final Levy***	***$ Increase (Decrease)***	***% Change 2021-2022***
Public Safety				
Detention Center	$ 4,521,432	$ 3,904,841	$ 616,591	15.8%
Sheriff	3,037,982	2,860,394	177,588	6.2%
Emergency Management	184,678	67,031	117,647	175.5%
All Other Public Safety	2,464,058	2,527,984	(63,926)	(2.5%)
Total - Public Safety	10,208,150	9,360,250	847,900	9.1%
General Government				
Information Technology	338,514	256,054	82,460	32.2%
Central Services	253,600	182,371	71,229	39.1%
Drug Court	54,400	-	54,400	0.0%
County Attorney	1,199,591	1,159,718	39,873	3.4%
Treasurer / Financial Administration	492,684	454,995	37,689	8.3%
All Other General Government	2,487,759	2,452,180	35,579	1.5%
Total - General Government	4,826,548	4,505,318	321,230	7.1%
Health and Human Services				
Minnesota Prairie County Alliance	5,678,727	5,463,475	215,252	3.9%
Public Health	1,203,496	1,193,924	9,572	0.8%
Total - Health and Human Services	6,882,223	6,657,399	224,824	3.4%
General Fund Capital Improvements	946,208	638,393	307,815	48.2%
Road & Bridge	2,652,441	2,542,141	110,300	4.3%
All Other Functions	2,640,633	2,553,366	87,267	3.4%
Total Tax Levy	$ 28,156,203	$ 26,256,867	$ 1,899,336	7.2%

Estimated Tax Levy Impact on Residential Property

County Share of Tax Levy Only

Residential Homestead Tax Levy Impact

	Property Tax Levy Increase: 7.2%			6.0%	5.0%
Estimated Market Value (EMV)	$ 175,000	$ 200,000	$ 300,000	$ 200,000	$ 200,000
2021 Steele County Property Tax	894	1,053	1,688	1,053	1,053
2022 Est. Steele County Property Tax	896	1,055	1,691	1,043	1,033
Estimated Change in Property Tax	2	2	3	(10)	(20)

Residential Non-Homestead Tax Levy Impact

	Property Tax Levy Increase: 7.2%			6.0%	5.0%
Estimated Market Value (EMV)	$ 175,000	$ 200,000	$ 300,000	$ 200,000	$ 200,000
2021 Steele County Property Tax	1,019	1,165	1,747	1,165	1,165
2022 Est. Steele County Property Tax	1,021	1,167	1,751	1,154	1,143
Estimated Change in Property Tax	$ 2	$ 2	$ 4	$ (11)	$ (22)

Assumptions

- Estimates include a 7.0% increase in the tax capacity per the Steele County Assessors Office
- Assumes the Estimated Market Value (EMV) remains constant from 2021 to 2022 tax year

Steele County, Minnesota

Capital Improvement Plan

2022 thru **2026**

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2022	2023	2024	2025	2026	Total
Attorney							
Exterior Doors	COB-22-01	10,000					10,000
Security Card Access	COB-23-01	12,500					12,500
Building Addition for CCA	COB-23-02			2,650,000			2,650,000
Water Heater Replacement	COB-24-01			6,000			6,000
	Attorney Total	**22,500**		**2,656,000**			**2,678,500**
Levy		22,500		2,656,000			2,678,500
	Attorney Total	**22,500**		**2,656,000**			**2,678,500**
Courthouse							
Courthouse Chiller	CH-22-01	299,000					299,000
Boiler, Associated Piping, & Asbestos Abatement	CH-22-02	281,800					281,800
New AHU's, VAV's, and Controls	CH-22-03	1,350,000					1,350,000
Parking Lot/Sidewalk/Step Repair	CH-23-01		80,000				80,000
Secured Front Entrance	CH-23-02		250,000				250,000
Courthouse Security Equipment	CH-23-03		100,000				100,000
Fin Tube Radition	CH-24-01			120,000			120,000
Replace Remaining Single Pane Windows	CH-25-01				150,000		150,000
	Courthouse Total	**1,930,800**	**430,000**	**120,000**	**150,000**		**2,630,800**
ARPA Funds		1,350,000					1,350,000
Levy			330,000	120,000	150,000		600,000
Reserves		580,800	100,000				680,800
	Courthouse Total	**1,930,800**	**430,000**	**120,000**	**150,000**		**2,630,800**
Detention Center							
Wall - Pod Separation	DC-22-01	200,000	800,000				1,000,000
Kitchen Flooring Replacement	DC-22-02	40,000					40,000
Replace Parking Lot	DC-23-01		350,000				350,000
Replace Windows	DC-23-02		150,000				150,000
Building Addition for Sheriff's Office	DC-23-03		6,325,000				6,325,000
EM Temp Controlled Storage Facility	DC-23-04		350,000				350,000
Roof Replacement - Modified Built-Up	DC-24-01			1,500,000			1,500,000
Office Carpet	DC-24-02			10,000			10,000
Lock Replacements	DC-24-03			10,000	10,000		20,000
Exterior Wall Wash and Seal	DC-24-04			75,000			75,000
Kitchen Equipment	DC-24-05			25,000			25,000

