



STEELE COUNTY STEELE COUNTY BOARD WORK SESSION MINUTES

Administration Center - 630 Florence Avenue -
Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

**TUESDAY, MARCH 24, 2026 at 2:30 PM - Conference Room 40, Steele County
Administration Center**

Agenda

1. Call to Order

The meeting was called to order by Commissioner Glynn at 2:30 pm. Members present were James Brady, John Glynn, Joshua Prokopec, James Abbe, Greg Krueger, Renae Fry, Jake Rysavy and Ashley Jergenson.

2. Business

a. Presentation of Space Study

Steele County's long-range space analysis indicates that overall countywide space demand is expected to remain mostly flat over the next 20 years, but several departments present notable exceptions that will shape future facility planning. Human Services stands out as the primary driver of projected growth with the uncertainty of staffing levels once Steele County takes over that function. Public Health/Extension is already operating with a 1,200-square-foot deficiency in an aging building in desperate need of expensive repairs (i.e. the roof and boiler repairs). The County Attorney's Office may also experience shifting space requirements depending on whether Child Support staff are ultimately co-located there.

When all departments are considered together, the county faces an estimated 13,000-square-foot space deficiency. Although many functions can continue operating within their existing footprints, targeted expansions or relocations will be necessary—particularly for Human Services, Public Health/Extension, and any shared staffing arrangements involving the County Attorney's Office.

This 13,000 square-foot shortfall serves as a foundational metric for evaluating capital projects, weighing renovation versus new construction, considering long-term consolidation opportunities, and assessing security, operational efficiency, and future flexibility. As Steele County reviews facility options, the study underscores the importance of balancing cost, adaptability, and long-term strategic needs.

3. Other Business

Adjourn

CHAIRMAN

ATTEST: _____
ADMINISTRATOR