



**STEELE COUNTY
STEELE COUNTY BOARD MEETING MINUTES**

**Steele County Board Room - 630 Florence Avenue -
Owatonna, MN 55060**

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, APRIL 28, 2026 at 5:00 PM
County Boardroom, Steele County Administration Center

Agenda

1. Call to Order

The meeting was called to order by Commissioner Glynn at 5:00 pm. Members present were John Glynn, Joshua Prokopec, James Brady, James Abbe, Greg Krueger. Also present were Campbell Housh, Renae Fry, and Rebecca Kubicek.

2. Pledge of Allegiance

3. Approve Agenda

Motion by Commissioner Greg Krueger, seconded by Commissioner Joshua Prokopec to approve the agenda. Ayes all.

Public Comment - If you wish to share your thoughts, please provide your name and address after being acknowledged by the Board Chair. Each speaker has two (2) minutes to express their remarks.

No Comments

Consent Agenda - Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.

Motion by Commissioner Greg Krueger, seconded by Commissioner Joshua Prokopec to approve the Consent Agenda. Ayes all.

4. Approve April 14, 2026 Board Minutes
5. Approve April 14, 2026 Board Work Session Minutes
6. Approve Bills
7. Approve Journal Entries
8. Approve Personnel Report

9. Adopt **Resolution 2026-24** accepting a donation from Beyond the Yellow Ribbon for 10 ea — \$50 Walmart gift cards to help Veterans in need.

A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

10. Adopt **Resolution 2026-23** accepting Donation from Dean and Kathryn Mennen in an amount of \$400.00 for Honor Guard.

A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

11. Approve On-Sale Liquor License for the Monterey Ballroom
12. Approve On-Sale Liquor License for Spurgy's Trailside Tavern
13. Approve Temporary Body Art Event Permits
14. Approve Solid Waste Division Credit Application Policy
15. Approve 2026 Solid Waste Professional Services Agreement
16. Award 2026 Box Culvert Contract; SAP 074-599-043, 074-599-044, 074-618-031 to Fitzgerald Excavating & Trucking in an amount of \$1,082,164.78.
17. Approve Income Contract for MN DNR and Authorize Kristen Sailer, ERM Director to sign.

General Agenda

18. Adopt **Resolution 2026-26** accepting a Donation from the Harvey & Sharon West Fund in an amount of \$25,700.00

Motion by Commissioner Greg Krueger to adopt the following **Resolution No. 2026-26**, seconded by Commissioner Joshua Prokopec. 5 voted in favor thereof, none voting against. Motion passes. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

19. Adopt **Resolution 2026-21** to carry forward unspent FY2025 Appropriations for Attorney Office Renovations to FY2026

Motion by Commissioner Joshua Prokopec to adopt the following **Resolution No. 2026-21**, seconded by Commissioner James Abbe. 5 voted in favor thereof, None voting against. Motion passes. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

Information Items

20. Public Safety & Health Committee Minutes - April 21, 2026
21. Public Works Committee Minutes - April 20, 2026

Commissioner Reports:

- Deputy County Attorney, Campbell Housh, had nothing to report.
- County Administrator, Renae Fry reported on the emergency preparedness planning this is currently underway, including cybersecurity planning between the city, County, and school district. Upcoming meeting is on May 20th.
- Commissioner Abbe reported his attendance at the Public Safety & Health committee, MNP JPB meeting, the Employee picnic, and the HMA meeting.
- Commissioner Brady reported his attendance at the Employee picnic and SPERO.
- Commissioner Prokopec reported his attendance at the Public Works committee, the Employee picnic, SPERO, Internal Central Services committee and the Special Work Session.
- Commissioner Krueger reported his attendance at the Public Safety & Health committee, MNP Finance and JPB, the Employee picnic, SCHA Quality meeting, HMA and CIP meeting.
- Commissioner Glynn reported his attendance at the Public Works committee, the Employee picnic, History Center meeting, the Employee picninc, Internal Central Services committee and the Special Work Session.

***Closed Session for the purpose to develop an offer for the purchase of real or personal property pursuant to Minn. Stat. § 13D.05, Subd. 3(c)(3)**

Motion by Jim Abbe, seconded by Greg Krueger to go into closed session at 5:22 p.m.

Discussion

Motion by Greg Kreuger, seconded by Jim Abbe to end the closed session at 5:49 p.m.

Motion by James Brady, seconded by Greg Krueger to go into Open Session at 5:51 p.m.

Action: Board directed staff to undertake additional research regarding the County's Capital Improvement Plan.

Adjourn

Motion by Commissioner James Abbe, seconded by Commissioner Joshua Prokopec to adjourn to the Call of the Chair at 5:51 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
ADMINISTRATOR

Steele County



WARRANTS FOR PUBLICATION

Warrants Approved On 4/28/2026 For Payment 5/01/2026

<u>Vendor Name</u>	<u>Amount</u>
Amazon Capital Services Inc	2,677.68
American Solutions for Business	10,283.84
ArchKey Technologies	9,644.00
Central Farm Services	5,102.77
Custom Communications Inc	2,389.30
Dakota County Financial Svc	3,926.00
Diverse Construction Services LLC	2,400.00
Forum Communication Printing	9,087.20
From the Ground Up LLC	19,770.00
Goodhue County Human Services	3,200.00
Health Management Associates Inc	19,588.75
Jones Haugh & Smith Inc	6,125.00
Kennedy & Graven, Chartered	2,175.00
KnowBe4 Inc	14,166.78
Lexipol LLC	4,833.60
M-R Sign Company, Inc	5,428.84
Mayo Clinic	7,200.00
Metropolitan Mechanical Contractors	6,987.01
Minnesota Counties Computer Coop	9,762.65
Moore Md/Kellyanna J	4,099.58
Olmsted County	2,335.52
OpenGov Inc	33,780.66
Pictometry International Corp	25,898.14
RCM Specialties Inc	2,948.94
Rice County Finance Department	209,636.70
SCR	29,582.25
Semrex	3,065.00
Short Elliott Hendrickson Inc	53,894.33
Summit Food Services LLC	7,826.16
Truck Center Companies	355,515.72
UKG Kronos Systems LLC	3,618.30
Valstone Corporation	5,525.00
WHKS & Co	23,421.98
Ziegler, Inc	14,737.40
113 Payments less than 2000	31,542.45
Final Total:	952,176.55