STEELE COUNTY BOARD OF COMMISSIONERS
WORK SESSION AGENDA

Administration Center - 630 Florence Avenue – Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, NOVEMBER 26, 2024 at 4:00 PM
County Boardroom, Steele County Administration Center

Agenda

1. Call to Order
2. Revision to proposed Tobacco Ordinance (p. 2)
3. 2025 Appropriations (p. 10)
4. MnPrairie Financial Update (p. 215)
5. Other

Adjourn

Disclaimer: This agenda has been prepared to provide information regarding an upcoming meeting of the Steele County Board of Commissioners. This document does not claim to be complete and is subject to change.

Steele County Agenda Item

Request for Board Action

Subject: Amendments to the Steele County Tobacco, Tobacco Related Ordinances and Smoke Free Policy

Department: Administration Office

Committee: Choose an item. **Committee Meeting Date:** Enter a date.

Work Session Date: November 12, 2024 **Board Meeting Date:** Enter a date.

Consent Agenda: ☐ Yes ☐ No **Resolution:** ☐ Yes ☐ No

Policy Committee Recommendation:

n/a

Recommendation:

Approve Amendments to Steele County Ordinances related to the use of tobacco (Numbers 26 and 39) and approve the revised smoke free policy.

Hold a Public Hearing on December 12, 2024 at 5:15 p.m. or as soon thereafter as the matter may be heard to receive testimony from all interested parties on the attached ordinances and smoke free policy.

Background *(Including Budget Impact)*:

The board reviewed amendments to the county ordinance regarding the public use of tobacco at its November 12, 2024 work session. At that meeting, the County Attorney indicated that he wanted to make an additional change to the ordinance regarding the penalty section of the ordinance. The amended ordinance with this further modification is coming back to the board at this work session to give board members the opportunity to ask any question he may have regarding the change being made by the County Attorney. The change being made is as follows:

> A person of or over the age of twenty-one who violates any provision of this Ordinance shall be guilty of a petty misdemeanor and subject to a fine of up to $300 for the first offense. Each violation and every day in which a violation occurs or continues constitutes a separate offense**. A person of or over the age of twenty-one who violates any provision**

of this Ordinance within one year of a previous violation shall be guilty of a misdemeanor and subject to a fine up to $1000 and/or 90 days in jail.

Attachments:

List each of the attachments to be included with the agenda item. If no attachments, list "N/A"

Amended Ordinance No. 39 Prohibiting Smoking in Public Places and Places of Work

ORDINANCE NO. 39

Amended and Restated Ordinance Prohibiting Smoking in Public Places and Places of Work

Ordinance #39 was approved and implemented as of January 26, 2016. On December 12, 2024, it was hereby repealed in its entirety and replaced with the following:

The County Board of Steele County Ordains:

Section 1. Findings of Fact, Purpose, and Jurisdiction.

Section 2. Definitions.

Section 3. Smoking Prohibited.

Section 4. Responsibilities of Proprietors

Section 5. Traditional Native American Ceremonies.

Section 6. Other Applicable Laws.

Section 7. Violation and Penalties.

Section 8. Injunctive Relief.

Section 9. Retaliation Prohibited.

Section 10. Severability.

Section 11. Effective Date.

Section 1. Findings of Fact, Purpose, and Jurisdiction.

101. **Findings of Fact.**

Whereas, smoke from commercial tobacco is a leading cause of disease in nonsmokers and a major source of indoor air pollution. There is no safe level of exposure to commercial tobacco smoke. Secondhand smoke causes heart disease, lung cancer, respiratory infections, decreased respiratory function, low birthweight or pre-term deliveries, and other health problems. Neither the separation of smokers and nonsmokers, nor the introduction of new ventilation systems, can eliminate the health hazards caused by secondhand smoke; and

Whereas, electronic smoking devices, more commonly referred to as electronic cigarettes, e-cigarettes, or vapes closely resemble and purposefully mimic the act of smoking as users inhale aerosolized liquid nicotine, tetrahydrocannabinol (THC), and other substances heated

by an electronic ignition system. Their use in workplaces and public places where smoking is prohibited creates concern and confusion and leads to difficulties in enforcing smoking prohibitions; and

Whereas, scientific research has shown negative health effects related to secondhand exposure to e-cigarette aerosol. In 2014, the American Society for Heating, Refrigeration, and Air Conditioning Engineering published a risk assessment of electronic smoking devices and concluded that "e-cigarettes emit harmful chemicals into the air and need to be regulated in the same manner as tobacco smoking." They can contain nicotine or THC and detectable levels of known carcinogens and toxic chemicals, like nitrosamines and diethylene glycol, a toxic chemical used in antifreeze. In December 2016, the Surgeon General released a comprehensive review of the public health impact of e-cigarettes on U.S. youth and young adults, finding, in part, that the nicotine contained in e-cigarettes can cause addiction and can harm the developing adolescent brain. In Minnesota, a 2017 Youth Tobacco Survey by the Minnesota Department of Health revealed that 46.2% of non-smoking youth had been exposed to secondhand smoke over the past seven days; and

Whereas, restricting smoking in places of work and public places can help to reduce youth exposure to secondhand smoke and model smoke-free behavior; and

Whereas, the only way to completely protect workers and the public from the health threats of secondhand emissions from electronic cigarettes and other smoking products is to create 100 percent smoke-free workplaces and public places; and

Whereas, a Minnesota community health board has the power and duty to adopt ordinances to regulate actual or potential threats to the public health, define public health nuisances, and provide for their prevention.

102. **Purpose.** Accordingly, the Steele County Commissioners find and declare that the purpose of this Ordinance is to: (1) protect the health, safety, and welfare of the people of Steele County from the adverse effects of secondhand smoke and aerosol and (2) affirm that the right to breathe clean air has priority over allowing people to smoke or use electronic smoking devices.

103. **Jurisdiction.** Pursuant to Minn. Stat. §§ 145A.04-.05 and 144.417, subd. 4, this Ordinance shall apply throughout all unincorporated areas of Steele County and property owned by the County of Steele. Nothing in this Ordinance shall prevent other local levels of government within Steele County from adopting more stringent measures to protect citizens from smoking as defined in this Ordinance.

Section 2. Definitions.

Except as may otherwise be provided or clearly implied by context, all terms shall be given their commonly accepted definitions. The following words, terms, and phrases, when used in this Ordinance, shall have the meanings ascribed to them except where the context clearly indicated a different meaning. Terms defined in the Minnesota Clean Indoor Air Act but not in this Ordinance have the meaning given to them in the Minnesota Clean Indoor Air Act.

(a) **Electronic smoking device.** An "electronic smoking device" shall mean any product

containing or delivering nicotine, lobelia, or any other substance, whether natural or synthetic, intended for human consumption through the inhalation of aerosol or vapor from the product. Electronic smoking devices include, but are not limited to, devices manufactured, marketed, or sold as e-cigarettes, e-cigars, e-pipes, vape pens, vapes, mods, tank systems, disposables, or under any other product name or descriptor. Electronic smoking devices include any component part of a product, whether or not marketed or sold separately.

(b) **Indoor area.** "Indoor area" shall mean all space between a floor and a ceiling that is bounded by walls, doorways, or windows, whether open or closed, covering more than 50 percent of the combined surface area of the vertical planes constituting the perimeter of the area. A wall includes any retractable divider, garage door, or other physical barrier, whether temporary or permanent. A standard window screen (0.011 gauge with an 18 by 16 mesh count) is not considered a wall.

(c) **Minnesota Clean Indoor Air Act.** "Minnesota Clean Indoor Air Act" shall mean Minn. Stat. §§ 144.411-.417, as it may be amended from time to time.

(d) **Place of work.** "Place of work" shall mean any indoor area at which two or more individuals perform any type of a service for consideration of payment under any type of contractual relationship, including, but not limited to, an employment relationship with or for a private corporation, partnership, individual, or government agency. Place of employment includes any indoor area where two or more individuals gratuitously perform services for which individuals are ordinarily paid. A place of employment includes, but is not limited to, public conveyances, factories, warehouses, offices, retail stores, restaurants, bars, banquet facilities, theaters, food stores, banks, financial institutions, employee cafeterias, lounges, auditoriums, gymnasiums, restrooms, elevators, hallways, museums, libraries, bowling establishments, employee medical facilities, and rooms or areas containing photocopying equipment or other office equipment used in common. Vehicles used in whole or in part for work purposes are places of employment during hours of operation if more than one person is present. An area in which work is performed in a private residence is a place of employment during hours of operation if:

(1) the homeowner uses the area exclusively and regularly as a principal place of business and has one or more on-site employees; or

(2) the homeowner uses the area exclusively and regularly as a place to meet or deal with patients, clients, or customers in the normal course of the homeowner's trade or business.

(e) **Proprietor.** "Proprietor" shall mean the party, regardless of whether the party is owner or lessee of the public place, who ultimately controls, governs, or directs the activities within the public place. The term does not mean the owner of the property unless the owner ultimately controls, governs, or directs the activities within the public place. The term "proprietor" may apply to a corporation as well as an individual.

(f) **Public place.** A "public place" shall mean any indoor area used by the public, including,

but not limited to, restaurants, bars, any other food or liquor establishment, retail stores and other commercial establishments, schools and other educational facilities, hospitals, nursing homes, daycares, auditoriums, arenas, public transportation, public meetings, meeting rooms, and common areas of rental apartment and condominium buildings.

(g) **Smoking.** "Smoking" shall mean inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation. Smoking also includes carrying or using an activated electronic smoking device.

Section 3. Smoking Prohibited.

No person shall smoke:

(a) In public places or places of work; or

(b) Within 25 feet of entrances, exits, windows, and ventilation intakes of public places and places of work.

Section 4. Responsibilities of Proprietors

501. The proprietor or other person, firm, limited liability company, corporation, or other entity that owns, leases, manages, operates, or otherwise controls the use of a public place or place of employment shall make reasonable efforts to prevent smoking in the public place or place of employment by:

(a) Posting appropriate signage on or immediately inside of all outside entrances to the public place or place of work. Signs must be placed at an unobscured location, at a height that will be easily seen by persons entering the establishment; and

(b) Refusing to serve or service any person acting in violation of this Ordinance; and

(c) Ensuring that no ashtrays, lighters, matchbooks, smoking papers, pipes (including hookahs), or similar smoking paraphernalia are provided in any area where smoking is prohibited; and

(d) Asking any person who smokes in an area where smoking is prohibited to refrain from smoking, and, if the person does not refrain from smoking after being asked to do so, asking the person to leave. If the person refuses to leave, the proprietor shall handle the situation consistent with lawful methods for handling other persons acting in a disorderly manner or as a trespasser.

502. The proprietor or other person or entity in charge of a public place, public meeting, public transportation, or place of employment must not provide any equipment that facilitates smoking where smoking is prohibited.

503. Nothing in this Ordinance shall prohibit the proprietor or other person or entity in charge

from taking more stringent measures than those contained in this Ordinance or the Minnesota Clean Indoor Air Act to protect individuals from secondhand smoke or aerosol.

504. The proprietor or other person or entity in charge of a restaurant or bar may not serve an individual who is in violation of this Ordinance.

Section 5. Traditional Native American Ceremonies.

Smoking of traditional, non-commercial tobacco by a Native American as part of a traditional Native American spiritual or cultural ceremony is allowed under this Ordinance. For purposes of this Ordinance, a Native American is a person who is a member of an Indian tribe as defined in Minn. Stat. § 260.755, subd. 12.

Section 6. Other Applicable Laws.

This Ordinance is intended to complement the Minnesota Clean Indoor Air Act, as amended from time to time. Nothing in this Ordinance authorizes smoking, including the use of an electronic smoking device in any location that is restricted by other applicable laws or regulations.

Section 7. Violation and Penalties.

A person of or over the age of twenty-one who violates any provision of this Ordinance shall be guilty of a petty misdemeanor and subject to a fine of up to $300 for the first offense. Each violation and every day in which a violation occurs or continues constitutes a separate offense. A person of or over the age of twenty-one who violates any provision of this Ordinance within one year of a previous violation shall be guilty of a misdemeanor and subject to a fine up to $1000 and/or 90 days in jail.

Section 8. Injunctive Relief.

In addition to the penalties provided in Section 7., the County Attorney may bring a civil action against a proprietor or other person in charge of public place or place of work to enjoin repeated or continuing violations of this Ordinance.

Section 9. Retaliation Prohibited.

No proprietor, person, or entity in charge of a public place or place of employment may retaliate or take adverse action against an employee or other person who, in good faith, reports a violation of this Ordinance.

Section 10. Severability.

If any portion of this Ordinance is held unenforceable, then such provision will be modified to reflect the purpose of this Ordinance. All remaining provisions of this Ordinance shall remain in full force and effect.

Section 11. Effective Date.

This Ordinance shall be in full force and effect from and after its passage and publication.

- Original Date: January 26, 2016
- Amended and Restated as of December 12, 2024

Passed and adopted this _____ day of _____, 2024, with the following vote:

Aye _____; No _____; Absent _____.

Approved and signed this _____ day of _____, 2024.

_____
Steele County Board Chair

ATTEST:

_____

Steele County
Appropriation Requests

	Requestor	Approved for 2024	Requested for 2025	Purpose	Approved for 2025	Sent request for additional information	Recevied?	Contact
1	American Legion - Ellendale	$ 190	$ 190.00	Memorial Day	$ 190.00		N/A	
2	American Legion - Owatonna	$ 1,721	$ 1,721.00	Rent in lieu of payment	$ -		N/A	
✓3	Blooming Prairie Ambulance	$ 5,000			$ 5,000.00	emailed 10/24/24	11/6/2024	Laura Thomas <laura_block@hotmail.com>, CBP@smig.net or call (507) 583-7573
4	Blooming Prairie Servicemen's Club	$ 125	$ 125.00	Memorial Day	$ 125.00	emailed 10/24/24	N/A	bpservicemensclub@hotmail.com
5	City of Blooming Prairie	$ 5,000		Economic Development	$ 5,000.00	emailed 10/24/24		
✓6	City of Ellendale	$ 5,000	$ 5,000.00	Economic Development - Housing Needs	$ 5,000.00	emailed 10/24/24	11/7/2024	Pam Krill <pam.krill@cedausa.com>
✓7	City of Medford	$ 5,000		Economic Development	$ 5,000.00	emailed 10/24/24	10/29/2024	cityclerk@medfordminnesota.com
✓8	County Ag Society	$ 42,500	$ 77,500.00	SCFF Annual Operation of $42,500 plus in kind services in 2026 during parking lot upgrade	$ 42,500.00	emailed 10/24/24	11/7/2024	Scott Kozelka
✓9	Ellendale Ambulance	$ 5,000	$ 5,000.00	Equipment purchases to replace 1-2 ambulances	$ 5,000.00	emailed 10/24/24	11/6/2024	Gary Gordinier
✓10	Farm America	$ 500	$ 750.00	Educational Programs for students - 2,100 students	$ 500.00	emailed 10/24/24		Jessica Rollins <jrollins@farmamerica.org>
✓11	Historical Society	$ 8,000	$ 10,000.00	Offset costs for Operational expenses	$ 8,000.00	emailed 10/24/24	10/25/2024	Jennifer Thiele <jennifer.thiele@steelehistorymuseum.org>
✓12	Leo Augusta Children's Academy	$ -	$ 8,712.00	Curriculum and professional development to assist children in the Blooming Prairie area of the county	$ -	emailed 10/24/24	11/4/2024	Jessica Kremer <jessica@leoaugusta.com>
✓13	Owatonna Area Business Dev. Center	$ 4,000	$ 10,000.00	New Business Start-ups	$ 5,000.00	emailed 10/24/24	11/1/2024	Sean Williams <seanw@owatonna.biz>
✓14	Owatonna Library	$ 235,000	$ 168,820.00	8/13/24-State certified level of library support 2025	$ 200,000.00	emailed 10/24/24	11/12/2024	Mark L. Blando <mark.blando@owatonna.gov>
✓15	Owatonna Partners for Economic Dev.	$ 7,000	$ 7,000.00	attracting and educating a quality workforce, marketing/communications	$ 7,000.00	emailed 10/24/24	11/21/2024	Sean Williams <seanw@owatonna.biz>
✓16	SE Emergency Medical Service	$ 5,000	$ 5,000.00	Seat belt education and compliance	$ 5,000.00	emailed 10/24/24	11/1/2024	Cindy.Gathje@seems.com
✓17	Soil & Water Conservation District	$ 135,000	$ 135,000.00		$ 135,000.00	emailed 10/24/24	11/7/2024	Gransee, Adrienne - FPAC-NRCS, MN <Adrienne.Gransee@mn.nacdnet.net>
✓18	Southern MN Initiative Foundation	$ 6,000	$ 6,000.00	Early Childhood Activities, community vitality, Economic development	$ 6,000.00	emailed 10/24/24	11/5/2024	Forest Ward <forestw@smifoundation.org>
- 19	Southern MN Tourism	$ 1,870	$ 1,870.00	Invoiced not appropriation	$ 1,870.00	N/A invoice	N/A invoice	N/A invoice
20	Steele County Humane Society	$ 5,000	$ 10,000.00	Operating expenses and vet bills (shelter not open)	$ 5,000.00	emailed 10/24/24		Elizabeth Bratsch <elizabeth@bratsch.net>
	Totals	$ 476,906.00	$ 452,688.00		$ 441,185.00			
			$ 50,000.00		$ 50,000.00			
			$ 490,688.00					
			$ (38,000.00)					

Lemarr, Candi

From: Laura Thomas <laura_block@hotmail.com>
Sent: Wednesday, November 6, 2024 8:28 AM
To: Lemarr, Candi
Subject: 2025 Budget Appropriations
Attachments: 20241106082955866.pdf; 20241106082815735.pdf

You don't often get email from laura_block@hotmail.com. Learn why this is important

Ms. Lemarr,

Attached please find the financial information for the Blooming Prairie Volunteer Ambulance Service and for the Blooming Prairie EDA.

If you need additional information, please contact the City of Blooming Prairie at CBP@smig.net or call (507) 583-7573.

Thank you,

Laura Larson
City of Blooming Prairie

CITY OF BLOOMING PRAIRIE

Balance Sheet - EDA

Current Period: October 2024

Account	Descr	Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
203 FmHA RELENDING							
G 203-10100	Cash	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 203-10102	Savings Account	$108,078.95	$0.00	$0.00	$3,593.44	$111,672.39	$0.00
G 203-10109	Escrowed Cash - Prepaid De	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 203-10415	Reserve for Bad Debt	$9,350.00	$0.00	$0.00	$0.00	$9,350.00	$0.00
G 203-10450	Accrued Interest	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 203-11900	Note Receivable	$18,919.11	$0.00	$0.00	$0.00	$18,919.11	$0.00
G 203-11950	Mortgage Receivable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 203-13100	Due From Other Funds	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 203-13200	Due From Other Governmen	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 203-20200	Accounts Payable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 203-20600	Note Payable - FmHA	$0.47	$0.00	$0.00	$10,190.59	$1,149.73	$9,041.33
G 203-20601	Note Pay - Revolving Loan	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 203-20610	Long Term Note	$0.41	$0.00	$0.00	$0.00	$0.00	$0.41
G 203-20700	Due to Other Funds	-$3,000.00	$0.00	$0.00	$3,000.00	$0.00	$0.00
G 203-21500	Accrued Interest Payable	-$0.40	$0.00	$0.00	$0.00	$0.00	-$0.40
G 203-24135	Reserved Equipment Purcha	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 203-24136	Reserve Fund Balance	-$114,429.32	$0.00	$0.00	$0.00	$0.00	-$114,429.32
G 203-24137	Reserved Loan Escrow	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 203-25300	Unreserved Fund Balance	-$18,919.22	$0.00	$0.00	$125,463.18	$1,155.98	$105,387.98
G 203-39975	PRIOR PERIOD RESTATEME	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
203 FmHA RELENDING		$0.00	$0.00	$0.00	$142,247.21	$142,247.21	$0.00
205 ECONOMIC DEVELOPMENT AUTHORITY							
G 205-10100	Cash	$0.00	$83,181.44	$83,181.44	$98,618.30	$98,618.30	$0.00
G 205-10102	Savings Account	$14,400.87	$5,986.35	$5,986.35	$34,834.16	$11,904.46	$37,330.57
G 205-10108	Savings - Amb Rent	$58,466.87	$20,997.73	$72,598.09	$42,204.98	$81,994.03	$18,677.82
G 205-10300	Cash W/Fiscal Agent	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-10400	Investments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-10401	Escrow Investment	$96,008.75	$0.00	$0.00	$0.00	$0.00	$96,008.75
G 205-10450	Accrued Interest	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-10500	Taxes Receivable-Current	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-10700	Taxes Receivable-Delinquen	-$0.31	$0.00	$0.00	$0.00	$0.00	-$0.31
G 205-11500	Accounts Receivable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-13100	Due From Other Funds	$5,760.00	$0.00	$900.00	$0.00	$900.00	$4,860.00
G 205-13200	Due From Other Governmen	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-13300	Bond Discount	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-13700	Due From Component Unit	$34,560.00	$0.00	$5,400.00	$0.00	$5,400.00	$29,160.00
G 205-15500	Prepaid Items	$14.00	$0.00	$0.00	$0.00	$0.00	$14.00
G 205-16100	Fixed Asset-Land & Improve	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-16200	Fixed Asset-Buildings	-$0.16	$0.00	$0.00	$0.00	$0.00	-$0.16
G 205-16450	Accumulation Depreciation-	-$0.37	$0.00	$0.00	$0.00	$0.00	-$0.37
G 205-16500	Fixed Asset-Const In Progre	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-17100	LAND HELD FOR RESALE	$0.25	$0.00	$0.00	$0.00	$0.00	$0.25
G 205-20200	Accounts Payable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-20700	Due to Other Funds	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-21500	Accrued Interest Payable	-$0.27	$0.00	$0.00	$0.00	$0.00	-$0.27
G 205-21701	Federal Withholding	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-21702	State Withholding	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-21703	FICA Tax Withholding	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-21704	PERA	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-21706	Insurance Withholding	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-21709	Miscellaneous Withholding	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

CITY OF BLOOMING PRAIRIE

Balance Sheet - EDA

Current Period: October 2024

Account Descr		Begin Yr	MTD Debit	MTD Credit	YTD Debit	YTD Credit	Current Balance
G 205-22210	Deferred Revenue - Taxes -	-$0.04	$0.00	$0.00	$0.00	$0.00	-$0.04
G 205-22500	Bonds Payable-Current Porti	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-23100	Bonds Payable-Noncurrent	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-23102	Capital Lease Payable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 205-24134	Reserved Economic Develop	-$6,401.29	$0.00	$0.00	$0.00	$0.00	-$6,401.29
G 205-24200	Reserved Blossoming Youth	-$5,000.00	$0.00	$0.00	$0.00	$0.00	-$5,000.00
G 205-25300	Unreserved Fund Balance	$141,804.08	$83,181.44	$25,281.08	$98,618.30	$75,458.95	$164,963.43
G 205-25500	Contributed Capital	-$339,612.38	$0.00	$0.00	$0.00	$0.00	-$339,612.38
G 205-39975	PRIOR PERIOD RESTATEME	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
205 ECONOMIC DEVELOPMENT AUTH		$0.00	$193,346.96	$193,346.96	$274,275.74	$274,275.74	$0.00
801 REVOLVING LOAN FUND							
G 801-10100	Cash	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 801-10102	Savings Account	$60,472.45	$274.89	$0.00	$10,233.15	$0.00	$70,705.60
G 801-10103	Savings - Small City - Comm	$25,895.37	$0.00	$0.00	$432.52	$0.00	$26,327.89
G 801-10105	Savings - Small City - Housl	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 801-10400	Investments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 801-10410	Restricted Investments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 801-10450	Accrued Interest	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 801-11500	Accounts Receivable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 801-11900	Note Receivable	$38,531.10	$0.00	$245.78	$17,631.38	$5,070.90	$51,091.58
G 801-11950	Mortgage Receivable	$88,428.42	$0.00	$0.00	$0.00	$0.00	$88,428.42
G 801-13100	Due From Other Funds	$3,000.00	$0.00	$0.00	$0.00	$3,000.00	$0.00
G 801-20200	Accounts Payable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 801-20700	Due to Other Funds	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 801-22200	Deferred Revenues	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 801-22230	Deferred Revenue - Other-G	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 801-25300	Unreserved Fund Balance	-$216,327.34	$0.00	$29.11	$0.00	$20,226.15	-$236,553.49
801 REVOLVING LOAN FUND		$0.00	$274.89	$274.89	$28,297.05	$28,297.05	$0.00
		$0.00	$193,621.85	$193,621.85	$444,820.00	$444,820.00	$0.00

((FUND="203" Or FUND="205" Or FUND="801"))

CITY OF BLOOMING PRAIRIE

Expenditure Guideline - EDA

Current Period: October 2024

Account Descr		2024 YTD Budget	October 2024 Amt	2024 YTD Amt	Enc Current	Balance	% of Budget
203 FmHA RELENDING							
E 203-41570-312	Loan Admin Fees	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 203-41570-601	Bond Principal	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 203-41570-602	Long-Term Debt Pr	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 203-41570-610	Interest	$0.00	$0.00	$90.41	$0.00	-$90.41	0.00%
E 203-41570-720	Transfers Out	$0.00	$0.00	$125,372.77	$0.00	-$125,372.77	0.00%
203 FmHA RELENDING		$0.00	$0.00	$125,463.18	$0.00	-$125,463.18	
205 ECONOMIC DEVELOPMENT AUTHORITY							
E 205-46600-101	Full-Time Employe	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-103	Part-Time Employe	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-121	PERA - City	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-122	FICA - City	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-151	Worker s Comp Ins	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-210	Supplies	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-223	Building Repairs	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-230	Community Beautif	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-301	Audit Fees	$3,000.00	$0.00	$3,000.00	$0.00	$0.00	100.00%
E 205-46600-303	Engineering Fees	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-304	Legal Fees	$1,500.00	$0.00	$0.00	$0.00	$1,500.00	0.00%
E 205-46600-311	Contracted Serv-Ot	$4,500.00	$0.00	$0.00	$0.00	$4,500.00	0.00%
E 205-46600-312	Loan Admin Fees	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-321	Telephone	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-322	Postage	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-331	Travel & Training	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-351	Printing & Publishin	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-361	Liability Insurance	$90.00	$0.00	$83.50	$0.00	$6.50	92.78%
E 205-46600-381	Electric / Water Util	$500.00	$37.69	$322.30	$0.00	$177.70	64.46%
E 205-46600-383	Gas Utilities	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-412	Building Rent	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-420	Depreciation	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-428	Construction Cost	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-433	Dues and Subscript	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-437	Miscellaneous	$400.00	$0.00	$0.00	$0.00	$400.00	0.00%
E 205-46600-441	Grants	$10,000.00	$0.00	$0.00	$0.00	$10,000.00	0.00%
E 205-46600-445	Real Estate Taxes	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-446	Façade Improveme	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-491	Donations	$500.00	$0.00	$500.00	$0.00	$0.00	100.00%
E 205-46600-510	Land	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-530	EDA Coordinator	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-535	SEMCAC Project	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-601	Bond Principal	$75,000.00	$75,000.00	$75,000.00	$0.00	$0.00	100.00%
E 205-46600-610	Interest	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-611	Bond Interest	$16,287.50	$8,143.75	$16,287.50	$0.00	$0.00	100.00%
E 205-46600-620	Fiscal Agent s Fees	$2,400.00	$0.00	$3,425.00	$0.00	-$1,025.00	142.71%
E 205-46600-630	Bond Discount	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 205-46600-720	Transfers Out	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
205 ECONOMIC DEVELOPMENT AUTH		$114,177.50	$83,181.44	$98,618.30	$0.00	$15,559.20	
801 REVOLVING LOAN FUND							
E 801-49300-312	Loan Admin Fees	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 801-49300-437	Miscellaneous	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%

CITY OF BLOOMING PRAIRIE

Expenditure Guideline - EDA

Current Period: October 2024

Account Descr	2024 YTD Budget	October 2024 Amt	2024 YTD Amt	Enc Current	Balance	% of Budget
E 801-49300-460 Loans Made	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 801-49300-470 Loan Writeoff	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 801-49300-603 Grant Repayment	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 801-49300-610 Interest	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 801-49300-615 Loss on Investmen	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 801-49300-720 Transfers Out	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
801 REVOLVING LOAN FUND	$0.00	$0.00	$0.00	$0.00	$0.00	
	$114,177.50	$83,181.44	$224,081.48	$0.00	-$109,903.98	

((Fund="203" Or Fund="205" Or Fund="801"))

CITY OF BLOOMING PRAIRIE

Revenue Guideline - EDA

Current Period: October 2024

Account Descr	2024 YTD Budget	October 2024 Amt	2024 YTD Amt	Balance	% of Budget
203 FmHA RELENDING					
R 203-41570-33110 Federal Disaster	$0.00	$0.00	$0.00	$0.00	0.00%
R 203-41570-34950 Misc. Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
R 203-41570-36210 Interest	$0.00	$0.00	$911.23	-$911.23	0.00%
R 203-41570-36214 Interest Other	$0.00	$0.00	$244.75	-$244.75	0.00%
R 203-41570-36225 Refunds & Reim	$0.00	$0.00	$0.00	$0.00	0.00%
R 203-41570-39205 Transfer In	$0.00	$0.00	$0.00	$0.00	0.00%
203 FmHA RELENDING	$0.00	$0.00	$1,155.98	-$1,155.98	
205 ECONOMIC DEVELOPMENT AUTHORITY					
R 205-46600-31000 Gen. Property T	$43,000.00	$0.00	$22,942.46	$20,057.54	53.35%
R 205-46600-31020 Delinquent Ad V	$0.00	$0.00	$0.00	$0.00	0.00%
R 205-46600-31055 Tax Abatement	$0.00	$0.00	$0.00	$0.00	0.00%
R 205-46600-33110 Federal Disaster	$0.00	$0.00	$0.00	$0.00	0.00%
R 205-46600-33130 Grant Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
R 205-46600-33611 County Economi	$5,000.00	$0.00	$5,000.00	$0.00	100.00%
R 205-46600-34950 Misc. Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
R 205-46600-36200 Bond Proceeds	$0.00	$0.00	$0.00	$0.00	0.00%
R 205-46600-36210 Interest	$1,000.00	$0.00	$1,428.52	-$428.52	142.85%
R 205-46600-36212 Interest Other	$0.00	$5,281.08	$6,087.97	-$6,087.97	0.00%
R 205-46600-36220 Rents and Royal	$40,000.00	$20,000.00	$40,000.00	$0.00	100.00%
R 205-46600-36225 Refunds & Reim	$20.00	$0.00	$0.00	$20.00	0.00%
R 205-46600-36230 Donations & Con	$0.00	$0.00	$0.00	$0.00	0.00%
R 205-46600-39101 Sale of Property	$0.00	$0.00	$0.00	$0.00	0.00%
R 205-46600-39205 Transfer In	$25,670.00	$0.00	$0.00	$25,670.00	0.00%
R 205-46600-39999 Capital Contrib f	$0.00	$0.00	$0.00	$0.00	0.00%
205 ECONOMIC DEVELOPMENT AUTH	$114,690.00	$25,281.08	$75,458.95	$39,231.05	
801 REVOLVING LOAN FUND					
R 801-49300-34950 Misc. Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
R 801-49300-36210 Interest	$0.00	$0.00	$1,506.89	-$1,506.89	0.00%
R 801-49300-36212 Interest Other	$0.00	$0.00	$0.00	$0.00	0.00%
R 801-49300-36213 Interest Loans	$0.00	$29.11	$1,087.88	-$1,087.88	0.00%
R 801-49300-36230 Donations & Con	$0.00	$0.00	$0.00	$0.00	0.00%
R 801-49300-36250 Loan Paybacks	$0.00	$0.00	$0.00	$0.00	0.00%
R 801-49300-39205 Transfer In	$0.00	$0.00	$17,631.38	-$17,631.38	0.00%
801 REVOLVING LOAN FUND	$0.00	$29.11	$20,226.15	-$20,226.15	
	$114,690.00	$25,310.19	$96,841.08	$17,848.92	

((Fund="203" Or Fund="205" Or Fund="801"))

CITY OF BLOOMING PRAIRIE

GL Yearly

Current Period: October 2024

FUND 651 AMBULANCE FUND

October 2024

		Begin Yr	MTD Debits	MTD Credits	YTD Debits	YTD Credits	Balance
Asset							
G 651-10100	Cash	$0.00	$0.00	$3,205.36	$114,330.31	$109,919.27	$4,411.04
G 651-10102	Savings Account	$26,531.60	$15,000.00	$20,000.00	$54,987.45	$73,549.05	$7,970.00
G 651-10107	Savings - Ambulance Equip	$2,084.74	$0.00	$0.00	$34.81	$0.00	$2,119.55
G 651-10400	Investments	$196,764.60	$0.00	$0.00	$591.51	$0.00	$197,356.11
G 651-10450	Accrued Interest	$443.00	$0.00	$0.00	$0.00	$0.00	$443.00
G 651-11500	Accounts Receivable	$66,290.44	$0.00	$0.00	$0.00	$0.00	$66,290.44
G 651-11600	Allow for Uncollected Receiv	($2,600.00)	$0.00	$0.00	$0.00	$0.00	($2,600.00)
G 651-13100	Due From Other Funds	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 651-13200	Due From Other Government	$278.86	$0.00	$0.00	$0.00	$279.00	($0.14)
G 651-15500	Prepaid Items	$699.68	$0.00	$0.00	$0.00	$135.00	$564.68
G 651-16200	Fixed Asset-Buildings	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 651-16210	Accumulated depreciation-bu	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 651-16400	Fixed Asset-Equip/Machinery	$225,633.98	$0.00	$0.00	$0.00	$0.00	$225,633.98
G 651-16410	Fixed Asset-Equip Depreciati	($160,831.90)	$0.00	$0.00	$0.00	$0.00	($160,831.90)
G 651-16440	Fixed Asset-Motor Vehicles	$280,735.79	$0.00	$0.00	$0.00	$0.00	$280,735.79
G 651-16441	Accum Depreciation-Vehicles	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 651-16450	Accumulation Depreciation-V	($234,206.01)	$0.00	$0.00	$0.00	$0.00	($234,206.01)
G 651-16500	Fixed Asset-Const in Progres	$247,222.00	$0.00	$0.00	$0.00	$0.00	$247,222.00
	Total Asset	$649,046.78	$15,000.00	$23,205.36	$169,944.08	$183,882.32	$635,108.54
Liability							
G 651-20200	Accounts Payable	($778.00)	$0.00	$0.00	$778.00	$0.00	$0.00
G 651-20700	Due to Other Funds	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 651-20800	Due to Other Governments	($13,653.00)	$0.00	$0.00	$13,653.00	$0.00	$0.00
G 651-21500	Accrued Interest Payable	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 651-21600	Accrued Wages & Salaries P	($2,793.00)	$0.00	$0.00	$0.00	$0.00	($2,793.00)
G 651-21701	Federal Withholding	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 651-21702	State Withholding	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 651-21703	FICA Tax Withholding	$0.00	$7.66	$7.66	$130.06	$130.06	$0.00
G 651-21704	PERA	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 651-21706	Insurance Withholding	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 651-21709	Miscellaneous Withholding	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 651-22200	Deferred Revenues	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 651-22400	Cap Lease Pay Curr	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 651-22600	Capital Lease Agree-Current	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total Liability	($17,224.00)	$7.66	$7.66	$14,561.06	$130.06	($2,793.00)
Equity							
G 651-24133	Reserved Public Safety Aid	($28,617.10)	$0.00	$0.00	$0.00	$0.00	($28,617.10)
G 651-25300	Unreserved Fund Balance	($603,205.68)	$23,205.36	$15,000.00	$150,333.27	$150,826.03	($603,698.44)
G 651-25500	Contributed Capital	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
G 651-27200	Unreserved Retained Earnin	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Total Equity	($631,822.78)	$23,205.36	$15,000.00	$150,333.27	$150,826.03	($632,315.54)
Total 651 AMBULANCE FUND		$0.00	$38,213.02	$38,213.02	$334,838.41	$334,838.41	$0.00

CITY OF BLOOMING PRAIRIE

Expenditure Guideline - Ambulance

Current Period: October 2024

Account	Descr	2024 YTD Budget	October 2024 Amt	2024 YTD Amt	Enc Current	Balance	% of Budget
651 AMBULANCE FUND							
E 651-44100-101	Full-Time Employe	$1,040.00	$50.00	$850.00	$0.00	$190.00	81.73%
E 651-44100-107	Crew Runs Salary	$13,000.00	$0.00	$2,852.00	$0.00	$10,148.00	21.94%
E 651-44100-121	PERA - City	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 651-44100-122	FICA - City	$80.00	$3.83	$65.03	$0.00	$14.97	81.29%
E 651-44100-151	Worker s Comp Ins	$1,900.00	$0.00	$1,882.42	$0.00	$17.58	99.07%
E 651-44100-210	Supplies	$14,000.00	$2,213.45	$12,936.37	$0.00	$1,063.63	92.40%
E 651-44100-212	Gas, Oil, Etc.	$4,200.00	$269.36	$3,212.90	$0.00	$987.10	76.50%
E 651-44100-221	Repairs & Maint	$3,000.00	$0.00	$2,586.38	$0.00	$413.62	86.21%
E 651-44100-223	Building Repairs	$4,000.00	$0.00	$132.98	$0.00	$3,867.02	3.32%
E 651-44100-300	Collection Fees	$800.00	$0.00	$0.00	$0.00	$800.00	0.00%
E 651-44100-301	Audit Fees	$3,000.00	$0.00	$3,000.00	$0.00	$0.00	100.00%
E 651-44100-303	Engineering Fees	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 651-44100-304	Legal Fees	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 651-44100-306	ALS Assist Fees	$2,800.00	$0.00	$1,493.10	$0.00	$1,306.90	53.33%
E 651-44100-309	Contracted Service	$10,000.00	$179.01	$5,007.25	$0.00	$4,992.75	50.07%
E 651-44100-311	Contracted Serv-Ot	$2,510.00	$0.00	$0.00	$0.00	$2,510.00	0.00%
E 651-44100-320	e Expenses	$1,000.00	$0.00	$972.00	$0.00	$28.00	97.20%
E 651-44100-321	Telephone	$2,900.00	$170.04	$1,902.96	$0.00	$997.04	65.62%
E 651-44100-322	Postage	$0.00	$0.00	$136.00	$0.00	-$136.00	0.00%
E 651-44100-327	Logis Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 651-44100-331	Travel & Training	$9,500.00	$0.00	$6,824.35	$0.00	$2,675.65	71.84%
E 651-44100-351	Printing & Publishin	$100.00	$0.00	$984.00	$0.00	-$884.00	984.00%
E 651-44100-361	Liability Insurance	$2,500.00	$0.00	$3,213.50	$0.00	-$713.50	128.54%
E 651-44100-381	Electric / Water Util	$2,800.00	$268.18	$2,757.94	$0.00	$42.06	98.50%
E 651-44100-383	Gas Utilities	$3,200.00	$51.49	$1,388.33	$0.00	$1,760.09	45.00%
E 651-44100-386	Garbage/Cleaning	$400.00	$0.00	$62.43	$0.00	$337.57	15.61%
E 651-44100-412	Building Rent	$40,000.00	$20,000.00	$40,000.00	$0.00	$0.00	100.00%
E 651-44100-420	Depreciation	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 651-44100-432	Uncollectable Acco	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 651-44100-433	Dues and Subscript	$500.00	$0.00	$0.00	$0.00	$500.00	0.00%
E 651-44100-437	Miscellaneous	$1,500.00	$0.00	$1,245.00	$0.00	$255.00	83.00%
E 651-44100-443	SUPPLEMENTAL A	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 651-44100-560	Capital Outlay	$0.00	$0.00	$25,805.68	$0.00	-$25,805.68	0.00%
E 651-44100-611	Bond Interest	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 651-44100-700	EMT Retention Inc	$26,000.00	$0.00	$13,510.00	$0.00	$12,490.00	51.96%
E 651-44100-710	Residual Equity Tra	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 651-44100-720	Transfers Out	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
E 651-44100-730	Bad Debt Expense	$0.00	$0.00	$0.00	$0.00	$0.00	0.00%
651 AMBULANCE FUND		$150,730.00	$23,205.36	$132,820.62	$0.00	$17,857.80	
		$150,730.00	$23,205.36	$132,820.62	$0.00	$17,857.80	

((Fund="651"))

CITY OF BLOOMING PRAIRIE

Revenue Guideline - Ambulance

Current Period: October 2024

Account Descr		2024 YTD Budget	October 2024 Amt	2024 YTD Amt	Balance	% of Budget
651 AMBULANCE FUND						
R 651-44100-33100	Federal Grants	$0.00	$0.00	$0.00	$0.00	0.00%
R 651-44100-33610	County Aid	$5,000.00	$0.00	$5,000.00	$0.00	100.00%
R 651-44100-33621	Grant - Miscellan	$0.00	$0.00	$0.00	$0.00	0.00%
R 651-44100-33630	State Aid	$0.00	$0.00	$0.00	$0.00	0.00%
R 651-44100-34202	Township Contr	$10,000.00	$0.00	$9,000.00	$1,000.00	90.00%
R 651-44100-34205	Service Calls	$120,000.00	$0.00	$95,338.57	$24,661.43	79.45%
R 651-44100-34950	Misc. Revenue	$0.00	$0.00	$0.00	$0.00	0.00%
R 651-44100-36100	Special Assessm	$0.00	$0.00	$2,108.30	-$2,108.30	0.00%
R 651-44100-36102	Penalties and In	$0.00	$0.00	$0.00	$0.00	0.00%
R 651-44100-36201	State Training R	$3,000.00	$0.00	$0.00	$3,000.00	0.00%
R 651-44100-36210	Interest	$1,000.00	$0.00	$912.75	$87.25	91.28%
R 651-44100-36212	Interest Other	$0.00	$0.00	$49.73	-$49.73	0.00%
R 651-44100-36225	Refunds & Reim	$1,500.00	$0.00	$0.35	$1,499.65	0.02%
R 651-44100-36230	Donations & Con	$1,000.00	$0.00	$563.68	$436.32	56.37%
R 651-44100-36236	Donations - Spe	$0.00	$0.00	$5,340.00	-$5,340.00	0.00%
R 651-44100-39101	Sale of Property	$0.00	$15,000.00	$15,000.00	-$15,000.00	0.00%
R 651-44100-39102	Insurance Proce	$0.00	$0.00	$0.00	$0.00	0.00%
R 651-44100-39200	Interfund Transf	$0.00	$0.00	$0.00	$0.00	0.00%
R 651-44100-39205	Transfer In	$0.00	$0.00	$0.00	$0.00	0.00%
R 651-44100-39999	Capital Contrib f	$0.00	$0.00	$0.00	$0.00	0.00%
651 AMBULANCE FUND		$141,500.00	$15,000.00	$133,313.38	$8,186.62	
		$141,500.00	$15,000.00	$133,313.38	$8,186.62	

((Fund="651"))

Lemarr, Candi

From: Pam Krill <pam.krill@cedausa.com>
Sent: Thursday, November 7, 2024 8:43 AM
To: Lemarr, Candi
Subject: Re: Ellendale 2025 EDA Funds Request
Attachments: (2) 2024 Ellendale Cash Balance Statement 10-29-24.pdf; Ellendale Funds Request 10-30-24.pdf; (3) 2024 Ellendale Cash Control Statement.pdf; (1) 2025 Ellendale Approved Proposed Budget .pdf; (3) 2024 Ellendale Financial Report Actual-Budget-Variance.pdf

You don't often get email from pam.krill@cedausa.com. Learn why this is important

Dear Candi,

I hope this message finds you well.

I wanted to follow up regarding your recent request. I believe Steve may have already sent some relevant documentation, and I apologize in advance if you receive this message more than once.

I'd like to update you on the progress with the City of Ellendale's plans for potential development on the Keen Bank lot. We are moving forward with exploring various options for this site. Recently, we received the supplemental Phase II inspection report, and I'm pleased to inform you that no concerns were raised regarding the building's suitability.

At this stage, we are still in need of funding to develop a Response Action Plan, and we greatly appreciate your consideration in supporting this next step.

Please don't hesitate to reach out if you need any further information or clarification.

Pam

You don't often get email from office@ellendalemn.com. Learn why this is important

Rebecca,

6

I am attaching our 2025 EDA funds request letter along with our 2024 budget as supporting documentation. The City of Ellendale does not create their 2025 preliminary budget until August-September. Please accept this letter as our request for continued funding from the Steele County Commissioners, for the 2025 budget year.

If you have any questions, please contact me at the phone number or email below.

Thanks Rebecca,

Steve Engel

Deputy Clerk/Treasurer

City of Ellendale

507-684-2681

office@ellendalemn.com

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Pam Krill
Workforce Development Coordinator
USC & NRHEG School Districts
Community and Economic Development Associates

(6)

CITY OF
ELLENDALE
106 6th Ave. W, PO Box 385 Ellendale, MN 56026
www.ellendalemn.com P:507.684.2681 F:507.684.9467

June 3rd, 2024

Re: 2025 Appropriation Request

Steel County Administrator,

The Ellendale EDA Board is has partnered with Keen Bank of Waseca-Ellendale to acquire land for the construction of multi-housing units and small business spaces. During the Phase 1 and 2 environmental reviews, we identified a significant risk of contamination on the property. To address this, we have secured a Targeted Brownfield Assessment grant from the Minnesota Pollution Control Agency. This grant will fund an environmental assessment and help the city develop a Response Action Plan, facilitating future redevelopment and reuse of the brownfield site.

Additionally, the Ellendale EDA has recently completed and adopted a new strategic plan, created through collaborative efforts, to steer the community's growth and development over the next several years.

In light of these developments and the ongoing need for affordable housing, the City of Ellendale EDA respectfully requests the County's continued financial support of $5,000.00 for the year 2025. Addressing the housing needs of our community remains a top priority, and we are committed to making substantial progress with your support.

Thank you for your consideration and ongoing commitment to the future of Ellendale.