Department	Project #	2022	2023	2024	2025	2026	Total
Water Heater Replacement	DC-24-06			50,000			50,000
Replacement of Plumbing Fixtures	DC-25-01				150,000		150,000
	Detention Center Total	**240,000**	**7,975,000**	**1,670,000**	**160,000**		**10,045,000**
Bond			6,325,000				6,325,000
Levy		200,000	1,650,000	1,670,000	160,000		3,680,000
Reserves		40,000					40,000
	Detention Center Total	**240,000**	**7,975,000**	**1,670,000**	**160,000**		**10,045,000**

Fairgrounds

Department	Project #	2022	2023	2024	2025	2026	Total
South Raceway Track	FG-22-01	75,000					75,000
	Fairgrounds Total	**75,000**					**75,000**
Reserves		75,000					75,000
	Fairgrounds Total	**75,000**					**75,000**

Four Seasons

Department	Project #	2022	2023	2024	2025	2026	Total
Compressor	FS-20-03	20,000					20,000
Basement Water Heaters, Sump Pumps, Storage Tank	FS-22-01	50,000					50,000
West Lockerooms & Bathroom Flooring	FS-22-02	20,000	20,000				40,000
Condensing Tower - East Rink	FS-22-03	60,000					60,000
East Rink R22 Conversion	FS-22-04	30,000					30,000
Repaint/Reseal East Rink Exterior	FS-23-01		110,000				110,000
Electric Zamboni	FS-23-02		150,000				150,000
East Entrance Remodel & Asbestos Abatement	FS-23-03		90,000				90,000
Replace Roof	FS-24-01			1,400,000			1,400,000
Replace Parking and Alley way	FS-24-02			250,000			250,000
Basement Dehumidification System	FS-25-01				10,000		10,000
Replace Tile in West Lobby	FS-25-02				20,000		20,000
Upgrade Roof Top RTU's	FS-25-03				25,000		25,000
Install Key Card System	FS-25-04				20,000		20,000
	Four Seasons Total	**180,000**	**370,000**	**1,650,000**	**75,000**		**2,275,000**
Grants		45,000	75,000				120,000
Levy		135,000	295,000	1,650,000	75,000		2,155,000
	Four Seasons Total	**180,000**	**370,000**	**1,650,000**	**75,000**		**2,275,000**

Government Buildings

Department	Project #	2022	2023	2024	2025	2026	Total
Enterprise Fleet Leasing	GB-22-01	154,500	154,500	154,500	154,500	154,500	772,500
Fix Patio and Retaining Wall - SCAC	GB-22-02	23,000					23,000
Lawn Mower	GB-22-03	40,000					40,000
Truck Toppers	GB-22-04	14,000	16,000				30,000
Move Extension to Community Center	GB-22-05	100,000					100,000
Mail Room Remodel	GB-22-06	25,000					25,000
Remodel - P & Z	GB-22-07	100,000					100,000

