



STEELE COUNTY BOARD MEETING MINUTES

Steele County Board Room - 630 Florence Avenue -
Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, JULY 28, 2026 at 5:00 PM
County Boardroom, Steele County Administration Center

Agenda

1. Call to Order

The meeting was called to order by Commissioner Glynn at 5:06 pm. Those present and in person were Commissioner Glynn, Prokopec, Brady, and Krueger. Commissioner Abbe participated remotely, from a location where he could be seen and heard. Also present were Robert Jarrett, Renae Fry, Rebecca Kubicek, Brian Anderson, Gina McGuire, David Purscell, Jacob Rezac, Kristen Sailer and Ashley Jergenson.

2. Pledge of Allegiance
3. Approve Agenda

Motion by Commissioner Greg Krueger, seconded by Commissioner Joshua Prokopec to approve the agenda. A roll-call vote was conducted. All five commissioners voted in favor; none voted against. Motion passes.

Public Comment If you wish to share your thoughts, please provide your name and address after being acknowledged by the Board Chair. Each speaker has two (2) minutes to express their remarks. Steele County promotes respect in both its work environment and boardroom. Speakers should maintain dignity and show respect towards others. Comments should be directed to the entire Board, not to individual commissioners, officials, or staff. The Board Chair may limit comments if they are argumentative, disrespectful, or redundant. Please avoid name-calling or abusive language, as this may result in being asked to return to your seat or to leave the boardroom. No action will be taken on items presented during Public Comment unless they are on the agenda. The Board may refer some inquiries to the County Administrator for follow-up.

Two people spoke regarding the county email destruction policy.

Correspondence

None

Consent Agenda Items listed on the Consent Agenda are considered routine and non-controversial by the County Board. There will be no separate discussion of these items unless requested by a member of the County Board.

Motion by Commissioner James Brady, seconded by Commissioner Greg Krueger, to approve the

Consent Agenda. A roll-call vote was conducted. All five commissioners voted in favor; none voted against. Motion passes.

4. Approve July 14, 2026 Board Minutes
5. Approve July 14, 2026 Work Session Minutes
6. Approve July 13, 2026 Budget Work Session Minutes
7. Approve Bills
8. Approve Personnel Report
9. Approve Cooperative Design And Construction Agreement With Waseca County For The Replacement of Bridge 88497 On CSAH 2
10. Award 2026 Pavement Markings Contract; CP 074-026-002 To Sir Lines-A-Lot, LLC In An Amount Of \$262,308.15
11. Approve Steele County Waste Delivery Contract Template for 2027 - 2029
12. Approve Fence Project for the new Mixed Solid Waste (MSW) Landfill cell
13. Approve the transfer of two Emergency Management Trailers to the Owatonna Fire Department

County Board Work Session

14. Action Items:

None

General Agenda

None

Information Items

15. Public Works Committee Minutes - July 14, 2026
16. Launch of Steele County's new website

A presentation was provided on the new county website. The primary goals of the redesign are to improve navigation, offer cleaner layouts, and provide more intuitive search options for users. A question was raised regarding how the new site will affect individuals who have signed up for various notifications. There are three types of notifications currently used. For those who have subscribed to notifications distributed by WSB, the launch of the new website will not affect those subscriptions. Subscriptions to Board agendas, packets, and minutes—managed through CivicPlus and launched in January 2026—will also continue without interruption. Individuals who signed up for other website-based notifications, such as highway information, will need to re-subscribe through the new “e-notify” feature once that capability is activated.

Commissioner Reports:

- County Attorney, Rob Jarrett reported that he and the Administrator met with the state archivist, Ms. Rounds. She provided a copy of what was provided to a few of the public members. The policy adopted was not a retention schedule adoption and believes the County is in compliance.
- County Administrator, Renae Fry reported her attendance at MACA and reported that one of the breakout sessions related to recent cyberattacks in Mower and Winona Counties. She commented that the training exercises and not cybersecurity COOP plans adopted by Steele positions the county well for a planned response to possible attacks.
- Commissioner Abbe reported his attendance at the MNPrairie Joint Powers Board meeting and a Work Session.
- Commissioner Brady reported his attendance at joint ditch meeting with Rice County and a Work Session.
- Commissioner Prokopec reported his attendance at SPERO, Internal Central Services and a Work Session.
- Commissioner Krueger reported his attendance at MNPrairie Finance and Joint Powers meeting.
- Commissioner Glynn reported his attendance at the History Center meeting in Blooming Prairie, Internal Central Services meeting and the Joint ditch meeting with Rice County and a Works Session.

Adjourn

Motion by Commissioner James Brady, seconded by Commissioner Greg Krueger to adjourn to the Call of the Chair at 5:42 p.m. A roll-call vote was conducted. All five commissioners voted in favor; none voted against. Motion passes.

CHAIRMAN

ATTEST: _____
ADMINISTRATOR

Steele County



WARRANTS FOR PUBLICATION

Warrants Approved On 7/28/2026 For Payment 7/31/2026

<u>Vendor Name</u>	<u>Amount</u>
BRN Lawn & Landscape LLC	2,920.00
Central Farm Services	2,403.16
City Of Medford	3,251.51
CivicPlus LLC	7,035.00
Election Systems & Software Inc	5,480.66
Erickson Engineering Co LLC	14,013.74
Fleet Pride	2,043.27
Health Management Associates Inc	29,922.04
High Point Networks	15,606.55
JJD Companies LLC	15,610.58
Jones Haugh & Smith Inc	3,500.00
Jones/Richard W	9,000.00
Kraft Mechanical LLC	8,337.00
L & L Street Rods & Sport Trucks	4,271.39
Mayo Clinic	7,200.00
Metropolitan Mechanical Contractors	2,166.07
Midwest Mobile Water Jet	2,148.00
MN Dept of Labor & Industry	2,667.40
Moore Md/Kellyanna J	4,099.58
Road Machinery & Supplies Co	9,713.24
SF Enterprises LLC	4,860.00
SGI	4,876.95
Short Elliott Hendrickson Inc	12,178.96
Steele County Transitional Housing	37,319.00
Summit Food Services LLC	11,628.54
The Lighthouse of Southern MN	30,000.00
The SpyGlass Group LLC	3,957.84
Thomson Reuters - West	3,974.76
Trugreen Processing Center	2,886.12
UKG Kronos Systems LLC	3,797.68
United Way Of Steele County	5,936.99
Venture Hydraulics Inc	7,110.26
WHKS & Co	6,405.95
105 Payments less than 2000	39,177.82
Final Total:	325,500.06