Sincerely,

Pamela J Krill

Pam Krill
City of Ellendale EDA Coordinator

City of Ellendale

2024 Budget Report With Original Budgets

100: General Fund **6/3/2024**

Receipts

		Original	Revised
8th Ave General Assessments(31002)		$24,452.00	$24,452.00
2020A GO Refunding 2014A Bond General Assessments(31004)		$58,810.00	$58,810.00
2020A GO Improvement Project Bond General Assessments(31005)		$15,387.00	$15,387.00
General Property Taxes(31006)		$385,554.35	$385,554.35
Taxable Temp. GO Tax Abatement, Series 2021A(31007)		$2,904.00	$2,904.00
Tax Abatements- Improved Properties(31008)		$13,200.00	$13,200.00
2014 Infrastructure Special Assessments(31953)		$9,450.00	$9,450.00
8th Ave Special Assessments(31954)		$5,600.00	$5,600.00
2020A Country View Improvement Project Special Assessments(31955)		$16,567.00	$16,567.00
Business Licenses and Permits(32101)		$1,500.00	$1,500.00
Non-Business Licenses & Permit(32201)		$100.00	$100.00
Building Permits (Excludes surcharge)(32210)		$500.00	$500.00
Local Government Aid(33401)		$217,716.00	$217,716.00
Fire Relief Aid(33471)		$17,259.00	$17,259.00
County Grants and Aids for Highways(33610)		$7,800.00	$7,800.00
Other County Grants and Aids(33620)		$10,000.00	$10,000.00
Other City Grants and Aids(33640)		$2,000.00	$2,000.00
City/Town Hall Rent(34101)		$1,500.00	$1,500.00
Snow Removal(34303)		$1,350.00	$1,350.00
Interest Earning(36210)		$500.00	$500.00
Franchise Fees(36221)		$6,500.00	$6,500.00
	Receipts Total	**$798,649.35**	**$798,649.35**

City of Ellendale

2024 Budget Report With Original Budgets

100: General Fund 6/3/2024

Disbursements

	Original	Revised
Council/Town Board(41110)		
Wages and Salaries: Part-time Employees(103)	$8,000.00	$8,000.00
Mayor(41310)		
Wages and Salaries: Part-time Employees(103)	$3,500.00	$3,500.00
Acting Mayor(41311)		
Wages and Salaries: Part-time Employees(103)	$3,500.00	$3,500.00
Elections(41410)		
Wages and Salaries: Temporary Employees-Regular(104)	$4,000.00	$4,000.00
Meeting & Travel(125)	$650.00	$650.00
Office Supplies: Accessories (staplers, pencil sharpeners, etc.)(201)	$100.00	$100.00
Contract Services(312)	$300.00	$300.00
Payroll Taxes(41415)		
Employer Contributions for Retirement: FICA Contributions(122)	$14,000.00	$14,000.00
PERA Contributions(41418)		
Employer Contributions for Retirement: PERA Contributions(121)	$14,000.00	$14,000.00
Clerk(41425)		
Wages and Salaries: Part-time Employees(103)	$43,930.00	$43,930.00
Deputy Clerk Salaries(41426)		
Wages and Salaries: Part-time Employees(103)	$26,289.00	$26,289.00
Financial Administration(41501)		
Professional Services: Auditing and Accounting Services(301)	$900.00	$900.00
Accounting(41530)		
Contract Services(312)	$50.00	$50.00
Ditch Assessment(41551)		
Ditch Assessment(605)	$1,400.00	$1,400.00
Property Taxes - City Properties(41553)		
Real Estate Taxes(498)	$500.00	$500.00
Tax Abatements - Residential & Commercial(41554)		
Property Tax Abatements(497)	$13,200.00	$13,200.00
Meetings & Travel(41555)		
Meeting & Travel(125)	$1,000.00	$1,000.00
Training(245)	$250.00	$250.00
Professional Services: Medical and Dental Fees(305)	$125.00	$125.00
Dues & Subscriptions(41556)		
Professional Services: EDP, Software and Design(309)	$2,500.00	$2,500.00
Rentals: Other Equipment(415)	$100.00	$100.00
Miscellaneous: Dues and Subscriptions(433)	$1,600.00	$1,600.00
Publishing & Printing(41557)		
Advertising(343)	$3,000.00	$3,000.00
Office Supplies & Postage(41558)		
Office Supplies: Accessories (staplers, pencil sharpeners, etc.)(201)	$1,000.00	$1,000.00
Contract Services(312)	$2,000.00	$2,000.00
Communications: Postage(322)	$1,000.00	$1,000.00
Capital Outlay: Office Equipment and Furnishings(570)	$150.00	$150.00
Repair & Maintenance Salaries(41561)		
Wages and Salaries: Full-time Employees-Regular(101)	$32,728.00	$32,728.00
Wages and Salaries: Part-time Employees(103)	$4,320.00	$4,320.00
Benevolence(41566)		
Miscellaneous: Benevolence(491)	$250.00	$250.00
Fuel (41573)		
Operating Supplies: Motor Fuels(212)	$9,000.00	$9,000.00
Entertainment(41576)		

Disbursements

	Original	Revised
Entertainment(429)	$1,500.00	$1,500.00
City Building Maintenance(41580)		
Operating Supplies: Cleaning Supplies(211)	$6,200.00	$6,200.00
Operating Supplies: Chemicals and Chemical Products(216)	$550.00	$550.00
Repair and Maintenance Supplies: Building Repair Supplies(223)	$1,500.00	$1,500.00
Capital Outlay: Buildings and Structures(520)	$25,000.00	$25,000.00
City Bldg Utilities(41590)		
Communications: Telephone(321)	$10,000.00	$10,000.00
Utility Services: Electric Utilities(381)	$10,000.00	$10,000.00
Utility Services: Gas Utilities(383)	$16,000.00	$16,000.00
Street & Park Lighting(387)	$15,000.00	$15,000.00
City Repair & Maintenance(41591)		
Operating Supplies: Shop Materials(215)	$1,000.00	$1,000.00
Repair and Maintenance Supplies: Equipment Parts(221)	$3,000.00	$3,000.00
Repair and Maintenance Supplies: Tires(222)	$600.00	$600.00
Repair and Maintenance Supplies: Building Repair Supplies(223)	$1,000.00	$1,000.00
Repair and Maintenance Supplies: Landscaping Materials(225)	$4,000.00	$4,000.00
Repair and Maintenance Supplies: Sign Repair Materials(226)	$500.00	$500.00
Repair and Maintenance Supplies: Other Supplies(228)	$1,000.00	$1,000.00
Small Tools and Minor Equipment(240)	$1,500.00	$1,500.00
City/Town Attorney(41610)		
Professional Services: Legal Fees(304)	$14,000.00	$14,000.00
Accounting & Bookkeeping(41620)		
Professional Services: Auditing and Accounting Services(301)	$14,000.00	$14,000.00
Insurance - LMCIT, WC, UI(41970)		
Worker's Compensation: Insurance Premiums(151)	$13,500.00	$13,500.00
Insurance: General Liability(361)	$23,520.00	$23,520.00
Capital Outlay(41995)		
Capital Outlay: Motor Vehicles(550)	$5,000.00	$5,000.00
Police Support Services(42150)		
Police Services(310)	$54,480.35	$54,480.35
Capital Outlay(42295)		
Capital Outlay: Buildings and Structures(520)	$33,000.00	$33,000.00
Fire Relief from City(42296)		
Grants & Aids(811)	$5,000.00	$5,000.00
Fire Relief from State(42297)		
Grants & Aids(811)	$17,805.00	$17,805.00
Ambulance Service(42310)		
Ambulance Services(311)	$6,375.00	$6,375.00
Grants & Aids(811)	$5,000.00	$5,000.00
Civil Defense Expenditures(42501)		
Repairs and Maintenance - Contractual: Machinery and Equipment(404)	$1,000.00	$1,000.00
EMS Expenditures(42860)		
Wages and Salaries: Part-time Employees(103)	$3,000.00	$3,000.00
Meeting & Travel(125)	$500.00	$500.00
Miscellaneous: Dues and Subscriptions(433)	$100.00	$100.00
Phone Reimbursment(43005)		
Phone Reimbursement(112)	$1,800.00	$1,800.00
Streets & Roadway Salaries(43110)		
Wages and Salaries: Full-time Employees-Regular(101)	$9,818.00	$9,818.00
Wages and Salaries: Part-time Employees(103)	$0.00	$0.00
Wages and Salaries: Temporary Employees-Regular(104)	$2,880.00	$2,880.00
Custodian Salaries(43112)		

City of Ellendale

2024 Budget Report With Original Budgets

100: General Fund 6/3/2024

Disbursements

	Original	Revised
Wages and Salaries: Part-time Employees(103)	$19,025.00	$19,025.00
Truck Lease(43120)		
Rentals: Machinery and Equipment(416)	$3,000.00	$3,000.00
Ice and Snow Removal(43125)		
Contract Services(312)	$3,000.00	$3,000.00
Lawn Mower Lease(43127)		
Rentals: Machinery and Equipment(416)	$2,915.00	$2,915.00
Street Lighting(43160)		
Street & Park Lighting(387)	$6,000.00	$6,000.00
Street Cleaning(43170)		
Repairs and Maintenance - Contractual Maintenance(405)	$2,000.00	$2,000.00
Street Repair & Maintenance(43175)		
Operating Supplies: Shop Materials(215)	$350.00	$350.00
Repair and Maintenance Supplies: Street Maintenance Materials(224)	$5,000.00	$5,000.00
Contract Services(312)	$500.00	$500.00
Repairs and Maintenance - Contractual: Improvements Other Than Buildings(403)	$60,000.00	$60,000.00
Street Improvements(43196)		
Professional Services: Engineering Fees(303)	$1,000.00	$1,000.00
Compost Site(43201)		
Contract Services(312)	$120.00	$120.00
Weed Control(43260)		
Operating Supplies: Chemicals and Chemical Products(216)	$600.00	$600.00
Contract Services(312)	$1,800.00	$1,800.00
Pest Control(43270)		
Contract Services(312)	$800.00	$800.00
Repairs and Maintenance - Contractual Maintenance(405)	$500.00	$500.00
Parks Repairs & Maintenance(45207)		
Contract Services(312)	$2,000.00	$2,000.00
Repairs and Maintenance - Contractual Maintenance(405)	$1,000.00	$1,000.00
Rentals: Other Equipment(415)	$1,100.00	$1,100.00
Capital Outlay: Improvements Other Than Buildings(530)	$7,000.00	$7,000.00
Park Salaries(45208)		
Wages and Salaries: Full-time Employees-Regular(101)	$6,546.00	$6,546.00
Wages and Salaries: Part-time Employees(103)	$4,320.00	$4,320.00
Economic Development and Assistance(46510)		
EDA(615)	$5,000.00	$5,000.00
Grants & Aids(811)	$5,000.00	$5,000.00
CEDA Contract Services(46511)		
Contract Services(312)	$7,085.00	$7,085.00
8th Ave Street Bond General Principal(47101)		
Debt Service: Bond Principal(601)	$25,000.00	$25,000.00
Special Assessments 2014 Principal(47104)		
Debt Service: Bond Coverage(606)	$11,588.00	$11,588.00
Principal-2020A Improvement Project Assessments(47111)		
Debt Service: Bond Coverage(606)	$15,387.00	$15,387.00
2020A Refunding Improvement Assessments Balance from 2014A(47112)		
Debt Service: Bond Coverage(606)	$55,236.00	$55,236.00
2020A Improvement Project Special Assessment -Principal(47114)		
Debt Service: Bond Coverage(606)	$16,567.00	$16,567.00
Principal - Short-Term Debt(47130)		
Debt Service: Short-Term Debt Principal(603)	$16,875.00	$16,875.00

Disbursements

		Original	Revised
Interest - 2014 Infrastrucrture General(47202)			
Debt Service: Bond Interest(611)		$1,436.00	$1,436.00
Interest - Special Assessment 8th Ave(47203)			
Debt Service: Bond Interest(611)		$5,025.00	$5,025.00
Taxable Temp. GO Tax Abatement, Series 2021A-Interest(47214)			
Debt Service: Bond Interest(611)		$2,904.00	$2,904.00
Fiscal Agent's Fees(47501)			
Contract Services(312)		$500.00	$500.00
	Disbursements Total	**$798,649.35**	**$798,649.35**

City of Ellendale **Cash Balance Statement** **10/29/2024**

As of **10/29/2024**

Fiscal Year : **2024**

Name of Fund	Beginning Balance	Total Receipts	Total Disbursements	Ending Balance
General Fund	$709,201.55	$358,843.52	$562,403.92	$505,641.15
Debt Service Fund 2014	$0.00	$0.00	$0.00	$0.00
Debt Service 2020A Improvement & Refunding Fund	$207,318.30	$57,952.71	$120,838.75	$144,432.26
Debt Service GO Temporary Tax Abatement 2021A	$7,189.31	$1,605.06	$7,189.31	$1,605.06
Debt Service GO Tax Increment Financing Bond, Series 2024A	$0.00	$32,408.71	$0.00	$32,408.71
Debt Service Fund 2011	$15,588.33	$17,087.54	$28,550.00	$4,125.87
General Capital Projects	$40,085.64	$47,394.50	$58,171.64	$29,308.50
GO Improvement & Refunding Bond Series 2020A	$0.00	$0.00	$0.00	$0.00
Taxable Temp. GO Tax Abatement, Series 2021A	$0.00	$0.00	$0.00	$0.00
Fire Department	$19,996.91	$288,631.67	$120,476.84	$188,151.74
Water	$307,811.77	$262,708.67	$326,998.65	$243,521.79
Sewage Collection and Disposal	$105,193.98	$88,724.04	$75,926.55	$117,991.47
Refuse or Garbage Collection	$9,479.46	$42,250.29	$37,149.85	$14,579.90
EDA	$77,640.07	$24,595.64	$10,331.50	$91,904.21
Capitol Restrictive Impv	$51,939.37	$136.25	$0.00	$52,075.62
Total :	**$1,551,444.69**	**$1,222,338.60**	**$1,348,037.01**	**$1,425,746.28**

	100: General Fund		2024 Budget	2025 Budget	Percent Change from 2024
Property Taxes		**RECEIPTS**			
	Receipts	Proposed Tax Levy			
		General Property Taxes(31001) (General Fund)31006	$368,679.35	$413,645.72	12.20%
		Plus Short Term Debt(39401)	16,875.00	17,467.31	3.51%
		General Property Taxes(31001) (General Fund) & Short Term Debt(39401)	**385,554.35**	**431,113.03**	11.82%
		Property Tax Abatements			
	100	Tax Abatements - New Properties(6 total)31008	13,200.00	16,890.00	27.95%
		General Levy Assessments (Debt Service Funds)		0.00	
	350	**2011A - 8th Ave General Assessments(31002)**	22,977.00	24,650.00	7.28%
			1,475.00		-100.00%
	302	2020A GO Refunding Bond General Assessments(31004)(Cty# 64)39306	55,236.00	58,212.00	5.39%
	302	2014 Special Assessment Shortfall on Early pay offs-lost interest	3,574.00		-100.00%
	302	2020A GO Road Improvement Bond General Assessment (63)(31005)39305	15,387.00	14,881.00	-3.29%
	304	GO Tax Increment Financing Bond, Series 2024A	2,904.00		-100.00%
Property Taxes					
		2023 Total Proposed Tax Levy	**500,307.35**	**545,746.03**	**9.08%**
		Short Term Loans (included in General Property Taxes)			
		John Deere 310 Backhoe(47130 disbursement acct.)	16,875.00		-100.00%
		Snow Plow Purchase-Lease Payment	0.00	17,467.31	3.51%
		Short Term Loan Debt Total	**16,875.00**	**17,467.31**	3.51%
		Total General Levy Bond Assessments	**101,553.00**	**97,743.00**	-3.75%
		Total General Levy Assessments & Short Term Loan Debt	**618,735.35**	**660,956.34**	6.82%
		Receipts Without Tax Levy			
Special Assessments	350	2011 8th Ave Special Assessments(31954)	5,600.00	5,500.00	-1.79%
		2020A GO Bond Special Assessments Combined			
Special Assessments	**302**	2014 (2020A) Revenue Bond Special Assessments(Ctv# 15023)39307	9,450.00	10,425.00	10.32%
Special Assessments	**302**	2020 Road Improvement Bond Special Assessments (Ctv# 15030)31955.39304	16,567.00	16,567.00	0.00%
Licenses and Permits		Business Licenses and Permits (Liquor License)32101	1,500.00	1,500.00	0.00%
		Non-Business Licenses & Permit(32201)	100.00	100.00	0.00%
Licenses and Permits		Building Permits (Excludes surcharge)(32210)	500.00	500.00	0.00%
		Federal Aid - COVID			
		Local Government Aid(33401)	217,716.00	$217,950.00	0.11%
State General Purpose Aid (MVCs)		Fire Training Reimbursement(33422)	0.00	0.00	
State Categorical Aid (For Streets)		State Fire Relief Aids (33471)	17,259.00	19,565.00	13.36%
Grants from County & Other Local Govt.		County Grants and Aids for Highways(33610)	7,800.00	8,300.00	6.41%
		Other County Grants and Aids(33620)	10,000.00	10,000.00	0.00%
		Other City Grants and Aids(33640)	0.00	5,000.00	#DIV/0!
		State Grants and Aids(33650)	2,000.00		
Miscellaneous Revenues		City/Town Hall Rent(34101)	1,500.00	1,500.00	0.00%
		Snow Removal(34303)	1,350.00	1,391.00	3.04%
		Machinery Rent (34113)	0.00	0.00	
		Fire Relief Association Gambling Contributions(34209)	0.00	0.00	
Interest on Investments		Interest Earning(36210)	500.00	22,800.00	97.81%

	100: General Fund		2024 Budget	2025 Budget	Percent Change from 2024
All Other Taxes		Franchise Fees(36221)	6,500.00	2,500.00	-61.54%
		Total Receipts without Tax Levy	$298,342.00	$323,598.00	8.47%
		Total Receipts with Tax Levy included	**$798,649.35**	**$869,344.03**	8.85%
		Total Receipts w/o Tax Levy	$298,342.00	$323,598.00	8.47%
		Total General Levy Assessments	$101,553.00	$97,743.00	-3.75%
		Total Short Term Debt Loans	$16,875.00	$17,467.31	3.51%
		Total Proposed Tax Levy	$500,307.35	$545,746.03	9.08%
		Total General Fund Property Taxes	**$381,879.35**	**$430,535.72**	12.74%
		Total Disbursements	**$798,649.35**	**$869,344.03**	8.85%
		Total Disbursements minus Bonds-Debt Service expenses			
		DISPERSEMENTS			
General Government(board, administration)					
Legislative					
	Council/Town Board(41110)	Wages and Salaries: Part-time Employees(103)	8,000.00	8,000.00	0.00%
Executive					
	Mayor(41310)	Wages and Salaries: Part-time Employees(103)	3,500.00	3,500.00	0.00%
	Acting Mayor	Wages and Salaries: Part-time Employees(103)	3,500.00	3,500.00	0.00%
City/Town Clerk					
	Elections(41410)				
		Wages and Salaries: Temporary Employees(104)	4,000.00	1,500.00	-62.50%
		Meeting & Travel(125)	650.00	0.00	-100.00%
		Office Supplies: Accessories (staplers, pencil sharpeners, etc.)(201)	100.00	0.00	-100.00%
		Contract Services(312)	300.00	200.00	-33.33%
	Payroll Taxes(41415)				
		Employer Contributions for Retirement: FICA Contributions(122)	14,000.00	16,000.00	14.29%
	PERA Contributions(41418)				
		Employer Contributions for Retirement: PERA Contributions(121)	14,000.00	16,000.00	14.29%
	Clerk(41425)				
		Wages and Salaries: Part-time Employees-Regular(103)	43,930.00	45,735.00	4.11%
	Deputy Clerk Salaries(41426)				
		Wages and Salaries: Part-time Employees-Regular(103)	26,289.00	27,900.00	6.13%
Financial Administration					
	Accounting(41530)				
		Professional Services: Auditing and Accounting Services (301)	900.00	900.00	0.00%
		Contract Services (312)	50.00	50.00	0.00%
	Property Taxes - City Properties (41553)				
		Real Estate Taxes (498)	500.00	325.00	-35.00%
	Tax Abatements - Residential & Commercial (41554)	Property Tax Abatements (497)	13,200.00	16,890.00	27.95%
	Meetings & Travel(41555)				
		Meeting & Travel(125)	1,000.00	700.00	-30.00%
		Training(245)	250.00	0.00	-100.00%
		Professional Services: Medical & Dental Fees (305)	125.00	0.00	-100.00%

	100: General Fund		2024 Budget	2025 Budget	Percent Change from 2024
	Dues & Subscriptions(41556)				
		Professional Services: EDP, Software and Design (309)	2,500.00	7,800.00	212.00%
		Rentals: Other Equipment (415)	100.00	100.00	0.00%
		Miscellaneous: Dues and Subscriptions(433)	1,600.00	1,300.00	-18.75%
	Publishing & Printing(41557)				
		Advertising(343)	3,000.00	1,000.00	-66.67%
	Office Supplies & Postage(41558)				
		Office Supplies: Accessories (staplers, pencil sharpeners, etc.)(201)	1,000.00	1,000.00	0.00%
		Contract Services(312)	2,000.00	1,500.00	-25.00%
		Communications: Postage (322)	1,000.00	1,000.00	0.00%
		Capital Outlay: Office Equipement and Furnishings (570)	150.00	1,500.00	900.00%
	Repair & Maintenance Salaries(41561)				
		Wages and Salaries: Full-time Employees-Regular(101)	32,728.00	33,800.00	3.28%
		Wages and Salary: Part-Time Employees-Regular(103) 1or 2 people yr rnd	4,320.00	10,800.00	150.00%
	Benevolence (41566)				
		Benevolence (491)	250.00	300.00	20.00%
	Fuel (41573)				
		Operating Supplies: Motor Fuels(212)	9,000.00	9,000.00	0.00%
	Entertainment (41576)				
		Entertainment(429) Ellendale Days-National Night Out	1,500.00	3,000.00	100.00%
	Unassigned Entertainment(41577)				
		Entertainment(429)		0.00	
	City Building Maintenance(41580)				
		Operating Supplies: Cleaning Supplies(211)	6,200.00	7,000.00	12.90%
		Operating Supplies: Chemicals and Chemical Products(216)	550.00	550.00	0.00%
		Repair and Maintenance Supplies: Building Repair Supplies(223)	1,500.00	1,500.00	0.00%
	Unassigned Building Maintenance(41582)				
		Repair and Maintenance Supplies: Building Repair Supplies (223)			
	City Bldg Utilities(41590)				
		Contract Services (312)	0.00		
		Communications: Telephone(321)	10,000.00	8,500.00	-15.00%
		Utility Services: Electric Utilities(381)	10,000.00	10,000.00	0.00%
		Utility Services: Gas Utilities(383)	16,000.00	10,000.00	-37.50%
		Street & Park Lighting(387)	15,000.00	15,000.00	0.00%
	City Repair & Maintenance(41591)				
		Operating Supplies: Shop Materials (215)	1,000.00	1,000.00	0.00%
		Repair and Maintenance Supplies: Equipment Parts(221)	3,000.00	4,500.00	50.00%
		Repair and Maintenance Supplies: Tires (222)	600.00	1,000.00	66.67%
		Repair and Maintenance Supplies: Building Repair Supplies (223)	1,000.00	1,000.00	0.00%
		Repair and Maintenance Supplies: Landscaping Materials(225)	4,000.00	4,000.00	0.00%
		Repair and Maintenance Supplies: Sign Repair Materials(226)	500.00	500.00	0.00%
		Repair and Maintenance Supplies: Other Supplies (228)	1,000.00	1,000.00	0.00%
		Small Tools and Minor Equipment(240)	1,500.00	1,500.00	0.00%
Law					
	City/Town Attorney(41611)				
		Professional Services: Legal Fees(304)	14,000.00	16,831.46	20.22%
	Accounting & Bookkeeping(41620)				

	100: General Fund		2024 Budget	2025 Budget	Percent Change from 2024
		Professional Services: Auditing and Accounting Services(301)	14,000.00	14,000.00	0.00%
Other General Government					
	Permits & Licenses(41960)				
		License(365)	0.00	50.00	#DIV/0!
	Insurance - LMCIT, WC, UI(41970)				
		Worker's Compensation: Insurance Premiums(151)	13,500.00	13,500.00	0.00%
		Insurance: General Liability(361)	23,520.00	27,048.00	15.00%
	Unemployment Compensation(41973)				
		Unemployment Compensation: Benefit Payments(141)	0.00	0.00	#DIV/0!
General Government(board, administration)					
Public Safety					
	Police Support Services(42150)				
		Police Services(310)	54,480.35	56,114.76	3.00%
	Fire Relief From City(42296)				
		Grants & Aids(811) (City Contribution)	5,000.00	5,000.00	0.00%
	Fire Relief from State (42297)				
		Grants and Aids(811)	17,805.00	19,566.00	9.89%
	Ambulance Service(42310)				
		Ambulance Services(311)	6,375.00	6,375.00	0.00%
		Grants & Aids(811)	5,000.00	5,000.00	0.00%
	Civil Defense Expenditures(42501)				
		Repairs and Maintenance - Contractual: Machinery and Equipment(404)	1,000.00	1,000.00	0.00%
	Anima Control Expenditures(42701)	Animal Control(313)		500.00	#DIV/0!
	EMS Expenditures(42860)				
		EMS Salary(103)	3,000.00	3,000.00	0.00%
		Meeting & Travel(125)	500.00	500.00	0.00%
		Miscellaneous: Dues and Subscriptions(433)	100.00	100.00	0.00%
	Phone Reimbursment(43005)				
		Phone Reimbursement(112)	1,800.00	1,800.00	0.00%
Public Safety					
Streets and Highways (exclude					
Public Works					
	Streets & Roadway Salaries(43110)				
		Wages and Salaries: Full-time Employees-Regular(101)	9,818.00	10,140.00	3.28%
		Wages and Salaries: Part-time Employees-Regular(103) - 1 or 2 people		10,800.00	#DIV/0!
		Wages and Salaries: Temporary Employees-Regular(104) -Jordan	2,880.00		-100.00%
	Custodian Salaries(43112)				
		Wages and Salaries: Part-time Employees(103)	19,025.00	19,636.50	3.21%
	Truck Lease(43120)				
		Rentals: Machinery and Equipment(416)	3,000.00	7,700.00	156.67%

	100: General Fund		2024 Budget	2025 Budget	Percent Change from 2024
	Ice and Snow Removal(43125)				
		Contract Services: (312)	3,000.00	3,000.00	0.00%
	Lawn Mower Lease(43127)				
		Rentals: Machinery and Equipment(416)	2,915.00	2,915.00	0.00%
	Street Lighting (43160)				
		Street & Park Lighting (387) Repairs	6,000.00	3,000.00	-50.00%
	Street Cleaning(43170)				
		Repairs and Maintenance - Contractual Maintenance(405)	2,000.00	2,000.00	0.00%
	Street Repair & Maintenance(43175)				
		Operating Supplies: Shop Materials & Uniforms(215)	350.00	350.00	0.00%
		Repair and Maintenance Supplies: Street Maintenance Materials(224)	5,000.00	5,000.00	0.00%
		Contract Services(312)	500.00	300.00	-40.00%
		Repairs and Maintenance - Contractual: Improvements Other Than	60,000.00	80,000.00	33.33%
	Unassigned Street Repairs & Maintenance(43176)				
		Repairs and Maintenance - Contractual: Improvements Other Than			
	Street Improvements (43196)				
		Professional Services: Engineering Fees	1,000.00	5,000.00	400.00%
Streets and Highways (exclude construction)					
Sanitation					
	Compost Site(43201)				
		Contract Services(312)	120.00	600.00	400.00%
	Weed Control(43260)				
		Operating Supplies: Chemicals and Chemical Products(216)	600.00	600.00	0.00%
		Contract Services(312)	1,800.00	1,800.00	0.00%
	Pest Control(43270)				
		Contract Services(312)	800.00	800.00	0.00%
		Repairs and Maintenance - Contractual Maintenance(405)	500.00	500.00	0.00%
Sanitation					
Culture & Recreation					
	Parks Repairs & Maintenance(45207)				
		Contract Services(312)	2,000.00		-100.00%
		Repair and Maintenance - Contractual Maintenance (405)	1,000.00	3,000.00	200.00%
		Rentals: Other Equipment(415)	1,100.00	1,100.00	0.00%
	Park Salaries(45208)				
		Wages and Salaries: Full-time Employees-Regular(101)	6,546.00	6,760.00	3.27%
		~~Wages and Salaries: Part-Time Regular(102)~~	4,320.00		-100.00%
Culture & Recreation		Wages and Salaries: Temporary Employees (104)		5,120.00	
Economic Development					
	Economic Development & Assistance (46510)				
	(City Contribution)	EDA (615)	5,000.00	5,000.00	0.00%
	(County Contribution)	Gants & Aids (811)	5,000.00	5,000.00	0.00%
	CEDA Contract Services(46511)				
		Contract Services(312)	7,085.00	7,085.00	0.00%
Economic Development		SMIF	0.00	1,000.00	
Miscellaneous Current Expenditures					

	100: General Fund		2024 Budget	2025 Budget	Percent Change from 2024
	Ditch Assessment(41551)				
		Ditch Assessment(605)	1,400.00	1,200.00	-14.29%
Miscellaneous Current Expenditures					
Debt Service Principal					
350	8th Ave Street Bond General Principal(47101)				
		Debt Service: Bond Coverage (606)	22,950.00	21,500.00	-6.32%
			2,050.00	3,150.00	
302	Special Assessment 2014 Principal (47104)				
		Debt Service: Bond Coverage (606)	11,588.00	10,425.00	-10.04%
302	2020A GO Improvement Project General Assessments (47111)				
		Debt Service: Bond Principal (601)	15,387.00	14,881.00	-3.29%
302	2020A Refunding Improvement Assessments Bal (47112)				
		Debt Service: Bond Coverage (606)	55,236.00	58,212.00	5.39%
302	2020A Improvement Project				
	Special Assessments(47114)	Debt Service: Bond Coverage (606)	16,567.00	16,567.00	0.00%
Short Term Debt					
	Principal-Short-Term Debt (47130) Snow Plow				
		Debt Service: Short-Term Debt Principal (603)	16,875.00	11,965.31	-29.09%
Debt Service Principal					
Interest and Fiscal Charges					
Interest	Interest - 2014 Infrastructure General(47202)				
		Debt Service: Bond Interest(611)	1,436.00	0.00	-100.00%
350	Interest - Special Assessment 8th Ave(47203)				
		Debt Service: Bond Interest(611)	5,025.00	3,150.00	-37.31%
303	Taxable Temp. GO Tax Abatement, Series 2021A-Interest(47214)			2,350.00	
		Debt Service: Bond Interest(611)	2,904.00	0.00	-100.00%
	Interest - Short Term Debt(47230) Snow Plow	Debt Service: Short-Term Debt Interest(613)		5,502.00	
Short Term Debt					
	Fiscal Agent's Fees(47501)				
		Contract Services(312)	500.00		-100.00%
Interest and Fiscal Charges					
Capital Outlay					
	City Building Maintenance(41580)	Captial Outlay: Building and Structures (520)	0.00	8,000.00	#DIV/0!
		Capital Outlay: Buildings and Structures(520)	25,000.00	17,000.00	-32.00%
	Unassigned Building Maintenance(41582)				
		Capital Outlay: Building Structures (520)	0.00	4,000.00	#DIV/0!
	Capital Outlay(41995)				
		Capital Outlay: Motor Vehicles(550)	5,000.00	7,500.00	50.00%
		Capital Outlay: Other Equipment		5,000.00	#DIV/0!
	Capital Outlay (42295)				
		Capital Outlay: Building Structures (520)	33,000.00	30,000.00	-9.09%
	Parks Repairs & Maintenance(45207)				
		Capital Outlay: Improvements Other Than Buildings(530)	7,000.00	10,000.00	42.86%
Capital Outlay					
		Debt Service Expenses	**$ 150,518.00**	**$ 147,702.31**	-1.87%
		Total Disbusements w/o Debt Services	**$ 578,131.35**	**$ 721,641.72**	24.82%
		Total all Disbursements	**$ 798,649.35**	**$ 869,344.03**	8.85%

CITY OF
ELLENDALE
106 6th Ave. W, PO Box 385 Ellendale, MN 56026
www.ellendalemn.com P:507.684.2681 F:507.684.9467

October 30th, 2024

RE: 2025 Appropriation Request

TO: Candi Lemarr
Steele County Finance Director
630 Florence Ave
Owatonna, MN 55060

Dear Candi,

Thank you for your initial review of our 2025 appropriation request. We appreciate the opportunity to provide additional information to support your assessment and finalize the appropriation decisions in December.

In response to your request, please find attached the following documents:

- Our organization's proposed budget for 2025.
- Financial report budget vs actual.
- Balance Sheet.
- Copy of initial appropriations request letter dated June 2024.

If any further clarification or additional information is needed, please do not hesitate to reach out. We are happy to provide any other materials that may assist in your review.
Please let us know if there anything additional information you require.
Thank you again for your consideration. We look forward to your feedback.

Sincerely,

Pamela J. Krill
EDA Specialist, CEDA
City of Ellendale

10/29/2024

General Fund

	Budget	Actual	Variance
Receipts:			
8th Ave General Assessments	24,452.00	0.00	(24,452.00)
2014 Project General Assessments	0.00	3,500.00	3,500.00
2020A GO Refunding 2014A Bond General Assessments	58,810.00	0.00	(58,810.00)
2020A GO Improvement Project Bond General Assessments	15,387.00	0.00	(15,387.00)
General Property Taxes	385,554.35	165,993.91	(219,560.44)
Taxable Temp. GO Tax Abatement, Series 2021A	2,904.00	0.00	(2,904.00)
Tax Abatements- Improved Properties	13,200.00	7,144.43	(6,055.57)
Total Acct 310	**500,307.35**	**176,638.34**	**(323,669.01)**
2014 Infrastructure Special Assessments	9,450.00	0.00	(9,450.00)
8th Ave Special Assessments	5,600.00	0.00	(5,600.00)
2020A Country View Improvement Project Special Assessments	16,567.00	0.00	(16,567.00)
Total Acct 319	**31,617.00**	**0.00**	**(31,617.00)**
Business Licenses and Permits	1,500.00	50.00	(1,450.00)
Total Acct 321	**1,500.00**	**50.00**	**(1,450.00)**
Non-Business Licenses & Permit	100.00	230.00	130.00
Building Permits (Excludes surcharge)	500.00	228.37	(271.63)
Total Acct 322	**600.00**	**458.37**	**(141.63)**
Local Government Aid	217,716.00	108,858.00	(108,858.00)
Fire Training Reimbursement	0.00	6,450.00	6,450.00
Fire Relief Aid	17,259.00	0.00	(17,259.00)
Total Acct 334	**234,975.00**	**115,308.00**	**(119,667.00)**
County Grants and Aids for Highways	7,800.00	8,302.81	502.81
Other County Grants and Aids	10,000.00	16,882.00	6,882.00
Other City Grants and Aids	2,000.00	0.00	(2,000.00)
State Grants and Aids	0.00	3,749.60	3,749.60
Total Acct 336	**19,800.00**	**28,934.41**	**9,134.41**
City/Town Hall Rent	1,500.00	1,310.00	(190.00)
Election	0.00	6.00	6.00
Total Acct 341	**1,500.00**	**1,316.00**	**(184.00)**
Fire Relief Association Gambling Contributions	0.00	500.00	500.00
Total Acct 342	**0.00**	**500.00**	**500.00**
Snow Removal	0.00	1,350.61	1,350.61
Total Acct 343	**0.00**	**1,350.61**	**1,350.61**
Interest Earning	500.00	17,433.99	16,933.99
Franchise Fees	6,500.00	3,150.78	(3,349.22)
Contributions and Donations from Private Sources	0.00	3,543.00	3,543.00
Reimbursements & Refunds	0.00	3,925.96	3,925.96
Total Acct 362	**7,000.00**	**28,053.73**	**21,053.73**
Total Revenues	**797,299.35**	**352,609.46**	**(444,689.89)**
Other Financing Sources:			
Special Items	0.00	64.74	64.74
Administration Assessment Fee	0.00	1,122.85	1,122.85
Total Acct 395	**0.00**	**1,187.59**	**1,187.59**
Capital Contributions	0.00	5,000.00	5,000.00
Total Acct 397	**0.00**	**5,000.00**	**5,000.00**
Journal Entry	0.00	46.47	46.47
Total Acct 399	**0.00**	**46.47**	**46.47**
Total Other Financing Sources	**0.00**	**6,234.06**	**6,234.06**

10/29/2024

General Fund

	Budget	Actual	Variance
Disbursements:			
Council/Town Board	8,000.00	5,816.99	2,183.01
Total Acct 411	**8,000.00**	**5,816.99**	**2,183.01**
Mayor	3,500.00	1,713.08	1,786.92
Acting Mayor	3,500.00	2,530.34	969.66
Total Acct 413	**7,000.00**	**4,243.42**	**2,756.58**
Elections	5,050.00	3,402.39	1,647.61
Payroll Taxes	14,000.00	43,785.56	(29,785.56)
PERA Contributions	14,000.00	19,710.74	(5,710.74)
Clerk	43,930.00	24,762.20	19,167.80
Deputy Clerk Salaries	26,289.00	14,553.00	11,736.00
Total Acct 414	**103,269.00**	**106,213.89**	**(2,944.89)**
Financial Administration	900.00	0.00	900.00
Accounting	50.00	350.00	(300.00)
Ditch Assessment	1,400.00	1,181.26	218.74
Property Taxes - City Properties	500.00	272.46	227.54
Tax Abatements - Residential & Commercial	13,200.00	14,079.72	(879.72)
Meetings & Travel	1,375.00	500.00	875.00
Dues & Subscriptions	4,200.00	2,771.41	1,428.59
Publishing & Printing	3,000.00	210.00	2,790.00
Office Supplies & Postage	4,150.00	2,976.25	1,173.75
Repair & Maintenance Salaries	37,048.00	23,240.31	13,807.69
Donations	0.00	8,006.00	(8,006.00)
Benevolence	250.00	285.67	(35.67)
Fuel	9,000.00	4,787.54	4,212.46
Entertainment	1,500.00	1,227.05	272.95
Unassigned Entertainment	0.00	600.00	(600.00)
City Building Maintenance	33,250.00	18,738.09	14,511.91
Capital Outlay Community Bldg.	0.00	14,911.59	(14,911.59)
Unassigned Building Maintenance	0.00	25,548.41	(25,548.41)
City Bldg Utilities	51,000.00	33,238.75	17,761.25
City Repair & Maintenance	12,600.00	6,412.67	6,187.33
Total Acct 415	**173,423.00**	**159,337.18**	**14,085.82**
City/Town Attorney	14,000.00	8,415.73	5,584.27
Accounting & Bookkeeping	14,000.00	12,970.00	1,030.00
Total Acct 416	**28,000.00**	**21,385.73**	**6,614.27**
Permits & Licenses	0.00	39.84	(39.84)
Insurance - LMCIT, WC, UI	37,020.00	23,046.00	13,974.00
AFLAC & NCPERS - Unallocated	0.00	352.00	(352.00)
Capital Outlay	5,000.00	40,077.07	(35,077.07)
Total Acct 419	**42,020.00**	**63,514.91**	**(21,494.91)**
Police Support Services	54,480.35	40,231.56	14,248.79
Total Acct 421	**54,480.35**	**40,231.56**	**14,248.79**
Fire Administration	0.00	2,500.00	(2,500.00)
Fire Training	0.00	6,450.00	(6,450.00)
Capital Outlay	33,000.00	17,500.00	15,500.00
Fire Relief from City	5,000.00	0.00	5,000.00
Fire Relief from State	17,805.00	0.00	17,805.00
Total Acct 422	**55,805.00**	**26,450.00**	**29,355.00**
Ambulance Service	11,375.00	5,000.00	6,375.00
Total Acct 423	**11,375.00**	**5,000.00**	**6,375.00**
Civil Defense Expenditures	1,000.00	0.00	1,000.00
Total Acct 425	**1,000.00**	**0.00**	**1,000.00**
EMS Expenditures	3,600.00	2,962.19	637.81
Public Safety Money from State	0.00	10,000.00	(10,000.00)

10/29/2024

General Fund

	Budget	Actual	Variance
Disbursements:			
Total Acct 428	**3,600.00**	**12,962.19**	**(9,362.19)**
Phone Reimbursment	1,800.00	1,500.00	300.00
Total Acct 430	**1,800.00**	**1,500.00**	**300.00**
Streets & Roadway Salaries	12,698.00	6,632.99	6,065.01
Custodian Salaries	19,025.00	11,930.34	7,094.66
Truck Lease	3,000.00	3,000.00	0.00
Ice and Snow Removal	3,000.00	300.00	2,700.00
Lawn Mower Lease	2,915.00	2,913.51	1.49
Street Lighting	6,000.00	4,730.00	1,270.00
Street Cleaning	2,000.00	1,895.00	105.00
Street Repair & Maintenance	65,850.00	4,986.10	60,863.90
Unassigned Street Repairs & Maintenance	0.00	5,200.00	(5,200.00)
Street Improvements	1,000.00	0.00	1,000.00
Total Acct 431	**115,488.00**	**41,587.94**	**73,900.06**
Compost Site	120.00	0.00	120.00
Storm Water System	0.00	21,971.50	(21,971.50)
Weed Control	2,400.00	1,600.35	799.65
Pest Control	1,300.00	947.64	352.36
Total Acct 432	**3,820.00**	**24,519.49**	**(20,699.49)**
Parks Repairs & Maintenance	11,100.00	6,909.51	4,190.49
Park Salaries	10,866.00	6,748.17	4,117.83
Total Acct 452	**21,966.00**	**13,657.68**	**8,308.32**
Economic Development and Assistance	10,000.00	10,000.00	0.00
CEDA Contract Services	7,085.00	7,085.00	0.00
Total Acct 465	**17,085.00**	**17,085.00**	**0.00**
8th Ave Street Bond General Principal	25,000.00	0.00	25,000.00
Special Assessments 2014 Principal	11,588.00	0.00	11,588.00
Principal-2020A Improvement Project Assessments	15,387.00	0.00	15,387.00
2020A Refunding Improvement Assessments Balance from 2014A	55,236.00	0.00	55,236.00
2020A Improvement Project Special Assessment -Principal	16,567.00	0.00	16,567.00
Principal - Short-Term Debt	16,875.00	16,875.00	0.00
Total Acct 471	**140,653.00**	**16,875.00**	**123,778.00**
Interest - 2014 Infrastrucrture General	1,436.00	0.00	1,436.00
Interest - Special Assessment 8th Ave	5,025.00	0.00	5,025.00
Taxable Temp. GO Tax Abatement, Series 2021A-Interest	2,904.00	0.00	2,904.00
Total Acct 472	**9,365.00**	**0.00**	**9,365.00**
Fiscal Agent's Fees	500.00	0.00	500.00
Total Acct 475	**500.00**	**0.00**	**500.00**
Audit Journal Entry	0.00	46.47	(46.47)
Community Center Deposit	0.00	50.00	(50.00)
Total Acct 499	**0.00**	**96.47**	**(96.47)**
Total Disbursements	**798,649.35**	**560,477.45**	**238,171.90**
Other Financing Uses:			
Total Other Financing Uses	**0.00**	**0.00**	**0.00**
Beginning Cash Balance		**709,201.55**	
Total Receipts and Other Financing Sources		**358,843.52**	
Total Disbursements and Other Financing Uses		**560,477.45**	
Cash Balance as of 10/29/2024		**507,567.62**	

For the Period : **1/1/2024 To 10/29/2024**

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement
General Fund	$709,201.55	$358,843.52	$560,477.45	$507,567.62	$227.21	$52,529.64	$559,870.05
Debt Service Fund 2014	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Debt Service 2020A Improvement & Refunding Fund	$207,318.30	$57,952.71	$120,838.75	$144,432.26	$0.00	$0.00	$144,432.26
Debt Service GO Temporary Tax Abatement 2021A	$7,189.31	$1,605.06	$7,189.31	$1,605.06	$0.00	$0.00	$1,605.06
Debt Service GO Tax Increment Financing Bond, Series 2024A	$0.00	$32,408.71	$0.00	$32,408.71	$0.00	$0.00	$32,408.71
Debt Service Fund 2011	$15,588.33	$17,087.54	$28,550.00	$4,125.87	$0.00	$550.00	$4,675.87
General Capital Projects	$40,085.64	$47,394.50	$58,171.64	$29,308.50	$0.00	$0.00	$29,308.50
GO Improvement & Refunding Bond Series 2020A	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Taxable Temp. GO Tax Abatement, Series 2021A	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
Fire Department	$19,996.91	$288,631.67	$120,476.84	$188,151.74	$2,900.00	$7,447.61	$192,699.35
Water	$307,811.77	$262,708.67	$326,998.65	$243,521.79	$19,152.34	$17,925.07	$242,294.52
Sewage Collection and Disposal	$105,193.98	$88,724.04	$75,926.55	$117,991.47	$6,295.81	$3,706.25	$115,401.91
Refuse or Garbage Collection	$9,479.46	$42,250.29	$37,149.85	$14,579.90	$3,578.45	$5,607.40	$16,608.85
EDA	$77,640.07	$24,595.64	$10,331.50	$91,904.21	$1,310.63	$0.00	$90,593.58
Capitol Restrictive Impv	$51,939.37	$136.25	$0.00	$52,075.62	$0.00	$0.00	$52,075.62
Total	**$1,551,444.69**	**$1,222,338.60**	**$1,346,110.54**	**$1,427,672.75**	**$33,464.44**	**$87,765.97**	**$1,481,974.28**

Name of Fund	Beginning Balance	Total Receipts	Total Disbursed	Ending Balance	Less Deposits In Transit	Plus Outstanding Checks	Total Per Bank Statement

Derek A Bartness	City Council/Town Board	Date
Jaclyn C Froman	City Council/Town Board	Date
Jon S Asplund	City Council/Town Board	Date
Matthew D Bartsch	City Council/Town Board, Mayor	Date
Scott B Groth	City Council/Town Board	Date

Lemarr, Candi

From: cityclerk@medfordminnesota.com
Sent: Tuesday, October 29, 2024 1:22 PM
To: Lemarr, Candi
Subject: RE: City of Medford 2025 Budget Appropriation request
Attachments: Steele County continued funding of economic development contribution request 2023.doc; 2024 and 2025 revenue budget.pdf; 2024 and 2025 expense budget.pdf

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From: Lemarr, Candi <Candi.Lemarr@SteeleCountyMN.gov>
Sent: Thursday, October 24, 2024 6:28 PM
To: cityclerk@medfordminnesota.com
Subject: City of Medford 2025 Budget Appropriation request

Hello

41 of 275

wanted to provide the attached letter as the Board is requesting additional information for the 2025 appropriation requests.

Thank you,

Candi Lemarr
Director of Finance
Steele County • 630 Florence Avenue • Owatonna, MN 55060
Phone 507-444-7426
Email: Candi.Lemarr@SteeleCountyMN.gov

7

City of MEDFORD
A place to call home since 1855

408 SE 2nd Avenue
Medford, Minnesota
55049

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Danny Thomas
Mayor

Chad Merritt
Acting Mayor
Council Member

Amanda Mueller
Council Member

Craig Helgeson
Council Member

Nick Sorensen
Council Member

Elizabeth Jackson
Clerk Administrator

July 26, 2023

Dear Steele County Board of Commissioners,

The City of Medford's Economic Development Authority has been the recipient of an annual $5,000 Steele County economic development contribution. The Medford Economic Development Authority has received the annual $5,000 contribution since its establishment.

In the beginning of 2017, Medford City Council established goals of pursuing residential, commercial and industrial development.

Developing housing and businesses will increase tax base for the City and County. The contributions have been added to the City's EDA Fund that is used to finance low-interest revolving loans, the business façade improvement program, and the micro grant program. Several Medford businesses have secured low-interest loans through the EDA to finance improvements, start-ups, and expansions.

The City of Medford and Medford EDA have appreciated Steele County's economic development contributions of the past. During the meetings to explore the establishment of the Steele County EDA, the County was asked if it would continue to make the $5,000 contribution to city EDAs, all indications were that the annual contribution would continue. Continued receipt of the contribution was a factor in the City of Medford and EDA agreeing to participate in the Steele County EDA. The City of Medford and EDA look forward to receiving the contribution annually.

If you have any questions, feel welcome to contact me.