Department	Project #	2022	2023	2024	2025	2026	Total
Carpeting - Lower Level Admin Bldg	GB-22-08	75,000					75,000
Parking Lot Replacement - SCAC	GB-23-01		427,000				427,000
Replace Ballasted Rubber Roof - SCAC	GB-23-02		400,000				400,000
Install Handicap Accessible Entrance - SCAC	GB-24-01			10,000			10,000
Move Maintenance to Gymnastics Bldg	GB-24-02			150,000			150,000
Annex Complete Remodel	GB-25-01				8,000,000		8,000,000
Lighting Upgrade - Community Center	GB-25-02				35,000		35,000
Install Generator - SCAC	GB-25-03				1,200,000		1,200,000
Government Buildings Total		**531,500**	**997,500**	**314,500**	**9,389,500**	**154,500**	**11,387,500**
Levy		531,500	997,500	314,500	9,389,500	154,500	11,387,500
Government Buildings Total		**531,500**	**997,500**	**314,500**	**9,389,500**	**154,500**	**11,387,500**
Information Technology							
Switch Replacements & Upgrades	IT-20-01	22,500	19,100	19,100			60,700
Copier Replacements	IT-20-06	6,000	6,000	12,000	12,000	6,000	42,000
SAN (Storage Area Network)	IT-21-01	28,708					28,708
Virtual Hosts	IT-23-01		40,000				40,000
Information Technology Total		**57,208**	**65,100**	**31,100**	**12,000**	**6,000**	**171,408**
Levy		57,208	65,100	31,100	12,000	6,000	171,408
Information Technology Total		**57,208**	**65,100**	**31,100**	**12,000**	**6,000**	**171,408**
Parks and Recreation							
Replace Beaver Lake Pavilion	PR-24-01			40,000			40,000
Replace Small Stage	PR-24-02			150,000			150,000
Parks and Recreation Total				**190,000**			**190,000**
Levy				190,000			190,000
Parks and Recreation Total				**190,000**			**190,000**
Sheriff							
Handguns	SO-23-01		20,000				20,000
Body Cams	SO-24-01			100,000			100,000
Sheriff Total			**20,000**	**100,000**			**120,000**
Levy			20,000	100,000			120,000
Sheriff Total			**20,000**	**100,000**			**120,000**
Grand Total		**3,037,008**	**9,857,600**	**6,731,600**	**9,786,500**	**160,500**	**29,573,208**

Steele County, Minnesota

Capital Improvement Plan

2022 thru **2026**

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2022	2023	2024	2025	2026	Total
Law Enforcement Center							
Replace Two RTU's	LEC-22-01	100,000					100,000
Replace Water Heater	LEC-22-02	6,000					6,000
Replace Generator/Main Gear	LEC-22-03	500,000					500,000
Replace Roof	LEC-23-01		200,000				200,000
Replace EIFS with Steele Panels	LEC-23-02		160,000				160,000
Temperature Controls (BAS)	LEC-25-01				85,000		85,000
Replace Mini Split (Center Roof)	LEC-25-02				10,000		10,000
Replace Hand Railings and Steps	LEC-25-03				15,000	15,000	30,000
Building Envelope Repairs (Caulking)	LEC-25-04				10,000		10,000
Replace Leaking Windows	LEC-25-05				120,000		120,000
Concrete Replacement	LEC-25-06				16,000		16,000
LED Conversion	LEC-26-01					120,000	120,000
Law Enforcement Center Total		**606,000**	**360,000**		**256,000**	**135,000**	**1,357,000**
Levy		53,000	180,000		128,000	67,500	428,500
Reimbursement		303,000	180,000		128,000	67,500	678,500
Reserves		250,000					250,000
Law Enforcement Center Total		**606,000**	**360,000**		**256,000**	**135,000**	**1,357,000**
Grand Total		**606,000**	**360,000**		**256,000**	**135,000**	**1,357,000**

