



STEELE COUNTY BOARD WORK SESSION MINUTES

Steele County Board Room - 630 Florence Avenue -
Owatonna, MN 55060

Steele County's Mission:
Driven to deliver quality services in a respectful and fiscally responsible way.

TUESDAY, AUGUST 11, 2026 at 3:00 PM
County Boardroom, Steele County Administration Center

Agenda

1. Call to Order

The meeting was called to order by Commissioner Glynn at 3:00 pm. Members present were James Brady, John Glynn, Joshua Prokopec, James Abbe, Greg Krueger. Also present were Campbell Housh (arrived at 3:30pm) and Renae Fry.

2. Wold Presentation/ Public Health Concepts

Wold provided a follow-up presentation regarding the possibility of remodeling the existing Public Health Building. Their review focused on whether efficiencies could be gained by remodeling either the entire building or specific portions of it. The goal is to improve the overall functionality and operational efficiency of the Public Health Department. Three options were presented, including potential building additions. These concepts were developed based on initial conversations with Amber. If any of these options were to move forward, additional discussions and more detailed planning would be required. The Board asked Wold to calculate the estimated cost to build out a basement area below the possible addition to be used for storage.

3. Coroner Update on Steele County Deaths and Trends

Dr. Moore was present and provided an overview of her operations, including how she uses Julie to communicate with community partners and gather information required information to the state. She explained the process beginning with the Coroner One Call system (the initial notification), followed by scene investigation, autopsy services (contracted through the Southern Minnesota Regional Medical Examiner's Office), and ultimately the completion of death certificates.

4. Coroner/Medical Examiners Contract Drafts

This item will be considered at the 8/25/2026 Work Session.

Adjourn

The meeting adjourned at 4:17 p.m.

CHAIRMAN

ATTEST: _____
ADMINISTRATOR