Respectfully,

Elizabeth Jackson
City Administrator
(507) 455-2866
cityclerk@medfordminnesota.com

CITY OF MEDFORD
2025 Revenue Budget

Account	Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
101 GENERAL FUND								
00000 All departments								
R 101-00000-31010	Current Ad Valorem Taxes	$573,610.00	$575,750.40	$613,772.00	$280,488.22	$333,283.78	$666,872.00	
R 101-00000-31050	Tax Increments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-00000-32100	Business Licenses/Permits	$1,000.00	$1,045.00	$1,000.00	$760.00	$240.00	$1,000.00	
R 101-00000-32105	Liquor License	$175.00	$0.00	$0.00	$175.00	-$175.00	$175.00	
R 101-00000-32170	Franchise Fees	$57,000.00	$70,625.07	$57,000.00	$28,938.64	$28,061.36	$60,000.00	
R 101-00000-33401	Local Government Aid	$256,523.00	$255,461.00	$301,124.00	$0.00	$301,124.00	$301,731.00	
R 101-00000-33402	Homestead Credit	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-00000-33450	Other state aids	$0.00	$58,989.00	$29,613.00	$0.00	$29,613.00	$0.00	
R 101-00000-34204	Protective Inspection Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-00000-35104	Administrative Fines	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-00000-36230	Contribution, Donation, Gr	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-00000-36250	Loan Payments Principle	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-00000-37950	Miscellaneous Revenue	$0.00	$1,737.16	$0.00	$987.07	-$987.07	$0.00	
R 101-00000-38040	CGI Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-00000-38050	Cable TV Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-00000-39203	Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-00000-39310	Proceeds-Capital Lease	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments		$888,308.00	$963,607.63	$1,002,509.00	$311,348.93	$691,160.07	$1,029,778.00	
41000 General Government (GENERAL)								
R 101-41000-33160	Other Federal Grants	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
41000 General Government (GENERAL)		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
41530 Accounting								
R 101-41530-36212	Interest Earnings	$20.00	$20.61	$20.00	$5.72	$14.28	$20.00	
R 101-41530-36213	Interest Earnings	$10.00	$9.60	$10.00	$2.67	$7.33	$10.00	
R 101-41530-36214	Interest Earnings	$1,500.00	$1,970.89	$1,500.00	$225.41	$1,274.59	$1,500.00	
R 101-41530-36240	Insurance Reimbursement	$0.00	$1,595.00	$0.00	$4,543.00	-$4,543.00	$0.00	
R 101-41530-39203	Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
41530 Accounting		$1,530.00	$3,596.10	$1,530.00	$4,776.80	-$3,246.80	$1,530.00	
41910 Planning and Zoning								
R 101-41910-32210	Building Permits	$2,500.00	$1,590.98	$2,500.00	$1,180.81	$1,319.19	$2,000.00	
R 101-41910-32215	Zoning/Variance Fees	$300.00	$150.00	$300.00	$150.00	$150.00	$300.00	
41910 Planning and Zoning		$2,800.00	$1,740.98	$2,800.00	$1,330.81	$1,469.19	$2,300.00	
41950 Municipal Complex								
R 101-41950-36210	Interest Earnings	$400.00	$262.48	$400.00	$55.19	$344.81	$300.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
R 101-41950-36230 Contribution, Donation, Gr	$0.00	$525.00	$0.00	$0.00	$0.00	$0.00	
41950 Municipal Complex	$400.00	$787.48	$400.00	$55.19	$344.81	$300.00	
42110 Police Administration							
R 101-42110-36210 Interest Earnings	$200.00	$176.31	$200.00	$49.05	$150.95	$200.00	
R 101-42110-39205 Transfer From Reserves	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
42110 Police Administration	$200.00	$176.31	$200.00	$49.05	$150.95	$200.00	
42210 Fire Department Services							
R 101-42210-31010 Current Ad Valorem Taxes	$20,000.00	$20,000.00	$22,500.00	$22,500.00	$0.00	$22,500.00	
R 101-42210-31050 Tax Increments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-42210-33160 Other Federal Grants	$0.00	$0.00	$80,000.00	$0.00	$80,000.00	$0.00	
R 101-42210-33400 State Grants and Aids	$4,000.00	$14,066.00	$64,000.00	$4,950.00	$59,050.00	$0.00	
R 101-42210-33422 Fire State Aid	$15,000.00	$19,256.54	$16,000.00	$0.00	$16,000.00	$17,000.00	
R 101-42210-33424 Other State Aid	$0.00	$5,759.00	$0.00	$3,078.00	-$3,078.00	$0.00	
R 101-42210-34000 Charges for Services	$0.00	$0.00	$0.00	$540.00	-$540.00	$0.00	
R 101-42210-34200 Township Fire Contracts	$36,600.00	$36,600.00	$40,500.00	$0.00	$40,500.00	$42,000.00	
R 101-42210-36210 Interest Earnings	$1,500.00	$3,409.30	$1,500.00	$1,111.90	$388.10	$1,500.00	
R 101-42210-36230 Contribution, Donation, Gr	$0.00	$0.00	$0.00	$5,800.00	-$5,800.00	$0.00	
R 101-42210-36231 Fire Dept Donations for Eq	$30,000.00	$100,000.00	$30,000.00	$0.00	$30,000.00	$75,000.00	
R 101-42210-36240 Insurance Reimbursement	$0.00	$0.00	$0.00	$1,667.24	-$1,667.24	$0.00	
R 101-42210-37950 Miscellaneous Revenue	$0.00	$955.90	$0.00	$4,000.00	-$4,000.00	$50.00	
42210 Fire Department Services	$107,100.00	$200,046.74	$254,500.00	$43,647.14	$210,852.86	$158,050.00	
42700 Animal Control							
R 101-42700-32240 Animal Licenses	$50.00	$20.00	$50.00	$25.00	$25.00	$50.00	
R 101-42700-35104 Administrative Fines	$50.00	$0.00	$50.00	$0.00	$50.00	$0.00	
42700 Animal Control	$100.00	$20.00	$100.00	$25.00	$75.00	$50.00	
43100 Hwys, Streets, & Roads							
R 101-43100-33160 Other Federal Grants	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-43100-33170 Other Federal Aid	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-43100-33450 Other state aids	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-43100-33610 County Grants/Aid for Hw	$5,736.00	$10,704.03	$5,736.00	$11,455.22	-$5,719.22	$0.00	
R 101-43100-36200 Miscellaneous Revenues	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-43100-36210 Interest Earnings	$200.00	$205.51	$200.00	$57.18	$142.82	$200.00	
R 101-43100-36212 Interest Earnings	$50.00	$51.88	$50.00	$14.44	$35.56	$50.00	
R 101-43100-36213 Interest Earnings	$150.00	$145.45	$150.00	$40.47	$109.53	$150.00	
R 101-43100-39101 Sales of General Fixed Ass	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-43100-39310 Proceeds-Capital Lease	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43100 Hwys, Streets, & Roads	$6,136.00	$11,106.87	$6,136.00	$11,567.31	-$5,431.31	$400.00	
45200 Parks (GENERAL)							

Account Descr		2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
R 101-45200-33170	Other Federal Aid	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-45200-33620	Other County Grants/Aid	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-45200-34740	Park & Rec Concessions	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-45200-34780	Park Fees	$1,500.00	$1,630.00	$1,500.00	$1,245.00	$255.00	$1,500.00	
R 101-45200-36200	Miscellaneous Revenues	$0.00	$0.00	$0.00	$6,102.79	-$6,102.79	$0.00	
R 101-45200-36210	Interest Earnings	$0.00	$6.10	$0.00	$1.70	-$1.70	$0.00	
R 101-45200-36214	Interest Earnings	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 101-45200-36230	Contribution, Donation, Gr	$0.00	$23,455.63	$0.00	$0.00	$0.00	$0.00	
R 101-45200-39560	Veterans Memorial	$0.00	$509.02	$0.00	$752.72	-$752.72	$0.00	
45200 Parks (GENERAL)		$1,500.00	$25,600.75	$1,500.00	$8,102.21	-$6,602.21	$1,500.00	
45202 Park Areas								
R 101-45202-33400	State Grants and Aids	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
45202 Park Areas		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
101 GENERAL FUND		$1,008,074.00	$1,206,682.86	$1,269,675.00	$380,902.44	$888,772.56	$1,194,108.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
205 ECONOMIC DEVELOPMENT AUTH							
46500 Economic Develop mt (GENERAL)							
R 205-46500-31010 Current Ad Valorem Taxes	$13,285.00	$13,285.00	$0.00	$0.00	$0.00	$0.00	
R 205-46500-33600 County Grants	$0.00	$5,160.00	$5,000.00	$5,000.00	$0.00	$5,000.00	
R 205-46500-36210 Interest Earnings	$1,100.00	$1,424.67	$1,000.00	$405.47	$594.53	$1,100.00	
R 205-46500-36215 Loan Interest	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 205-46500-36220 Other Rents and Royalties	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 205-46500-36250 Loan Payments Principle	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
46500 Economic Develop mt (GENERAL)	$14,385.00	$19,869.67	$6,000.00	$5,405.47	$594.53	$6,100.00	
205 ECONOMIC DEVELOPMENT AUTH	$14,385.00	$19,869.67	$6,000.00	$5,405.47	$594.53	$6,100.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
301 2004B Refunding							
00000 All departments							
R 301-00000-31010 Current Ad Valorem Taxes	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 301-00000-36100 Special Assessments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 301-00000-36210 Interest Earnings	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 301-00000-39203 Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 301-00000-39205 Transfer From Reserves	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
301 2004B Refunding	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
304 2015 Scenic Heights Fund							
00000 All departments							
R 304-00000-31010 Current Ad Valorem Taxes	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 304-00000-36100 Special Assessments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 304-00000-36210 Interest Earnings	$0.00	$90.20	$0.00	$25.10	-$25.10	$0.00	
R 304-00000-39203 Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 304-00000-39310 Proceeds-Capital Lease	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$0.00	$90.20	$0.00	$25.10	-$25.10	$0.00	
304 2015 Scenic Heights Fund	$0.00	$90.20	$0.00	$25.10	-$25.10	$0.00	

Account Descr		2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
305 2014 Central Ave Fund								
00000 All departments								
R 305-00000-31010	Current Ad Valorem Taxes	$19,250.00	$19,250.00	$19,250.00	$19,250.00	$0.00	$19,250.00	
R 305-00000-36100	Special Assessments	$15,754.00	$14,477.88	$15,754.00	$8,646.10	$7,107.90	$15,754.00	
R 305-00000-36210	Interest Earnings	$600.00	$1,113.61	$600.00	$337.02	$262.98	$600.00	
R 305-00000-39203	Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 305-00000-39205	Transfer From Reserves	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 305-00000-39310	Proceeds-Capital Lease	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments		$35,604.00	$34,841.49	$35,604.00	$28,233.12	$7,370.88	$35,604.00	
305 2014 Central Ave Fund		$35,604.00	$34,841.49	$35,604.00	$28,233.12	$7,370.88	$35,604.00	

Account Descr		2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
306 2021 Main Street Project Fund								
00000 All departments								
R 306-00000-31010	Current Ad Valorem Taxes	$92,000.00	$92,000.00	$91,132.00	$91,132.00	$0.00	$91,508.00	
R 306-00000-36100	Special Assessments	$32,569.00	$25,993.12	$32,569.00	$11,790.56	$20,778.44	$32,569.00	
R 306-00000-36210	Interest Earnings	$100.00	$634.22	$0.00	$263.08	-$263.08	$100.00	
R 306-00000-39203	Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 306-00000-39310	Proceeds-Capital Lease	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments		$124,669.00	$118,627.34	$123,701.00	$103,185.64	$20,515.36	$124,177.00	
306 2021 Main Street Project Fund		$124,669.00	$118,627.34	$123,701.00	$103,185.64	$20,515.36	$124,177.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
310 2018 Street Project Fund							
00000 All departments							
R 310-00000-31010 Current Ad Valorem Taxes	$17,143.00	$17,143.00	$17,143.00	$17,143.00	$0.00	$17,143.00	
R 310-00000-36100 Special Assessments	$18,812.00	$16,335.70	$18,812.00	$8,817.54	$9,994.46	$18,812.00	
R 310-00000-36210 Interest Earnings	$300.00	$902.86	$300.00	$279.01	$20.99	$300.00	
R 310-00000-39203 Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 310-00000-39310 Proceeds-Capital Lease	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$36,255.00	$34,381.56	$36,255.00	$26,239.55	$10,015.45	$36,255.00	
310 2018 Street Project Fund	$36,255.00	$34,381.56	$36,255.00	$26,239.55	$10,015.45	$36,255.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
313 2023 Street Project							
00000 All departments							
R 313-00000-36100 Special Assessments	$0.00	$34,060.37	$0.00	$20,717.60	-$20,717.60	$0.00	
00000 All departments	$0.00	$34,060.37	$0.00	$20,717.60	-$20,717.60	$0.00	
313 2023 Street Project	$0.00	$34,060.37	$0.00	$20,717.60	-$20,717.60	$0.00	

Account Descr	2023 Budget	2023 Amt	2024 Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
401 GENERAL CAPITAL PROJECTS							
00000 All departments							
R 401-00000-36200 Miscellaneous Revenues	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 401-00000-36212 Interest Earnings	$1,500.00	$3,525.63	$1,500.00	$1,106.31	$393.69	$0.00	
R 401-00000-37950 Miscellaneous Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 401-00000-39203 Transfer from Other Fund	$101,254.00	$101,254.00	$222,538.00	$0.00	$222,538.00	$99,979.00	
00000 All departments	$102,754.00	$104,779.63	$224,038.00	$1,106.31	$222,931.69	$99,979.00	
401 GENERAL CAPITAL PROJECTS	$102,754.00	$104,779.63	$224,038.00	$1,106.31	$222,931.69	$99,979.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
404 2018 STREETS PROJECT							
00000 All departments							
R 404-00000-36210 Interest Earnings	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 404-00000-39203 Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 404-00000-39310 Proceeds-Capital Lease	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
404 2018 STREETS PROJECT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
408 2021 MAIN STREET PROJECT							
00000 All departments							
R 408-00000-36210 Interest Earnings	$0.00	$682.93	$0.00	$190.01	-$190.01	$0.00	
R 408-00000-37940 County Payments	$0.00	$82,571.00	$0.00	$0.00	$0.00	$0.00	
R 408-00000-39203 Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 408-00000-39310 Proceeds-Capital Lease	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$0.00	$83,253.93	$0.00	$190.01	-$190.01	$0.00	
408 2021 MAIN STREET PROJECT	$0.00	$83,253.93	$0.00	$190.01	-$190.01	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
601 WATER FUND							
00000 All departments							
R 601-00000-31300 General Sales and Use Ta	$112,494.00	$122,089.12	$113,000.00	$28,331.58	$84,668.42	$115,000.00	
R 601-00000-33000 Intergovernmental Reven	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 601-00000-33100 Federal Grants and Aids	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 601-00000-33170 Other Federal Aid	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 601-00000-34950 Other Revenues	$0.00	$2,140.55	$0.00	$498.80	-$498.80	$0.00	
R 601-00000-36210 Interest Earnings	$4,000.00	$5,957.11	$4,000.00	$1,665.84	$2,334.16	$5,000.00	
R 601-00000-36235 Other Donations	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 601-00000-36240 Insurance Reimbursement	$0.00	$0.00	$0.00	$8,000.00	-$8,000.00	$0.00	
R 601-00000-37100 Water Sales	$189,000.00	$199,424.66	$205,000.00	$150,929.71	$54,070.29	$205,000.00	
R 601-00000-37120 Water Connection Fee MN	$4,714.00	$4,735.56	$4,714.00	$3,689.96	$1,024.04	$4,714.00	
R 601-00000-37150 Water Connect/Reconnect	$200.00	$109.90	$200.00	$86.91	$113.09	$200.00	
R 601-00000-37160 Late Fee	$4,600.00	$6,213.16	$4,800.00	$6,158.58	-$1,358.58	$5,000.00	
R 601-00000-37170 Sales Tax Collected	$1,800.00	$1,536.95	$1,800.00	$1,138.65	$661.35	$1,500.00	
R 601-00000-37180 Water Miscellaneous Inco	$800.00	$7,925.00	$800.00	$0.00	$800.00	$800.00	
R 601-00000-37190 Trunk Fees	$0.00	$5,440.00	$0.00	$0.00	$0.00	$0.00	
R 601-00000-37195 Flat Rate Water	$75,000.00	$75,246.01	$75,000.00	$58,367.05	$16,632.95	$75,000.00	
R 601-00000-37950 Miscellaneous Revenue	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 601-00000-39101 Sales of General Fixed Ass	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 601-00000-39200 Interfund Operating Trans	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 601-00000-39450 Hook-up Fees	$0.00	$5,010.00	$0.00	$0.00	$0.00	$0.00	
R 601-00000-39700 Capital Contributions	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$392,608.00	$435,828.02	$409,314.00	$258,867.08	$150,446.92	$412,214.00	
42000 Public Safety (GENERAL)							
R 601-42000-33439 GERF Pension	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
42000 Public Safety (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49990 Other Expense (GENERAL)							
R 601-49990-39999 Developer Contributed Inf	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49990 Other Expense (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
601 WATER FUND	$392,608.00	$435,828.02	$409,314.00	$258,867.08	$150,446.92	$412,214.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
602 SEWER FUND							
00000 All departments							
R 602-00000-31300 General Sales and Use Ta	$70,000.00	$65,740.30	$75,000.00	$15,255.47	$59,744.53	$70,000.00	
R 602-00000-33170 Other Federal Aid	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 602-00000-36210 Interest Earnings	$3,500.00	$4,888.97	$3,500.00	$1,360.23	$2,139.77	$3,500.00	
R 602-00000-36240 Insurance Reimbursement	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 602-00000-37160 Late Fee	$3,000.00	$5,144.89	$3,500.00	$6,247.18	-$2,747.18	$4,000.00	
R 602-00000-37190 Trunk Fees	$0.00	$5,440.00	$0.00	$0.00	$0.00	$0.00	
R 602-00000-37196 Flat Rate Sewer	$87,360.00	$79,899.04	$111,385.00	$77,876.49	$33,508.51	$110,000.00	
R 602-00000-37200 Sewer Sales	$230,494.00	$268,085.40	$319,532.00	$260,790.90	$58,741.10	$325,000.00	
R 602-00000-37211 Transfer Sewer Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 602-00000-37280 Sewer Miscellaneous Inco	$0.00	$11,475.00	$0.00	$0.00	$0.00	$0.00	
R 602-00000-39200 Interfund Operating Trans	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 602-00000-39450 Hook-up Fees	$1,250.00	$4,180.00	$1,670.00	$0.00	$1,670.00	$0.00	
R 602-00000-39700 Capital Contributions	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$395,604.00	$444,853.60	$514,587.00	$361,530.27	$153,056.73	$512,500.00	
42000 Public Safety (GENERAL)							
R 602-42000-33439 GERF Pension	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
42000 Public Safety (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49990 Other Expense (GENERAL)							
R 602-49990-39999 Developer Contributed Inf	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49990 Other Expense (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
602 SEWER FUND	$395,604.00	$444,853.60	$514,587.00	$361,530.27	$153,056.73	$512,500.00	

Account Descr		2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
609 MUNICIPAL LIQUOR FUND								
00000 All departments								
R 609-00000-31800	Other Taxes	$0.00	$45,273.40	$0.00	$40,946.62	-$40,946.62	$0.00	
R 609-00000-34950	Other Revenues	$0.00	$200.00	$0.00	$175.00	-$175.00	$0.00	
R 609-00000-36210	Interest Earnings	$300.00	$570.75	$300.00	$156.87	$143.13	$300.00	
R 609-00000-36220	Other Rents and Royalties	$20,000.00	$34,101.13	$27,000.00	$32,093.56	-$5,093.56	$30,000.00	
R 609-00000-36230	Contribution, Donation, Gr	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 609-00000-36240	Insurance Reimbursement	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 609-00000-37811	Liquor Sales -Off Sale	$18,000.00	$13,335.34	$15,000.00	$12,216.57	$2,783.43	$15,000.00	
R 609-00000-37812	Beer Sales -Off Sale	$90,000.00	$101,845.83	$92,000.00	$82,566.18	$9,433.82	$95,000.00	
R 609-00000-37813	Wine Sales -Off Sale	$1,000.00	$368.64	$1,000.00	$344.28	$655.72	$500.00	
R 609-00000-37911	Liquor Sales -On Sale	$120,000.00	$105,299.19	$125,000.00	$87,062.18	$37,937.82	$120,000.00	
R 609-00000-37912	Beer Sales -On Sale	$148,000.00	$237,289.42	$160,000.00	$187,292.08	-$27,292.08	$165,000.00	
R 609-00000-37915	Other Merchandise -On Sa	$15,000.00	$40,833.52	$25,000.00	$29,364.60	-$4,364.60	$30,000.00	
R 609-00000-37916	Cigarette Sales	$12,000.00	$10,760.11	$12,000.00	$9,546.71	$2,453.29	$12,000.00	
R 609-00000-37917	Promotion Sales	$6,000.00	$4,070.00	$7,000.00	$2,960.00	$4,040.00	$6,000.00	
R 609-00000-37920	Vending Machine Sales -O	$1,200.00	$1,849.06	$1,500.00	$1,099.41	$400.59	$1,500.00	
R 609-00000-37940	County Payments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 609-00000-37950	Miscellaneous Revenue	$700.00	$3,023.89	$2,000.00	$6,057.80	-$4,057.80	$5,000.00	
00000 All departments		$432,200.00	$598,820.28	$467,800.00	$491,881.86	-$24,081.86	$480,300.00	
42000 Public Safety (GENERAL)								
R 609-42000-33439	GERF Pension	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
42000 Public Safety (GENERAL)		$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
609 MUNICIPAL LIQUOR FUND		$432,200.00	$598,820.28	$467,800.00	$491,881.86	-$24,081.86	$480,300.00	

Account Descr		2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
616 SWIMMING POOL FUND								
00000 All departments								
R 616-00000-31010	Current Ad Valorem Taxes	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 616-00000-33400	State Grants and Aids	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 616-00000-33620	Other County Grants/Aid	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 616-00000-36210	Interest Earnings	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 616-00000-36230	Contribution, Donation, Gr	$0.00	$15,000.00	$0.00	$0.00	$0.00	$0.00	
R 616-00000-38071	Pool Family Memberships	$9,000.00	$8,845.00	$9,000.00	$9,769.00	-$769.00	$9,000.00	
R 616-00000-38072	Pool Swimming Lessons	$5,500.00	$7,184.50	$7,000.00	$6,739.00	$261.00	$7,000.00	
R 616-00000-38073	Pool Daily Admittance fees	$3,000.00	$3,819.00	$3,000.00	$3,762.00	-$762.00	$3,500.00	
R 616-00000-38074	Pool Misc Revenue	$500.00	$1,819.48	$500.00	$920.00	-$420.00	$500.00	
R 616-00000-38075	Pool Transfers from Gener	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 616-00000-38080	Pool Candy Revenues	$3,250.00	$6,583.05	$4,000.00	$5,273.05	-$1,273.05	$4,000.00	
R 616-00000-39203	Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments		$21,250.00	$43,251.03	$23,500.00	$26,463.05	-$2,963.05	$24,000.00	
616 SWIMMING POOL FUND		$21,250.00	$43,251.03	$23,500.00	$26,463.05	-$2,963.05	$24,000.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
801 MUNICIPAL COMPLEX FUND							
00000 All departments							
R 801-00000-36210 Interest Earnings	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 801-00000-36230 Contribution, Donation, Gr	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 801-00000-39203 Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
801 MUNICIPAL COMPLEX FUND	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
851 Park Endowment Fund							
00000 All departments							
R 851-00000-36210 Interest Earnings	$0.00	$79.83	$0.00	$28.34	-$28.34	$0.00	
R 851-00000-36230 Contribution, Donation, Gr	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 851-00000-39203 Transfer from Other Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$0.00	$79.83	$0.00	$28.34	-$28.34	$0.00	
851 Park Endowment Fund	$0.00	$79.83	$0.00	$28.34	-$28.34	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
901 FIXED ASSETS FUND							
00000 All departments							
R 901-00000-39700 Capital Contributions	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43000 Public Works (GENERAL)							
R 901-43000-39101 Sales of General Fixed Ass	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 901-43000-39999 Developer Contributed Inf	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43000 Public Works (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
901 FIXED ASSETS FUND	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
902 GENERAL LONG-TERM DEBT GROUP							
00000 All departments							
R 902-00000-33439 GERF Pension	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 902-00000-39310 Proceeds-Capital Lease	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 902-00000-39700 Capital Contributions	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
42000 Public Safety (GENERAL)							
R 902-42000-33439 GERF Pension	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 902-42000-39310 Proceeds-Capital Lease	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
42000 Public Safety (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
902 GENERAL LONG-TERM DEBT GROUP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
903 Property Taxes							
00000 All departments							
R 903-00000-31010 Current Ad Valorem Taxes	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
R 903-00000-31050 Tax Increments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43000 Public Works (GENERAL)							
R 903-43000-36100 Special Assessments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43000 Public Works (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
903 Property Taxes	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
904 EDA Conversion Fund							
46500 Economic Develop mt (GENERAL)							
R 904-46500-36250 Loan Payments Principle	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
46500 Economic Develop mt (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
904 EDA Conversion Fund	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
	$2,563,403.00	$3,159,419.81	$3,110,474.00	$1,704,775.84	$1,405,698.16	$2,925,237.00	

CITY OF MEDFORD
2025 Expenditure Budget

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
101 GENERAL FUND							
00000 All departments							
E 101-00000-700 Transfers (GENERAL)	$101,254.00	$101,254.00	$222,538.00	$0.00	$222,538.00	$99,979.00	
E 101-00000-793 General Fund Reserves	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-00000-794 Excess Increment Returned	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$101,254.00	$101,254.00	$222,538.00	$0.00	$222,538.00	$99,979.00	
41110 Council							
E 101-41110-101 Full-Time Employees Regular	$14,400.00	$14,400.00	$14,400.00	$10,800.00	$3,600.00	$14,400.00	
E 101-41110-121 PERA	$270.00	$0.00	$270.00	$0.00	$270.00	$270.00	
E 101-41110-122 FICA	$900.00	$892.80	$725.00	$669.60	$55.40	$900.00	
E 101-41110-126 Medicare Benefit	$210.00	$208.68	$209.00	$156.51	$52.49	$210.00	
E 101-41110-310 Training	$200.00	$0.00	$200.00	$0.00	$200.00	$200.00	
E 101-41110-331 Travel Expenses	$250.00	$0.00	$250.00	$0.00	$250.00	$250.00	
41110 Council	$16,230.00	$15,501.48	$16,054.00	$11,626.11	$4,427.89	$16,230.00	
41310 City Administrator							
E 101-41310-100 Wages and Salaries (GENER	$55,811.00	$61,661.03	$95,098.00	$80,467.20	$14,630.80	$103,709.00	
E 101-41310-121 PERA	$4,186.00	$4,624.55	$7,132.00	$6,035.04	$1,096.96	$7,778.00	
E 101-41310-122 FICA	$3,460.00	$3,786.38	$5,896.00	$4,943.96	$952.04	$6,430.00	
E 101-41310-126 Medicare Benefit	$809.00	$885.56	$1,379.00	$1,156.31	$222.69	$1,504.00	
E 101-41310-131 Employer Paid Health	$6,984.00	$350.00	$9,510.00	$3,003.40	$1,709.12	$10,651.00	
E 101-41310-300 Professional Srvs (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-41310-310 Training	$750.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-41310-331 Travel Expenses	$250.00	$194.30	$0.00	$0.00	$0.00	$0.00	
41310 City Administrator	$72,250.00	$71,501.82	$119,015.00	$95,605.91	$18,611.61	$130,072.00	
41400 City Clerk							
E 101-41400-101 Full-Time Employees Regular	$72,946.00	$58,198.40	$0.00	$0.00	$0.00	$0.00	
E 101-41400-102 Full-Time Employees Overtim	$3,000.00	$3,172.38	$0.00	$0.00	$0.00	$0.00	
E 101-41400-103 Part-Time Employees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-41400-121 PERA	$5,471.00	$4,602.80	$0.00	$0.00	$0.00	$0.00	
E 101-41400-122 FICA	$4,523.00	$3,744.81	$0.00	$0.00	$0.00	$0.00	
E 101-41400-126 Medicare Benefit	$1,058.00	$875.80	$0.00	$0.00	$0.00	$0.00	
E 101-41400-131 Employer Paid Health	$8,538.00	$8,619.22	$0.00	$4,881.02	-$83.54	$0.00	
E 101-41400-132 Employee Retention Benefit	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-41400-310 Training	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-41400-331 Travel Expenses	$350.00	$55.68	$0.00	$0.00	$0.00	$0.00	
41400 City Clerk	$95,886.00	$79,269.09	$0.00	$4,881.02	-$83.54	$0.00	

Account Descr	2023 Budget	2023 Amt	2024 Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
41410 Elections							
E 101-41410-104 Temporary Employees Regul	$0.00	$0.00	$2,000.00	$1,004.16	$995.84	$0.00	
E 101-41410-111 Other	$500.00	$986.06	$1,000.00	$337.65	$662.35	$0.00	
E 101-41410-350 Print/Binding (GENERAL)	$0.00	$0.00	$250.00	$0.00	$250.00	$0.00	
41410 Elections	$500.00	$986.06	$3,250.00	$1,341.81	$1,908.19	$0.00	
41415 Intern City Hall							
E 101-41415-103 Part-Time Employees	$0.00	$189.42	$15,000.00	$8,413.86	$6,586.14	$19,906.00	
E 101-41415-121 PERA	$0.00	$14.21	$1,125.00	$631.03	$493.97	$1,493.00	
E 101-41415-122 FICA	$0.00	$11.74	$930.00	$521.68	$408.32	$1,234.00	
E 101-41415-126 Medicare Benefit	$0.00	$2.74	$218.00	$122.00	$96.00	$289.00	
41415 Intern City Hall	$0.00	$218.11	$17,273.00	$9,688.57	$7,584.43	$22,922.00	
41530 Accounting							
E 101-41530-200 Office Supplies (GENERAL)	$6,500.00	$8,081.39	$7,500.00	$10,504.64	-$3,004.64	$9,000.00	
E 101-41530-211 Postage	$2,500.00	$2,080.44	$2,500.00	$682.68	$1,817.32	$2,500.00	
E 101-41530-300 Professional Srvs (GENERAL)	$2,000.00	$1,187.00	$2,000.00	$2,511.00	-$511.00	$4,000.00	
E 101-41530-301 Auditing and Acct g Services	$13,750.00	$9,800.00	$13,750.00	$10,399.99	$3,350.01	$13,000.00	
E 101-41530-303 Engineering Fees	$25,000.00	$9,461.28	$20,000.00	$9,627.75	$10,372.25	$15,000.00	
E 101-41530-304 Legal Fees	$0.00	$9,983.50	$0.00	$6,272.30	-$6,272.30	$0.00	
E 101-41530-309 EDP, Software and Design	$1,000.00	$883.00	$1,200.00	$0.00	$1,200.00	$1,000.00	
E 101-41530-311 LMC membership	$1,600.00	$1,795.00	$1,800.00	$623.00	$1,177.00	$1,800.00	
E 101-41530-312 MASC membership	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-41530-320 Communications (GENERAL)	$4,600.00	$4,477.04	$4,700.00	$3,497.28	$1,202.72	$4,800.00	
E 101-41530-350 Print/Binding (GENERAL)	$2,000.00	$0.00	$2,000.00	$0.00	$2,000.00	$0.00	
E 101-41530-351 Legal Notices Publishing	$6,000.00	$5,880.51	$7,000.00	$4,963.26	$2,036.74	$7,000.00	
E 101-41530-360 Insurance (GENERAL)	$38,500.00	$38,889.75	$42,000.00	$32,816.00	$4,215.87	$42,000.00	
E 101-41530-380 Utility Services (GENERAL)	$5,000.00	$4,411.81	$6,000.00	$2,540.64	$3,459.36	$6,000.00	
E 101-41530-384 Refuse/Garbage Disposal	$1,800.00	$2,196.29	$1,800.00	$1,734.69	$65.31	$2,500.00	
E 101-41530-432 Uncollectable Checks	$0.00	$4.00	$0.00	$4.00	-$4.00	$0.00	
E 101-41530-437 Other Miscellaneous	$1,000.00	$287.31	$1,000.00	$4,829.20	-$3,829.20	$1,000.00	
E 101-41530-470 Sales Tax	$120.00	$111.53	$150.00	$92.56	$57.44	$150.00	
E 101-41530-480 Property Tax	$75.00	$396.10	$400.00	$396.10	$3.90	$75.00	
E 101-41530-570 Office Equip and Furnishings	$1,000.00	$0.00	$3,500.00	$1,024.29	$2,475.71	$1,000.00	
E 101-41530-720 Operating Transfers	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-41530-750 NSF Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-41530-751 Economic Development Cont	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-41530-752 CGI	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
41530 Accounting	$112,445.00	$99,925.95	$117,300.00	$92,519.38	$19,812.49	$110,825.00	
41610 City Attorney							
E 101-41610-304 Legal Fees	$26,000.00	$7,731.20	$30,000.00	$10,514.30	$19,485.70	$32,000.00	

Account Descr	2023 Budget	2023 Amt	2024 Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
41610 City Attorney	$26,000.00	$7,731.20	$30,000.00	$10,514.30	$19,485.70	$32,000.00	
41910 Planning and Zoning							
E 101-41910-110 Other Pay (GENERAL)	$1,600.00	$1,115.00	$1,600.00	$0.00	$1,600.00	$1,600.00	
E 101-41910-780 Code Enforcement	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-41910-792 Alleyway Vacation Project	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
41910 Planning and Zoning	$1,600.00	$1,115.00	$1,600.00	$0.00	$1,600.00	$1,600.00	
41940 Govt Buildings/Fire Hall							
E 101-41940-223 Building Repair Supplies	$3,000.00	$0.00	$3,000.00	$319.56	$2,680.44	$3,000.00	
E 101-41940-500 Capital Outlay (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
41940 Govt Buildings/Fire Hall	$3,000.00	$0.00	$3,000.00	$319.56	$2,680.44	$3,000.00	
41950 Municipal Complex							
E 101-41950-303 Engineering Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-41950-480 Property Tax	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-41950-610 Interest	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-41950-730 Principle Loan Payment	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
41950 Municipal Complex	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
42000 Public Safety (GENERAL)							
E 101-42000-500 Capital Outlay (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
42000 Public Safety (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
42110 Police Administration							
E 101-42110-111 Other	$87,598.00	$86,857.74	$90,664.00	$67,231.68	$23,432.32	$93,837.00	
42110 Police Administration	$87,598.00	$86,857.74	$90,664.00	$67,231.68	$23,432.32	$93,837.00	
42210 Fire Department Services							
E 101-42210-101 Full-Time Employees Regular	$25,000.00	$33,506.00	$37,000.00	$1,125.00	$35,875.00	$48,000.00	
E 101-42210-103 Part-Time Employees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-42210-122 FICA	$1,500.00	$2,077.42	$1,500.00	$69.75	$1,430.25	$2,976.00	
E 101-42210-124 Fire Pension Contributions	$20,000.00	$20,000.00	$22,500.00	$0.00	$22,500.00	$22,500.00	
E 101-42210-126 Medicare Benefit	$360.00	$485.83	$360.00	$16.29	$343.71	$696.00	
E 101-42210-142 Unemployment Benefit Paym	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-42210-210 Operating Supplies (GENERA	$10,500.00	$9,468.93	$10,500.00	$9,935.18	$564.82	$10,900.00	
E 101-42210-217 Safety Equipment Supplies	$0.00	$0.00	$0.00	$178.95	-$178.95	$0.00	
E 101-42210-221 Equipment Parts	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-42210-303 Engineering Fees	$400.00	$0.00	$400.00	$0.00	$400.00	$0.00	
E 101-42210-305 Medical and Dental Fees	$250.00	$0.00	$250.00	$0.00	$250.00	$250.00	
E 101-42210-310 Training	$7,000.00	$26,809.11	$7,000.00	$11,360.41	-$4,360.41	$11,000.00	
E 101-42210-320 Communications (GENERAL)	$500.00	$0.00	$500.00	$40.01	$459.99	$600.00	
E 101-42210-340 Advertising	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
E 101-42210-354 Other Print/Binding	$250.00	$0.00	$250.00	$0.00	$250.00	$250.00	
E 101-42210-365 Other Insurance/GASB	$2,500.00	$2,000.00	$2,500.00	$1,000.00	$1,500.00	$2,500.00	
E 101-42210-437 Other Miscellaneous	$250.00	$689.07	$250.00	$13,076.00	-$12,826.00	$250.00	
E 101-42210-470 Sales Tax	$100.00	$0.00	$100.00	$0.00	$100.00	$100.00	
E 101-42210-760 Fire State Aid	$15,000.00	$19,256.54	$16,000.00	$0.00	$16,000.00	$20,000.00	
42210 Fire Department Services	$83,610.00	$114,292.90	$99,110.00	$36,801.59	$62,308.41	$120,022.00	
42260 Fire Repair Services							
E 101-42260-221 Equipment Parts	$15,000.00	$16,359.87	$15,000.00	$13,166.25	$1,833.75	$28,000.00	
E 101-42260-500 Capital Outlay (GENERAL)	$25,000.00	$29,922.73	$125,000.00	$173,853.11	-$48,853.11	$131,978.00	
E 101-42260-797 Transfer to T & E Fund	$41,000.00	$0.00	$47,000.00	$0.00	$47,000.00	$50,000.00	
42260 Fire Repair Services	$81,000.00	$46,282.60	$187,000.00	$187,019.36	-$19.36	$209,978.00	
42700 Animal Control							
E 101-42700-300 Professional Srvs (GENERAL)	$50.00	$0.00	$100.00	$0.00	$100.00	$50.00	
42700 Animal Control	$50.00	$0.00	$100.00	$0.00	$100.00	$50.00	
43100 Hwys, Streets, & Roads							
E 101-43100-101 Full-Time Employees Regular	$71,736.00	$59,344.68	$41,335.00	$35,026.39	$6,308.61	$43,604.00	
E 101-43100-102 Full-Time Employees Overtim	$5,500.00	$3,926.68	$5,000.00	$2,854.41	$2,145.59	$5,000.00	
E 101-43100-121 PERA	$5,380.00	$4,786.79	$3,100.00	$2,852.94	$247.06	$3,270.00	
E 101-43100-122 FICA	$4,448.00	$3,808.03	$2,563.00	$2,327.04	$235.96	$2,703.00	
E 101-43100-126 Medicare Benefit	$1,040.00	$890.46	$599.00	$544.18	$54.82	$632.00	
E 101-43100-131 Employer Paid Health	$9,561.00	$8,077.27	$9,751.00	$12,692.42	-$2,941.42	$18,633.00	
E 101-43100-132 Employee Retention Benefit	$7,000.00	$13,100.00	$8,000.00	$4,027.00	$3,973.00	$10,000.00	
E 101-43100-142 Unemployment Benefit Paym	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-43100-208 Training and Instruction	$500.00	$0.00	$500.00	$0.00	$500.00	$0.00	
E 101-43100-210 Operating Supplies (GENERA	$31,000.00	$33,866.77	$33,000.00	$27,027.06	$5,972.94	$34,000.00	
E 101-43100-217 Safety Equipment Supplies	$2,000.00	$1,831.65	$4,000.00	$1,644.81	$2,355.19	$5,000.00	
E 101-43100-220 Repair/Maint Supply (GENER	$14,000.00	$10,872.99	$18,000.00	$6,578.47	$11,421.53	$19,000.00	
E 101-43100-228 Other Repair Supplies	$0.00	$4,686.34	$5,000.00	$14,829.99	-$9,829.99	$5,000.00	
E 101-43100-240 Small Tools and Minor Equip	$800.00	$117.36	$800.00	$0.00	$800.00	$1,000.00	
E 101-43100-300 Professional Srvs (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-43100-303 Engineering Fees	$0.00	$4,405.98	$5,000.00	$0.00	$5,000.00	$5,000.00	
E 101-43100-306 Personal Testing	$1,000.00	$597.00	$1,000.00	$366.00	$634.00	$1,000.00	
E 101-43100-320 Communications (GENERAL)	$600.00	$782.64	$750.00	$584.23	$165.77	$1,000.00	
E 101-43100-331 Travel Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-43100-380 Utility Services (GENERAL)	$6,750.00	$5,854.33	$7,000.00	$5,087.58	$1,912.42	$8,000.00	
E 101-43100-415 Other Equipment Rentals	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-43100-470 Sales Tax	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-43100-500 Capital Outlay (GENERAL)	$0.00	$3,667.76	$0.00	$0.00	$0.00	$0.00	
E 101-43100-530 Improvements Other Than Bl	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

Account Descr	2023 Budget	2023 Amt	2024 Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
E 101-43100-540 Heavy Machinery	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43100 Hwys, Streets, & Roads	$161,315.00	$160,616.73	$145,398.00	$116,442.52	$28,955.48	$162,842.00	
43121 Paved Streets							
E 101-43121-210 Operating Supplies (GENERA	$0.00	$1,042.72	$2,000.00	$0.00	$2,000.00	$1,500.00	
E 101-43121-220 Repair/Maint Supply (GENER	$40,000.00	$21,447.36	$75,000.00	$10,238.80	$64,761.20	$100,000.00	
E 101-43121-224 Street Maint Materials	$7,500.00	$5,900.04	$8,500.00	$2,469.80	$6,030.20	$9,000.00	
E 101-43121-403 Improvements Other Than Bl	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-43121-530 Improvements Other Than Bl	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43121 Paved Streets	$47,500.00	$28,390.12	$85,500.00	$12,708.60	$72,791.40	$110,500.00	
43160 Street Lighting							
E 101-43160-380 Utility Services (GENERAL)	$17,000.00	$17,059.97	$18,000.00	$12,998.82	$5,001.18	$19,000.00	
43160 Street Lighting	$17,000.00	$17,059.97	$18,000.00	$12,998.82	$5,001.18	$19,000.00	
45200 Parks (GENERAL)							
E 101-45200-101 Full-Time Employees Regular	$15,070.00	$4,512.00	$5,000.00	$0.00	$5,000.00	$0.00	
E 101-45200-103 Part-Time Employees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-45200-110 Other Pay (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-45200-121 PERA	$1,130.00	$0.00	$375.00	$0.00	$375.00	$0.00	
E 101-45200-122 FICA	$934.00	$279.73	$310.00	$0.00	$310.00	$0.00	
E 101-45200-126 Medicare Benefit	$218.00	$65.41	$72.00	$0.00	$72.00	$0.00	
45200 Parks (GENERAL)	$17,352.00	$4,857.14	$5,757.00	$0.00	$5,757.00	$0.00	
45202 Park Areas							
E 101-45202-208 Training and Instruction	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-45202-210 Operating Supplies (GENERA	$8,000.00	$22,152.80	$13,000.00	$16,698.94	-$3,698.94	$15,000.00	
E 101-45202-228 Other Repair Supplies	$2,000.00	$19,759.29	$4,000.00	$6,404.66	-$2,404.66	$5,000.00	
E 101-45202-259 Other For Resale	$0.00	$2,495.29	$0.00	$0.00	$0.00	$0.00	
E 101-45202-380 Utility Services (GENERAL)	$3,500.00	$3,584.94	$4,000.00	$2,543.56	$1,456.44	$4,500.00	
E 101-45202-430 Miscellaneous (GENERAL)	$2,500.00	$6,406.95	$3,000.00	$34,079.90	-$31,079.90	$3,000.00	
E 101-45202-470 Sales Tax	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-45202-500 Capital Outlay (GENERAL)	$0.00	$8,987.55	$10,000.00	$6,202.20	$3,797.80	$0.00	
E 101-45202-530 Improvements Other Than Bl	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-45202-790 Youth 1st	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-45202-791 Community Education	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-45202-795 Veterans Memorial	$0.00	$62.47	$0.00	$362.36	-$362.36	$0.00	
45202 Park Areas	$16,000.00	$63,449.29	$34,000.00	$66,291.62	-$32,291.62	$27,500.00	
47000 Debt Service (GENERAL)							
E 101-47000-601 Debt Srv Bond Principal	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-47000-611 Bond Interest	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
47000 Debt Service (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
47001 Lease							
E 101-47001-604 Lease Prinicipal	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 101-47001-614 Lease Interest	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
47001 Lease	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49440 Administration							
E 101-49440-437 Other Miscellaneous	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49440 Administration	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49990 Other Expense (GENERAL)							
E 101-49990-500 Capital Outlay (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49990 Other Expense (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
101 GENERAL FUND	$940,590.00	$899,309.20	$1,195,559.00	$725,990.85	$464,600.02	$1,160,357.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
205 ECONOMIC DEVELOPMENT AUTH							
41530 Accounting							
E 205-41530-751 Economic Development Cont	$0.00	$22,189.95	$0.00	$0.00	$0.00	$0.00	
41530 Accounting	$0.00	$22,189.95	$0.00	$0.00	$0.00	$0.00	
46500 Economic Develop mt (GENERAL)							
E 205-46500-110 Other Pay (GENERAL)	$1,080.00	$625.00	$1,080.00	$140.00	$940.00	$1,080.00	
E 205-46500-342 Promotions	$1,000.00	$0.00	$1,000.00	$0.00	$1,000.00	$1,000.00	
E 205-46500-350 Print/Binding (GENERAL)	$250.00	$0.00	$250.00	$0.00	$250.00	$0.00	
E 205-46500-435 Comprehensive Plan	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 205-46500-437 Other Miscellaneous	$0.00	$2,520.00	$0.00	$2,479.88	-$2,479.88	$3,000.00	
46500 Economic Develop mt (GENERAL)	$2,330.00	$3,145.00	$2,330.00	$2,619.88	-$289.88	$5,080.00	
205 ECONOMIC DEVELOPMENT AUTH	$2,330.00	$25,334.95	$2,330.00	$2,619.88	-$289.88	$5,080.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
301 2004B Refunding							
00000 All departments							
E 301-00000-700 Transfers (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
47000 Debt Service (GENERAL)							
E 301-47000-601 Debt Srv Bond Principal	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 301-47000-611 Bond Interest	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 301-47000-700 Transfers (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 301-47000-720 Operating Transfers	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
47000 Debt Service (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
47500 Fiscal Agent s Fee (Debt Srvs)							
E 301-47500-620 Fiscal Agent s Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
47500 Fiscal Agent s Fee (Debt Srvs)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
301 2004B Refunding	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
304 2015 Scenic Heights Fund							
47000 Debt Service (GENERAL)							
E 304-47000-437 Other Miscellaneous	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 304-47000-601 Debt Srv Bond Principal	$7,323.00	$7,323.38	$0.00	$0.00	$0.00	$0.00	
E 304-47000-611 Bond Interest	$86.00	$86.05	$0.00	$0.00	$0.00	$0.00	
E 304-47000-620 Fiscal Agent s Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
47000 Debt Service (GENERAL)	$7,409.00	$7,409.43	$0.00	$0.00	$0.00	$0.00	
304 2015 Scenic Heights Fund	$7,409.00	$7,409.43	$0.00	$0.00	$0.00	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
305 2014 Central Ave Fund							
47000 Debt Service (GENERAL)							
E 305-47000-437 Other Miscellaneous	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 305-47000-601 Debt Srv Bond Principal	$30,000.00	$30,000.00	$30,000.00	$31,000.00	-$1,000.00	$32,000.00	
E 305-47000-611 Bond Interest	$8,481.00	$8,481.00	$7,475.00	$7,474.50	$0.50	$6,435.00	
E 305-47000-620 Fiscal Agent s Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
47000 Debt Service (GENERAL)	$38,481.00	$38,481.00	$37,475.00	$38,474.50	-$999.50	$38,435.00	
305 2014 Central Ave Fund	$38,481.00	$38,481.00	$37,475.00	$38,474.50	-$999.50	$38,435.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
306 2021 Main Street Project Fund							
47000 Debt Service (GENERAL)							
E 306-47000-437 Other Miscellaneous	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 306-47000-601 Debt Srv Bond Principal	$92,000.00	$92,000.00	$102,000.00	$102,000.00	$0.00	$104,000.00	
E 306-47000-611 Bond Interest	$16,551.00	$16,550.80	$14,989.00	$14,989.10	-$0.10	$13,331.00	
E 306-47000-620 Fiscal Agent s Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
47000 Debt Service (GENERAL)	$108,551.00	$108,550.80	$116,989.00	$116,989.10	-$0.10	$117,331.00	
306 2021 Main Street Project Fund	$108,551.00	$108,550.80	$116,989.00	$116,989.10	-$0.10	$117,331.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
310 2018 Street Project Fund							
47000 Debt Service (GENERAL)							
E 310-47000-437 Other Miscellaneous	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 310-47000-601 Debt Srv Bond Principal	$29,000.00	$29,000.00	$30,000.00	$30,000.00	$0.00	$31,000.00	
E 310-47000-611 Bond Interest	$8,288.00	$8,287.50	$7,137.00	$7,137.00	$0.00	$5,948.00	
E 310-47000-620 Fiscal Agent s Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
47000 Debt Service (GENERAL)	$37,288.00	$37,287.50	$37,137.00	$37,137.00	$0.00	$36,948.00	
310 2018 Street Project Fund	$37,288.00	$37,287.50	$37,137.00	$37,137.00	$0.00	$36,948.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
401 GENERAL CAPITAL PROJECTS							
00000 All departments							
E 401-00000-500 Capital Outlay (GENERAL)	$0.00	$465,611.97	$0.00	$16,520.24	-$16,520.24	$0.00	
E 401-00000-700 Transfers (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$0.00	$465,611.97	$0.00	$16,520.24	-$16,520.24	$0.00	
43100 Hwys, Streets, & Roads							
E 401-43100-303 Engineering Fees	$0.00	$35,079.84	$0.00	$117.90	-$117.90	$0.00	
E 401-43100-500 Capital Outlay (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43100 Hwys, Streets, & Roads	$0.00	$35,079.84	$0.00	$117.90	-$117.90	$0.00	
45202 Park Areas							
E 401-45202-500 Capital Outlay (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
45202 Park Areas	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
401 GENERAL CAPITAL PROJECTS	$0.00	$500,691.81	$0.00	$16,638.14	-$16,638.14	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
404 2018 STREETS PROJECT							
00000 All departments							
E 404-00000-700 Transfers (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43100 Hwys, Streets, & Roads							
E 404-43100-303 Engineering Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 404-43100-500 Capital Outlay (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 404-43100-700 Transfers (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43100 Hwys, Streets, & Roads	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
47000 Debt Service (GENERAL)							
E 404-47000-621 Bond Issuance Costs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
47000 Debt Service (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
404 2018 STREETS PROJECT	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
408 2021 MAIN STREET PROJECT							
00000 All departments							
E 408-00000-700 Transfers (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
00000 All departments	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43100 Hwys, Streets, & Roads							
E 408-43100-303 Engineering Fees	$0.00	$1,635.00	$0.00	$0.00	$0.00	$0.00	
E 408-43100-500 Capital Outlay (GENERAL)	$0.00	$78,614.62	$0.00	$0.00	$0.00	$0.00	
43100 Hwys, Streets, & Roads	$0.00	$80,249.62	$0.00	$0.00	$0.00	$0.00	
47000 Debt Service (GENERAL)							
E 408-47000-621 Bond Issuance Costs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
47000 Debt Service (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
408 2021 MAIN STREET PROJECT	$0.00	$80,249.62	$0.00	$0.00	$0.00	$0.00	

