



STEELE COUNTY BOARD WORK SESSION MINUTES

Steele County Board Room - 630 Florence Avenue -
Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, JUNE 23, 2026 at 4:00 PM
County Boardroom, Steele County Administration Center

Agenda

1. Call to Order

The meeting was called to order by Commissioner Glynn at 4:00 pm. Members present were James Brady, John Glynn, Joshua Prokopec, James Abbe, Greg Krueger. Also present were Robert Jarrett, Renae Fry, and Rebecca Kubicek.

2. Continued Master Facilities Plan Discussion — Wold Engineering

Wold was present and provided an update to their facilities analysis, which included additional information regarding the various options for the Annex Building, including partial repair, a full repair of the Annex or consideration of whether an addition should be constructed onto the Administration Building. It was noted that the Extension Office is not included in the proposed Administration Building addition. Sitelogiq was present and provided information regarding the assessment that was completed on the Annex building and the Courthouse. Renae asked the Board to consider the importance of locating the Human Services Department in proximity to Public Health to support staff efficiency and departmental development in their deliberations. Following discussion, the Board determined that they needed more time to consider the information provided and indicated a desire to tour the facility. A walkthrough and tour of the Annex will be scheduled, with specific interest in reviewing the building's foundation and related Sitelogiq information. A Special Board Meeting is scheduled for Monday, June 29 at 4:00 p.m., with the regular Special Board Meeting to follow in the Boardroom.

3. 2027 CIP Planning

The Finance Director presented the Capital Improvement Plan for 2027–2031, including the Projects and Funding Sources by Department report. Commissioners requested additional time to review the information.

4. Other Business

Adjourn

Commissioner Glynn adjourned the meeting at 5:01 p.m.

CHAIRMAN

ATTEST: _____
ADMINISTRATOR