Steele County, Minnesota

Capital Improvement Plan

2022 thru **2026**

PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2022	2023	2024	2025	2026	Total
Road & Bridge							
County Road & Bridge Construction	RB-20-001	13,143,600	10,325,000	10,499,000	8,922,000		42,889,600
Ford F150 Pickup Engineering	RB-22-001	45,000	45,000				90,000
John Deere 644H Payloader	RB-22-002	223,434					223,434
T770 Bobcat Trac-steer	RB-22-003	75,000					75,000
10 Ft. Schulte Mower	RB-22-004	30,000					30,000
Sno-Go Snow Blower	RB-22-005	60,000					60,000
Forestry Head	RB-22-006	27,830					27,830
Utility Vehicle and Trailer	RB-22-007	25,000					25,000
Tandem Dump and Plow Truck	RB-22-008	265,000	280,000			570,000	1,115,000
Rosco 4820 Broom	RB-23-001		70,000				70,000
Dura-Patcher	RB-23-002		70,000				70,000
Bobcat S650 Skid-Steer	RB-23-003		60,000				60,000
Ford F350 Pickup	RB-23-004		45,000		65,000		110,000
T40 Tilt Bed Tandem Trailer	RB-23-005		12,000				12,000
Felling FT10 Trailer	RB-23-006		20,000				20,000
Garwood Tandem Dump Trailer	RB-24-001			85,000			85,000
Chassis for Distributor Tank	RB-24-002			80,000			80,000
Sullair Trailer Air Compressor	RB-24-003			50,000			50,000
JD 240DLC Excavator	RB-24-004			265,000			265,000
Ford Edge - Engineering	RB-24-005			40,000			40,000
Towmaster SL Trailer	RB-24-006			20,000			20,000
Motor Grader and Plow Equipment	RB-25-001				265,000		265,000
John Deere 650J Dozer	RB-25-002				100,000		100,000
Highliner Hydro Swing Mower	RB-25-003				60,000		60,000
SD 70 Sheep-foot	RB-25-004				75,000		75,000
Hot Box Patcher - Trailer	RB-25-005				30,000		30,000
Ford F250 Pickup	RB-25-006				40,000		40,000
Midland Shoulder Machine	RB-26-001					50,000	50,000
	Road & Bridge Total	**13,894,864**	**10,927,000**	**11,039,000**	**9,557,000**	**620,000**	**46,037,864**

	2022	2023	2024	2025	2026	Total
Bridge Bonds/Township Bridge	495,000	385,000	385,000			1,265,000
Federal Funds	184,140					184,140
Levy	547,764	556,000	502,000	571,500	585,000	2,762,264
Other County/Municipal Local	1,353,333	1,107,500	1,365,000			3,825,833
Reserves	2,346,000					2,346,000
Sales Tax	2,899,460	3,192,500	3,574,000	3,050,000		12,715,960
State Aid	5,258,667	4,964,500	4,437,000	5,214,000		19,874,167
Trade in	72,500	46,000	38,000	63,500	35,000	255,000
Wheelage Tax	738,000	675,500	738,000	658,000		2,809,500

Department	Project #	2022	2023	2024	2025	2026	Total
	Road & Bridge Total	13,894,864	10,927,000	11,039,000	9,557,000	620,000	46,037,864
	Grand Total	13,894,864	10,927,000	11,039,000	9,557,000	620,000	46,037,864

Steele County

Summary of Outstanding Debt Service

Issued For:	2015 Detention Center Construction & Highway		2018 Public Works Facility Construction		2020 General Obligation Jail Bonds		Total Principal and Interest Outstanding
Year	*Principal*	*Interest*	*Principal*	*Interest*	*Principal*	*Interest*	
2021	980,000	78,138	341,250	108,255	236,250	117,863	1,861,756
2022	1,000,000	58,538	341,250	98,018	252,000	110,775	1,860,581
2023	1,025,000	38,538	341,250	87,780	267,750	103,215	1,863,533
2024	1,030,000	20,600	367,500	74,130	278,250	95,183	1,865,663
2025	-	-	735,000	59,430	257,250	86,835	1,138,515
2026	-	-	750,750	30,030	273,000	79,118	1,132,898
2027	-	-	-	-	761,250	70,928	832,178
2028	-	-	-	-	787,500	48,090	835,590
2029	-	-	-	-	798,000	32,340	830,340
2030	-	-	-	-	819,000	16,380	835,380
Totals	$ 4,035,000	$ 195,814	$ 2,877,000	$ 457,643	$ 4,730,250	$ 760,727	$ 13,056,434