Account Descr	2023 Budget	2023 Amt	2024 Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
601 WATER FUND							
49420 Purification							
E 601-49420-210 Operating Supplies (GENERA	$15,000.00	$12,484.53	$16,000.00	$10,659.19	$5,340.81	$18,000.00	
E 601-49420-216 Chemicals and Chem Product	$7,500.00	$2,340.04	$7,500.00	$8,042.33	-$542.33	$8,000.00	
E 601-49420-228 Other Repair Supplies	$22,000.00	$17,065.46	$22,000.00	$24,566.03	-$2,566.03	$24,000.00	
E 601-49420-301 Auditing and Acct g Services	$9,000.00	$9,800.00	$10,500.00	$10,400.00	$100.00	$11,000.00	
E 601-49420-303 Engineering Fees	$15,000.00	$0.00	$10,000.00	$4,563.00	$5,437.00	$15,000.00	
E 601-49420-306 Personal Testing	$500.00	$392.24	$500.00	$2,122.77	-$1,622.77	$1,000.00	
E 601-49420-309 EDP, Software and Design	$8,500.00	$2,874.95	$7,000.00	$5,310.09	$1,689.91	$8,000.00	
E 601-49420-310 Training	$1,500.00	$288.74	$1,500.00	$0.00	$1,500.00	$1,000.00	
E 601-49420-320 Communications (GENERAL)	$1,000.00	$1,297.45	$1,300.00	$1,013.32	$286.68	$1,400.00	
E 601-49420-330 Transportation (GENERAL)	$400.00	$0.00	$400.00	$0.00	$400.00	$0.00	
E 601-49420-380 Utility Services (GENERAL)	$29,000.00	$26,001.35	$31,000.00	$19,872.76	$11,127.24	$32,000.00	
E 601-49420-432 Uncollectable Checks	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49420-470 Sales Tax	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49420-530 Improvements Other Than Bl	$7,000.00	$0.00	$7,000.00	$22,929.24	-$15,929.24	$10,000.00	
E 601-49420-540 Heavy Machinery	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49420-770 MN Water Sales Tax	$2,000.00	$1,446.00	$2,300.00	$1,533.00	$767.00	$2,500.00	
49420 Purification	$118,400.00	$73,990.76	$117,000.00	$111,011.73	$5,988.27	$131,900.00	
49440 Administration							
E 601-49440-101 Full-Time Employees Regular	$69,626.00	$57,599.53	$40,119.00	$33,934.88	$6,184.12	$42,321.00	
E 601-49440-102 Full-Time Employees Overtim	$3,000.00	$1,060.81	$3,000.00	$3,781.59	-$781.59	$3,000.00	
E 601-49440-110 Other Pay (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49440-121 PERA	$5,222.00	$4,399.59	$3,009.00	$2,828.77	$180.23	$3,174.00	
E 601-49440-122 FICA	$4,317.00	$3,498.98	$2,487.00	$2,308.05	$178.95	$2,624.00	
E 601-49440-126 Medicare Benefit	$1,010.00	$818.33	$582.00	$539.79	$42.21	$614.00	
E 601-49440-129 PERA Change	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49440-131 Employer Paid Health	$9,280.00	$7,861.77	$9,464.00	$12,340.73	-$2,876.73	$18,085.00	
E 601-49440-132 Employee Retention Benefit	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49440-142 Unemployment Benefit Paym	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49440-211 Postage	$1,200.00	$1,540.56	$1,300.00	$1,190.00	$110.00	$1,300.00	
E 601-49440-304 Legal Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49440-310 Training	$1,000.00	$0.00	$1,000.00	$0.00	$1,000.00	$0.00	
E 601-49440-351 Legal Notices Publishing	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49440-360 Insurance (GENERAL)	$8,500.00	$11,513.63	$12,000.00	$10,315.00	$1,196.25	$14,000.00	
E 601-49440-437 Other Miscellaneous	$2,500.00	$14,509.89	$2,500.00	$523.70	$1,976.30	$2,500.00	
E 601-49440-480 Property Tax	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49440-750 NSF Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49440 Administration	$105,655.00	$102,803.09	$75,461.00	$67,762.51	$7,209.74	$87,618.00	

Account Descr	2023 Budget	2023 Amt	2024 Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
49970 Depreciation (GENERAL)							
E 601-49970-405 Depreciation (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49970 Depreciation (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49980 Interest Expense (GENERAL)							
E 601-49980-611 Bond Interest	$11,860.00	$11,860.00	$10,430.00	$10,430.00	$0.00	$8,980.00	
E 601-49980-621 Bond Issuance Costs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49980-730 Principle Loan Payment	$143,000.00	$143,000.00	$145,000.00	$145,000.00	$0.00	$146,000.00	
49980 Interest Expense (GENERAL)	$154,860.00	$154,860.00	$155,430.00	$155,430.00	$0.00	$154,980.00	
49990 Other Expense (GENERAL)							
E 601-49990-217 Safety Equipment Supplies	$1,000.00	$534.65	$1,000.00	$636.43	$363.57	$1,000.00	
E 601-49990-300 Professional Srvs (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49990-303 Engineering Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49990-304 Legal Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49990-351 Legal Notices Publishing	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49990-500 Capital Outlay (GENERAL)	$12,693.00	$3,517.00	$60,423.00	$49,722.98	$10,700.02	$36,716.00	
E 601-49990-510 Land	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49990-520 Buildings and Structures	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 601-49990-610 Interest	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49990 Other Expense (GENERAL)	$13,693.00	$4,051.65	$61,423.00	$50,359.41	$11,063.59	$37,716.00	
601 WATER FUND	$392,608.00	$335,705.50	$409,314.00	$384,563.65	$24,261.60	$412,214.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
602 SEWER FUND							
47000 Debt Service (GENERAL)							
E 602-47000-601 Debt Srv Bond Principal	$86,000.00	$86,000.00	$88,000.00	$88,035.01	-$35.01	$90,000.00	
E 602-47000-611 Bond Interest	$7,974.00	$7,974.40	$6,048.00	$6,048.00	$0.00	$4,077.00	
E 602-47000-621 Bond Issuance Costs	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
47000 Debt Service (GENERAL)	$93,974.00	$93,974.40	$94,048.00	$94,083.01	-$35.01	$94,077.00	
49480 Sewer Treatment Plants							
E 602-49480-210 Operating Supplies (GENERA	$18,000.00	$12,962.46	$18,000.00	$9,121.38	$8,878.62	$20,000.00	
E 602-49480-216 Chemicals and Chem Product	$20,000.00	$30,743.36	$25,000.00	$24,103.65	$896.35	$30,000.00	
E 602-49480-228 Other Repair Supplies	$18,000.00	$28,669.51	$20,000.00	$9,253.23	$10,746.77	$15,000.00	
E 602-49480-303 Engineering Fees	$40,000.00	$63,790.66	$180,881.00	$478,220.00	-$297,339.00	$100,000.00	
E 602-49480-306 Personal Testing	$12,000.00	$10,991.54	$12,000.00	$8,334.67	$3,665.33	$10,000.00	
E 602-49480-309 EDP, Software and Design	$8,500.00	$2,384.95	$8,000.00	$4,820.09	$3,179.91	$8,000.00	
E 602-49480-310 Training	$2,000.00	$1,324.20	$2,000.00	$0.00	$2,000.00	$1,000.00	
E 602-49480-320 Communications (GENERAL)	$3,500.00	$3,416.32	$3,500.00	$2,784.68	$715.32	$3,500.00	
E 602-49480-380 Utility Services (GENERAL)	$26,000.00	$26,245.78	$27,000.00	$21,266.35	$5,733.65	$28,000.00	
E 602-49480-432 Uncollectable Checks	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 602-49480-470 Sales Tax	$100.00	$0.00	$100.00	$0.00	$100.00	$0.00	
E 602-49480-500 Capital Outlay (GENERAL)	$20,625.00	$2,859.00	$16,357.00	$0.00	$16,357.00	$75,724.00	
E 602-49480-530 Improvements Other Than Bl	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 602-49480-540 Heavy Machinery	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49480 Sewer Treatment Plants	$168,725.00	$183,387.78	$312,838.00	$557,904.05	-$245,066.05	$291,224.00	
49490 Administration							
E 602-49490-101 Full-Time Employees Regular	$69,626.00	$68,099.54	$50,619.00	$52,941.84	-$2,322.84	$63,321.00	
E 602-49490-102 Full-Time Employees Overtim	$4,000.00	$900.89	$4,000.00	$3,391.93	$608.07	$4,000.00	
E 602-49490-121 PERA	$5,222.00	$5,174.96	$3,796.00	$4,225.17	-$429.17	$4,749.00	
E 602-49490-122 FICA	$4,317.00	$4,139.98	$3,138.00	$3,463.88	-$325.88	$3,926.00	
E 602-49490-126 Medicare Benefit	$1,010.00	$968.31	$734.00	$810.08	-$76.08	$918.00	
E 602-49490-129 PERA Change	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 602-49490-131 Employer Paid Health	$9,280.00	$7,861.84	$9,464.00	$12,340.76	-$2,876.76	$18,085.00	
E 602-49490-132 Employee Retention Benefit	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 602-49490-142 Unemployment Benefit Paym	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 602-49490-211 Postage	$1,200.00	$1,532.00	$1,200.00	$1,190.00	$10.00	$1,200.00	
E 602-49490-301 Auditing and Acct g Services	$9,500.00	$9,800.00	$9,500.00	$10,400.01	-$900.01	$11,000.00	
E 602-49490-310 Training	$1,000.00	$0.00	$1,000.00	$0.00	$1,000.00	$0.00	
E 602-49490-330 Transportation (GENERAL)	$250.00	$0.00	$250.00	$0.00	$250.00	$0.00	
E 602-49490-360 Insurance (GENERAL)	$7,500.00	$8,627.13	$9,000.00	$7,333.00	$1,157.63	$10,000.00	
E 602-49490-437 Other Miscellaneous	$5,000.00	$0.00	$5,000.00	$0.00	$5,000.00	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
49490 Administration	$117,905.00	$107,104.65	$97,701.00	$96,096.67	$1,094.96	$117,199.00	
49970 Depreciation (GENERAL)							
E 602-49970-405 Depreciation (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49970 Depreciation (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49990 Other Expense (GENERAL)							
E 602-49990-300 Professional Srvs (GENERAL)	$0.00	$12,300.00	$0.00	$0.00	$0.00	$0.00	
E 602-49990-433 Dues and Subscriptions	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 602-49990-500 Capital Outlay (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 602-49990-740 Land Application Fee	$15,000.00	$8,395.50	$10,000.00	$15,000.00	-$5,000.00	$10,000.00	
49990 Other Expense (GENERAL)	$15,000.00	$20,695.50	$10,000.00	$15,000.00	-$5,000.00	$10,000.00	
602 SEWER FUND	$395,604.00	$405,162.33	$514,587.00	$763,083.73	-$249,006.10	$512,500.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
609 MUNICIPAL LIQUOR FUND							
49750 Liquor Store (GENERAL)							
E 609-49750-142 Unemployment Benefit Paym	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 609-49750-200 Office Supplies (GENERAL)	$300.00	$1,246.24	$1,000.00	$210.77	$789.23	$1,000.00	
E 609-49750-210 Operating Supplies (GENERA	$17,000.00	$34,007.94	$35,320.00	$31,434.54	$3,885.46	$36,126.00	
E 609-49750-300 Professional Srvs (GENERAL)	$500.00	$6,050.00	$18,200.00	$17,353.00	$847.00	$18,000.00	
E 609-49750-320 Communications (GENERAL)	$750.00	$1,541.99	$1,250.00	$4,956.35	-$3,706.35	$1,500.00	
E 609-49750-342 Promotions	$10,000.00	$13,381.97	$25,000.00	$16,265.04	$8,734.96	$25,000.00	
E 609-49750-343 Advertising	$1,500.00	$2,655.63	$2,100.00	$2,868.00	-$768.00	$2,500.00	
E 609-49750-360 Insurance (GENERAL)	$7,500.00	$5,250.75	$7,500.00	$2,790.00	$4,387.50	$6,000.00	
E 609-49750-364 Dram Shop	$5,292.00	$5,551.00	$6,000.00	$6,203.00	-$203.00	$6,203.00	
E 609-49750-380 Utility Services (GENERAL)	$9,000.00	$10,227.19	$9,000.00	$7,211.12	$1,788.88	$10,000.00	
E 609-49750-384 Refuse/Garbage Disposal	$3,500.00	$5,114.32	$3,500.00	$5,329.28	-$1,829.28	$6,000.00	
E 609-49750-431 Cash Short	$0.00	$601.31	$0.00	$23.17	-$23.17	$0.00	
E 609-49750-470 Sales Tax	$36,600.00	$48,282.66	$36,600.00	$41,692.29	-$5,092.29	$38,000.00	
E 609-49750-500 Capital Outlay (GENERAL)	$5,067.00	$13,117.61	$18,698.00	$29,333.16	-$10,635.16	$0.00	
49750 Liquor Store (GENERAL)	$97,009.00	$147,028.61	$164,168.00	$165,669.72	-$1,824.22	$150,329.00	
49770 Merchandise Purchase -On Sale							
E 609-49770-250 Merchandise Resale (GENER	$0.00	$0.00	$0.00	$94.92	-$94.92	$0.00	
E 609-49770-251 Liquor For Resale	$35,700.00	$11,268.77	$36,000.00	$3,102.87	$32,897.13	$10,000.00	
E 609-49770-252 Beer For Resale	$120,000.00	$208,254.42	$130,000.00	$172,337.01	-$42,337.01	$170,000.00	
E 609-49770-256 Tobacco Products For Resale	$11,000.00	$11,317.28	$11,000.00	$10,930.91	$69.09	$8,000.00	
E 609-49770-259 Other For Resale	$20,900.00	$32,637.37	$21,000.00	$25,808.23	-$4,808.23	$30,000.00	
E 609-49770-430 Miscellaneous (GENERAL)	$0.00	$3,918.50	$0.00	$0.00	$0.00	$0.00	
49770 Merchandise Purchase -On Sale	$187,600.00	$267,396.34	$198,000.00	$212,273.94	-$14,273.94	$218,000.00	
49771 Manager -On Sale							
E 609-49771-101 Full-Time Employees Regular	$29,236.00	$43,311.75	$0.00	$0.00	$0.00	$0.00	
E 609-49771-121 PERA	$2,193.00	$3,248.38	$0.00	$0.00	$0.00	$0.00	
E 609-49771-122 FICA	$1,813.00	$2,665.20	$0.00	$0.00	$0.00	$0.00	
E 609-49771-126 Medicare Benefit	$424.00	$623.29	$0.00	$0.00	$0.00	$0.00	
E 609-49771-129 PERA Change	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 609-49771-131 Employer Paid Health	$0.00	$4,910.36	$0.00	-$1,014.29	$1,014.29	$0.00	
E 609-49771-310 Training	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 609-49771-331 Travel Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49771 Manager -On Sale	$33,666.00	$54,758.98	$0.00	-$1,014.29	$1,014.29	$0.00	
49772 Bartenders and Waitressess-On							
E 609-49772-101 Full-Time Employees Regular	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 609-49772-103 Part-Time Employees	$56,624.00	$56,694.12	$91,735.00	$73,742.54	$17,992.46	$97,239.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
E 609-49772-121 PERA	$4,247.00	$3,490.18	$6,880.00	$5,530.72	$1,349.28	$7,293.00	
E 609-49772-122 FICA	$3,511.00	$3,510.03	$5,688.00	$4,572.02	$1,115.98	$6,029.00	
E 609-49772-126 Medicare Benefit	$821.00	$820.94	$1,330.00	$1,069.27	$260.73	$1,410.00	
E 609-49772-129 PERA Change	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49772 Bartenders and Waitressess-On	$65,203.00	$64,515.27	$105,633.00	$84,914.55	$20,718.45	$111,971.00	
49773 Janitor -On Sale							
E 609-49773-103 Part-Time Employees	$5,000.00	$4,686.00	$0.00	$902.00	-$902.00	$0.00	
E 609-49773-121 PERA	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 609-49773-122 FICA	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 609-49773-126 Medicare Benefit	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49773 Janitor -On Sale	$5,000.00	$4,686.00	$0.00	$902.00	-$902.00	$0.00	
49774 Buildings and Maint -On Sale							
E 609-49774-228 Other Repair Supplies	$0.00	$773.91	$0.00	$0.00	$0.00	$0.00	
E 609-49774-520 Buildings and Structures	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49774 Buildings and Maint -On Sale	$0.00	$773.91	$0.00	$0.00	$0.00	$0.00	
49970 Depreciation (GENERAL)							
E 609-49970-405 Depreciation (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49970 Depreciation (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49990 Other Expense (GENERAL)							
E 609-49990-103 Part-Time Employees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 609-49990-104 Temporary Employees Regul	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 609-49990-430 Miscellaneous (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 609-49990-432 Uncollectable Checks	$200.00	$850.00	$0.00	$0.00	$0.00	$0.00	
E 609-49990-437 Other Miscellaneous	$3,100.00	$1,801.29	$0.00	$559.48	-$559.48	$0.00	
E 609-49990-700 Transfers (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 609-49990-750 NSF Fees	$20.00	$36.00	$0.00	$0.00	$0.00	$0.00	
49990 Other Expense (GENERAL)	$3,320.00	$2,687.29	$0.00	$559.48	-$559.48	$0.00	
609 MUNICIPAL LIQUOR FUND	$391,798.00	$541,846.40	$467,801.00	$463,305.40	$4,173.10	$480,300.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
616 SWIMMING POOL FUND							
49860 Swimming Pool (GENERAL)							
E 616-49860-103 Part-Time Employees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 616-49860-104 Temporary Employees Regul	$27,000.00	$31,734.72	$32,000.00	$40,964.00	-$8,964.00	$34,000.00	
E 616-49860-122 FICA	$1,674.00	$1,967.55	$1,984.00	$2,539.72	-$555.72	$2,108.00	
E 616-49860-126 Medicare Benefit	$392.00	$460.16	$464.00	$594.01	-$130.01	$493.00	
E 616-49860-142 Unemployment Benefit Paym	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 616-49860-208 Training and Instruction	$1,000.00	$2,165.00	$1,500.00	$730.00	$770.00	$1,000.00	
E 616-49860-210 Operating Supplies (GENERA	$7,500.00	$8,878.55	$9,000.00	$7,840.00	$1,160.00	$10,000.00	
E 616-49860-228 Other Repair Supplies	$2,500.00	$175.00	$2,500.00	$10,542.76	-$8,042.76	$3,000.00	
E 616-49860-320 Communications (GENERAL)	$250.00	$624.24	$250.00	$896.51	-$646.51	$750.00	
E 616-49860-331 Travel Expenses	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 616-49860-380 Utility Services (GENERAL)	$3,500.00	$4,983.14	$5,000.00	$5,005.72	-$5.72	$5,000.00	
E 616-49860-430 Miscellaneous (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 616-49860-432 Uncollectable Checks	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 616-49860-470 Sales Tax	$1,400.00	$1,516.81	$1,400.00	$1,491.15	-$91.15	$1,400.00	
E 616-49860-500 Capital Outlay (GENERAL)	$43,518.00	$50,705.54	$43,518.00	$41,658.54	$1,859.46	$0.00	
E 616-49860-520 Buildings and Structures	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 616-49860-530 Improvements Other Than Bl	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 616-49860-750 NSF Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
49860 Swimming Pool (GENERAL)	$88,734.00	$103,210.71	$97,616.00	$112,262.41	-$14,646.41	$57,751.00	
616 SWIMMING POOL FUND	$88,734.00	$103,210.71	$97,616.00	$112,262.41	-$14,646.41	$57,751.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
901 FIXED ASSETS FUND							
41000 General Government (GENERAL)							
E 901-41000-420 Depreciation Expense - Gene	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 901-41000-500 Capital Outlay (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
41000 General Government (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
42000 Public Safety (GENERAL)							
E 901-42000-420 Depreciation Expense - Gene	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 901-42000-500 Capital Outlay (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
42000 Public Safety (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43000 Public Works (GENERAL)							
E 901-43000-420 Depreciation Expense - Gene	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 901-43000-500 Capital Outlay (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43000 Public Works (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43150 Storm Drainage							
E 901-43150-420 Depreciation Expense - Gene	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43150 Storm Drainage	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
45000 Culture and Rec (GENERAL)							
E 901-45000-420 Depreciation Expense - Gene	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 901-45000-500 Capital Outlay (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
45000 Culture and Rec (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
46500 Economic Develop mt (GENERAL)							
E 901-46500-420 Depreciation Expense - Gene	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 901-46500-500 Capital Outlay (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
46500 Economic Develop mt (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
901 FIXED ASSETS FUND	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
902 GENERAL LONG-TERM DEBT GROUP							
41000 General Government (GENERAL)							
E 902-41000-101 Full-Time Employees Regular	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 902-41000-129 PERA Change	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
41000 General Government (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
42000 Public Safety (GENERAL)							
E 902-42000-127 FRA Change	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
42000 Public Safety (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43000 Public Works (GENERAL)							
E 902-43000-101 Full-Time Employees Regular	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 902-43000-129 PERA Change	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
43000 Public Works (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
45000 Culture and Rec (GENERAL)							
E 902-45000-129 PERA Change	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
45000 Culture and Rec (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
47000 Debt Service (GENERAL)							
E 902-47000-601 Debt Srv Bond Principal	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 902-47000-611 Bond Interest	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 902-47000-620 Fiscal Agent s Fees	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
E 902-47000-630 Discount Paid	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
47000 Debt Service (GENERAL)	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	
902 GENERAL LONG-TERM DEBT GROUP	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	

Account Descr	2023 Budget	2023 Amt	Budget	2024 YTD Amt	Balance	2025 Budget	UnderLine
	$2,403,393.00	$3,083,239.25	$2,878,808.00	$2,661,064.66	$211,454.59	$2,820,916.00	

(8)

Steele County Capital Improvement Plan

Department: Steele County Free Fair

Project Name: SCFF Annaul Appropriation

Total Project Cost: $ 42,500

Levy/Reserve Funding

Description

SCFF Annaul Operating Appropriation

Justification

These annaul dollars help the SCFF in many areas, the one big one is the Water Runoff Monthly fee from the City of Owatonna. This also helps with the Four Season and Sheriff security invoices for the annual fair.

Budget Impact/Other

These items listed above are major SCFF expences annaully.

Steele County Capital Improvement Plan

Department: Steele County Free Fair

Project Name: Blacktop Path on Northend

Total Project Cost: Estimated $35- $40K

Levy/Reserve Funding

Description

Put in a blacktop path on northend of fairgrounds directly in front of the Steele Saloon going east to west and down the center form north to south.

Justification

This would help to make this a safer and help the beautification of this area. This along with better dust control and lower risk of personal injury.

Budget Impact/Other

Work with the City of Owatonna as they put in new bike path along 18th Street. This can reduce total cost of project with their inkind help as they use the same equipment to complete both projects.

Steele County Agricultural Society

Proposed FY 2025 Budget

Income	
Camping	50,000
Carnaval	225,000
Liquor Sales	325,000
Concessions	285,000
Donations	10,000
Government Aid	42,000
Grandstand	185,000
Grants	20,000
Parking	30,000
Reimbursed Expenses	12,000
Sponsorships	220,000
Off Season Rental	160,000
All other	50,000
Project Carry Forward	200,000
Total Income	**1,814,000**

Expense	
Advertising	40,000
Liquor Exp.	35,000
Concessions	7,000
Contract Labor	10,000
Electrical	35,000
Entertainment (Total)	150,000
Equipment Rental	30,000
Grand Stand	200,000
Insurance	120,000
Interest - loans	2,500
Judges	11,000
Operating (General)[3]	200,000
Payroll	305,000
Plumbing	20,000
Premiums Paid	33,000
Promotion & Hospitality	15,000
Repairs & Maintance	130,000
Sanitation	34,000
Security	40,000
Taxes	16,000
Utilities	80,000
Other Expense	20,000
Total Operating Exp	**1,533,500**
Major Improvements	60,000
Total Expenses	**1,593,500**
Net Income	**220,500**
Reserve For Electric Project	206,500

Steele Couny Agricultural Society

Proposed FY 2025 Budget		Revised Oct 2024
Income		
Camping	50,000	45,000
Carnaval	225,000	230,000
Liquor Sales	325,000	360,000
Concessions	285,000	300,000
Donations	10,000	7,500
Government Aid	42,000	50,000
Grandstand	185,000	195,000
Grants	20,000	13,500
Parking	30,000	30,000
Reimbursed Expenses	12,000	15,000
Sponsorships	220,000	250,000
Off Season Rental	160,000	180,000
All other	50,000	50,000
Project Carry Forward	200,000	200,000
Total Income	**1,814,000**	**1,926,000**
Expense		
Advertising	40,000	52,000
Liquor Exp.	35,000	110,000
Concessions	7,000	7,200
Contract Labor	10,000	10,000
Electrical	35,000	40,000
Entertainment (Total)	150,000	165,000
Equipment Rental	30,000	42,000
Grand Stand	200,000	212,000
Insurance	120,000	124,000
Interest - loans	2,500	2,300
Judges	11,000	12,500
Operating (General)[3]	200,000	200,000
Payroll	305,000	280,000
Plumbing	20,000	23,000
Premiums Paid	33,000	34,000
Promotion & Hospitality	15,000	28,000
Repairs & Maintance	130,000	130,000
Sanitation	34,000	35,000
Security	40,000	40,000
Taxes	16,000	16,000
Utilities	80,000	80,000
Other Expense	20,000	20,000
Total Operating Exp	**1,533,500**	**1,663,000**
Major Improvements	60,000	30,000
Total Expenses	**1,593,500**	**1,693,000**
Net Income	**220,500**	**233,000**
Reserve For Electric Project	206,500	200,000

Steele County Agricultural Society
Statement of Cash Flows
October 2023 through September 2024

	Oct '23 - Sep 24	Projected Oct '24-Sept '25
OPERATING ACTIVITIES		
Net Income	290,542.92	233,000.00
Adjustments to reconcile Net Income to net cash provided by operations:		
1250 · Accounts Recievable	822.37	900.00
1255 · Income Receivable	606.82	850.00
1500 · Prepaid Expenses	979.45	1,000.00
2120 · Accounts Payable	-20,664.46	-20,000.00
2125 · Accrued Expenses	-3,311.35	-2,500.00
2255 · Deferred Revenue	-3,208.00	-3,000.00
2100 · Payroll Liabilities	142.17	150.00
Net cash provided by Operating Activities	265,909.92	210,400.00
INVESTING ACTIVITIES		
1795 · Construction in Progr.:1797 · CIP-Saloon	-284,757.60	-158,274.00
1795 · Construction in Progr.:1796 · CIP-Electrical	-5,712.50	-170,000.00
1772 · Equipment	-6,488.24	0.00
Net cash provided by Investing Activities	-296,958.34	-328,274.00
FINANCING ACTIVITIES		
2203 · Note Payable - Kioti	11,719.65	5,606.00
2201 · Note Payable Steele County Cons	-21,027.64	-21,000.00
2500 · Opening Bal Equity	-23,815.15	-64,000.00
Net cash provided by Financing Activities	-33,123.14	-79,394.00
Net cash increase for period	-64,171.56	-197,268.00
Cash at beginning of period	794,645.46	730,645.46
Cash at end of period	730,473.90	533,377.46

Steele County Agricultural Society
Balance Sheet
As of November 1, 2024

	Nov 1, 24
ASSETS	
Current Assets	
Checking/Savings	641,385.75
Other Current Assets	1,029.88
Total Current Assets	642,415.63
Fixed Assets	
1795 · Construction in Progr.	
1797 · CIP-Saloon	309,757.60
1796 · CIP-Electrical	39,987.20
Total 1795 · Construction in Progr.	349,744.80
1773 · Land Purchase	208,903.49
1870 · Accumulated Depreciation	-914,407.00
1770 · Leasehold Improvements	955,013.28
1771 · Buildings	1,582,363.00
1772 · Equipment	270,157.42
Total Fixed Assets	2,451,774.99
Other Assets	
1200 · Grants Receivable	8,515.00
1911 · Right of Use Asset Amortization	-2,115.75
1910 · Right of Use Asset - Operating	11,240.75
Total Other Assets	17,640.00
TOTAL ASSETS	3,111,830.62
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2911 · Lease Liability Operating LongT	6,926.00
2910 · Lease Liability Operating Curre	2,199.00
2125 · Accrued Expenses	305.03
2255 · Deferred Revenue	6,812.00
2100 · Payroll Liabilities	5,570.70
Total Other Current Liabilities	21,812.73
Total Current Liabilities	21,812.73
Long Term Liabilities	
2203 · Note Payable - Kioti	11,210.10
2201 · Note Payable Steele County Cons	132,957.65
Total Long Term Liabilities	144,167.75
Total Liabilities	165,980.48
Equity	
2501 · Retained Earnings	2,212,256.17
2500 · Opening Bal Equity	796,949.85
Net Income	-63,355.88
Total Equity	2,945,850.14
TOTAL LIABILITIES & EQUITY	3,111,830.62

Steele County Capital Improvement Plan

Department: Steele County Free Fair

Project Name: SCFF Annaul Appropriation

Total Project Cost: $ 42,500

Levy/Reserve Funding

Description

SCFF Annaul Operating Appropriation

Justification

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Steele County Capital Improvement Plan

Department: Steele County Free Fair

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Total Project Cost: Estimated $35- $40K

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Description

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Steele County Fair
2024

Labor:

Staff:	Hours	$/hr	Total Expense
Sean Benz	56	$53.71	$3,007.76
Chad Staska	56	$29.52	$1,653.12
Brian Bogen	56	$27.35	$1,531.60
Ali Radel	13.50	$16.50	$222.75
Bruce Radel	32	$17.00	$544.00
Tracy Mollenhauer	16.75	$16.00	$268.00
Cody Grems	11	$16.00	$176.00
Chris Naatz	14.50	$16.00	$232.00
Eric Stanton	20	$16.00	$320.00

Staff Total **$7,955.23**

Night Janitor No Charge	26
Steve No Charge	40
P.T. No Charge	77.50

Supplies:

Hillyard:	$2,015.96
Metro Janitorial:	$247.84

Total Supplies **$2,263.80**

Supplies and Labor ***Total Amount Due:*** ***$10,219.03***

9-4-24
FOUR SEASONS

STEELE COUNTY SHERIFF'S DEPT.
204 EAST PEARL STREET
OWATONNA, MN 55060
507-444-3800

I N V O I C E

STEELE COUNTY FAIR BOARD
1525 SOUTH CEDAR
OWATONNA, MN 55060

9/10/24

SECURITY AT THE 2024 STEELE COUNTY FAIR	$33,412.27
TOTAL DUE	$33,412.27

Please make payment to above address.
For any questions regarding this billing contact: Karen Meier - 507-444-3805

2024 STEELE COUNTY FAIR SECURITY COSTS

SECURITY DESCRIPTION	HOURS	COST
LICENSED GROUNDS PATROL (O.T. SHIFTS)	334.5	$22,804.26
LICENSED GROUNDS PATROL (REG. SHIFT HOURS ON FAIRGROUNDS-EXCLUDES SHERIFF'S HOURS)	284.0	$10,778.30
POSSE GROUNDS PATROL	377.0	$ 7,540.00
SPECIALS - BEER GARDEN	119.5	$ 3,532.78
SPECIALS - GRAND STAND (T=$299.31 W=$259.09 T=$668.55 F=$414.54 S=$195.76 S=$807.07)	109.5	$ 2,644.32
SPECIALS - SALOON	122.5	$ 2,755.67
DISPATCH / ADMIN	111.25	$ 4,533.66
TOTAL SECURITY HOURS/COSTS	1,458.25	$54,588.99
STEELE COUNTY FAIR BILLED		$32,439.09
GRATIS SECURITY COST		$22,149.90

Prepared by: Karen Meier
Steele County Sheriff's Office
507-444-3805

Service: Water

Meter No.	Meter Reading Dates From	To	Days	Meter Readings Previous	Present	Meter Multiplier	CCF Used	Rate Code
224836	08/05/24	09/05/24	31	90	96	1	6	WC62

Monthly Service Charge	1 @ $16.50	16.50
Meter 224836		
Commodity Charge	6 CCF @ 1.4652	8.79
Minnesota Sales Tax	$25.29 @ 6.875%	1.74
Steele County Tax	$25.29 @ .500%	0.13
MN Dept of Health Water fee		0.81
	Total Water Due	**27.97**

Service: Gas

Meter No.	Meter Reading Dates From	To	Days	Meter Readings Previous	Present	Meter Multiplier	CCF Used	Rate Code
312618	08/05/24	09/05/24	31	2131	2131	1.12	0	GC99
312609	08/05/24	09/05/24	31	2162	2162	1	0	GC99

Monthly Service Charge	2 @ $33.50	67.00
Minnesota Sales Tax-Gas Season	$67.00 @ 6.875%	4.61
Steele County Tax-Gas Season	$67.00 @ .500%	0.34
	Total Gas Due	**71.95**

Service: Sewer

Meter No.	Meter Reading Dates From	To	Days	Meter Readings Previous	Present	Meter Multiplier	Rate Code
	08/05/24	09/05/24	31	0	6	1	SWC

City Sewer Base Charge		23.10
City Sewer Commodity Charge	6 @ 3.13	18.78
City Storm Water Fee		1,210.39
	Total Sewer Due	**1,252.27**

— $1210.39 X 12 months —

$14,524.68 annually —

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic funds transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic funds transfer, funds may be withdrawn from your account as soon as the same day we receive your payment and you will not receive your check back from your financial institute.

- Call **451-1616** if you have an electric, water or natural gas issue, including outages or natural gas leaks.
- Contact OPU **one week** prior to moving.
- If payment is received after due date, a 5% late charge will be applied to account.
- A fee will be added to the account for each returned check.

DESCRIPTIONS:

Service Charge: Fee related to providing and maintaining utility service to a location.
Commodity Charge: Cost of the product (electricity, water, natural gas) provided.

UNIT OF MEASURE EXPLANATIONS:

Electricity:	1 kWh (1,000 watt hours) approximately one 100-watt bulb uses in 10 hours.
Water:	1 CCF (100 cubic feet) approximately 748 gallons.
Natural Gas:	1 CCF (100 cubic feet) approximately 100,000 btu's.

OWATONNA PUBLIC UTILITIES
208 S. Walnut
PO Box 800
Owatonna MN 55060

Phone – (507) 451-2480
Website – www.owatonnautilities.com

Statement Date	09/10/2024
Account Number	718744
Payment Due	10/01/2024

Account Balance Summary

Previous Balance		1,342.83
Payment Received 08/21/2024	*Thank You*	(1,342.83) CR
Balance Forward		0.00
Current Charges		1,352.19
Total Due 10/01/2024		**1,352.19**

STEELE CO FAIRBOARD
PO BOX 650
OWATONNA MN 55060-0650

Although electrical outages are rare, you can be notified if an electrical outage has occurred and when the power had been restored. You can do this by visiting our website at www.owatonnautilities.com and sign up or log into your SmartHub account. Click Notifications>Manage Notifications>Service>Choose alert type and your preferred method of communication.

Average For Billing Period	This Year	Last Year
Electric/kWh per day	0	0
Cost Per Day	$.00	$.00
Water/Gallons per day	145	159
Cost Per Day	$.90	$.84
Natural Gas/CCF per day	0	0
Cost Per Day	$2.32	$2.18
High Temperature	77	81
Low Temperature	58	60

Total billed for the past 12 months: $2,589.95

BILLING OVERVIEW
(See back of statement for account details)

Water	27.97
Gas	71.95
Sewer	1,252.27
Total Current Charges	**1,352.19**
Total Account Balance	**1,352.19**

Account Balance, Monthly Usage, and Bill Payment available online at www.owatonnautilities.com

RECEIVED SEP 1 6 202

PLEASE DETACH AND RETURN BOTTOM PORTION WITH PAYMENT

SERVICE ADDRESS
1575 CEDAR AVE S
STEELE CO FAIRBOARD

Account Number	718744
Total Due 10/01/2024	1,352.19

Account Balance
Monthly Usage
Bill Payment
All Available at:

www.owatonnautilities.com

We Accept:

DISCOVER VISA MasterCard

Pay By Phone at (855) 967-3161

Amount Enclosed:

OWATONNA PUBLIC UTILITIES
PO BOX 800
OWATONNA MN 55060

2

252040000718744000135219000141980091020249

POLICY NUMBER: A979526

COMMERCIAL PROPERTY
CP 14 40 06 07

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

OUTDOOR SIGNS

This endorsement modifies insurance provided under the following:

BUILDING AND PERSONAL PROPERTY COVERAGE FORM
CONDOMINIUM ASSOCIATION COVERAGE FORM
CONDOMINIUM COMMERCIAL UNIT-OWNERS COVERAGE FORM
STANDARD PROPERTY POLICY

SCHEDULE

Premises Number:	1	**Building Number:**	25

Description Of Sign: Digital Message Board

Construction Of Sign: [X] **Entirely Metal** [ ] **Other**

Limit Of Insurance: $ 32,400

Coinsurance Percentage: 90 %

Additional Premium: $ 627

Premises Number:		**Building Number:**	

Description Of Sign:

Construction Of Sign: [ ] **Entirely Metal** [ ] **Other**

Limit Of Insurance: $

Coinsurance Percentage: %

Additional Premium: $

© ISO Properties, Inc., 2006

INVOICE

Steele County

630 Florence Ave
Owatonna, MN 55060
Phone 507-444-7400
Fax 507-444-7470

Invoice #: 2024202
Date: 09/04/2024
For: 2024 Loan Payment
Due: 10/04/2024

To:
Steele Co Free Fair
Attn: Scott Kozelka
PO Box 650
Owatonna, MN 55060
Phone 507-451-5305

Description		Amount
Principal	$	21,027.64
Interest	$	2,309.78
Total	$	23,337.42

Make checks payable to Steele County
If you have any questions concerning this invoice, contact:

Madison Melcher
507-444-7421
Madison.Melcher@steelecountymn.gov

(9)

Ellendale Ambulance Service

The Ellendale Ambulance Service began in 1956 through the efforts of the Ellendale Fire Department. In those early days the volunteers were trained with only basic first aide skills. Today the EMT's that volunteer for the ambulance service must complete a 120 hour course and pass a State and National Registry test. Ongoing training is required each year with recertification every two years.

The service currently has seven EMT's with five new recruits that should complete the course work and hopefully pass all the testing by the end of August, 2024. This class began with nine and four have dropped out.

The Ambulance Service is owned by a Joint Powers Board that is made up of parts of five Townships and the Cities of Ellendale and Geneva. This group contributes $23,149.78 annually which covers the cost of our required full time EMT, work comp and vehicle insurance. The fee schedule was established many years ago based on households.

Along with the generous support of the above Townships and Cities, appropriation from Steele County and other donations we are currently in good financial condition. These funds are placed in CD's and will be used for equipment purchases and some day to replace one of our two ambulances.

Ellendale Ambulance Service

2024 BUDGET

	Income
City of Ellendale	$ 6,375.58
Lemond Township	$ 986.70
City of Geneva	$ 4,554.00
Summit Township	$ 4,580.00
Bath Township	$ 1,214.40
Berlin Township	$ 4,781.70
Geneva Township	$ 657.80
Estimated Run Income	$ 115,000.00
Steele County Donation	$ 5,000.00
Total Income	$ 143,150.18

	Expense
Daytime On Call	$ 19,831.00
Doerhoefer CPA	$ 1,200.00
Crew week-end call	$ 4,160.00
Crew holiday coverage	$ 600.00
Crew Run calls (320)	$ 19,200.00
Intercepts with Mayo Ambulance	$ 3,500.00
Hot Spots	$ 564.00
Work Comp	$ 3,075.00
Expert T Billing	$ 10,500.00
Fuel	$ 5,500.00
Oxegen	$ 900.00
EMT Class (9)	$ 14,600.00
Misc Crew Expense	$ 2,000.00
Insurance Trucks	$ 1,992.00
Bank Payment	$ 5,639.71
Maintenance & Supplies	$ 5,500.00
Equipment Purchases	$ 9,500.00
Treasurer	$ 1,800.00
Director Fee	$ 3,600.00
1st Responders	$ 4,500.00
Consortium & E-Dispatch	$ 1,088.00
	$ 119,249.71

Surplus/Deficet	$ 23,900.47

November 6, 2024

Steele County Administration Bldg
Attn: Finance Department=Candi Lemarr
P.O. Box 890
Owatonna, MN 55060

To: Candi Lemarr:

Attached please find the Ellendale Ambulance proposed budget for 2025. The Joint Powers Board will meet in November to review the proposed budget.

The Ellendale Ambulance Service would like to request $5,000.00 from the Counties 2025 appropriations. These funds will be used to help fund our next ambulance purchase.

Regards,

Garry R. Gordinier

Treasurer

Ellendale Ambulance Service
PO Box 172
Ellendale, MN 56026
Phone 507-837-9316

Ellendale Ambulance Service

2025 BUDGET

	Income
City of Ellendale	$ 6,375.58
Lemond Township	$ 986.70
City of Geneva	$ 4,554.00
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Estimated Run Income	$ 118,000.00
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Total Income	$ 146,150.18

	Expense
Daytime On Call	$ 19,831.00
Doerhoefer CPA	$ 1,200.00
Crew week-end call	$ 6,240.00
Crew holiday coverage	$ 720.00
Crew Run calls (300)	$ 18,000.00
Intercepts with Mayo Ambulance	$ 4,200.00
Hot Spots	$ 564.00
Work Comp	$ 3,075.00
Expert T Billing	$ 9,600.00
Fuel	$ 6,000.00
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Consortium & E-Dispatch	$ 1,088.00
	$ 112,074.71

Surplus/Deficet	$ 34,075.47

FARMAMERICA

Explore. Discover. Connect.

2025 Steele County Appropriation Request

Steele County Treasurer's Office
Attn: Candi Lemarr
630 Florence Ave | Owatonna, MN 55060

Respectfully submitted by:
Jessica Rollins, Executive Director
Farmamerica—MN Ag Interpretive Center
7367 360th Ave | Waseca, MN 56093

About Farmamerica
As Minnesota's Center for Agricultural Interpretation, Farmamerica has been committed to connecting people with the evolving story of agriculture through hands-on educational experiences since 1978. Farmamerica is a 501(c)(3) nonprofit organization.

REQUEST

Farmamerica requests that the Steele County Commissioners support a FY25 annual appropriation of **$750.** (A $250 increase from 2024).

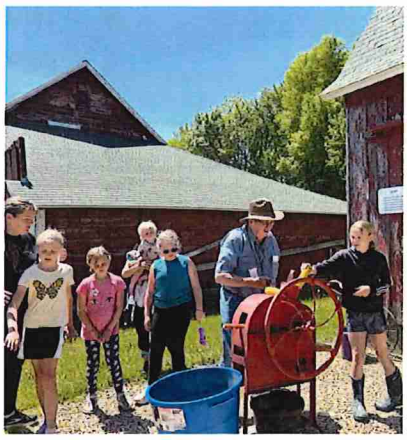
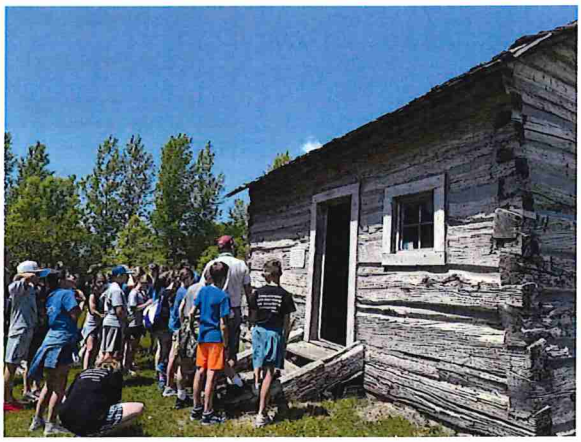
USE for funds

FY25 funds are crucial to sustaining our educational field trips, particularly for Steele County students. Rising costs threaten program supplies (blacksmith coal, tractor fuel to transport students around the site) and essential safety/maintenance (accessibility ramp repairs). FY25 funding will ensure safe and enriching experiences for over 2,100 students annually, including 130+ from Steele County, who learn about Minnesota history, interact with farm animals, and discover agriculture's impact on daily life during Farmamerica's Ag Evolution field trip.

WHAT is new at Farmamerica

Fiscal Year 2024 witnessed significant program expansion under the leadership of our newly appointed Program Coordinator. We enhanced the visitor experience by introducing a wider variety of farm animals, an incubator for chick rearing, and engaging new programs like the "Turkey Trot" and the "Spring Barnyard Babies" event, which attracted a record-breaking weekend attendance exceeding 1,400.

Furthermore, the addition of a touchscreen farm life simulator from AGCO provides an interactive learning opportunity. Our organization is poised for national recognition, with upcoming announcements in late August from the National Turkey Federation and again in November after the President of the United States pardons two Minnesota turkeys, solidifying our place as a leading agricultural education destination.

PHOTOS — L to R: During a scavenger hunt in our Ag Around Your Discovery Center, students learns about Julianne, a grower for Bushel Boy Farms.—Students shell ear corn at the 1930s farmyard.—Students learn about life in a log cabin on a 1850s farm.

FARMAMERICA

Explore. Discover. Connect.

