



STEELE COUNTY STEELE COUNTY BOARD MEETING MINUTES

Steele County Board Room - 630 Florence Avenue -
Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, JUNE 9, 2026 at 5:00 PM
County Boardroom, Steele County Administration Center

Agenda

1. Call to Order

The meeting was called to order by Commissioner Glynn at 5:00 pm. Members present were John Glynn, Joshua Prokopec, James Brady, James Abbe, Greg Krueger. Also present were Robert Jarrett, Renae Fry, Rebecca Kubicek, Amber Aaseth, Brian Anderson, David Purscell, Jacob Rezac, and Jacob Rysavy.

2. Pledge of Allegiance

3. Approve Agenda

Motion by Commissioner James Abbe, seconded by Commissioner James Brady to approve the agenda with the addition of 15a. Steele County Cannabis Ordinance Amendment from the Work Session. Ayes all.

Presentations:

4. Southern Minnesota Initiative Foundation
Speaker: Benya Kraus, President & CEO

Benya Kraus, President & CEO of the Southern Minnesota Initiative Foundation (SMIF), provided an update on SMIF's recent activities. Blooming Prairie Youth Club received a Response Grant, and the Community Foundation of Ellendale was awarded matching grants through the Small Town Vitality program. Tone Music also received a loan to expand access to musical instruments and lessons in the Owatonna area. SMIF now supports 35 Community Foundations across the region.

Kraus emphasized the importance of economic development, strong small businesses, and skilled local workforces in sustaining resilient communities. She thanked the county for its previous \$6,000 contribution and requested continued support of \$6,000 for the 2027 budget year to help leverage additional investment into the county.

Public Comment If you wish to share your thoughts, please provide your name and address after being acknowledged by the Board Chair. Each speaker has two (2) minutes to express their remarks.

Steele County promotes respect in both its work environment and boardroom. Speakers should maintain dignity and show respect towards others. Comments should be directed to the entire Board, not to individual commissioners, officials, or staff. The Board Chair may limit comments if they are argumentative, disrespectful, or redundant. Please avoid name-calling or abusive language, as this may result in being asked to return to your seat or to leave the boardroom.

No action will be taken on items presented during Public Comment unless they are on the agenda. The Board may refer some inquiries to the County Administrator for follow-up.

No public Comment

Correspondence

None

Consent Agenda Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.

Motion by Commissioner Greg Krueger, seconded by Commissioner Joshua Prokopec to approve the Consent Agenda. Ayes all.

5. Approve May 26, 2026 Board Minutes
6. Approve May 26, 2026 Board Work Session Minutes
7. Approve Bills
8. Approve Journal Entries
9. Approve Personnel Report
10. Approve the On-Sale Beer License for Holy Trinity Catholic Church of Litomysl
11. Adopt **Resolution 2026-34** appointing Ed Nelson as the Steele County Trail Administrator

A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

12. Approve Final Payment to Schwickert's Tecta America, LLC for the Steele County Four Seasons Centre Roof Replacement and Wall Panel project in an amount of \$80,230.84.
13. Approve Final Payment to APX Construction Group, LLC for the New Steele County Community Corrections Facility project in an amount of \$47,610.47.

County Board Work Session

14. Approve the 2026 Non-Profit Community Partner Award Recommendations

Ethan Rindfleisch provided an overview of the 2027 appropriation requests. He explained that requests for proposals are reviewed by a team, which then brings funding recommendations to the Board. Attached are the requests for funding. For 2027, the Public Health department is also recommending shifting funding from a reimbursement-based model rather than providing full funding upfront.

Motion by Commissioner Greg Krueger, seconded by Commissioner James Abbe to approve the 2026 Non-Profit Community Partner Award Recommendations . Ayes all.

15. Action Items:

The Steele County Cannabis Ordinance #42 update was forwarded from the Work Session for consideration.

Motion by Commissioner James Abbe, seconded by Commissioner James Brady, to approve the Steele County Cannabis Ordinance Amendment language clarification including additional definition for churches. Ayes all.