Appropriation Request Continued

2024 Budget

- **Note: Farmamerica's fiscal year runs January through December. This budget was set in December 2023. We anticipate the 2025 budget will look quite similar to the 2024 budget.**

Income		
	State of Minnesota Appropriation	$ 215,000.00
	County Grants	$ 16,800.00
	Donations, Endownment, other grants	$ 128,600.00
	Admision - Site Tours	$ 2,800.00
	Admission - Field Trips	$ 15,355.00
	Admission - Themed Events	$ 61,150.00
	Memberships/Season Passes	$ 5,750.00
	Crop Sales	$ 210,123.00
	Venue + grain bin Rental	$ 19,300.00
	Misc. Income	$ 1,050.00
Gross Income		**$ 675,928.00**
Expense		
	Grants	$ 70,500.00
	Employee Expense	$ 285,456.00
	Adminstrative	$ 16,950.00
	Operations, Utilities, Repairs	$ 179,350.00
	Field Trips	$ 6,690.00
	Themed Events	$ 26,955.00
	Crop Expense	$ 86,925.00
	Misc. Expense	$ 2,000.00
Total Expense		**$ 674,826.00**
Net Income		**$ 1,102.00**

FARMAMERICA

2024 Budget (approved 12/14/23)

Income		
	State of Minnesota Appropriation	$ 215,000.00
	County Grants	$ 16,800.00
	Donations, Endownment, other grants	$ 128,600.00
	Admision - Site Tours	$ 2,800.00
	Admission - Field Trips	$ 15,355.00
	Admission - Themed Events	$ 61,150.00
	Memberships/Season Passes	$ 5,750.00
	Crop Sales	$ 210,123.00
	Venue + grain bin Rental	$ 19,300.00
	Misc. Income	$ 1,050.00
Gross Income		**$ 675,928.00**
Expense		
	Grants	$ 70,500.00
	Employee Expense	$ 285,456.00
	Adminstrative	$ 16,950.00
	Operations, Utilities, Repairs	$ 179,350.00
	Field Trips	$ 6,690.00
	Themed Events	$ 26,955.00
	Crop Expense	$ 86,925.00
	Misc. Expense	$ 2,000.00
Total Expense		**$ 674,826.00**
Net Income		**$ 1,102.00**

Farmamerica - MN Ag Interpretive Center
Statement of Financial Position
As of November 8, 2024

	Total
ASSETS	
Current Assets	
Bank Accounts	
1000 Current Assets	348,356.36
1011 Current Assets	0.00
Total Bank Accounts	**$ 348,356.36**
Accounts Receivable	
1100 Accounts Receivable	25,150.00
1110 Pledges Receivable Current	95,225.00
1130 Allowance for NPV Discount	-4,323.66
Total Accounts Receivable	**$ 116,051.34**
Other Current Assets	
1120 Inventory Asset	0.00
1200 Gift Shop Inventory	1,529.94
1499 *Undeposited Funds	0.00
Uncategorized Asset	-0.04
Total Other Current Assets	**$ 1,529.90**
Total Current Assets	**$ 465,937.60**
Fixed Assets	
1400 Fixed Assets	2,294,320.48
Total Fixed Assets	**$2,294,320.48**
Other Assets	
1140 Constructon in Progress	0.00
1500 Other Assets	10,317.56
1590 Pledges receivable - noncurrent	0.00
Total Other Assets	**$ 10,317.56**
TOTAL ASSETS	**$2,770,575.64**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Liabilities	29,906.37
Total Accounts Payable	**$ 29,906.37**
Other Current Liabilities	
2005 LOC	178,555.67
2015 Accured Expenses	0.00
2018 Accrued Wage	4,404.69
2019 Accrued Vacation & Sick	10,309.64
2020 Payroll Liabilities	-1,154.30

2030 Sales Tax Payable	0.00
2040 Rental deposits collected	3,750.00
2050 Deferred Liabilities	0.00
2055 First National Bank	0.00
2070 Deferred Income- Bldg.	0.00
2075 Deferred Income - Land	0.00
2090 Deferred Income	0.00
2102 Community Farm Funds	0.00
2103 Roots, Shoots and Boots	0.00
Direct Deposit Payable	0.00
Minnesota Department of Revenue Payable	39.75
Total Other Current Liabilities	**$ 195,905.45**
Total Current Liabilities	**$ 225,811.82**
Long-Term Liabilities	
2060 Lawn Mower	6,230.12
Assessment	130,476.21
Total Long-Term Liabilities	**$ 136,706.33**
Total Liabilities	**$ 362,518.15**
Equity	
3000 Equity	0.00
3100 Opening Balance Equity	0.00
3200 Capital stock, trust principal	0.00
3500 Unrestricted-General Fund	0.00
3505 Unrestricted Net Assets	150,233.99
3510 Restricted Net Assets	169,524.00
3525 Board Restrict.-Sp Rev	0.00
3550 General Fixed Assets-Depreciati	0.00
3575 Restricted	0.00
3900 General Fixed Assets	1,977,337.20
3999 P & L Summary	0.00
Net Revenue	110,962.30
Total Equity	**$2,408,057.49**
TOTAL LIABILITIES AND EQUITY	**$2,770,575.64**

ırmamerica - MN Ag Interpretive Cent
Statement of Activity
2024

	Total
Revenue	
4000 Minnesota Grants	215,000.00
4010 County Grants	9,300.00
4020 Capital Campaign	668.04
4030 Endowment	1,594.07
4040 Donations	15,770.26
4050 Miscellaneous Grants	126,027.50
4099 In-kind Donations	240.00
4200 General Admissions	1,947.46
4300 Development Income	39,123.57
4400 Programs & Services	190,625.86
4500 Special Events	38,456.14
4600 Concessions	3,040.87
4610 Gift Shop Income	3,277.36
4700 Rental Visitor Center Income	38,101.19
4800 Interest Income	804.82
4900 Miscellaneous Income	1,073.83
Services	0.00
Total Revenue	**$ 685,050.97**
Gross Profit	**$ 685,050.97**
Expenditures	
5000 Employee Expense	222,916.45
5100 Administrative	24,855.74
5200 Operations Expense	144,996.73
5300 Development Expense	602.46
5400 Exp. of Programs & Services	119,525.09
5500 Exp. Special Events	17,439.07
5600 Concessions Expense	657.00
5610 Gift Shop Expense	1,885.14
5700 Rental Expense	475.78
8000 Capital Projects	39,837.39
8400 Accessibility and Security	132.41
9100 Visitor Center Rental Expense -	38.86
QuickBooks Payments Fees	46.37
Reimbursements	155.96
Uncategorized Expense	1.46
Total Expenditures	**$ 573,565.91**
Net Operating Revenue	**$ 111,485.06**
Net Revenue	**$ 111,485.06**

STEELE COUNTY HISTORICAL SOCIETY
It's About Time...

June 1, 2024

Dear Steele County Commissioners,

The Steele County Historical Society (SCHS) would like to request $10,000 for operations. We are requesting an increase in our current County support to help offset price increases that make it challenging to provide the level of services SCHS currently delivers.

As a 501c3 non-profit, SCHS relies on public and private donations and support to maintain operations and access to the rich history the Historical Society has been entrusted to preserve. County allocations are used to offset operational expenses that cannot be covered by private donations, sponsorships, or grants. These are predominately administrative and utility expenses. Continued support from the County will help SCHS to provide the public with educational programs, exhibits, genealogy research resources, tours, and events throughout the area and at all SCHS locations, the History Center, Village of Yesteryear, and the Orphanage Museum.

In 2023, SCHS welcomed 45,000 visitors to our three locations. Of this number, the main audience captured were school tours, families, and mature visitors. A number of our guests are Steele County residents who come to learn the history of their community. However, the unique history of the Orphanage Museum draws in thousands of visitors from throughout the state, nation, and even international visitors. Many of these out-of-area visitors come to the community for a long weekend and enjoy all that Steele County has to offer while spending money in our community.

This year marks the organization's 75th Anniversary. We will be creating an exhibit to celebrate the Society's past, present, and future. In keeping with the history of growth and progression, SCHS has filled the 2024 calendar with 75 educational programs and events including Memory Café, Genealogy Club, History at the Owatonna Arts Center, Victorian Teas, Cemetery Tours, and so much more. In addition to our regular programs and events, SCHS has curated a new exhibit for the History Center Exhibition Hall, Childhood in Steele County. This exhibit opened in early February and will be up until December. This year we will also be featuring four rotating community exhibits in the Lange Theater.

Our goals for 2025 are to increase our audience demographics by providing a broader variety of programs, events, and opportunities for the community to engage with their local museums. Active evaluation of our current offerings highlights the need for the organization to reach more diverse populations and curate the content of our programming to be relatable to all Steele County residents. SCHS is partnering with local organizations and the school district to ensure our 2024 and 2025 events and programs reflect the diversity of our community and the changes in how future generations relate to history.

Increased County support in 2025 will help SCHS continue to serve Steele County residents and the many visitors that come to our community not only in the next year, but for years to come. If you would like to learn more about SCHS's mission, the museums, or the plans for 2025 please contact the History Center, 507-451-1420. Thank you for your time and consideration.

Sincerely,

Jennifer Thiele, Executive Director





STEELE COUNTY HISTORICAL SOCIETY
It's About Time...

2025 Steele County Budgetary Request

Date: June 1, 2024

Agency Name: Steele County Historical Society

Address: 1700 Austin Road Owatonna, MN 55060

Phone Number: (507) 451-1420

Contact Name: Jennifer Thiele, Executive Director

Patty Jessop, SCHS Board President

Requested Budgetary Allotment: $10,000

Date of Request: June 1, 2024

Signature: _____

Date: 5-20-2024

SCHS 2024 Events and Programs

<u>January</u>
2-Genealogy
9-Memory Café
11- Community Show and Tell- Zoom
18-Genealogy
20- Life and Times of the Mountain Man Era
23-Memory Café
26- Bold and Cold Soup Supper

<u>February</u>
6-Genealogy
10- Adult Victorian Tea
13-Memory Café
15-Genealogy
24- Genealogy Games Live at OAC
27-Memory Café & Business After Hours with OBW

<u>March</u>
5-Genealogy
12-Memory Café
21- History Uncorked
26-Memory Café
30- OSS Presentation at OAC

<u>April</u>
2-Genealogy
9-Memory Café
11- Genie Craft Night
13- Volunteer Orientation & Training
15- Volunteer Appreciation
18-Genealogy
23-Memory Café
26-75th Anniversary

<u>May</u>
7-Genealogy
9- Community Show and Tell
14-Memory Café
18- Deerfield Township Cemetery Bus Tour
16-Genealogy
23- State Public School Discussion Panel at OAC
28-Memory Café

<u>June</u>
4-Genealogy
11-Memory Café
20-Genealogy
22- Junior Genies
23- Jazz Jam on the Patio
25-Memory Café
27-30- Ellendale Days
- Medford Straight River Days

<u>July</u>
2-Genealogy
4- SCHS @ Blooming Prairie Parade
9-Memory Café
13- Chuck Wagon Supper
14- Extravaganza
18-Genealogy
23-Memory Café

<u>August</u>
6-Genealogy
13-Memory Café
13-18 Steele County Fair
15-Genealogy
27-Memory Café
29- Community Show and Tell

<u>September</u>
3-Genealogy
7- Onward and Upward: Our Rural Heritage
10-Memory Café
19-Genealogy
21- Orphanage Museum Fall Celebration
24-Memory Café
28- Steele County Cultural Celebration

<u>October</u>
1-Genealogy
8-Memory Café
17-Genealogy
22-Memory Café
26-A Haunting We Will Go

<u>November</u>
5-Genealogy
12-Memory Café
16- Children's Victorian Tea
26-Memory Café
28- Holiday Light Cruise Begins

<u>December</u>
3-Genealogy
4&5- Holiday Cookie Sale
6&7- Christmas in the Village
9-Volunteer Potluck
10-Memory Café
19-Genealogy
31-Memory Café (Special date due to the holidays)

<u>Stay tuned for dates on:</u>
A Day Away Bus Tour
The Exaggerated History of Steele County
Holiday Bus Tour
*2024 Annual Meeting will be held March 20, 2025.

Last updated 1-24-24

STEELE COUNTY HISTORICAL SOCIETY
It's About Time...

SCHS STAFF

JENNIFER THIELE
EXECUTIVE DIRECTOR

MARYANNE HIGGINS
VOLUNTEER, RENTAL, EVENTS, & TOUR COORDINATOR

ANNE PETERSON
ORPHANAGE MUSEUM MANAGER

AMY LOWERY
ARCHIVES AND COLLECTIONS MANAGER

HENRY SANFORD
CUSTODIAN

COMING SOON
ORPHANAGE MUSEUM ASSISTANT MANAGER

BOARD MEMBERS

Deb Lustig, President, 2021-2024
Samona Grubish, Vice President, 2021-2024
Jerry Ganfield, Treasurer, 2021-2024
Jane Middlestadt, Secretary, 2021-2024
Elizabeth Anselmo, 2021-2024
Tom Bonacci, 2022-2025
Dave Effertz, 2022-2025
Dan Gorman, 2021-2024
Keith Holman, 2022-2025
Patty Jessop, 2022-2025
Jerry Lewison, 2020-2023
Andy McGuire, 2022-2025
Deanne Nelson, 2021-2024
Char Ost, 2022-2025
Nancy Vaillancourt, 2022-2025
Rick Gnemi, County Commissioner Liaison



Thank you to our wonderful community, volunteers, and supporters who made 2023 a success.

STEELE COUNTY HISTORICAL SOCIETY

2023

Annual Report












STEELE COUNTY HISTORICAL SOCIETY
It's About Time...

Preserving and Sharing History Today for Tomorrow

Old Business 2022 Annual Meeting Minutes

Steele County Historical Society held its Annual Meeting Thursday, November 17, 2022, at Torey's Restaurant and Bar, in Owatonna, MN. Approximately 75 members attended this meeting. Deborah Lustig, Board President, welcomed everyone to the meeting. Jerry Ganfield gave the invocation and recognized members who passed away since the 2021 Annual Meeting. The Steele County Color Guard presented the colors and Deb Lustig led the Pledge of Allegiance. Attendees enjoyed a meal catered by Torey's.

President Lustig called the meeting to order at 6:29 and welcomed guests. Jane Middlestadt, Secretary, announced there was a quorum. Samona Grubish moved to dispense with the reading of the 2021 minutes; it was seconded by Jerry Lewison, and passed by the membership since the minutes were in the Annual Report.

Treasurer Jerry Ganfield presented the balance sheet from November 2021 to present day to the membership. The status of the Legacy Fund was summarized. Legacy Donors from November 2021 through October 22 were recognized.

Board President Lustig summarized a year-end review for members. SCHS staff and its accomplishments were recognized.

Presentations of Awards:

- 2022 Volunteers of the Year: Gus' Car Show Committee
  - Troy Garris, Terry Hansen, Terry Prokopec, Mike Schaffner, and Don Thiede.
- 2022 GAR Volunteers of the Year
  - Cody Lee and Alison Lueck
- Community Partners
  - SE Minnesota Rendezvous Group
- 2022 Friends of C-11
  - Tom Bonacci

Lustig introduced the 2022 SCHS current Board Members. Out-going SCHS Board Members Annie Harman, Jim Gunderson, and Ken Henricksen were recognized for their service and presented with a certificate of appreciation. The Governance Committee presented the following nominees to the 2023 board positions Tom Bonacci, Patty Jessop, Andy McGuire, and Nancy Vaillancourt. President Lustig asked for the nominations from the floor, none were made. Keith Holman motioned to accept the nominations, seconded by Grubish. Lustig called for a vote which passed unanimously. The meeting was adjourned at 7:15 pm.

2024 EVENTS AND PROGRAMS

January
2- Genealogy
9-Memory Cafe
11- Community Show and Tell- Zoom
18- Genealogy
20- Rendezvous Day in the Life
23- Memory Café
26- Bold and Cold Soup Supper

February
6- Genealogy
10- Adult Victorian Tea
13- Memory Café
15- Genealogy
24- State Public School Genealogy at Owatonna Arts Center
27- Memory Café & Business After Hours

March
5-Genealogy
12-Memory Café
21-History Uncorked
26-Memory Café
28-Owatonna State School Presentation at Owatonna Arts Center

April
2-Genealogy
4-Crandall Center Exhibit Capstone Reception
9- Memory Café
11- Genealogy Craft Night
13- Volunteer Orientation and Training
15-Volunteer Appreciation
18-Genealogy
23- Memory Café
26- 75th Anniversary Dinner

May
7- Genealogy
9-Community Show and Tell
14- Memory Café
16-Genealogy
23- State Public School Discussion Panel at Owatonna Art Center
28- Memory Café

June
4-Genealogy
11- Memory Café
20-Genealogy
22- Junior Genies workshop
23- Jazz Jam on the Patio
25-Memory Café
27-30- Ellendale Days
- Medford Straight River Days

July
2-Genealogy
4- Blooming Prairie Parade
9- Memory Café
13- Chuck Wagon Supper
14- Extravaganza
18- Genealogy
23- Memory Café

August
6-Genealogy
13-Memory Café
13-18- Steele County Free Fair
15- Genealogy
27- Memory Café
29- Community Show and Tell

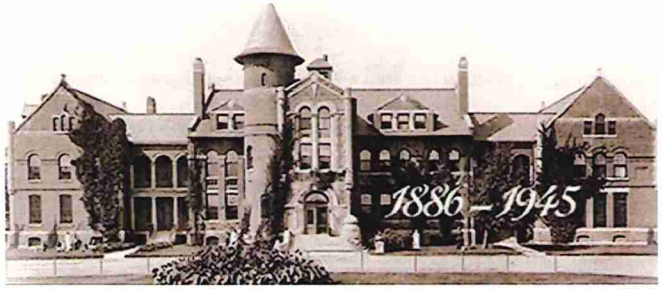
September
3- Genealogy
7- Onward & Upward: Our Rural Heritage Brunch
10- Memory Café
19- Genealogy
21- Orphanage Museum Fall Celebration
24- Memory Café
28- Steele County Cultural Celebration

October
1- Genealogy
8-Memory Café
17-Genealogy
22- Memory Café
26- A Haunting We Will Go

November
5- Genealogy
12-Memory Café
16-Children's Victorian Tea
26-Memory Café
28- Holiday Light Cruise Begins

December
3- Genealogy
4 & 5- Holiday Cookie Sale
6 & 7- Christmas in the Village
9- Volunteer Potluck
10-Memory Café
19-Genealogy
31- Memory Café *Special date for the holidays.

Stay tuned for dates on:
- Cemetery Tour
- Spring Bus Tour
- The Exaggerated History of Steele County Bus Trip
- Holiday Bus Tour



2024 BUDGET

INCOME	
EARNED INCOME	$82,337.50
CONTRIBUTED REVENUE	$198,323.70
OTHER INCOME	$124,434.00
NONOPERATIONAL INCOME	$12,000.00
RELEASED AND IN-KIND	$2,250.00
TOTAL INCOME	**$419,345.20**

EXPENSE	
ADMINISTRATION	$298,940.20
OCCUPANCY	$72,780.00
PROGRAMMING	$47,350.00
NONOPERATIONAL EXPENSE	$275.00
TOTAL EXPENSE	**$419,345.20**

PRESENTING A BALANCED BUDGET
DURING A CAPITAL CAMPAIGN

COMING IN 2024

7 NEW EDUCATIONAL PROGRAMS
1 NEW COMMUNITY EVENT
1 NEW FUNDRAISING EVENT
4 EXHIBITS

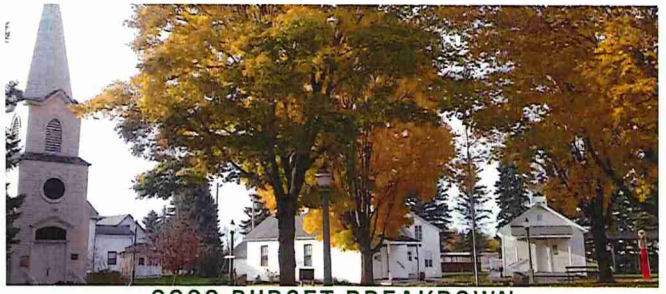
The SCHS Education, Programs, and Events Committees are creating several new educational opportunities.

- Evening History Programs at the Owatonna Arts Center
- Junior Genealogists a.k.a. "Junior Genies"
- Steele County Cultural Celebration
- Return of the Chuck Wagon Supper

2024-2029 STRATEGIC PLAN

OUR GOALS AND OBJECTIVES

- Build a Home for the SCHS Automotive History and Collections
- Increase Youth Programming and Outreach Efforts
- Financial Stability
- Develop the Organization to Attract Diverse Demographics



2023 BUDGET BREAKDOWN
JANUARY-OCTOBER

INCOME	
EARNED INCOME	$55,800.37
CONTRIBUTED REVENUE	$118,500.34
OTHER INCOME	$117,121.54
NONOPERATIONAL INCOME	$41,580.42
RELEASED AND IN-KIND	$1,464.59
TOTAL INCOME	**$334,467.26**

EXPENSE	
ADMINISTRATION	$170,222.27
OCCUPANCY	$70,008.10
PROGRAMMING	$45,496.92
NONOPERATIONAL EXPENSE	$2,295.39
TOTAL EXPENSE	**$288,920.45**

NET ORDINARY INCOME $45,546.81

45,000 Visitors

525 Volunteers donated 12,000 hours

Collections

- 361 Items Cataloged
- 130 Items Declined
- 24 Items Accessioned
- 30 Research Requests
- 4 New Oral Histories

Tours

23 Orphanage Museum
14 Village of Yesteryear
11 School Groups

722 Members

4 Exhibits

61 Educational Programs

8 Community Events
29 Community Outreach Activities



2023 YEAR IN REVIEW

2023 has been a busy year for SCHS. MaryAnne, Anne, and Jerry G. led the organization for the first part of the year as the Board of Directors continued the search for a new Executive Director. In May, Jennifer Thiele stepped into the position. Amy Lowery joined the organization in July as our new Archives and Collections Manager. Our wonderful cleaning duo, Dennis and Becky Kelm, left the organization this summer to spend more time RVing and we recently recruited Henry Sanford as our new Custodian.

This year SCHS featured new programs including the History of Brewing from Mineral Springs Brewery, Genealogy with Jeri Fuller, a presentation on women of the Supreme Court, and a discussion panel on the changing roles of women in the workplace to name a few. An ongoing program, Memory Café which MaryAnne developed and continues to grow, has gained statewide attention for its inclusive and positive health benefits to people battling dementia and their caregivers. MaryAnne has given 14 programs locally and was invited to the Mayo Clinic Brain Health and Dementia Conference in early November. Attendance at Memory Café has soared to about 50 people and has expanded to include families outside of Steele County.

SCHS also hosted several concerts including Austin Big Band, Barefoot Winos, Jazz Jam on the Patio, IPolka Band, and several musical performances at Extravaganza and on the Village Stage during the Steele County Free Fair. During these events and many more, SCHS welcomed thousands of visitors to all three of our campuses.

Over the summer months, SCHS worked with the Owatonna School District to have our volunteers bring the History on Wheels program to area schools and the public library during the free lunch program. Our volunteers also helped assemble cookbooks, repair the Village boardwalk, clean the Village throughout the year, construct a new exhibit, assisted with the Orphanage Museum Fall Celebration, clean cemetery headstones, and repair vandalism damage to the historic train caboose.

This year has been a transitional period for the organization, and we look forward the new opportunities 2024 brings.

LEGACY FUNDS

SCHS FUND DONORS

Del and Connie Cass
Curt's Truck and Diesel Service, Inc.
Vilnis and Joanne Giga
David and Rita Goodnature
Werner and Jacquelin Knuth
David and Jean Krause
Gladys Lueders
Berniece Schroht
Gary and Salie Schuweiler
Tom and Stephanie Shea
Rita Stillwell
LeRoy and Judy Svenby
Myra Theimer
Ken and Norma Wilcox

Year-to-date:
$1,101,079.39

CHILDREN REMEMBERED FUND DONORS

Joan Graham Butsch
Sandy Dinse
Silvan Durben
Rodney and Suzanne Erickson
Fred and Len Fritz
Lisa M. Harper
Conrad Leon Heusinkveld
Larry and Shelly Hutchinson
Donald and Jan Johnson
Laurie J. Johnson
Diane and Robert Jungbluth
Richard and Karen Knutson
Mark Livingston
Don and Vivian Manthe
Janet Mealey
Barry Peterson
Trudy Pierce
Deb Ronglein
Richard Schaefer
Gary and Salie Schuweiler
Warren Slagle
Stephanie A. Staebell
Tom and Lina Zum

Year-to-date:
$114,223.45

2024 Budget

Section #	*Section*	2024
4000	**Income**	
4100	**Earned Income**	
4110	Gift Store Sales	
	4111- consignment sales	$1,800.00
	4112- SCHS merchandise	$8,750.00
	4114- Vintage & Plant Sale	$0.00
	4110- Gift Store Sales-other	$450.00
	Total 4110- Gift Store Sales	**$11,000.00**
4120	Membership	
	4121- Business Membership $85	$680.00
	4122- Family- 1yr, $65	$6,012.50
	4123- Family - 3yr, $185	$4,255.00
	4124- Individual- 1yr, $40	$1,240.00
	4125- Individual- 3yr, $110	$1,650.00
	4126- Individual Senior, $35	$6,475.00
	4120 Membership- other	
	Pioneer, $125	$750.00
	Settler, $250	$500.00
	Trailblazer, $500	$1,000.00
	Total 4120 Membership-other	$0.00
	Total 4120-membership	**$22,562.50**
4130	Admission and Tours	
	4136-Orphanage	$2,550.00
	4131-History Center	$0.00
	4132- Village	$1,500.00
	4133- Full Campus	$0.00
	4134- Step Back in Time	$550.00
	Total 4130-Admission and Tours	**$4,600.00**
4140	Programming (Mission)	
	4141- Programming sponsorships	$8,050.00
	4142- programming tickets/ registration	$8,000.00
	4143- program food and beverage	$0.00
	4144- program bar sales	$0.00
	4146- merchandise	$0.00
	4140- programming (mission) other	$8,550.00
	Total 4140-Programming (Mission)	**$24,600.00**

4150	GAR Center Services	
	4154- collections care	$0.00
	4151- GAR Services	$250.00
	4152- Photographs and Copies	$775.00
	4153-Donations to GAR	$550.00
	4150- GAR Center Services- Other	$0.00
	Total 4150- GAR Center Services	**$1,575.00**
4160	Rentals	
	4161- History Center	$15,700.00
	4163- Food and Beverage Sales	$300.00
	4165- Village	$2,000.00
	Total 4160-Rentals	**$18,000.00**
	Total Earned Income	**$82,337.50**
4210	Events (Fundraising)	
	4211- Event Sponsorship	$9,000.00
	4212- Event Ticket and Admission	$14,500.00
	4213- Event Food and Beverage	$9,250.00
	4214- Event Bar Sales	$1,700.00
	4215- Event Donation	$700.00
	4216- Event merchandise	$450.00
	4210- Events- Fundraising - other	$0.00
	Total 4210 Events (Fundraising)	**$35,600.00**
4220	Grants and Appropriations	
	4221-Township	$0.00
	4226-Foundation/corporation	$42,298.70
	4222- City	$5,000.00
	4223- County	$8,000.00
	4224- State	$14,500.00
	Total 4220 Grants and Appropriations	**$69,798.70**
4230	Sponsorship	
	4231- Exhibit sponsorship	$5,750.00
	4232- Newsletter sponsorship	$7,500.00
	4233- Village Building sponsorship	$8,450.00
	4234- Other sponsorship	$0.00
	Total 4230 Sponsorship	**$21,700.00**
4240	Annual Fund	
	4247- donation jar, orphanage	$6,000.00
	4245- designated	$1,375.00

	4241 & 4242- annual appeal & undesignated	$55,500.00
	4242- undesignated	
	4243- give to the max day (state program- no cont	$0.00
	4244- memorials	$6,500.00
	4246- donation jar	$1,850.00
	4240- annual fund- other	$0.00
	Total 4240 Annual Fund	**$71,225.00**
	Total Contributed Income	*$198,323.70*
4300	**Other Income**	
4310	Interest	
	4311- United Prairie Bank	$25.00
	4310- Interest-Other	$75.00
	Total 4310- Interest	**$100.00**
4320	Investments	
	4325- Gain (loss) on Investment sales	$0.00
	4321- Degner Trust Distribution	$102,612.00
	4322- Legacy Fund Distribution	$21,600.00
	4329- Dividends	$122.00
	Total 4320- Investments	**$124,334.00**
4330	Miscellaneous	
	4331- Cash over (short)	$0.00
	4330- Miscellaneous-other	$0.00
	Total 4330- Miscellaneous	**$0.00**
	Total Other Income	*$124,434.00*
4400	**Non Operational Income**	
4410	Event- Gus' Car Show	
	4111- Sponsorship	
	4413- Food and Beverage Sales	
	4414- Gus'Car Show/ Cruise	
	Total 4410- Event- Gus' Car Show	**$0.00**
4420	Collections/ Deassession Income	
	4421- deaccession income sale of item	$500.00
	4420- collections/deaccession income-other	$0.00
	Total 4420 Collections/ deaccession income	**$500.00**
4430	**Non-Operational Restricted**	
	4431- Donations to Legacy Fund 53660	$7,500.00

	4432- Restricted Donations	$1,500.00
	4430- Non-Operational Restricted- Other	$0.00
	4440- Donations to Children Remember	$2,500.00
	Total 4430- Non-Operational Restricted	**$11,500.00**
	Total 4400- Non-Operational Income	*$12,000.00*
4900	**Released and In Kind**	
	4940- In Kind Donations	
	4943- Printing	$1,350.00
	4945- window cleaning	$800.00
	4947- other	$100.00
	4940- In Kind Donations- other	$0.00
	Total 4900- In Kind Donations	**$2,250.00**
	Total Released and In Kind	*$2,250.00*
	Gross Profit	**$419,345.20**
5000	**Expenses**	
5100	**Administration**	
5110	Salaries and Wages	
	5110- Salaries and Wages	
	5111-5111	$173,320.60
	Bookkeeper	$19,416.00
	Assistant OM Manager	$16,640.00
	Future tbd position	
	5114- Staff gifts and honorariums	$0.00
	5113- non-grant contract labor	$0.00
	5112- payroll tax (abv)	$14,000.00
	Health Insurance	$7,623.60
	Total 5110- Salaries and Wages	**$231,000.20**
5120	Board and Volunteer Management	
	5121- Board Development	$0.00
	5122- Board Retreat	$0.00
	5123- Volunteer Support/ Recognition	$150.00
	5124- Volunteer Events	$325.00
	5125- Name Tags and Apparel	$100.00
	5120- Board and Volunteer Mgt.- Other	$0.00
	Total 5120- Board and Volunteers Mgt.	**$575.00**
5130	Professional Services	
	5131- Accounting	$9,500.00
	5132- Bank and Payroll Fees	$3,000.00

	5134- Insurance	$26,000.00
	5135- Legal	$0.00
	Total 5130- Professional Services	**$38,500.00**
5140	Miscellaneous Expenses	
	5141- Office supplies	$2,400.00
	5142- Postage and Shipping	$1,750.00
	5143- Licenses and Subscriptions	
	5143a- Orphanage	$170.00
	5143- Licenses and Subscriptions- other	$2,050.00
	5144- CRM Software	$0.00
	5140- Miscellaneous Expenses- Other	$0.00
	Total 5140- Miscellaneous Expenses	**$6,370.00**
5150	Information Technology	
	5151- Computers and Equipment	$4,250.00
	5152- Equipment Lease	$1,950.00
	5153- Software as Service	$60.00
	5156- IT Support	$14,400.00
	Total 5150- Information Technology	**$20,660.00**
5160	Professional Development	
	5161-Dues & Membership	$960.00
	5162- Conference and Workshops	$750.00
	5164- Mileage Expense	$125.00
	Total 5160- Professional Development	**$1,835.00**
5100	Administration- Other	$0.00
	Total Administration	**$298,940.20**
5200	**Occupancy**	
5210	Utilities	
	5211- Dunnell House	$6,850.00
	5212- History Center	$25,250.00
	5213- Phone and Internet	$4,150.00
	5214- Village	$1,525.00
	Total 5210- Utilities	**$37,775.00**
5220	Rental Expense	
	5221- Food and Beverage Service	$0.00
	5223-Deputy Services	$200.00
	5220- Rental Expense- Other	$0.00
	Total 5220- Rental Expense	**$200.00**
5230	Building Maintenance	
	5231- HVAC	$4,725.00

	5232- Fire Extinguishers	$200.00
	5233- Fire Suppression System Inspect	$2,950.00
	5234- Janitorial	$3,500.00
	5235- Garbage and Recycling	$1,340.00
	5236- Security	$2,163.00
	5237- Pest Control	$1,205.00
	5239- Miscellaneous	$750.00
	5230- Building Maintenance- Other	$0.00
	Total 5230- Building Maintenance	**$16,833.00**
5240	Site Interior Maintenance	
	5243- Hardware	$852.00
	5244- Kitchen Equipment	$750.00
	5245- Lighting	$620.00
	5240- Site Interior Maintenance-Other	$0.00
	Total 5240- Site Interior Maintenance	**$2,222.00**
5250	Village Buildings	
	5257- Brick Paver	$75.00
	5251 Dunnell House	$2,500.00
	5252- Log Cabins	$0.00
	5253- Other Village Buildings	$5,000.00
	5258- Other Village Items	$150.00
	5259- Boardwalk	$650.00
	Total 5250- Village of Yesteryear	**$8,375.00**
5260	Grounds Maintenance	
	5261- Mowing	$1,700.00
	5262- Snow removal	$4,750.00
	5263- signs	$175.00
	5264- gardens and plants	$750.00
	5265- grounds maintenance other	$0.00
	Total 5260- Grounds maintenance	**$7,375.00**
	Total 5200- Occupancy	**$72,780.00**
5300	**Programming**	
5310	Gift Shop	
	5314- Orphanage Merchandise	$2,500.00
	5311- Museum Store Supplies	$150.00
	5313- Consignment fees paid	$1,450.00
	5312- Museum Store Merchandise	$850.00
	5310- Museum Store-other	$0.00
	Total 5310- Gift Shop	**$4,950.00**

5320	Mission Driven Programming	
	5321- advertising	$75.00
	5322- cost of food	$3,500.00
	5324-entertainment	$1,200.00
	5325- supplies	$625.00
	5326- program printing	$0.00
	5327- speaker fees	$0.00
	5328- rental fees	$1,800.00
	5320- mission drive programs-other	$400.00
	Total 5320- Mission Driven Programming	**$7,600.00**
5330	Fundraising Events	
	5331- event advertising	$175.00
	5332- event cost of food	$7,000.00
	5333- event cost of bar	$450.00
	5334- event entertainment	$2,300.00
	5335- event supplies	$1,050.00
	5336- event printing fees	$200.00
	5338- event rental and permit fees	$275.00
	5339- boardwalk plank expense	$350.00
	5330-fundraising events-other	$0.00
	Total 5330- Fundraising Events	**$11,800.00**
5340	Collections	
	5341- Archival supplies	$250.00
	5343- collections contract labor	$0.00
	5344- conservation treatments	$0.00
	5345- artifact purchase	$0.00
	Total 5340- Collections	**$250.00**
5350	Exhibits	
	5357.5-Project Fund	$0.00
	5352- Exhibit research travel	$0.00
	5353- exhibit construction materials	$750.00
	5354- exhibit printing	$3,250.00
	5355- exhibit technology	$500.00
	5356- exhibit supplies	$1,200.00
	Total 5350- Exhibit	**$5,700.00**
5360	GAR & Oral Histories	
	5361- GAR Office Supplies	$80.00
	5362- GAR Technology Expenses	$275.00
	Total 5360- GAR and Oral Histories	**$355.00**

5370	Printing	
	5371- Newsletter	$7,500.00
	5372- Annual Appeal	$45.00
	5374- Brochures	$1,200.00
	5375- Printing, other	$2,250.00
	5370-Printing- other	$0.00
	Total 5370- Printing	**$10,995.00**
5380	Marketing	
	5381- print advertising	$4,750.00
	5382- broadcast advertising	$850.00
	5383- social media	$0.00
	5384- content creation	$100.00
	5380- marketing-other	$0.00
	Total 5380- Marketing	**$5,700.00**
5390	Grant Expenses	
	Total 5300 Programming	**$47,350.00**
5600	**Non Operational Expense**	
	5615- Jerry's Mural	$0.00
	5610- Non-Op Event-Gus' Car Show	$0.00
	5611- Marketing	$0.00
	5612- Food Costs	$0.00
	5613- Other Costs	$0.00
	5620- Service Bay	$275.00
	5610- Non-Op Event- Gus' Car Show- Other	$0.00
	Total 5610- Non-Op Event- Gus' Car Show- Other	**$275.00**
	5600- Non-Operational Expense- Other	$0.00
	Total 5600 Non-Operational Expense	$275.00
	Total 5000- Expenses	**$419,345.20**
6100	**Depreciation Expense**	$0.00
	Total Expense	**$419,345.20**
	Net Ordinary Income	**$0.00**

Steele County Historical Society
Profit & Loss Prev Year Comparison
December 2023

	Dec 23	Dec 22
Ordinary Income/Expense		
Income		
4000 · INCOME		
4100 · EARNED INCOME		
4110 · Gift Store Sales		
4111 · Consignment Sales	646.00	352.00
4112 · SCHS Merchandise	360.25	458.72
4110 · Gift Store Sales - Other	51.84	11.08
Total 4110 · Gift Store Sales	1,058.09	821.80
4120 · Membership		
4121 · Business Membership	0.00	235.57
4122 · Family - 1 yr	61.51	448.02
4124 · Individual - 1yr	40.00	37.54
4125 · Individual - 3 yr	0.00	105.00
4126 · Individual Senior	170.60	167.80
Total 4120 · Membership	272.11	993.93
4130 · Admission & Tours		
4136 · Orphanage	0.00	174.00
Total 4130 · Admission & Tours	0.00	174.00
4140 · Programming (Mission)	100.00	0.00
4150 · GAR Center Services		
4152 · Photographs & Copies	20.00	0.00
Total 4150 · GAR Center Services	20.00	0.00
4160 · Rentals		
4161 · History Center	1,150.00	1,110.00
4165 · Village	0.00	200.00
Total 4160 · Rentals	1,150.00	1,310.00
Total 4100 · EARNED INCOME	2,600.20	3,299.73
4200 · CONTRIBUTED REVENUE		
4210 · Events - Fundraising		
4211 · Event Sponsorship	300.00	1,800.00
4212 · Event Tickets and Admission	130.00	215.00
4213 · Event Food and Beverage	0.00	2,610.44
4215 · Event Donations	455.00	0.00
4216 · Event Merchandise	58.00	0.00
Total 4210 · Events - Fundraising	943.00	4,625.44
4220 · Grants & Appropriations		
4223 · County	0.00	4,000.00
4224 · State	0.00	11,870.01
Total 4220 · Grants & Appropriations	0.00	15,870.01
4230 · Sponsorship		
4233 · Village Building Sponsorship	5,000.00	6,000.00
Total 4230 · Sponsorship	5,000.00	6,000.00
4240 · Annual Fund		
4247 · Donation Jar, Orphanage	560.56	1,067.00
4245 · Designated	0.00	50.00
4241 · Annual Appeal	2,111.88	85,714.28
4242 · Estate Gifts	269.82	110,553.00
4244 · Memorials	1,680.00	530.00
4246 · Donation jar	787.54	25.96
Total 4240 · Annual Fund	5,409.80	197,940.24

Steele County Historical Society
Profit & Loss Prev Year Comparison
December 2023

	Dec 23	Dec 22
Total 4200 · CONTRIBUTED REVENUE	11,352.80	224,435.69
4300 - OTHER INCOME		
4310 · Interest		
4311 · United Prairie Bank	0.00	2.08
4310 · Interest - Other	17.96	0.00
Total 4310 · Interest	17.96	2.08
4320 · Investments		
4321 · Degner Trust Distribution	8,955.83	9,192.00
4322 · Legacy Fund Distribution	2,500.00	1,800.00
Total 4320 · Investments	11,455.83	10,992.00
4330 · Miscellaneous		
4331 · Cash Over (Short)	-2.24	-2.75
Total 4330 · Miscellaneous	-2.24	-2.75
Total 4300 - OTHER INCOME	11,471.55	10,991.33
4400 - NON OPERATIONAL INCOME		
4410 · Event - Gus' Car Show		
4411 · Sponsorship	500.00	0.00
Total 4410 · Event - Gus' Car Show	500.00	0.00
4430 · Non-Operational Restricted		
4440 · Donations to Children Remember	25,035.00	0.00
4431 · Donations to Legacy Fund 53660	13,150.00	21,025.00
4430 · Non-Operational Restricted - Other	0.00	0.00
Total 4430 · Non-Operational Restricted	38,185.00	21,025.00
Total 4400 - NON OPERATIONAL INCOME	38,685.00	21,025.00
Total 4000 · INCOME	64,109.55	259,751.75
Total Income	64,109.55	259,751.75
Gross Profit	64,109.55	259,751.75
Expense		
5369 · Grant Expense- Memory Cafe	102.96	0.00
5000 · EXPENSES		
5100 · ADMINISTRATION		
5110 · Salaries & Wages		
5112 · Payroll Tax		
MN UI	37.76	22.29
Federal Payroll Taxes	1,444.13	482.83
Total 5112 · Payroll Tax	1,481.89	505.12
5113 · Non-grant Contract Labor	0.00	1,687.50
5115 · Wages	18,878.07	6,311.40
Total 5110 · Salaries & Wages	20,359.96	8,504.02
5120 · Board & Volunteer Mgt		
5123 · Volunteer Support/ Recognition	8.99	30.00
Total 5120 · Board & Volunteer Mgt	8.99	30.00
5130 · Professional Services		
5131 · Accounting	905.00	400.00
5132 · Bank & Payroll Fees	658.60	179.84
5134 · Insurance	2,934.00	4,168.62
Total 5130 · Professional Services	4,497.60	4,748.46
5140 · Miscellaneous Expenses		

Steele County Historical Society
Profit & Loss Prev Year Comparison
December 2023

	Dec 23	Dec 22
5141 · Office Supplies	264.90	258.66
5142 · Postage & Shipping	1,433.89	189.90
5143 · Licenses and Subscriptions		
5143a · Orphanage	20.00	11.99
5143 · Licenses and Subscriptions - Other	175.99	161.00
Total 5143 · Licenses and Subscriptions	195.99	172.99
Total 5140 · Miscellaneous Expenses	1,894.78	621.55
5150 · Information Technology		
5152 · Equipment Lease	209.00	131.00
5153 · Software As Service	4,634.99	0.00
5154 · Software Purchase	92.16	0.00
5156 · IT Support	1,230.00	0.00
Total 5150 · Information Technology	6,166.15	131.00
Total 5100 · ADMINISTRATION	32,927.48	14,035.03
5200 · OCCUPANCY		
5210 · Utilities		
5211 · Dunnell House	191.72	372.73
5212 · History Center	1,064.92	1,541.26
5213 · Phone & Internet	50.00	272.38
5214 · Village	136.52	108.14
Total 5210 · Utilities	1,443.16	2,294.51
5230 · Building Maintenace		
5231 · HVAC	507.00	0.00
5233 · Fire Suppression System Inspect	468.00	0.00
5234 · Janitorial	200.73	318.46
5235 · Garbage & Recycling	91.64	91.64
5236 · Security	325.29	0.00
5239 · Miscelleanous	127.50	6.01
Total 5230 · Building Maintenace	1,720.16	416.11
5240 · Site Interior Maintenance		
5245 · Lighting	138.45	0.00
Total 5240 · Site Interior Maintenance	138.45	0.00
5250 · Village of Yesteryear		
5253 · Other Village Buildings	0.00	1,142.88
Total 5250 · Village of Yesteryear	0.00	1,142.88
5260 · Grounds Maintenance		
5261 · Mowing	307.00	0.00
5262 · Snow Removal	112.50	1,240.20
5264 · Gardens and plants	60.99	0.00
Total 5260 · Grounds Maintenance	480.49	1,240.20
Total 5200 · OCCUPANCY	3,782.26	5,093.70
5300 · PROGRAMMING		
5310 · Museum Store		
5314 · Orphanage Merchandise	0.00	7,463.46
5313 · Consignment Fees Paid	92.06	118.50
Total 5310 · Museum Store	92.06	7,581.96
5320 · Mission Driven Programs		
5322 · Cost of Food	115.99	108.12
5325 · Supplies	0.00	23.56
5326 · Program Printing	0.00	20.64

Steele County Historical Society
Profit & Loss Prev Year Comparison
December 2023

	Dec 23	Dec 22
Total 5320 · Mission Driven Programs	115.99	152.32
5330 · Fundraising Events		
5335 · Event Supplies	621.76	202.02
5339 · Boardwalk plank expense	88.60	0.00
Total 5330 · Fundraising Events	710.36	202.02
5340 · Collections		
5341 · Archival Supplies	16.10	313.47
5344 · Conservation Treatments	25.49	0.00
Total 5340 · Collections	41.59	313.47
5350 · Exhibit		
5356 · Exhibit Supplies	1,102.84	0.00
Total 5350 · Exhibit	1,102.84	0.00
5370 · Printing		
5375 · Printing, Other	0.00	599.73
Total 5370 · Printing	0.00	599.73
5380 · Marketing		
5381 · Print Advertising	346.88	318.70
5382 · Broadcast Advertising	200.00	0.00
Total 5380 · Marketing	546.88	318.70
5390 · GRANT EXPENSES	0.00	1,257.44
Total 5300 · PROGRAMMING	2,609.72	10,425.64
Total 5000 · EXPENSES	39,319.46	29,554.37
6100 · Depreciation Expense	0.00	88,463.00
Total Expense	39,422.42	118,017.37
Net Ordinary Income	24,687.13	141,734.38
Other Income/Expense		
Other Income		
7300 · TRANSFER INCOME OFFSET		
7310 · Legacy Fund Operating Transfer	-2,500.00	-1,800.00
Total 7300 · TRANSFER INCOME OFFSET	-2,500.00	-1,800.00
7100 · LEGACY FUND INVESTMENT INCOME		
7125 · Capital Gain Distribution	0.00	10,333.24
7120 · Legacy Fund Dividends	0.00	15,557.44
7140 · Unrealized Gain/Loss Stock	0.00	36,996.28
Total 7100 · LEGACY FUND INVESTMENT INCOME	0.00	62,886.96
7200 · DONOR DESIGNATED INCOME		
7210 · Boardwalk Income	400.00	0.00
7221 · Service Bay	1,000.00	0.00
Total 7200 · DONOR DESIGNATED INCOME	1,400.00	0.00
Total Other Income	-1,100.00	61,086.96
Other Expense		
8200 · SCHS Legacy Fund Expense		
8210 · Investment Advisory Fees	0.00	2,426.27
Total 8200 · SCHS Legacy Fund Expense	0.00	2,426.27
Total Other Expense	0.00	2,426.27

Steele County Historical Society
Profit & Loss Prev Year Comparison
December 2023

	Dec 23	Dec 22
Net Other Income	-1,100.00	58,660.69
Net Income	**23,587.13**	**200,395.07**

Steele County Historical Society
Profit & Loss Prev Year Comparison
January through April 2024

	Jan - Apr 24	Jan - Apr 23
Ordinary Income/Expense		
Income		
4000 · INCOME		
4100 · EARNED INCOME		
4110 · Gift Store Sales		
4111 · Consignment Sales	303.75	463.50
4112 · SCHS Merchandise	1,765.13	758.83
4114 · Vintage & Plant Sale	0.00	10.00
4110 · Gift Store Sales - Other	126.31	209.49
Total 4110 · Gift Store Sales	2,195.19	1,441.82
4120 · Membership		
4121 · Business Membership	0.00	76.40
4122 · Family - 1 yr	2,589.29	1,906.98
4123 · Family - 3yr	1,450.51	915.13
4124 · Individual - 1yr	585.30	304.84
4125 · Individual - 3 yr	213.52	417.93
4126 · Individual Senior	2,103.67	2,474.29
4120 · Membership - Other	0.00	375.00
Total 4120 · Membership	6,942.29	6,470.57
4130 · Admission & Tours		
4136 · Orphanage	335.00	60.00
Total 4130 · Admission & Tours	335.00	60.00
4140 · Programming (Mission)		
4141 · Program Sponsorship	500.00	0.00
4142 · Program Tickets/Registration	1,873.90	3,867.01
4140 · Programming (Mission) - Other	1,100.00	250.00
Total 4140 · Programming (Mission)	3,473.90	4,117.01
4150 · GAR Center Services		
4151 · GAR Services	33.00	60.94
4152 · Photographs & Copies	90.10	454.50
4153 · Donations to GAR	83.00	356.24
Total 4150 · GAR Center Services	206.10	871.68
4160 · Rentals		
4161 · History Center	2,062.02	2,436.00
4164 · Linens	120.00	0.00
Total 4160 · Rentals	2,182.02	2,436.00
Total 4100 · EARNED INCOME	15,334.50	15,397.08
4200 · CONTRIBUTED REVENUE		
4210 · Events - Fundraising		
4211 · Event Sponsorship	1,252.21	1,550.00
4212 · Event Tickets and Admission	6,072.00	11,050.00
4213 · Event Food and Beverage	0.00	310.50
4214 · Event Bar Sales	379.00	1,688.93
4215 · Event Donations	1,470.00	0.00
Total 4210 · Events - Fundraising	9,173.21	14,599.43
4220 · Grants & Appropriations		
4226 · Foundation/Corporate	2,000.00	500.00
4223 · County	2,882.00	0.00
4224 · State	0.00	0.00
Total 4220 · Grants & Appropriations	4,882.00	500.00

Steele County Historical Society
Profit & Loss Prev Year Comparison
January through April 2024

	Jan - Apr 24	Jan - Apr 23
4230 · Sponsorship		
4232 · Newsletter Sponsorship	3,000.00	0.00
4233 · Village Building Sponsorship	500.00	500.00
4234 · Other Sponsorship	-500.00	0.00
Total 4230 · Sponsorship	3,000.00	500.00
4240 · Annual Fund		
4247 · Donation Jar, Orphanage	1,824.26	1,615.01
4245 · Designated	1,900.00	30,438.03
4241 · Annual Appeal	7,203.56	25.00
4242 · Estate Gifts	0.00	-81.38
4244 · Memorials	2,546.02	1,840.00
4246 · Donation jar	88.37	207.43
4240 · Annual Fund - Other	358.18	5,775.99
Total 4240 · Annual Fund	13,920.39	39,820.08
Total 4200 · CONTRIBUTED REVENUE	30,975.60	55,419.51
4300 - OTHER INCOME		
4310 · Interest	72.61	59.07
4320 · Investments		
4321 · Degner Trust Distribution	35,822.49	36,768.00
4322 · Legacy Fund Distribution	10,000.00	10,400.00
4329 · Dividends	1,820.02	0.00
Total 4320 · Investments	47,642.51	47,168.00
4330 · Miscellaneous		
4331 · Cash Over (Short)	1.12	8.16
4330 · Miscellaneous - Other	0.00	94.85
Total 4330 · Miscellaneous	1.12	103.01
Total 4300 - OTHER INCOME	47,716.24	47,330.08
4400 - NON OPERATIONAL INCOME		
4410 · Event - Gus' Car Show		
4411 · Sponsorship	0.00	450.00
4414 . Gus' Car Show/Cruise	0.00	4,177.07
Total 4410 · Event - Gus' Car Show	0.00	4,627.07
4430 · Non-Operational Restricted		
4440 · Donations to Children Remember	4,225.82	150.00
4431 · Donations to Legacy Fund 53660	3,190.34	2,363.35
4432 · Restricted Donations	625.00	0.00
Total 4430 · Non-Operational Restricted	8,041.16	2,513.35
Total 4400 - NON OPERATIONAL INCOME	8,041.16	7,140.42
4900 · RELEASED AND IN-KIND		
4940 · In Kind Donation		
4943 · Printing	1,000.00	545.09
4945 · Window Cleaning	1,007.00	0.00
4940 · In Kind Donation - Other	195.50	0.00
Total 4940 · In Kind Donation	2,202.50	545.09
Total 4900 · RELEASED AND IN-KIND	2,202.50	545.09
Total 4000 · INCOME	104,270.00	125,832.18
4997 · Uncategorized Income	0.00	0.00
Total Income	104,270.00	125,832.18
Gross Profit	104,270.00	125,832.18

Steele County Historical Society
Profit & Loss Prev Year Comparison
January through April 2024

	Jan - Apr 24	Jan - Apr 23
Expense		
5369 · Grant Expense- Memory Cafe	434.88	173.01
5000 · EXPENSES		
5100 · ADMINISTRATION		
5110 · Salaries & Wages		
5116 · Health Insurance	5,394.55	0.00
5112 · Payroll Tax		
MN UI	176.42	134.86
Federal Payroll Taxes	3,274.77	1,819.64
Total 5112 · Payroll Tax	3,451.19	1,954.50
5113 · Non-grant Contract Labor	0.00	660.00
5115 · Wages	51,288.98	23,785.90
Total 5110 · Salaries & Wages	60,134.72	26,400.40
5120 · Board & Volunteer Mgt		
5123 · Volunteer Support/ Recognition	131.89	0.00
5125 · Name Tags & Apparel	0.00	36.00
Total 5120 · Board & Volunteer Mgt	131.89	36.00
5130 · Professional Services		
5131 · Accounting	1,855.00	1,850.00
5132 · Bank & Payroll Fees	1,096.94	1,212.33
5134 · Property Insurance	11,467.18	8,462.21
Total 5130 · Professional Services	14,419.12	11,524.54
5140 · Miscellaneous Expenses		
5141 · Office Supplies	758.14	1,168.70
5142 · Postage & Shipping	103.31	816.00
5143 · Licenses and Subscriptions		
5143a · Orphanage	0.00	67.96
5143 · Licenses and Subscriptions - Other	53.98	89.00
Total 5143 · Licenses and Subscriptions	53.98	156.96
Total 5140 · Miscellaneous Expenses	915.43	2,141.66
5150 · Information Technology		
5151 · Computers and Equipment	0.00	8,019.50
5152 · Equipment Lease	1,381.10	524.00
5153 · Software As Service	26.99	12.00
5154 · Software Purchase	92.16	0.00
5156 · IT Support	3,730.00	0.00
Total 5150 · Information Technology	5,230.25	8,555.50
5160 · Professional Development		
5161 · Dues & Memberships	650.00	200.00
5162 · Conferences and Workshops	19.70	0.00
Total 5160 · Professional Development	669.70	200.00
Total 5100 · ADMINISTRATION	81,501.11	48,858.10
5200 · OCCUPANCY		
5210 · Utilities		
5211 · Dunnell House	2,883.03	3,495.19
5212 · History Center	8,781.52	9,004.25
5213 · Phone & Internet	1,483.53	1,368.83
5214 · Village	538.03	438.19
Total 5210 · Utilities	13,686.11	14,306.46

Steele County Historical Society
Profit & Loss Prev Year Comparison
January through April 2024

	Jan - Apr 24	Jan - Apr 23
5220 · Rental Expense		
5222 · Linens	230.69	0.00
5223 · Deputy Services	0.00	200.00
Total 5220 · Rental Expense	230.69	200.00
5230 · Building Maintenace		
5231 · HVAC	455.00	1,579.03
5233 · Fire Suppression System Inspect	630.00	582.00
5234 · Janitorial	2,543.01	1,013.24
5235 · Garbage & Recycling	366.56	418.56
5236 · Security	582.79	1,329.12
5237 · Pest Control	344.48	344.48
5239 · Miscelleanous	182.59	549.74
Total 5230 · Building Maintenace	5,104.43	5,816.17
5240 · Site Interior Maintenance		
5244 · Kitchen Equipment	243.01	506.70
5245 · Lighting	787.52	513.76
Total 5240 · Site Interior Maintenance	1,030.53	1,020.46
5250 · Village of Yesteryear		
5251 · Dunnell House	0.00	45.00
5253 · Other Village Buildings	0.00	1,409.20
5259 · Boardwalk	0.00	85.00
Total 5250 · Village of Yesteryear	0.00	1,539.20
5260 · Grounds Maintenance		
5262 · Snow Removal	1,110.00	4,154.50
Total 5260 · Grounds Maintenance	1,110.00	4,154.50
Total 5200 · OCCUPANCY	21,161.76	27,036.79
5300 · PROGRAMMING		
5310 · Museum Store		
5313 · Consignment Fees Paid	2,645.21	709.50
5312 · Museum Store Merchandise	533.22	463.36
Total 5310 · Museum Store	3,178.43	1,172.86
5320 · Mission Driven Programs		
5322 · Cost of Food	166.97	285.59
5325 · Supplies	70.00	5.59
5320 · Mission Driven Programs - Other	0.00	680.22
Total 5320 · Mission Driven Programs	236.97	971.40
5330 · Fundraising Events		
5332 · Event Cost of Food	2,997.47	376.57
5333 · Event Cost of Bar	989.44	798.37
5334 · Event Entertainment	0.00	1,500.00
5335 · Event Supplies	62.75	1,354.17
5339 · Boardwalk plank expense	127.15	30.00
Total 5330 · Fundraising Events	4,176.81	4,059.11
5340 · Collections		
5341 · Archival Supplies	56.83	304.91
5344 · Conservation Treatments	150.00	0.00
Total 5340 · Collections	206.83	304.91

Steele County Historical Society
Profit & Loss Prev Year Comparison
January through April 2024

	Jan - Apr 24	Jan - Apr 23
5350 · Exhibit		
5353 · Exhibit Construction Materials	5,296.04	0.00
5355 · Exhibit Technology	94.44	0.00
5356 · Exhibit Supplies	4,115.21	64.33
Total 5350 · Exhibit	9,505.69	64.33
5370 · Printing		
5371 · Newsletter	3,621.46	3,531.56
5374 · Brochures	1,141.50	0.00
5375 · Printing, Other	560.62	638.21
5370 · Printing - Other	0.00	500.00
Total 5370 · Printing	5,323.58	4,669.77
5380 · Marketing		
5381 · Print Advertising	1,397.23	2,104.00
5382 · Broadcast Advertising	800.00	0.00
5383 · Social Media	0.00	20.00
5384 · Content Creation	0.00	4,280.00
5380 · Marketing - Other	60.83	0.00
Total 5380 · Marketing	2,258.06	6,404.00
Total 5300 · PROGRAMMING	24,886.37	17,646.38
Total 5000 · EXPENSES	127,549.24	93,541.27
Total Expense	127,984.12	93,714.28
Net Ordinary Income	-23,714.12	32,117.90
Other Income/Expense		
Other Income		
7300 · TRANSFER INCOME OFFSET		
7310 · Legacy Fund Operating Transfer	-10,000.00	-10,400.00
Total 7300 · TRANSFER INCOME OFFSET	-10,000.00	-10,400.00
7100 · LEGACY FUND INVESTMENT INCOME		
7125 · Capital Gain Distribution	0.00	0.00
7120 · Legacy Fund Dividends	10,430.72	6,635.04
7140 · Unrealized Gain/Loss Stock	14,245.76	39,407.26
Total 7100 · LEGACY FUND INVESTMENT INCOME	24,676.48	46,042.30
7200 · DONOR DESIGNATED INCOME		
7210 · Boardwalk Income	100.00	300.00
7221 · Service Bay	2,700.00	0.00
Total 7200 · DONOR DESIGNATED INCOME	2,800.00	300.00
Total Other Income	17,476.48	35,942.30
Other Expense		
8200 · SCHS Legacy Fund Expense		
8210 · Investment Advisory Fees	4,710.76	2,705.86
8200 · SCHS Legacy Fund Expense - Other	0.00	2,203.49
Total 8200 · SCHS Legacy Fund Expense	4,710.76	4,909.35
Total Other Expense	4,710.76	4,909.35
Net Other Income	12,765.72	31,032.95
Net Income	**-10,948.40**	**63,150.85**

13.

Leo Augusta
CHILDREN'S ACADEMY

To Whom It May Concern:

We are writing to you as a relatively new non-profit organization located in Blooming Prairie. Our organization formed as a 501(c)(3). The mission of the Leo Augusta Children's Academy is to support children's growth and education through a staff of highly esteemed educators with the sole purpose of giving the children of our community a foundation of knowledge, athletics, and a morally good start in life. Under a structured curriculum, coupled with flexibility, our philosophy of learning and care will focus on emotional, intellectual, physical, and social development in a nurturing and secure environment.

Today, we serve 81 children across 5 other neighboring counties between the ages of 6 weeks through 12 years. We currently serve a total of 55 families of which 69% of the children served by Leo Augusta reside in Steele County. Out of those families 59% do reside here in Blooming Prairie. According to a study prepared by First Children's Finance in 2023, in the Blooming Prairie community alone there is a childcare needs gap of 103 slots. Within Steele County there is a childcare needs gap of 185 slots. We have the capacity to serve up to 134 children in our region or increase our growth by an additional 40%.

The creation of Leo Augusta Children's Academy has generated approximately twenty-five jobs within the last 2 years of operations, increasing Steele County's tax base by over $900,000. The organization not only served as a job creator but also contributes to over fifty-five families being able to work outside of the home while we care and educate their children.

The National Bureau of Economic Research has shown that high-quality Early Childhood Education (ECE) programs can deliver a 13% annual return on investment. This study found that returns on investment are higher the earlier in a child's life the investment is made, and that investment in high-quality early childhood programs also yield higher returns. According to the Children's Defense Fund Minnesota, "Investments in early education and intervention programs not only support future learning and development, but also reduce the need for remedial services like Special Education, justice systems, and public work support programs, and can result in societal returns on investment of up to $16 for every $1 spent on prevention and intervention. There is additional research that shows that availability of quality ECE programs can serve as an

attraction to parents in where they choose to live. The W.E. Upjohn Institute for Employment Research estimates that for each $1 spent on high quality ECE, local property values will go up by $13.

To provide a quality childcare option for working families there are considerable costs to run a program. We strive to pay our teaching staff market wages which are unheard of in this industry. Our staff consists primarily of women who have a credential or degree in early childhood education. Our families work within the region to financially support their own family, making great sacrifices to work outside of the home to better enrich not only their lives financially but to contribute to a much-needed workforce.

According to research provided by Think Small, a MN based organization committed to championing policies and practices that empower just, inclusive, and equitable early childhood care and education systems there is not one rural childcare center in greater out-state MN which is profitable. High program costs and lower medium income levels compared to the metro cause rural childcare centers to be unable to fully cover the actual cost of quality childcare. To be a successful childcare center, we must focus on creating partnerships at the employer, local, county, state, and public level to offset program costs.

We respectfully ask Steele County to consider a grant of $8,712 for 2025 budget funding, less than 1% of our overall program costs to assist with our curriculum and professional development costs which are needed to continue the enhancement of the quality of our program.

We are unique to this space, bringing quality early education to our region to provide multiple avenues of success for our county. We need partnerships at the county level to see our value and financially contribute to our program to grow and serve the community based on our mission and values.

We continue to honorarily serve Steele County parents and families.

Sincerely,

Jessica Kremer, Director
Leo Augusta Children's Academy
jessica@leoaugusta.com
507.572.2062

Leo Augusta Children's Academy
2024 Budget

	Annual Rev/Expense	
4100000 Classroom Tuition	730,120.00	
4100010 Registration Fee Income	1,000.00	
4100030 Fundraising Income	2,000.00	
4100040 Contributions, Individuals	100,000.00	
4100045 Contributions, Corporate	54,236.08	
4100050 In-Kind Contributions - Services	-	
4100055 In-Kind Contributions - Goods	-	
4100065 Grant Income	84,000.00	
4100070 Food Program Revenue	-	
4100075 Rent Income	1,900.00	
4100110 Services	-	
Total Revenue	**973,256.08**	
Cost of Goods Sold		
5100000 Wages - Classroom Personnel	420,000.00	43.15%
5100050 Food Expense	38,400.00	3.95%
Total Cost of Goods Sold	458,400.00	
Gross Profit	**514,856.08**	
Expenditures		
6100000 Activity Supplies	2,400.00	0.25%
6100005 Advertising/Marketing	3,964.00	0.41%
6100015 Fundraising Expenses	1,200.00	0.12%
6100020 Learning Materials/Toys	600.00	0.06%
6100025 Bus Transportation	1,080.00	0.11%
6100030 Wages - Non-Classroom Personnel	194,400.00	19.97%
6100035 Classroom Supplies & Equipment	3,600.00	0.37%
6100040 Office Equipment & Supplies	9,600.00	0.99%

	Annual Rev/Expense	
6100045 Software/Subscriptions	27,600.00	2.84%
6100050 Licensing/Regulatory	3,900.00	0.40%
6100055 Uniforms/Clothing	1,500.00	0.15%
6100065 IT/Hardware	300.00	0.03%
6100070 Sponsorship - Grant Expense	120.00	0.01%
6100075 Recognition/Appreciation	600.00	0.06%
6110000 Kitchen Contract Labor	-	0.00%
6110005 Kitchen Supplies	1,200.00	0.12%
6200000 Cleaning	9,600.00	0.99%
6200005 Telephone/Internet/Networks	10,800.00	1.11%
6200010 Repairs & Maintenance	15,000.00	1.54%
6200015 Property/Liability Insurance	19,200.00	1.97%
6200020 Real Estate Taxes	65,236.08	6.70%
6200030 Utilities	30,000.00	3.08%
6300000 Legal & Professional	6,600.00	0.68%
6300005 Bank/Finance Charge	144.00	0.01%
6400010 Work Compensation Insurance	4,320.00	0.44%
6500000 Accreditation	300.00	0.03%
6500005 Curriculum	5,112.00	0.53%
6500010 Professional Development	3,600.00	0.37%
6500020 Professional Subscriptions	300.00	0.03%
6500025 Assessments	1,020.00	0.10%
6500030 Meals & Entertainment	360.00	0.04%
6500060 Bad Debt	3,600.00	0.37%
6600010 Gymnasium Supplies & Equipment	600.00	0.06%
6600015 Community Space Event Expense	600.00	0.06%
6700005 Payroll Taxes	56,400.00	5.79%
6850000 Depreciation	30,000.00	3.08%
Total Expenditures	514,856.08	
(Overbudget)/Underbudget	-	

Annual Rev/Expense

1,023,760.00	
1,700.00	
2,000.00	
100,000.00	
29,612.08	
-	
-	
108,000.00	
-	
1,900.00	
-	
1,266,972.08	
600,000.00	47.36%
48,000.00	3.79%
648,000.00	
618,972.08	
3,600.00	0.28%
3,964.00	0.31%
1,800.00	0.14%
1,200.00	0.09%
1,080.00	0.09%
300,000.00	23.68%
4,800.00	0.38%
10,800.00	0.85%
27,600.00	2.18%
6,000.00	0.47%
2,700.00	0.21%
300.00	0.02%
120.00	0.01%
1,200.00	0.09%
-	0.00%
1,250.00	0.10%
10,200.00	0.81%

6,650.00	0.52%
240.00	0.02%
5,400.00	0.43%
600.00	0.05%
5,112.00	0.40%
4,200.00	0.33%
300.00	0.02%
1,020.00	0.08%
600.00	0.05%
6,000.00	0.47%
1,200.00	0.09%
1,200.00	0.09%
60,000.00	4.74%
618,972.08	
-	

Lemarr, Candi

From: Jessica Kremer <jessica@leoaugusta.com>
Sent: Monday, November 4, 2024 11:49 AM
To: Lemarr, Candi
Cc: Amy Hinzmann
Subject: RE: Leo Augusta Children's Academy 2025 Budget Appropriation
Attachments: Statement of Financial Position 10.31.24.pdf; Statement of Cash Flows 1.1.24 thru 10.31.24.pdf; 2025 Cash Flow Forecast.pdf

You don't often get email from jessica@leoaugusta.com. Learn why this is important

Hi Candi,

Please find the following attached:

1. Statement of Financial Position (Balance Sheet) 10.31.24
2. Statement of Cash Flows 1.1.24 thru 10.31.24
3. Cash Flow Forecast – Year 2025

Let me know if you have any additional questions.

Thank you,

Jessica Kremer, Director

Phone: 507-572-2062
Cell: 507-261-4319
Email: jessica@leoaugusta.com
Address: 824 Center Ave North
Blooming Prairie, MN 55917

The objective of the Leo Augusta Children's Academy is to deliver a hands-on model of child development with the capacity to serve over 100 children, ages 6 weeks to 12 years of age. Using a structured curriculum and flexibility, our learning and care philosophy will focus on emotional, intellectual, physical, and social development in a nurturing and secure environment.

The Leo Augusta Children's Academy is an equal opportunity provider and employer.

From: Lemarr, Candi <Candi.Lemarr@SteeleCountyMN.gov>
Sent: Thursday, October 24, 2024 6:22 PM
To: Jessica Kremer <jessica@leoaugusta.com>
Cc: Amy Hinzmann <amy@kruckebergindustries.com>
Subject: RE: Leo Augusta Children's Academy 2025 Budget Appropriation

Hi Jessica

Please see the additional request for the 2025 appropriations request.

Thank you,

Candi Lemarr
Director of Finance
Steele County • 630 Florence Avenue • Owatonna, MN 55060
Phone 507-444-7426
Email: Candi.Lemarr@SteeleCountyMN.gov

From: Jessica Kremer <jessica@leoaugusta.com>
Sent: Tuesday, August 20, 2024 9:37 AM
To: Lemarr, Candi <Candi.Lemarr@SteeleCountyMN.gov>
Cc: Amy Hinzmann <amy@kruckebergindustries.com>
Subject: Leo Augusta Children's Academy 2025 Budget Appropriation

You don't often get email from jessica@leoaugusta.com. Learn why this is important

Good morning Candi,

Attached please find the budget appropriation for Leo Augusta Children's Academy in Blooming Prairie. We greatly appreciate the opportunity to submit this request and would be happy to answer any questions you may have.

Have a great week!

Thank you,

Jessica Kremer, Director

Phone: 507-572-2062
Cell: 507-261-4319
Email: jessica@leoaugusta.com
Address: 824 Center Ave North
Blooming Prairie, MN 55917

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Leo Augusta
CHILDREN'S ACADEMY

Leo Augusta Children's Academy

Statement of Financial Position

As of October 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1120000 MBT Checking Account	33,268.99
1130000 MBT Tuition Angel Account	3,105.00
1160000 MBT Money Market Account	1,658.60
1165000 Due to/from KREH	0.00
1170000 Due to/from KI	0.00
1175000 PayPal	0.00
Total Bank Accounts	**$38,032.59**
Accounts Receivable	
1310000 Accounts Receivable	26,187.21
Total Accounts Receivable	**$26,187.21**
Other Current Assets	
1320000 Construction Advance - Prior to Grant	0.00
1400000 Prepaid Insurance	1,486.87
1450000 Prepaid Expenses - Other	5,872.50
1500000 Undeposited Funds	2,120.00
1600000 Donation Receivable	1,233,581.19
1650000 Grant Receivable	0.00
Inventory Asset	0.00
Total Other Current Assets	**$1,243,060.56**
Total Current Assets	**$1,307,280.36**
Fixed Assets	
1710000 LACA - Architect & Design	31,398.00
1710050 Accum Depr, Architect & Design	-1,831.53
1711000 Furniture & Fixtures	3,000.00
1715000 Accum Depr, Furniture & Fixtures	-700.00
1721000 Equipment	261,547.44
1725000 Accum Depr, Equipment	-50,761.95
1759950 Leasehold Improvements	2,209,153.53
1759951 Accum Depr, L/H Improvements	-132,433.73
1765000 Land Improvements	41,269.74
1765010 Accum Depr, Land Improvements	-3,500.40
Total Fixed Assets	**$2,357,141.10**
TOTAL ASSETS	**$3,664,421.46**

Leo Augusta Children's Academy

Statement of Financial Position

As of October 31, 2024

	TOTAL
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2310000 Accounts Payable	3,522.79
Total Accounts Payable	**$3,522.79**
Credit Cards	
2410000 Capital One Credit Card	1,478.32
Total Credit Cards	**$1,478.32**
Other Current Liabilities	
2510500 Interest Payable	0.00
2520000 Direct Deposit Payable	0.00
2530000 Payroll Liabilities	0.00
2530010 Federal Income Tax Payable	0.00
2530015 Social Security Tax Payable	0.00
2530020 Medicare Tax Payable	0.00
2530025 MN Income Tax Payable	0.00
2530030 MN Unemployment Taxes Payable	0.00
2530035 FUTA Payable	0.00
2531050 Garnishment/Child Support	0.00
2531100 PTO Accrual	13,845.39
MN Unemployment Taxes	1,620.59
Total 2530000 Payroll Liabilities	**15,465.98**
2540000 Board Member Loan	0.00
Total Other Current Liabilities	**$15,465.98**
Total Current Liabilities	**$20,467.09**
Long-Term Liabilities	
2500000 Benefactor Bridge Loan	1,525,000.00
2600000 MBT - Line of Credit $1M #87412	0.00
2600500 MBT - Line of Credit $800k #0029	0.00
Total Long-Term Liabilities	**$1,525,000.00**
Total Liabilities	**$1,545,467.09**
Equity	
3000010 Retained Earnings	907,841.00
3000020 Net Assets - Temporarily Restricted	1,233,581.19
Net Revenue	-22,467.82
Total Equity	**$2,118,954.37**
TOTAL LIABILITIES AND EQUITY	**$3,664,421.46**

Leo Augusta Children's Academy

Statement of Cash Flows

January - October, 2024

	TOTAL
OPERATING ACTIVITIES	
Net Revenue	-22,467.82
Adjustments to reconcile Net Revenue to Net Cash provided by operations:	
1310000 Accounts Receivable	-8,868.21
1650000 Grant Receivable	2,000.00
1710050 Accum Depr, Architect & Design	654.10
1715000 Accum Depr, Furniture & Fixtures	250.00
1725000 Accum Depr, Equipment	20,667.30
1759951 Accum Depr, L/H Improvements	49,522.80
1765010 Accum Depr, Land Improvements	1,719.50
2310000 Accounts Payable	264.86
2410000 Capital One Credit Card	775.04
2510500 Interest Payable	-31,238.53
2530000 Payroll Liabilities	-10,799.18
2530010 Payroll Liabilities:Federal Income Tax Payable	0.00
2530015 Payroll Liabilities:Social Security Tax Payable	0.00
2530020 Payroll Liabilities:Medicare Tax Payable	0.00
2530025 Payroll Liabilities:MN Income Tax Payable	0.00
2530030 Payroll Liabilities:MN Unemployment Taxes Payable	0.00
2530035 Payroll Liabilities:FUTA Payable	0.00
Payroll Liabilities:MN Unemployment Taxes	1,620.59
Total Adjustments to reconcile Net Revenue to Net Cash provided by operations:	**26,568.27**
Net cash provided by operating activities	**$4,100.45**
INVESTING ACTIVITIES	
1721000 Equipment	-21,732.02
Net cash provided by investing activities	**$ -21,732.02**
FINANCING ACTIVITIES	
2500000 Benefactor Bridge Loan	1,525,000.00
2600000 MBT - Line of Credit $1M #87412	-900,000.00
2600500 MBT - Line of Credit $800k #0029	-675,000.00
Net cash provided by financing activities	**$ -50,000.00**
NET CASH INCREASE FOR PERIOD	**$ -67,631.57**
Cash at beginning of period	107,784.16
CASH AT END OF PERIOD	**$40,152.59**

Leo Augusta Children's Academy
2025 Cash Flow Forecast

Registration Fee
50

				ENROLLMENT GROWTH										
				0	6%	8%	0%	2%	24%	0%	-16%	1%	1%	0%	0%
				PROJECTED ENROLLMENT										
	Total	Class	72	76	82	82	84	104	104	87	88	89	89	89
	Infant	R1	8	8	8	8	8	8	8	8	8	8	8	8
	Toddler	R1	8	10	12	12	12	14	14	14	14	14	14	14
Summer Tuition - School Age	Preschool	R1	16	18	20	20	20	20	20	20	20	20	20	20
100.00	School Age	R1	8	8	8	8	8	25	25	8	8	8	8	8
	Infant	R2	7	7	7	7	7	7	7	7	7	7	7	7
	Toddler	R2	10	10	11	11	11	12	12	12	12	13	13	13
	Preschool	R2	15	15	16	16	18	18	18	18	19	19	19	19
	School Age	R2	0	0	0	0	0	0	0	0	0	0	0	0

DRAFT - NOT YET APPROVED BY BOARD OF DIRECTORS

	January	February	March	April	May	June	July	August	September	October	November	December
4100000 Classroom Tuition	71,340.00	75,500.00	81,740.00	81,740.00	83,740.00	93,780.00	93,780.00	86,980.00	87,980.00	89,060.00	89,060.00	89,060.00
4100010 Registration Fee Income	-	200.00	300.00	-	100.00	1,000.00	-	-	50.00	50.00	-	-
4100030 Fundraising Income	-	-	-	-	500.00	500.00	500.00	500.00	-	-	-	-
4100040 Contributions, Individuals	-	-	-	-	25,000.00	25,000.00	25,000.00	25,000.00	-	-	-	-
4100045 Contributions, Corporate	29,612.08											
4100050 In-Kind Contributions - Services	-	-	-	-	-	-	-	-	-	-	-	-
4100055 In-Kind Contributions - Goods	-	-	-	-	-	-	-	-	-	-	-	-
4100065 Grant Income	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
4100070 Food Program Revenue	-	-	-	-	-	-	-	-	-	-	-	-
4100075 Rent Income	-	200.00	150.00	200.00	150.00	150.00	150.00	150.00	150.00	200.00	200.00	200.00
4100110 Services												
Total Cash Inflow	**109,952.08**	**84,900.00**	**91,190.00**	**90,940.00**	**118,490.00**	**129,430.00**	**128,430.00**	**121,630.00**	**97,180.00**	**98,310.00**	**98,260.00**	**98,260.00**
Cost of Goods Sold												
5100000 Wages - Classroom Personnel	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00	50,000.00
5100050 Food Expense	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00	4,000.00
Total Cost of Goods Sold	54,000.00	54,000.00	54,000.00	54,000.00	54,000.00	54,000.00	54,000.00	54,000.00	54,000.00	54,000.00	54,000.00	54,000.00
Cash Inflow in Excess of Outflow	**55,952.08**	**30,900.00**	**37,190.00**	**36,940.00**	**64,490.00**	**75,430.00**	**74,430.00**	**67,630.00**	**43,180.00**	**44,310.00**	**44,260.00**	**44,260.00**
Expenditures												
6100000 Activity Supplies	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00	300.00
6100005 Advertising/Marketing	330.00	330.00	330.00	330.00	330.00	330.00	330.00	330.00	330.00	330.00	330.00	334.00
6100015 Fundraising Expenses	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00
6100020 Learning Materials/Toys	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
6100025 Bus Transportation	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00	90.00
6100030 Wages - Non-Classroom Personnel	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00	25,000.00
6100035 Classroom Supplies & Equipment	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00	400.00
6100040 Office Equipment & Supplies	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00	900.00
6100045 Software/Subscriptions	2,300.00	2,300.00	2,300.00	2,300.00	2,300.00	2,300.00	2,300.00	2,300.00	2,300.00	2,300.00	2,300.00	2,300.00
6100050 Licensing/Regulatory	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
6100055 Uniforms/Clothing	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00	225.00
6100065 IT/Hardware	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00
6100070 Sponsorship - Grant Expense	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00	10.00
6100075 Recognition/Appreciation	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
6110000 Kitchen Contract Labor	-	-	-	-	-	-	-	-	-	-	-	-
6110005 Kitchen Supplies	150.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
6200000 Cleaning	850.00	850.00	850.00	850.00	850.00	850.00	850.00	850.00	850.00	850.00	850.00	850.00
6200005 Telephone/Internet/Networks	950.00	950.00	950.00	950.00	950.00	950.00	950.00	950.00	950.00	950.00	950.00	950.00
6200010 Repairs & Maintenance	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00
6200015 Property/Liability Insurance	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00	1,800.00
6200020 Real Estate Taxes	5,436.34	5,436.34	5,436.34	5,436.34	5,436.34	5,436.34	5,436.34	5,436.34	5,436.34	5,436.34	5,436.34	5,436.34
6200030 Utilities	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00	2,800.00
6300000 Legal & Professional	600.00	550.00	550.00	550.00	550.00	550.00	550.00	550.00	550.00	550.00	550.00	550.00
6300005 Bank/Finance Charge	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00	20.00
6400010 Work Compensation Insurance	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00	450.00
6500000 Accreditation	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00

	January	February	March	April	May	June	July	August	September	October	November	December
6500005 Curriculum	426.00	426.00	426.00	426.00	426.00	426.00	426.00	426.00	426.00	426.00	426.00	426.00
6500010 Professional Development	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00	350.00
6500020 Professional Subscriptions	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00	25.00
6500025 Assessments	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00	85.00
6500030 Meals & Entertainment	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00	50.00
6500060 Bad Debt	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00
6600010 Gymnasium Supplies & Equipment	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
6600015 Community Space Event Expense	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
6700005 Payroll Taxes	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
Total Cash Outflow	51,672.34	51,572.34	51,572.34	51,572.34	51,572.34	51,572.34	51,572.34	51,572.34	51,572.34	51,572.34	51,572.34	51,576.34
Cash Inflow/(Outflow)	4,279.74	(20,672.34)	(14,382.34)	(14,632.34)	12,917.66	23,857.66	22,857.66	16,057.66	(8,392.34)	(7,262.34)	(7,312.34)	(7,316.34)

OWATONNA AREA
BUSINESS DEVELOPMENT CENTER

Dear Ms. Lemarr,

As the Owatonna Area Business Development Center (OABDC) moves into a new growth phase to better serve entrepreneurs and businesses, we are asking Steele County to consider increasing its annual donation to $10,000. This change in allocation will help us address the surge in demand we're experiencing by providing matching dollars to unlock state funds supporting our services and programs. At this increased amount, we'd also be happy to invite a representative to join our board of directors.

As seen in my annual presentation to the County Board, we've experienced a significant increase in demand for our services immediately with my hiring as full-time Executive Director. From new retail establishments, to restaurants, to service providers, entrepreneurs who use OABDC facilities and services are improving the Steele County area for all residents and visitors. In addition to Owatonna, we have Small Business Development Center (SBDC) clients in Medford and Blooming Prairie, and are attracting businesses from Waseca and the Twin Cities as well.

Significant Statistics (as of 6/26/24):

- 45 unique SBDC clients served: >3.2X increase over 2023 Year to Date (YTD)
- 117 hours of free-to-clients SBDC consulting: >2.4X increase over 2023 YTD
- 16 active OABDC members
- 13 Co.Starters program participants in partnership with Owatonna Community Education
- Habitat 4 Humanity/Owatonna High School partnership @ OABDC manufacturing space

The Minnesota Department of Employment and Economic Development (DEED) is contributing to our new programs through their Small Business Assistance Partnership grant, which we received in February. Part of the grant is that it requires match dollars. We're looking to raise at least $70k from local sources to cover our budget needs moving forward, which lines up with our grant match needs as well.

An increase in our allocation to $10,000 will go a long way to helping us expand our capacity and better serve Steele County communities. We have additional programs in the works (such as our upcoming Software Studio for app development and new Makerspace) that will have a direct economic impact for Steele County and all of Southeast Minnesota, but I wanted to highlight the increase in demand as an example of how we've already started spinning the flywheel faster.

Thank you for your consideration and your partnership!

Sincerely,

Sean Williams
Executive Director

Owatonna Business Incubator

Balance Sheet

As of November 1, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Bremer Bank	25,424.79
Community Bank Checking	8,458.85
Community Bank Savings	196,760.27
Total Bank Accounts	**$230,643.91**
Accounts Receivable	
Accounts Receivable	10,037.71
Total Accounts Receivable	**$10,037.71**
Other Current Assets	
Undeposited Funds	1,000.00
Total Other Current Assets	**$1,000.00**
Total Current Assets	**$241,681.62**
Fixed Assets	
Accumulated Depreciation	-157,057.72
Equipment	18,158.00
Leasehold Improvement	189,870.51
Office Equipment	41,247.56
Total Fixed Assets	**$92,218.35**
TOTAL ASSETS	**$333,899.97**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	1,971.96
Total Accounts Payable	**$1,971.96**
Other Current Liabilities	
Accrued RE Taxes	3,109.58
Direct Deposit Payable	0.00
Payroll Liabilities	
Federal Taxes (941/943/944)	2,560.70
Federal Unemployment (940)	54.57
MN Income Tax	345.50
MN Unemployment Taxes	1,418.40
Total Payroll Liabilities	**4,379.17**
Security Deposits	3,860.50
Total Other Current Liabilities	**$11,349.25**
Total Current Liabilities	**$13,321.21**
Total Liabilities	**$13,321.21**

Owatonna Business Incubator

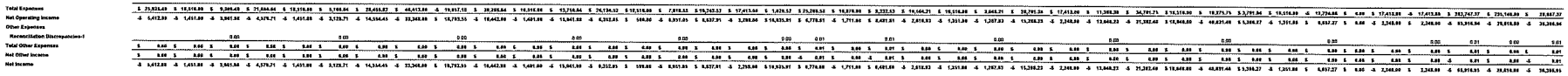
Balance Sheet

As of November 1, 2024

	TOTAL
Equity	
Opening Bal Equity	5,076.78
Reserves for Capital Projects	23,455.00
Retained Earnings	357,963.93
Net Income	-65,916.95
Total Equity	**$320,578.76**
TOTAL LIABILITIES AND EQUITY	**$333,899.97**

Owatonna Area Business Development Center
Budget vs. Actuals: FY 2024
January - December 2024