General Agenda

16. June Employee Anniversaries

17. Adopt **Resolution 2026-35** to form the Steele County Community Health Board

Motion by Commissioner James Abbe to adopt the following **Resolution No. 2026-35**, seconded by Commissioner Greg Krueger. 5 voted in favor thereof, None voting against. Motion Passed. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

18. Adopt **Resolution 2026-33** appointing Amber Aaseth as the Agent of the Steele County Community Health Board

Motion by Commissioner Greg Krueger to adopt the following **Resolution No. 2026-33**, seconded by Commissioner Joshua Prokopec. 5 voted in favor thereof, None voting against. Motion Passed. A copy of the Resolution is available in the office of the County Administrator and is made a part of this record by reference.

19. Approve Final Payment to JD Driver, Ltd for the Steele County Sheriff's Addition and Renovation project in an amount of \$745,029.00.

Motion by Commissioner Joshua Prokopec, seconded by Commissioner James Abbe to Approve. 4 voted in favor thereof, none voting against, Commissioner James Brady Abstained, Motion Passed.

20. Approve Real Estate Purchase Agreement and Lease for 213 South Oak Avenue and Authorize the County Administrator to Sign.

Motion by Commissioner Greg Krueger, seconded by Commissioner James Abbe to Approve.

Ayes all.

Information Items

21. Property & Maintenance Committee Minutes - June 2, 2026
22. Extension Committee Minutes - May 27, 2026

Commissioner Reports:

- County Attorney Rob Jarrett reported attending the Planning and Zoning Commission meeting, where discussions took place around IUPs and CUPs.
- County Administrator Renae Fry reported starting a meeting with each department to review their budgets line by line. She also noted that Bennett Hoffmann (HS Director) completed his first week in the office and the finalizing of the Oak Avenue property purchase documents for the Board's consideration.
- Commissioner Abbe reported attending the Joint Task Force meeting, District 9 meeting, Rice-Steele 911 Joint Powers Board, CIP meeting, and the work session.
- Commissioner Brady reported attending the Joint Task Force meeting, Extension Committee meeting, Facilities Planning meeting, District 9 meeting, Property and Maintenance Committee, Rice/Steele 911 meeting, Planning and Zoning Commission meeting, CIP meeting, and the work session.
- Commissioner Prokopec reported attending the SEMCAC meeting, Public Works meeting, CIP budget meeting, and the work session.
- Commissioner Krueger reported attending the District 9 meeting, Property and Maintenance Committee, a county tour with the Human Services Director, SCHA Joint Powers Board meeting, SCHA Quality Committee, SE MN Emergency Communications Board, and the Budget Work Session.
- Commissioner Glynn reported attending the Extension Committee meeting, Public Works meeting, CIP meeting, and the work session.

Adjourn

Motion by Commissioner Greg Krueger, seconded by Commissioner James Brady to adjourn to the Call of the Chair at 5:46 p.m. Ayes all.

CHAIRMAN

ATTEST: _____
ADMINISTRATOR

Steele County



WARRANTS FOR PUBLICATION

Warrants Approved On 6/10/2026 For Payment 6/12/2026

<u>Vendor Name</u>	<u>Amount</u>
7 Rivers Recycling LLC	3,745.00
Amazon Capital Services Inc	5,804.85
Ancom Technical Center Inc	11,450.00
APX Construction Group LLC	47,610.47
Athletica Sports Systems Unlimited Corp	2,179.96
Bauer Built Inc	4,737.60
Central Farm Services	2,456.70
Counties Providing Technology	4,784.00
Diverse Construction Services LLC	5,400.00
Faribo Plumbing & Heating Inc	13,250.00
From the Ground Up LLC	5,695.00
JD DRIVER LTD	745,029.00
Jones Haugh & Smith Inc	10,037.50
Medline Industries Inc	2,384.49
Met-Con Construction Faribault Div	30,507.85
Metropolitan Mechanical Contractors	3,814.83
Mn Dept Of Transportation	29,557.22
Moore Md/Kellyanna J	4,099.58
Nutrien Ag Solutions Inc	3,722.91
Revize LLC	3,000.00
Rice-Steele 911 Center	5,746.20
Rinke-Noonan Attorney at Law	3,957.50
Schwickert's Tecta America LLC	80,230.84
Short Elliott Hendrickson Inc	5,605.00
Steele County Trail Assoc	15,982.56
Stewart Sanitation	2,610.21
Streichers Inc	3,355.08
Summit Food Services LLC	7,774.50
Thompson Sanitation	77,517.18
115 Payments less than 2000	32,970.86
Final Total:	1,175,016.89