	Jan 2024			Feb 2024			Mar 2024			Apr 2024			May 2024			Jun 2024			Jul 2024			Aug 2024			Sep 2024			Oct 2024			Nov 2024			Dec 2024			Total		
	Actual	Budget	over Budget	Actual	Budget	over Budget	Actual	Budget	over Budget	Actual	Budget	over Budget	Actual	Budget	over Budget	Actual	Budget	over Budget	Actual	Budget	over Budget	Actual	Budget	over Budget	Actual	Budget	over Budget	Actual	Budget	over Budget	Actual	Budget	over Budget	Actual	Budget	over Budget	Actual	Budget	over Budget
Income																																						
CC Rewards	0.00		0.00			0.00			0.00	34.09		34.09			0.00			0.00			0.00			0.00			0.00									34.09	0.00	34.09
Cont. Rm Rent Income			0.00			0.00			0.00	100.00		100.00			0.00			0.00			0.00			0.00			0.00									100.00	0.00	100.00
Deed Grant			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00									0.00	0.00	0.00
Co-Starters			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			-625.00		-625.00							-625.00	0.00	-625.00
Total Deed Grant	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 625.00	$ 0.00	-$ 625.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 625.00	-$ 625.00
Interest Income			0.00			0.00	164.32		164.32	0.91		0.91	7.36		7.36	162.95		162.95	6.29		6.29	9.14		9.14	153.66		153.66			0.00			0.00			456.73	0.00	456.73
Hall Service Income			0.00		0.00	0.00		0.00	0.00		0.00	0.00		50.00	-50.00		50.00	-50.00		100.00	-100.00		100.00	-100.00		100.00	-100.00		100.00	-100.00		100.00	-100.00		100.00	-100.00	100.00	-100.00	0.00	-750.00	-750.00
Mfg Rent Income	6,624.99	6,500.00	124.99	6,034.26	6,500.00	-1,465.74	6,334.26	6,500.00	-165.74	5,334.26	6,500.00	-1,165.74	5,334.26	6,500.00	-1,165.74	5,934.26	6,500.00	-565.74	5,334.26	6,500.00	-1,165.74	5,834.26	6,500.00	-665.74	6,301.26	6,500.00	-198.74	6,701.26	6,500.00	201.26	3,589.76	6,500.00	-2,910.24	6,500.00	-6,500.00	63,153.99	78,000.00	-14,846.01
Office Rent Income	2,229.00	2,290.00	-61.00	3,229.00	2,290.00	939.00	2,929.00	2,290.00	639.00	3,529.00	2,290.00	1,239.00	3,225.00	2,290.00	935.00	3,600.00	2,290.00	1,310.00	3,229.00	2,290.00	939.00	3,225.00	2,290.00	935.00	3,600.00	2,290.00	1,310.00	3,600.00	2,290.00	1,310.00	2,290.00	-2,290.00	-2,290.00	0.00	0.00	0.00	27,480.00	11,190.00	16,290.00
GPU for Contributed Services	2,548.94		2,548.94	3,982.38		3,982.38	3,296.21		3,296.21	2,307.32		2,307.32	2,348.74		2,348.74	1,497.95		1,497.95	1,932.43		1,932.43	1,989.00		1,989.00	1,241.09		1,241.09	1,339.19		1,339.19	1,249.39		1,249.39			0.00	22,434.42		22,434.42
GPU Reimbursed from Tenants	1,269.78	850.00	419.78	943.06	850.00	93.06	943.06	850.00	93.06	943.06	850.00	93.06	943.06	850.00	93.06	852.04	850.00	2.04	943.06	850.00	93.06	850.00	850.00	0.00	853.05	850.00	3.05	837.05	850.00	-12.95	850.00	-850.00	-850.00	850.00	-850.00	-850.00	9,950.43	10,200.00	-249.57
Total GPU for Contributed Services	$ 3,818.72	$ 850.00	$ 2,968.72	$ 4,925.42	$ 850.00	$ 4,075.42	$ 4,239.26	$ 850.00	$ 3,389.26	$ 3,250.38	$ 850.00	$ 2,400.38	$ 3,183.80	$ 850.00	$ 2,333.80	$ 2,349.99	$ 850.00	$ 1,499.99	$ 2,875.49	$ 850.00	$ 2,025.49	$ 2,838.06	$ 850.00	$ 1,988.06	$ 2,094.15	$ 850.00	$ 1,244.15	$ 2,271.25	$ 850.00	$ 1,421.25	$ 1,097.45	$ 850.00	$ 247.45	$ 850.00	-$ 850.00	$ 850.00	$ 32,384.85	$ 10,200.00	$ 21,934.85
Other Income			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00									0.00	0.00	0.00
City - EDA Income		0.00	0.00		0.00	0.00		0.00	0.00		0.00	0.00		0.00	0.00		0.00	0.00	20,000.00	0.00	20,000.00		0.00	0.00		0.00	0.00		20,000.00	-20,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40,000.00	20,000.00	20,000.00
County -Steele County		0.00	0.00		0.00	0.00		0.00	0.00		0.00	0.00	4,000.00	4,000.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	4,000.00	0.00
Facilitation Income			0.00			0.00		244.50	244.50			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00	244.50	0.00	244.50
Facilitator			0.00	2,500.00		2,500.00			0.00			0.00	137.50		137.50			0.00			0.00			0.00			0.00			0.00			0.00			0.00	2,637.50	0.00	2,637.50
Finance Charge/Late Fees			0.00			0.00			0.00			0.00			0.00	17.00		17.00	44.00		44.00	17.00		17.00			0.00	110.00		110.00			0.00			0.00	188.00	0.00	188.00
Grants			0.00			0.00			0.00			0.00	200.00		200.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00	200.00	0.00	200.00
refunds			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00	50.00		50.00			0.00	50.00	0.00	50.00
Sponsorship		5,000.00	-5,000.00		5,000.00	-5,000.00		5,000.00	-5,000.00		5,000.00	-5,000.00		5,000.00	-5,000.00		5,000.00	-5,000.00		5,000.00	-5,000.00		5,000.00	-5,000.00		5,000.00	-5,000.00		5,000.00	-5,000.00		5,000.00	-5,000.00		5,000.00	-5,000.00	60,000.00	-60,000.00
Total Other Income	$ 0.00	$ 5,000.00	-$ 5,000.00	$ 2,500.00	$ 5,000.00	-$ 2,500.00	$ 744.32	$ 5,000.00	-$ 4,255.68	$ 0.00	$ 5,000.00	-$ 5,000.00	-$ 4,337.50	$ 9,000.00	-$ 13,337.50	$ 17.00	$ 5,000.00	-$ 4,983.00	$ 20,044.00	$ 5,000.00	$ 15,044.00	$ 17.00	$ 5,000.00	-$ 4,983.00	$ 0.00	$ 5,000.00	-$ 5,000.00	$ 110.00	$ 25,000.00	-$ 24,890.00	$ 0.00	$ 5,000.00	-$ 5,000.00	$ 0.00	$ 5,000.00	-$ 5,000.00	$ 27,329.00	$ 84,000.00	-$ 56,671.00
Reimbursed Internet Services	224.00	150.00	74.00	224.00	150.00	74.00	224.00	150.00	74.00	224.00	150.00	74.00	224.00	150.00	74.00	252.00	150.00	102.00	224.00	150.00	74.00	224.00	150.00	74.00	252.00	150.00	102.00	252.00	150.00	102.00	150.00	-150.00	-150.00	150.00	-150.00	-150.00	2,576.00	1,800.00	776.00
Reimbursed Services			0.00			0.00			0.00	327.52		327.52	2,508.05		2,508.05	13,827.56		13,827.56			0.00	4,827.32		4,827.32	1,295.84	100.00	1,295.84			0.00			0.00			0.00	22,990.30	0.00	22,990.30
SBDC Consulting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	770.00	1,072.50	-302.50	0.00	1,072.50	-1,072.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,842.50	0.00	1,842.50
SBDC Income		275.00	-275.00	1,296.25	275.00	1,021.25	990.00	275.00	825.00	1,127.50	275.00	852.50	962.50	275.00	687.50	1,718.75	275.00	1,443.75		275.00	-275.00		275.00	-275.00	1,045.00	275.00	770.00		275.00	-275.00		275.00	-275.00	275.00	-275.00	0.00	7,830.00	3,300.00	3,730.00
Sponsorship Income	2,500.00		2,500.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00	2,500.00	0.00	2,500.00
Total Income	$ 29,412.51	$ 11,665.00	$ 5,347.51	$ 17,164.53	$ 11,665.00	$ 5,499.53	$ 13,991.27	$ 11,665.00	$ 2,326.27	$ 13,823.66	$ 11,115.00	$ 1,708.66	$ 13,722.45	$ 19,115.00	-$ 5,392.55	$ 18,783.49	$ 11,115.00	$ 7,668.49	$ 31,878.14	$ 15,115.00	$ 16,763.14	$ 18,944.25	$ 15,115.00	$ 3,829.25	$ 15,101.99	$ 11,765.00	$ 3,336.99	$ 13,083.87	$ 15,115.00	-$ 2,031.13	$ 13,495.39	$ 11,115.00	$ 2,380.39	$ 11,115.00	-$ 11,115.00	$ 11,115.00	$ 217,753.83	$ 171,115.00	$ 46,638.83
Gross Profit	$ 29,412.51	$ 11,665.00	$ 5,347.51	$ 17,164.53	$ 11,665.00	$ 5,499.53	$ 13,991.27	$ 11,665.00	$ 2,326.27	$ 13,823.66	$ 11,115.00	$ 1,708.66	$ 13,722.45	$ 19,115.00	-$ 5,392.55	$ 18,783.49	$ 11,115.00	$ 7,668.49	$ 31,878.14	$ 15,115.00	$ 16,763.14	$ 18,944.25	$ 15,115.00	$ 3,829.25	$ 15,101.99	$ 11,765.00	$ 3,336.99	$ 13,083.87	$ 15,115.00	-$ 2,031.13	$ 13,495.39	$ 11,115.00	$ 2,380.39	$ 11,115.00	-$ 11,115.00	$ 11,115.00	$ 217,753.83	$ 171,115.00	$ 46,638.83
Expenses																																						
Administration			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00									0.00	0.00	0.00
Accounting Fees			0.00			0.00			0.00			0.00	925.00		925.00			0.00			0.00			0.00			0.00									925.00	0.00	925.00
Advertising (deleted)			0.00			0.00	41.00		41.00	41.00		41.00			0.00			0.00			0.00			0.00			0.00									82.00	0.00	82.00
Audit Fees			0.00			0.00			0.00			0.00			0.00	25.00		25.00			0.00			0.00			0.00									25.00	0.00	25.00
Bank Service Charges			0.00			0.00	9.56		9.56			0.00			0.00			0.00			0.00			0.00	11.85		11.85									21.41	0.00	21.41
Consulting			0.00			0.00			0.00			0.00			0.00			0.00		110.00	-110.00			0.00		419.00	-419.00			0.00			0.00			0.00	529.00	0.00	529.00
Consulting Fees (deleted)	4,125.00		4,125.00			0.00	1,740.00		1,740.00			0.00	275.00		275.00	55.00		55.00	4,125.00		4,125.00			0.00			0.00									10,320.00	0.00	10,320.00
Dues and Subscriptions	1,218.00	300.00	918.00	62.48	300.00	-237.52	2,751.16	300.00	2,451.16	307.52	300.00	7.52	269.40	300.00	-30.60	529.46	300.00	229.46	97.83	300.00	-202.17	291.60	300.00	-8.40	68.42	300.00	-231.58	121.29	300.00	-178.71	22.17	300.00	-277.83	300.00	-300.00	-300.00	5,733.31	3,600.00	2,133.31
Education		75.00	-75.00		75.00	-75.00		75.00	-75.00		75.00	-75.00		75.00	-75.00		75.00	-75.00		75.00	-75.00		75.00	-75.00		75.00	-75.00		75.00	-75.00		75.00	-75.00	75.00	0.00	900.00	900.00	0.00
Mail Delivery	180.00	150.00	30.00	180.00	150.00	30.00	180.00	150.00	30.00	288.00	150.00	138.00	238.00	220.00	18.00	150.00	220.00	-70.00	220.00	150.00	70.00	220.00	150.00	70.00	220.00	150.00	70.00	225.00	150.00	75.00	150.00	-150.00	-150.00	150.00	-150.00	-150.00	2,246.00	1,800.00	446.00
Miscellaneous Expense		200.00	-200.00		200.00	-200.00	1,000.00	200.00	800.00		200.00	-200.00		290.00	-290.00		200.00	-200.00		200.00	-200.00		200.00	-200.00		200.00	-200.00		200.00	-200.00		200.00	-200.00	200.00	-200.00	1,000.00	2,400.00	-1,400.00
Officers Liability Insurance			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00		917.00	-917.00			0.00			0.00	917.00	0.00	917.00
Postage		20.00	-20.00		20.00	-20.00		20.00	-20.00		20.00	-20.00	20.00	20.00	0.00		20.00	-20.00		20.00	-20.00	79.99	20.00	59.99		20.00	-20.00		20.00	-20.00		20.00	-20.00	20.00	-20.00	79.99	240.00	-160.01
Refreshments			0.00			0.00	97.24	108.31	-11.07			0.00	185.43	70.83	114.60		70.83	-70.83		70.83	-70.83		70.83	-70.83	223.70		223.70			0.00			0.00			0.00	689.31	0.00	689.31
Supplies		200.00	-200.00	167.72	200.00	-32.28	309.91	200.00	109.91	813.07	200.00	613.07	75.79	200.00	-124.22	289.79	200.00	89.79	483.37	200.00	283.37		200.00	-200.00		200.00	-200.00	66.50	200.00	-133.50	144.79	200.00	-55.22	200.00	-200.00	-200.00	2,330.91	2,400.00	-69.09
Tenant Expense			0.00			0.00			0.00			0.00			0.00			0.00	78.74		78.74			0.00			0.00			0.00			0.00			0.00	78.74	0.00	78.74
Travel		100.00	-100.00		100.00	-100.00		100.00	-100.00		100.00	-100.00		100.00	-100.00		100.00	-100.00		100.00	-100.00		100.00	-100.00		100.00	-100.00		100.00	-100.00		100.00	-100.00	100.00	-100.00	0.00	1,200.00	-1,200.00
Conference, Convention, Meeting			0.00			0.00			0.00			0.00			0.00			0.00			0.00	215.00		215.00			0.00			0.00			0.00			0.00	215.00	0.00	215.00
Hotel			0.00			0.00			0.00			0.00			0.00	217.32		217.32			0.00			0.00			0.00			0.00			0.00			0.00	217.32	0.00	217.32
Meals			0.00			0.00			0.00			0.00			0.00	299.91		299.99			0.00	77.83		77.83			0.00	119.23		119.23	157.72		157.72			0.00	649.74	0.00	649.74
Mileage			0.00			0.00			0.00			0.00			0.00	40.82		40.82			0.00			0.00			0.00			0.00			0.00			0.00	40.82	0.00	40.82
Parking			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00	0.00	0.00	0.00
Total Travel	$ 0.00	$ 100.00	-$ 100.00	$ 0.00	$ 100.00	-$ 100.00	$ 0.00	$ 100.00	-$ 100.00	$ 0.00	$ 100.00	-$ 100.00	$ 0.00	$ 100.00	-$ 100.00	$ 557.99	$ 100.00	$ 457.99	$ 483.37	$ 200.00	$ 283.37	$ 292.83	$ 100.00	$ 192.83	$ 0.00	$ 100.00	-$ 100.00	$ 119.23	$ 100.00	$ 19.23	$ 157.72	$ 100.00	$ 57.72	$ 0.00	$ 100.00	-$ 100.00	$ 1,127.06	$ 1,200.00	-$ 72.94
Total Administration	$ 5,523.00	$ 1,045.00	$ 4,478.00	$ 410.18	$ 1,045.00	-$ 634.82	$ 6,170.97	$ 1,045.00	$ 5,125.97	$ 1,856.39	$ 1,045.00	$ 811.39	$ 1,911.61	$ 1,045.00	$ 866.61	$ 785.78	$ 1,045.00	-$ 259.22	$ 4,839.74	$ 994.33	$ 3,845.41	-$ 168.61	$ 328.97	-$ 497.58	$ 1,892.62	$ 1,045.00	$ 847.62	$ 729.35	$ 0.00	$ 729.35	$ 1,045.00	-$ 1,045.00	-$ 315.65	$ 1,045.00	-$ 1,045.00	-$ 1,045.00	$ 28,893.25	$ 12,540.00	$ 16,353.25
Advertising			0.00			0.00			0.00		4.00	-4.00			0.00			0.00			0.00			0.00			0.00									0.00	4.00	-4.00
Bank Service Charges (deleted)			0.00			0.00			0.00			0.00			0.00		11.85	-11.85			0.00			0.00			0.00									0.00	11.85	-11.85
DEED			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00									0.00	0.00	0.00
Co-Starters			0.00			0.00			0.00		650.00	-650.00		4,650.00	-4,650.00		990.00	-990.00			0.00	467.50		467.50	1,265.00		1,265.00			0.00			0.00			0.00	9,052.50	0.00	9,052.50
Facilitation Expense			0.00			0.00		440.00	-440.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00	440.00	0.00	440.00
Total Co-Starters	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 440.00	-$ 440.00	$ 0.00	$ 650.00	-$ 650.00	$ 0.00	$ 4,650.00	-$ 4,650.00	$ 0.00	$ 990.00	-$ 990.00	$ 0.00	$ 0.00	$ 0.00	$ 467.50	$ 0.00	$ 467.50	$ 1,265.00	$ 0.00	$ 1,265.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 9,052.50	$ 0.00	$ 9,052.50
Dues Subscriptions			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00									0.00	99.99	-99.99
Equipment			0.00		829.00	-829.00			0.00	1,167.51		1,167.51			0.00			0.00			0.00			0.00			0.00									0.00	2,016.51	-2,016.51
Meetings			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00	247.50		247.50			0.00			0.00	247.50	0.00	247.50
Parts			0.00			0.00			0.00	2,909.41		2,909.41			0.00			0.00			0.00			0.00			0.00									0.00	2,909.41	0.00	2,909.41
SBDC Consulting			0.00			0.00			0.00			0.00	229.61		229.61	82.50	632.50	-550.00			0.00			0.00	935.00	1,311.25	-376.25	1,320.00		1,320.00			0.00			0.00	5,101.86	0.00	5,101.86
SBDC Consulting Hours under Deed			0.00			0.00			0.00			0.00			0.00			0.00	268.75		268.75	110.00		110.00			0.00			0.00			0.00			0.00	378.75	0.00	378.75
Total DEED	$ 0.00	$ 0.00	$ 0.00	$ 829.00	$ 0.00	$ 829.00	$ 440.00	$ 0.00	$ 440.00	-$ 4,756.92	$ 0.00	-$ 4,756.92	$ 229.61	$ 4,650.00	-$ 4,420.39	$ 82.50	$ 1,622.50	-$ 1,540.00	$ 268.75	$ 0.00	$ 268.75	$ 577.50	$ 0.00	$ 577.50	$ 2,200.00	$ 1,311.25	$ 888.75	$ 1,567.50	$ 0.00	$ 1,567.50	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 0.00	$ 19,378.52	$ 0.00	$ 19,378.52
Facilities			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00			0.00									0.00	0.00	0.00
Building/Equip/Pictures		500.00	-500.00		500.00	-500.00		500.00	-500.00		500.00	-500.00	229.99	500.00	-270.01		500.00	-500.00		500.00	-500.00		500.00	-500.00		500.00	-500.00		500.00	-500.00		500.00	-500.00	500.00	-500.00	229.99	6,000.00	-5,770.01
Depreciation Expense	638.00	670.00	-32.00	638.00	670.00	-32.00	638.00	670.00	-32.00	638.00	670.00	-32.00	638.00	670.00	-32.00	638.00	670.00	-32.00	638.00	670.00	-32.00	638.00	670.00	-32.00	638.00	670.00	-32.00	638.00	670.00	-32.00	638.00	670.00	-32.00	638.00	670.00	-32.00	7,656.00	8,040.00	-384.00
Equipment (deleted)	47.96	100.00	-52.04	53.58	100.00	-46.42	53.58	100.00	-46.42	100.00	100.00	0.00	-100.00	576.49	-676.49	100.00	476.49	-376.49	100.00	100.00	0.00	-100.00	100.00	-200.00	-100.00	100.00	-200.00	-100.00	100.00	-200.00	-100.00	100.00	-200.00	-100.00	100.00	-200.00	731.46	1,200.00	-468.54
Garbage Pick-Up	46.02	50.00	-3.98	46.02	50.00	-3.98	46.02	50.00	-3.98	46.02	50.00	-3.98	57.57	107.57	-50.00	57.57	107.57	-50.00	57.57	48.02	9.55	-3.98	99.97	-50.00	46.02	50.00	-3.98	41.06	50.00	-8.94	50.00	-50.00	-100.00	50.00	-50.00	-100.00	609.26	-600.00	9.26
Recycling Fee			0.00			0.00	81.55		81.55			0.00	81.55		81.55			0.00		61.66	-61.66	81.55		81.55	81.55	123.10	-41.55	81.55	123.10	-41.55			0.00			0.00	553.95	0.00	553.95
Total Garbage Pick-Up	$ 46.02	$ 50.00	-$ 3.98	$ 46.02	$ 50.00	-$ 3.98	$ 127.57	$ 50.00	$ 77.57	$ 46.02	$ 50.00	-$ 3.98	$ 57.57	$ 107.57	-$ 50.00	$ 57.57	$ 107.57	-$ 50.00	$ 57.57	$ 48.02	$ 9.55	$ 96.57	$ 50.00	$ 46.57	$ 127.57	$ 50.00	$ 77.57	$ 214.16	$ 50.00	$ 164.16	$ 123.10	$ 50.00	$ 73.10	$ 50.00	-$ 50.00	$ 50.00	$ 1,333.24	$ 600.00	$ 833.24
Internet Services	250.27	175.00	75.27		175.00	-175.00	499.76	175.00	324.76	249.92	175.00	74.92		175.00	-175.00	249.87	175.00	74.87	100.00	175.00	-75.00		175.00	-175.00	502.76	175.00	327.76	349.90	175.00	174.90		175.00	-175.00	74.90	349.90	-175.00	175.00	2,100.00	2,100.00	791.83
Maintenance		150.00	-150.00	3,687.00	150.00	3,537.00		150.00	-150.00	65.00	150.00	-85.00	422.00	150.00	272.00	600.95	150.00	450.95		150.00	-150.00		150.00	-150.00		150.00	-150.00		150.00	-150.00	350.00	150.00	200.00		150.00	-150.00	5,124.95	1,800.00	3,324.95
Makerspace Equipment		0.00	0.00		0.00	0.00		31,000.00	-31,000.00		0.00	0.00		240.00	-240.00		0.00	0.00		0.00	0.00		0.00	0.00	59.99	0.00	59.99		0.00	0.00		0.00	0.00		0.00	0.00	299.99	31,000.00	-30,700.01
Makerspace Supplies		300.00	-300.00		300.00	-300.00		300.00	-300.00		300.00	-300.00		300.00	-300.00		300.00	-300.00		300.00	-300.00		300.00	-300.00		300.00	-300.00		300.00	-300.00		300.00	-300.00		300.00	-300.00	0.00	3,600.00	-3,600.00
Materials/Supplies	136.08	50.00	86.08		50.00	-50.00		50.00	-50.00	84.38	50.00	34.38	175.08	50.00	125.08	104.94	50.00	54.94		50.00	-50.00		50.00	-50.00	-1,636.20	50.00	-1,686.20		50.00	-50.00		50.00	-50.00		50.00	-50.00	-1,138.12	600.00	-1,738.12
Medical Supplies			0.00	517.50		517.50			0.00			0.00			0.00	294.79		294.79			0.00			0.00			0.00			0.00			0.00			0.00	812.29	0.00	812.29
Outside Contract Work	1,018.75	300.00	718.75	750.00	300.00	450.00	993.75	300.00	693.75	725.00	300.00	425.00		300.00	-300.00		300.00	-300.00		300.00	-300.00		300.00	-300.00		300.00	-300.00		300.00	-300.00		300.00	-300.00	300.00	-300.00	3,787.50	3,600.00	187.50
Photocopier Service		50.00	-50.00



OABDC Budget 2024 - Approved

	Jan 24	Feb 24	Mar 24	Apr 24	May 24	Jun 24	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	TOTAL
Ordinary Income/Expense													
Income													
OPU for Contributed Services													
OPU Reimbursed from Tenants	$ 850	$ 850	$ 850	$ 850	$ 850	$ 850	$ 850	$ 850	$ 850	$ 850	$ 850	$ 850	$ 10,200
OPU for Contributed Services - Other	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total OPU for Contributed Services	$ 850	$ 850	$ 850	$ 850	$ 850	$ 850	$ 850	$ 850	$ 850	$ 850	$ 850	$ 850	$ 10,200
Conf. Rm Rent Income	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -				$ -
Office Rent Income	$ 2,290	$ 2,290	$ 2,290	$ 2,290	$ 2,290	$ 2,290	$ 2,290	$ 2,290	$ 2,290	$ 2,290	$ 2,290	$ 2,290	$ 27,480
Mfg Rent Income	$ 6,500	$ 6,500	$ 6,500	$ 6,500	$ 6,500	$ 6,500	$ 6,500	$ 6,500	$ 6,500	$ 6,500	$ 6,500	$ 6,500	$ 78,000
Mail Service Income	$ -	$ -	$ -	$ 50	$ 50	$ 50	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 750
Sponsorship Income	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 5,000	$ 60,000
SBDC Income	$ 275	$ 275	$ 275	$ 275	$ 275	$ 275	$ 275	$ 275	$ 275	$ 275	$ 275	$ 275	$ 3,300
Reimbursed Internet Services	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 1,800
Other Income													
County -Steele County	$ -	$ -	$ -	$ -	$ 4,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,000
City EDA	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 20,000	$ -	$ -	$ 20,000
Grants	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Interest	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Other Income	$ -	$ -	$ -	$ -	$ 4,000	$ -	$ -	$ -	$ -	$ 20,000	$ -	$ -	$ 24,000
Total Income	$ 15,065	$ 15,065	$ 15,065	$ 15,115	$ 19,115	$ 15,115	$ 15,165	$ 15,165	$ 15,165	$ 35,165	$ 15,165	$ 15,165	$ 205,530
Gross Profit	$ 15,065	$ 15,065	$ 15,065	$ 15,115	$ 19,115	$ 15,115	$ 15,165	$ 15,165	$ 15,165	$ 35,165	$ 15,165	$ 15,165	$ 205,530
Expense													$ -
Facilities													$ -
Telephone	$ 125	$ 125	$ 125	$ 125	$ 125	$ 125	$ 125	$ 125	$ 125	$ 125	$ 125	$ 125	$ 1,500
Internet Services	$ 175	$ 175	$ 175	$ 175	$ 175	$ 175	$ 175	$ 175	$ 175	$ 175	$ 175	$ 175	$ 2,100
Utilities	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Real Estate Taxes	$ 1,600	$ 1,600	$ 1,600	$ 1,600	$ 1,600	$ 1,600	$ 1,600	$ 1,600	$ 1,600	$ 1,600	$ 1,600	$ 1,600	$ 19,200
Building/Equip/Fixtures	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500	$ 6,000
Equipment	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 1,200
Photocopier Service	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 600
Garbage Pick-Up	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 600
Maintenance	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 1,800
Materials/Supplies	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 50	$ 600
Outside Contract Work	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 3,600
Property/Liability Insurance	$ 650	$ 650	$ 650	$ 650	$ 650	$ 650	$ 650	$ 650	$ 650	$ 650	$ 650	$ 650	$ 7,800
Depreciation Expense	$ 675	$ 675	$ 675	$ 675	$ 675	$ 675	$ 675	$ 675	$ 675	$ 675	$ 675	$ 675	$ 8,100
Makerspace Equipment			$ 31,000										$ 31,000
Makerspace Supplies	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 3,600
Security Alarm	$ 120	$ 120	$ 120	$ 120	$ 120	$ 120	$ 120	$ 120	$ 120	$ 120	$ 120	$ 120	$ 1,440
Signage	$ 20	$ 20	$ 20	$ 20	$ 20	$ 20	$ 20	$ 20	$ 20	$ 20	$ 20	$ 20	$ 240
Total Facilities	$ 4,865	$ 4,865	$ 35,865	$ 4,865	$ 4,865	$ 4,865	$ 4,865	$ 4,865	$ 4,865	$ 4,865	$ 4,865	$ 4,865	$ 89,380
Marketing & PR													$ -
Meetings & Conferences	$ -	$ -	$ 897	$ -	$ -	$ 897	$ -	$ -	$ 897	$ -	$ -	$ 897	$ 3,589
Advertising	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 1,200
Marketing & PR	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 1,200
OPED Contribution	$ -	$ -	$ -	$ -	$ 2,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,000
Total Marketing & PR	$ 200	$ 200	$ 1,097	$ 200	$ 2,200	$ 1,097	$ 200	$ 200	$ 1,097	$ 200	$ 200	$ 1,097	$ 7,989
Administration													$ -
Education	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 75	$ 900
Mail Delivery	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 150	$ 1,800
Dues and Subscriptions	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 300	$ 3,600
Miscellaneous Expense	$ 200	$ 200	$ 200	$ 200	$ 200	$ 200	$ 200	$ 200	$ 200	$ 200	$ 200	$ 200	$ 2,400
Postage	$ 20	$ 20	$ 20	$ 20	$ 20	$ 20	$ 20	$ 20	$ 20	$ 20	$ 20	$ 20	$ 240
Supplies	$ 200	$ 200	$ 200	$ 200	$ 200	$ 200	$ 200	$ 200	$ 200	$ 200	$ 200	$ 200	$ 2,400
Travel	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 100	$ 1,200
Administration - Other	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Total Administration	$ 1,045	$ 1,045	$ 1,045	$ 1,045	$ 1,045	$ 1,045	$ 1,045	$ 1,045	$ 1,045	$ 1,045	$ 1,045	$ 1,045	$ 12,540
Salary & Wages													$ -
Gross Wages													$ -
Exec. Director	$ 9,167	$ 9,167	$ 9,167	$ 9,167	$ 9,167	$ 9,167	$ 9,167	$ 9,167	$ 9,167	$ 9,167	$ 9,167	$ 9,167	$ 110,004
Accounting	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500	$ 500	$ 6,000
Total Gross Wages	$ 9,667	$ 9,667	$ 9,667	$ 9,667	$ 9,667	$ 9,667	$ 9,667	$ 9,667	$ 9,667	$ 9,667	$ 9,667	$ 9,667	$ 116,004
Payroll Taxes													$ -
FICA	$ 599	$ 599	$ 599	$ 599	$ 599	$ 599	$ 599	$ 599	$ 599	$ 599	$ 599	$ 599	$ 7,192
Medicare	$ 140	$ 140	$ 140	$ 140	$ 140	$ 140	$ 140	$ 140	$ 140	$ 140	$ 140	$ 140	$ 1,682
Total Payroll Taxes	$ 740	$ 740	$ 740	$ 740	$ 740	$ 740	$ 740	$ 740	$ 740	$ 740	$ 740	$ 740	$ 8,874
Worker's Comp Insurance	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -				$ 360
Total Salary & Wages	$ 10,407	$ 10,407	$ 10,407	$ 10,407	$ 10,407	$ 10,407	$ 10,767	$ 10,407	$ 10,407	$ 10,407	$ 10,407	$ 10,407	$ 125,238
Total Expense	$ 16,517	$ 16,517	$ 48,414	$ 16,517	$ 18,517	$ 17,414	$ 16,877	$ 16,517	$ 17,414	$ 16,517	$ 16,517	$ 17,414	$ 235,147
Net Ordinary Income	$ (1,452)	$ (1,452)	$ (33,349)	$ (1,402)	$ 598	$ (2,299)	$ (1,712)	$ (1,352)	$ (2,249)	$ 18,648	$ (1,352)	$ (2,249)	$ (29,617)
Net Income	$ (1,452)	$ (1,452)	$ (33,349)	$ (1,402)	$ 598	$ (2,299)	$ (1,712)	$ (1,352)	$ (2,249)	$ 18,648	$ (1,352)	$ (2,249)	$ (29,617)
Starting Cash	$ 280,815	$ 279,363	$ 277,912	$ 244,563	$ 243,162	$ 243,760	$ 241,461	$ 239,750	$ 238,398	$ 236,149	$ 254,798	$ 253,446	
Ending Cash	$ 279,363	$ 277,912	$ 244,563	$ 243,162	$ 243,760	$ 241,461	$ 239,750	$ 238,398	$ 236,149	$ 254,798	$ 253,446	$ 251,198	

Owatonna Business Incubator

Statement of Cash Flows

January 1 - November 1, 2024

	TOTAL
OPERATING ACTIVITIES	
Net Income	-65,916.95
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Accounts Receivable	-6,864.71
Allowance (deleted)	-500.00
Accounts Payable	2,056.48
Accrued for Professional Fees (deleted)	50.00
Accrued RE Taxes	3,109.58
Direct Deposit Payable	0.00
Payroll Liabilities:Federal Taxes (941/943/944)	2,560.70
Payroll Liabilities:Federal Unemployment (940)	54.57
Payroll Liabilities:MN Income Tax	345.50
Payroll Liabilities:MN Unemployment Taxes	1,418.40
Payroll Liability (deleted)	-780.60
Payroll Liability (deleted):Federal Withholding (deleted)	-548.00
Payroll Liability (deleted):FICA (deleted):Company (deleted)	-258.33
Payroll Liability (deleted):FICA (deleted):Employee (deleted)	-258.33
Payroll Liability (deleted):Medicare (deleted):Company (deleted)	-60.42
Payroll Liability (deleted):Medicare (deleted):Employee (deleted)	-60.42
Payroll Liability (deleted):State Withholding MN (deleted)	-992.00
Security Deposits	750.00
Total Adjustments to reconcile Net Income to Net Cash provided by operations:	**22.42**
Net cash provided by operating activities	**$ -65,894.53**
INVESTING ACTIVITIES	
Accumulated Depreciation	8,890.00
Office Equipment	-4,208.82
Net cash provided by investing activities	**$4,681.18**
FINANCING ACTIVITIES	
Opening Bal Equity	3,451.78
Net cash provided by financing activities	**$3,451.78**
NET CASH INCREASE FOR PERIOD	**$ -57,761.57**
Cash at beginning of period	289,405.48
CASH AT END OF PERIOD	**$231,643.91**

14

Lemarr, Candi

From: Mark L. Blando <mark.blando@owatonna.gov>
Sent: Thursday, September 19, 2024 9:53 AM
To: Lemarr, Candi
Subject: RE: Owatonna Library and Steele County Support
Attachments: Copy of Library Budget Presentation 2021.xlsx

You don't often get email from mark.blando@owatonna.gov. Learn why this is important

HI Candi,

My apologies in not getting back to you. I hope all is going well in the new position. Blooming Prairie City Administrator Melanie Aeschliman and myself are looking at keeping the funding level the same for 2025, $235,000.

A bit of history on funding to our libraries...we went over 10 years without asking for an increase in funding. Granted, I believe no one ever came forward to ask for an increase at that time. Funding had been set $191,500 for those years. Former Blooming Prairie City Administrator Andrew Langholz and myself went before the county in 2021 and asked for our levy amount to be raised to $247, 200. This amount was determined by taking the amount the levy would have raised over those years of no increase in relation to inflation. I have attached Andrew's spreadsheet in coming up with that figure. We were given the amount of $225,000 for budget year 2022. We were very grateful for the increase. Last year Melanie and I asked for an increase to $256,000 in relation to the increase cost of materials and a need to increase staffing. We were given an increase of $10,000.

Again, Melanie and myself are sorry we did not present to the county this year. Because of this we are asking for no raise in funding for this year. We will make sure to have our presentation ready to go next year. We thank the county for their support of Steele County libraries.

Mark

CITY OF OWATONNA

Mark Blando
Director
Owatonna Public Library
WE CREATE A BETTER TOMORROW

Phone: 507-774-7002
Email: mark.blando@owatonna.gov
105 N. Elm Ave, Owatonna, MN 55060
www.owatonna.gov

From: Lemarr, Candi <Candi.Lemarr@SteeleCountyMN.gov>
Sent: Thursday, September 19, 2024 7:53 AM
To: Mark L. Blando <mark.blando@owatonna.gov>
Subject: Owatonna Library and Steele County Support

Hi Mark,

My name is Candi Lemarr and I am the new Steele County Finance Director who replaced Cathy Piepho. I also am responsible for the 2025 county appropriations. Back in August, I sent a letter to the Owatonna Library about the 2025 appropriations request, but I did not get a response back. We did receive a letter from the State that said our minimum requirement was to provide $168,820 in funding for 2025.

Did you have any further information that you wanted to share regarding the library appropriation amount? We are planning to set our levy next Tuesday, so if you could let me know today, that would be great.

Thank you,

Candi Lemarr
Director of Finance
Steele County • 630 Florence Avenue • Owatonna, MN 55060
Phone 507-444-7426
Email: Candi.Lemarr@SteeleCountyMN.gov

Account	Description	Year Budget	Month Actual	Year to Date Actual	Budget Balance	Budget Balance Percent	Prior Year Actual Total	2 Years Prior Actual Total
100-33620-590-591-000000	STEELE COUNTY - LIBR	202,500.00-		197,554.73-		4,945.27-	97.558	204,909.64-
Subtotal:		202,500.00-		197,554.73-		4,945.27-	97.558	204,909.64-
100-34105-590-591-000000	COPIES & PRINTING	5,500.00-	148.17-	4,814.58-		685.42-	87.538	4,778.13-
100-34109-590-591-000000	OTHER REVENUE	750.00-	5.45-	3,702.95-		2,952.95	493.727	1,436.71-
Subtotal:		6,250.00-	153.62-	8,517.53-		2,267.53	136.280	6,214.84-
100-35103-590-591-000000	LIBRARY FINES	1,500.00-	4.00-	1,211.23-		288.77-	80.749	1,568.04-
Subtotal:		1,500.00-	4.00-	1,211.23-		288.77-	80.749	1,568.04-
100-36231-590-591-000000	GRANT FUNDS							28,109.01-
Subtotal:								28,109.01-
Program number: 591 LIBRARY		210,250.00-	157.62-	207,283.49-		2,966.51-	98.589	240,801.53-
Department number: LIBRARY		210,250.00-	157.62-	207,283.49-		2,966.51-	98.589	240,801.53-
Revenue	Subtotal ----------	210,250.00-	157.62-	207,283.49-		2,966.51-	98.589	240,801.53-

Fund: 100 GENERAL FUND Department: 590 LIBRARY Program: 591 LIBRARY

Period Ending: 11/2024

Account	Description	Year Budget	Month Actual	Year to Date Actual	Budget Balance	Budget Balance Percent	Prior Year Actual Total	2 Years Prior Actual Total
100-41000-590-591-000000	WAGES - REGULAR FT	577,122.00	21,696.73	536,590.65		40,531.35	92.977	580,026.59
100-41100-590-591-000000	WAGES - REGULAR PT	249,679.00	7,131.84	165,145.69		84,533.31	66.143	177,406.42
100-41200-590-591-000000	WAGES-TEMP/SEASONAL	29,800.00	518.08	9,655.13		20,144.87	32.400	13,182.13
100-41300-590-591-000000	WAGES - OT							35.85
100-41410-590-591-000000	PERA	62,010.00	1,980.44	52,080.09		9,929.91	83.987	56,394.61
100-41420-590-591-000000	FICA	65,530.00	2,146.86	51,796.26		13,733.74	79.042	56,614.58
100-41500-590-591-000000	INSURANCE	93,096.00	3,940.65	81,520.95		11,575.05	87.567	89,208.36
100-41550-590-591-000000	WORKERS COMP INSURAN	4,883.00	167.29	4,055.05		827.95	83.044	4,620.52
Subtotal:		1,082,120.00	37,581.89	900,843.82		181,276.18	83.248	977,489.06
100-42000-590-591-000000	OFFICE SUPPLIES	3,100.00		6,001.48		2,901.48-	193.596	3,575.34
100-42100-590-591-000000	OPERATING SUPPLIES	300.00		283.45		16.55	94.483	393.14
100-42110-590-591-000000	CLEANING SUPPLIES	750.00				750.00		
100-42210-590-591-000000	REPAIR & MAINT SUPPL	6,500.00	23.78	2,991.59		3,508.41	46.024	19,497.66
100-42300-590-591-000000	SMALL TOOLS & MINOR	10,500.00		921.09		9,578.91	8.772	1,775.50
100-42310-590-591-000000	SAFETY EQUIPMENT & P	150.00		49.50		100.50	33.000	114.06
100-42320-590-591-000000	COMPUTERS & SUPPLIES							1,405.59
100-42320-590-591-20401	COMPUTERS & SUPPLIES							10,069.92
100-42510-590-591-000000	LIBRARY MATERIALS -	45,000.00	145.46	23,507.09		21,492.91	52.238	42,922.01
100-42520-590-591-000000	LIBRARY MATERIALS -P	9,000.00		4,500.68		4,499.32	50.008	9,197.66
100-42525-590-591-000000	LIBRARY MATERIALS -	9,000.00		7,602.63		1,397.37	84.474	7,462.15
100-42530-590-591-000000	LIBRARY MATERIALS -	14,000.00	157.79	8,241.93		5,758.07	58.871	11,874.15
100-42535-590-591-000000	LIBRARY MATERIALS -	300.00		1,728.32		1,428.32-	576.107	6,549.52
Subtotal:		98,600.00	327.03	55,827.76		42,772.24	56.620	114,836.70
100-43010-590-591-000000	OTHER PROFESSIONAL S	31,500.00	2,455.00	34,520.00		3,020.00-	109.587	24,540.00
100-43121-590-591-000000	PHONE	1,100.00		1,062.62		37.38	96.602	1,272.35
100-43122-590-591-000000	POSTAGE	200.00		204.00		4.00-	102.000	66.00
100-43123-590-591-000000	ALARM SERVICES	525.00		586.92		61.92-	111.794	533.40
100-43130-590-591-000000	FINANCIAL PROCESSING			1.00-		1.00		
100-43220-590-591-000000	TRAVEL & TRAINING	1,750.00		217.01		1,532.99	12.401	865.29
100-43320-590-591-000000	ADVERTISING & PROMOT	800.00		700.69		99.31	87.586	713.49
100-43400-590-591-000000	MEMBERSHIPS & SUBSCR	1,000.00		456.00		544.00	45.600	1,405.06
100-43500-590-591-000000	PROPERTY & LIABILITY	20,700.00		15,525.00		5,175.00	75.000	17,800.00
100-43510-590-591-000000	LICENSES			140.00		140.00-		1,997.08
100-43710-590-591-000000	REPAIR & MAINT - BLD	5,000.00	29.98	2,390.33		2,609.67	47.807	11,551.56
100-43720-590-591-000000	REPAIR & MAINT - EQU	10,200.00		5,008.57		5,191.43	49.104	6,318.60
100-43780-590-591-000000	REPAIR & MAINT - OTH	500.00		204.00		296.00	40.800	1,102.00
100-43960-590-591-000000	LANDFILL/DISPOSAL FE	1,100.00		667.62		432.38	60.693	1,480.00
100-43980-590-591-000000	COMPUTER SERVICES	49,000.00	2,371.46	23,940.97		25,059.03	48.859	30,945.18

Fund: 100 GENERAL FUND Department: 590 LIBRARY Program: 591 LIBRARY
Period Ending: 11/2024

Account	Description	Year Budget	Month Actual	Year to Date Actual	Budget Balance	Budget Balance Percent	Prior Year Actual Total	2 Years Prior Actual Total
Subtotal:		123,375.00	4,856.44	85,622.73		37,752.27	69.400	100,590.01
100-45400-590-591-000000	VEHICLES MACHINERY &							27,779.15
Subtotal:								27,779.15
Program number: 591 LIBRARY		1,304,095.00	42,765.36	1,042,294.31		261,800.69	79.925	1,220,694.92
Department number: LIBRARY		1,304,095.00	42,765.36	1,042,294.31		261,800.69	79.925	1,220,694.92
Expense	Subtotal ----------	1,304,095.00	42,765.36	1,042,294.31		261,800.69	79.925	1,220,694.92
Fund number: 100 GENERAL FUND		1,093,845.00	42,607.74	835,010.82		258,834.18	76.337	979,893.39
******* End of Report *********								

Steele County Public Library Levy 2008 - 2021	**$191,500.00**														
Annual Increase Occurred 2000 - 2008															
Registered Steele County Citizens - 20 Years															
Owatonna & Blooming Prairie Residents	85.07%														
Rural Steele County Residents	14.93%														
2008 - 2021 Avg. Annual Inflation	1.84%														
2009 - 2021 Avg. Annual Increase	0%														
Steele Co. Public Library Levy	**2008**	**2009**	**2010**	**2011**	**2012**	**2013**	**2014**	**2015**	**2016**	**2017**	**2018**	**2019**	**2020**	**2021**	**2022**
Levy Following 1.84% Inflation	$ 191,500.00	$ 195,023.60	$ 198,612.03	$ 202,266.50	$ 205,988.20	$ 209,778.38	$ 213,638.30	$ 217,569.25	$ 221,572.52	$ 225,649.46	$ 229,801.41	$ 234,029.75	$ 238,335.90	$ 242,721.28	**$ 247,187.35**
Annual Levy Increase Following Inflation	$ -	$ 3,523.60	$ 3,588.43	$ 3,654.46	$ 3,721.70	$ 3,790.18	$ 3,859.92	$ 3,930.94	$ 4,003.27	$ 4,076.93	$ 4,151.95	$ 4,228.35	$ 4,306.15	$ 4,385.38	**$ 4,466.07**
Cumulative Levy Diff. Following Inflation	$ -	$ 3,523.60	$ 7,112.03	$ 10,766.50	$ 14,488.20	$ 18,278.38	$ 22,138.30	$ 26,069.25	$ 30,072.52	$ 34,149.46	$ 38,301.41	$ 42,529.75	$ 46,835.90	$ 51,221.28	**$ 55,687.35**
Owatonna with 1.84% Inflation = 90%	**$ 172,350.00**	**$ 175,521.24**	**$ 178,750.83**	**$ 182,039.85**	**$ 185,389.38**	**$ 188,800.54**	**$ 192,274.47**	**$ 195,812.32**	**$ 199,415.27**	**$ 203,084.51**	**$ 206,821.27**	**$ 210,626.78**	**$ 214,502.31**	**$ 218,449.15**	**$ 222,468.62**
OPL Current = 90%	$ 172,350.00	$ 172,350.00	$ 172,350.00	$ 172,350.00	$ 172,350.00	$ 172,350.00	$ 172,350.00	$ 172,350.00	$ 172,350.00	$ 172,350.00	$ 172,350.00	$ 172,350.00	$ 172,350.00	$ 172,350.00	**$ 172,350.00**
OPL Annual Shortfall	$ -	$ 3,171.24	$ 6,400.83	$ 9,689.85	$ 13,039.38	$ 16,450.54	$ 19,924.47	$ 23,462.32	$ 27,065.27	$ 30,734.51	$ 34,471.27	$ 38,276.78	$ 42,152.31	$ 46,099.15	**$ 50,118.62**
OPL Cumulative Shortfall	$ -	$ 3,171.24	$ 9,572.07	$ 19,261.92	$ 32,301.30	$ 48,751.84	$ 68,676.31	$ 92,138.64	$ 119,203.91	$ 149,938.42	$ 184,409.69	$ 222,686.47	$ 264,838.78	$ 310,937.93	**$ 361,056.55**
Bloomng Prairie with 1.84% = 10%	**$ 19,150.00**	**$ 19,502.36**	**$ 19,861.20**	**$ 20,226.65**	**$ 20,598.82**	**$ 20,977.84**	**$ 21,363.83**	**$ 21,756.92**	**$ 22,157.25**	**$ 22,564.95**	**$ 22,980.14**	**$ 23,402.98**	**$ 23,833.59**	**$ 24,272.13**	**$ 24,718.74**
BPPL Current = 10%	$ 19,150.00	$ 19,150.00	$ 19,150.00	$ 19,150.00	$ 19,150.00	$ 19,150.00	$ 19,150.00	$ 19,150.00	$ 19,150.00	$ 19,150.00	$ 19,150.00	$ 19,150.00	$ 19,150.00	$ 19,150.00	**$ 19,150.00**
BPPL Annual Shortfall	$ -	$ 352.36	$ 711.20	$ 1,076.65	$ 1,448.82	$ 1,827.84	$ 2,213.83	$ 2,606.92	$ 3,007.25	$ 3,414.95	$ 3,830.14	$ 4,252.98	$ 4,683.59	$ 5,122.13	**$ 5,568.74**
BPPL Cumulative Shortfall	$ -	$ 352.36	$ 1,063.56	$ 2,140.21	$ 3,589.03	$ 5,416.87	$ 7,630.70	$ 10,237.63	$ 13,244.88	$ 16,659.82	$ 20,489.97	$ 24,742.94	$ 29,426.53	$ 34,548.66	**$ 40,117.39**

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DEPARTMENT OF EDUCATION

August 2024

CERTIFICATION OF MINIMUM LOCAL SUPPORT REQUIREMENT: 2025

This is to certify the 2025 minimum level of financial support to be provided for operating expenses for public library services and participation in the regional public library system programs pursuant to *Minnesota Statutes,* Chapter 134.34 for:

Steele County

The state-certified level of library support for 2025 is: **$168,820**

This amount represents the equivalent of 90% of the official 2011 state-certified level of library support. The property in those portions of the county excluded for the purpose of determining the library levy and providing the minimum amount is as follows:

Blooming Prairie
Owatonna

DEPARTMENT OF EDUCATION

August 13, 2024

Dear Minnesota County Administrators,

Thank you for your commitment to ensuring your county's residents have access to public library services. The attached documentation provides your county's state-certified level of library support for 2025. Minnesota Statutes, sections 134.34 and 275.761 establish the amount at 90% of the state-certified level of support set in 2011.

Please be advised that should a county fall below its state-certified level of library support, Minnesota Statutes, section 134.34, subdivision 4 requires removal of the county from State Library Services' funding formulas. This would greatly reduce the breadth and depth of library services available to the county's residents.

Thank you again for your continued support of Minnesota's libraries. Together, we can ensure that all Minnesota residents benefit from quality library services.

Sincerely,

Emma De Vera

Emma De Vera
State Library Program Specialist

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OWATONNA
PARTNERS FOR ECONOMIC DEVELOPMENT

June 26th, 2024

Steele County Board of Commissioners
630 Florence Ave., P.O. Box 890
Owatonna, MN 55060

Dear Board of Commissioners:

The Owatonna Partners for Economic Development (OPED) wishes to thank you for your past financial support and respectfully request that you continue this support as you begin your budget process for fiscal year 2025. Funding provided by our partner organizations allow us to continue to collaborate with industry, business, and government organizations to promote economic growth within the Owatonna area and Steele County. Our strategic plan focuses on three important areas including:

- Attracting and educating a quality workforce.
- Marketing and communications
- New development and redevelopment.

This funding is especially important as we continue to promote businesses from within and attract new development from outside of our community. Steele County has graciously contributed $7,000 towards our endeavors in the past. We again thank you for this contribution and hope you will consider an equal amount for 2025.

Thank you for your consideration.

Kris Busse, City of Owatonna Administrator
Troy Klecker, City of Owatonna, Community Development Director
Greg Kruscke, City of Owatonna, Community Development Manager
Sean Williams, Owatonna Area Business Development Center Executive Director
Dale Oolman, Steele County Planning & Zoning
Roger Warehime, Owatonna Public Utilities Executive Director
Jared Hendricks, Owatonna Public Utilities
Christian Fenstermacher, Owatonna Public Utilities
Brad Meier, President / CEO, Owatonna Area Chamber of Commerce & Tourism
Jeff Elstad, Owatonna School District Superintendent

OPEB 15

Partners For Progress

Statement of Activity

January 1 - November 12, 2024

	TOTAL
Revenue	
Services	31,030.00
Total Revenue	**$31,030.00**
GROSS PROFIT	**$31,030.00**
Expenditures	
Advertising & marketing	3,659.64
Refreshments	95.84
Sponsorship	12,950.00
Website/Domain Name	355.00
Total Advertising & marketing	**17,060.48**
Office expenses	
Bank fees & service charges	99.10
Memberships & subscriptions	2,370.92
Printing & photocopying	757.30
Quickbooks subscription	455.00
Total Office expenses	**3,682.32**
Total Expenditures	**$20,742.80**
NET OPERATING REVENUE	**$10,287.20**
Other Expenditures	
Reconciliation Discrepancies	11.45
Total Other Expenditures	**$11.45**
NET OTHER REVENUE	**$ -11.45**
NET REVENUE	**$10,275.75**

Partners For Progress

Statement of Financial Position Summary

As of November 12, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	61,740.62
Accounts Receivable	0.00
Total Current Assets	**$61,740.62**
TOTAL ASSETS	**$61,740.62**
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	131.45
Total Current Liabilities	**$131.45**
Total Liabilities	**$131.45**
Equity	61,609.17
TOTAL LIABILITIES AND EQUITY	**$61,740.62**

Old Business 2022 Annual Meeting Minutes

Steele County Historical Society held its Annual Meeting Thursday, November 17, 2022, at Torey's Restaurant and Bar, in Owatonna, MN. Approximately 75 members attended this meeting. Deborah Lustig, Board President, welcomed everyone to the meeting. Jerry Ganfield gave the invocation and recognized members who passed away since the 2021 Annual Meeting. The Steele County Color Guard presented the colors and Deb Lustig led the Pledge of Allegiance. Attendees enjoyed a meal catered by Torey's.

President Lustig called the meeting to order at 6:29 and welcomed guests. Jane Middlestadt, Secretary, announced there was a quorum. Samona Grubish moved to dispense with the reading of the 2021 minutes; it was seconded by Jerry Lewison, and passed by the membership since the minutes were in the Annual Report.

Treasurer Jerry Ganfield presented the balance sheet from November 2021 to present day to the membership. The status of the Legacy Fund was summarized. Legacy Donors from November 2021 through October 22 were recognized.

Board President Lustig summarized a year-end review for members. SCHS staff and its accomplishments were recognized.

Presentations of Awards:

- 2022 Volunteers of the Year: Gus' Car Show Committee
  - Troy Garris, Terry Hansen, Terry Prokopec, Mike Schaffner, and Don Thiede.
- 2022 GAR Volunteers of the Year
  - Cody Lee and Alison Lueck
- Community Partners
  - SE Minnesota Rendezvous Group
- 2022 Friends of C-11
  - Tom Bonacci

Lustig introduced the 2022 SCHS current Board Members. Out-going SCHS Board Members Annie Harman, Jim Gunderson, and Ken Henricksen were recognized for their service and presented with a certificate of appreciation. The Governance Committee presented the following nominees to the 2023 board positions Tom Bonacci, Patty Jessop, Andy McGuire, and Nancy Vaillancourt. President Lustig asked for the nominations from the floor, none were made. Keith Holman motioned to accept the nominations, seconded by Grubish. Lustig called for a vote which passed unanimously. The meeting was adjourned at 7:15 pm.

2024 EVENTS AND PROGRAMS

January
2- Genealogy
9-Memory Cafe
11- Community Show and Tell- Zoom
18- Genealogy
20- Rendezvous Day in the Life
23- Memory Café
26- Bold and Cold Soup Supper

February
6- Genealogy
10- Adult Victorian Tea
13- Memory Café
15- Genealogy
24- State Public School Genealogy at Owatonna Arts Center
27- Memory Café & Business After Hours

March
5-Genealogy
12-Memory Café
21-History Uncorked
26-Memory Café
28-Owatonna State School Presentation at Owatonna Arts Center

April
2-Genealogy
4-Crandall Center Exhibit Capstone Reception
9- Memory Café
11- Genealogy Craft Night
13- Volunteer Orientation and Training
15-Volunteer Appreciation
18-Genealogy
23- Memory Café
26- 75th Anniversary Dinner

May
7- Genealogy
9-Community Show and Tell
14- Memory Café
16-Genealogy
23- State Public School Discussion Panel at Owatonna Art Center
28- Memory Café

June
4-Genealogy
11- Memory Café
20-Genealogy
22- Junior Genies workshop
23- Jazz Jam on the Patio
25-Memory Café
27-30- Ellendale Days
- Medford Straight River Days

July
2-Genealogy
4- Blooming Prairie Parade
9- Memory Café
13- Chuck Wagon Supper
14- Extravaganza
18- Genealogy
23- Memory Café

August
6-Genealogy
13-Memory Café
13-18- Steele County Free Fair
15- Genealogy
27- Memory Café
29- Community Show and Tell

September
3- Genealogy
7- Onward & Upward: Our Rural Heritage Brunch
10- Memory Café
19- Genealogy
21- Orphanage Museum Fall Celebration
24- Memory Café
28- Steele County Cultural Celebration

October
1- Genealogy
8-Memory Café
17-Genealogy
22- Memory Café
26- A Haunting We Will Go

November
5- Genealogy
12-Memory Café
16-Children's Victorian Tea
26-Memory Café
28- Holiday Light Cruise Begins

December
3- Genealogy
4 & 5- Holiday Cookie Sale
6 & 7- Christmas in the Village
9- Volunteer Potluck
10-Memory Café
19-Genealogy
31- Memory Café *Special date for the holidays.

Stay tuned for dates on:
- Cemetery Tour
- Spring Bus Tour
- The Exaggerated History of Steele County Bus Trip
- Holiday Bus Tour

OPED Budget 2024 03/13/24

BALANCE SHEET	December 2024	BUDGET 2024 December
Assets:		
Cash	50,820	30,250
Accts Rec.	-	-
	-	-
Total Assets	50,820	30,250
Liabilities:		
Accts Payable	-	-
Total Liabilities	-	-
Equity:		
Maint. Reserve	-	15,000
Retained Earnings	50,820	15,250
		-
Total Equity	50,820	30,250
Total Liab. & Equity	50,820	30,250
Test (s/b 0)	-	-

OABDC Projected 2024:

PROFIT & LOSS	Budget 2024
Income:	
EDA Annual Contribution	10,000
OACC&T Annual Contribution	2,000
OABDC Annual Contribution	2,000
OPS Annual Contribution	3,000
OPU Annual Contribution	5,000
Steele County Annual Contribution	7,000
	-
Total Income	**29,000**

OABDC Outlook 2018:

Expenses:	Budget 2024
Contract Services - Livability	13,500
Website	10,000
	-
Total Contract Expenses	**23,500**
Real Estate Journal Events	10,000
Real Estate Table - Awards Event	2,950
MMP	3,000
Developer Hosted Events	5,000
	-
Total Event Expenses	**$ 20,950**
Banners and Swag	5,000
Total Supplies	**$ 5,000**
Bank Fees	120
	-
Total Other Expenses	**$ 120**
TOTAL EXPENSE	**$ 49,570**
	-
	-
Total Net Income	**$ (20,570)**

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Southeastern Minnesota Emergency Medical Services

1130 ½ Seventh Street NW • Suite 201 • Rochester, MN 55901
1-800-850-3397 • 507-536-9333 • Fax: 507-536-9337 • www.seems.com

June 2024

The Southeastern Minnesota EMS Regional System serves Freeborn, Mower, Fillmore, Houston, Winona, Olmsted, Dodge, Steele, Rice, Wabasha and Goodhue counties in Southeastern Minnesota. We are governed by a Joint Powers Board consisting of one county commissioner from each of the eleven counties in our region. Since 1984, the Southeastern Minnesota EMS Regional System has been committed to providing education and support to EMS providers, Fire Departments, Police Departments, as well as the public. Our focus on medical education for our EMS providers is to assure they have the most up to date skills and knowledge to be able to provide quality patient care to the members of their communities. By providing continuing education, operational support, and medical direction to over 58+ EMS, Fire, and Law Enforcement agencies in eleven counties, these departments are well equipped to confront medical emergencies within their communities. In addition, SE Minnesota EMS provides staff and resources to inform the public of safety hazards that can affect us all, particularly seat-belt awareness, distracted driving, and facing the opioid epidemic.

All these initiatives have traditionally been funded thru seat-belt fines collected in Minnesota. Over the last decade, the seat belt compliance rate in the state has risen from 75% to 94%. While that's good news for public safety, the decrease in fines has led to a substantial decrease in our funding going from $175,000 in 2012 to $40,000 in 2023. To help provide long-term sustainable (and stable) funding, our SE Minnesota EMS Joint Powers Board has asked each of the eleven counties in the SE region to appropriate $5000 annually to the funding of our program. This amount will directly contribute to providing continuing education (EMS, fire, law enforcement, and the public), operational support, and assistance programs (such as Critical Incident Stress Debriefings, Medical Directors Consortium, etc.) to all 11 counties in our SE Region.

In September 2023, the SE Minnesota EMS has hired a new Education Coordinator after the retirement of Cathy Anderson. Alex Catevenis is now taking over the educational side of the SE EMS. We will be doing some needed updates to the Medical Direction Consortium and Critical Incident Stress Management (CISM) programs. These programs are offered to all of the Emergency Response Agencies in the 11 County SE Region. The updates to the Consortium will allow for a more user-friendly educational experience with our classroom education offered online and the skills component being offered in a simulated scenario-based training which allows all emergency providers hands-on skill training which will improve patient care by all services in the consortium.

Our Emergency Providers are ESSENTIAL to health and safety of our communities and our SE EMS System helps to assure they are well informed and trained to meet the challenges ahead! Our Southeastern EMS Joint Powers Board again is requesting a $5,000 appropriation for calendar year 2025 from your County Board to support our efforts.

Your investment will strengthen your partnership in the regional effort to keep these vital community resources strong, helping to make sure that every emergency response remains robust in your community.

If you have any questions, please don't hesitate to contact any of us, or our Regional Director Don Hauge at 507-536-9333 or by email at don.hauge@seems.com

Thank you!
Sincerely,

The Southeastern Minnesota EMS Joint Powers Board

The Southeastern Minnesota EMS Joint Powers Board

Mitch Lentz - Chairman
Commissioner
Fillmore County

Cheryl Key - Vice Chair
Commissioner
Wabasha County

Dave Kenworthy
Commissioner
Dodge County

Mark Thein
Commissioner
Olmsted County

Dawn Kaasa
Commissioner
Freeborn County

Todd Greseth
Commissioner
Goodhue County

Marcia Ward
Commissioner
Winona County

Polly Glynn
Commissioner
Mower County

Rick Gnemi
Commissioner
Steele County

Steve Underdahl
Commissioner
Rice County

Dewey Severson
Commissioner
Houston County

Services in Steele County that are currently or have used programs from SE Minnesota EMS

The SE Minnesota EMS Regional System provides education and services to all Emergency Care providers as well as Hospital personnel in the SE Region of Minnesota. Services we offer:

Medical Direction Consortium

a. Provides a Medical Director and Ambulance Call review
b. Provide 5 educational sessions per year (onsite)
c. Assist with Ambulance licensing
d. Education provided meets needs of EMT recertification (Savings for Amb service)

Mayo Airway and Heart Anatomy Lab

Critical Incident Stress Management (CISM)

Coaching the Emergency Vehicle Operator (CEVO 4)

CPR & First Aid training

First Responder Initial and Refresher courses

EMT Refresher Courses

First Responder Patient Care Reports

First Responder Training Subsidy

Narcan training and supplying of Narcan medication (Free through another Grant)

Regional Ambulance Director meetings

Liaison between hospitals and EMS services

Resource for EMS agencies to ask questions about equipment, supplies, regulations.

Assist with Legislative needs of EMS

Services who have participated in SE Minnesota EMS programs:

Blooming Prairie Ambulance
Blooming Prairie Fire Dept.
Ellendale Ambulance
Owatonna Police
Owatonna Hospital and Clinic
Blooming Prairie Police
Ellendale Fire Dept.
Steele Co. Sheriff's Dept.
Owatonna Fire Dept.
Medford Fire Department

SE Minnesota EMS Seat Belt Funding History

Record of Payments Received (Each line represents a fiscal year July 1- June 30)

2007	$90,585	
2008	$77,306	
2009	$79,762	(Seat belt Law became a Primary Offence)
2010	$180,348	
2011	$222,645	
2012	$174,791	
2013	$149,855	
2014	$136,345	
2015	$111,200	
2016	$94,170	
2017	$89,709	
2018	$76,931	
2019	$77,465	
2020	$61,272	
2021	$44,817	
2022	$37,749	
2023	$40,911	
2024	$31,567 (through March 2024)	

Seatbelt use increased from 82% in 2007 to 92% in 2021

Lemarr, Candi

From: Cindy Gathje <Cindy.Gathje@seems.com>
Sent: Friday, November 1, 2024 10:29 AM
To: Lemarr, Candi
Cc: Don Hauge; Cindy Gathje; Gnemi, Rick
Subject: RE: 2024 SE Minnesota EMS Appropriation Invoice
Attachments: FY 2024.2025 Budget.xls

Good morning Candi. Don is in the hospital so I'm sending you the attached proposed budget for FY24/25.

Don normally sends out an invoice requesting the $5,000.00 along with other information in February of each year.

Thank you to Steele County for your support 😊

Let me know if you have any questions.

CINDY L. GATHJE
Accounting Technician

SOUTHEASTERN MINNESOTA EMERGENCY MEDICAL SERVICES
1130 ½ Seventh Street NW | Suite 201 | Rochester, MN 55901
Office: 507-536-9333 | Fax: 507-536-9337
Email: cindy.gathje@seems.com

www.seems.com

From: Lemarr, Candi <Candi.Lemarr@SteeleCountyMN.gov>
Sent: Thursday, October 24, 2024 6:14 PM
To: Don Hauge <Don.Hauge@seems.com>
Cc: Cindy Gathje <Cindy.Gathje@seems.com>
Subject: RE: 2024 SE Minnesota EMS Appropriation Invoice

Please see the attached letter regarding the 2025 appropriations additional information requested.

Thank you,

Candi Lemarr
Director of Finance
Steele County • 630 Florence Avenue • Owatonna, MN 55060
Phone 507-444-7426
Email: Candi.Lemarr@SteeleCountyMN.gov

From: Golberg, Scott <Scott.Golberg@SteeleCountyMN.gov>
Sent: Monday, February 12, 2024 10:26 AM
To: Lemarr, Candi <Candi.Lemarr@SteeleCountyMN.gov>; Piepho, Catherine <Catherine.Piepho@SteeleCountyMN.gov>
Cc: Kubicek, Rebecca <Rebecca.Kubicek@SteeleCountyMN.gov>
Subject: FW: 2024 SE Minnesota EMS Appropriation Invoice

From: Don Hauge <Don.Hauge@seems.com>
Sent: Monday, February 12, 2024 10:16 AM
To: Golberg, Scott <Scott.Golberg@SteeleCountyMN.gov>; Steele County Administrator <SC.Admin@SteeleCountyMN.gov>
Cc: Gnemi, Rick <Rick.Gnemi@SteeleCountyMN.gov>; Cindy Gathje <Cindy.Gathje@seems.com>
Subject: 2024 SE Minnesota EMS Appropriation Invoice

Hello Mr. Golberg,

I have attached a short letter and invoice for the 2024 SE Minnesota EMS Appropriation to help with costs to support our Emergency Providers in the SE Minnesota Region.

We thank your County very much for your ongoing support!

I have also copied Commissioner Gnemi who sits on our Joint Powers Board.

Southeastern Minnesota Emergency Medical Services

FY 2024/2025 Budget and Chart of Accounts

	Emergency Medical Services	Seat Belt	SE EMS Funds
	$164,469	$ 35,437.50	$ 166,805.00
Income			
JPB Funds			$70,000
FR/EMT Certification			$31,075
AED for Life			$6,000
Classes			$1,000
Conference			$0
Linkage To Care Grant			$0
Consortium			$50,750
Interest			$5
Online Education			$225
Outside Grant			$2,500
Promotional Items			$250
Other			$5,000
			$166,805
A. Systems Management:			
Office Supplies		$0.00	$2,000.00
Biennial Audit	$0.00	$0.00	$0.00
Office Equipment		$0.00	$4,800.00
Executive Director & Staff Salaries	$56,000.00	$0.00	$82,000.00
Education Coordinator Salary	$37,000.00	$0.00	$26,000.00
Health Insurance	$5,500.00	$0.00	$4,500.00
Liability Insurance	$4,750.00	$0.00	$1,000.00
Meeting Expense	$0.00	$0.00	$2,500.00
Postage	$0.00	$0.00	$1,000.00
Rent	$19,000.00	$0.00	$1,500.00
Telephone/Internet/web Site	$4,219.00	$0.00	$1,000.00
Travel	$0.00	$0.00	$2,800.00
B. Personnel Training:			
CEVO	$0.00	$3,000.00	$0.00
FR Training Subsidy	$5,000.00	$0.00	$8,000.00
Medical Direction Consortium	$20,000.00	$10,000.00	$0.00
Online Education	$0.00	$4,250.00	$1,250.00
Regional Conference/Mini Conferences	$12,000.00		$0.00
Mayo Anatomy Lab Courses	$0.00	$8,000.00	
Sim Man Training Program		$4,662.00	$4,855.00
E. Public Safety			
Disaster Preparedness			$3,000.00

Medical Task Force	$1,000.00	$0.00	
Public Relations / Promotional Activities			$1,000.00
G. Public Involvement			
Critical Incident Stress Management (CISM)	$ -	$ 5,525.50	$ 2,000.00
Value of EMS Program			
Recruitment & Retention Activities			10,000.00
H. Equipment and Vehicle Purchases			
Equipment Grant			
I. Operational Expenses of Emergency Life			
First Responder Run Reports			
Uncatagorized Expenses			
Legislative Representation			$3,600.00
FR/EMT Certification			$1,000.00
AED for Life Program			$3,000.00
Other			$0.00
JPB Funds			
	$164,469.00	$35,437.50	$166,805.00
FY 2024/2025 Grant Totals	**$164,469.00**	**$35,437.50**	**$166,805.00**

2024 Mileage Reimbursement $0.67/mile

Steele Soil & Water Conservation

2024 Budget

(19)

2024 Income		
County Allocation		
	135,000.00	County
	12,118.00	WCA
	30,266.40	Riparian Aid
	177,384.40	
State Allocation		
	20,014.00	Conservation Delivery
	10,609.00	Cost Share
	124,000.00	Local Capacity Building
	21,500.00	Buffer Law
	176,123.00	
Services		
	50,000.00	Trees
	4,000.00	Drill Rental
	2,900.00	Matting/Tubes/Fert
	20,000.00	Ditch Inspector
	400.00	Probes/Repellent/Well Monitor
	1500.00	Uncategorized Service
	78,800.00	
Misc Rev.		
	1,500.00	MCIT Div.
	40.00	Checking Interest
	450.00	CD Interest
	480.00	Savings Interest
	1,500.00	Uncategorized Sales
	3,970.00	
Total		
	436,277.40	

2024 Expenses		
Personnel Services		
	10,000.00	Supervisors Comp.
	650.00	Supervisor DCP
	214,040.88	Salaries (Gross)
	16,374.13	Tax Contributions (6.2%, 1.45%)
	16,053.07	PERA (7.5%)
	35,096.68	Insurance (includes H.S.A.)
	292,214.75	
Serives & Charges		
	3,700.00	Supervisor Exp. & Training
	2,400.00	Employee Exp. & Training
	50.00	Office Expense
	16,650.00	Fees & Dues
	3,700.00	Professional Services
	500.00	Drill Maint.
	3,500.00	Vehicle Fuel & Maint.
	400.00	Edu. & Promo
	6,800.00	MCIT
	1,050.00	Phone
	1,450.00	Internet
	12,150.00	Rent
	52,350.00	
Office & Field Supplies		
	1,000.00	Office Supplies
	500.00	Field Supplies
	600.00	Postage
	2,100.00	
Project Expenses		
	42,000.00	Trees
	5,400.00	Matting/Tubes/Fert
	2,000.00	Calendar
	800.00	Misc. Project
	50,200.00	
Buffer Law		
	0.00	Projects, expenses, outreach
Cost Share Projects		
	0.00	
Local Capacity Building		
	39,412.65	Projects, expenses, outreach
Total		
	436,277.40	

Expenses	436,277.40
Income	436,277.40
Diff.	0.00

Date:

Salaries							
	EG	42.34	2088	88405.92		3% COLA and step increase	
	AA	32.43	2088	67713.84			
	AG	27.74	2088	57921.12			
				214040.88			

Tax							
	EG	0.0765	88405.92	6763.053		6.2% 1.45%	
	AA	0.0765	67713.84	5180.109			
	AG	0.0765	57921.12	4430.966			
				16374.13			

PERA							
	EG	0.075	88405.92	6630.444		7.50%	
	AA	0.075	67713.84	5078.54			
	AG	0.075	57921.12	4344.084			
				16053.07			

Rent							
	Monthly	795.84	12	9550.08			
	Garage	650	4	2600			
				12150.08			

Insurance		Medical	Dental	Life	H.S.A		
	EG	1086.91	45.34	88.28	291.67	18146.4	7% increase for Medical & Dental
	AA			71.28	291.67	4355.4	
	AG	610.59	80.94	58.04	291.67	12494.88	
						35096.68	

2025 Budget

2025 Income		
County Allocation		
	135,000.00	County
	16,543.00	WCA - Well grant
	30,266.40	Riparian Aid
	181,809.40	Buffer Laws Public water inspect
State Allocation		
	20,014.00	Conservation Delivery
	13,398.00	Conservation Contracts (C-Share)
	161,490.00	SWCD Aid - Dept of Revenue
	20,000.00	Buffer Law
	30,000.00	Soil Health Grant
	244,902.00	
Services		
	56,000.00	Trees Sales
	4,000.00	Drill Rental
	2,500.00	Matting/Tubes/Fert
	20,000.00	Ditch Inspector
	550.00	Probes/Repellent/Well Monitor
	83,050.00	
Misc Rev.		
	1,000.00	MCIT Div.
	40.00	Checking Interest
	350.00	CD Interest
	480.00	Savings Interest
	1,500.00	Uncategorized Sales
	3,370.00	
Total		
	513,131.40	

Grants

Expenses	513,131.40
Income	513,131.40
Diff.	0.00

Date:

2025 Expenses		
Personnel Services		
	11,000.00	Supervisors Comp.
	650.00	Supervisor DCP
	243,753.12	Salaries (Gross)
	18,647.11	Tax Contributions (6.2%, 1.45%)
	21,483.95	PERA (7.5%)
	49,363.92	Insurance (includes H.S.A.)
	250.00	QB Payroll Fees
	345,148.11	
Serives & Charges		
	3,700.00	Supervisor Exp. & Training
	3,700.00	Employee Exp. & Training
	650.00	Credit Card Fees
	16,050.00	Fees & Dues
	6,000.00	Professional Services
	300.00	Drill Maint.
	3,500.00	Vehicle Fuel & Maint.
	700.00	Fair Booth Expenses
	6,800.00	MCIT
	1,050.00	Phone
	1,450.00	Internet
	12,150.00	Rent
	1,880.00	Easement Contract Hours
	199.99	Office Maintenance
	58,129.99	
Office & Field Supplies		
	1,700.00	Office Supplies
	250.00	Field Supplies
	600.00	Postage
	2,550.00	
Project Expenses		
	51,850.00	Trees
	3,550.00	Matting/Tubes/Fert
	2,500.00	Calendar
	57,900.00	
Buffer Law		
	0.00	Projects, expenses, outreach
Cost Share Contracts		
	12,403.30	
Local Capacity Building		
	37,000.00	Projects, expenses, outreach
Total		
	513,131.40	

Steele Co. SWCD

Statement of Cash Flows

January through December 2023

	Jan - Dec 23
OPERATING ACTIVITIES	
Net Income	132,559.99
Adjustments to reconcile Net Income to net cash provided by operations:	
1220 · Accounts Receivable	36,540.71
1250 · A/R-Reg. trees	4,612.69
1275 · A/R-Seed & Drill	255.55
1400 · Accrued Interest	32.51
1300 · Inventory Asset:1315 · Inventory Asset -Reg Tree Sales	(1,534.31)
1300 · Inventory Asset:1318 · Fertilizer	3.24
1390 · Prepaid Items	(600.00)
2020 · Accounts Payable	260.72
2060 · Accured Salaries Payable	(705.00)
2080 · Due to Other Governments	(47.94)
2080 · Due to Other Governments:2100 · Payroll Liabilities	88.25
2080 · Due to Other Governments:2100 · Payroll Liabilities:2110 · Direct Deposit Liabilities	(2,888.36)
2080 · Due to Other Governments:2100 · Payroll Liabilities:2119 · State/Withholding	(357.00)
2080 · Due to Other Governments:2100 · Payroll Liabilities:2123 · Medical-District(Dist.Pd.)	89.55
2080 · Due to Other Governments:2100 · Payroll Liabilities:2125 · Dental-dep employees(all)	0.07
2080 · Due to Other Governments:2100 · Payroll Liabilities:2126 · Life Insurance	(108.00)
2200 · *Sales Tax Payable	(328.28)
2220 · Deferred Revenue Payable	(173,834.58)
2220 · Deferred Revenue Payable:2220.7 · Cost Share	8,799.81
2220 · Deferred Revenue Payable:2220.6 · Soil Health	8,440.67
2220 · Deferred Revenue Payable:2220.5 · WCA	44,224.44
2220 · Deferred Revenue Payable:2220.4 · Local Capacity	147,813.44
2220 · Deferred Revenue Payable:2220.3 · Buffer Law	1,052.81
2220 · Deferred Revenue Payable:2220.2 · Cons. Contract	26,796.00
2220 · Deferred Revenue Payable:2220.1 · Conservation Delivery	40,028.00
2231 · Deposits - Tree Sales	(2,174.28)
Net cash provided by Operating Activities	269,020.70
INVESTING ACTIVITIES	
1500 · Fixed Assets	(34,482.82)
1700 · Amount for Compensated Absences	2,866.31
Net cash provided by Investing Activities	(31,616.51)
FINANCING ACTIVITIES	
2500 · Compensated Absences	(2,866.31)
3100 · Fixed Asset Equity	34,482.82
3900 · Retained Earnings	50.00
Net cash provided by Financing Activities	31,666.51
Net cash increase for period	269,070.70
Cash at beginning of period	374,942.83
Cash at end of period	**644,013.53**

Steele Co. SWCD

Statement of Cash Flows

January through October 2024

	Jan - Oct 24
OPERATING ACTIVITIES	
Net Income	(26,267.77)
Adjustments to reconcile Net Income to net cash provided by operations:	
1220 · Accounts Receivable	(20,536.25)
1250 · A/R-Reg. trees	(438.00)
1275 · A/R-Seed & Drill	(456.69)
1300 · Inventory Asset:1314 · Deer & Rabbit repellents	(43.11)
1300 · Inventory Asset:1315 · Inventory Asset -Reg Tree Sales	(13,899.10)
1300 · Inventory Asset:1316 · Matting-Continous	(142.67)
1300 · Inventory Asset:1317 · Matting - 3X3	(93.48)
1300 · Inventory Asset:1318 · Fertilizer	(196.92)
2020 · Accounts Payable	(242.88)
2060 · Accured Salaries Payable	(1,800.00)
2080 · Due to Other Governments	(119.52)
2080 · Due to Other Governments:2100 · Payroll Liabilities	1,264.21
2080 · Due to Other Governments:2100 · Payroll Liabilities:2110 · Direct Deposit Liabilities	2,888.36
2080 · Due to Other Governments:2100 · Payroll Liabilities:2119 · State/Withholding	7.00
2080 · Due to Other Governments:2100 · Payroll Liabilities:2123 · Medical-District(Dist.Pd.)	1,393.62
2080 · Due to Other Governments:2100 · Payroll Liabilities:2125 · Dental-dep employees(all)	51.28
2080 · Due to Other Governments:2100 · Payroll Liabilities:2126 · Life Insurance	83.79
2200 · *Sales Tax Payable	(993.88)
2220 · Deferred Revenue Payable	(20,000.00)
2220 · Deferred Revenue Payable:2220.7 · Cost Share	(6,236.96)
2220 · Deferred Revenue Payable:2220.6 · Soil Health	(8,440.67)
2220 · Deferred Revenue Payable:2220.5 · WCA	(11,138.44)
2220 · Deferred Revenue Payable:2220.4 · Local Capacity	(40,716.79)
2220 · Deferred Revenue Payable:2220.3 · Buffer Law	22,395.83
2220 · Deferred Revenue Payable:2220.1 · Conservation Delivery	(20,014.00)
2231 · Deposits - Tree Sales	(17,524.03)
Net cash provided by Operating Activities	(161,217.07)
INVESTING ACTIVITIES	
1500 · Fixed Assets	24,725.93
Net cash provided by Investing Activities	24,725.93
FINANCING ACTIVITIES	
3100 · Fixed Asset Equity	(24,725.93)
Net cash provided by Financing Activities	(24,725.93)
Net cash increase for period	(161,217.07)
Cash at beginning of period	644,013.53
Cash at end of period	**482,796.46**

Grant funding 2023 - receipt

Steele Co. SWCD
Balance Sheet
As of October 31, 2024

	Oct 31, 24	
ASSETS		
Current Assets		
Checking/Savings		
1000 · CHECKING ACCOUNT ((UNITED PRAIRIE))		
1051 · SWCD Aid		120,986.79
1090 · Other Funds		
1098 · Local Capacity		
1098-23 · Local Capacity - 23	70,266.54	
1098-22 · Local Capacity - 22	36,830.00	
Total 1098 · Local Capacity		107,096.54
1030 · FW Grant		2,109.86
1096 · Buffer Law		
1096.25 · Buffer Law - FY25	20,000.00	
1096 · Buffer Law - Other	3,448.64	
Total 1096 · Buffer Law		23,448.64
1093 · Capital Replacement Funds		31,849.56
1091 · Total Cons Cotract Funds		
1091-25 · Cons. Contract - 2025	13,398.00	
1091-24 · Cons. Contract - 2024	13,398.00	
1091-23 · Cost Share - 2023	2,562.85	
Total 1091 · Total Cons Cotract Funds		29,358.85
Total 1090 · Other Funds		193,863.45
1010 · District		
1015 · Checking Interest	37.81	
1010 · District - Other	70,865.39	
Total 1010 · District		70,903.20
1042 · County Fund Allocation		274.68
1046 · Wetland Cons. Act Funds (WCA)		33,086.00
1050 · BWSR Service Grants		189.87
1000 · CHECKING ACCOUNT ((UNITED PRAIRIE)) - Other		322.13
Total 1000 · CHECKING ACCOUNT ((UNITED PRAIRIE))		419,626.12
1100 · Savings- CD's (Savings accounts - CD's)		
1104 · Companion Savings		
1104_I · C. Savings Interest	928.06	
1104 · Companion Savings - Other	30,849.46	
Total 1104 · Companion Savings		31,777.52
1101 · 2023 CD (4/23 12 Month CD)		30,657.30
Total 1100 · Savings- CD's (Savings accounts - CD's)		62,434.82
Total Checking/Savings		482,060.94
Accounts Receivable		
1220 · Accounts Receivable		29,971.50
1250 · A/R-Reg. trees		5,072.41
1275 · A/R-Seed & Drill (Seed and Drill Program)		456.69
Total Accounts Receivable		35,500.60
Other Current Assets		
1300 · Inventory Asset		
1314 · Deer & Rabbit repellents (repells deer and rabbit)		43.11
1315 · Inventory Asset -Reg Tree Sales		15,433.41
1316 · Matting-Continous		142.67
1317 · Matting - 3X3		93.48
1318 · Fertilizer		193.68

Steele Co. SWCD

Balance Sheet

As of October 31, 2024

	Oct 31, 24	
Total 1300 · Inventory Asset		15,906.35
1390 · Prepaid Items		1,050.00
1499 · Undeposited Funds		735.52
Total Other Current Assets		17,691.87
Total Current Assets		535,253.41
Fixed Assets		
1500 · Fixed Assets		123,752.06
Total Fixed Assets		123,752.06
Other Assets		
1700 · Amount for Compensated Absences		24,246.22
Total Other Assets		24,246.22
TOTAL ASSETS		**683,251.69**
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
2020 · Accounts Payable		4,724.45
Total Accounts Payable		4,724.45
Other Current Liabilities		
2080 · Due to Other Governments		
2100 · Payroll Liabilities		
2110 · Direct Deposit Liabilities (Direct Deposit Liabilities)	237.60	
2115 · DCP-employees	41.50	
2116 · PERA-employees	316.57	
2117 · Social Security-Employee	(141.17)	
2118 · Federal Withholding	(281.00)	
2119 · State/Withholding	385.00	
2120 · Medicare Employees	(32.95)	
2121 · Social Security-District	(141.21)	
2122 · PERA-District	314.93	
2123 · Medical-District(Dist.Pd.)	2,299.97	
2124 · Employee Health Ins. (Percentage amt-pd by employee)	247.17	
2125 · Dental-dep employees(all)	276.52	
2126 · Life Insurance (Life Insurance)	767.40	
2127 · DCP-District	(0.25)	
2130 · Medicare-District	(32.96)	
2100 · Payroll Liabilities - Other	1,448.95	
Total 2100 · Payroll Liabilities		5,706.07
2080 · Due to Other Governments - Other		(131.99)
Total 2080 · Due to Other Governments		5,574.08
2200 · *Sales Tax Payable		101.50
2220 · Deferred Revenue Payable		
2220.7 · Cost Share		2,562.85
2220.5 · WCA		33,086.00
2220.4 · Local Capacity		107,096.65
2220.3 · Buffer Law		23,448.64
2220.2 · Cons. Contract		26,796.00
2220.1 · Conservation Delivery		20,014.00
2220 · Deferred Revenue Payable - Other		(10,400.00)
Total 2220 · Deferred Revenue Payable		202,604.14
Total Other Current Liabilities		208,279.72

Steele Co. SWCD
Balance Sheet
As of October 31, 2024

	Oct 31, 24
Total Current Liabilities	213,004.17
Long Term Liabilities	
2500 · Compensated Absences	24,246.22
Total Long Term Liabilities	24,246.22
Total Liabilities	237,250.39
Equity	
3100 · Fixed Asset Equity	123,752.06
3900 · Retained Earnings	348,517.01
Net Income	(26,267.77)
Total Equity	446,001.30
TOTAL LIABILITIES & EQUITY	**683,251.69**

Steele Co. SWCD

Profit & Loss Budget vs. Actual

January through October 2024

	Jan - Oct 24	Budget
Ordinary Income/Expense		
Income		
4000 · Charges For Services		
4100 · Tree Program		
4111 · Deer Repellent	318.99	150.00
4112 · Fertilizer Tablets	609.91	150.00
4117 · Matting 3 X 3 (Sold in 3 foot squares)	275.55	500.00
4116 · Matting (Bought by the foot)	698.75	950.00
4125 · Tree Sales (Trees Purchased to be resold)	74,220.64	50,000.00
4127 · Tree Tubes (Tree Tubes)	1,323.76	1,300.00
Total 4100 · Tree Program	77,447.60	53,050.00
4031 · Contract Hours		
4031a · Co. Ditch (County Ditch Inspection)	8,671.50	20,000.00
Total 4031 · Contract Hours	8,671.50	20,000.00
4015 · Mapping - CPI maps	90.00	
4021 · Tile probes	144.00	150.00
4023 · Probe Tips (Tips for the tile probes)	221.00	
4026 · DNR Well Observation (Chkg measurements of 2 wells)	0.00	100.00
4028 · Drill Program	2,600.00	4,000.00
4230 · Other Local	480.00	1,500.00
4000 · Charges For Services - Other	0.70	
Total 4000 · Charges For Services	89,654.80	78,800.00
4001 · Allocations and Grants		
4215 · Riparian Aid	0.00	30,266.40
4211 · Co.-Annual Funding	67,500.00	135,000.00
4213 · WCA Technical Services	11,138.44	12,118.00
Total 4001 · Allocations and Grants	78,638.44	177,384.40
4002 · State Monies		
4002SA · SWCD Aid	80,745.92	
4231 · Cannon River Watershed	8,104.15	
4250 · Soil Health Cost Share	8,440.67	
4249 · Local Capacity	40,716.79	124,000.00
4247 · BWSR- Buffer Grant (Buffer Implementation projects)	17,604.17	21,500.00
4240 · Inter. Rev. State (reimburse)	3,500.00	
4241 · Cost Share Services	6,236.96	10,609.00
4242 · General Services	20,014.00	20,014.00
4243 · RIM Services	20,000.00	
Total 4002 · State Monies	205,362.66	176,123.00
4220 · Federal Monies		
4221 · CRP Plan Comp	33,300.00	
Total 4220 · Federal Monies	33,300.00	
4400 · Misc. Rev. Other		
4404 · Misc. Rev. Other (MCIT & Misc.)	133.00	1,500.00
Total 4400 · Misc. Rev. Other	133.00	1,500.00
4410 · Interest - Checking	37.81	40.00
4415 · Prairie Gold Sav Int Earn	928.06	450.00
4420 · Interest - Receivable CD	0.00	480.00
4999 · Uncategorized Income		
4999a · *Uncategorized Income	40.64	
4999 · Uncategorized Income - Other	40.10	1,500.00
Total 4999 · Uncategorized Income	80.74	1,500.00
Total Income	408,135.51	436,277.40

Steele Co. SWCD

Profit & Loss Budget vs. Actual

January through October 2024

	Jan - Oct 24	Budget
Expense		
6000 · Capital Outlay	3,386.59	
6100 · D.O. Other Serv. & Chg.		
6162 · Contract Hours - Easements	3,235.98	
6167 · Cell Phone	959.74	1,050.00
6110 · Supervisor Expenses	2,664.31	2,500.00
6115 · Supervisor Training	2,519.24	1,200.00
6120 · Employee Expenses	2,679.36	1,200.00
6125 · Employee Training	2,051.86	1,200.00
6130 · Education and Promotion	928.89	
6135 · Fees & Dues		
6135B · Bank Fees	488.56	
6135D · Professional Dues	15,427.92	16,000.00
6135P · Paypal Fees	293.65	650.00
6135 · Fees & Dues - Other	123.89	
Total 6135 · Fees & Dues	16,334.02	16,650.00
6140 · Mileage Reimbursements	604.06	
6145 · Office Maintenance	59.95	
6150 · Rent		
6151 · Office Rent	7,542.00	9,550.00
6152 · Garage Rent	1,800.00	2,600.00
Total 6150 · Rent	9,342.00	12,150.00
6154 · Drill Rental Expenses		
6154a · Drill Maint.	0.00	500.00
Total 6154 · Drill Rental Expenses	0.00	500.00
6155 · Vehicle Expense	2,182.27	3,500.00
6160 · Prof. Services - Audit,JBP eng.	4,025.00	3,700.00
6165 · Insurance (MCIT)	6,305.00	6,800.00
6166 · Computer related expenses	1,724.58	1,450.00
6173 · Miscellaneous-DO Other Charges		
6175 · Bank Checks, misc.	267.78	50.00
Total 6173 · Miscellaneous-DO Other Charges	267.78	50.00
Total 6100 · D.O. Other Serv. & Chg.	55,884.04	51,950.00
6200 · D.O. Personal Services		
6210 · Gross Wages		
6215 · Supervisor Compensation	8,690.00	10,000.00
6220 · Employee Salaries	196,351.62	214,040.88
Total 6210 · Gross Wages	205,041.62	224,040.88
6225 · Payroll Expenses		
6230 · Employer PR Taxes	15,319.88	16,374.13
6240 · Employer PERA Expenses	14,726.38	16,053.07
6245 · Employer DCP Expenses	327.50	650.00
6250 · Medical Insurance Premiums	30,225.56	24,596.68
6270 · HSA Employer Account (HSA account employer share)	12,615.16	10,500.00
6225 · Payroll Expenses - Other	67.12	
Total 6225 · Payroll Expenses	73,281.60	68,173.88
Total 6200 · D.O. Personal Services	278,323.22	292,214.76
6300 · Proj. Exp. District		
6700 · Grant		
6704 · Cannon 1W1P	4,872.93	
6701 · Local Capacity	29,800.00	39,412.64
Total 6700 · Grant	34,672.93	39,412.64

Steele Co. SWCD

Profit & Loss Budget vs. Actual

January through October 2024

	Jan - Oct 24	Budget
6340 · Fair Booth Expenses	938.51	400.00
6370 · Tree Program Expenses		
6373 · Trees Expenses		
6373c · Tree Expense - trees (just trees)	45,654.35	42,000.00
6373a · Tree Dearlers license	495.00	450.00
6373b · Shipping- trees	753.10	1,000.00
Total 6373 · Trees Expenses	46,902.45	43,450.00
Total 6370 · Tree Program Expenses	46,902.45	43,450.00
6390 · Miscellaneous Other-Proj Exp.		
6393 · Tree Tubes	562.50	1,200.00
6310 · Calendar Expense	1,877.22	2,000.00
6320 · Tile Probes & Tips	568.00	
6371 · Matting Expense		
6372 · Tree Matting Staples	1,149.80	350.00
6371 · Matting Expense - Other	190.03	1,200.00
Total 6371 · Matting Expense	1,339.83	1,550.00
6380 · Fertilizer Expenses (fertilizer tablets)	84.98	1,200.00
6390a · Undesignated Project Funds	361.00	600.00
6391 · Deer & Rabbit Repellent expense	0.00	200.00
6390 · Miscellaneous Other-Proj Exp. - Other	161.25	
Total 6390 · Miscellaneous Other-Proj Exp.	4,954.78	6,750.00
Total 6300 · Proj. Exp. District	87,468.67	90,012.64
6400 · State C-S Project Expense	3,930.11	
6500 · Supplies		
6510 · Office Supplies	2,494.41	1,000.00
6520 · Field Supplies	617.76	500.00
6530 · Postage	616.87	600.00
Total 6500 · Supplies	3,729.04	2,100.00
6999 · Uncategorized Expenses	201.73	
Total Expense	432,923.40	436,277.40
Net Ordinary Income	(26,267.77)	0.00
Net Income	(26,267.77)	0.00

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August 12, 2024

Renae Fry
Steele County
630 Florence Ave
PO Box 890
Owatonna, MN 55060

Dear Ms. Fry and County Commissioners,
Since 1986, Southern Minnesota Initiative Foundation (SMIF) has worked to catalyze entrepreneurial activity within the region and has played a strong role in growing local businesses, from early stage investing and gap loans to traditional loans, as well as program funding in our focus areas of Early Childhood initiatives, community vitality, and economic development. Additionally, SMIF has invested $56.9 million in grants in our 20-county region during this time period. While these grants support a wide range of projects – from providing books to young children to supporting small town growth – they each have had a transformative and long-term impact on the future of southern Minnesota.



We serve a diverse region where every county, and every community, has unique needs that we strive to address. Enclosed you will find a fact sheet of some of the specific things SMIF has been doing in your county, thanks to the enormous support we receive from our donors. *Thank you for your recent gift of $6,000.00 on 5/20/2024. Will you consider making a donation to SMIF in 2025?* Because of generous supporters like you, communities across our region continue to see improvement and growth in countless ways.

Sincerely,

Tim Penny
President and CEO

Southern Minnesota Initiative Foundation
Budget FY25

Expenses	(19 FTE) Budget FY25	(18.5 FTE) Anticipated FY24	Variance FY25 vs FY24	(21 FTE) FY23	(20 FTE) FY22	(20 FTE) FY21
Salary & Benefits (1)	1,941,571	1,861,205	4.3%	2,005,657	1,857,440	1,795,111
Consultants (2)	120,306	180,878	-33.5%	89,173	123,533	182,579
Staff (3)	77,729	74,666	4.1%	64,272	39,563	32,345
Board/Committee (3)	15,238	14,512	5.0%	10,910	9,893	3,538
Office & Operations	276,414	277,621	-0.4%	258,659	242,847	240,325
Grants & Technical Assist. (4)	350,000	309,222	13.2%	357,164	214,021	270,676
Restricted Programming (5)	2,263,602	2,240,778	1.0%	1,493,768	1,505,460	1,603,347
Total Operational & Programming	5,044,860	4,958,882	1.7%	4,279,602	3,992,757	4,127,921
Loan Expense	165,000	144,784	14.0%	148,712	436,178	38,081
DesigFund Expense (6)	1,515,473	1,782,909	-15.0%	1,629,608	1,636,147	705,238
Deed Disaster Grants (12)	2,850,000	390,531		203,460	10,420,000	10,240,000
TOTAL EXPENSES	9,575,333	7,277,106	31.6%	6,261,382	16,485,082	15,111,240

Revenue	Budget FY25	Anticipated FY24	Variance FY25 vs FY24	Anticipated FY23	FY22	FY21
Restricted Revenue (5)	3,333,000	3,331,288	0.1%	2,024,698	3,636,342	2,557,700
Spending Policy (7)	1,832,662	1,788,621	2.5%	1,661,389	1,538,585	1,497,404
McKnight (8)	500,000	500,000	0.0%	503,500	1,375,000	1,375,000
Total Operation/Restricted Revenue(9)	5,665,662	5,619,909	0.8%	4,189,587	6,549,927	5,430,104
Loan Interest	165,000	145,828	13.1%	145,828	136,150	149,355
Loan Grants	-	-		-	-	-
Total Loan Revenue	165,000	145,828	13.1%	145,828	136,150	149,355
Designated Fund Revenue	1,000,000	998,182	0.2%	766,068	1,246,020	540,132
Designated Fund-Endowment	350,000	284,148	23.2%	904,551	1,169,472	411,876
Designated Fund Revenue (6)	1,350,000	1,282,330	5.3%	1,670,620	2,415,492	952,008
Endowment Revenue						
Endowment Donations (9)	435,000	416,804	4.4%	438,714	436,405	403,008
Investment Income-Endow (10)	2,956,000	4,984,447	-40.7%	4,698,065	(6,832,725)	11,631,577
Spending Policy	(1,832,662)	(1,788,621)	2.5%	(1,661,389)	(1,538,585)	(1,497,404)
	1,558,338	3,612,630	-56.9%	3,475,390	(7,934,906)	10,537,181
Deed Disaster Grants (12)	2,850,000	390,531		203,460	10,420,000	10,240,000
TOTAL REVENUES	**11,589,000**	**11,051,228**	5%	**9,684,884**	**11,586,663**	**27,308,648**

Lending (11)	FY25	FY24	Variance FY25 vs FY24	FY23	FY22	FY21
SBA Loans	235,000	260,301	-10%	226,358	346,601	179,230
GAP Financing	1,250,000	1,288,000	-3%	693,250	1,351,000	630,247
Equity	75,000	-	0%	75,000	10,000	65,000
	1,560,000	1,548,301	1%	994,608	1,707,601	874,477
Total Program Investment	11,135,333	8,825,407	26%	7,230,859	18,192,683	15,985,717

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Lemarr, Candi

From: Forest Ward <forestw@smifoundation.org>
Sent: Tuesday, November 5, 2024 9:50 AM
To: Lemarr, Candi
Subject: RE: Attn: Appropriations - SMIF Budget Request
Attachments: FY 25 Budget Final .pdf; Cash Flow FY24.pdf; Balance Sheet FY24.pdf

You don't often get email from forestw@smifoundation.org. Learn why this is important

Good morning Candi,

I've attached the requested documents. Let me know if you need anything else.

Thank you,
Forest

Forest Ward Philanthropy Coordinator (he/him/his)
Southern Minnesota Initiative Foundation

D 507.214.7011 T 507.455.3215
E forestw@smifoundation.org | www.smifoundation.org

From: Lemarr, Candi <Candi.Lemarr@SteeleCountyMN.gov>
Sent: Thursday, October 24, 2024 6:20 PM
To: Forest Ward <forestw@smifoundation.org>
Subject: RE: Attn: Appropriations - SMIF Budget Request

CAUTION: This email originated from outside of the organization.

Please see the attached additional request for information regarding the 2025 appropriations.

Thank you,
Candi Lemarr
Director of Finance
Steele County • 630 Florence Avenue • Owatonna, MN 55060
Phone 507-444-7426

Email: Candi.Lemarr@SteeleCountyMN.gov

From: Forest Ward <forestw@smifoundation.org>
Sent: Wednesday, August 21, 2024 8:28 AM
To: Lemarr, Candi <Candi.Lemarr@SteeleCountyMN.gov>
Subject: Attn: Appropriations - SMIF Budget Request

You don't often get email from forestw@smifoundation.org. Learn why this is important

Hello Candi,

Please see the attached for requested files from SMIF for the Steele county budget requests.

Thank you,

Forest Ward Philanthropy Coordinator (he/him/his)
Southern Minnesota Initiative Foundation

D 507.214.7011 T 507.455.3215
E forestw@smifoundation.org | www.smifoundation.org

Grants are currently open! The Small Town Grant is open until August 26. Learn more at https://smifoundation.org/grants/for-grant-seekers/.

Southern Minnesota Initiative Foundation
Budget FY25

Expenses	Budget FY25	Anticipated FY24	Variance FY25 vs FY24	FY23	FY22	FY21
Salary & Benefits (1)	1,941,571	1,861,205	4.3%	2,005,657	1,857,440	1,795,111
Consultants (2)	120,306	180,878	-33.5%	89,173	123,533	182,579
Staff (3)	77,729	74,666	4.1%	64,272	39,563	32,345
Board/Committee (3)	15,238	14,512	5.0%	10,910	9,893	3,538
Office & Operations	276,414	277,621	-0.4%	258,659	242,847	240,325
Grants & Technical Assist. (4)	350,000	309,222	13.2%	357,164	214,021	270,676
Restricted Programming (5)	2,263,602	2,240,778	1.0%	1,493,768	1,505,460	1,603,347
Total Operational & Programming	5,044,860	4,958,882	1.7%	4,279,602	3,992,757	4,127,921
Loan Expense	165,000	144,784	14.0%	148,712	436,178	38,081
DesigFund Expense (6)	1,515,473	1,782,909	-15.0%	1,629,608	1,636,147	705,238
Deed Disaster Grants (12)	2,850,000	390,531		203,460	10,420,000	10,240,000
TOTAL EXPENSES	**9,575,333**	**7,277,106**	31.6%	**6,261,382**	**16,485,082**	**15,111,240**

Revenue	Budget FY25	Anticipated FY24	Variance FY25 vs FY24	Anticipated FY23	FY22	FY21
Restricted Revenue (5)	3,333,000	3,331,288	0.1%	2,024,698	3,636,342	2,557,700
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Southern Minnesota Initiative Foundation

Statements of Cash Flows
Years Ended June 30, 2024 and 2023

	2024	2023
Cash flows from operating activities:		
Change in net assets	$ 5,860,000	$ 3,423,010
Adjustments to reconcile change in net assets to net cash provided by operating activities:		
Depreciation and amortization	38,058	33,802
Unrealized and realized gains on investments	(4,848,450)	(3,382,903)
Change in provision for credit losses	(261,796)	40,729
Gain on forgiveness of debt	(60,459)	(315,192)
Contributions restricted for endowment	(403,232)	(433,452)
Changes in assets and liabilities:		
Promises to give	-	2,501
Grants receivable	18,591	1,122,319
Interest receivable	(11)	(1,805)
Prepaid expenses	9,976	26,892
Other assets	(59,312)	51,348
Accounts payable	(28,298)	32,022
Grants payable	(1,798)	(1,130,176)
Accrued expenses	(36,091)	621
Refundable advances	141,568	175,886
Deferred revenue	(139,847)	1,066,079
Net cash provided by operating activities	228,899	711,681
Cash flows from investing activities:		
Originations of loans receivable	(1,400,114)	(873,547)
Payments on loans receivable	1,409,758	1,175,078
Proceeds from sale and maturities of investment securities	19,297,814	21,075,977
Purchase of investment securities	(21,523,125)	(23,060,589)
Change in assets held for others	281,844	198,843
Purchases of property and equipment	(76,516)	-
Net cash used in investing activities	(2,010,339)	(1,484,238)
Cash flows from financing activities:		
Principal payments on debt	(318,038)	(1,077,453)
Loan proceeds	459,499	-
Proceeds from contributions restricted for endowment	402,690	435,402
Net cash provided (used in) by financing activities	544,151	(642,051)
Net decrease in cash and cash equivalents	(1,237,289)	(1,414,608)
Cash and cash equivalents at beginning of year	4,412,240	5,826,848
Cash and cash equivalents at end of year	$ 3,174,951	$ 4,412,240
Supplemental disclosure of cash flow information:		
Interest paid	$ 9,941	$ 8,710

See notes to financial statements.

Southern Minnesota Initiative Foundation

Statements of Financial Position
June 30, 2024 and 2023

	2024	2023
Assets		
Cash and cash equivalents	$ 597,151	$ 1,199,076
Cash and cash equivalents—restricted	1,483,784	1,874,762
Cash and cash equivalents—endowment funds	1,094,016	1,338,402
Total cash and cash equivalents	3,174,951	4,412,240
Grants receivable	293,298	311,889
Promises to give, net	15,447	14,905
Interest receivable	11,158	11,147
Prepaid expenses	54,803	64,779
Nonendowment funds:		
Investment	17,869,142	13,526,706
Investments in private companies	916,734	954,134
Endowment funds:		
Investments	49,214,967	46,446,242
Loans receivable, less allowance for expected credit losses of $925,413 and $751,247 at June 30, 2024 and 2023, respectively	3,825,868	3,573,716
Property and equipment, net	463,359	424,901
Other assets	64,254	4,942
Total assets	$ 75,903,981	$ 69,745,601
Liabilities and Net Assets		
Liabilities:		
Accounts payable	$ 11,945	$ 40,243
Accrued expenses	123,176	159,267
Grants payable	8,202	10,000
Debt	1,701,883	1,620,881
Refundable advances	1,483,372	1,341,804
Assets held for others	4,603,822	4,321,978
Deferred revenue	1,126,549	1,266,396
Total liabilities	9,058,949	8,760,569
Commitments and contingencies (Note 10)		
Net assets:		
Without donor restrictions	27,263,422	23,481,869
With donor restrictions	39,581,610	37,503,163
Total net assets	66,845,032	60,985,032
Total liabilities and net assets	$ 75,903,981	$ 69,745,601

See notes to financial statements.

Steele County Humane Society

"We speak for those who cannot speak for themselves."

The Steele County Humane Society would like to thank the Steele County Board for the generosity and support in previous years. As you know there are many expenses needed just to run a business (i.e. rent, taxes, insurance); not to mention, the additional expense a humane society or pet rescue acquire in vet bills.

The money from the county is used to help pay for those operating expenses and vet bills. In addition, some donations are used to help pay for these expenses, unless the donations are earmarked a different use. When needed, we will also use donated money to purchase supplies for the animals in our foster homes. These supplies include dog or cat food, cat litter, medications, and other items needed for the care of the SCHS foster animals being cared by the foster family.

We look forward to continuing and growing our relationship with animal control, by sharing resources and helping them with their animal needs.

We are asking for your continued support. Attached is our proposed budget for 2025. Please consider our request for $10,000 to be added to the 2025 county budget. This budget is based on the shelter not being open in 2025. Of course the budget will look different when the shelter is opened.

Thank you for your consideration.

The Steele County Humane Society Board of Directors

Steele County Humane Society 2025 Proposed Budget		
Item	**Budget Amount**	**Actual Amount**
Advertising	$500	
Dues &Subscriptions	$300	
Fundraising Expenses	$3,000	
Insurance	$2,000	
MN Sales Tax	$1,500	
Payroll	$20,000	
Rent	$4,250	
Supplies for animals	$3,000	
Vet Bills	$35,000	
Supplies for office or operations	$500	
Legal & Professional Fees	$5,000	
Total	$75,050	

Steele County Agenda Item

Informational

Subject: MnPrairie Financial Update

Department: Administration Office

Committee: Choose an item.

Committee Meeting Date:

Work Session Date: November 26, 2024

Board Meeting Date: Enter a date.

Purpose: To discuss ongoing financial matters involving MnPrairie

Background:

The MnPrairie Joint Powers Board adopted the 2025 budget at its last meeting. The Steele County board asked that the topic of MnPrairie be placed on the work session agenda for discussion regarding ongoing financial matters now that the budget process is complete.

Financial Impacts:

Budget information/impacts

Attachments: